



**MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON
THURSDAY 18 August 2022**

**Council Chambers
Honour Avenue
Wyalkatchem**

**Commencement 4:09pm
Closure 5:17pm**

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These minutes were approved for distribution on 22 August 2022




Peter Klein
Chief Executive Officer

Confirmed Minutes

These minutes were confirmed at the Ordinary Meeting of Council held 15 September 2022.

Signed:



Cr Davies, Shire President and Presiding Member
Shire of Wyalkatchem

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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1. DECLARATION OF OPENING

The Chairperson, Shire President Cr Davies, opened the meeting at 4:09pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:09pm.

There were no members of the public.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 4:09pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Members:	Cr. Quentin Davies	President
	Cr. Emma Holdsworth	
	Cr. Mischa Stratford	
	Cr. Christopher Loton	

Staff:	Peter Klein	Chief Executive Officer
	Stephanie Elvidge	Governance Executive Officer
	Terence Delane	Manager of Works

3.2. Apologies

Claire Trenorden

3.3. Applications for Leave of Absence

Cr Petchell	18 th August 2022
Cr Garner	18 th August 2022
Cr Gamble	18 th August 2022

3.4. Approved Leave of Absence

Cr Petchell; Cr Garner and Cr Gamble Leave Request – 18th August 2022

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(82/2022) Moved: Cr Stratford

Seconded: Cr Holdsworth

That the Leave requests made by Cr Petchell; Cr Garner and Cr Gamble for the Ordinary Meeting of Council 18th August 2022 be approved.

CARRIED 4/4

4. OBITUARIES

It was advised that June Owen, resident of Wyalkatchem has recently passed.

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Nil

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – 28 July 2022

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 28 July 2022 (Attachment 7.1.1)

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(83/2022) Moved: Cr Stratford

Seconded: Cr Loton

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 28 July 2022 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 4/0

7.2. Receipt of Minutes

7.2.1. NEWROC Council Minutes – 26 July 2022

Minutes of the NEWROC Council Meeting held on Tuesday 26 July 2022 (Attachment 7.2.1)

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(84/2022) Moved: Cr Holdsworth

Seconded: Cr Stratford

That the minutes of the NEWROC Executive Meeting of Tuesday 26 July 2022 (Attachment 7.2.1) be received by Council.

CARRIED 4/0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Davies thanked CEO Peter Klein for attending today's CEACA Aged Care meeting on his behalf.

Cr Davies invited Councillors to attend the 29th August '22 Great Eastern Country Zone meeting. There will be several guest speakers.

WALGA's Tony Brown position is now the Executive Director of Member Services and James McGovern has assumed Tony's previous role as the Manager of Governance and Procurement.

CEO Peter Klein's performance review is planned for the 29th August 2022.

The Local Government Convention expressions of interest in attending have been reserved. Cr Davies will discuss the NEWROC dinner further with the NEWROC members.

Cr Davies encouraged Councillors to complete their Elected member Training prior 31 October 2022.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

10. REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – JULY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 August 2022
Reporting Officer:	Parul Begum
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for Payment – July 2022

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

COMMENT

The July payment listing 2022 is presented to Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal & Trust	EFT	EFT 2142	EFT 2086
Reserves	EFT	EFT	No Payments
DD	DD	DD2197	DD2154

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2022/2023 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(85/2022) Moved: Cr Stratford

Seconded: Cr Loton

That Council endorse the total payments for the month of July 2022 being \$1,038,356.75 which comprised of:

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$1,012,009.53;*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$26,347.22*

CARRIED 4/0

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – JUNE 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	08 August 2022
Reporting Officer:	Parul Begum, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Cards – June 2022

BACKGROUND

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
 Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY22 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal - Transparent, accountable and effective governance

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable, and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community Ensuring sound financial management and plans for the Shire’s long-term financial sustainability High-quality corporate governance, accountability, and compliance Maintaining Integrated Strategic and Operational plans.
		10.2	
		10.3	
		10.4	

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(86/2022) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council endorses credit card payments for the period 28 May to 28 June 2022, totalling \$2,687.93 (refer to attachment 10.1.2).

CARRIED 4/0

10.1.3. CLARIFICATION OF ARRANGEMENT PLAN FEE

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	22 June 2022
Reporting Officer:	Louise Sequerah
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Nil

SUMMARY

Clarification is required as to which assessments are to be charged the Council’s Rates Payment Arrangement Plan Fee.

