


AGENDA

ORDINARY COUNCIL MEETING

17 MARCH 2022



MAKE A DIFFERENCE -

**VOTING FOR
EXTRAORDINARY
ELECTION IS OPEN
INCLUDING 26 MARCH
SHIRE OFFICE 8 - 6pm**

Commencing at 4pm in the
Shire of Wyalkatchem Council Chambers
27 Flint Street, Wyalkatchem

NOTICE OF COUNCIL MEETING

The next Ordinary Meeting of the Wyalkatchem Shire Council will be held on Thursday 17 March 2022 in the Council Chambers, 27 Flint Street Wyalkatchem, commencing at 4pm.

An Agenda for this meeting will be made available from the Shire Administration Office and on our website www.wyalkatchem.wa.gov.au

I have reviewed this agenda.

I am aware of all recommendations made to Council, and I support each as presented.

Peter Klein

CHIEF EXECUTIVE OFFICER

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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1. DECLARATION OF OPENING

2. PUBLIC QUESTION TIME

- 2.1. Response to Public Questions Previously Taken on Notice**
- 2.2. Declaration of Public Question Time opened**
- 2.3. Declaration of Public Question Time closed**

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

- 3.1. Attendance**
- 3.2. Apologies**
- 3.3. Approved Leave of Absence**
- 3.4. Applications for Leave of Absence**

4. OBITUARIES

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

- 5.1. Petitions**
- 5.2. Deputations**
- 5.3. Presentations**

6. DECLARATIONS OF INTEREST

- 6.1. Financial and Proximity Interest**
- 6.2. Impartiality Interests**

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – December 2021

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 17 February 2022 ([Attachment 7.1.1](#)).

OFFICER RECOMMENDATION:

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 17 February 2022 (Attachment 7.1.1) be confirmed as a true and correct record.

7.1.2. BUSINESS ARISING

[Shire Council Meeting Actions Status Report](#)

7.2. Receipt of Minutes

7.2.1. Local Emergency Management Committee Meeting Minutes – 2 March 2022

Minutes of the LEMC Meeting of Wednesday 2 March 2022 ([Attachment 7.2.1](#)).

OFFICER RECOMMENDATION:

That the minutes of the LEMC Meeting of Wednesday 2 March 2022 (Attachment 7.2.1) be received by Council.

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

10. REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – FEBRUARY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 March 2022
Reporting Officer:	Parul Begum – Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for Payment – February 2022

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the payments for the month of February 2022, (refer attachment 10.1.1) being \$352,744.75, which comprised of:

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$204,298.49 (EFT 1819 – 1759);*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$48,956.13;*
- 3. Payroll Journal (JNL) payments in the Municipal Fund totalling \$99,490.13.*

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021/2022 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – JANUARY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 March 2022
Reporting Officer:	Parul Begum – Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Cards – January 2022

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council endorse credit card payments for the period 30 December 2021 to 28 January 2022, totalling \$789.40 (refer attachment 10.1.2).

BACKGROUND

Council governance procedures requires the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO.

STATUTORY ENVIRONMENT

*Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34*

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY21/22 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal 10 - TRANSPARENT, ACCOUNTABLE AND EFFECTIVE GOVERNANCE

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

10.1.3. MONTHLY FINANCIAL REPORT – FEBRUARY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 March 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report February 2022

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Statement of Financial Activity for the month ending 28 February 2022 (refer attachment 10.1.3).

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1)(d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached report includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes to the Statements of Financial Activity are provided for Councillors' information.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4

Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Total Cash Available as at 28 February 2022 is \$4,541,173. Cash available is made up of Unrestricted cash \$1,980,048 and Restricted cash \$2,561,125 backed by various reserves.

Rates Debtors balance as at 28 February 2022 is \$145,029 Rates Notices for 2021-22 were issued in August 2021. Rates collected as at end of February 2022 was \$1,243,413 – 89.60%.

Feb 2022: Operating Revenue – Operating revenue of \$2,417,379 is made up of Rates - 56%, Grants - 35%, Fees and Charges - 9%.

Operating Expenses – Operating expenses of \$3,110,817 is made of Depreciation - 32%, Employee Costs – 26%, Materials and Contracts – 33%, Insurance – 5% and Utility – 3% and Other Charges – 1%.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

10.1.4. 2021/2022 MID-YEAR BUDGET REVIEW

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 March 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.05.06
Attachment Reference:	Attachment 10.1.4 – 2021/2022 Budget Review, Statement of Budget Review by Program, notes on closing funds and Budget Amendments

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION

- 1 That Council adopt by absolute majority the 2021/2022 midyear budget review as attached.
- 2 That Council adopt by absolute majority the following budget amendments to the 2021/2022 adopted annual budget.

SUMMARY

To consider the Shire of Wyalkatchem financial position as at 28 February 2022 and performance for the period 1 July 2021 to 28 February 2022 in relation to the adopted budget and projections estimated for the remainder of the financial year.

BACKGROUND

The budget review has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The report for the period 1 July 2021 to 28 February 2022 shown in the attachment has been prepared incorporating year to date budget variations and forecasts to 30 June 2022 and is presented for council’s consideration.

Consideration of the status of various projects and programs was undertaken to ensure any anticipated variances were captured within the review document where possible.

COMMENT

The budget review report includes Statement of budget review by Program, note on closing funds and budget amendments.

Features of the budget review include:

Opening Balance Adjustments	\$16,099
Revenue from Operating Activities – Increase	\$61,758
Expenditure from Operating Activities - Increase	(\$126,866)
Investing Activities – Decrease	\$1,039,009
Financing Activities – Borrowing etc - Decrease	(\$990,000)
Overall Change (surplus)	\$0

Consultation:

Chief Executive Officer
Manager of Work and Services

STATUTORY ENVIRONMENT

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires:

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2A) (a) Consideration and review is to be given to a local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year.

(b) Consideration and review is to be given to the local government's financial position as at the review date.

(c) Review of the outcomes for the end of the financial year that are forecast in the budget is to be undertaken.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

**Absolute majority required.*
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Section 6.8(1) (b) of the *Local Government Act 1995* provides that expenditure can be incurred when not included in the annual budget provided it is authorised in advance by resolution (absolute majority required).

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

The budget will be amended to reflect the variances to estimated budget position.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> • Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> • Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> • High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> • Maintaining Integrated Strategic and Operational plans

SHIRE OF WYALKATCHEM
 NOTES TO THE BUDGET REVIEW REPORT
 FOR THE PERIOD ENDED 28 FEBRUARY 2022

4. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Original Budget	Proposed Amended Budget	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
						\$	\$	\$	\$	
	Budget Adoption		Opening Surplus(Deficit)	1,793,011	1,809,110		16,099		16,099	Increase in audited opening Surplus
CIO011	Replacement of South Cricket Wicket		Capital Expenses	0	(10,000)			(10,000)	6,099	
5110381	REC - Transfers from Reserve		Capital Revenue	0	10,000		10,000		16,099	
CIO013	Airport Runway Reseal		Capital Expenses	0	(294,443)			(294,443)	(278,344)	
3120610	AERO - Grants		Capital Revenue	0	294,443		294,443		16,099	
BC001	Chambers Refurbish		Capital Expenses	(35,000)	(25,000)		10,000	0	26,099	
BC018	59 Flint St Renovations		Capital Expenses	(6,000)	0		6,000		32,099	
BC041	Nurses Accommodation		Capital Expenses	(1,000,000)	0		1,000,000		1,032,099	
	Proceeds from new debentures		Capital Revenue	0	1,000,000			(1,000,000)	32,099	
BC040	New Depot Butlin St		Capital Expenses	(280,000)	(387,991)			(107,991)	(75,892)	
PC004	Minor Plant Purchases		Capital Expenses	(60,000)	(20,000)		40,000		(35,892)	
PC0101	Dolly TDM		Capital Expenses	(30,000)	0		30,000		(5,892)	
PC0102	Fuel Storage		Capital Expenses	(33,000)	0		33,000		27,108	
CIO011	Wyalkatchem Tip New Cell		Capital Expenses	(50,000)	0		50,000		77,108	
CIO007	Cemetery Improvements		Capital Expenses	(7,000)	(25,000)			(18,000)	59,108	
CIO009	Water tank for Rec Centre		Capital Expenses	(10,000)	0		10,000		69,108	
CIO011	Replacement of South Cricket Wicket		Capital Expenses	(10,000)	(14,000)			(4,000)	65,108	
									65,108	
									65,108	
3030121	RATES - Account Enquiry Charges		Operating Revenue	1,500	3,000		1,500		66,608	
3030138	RATES - Discount on Rates Levied		Operating Revenue	(40,000)	(45,000)			(5,000)	61,608	
3050135	FIRE - Other Income		Operating Revenue	0	500		500		62,108	
3050221	ANIMAL - Animal Registration Fees		Operating Revenue	1,700	1,100			(600)	61,508	
3110120	HALLS - Hall Hire		Operating Revenue	300	500		200		61,708	
3110320	REC - Fees & Charges		Operating Revenue	800	40,800		40,000		101,708	
3110710	OTH CUL - Grants - Other Culture		Operating Revenue	10,000	0			(10,000)	91,708	
3110720	OTH CUL - Fees & Charges		Operating Revenue	1,300	0			(1,300)	90,408	
3120200	ROADM - Street Lighting Subsidy		Operating Revenue	1,600	0			(1,600)	88,808	
3120210	ROADM - Direct Road Grant (MRWA)		Operating Revenue	110,610	117,668		7,058		95,866	
3130220	TOUR - Barracks Fees and Charges		Operating Revenue	44,000	62,000		18,000		113,866	
3130302	BUILD - Commission - BSL & CTF		Operating Revenue	600	100			(500)	113,366	
3130320	BUILD - Fees & Charges (Licences)		Operating Revenue	1,500	500			(1,000)	112,366	
3140120	PRIVATE - Private Works Income		Operating Revenue	1,000	10,000		9,000		121,366	
3140220	ADMIN - Fees & Charges		Operating Revenue	2,000	8,000		6,000		127,366	
3140301	PWO - Other Reimbursements		Operating Revenue	500	0			(500)	126,866	
									126,866	
2030112	RATES - Valuation Expenses		Operating Expenses	(5,000)	(1,500)		3,500		130,366	
2040104	MEMBERS - Training & Development		Operating Expenses	(7,500)	(10,000)			(2,500)	127,866	
2040109	MEMBERS - Members Travel and Accommodation		Operating Expenses	(1,000)	(2,000)			(1,000)	126,866	
2040130	MEMBERS - Insurance Expenses		Operating Expenses	(7,839)	(9,258)			(1,419)	125,447	
2040212	OTH GOV - Public Relations Expense		Operating Expenses	(5,000)	(2,500)		2,500		127,947	
2040287	OTH GOV - Other Expenses		Operating Expenses	(618)	(1,200)			(582)	127,365	
2050165	FIRE - Maintenance/Operations		Operating Expenses	(750)	(1,200)			(450)	126,915	
2050216	ANIMAL - Contract Ranger Services		Operating Expenses	(7,800)	(8,500)			(700)	126,215	
2050287	ANIMAL - Other Expenditure		Operating Expenses	(550)	0		550		126,765	
2050507	ESL BFB - Clothing & Accessories		Operating Expenses	(4,000)	(12,000)			(8,000)	118,765	
2050565	ESL BFB - Maintenance Plant & Equipment		Operating Expenses	(26,000)	(20,000)		6,000		124,765	
2080365	FAMILIES - Daycare Operating Expense		Operating Expenses	(3,000)	0		3,000		127,765	
2080388	FAMILIES - Daycare Building Expense		Operating Expenses	0	(10,000)			(10,000)	117,765	
2080392	FAMILIES - Depreciation		Operating Expenses	(2,301)	(4,000)			(1,699)	116,066	
2080692	AGED OTHER - Depreciation		Operating Expenses	(2,175)	0		2,175		118,241	
2110718	OTH CUL - Community Grants Scheme		Operating Expenses	(3,000)	(48,500)			(45,500)	72,741	
2110743	OTH CUL - Other Festival Events		Operating Expenses	(9,000)	(12,500)			(3,500)	69,241	
2120211	ROADM - Road Maintenance		Operating Expenses	(693,587)	(583,407)		110,180		179,421	
2130288	TOUR - Railway Barracks Expenses		Operating Expenses	(75,000)	(85,000)			(10,000)	169,421	

2130652	ECONDEV - Consultants	Operating Expenses	0	(750)		(750)	168,671	
2140204	ADMIN - Training & Development	Operating Expenses	(15,050)	(24,050)		(9,000)	159,671	
2140205	ADMIN - Recruitment	Operating Expenses	(3,000)	(4,500)		(1,500)	158,171	
2140206	ADMIN - Fringe Benefits Tax (FBT)	Operating Expenses	(14,816)	(26,816)		(12,000)	146,171	
2140209	ADMIN - Travel & Accommodation	Operating Expenses	(10,155)	(5,155)	5,000		151,171	
2140210	ADMIN - Motor Vehicle Expenses	Operating Expenses	(30,000)	(25,000)	5,000		156,171	
2140215	ADMIN - Printing and Stationery	Operating Expenses	(12,626)	(16,626)		(4,000)	152,171	
2140230	ADMIN - Insurances	Operating Expenses	(24,500)	(28,000)		(3,500)	148,671	
2140241	ADMIN - Subscriptions and Memberships	Operating Expenses	(40,000)	(46,000)		(6,000)	142,671	
2140252	ADMIN - Consultants	Operating Expenses	(15,655)	(25,655)		(10,000)	132,671	
2140253	ADMIN - Valuations	Operating Expenses	(15,000)	0	15,000		147,671	
2140286	ADMIN - Expensed Minor Asset Purchases	Operating Expenses	(5,000)	(2,500)	2,500		150,171	
2140306	PWO - Fringe Benefits Tax (FBT)	Operating Expenses	(5,000)	0	5,000		155,171	
2140310	PWO - Motor Vehicle Expenses	Operating Expenses	(55,000)	(45,000)	10,000		165,171	
2140329	PWO - Insurances	Operating Expenses	(17,755)	(21,200)		(3,445)	161,726	
2140411	POC - External Parts & Repairs	Operating Expenses	(90,979)	(78,979)	12,000		173,726	
2140413	POC - Tyres and Tubes	Operating Expenses	(10,840)	(5,840)	5,000		178,726	
2140417	POC - Insurance	Operating Expenses	(35,930)	(31,600)	4,330		183,056	
BM001	Council Chambers Maintenance Expenses	Operating Expenses	(1,467)	(2,500)		(1,033)	182,023	
WO013	Fire Breaks / Slashing - External	Operating Expenses	(300)	(2,000)		(1,700)	180,323	
AO001	Animal Control Expense	Operating Expenses	(146)	(500)		(354)	179,969	
AO002	Animal Control Training & Development	Operating Expenses	(1,000)	(500)	500		180,469	
WO009	Dog Cemetery Expense	Operating Expenses	(550)	0	550		181,019	
WO15	Animal - other expenditure	Operating Expenses	0	(500)		(500)	180,519	
BM004	1 Slocum Street	Operating Expenses	(14,050)	(11,050)	3,000		183,519	
BM006	2a Slocum Street	Operating Expenses	(7,816)	(18,000)		(10,184)	173,335	
BM007	22a Flint Street	Operating Expenses	(4,870)	(8,500)		(3,630)	169,705	
BM008	51 Flint Street	Operating Expenses	(15,600)	(11,600)	4,000		173,705	
BM009	43 Wilson Street	Operating Expenses	(9,530)	(7,500)	2,030		175,735	
BM010	45 Wilson Street	Operating Expenses	(6,173)	(8,500)		(2,327)	173,408	
BM011	4 Slocum Street	Operating Expenses	(8,188)	(4,188)	4,000		177,408	
BM012	10 Honour Ave	Operating Expenses	(12,684)	(15,684)		(3,000)	174,408	
BM014	53 Piesse Street	Operating Expenses	(8,701)	(5,701)	3,000		177,408	
BM015	22b Flint Street	Operating Expenses	(6,696)	(9,696)		(3,000)	174,408	
BM016	57 Flint Street	Operating Expenses	(23,100)	(15,100)	8,000		182,408	
BM017	58 Flint Street	Operating Expenses	(11,724)	(7,724)	4,000		186,408	
BM018	59 Flint Street	Operating Expenses	(8,640)	(5,640)	3,000		189,408	
WO001	Vergeside Waste Collection	Operating Expenses	(42,000)	(36,000)	6,000		195,408	
WO002	Street Bins	Operating Expenses	(14,255)	(12,255)	2,000		197,408	
WO004	Wyalkatchem Tip Maintenance	Operating Expenses	(16,313)	(65,000)		(48,687)	148,721	
BM019	Town Hall Expenses	Operating Expenses	(28,030)	(25,030)	3,000		151,721	
BM020	Korrellocking Hall Expenses	Operating Expenses	(17,670)	(11,670)	6,000		157,721	
BM021	Swimming Pool Maintenance	Operating Expenses	(72,000)	(92,000)		(20,000)	137,721	
PGM004	Railway Terrace Park	Operating Expenses	(43,381)	(33,381)	10,000		147,721	
PGM005	Pioneer Park	Operating Expenses	(41,405)	(31,405)	10,000		157,721	
IOM002	Dams	Operating Expenses	(9,398)	(75,000)		(65,602)	92,119	
OM001	Main Oval	Operating Expenses	(83,502)	(160,000)		(76,498)	15,621	
OM003	Cricket Wicket	Operating Expenses	(11,779)	(55,000)		(43,221)	(27,600)	
PGM002	Korrellocking Reserve	Operating Expenses	(14,554)	(8,554)	6,000		(21,600)	
PGM003	Roadhouse Gardens	Operating Expenses	(8,471)	(3,471)	5,000		(16,600)	
PGM008	Trails	Operating Expenses	(7,409)	(1,409)	6,000		(10,600)	
WCC01	Community Club Decking	Operating Expenses	(100,000)	(60,000)	40,000		29,400	
BM022	Recreation Centre Building	Operating Expenses	(41,500)	(61,500)		(20,000)	9,400	
BM023	Museum House Building Expense	Operating Expenses	(6,309)	(4,309)	2,000		11,400	
BM024	CBH Museum Building Expense	Operating Expenses	(5,929)	(5,329)	600		12,000	
AM001	Airstrip & Grounds Maintenance/Operations	Operating Expenses	(22,000)	(8,200)	13,800		25,800	
BM025	Terminal Building Expenses	Operating Expenses	(8,390)	(16,390)		(8,000)	17,800	
BM030	Railway Station Expenses	Operating Expenses	(10,938)	(5,938)	5,000		22,800	
BM032	ADMIN - Admin Office Building Expenses	Operating Expenses	(46,535)	(50,535)		(4,000)	18,800	
PGM007	ADMIN - Admin Office Garden Maintenance	Operating Expenses	(30,059)	(20,059)	10,000		28,800	
PWO002	Training & Development - Outside Staff	Operating Expenses	(25,000)	(22,000)	3,000		31,800	
PWO003	OHS and Toolbox Meetings	Operating Expenses	(4,000)	(6,500)		(2,500)	29,300	
BM033	Depot Building Expenses	Operating Expenses	(12,136)	(35,136)		(23,000)	6,300	
BM037	DEPOT - TOP	Operating Expenses	(6,682)	(12,082)		(5,400)	900	
BM039	OLD MAIN ROADS DEPOT	Operating Expenses	(1,650)	(500)	1,100		2,000	
BM040	Depot (Butlin St) Building Expenses	Operating Expenses	0	(2,000)		(2,000)	0	
Amended Budget Cash Position as per Budget Review Report					0	1,935,115	(1,935,115)	0

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT – FEBRUARY to 9 MARCH 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	9 March 2022
Reporting Officer:	Peter Klein – Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Chief Executive Officer's report for the month of February to 9 March 2022.

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community with information about CEO activities and Council operations.

COMMENT

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- Hon. Bill Johnston MLA re power reliability
- Trent Tyler & Owen Garner re-sustainability
- CEACA Executive Meeting
- Chris Liversage – Conway Highbury re local law review
- Daniel Hendriksen, Dennis Reid, Trent Tyler, Councillors re BFB management
- Local Emergency Management Committee (LEMC)
- NEWROC Executive meeting
- Laura Pikoss – EHO familiarisation
- James Gault – WAPOL re Rodeo
- Sue Bruse, Sheryl Wood & Di Davies re Waterwise Garden

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The CEO’s activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

10.2.2. WHITE DAM SUB-LEASE APPROVAL

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 March 2022
Reporting Officer:	Peter Klein – Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01A20222.MARCH
Attachment Reference:	Attachment 10.2.2. – White Dam Sub-lease and map of area

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION

That Council approves the execution of the White Dam Sub-lease, under Common Seal in accordance with the Local Government Act, section 9.49A subject to there being no material amendment and the receipt of Ministerial approval.

BACKGROUND

The Shire of Wyalkatchem entered into a 10-year lease with the Department of Lands on 30 July 2013 in respect to Lot 3000 on Deposited Plan 45085 (White Dam Block – 178.86ha). About 135ha of this block is arable.

The sole “Permitted Use” of the land under this lease agreement is “Community Purposes”.

Since obtaining control of the land in 2013, the Shire has subleased the land to local sporting clubs and the cash generated has been subsequently used to support the operation of these clubs.

It is proposed that the attached updated cropping sub-lease agreement be executed by the Parties to guide their relationship for the 2022/23 cropping season.

A copy of the draft Sub-lease is attached and includes the following key terms;

- The rental payable by the Sub-lessee will be \$1,000 per annum (ex GST);
- Lease term of 12 months;
- That all profits derived from the sub-leased land will be invested into activities that have the sole objective of delivering community or State benefits;
- That evidence will be submitted annually, showing the profit returned from the cropping enterprise, to the satisfaction of the Wyalkatchem Shire and/or Department of Lands; and
- That evidence will be submitted annually confirming where the profits have been invested, to the satisfaction of the Wyalkatchem Shire and/or Department of Lands.

The sub-lease agreement has been provided to the clubs and the terms are agreed in principle.

Under the Shire's lease agreement with the Department of Lands, the Shire must not sub-lease the land without first obtaining the written consent of the Minister (clause 5.5). Subject to Council accepting the recommendation to sub-lease the land, the draft agreement will be issued to the Minister for his approval. The agreement will be executed by the parties only after the Minister's consent is provided.

Concurrently, the Shire has also requested that the current lease fee it pays the Department of Lands be reviewed and reduced. If this request is unsuccessful, the draft sub-lease rental will need to be reviewed and for this reason the draft agreement may need to be represented to Council for further consideration.

