



PUBLIC AGENDA

ORDINARY COUNCIL MEETING



21 APRIL 2022

Commencing at 4pm in the
Shire of Wyalkatchem Council Chambers
27 Flint Street, Wyalkatchem

NOTICE OF COUNCIL MEETING

The next Ordinary Meeting of the Wyalkatchem Shire Council will be held on Thursday 21 April 2022 in the Council Chambers, 27 Flint Street Wyalkatchem, commencing at 4pm.

An Agenda for this meeting will be made available from the Shire Administration Office and on our website www.wyalkatchem.wa.gov.au

ORDER OF EVENTS

Thursday, 21 April 2022

4:00pm **Ordinary Meeting of Council followed by Workshop and refreshments.**

I have reviewed this agenda, I am aware of all recommendations made to Council, and I support each as presented.

Peter Klein

CHIEF EXECUTIVE OFFICER

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff have an obligation under section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting. The integrity to be declared are as follows:

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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1. DECLARATION OF OPENING

2. PUBLIC QUESTION TIME

- 2.1. Response to Public Questions Previously Taken on Notice**
- 2.2. Declaration of Public Question Time opened**
- 2.3. Declaration of Public Question Time closed**

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

- 3.1. Attendance**
- 3.2. Apologies**
- 3.3. Approved Leave of Absence**
- 3.4. Applications for Leave of Absence**

4. OBITUARIES

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

- 5.1. Petitions**
- 5.2. Deputations**
- 5.3. Presentations**

6. DECLARATIONS OF INTEREST

- 6.1. Financial and Proximity Interest**
- 6.2. Impartiality Interests**

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – 17 March 2022

Minutes of the Shire of Wyalkatchem Ordinary Meeting of Council held on Thursday 17 March 2022 ([Attachment 7.1.1](#))

OFFICER RECOMMENDATION:

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 17 March 2022 (Attachment 7.1.1) be confirmed as a true and correct record.

7.2. Receipt of Minutes

7.2.1. NEWROC Council Minutes – 29 March 2022

Minutes of the NEWROC Council Meeting held on Tuesday 29 March 2022 ([Attachment 7.2.1](#))

OFFICER RECOMMENDATION:

That the minutes of the NEWROC Council Meeting of Tuesday 29 March 2022 (Attachment 7.2.1) be received by Council.

7.2.2. Wheatbelt North East SRRG Minutes – 7 February 2022

Minutes of the Wheatbelt North East Meeting of Monday 7 February 2022 ([Attachment 7.2.2](#))

OFFICER RECOMMENDATION:

That the minutes of the Wheatbelt North East SRRG Meeting of Monday 7 February 2022 (Attachment 7.2.2) be received by Council.

7.2.3. Wheatbelt North East SRRG Minutes – 4 April 2022

Minutes of the Wheatbelt North East Meeting of Monday 4 April 2022 ([Attachment 7.2.3](#))

OFFICER RECOMMENDATION:

That the minutes of the Wheatbelt North East SRRG Meeting of Monday 4 April 2022 (Attachment 7.2.3) be received by Council.

7.2.4. NEWTRAVEL – General Meeting Minutes – 23 February 2022

Minutes of the NEWTRAVEL General Meeting of Thursday 23 February 2022 ([Attachment 7.2.4](#))

OFFICER RECOMMENDATION:

That the minutes of the NEWTRAVEL General Meeting of Thursday 23 February 2022 (Attachment 7.2.4) be received by Council.

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

9.1. 14.1 Recalcitrant Rates

9.2. 14.2 Shed Development Approval

9.3. 14.3 Shed Development approval

10.REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – MARCH 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 April 2022
Reporting Officer:	Rajinder Sunner – Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1.1 – Accounts for Payment – March 2022 Attachment 10.1.1.2 – Certificate of Payment – March 2022

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council endorse the payments for the month of March 2022, (refer attachment 10.1.1.1) being \$259,839.18, which comprised of:

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$200,849.15(EFT 1820 – 1884);*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$58,990.03 (DD1931.1 – DD1970.11);*

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021/2022 Annual Budget. *See attachment 10.1.1.2.*

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – FEBRUARY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 April 2022
Reporting Officer:	Parul Begum – Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Cards – February 2022

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council endorse credit card payments for the period 29 January 2022 to 28 February 2022, totalling \$216.38 (refer attachment 10.1.2).

BACKGROUND

Council governance procedures requires the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO.

STATUTORY ENVIRONMENT

*Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34*

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY21/22 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal 10 - TRANSPARENT, ACCOUNTABLE AND EFFECTIVE GOVERNANCE

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

10.1.3. MONTHLY FINANCIAL REPORT – MARCH 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	13 April 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report March 2022

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Statement of Financial Activity for the month ending 31 March 2022 (refer attachment 10.1.3).

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1)(d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached report includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes to the Statements of Financial Activity are provided for Councillors' information.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4

Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Total Cash Available as at 31 March 2022 is \$4,410,999. Cash available is made up of Unrestricted cash \$1,849,874 (41.9%) and Restricted cash \$2,561,125 (58.1%) backed by various reserves.

Rates Debtors balance as at 31 March 2022 is \$84,844 Rates Notices for 2021-22 were issued in August 2021. Rates collected as at end of March 2022 was \$1,303,598 – 93.90%.

Mar 2022: Operating Revenue – Operating revenue of \$2,447,492 is made up of Rates - 54%, Grants - 35%, Fees and Charges - 9% and other – 2%.

Operating Expenses – Operating expenses of \$3,607.147 is made of Depreciation - 31%, Employee Costs – 27%, Materials and Contracts – 34%, Insurance –4% and Utility – 3% and Other Charges – 1%.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

10.1.4. BUDGET AMENDMENTS RE ROADS ADVANCE PAYMENT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	13 April 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.05.06
Attachment Reference:	Attachment 10.1.4. Email – Advance Payment of 2022-2023 FAG

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopt by absolute majority the following budget amendments.

GL Code	Description	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
FAGS Received EARLY for 2022-23					
3030210	GEN PUR - Financial Assistance Grant - General 2022-23	Operating Revenue	\$988,250		\$988,250
3030211	GEN PUR - Financial Assistance Grant - Roads 2022-23	Operating Revenue	\$421,338		\$1,409,588
Transfer funds to New Stormwater Drainage work					
CIO005	Railway Terrace Stormwater	Capital Expense	\$165,271		\$1,574,859
CIO006	Flint and Gamble Intersection-Stormwater	Capital Expense		-\$11,000	\$1,563,859
CIO014	Railway Tce and Thurston St Stormwater	Capital Expense		-\$154,271	\$1,409,588
Transfer funds to New R2R Road Project					
3120111	ROADC - Roads to Recovery Grant	Capital Revenue	\$75,000		\$1,484,588
R2R09	McNee Road	Capital Expense	\$77,345		\$1,561,933
R2R130	R2R - WYLIE-KOORDA RD (Gnuca Corner) SLK 7.90 - 8.30	Capital Expense		-\$28,345	\$1,533,588
R2R03A	R2R - ELSEGOOD ROAD	Capital Expense		-\$124,000	\$1,409,588
Extra income from RRG 2020-21 final adjustmnet claim - April 2022					
3120110	ROADC - Regional Road Group Grants (MRWA)	Capital Revenue	\$49,936		\$1,459,524
2040285	OTH GOV - Compliance/Reviews expenditure	Operating Expenses		-\$13,000	\$1,446,524
			\$1,777,140	-\$330,616	\$1,446,524

SUMMARY

To consider the Shire of Wyalkatchem financial position as at 13 April 2022 and performance in relation to the adopted budget and projections estimated for the remainder of the financial year.

BACKGROUND

Consideration of the status of various projects and programs was undertaken to ensure any anticipated variances were captured within the review document where possible.

COMMENT

1. FAGS payment of \$1,409,588 for 2022-23.

Federal Assistance Grants (FAGS) have been received early this year. Normally 60% of the grant payment is made in June with the balance paid by quarterly instalments. The Federal Government released payment early to assist Local Governments affected by floods. Due to a large amount received as pre-payment in April 2022, Grant commission recommended that the Shire amend the current budget.

This amount received will be reflected in our closing balance/ carried forward balance and we will receive less payment in 2022-23 as a quarterly payment.

