



**PUBLIC MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON
THURSDAY, 15 JULY 2021**

**Council Chambers
Honour Avenue
Wyalkatchem**

Commencement: 4:15pm

Closure: 6:27pm

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These minutes were approved for distribution on 19 July 2021.



Ally Bryant

Acting Chief Executive Officer

Confirmed Minutes

These minutes were confirmed at the Ordinary Meeting of Council held 19 August 2021.

Signed:

**Cr Quentin Davies, Shire President and Presiding Member
Shire of Wyalkatchem**

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

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1. DECLARATION OF OPENING

The Chairperson, Shire President Cr Davies opened the meeting at 4:15pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:16pm

There were no questions.

2.3. Declaration of Public Question Time closed

Public question Time closed at 4:16pm

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Members:	Cr. Quentin Davies	President (Presiding Member)
	Cr. Emma Holdsworth	
	Cr. Stephen Gamble	
	Cr. Mischa Stratford	

Staff:	Peter Klein	Chief Executive Officer
	Ally Bryant	Manager of Corporate Services
	Stephanie Elvidge	Governance Executive Officer
	Terence Delane	Manager of Works

Visitors:	Diane Morgan	Wheatbelt Agcare
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3.2. Apologies

Cr Garner	Deputy President
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3.3. Approved Leave of Absence

Peter Klein, Chief Executive Officer, leave from Friday 16th July until Wednesday 21st July 2021, inclusive.

3.4. Applications for Leave of Absence

Nil

4. OBITUARIES

It was advised that Thelma Hope (Mosel) had recently passed away.

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations – Diane Morgan - Wheatbelt AgCare (4:20pm – 5:18pm)

A presentation and discussion on services provided in the Wyalkatchem district.

Diane gave Council an overview of the counselling and referral services provided by the Wheatbelt AgCare Charity and local statistics. The charity is funded by the Department of communities and Wheatbelt Shire's support.

Mrs Morgan left the meeting at 5:19pm

Mr Klein left the meeting at 5:19pm

Mr Klein returned to the meeting at 5:22pm

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Nil

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – 16 June 2021

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Wednesday 16 June 2021 (Attachment 7.1.1)

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(304/2021) Moved: Cr Stratford

Seconded: Cr Holdsworth

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Wednesday 16 June 2021 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 4/0

7.2. Receipt of Minutes

7.2.1. NEWROC Council Minutes – 29 June 2021

Minutes of the NEWROC Council Meeting held on Tuesday 29 June 2021 (Attachment 7.2.1)

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(305/2021) Moved: Cr Gamble

Seconded: Cr Stratford

That the minutes of the NEWROC Council Meeting of Tuesday 29 June 2021 (Attachment 7.2.1) be received by Council.

CARRIED 4/0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

- 9.1. (14.1) Overdue Rates and Charges**
- 9.2. (14.2) NEWROC Proceedings**
- 9.3. (14.3) Property Acquisition**

10.REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – JUNE 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	2 July 2021
Reporting Officer:	Tegan Maitland, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for payment – June 2021

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

COMMENT

The June payment listing is presented for Council endorsement.

After the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$6,030.16.

Previous Accounts for Payment report concluded with the following cheque/EFT numbers;

Bank Account	Payment Type	Last Number	First Number in report
Municipal	Cheque	16889	No Payment
Municipal & Trust	EFT	EFT1189	EFT1190
Reserves	EFT	EFT	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2020/2021 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire's long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(306/2021) Moved: Cr Stratford

Seconded: Cr Gamble

That Council endorse the following payments for the month of June 2021:

- 1. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$649,854.10;***
- 2. Direct Debit (DD) payments in the Municipal Fund totalling \$21,400.96;***
- 3. Payroll Journal (JNL) payments in the Municipal Fund totalling \$52,849.03;***
- 4. Total payments for the month of June 2021 being \$724,104.09.***

CARRIED 4/0

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – MAY 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	2 July 2021
Reporting Officer:	Tegan Maitland
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Cards – May 2021

BACKGROUND

Council governance procedures requires the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4

Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.

Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY21 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire's long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(307/2021) Moved: Cr Gamble

Seconded: Cr Stratford

That Council endorse credit card payments for the period 29 April to 28 May 2021, totalling \$614.58 (refer attachment 10.1.2).