STATUTORY ENVIRONMENT

Under the Land Administration Act 1997, the Shire is required to obtain the Minister's approval to enter into the sub-lease agreement.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil, providing Minister agrees to review and reduce the lease fee to \$1,000 (ex GST) or less.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council is consistent with the following Strategic Community Plan goal.

Goal No.	Outcome	Action No.	Actions
1.2	Active & supported sporting, cultural and social clubs & groups	1.1.2.1	Assist clubs to identify & secure funds for activities & facilities

10.2.3. AIRPORT BLOCK LEASE APPROVAL

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 March 2022
Reporting Officer:	Peter Klein – Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01A20222.MARCH
Attachment Reference:	Attachment 10.2.3. – Airport Block Lease and map of area

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council approves the execution of the Airport Block Cropping Lease, under common seal in accordance with the Local Government Act, section 9.49A subject to there being no material amendment and the receipt of Ministerial approval.

BACKGROUND

The Shire of Wyalkatchem was appointed by the Minister for Lands under a Management Order dated 24 July 2006, to care, control and manage Lot 27096 on Reserve 22949 (109.32 ha) – Airport Block.

Under this Management Order, the Minister transferred to the Shire of Wyalkatchem, the power to lease, the land, for the permitted purpose, for any term not exceeding 21 years, subject to the prior approval in writing from the Minister for Lands pursuant to section 18 of the Land Administration Act 1997 (LAA).

The land is to be utilised for the permitted purpose of “Aerodrome & Cropping” only.

A copy of the draft lease is attached and contains the following key terms;

- a) Lease term expires 31 March 2023;
- b) Rental payable – peppercorn rental (\$1/year);
- c) To invest all profits derived from the subleased land to activities that have the sole objective of delivering community benefits.
- d) To submit evidence of the profit returned from the cropping enterprise, to the satisfaction of the Wyalkatchem Shire and/or Department of Lands.
- e) To submit evidence of where the profits have been invested, to the satisfaction of the Wyalkatchem Shire and/or Department of Lands.
- f) At all times during the term to keep and maintain the land and all dams, tanks, windmills, gates, sheds, contour banks, fences, fixtures and fitting and any other improvements thereon in good and substantial repair and condition (fair wear and tear and damage by fire, earthquake, storm and tempest excepted).

STATUTORY ENVIRONMENT

Under the Land Administration Act 1997, the Shire is required to obtain the Minister’s approval to enter into the lease agreement.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council is consistent with the following Strategic Community Plan goals.

Goal No.	Outcome	Action No.	Actions
1.2	Active & supported sporting, cultural and social clubs & groups	1.1.2.1	Assist clubs to identify & secure funds for activities & facilities

10.3. WORKS AND SERVICES

10.3.1. MANAGER OF WORKS OFFICER'S REPORT – FEBRUARY to 11 MARCH 2022

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	11 March 2022
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council accept the Manager of Work's Report for the months of February to 11 March 2022.

BACKGROUND

To inform Council of the activities of the works and services team during the months of December/ January / February.

COMMENT

SAFETY

1. Reported Incidents as follows;
 - a. Snake spotted in depot shed.
 - b. Close out report completed for shed doors

ROADS – MAJOR PROJECTS

- Regional Road Group.
 - Resealing of the Cunderdin and Tammin Roads have been assessed. Downer and Kee Surfacing submitted quotes, however only Kee supplied a quote for the roads and the airstrip jobs.
 - Total road cost \$ 663,862 RRG funding \$ 221,292 Shire input. It is recommended we accept the quote of Kee Surfacing. Work is not expected to be done until mid to late April.
 - Further to the discussion at the Zone meeting on the 28th Feb regarding the Tech Committee correspondence was received from Rod Munns on the 2nd March with a further outline and allegation of corruption in the Tech Committee and the hierarchy. This will require a delegate vote.

ROADS – OTHER

- West Lake Rd culvert extension completed
- Clearing work started on McNee Rd North

PRIVATE WORKS

- Kununoppin Community Centre renovation work being delivered for the Trayning Shire on request.
- Hire of plant to Garn Nominees to trim and compact shed pad.
- Post Office redesign still to be discussed with the owner.

PARKS / TOWN SERVICES CREW

- Cemetery grading of western zone undertaken.
- General maintenance re-started

SWIMMING POOL RENOVATION

- The scope outlined by Contract Aquatics and the scope outlined by Peter Jacques are likely to be vastly different in cost. (\$50 - \$250k). Expected to go to market in the next few weeks.

GRACE ST DEPOT.

- Western Power application rejected with no explanation. WP have asked to resubmit but with no instruction. DJR Electrical consulted who advise that the application must come from the Shire as the end user.
- Work not completed;
 - Sewer line
 - ACROD / Female toilet.
 - Fuel storage
 - Doors damaged in the storm.
 - All other improvements deferred.

GAMBLE ST UPGRADE

- Project complete as per scope of works.
- There was no line marking in the original scope. The suggestion is to remark the Railway Tce intersection and remark Railway Tce while the contractor is here, depending on the design of the Streetscape. Gamble \$ 1,000 – other \$ 750

WYLIE WATERPROOFING - NATIONAL GRID CONNECTION PROJECT

- Solar pump RFQ sent – no costs to date, internal estimate one is circa \$ 33,000
- Still waiting for more quotes to install piping to the Town Dam.
- Estimate one is circa \$ 25,000
- **Town Dam**
 - Extremely low.
- **Recreation Ground**
 - New light pole to be installed this week.

RODEO

- Costs incurred to date for load and haul of sand and some miscellaneous earthworks.

STREETSCAPE

- Drain section across from Hotel has been filled in and kerbing removed.
- Difficulty compacting the area top accept seal.
- Resealing work under consideration as some sections may require reconstruction.
- Suggested design to suit the construction is to kerb around the existing trees and plant garden in the new median.

RUBBISH TIP

- New cell completed. We may squeeze another week out of the old pit before the new one is commissioned.

VEHICLE/PLANT

- Taken delivery of MCS Rav – now rego. 0001WM. Wylie plate is in storage.
- Hilux still doesn't have a build date yet.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Goal: Our built environment responds to the accessibility and connectivity needs of all.

Outcome No.		Action No.	Actions
Goal 8	Our built environment responds to the accessibility and connectivity needs of all	8.1	Improving safety on road, cycle and footpath networks
		8.2	Developing & planning community infrastructure to improve use & social interaction
		8.3	
		8.4	Implement Aged Friendly Plan
			Implement the Disability Access and Inclusion Plan (DAIP)

10.4. PLANNING AND BUILDING

Nil

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

14. MATTERS BEHIND CLOSED DOORS

15. CORPORATE PLAN

15.1. [Action Plan Status Report](#)

16. CLOSURE OF THE MEETING



ATTACHMENTS

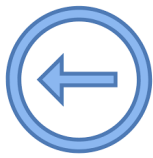


Stay Safe

MARCH 2022

ATTACHMENTS MARCH 2022

- 1. 7.1.1 OMC Minutes 17 February 2022**
- 2. 7.1.2 Council Meeting Action Plan Status Report**
- 3. 7.2.1 LEMC Meeting Minutes 2 March 2022**
- 4. 10.1.1 Accounts for Payment – February 2022**
- 5. 10.1.2 Credit Card Declaration and Statement – January 2022**
- 6. 10.1.3 Monthly Financial Report – February 2022**
- 7. 10.1.4 Budget Review – February 2022**
- 8. 10.2.2. White Dam Sub-lease Feb 22 and map**
- 9. 10.2.3. Airport Block Lease Feb 22**
- 10. 15.1 Corporate Plan Action Plan Status Report Feb 22**



**PUBLIC MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON
THURSDAY 17 February 2022**

**Council Chambers
Honour Avenue
Wyalkatchem**

**Commencement: 4:09 PM
Closure: 5:56 PM**

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence “*Unconfirmed*” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “*Confirmed*” Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These minutes were approved for distribution on 24 February 2022

Peter Klein

Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting.

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1. DECLARATION OF OPENING

The Chairperson, Shire President Cr Davies, opened the meeting at 4:09pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:09pm

There were no questions.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 4:10pm

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Members: Cr. Quentin Davies
Cr. Owen Garner
Cr. Emma Holdsworth
Cr. Stephen Gamble
Cr. Mischa Stratford
Cr. Christy Petchell

Staff:	Peter Klein	Chief Executive Officer
	Stephanie Elvidge	Governance Executive Officer
	Terence Delane	Manager of Works
	Raj Sunner	Manager of Corporate Services

Visitors: Rod Lawson Kerr

3.2. Apologies

Nil

3.3. Approved Leave of Absence

Nil

3.4. Applications for Leave of Absence

Nil

4. OBITUARIES

It was advised that David Wells, a past President of Wyalkatchem had passed.

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Cr Mischa Stratford raised an impartiality interest regarding Item.

10.2.3. COMMUNITY GRANT – RECIPIENT APPROVAL

Cr Stratford is an active member in the Tennis Club and there may be a perception by others that her interests in the matter are biased.

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – December 2021

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 16 December 2021 (Attachment 7.1.1).

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(01/2022) Moved: Cr Stratford

Seconded: Cr Garner

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 16 December 2021 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 6/0

7.1.2. Annual General Meeting of Electors – 8 February 2022

Minutes of the Shire of Wyalkatchem Annual General Electors Meeting held on Tuesday 8 February 2022 (Attachment 7.1.2).

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(02/2022) Moved: Cr Petchell

Seconded: Cr Gamble

That the minutes of the Shire of Wyalkatchem Annual General Electors Meeting of Tuesday 8 February (Attachment 7.1.2) be confirmed as a true and correct record.

CARRIED 6/0

7.2. Receipt of Minutes

7.2.1. NEWROC Council Meeting Minutes – 14 December 2021

Minutes of the NEWROC Council Meeting of Tuesday 14 December 2021 (Attachment 7.2.2).

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(03/2022) Moved: Cr Garner

Seconded: Cr Stratford

That the minutes of the NEWROC Council Meeting of Tuesday 14 December 2021 (Attachment 7.2.2) be received by Council.

CARRIED 6/0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Davies welcomed Rajinder Sunner to his first ordinary Meeting of Council.

Cr Davies commented on the fires of late, especially our neighbouring areas and sends them the Community of Wyalkatchem's thoughts and support.

COVID – 19 continues to affect the population of Western Australia. The Shire has a COVID Preparedness Plan which will continue evolving. He asks us all to support those that need it and encourages you to contact the Shire if you are worried or need support or can offer support.

Cr Davies thanked those that attended the Annual General Meeting of Electors and encourages the community to come to the 11 meetings of Council that are on the 3rd Thursday of each month. Send your questions through prior the meeting or raise them during Public Question time.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

9.1. OVERDUE RATES AND CHARGES – FEBRUARY 2022

10.REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – DECEMBER 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	20 January 2022
Reporting Officer:	Tegan Maitland, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for Payment – December 2021

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(04/2022) Moved: Cr Stratford

Seconded: Cr Petchell

That Council endorse the Total payments for the month of December, 2021 (refer attachment 10.1.1) being \$402,832.43 which comprised of:

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$315,702.93 (EFT 1610 to 1705);*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$27,766.29;*
- 3. Payroll Journal (JNL) payments in the Municipal Fund totalling \$59,363.21.*

CARRIED 6/0

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021/2022 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

10.1.2. ACCOUNTS FOR PAYMENT – JANUARY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	08 February 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.2 – Accounts for Payment – January 2022

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(05/2022) Moved: Cr Petchell

Seconded: Cr Stratford

That Council endorse the Total payments for the month of January 2022, (refer attachment 10.1.2) being \$219,514.04, which comprised of:

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$148,174.35(EFT 1706 to 1758);*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$5,157.26;*
- 3. Payroll Journal (JNL) payments in the Municipal Fund totalling \$66,182.43.*

CARRIED 6/0

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021/2022 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

10.1.3. ACCOUNTS FOR PAYMENT – CREDIT CARDS – NOVEMBER 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 February 2022
Reporting Officer:	Rajinder Sunner – Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.3 – Credit Cards – November 2021

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(06/2022) Moved: Cr Stratford

Seconded: Cr Gamble

That Council endorse credit card payments for the period 29 October to 29 November 2021, totalling \$2,419.06 (refer attachment 10.1.3).

CARRIED 6/0

BACKGROUND

Council governance procedures requires the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO.

STATUTORY ENVIRONMENT

*Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34*

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY22 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal 10 - TRANSPARENT, ACCOUNTABLE AND EFFECTIVE GOVERNANCE

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

10.1.4. ACCOUNTS FOR PAYMENT – CREDIT CARDS – DECEMBER 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 February 2022
Reporting Officer:	Rajinder Sunner – Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.4 – Credit Cards – December 2021

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(07/2022) Moved: Cr Stratford

Seconded: Cr Petchell

That Council endorse credit card payments for the period 30 November to 29 December 2021, totalling \$810.62 (refer attachment 10.1.4).

CARRIED 6/0

BACKGROUND

Council governance procedures requires the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO.

STATUTORY ENVIRONMENT

*Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34*

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY22 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

GOAL - TRANSPARENT, ACCOUNTABLE AND EFFECTIVE GOVERNANCE

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

10.1.5 MONTHLY FINANCIAL REPORT – DECEMBER 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 February 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.5 – Monthly Financial Report – December 2021

10.1.6 MONTHLY FINANCIAL REPORT – JANUARY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 February 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.6 – Monthly Financial Report – January 2022

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(08/2022) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council accepts En Bloc, the Statement of Financial Activity for the month ending 31 December 2021 (refer attachment 10.1.5) and for the month ending 31 January 2022 (refer attachment 10.1.6.)

CARRIED 6/0

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1)(d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached report includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes are to the Statements of Financial Activity are provided for Councillors'

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4
 Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil – Monthly Statement of Financial Activity reporting on council’s current financial position.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

10.1.7. COMPLIANCE AUDIT RETURN 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 February 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interests to disclose
File Number:	12.19.01
Attachment Reference:	Attachment 10.1.7 - 2021 Compliance Audit Return

VOTING REQUIREMENT

Simple Majority

AUDIT AND RISK MANAGEMENT COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION

That Council:

(09/2022) Moved: Cr Holdsworth

Seconded: Cr Stratford

- 1. Adopts the 2021 Compliance Audit Return for the period 1 January 2021 to 31 December 2021.*
- 2. Notes the areas of non-compliance within the 2021 Compliance Audit Return.*
- 3. Submit a certified copy of the 2021 Compliance Audit Return to the Direction General of the Department of Local Government, Sport and Cultural Industries by 31 March 2022.*

CARRIED 6/0

BACKGROUND

Western Australian local governments are required to complete an annual Compliance Audit Return (CAR) in accordance with the provisions of the Local Government (Audit) Regulations 1996 (Regulations). The CAR must be submitted to the Department of Local Government, Sport and Cultural Industries (Department) by 31 March 2022. The period examined by this audit is 1 January to 31 December 2021.

The completed return is required to be:

- Reviewed by the Audit Risk Management Committee
- Considered and adopted by Council
- Certified by the President and CEO following Council adoption
- Submitted together with a copy of the Council Minutes to the Department by 31 March 2022.

The report assists the Shire of Wyalkatchem to monitor legislative compliance by examining a range of prescribed requirements under Regulation 13. The audit findings must be recorded in a pro forma which has been completed and is provided as Attachment 10.1.7.

COMMENT

The Compliance Audit Return has been carried out by the Manager of Corporate Services. The Compliance Audit Return comprises of responses in the following areas of activities.

- Commercial Enterprises by Local Governments
- Delegation of Power / Duty
- Disclosure of Interest

- Disposal of Property
- Elections
- Finance
- Integrated Planning and Reporting
- Local Government Employees
- Official Conduct
- Optional Questions
- Tenders for Providing Goods and Service

Items of non-compliance have been reviewed and an action plan will be developed to address the areas of non-compliance.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996 section 14 – Compliance audits by local governments

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no direct financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Goal 10

Outcome No.	Outcome
Transparent, accountable and effective governance	<ul style="list-style-type: none"> • Ensuring a well-informed Council makes good decisions for the community • Ensuring sound financial management and plans for the Shire’s long term financial sustainability • High quality corporate governance, accountability and compliance Maintaining Integrated Strategic and Operational plans

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT – DECEMBER 2021 – 10 FEBRUARY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 February 2022
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(10/2022) Moved: Cr Gamble

Seconded: Cr Petchell

That Council accepts the Chief Executive Officer's report for the months of December 2021 to 10 February 2022.

CARRIED 6/0

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community with information about CEO activities and Council operations.

COMMENT

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- James Gaunt, WA Police re youth activities
- Dept. of Health, Webinar – re preparing for Omicron
- NEWROC Executive meeting – Zoom
- Subin Daniel re COVID-19 preparedness
- Tracy Calvert & Sandy Turton – DWER re water sustainability
- WALGA Zoom meeting re COVID preparedness in the regions
- Sandra Clohessy, LGIS re insurance renewals
- Annual General Electors Meeting
- Carol Redford – re Ballardong Astrotourism Project
- Samantha Cornthwaite – DLGSC re CSRFF funding opportunities
- Louise Davidson – Wyalkatchem DHS Principal re Shire Support
- Laura Pikoss, HBP Services re environmental health officer services
- Hon. Dave Kelly MLA & Hon. Darren West MLC re water sustainability

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

Cr Stratford left the meeting at 5:02pm

Cr Stratford returned to the meeting at 5:04pm

10.2.2. PRINCIPAL ENVIRONMENTAL HEALTH OFFICER'S REPORT - NIL

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	N/A
Reporting Officer:	N/A Principal Environmental Health Officer (PEHO)
Disclosure of Interest:	NIL
File Number:	13.05.01
Attachment Reference:	NIL

COMMENT

The Shire's future environmental health service will be provided Laura Pikoss. Laura will be visiting Wyalkatchem in early March.

Laura has a Bachelor of Science (Environmental Health) from Curtin University, a Graduate Diploma Building Surveying and a Graduate Certificate in Bushfire Planning & Management from the University of Melbourne. From 2014 to 2017 she worked in various metro & regional councils as an EHO, between 2017 and 2020 as the Planning Development Officer for the Shoalhaven City Council in NSW and since 2020 she has been self-employed providing environmental health and building surveyor services to local governments within WA.

We look forward to Laura making a positive contribution to the Wyalkatchem Community

Cr Stratford declared an impartiality Interest in this item – see item 6.2

10.2.3. COMMUNITY GRANT – RECIPIENT APPROVAL

Applicant:	Wyalkatchem Roller- skating Club Wyalkatchem Tennis club
Location:	Shire of Wyalkatchem
Date:	10 February 2022
Reporting Officer:	Stephanie Elvidge, Governance Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	15.02.02
Attachment Reference:	Nil

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(11/2021) Moved: Cr Stratford

Seconded: Cr Garner

That Council approves a grant of

- 1. \$500 to the Wyalkatchem Roller-skating Club to contribute towards insurance costs for 2022 and*
- 2. a contribution of \$1,000 to the Wyalkatchem Tennis Club towards their Community Weekend Tennis Event 18-19 February 2022.*

CARRIED 6/0

BACKGROUND

Community Grant applications began in February 2020 under new guidelines which were developed aligned to Council Policy 9.3 – Community Assistant Grant Scheme.

The Community Grant Program is focussed on assisting groups by:

1. building the capacity of local clubs and organisations with small equipment purchases;
2. supporting programs and activities initiated by community groups;
3. supporting community development initiatives;
4. increasing the range of events, activities and services within the Shire;
5. provision of mentoring to strengthen community organisations; and
6. generating local economic activity, tourism, and development.

The new guidelines have three (3) separate funding categories:

- Sponsorship – up to \$250 – open round
- Waiving of Fees – Up to \$1500 – open round
- Quick Response Grants – Up to \$2,000 – two rounds per annum.

COMMENT

Applications closed for the Quick Response grant on the 30 November 2021.

The Wyalkatchem Roller-skating Club

The application explains the changes in insurance legislation which has increased insurance policy costs for roller-skating threefold as the sport has had an increase in risk – rating.

The application to the Council has been assessed on the key selection criteria as follows

Ref	Key Selection Criteria	Meets Requirements	Comments
1	Alignment with the guidelines and eligibility criteria Policy 9.3	✓	Priority area- youth, recreation and sports. Non for profit – run on a volunteer base Other funding sources have been sought, there is a benefit to the wider community and residents through recreational and social means.
2	Demonstration of the community need for the project	✓	Youth engagement is paramount to ensuring that the children of Wyalkatchem are active, fit and healthy. It will also have a direct benefit to reduce boredom and antisocial behaviour. The club will be an attraction for potential new residents with children.
3	Benefit to the Wyalkatchem Community (i.e. contribution to community well-being)	✓	See above.
4	Alignment to the Shire of Wyalkatchem Strategic Community Plan goals and strategies	✓	The project has demonstrated that it is aligned to SCP - Goal 2 - An active, engaged and social community. Goal 3 - A community for all ages
5	Capacity to make a significant financial or in-kind contribution to the project/event	✓	The application is requesting a Council contribution of \$500.00 towards their insurance premium which has increased threefold. The Club provide significant in kind contribution running the project voluntarily.
6	Past funding history and profile of organisation	✓	There are no known issues relating to past Council funding to the applicant.
7	Levels of volunteer participation and wider community participation	✓	Volunteers run the overall project and encourage youth participation from the wider community.

Council’s balance within the community grant budget, will allow the requested Council contribution of \$500.00.

The Wyalkatchem Tennis Club

The application explains the benefits for the youth and encourages non-members to engage with sport and social functions. The application to the Council has been assessed on the key selection criteria as follows

Ref	Key Selection Criteria	Meets Requirements	Comments
1	Alignment with the guidelines and eligibility criteria Policy 9.3	✓	Priority area- youth, recreation and sports/ education. Other funding sources have been sought, there is a benefit to the wider community and residents through recreational and social means.
2	Demonstration of the community need for the project	✓	Youth engagement is paramount to ensuring that the children of Wyalkatchem are active, fit and healthy and there are limited social occasions for all ages in Wyalkatchem. The event may attract those that may not be able to afford membership or feel included in the current Club.
3	Benefit to the Wyalkatchem Community (i.e. contribution to community well-being)	✓	See above.
4	Alignment to the Shire of Wyalkatchem Strategic Community Plan goals and strategies	✓	The project has demonstrated that it is aligned to SCP - Goal 2 - An active, engaged and social community. Goal 3 - A community for all ages
5	Capacity to make a significant financial or in-kind contribution to the project/event	✓	The application is requesting a Council contribution of \$1,000.00 towards their weekend tennis and social event. The cost is projected at 6,700. The Tennis club will be providing \$2,000 and the rest made up with unconfirmed alternative funding avenues.
6	Past funding history and profile of organisation	✓	There are no known issues relating to past Council funding to the applicant.
7	Levels of volunteer participation and wider community participation	✓	Volunteers run the overall project and the Tennis Club.

