



**PUBLIC MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON
THURSDAY 18 NOVEMBER 2021**

**Council Chambers
Honour Avenue
Wyalkatchem**

**Commencement: 4:05pm
Closure: 7:57pm**

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

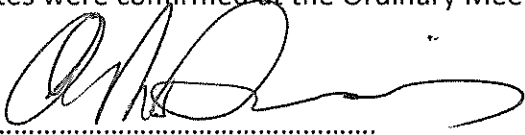
These minutes were approved for distribution on 26 November 2021



Peter Klein
Chief Executive Officer

Confirmed Minutes

These minutes were confirmed at the Ordinary Meeting of Council held 16 December 2021.

Signed: 

Cr Davies, Shire President and Presiding Member
Shire of Wyalkatchem

Note: The Presiding Member at the meeting at which the minutes where confirmed is the person who signs above

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

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1. DECLARATION OF OPENING

The Chairperson, Shire President Cr Davies, opened the meeting at 4:05pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:05pm

There were no members of the public.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 4:05pm

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Members: Cr. Quentin Davies
Cr. Owen Garner
Cr. Emma Holdsworth
Cr. Stephen Gamble
Cr. Mischa Stratford
Cr. Christy Petchell

Staff:	Peter Klein	Chief Executive Officer
	Stephanie Elvidge	Governance Executive Officer
	Terence Delane	Manager of Works

3.2. Apologies

Nil

3.3. Approved Leave of Absence

Nil

3.4. Applications for Leave of Absence

Nil

4. OBITUARIES

It was advised that long term resident and well known community member, Gill Maitland, passed on the 4th November 2021.

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Item 14.1 Proposed Licence Agreement

- Cr Garner declared an Impartiality Interest in item 14.1 Airport Terminal Licence Agreement. Cr Garner is the prospective Licensee Emily Gray's Father in Law and therefor a relative.
- Cr Stratford declared a Financial Interest in item 14.1 Airport Terminal Licence Agreement. Cr Stratford is employed by the prospective Licensee Emily Gray. As a consequence, there may be a perception that her impartiality on the matter may be affected. Council determined that Cr Stratford would remain in the room but not be permitted to vote on the matter.

6.2. Impartiality Interests

Nil

7. CONFIRMATION AND RECEIPT OF MINUTES

COUNCIL RESOLUTION:

(373/2021) Moved: Cr Holdsworth

Seconded: Cr Gamble

That the minutes of the Meetings 7.1.1; 7.2.1; 7.2.2 and 7.2.3 be adopted en bloc.

CARRIED 6/0

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – October 2021

Minutes of the Shire of Wyalkatchem Ordinary Meeting of Council held on Thursday 21 October 2021 (Attachment 7.1.1)

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 21 October 2021 (Attachment 7.1.1) be confirmed as a true and correct record.

7.2. Receipt of Minutes

7.2.1. NEWROC Council Meeting Minutes – 26 October 2021

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

That the minutes of the NEWROC Council Meeting of Tuesday 26 October 2021 (Attachment 7.2.1) be received by Council.

7.2.2. NEWTRAVEL Annual General Meeting Minutes – 28 October 2021

That the minutes of the NEWTRAVEL Annual General Meeting of Thursday 28 October 2021 (Attachment 7.2.2) be received by Council.

7.2.3. NEWTRAVEL General Meeting Minutes – 28 October 2021

That the minutes of the NEWTRAVEL General Meeting of Thursday 28 October 2021 (Attachment 7.2.3) be received by Council.

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

9.1. Item 14.1 AIRPORT TERMINAL LICENCE AGREEMENT

10.REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – OCTOBER 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	08 November 2021
Reporting Officer:	Tegan Maitland, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for Payment – October 2021

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

COMMENT

The September payment listing 2021 is presented for Council for their endorsement. After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be -\$74.25.