2. Stormwater drainage Funds re-allocated to new project:

The total budget for stormwater drainage projects was \$555,083 – DWER \$179,579 {32%}, LRCIP Phase 2 \$226,756 {41%} and Shire contributed \$148,568 {27%}. We now have completed two projects, Railway Terrace and Flint and Gamble Street. There is \$154K unspent on this project, thus a budget amendment to allocate funds to – Thurston Street and Railway Terrace.

3. Re-Allocate R2R funds:

When the budget was adopted in July 2021, McNee Road was selected and allocated \$208,917, but actual allocations for 2021-2022 from R2R is \$283,917 – a shortfall of \$75,000. Terry Delane reassessed the McNee Road Project and identified that two extra roads can be completed within the R2R budget allocations of 2021-22. The budget amendment is to recognise an extra funding income of \$75,00, transfer \$77,345 from McNee Road and add Elsegood Road with estimated costs of \$124,000 and fix up the Gnuca corner with an estimated cost of \$28,345.

4. RRG – Recognise extra income for 2020-21:

Work completed in 2020-2021 under regional road group {RRG} funding, final claim wasn't lodged. We have submitted a final invoice in April for \$49,936. We required more funds to complete review of Council Policies, Local Laws, Long Term Financial Plans - \$13,000 is allocated to fund the extra cost anticipated. The balance of \$36,936 will be part of the closing balance for FY 2021-2022.

CONSULTATION:

Chief Executive Officer
Manager of Work and Services

STATUTORY ENVIRONMENT

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

** Absolute majority required.*

(1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) Where expenditure has been incurred by a local government —

- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
- (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the Council.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

The budget will be amended to reflect the variances to estimated budget position.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	11 April 2022
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Chief Executive Officer's report.

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community with information about CEO activities and Council operations.

COMMENT

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- John Bogoevski – Operations Manager, Catholic Homes;
- Wyalkatchem Senior Citizens Homes Trust re local aged care services;
- Roundtable session re GP recruitment - Local Government Minister John Carey;
- Staff toolbox meeting;
- Audit entrance meeting – Macri Partners & OAG representatives;
- Stephen Tweedie re review of Shire policies;
- NEWROC Council meeting (via Teams);
- Mike Jones – LIGNA Construction re Waterwise Garden refurbishment;
- Brendan Eaton re caravan park settlement & next steps;
- Dr Emmanuel Awogun – re GP recruitment & Medical Centre operations;
- Sally Putt re-entrance & directional signage.

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no direct financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

Information only –

CRC LIBRARY STATISTICS

Council KPI figures for Q3

Date range is 01/01/2022 to 31/03/2022

ITEM#	DESCRIPTION	METRIC
1	Number of current users	82
2	Number of active users	14
3	Number of loan transactions	159
4	Number of Overdue items	76

10.2.2. NAB BUILDING - GIFT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2022
Reporting Officer:	Peter Klein – Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Attachment 10.2.2 – Deed of Gift

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council approves the Deed of Gift and its execution under common seal in accordance with clause 9.49A (1)(a) of the Local Government Act 1995.

SUMMARY

NAB is the registered owner of the property located at Lot 5, Railway Tce Wyalkatchem and has offered to donate the property to the Shire of Wyalkatchem subject to certain conditions outlined in a Deed of Gift drafted to support this transaction.

COMMENT

The key terms of this agreement are as follows;

Purpose of Gift

NAB has agreed to gift the Property to the Shire for the purpose of providing community services to the broader Wyalkatchem community.

Shire Obligations

The Council agrees that:

- a) it will not sell, agree to sell, assign, lease, license, part with possession of, transfer or otherwise dispose of the Land or any part thereof or any estate or interest in the Land without obtaining the prior written consent of NAB, which consent may be withheld by NAB in its absolute discretion, for a period of 5 years from Settlement provided that NAB may not unreasonably withhold consent in relation to a lease, licence or parting with possession for a period not exceeding 5 years and provided further that no such consent shall be required in the case of a licence or parting with possession for the purposes of short term (being a period not exceeding 21 days) rental accommodation;
- b) it will not mortgage, charge or encumber the Property or any part thereof or any estate or interest in the Property for a period of 5 years from Settlement unless:
 - I. the person to whom any such right or interest is to be granted (Mortgagee) has first executed a deed of covenant in such form as NAB requires, to be prepared by NAB's solicitors at the cost and expense in all respects of the Shire or the Mortgagee (as the

case may be) which deed contains (among other things) covenants by the Mortgagee in favour of NAB.

Covenants are then listed

Immediately following registration of the Transfer, the Shire agrees that NAB is permitted to lodge an absolute caveat on the Certificate of Title to the Land to protect its interests under this deed and the Shire charges its interest in the Land to NAB for this purpose.

Each party pays for its own legal expenses

Option

If at any time after Settlement the Shire breaches any of the Shire's Obligations and the breach is not remedied within thirty (30) days after written notice to the Shire specifying the breach then NAB has the option to give the Shire thirty (30) days' notice in writing to re-acquire the Property for an estate in unencumbered fee simple from the Shire.

The Specified Encumbrances are:

- II. Memorial K705695 lodged pursuant to the Heritage of Western Australia Act 1990 (WA); and
- III. the reservations and conditions contained in the Crown grant of the Land.

The Shire:

- I. accepts the transfer of the Property subject to the Specified Encumbrances; and
- II. has no right to make any objection in respect of any of the Specified Encumbrances.

NAB commits to use its reasonable endeavours to complete the works within 30 days of signing the deed.

The Shire acknowledges that:

- (a) it has inspected the Property and accepts it in its condition and state of repair as at the date of this deed;
- (b) it is satisfied in all respects as to the nature, quality and state of repair of the Property;
- (c) no warranty or representation is made by NAB;
- (d) the Property is gifted with the NAB Works complete but otherwise on an 'as is, where is' basis and subject to all faults and defects (whether latent or patent) and in their present state of repair, condition, dilapidation and infestation;
- (e) NAB is under no liability or obligation to the Shire to carry out any repairs, alterations or improvements to the Property other than the NAB Works;
- (f) it is satisfied about the purposes for which the Property may be used and about all restrictions and prohibitions on its development.

- (g) On and from the Settlement Date the Shire must at its own cost assume all responsibility for and indemnify and release NAB from and against all costs arising from the presence of any Contaminant found on, in, above, under or emanating from the Property either before or after Settlement. The provisions of this clause **Error! Reference source not found.** do not merge on Settlement.

STATUTORY ENVIRONMENT

The Shire is exempt from any taxes or duties applicable to transactions of this nature.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There will initially be a loss of rates revenue and some conveyancing cost associated with this transaction.

The building itself requires investment to repurpose. The extent of this investment can only be known once a purpose for the building is agreed. Grant funding will be sought to pay for or off-set the direct cost of this investment to the Shire.

COMMUNITY & STRATEGIC OBJECTIVES

Under the Deed of Gift the building must initially be used for a purpose that delivers benefit to the community.

Key Result Area 2: Council services support & facilitate local business activity.

Key Result Area 3: Public spaces encourage & facilitate community activities.

Goal No.	Action No.	Actions
2	2.1.2.4	Mobilise new or existing community assets to support economic activity and job creation
3	3.1.1.1	Council maintains open spaces, gardens & sporting facilities in a conditions that reflects our town pride.

10.3. WORKS AND SERVICES

10.3.1. MANAGER OF WORKS OFFICER'S REPORT MARCH – 13 APRIL 2022

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	13 April 2022
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council accept the Manager of Work's (MOW) Report for the months of March to 13 April 2022.

BACKGROUND

To inform Council of the activities of the works and services team during the months of March / April 2022.

COMMENT

SAFETY

1. Reported Incidents as follows;
 - a. Light pole unhinged
 - b. Flood over highway – MOW
 - c. Minor arm injury MOW
 - d. Follow up data required for power line issue.