CARRIED 4/0

10.1.3 MONTHLY FINANCIAL REPORT – JUNE 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	6 July 2021
Reporting Officer:	Ally Bryant, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report – June 2021

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1)(d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached report includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes are supporting documents to the Statements of Financial Activity for Councillors' information.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4

Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil – Monthly Statement of Financial Activity reporting on council's current financial position

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire's long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(308/2021) Moved: Cr Stratford

Seconded: Cr Gamble

That Council accepts the Statement of Financial Activity for the month ending 30 June 2021 (refer attachment 10.1.3)

CARRIED 4/0

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT – JUNE/ JULY 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	6 July 2021
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community with information about CEO activities and Council operations.

COMMENT

Since the last report the CEO has attended the following meetings and events to progress community and Council's interests;

- Nicole Croudace & Reuben Spurge – Ecoscape re Main St Masterplan
- Jan Trenorden – re Youth Plan
- ASK Waste Management re regional landfill project
- Crain Grant – Commercial Contract Officer WALGA re development of local supply panels
- Sandra Clohessy – LGIS re annual Contract Works cover
- Jim Davidson – Competent Training Solutions
- Streetscape Working Group meeting
- Budget workshop
- Jeff Pontifex – NAB re Wyalkatchem branch closure
- WALGA Great Eastern Country Zone meeting
- Minister for Water re National Water Grid – Ag Area Dams Project
- NEWROC Council meeting
- Nikki Hawser, Craig Cooper, Judd Davis re youth engagement

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

These meetings and their actions delivers the Strategic Community Plan objective to be a responsive, ratepayer focussed organisation that demonstrates community inspired leadership.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.2	Ensuring sound financial management and plans for the Shire's long term financial sustainability
	10.3	High quality corporate governance, accountability and compliance
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(309/2021) Moved: Cr Gamble

Seconded: Cr Stratford

That Council accepts the Chief Executive Officer's report for the month of June / July 2021.

CARRIED 4/0

10.2.2. EMPLOYEE CODE OF CONDUCT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem

Date:	6 July 2021 2021
Reporting Officer:	Peter Klein (CEO).
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Attachment 10.2.2 – Employee Code of Conduct

BACKGROUND

The Local Government Legislation Amendment Act 2019 (WA), gazetted 2 February 2021, introduced a code of conduct for councillors & candidates and the requirement for a separate code of conduct for employees. The council has recently endorsed the code of conduct for councillors & candidates and this paper presents an employee code of conduct.

The attached employee code of conduct has been drafted from the model code supplied by WALGA and is compliant with the requirements that are contained in the new section 5.51A of the LG Act and a new Part 4A which has been inserted into the Administration Regulations.

A feature of these provisions is that the responsibility for the preparation, implementation and amendment of the code for employees is assigned to the CEO.

STATUTORY ENVIRONMENT

Compliance with the Local Government Legislation Amendment Act 2019 (WA) – s.5.51A.

POLICY IMPLICATIONS

This item replaces the former Council endorsed Code of Conduct and requires active promotion to staff to ensure they are aware of their conduct obligations.

FINANCIAL IMPLICATIONS

Nil

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Strategic Community Plan outcome;

Goal: Civic Leadership

Goal No.	Strategies		Actions
Goal	Business systems promote staff engagement and deliver responsive, transparent & cost effective services	4.1.1.1	Fit for purposes workplaces and resources promote staff productivity and wellbeing.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(310/2021) Moved: Cr Gamble

Seconded: Cr Holdsworth

That the Employee Code of Conduct, developed in accordance with recently proclaimed sections of the Local Government Legislation Amendment Act 2019 (WA), is endorsed by Council.

CARRIED 4/0

10.2.3. LOCAL GOVERNMENT ELECTIONS 16 OCTOBER 2021 – POSTAL VOTING OPTION

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	7 July 2021

Reporting Officer:	Peter Klein - CEO
Disclosure of Interest:	No interest to disclose
File Number:	10.05.01
Attachment Reference:	Attachment 10.2.3 – Quotation from the Electoral Commissioner

BACKGROUND

Local Government Elections are held biennially on the third Saturday of October. The date of the next election will be 16 October 2021.