Bank Account	Payment Type	Last Number	First Number in report
Municipal	Cheque	16892	16893
Municipal & Trust	EFT	EFT1488	EFT1489
Reserves	EFT	EFT	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021/2022 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

(374/2021) Moved: Cr Stratford

Seconded: Cr Garner

That Council endorse the total payments for the month of October, 2021 being \$498,702.12 which comprised of:

- 1. Cheque 16893 payments from the Municipal Fund totalling \$1,000.00;***
- 2. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$241,988.53;***
- 3. Direct Debit (DD) payments from the Municipal Fund totalling \$17,681.62;***
- 4. Payroll Journal (JNL) payments from the Municipal Fund totalling \$71,112.43.***

CARRIED 6/0

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – OCTOBER 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	08 November 2021
Reporting Officer:	Tegan Maitland
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Cards – October 2021

BACKGROUND

Council governance procedures requires the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
 Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY21 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal - Transparent, accountable and effective governance

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

(375/2021) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council endorse credit card payments for the period 29 September to 28 October 2021, totalling \$3,991.39 (refer attachment 10.1.2).

CARRIED 6/0

COUNCIL RESOLUTION

(376/2021) Moved: Cr Garner

Seconded: Cr Holdsworth

That Council adjourn the meeting at 4:43pm.

CARRIED 6/0

COUNCIL RESOLUTION

(377/2021) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council reconvene the meeting at 5:15pm.

CARRIED 6/0

10.1.3 MONTHLY FINANCIAL REPORT – OCTOBER 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	09 November 2021
Reporting Officer:	Ally Bryant, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report – October 2021

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1)(d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached report includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire’s operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes are supporting documents to the Statements of Financial Activity for Councillors’ information.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4

Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil – Monthly Statement of Financial Activity reporting on council’s current financial position

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION:

(378/2021) Moved: Cr Stratford

Seconded: Cr Petchell

That Council accepts the Statement of Financial Activity for the month ending 31 October 2021 (refer attachment 10.1.3).

CARRIED 6/0

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT – OCTOBER / NOVEMBER 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 November 2021
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community with information about CEO activities and Council operations.

COMMENT

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- NEWROC Council – Mukinbudin
- Celia Jordaan – Small Business Development Commission
- Fabian Houbrechts – Works Manager, Tammin Shire
- Ray Griffiths & Mick Jones – Kellerberrin Shire
- Emily Gray – Wyalkatchem Physiotherapist
- Helen Morton & Lee Steel – Somerset Alliance, Pingelly
- Katrina Crute – Shire of Brookton
- David Holdsworth – D&D Transport re RAV Approvals
- Wyalkatchem Museum Committee
- CEACA Management Committee – Kellerberrin
- Glen Barndon & Michelle Stanley – ABC Radio Mid West
- James Gaunt – WA Police

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(379/2021) Moved: Cr Stratford

Seconded: Cr Gamble

That Council accepts the Chief Executive Officer's report for the month of October / November 2021.

CARRIED 6/0

10.2.2. PRINCIPAL ENVIRONMENTAL HEALTH OFFICER’S REPORT – OCTOBER 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 November 2021
Reporting Officer:	Peter Toboss – Principal Environmental Health Officer (PEHO)
Disclosure of Interest:	NIL
File Number:	13.05.01
Attachment Reference:	NIL

COMMENT

The PEHO attended the Shire office on 28 October 2021.

HEALTH, BUILDING AND PLANNING ENQUIRIES

The PEHO completed a total of five (5) health, building and planning enquiries in October 2021.

FOOD PREMISES INSPECTION

The below food business was inspected for food safety standards in October:

- Wylie News & Lotteries

The inspection returned good results.

CONTACT REGISTER INSPECTIONS

The PEHO inspected five (5) businesses in town for compliance with COVID-19 Contact Register Directions. From 5 December 2020 it has been mandatory for specified businesses to implement and maintain a contact register of all persons who attend their business premises.

RECYCLED WASTEWATER SAMPLING

The PEHO undertook the monthly sampling of Wyalkatchem Wastewater Treatment Plant in accordance with the Department of Health Guidelines for the *Non-Potable Uses of Recycled Water in Western Australia (2011)*. The laboratory results of the water sample taken from the Shire storage dam outlet for October 2021 met the required standards.

NOISE COMPLAINT- RICHES STREET, WYALKATCHEM

In October, the Shire received a noise complaint from a resident regarding a loud stereo noise from Riches Street. The Environmental Protection (Noise) Regulations 1997 (the Regulations) operate as a prescribed standard under the Environmental Protection Act 1986 (the Act) and set limits on noise emissions. The PEHO will continue to investigate the source of the noise complaint and has the authority to issue a warning letter or infringement notice. Further action is subject to the receipt of additional complaints.