ROADS – MAJOR PROJECTS

- **Regional Road Group.**
 - Steering Committee note below for SRRG
 - Resealing of the Cunderdin and Tammin Roads were expected to start last week, but weather delays have pushed the date out by a week or so.
 - The reconstruction work is still under negotiation. (Tammin Rd SLK 17.45-17.85 and Cunderdin Rd SLK 28.85 – 31.05)
- **Wheatbelt Secondary Freight Network**
 - Nominations for the Technical Committee are as follows: Tech Representative - Rod Munns, MECS; Proxy Glen Brigg, Shire of Yilgarn.
 - Nominations for the Steering Committee are as follows: Eileen O'Connell, Shire of Muka; Geoff Waters, Shire of Nungarin.
 - Funding rejected for 2023-2024 Koorda Road work. The intention is to reapply with possibly a smaller scope. Main Roads opinion at this time is that in the State's Priority roads program, Koorda Rd is a Priority 4 and unlikely to increase to a P3 or a P2. The funding is generally for a "route" not a section of the road, which is why MRWA has recommended the whole Wylie to Cowcowing section be nominated.

- **Roads 2 Recovery.**
 - Clearing work started on McNee Rd North. Concentration is currently on the north end and delayed due to boggy conditions. The scope has been reduced to fit a revised budget figure of \$130K.
 - Work will be conducted from Turner Rd North to Wallambin Rd, with re-sheeting from the Wallambin end back, potentially 3 kms max.
 - The funds released from the R2R revised budget are being redistributed to the Gnuca Corner on the Wylie – Koorda Rd and the remainder to Elsegood Road shoulder work.

- **Roads Working Group**
 - It is my intention to include a separate section on this group’s activities in my monthly reporting.
 - Outcomes from the planning session on the 13th April will be included as separate attachments.

- **Black Spot Projects**
 - Benjiberring Hindmarsh and Davies South Roads are still to be safety audit assessed.
 - A conversation with MRWA (Ali) suggests we should apply for Black Spot Funding for the Gnuca Corner for completion in 2023/24. Applications close 7th July.

ROADS – GENERAL

- Some maintenance grading has been undertaken whilst the roads are damp – Wylie North, Martin Rd, Wallambin (east end) and Garn Road.

PRIVATE WORKS

- Nil completed this month.

PARKS / TOWN SERVICES CREW

- New light pole finished with very good lumen.
- New goal posts installed.
- Cemetery seat and notice board installed. General maintenance re-started. Overall upgrade to be scoped.

SWIMMING POOL RENOVATION

- Rudimentary scope received from Peter Jacques. Scope to be drafted and market tested.

GRACE ST DEPOT.

- Minimal progress on the Western Power application.
- Minimal progress on the Water Corporation application.

GAMBLE ST UPGRADE

- Project complete as per scope of works.
- Handrails to be installed as part of street infrastructure.

WYLIE WATERPROOFING - NATIONAL GRID CONNECTION PROJECT

- All pricing received, significantly over funding budget. DNER will assess further.

VEHICLE/PLANT

- Taken delivery of MOW Hilux.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Goal: Our built environment responds to the accessibility and connectivity needs of all.

Outcome No.		Action No.	Actions
Goal 8	Our built environment responds to the accessibility and connectivity needs of all	8.1	Improving safety on road, cycle and footpath networks
		8.2	Developing & planning community infrastructure to improve use & social interaction
		8.3	
		8.4	Implement Aged Friendly Plan
			Implement the Disability Access and Inclusion Plan (DAIP

10.4. PLANNING AND BUILDING

10.4.1. DEVELOPMENT APPROVAL REQUESTS – SEE 14.1 ITEMS BEHIND CLOSED DOORS

14.2. Shed Development approval

14.3. Shed Development approval

10.4.2. BUILDING APPLICATIONS RECEIVED

Nil

11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

14.MATTERS BEHIND CLOSED DOORS

14.1 Recalcitrant Rates (Overdue Rates and Charges) as at 31 March 2022.

14.2 Shed Development approval Goomalling-Wyalkatchem Road, Benjaberring.

14.3 Shed Development approval Parsons Rd, Korrelocking.

14.1. RECALCITRANT RATES

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	02 April 2022
Reporting Officer:	Louise Sequerah
Disclosure of Interest:	No interest to disclose
File Number:	25.08.01
Attachment Reference:	14.1 - Recalcitrant Rates Debtors - as at 2022-03-31.pdf confidential

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That the Council receives the report of Recalcitrant Rates Debtors as presented in the confidential attachment "14.1 - Recalcitrant Rates Debtors - as at 2022-03-31.pdf"

SUMMARY

The Shire of Wyalkatchem recalcitrant rates debtors report as at 31 March 2022 details

- non-pensioner assessments
- not paying on an arrangement,
- not paying by instalments,
- with a total amount outstanding of more than \$100.

BACKGROUND

It is considered best practice for Council to have less than 4% of the rates levied outstanding at the end of the financial year.

The Shire does not have a significant outstanding debt for prior years on rates.

As at the 31 March 2022 the breakdown of balances on rates assessments is

Details	Total Balance
Recalcitrant Rates Debtors	66,764.27
Overdue Assessments	5,770.83
Balance < \$100	289.26
Credit Balance	-22,405.08
Pensioner Assessments	27,801.67
Paying under arrangement	21,454.28
Paying by instalments	3,890.11
GRAND TOTAL	103,565.34

STATUTORY ENVIRONMENT

It is an offence for Council not to recovery outstanding rates and charges.

Local Government Act 1995.

6.57. *Non-compliance with procedure in Act not to prevent recovery of rate or service charge*

In proceedings by or on behalf of a local government for the recovery of an amount due in respect of a rate or service charge, failure by the local government to comply in respect of the rate or service charge with the provisions of this Act, is not a defence, if it appears that it had the power to impose, and did in fact assent to the imposition of, the rate or service charge.

POLICY IMPLICATIONS

Policy 2.10 Revenue Collection.

FINANCIAL IMPLICATIONS

In 2021/2022, a budget of \$3,500 exists for Rates Debt Collection Expenses. To date we have expended \$7,018.00 for debt recovery. All expenses for debt recovery are on-charged to the ratepayer and held as an additional debt on the property.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance

14.2. DEVELOPMENT APPROVAL (DA)

Applicant:	Goomalling-Wyalkatchem Road, Benjaberring
Location:	Shire of Wyalkatchem
Date:	12 April 2022
Reporting Officer:	Peter Klein
Author:	Paul Bashell, Planwest (WA) PTY LTD
Disclosure of Interest:	No interest to disclose
File Number:	7.10
Attachment Reference:	DA as submitted

OFFICER RECOMMENDATION

*That the Council approves the proposed shed as submitted and shown in **Figure 5**, plus the addition of standard footnotes to address approval times, appeal rights and the need for a building permit.*

Footnotes

1. If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time.
2. If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
3. The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.

Statutory Environment

Planning and Development Act 2005

Shire of Wyalkatchem Local Planning Scheme No 4

Policy Implications

There are no policy implications applicable to this item.

Financial Implications

There are no financial implications applicable to this item.

Strategic/Risk Implications

There are no strategic or risk implications applicable to this item.

Objective: A sustainable natural and built environment

Outcome No.	Outcome	Action No.	Actions
3.1	A sustainable natural and built environment	3.1.1	Maintain an effective Local Planning Scheme

14.3. DEVELOPMENT APPROVAL (DA)

Applicant:	Parsons Rd, Korrelocking
Location:	Shire of Wyalkatchem
Date:	12 April 2022
Reporting Officer:	Peter Klein
Author:	Paul Bashell, Planwest (WA) PTY LTD
Disclosure of Interest:	No interest to disclose
File Number:	7.10
Attachment Reference:	DA as submitted

OFFICER RECOMMENDATION

That the Council approves the proposed shed as submitted, plus the addition of standard footnotes to address approval times, appeal rights and the need for a building permit.

Footnotes

1. If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time.
2. If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
3. The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.

Statutory Environment

Planning and Development Act 2005

Shire of Wyalkatchem Local Planning Scheme No 4

Policy Implications

There are no policy implications applicable to this item.

Financial Implications

There are no financial implications applicable to this item.

Strategic/Risk Implications

There are no strategic or risk implications applicable to this item.