COMMENT

There are five positions on the Wyalkatchem Council to be filled by the 2021 election process:

1. Cr Stratford 2019-2021 (four year term)
2. Cr Garner 2017-2021 (four year term)
3. Cr Holdsworth 2017-2021 (four year term)
4. Vacancy 2017-2021 (four year term)
5. Vacancy 2019-2023 (two year term)

A contest for these positions will be held only if 6 or more nominations are received for these positions.

The Council can elect to conduct the election either by postal ballot, managed by the Electoral Commissioner or by a “voting in-person election” managed directly by Council staff.

The last day for declaring to have the Electoral Commissioner conduct a postal ballot is Wednesday 28 July 2021.

The Electoral Commissioner has quoted \$11,500 for conducting a postal ballot on behalf of the Shire of Wyalkatchem.

Management consider it is more efficient and equally practical for the election if required, to be conducted by an in-person ballot managed by the CEO as returning officer and supported by other Council staff or volunteers, as necessary.

An in-house ballot will still incur some cost, including;

- State wide advertising of;
 - i. the closing date of elector enrolments; &
 - ii. the election, no later than 19 days prior.
- Advertising for council nominations
- Polling day staff costs
- Ballot preparation and printing expenses.

CONSULTATION

WA Electoral Commission (WAEC)
CEO Leanne Parola – Shire of Trayning
Lana Foote – Shire of Koorda

STATUTORY ENVIRONMENT

Part 4 Local Government Act 1995
Local Government (Elections) Regulations 1997

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Approximately \$5,000.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired goal as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal 10 Transparent, accountable and effective governance

Outcome No.	Outcome	Action No.	Actions
10	Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
		10.3	High quality corporate governance, accountability and compliance

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(311/2021) Moved: Cr Gamble

Seconded: Cr Stratford

That the 2021 Council election, if required, be conducted as a "voting in person election".

CARRIED 4/0

10.2.4. PRINCIPAL ENVIRONMENTAL HEALTH OFFICER'S REPORT – JUNE 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	7 July 2021
Reporting Officer:	Peter Toboss – Principal Environmental Health Officer (PEHO)

Disclosure of Interest:	NIL
File Number:	13.05.01
Attachment Reference:	NIL

COMMENT

The PEHO attended the Shire office on 28 June 2021.

The following meetings and events were attended:

- Building site assessment – Johnston Street, Wyalkatchem
- Planning approval initial assessment – Johnston Street, Wyalkatchem

HEALTH, BUILDING AND PLANNING ENQUIRIES

The PEHO completed a total of seven (7) health, building and planning enquiries.

FOOD PREMISES INSPECTION

Nil

PUBLIC BUILDINGS INSPECTION

Nil

RECYCLED WASTEWATER SAMPLING

In June, the PEHO respectively undertook the monthly sampling of Wyalkatchem Wastewater Treatment Plant in accordance with the Department of Health Guidelines for the Non-Portable Uses of Recycled Water in Western Australia (2011). The laboratory results of the water sample taken from the Shire storage dam outlet for June met the required standards.

PRIVATE SWIMMING POOL INSPECTION

The PEHO inspected one private swimming pool fence for compliance with the Building Regulations 2012. The inspection met the required standards.

STATUTORY ENVIRONMENT

Public Health Act 2016

Shire of Wyalkatchem Local Planning Scheme 4.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: Healthy, Strong and connected communities

Outcome No.	Outcome	Action No.	Actions
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1.1	Enhance community well-being and participation in community life	1.1.2	Promote regional health solutions that are integrated with other governments and entities
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Objective: A prosperous and dynamic district

Outcome No.	Outcome	Action No.	Actions
2.1	A Vibrant and activated public places	2.1.1	Enhance and upgrade the amenity of the shopping precinct

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(312/2021) Moved: Cr Stratford

Seconded: Cr Gamble

That Council accept the attached PEHO Report for June 2021.

CARRIED 4/0

10.3. WORKS AND SERVICES

10.3.1. MANAGER OF WORKS REPORT – JUNE 2021.

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	30 June 2021
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

COMMENT

SAFETY

One major incident to report. Battery ruptured on the Grader while attempting to jump start.