The Community Grant budget balance, will allow the requested Council Contribution of \$1,000.00.

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

Council Policy 9.3 – Community Assistant Grant Scheme.

FINANCIAL IMPLICATIONS

Funding expenditure of \$1,500 within budget allocation.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Healthy, strong and connected communities

Outcome No.	Outcome	Action No.	Actions
Goal 2	An active, engaged and social community	2.1	Support and engage agencies to enhance local services and activities for all members of the community.
		2.2	Facilitate, encourage and support community events

10.3. WORKS AND SERVICES

10.3.1. MANAGER OF WORKS OFFICER'S REPORT – DEC 2021 – 10 FEB 2022

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	10 February 2022
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(12/2022) Moved: Cr Gamble

Seconded: Cr Petchell

That Council accept the Manager of Work's December Report for the months December 21 – 10 February 2022.

CARRIED 6/0

BACKGROUND

To inform Council of the activities of the works and services team during the months of December/ January / February.

COMMENT

SAFETY

1. Reported Incidents as follows;
 - a. Pool fence break in.
 - b. Doors on shed adrift.

ROADS – MAJOR PROJECTS

- Regional Road Group.
 - Cunderdin and Tammin Roads reconstruction & sealing works have been presented to the market as an RFQ using WALGA's eQuotes system and submissions close at 4pm Thursday 17 February.
 - Sealing costs expected to be significantly increased.
 - Upgrading the Divers and Tammin Roads intersection is deferred to enable further planning.
 - There is considerable angst from our Tech Rep, Rod Munns who believes there is a huge conflict of interest with Garrick Yandle driving technical assessments and being the CEO at Kulin, leading to allegations of potentially corrupt decisions. Garrick has been purposely excluding Rod and Peter Hall (Executive Officer Freight Network) from assessments. Needs to be sorted ASAP.

- Wheatbelt Secondary Freight Network
 - Traffic counters from the Koorda Rd (which has been identified as a priority road under the Secondary Freight Network scheme) have been downloaded and are being assessed. Initial feedback is encouraging.
 - Counters also downloaded from Elsegood Rd and Wylie Nth Rd. Despite the late start to collection the data looks encouraging and should add weight to submissions for longer term improvements to both these roads.
- Roads 2 Recovery – McNee Rd
 - North section to be done this year.
- Maintenance Work
 - Repair work done at Cowcoving curves on the Koorda Rd.

PRIVATE WORKS

- Nil

PARKS / TOWN SERVICES CREW

- Severe staff shortages due to restricted availability of Di & Geoff McDonald & reassignment of Jonathan Truman to maintenance services.
- Major pump and hose failures at the main dam.
- Rec Ground reticulation rewiring completed
- A number of pipe blow outs on the main irrigation line.
- Newground Water Services has been commissioned to supply a design for a reticulation system replacement. Preliminary discussion with DLGSC regarding funding this work via CSRFF is encouraging.

SWIMMING POOL RENOVATION

- More vandalism – refer earlier notes.
- CCTV installed but waiting for transmission sims.
- Pump-motor stopped several times resulting in backwashing and pool closures to get ph levels right.
- Contract Aquatics submitting a leak repair/overhaul scope and pricing

OTHER PROJECTS

DEPOTS

- **Grace St Depot.**
 - All plant & equipment shifted to the new depot
 - Septic tank failure. Inspection showed no leach drain. Plan is to connect to Water Corp sewer line.
 - Main doors blew off in the strong winds earlier in month. Plan is to replace them with roller doors. Cost \$8K each
 - Electrical work completed
 - Crib / Training room completed
 - Fuel system being costed.

- **Top Depot**
 - Cleaned out and empty.
 - Requires some minor repairs to 'make safe' and then is ready for sale/lease.
- **Bottom Depot**
 - Cleaned out. Some Digga Civil equipment being stored there.
- **WWTP**
 - Contractors are now at Kellerberrin and are not expected back in Wyalkatchem until May this year.
- **Gamble St Upgrade**
 - Asphalt, and kerbs completed. Footpath and line marking now scheduled for late Feb.

DAMS

- **White Dam**
 - Dam is now empty
 - Approx. 8M litres pumped to Town Dam
- **Railway Dam**
 - Water Sustainability Plan completed.
 - Dept of Water fully briefed and poised to approve works to upgrade the system of channels feeding the Railway Dam. Next step, pricing is to be submitted.
- **Town Dam**
 - The channel linking the two sides of this dam has been dug deeper to aid the transfer of water into the Eastern side. Our pump is currently only drawing water from the eastern side.
- **Recreation Ground**
 - New light pole finally secured. Transport to be arranged.
 - Corellas causing a lot of damage to the grass/turf area.
- **Rubbish Tip**
 - New cell completed.
- **Vehicle/Plant**
 - Taken delivery of CEO Prado WM00
 - No date set yet for the replacement of Corporate Service Manager's vehicle.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Goal: Our built environment responds to the accessibility and connectivity needs of all.

Outcome No.		Action No.	Actions
Goal 8	Our built environment responds to the accessibility and connectivity needs of all	8.1	Improving safety on road, cycle and footpath networks
		8.2	Developing & planning community infrastructure to improve use & social interaction
		8.3	
		8.4	Implement Aged Friendly Plan
			Implement the Disability Access and Inclusion Plan (DAIP

10.4. PLANNING AND BUILDING

Nil

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. MATTERS BEHIND CLOSED DOORS

VOTING REQUIREMENT

Simple Majority

Mr Kerr and Mr Klein left the meeting at 5:31pm

Mr Klein returned to the meeting at 5:31pm

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(13/2022) Moved: Cr Garner

Seconded: Cr Petchell

That Council moves behind closed doors in accordance with Section 5.23 (2)(b) and (e)(iii) of the Local Government Act 1995 which states, that a Council may move its meeting behind closed doors;

- to deal with matters that relate to the personal affairs of a person and***
- to deal with a matter that if disclosed, would reveal Information about the business, professional, commercial or financial affairs of a person.***

CARRIED 6/0

14.1. OVERDUE RATES AND CHARGES – AS AT 10 FEBRUARY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 February 2022
Reporting Officer:	Louise Sequerah
Disclosure of Interest:	No interest to disclose
File Number:	25.08.01
Attachment Reference:	9 - Recalcitrant Rates Debtors - as at 10 February 2022

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(14/2022) Moved: Cr Gamble

Seconded: Cr Stratford

That the Council receives the report of Recalcitrant Rates Debtors as presented in the Confidential attachment 14.1 Recalcitrant Rates Debtors – as at 10 February 2022.

CARRIED 6/0

SUMMARY

The Shire of Wyalkatchem recalcitrant rates debtors report as at 10 February 2022 details

- non-pensioner assessments
- not paying on an arrangement,
- not paying by instalments,
- with a previous year's balance
- with a total amount outstanding of more than \$100.

BACKGROUND

It is considered best practice for Council to have less than 4% of the rates levied outstanding at the end of the financial year.

The "Recalcitrant Rates Debtors - as at 2022-02-10.pdf" provides comments as to the current status of each assessment.

STATUTORY ENVIRONMENT

It is an offence for Council not to recovery outstanding rates and charges.

Local Government Act 1995.

- 6.57. *Non-compliance with procedure in Act not to prevent recovery of rate or service charge*
In proceedings by or on behalf of a local government for the recovery of an amount due in respect of a rate or service charge, failure by the local government to comply in respect of the rate or service charge with the provisions of this Act, is not a defence, if it appears that it had the power to impose, and did in fact assent to the imposition of, the rate or service charge.

POLICY IMPLICATIONS

Policy 2.10 Revenue Collection.

FINANCIAL IMPLICATIONS

In 2021/2022, a budget of \$3,500 exists for Rates Debt Collection Expenses. Debt Recovery is an expensive exercise, with a Property Sale & Seizure Order costing \$5,000 per assessment. If active Debt Recovery is commenced, this budget may be exceeded. All expenses for debt recovery are on-charged to the ratepayer and held as an additional debt on the property.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none">Ensuring a well-informed Council makes good decisions for the community
		10.3	<ul style="list-style-type: none">High quality corporate governance, accountability and compliance

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:

(15/2022) Moved: Cr Stratford

Seconded: Cr Petchell

That Council move out from behind closed doors.

CARRIED 6/0

Mr Klein left the meeting at 5:43pm

Mr Klein and Mr Kerr returned to the meeting at 5:44pm

15. STATUS REPORT

15.1. Business Arising from the Status Report

- Welcome to Wylie and Citizen of the Year Community Event will be held at the Community Club on Friday 11th March 2022. The event will open at 5:30pm and speeches and awards will commence at 6 and 6:15pm. Please join us. This will be an outdoor event.
- The limestone blocks have now arrived for the Tennis Club shaded area project.
- The National Australia Bank has confirmed that the Wyalkatchem Bank will be gifted to the Shire pending agreement of works and deed to be received.

15.2. Any other Business

- Comment was made on the Cemetery – this requires the reticulation to be repaired and weeding. Mr Delane is currently working towards rectifying the matter.
- Large and clearly worded signage is to be ordered for the Tip.
- Mr Klein to discuss creating a local law in regards to use of the tip.
- There is an issue with the new depot doors – Mr Klein and Mr Delane gave a brief outline any any associated risks.
- A workshop was agreed to be held on 2 March at 1pm – closed to the public.
- A Local Emergency Management Meeting is on the 2 March at 5pm. All local stakeholders in the safety of Wyalkatchem are encouraged to attend.
- Peter Klein will follow up with Double Barrell re advertising and expectations.

16. CLOSURE OF THE MEETING

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 5:56pm.






SHIRE OF WYALKATCHEM COUNCIL MEETING ACTIONS STATUS REPORT AS AT 10 MARCH 2022

The purpose of this report is to provide an update on the implementation of Council resolutions.

Items that have been reported as completed will be removed in future reports.

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS / COMMENTS	TARGET COMPLETION DATE
OMC 19/08/2021 339/2021	In recognition of Council's commitment to the relocation of the Tennis Club and in partnership with the Community Club; Bowling Club and Tennis Club, Council agrees to support the delivery of a shaded viewing platform at the Community Club by contributing \$60,000.	CEO	Construction progressing. First instalment of \$33,000 (GST inc.) was paid on 21 September '21 with final instalment due on completion and subject to invoicing.	In progress
OMC 21/10/2021 365/2021	That council support the urgent replacement of components of the reticulation system	CEO	New Ground Water contracted to deliver new wiring, controller and valves to upgrade the reticulation system for the entire oval.	Contractor to mobilise to site early Jan'22.
OMC 21/10/2021 370/2021	That Council approves the positioning of two containers within the footprint shown as a 'Proposed New Extended Shed' on the application sketch for a period of 12 months (i.e. to 31 October 2022).	CEO	Advice issued to applicant.	Completed/ Monitor
OMC 16/12/2021 404/2021	That Council agrees in principle to being gifted the Wyalkatchem National Australia Bank (NAB) building and authorises the CEO to negotiate a Deed of Gift with NAB administration to facilitate this transfer.	CEO		

<p>OMC 17/02/2022 09/2022</p>	<p>1. Adopts the 2021 Compliance Audit Return for the period 1 January 2021 to 31 December 2021.</p> <p>2. Notes the areas of non-compliance within the 2021 Compliance Audit Return.</p> <p>3. Submit a certified copy of the 2021 Compliance Audit Return to the Direction General of the Department of Local Government, Sport and Cultural Industries by 31 March 2022.</p>	<p>MCS</p>		<p>COMPLETE</p> <p>COMPLETE</p> <p>PENDING</p>
<p>OMC 17/02/2022 11/2022</p>	<p>That Council approves a grant of</p> <p>1. \$500 to the Wyalkatchem Roller-skating Club to contribute towards insurance costs for 2022 and</p> <p>2. a contribution of \$1,000 to the Wyalkatchem Tennis Club towards their Community Weekend Tennis Event 18-19 February 2022.</p>	<p>GEO</p> <p>GEO</p>	<p>Rollerskating Club notified – no information received.</p> <p>Club notified and invoice received.</p>	<p>IN PROGRESS</p> <p>COMPLETE</p>
<p>17/02/2022 BUSINESS ARISING 15.1 STATUS REPORT</p> <p>ANY OTHER BUSINESS 15.2</p>	<ul style="list-style-type: none"> • Welcome to Wylie and Citizen of the Year Community Event will be held at the Community Club on Friday 11th March 2022. The event will open at 5:30pm and speeches and awards will commence at 6 and 6:15pm. Please join us. This will be an outdoor event. • Depot Doors were discussed 	<p>CEO</p>		<p>POSTPONED</p> 



WYALKATCHEM LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

MINUTES

Wednesday 2 March 2022, commencing at 5.00pm in the Shire Chambers

27 Flint Street, Wyalkatchem

The purpose of LEMC is to:

- 1.0 Foster effective communication between stakeholders to ensure that emergency management for Wyalkatchem is in place;
- 2.0 Assist the Shire of Wyalkatchem to deliver its obligations under the Emergency Management Act.

1. Opening of Meeting

The Chief Executive Officer opened the meeting at 5:04pm.

2. Attendance and Apologies

Attendance

Peter Klein	Chief Executive Officer – Local Recovery Coordinator
Emma Holdsworth	Captain, Volunteer Fire & Rescue Service
Stephanie Elvidge	Governance Executive Officer
Daniel Hendriksen	DFES (teams viewer)
Jay Hammond	St John Ambulance Chairperson
Louise Davidson	WDHS (teams viewer)
Cliff Simpson	WALGA Roadwise (teams viewer)
Trent Tyler	CBFCO, Bush Fire Brigade Wyalkatchem and Districts
James Gaunt	Wyalkatchem police Department (teams viewer)
Nikki Hauser`	Community resource Centre (teams viewer)
Owen Garner	Shire Deputy President and Deputy Chair
Quentin Davies	Shire President and Chair
Jo Spadaccini	Department of Communities (teams viewer)

Apologies

Vacant	Local Welfare Officer
Terry Delane	Manager of Works
Subin Daniel	Wyalkatchem Koorda Health Services (Report provided)
Murray Coombs	Western Power
Stephen Petchell	St John Ambulance Vice Chairperson
Cathy Carter	Commonwealth Home Support Program
Yvette Grigg	District Emergency Management Advisor (on leave)
Glen Metcalfe	Water Corporation
Samantha Webb	Department of Biodiversity Conservation and Attractions

Response not received:

Natalie Osmetti	Community Paramedic
Marcus O'Reilly	DBFCO Nalkain Bush Fire Brigade (Proxy for Trent Tyler– CBFCO)

3. Confirmation of Previous Meeting Minutes

Moved– Jay Hammond **Seconded – Emma Holdsworth**

That the minutes of the Shire of Wyalkatchem LEMC Meeting held on Wednesday 24th November 2021 be confirmed as a true and correct record.

CARRIED

4. Business arising from previous Minutes

See Status Report update.

5. Stakeholder Reports

Brief update from representatives on relevant emergency management preparedness efforts within their respective organisations.

5.1. Bush Fire Brigades

- Trent commented on the good communication between the brigades. There was a turnout of 26 to a recent fire SE of Wyalkatchem.
- Volunteer numbers are stable.

5.2. Volunteer Fire & Rescue Service

- Emma commented they have attended 5 call outs since the last meeting – 3 scrub fires and 2 vehicle related incidents.
- Members were deployed to support Bruce Rock and Goomalling.
- 1 new member has been recruited and another in progress.
- Further training is coming up in approx. 6 months.

5.3. DFES

- Daniel commented on the lessons from Bruce Rock, in particular that shire's should review their prohibited and restricted burning periods every 1-2 years due to climate change.

5.4. St John Ambulance

- Jay commented that they had attended 42 call outs and anticipate an increase due to Covid-19.
- They are currently on a level 3 alert and St John plan to draft the Police, Brigade members to train as emergency responders so that they can drive the vehicles and assist with transportation.
- There is a new volunteer member from Koorda.
- Washing machines and dryers are being installed so volunteers aren't having to take their PPE home.
- Wyalkatchem Sub Centre has been approved for schedule 8 drugs.
- The new defibrillators have arrived and training was carried out last week.
- Jay felt there was a need for a clinical waste hospital bin for the transfer station. Shire to address.
- The hospital won't be admitting anyone with COVID – 19 symptoms, they will arrange a transfer to an appropriate facility.

5.5. Wyalkatchem Koorda District Hospital – Report provided by Subin Daniel

- Surgical masks are mandatory to all visitors to the Hospital and Lodge.
- Patients are encouraged to wear a mask.
- There is a plan in place for surge testing if community outbreak of COVID happens.
- All staff except two have had their booster No further update re GP
- Wheatbelt is on Amber as per the System Alert and Response Framework. What it means to the hospital is that,
 - Every ED presentation will have a screening test Rapid Antigen Testing (RAT) for all admissions and transfers
 - The hospital won't be repeating RAT if already done by SJA.

5.6. Shire of Wyalkatchem

- The Shire has been focused on information sharing with the community regarding COVID – 19 and the availability of Pulse Oximeter's.
- The Shire has drafted a COVID workforce plan to ensure services are continued in the event of a lock down.
- The Shire continues to work with Stakeholders toward the creation of an updated

list of vulnerable people in the community that may need support in the event of illness, emergency, lock down and those that may be able to support them.

- The Doctors arrival is pending approval from the Medical Board.

5.7. Department of Communities

- The new after-hours contact number for the Department's Emergency Services On Call Officer is **0418 943 835**

Jo advised that welfare assistance for personal support needs was available. Phone 1326843 (13COVID) HOTLINE. This will trigger a triage and the Department will contact the relevant support groups in the area to action. Any community groups that can assist with support are encouraged to register an email address with the department of Communities – this can be done via the Shire if you need assistance. Nikki Hawser offered the support of the CRC.

- Jo advised that in the event an evacuation or welfare centre is activated, there is no vaccination status required for those sheltering, only for workers/ volunteers.
- The department is offering a hardship assessment to those that cannot afford to pay for food.

5.8. District Emergency Management Committee

Yvette Grigg had provided a report with the agenda. This has been attached to the minutes.

5.9. Water Corporation

Nil

5.10. Main Roads

Nil

5.11. Roadwise

Cliff provided a report from WALGA RoadWise and discussed this with the group. This has been attached to the minutes.

5.12. Wyalkatchem District High School

- The school has a learning continuity plan and work packages in place for those in isolation / school closure.
- Communication systems are in place for all families via letter, email, phone and website.
- The school has had a deep clean since the exposure to COVID – 19.

5.13. DBCA

Nil

5.14. CRC

Nikki commented that the CRC and the Men's Shed are assisting with mail delivery and goods required to those needing support.

6. Matters for Discussion

6.1 COVID Preparedness

- Support required, if any, for vulnerable community members

The Shire will engage with community stakeholders to plan for the delivery of a range of services for those either infected or in isolation who require assistance.

- Allocation of pulse oximeters to selected community members

The Department of Health has provided the Shire with free pulse oximeters to be distributed to the +65 age group (+55 for aboriginal) and those with pre-existing conditions that may put them at a higher risk of illness due to COVID – 19. Please pick yours up from the Shire Office where you will receive further information.

- Other matters for discussion

Rapid Antigen Tests (RAT) are available to each household via the Local Government.

Those with a pension card can receive 10 free tests with a participating pharmacy.

<https://www.servicessaustralia.gov.au/get-free-rapid-antigen-tests-rats-if-you-hold-concession-card>

or you can apply for 5 per household from the Government.

<https://www.wa.gov.au/government/covid-19-coronavirus/covid-19-coronavirus-rapid-antigen-tests>

6.2 Future responsibility for local voluntary Bushfire Brigades.

The Shire and Wyalkatchem and Districts/ Fire and Rescue Brigades are in discussion with DFES regarding the pros and cons of transferring the management of the Brigades from the Shire to DFES who will be better able to manage any liability and streamline training and other processes.

Direct Operations would not be affected.

6.3 Meeting dates:

The following dates were previously scheduled for 2022;

3rd August 2022

26th October 2022

It was agreed that these dates would not be effective and that meetings could decrease to a minimum of 2/ year.

LEMC COMMITTEE RESOLUTION

Moved – Cr Garner

Seconded – Trent Tyler

- *That the Terms of Reference be amended to reflect the change in meeting frequency to a minimum of 2 meetings per year and endorsed by Council.*
- *That the LEMC Meeting schedule for 2022 is to be determined.*

CARRIED

7. Emergency Response (Desktop) Exercise

An emergency bushfire scenario was presented and the committee's response to this scenario was workshopped.

Learning –

- The Brigades are fully aware of what has been deployed and to where via DFES Communications.
- DFES ensures that there is sufficient protection prior to deploying Brigades to other Shires.
- Communications re weather patterns are also provided in advance to the Brigades to enable them to better make their decisions such as Harvest Bans.
- Burning permits can be made specifically for different crops based on their burning properties.
- Prohibited and restricted burning periods can be adjusted to reflect climate change and weather restrictions. -

8.0 Status Report

Task No.	Detail	Responsible Person	Comment	Status	Last update
NOVEMBER 2021 4	Outcomes of a structural assessment of identified evacuation centers & next steps.	CEO	The LEMC Committee agrees that it would be in the Communities best interest to progress the capability of the Recreation Centre to withstand severe weather/ cyclonic activity. Ultimately this would be a shire decision regarding budgeting and approving the works.	Action – A scope of works and cost estimate be developed and be presented for Council approval during the FY23 budget approval process.	Pending
FEBRUARY 2022	The Shire to share the evacuation plans with other major stakeholders	GEO		Pending	
	The Shire to consider making an easy read fridge magnet/ door holder re evacuation procedures and a note area to say if a resident has left their home.	CEO		Pending	

9. Meeting Closure

There being no further issues, the Chair closed the LEMC meeting at 6:19pm.