Objective: A sustainable natural and built environment

Outcome No.	Outcome	Action No.	Actions
3.1	A sustainable natural and built environment	3.1.1	Maintain an effective Local Planning Scheme

15. INFORMATION BULLETIN

15.1. Information Bulletin

The information bulletin has been provided as an attachment ([Attachment 15.1](#))

15.2. Business Arising from the Information Bulletin

15.2.1. Status report

16. CLOSURE OF THE MEETING



Stay Safe

APRIL 2022

ATTACHMENTS APRIL 2022

1. 7.1.1 OMC Minutes 17 March 2022
2. 7.2.1 NEWROC Council Meeting Minutes 29 March 2022
3. 7.2.2 WNE SRRG Meeting Minutes 7 February 2022
4. 7.2.3 WNE SRRG Meeting Minutes 4 April 2022
5. 7.2.4 NEWTRAVEL General meeting Minutes 23 February 2022
6. 10.1.1.1 Accounts for Payment – March 2022
7. 10.1.1.2 Certificate of Payment – March 2022
8. 10.1.2 Credit Card Declaration – February 2022
9. 10.1.3 Monthly Financial Report – March 2022
10. 10.1.4 Advance payment of 2022 -2023 Financial Assistance Grants (FAG)
11. 10.2.2 NAB – Deed of Gift
12. 14.1.9 Recalcitrant Rates - confidential
13. 15.1 Information Bulletin



**MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON
THURSDAY 17 March 2022**

**Council Chambers
Honour Avenue
Wyalkatchem**

**Commencement: 4:11pm
Closure: 6:52pm**

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These minutes were approved for distribution on 18 March 2022

A handwritten signature in black ink, appearing to be 'Peter Klein', written over a horizontal line.

Peter Klein

Chief Executive Officer

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1. DECLARATION OF OPENING

The Chairperson, Shire President Cr Davies, opened the meeting at 4:11pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:12pm

Bobby Reilly respectfully asked if the Shire could assist with encouraging the neighbourhood to tidy up their blocks, especially the street view.

The Shire has been taking steps towards various aspect of dilapidation in the town. While having no authority, the Council Members urge all of the community to contribute to the welfare and reputation of the town by tidying up their front yards and removing debris such as car shells etc. If you need assistance, please call the shire to discuss.

It is the 20 year anniversary of Wyalkatchem winning the Tidy Towns award on 3 April 2023. It was requested that we hold a celebration that reflects on this achievement. Council to consider its position on this matter.

Sheryl Wood explained that one of the Tidy Town books/ album hasn't been located. She requested permission to go through the Shire archives. It was agreed that Lesley would contact Sheryl to make arrangements.

Sheryl Wood and Bobby Reilly thanked Council and left the meeting at 4:26pm.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 4:26pm

Mr Delane left the meeting at 4:33pm

Mr Delane returned to the meeting at 4:35pm

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Members: Cr. Quentin Davies
Cr. Owen Garner
Cr. Emma Holdsworth
Cr. Stephen Gamble
Cr. Mischa Stratford
Cr. Christy Petchell

Staff:	Peter Klein	Chief Executive Officer
	Stephanie Elvidge	Governance Executive Officer
	Terence Delane	Manager of Works
	Raj Sunner	Manager of Corporate Services

Visitors: Christopher Loton
Sheryl Wood
Bobby Riley

3.2. Apologies

Nil

3.3. Approved Leave of Absence

CEO Peter Klein will be on annual leave commencing Monday 21 March, returning Thursday 7 April 2022.

3.4. Applications for Leave of Absence

Nil

4. OBITUARIES

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

6.2. Impartiality Interests

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – February 2022

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 17 February 2022 (Attachment 7.1.1).

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(16/2022) Moved: Cr Stratford

Seconded: Cr Gamble

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 17 February 2022 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 6/0

7.1.2. BUSINESS ARISING

Shire Council Meeting Actions Status Report

7.2. Receipt of Minutes

7.2.1. Local Emergency Management Committee Meeting Minutes – 2 March 2022

Minutes of the LEMC Meeting of Wednesday 2 March 2022 (Attachment 7.2.1).

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(17/2022) Moved: Cr Holdsworth

Seconded: Cr Petchell

That the minutes of the LEMC Meeting of Wednesday 2 March 2022 (Attachment 7.2.1) be received.

CARRIED 6/0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Davies commented on living in COVID times and thanked those that attended the COVID preparedness meeting. Cr Davies urges us all to keep on doing the right thing and staying safe.

The Caravan Park has been sold, subject to settlement, to Brendan and Michelle Eaton. Cr Davies acknowledged the frustration of Council and Community over the past years and looks forward to the future opening of the Park.

The Community Event was postponed and Council will be planning another date.

The Shire held a meeting with Catholic Homes– the meeting was well received and informative. Cr Davies thanked those that attended.

Cr Davies reminded the community that there is the opportunity to meet with him for a one to one chat on the 31st March. Please call the Shire to book your appointment.

Cr Davies urged the community to be patient regarding the new doctor. We are hoping to have good news by the end of this month.

Budget meetings are fast approaching – Cr Davies asked that councillors do their best to make themselves available for these meetings.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

10.REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – FEBRUARY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 March 2022
Reporting Officer:	Parul Begum – Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for Payment – February 2022

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021/2022 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(18/2022) Moved: Cr Gamble

Seconded: Cr Stratford

That Council endorse the payments for the month of February 2022, (refer attachment 10.1.1) being \$352,744.75, which comprised of:

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$204,298.49(EFT 1819 – 1759);*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$48,956.13;*
- 3. Payroll Journal (JNL) payments in the Municipal Fund totalling \$99,490.13.*

CARRIED 6/0

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – JANUARY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 March 2022
Reporting Officer:	Parul Begum – Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Cards – January 2022

BACKGROUND

Council governance procedures requires the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
 Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY21/22 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal 10 - TRANSPARENT, ACCOUNTABLE AND EFFECTIVE GOVERNANCE

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(19/2022) Moved: Cr Petchell *Seconded: Cr Holdsworth*
That Council endorse credit card payments for the period 30 December 2021 to 28 January 2022, totalling \$789.40 (refer attachment 10.1.2).

CARRIED 6/0

10.1.3. MONTHLY FINANCIAL REPORT – FEBRUARY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 March 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report February 2022

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1)(d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached report includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes to the Statements of Financial Activity are provided for Councillors' information.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4

Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Total Cash Available as at 28 February 2022 is \$4,541,173. Cash available is made up of Unrestricted cash \$1,980,048 and Restricted cash \$2,561,125 backed by various reserves.

Rates Debtors balance as at 28 February 2022 is \$145,029 Rates Notices for 2021-22 were issued in August 2021. Rates collected as at end of February 2022 was \$1,243,413 – 89.60%.

Feb 2022: Operating Revenue – Operating revenue of \$2,417,379 is made up of Rates - 56%, Grants - 35%, Fees and Charges - 9%.

Operating Expenses – Operating expenses of \$3,110,817 is made of Depreciation - 32%, Employee Costs – 26%, Materials and Contracts – 33%, Insurance – 5% and Utility – 3% and Other Charges – 1%.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(20/2022) Moved: Cr Stratford

Seconded: Cr Garner

That Council accepts the Statement of Financial Activity for the month ending 28 February 2022 (refer attachment 10.1.3).

CARRIED 6/0

10.1.4. 2021/2022 MID-YEAR BUDGET REVIEW

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 March 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.05.06
Attachment Reference:	Attachment 10.1.4 – 2021/2022 Budget Review, Statement of Budget Review by Program, notes on closing funds and budget Amendments

SUMMARY

To consider the Shire of Wyalkatchem financial position as at 28 February 2022 and performance for the period 1 July 2021 to 28 February 2022 in relation to the adopted budget and projections estimated for the remainder of the financial year.

BACKGROUND

The budget review has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The report for the period 1 July 2021 to 28 February 2022 shown in the attachment has been prepared incorporating year to date budget variations and forecasts to 30 June 2022 and is presented for council’s consideration.

Consideration of the status of various projects and programs was undertaken to ensure any anticipated variances were captured within the review document where possible.

COMMENT

The budget review report includes Statement of budget review by Program, note on closing funds and budget amendments.

Features of the budget review include:

Opening Balance Adjustments	\$16,099
Revenue from Operating Activities – Increase	\$61,758
Expenditure from Operating Activities - Increase	(\$126,866)
Investing Activities – Decrease	\$1,039,009
Financing Activities – Borrowing etc - Decrease	(\$990.000)
Overall Change (surplus)	\$0

Consultation:

Chief Executive Officer
 Manager of Work and Services

STATUTORY ENVIRONMENT

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires:

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2A) (a) Consideration and review is to be given to a local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year.

(b) Consideration and review is to be given to the local government's financial position as at the review date.