ROADS – Major Projects

- **Cunderdin-Wyalkatchem Rd;**
 - Program now completed.
 - Claim for the balance to be lodged (20%)
- **Tammin-Wyalkatchem Rd;**
 - Claim for the balance to be lodged (20% + \$29K)
- **Maintenance Grading**
 - Program progressing well.
 - Roads completed include;
 - North East
 - Clifford, Wallambin, Lackman, Turner, Farmer, McNee, Elsegood (unsealed), Goldfields, Tyler, Korre Nth Roads
 - North West
 - Cowcowing West, Wylie Nth, Chilman, Old Nalkain, Martin, Gamble
 - South West
 - N/A
 - South East
 - Ross Rd

Parks / Town Services Crew

- Continuing issues with vandalism and theft around town.
- Plan to upgrade the Pioneer Park using work camp personnel.

Buildings

- Museum shed completed.
- Barracks - maintenance ongoing do to age of facility. A number of bookings confirmed for July and August.
- Rec Ground mains water pipe replacement from meter to change rooms. Gum trees found to have crushed the pipe.
- Pavilion locks being changed.

Swimming Pool Renovation

- Meeting scheduled with Wet Deck aquatics to discuss removal of non-compliant infrastructure, earthing and leakage issue. Pool has been filled to a level necessary to prevent cave in.
- Perimeter fence to be replaced ASAP.

Waste Management

- Long term plans for the tip being drafted in consult with ASK Waste Management.
- Strip mining concept. South east corner location. Fencing with shade cloth to prevent escape of waste.

WWTP and Stormwater Projects

- **WWTP**
 - No sign of contractors yet.
- **Gamble St Upgrade**
 - Contract sent for signing.
 - Expected start up 12th July.
- **Streetscape**
 - Survey 1st week of July. Refer to CEO's notes.
- **Vehicle/Plant**
 - Replacement vehicle pricing not yet done.

Aerodrome

- Nil

Private works

- Gravel delivery to Dickson's.

GENERAL

Staff

- Nil to report

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Goal 8: Our built environment responds to the accessibility and connectivity needs of all.

Outcome No.		Action No.	Actions
Goal 8	Our built environment responds to the accessibility and connectivity needs of all	8.1	Improving safety on road, cycle and footpath networks
		8.2	Developing & planning community infrastructure to improve use & social interaction
		8.3	Implement Aged Friendly Plan
		8.4	Implement the Disability Access and Inclusion Plan (DAIP

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(313/2021) Moved: Cr Stratford

Seconded: Cr Gamble

That Council accept the Manager of Work's report for the month of June 2021.

CARRIED 4/0

10.3.2. CAPITAL PROJECTS REPORT – JUNE / JULY 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	6 July 2021
Reporting Officer:	Peter Klein (CEO).
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

BACKGROUND

The financial statements provide a report on expenditure against the budgeted capital works and this report aims to give Council a more detailed update on progress.

1. LGRIC Phase 1 Funded Projects

Child Care Centre – the centre is now operational each Wednesday and Thursday. A third day is currently under consideration.

This project is now closed.

Museum Storage and Display Shed – this project is complete and the final instalment has been recommended for payment.

Town Beautification/Upgrades – a revised masterplan and costing has been provided by Ecoscape and a second working group meeting is scheduled to be held on Thursday 8 July.

2. DWER and LRCI Phase 2 Funded Project

Stormwater upgrade;

Flint / Gamble Street and Railway Tce / Gamble St – a contract for the engagement of Digga Civil has been executed and site works are expected to commence shortly.

Digga Civil has been contracted to deliver works at the Flint / Gamble and Railway Tce / Gamble St intersections at a lump sum cost of \$227,724 (ex GST). Additional works will be managed by the Shire to complete the works and the estimated cost of this work is \$100k.

The total project cost is under the approved budget and consideration will be given to extending the project scope to address drainage issues at the corner of Railway Tce and Thurstun St.

The project is being funded with grants from the Department of Water & Environment Regulation and the Federal Government's LRCI Phase 2 funding.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Costs to be incurred by the Council in delivering this project are budgeted.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Strategic Community Plan outcome;

Goal: Environment & Infrastructure

Goal No.	Strategies		Actions
Goal 11	Council provides reliable, fit for purpose infrastructure services	3.1.2.1 3.1.2.2	Develop & implement a stormwater management plan Improve capture of stormwater into the Town Dam

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(314/2021) Moved: Cr Gamble

Seconded: Cr Holdsworth

That Council accept the Capital Projects report for June / July 2021.