Date: 10/03/2022
Time: 10:57:52 AM



Shire of Wyalkatchem
Shire of Wyalkatchem - Report of Payments Made

USER: Admin 3
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT1759	08/02/2022	Perfect Computer Solutions Pty Ltd	Annual Fees Offsite Nightly Backup	1		4,147.50
EFT1760	08/02/2022	Sunny Sign Company	4 New Bus Sigange	1		336.60
EFT1761	08/02/2022	Gary Thorpe {Personal}	Reimburse Exps Fuels and Otehrs Jan 2022	1		667.90
EFT1762	08/02/2022	Newground Water Services Pty Ltd	40 mm Bermad Soleniod Valve	1		2,590.50
EFT1763	08/02/2022	Yvettes Cakes And Grazing Tables	Australia Day Morning Tea Various cakes, fruit platter and cheeseboard for Australia	1		400.00
EFT1764	08/02/2022	Central Wheatbelt Plumbing	Reconnect main water service to Museum and Public	1		6,046.78
EFT1765	08/02/2022	ACCWEST Pty Ltd	Assistance with the finalisation of the 2020-21 financial statments in Nov 2021	1		1,331.00
EFT1766	08/02/2022	Shire of Kellerberrin	Roadsweeping - Riches, Mitchell, Railway, Gamble, Honour, and Piesse	1		1,085.00
EFT1767	08/02/2022	Westate Hose Supplies	40 Suction pipe for pump at main dam	1		2,862.12
EFT1768	08/02/2022	Rajinder Singh Sunner	Fuel Jan 2022	1		141.15
EFT1769	08/02/2022	Australia Post	Postage Jan 2022	1		290.52
EFT1770	08/02/2022	Avon Valley Toyota	New Prado - CEO MV replacement	1		5,100.60
EFT1771	08/02/2022	Bunnings Midland	Door Hardware fro 55 Flint Street	1		90.32
EFT1772	08/02/2022	Central Second Hand	Push up Tip Face and garden waste Jan 2022	1		160.00
EFT1773	08/02/2022	TOLL Australia	Freight Dec 2021	1		359.85
EFT1774	08/02/2022	Wyalkatchem Electrical and Air conditioning Services	Repair damage to cables in Pioneer Park and Other	1		1,210.00
EFT1775	08/02/2022	Dunnings	Fuel fro Jan 2022	1		1,243.48

EFT1776	08/02/2022	Elders	Optex PGR 10L ADAMA	1	528.00
EFT1777	08/02/2022	ITVISION	SynergySoft Software Monthly Fee - Jan 2022	1	5,335.00
EFT1778	08/02/2022	Landgate	Rural UV INterim Valuations	1	200.81
EFT1779	08/02/2022	Marketforce	Call for Rolls Staetwide Notice 19.01.22	1	1,051.40
EFT1780	08/02/2022	Moore Australia (WA) Pty Ltd	2022 Budget Workshop - 4 March Attend in Person MCS	1	1,045.00
EFT1781	08/02/2022	Winc Australia Pty Ltd	Stationery and Cleaning Supply	1	1,218.78
EFT1782	08/02/2022	Wyalkatchem Community Resource Centre	Shire monthly Contributions Jan 2022	1	2,464.68
EFT1783	08/02/2022	Wyalkatchem Tyre Service	New battery and leads for Perkins pump motor	1	404.50
EFT1784	08/02/2022	Wylie News & Lotteries	Replacement Payment for unrepresented cheque 16873	1	145.00
EFT1785	15/02/2022	The Happy Pill Pharmacy	1 epipen adult	1	199.95
EFT1786	15/02/2022	Perfect Computer Solutions Pty Ltd	IT support Feb 20222	1	425.00
EFT1787	15/02/2022	Urban & Rural Valuations	Valuation on Lot 210 Wilson St and 71 Piesee St	1	1,650.00
EFT1788	15/02/2022	Gary Thorpe {Personal}	Striking Structure Timber for new Depot	1	239.63
EFT1789	15/02/2022	Speedee Mobile Flooring/ Carpet Binding	Supply and install vinyl to crib room, kitchen area - 50% deposite	1	1,400.00
EFT1790	15/02/2022	Central Wheatbelt Plumbing	Repair to septic tank at New Depot	1	3,069.55
EFT1791	15/02/2022	Johathan Truman	Reimburse Fuel to collect material fro New Depot	1	174.58
EFT1792	15/02/2022	Building Supplies WA	Building materials as per quote ; 9.6m x 4.8m rom with timber frame	1	5,719.56
EFT1793	15/02/2022	Australian Taxation Office	BAS January 2022	1	22,560.00
EFT1794	15/02/2022	Avon Waste	Rubbish Collection Jan 2022	1	4,722.56
EFT1795	15/02/2022	Bunnings Midland	Crib room building materials New Depot; refer Gary 059382	1	3,762.20
EFT1796	15/02/2022	TOLL Australia	Freight CCTV Camera	1	11.07
EFT1797	15/02/2022	Cutting Edges	Twin Tiger teeth; including pins and freight	1	185.82

EFT1798	15/02/2022	LGIS Insurance Broking	Motor Vehicle Insuranec Adjustment 2020-21	1	1,169.06
EFT1799	15/02/2022	WCS Concrete Pty Ltd	25/14 Concrete for generator pad	1	335.50
EFT1800	15/02/2022	Winc Australia Pty Ltd	Office Stationery	1	237.61
EFT1801	15/02/2022	Wyalkatchem Community Resource Centre	Monthly contribution - Feb 2022	1	2,464.68
EFT1802	22/02/2022	Speedee Mobile Flooring/ Carpet Binding	To Supply adn Install Vinyal in Kitchen at New Depot	1	1,400.00
EFT1803	22/02/2022	Peter Klein	Reimbruse Expenses for AICD Membership & Plate Change Over	1	623.30
EFT1804	22/02/2022	Pestex Co	Pest Control Service Shire's Buildings	1	16,909.20
EFT1805	22/02/2022	Central Wheatbelt Plumbing	Crib room water supply at new depot	1	1,910.21
EFT1806	22/02/2022	Rajinder Singh Sunner	Replace Windscreen on Ford Everest - WYLIE	1	784.00
EFT1807	22/02/2022	Daniel Turner	Engineering report on fallen light pole	1	264.00
EFT1808	22/02/2022	HG's Builders	Supply and install crib / training room to depot	1	7,552.49
EFT1809	22/02/2022	BOC Gases	BOC Container Service Fees Jan 2022	1	63.59
EFT1810	22/02/2022	Burgess Rawson (wa) Pty Ltd	Water Usage 03.12.21 to 09.02.22	1	24.01
EFT1811	22/02/2022	Wyalkatchem Electrical and Air conditioning Services	Audio visual equipment install including new power leads, connections to mains and alterations to air conditioning	1	23,144.00
EFT1812	22/02/2022	Elders	Size 9 /2 boots; Argyle - Dale Stone	1	158.41
EFT1813	22/02/2022	ITVISION	SynergySoft Software Monthly Fee - Feb 2022	1	5,335.00
EFT1814	22/02/2022	Local Government Professionals Australia WA	1 x advertisement for plant operator	1	165.00
EFT1815	22/02/2022	Quairading Earthmoving	Dig test Pits - TIP	1	10,868.00
EFT1816	22/02/2022	St John Ambulance WA	Donation fro Corplus monitoring and defibrillator Unit	1	31,020.32
EFT1817	22/02/2022	T & E Services Pty Ltd	Medical Services - Feb 2022	1	14,661.90
EFT1818	22/02/2022	Traffic Force	Preparation of TMP	1	283.80
EFT1819	22/02/2022	Wyalkatchem Hotel	Council Meeting Feb 2022	1	348.00

9999	21/02/2022	NAB	1 x gift card for Brett Reid 16 years service	1	789.40
DD1841.1	01/02/2022	HESTA Superannuation	Superannuation contributions	1	236.59
DD1841.2	01/02/2022	Colonial Superannuation	Superannuation contributions	1	473.20
DD1841.3	01/02/2022	Aware Superannuation Fund	Superannuation contributions	1	2,555.27
DD1841.4	01/02/2022	Cbus Superannuation	Superannuation contributions	1	843.06
DD1841.5	01/02/2022	AMP Superannuation	Superannuation contributions	1	1,126.00
DD1841.6	01/02/2022	MTAA Superannuation Fund	Superannuation contributions	1	115.83
DD1841.7	01/02/2022	Clearview Superannuation	Superannuation contributions	1	126.00
DD1841.8	01/02/2022	Suncorp Superannuation	Superannuation contributions	1	98.00
DD1841.9	01/02/2022	BT Panorama Superannuation	Superannuation contributions	1	442.31
DD1845.1	01/02/2022	Aware Superannuation Fund	Superannuation contributions	1	126.24
DD1846.1	01/02/2022	Aware Superannuation Fund	Superannuation contributions	1	145.70
DD1847.1	01/02/2022	Aware Superannuation Fund	Superannuation contributions	1	184.92
DD1852.1	01/02/2022	Crisp Wireless	Internet Charges - January 2022	1	625.90
DD1854.1	02/02/2022	Synergy	Electricity Charge - 08/12/21 to 11/01/22	1	323.49
DD1857.1	04/02/2022	NAB	3 x cheese cakes and 48 hot dog rolls bakery fresh for christmas party.	1	138.60
DD1866.1	08/02/2022	Synergy	Electricity Charges - 15/11/21 to 18/01/22	1	8,944.97
DD1866.2	08/02/2022	Telstra	Phone Charges - Jan 2022	1	404.64
DD1874.1	10/02/2022	Synergy	Electricity Charges - 02/12/21 to 20/01/22	1	128.51
DD1885.1	14/02/2022	NAB	Refund Accomdation cancel Tegan	1	-552.00
DD1890.1	11/02/2022	Synergy	Electricity Charges - 22/11/21 to 21/01/22	1	912.13
DD1892.1	15/02/2022	HESTA Superannuation	Superannuation contributions	1	236.59

DD1892.2	15/02/2022	Aware Superannuation Fund	Superannuation contributions	1	2,525.10
DD1892.3	15/02/2022	Cbus Superannuation	Superannuation contributions	1	843.08
DD1892.4	15/02/2022	AMP Superannuation	Superannuation contributions	1	1,126.00
DD1892.5	15/02/2022	MTAA Superannuation Fund	Superannuation contributions	1	246.14
DD1892.6	15/02/2022	Clearview Superannuation	Superannuation contributions	1	253.75
DD1892.7	15/02/2022	Suncorp Superannuation	Superannuation contributions	1	67.38
DD1892.8	15/02/2022	Australian Superannuation	Superannuation contributions	1	85.75
DD1892.9	15/02/2022	BT Panorama Superannuation	Superannuation contributions	1	442.31
DD1894.1	18/02/2022	Water Corporation.	Water Charges - 23/11/21 to 27/01/22	1	1,260.80
DD1898.1	17/02/2022	Foxtel	Foxtel - 57 flint Street	1	154.00
DD1901.1	21/02/2022	Water Corporation.	Water Charges - 22/11/2 to 28/01/22	1	204.29
DD1901.2	21/02/2022	BP Australia Pty Ltd	Fuel Card - January 2022	1	57.33
DD1901.3	21/02/2022	Telstra	Mobile Phone Charges - 01/01/22 to 01/02/22	1	116.60
DD1903.1	22/02/2022	Synergy	Electricity Charges - 4/01/22 to 01/02/22	1	2,632.87
DD1905.1	15/02/2022	Colonial Superannuation	Superannuation contributions	1	219.72
DD1905.2	23/02/2022	Colonial Superannuation	Payroll deductions	1	73.24
DD1907.1	23/02/2022	NAB	Loan 68 Re-Payment No. 36	1	15,232.13
DD1914.1	25/02/2022	Water Corporation.	Water Charges - 22A and 22B Flint Street - 02/12/22 to 08/02/22	1	1,522.42
DD1919.1	28/02/2022	Water Corporation.	Water Charges - 51 Flint Street - 03/12/21 to 10/02/22	1	3,150.85
DD1919.2	28/02/2022	Fuji Xerox	Photocopier lease - 23/02/22 to 22/03/22	1	317.02

REPORT TOTALS

Bank Code	Bank Name	
1	Municipal Bank	

253,254.62





SHIRE OF WYALKATCHEM
NAB BUSINESS VISA
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 30 December 2021 To 28 January 2022

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-4705			
07-Jan-22	Hotel at Bookings.com Sydney	Refund Accomdoation fro Tegan Maitland	-\$ 552.00
10-Jan-22	Kmart online	Toys for Australia Day Celebrations	\$ 194.00
17-Jan-22	Greenway Grocerrs Pty Ltd	PK & TD External Meeting	\$ 34.00
24-Jan-22	Wyalkatchem Community - DOT	Rego plate change over - CEO	\$ 30.50
25-Jan-22	Horseland	Parting Gift Tegan Maitland	\$ 200.00
25-Jan-22	BCF Australia	Parting Gift Brett Reid	\$ 750.00
27-Jan-22	Dunnings Wyalkatchem	Food Australia Day Celebrations	\$ 20.00
27-Jan-22	Wylie Community Meat	Food Australia Day Celebrations	\$ 53.90
27-Jan-22	Wylie Community Meat	Food Australia Day Celebrations	\$ 50.00
26-Jan-22	NAB	Credit Card fee Dec 2021	\$ 9.00
TOTAL CREDIT CARD PAYMENTS			\$ 789.40

I, Rajinder Sunner, Manager Corporate Services, have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;

- all transactions are expenses incurred by the Shire of Wyalkatchem;
- all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the corporate credit card is evident

Rajinder S Sunner

09-Feb-22





**Shire of
Wyalkatchem**

SHIRE OF WYALKATCHEM

**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

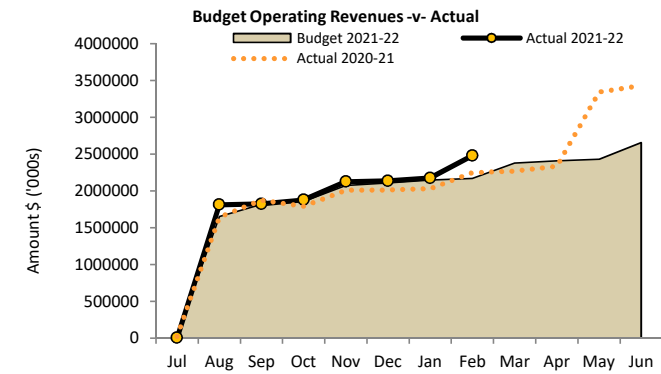
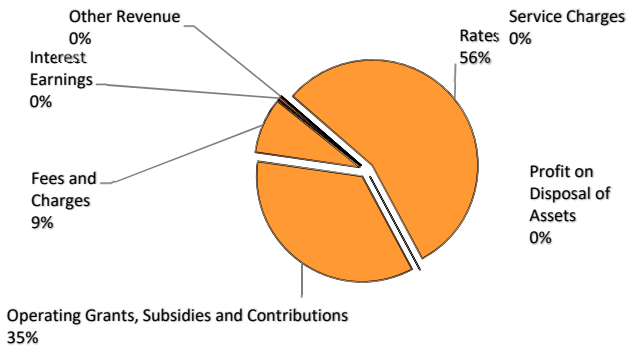
**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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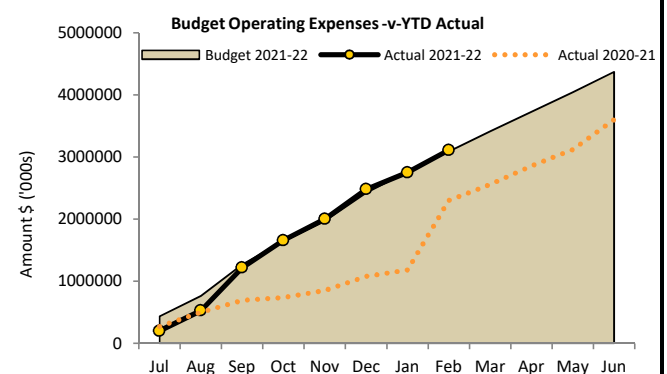
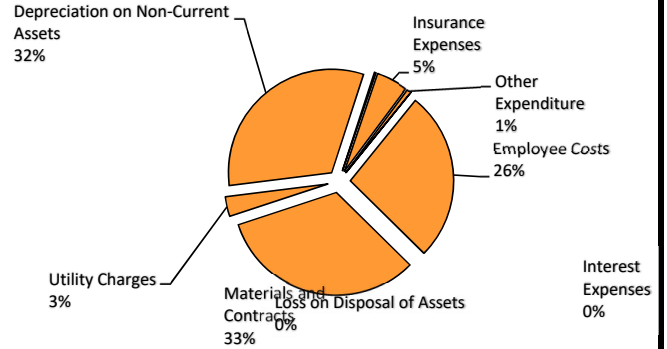
Summary Graphs	2
Statement of Financial Activity by Program	3
Statement of Financial Activity by Nature or Type	4
Note 1 Explanation of Composition of Net Current Assets	5
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OPERATING ACTIVITIES

OPERATING REVENUE

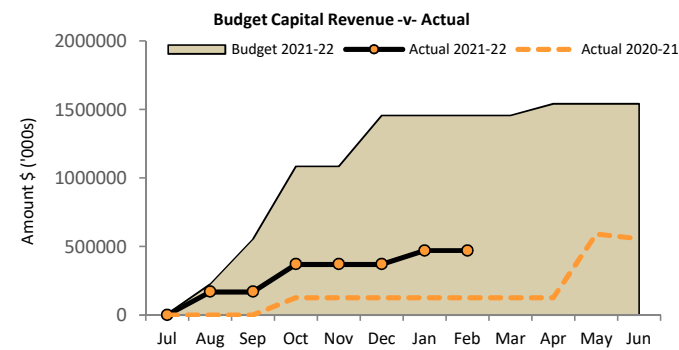


OPERATING EXPENSES

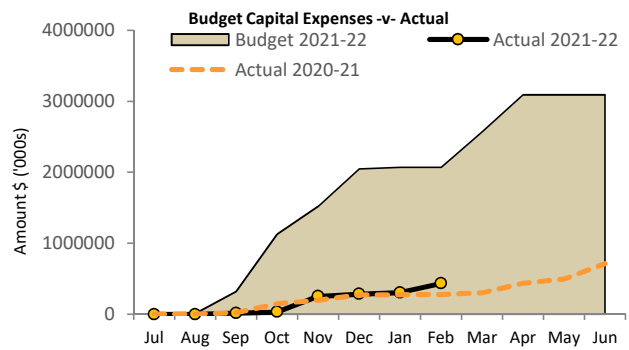


INVESTING ACTIVITIES

CAPITAL REVENUE



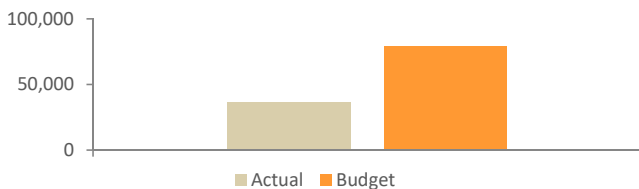
CAPITAL EXPENSES



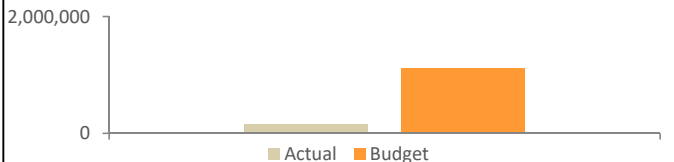
FINANCING ACTIVITIES

BORROWINGS

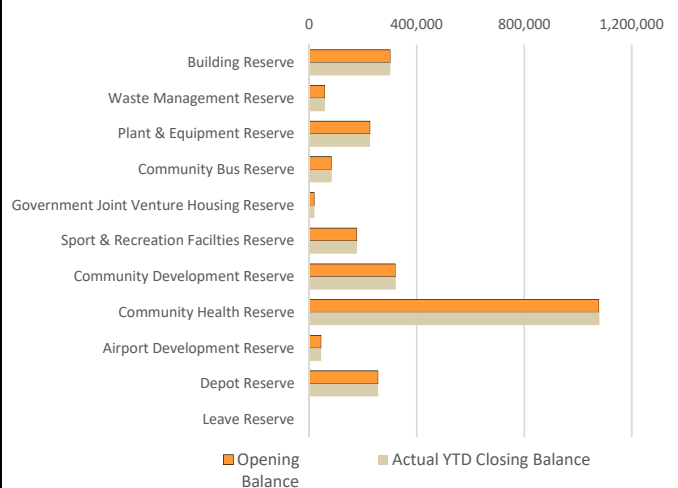
Principal Repayments



Principal Outstanding



RESERVES



STATUTORY STATEMENT Local Government (Financial Management) Regulations 34
STATEMENT OF FINANCIAL ACTIVITY
BY PROGRAM
FOR THE PERIOD ENDED 28 FEBRUARY 2022