(c) Review of the outcomes for the end of the financial year that are forecast in the budget is to be undertaken.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

**Absolute majority required.*
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Section 6.8(1) (b) of the *Local Government Act 1995* provides that expenditure can be incurred when not included in the annual budget provided it is authorised in advance by resolution (absolute majority required).

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

The budget will be amended to reflect the variances to estimated budget position.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire's long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(21/2022) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council suspends Standing Orders at 4:48pm to discuss the matters presented.

CARRIED 6/0

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(22/2022) Moved: Cr Garner

Seconded: Cr Gamble

That Council resumes Standing Orders at 5:50pm.

CARRIED 6/0

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(23/2022) Moved: Cr Stratford

Seconded: Cr Petchell

1 That Council adopt by absolute majority the 2021/2022 midyear budget review as attached.

2 That Council adopt by absolute majority the following budget amendments to the 2021/2022 adopted annual budget.

CARRIED 6/0

SHIRE OF WYALKATCHEM
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2022

4. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Original Budget	Proposed Amended Budget	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
						\$	\$	\$	\$	
	Budget Adoption		Opening Surplus(Deficit)	1,793,011	1,809,110		16,099		16,099	Increase in audited opening Surplus
CIO011	Replacement of South Cricket Wicket		Capital Expenses	0	(10,000)			(10,000)	6,099	
5110381	REC - Transfers from Reserve		Capital Revenue	0	10,000		10,000		16,099	
CIO013	Airport Runway Reseal		Capital Expenses	0	(294,443)			(294,443)	(278,344)	
3120610	AERO - Grants		Capital Revenue	0	294,443		294,443		16,099	
BC001	Chambers Refurbish		Capital Expenses	(35,000)	(25,000)		10,000	0	26,099	
BC018	59 Flint St Renovations		Capital Expenses	(6,000)	0		6,000		32,099	
BC041	Nurses Accommodation		Capital Expenses	(1,000,000)	0		1,000,000		1,032,099	
	Proceeds from new debentures		Capital Revenue	0	1,000,000			(1,000,000)	32,099	
BC040	New Depot Butlin St		Capital Expenses	(280,000)	(387,991)			(107,991)	(75,892)	
PC004	Minor Plant Purchases		Capital Expenses	(60,000)	(20,000)		40,000		(35,892)	
PC0101	Dolly TDM		Capital Expenses	(30,000)	0		30,000		(5,892)	
PC0102	Fuel Storage		Capital Expenses	(33,000)	0		33,000		27,108	
CIO011	Wyalkatchem Tip New Cell		Capital Expenses	(50,000)	0		50,000		77,108	
CIO007	Cemetery Improvements		Capital Expenses	(7,000)	(25,000)			(18,000)	59,108	
CIO009	Water tank for Rec Centre		Capital Expenses	(10,000)	0		10,000		69,108	
CIO011	Replacement of South Cricket Wicket		Capital Expenses	(10,000)	(14,000)			(4,000)	65,108	
									65,108	
									65,108	
3030121	RATES - Account Enquiry Charges		Operating Revenue	1,500	3,000		1,500		66,608	
3030138	RATES - Discount on Rates Levied		Operating Revenue	(40,000)	(45,000)			(5,000)	61,608	
3050135	FIRE - Other Income		Operating Revenue	0	500		500		62,108	
3050221	ANIMAL - Animal Registration Fees		Operating Revenue	1,700	1,100			(600)	61,508	
3110120	HALLS - Hall Hire		Operating Revenue	300	500		200		61,708	
3110320	REC - Fees & Charges		Operating Revenue	800	40,800		40,000		101,708	
3110710	OTH CUL - Grants - Other Culture		Operating Revenue	10,000	0			(10,000)	91,708	
3110720	OTH CUL - Fees & Charges		Operating Revenue	1,300	0			(1,300)	90,408	
3120200	ROADM - Street Lighting Subsidy		Operating Revenue	1,600	0			(1,600)	88,808	
3120210	ROADM - Direct Road Grant (MRWA)		Operating Revenue	110,610	117,668		7,058		95,866	
3130220	TOUR - Barracks Fees and Charges		Operating Revenue	44,000	62,000		18,000		113,866	
3130302	BUILD - Commission - BSL & CTF		Operating Revenue	600	100			(500)	113,366	
3130320	BUILD - Fees & Charges (Licences)		Operating Revenue	1,500	500			(1,000)	112,366	
3140120	PRIVATE - Private Works Income		Operating Revenue	1,000	10,000		9,000		121,366	
3140220	ADMIN - Fees & Charges		Operating Revenue	2,000	8,000		6,000		127,366	
3140301	PWO - Other Reimbursements		Operating Revenue	500	0			(500)	126,866	
									126,866	
2030112	RATES - Valuation Expenses		Operating Expenses	(5,000)	(1,500)		3,500		130,366	
2040104	MEMBERS - Training & Development		Operating Expenses	(7,500)	(10,000)			(2,500)	127,866	
2040109	MEMBERS - Members Travel and Accommodation		Operating Expenses	(1,000)	(2,000)			(1,000)	126,866	
2040130	MEMBERS - Insurance Expenses		Operating Expenses	(7,839)	(9,258)			(1,419)	125,447	
2040212	OTH GOV - Public Relations Expense		Operating Expenses	(5,000)	(2,500)		2,500		127,947	
2040287	OTH GOV - Other Expenses		Operating Expenses	(618)	(1,200)			(582)	127,365	
2050165	FIRE - Maintenance/Operations		Operating Expenses	(750)	(1,200)			(450)	126,915	
2050216	ANIMAL - Contract Ranger Services		Operating Expenses	(7,800)	(8,500)			(700)	126,215	
2050287	ANIMAL - Other Expenditure		Operating Expenses	(550)	0		550		126,765	
2050507	ESL BFB - Clothing & Accessories		Operating Expenses	(4,000)	(12,000)			(8,000)	118,765	
2050565	ESL BFB - Maintenance Plant & Equipment		Operating Expenses	(26,000)	(20,000)		6,000		124,765	
2080365	FAMILIES - Daycare Operating Expense		Operating Expenses	(3,000)	0		3,000		127,765	
2080388	FAMILIES - Daycare Building Expense		Operating Expenses	0	(10,000)			(10,000)	117,765	
2080392	FAMILIES - Depreciation		Operating Expenses	(2,301)	(4,000)			(1,699)	116,066	
2080692	AGED OTHER - Depreciation		Operating Expenses	(2,175)	0		2,175		118,241	
2110718	OTH CUL - Community Grants Scheme		Operating Expenses	(3,000)	(48,500)			(45,500)	72,741	
2110743	OTH CUL - Other Festival Events		Operating Expenses	(9,000)	(12,500)			(3,500)	69,241	
2120211	ROADM - Road Maintenance		Operating Expenses	(693,587)	(583,407)		110,180		179,421	
2130288	TOUR - Railway Barracks Expenses		Operating Expenses	(75,000)	(85,000)			(10,000)	169,421	