BACKGROUND

In April 2019, Policy 2.7 Rates – Request for Time to Pay, was adopted. This policy states “Council’s Rates Payment Arrangement Plan fee maybe applicable on all alternative Payment arrangements.”

Clarification is now sought as to which assessment this charge should be levied against.

COMMENT

The Local Government Act 1995, Section 6.51(4) states that no interest is to accrue on overdue rates and service charges and that no instalment fees are to be charged on charges that are entitled to a rebate.

Section 6.51 of Local Government Act 1995

- (4) If a person is entitled under the *Rates and Charges (Rebates and Deferments) Act 1992* or under this Act (if the local government in a particular case so resolves) to a rebate or deferment in respect of a rate or service charge —
 - (a) no interest is to accrue in respect of that rate or service charge payable by that person; and
 - (b) no additional charge is to be imposed under section 6.45(3) on that person.

It is industry practice to not charge a Payment Arrangement Plan Fee on assessments where a pensioner rebate and/or senior rebate is being claimed.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.51

POLICY IMPLICATIONS

Policy 2.7 Rates – Request For Time to Pay

FINANCIAL IMPLICATIONS

Council currently has 25 active payment plans, of which 7 are pensioner and/or senior assessments.

For the 2022/2023 financial year this will result in a loss of revenue of approximately \$100.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(87/2022) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council approves

- With effect from 1 July 2022, the Rates Payment Arrangement Plan fee no longer be charged to assessments where a pensioner and/or senior rebate is applicable.**
- Council Policy 2.7 Rates – Request for Time to Pay, be modified to state - ‘Council’s Rates Payment Arrangement Plan fee maybe applicable on all alternative Payment arrangements.’**

‘Assessments where a pensioner and/or senior rebate is applicable are exempt from the Rates Payment Arrangement Plan Fee.’

CARRIED 4/0

10.1.4. CLARIFICATION OF RUBBISH SERVICE CHARGE DISCOUNT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	22 June 2022
Reporting Officer:	Louise Sequerah
Disclosure of Interest:	No interest to disclose
File Number:	25.03
Attachment Reference:	Nil

SUMMARY

Approval is sought to apply Rubbish Service Charge Discount to assessments claiming the WA Senior Card concession.

BACKGROUND

In April 2019, Policy 1.11 Rubbish Service Charge Discount, was adopted.

This policy was in recognition of the financial impact on pensioners to pay the full service fee for the collection of rubbish. It was resolved that a discount would be given to pensioner concession holders.

COMMENT

Policy 1.11 does not recognise that some ratepayers are WA Senior Card holders. WA Senior Card holders are entitled to a 25% concession up to \$100 on their rates, typically these are self-funded retirees.

In previous years some senior assessments have been given the Rubbish Service Charge Discount, whilst others have not. By clearly defining in the Policy when the discount is to be applied this inconsistency can be avoided.

STATUTORY ENVIRONMENT

Rates and Charges (Rebates and Deferments) Act 1992.

POLICY IMPLICATIONS

Policy 1.11 Rubbish Service Charge Discount

FINANCIAL IMPLICATIONS

Council currently has 9 assessments claiming the WA Senior Card concession. Of which 3 assessments are paying the full Domestic Rubbish Charge.

For the 2022/2023 financial year this will result in a loss of revenue of approximately \$300.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(88/2022) Moved: Cr Loton

Seconded: Cr Stratford

That Council approves

- With effect from 1 July 2022, the Rubbish Service Charge Discount rate is to be applied to assessment where the owner is registered to claim the WA Senior Card concession.*
- That WA Senior Card concession assessments currently receiving the Rubbish Service Charge Discount, continue to receive the discount. Amounts undercharged in previous financial years are not to be recovered.*
- Council Policy 1.11 Rubbish Service Charge Discount, be modified to state -
 'A 30% discount will be allowed on the Rubbish Service Charge to Pensioner Concession holders who have registered and are eligible for a rebate on their rates under the Rates and Charges (Rebates and Deferments) Act 1992.
 A 30% discount will be allowed on the Rubbish Service Charge to WA Senior Card holders who have registered and are eligible for a rebate on their rates under the Rates and Charges (Rebates and Deferments) Act 1992.
 The rate of discount will be reviewed annually by Council in conjunction with adopting the annual budget.
 Where the eligible pensioner or senior is co-owner with a non-pensioner the full discount will still be allowed and any person who becomes eligible during the rating year will be allowed a pro-rata discount.'*

CARRIED 4/0

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	9 August 2022
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community, some insight into CEO activities and Council operations.