Ref Note	REG 34(1)(a)		REG 34(1)(b)	REG 34(1)(c)	REG 34(1)(d)	REG 34(1)(d)	Var. %
	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	
	\$	\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1	1,793,011	1,793,011	1,793,011	1,809,110	16,099	0.90%
Revenue from operating activities							
Governance		0	0	0	0	0	0.00%
General purpose funding - general rates	9	1,345,529	1,345,529	1,353,953	1,348,277	(5,676)	(0.42%)
General purpose funding - other		773,765	773,765	384,154	669,057	284,903	74.16% ▲
Law, order and public safety		52,729	52,729	35,230	31,633	(3,597)	(10.21%)
Health		77,936	77,936	46,110	14,052	(32,058)	(69.53%) ▼
Housing		51,638	51,638	34,432	32,102	(2,330)	(6.77%)
Community amenities		109,120	109,120	106,630	114,116	7,486	7.02%
Recreation and culture		14,420	14,420	2,944	73	(2,871)	(97.53%)
Transport		124,622	124,622	120,554	120,498	(56)	(0.05%)
Economic services		47,150	47,150	31,432	53,417	21,985	69.95% ▲
Other property and services		57,773	57,773	51,109	34,154	(16,955)	(33.17%) ▼
		2,654,682	2,654,682	2,166,548	2,417,379	250,831	
Expenditure from operating activities							
Governance		(569,900)	(569,900)	(407,373)	(296,218)	111,155	27.29% ▲
General purpose funding		(86,533)	(86,533)	(57,688)	(48,197)	9,491	16.45%
Law, order and public safety		(114,846)	(114,846)	(81,892)	(78,859)	3,033	3.70%
Health		(304,977)	(304,977)	(214,094)	(193,589)	20,505	9.58%
Education and welfare		(38,256)	(38,256)	(32,168)	(38,141)	(5,973)	(18.57%)
Housing		(152,700)	(152,700)	(111,349)	(107,893)	3,456	3.10%
Community amenities		(181,517)	(181,517)	(121,343)	(137,614)	(16,271)	(13.41%) ▼
Recreation and culture		(1,048,752)	(1,048,752)	(768,827)	(824,181)	(55,354)	(7.20%)
Transport		(1,520,572)	(1,520,572)	(1,015,749)	(958,398)	57,351	5.65%
Economic services		(273,250)	(273,250)	(185,173)	(208,731)	(23,558)	(12.72%) ▼
Other property and services		(80,112)	(80,112)	(94,228)	(218,997)	(124,769)	(132.41%) ▼
		(4,371,415)	(4,371,415)	(3,089,884)	(3,110,817)	(20,933)	
Non-cash amounts excluded from operating activities							
Less: Profit on asset disposals	6	(37,273)	(37,273)	(37,273)	0	37,273	(100.00%)
Add: Loss on disposal of assets	6	0	0	0	0	0	0.00%
Adjust: Movement In Deferred Rates (Non- Current)	0	0	0	0	0	0	0.00%
Adjust: Movement In Accrued Expenses	0	0	0	0	0	0	0.00%
Add: Depreciation on assets		1,399,341	1,399,341	932,888	995,728	62,840	6.74%
Amount attributable to operating activities		(354,665)	(354,665)	(27,721)	302,289	330,010	
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	7	1,246,563	1,541,006	1,456,184	470,297	(985,887)	(67.70%) ▼
Less UnSpent Non-Operating Grants (Contract Liabilities)	7	0		0	(330,297)	(330,297)	0.00%
Net Non-Operating Grants	7	1,246,563	1,541,006	1,456,184	140,000	(1,316,184)	(90.39%)
Proceeds from disposal of assets	6	135,000	135,000	58,000	61,818	3,818	6.58%
Payments for property, plant and equipment and infrastructure	5	(3,341,840)	(3,646,283)	(2,626,283)	(813,354)	1,812,929	69.03% ▲
Amount attributable to investing activities		(1,960,277)	(1,970,277)	(1,112,099)	(611,536)	500,563	
Financing Activities							
Proceeds from new debentures	12	1,000,000	1,000,000	0	0	0	0.00%
Transfer from reserves	4	332,716	332,716	0	0	0	0.00%
Payments for principal portion of lease liabilities		(3,412)	(3,412)	(288)	(288)	0	0.00%
Repayment of debentures	12	(79,205)	(79,205)	(36,236)	(36,237)	(1)	(0.00%)
Transfer to reserves	4	(728,168)	(718,168)	(3,091)	(3,091)	0	0.00%
Amount attributable to financing activities		521,931	531,931	(39,615)	(39,616)	(1)	
Closing funding surplus / (deficit)	1	0	0	613,576	1,460,248		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater. This is indicated

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

STATUTORY STATEMENT Local Government (Financial Management) Regulations 34
STATEMENT OF FINANCIAL ACTIVITY
BY NATURE OR TYPE
FOR THE PERIOD ENDED 28 FEBRUARY 2022

		REG 34(1)(a)		REG 34(1)(b)	REG 34(1)(c)	REG 34(1)(d)	REG 34(1)(d)	
	Ref	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	Note							
		\$	\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1	1,793,011	1,793,011	1,793,011	1,809,110	16,099	0.90%	
Revenue from operating activities								
Rates	9	1,353,953	1,353,953	1,353,953	1,348,277	(5,676)	(0.42%)	
Specified area rates	9	0	0	0	0	0	0.00%	
Operating grants, subsidies and contributions	8	1,014,703	1,014,703	578,846	848,233	269,387	46.54%	▲
Fees and charges		221,653	221,653	181,740	206,353	24,613	13.54%	▲
Interest earnings		22,500	22,500	11,672	10,446	(1,226)	(10.50%)	
Other revenue		4,600	4,600	3,064	4,070	1,006	32.83%	
Profit on disposal of assets	6	37,273	37,273	37,273	0	(37,273)	(100.00%)	▼
		2,654,682	2,654,682	2,166,548	2,417,379	250,831		
Expenditure from operating activities								
Employee costs		(1,377,749)	(1,377,749)	(918,512)	(825,564)	92,948	10.12%	▲
Materials and contracts		(1,170,764)	(1,170,764)	(907,012)	(1,012,923)	(105,911)	(11.68%)	▼
Utility charges		(210,004)	(210,004)	(140,024)	(95,166)	44,858	32.04%	▲
Depreciation on non-current assets		(1,399,341)	(1,399,341)	(932,888)	(995,728)	(62,840)	(6.74%)	
Interest expenses		(19,114)	(19,114)	(19,099)	(7,958)	11,141	58.33%	▲
Insurance expenses		(148,308)	(148,308)	(148,211)	(153,449)	(5,238)	(3.53%)	
Other expenditure		(46,135)	(46,135)	(24,138)	(20,029)	4,109	17.02%	
Loss on disposal of assets	6	0	0	0	0	0	0.00%	
		(4,371,415)	(4,371,415)	(3,089,884)	(3,110,817)	(20,933)		
Non-cash amounts excluded from operating activities								
Less: Profit on asset disposals	6	(37,273)	(37,273)	(37,273)	0	37,273	(100.00%)	
Add: Loss on disposal of assets	6	0	0	0	0	0	0.00%	
Adjust: Movement In Deferred Rates (Non- Current)		0	0	0	0			
Adjust: Movement In Accrued Expenses					0			
Add: Depreciation on assets		1,399,341	1,399,341	932,888	995,728	62,840	6.74%	
Amount attributable to operating activities		(354,665)	(354,665)	(27,721)	302,289	330,010		
Investing activities								
Proceeds from non-operating grants, subsidies and contributions	7	1,246,563	1,541,006	1,456,184	470,297	(985,887)	(67.70%)	▼
Less UnSpent Non-Operating Grants (Contract Liabilities)	7	0		0	(330,297)			
Net Non-Operating Grants	7	1,246,563	1,541,006	1,456,184	140,000			
Proceeds from disposal of assets	6	135,000	135,000	58,000	61,818	3,818	6.58%	
Payments for property, plant and equipment and infrastructure	5	(3,341,840)	(3,646,283)	(2,626,283)	(813,354)	1,812,929	69.03%	▲
Amount attributable to investing activities		(1,960,277)	(1,970,277)	(1,112,099)	(611,536)	500,563		
Financing Activities								
Proceeds from new debentures	12	1,000,000	1,000,000	0	0	0	0.00%	
Transfer from reserves	4	332,716	332,716	0	0	0	0.00%	
Payments for principal portion of lease liabilities		(3,412)	(3,412)	(288)	(288)	0	0.00%	
Repayment of debentures	12	(79,205)	(79,205)	(36,236)	(36,236)	0	0.00%	
Transfer to reserves	4	(728,168)	(718,168)	(3,091)	(3,091)	0	0.00%	
Amount attributable to financing activities		521,931	531,931	(39,615)	(39,615)	0		
Closing funding surplus /(deficit) REG 34(1)(e)	1	0	0	613,576	1,460,248	846,672		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is greater.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Explanation of the composition of net current assets

	Notes	Last Years Actual Closing 30/6/2021	Adopted Budget	This time 2 months ago 31/12/2021	This time last month 31/01/2022	YTD Actual (b) 28/02/2022
		\$	\$	\$	\$	\$
Net current assets used in the Statement of Financial Activity						
Current assets						
Cash and cash equivalents	3	2,213,429	1,995,415	2,033,359	1,929,633	1,980,048
Cash backed Reserves		2,558,033	2,776,122	2,558,055	2,558,055	2,561,125
Rates receivables	10	40,165	118,102	211,609	152,621	145,029
Receivables	10	85,668	0	26,684	111,972	16,842
Inventories		7,874	7,874	11,236	10,242	10,242
Total Current assets		4,905,169	4,897,513	4,840,944	4,762,523	4,713,286
Less: Current liabilities						
Payables		(247,364)	(213,550)	(61,021)	(13,856)	(73,831)
Contract liabilities	7	(218,089)	(218,089)	(218,089)	(218,089)	(218,089)
Borrowings	12	(47,440)	(50,274)	(24,062)	(24,062)	(11,203)
Lease liabilities	13	(3,412)	(3,412)	(3,124)	(3,124)	(3,124)
Employee Provisions		(72,573)	(114,830)	(69,698)	(69,698)	(69,698)
Total Current liabilities		(588,878)	(600,155)	(375,994)	(328,829)	(375,945)
Net Currents Assets		4,316,291	4,297,358	4,464,950	4,433,694	4,337,341
Less: Adjustments to net current assets						
Less: Reserves - restricted cash	4	(2,558,033)	(2,776,122)	(2,558,055)	(2,776,122)	(2,561,125)
Add: Contract liabilities (Grants received but not spent)	7	0	218,089	0	0	0
Less: Current year unspent grants		0	0	0	0	(330,297)
Add: Borrowings included in Budget	12	47,440	50,274	24,062	24,062	11,203
Add: Lease liabilities included in Budget	13	3,412	3,412	3,124	3,124	3,124
Total adjustments to net current assets		(2,507,181)	(2,504,347)	(2,530,869)	(2,748,937)	(2,877,096)
Closing funding surplus / (deficit) (NET CURRENT ASSETS)		1,809,110	1,793,011	1,934,081	1,684,757	1,460,248

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater. This is indicated by the symbols ▲ ▼

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%		
General purpose funding - other	284,903	74.16%	▲ Timing	Financial Assistance Grant installment 3 budgeted for March but paid in Feb of \$218K.
Health	(32,058)	(69.53%)	▼ Timing	Medical centre contributions \$32k lower than YTD Budget.
Economic services	21,985	69.95%	▲ Permanent	Rental Income for Railway Barracks \$13k, Wylie Fair and other contributions \$10k better than budget.
Other property and services	(16,955)	(33.17%)	▼ Timing	Fuel Tax Credits \$8k and gains on asset sales \$32k lower than YTD budget, partially offset by private works revenue \$19k better than YTD budget.
Expenditure from operating activities				
Governance	111,155	27.29%	▲ Timing	Administration allocation \$46k less than YTD budget and other governance costs (in particular audit fees and compliance reviews) \$98k lower than YTD budget.
General purpose funding	9,491	16.45%	Timing	Administration allocation \$9k less than YTD budget and other rate related costs \$5k lower than YTD budget.
Health	20,505	9.58%	Timing	Medical centre operations \$12k, admin and staff housing allocations \$8k lower than YTD budget.
Community amenities	(16,271)	(13.41%)	▼ Timing	Public toilets cost \$14k higher than YTD budget.
Transport	57,351	5.65%	Timing	Public works overhead \$52k, plant operating costs \$48k and depreciation \$40k lower than YTD budget, partially offset by higher road maintenance contract costs.
Other property and services	(124,769)	(132.41%)	▼ Timing	Administration allocations \$33k, public works overheads \$46k and plant operating cost allocations \$52k higher than budget YTD. Private works costs \$38k higher than YTD budget.
Non-cash amounts excluded from operating activities				
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(985,887)	(67.70%)	▼ Permanent	General purpose funding of \$435k budgeted for not yet received, Regional Road Group amounts received \$177k, Roads to Recovery \$209k and Aero grants \$134k lower than YTD budget.
Payments for property, plant and equipment and infrastructure	1,812,929	69.03%	▲ Timing	Refer to Capital expenditure Note 5 for Details

SHIRE OF WYALKATCHEM

SUPPORTING INFORMATION THE MONTHLY STATEMENTS PROVIDED FOR COUNCILLORS INFORMATION REG 34(2)(c) FOR THE PERIOD ENDED 28 FEBRUARY 2022

The Local Government (Financial Management) Regulations provide at 34.(2) that:
(2) Each Statement of financial activity is to be accompanied by documents containing —
(c) such other supporting information as is considered relevant by the local government;
as such the following supporting information is provided.

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Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	1,980,048		1,980,048	0	NAB		
Municipal Investment	Cash and cash equivalents	0		0	0	NAB		
Trust Bank Account	Cash and cash equivalents	0		0	0	NAB		
Reserve Investment Account	Cash and cash equivalents		2,561,125	2,561,125	0	NAB	0.25%	30/01/2022
Total		1,980,048	2,561,125	4,541,173	0			
Comprising								
Cash and cash equivalents		1,980,048	2,561,125	4,541,173	0			
		1,980,048	2,561,125	4,541,173	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES
Note 4
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Building Reserve	300,659	1,559	363	18,508	0	0	0	320,726	301,022
Waste Management Reserve	57,555	281	69	50,000	0	0	0	107,836	57,624
Plant & Equipment Reserve	225,425	1,102	271	286,300	0	(58,000)	0	454,827	225,696
Community Bus Reserve	82,611	404	99	0	0	0	0	83,015	82,710
Government Joint Venture Housing Reserve	18,508	0	22	0	0	(18,508)	0	0	18,530
Sport & Recreation Facilities Reserve	176,686	863	214	150,000	0	0	0	327,549	176,900
Community Development Reserve	320,272	1,565	388	180,860	0	0	0	502,697	320,660
Community Health Reserve	1,078,205	5,269	1,305	0	0	0	0	1,083,474	1,079,510
Airport Development Reserve	43,150	211	52	0	0	0	0	43,361	43,202
Depot Reserve	254,962	1,246	308	0	0	(256,208)	0	0	255,270
Leave Reserve	0	0	0	20,000	0	0	0	20,000	0
	2,558,034	12,500	3,091	705,668	0	(332,716)	0	2,943,485	2,561,125

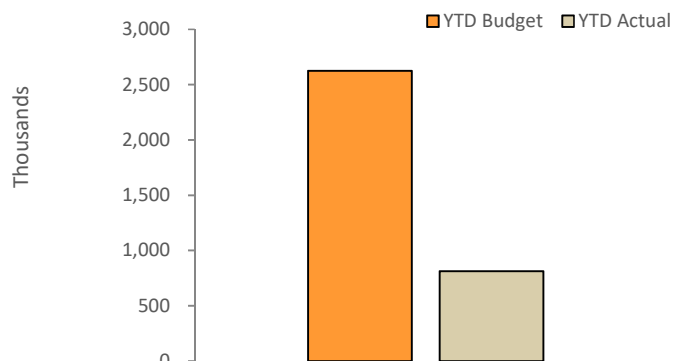
KEY INFORMATION

CAPITAL ACQUISITIONS SUMMARY

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Adopted Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	1,341,000	341,000	324,604	(16,396)
Plant & Equipment	284,000	264,000	66,554	(197,446)
Roads	845,083	845,083	0	(845,083)
Drainage	555,083	555,083	379,609	(175,474)
Other Infrastructure	621,117	621,117	42,586	(578,531)
Payments for Capital Acquisitions	3,646,283	2,626,283	813,354	(1,812,929)
Total Capital Acquisitions	3,646,283	2,626,283	813,354	(1,812,929)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,246,563	1,456,184	470,297	(985,887)
Borrowings	1,000,000	0	0	0
Other (disposals & C/Fwd)	135,000	58,000	61,818	3,818
Cash backed reserves				
Plant & Equipment Reserve	58,000	58,000	0	(58,000)
Government Joint Venture Housing Reserve	18,508	18,508	0	(18,508)
Depot Reserve	256,208	256,208	0	(256,208)
Contribution - operations	932,004	779,383	281,238	(498,145)
Capital funding total	3,646,283	2,626,283	813,354	(1,812,929)

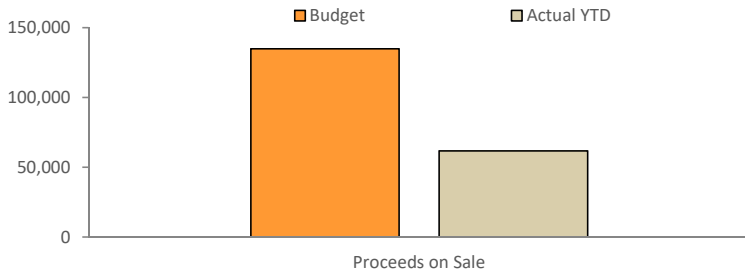
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



		Adopted						
Account	Job	Account Description	Original Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Land & Buildings								
4040110	BC001	Chambers Refurbish	35,000	35,000	35,000	15,212	(19,788)	
4090110	BC0006	2a Slocum Street	5,000	5,000	5,000	3,205	(1,795)	
4090110	BC007	22a Flint St Fence	15,000	15,000	15,000	0	(15,000)	
4090310	BC018	59 Flint St Renovations	6,000	6,000	6,000	0	(6,000)	
4090310	BC041	Nurses Accomodation	1,000,000	1,000,000	0	0	0	
4140310	BC040	New Depot Butlin St	280,000	280,000	280,000	305,778	25,778	
4080310	BC0002	Child Care Centre (LGRIC funded)	0	0	0	410	410	Costing to be corrected
			1,341,000	1,341,000	341,000	324,604	(16,396)	
Plant & Equipment								
4140230	PC002	Manager Coporate Services Vehicle Replacement	41,000	41,000	41,000	0	(41,000)	
4120330	PC0001	Works Manager Vehicle Replacement	55,000	55,000	55,000	0	(55,000)	
4140230	PC001	CEO Vehicle Capital	65,000	65,000	65,000	66,554	1,554	
4120330	PC004	Minor Plant Purchases	60,000	60,000	40,000	0	(40,000)	
4120330	PC0101	Dolly TDM	30,000	30,000	30,000	0	(30,000)	
4140330	PC0102	Fuel Storage	33,000	33,000	33,000	0	(33,000)	
			284,000	284,000	264,000	66,554	(197,446)	
Roads								
4120140	R2R09	McNee Road	208,917	208,917	208,917	0	(208,917)	
4120140	RRG131	RRG Cunderdin - Wyalkatchem Road	322,030	322,030	322,030	0	(322,030)	
4120140	RRG132	RRG Tammin - Wyalkatchem Road	314,136	314,136	314,136	0	(314,136)	
			845,083	845,083	845,083	0	(845,083)	
Drainage								
4120190	CIO006	Flint and Gamble Intersection-Stormwater redirection to town dam	119,638	119,638	119,638	126,552	6,914	
4130890	CIO005	Railway Terrace Stormwater	435,445	435,445	435,445	253,057	(182,388)	
			555,083	555,083	555,083	379,609	(175,474)	
Other Infrastructure								
4100790	CIO007	Cemetery Improvements	7,000	7,000	7,000	9,123	2,123	
4100180	CIO011	Wyalkatchem Tip New Cell	50,000	50,000	50,000	0	(50,000)	
4100180	CIO012	Land Redevelopment Plan Wyalkatchem Tip	20,000	20,000	20,000	0	(20,000)	
4110390	CIO009	Water tank for Rec Centre	10,000	10,000	10,000	0	(10,000)	
4110290	CIO013	Swimming Pool Repairs	30,000	30,000	30,000	0	(30,000)	
4130890	CIO004	Town Beautification/Upgrades (LGRIC funded)	199,674	199,674	199,674	19,450	(180,224)	
			316,674	621,117	621,117	42,586	(578,531)	
			3,341,840	3,646,283	2,626,283	813,354	(1,812,929)	

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Transport									
	10141 Dolly	0	5,000	5,000	0	0		0	0
Other property and services									
	10165 CEO Vehicle	50,958	58,000	7,042	0	0	61,818	0	0
	10135 MCS Vehicle	5,756	18,000	12,244	0	0	0	0	0
	10163 Manager Works Vehicle	41,013	54,000	12,987	0	0	0	0	0
		97,727	135,000	37,273	0	0	61,818	0	0



Asset 10165 pending disposal via Asset register

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

Note 7

NON-OPERATING GRANTS AND CONTRIBUTIONS

Non operating grants, subsidies and contributions revenue

Type	Provider	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	YTD Expense Actual	Unspent Grants Contract Liability Actual	
		\$	\$	\$	\$	\$	
Non-operating grants and subsidies							
Governance							
GEN PUR - Other Grants	Tied	LGRIC	434,802	434,802	0	19,450	0
Community amenities							
STORM - Grants	Tied	State	171,439	171,439	140,000	379,609	0
Transport							
ROADC - Regional Road Group Grants (MRWA)	Tied	Main Roads WA	431,405	346,583	169,693	0	169,693
ROADC - Roads to Recovery Grant	Tied	DIAP - Commonwealth	208,917	208,917	0	0	0
AERO - Grants	Tied	DISER - Commonwealth	0	294,443	160,605	0	160,605
			1,246,563	1,456,184	470,297	399,059	330,297

OPERATING GRANTS AND CONTRIBUTIONS

Operating grants, subsidies and contributions revenue							
Provider	Type	Adopted Budget Revenue	Revised Budget	YTD Budget	YTD Revenue Actual	YTD Expense Actual	Contract Liability Actual
		\$	\$	\$	\$	\$	\$
Operating grants and subsidies							
General purpose funding							
GEN PUR - Financial Assistance Grant - General	Untied	532,650	532,650	266,325	477,651	n/a	n/a
GEN PUR - Financial Assistance Grant - Roads	Untied	203,881	203,881	101,941	177,093	n/a	n/a
Law, order, public safety							
ESL BFB - Operating Grant		46,799	46,799	31,200	26,138	n/a	n/a
ESL BFB - Admin Fee/Commission		0	0	0	4,000	n/a	n/a
Community amenities							
COM AMEN - Other Cemetery Income		0	0	0	4,000	n/a	n/a
Recreation and culture							
OTH CUL - Grants - Other Culture		10,000	10,000	0	0	0	0
Transport							
ROADM - Street Lighting Subsidy	Untied	1,600	1,600	0	0	n/a	n/a
ROADM - Direct Road Grant (MRWA)	Untied	110,610	110,610	110,610	117,668	n/a	n/a
		905,540	905,540	510,076	806,550	0	0
Reimbursement Contribution							
Governance							
RATES - Reimbursement of Debt Collection Costs	Untied	3,500	3,500	2,336	0	n/a	n/a
Health							
OTH HEALTH - Contributions, Donations & Reimbursement	Untied	77,700	77,700	45,950	13,715	n/a	n/a
Housing							
STF HOUSE - Staff Rental Reimbursements - 2 Slocum St		2,000	2,000	1,336	3,425	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 22a Flint St	Untied	0	0	0	1,723	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 45 Wilson St	Untied	1,170	1,170	784	2,508	n/a	n/a
OTH HOUSE - Rental Reimbursements	Untied	1,593	1,593	1,064	0	n/a	n/a
OTH HOUSE - Rental Reimbursements - Joint Venture	Untied	700	700	464	352	n/a	n/a
Economic services							
ECONOM - Other Fees & Charges	Untied	0	0	0	5,064	n/a	n/a
Other property and services							
PWO - Other Reimbursements	Untied	500	500	336	0	n/a	n/a
POC - Fuel Tax Credits Grant Scheme	Untied	22,000	22,000	16,500	8,472	n/a	n/a
		109,163	109,163	68,770	41,683	0	0
TOTALS		1,014,703	1,014,703	578,846	848,232	0	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES
Note9
RATE REVENUE