STATUTORY ENVIRONMENT

Public Health Act 2016

Food Act 2008

Environmental Protection (Noise) Regulations 1997

Emergency Management Act 2005

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(380/2021) Moved: Cr Holdsworth

Seconded: Cr Petchell

That Council accept the attached PEHO Report for October 2021.

CARRIED 6/0

10.2.3. APPOINTMENT OF MEMBERS TO COMMITTEES OF COUNCIL

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	09 November 2021
Reporting Officer:	Stephanie Elvidge, Governance Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.08
Attachment Reference:	Attachment 10.2.3 ARC Terms of Reference

BACKGROUND

Following the Ordinary Council Election, Council is required to appoint elected members to committees.

In accordance with section 5.8, 5.9 and 5.10 of the *Local Government Act 1995* Council has established one committee, the Audit and Risk Management Committee.

The Terms of Reference for this committee are attached.

In the past Council has appointed all elected members to the Audit and Risk Management Committee.

COMMENT

Audit & Risk Management Committee Details:

Purpose:	The objective of the Audit and Risk Management Committee is to liaise with the shire's auditor and make recommendations regarding the annual external audit.
Meeting Frequency:	Quarterly
Next Meeting:	16 December 2021
Current Meeting Day:	Thursday
Current Council Representatives:	All Elected Members
Term of Reference:	Attachment 10.2.3 ARC Terms of Reference
Officers Comment:	No Changes are proposed to the Term of Reference as these were recently adopted by the Council at its meeting held on 21 February 2019.

STATUTORY ENVIRONMENT

- *Local Government Act 1995, Part 5 Administration, Division 2 Council meetings, committees and their meetings and electors' meetings.*
- *Local Government Act 1995 Section 7.1a. Audit committee.*
- *Local Government Act 1995 Section 7.23A Duties of local government with respect to audits*

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION

(381/2021) Moved: Cr Gamble

Seconded: Cr Garner

That Council appoint all elected members to the Audit and Risk Management Committee.

CARRIED 6/0

10.2.4. APPOINTMENT OF MEMBERS TO ADVISORY COMMITTEES

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	09 November 2021
Reporting Officer:	Stephanie Elvidge, Governance Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.08
Attachment Reference:	Attachment 10.2.4 LEMC Terms of Reference

BACKGROUND

Following the Ordinary Council Election Council is required to appoint elected members and where appropriate its staff to committees.

Council has established the Local Emergency Management Committee as an advisory committee.

COMMENT

Local Emergency Management Committee (LEMC):

Purpose	This committee is made up of Hazard Management Agencies (HMA’s), operational and combat agencies. While LEMC is a non-operational committee, if requested by a HMA, members may become an Incident Support Group (ISG) to assist in an incident. This Committee is also to assist in the development of the local government’s emergency plans and procedures.
Meeting Frequency	Quarterly
Next Meeting	24 November 2021
Current Meeting Day	Wednesday
Current Council Representatives:	Shire President Chief Executive Officer Governance Executive Officer
Term of Reference	Attachment 10.2.4 LEMC Terms of Reference
Officers Comment	The Term of Reference includes a list of committee appointments. Council is requested to endorse the Shire’s representation only.

STATUTORY ENVIRONMENT

- *Local Government Act 1995, Part 5 Administration, Division 2 Council meetings, committees and their meetings and electors’ meetings.*
- *Emergency Management Act 2005 Section 38 – Local Emergency Management Committees.*

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance and Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

OFFICER’S RECOMMENDATION

(382/2021) Moved: Cr Garner

Seconded: Cr Stratford

That Council:

- 1. Appoints the following elected members to the Local Emergency Management Committee (LEMC);*
 - Shire President*
 - Deputy President*
 - Proxy – any other Councillor*

- 2. Appoint the following Shire employees to the LEMC;*
 - Chief Executive Officer*
 - Manager of Works*
 - Governance Executive Officer*

CARRIED 6/0

10.2.5. DELEGATES TO EXTERNAL COMMITTEES

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	20 October 2021
Reporting Officer:	Stephanie Elvidge, Governance Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.08
Attachment Reference:	Nil

SUMMARY

To appoint Council delegates to external committees to which the Shire of Wyalkatchem has voting rights.