COMMENT

The CEO tested positive for COVID on Wednesday 20 July and remained isolated at home until his return to work on Wednesday 27 July 2022.

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- Natalie Abend – WALGA Employee Relations
- NEWROC Council – via video
- Chris Gilmour – LGIS Safety Management Services
- Jannah Stratford, Darren Simmons – Koorda Shire re GP services
- WALGA Advisory Group – Waste Management
- Shirley Maitland – Pioneer Park Volunteers
- John Filippone - Procurement Plus re Procurement Policy review
- Ben Symmons – re Asset Management Plan
- Nikki Hawser & Craig Cooper – Wylie CRC re EV Charging Station

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships & advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(89/2022) Moved: Cr Stratford

Seconded: Cr Loton

That Council accepts the Chief Executive Officer's report.

CARRIED 4/0

10.2.2. STATUTORY REVIEW OF LOCAL LAWS UNDER S3.16 OF THE LOCAL GOVERNMENT ACT 1995

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	28 July 2022
Reporting Officer:	Chris Liversage – Local Law Consultant
Disclosure of Interest:	NIL
File Number:	13.05.01
Attachment Reference:	NIL

SUMMARY

Section 3.16 of the *Local Government Act 1995* requires local governments to undertake a formal review of local laws at least once every eight (8) years.

The Shire has twenty-one (21) local laws in effect according to the Department of Local Government, Sport and Cultural Industry's records.

As required by s3.16 of the Act, these local laws were advertised for comment from the public. None were received but management will now give consideration to a number of changes required and the repeal of outdated local laws.

COMMENT

At its meeting held on 19 May 2022 council resolved to initiate the process. Local public notice calling for submissions from the public was duly given and closed on 27 July 2022. No comments were received.

As advised in the report to council on 19 May 2022:

- Many of the Shire's Local Laws appear to be well out of date with the most recent one having been made in 2002. A number of existing local laws can be combined into a model developed by WALGA for use by local governments. This is known as the Public Places and Local Government Property Local Law.
- The Shire must have a Bush Fire Brigades Local Law under s42 of the *Bush Fires Act 1954* as it has bush fire brigades; and
- Council should consider making a Cats local law under the *Cat Act 2011* to regulate the number of cats that can be kept without the need for a permit.

Reports to initiate the suggested changes to local laws will be placed before council for consideration in due course.

STATUTORY ENVIRONMENT

Section 3.16 of the Act requires a local government is to carry out a review of local laws at least once every eight years and any changes or new local laws that are required must then be made using the process set out in s3.12 of the Act.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are costs associated with the review process, advertising and notice requirements, and the drafting of any changes required to local laws.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none">Ensuring a well-informed Council makes good decisions for the community
		10.3	<ul style="list-style-type: none">High quality corporate governance, accountability and compliance

VOTING REQUIREMENT

Absolute Majority.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(90/2022) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council resolves to:

- 1. Adopt the outcome of the review of local laws undertaken pursuant to s3.16 of the Local Government Act 1995; and*
- 2. Note that proposals to amend and/or repeal local laws of the Shire will be presented for consideration in due course pursuant to s3.12 of the Act.*

CARRIED 4/0

10.2.3. AMENDED PURCHASING POLICY

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	9 August 2022
Reporting Officer:	Peter Klein - CEO
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 14.14
Attachment Reference:	Attachment 10.2.3.1 - Procurement Policy Attachment 10.2.3.2 - Procurement Manual

BACKGROUND

Council governance procedures requires the periodic review of policies to ensure they are contemporary and deliver the right mix between governance/control & productivity.

John Filippone of Procurement Plus was contracted to ensure the amended policy met best practice and complied with any recent change to the Local Government Act or associated regulations.

The review has resulted in a more concise / manageable policy and the introduction of a procurement manual. This manual incorporates all those things that an officer with delegated purchasing authority requires to do in order to comply with the policy.

The revised policy & manual replaces the following existing policies;

- Purchasing policy
- Local Economic benefit
- Socially Sustainable Procurement
- Environmentally sustainable procurement
- Establishing & Managing a Panel
- Distributing Work Amongst Panel Members
- Purchasing from the Panel
- Communications with Panel members
- Regional Price Preference

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Finance Policies – Purchasing Policy.