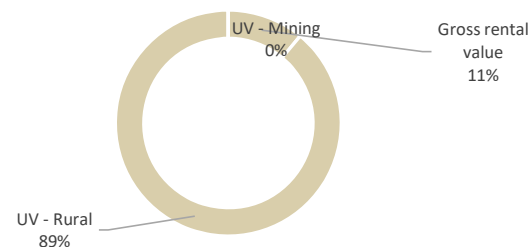
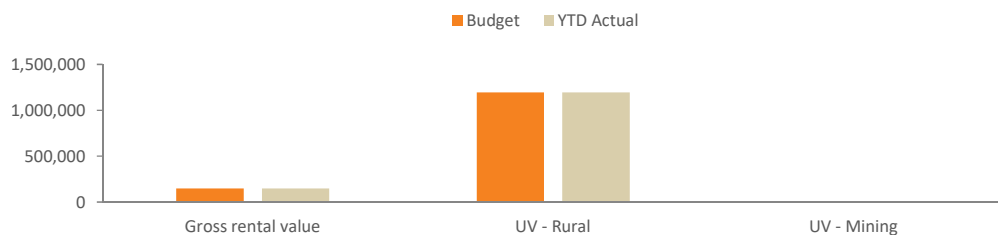
General rate revenue

RATE TYPE	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Gross rental value	0.10877	197	1,361,837	148,132	0	0	148,132	148,132	(696)	0	147,436
Unimproved value											
UV - Rural	0.01474	210	81,049,000	1,194,662	0	0	1,194,662	1,194,662	277	(347)	1,194,592
UV - Mining	0.01474	0	0	0	0	0	0	0	0	0	0
Sub-Total		407	82,410,837	1,342,794	0	0	1,342,794	1,342,795	(419)	(347)	1,342,028
Minimum payment	Minimum \$										
Gross rental value											
GRV - Wyalkatchem	495	53	68,317	26,235	0	0	26,235	26,235	0	0	26,235
Unimproved value											
UV - Rural	550	18	357,600	9,900	0	0	9,900	9,900	0	0	9,900
UV - Mining	550	12	35,329	6,600	0	0	6,600	6,600	0	0	6,600
Sub-total		83	461,246	42,735	0	0	42,735	42,735	0	0	42,735
Discount							(40,000)				(44,910)
Amount from general rates							1,345,529				1,339,853
Ex-gratia rates							8,424				8,424
Total general rates							1,353,953				1,348,277

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Rate Revenue by Rate Type



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**OPERATING ACTIVITIES
Note 10
RECEIVABLES**

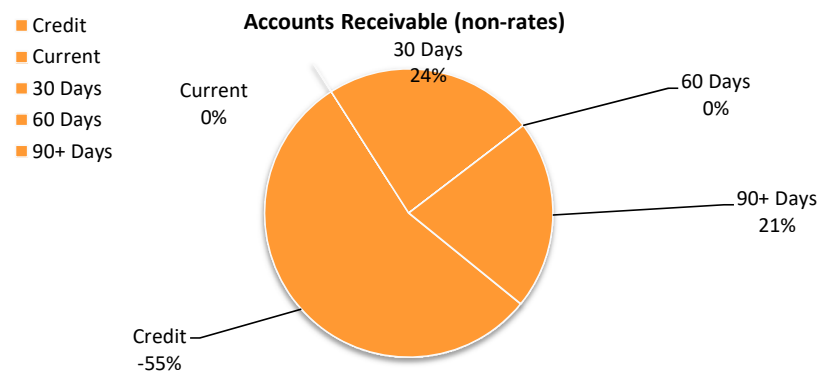
Rates receivable	30 June 2021	28 Feb 2022
	\$	\$
Opening arrears previous years	18,796	40,165
Levied this year	1,304,516	1,348,277
Less - collections to date	(1,276,453)	(1,243,413)
Equals current outstanding	40,165	145,029
Net rates collectable	40,165	145,029
% Collected	96.5%	89.6%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(4,894)	0	2,101	0	1,885	(909)
Percentage	538.7%	0%	-231.3%	0%	-207.4%	
Balance per trial balance						
Sundry receivable	(4,894)	0	2,101	0	1,885	(909)
GST receivable	0	21,293	0	0	0	21,293
Pensioner rebate	0	4,372	0	0	0	4,372
Total receivables general outstand	(4,894)	25,665	2,101	0	1,885	16,842

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

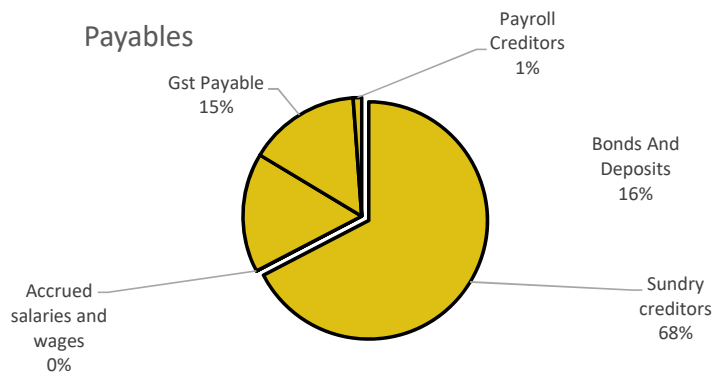


Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	12,395	11,072	503	(5,714)	18,256
Percentage	0%	67.9%	60.6%	2.8%	-31.3%	
Balance per trial balance						
Sundry creditors	0	12,395	11,072	503	(5,714)	29,963
Accrued salaries and wages	0	0	0	0	0	0
Bonds And Deposits	0	7,230	0	0	0	7,230
Gst Payable	0	6,784	0	0	0	6,784
Payroll Creditors	0	510	510	0	0	510
Other Payables	0	1,334	0	0	0	1,334
Other Payables						4,924
Total payables general outstanding						73,561

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

FINANCING ACTIVITIES
Note 12
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing										
Loan 68 - 43/45 Wilson	79	104,939	0	0	25,288	25,288	79,651	79,651	5,176	5,176
Nurses Accomodation	79	0	0	1,000,000	0	28,943	0	971,057	0	11,057
Economic Services										
Loan 73 - CRC Building	78	90,628	0	0	10,949	24,974	79,679	65,654	765	2,834
B/Fwd Balance		195,567	0	1,000,000	36,237	79,205	159,330	1,116,362	5,941	19,067
C/Fwd Balance		195,567	0	1,000,000	36,237	79,205	159,330	1,116,362	5,941	19,067
Self supporting loans										
		0	0	0	0	0	0	0	0	0
Total		195,567	0	1,000,000	36,237	79,205	159,330	1,116,362	5,941	19,067
Current borrowings		79,205					11,203			
Non-current borrowings		116,362					148,127			
		195,567					159,330			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2021-22

The Shire does not intend to undertake any new borrowings for the year ended 30 June 2022.

Unspent borrowings

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**FINANCING ACTIVITIES
NOTE 13
LEASE LIABILITIES**

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2021	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Other property and services										
Photocopier		5,135	0		288	3,412	4,847	1,723	65	91
Current lease liabilities		3,412								
Non-current lease liabilities		1,723								
		<u>5,135</u>								

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**Note 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus		0		0
CIO011	Replace South Cricket Wicket		Capital Expenses			(10,000)	(10,000)
5110381	Transfer from Community Development Reserve		Capital Revenue		10,000		0
3120610	AERO - Grant		Capital Revenue		294,443		294,443
CIO013	Airport Runway Reseal		Capital Expenses			(294,443)	0
				0	304,443	(304,443)	0





**SHIRE OF WYALKATCHEM
BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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SHIRE OF WYALKATCHEM
STATEMENT OF BUDGET REVIEW
(STATUTORY REPORTING PROGRAM)
FOR THE PERIOD ENDED 28 FEBRUARY 2022

	Budget v Actual		Predicted		Material Variance
	Adopted Annual Budget	YTD Actual	Variance Permanent	Year End (a)+(c)+(d)	
Note	(a)	(b)	(c)	(a)+(c)+(d)	
	\$	\$	\$	\$	
OPERATING ACTIVITIES					
Net current assets at start of financial year surplus/(deficit)	1,793,011	1,809,110	16,099	1,809,110	▲
Revenue from operating activities (excluding rates)					
General purpose funding	773,765	669,057	(3,500)	770,265	▼
Law, order, public safety	52,729	31,633	(100)	52,629	▼
Health	77,936	14,052	0	77,936	
Housing	51,638	32,102	0	51,638	
Community amenities	109,120	114,116	0	109,120	
Recreation and culture	14,420	73	28,900	43,320	▲
Transport	124,622	120,498	5,458	130,080	▲
Economic services	47,150	53,417	16,500	63,650	▲
Other property and services	57,773	34,154	14,500	72,273	▲
	<u>1,309,153</u>	<u>1,069,102</u>	<u>61,758</u>	<u>1,370,911</u>	
Expenditure from operating activities					
Governance	(569,900)	(264,758)	(4,034)	(573,934)	▲
General purpose funding	(86,533)	(42,273)	3,500	(83,033)	▼
Law, order, public safety	(114,846)	(73,297)	(4,104)	(118,950)	▲
Health	(304,977)	(188,726)	0	(304,977)	
Education and welfare	(38,256)	(36,878)	(6,524)	(44,780)	▲
Housing	(152,700)	(109,651)	8,889	(143,811)	▼
Community amenities	(181,517)	(133,748)	(40,687)	(222,204)	▲
Recreation and culture	(1,048,752)	(789,535)	(185,721)	(1,234,473)	▲
Transport	(1,520,572)	(897,999)	115,980	(1,404,592)	▼
Economic services	(273,250)	(197,943)	(5,750)	(279,000)	▲
Other property and services	(80,112)	(261,824)	(8,415)	(88,527)	▲
	<u>(4,371,415)</u>	<u>(2,996,632)</u>	<u>(126,866)</u>	<u>(4,498,281)</u>	
Non-cash amounts excluded from operating activities	1,362,068	881,543	0	1,362,068	
Amount attributable to operating activities	(1,700,194)	(1,045,988)	(65,108)	(1,765,302)	
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	1,246,563	470,297	294,443	1,541,006	▼
Less Unspent non-operating grants(Contract Liability)	0	(330,297)	0	0	
Land & Buildings	(1,341,000)	(324,604)	613,566	(727,434)	▼
Plant & Equipment	(284,000)	(66,554)	103,000	(181,000)	▼
Roads	(845,083)	0	0	(845,083)	
Drainage	(555,083)	(379,609)	0	(555,083)	
Other Infrastructure	(316,674)	(42,586)	28,000	(288,674)	▼
Proceeds from disposal of assets	135,000	61,818	0	135,000	
Amount attributable to investing activities	(1,960,277)	(611,536)	1,039,009	(921,268)	
FINANCING ACTIVITIES					
Proceeds from new debentures	1,000,000	0	(1,000,000)	0	▲
Transfer from reserves	332,716	0	10,000	342,716	▼
Payments for principal portion of lease liabilities	(3,412)	(288)	0	(3,412)	
Repayment of debentures	(79,205)	(36,237)	0	(79,205)	
Transfer to reserves	(728,168)	(3,091)	0	(728,168)	
Amount attributable to financing activities	521,931	(39,616)	(990,000)	(468,069)	
Budget deficiency before general rates	(1,345,529)	111,971	0	(1,345,529)	
Estimated amount to be raised from general rates	1,345,529	1,348,277	0	1,345,529	
Closing Funding Surplus(Deficit)	3	0	1,460,248	0	▲

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

1. BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Wyalkatchem controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

2021-22 ACTUAL BALANCES

Balances shown in this budget review report as 2021-22 Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

ROUNDING OFF FIGURES

All figures shown in this budget review report are rounded to the nearest dollar.

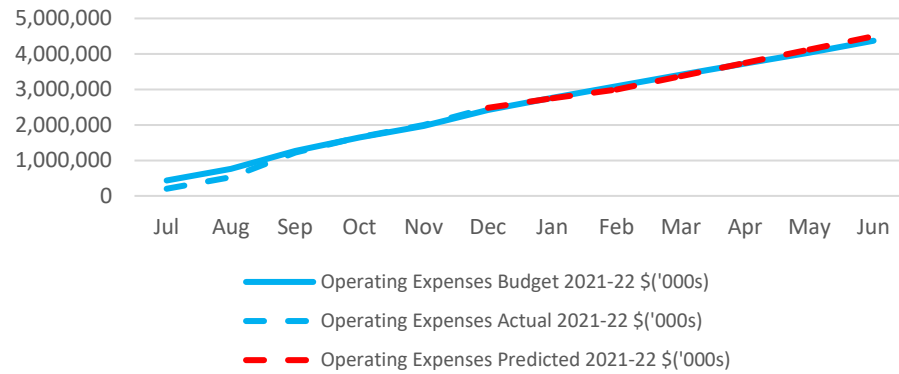
BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in this budget review report relate to the original budget estimate for the relevant item of disclosure.

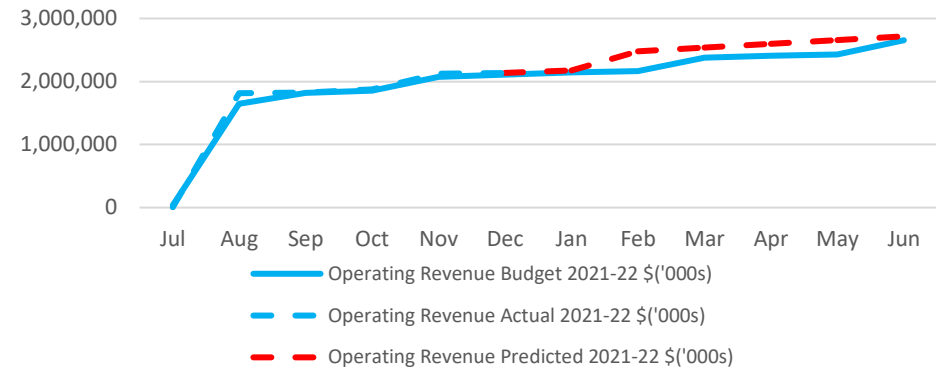
SHIRE OF WYALKATCHEM
SUMMARY GRAPHS - BUDGET REVIEW
FOR THE PERIOD ENDED 28 FEBRUARY 2022

2. SUMMARY GRAPHS - BUDGET REVIEW

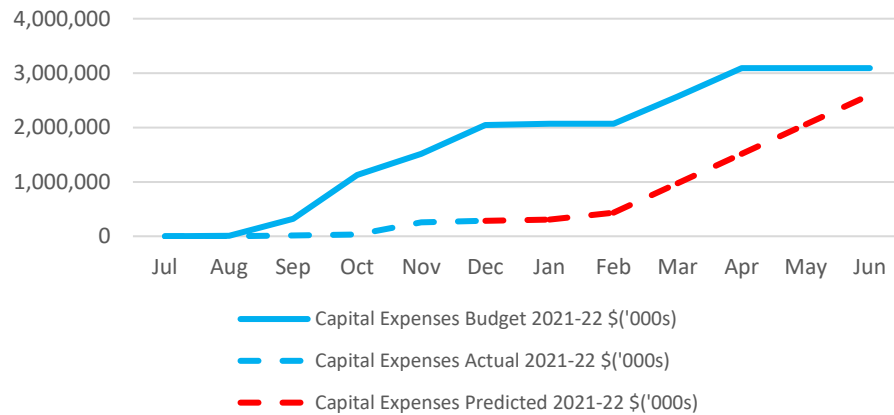
Operating Expenses



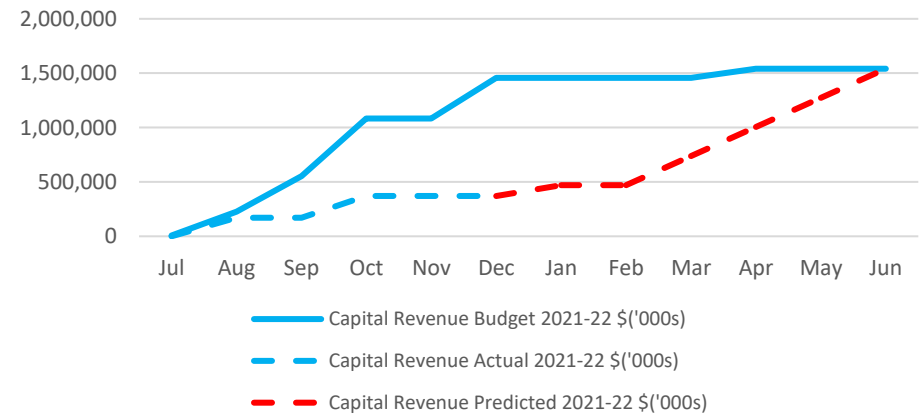
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF WYALKATCHEM
 NOTES TO THE BUDGET REVIEW REPORT
 FOR THE PERIOD ENDED 28 FEBRUARY 2022

3 NET CURRENT FUNDING POSTION

Explanation of the composition of net current assets

	Last Years Actual Closing	Adopted Budget	YTD Actual (b)
	30/06/2021		28/02/2022
	\$	\$	\$
Net current assets used in the Statement of Financial Activity			
Current assets			
Cash and cash equivalents	2,213,429	1,995,415	1,980,050
Cash backed Reserves	2,558,033	2,776,122	2,561,125
Financial assets at amortised cost	0	0	0
Rates receivables	40,165	118,102	145,029
Receivables	85,668	0	16,842
Inventories	7,874	7,874	10,242
Total Current assets	4,905,169	4,897,513	4,713,288
Less: Current liabilities			
Payables	(247,364)	(213,550)	(73,831)
Contract liabilities	(218,089)	(218,089)	(218,089)
Borrowings	(47,440)	(50,274)	(11,203)
Lease liabilities	(3,412)	(3,412)	(3,124)
Employee Provisions	(72,573)	(114,830)	(69,698)
Total Current liabilities	(588,878)	(600,155)	(375,945)
Net Currents Assets	4,316,291	4,297,358	4,337,343
Less: Adjustments to net current assets			
Less: Reserves - restricted cash	(2,558,033)	(2,776,122)	(2,561,125)
Add: Contract liabilities (Grants received but not spent)	0	218,089	0
Less: Current year unspent grants	0	0	(330,297)
Add: Borrowings included in Budget	47,440	50,274	11,203
Add: Lease liabilities included in Budget	3,412	3,412	3,124
Closing funding surplus / (deficit) (NET CURRENT ASSETS)	1,809,110	1,793,011	1,460,248

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

3. COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Wyalkatchem's operational cycle. In the case of liabilities where the Shire of Wyalkatchem does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire of Wyalkatchem's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

LOANS AND RECEIVABLES

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss. Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Wyalkatchem prior to the end of the financial year that are unpaid and arise when the Shire of Wyalkatchem becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire of Wyalkatchem are recognised as a liability until such time as the Shire of Wyalkatchem satisfies its obligations under the agreement.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Wyalkatchem's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Wyalkatchem's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. Shire of Wyalkatchem's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

PROVISIONS

Provisions are recognised when the Shire of Wyalkatchem has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

SHIRE OF WYALKATCHEM
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2022

4. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Original Budget	Proposed Amended Budget	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
						\$	\$	\$	\$	
	Budget Adoption		Opening Surplus(Deficit)	1,793,011	1,809,110		16,099		16,099	Increase in audited opening Surplus
CIO011	Replacement of South Cricket Wicket		Capital Expenses	0	(10,000)			(10,000)	6,099	
5110381	REC - Transfers from Reserve		Capital Revenue	0	10,000		10,000		16,099	
CIO013	Airport Runway Reseal		Capital Expenses	0	(294,443)			(294,443)	(278,344)	
3120610	AERO - Grants		Capital Revenue	0	294,443		294,443		16,099	
BC001	Chambers Refurbish		Capital Expenses	(35,000)	(25,000)		10,000	0	26,099	
BC018	59 Flint St Renovations		Capital Expenses	(6,000)	0		6,000		32,099	
BC041	Nurses Accommodation		Capital Expenses	(1,000,000)	0		1,000,000		1,032,099	
	Proceeds from new debentures		Capital Revenue	0	1,000,000			(1,000,000)	32,099	
BC040	New Depot Butlin St		Capital Expenses	(280,000)	(387,991)			(107,991)	(75,892)	
PC004	Minor Plant Purchases		Capital Expenses	(60,000)	(20,000)		40,000		(35,892)	
PC0101	Dolly TDM		Capital Expenses	(30,000)	0		30,000		(5,892)	
PC0102	Fuel Storage		Capital Expenses	(33,000)	0		33,000		27,108	
CIO011	Wyalkatchem Tip New Cell		Capital Expenses	(50,000)	0		50,000		77,108	
CIO007	Cemetery Improvements		Capital Expenses	(7,000)	(25,000)			(18,000)	59,108	
CIO009	Water tank for Rec Centre		Capital Expenses	(10,000)	0		10,000		69,108	
CIO011	Replacement of South Cricket Wicket		Capital Expenses	(10,000)	(14,000)			(4,000)	65,108	
									65,108	
									65,108	
3030121	RATES - Account Enquiry Charges		Operating Revenue	1,500	3,000		1,500		66,608	
3030138	RATES - Discount on Rates Levied		Operating Revenue	(40,000)	(45,000)			(5,000)	61,608	
3050135	FIRE - Other Income		Operating Revenue	0	500		500		62,108	
3050221	ANIMAL - Animal Registration Fees		Operating Revenue	1,700	1,100			(600)	61,508	
3110120	HALLS - Hall Hire		Operating Revenue	300	500		200		61,708	
3110320	REC - Fees & Charges		Operating Revenue	800	40,800		40,000		101,708	
3110710	OTH CUL - Grants - Other Culture		Operating Revenue	10,000	0			(10,000)	91,708	
3110720	OTH CUL - Fees & Charges		Operating Revenue	1,300	0			(1,300)	90,408	
3120200	ROADM - Street Lighting Subsidy		Operating Revenue	1,600	0			(1,600)	88,808	
3120210	ROADM - Direct Road Grant (MRWA)		Operating Revenue	110,610	117,668		7,058		95,866	
3130220	TOUR - Barracks Fees and Charges		Operating Revenue	44,000	62,000		18,000		113,866	
3130302	BUILD - Commission - BSL & CTF		Operating Revenue	600	100			(500)	113,366	
3130320	BUILD - Fees & Charges (Licences)		Operating Revenue	1,500	500			(1,000)	112,366	
3140120	PRIVATE - Private Works Income		Operating Revenue	1,000	10,000		9,000		121,366	
3140220	ADMIN - Fees & Charges		Operating Revenue	2,000	8,000		6,000		127,366	
3140301	PWO - Other Reimbursements		Operating Revenue	500	0			(500)	126,866	
									126,866	
2030112	RATES - Valuation Expenses		Operating Expenses	(5,000)	(1,500)		3,500		130,366	
2040104	MEMBERS - Training & Development		Operating Expenses	(7,500)	(10,000)			(2,500)	127,866	
2040109	MEMBERS - Members Travel and Accommodation		Operating Expenses	(1,000)	(2,000)			(1,000)	126,866	
2040130	MEMBERS - Insurance Expenses		Operating Expenses	(7,839)	(9,258)			(1,419)	125,447	
2040212	OTH GOV - Public Relations Expense		Operating Expenses	(5,000)	(2,500)		2,500		127,947	
2040287	OTH GOV - Other Expenses		Operating Expenses	(618)	(1,200)			(582)	127,365	
2050165	FIRE - Maintenance/Operations		Operating Expenses	(750)	(1,200)			(450)	126,915	
2050216	ANIMAL - Contract Ranger Services		Operating Expenses	(7,800)	(8,500)			(700)	126,215	
2050287	ANIMAL - Other Expenditure		Operating Expenses	(550)	0		550		126,765	
2050507	ESL BFB - Clothing & Accessories		Operating Expenses	(4,000)	(12,000)			(8,000)	118,765	
2050565	ESL BFB - Maintenance Plant & Equipment		Operating Expenses	(26,000)	(20,000)		6,000		124,765	
2080365	FAMILIES - Daycare Operating Expense		Operating Expenses	(3,000)	0		3,000		127,765	
2080388	FAMILIES - Daycare Building Expense		Operating Expenses	0	(10,000)			(10,000)	117,765	
2080392	FAMILIES - Depreciation		Operating Expenses	(2,301)	(4,000)			(1,699)	116,066	
2080692	AGED OTHER - Depreciation		Operating Expenses	(2,175)	0		2,175		118,241	
2110718	OTH CUL - Community Grants Scheme		Operating Expenses	(3,000)	(48,500)			(45,500)	72,741	
2110743	OTH CUL - Other Festival Events		Operating Expenses	(9,000)	(12,500)			(3,500)	69,241	
2120211	ROADM - Road Maintenance		Operating Expenses	(693,587)	(583,407)		110,180		179,421	
2130288	TOUR - Railway Barracks Expenses		Operating Expenses	(75,000)	(85,000)			(10,000)	169,421	