BACKGROUND

The Shire of Wyalkatchem is a member at a number of external groups and organisations. These external groups and organisations provide a regional collaborative approach to the objectives of the individual groups.

These committees are independent of Council.

The following are details of external committees on which the Shire of Wyalkatchem participates. The Council is required to appoint delegates, with voting rights, to these committees.

Committee Name:	(North Eastern Wheatbelt Regional Organisation of Councils (NEWROC))
Purpose:	To work collaboratively with the Shires of Dowerin, Koorda, Mt Marshall, Mukinbudin, Nungarin and Trayning with a range of advocacy and project focuses.
Meeting Frequency:	Bi-Monthly
Next Meeting:	To be confirmed
Current Meeting Day:	Tuesday
Meeting Location:	Various locations rotated between member councils
Current Council Representatives:	Shire President (delegate with voting rights) Chief Executive Officer All Councillors - Proxies

Committee Name:	Central East Aged Care Alliance (CEACA)
Purpose:	This organisation was initiated by eleven local governments to progress housing and aged care services in order to transform our districts into age friendly communities.
Meeting Frequency:	Quarterly
Next Meeting:	To be confirmed
Current Meeting Day:	Wednesday
Meeting Location:	Typically Kellerberrin or Merredin
Current Council Representatives:	Shire President Chief Executive Officer All Councillors (Proxy delegates with voting rights)

Committee Name:	Great Eastern Country Zone of WALGA
Purpose:	Zones are groups of geographically aligned Member Councils who are responsible for direct elections of State Councillors, providing input into policy formulation and providing advice on various matters.
Meeting Frequency:	Quarterly
Next Meeting:	To be confirmed
Current Meeting Day:	Thursday
Meeting Location:	Typically Merredin and Kellerberrin
Current Council Representatives:	Shire President (Delegate with voting rights) Deputy President (Delegate with voting rights) All Councillors (Proxy delegates with voting rights) Chief Executive Officer (Proxy delegation with voting rights in the absence of Council representation.)

Committee Name:	Wheatbelt Regional Road Group North.
Purpose:	To make recommendations to State Advisory Committee (SAC) in relation to the Annual Local Government Roads Program for their region and any other relevant issues.
Meeting Frequency:	Quarterly
Next Meeting:	28 February 2022
Current Meeting Day:	Friday
Meeting Location:	Various locations rotated between Members Council. Meetings are also held via telephone conferences
Current Council Representatives:	Cr Gamble (Delegate with voting rights) Cr Holdsworth (Proxy delegates with voting rights)

Committee Name:	Northam District Operational Advisory Committee.
Purpose:	Previously known as: Great Eastern District Operations Advisory Committee (DOAC) To represent and protect the interests of the Local Governments, Volunteer Advisory Bush Fire Brigade Committees and Volunteers within those Local Governments. As a representative committee, provide advice, direction and develop recommendations for fire management in the functional areas of Equipment, Training, Prevention, and Operational Preparation and Response.
Meeting Frequency:	At least two (2) meetings per year
Next Meeting:	To be confirmed
Current Meeting Day:	Non allocated
Meeting Location:	Northam
Current Council Representatives:	Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer Governance Executive Officer

Comments	The committees term of reference states the following; The Chief Bush Fire Control Officer or Fire Control Officer and Shire CEO or delegate from each Local Government shall have voting rights.
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Committee Name:	Pioneers Pathway Advisory Committee
Purpose:	Comprising of six local government authorities working collaboratively developing tourism in the region by promoting a self-drive trail from Perth reminiscing the path of Pioneers’ during the gold rush in eastern goldfields.
Meeting Frequency:	Quarterly
Next Meeting:	To be confirmed
Current Meeting Day:	Thursday
Meeting Location:	Various locations rotated between Members Council.
Current Council Representatives:	Governance Executive Officer

Committee Name:	NEWTRAVEL
Purpose:	To market and promote the Wheatbelt Way self-drive route and the tourism assets in the NEWTRAVEL area.
Meeting Frequency:	Quarterly
Next Meeting:	To be confirmed
Current Meeting Day:	Thursday
Meeting Location:	Various locations rotated between Members Council.
Current Council Representatives:	Chief Executive Officer Governance Executive Officer (Proxy with voting rights)