FINANCIAL IMPLICATIONS

Nil. Value for money remains as the Council's primary objective in respect to its procurement activity.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal 10 - TRANSPARENT, ACCOUNTABLE AND EFFECTIVE GOVERNANCE

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(91/2022) Moved: Cr Stratford

Seconded: Cr Loton

The amended Purchasing Policy be approved.

CARRIED 4/0

10.2.4 DELEGATION REGISTER 1.2.16 REVIEW

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	11 August 2022
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	Attachment 10.2.4 – Disposal and Acquisition of Property

COMMENT

The CEO has not been provided with any authority in respect to the acquisition of property.

It is proposed that delegated authority be provided to the CEO in respect to the acquisition of property to facilitate the timely activities of Council.

STATUTORY ENVIRONMENT

Local Government Act 1995:

- s.5.42 Delegation of some powers or duties to the CEO
- s.5.43 Limitations on delegations to the CEO

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The delegations register exists to promote the efficient delivery of local government activities.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
12 Form strategic partnerships & advocate for the community	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(92/2022) Moved: Cr Stratford

Seconded: Cr Loton

That Council approves the amendments marked up in the attached Delegation 1.2.16.

CARRIED 4/0

10.3. WORKS AND SERVICES

10.3.1. MANAGER OF WORKS OFFICER'S REPORT AUGUST 2022

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	10 th August 2022
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

BACKGROUND

To inform Council of the activities of the works and services team during the month prior to the 10th August 2022.

COMMENT

SAFETY

Reported Incidents as follows;

1. Playground flooded by tap in playground.
2. Truck bogged – Lovers Lane
3. Grader bogged – Parsons Rd
4. Public Toilet issues with vandalism and theft

ROADS – MAJOR PROJECTS

- **Regional Road Group. (RRG)**
 - i. Australian Road Research Board have been commissioned to perform surveys of sealed roads.
 - ii. WALGA & MRWA developing a program to assist with LGA's delivering best practice for their road works.
 - iii. The Transport & Roads Forum is back and will be in March. (the Dowerin Field Day for road workers)
- **Wheatbelt Secondary Freight Network (WSFN)**

No activity to report
- **Roads 2 Recovery (R2R)**

No activity to report
- **Roads Advisory Group (RAG)**

Road condition inspections – major Southern Roads
- **Black Spot Projects (BSP)**
 - i. MRWA developing a new system to evaluate the safety of Local Roads.
 - ii. Trials are happening at Manjimup.
 - iii. Release is at the Australasian Road Safety Conference in September.

ROADS – GENERAL

- New bus stop and turnaround at Nick Towell’s driveway (opposite Aerodrome)
- As a result of general queries from land owners about gravel royalties I have spoken to Main Roads and sourced their Guidelines document which currently sits with a \$1.72 per cubic metre for the 2022-2023 FY.
- Maintenance grading hampered severely by wet weather. Investigating a third grader to assist.

AERODROME

- i. Monthly rolling program planned as advised by AMS.
- ii. Resealing tentatively scheduled for mid-October

PRIVATE WORKS

Nil to report

PARKS / TOWN SERVICES CREW

Maintenance work

SWIMMING POOL RENOVATION

Sourcing another quote

GRACE ST DEPOT

No new work

GAMBLE ST UPGRADE – Thurston St Variation

Project stalled due to weather

WYLIE WATERPROOFING - NATIONAL GRID CONNECTION PROJECT

No activity

RUBBISH TIP

No activity

HUMAN RESOURCES

New starter Eric Coulthard – Machine operator

VEHICLE/PLANT

1. New Roller tyres Bomag
2. New Roller window Aamann

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(93/2022) Moved: Cr Loton

Seconded: Cr Holdsworth

That Council accept the Manager of Work’s (MOW) Report up to 10 August 2022.

CARRIED 4/0

10.4. PLANNING AND BUILDING

Retrospective Building permit issued to no Lot 92 Wilson Street Carport.

11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14.MATTERS BEHIND CLOSED DOORS

Nil

15.INFORMATION BULLETIN

15.1. Information Bulletin

The information bulletin has been provided as an attachment (Attachment 15.1)

15.2. Business Arising from the Information Bulletin/ Status Report

Planning is progressing for the Community Event on the 9th September 2022.

16.CLOSURE OF THE MEETING

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 5:17pm.