CARRIED 4/0

10.4. PLANNING AND BUILDING

No comment at this time other than as written in CEO Officer's report, Item 10.2.1 and item 14.1.3

11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14.MATTERS BEHIND CLOSED DOORS

14.1. OVERDUE RATES AND CHARGES

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	2 July 2021
Reporting Officer:	Louise Sequerah
Disclosure of Interest:	No interest to disclose
File Number:	25.08.01
Attachment Reference:	14.1 - Recalcitrant Rates Debtors as at 30-06-2021 - confidential

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(315/2021) Moved: Cr Gamble

Seconded: Cr Stratford

That Council moves behind closed doors in accordance with Section 5.23 (2)(b) and 5.23 (2)(c) of the Local Government Act 1995, to deal with matters that relate to:

- the personal affairs of a person***
- matters of a contract which may be entered into, by the local government***

CARRIED 4/0

SUMMARY

The Shire of Wyalkatchem recalcitrant rates debtors report as at 30 June 2021 details non-pensioner assessments not paying on an arrangement, with a previous year's balance of more than \$100.

BACKGROUND

It is considered best practice for Council to have less than 4% of the rates levied outstanding at the end of the financial year.

STATUTORY ENVIRONMENT

Under S6.57 of the Local Government Act 1995, it is an offence for Council not take all reasonable steps to recover outstanding rates and charges.

POLICY IMPLICATIONS

Policy 2.10 Revenue Collection.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(316/2021) Moved: Cr Stratford

Seconded: Cr Holdsworth

That the Council receives the attached report on Recalcitrant Rates Debtors as at 30-06-21.

CARRIED 4/0

14.2. NEWROC PROCEEDINGS

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	6 July 2021 2021
Reporting Officer:	Peter Klein (CEO).
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil – the expenses are to be funded by NEWROC which holds adequate reserves to meet the expected cost of proceedings into the foreseeable future.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Strategic Community Plan outcome;

Goal: Community and customer service focus

Goal No.	Strategies		Actions
Goal 11	Community and customer service focus	11.1	<ul style="list-style-type: none"> Effective communication and engagement with the community, including local groups and organisations
		11.2	<ul style="list-style-type: none"> Providing high quality customer and community focused services and programs across the organisation

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(317/2021) Moved: Cr Stratford

Seconded: Cr Holdsworth

The Shire of Wyalkatchem ratifies the decision by NEWROC to cover the cost and additional resources required to support a NEWROC Member in respect of NEWROC proceedings.

CARRIED 4/0

Cr Stratford left the meeting at 6:20pm

Cr Stratford returned to the meeting at 6:22pm

14.3. PROPERTY ACQUISITION

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	7 July 2021
Reporting Officer:	Peter Klein - CEO
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Attachment 14.3 – Site Valuation – Confidential

BACKGROUND

The Council has previously agreed to the need for improved depot facilities. The existing facilities are split over two sites and offer inadequate protection to valuable Council equipment.

CONSULTATION

James McGovern – Manager Governance, WALGA

STATUTORY ENVIRONMENT

Local government Act s.3.59 – commercial enterprise by local governments

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Funding the acquisition will involve consumption of the existing Depot Reserve Fund plus an additional \$25,217 adjustment to be confirmed through the FY22 budget approval process.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired goal as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Key Result Area: Our built environment sustains and connects our community.

Outcome No.	Outcome	Action No.	Actions
	Council provides reliable, fit for purpose infrastructure services	E3.1.1.2	Council depots are fit for purpose and are maintained in a condition that reflects the pride we have in providing services to our community.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(318/2021) Moved: Cr Gamble

Seconded: Cr Stratford

That the property be purchased by the Council for the agreed sum, and a further \$100,000 expenditure in FY22 be approved for settlement, property improvements and fit-out.

CARRIED 4/0

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(319/2021) Moved: Cr Stratford

Seconded: Cr Gamble

That Council move out from behind closed doors.

CARRIED 4/0

15. INFORMATION BULLETIN

15.1. Information Bulletin

The information bulletin has been provided as an attachment (Attachment 15.1)

15.2. Business Arising from the Information Bulletin

Nil

16. CLOSURE OF THE MEETING

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 6:27pm.