2130652	ECONDEV - Consultants	Operating Expenses	0	(750)		(750)	168,671	
2140204	ADMIN - Training & Development	Operating Expenses	(15,050)	(24,050)		(9,000)	159,671	
2140205	ADMIN - Recruitment	Operating Expenses	(3,000)	(4,500)		(1,500)	158,171	
2140206	ADMIN - Fringe Benefits Tax (FBT)	Operating Expenses	(14,816)	(26,816)		(12,000)	146,171	
2140209	ADMIN - Travel & Accommodation	Operating Expenses	(10,155)	(5,155)	5,000		151,171	
2140210	ADMIN - Motor Vehicle Expenses	Operating Expenses	(30,000)	(25,000)	5,000		156,171	
2140215	ADMIN - Printing and Stationery	Operating Expenses	(12,626)	(16,626)		(4,000)	152,171	
2140230	ADMIN - Insurances	Operating Expenses	(24,500)	(28,000)		(3,500)	148,671	
2140241	ADMIN - Subscriptions and Memberships	Operating Expenses	(40,000)	(46,000)		(6,000)	142,671	
2140252	ADMIN - Consultants	Operating Expenses	(15,655)	(25,655)		(10,000)	132,671	
2140253	ADMIN - Valuations	Operating Expenses	(15,000)	0	15,000		147,671	
2140286	ADMIN - Expensed Minor Asset Purchases	Operating Expenses	(5,000)	(2,500)	2,500		150,171	
2140306	PWO - Fringe Benefits Tax (FBT)	Operating Expenses	(5,000)	0	5,000		155,171	
2140310	PWO - Motor Vehicle Expenses	Operating Expenses	(55,000)	(45,000)	10,000		165,171	
2140329	PWO - Insurances	Operating Expenses	(17,755)	(21,200)		(3,445)	161,726	
2140411	POC - External Parts & Repairs	Operating Expenses	(90,979)	(78,979)	12,000		173,726	
2140413	POC - Tyres and Tubes	Operating Expenses	(10,840)	(5,840)	5,000		178,726	
2140417	POC - Insurance	Operating Expenses	(35,930)	(31,600)	4,330		183,056	
BM001	Council Chambers Maintenance Expenses	Operating Expenses	(1,467)	(2,500)		(1,033)	182,023	
WO013	Fire Breaks / Slashing - External	Operating Expenses	(300)	(2,000)		(1,700)	180,323	
AO001	Animal Control Expense	Operating Expenses	(146)	(500)		(354)	179,969	
AO002	Animal Control Training & Development	Operating Expenses	(1,000)	(500)	500		180,469	
WO009	Dog Cemetery Expense	Operating Expenses	(550)	0	550		181,019	
WO15	Animal - other expenditure	Operating Expenses	0	(500)		(500)	180,519	
BM004	1 Slocum Street	Operating Expenses	(14,050)	(11,050)	3,000		183,519	
BM006	2a Slocum Street	Operating Expenses	(7,816)	(18,000)		(10,184)	173,335	
BM007	22a Flint Street	Operating Expenses	(4,870)	(8,500)		(3,630)	169,705	
BM008	51 Flint Street	Operating Expenses	(15,600)	(11,600)	4,000		173,705	
BM009	43 Wilson Street	Operating Expenses	(9,530)	(7,500)	2,030		175,735	
BM010	45 Wilson Street	Operating Expenses	(6,173)	(8,500)		(2,327)	173,408	
BM011	4 Slocum Street	Operating Expenses	(8,188)	(4,188)	4,000		177,408	
BM012	10 Honour Ave	Operating Expenses	(12,684)	(15,684)		(3,000)	174,408	
BM014	53 Piesse Street	Operating Expenses	(8,701)	(5,701)	3,000		177,408	
BM015	22b Flint Street	Operating Expenses	(6,696)	(9,696)		(3,000)	174,408	
BM016	57 Flint Street	Operating Expenses	(23,100)	(15,100)	8,000		182,408	
BM017	58 Flint Street	Operating Expenses	(11,724)	(7,724)	4,000		186,408	
BM018	59 Flint Street	Operating Expenses	(8,640)	(5,640)	3,000		189,408	
WO001	Vergeside Waste Collection	Operating Expenses	(42,000)	(36,000)	6,000		195,408	
WO002	Street Bins	Operating Expenses	(14,255)	(12,255)	2,000		197,408	
WO004	Wyalkatchem Tip Maintenance	Operating Expenses	(16,313)	(65,000)		(48,687)	148,721	
BM019	Town Hall Expenses	Operating Expenses	(28,030)	(25,030)	3,000		151,721	
BM020	Korrellocking Hall Expenses	Operating Expenses	(17,670)	(11,670)	6,000		157,721	
BM021	Swimming Pool Maintenance	Operating Expenses	(72,000)	(92,000)		(20,000)	137,721	
PGM004	Railway Terrace Park	Operating Expenses	(43,381)	(33,381)	10,000		147,721	
PGM005	Pioneer Park	Operating Expenses	(41,405)	(31,405)	10,000		157,721	
IOM002	Dams	Operating Expenses	(9,398)	(75,000)		(65,602)	92,119	
OM001	Main Oval	Operating Expenses	(83,502)	(160,000)		(76,498)	15,621	
OM003	Cricket Wicket	Operating Expenses	(11,779)	(55,000)		(43,221)	(27,600)	
PGM002	Korrellocking Reserve	Operating Expenses	(14,554)	(8,554)	6,000		(21,600)	
PGM003	Roadhouse Gardens	Operating Expenses	(8,471)	(3,471)	5,000		(16,600)	
PGM008	Trails	Operating Expenses	(7,409)	(1,409)	6,000		(10,600)	
WCC01	Community Club Decking	Operating Expenses	(100,000)	(60,000)	40,000		29,400	
BM022	Recreation Centre Building	Operating Expenses	(41,500)	(61,500)		(20,000)	9,400	
BM023	Museum House Building Expense	Operating Expenses	(6,309)	(4,309)	2,000		11,400	
BM024	CBH Museum Building Expense	Operating Expenses	(5,929)	(5,329)	600		12,000	
AM001	Airstrip & Grounds Maintenance/Operations	Operating Expenses	(22,000)	(8,200)	13,800		25,800	
BM025	Terminal Building Expenses	Operating Expenses	(8,390)	(16,390)		(8,000)	17,800	
BM030	Railway Station Expenses	Operating Expenses	(10,938)	(5,938)	5,000		22,800	
BM032	ADMIN - Admin Office Building Expenses	Operating Expenses	(46,535)	(50,535)		(4,000)	18,800	
PGM007	ADMIN - Admin Office Garden Maintenance	Operating Expenses	(30,059)	(20,059)	10,000		28,800	
PWO002	Training & Development - Outside Staff	Operating Expenses	(25,000)	(22,000)	3,000		31,800	
PWO003	OHS and Toolbox Meetings	Operating Expenses	(4,000)	(6,500)		(2,500)	29,300	
BM033	Depot Building Expenses	Operating Expenses	(12,136)	(35,136)		(23,000)	6,300	
BM037	DEPOT - TOP	Operating Expenses	(6,682)	(12,082)		(5,400)	900	
BM039	OLD MAIN ROADS DEPOT	Operating Expenses	(1,650)	(500)	1,100		2,000	
BM040	Depot (Butlin St) Building Expenses	Operating Expenses	0	(2,000)		(2,000)	0	
Amended Budget Cash Position as per Budget Review Report					0	1,935,115	(1,935,115)	0

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT – FEBRUARY to 9 MARCH 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	9 March 2022
Reporting Officer:	Peter Klein – Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community with information about CEO activities and Council operations.

COMMENT

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- Hon. Bill Johnston MLA re power reliability
- Trent Tyler & Owen Garner re-sustainability
- CEACA Executive Meeting
- Chris Liversage – Conway Highbury re local law review
- Daniel Hendriksen, Dennis Reid, Trent Tyler, Councillors re BFB management
- Local Emergency Management Committee (LEMC)
- NEWROC Executive meeting
- Laura Pikoss – EHO familiarisation
- James Gault – WAPOL re Rodeo
- Sue Bruse, Sheryl Wood & Di Davies re Waterwise Garden

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(24/2022) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council accepts the Chief Executive Officer's report for the month of February to 9 March 2022.

CARRIED 6/0

Cr Holdsworth left the meeting at 5:54pm

Cr Holdsworth returned to the meeting at 5:57pm

Cr Stratford left the meeting at 5:58pm

Cr Stratford returned to the meeting at 5:59pm

Mr Delane left the meeting at 6:00pm

Mr Delane returned to the meeting at 6:01pm

10.2.2. WHITE DAM SUB-LEASE APPROVAL

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 March 2022
Reporting Officer:	Peter Klein – Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01A20222.MARCH
Attachment Reference:	Attachment 10.2.2. – White Dam Sub-lease and map of area

BACKGROUND

The Shire of Wyalkatchem entered into a 10-year lease with the Department of Lands on 30 July 2013 in respect to Lot 3000 on Deposited Plan 45085 (White Dam Block – 178.86ha). About 135ha of this block is arable.

The sole “Permitted Use” of the land under this lease agreement is “Community Purposes”.

Since obtaining control of the land in 2013, the Shire has subleased the land to local sporting clubs and the cash generated has been subsequently used to support the operation of these clubs.

It is proposed that the attached updated cropping sub-lease agreement be executed by the Parties to guide their relationship for the 2022/23 cropping season.

A copy of the draft Sub-lease is attached and includes the following key terms;

- The rental payable by the Sub-lessee will be \$1,000 per annum (ex GST);
- Lease term of 12 months;
- That all profits derived from the sub-leased land will be invested into activities that have the sole objective of delivering community or State benefits;
- That evidence will be submitted annually, showing the profit returned from the cropping enterprise, to the satisfaction of the Wyalkatchem Shire and/or Department of Lands; and
- That evidence will be submitted annually confirming where the profits have been invested, to the satisfaction of the Wyalkatchem Shire and/or Department of Lands.