COMMENT

Council is requested to consider the role of its Councillors as delegate’s external committees. Councillors need to be aware of the time commitment that can occur with attendance at meetings. Only appointed delegates have voting rights to these external committees, other members may attend as an observer only.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

(383/2021) Moved: Cr Stratford

Seconded: Cr Petchell

That Council appoint the following delegates:

- **North Eastern Wheatbelt Regional Organisation of Councils (NEWROC)**
 - Delegate 1: Shire President
 - Delegate 2: Deputy President
 - Delegate 3 (Proxy): Any other Councillor

- **Central East Aged Care Alliance (CEACA)**
 - Delegate 1: Cr Davies
 - Delegate 2: Cr Stratford

- **Great Eastern Country Zone of WALGA**
 - Delegate 1: Shire President
 - Delegate 2: Deputy Shire President
 - Delegate 3 (Proxy): Any other Councillor
 - Delegate 4 (Proxy): Chief Executive Officer

- **Wheatbelt Regional Road Group North.**
 - Delegate 1: Cr Holdsworth
 - Delegate 2 (Proxy): Cr Gamble

- **DOAC**
 - Delegate 1: CBFCO
 - Delegate 2 DCBFCO

- **Pioneers Pathway Advisory Committee**
 - **Delegate 1: Governance Executive Officer**
 - **Delegate 2 (Proxy): Any other Councillor**

- **NEWTRAVEL**
 - **Delegate 1: Cr Christy Petchell**
 - **Delegate 2 (Proxy): Governance Executive Officer**
 - **Delegate 3 (proxy): Any other Councillor**

CARRIED 6/0

10.2.6. REPRESENTATIVES TO COMMUNITY BASED COMMITTEES OR GROUPS

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	09 November 2021
Reporting Officer:	Stephanie Elvidge, Governance Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.08
Attachment Reference:	Nil

BACKGROUND

Community based committees are an important part of the social structure of the wider community and give residents and ratepayers a voice in `their` community. Council representation on these committees demonstrates Council interest and allows for feedback to Council of community concerns and ideas.

Voting rights are determined by the individual group or committee. The intent of attending these meetings is to act as a liaison between the community and the Shire.

COMMENT

The following is a list of community groups and representation

Organisation / Group	Representative
CBH Museum	Agenda and minutes only – Council representative to attend if required. Primary - Cr Owen Garner Secondary – Cr Holdsworth
Friends of the Cemetery	Chief Executive Officer, Manager of Works
RSL	Primary - Cr Gamble Secondary - Cr Garner
Wheatbelt Agcare	Primary – Cr Stratford Secondary – Vacant
Local Health Advisory Group	Primary – Cr Stratford Secondary – Cr Garner
Senior Citizen Homes Trust	Delegate 1 – Shire President Secondary – Cr Stratford

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

(384/2021) Moved: Cr Holdsworth

Seconded: Cr Petchell

That Council makes the following appointments to community committees or groups.

- ***CBH Museum***
 - ***Cr Garner***

- ***Friends of the Cemetery***
 - ***Removed – Shire works informally with friends of the Cemetery on an ongoing basis.***

- ***RSL***
 - ***Cr Stephen Gamble***
 - ***Cr Owen Garner***

- ***Wheatbelt Agcare***
 - ***Cr Stratford***
 - ***Any other Councillor***

- ***Local Health Advisory Group***
 - ***Cr Stratford***

- ***Senior Citizen Home Trust***
 - ***Nil at this point pending CEO discussion with SCHAT***

- ***Community Resource Centre***
 - ***Nil at this point pending CEO discussion with CRC***

- ***WDHS School Council***
 - ***Nil at this point pending CEO discussion with WDHS School Council***

CARRIED 6/0

10.2.7. POLICY AMENDMENT – CHRISTMAS / NEW YEAR CLOSURE OF COUNCIL FACILITIES

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 November 2021
Reporting Officer:	Peter Klein – CEO
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01A
Attachment Reference:	Nil

BACKGROUND

The current policy is too prescriptive and will not always deliver a desirable outcome.

COMMENT

Proposed amendments introduce flexibility and offers the prospect that the office closure will meet the expectations of both councillors and staff.