2130652	ECONDEV - Consultants	Operating Expenses	0	(750)		(750)	168,671
2140204	ADMIN - Training & Development	Operating Expenses	(15,050)	(24,050)		(9,000)	159,671
2140205	ADMIN - Recruitment	Operating Expenses	(3,000)	(4,500)		(1,500)	158,171
2140206	ADMIN - Fringe Benefits Tax (FBT)	Operating Expenses	(14,816)	(26,816)		(12,000)	146,171
2140209	ADMIN - Travel & Accommodation	Operating Expenses	(10,155)	(5,155)	5,000		151,171
2140210	ADMIN - Motor Vehicle Expenses	Operating Expenses	(30,000)	(25,000)	5,000		156,171
2140215	ADMIN - Printing and Stationery	Operating Expenses	(12,626)	(16,626)		(4,000)	152,171
2140230	ADMIN - Insurances	Operating Expenses	(24,500)	(28,000)		(3,500)	148,671
2140241	ADMIN - Subscriptions and Memberships	Operating Expenses	(40,000)	(46,000)		(6,000)	142,671
2140252	ADMIN - Consultants	Operating Expenses	(15,655)	(25,655)		(10,000)	132,671
2140253	ADMIN - Valuations	Operating Expenses	(15,000)	0	15,000		147,671
2140286	ADMIN - Expensed Minor Asset Purchases	Operating Expenses	(5,000)	(2,500)	2,500		150,171
2140306	PWO - Fringe Benefits Tax (FBT)	Operating Expenses	(5,000)	0	5,000		155,171
2140310	PWO - Motor Vehicle Expenses	Operating Expenses	(55,000)	(45,000)	10,000		165,171
2140329	PWO - Insurances	Operating Expenses	(17,755)	(21,200)		(3,445)	161,726
2140411	POC - External Parts & Repairs	Operating Expenses	(90,979)	(78,979)	12,000		173,726
2140413	POC - Tyres and Tubes	Operating Expenses	(10,840)	(5,840)	5,000		178,726
2140417	POC - Insurance	Operating Expenses	(35,930)	(31,600)	4,330		183,056
BM001	Council Chambers Maintenance Expenses	Operating Expenses	(1,467)	(2,500)		(1,033)	182,023
WO013	Fire Breaks / Slashing - External	Operating Expenses	(300)	(2,000)		(1,700)	180,323
AO001	Animal Control Expense	Operating Expenses	(146)	(500)		(354)	179,969
AO002	Animal Control Training & Development	Operating Expenses	(1,000)	(500)	500		180,469
WO009	Dog Cemetery Expense	Operating Expenses	(550)	0	550		181,019
WO15	Animal - other expenditure	Operating Expenses	0	(500)		(500)	180,519
BM004	1 Slocum Street	Operating Expenses	(14,050)	(11,050)	3,000		183,519
BM006	2a Slocum Street	Operating Expenses	(7,816)	(18,000)		(10,184)	173,335
BM007	22a Flint Street	Operating Expenses	(4,870)	(8,500)		(3,630)	169,705
BM008	51 Flint Street	Operating Expenses	(15,600)	(11,600)	4,000		173,705
BM009	43 Wilson Street	Operating Expenses	(9,530)	(7,500)	2,030		175,735
BM010	45 Wilson Street	Operating Expenses	(6,173)	(8,500)		(2,327)	173,408
BM011	4 Slocum Street	Operating Expenses	(8,188)	(4,188)	4,000		177,408
BM012	10 Honour Ave	Operating Expenses	(12,684)	(15,684)		(3,000)	174,408
BM014	53 Piesse Street	Operating Expenses	(8,701)	(5,701)	3,000		177,408
BM015	22b Flint Street	Operating Expenses	(6,696)	(9,696)		(3,000)	174,408
BM016	57 Flint Street	Operating Expenses	(23,100)	(15,100)	8,000		182,408
BM017	58 Flint Street	Operating Expenses	(11,724)	(7,724)	4,000		186,408
BM018	59 Flint Street	Operating Expenses	(8,640)	(5,640)	3,000		189,408
WO001	Vergeside Waste Collection	Operating Expenses	(42,000)	(36,000)	6,000		195,408
WO002	Street Bins	Operating Expenses	(14,255)	(12,255)	2,000		197,408
WO004	Wyalkatchem Tip Maintenance	Operating Expenses	(16,313)	(65,000)		(48,687)	148,721
BM019	Town Hall Expenses	Operating Expenses	(28,030)	(25,030)	3,000		151,721
BM020	Korrellocking Hall Expenses	Operating Expenses	(17,670)	(11,670)	6,000		157,721
BM021	Swimming Pool Maintenance	Operating Expenses	(72,000)	(92,000)		(20,000)	137,721
PGM004	Railway Terrace Park	Operating Expenses	(43,381)	(33,381)	10,000		147,721
PGM005	Pioneer Park	Operating Expenses	(41,405)	(31,405)	10,000		157,721
IOM002	Dams	Operating Expenses	(9,398)	(75,000)		(65,602)	92,119
OM001	Main Oval	Operating Expenses	(83,502)	(160,000)		(76,498)	15,621
OM003	Cricket Wicket	Operating Expenses	(11,779)	(55,000)		(43,221)	(27,600)
PGM002	Korrellocking Reserve	Operating Expenses	(14,554)	(8,554)	6,000		(21,600)
PGM003	Roadhouse Gardens	Operating Expenses	(8,471)	(3,471)	5,000		(16,600)
PGM008	Trails	Operating Expenses	(7,409)	(1,409)	6,000		(10,600)
WCC01	Community Club Decking	Operating Expenses	(100,000)	(60,000)	40,000		29,400
BM022	Recreation Centre Building	Operating Expenses	(41,500)	(61,500)		(20,000)	9,400
BM023	Museum House Building Expense	Operating Expenses	(6,309)	(4,309)	2,000		11,400
BM024	CBH Museum Building Expense	Operating Expenses	(5,929)	(5,329)	600		12,000
AM001	Airstrip & Grounds Maintenance/Operations	Operating Expenses	(22,000)	(8,200)	13,800		25,800
BM025	Terminal Building Expenses	Operating Expenses	(8,390)	(16,390)		(8,000)	17,800
BM030	Railway Station Expenses	Operating Expenses	(10,938)	(5,938)	5,000		22,800
BM032	ADMIN - Admin Office Building Expenses	Operating Expenses	(46,535)	(50,535)		(4,000)	18,800
PGM007	ADMIN - Admin Office Garden Maintenance	Operating Expenses	(30,059)	(20,059)	10,000		28,800
PWO002	Training & Development - Outside Staff	Operating Expenses	(25,000)	(22,000)	3,000		31,800
PWO003	OHS and Toolbox Meetings	Operating Expenses	(4,000)	(6,500)		(2,500)	29,300
BM033	Depot Building Expenses	Operating Expenses	(12,136)	(35,136)		(23,000)	6,300
BM037	DEPOT - TOP	Operating Expenses	(6,682)	(12,082)		(5,400)	900
BM039	OLD MAIN ROADS DEPOT	Operating Expenses	(1,650)	(500)	1,100		2,000
BM040	Depot (Butlin St) Building Expenses	Operating Expenses	0	(2,000)		(2,000)	0
			0	0	1,935,115	(1,935,115)	0

Amended Budget Cash Position as per Budget Review Report





SHIRE OF WYALKATCHEM

WHITE DAM CROPPING SUBLEASE

1 FEBRUARY 2022 TO 31 MARCH 2023

THIS Sublease is made on the day of 2022.

BETWEEN: The **Shire of Wyalkatchem** of 27 Flint Street, Wyalkatchem, Western Australia (hereinafter called “**the Lessor**”)

AND Wyalkatchem Bowling Club Incorporated, of Hands Drive, Wyalkatchem and Wyalkatchem Football Club Incorporated, of McLean St Wyalkatchem (the **Sublessee Parties** hereinafter called “**the Sublessees**” which expression shall mean and include **each incorporation** and each of their personal representatives and assigns).

WHEREAS:

- A. **The Lessor** has been granted a lease by the Minister for Lands over Lot 3000 on Deposited Plan 45085 (178.86ha) – White Dam block, subject to the provisions of the Land Administration Act and more generally the conditions of its lease dated 30 July 2013.
- B. **The Lessor** has agreed to sublease to **the Sublessees** the Land (refer to Lot 300 shown hatched in the attached plan), upon the terms and conditions of this Deed.
- C. The land the subject of this sublease may be used for cropping provided that all profits generated from the land are used exclusively for community purposes.
- D. This sublease is not effective until approved by the Minister for Lands, pursuant to section 18 of the Land Administration Act 1997 (LAA).

WITNESSETH as follows:

1. **The Lessor** subleases to **the Sublessees** the land as described above for a term from and including 1st February 2022, to and including 31st March 2023 at the annual rental of one dollar (\$1,000 (ex GST)) payable in advance. The first such payment to be made on 1st April 2022 otherwise upon the terms and conditions and agreements hereinafter contained.
2. **The Lessor** holds the **Lessee Parties** jointly and severally liable for their performance under this Deed.
3. **The Sublessees** hereby covenants and agrees with **the Lessor** as follows:
 - (a) To pay the reduced annual sublease fee of one thousand dollars (\$1,000 ex GST) per annum.
 - (b) To invest all profits derived from the subleased land to activities that have the sole objective of delivering community or State benefits.
 - (c) To submit evidence of the profit returned from the cropping enterprise, to the satisfaction of the Wyalkatchem Shire and/or Department of Lands.

- (d) To submit evidence of where the profits have been invested, to the satisfaction of the Wyalkatchem Shire and/or Department of Lands.
- (e) At all times during the term to keep and maintain the land and all dams, tanks, windmills, gates, sheds, contour banks, fences, fixtures and fitting and any other improvements thereon in good and substantial repair and condition (fair wear and tear and damage by fire, earthquake, storm and tempest excepted).
- (f) At all times during the term to manage, cultivate and work the land as a farm in a proper and skilful manner and according to industry best practice and keep all land cleared, clean and free from noxious weeds, suckers, scrub and undergrowth and generally manage the land so as to keep the same up to its present value.
- (g) The Sublessees must not, without the prior written consent of the Lessor & Minister for Lands;
 - (i) remove or make any alterations to any structures, or any fences now or hereafter on the land or any tree, shrub or native bush;
 - (ii) assign, transfer, sublet or part with the possession of the land or any part thereof or otherwise by any part thereof or otherwise by any act or deed procure or allow or suffer (either voluntarily or involuntary) the land or part thereof to be assigned transferred or sublet or the possession thereof parted with for all or any part of the term;
 - (iii) grant any licence or easement whether exclusive or otherwise for the use of the land or other part thereof for all or any part of the term.

The provisions of Sections 80 and 82 of the Property Law Act are expressly excluded from this sublease.

- (h) Subject to written Notice, to repair and make good all defects or repair of the land and buildings which the Lessor reasonably requires as soon as reasonably practicable after the Notice is received.
- (i) To use all reasonable measures to keep the land free from rabbits and other noxious animals and to comply with the provisions of the Vermin Act, The Plant Diseases Act, the Noxious Weeds Act, The Bush Fires Act and all amendments thereof respectively and any other Act or Statute of a similar kind for the time being in force in Western Australia relating to or affecting the land or the occupier or owner thereof and with all regulations, requisitions orders and notices for the time being made or given under or in pursuance thereof respectively.
- (j) To pay all costs, charges and expenses incurred by **the Lessor** for the purpose of or incidental to the preparation and service of a notice under Section 81 of the Property Law Act requiring **the Sublessees** to remedy a breach of any of the covenants hereinbefore or hereinafter contained within the Act.
- (k) Not to do or suffer to be done on the land anything whereby the insurance of the improvements on the land may be rendered void and voidable or the premiums payable in respect thereof increased.
- (l) To punctually pay all rates and taxes payable issued or assessed in respect of the land during the term provided always that all such charges shall be apportioned between **the Lessor** and **the Sublessees** at the expiration or sooner determination of the said term.

- (m) Not to fell destroy or injure any growing or standing timber or trees on the land other than as necessary to carry out an obligation hereunder.
- (n) To implement all reasonable and proper fire precautions including, by constructing firebreaks on the land prior to the commencement of the prohibited burning period in each year during the term and all such work to be done to the specifications announced by the Shire as required to prevent the outbreak and/or spread of fires onto or from the land.
- (o) At the expiration or sooner determination of the term, quietly deliver up to **the Lessor**, possession of the land in good, substantial and tenantable repair and generally in such state and condition as shall be consistent with the due performance and observance by **the Sublessees** of the covenants on **the Sublessees** part herein contained.
- (p) To pay the costs of and incidental to the instructions for and preparation of this agreement in duplicate and all stamp duties and taxes assessed hereon.
- (q) To meet all Western Power usage charges (if any) and all Water Corporation of Western Australia water usage charges (if any) during the term thereof and any extension or renewal thereof.
- (r) To provide annually farm management records to **the Lessor** and in particular all details of fertiliser applied, areas cropped and crop yield and all other normal management records.
- (s) The **Sublessees** agree to take and be subject to the same responsibilities to which it would be subject to in respect to persons and property if, during the Term it were the owner & occupier of the freehold of the Leased premises.
- (t) The Sublessee must indemnify and keep indemnified the Lessor from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be bought or made against the Lessor in respect to;
 - any loss whatsoever
 - injury or damage to any kind of property or thing
 - the death of, or injury or illness sustained by, any person.
- (u) To take out public liability insurance for the amount of \$5,000,000 and indemnify **the Lessor** against all legal liability as regards **the Sublessees** and their employees and agents and produce an up-to-date copy of such Insurance Policy to **the Lessor**, on demand.

4. **The Lessor** hereby covenants and agrees with **the Sublessees** as follows:

- (a) Subject to the Sublessees paying the rent, the Sublessees shall peaceably and quietly possess and enjoy the land during the term hereby granted without any interruption by **the Lessor** or any persons likely claiming through or in trust for **the Lessor**.

And **the Sublessees** irrevocably grants to the Lessor and his agents or servants the following authorities:

- (a) To enter upon the land and inspect the state and condition thereof and to examine whether **the Sublessees** have performed the covenants contained or implied by this Deed. The Lessor may subsequently issue a written Notice requiring the rectification of any defects and wants of repair or other neglects.
- (b) Should **the Sublessees** default in the performance of any of their covenants, **the Lessor** may, without prejudice to any of its rights under this agreement, do all such acts and things and pay all

such moneys as are necessary or desirable to secure faithful performance of every such covenant and/or to protect **the Lessor** against the risk of loss or damage by reason of such default by **the Sublessees**. At the Lessor's discretion, **the Lessor** by his agents or servants may, with or without workmen, enter upon the land and carry out such work and improvements and make and effect the repairs of which default shall have been made.

- (c) All expenses incurred by **the Lessor** in respect of taking any actions permitted by this Deed, including any interest payable, shall be paid by **the Sublessees to the Lessor**, on demand.

PROVIDED ALWAYS that;

- (a) If the rent shall at any time be in arrear or unpaid for one calendar month after the due date, whether demanded or not, or;
- (b) if **the Sublessees** fail or neglect to punctually perform or observe any covenant under this sublease, or;
- (c) if **one or both of the parties comprising the Sublessees** enters into liquidation, whether voluntary or involuntary (other than for the purposes of reconstruction or amalgamation).

THEN and in any such case it shall be lawful for **the Lessor** or any person authorised by the Lessor to determine this tenancy and thereupon **the Lessor** may re-enter upon the land and take and hold possession without prejudice to any right or action or remedy available to **the Lessor** in respect of any earlier breach of any of the covenants by **the Sublessees**.

- (b) Any demand or notice issued by **the Lessor to the Sublessees** or **the Sublessees to the Lessor** hereunder may be given by posting the same in a registered pre-paid letter addressed to **the Sublessees or the Lessor** as the case may be at their respective addresses hereinbefore mentioned and shall be deemed to be served upon and received by **the Sublessees or the Lessor** as the case may be three days after the same as posted.

EXECUTED BY THE PARTIES AS A DEED;

Date: _____

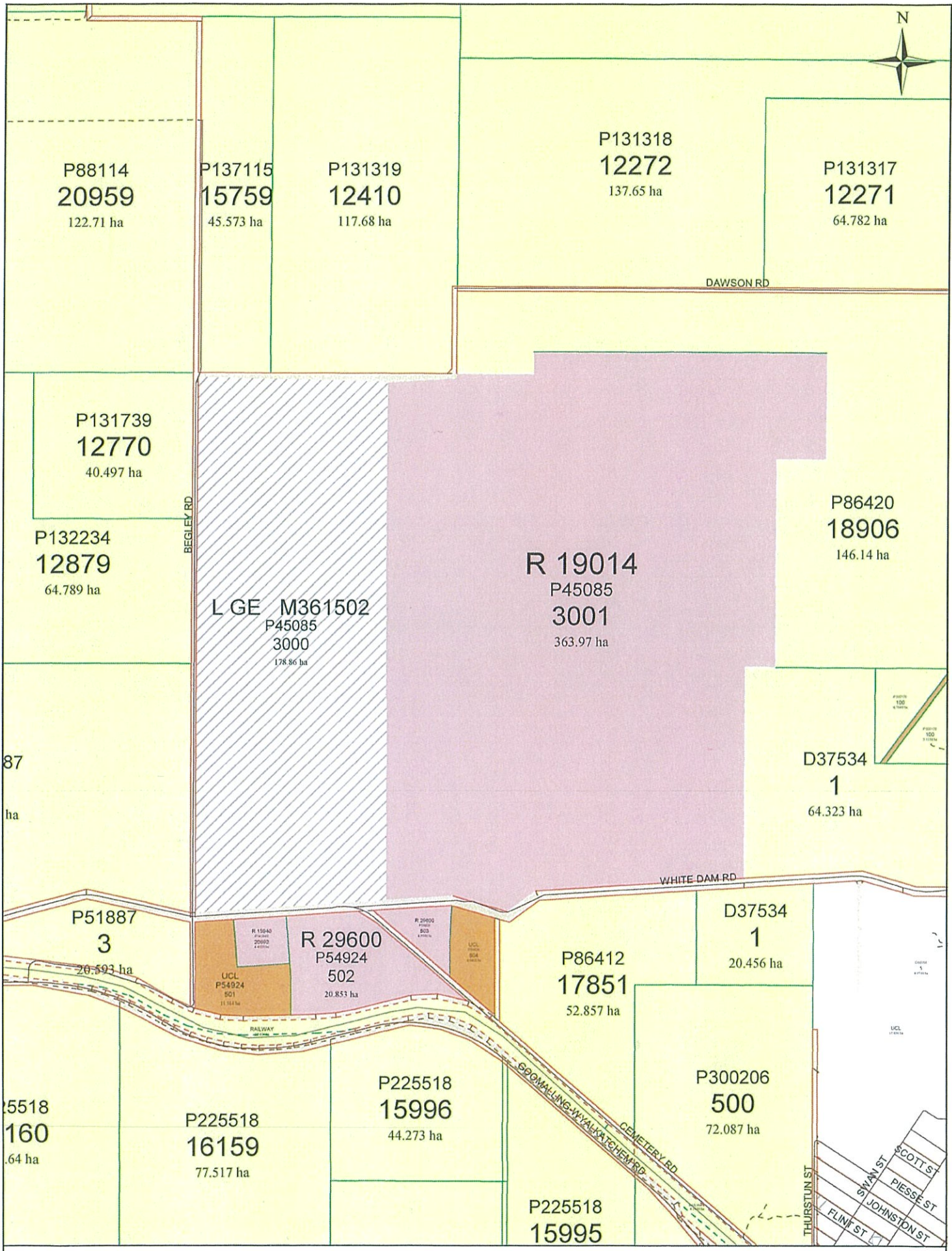
LESSOR:

<p>Shire of Wyalkatchem</p> <p>Executed by the parties by Authority of Council Decision Number _____ adopted at the Ordinary Meeting of Council held _____ in the presence of;</p> <p>_____</p> <p>Peter Klein (Chief Executive Officer)</p> <p>_____</p> <p>Quentin Davies (President)</p>

SUBLESSEES

<p>Executed by Wyalkatchem Bowling Club Inc, by authority of its Management Committee</p>	
_____	_____
Chairperson	Witness
_____	_____
Name of Chairperson (Block Letters)	Name of Witness (Block Letters)

<p>Executed by Wyalkatchem Football Club Inc, by authority of its Management Committee</p>	
_____	_____
Chairperson	Witness
_____	_____
Name of Chairperson (Block Letters)	Name of Witness (Block Letters)



Scale : 1:20000 (MGA)
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Printed : 14:36 Fri 4/Oct/2013
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**SHIRE OF WYALKATCHEM****AIRPORT BLOCK CROPPING LEASE****1 FEBRUARY 2022 TO 31 MARCH 2023**

THIS LEASE is made on the day of 2022.