The sub-lease agreement has been provided to the clubs and the terms are agreed in principle.

Under the Shire’s lease agreement with the Department of Lands, the Shire must not sub-lease the land without first obtaining the written consent of the Minister (clause 5.5). Subject to Council accepting the recommendation to sub-lease the land, the draft agreement will be issued to the Minister for his approval. The agreement will be executed by the parties only after the Minister’s consent is provided.

Concurrently, the Shire has also requested that the current lease fee it pays the Department of Lands be reviewed and reduced. If this request is unsuccessful, the draft sub-lease rental will need to be reviewed and for this reason the draft agreement may need to be represented to Council for further consideration.

STATUTORY ENVIRONMENT

Under the Land Administration Act 1997, the Shire is required to obtain the Minister's approval to enter into the sub-lease agreement.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil, providing Minister agrees to review and reduce the lease fee to \$1,000 (ex GST) or less.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council is consistent with the following Strategic Community Plan goal.

Goal No.	Outcome	Action No.	Actions
1.2	Active & supported sporting, cultural and social clubs & groups	1.1.2.1	Assist clubs to identify & secure funds for activities & facilities

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(25/2022) Moved: Cr Gamble

Seconded: Cr Petchell

That Council approves the execution of the White Dam Sub-lease, under Common Seal in accordance with the Local Government Act, section 9.49A subject to there being no material amendment and the receipt of Ministerial approval.

CARRIED 6/0

10.2.3. AIRPORT BLOCK LEASE APPROVAL

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 March 2022
Reporting Officer:	Peter Klein – Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01A20222.MARCH
Attachment Reference:	Attachment 10.2.3. – Airport Block Lease and map of area

BACKGROUND

The Shire of Wyalkatchem was appointed by the Minister for Lands under a Management Order dated 24 July 2006, to care, control and manage Lot 27096 on Reserve 22949 (109.32 ha) – Airport Block.

Under this Management Order, the Minister transferred to the Shire of Wyalkatchem, the power to lease, the land, for the permitted purpose, for any term not exceeding 21 years, subject to the prior approval in writing from the Minister for Lands pursuant to section 18 of the Land Administration Act 1997 (LAA).

The land is to be utilised for the permitted purpose of “Aerodrome & Cropping” only.

A copy of the draft lease is attached and contains the following key terms;

- a) Lease term expires 31 March 2023;
- b) Rental payable – peppercorn rental (\$1/year);
- c) To invest all profits derived from the subleased land to activities that have the sole objective of delivering community benefits.
- d) To submit evidence of the profit returned from the cropping enterprise, to the satisfaction of the Wyalkatchem Shire and/or Department of Lands.
- e) To submit evidence of where the profits have been invested, to the satisfaction of the Wyalkatchem Shire and/or Department of Lands.
- f) At all times during the term to keep and maintain the land and all dams, tanks, windmills, gates, sheds, contour banks, fences, fixtures and fitting and any other improvements thereon in good and substantial repair and condition (fair wear and tear and damage by fire, earthquake, storm and tempest excepted).

STATUTORY ENVIRONMENT

Under the Land Administration Act 1997, the Shire is required to obtain the Minister’s approval to enter into the lease agreement.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council is consistent with the following Strategic Community Plan goals.

Goal No.	Outcome	Action No.	Actions
1.2	Active & supported sporting, cultural and social clubs & groups	1.1.2.1	Assist clubs to identify & secure funds for activities & facilities

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(26/2022) Moved: Cr Stratford

Seconded: Cr Gamble

That Council approves the execution of the Airport Block Cropping Lease, under common seal in accordance with the Local Government Act, section 9.49A subject to there being no material amendment and the receipt of Ministerial approval.

CARRIED 6/0

10.3. WORKS AND SERVICES

10.3.1. MANAGER OF WORKS OFFICER'S REPORT – FEBRUARY to 11 MARCH 2022

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	11 March 2022
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

BACKGROUND

To inform Council of the activities of the works and services team during the months of December/ January / February.

COMMENT

SAFETY

1. Reported Incidents as follows;
 - a. Snake spotted in depot shed.
 - b. Close out report completed for shed doors

ROADS – MAJOR PROJECTS

- Regional Road Group.
 - Resealing of the Cunderdin and Tammin Roads have been assessed. Downer and Kee Surfacing submitted quotes, however only Kee supplied a quote for the roads and the airstrip jobs.
 - Total road cost \$ 663,862 RRG funding \$ 221,292 Shire input. It is recommended we accept the quote of Kee Surfacing. Work is not expected to be done until mid to late April.
 - Further to the discussion at the Zone meeting on the 28th Feb regarding the Tech Committee correspondence was received from Rod Munns on the 2nd March with a further outline and allegation of corruption in the Tech Committee and the hierarchy. This will require a delegate vote.

ROADS – OTHER

- West Lake Rd culvert extension completed
- Clearing work started on Mc Nee Rd North

PRIVATE WORKS

- Kununoppin Community Centre renovation work being delivered for the Trayning Shire on request.
- Hire of plant to Garn Nominees to trim and compact shed pad.
- Post Office redesign still to be discussed with the owner.

PARKS / TOWN SERVICES CREW

- Cemetery grading of western zone undertaken.
- General maintenance re-started

SWIMMING POOL RENOVATION

- The scope outlined by Contract Aquatics and the scope outlined by Peter Jacques are likely to be vastly different in cost. (\$50 - \$250k). Expected to go to market in the next few weeks.

GRACE ST DEPOT.

- Western Power application rejected with no explanation. WP have asked to resubmit but with no instruction. DJR Electrical consulted who advise that the application must come from the Shire as the end user.
- Work not completed;
 - Sewer line
 - ACROD / Female toilet.
 - Fuel storage
 - Doors damaged in the storm.
 - All other improvements deferred.

GAMBLE ST UPGRADE

- Project complete as per scope of works.
- There was no line marking in the original scope. The suggestion is to remark the Railway Tce intersection and remark Railway Tce while the contractor is here, depending on the design of the Streetscape. Gamble \$ 1,000 – other \$ 750

WYLIE WATERPROOFING - NATIONAL GRID CONNECTION PROJECT

- Solar pump RFQ sent – no costs to date, internal estimate one is circa \$ 33,000
- Still waiting for more quotes to install piping to the Town Dam.
- Estimate one is circa \$ 25,000
- **Town Dam**
 - Extremely low.
- **Recreation Ground**
 - New light pole to be installed this week.

RODEO

- Costs incurred to date for load and haul of sand and some miscellaneous earthworks.

STREETSCAPE

- Drain section across from Hotel has been filled in and kerbing removed.
- Difficulty compacting the area top accept seal.
- Resealing work under consideration as some sections may require reconstruction.
- Suggested design to suit the construction is to kerb around the existing trees and plant garden in the new median.

RUBBISH TIP

- New cell completed. We may squeeze another week out of the old pit before the new one is commissioned.

VEHICLE/PLANT

- Taken delivery of MCS Rav – now rego. 0001WM. Wylie plate is in storage.
- Hilux still doesn't have a build date yet.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Goal: Our built environment responds to the accessibility and connectivity needs of all.

Outcome No.		Action No.	Actions
Goal 8	Our built environment responds to the accessibility and connectivity needs of all	8.1	Improving safety on road, cycle and footpath networks
		8.2	Developing & planning community infrastructure to improve use & social interaction
		8.3	Developing & planning community infrastructure to improve use & social interaction
		8.4	Implement Aged Friendly Plan
			Implement the Disability Access and Inclusion Plan (DAIP

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(27/2022) Moved: Cr Gamble

Seconded: Cr Petchell

That Council accept the Manager of Work's Report for the months of February to 11 March 2022.

CARRIED 6/0

Mr Sunner left the meeting at 6:28pm

Mr Sunner returned to the meeting at 6:30pm

10.4. PLANNING AND BUILDING

Nil

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. MATTERS BEHIND CLOSED DOORS

Nil

15. CORPORATE PLAN

15.1. Action Plan Status Report

16. CLOSURE OF THE MEETING

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 6:52pm.