POLICY 5.10 CHRISTMAS / NEW YEAR CLOSURE OF COUNCIL FACILITIES

Responsible Department	Chief Executive Officer
Former policy Reference	Nil
Resolution Number	OMC 53 /2019
Resolution Date	18 April 2019
Last Amendment Date	18 April 2019 – New Policy; 22 October – 2 words removed
<u>This Amendment Date</u>	<u>16 November 2021</u>
Shire Related Documents	Nil
Related Legislation	Nil

OBJECTIVE

~~This policy is for the authorisation for the Council facilities, including administration office and depot, to close over the Christmas and New Year period.~~
Authorising closure of administration office and depot over the Christmas and New Year period.

POLICY

~~The Shire Administration Office and Works Depot will be closed for a total of ten (10) business days, from the last Monday before Christmas and re-open on the first Monday following the New Year’s Day Public Holiday.~~

~~Shire staff will take leave entitlements during this closure period for those days that are not designated public holidays.~~

The Shire Administration Office and Works Depot will be closed for a total of ten (10) business days over the Christmas and New Year period with the date of closure and return to work to be determined by the CEO on an annual basis.

The Works Manager is authorised to exempt those Depot staff required to provide an essential service to the community during this period.

POLICY IMPLICATIONS

This amendment delivers a more flexible policy that enables the office closure and opening to change depending on Christmas dates each year.

FINANCIAL IMPLICATIONS

NIL

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with Goal 10 from the Community Strategic Plan.

Goal: Transparent, accountable and effective governance

Goal No.	Outcome	Action No.	Actions
10	Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
		10.3	High quality corporate governance, accountability and compliance

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(385/2021) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Policy 5.10 amendments detailing conditions for Christmas / New Year Closure of Council facilities be approved.

CARRIED 6/0

Cr Petchell left the meeting at 6:23pm

Cr Garner left the meeting at 6:34pm

Cr Petchell returned to the meeting at 6:24pm

Cr Garner returned to the meeting at 6:24pm

10.2.8. COUNCIL CHAMBER UPGRADE

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 November 2021
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Attachment 10.2.8.1 Chamber AV Matrix Attachment 10.2.8.2 Chamber Tables Matrix Attachment 10.2.8.3 Chamber Chairs Matrix

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council accepts quotes from;

- 1. Integrated ICT for supply of audio visual equipment (Option 1);*
- 2. Elite Office Furniture for supply of conference tables; and*
- 3. Elite Office Furniture for the supply of new chairs for Council Chambers.*

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

(386/2021) Moved: Cr Holdsworth

Seconded: Cr Stratford

That Council suspends Standing Orders to discuss item 10.2.8 Council Chamber Upgrade

CARRIED 6/0

BACKGROUND

The procurement assessments matrices underpinning the above recommendations are attached.

Although meetings & training attended by staff and councillors are increasingly being held electronically, mostly via Teams or Zoom, the IT and furniture within the Council Chamber doesn’t provide the flexibility or connectivity required to host these sessions.

Staff and Councillors are either relying on desk top computers which, do not support multiple party participation or the use of a laptop in Chambers connected to a projector with inadequate audio and poor visual capability. The system is inefficient and unreliable.

An effective audio visual system will encourage Wyalkatchem representatives to attend meetings remotely which is safer (less time on road), more time efficient (driving time is replaced with working time) and provides the opportunity for more councillors to participate in these meetings (eg CEACA, WALGA Zone, NEWROC Council meetings or WALGA information sessions).

In addition, staff and councillor training is increasingly delivered on-line and establishing an effective and comfortable training room will encourage participation and improve outcomes.

The council offices are identified as a potential control centre for responding to an emergency. An effective, fool-proof audio visual system will improve communications and response capability.

Furniture within the Chamber essentially excludes the room from being used for anything other than a council meeting. Visitors to the Shire are received either in the President's room or a working office.

Recently a LEMC meeting was held at the CRC to gain access to their audio visual system. The board room at the CRC is smaller but is set up better and able to more comfortably accommodate a larger meeting.

If Wyalkatchem was required to host a full NEWROC Council meeting (15 people + visitors), seating arrangements would be disjointed and those seated without a desk would have difficulty in participating in the meeting or viewing the screen. An alternate location would probably provide the most comfortable option.

The best space within the Council offices is the Chamber and the furniture proposal will enable this space to be used to comfortably host visitors and portray a progressive Council image.

