



Minutes

of the

Special Meeting of Council

held on

Monday 1

August

2016

At 3pm In

The Council Chambers
Honour Avenue Wyalkatchem

Our Purpose

The Council of Wyalkatchem works with the community to protect and enhance the quality of life for current and future generations.

Council's Vision

That Wyalkatchem is an inclusive, dynamic community where all share in a thriving economy and a sustainable, safe and valued environment.

Our Purpose

The Council of Wyalkatchem works with the community to protect and enhance the quality of life for current and future generations.

Our Guiding Principles

Respect for diverse community interests based on active listening and mutual understanding;

Leaving a positive legacy for future generations and Councils;

Balancing a flexible, can-do, innovative and professional approach with achieving outcomes efficiently;

Responsible financial management;

Informed, evidence-based and representative decision making; and

Effective communication and engagement.

Our Goals

Healthy, strong and connected communities

A prosperous and dynamic district

A sustainable natural and built environment

An effective voice

A well-managed and effective organisation

Facilities and assets that are well used and effectively managed

CONTENTS

1	Declaration of opening	4
1.1	The presiding person will declare the meeting open	4
1.2	The Shire of Wyalkatchem disclaimer will be read aloud	4
2	Public question time	4
2.1	Response to previous questions taken on notice	4
2.2	Declaration of public question time opened	4
2.3	Declaration of public question time closed	4
3	Record of attendance, apologies and approved leave of absence	4
3.1	Present	4
3.2	Apologies	4
3.3	On leave of absence	4
3.4	Staff	4
3.5	Visitors	4
3.6	Gallery	4
3.7	Applications for leave of absence	4
4	Petitions, deputations and presentations	4
4.1	Petitions	4
4.2	Deputations	4
4.3	Presentations	4
5	Confirmation of minutes from previous meeting – not applicable	5
6	Announcements by presiding person	5
7	Matters for which meeting may be closed	5
8.1	Land Use and Planning – no item	5
9	Motions for which previous notice has been given	5
10	Questions by members of which due notice has been given	5
11	New business of an urgent nature introduced by the presiding person	5
12	Matters for which meeting may be closed – Item 12.1	5-9
13	Closure of meeting	9

CONTENTS

Minutes of the Special Meeting of Council to be held in Council Chambers, Cnr Honour Avenue and Flint Street, Wyalkatchem on Monday 1 August 2016.

1. **DECLARATION OF OPENING**

1.1 **The Shire President declared the Meeting open: 5.21pm**

1.2 **The Shire of Wyalkatchem disclaimer was read aloud.**

“No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting”.

2. **Public question time**

2.1 **Response to previous questions taken on notice**

Not applicable

2.2 **Declaration of public question time opened: 5.21**

2.3 **Declaration of public question time closed: 5.21**

3. **Record of attendance, apologies, and approved leave of absence**

3.1 **Present:** Cr Holdsworth, Cr Gawley, Cr Butt, Cr Garner, Cr Jones, Cr Gamble, Cr Davies

3.2 **Apologies:** Cr Lynsey Gawley

3.3 **On leave of absence:**

3.4 **Staff:** Ian McCabe, Claire Trenorden

3.5 **Visitors:**

3.6 **Gallery:**

3.7 **Applications for leave of absence:** Lynsey Gawley for August 18 2016 meeting

4.0 **Petitions, deputations and presentations**

4.1 **Petitions**

4.2 **Deputations**

4.3 **Presentations**

5.0 Confirmation of minutes of previous meeting - not applicable

6.0 Announcements by Presiding person

7.0 Matters for which meeting may be closed

8.1 Land use and planning – not applicable

9. Motions of which previous notice has been given

10. Questions by members of which due notice has been given

11. New business of an urgent nature introduced by the presiding person

12. Matters for which the meeting may be closed – Item 12.1

CONFIDENTIAL ITEM

Voting Requirement: Simple Majority

Council Decision Number: 3326

Moved: Cr Jones

Seconded: Cr Holdsworth

That the meeting be closed to members of the public in accordance with the *Local Government Act 1995, Part 5, and Section 5.23* of the Act

Under the *Local Government Act 1995, Part 5, and Section 5.23*, states in part:

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:

(a) a matter affecting an employee or employees;

(b) the personal affairs of any person;

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

(d) legal advice obtained, or which may be obtained by the local government and which relates to a matter to be discussed at the meeting;

(e) a matter that if disclosed, would reveal:

(i) a trade secret

(ii) information that has a commercial value to a person or

(iii) information about the business, professional, commercial or financial affairs of a person,

Vote: 6/0

12.1 PERSONNEL – RECRUITMENT – SELECTION – WORKS MANAGER

FILE REFERENCE:	22.23.5
AUTHOR'S NAME AND POSITION:	Ian McCabe Chief Executive Officer
AUTHOR'S SIGNATURE:	
DATE REPORT WRITTEN:	28 July 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.

Summary:

1. That preferred candidate one as per the record of interview be approached with an offer of employment;
2. If declined, preferred candidate two as per the record of interview be approached with an offer of employment;
3. If either offer is accepted, the CEO is delegated to negotiate a contract which will be tabled at a later meeting.

Appendices:

There is no attachment to this item.

Comment:

The position of Works Manager was advertised 6 July and closed 22 July 2016. Interviews occurred 26 and 28 July 2016. Council work shopped candidates' materials 1 August and identified the preferred candidates. An offer of employment will be made according to Council's decision.

Consultation:

Full Council

Mrs Claire Trenorden

WALGA (West Australian Local Government Association)

Applicants' referees

Statutory Environment:

Local Government Act 1995 and regulations

Policy Implications:

There is no direct Council Policy relative to this report.

Financial Implications

There is no financial implication of this decision.

Strategic Plan/Risk Implications

There is no direct strategic implication of this item.

Voting Requirements Absolute Majority

Council Decision Number: 3327

Moved: Cr Jones **Seconded:** Cr Butt

1. That preferred candidate one as per the record of interview be approached with an offer of employment.
2. If declined, preferred candidate two as per the record of interview be approached with an offer of employment;
3. If either offer is accepted, the CEO is delegated to negotiate a contract which will be tabled at a later meeting.

Vote: 6/0

Voting requirements: Simple Majority

Council Decision Number: 3228

Moved: Cr Jones

Seconded: Cr Holdsworth

That the meeting be re-opened to the public

Vote: 6/0

13.0 Closure of meeting: 5.23pm