BETWEEN: The **Shire of Wyalkatchem** of 27 Flint Street, Wyalkatchem, Western Australia (hereinafter called "**the Lessor**")

AND Wyalkatchem Bowling Club Incorporated, of Hands Drive, Wyalkatchem and Wyalkatchem Football Club Incorporated, of McLean St Wyalkatchem (the **Lessee Parties** hereinafter called "**the Lessees**" which expression shall mean and include **each incorporation** and each of their personal representatives and assigns).

WHEREAS:

- A. **The Lessor** has been appointed by the Minister for Lands under a Management Order dated 24 July 2006, to care, control and manage Lot 27096 on Reserve 22949 (109.32 ha) – Airport block.
- B. **The Minister** has transferred to the Shire of Wyalkatchem, the power to lease, sublease or licence the land, for the designated purpose, for any term not exceeding 21 years, subject to the prior approval in writing from the Minister for Lands pursuant to section 18 of the Land Administration Act 1997 (LAA).
- C. The land is to be utilised for the designated purpose of "Aerodrome & Cropping" only.
- D. **The Lessor** has agreed to lease the Land (shaded in the attached sketch plans), to **the Lessees** upon the terms and conditions of this Deed.

WITNESSETH as follows:

1. **The Lessor** leases to **the Lessees** the land as described above for a term from and including 1st February 2022 to and including 31st March 2023 at the annual rental of one dollar (\$1.00 ex GST) payable in advance. The first such payment to be made on 1st April 2022 otherwise upon the terms and conditions and agreements hereinafter contained.
2. **The Lessor** holds the **Lessee Parties** jointly and severally liable for their performances under this Deed.
3. **The Lessees hereby covenants and agrees with the Lessor as follows:**
 - (a) To pay the reduced annual lease fee of one dollar (\$1.00 ex GST) per annum.
 - (b) To invest all profits derived from the leased land to activities that have the sole objective of delivering community benefits.
 - (c) To submit evidence of the profit returned from the cropping enterprise, to the satisfaction of the Wyalkatchem Shire and/or Department of Lands.

- (d) To submit evidence of where the profits have been invested, to the satisfaction of the Wyalkatchem Shire and/or Department of Lands.
- (e) At all times during the term to keep and maintain the land and all dams, tanks, windmills, gates, sheds, contour banks, fences, fixtures and fitting and any other improvements thereon in good and substantial repair and condition (fair wear and tear and damage by fire, earthquake, storm and tempest excepted).
- (f) At all times during the term to manage, cultivate and work the land as a farm in a proper and skilful manner and according to industry best practice and keep all land cleared, clean and free from noxious weeds, suckers, scrub and undergrowth and generally manage the land so as to keep the same up to its present value.
- (g) Not without the prior written consent of the **Lessor**;
 - (i) remove or make any alterations to any structures, or any fences now or hereafter on the land or any tree, shrub or native bush;
 - (ii) assign, transfer, sublet or part with the possession of the land or any part thereof or otherwise by any part thereof or otherwise by any act or deed procure or allow or suffer (either voluntarily or involuntary) the land or part thereof to be assigned transferred or sublet or the possession thereof parted with for all or any part of the term;
 - (iii) grant any licence or easement whether exclusive or otherwise for the use of the land or other part thereof for all or any part of the term.

The provisions of Sections 80 and 82 of the Property Law Act are expressly excluded from this lease.

- (h) Subject to written Notice, to repair and make good all defects or repair of the land and buildings which the Lessor reasonably requires as soon as reasonably practicable after the Notice is received.
- (i) To use all reasonable measures to keep the land free from rabbits and other noxious animals and to comply with the provisions of the Vermin Act, The Plant Diseases Act, the Noxious Weeds Act, The Bush Fires Act and all amendments thereof respectively and any other Act or Statute of a similar kind for the time being in force in Western Australia relating to or affecting the land or the occupier or owner thereof and with all regulations, requisitions orders and notices for the time being made or given under or in pursuance thereof respectively.
- (j) To pay all costs, charges and expenses incurred by **the Lessor** for the purpose of or incidental to the preparation and service of a notice under Section 81 of the Property Law Act requiring **the Lessees** to remedy a breach of any of the covenants hereinbefore or hereinafter contained within the Act.
- (k) Not to do or suffer to be done on the land anything whereby the insurance of the improvements on the land may be rendered void and voidable or the premiums payable in respect thereof increased.
- (l) To punctually pay all rates and taxes payable issued or assessed in respect of the land during the term provided always that all such charges shall be apportioned between **the Lessor** and **the Lessees** at the expiration or sooner determination of the said term.

- (m) Not to fell destroy or injure any growing or standing timber or trees on the land other than as necessary to carry out an obligation hereunder.
- (n) To implement all reasonable and proper fire precautions including, by constructing firebreaks on the land prior to the commencement of the prohibited burning period in each year during the term and all such work to be done to the specifications announced by the Shire as required to prevent the outbreak and/or spread of fires onto or from the land.
- (o) At the expiration or sooner determination of the term, quietly deliver up to **the Lessor**, possession of the land in good, substantial and tenantable repair and generally in such state and condition as shall be consistent with the due performance and observance by **the Lessees** of the covenants on **the Lessees** part herein contained.
- (p) To pay the costs of and incidental to the instructions for and preparation of this agreement in duplicate and all stamp duties and taxes assessed hereon.
- (q) To meet all Western Power usage charges (if any) and all Water Corporation of Western Australia water usage charges (if any) during the term thereof and any extension or renewal thereof.
- (r) To provide annually, farm management records to **the Lessor** and in particular all details of fertiliser applied, areas cropped and crop yield and all other normal management records.
- (s) The **Lessees** agree to take and be subject to the same responsibilities to which it would be subject to in respect to persons and property if, during the Term it were the owner & occupier of the freehold of the Leased premises.
- (t) The Lessee must indemnify and keep indemnified the Lessor from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be bought or made against the Lessor in respect to;
 - any loss whatsoever;
 - injury or damage to any kind of property or thing; and
 - the death of, or injury or illness sustained by, any person.
- (u) To take out public liability insurance for the amount of \$5,000,000 and indemnify **the Lessor** against all legal liability as regards **the Lessees** and their employees and agents and produce a current copy of such Insurance Policy to **the Lessor**, on demand.

4. **The Lessor** hereby covenants and agrees with **the Lessees** as follows:

- (a) Subject to the Lessees paying the rent and complying with the covenants contained in this Deed, the Lessees shall peaceably and quietly possess and enjoy the land during the term hereby granted without any interruption by **the Lessor** or any persons likely claiming through or in trust for **the Lessor**.

And **the Lessees** irrevocably grants to the Lessor and his agents or servants the following authorities:

- (a) To enter upon the land and inspect the state and condition thereof and to examine whether **the Lessees** have performed the covenants contained or implied by this Deed. The Lessor may subsequently issue a written Notice requiring the rectification of any defects and wants of repair or other neglects.

- (b) Should **the Lessees** default in the performance of any of their covenants, **the Lessor** may, without prejudice to any of its rights under this agreement, do all such acts and things and pay all such moneys as are necessary or desirable to secure faithful performance of every such covenant and/or to protect **the Lessor** against the risk of loss or damage by reason of such default by **the Lessees**. At the Lessor's discretion, **the Lessor** by his agents or servants may, with or without workmen, enter upon the land and carry out such work and improvements and make and effect the repairs of which default shall have been made.
- (c) All expenses incurred by **the Lessor** in respect of taking any actions permitted by this Deed, including any interest payable, shall be paid by **the Lessees to the Lessor**, on demand.

PROVIDED ALWAYS that;

- (a) If the rent shall at any time be in arrear or unpaid for one calendar month after the due date, whether demanded or not, or;
- (b) if **the Lessees** fail or neglect to punctually perform or observe any covenant under this lease, or;
- (c) if **one or both of the parties comprising the Lessees** enters into liquidation, whether voluntary or involuntary (other than for the purposes of reconstruction or amalgamation).

THEN and in any such case it shall be lawful for **the Lessor** or any person authorised by the Lessor to determine this tenancy and thereupon **the Lessor** may re-enter upon the land and take and hold possession without prejudice to any right or action or remedy available to **the Lessor** in respect of any earlier breach of any of the covenants by **the Lessees**.

- (b) Any demand or notice issued by **the Lessor to the Lessees** or **the Lessees to the Lessor** hereunder may be given by posting the same in a registered pre-paid letter addressed to **the Lessees** or **the Lessor** as the case may be at their respective addresses hereinbefore mentioned and shall be deemed to be served upon and received by **the Lessees** or **the Lessor** as the case may be three days after the same as posted.

EXECUTED BY THE PARTIES AS A DEED;

Date: _____

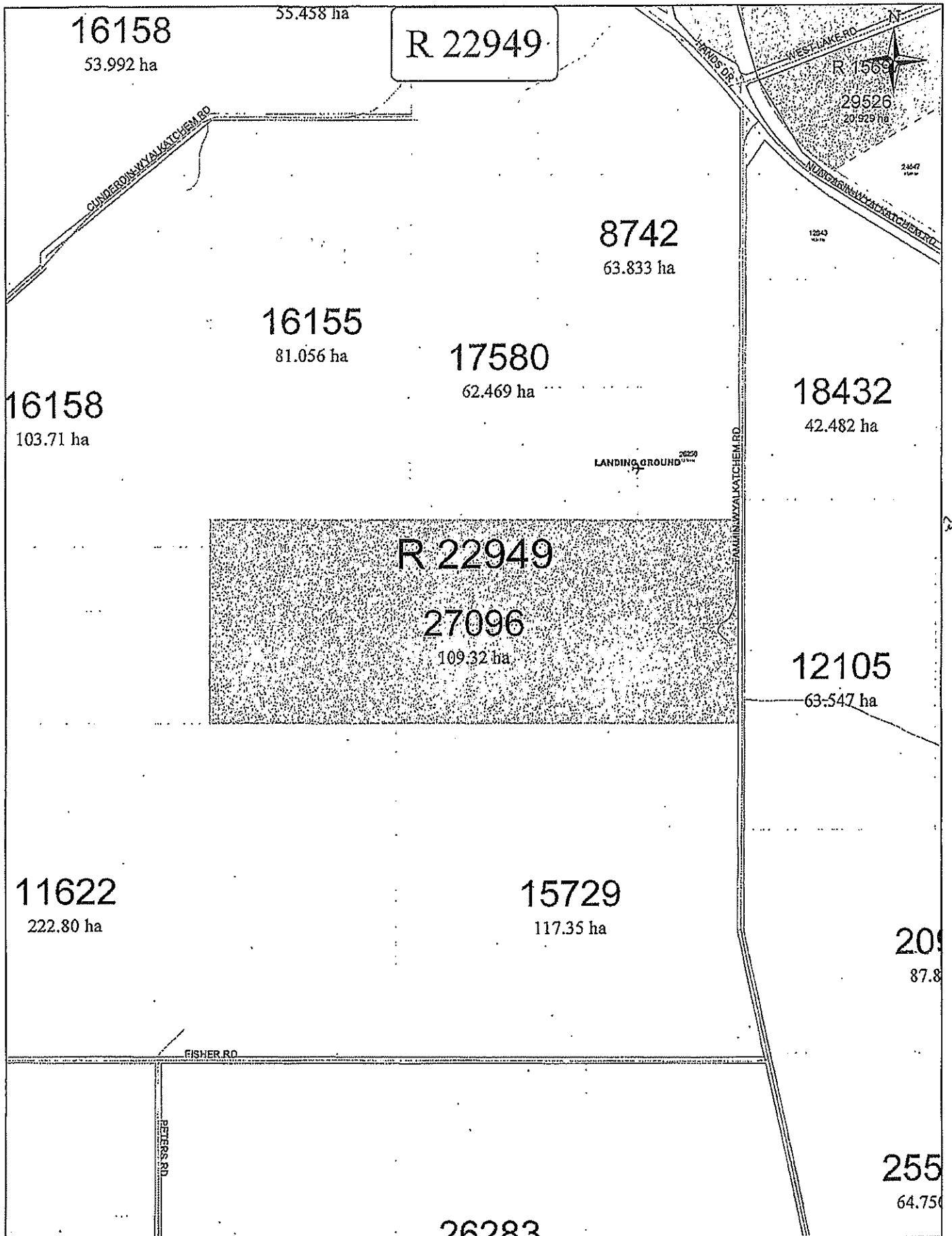
LESSOR:

<p>Shire of Wyalkatchem</p> <p>Executed by the parties by Authority of Council Decision Number _____ adopted at the Ordinary Meeting of Council held _____ in the presence of;</p> <p>_____</p> <p>Peter Klein (Chief Executive Officer)</p> <p>_____</p> <p>Quentin Davies (President)</p>

LESSEES

<p>Executed by Wyalkatchem Bowling Club Inc, by authority of its Management Committee</p>	
_____	_____
Chairperson	Witness
_____	_____
Name of Chairperson (Block Letters)	Name of Witness (Block Letters)

<p>Executed by Wyalkatchem Football Club Inc, by authority of its Management Committee</p>	
_____	_____
Chairperson	Witness
_____	_____
Name of Chairperson (Block Letters)	Name of Witness (Block Letters)



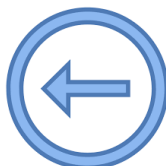
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ATTACHMENT 15.1 CORPORATE PLAN ACTION STATUS REPORT FEB 2022



	Project	Responsibility	Stage	Priority	Progress	Comment	Funding	Delivery Due Date
1	Item Fair	All	Delivering	1	●	Complete - held Saturday 9 October 2021	Opex - \$52k in FY22 budget	31-Dec-21
2	Roads to recovery works	TD	Planning	2	●●	McNee Rd	\$208,971 (Roads to Recovery grant)	31-Mar-22
3	RRG works	TD	Planning	2	●	Worked with Rod Munns to confirm plan for FY22 and beyond. RFQ complete, Kee to be contracted with delivery early May	\$636,166 (RRG grant of \$424k)	30-Jun-22
4	Gamble St Stormwater Project	TD	Design	1	●	Works for completion - footpaths & line marking	\$555,083 (LRCI & DWER grants)	31-Mar-22
5	Thurston stormwater project	TD	Planning	2	●	Subject to availability of LRCI + DWER funding.	Approx \$150k remaining - planning underway	31-Mar-22
6	Airport runway resurfacing	PK	Planning	1	●	RFQ complete Kee to be contracted, delivery Late April/early May. Tendered price \$274k.	\$294,000 (LRCI)	30-Jun-22
7	Recreation oval reticulation	TD	Delivering	1	●	Completed. Interim resolution to unreliable solenoids has been completed but a longer term total system replacement is required.	For discussion re FY23 budget .	After 1 July 2022
8	Recreation oval synthetic wicket instalation	TD	Delivering	1	●	Complete	Budget amendment	31-Dec-21
9	Alternate caravan park (Rec Centre, Pioneer Park, Golf Club)	PK	Planning	3	●	With sale of caravan park the priority of an alternate service is low.		30-Jun-22
10	Cemetery stormwater management project	PK	Planning	1	●	Plan yet to be formalised and implemented.	\$7k approved capex FY22 budget.	31-Dec-21
11	Post Office ramp project	PK	Quoting	1	●	Cost estimate for ramp and automatic acrod friendly doors to be finalised and funding to be discussed & agreed with Rotary before contractor is engaged and works are delivered.	Grant funding opportunity	30-Jun-22
12	Tip - new landfill cell & tidy up.	PK	Planning	1	●	New landfill cell delivered.	\$50k in FY22 budget	31-Dec-21
13	Develop tip closure plan	PK	Planning	3	●	Coordinate delivery through NEWROC.	\$20k in FY22 budget	30-Jun-22
14	Tip - regional landfill proposal	PK	Planning	4	●	Progressing through NEWROC. Next step to determine life of Wylie Landfill is servicing NEWROC shires.	Grant funding opportunity	After 1 July 2022
15	CCTV - protection of public assets	All	Delivering	1	●	Two cameras ordered.....deployment locations tbd. CCTV policy & procedure to be drafted.	Minor opex	31-Mar-22
16	Nurses quarters	PK	Planning	3	●	PK reached out to Sheldon Pace WACHS to confirm commitment but no response provided. Will not happen FY22.	\$1M in FY22 budget	30-Jun-22
17	CBH accommodation	PK	Planning	4	●	Investigate options - including caravan park site.	For discussion re FY23 budget .	After 1 July 2022
18	Barracks fence removal	TD	Planning	4	●	Subject to CBH ruling out the Barracks as a future accommodation site.	For discussion re FY23 budget .	After 1 July 2022
19	Swimming Pool Leak Repairs - draft a scope of works & prepare RFQ documentation.	TD	Design	2	●	Peter Jaques to provide scope with delivery ASAP. Mobilise LRCI Phase 3 funds if necessary.	\$30k allocated to this project in FY22 budget	30-Jun-22
20	Deliver swimming pool leak repairs	TD	Planning	3	●	Repairs to be started as soon as possible after the pool is closed in March 2022.	Reserve funds available for delivery of these works & therefore funds availability is subject to budget amendment.	30-Jun-22
21	Butlin St depot buy & fitout	TD	Design	1	●	In progress - latent defects regarding sliding doors & sewer connection resulting in need for a budget amendment.	FY22 budget of \$280k. Purchase price is \$180k + settlement costs (approx \$8k). Balance of \$92k available for fit out.	30-Jun-22
22	DWER Railway Dam improvement	TD	Planning	3	●	Clean out feeder channels to get water to flow into the dam efficiently.	Grant funding opportunity	30-Jun-22

#	Project	Responsibility	Stage	Priority	Progress	Comment	Funding	Delivery Due Date
23	Pump to transfer water from white dam to town dam and/or to Museum tank. From museum tank distribute water to Railway Tce gardens and to the Pioneer Park water tank.	TD	Planning	4	●	Pump supplier to specify pump/pipe requirements and control system.	Grant funding opportunity. Also potential to transfer \$10k budgeted for Rec Centre water tank to purchase of water pump.	After 1 July 2022
24	Chambers refurbishment	PK	Completed	2	●	Completed (although not proceeding with new tables & chairs).	FY22 budget provision of \$35k	31-Mar-22
25	New fence for 22A Flint Street	TD	Planning	3	●	Scope to be investigated	FY22 budget provision of \$15k	30-Jun-22
26	59 Flint St renovations	TD	Planning	3	●	Check house number with Ally	FY22 budget provision of \$6k	30-Jun-22
27	Minor plant purchases	TD	Planning	3	●		FY22 budget provision of \$60k	30-Jun-22
28	Dolly tandem trailer	TD	On-hold	3	●		FY22 budget provision of \$30k	30-Jun-22
29	Fuel storage	TD	Planning	2	●	New/reconditioned fuel trailer to be purchased but depot fuel tank on hold. For further analysis.	For discussion during FY23 budget process	31-Mar-22
30	Streetscape project	PK	Quoting	2	●	RFQ issued & responses being considered.	FY22 budget of \$180k remaining	30-Jun-22
31	Recover & dispose of old tennis courts equipment	PK	Planning	3	●	In consultation with the tennis club.	Unbudgeted	After 1 July 2022
32	Increase use of renewables to reduce shire's carbon footprint while reducing energy costs	PK	On-hold	4	●	Clear Energy failed to present a proposal for our consideration. Low priority.	Unbudgeted	After 1 July 2022
33	Identify & submit LRCI Phase 3 Projects	Pending Council decision	Planning	1	●	TBD - projects must be identified and submitted to LRCI administration by 30 June 2022	Phase 3 grant allocation to shire totals \$640k	30-Jun-22
34	Deliver agreed phase 3 projects	PK, TD & Councillors	On-hold	4	●	Phase 3 projects must be delivered by 31 December 2023		After 1 July 2022
35	Installation of nbn satellite service at Rec Centre	PK	Completed	1	●	NBN installers to be on-site to complete the installation pre Christmas.	Fully funded by Federal Government's NBN STAND Project.	31-Dec-21
36	Demolition of 15 Piesse St	TD	Completed	1	●	Correspondence with owner not successful in generating action. House demolished.	Demolitionat Council's expense with costs to be recouped by property sale.	31-Dec-21
37	Facilitate replacement of practice wickets & nets	PK	Planning	3	●	Cricket club has made a submission to Cricket Australia's infrastructure program.	Unbudgeted	After 1 July 2022
38	Formalise cropping leases and convert White Dam Lease to Management Order.	PK	Delivering	2	●	Leases drafted and will be presented for Minister 's approval subject to Council approval. Conversion of lease to a Management Order requested.	Unbudgeted	30-Jun-22
39	Prepare a footpath improvement plan	TD	On-hold	3	●	Improvement plan to be developed.	Unbudgeted	After 1 July 2022
40	Partner with community to deliver a low maintenance community space at corner of Railway Tce & Honour Ave	PK	Planning	2	●	Revised design to be agreed with Ashelford Family & block transferred to Shire. RFQ to be issued & project delivered.	LRCI Phase 3	After 1 July 2022
41	Community response to COVID	PK	Planning	1	●	Protection of vulnerable & single residents without a reliable network.	Unbudgeted	After 1 July 2022

Legend

- Timely delivery of project is at risk
- Project proceeding but delivery date not confirmed
- Date for delivery will be achieved