The facility will be available to other community groups for the hosting of meetings or for training.

In the event of a COVID lockdown, the availability of a high quality technology hub in Chambers will facilitate more effective and efficient electronic meetings.

Although not forming part of the current recommendations, an efficient audio visual system will enable either the live streaming of council meetings or an audio visual record of meetings to be made available to the Wyalkatchem community which has the potential to improve transparency and accountability.

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

The capital budget for FY22 includes an allocation of \$35k for Chamber refurbishment.

COMMUNITY & STRATEGIC OBJECTIVES

This proposal is consistent with the following objective & actions;

Objective.	Action No.	Actions
Business systems promote councillor and staff engagement and deliver responsive, transparent and cost effective services.	4.1.1.1	Fit for purpose workplaces and resources promote Council and staff productivity and well being
	4.1.1.2	Invest in training & professional development to promote engagement & efficiency.
	4.1.1.3	Workplace safety is proactively managed and demonstrates our care for each other and community

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(387/2021) Moved: Cr Gamble

Seconded: Cr Stratford

That Council resume Standing Orders to continue Item 10.2.8 Council Chamber Upgrade.

CARRIED 6/0

COUNCIL RESOLUTION

(388/2021) Moved: Cr Stratford

Seconded: Cr Petchell

That Council accept the quote from;

- 1. Integrated ICT for supply of audio visual equipment (Option 1); and***
- 2. The purchase of 4 staff chairs for use in Council Chambers***

CARRIED 6/0

The officer's recommendation was not accepted as it was considered possible to operate with the new AV system with the existing furniture.

10.3. WORKS AND SERVICES

10.3.1. MANAGER OF WORKS OFFICER'S REPORT OCTOBER / NOVEMBER 2021

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	12 November 2021
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

BACKGROUND

To inform Council of the activities of the works and services team during the month of October/ November 2021

COMMENT

SAFETY

Reported Incidents as follows;

1. Vandalism / Graffiti on hotel, public buildings and footpaths/kerbs
2. Power line brought down by freight truck
3. Theft from 1 Slocum St
4. Property damage at public toilets
5. Power cable unearthed at creek next to public toilets

ROADS

- Blackspot audits organised for Benji X roads (2)
- Clearing of vegetation to improve sight lines on Tammin / Divers / De Pierre's X road
- Koorda Road; Estimate drafted for work next FY. Final costing required by 30th Nov
- Cunderdin Road; Preliminary work to start now. Contract work in RFQ stage
- Tammin Road; Preliminary work to start now. Contract work in RFQ stage

RECREATION GROUND

- Main line replacement done.
- Retic wiring and solenoid replacement due end November-December
- Turf pitch in use
- Synthetic wicket completed
- NBN scheduled to install emergency communications equipment 29th November

SWIMMING POOL

- Pool open
- Main pump refurbished
- Scope of Work to be drafted for leak issue for commencement May 2022

BUTLIN ST DEPOT

- Block has been fenced
- Minor equipment and supplies have been shifted
- Further work and budget to be tabled in the workshop

15 PIESSE STREET DEMOLITION

- Demolition contractor expected on site 29th November

WWTP

- Concrete work this week
- Other components as per program.

GAMBLE ST UPGRADE

- Creek work completed
- All contracted work complete
- Footpath, kerb and sealing in RFQ stage

POST OFFICE DISABLED ACCESS

- Scope drafted
- RFQ's sent

AIRSTRIIP RESEALING WORK

- RFQ's pending

CEMETERY UPGRADES

- Scope to be agreed with Friends of the Cemetery

MISCELLANEOUS

- Shire of Trayning contracted the Shire of Wyalkatchem to install a kitchen at Kununoppin Community Centre

VEHICLE/PLANT

- Hired prime mover being utilised while Isuzu body / chassis being repaired.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Goal : Our built environment responds to the accessibility and connectivity needs of all.

Outcome No.		Action No.	Actions
Goal 8	Our built environment responds to the accessibility and connectivity needs of all	8.1	Improving safety on road, cycle and footpath networks
		8.2	Developing & planning community infrastructure to improve use & social interaction
		8.3	Implement Aged Friendly Plan
		8.4	Implement the Disability Access and Inclusion Plan (DAIP)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(389/2021) Moved: Cr Holdsworth

Seconded: Cr Gamble

That Council consider and accept the Manager of Works report for the months of October/ November 2021.

CARRIED 6/0

10.4. PLANNING AND BUILDING – INFORMATION ONLY

10.4.1. DEMOLITION PERMIT

- A demolition Permit BA6 was issued by Peter Klein on 2 November 2021 for 15 Piesse Street, as resolved in the October 2021 Ordinary Meeting of Council.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(371/2021) Moved: Cr Stratford

Seconded: Cr Garner

That Council approves the building at 15 Piesse St being demolished by the Shire of Wyalkatchem, with costs to be recovered from the property owner.

CARRIED BY ABSOLUTE MAJORITY 6/0

Conditions

-Compliance with the Health (Treatment of Sewerage and disposal of Effluent and Liquid Waste) Regulations 1974 with regards to the decommissioning of any effluent disposal system. Effluent Treatment system must be emptied by a licensed effluent disposal contractor and the septic tank and leach drains removed.

-Removal of Asbestos is to be carried out in accordance with the Code of Practise on Safe Removal of Asbestos (NOHSC:2002) as stipulated by the Occupational Health and Safety Regulations 1996 and disposed of in Accordance with the Health (Asbestos) Regulations 1992 and the Environmental Protection (Controlled Waste) Regulations 2004.

-Copies of the disposal receipts from the controlled waste facility for the Asbestos are to be provided to the Shire of Wyalkatchem on completion.

-The site is to be baited for rodents prior to demolition. (This is to prevent rats inundating neighbours when it is demolished).

10.4.2. DEVELOPMENT APPROVAL

- Development approval was given to Mr R McDonald as resolved in the October 2021 Ordinary Meeting of Council.

(370/2021) SUBSTANTIVE MOTION

The Presiding Person put the amended motion:

That Council approves the positioning of two containers within the footprint shown as a 'Proposed New Extended Shed' on the application sketch for a period of 12 months (i.e. to 31 October 2022).

CARRIED 6/0

Cr Garner and Cr Holdsworth left the meeting at 7:13pm

Cr Garner returned to the meeting at 7:13pm

Cr Holdsworth returned to the meeting at 7:14pm

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. MATTERS BEHIND CLOSED DOORS

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(390/2021) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council moves behind closed doors in accordance with Section 5.23 (2)(b) and (e)(iii) of the Local Government Act 1995 which states,

(b) to deal with matters that relate to the personal affairs of a person;

(e) (iii) to deal with a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person.

CARRIED 6/0

Declaration of interests – Cr Garner declared a Proximity Interest – see item 6.1

Cr Stratford declared a Financial Interest – see item 6.1

Council agreed that Cr Stratford should remain in the room and be able to participate in the discussion but not vote.

14.1. AIRPORT TERMINAL LICENSE AGREEMENT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 November 2021
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	14.1

SUMMARY

The airport terminal is currently licensed to physiotherapist, Emily Gray. The Agreement commenced on 8th December 2020 and ceases on 7th December 2021.

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Objective.	Action No.	Actions
A healthy, safe, active and engaged community.	1.1.1.8	Explore opportunities to expand the range and availability of health services.
	1.1.1.11	Licence the aerodrome building, or part thereof, for provision of allied health services.

VOTING REQUIREMENT

Simple Majority

AMENDMENT RESOLUTION

(392/2021) Moved: Cr Holdsworth

Seconded: Cr Petchell

That Council offers an amended licence for one year to Emily Gray based on:

- *a flat rate of \$120/week, including power and water;*
- *use of the entire building.*

THE SUBSTANTIVE MOTION AS AMENDED WAS PUT

(393/2021) COUNCIL RESOLUTION

That Council offers an amended licence for one year to Emily Gray based on:

- *a flat rate of \$120/week, including power and water;*
- *use of the entire building.*

CARRIED 5/0

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

(394/2021) Moved: Cr Gamble

Seconded: Cr Petchell

That Council move out from behind closed doors.

CARRIED 5/0

15. INFORMATION BULLETIN

15.1. Information Bulletin

The information bulletin has been provided as an attachment (Attachment 15.1)

15.2. Business Arising from the Information Bulletin

Council Christmas Party – Clarification of purpose.

16. CLOSURE OF THE MEETING

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 7:57pm.