North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

Council Meeting

Tuesday 29 March 2022

Shire of Wyalkatchem Council Chambers

MINUTES

2pm Council Meeting

www.newroc.com.au



North Eastern Wheatbelt Regional Organisation of Councils
 Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> 👉 Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year) 👉 Council reviews NEWROC project priorities 	Council
March	<ul style="list-style-type: none"> 👉 WDC attendance to respond to NEWROC project priorities 👉 Submit priority projects to WDC, Regional Development and WA Planning 	Executive
April	👉 NEWROC Budget Preparation	Council
May	<ul style="list-style-type: none"> 👉 NEWROC Draft Budget Presented 👉 NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2022) 👉 Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend 	Executive
June	👉 NEWROC Budget Adopted	Council
July		Executive
August	<ul style="list-style-type: none"> 👉 Information for Councillors pre-election 👉 NEWROC Audit 	Council
September		Executive
October	👉 NEWROC CEO and President Handover	Council
November	<ul style="list-style-type: none"> 👉 NEWROC Induction of new Council representatives (every other year) 👉 Review NEWROC MoU (every other year) 	Executive
December	👉 NEWROC Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

Newsletter

NEWROC Chair and CEO Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda

Shire of Mukinbudin (Oct 2021 – Oct 2023)

Shire of Trayning

Shire of Dowerin

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NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Council Meeting held at the Shire of Wyalkatchem Council Chambers on Tuesday 29 March 2022 commencing at 2.01pm

MINUTES

1. OPENING AND ANNOUNCEMENTS

NEWROC Chair, Cr Shadbolt welcomed everyone and opened the meeting at 2.01pm

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. Attendance

Cr Gary Shadbolt	NEWROC Chair, Shire of Mukinbudin
Cr Jannah Stratford	President Shire of Koorda
Cr Quentin Davies	President, Shire of Wyalkatchem
Cr Mia Stratford	Shire of Wyalkatchem
Cr Pippa De Lacy	President, Shire of Nungarin (online)
Cr Robert Trepp	President, Shire of Dowerin
Cr Tony Sachse	President, Shire of Mt Marshall (online 2.06pm – 3.22pm)
Dirk Sellenger	NEWROC CEO, CEO Shire of Mukinbudin
Darren Simmons	CEO, Shire of Koorda
Peter Klein	CEO, Shire of Wyalkatchem (online)
John Nuttall	CEO, Shire of Mt Marshall
Leanne Parola	CEO, Shire of Trayning
Rebecca McCall	CEO, Shire of Dowerin

NEWROC Officer

Caroline Robinson Executive Officer, NEWROC (online)

Guests

Sam McLeod	Policy Advisor, Minister Carey (online 2.02pm – 2.22pm)
Joslin Colli	Policy Advisor, Minister Carey (online 2.02pm – 2.22pm)
Wendy Newman	Chair, WA Country Health Service (online 2.26pm – 2.56pm)

2.2. Apologies

Cr Melanie Brown	President, Shire of Trayning
Leonard Long	CEO Shire of Nungarin

2.3. Leave of Absence Approvals / Approved

Nil

3. Declarations of Interest and Delegations Register

3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council

NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec2017
Bendigo Bank Signatory (Shire of Mukinbudin)	Council	CEO	Council Oct 2019
NEWROC Website	CEO	NEWROC EO	Council June 2017

4. Presentations

Sam McLeod, Senior Policy Advisor to the Minister for Local Government (online 2.02pm – 2.22pm)

- Thank you to the NEWROC for engagement on regional subsidiary's
- Minister's intention is to see Regional Subsidiary's be activated, easy to operate and deliver for ratepayers and their communities
- The Minister does acknowledge the difficulties under the current legislation
- Desire to see Regional Subsidiary's as stable with longevity
- Regional Subsidiary's should be able to borrow money for projects but the entity should not be destabilised if a member withdraws and there should be unanimous decision to borrow
- Charter should be fit for purpose
- Department is looking at templates to assist Regional Subsidiary's
- Model financial statements are intended to be used
- Departure of a member – preference is that all members are unanimous in allowing the member to leave but their liabilities are perhaps resolved before they leave
- Engagement of external specialists for the Board is a good idea
- Discussion regarding the debt service ratio – Regional Subsidiary's should be able to borrow from banks as well as Treasury, should there be a limit /cap on the borrowing amount or a % of the total revenue of the membership
- The NEWROC Charter is not currently aligned with the regulations so the Minister is considering amending the regulations or discussing how to help the NEWROC form a Regional Subsidiary
- Sam will advise the NEWROC on whether an audit needs to be in line with OAG guidelines
- NEWROC Regional Subsidiary can apply for grants. Need communication and planning amongst members

ACTION

NEWROC EO develop a communications plan for the proposed Regional Subsidiary

NEWROC EO update the Charter as per discussions

Wendy Newman, WACHS Chair (online 2.26pm – 2.56pm)

- Thanks to local governments for their work to date during COVID
- WACHS focus is on addressing care close to home, with the right care pathways, transport, workforce challenges
- WACHS have just developed a Small Hospitals Plan
- There are 186 new graduate nurses available this year
- Currently 120 active COVID cases in the Wheatbelt. As case numbers grow there will likely be a disproportionate impact on Indigenous people. Expected COVID peak in next 10days
- 4th dose vaccinations have been recommended from ATARGI for at risk people

- Discussion on housing for WACHS employees. NEWROC and member Shires have identified this as a significant priority. WACHS owns its own houses or leases them (not GROH) and their priority is for improving the safety and security of accommodation particularly in the northwest (stage 1). WACHS has completed a study on their accommodation and is keen to partner with local government to meet accommodation shortages

5. MINUTES OF MEETINGS

5.1. Council Meeting 14 December 2021

Minutes of the Council Meeting held 14 December 2021 have previously been circulated.

RESOLUTION

That the Minutes of the Council Meeting held on 14 December 2021 be received as a true and correct record of proceedings.

Moved Cr Stratford

Seconded Cr Trepp

CARRIED 6/0

5.2. Executive Meeting 28 January 2022

Minutes of the Executive Meeting held on 28 January 2022 have previously been circulated.

RESOLUTION

That the Minutes of the Executive Meeting held on 28 January 2022 be received.

Moved Cr Davies

Seconded Cr Sachse

CARRIED 6/0

5.3. Executive Meeting 23 February 2022

Minutes of the Executive Meeting held on 23 February 2022 have previously been circulated.

RESOLUTION

That the Minutes of the Executive Meeting held on 23 February 2022 be received.

Moved Cr Davies

Seconded Cr Stratford

CARRIED 6/0

5.4. Business Arising

6. FINANCIAL MATTERS**6.1. Income, Expenditure and Profit and Loss**

FILE REFERENCE:	42-2 Finance Audit and Compliance
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	22 March 2022
ATTACHMENT NUMBER:	#1P and L
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENTS

Account transactions for the period 1 December 2021 to 28 February 2022:

Date	Description	Credit	Debit	Running Balance
BB NEWROC Funds-5557				
Opening Balance		259,481.84	0.00	259,481.84
01 Dec 2021	Xero	0.00	28.21	259,453.63
01 Dec 2021	Bendigo Bank	0.00	2.40	259,451.23
01 Dec 2021	Payment: Shire of Koorda	402.00	0.00	259,853.23
02 Dec 2021	Payment: Shire of Nungarin	536.00	0.00	260,389.23
02 Dec 2021	Payment: Shire of Dowerin	402.00	0.00	260,791.23
06 Dec 2021	Payment: Shire of Mt Marshall	670.00	0.00	261,461.23
17 Dec 2021	Payment: Shire of Trayning	536.00	0.00	261,997.23
20 Dec 2021	Payment: Shire of Wyalkatchem	536.00	0.00	262,533.23
22 Dec 2021	Payment: Solum Wheatbelt Business Solutions	0.00	3,473.50	259,059.73
22 Dec 2021	ATO	0.00	13,193.00	245,866.73
01 Jan 2022	Bendigo Bank	0.00	0.80	245,865.93
04 Jan 2022	Xero Australia	0.00	25.65	245,840.28
01 Feb 2022	Xero Australia	0.00	25.65	245,814.63
08 Feb 2022	Payment: 150Square	0.00	2,972.50	242,842.13
16 Feb 2022	Bank Transfer from Integrated Client Account (ATO to BB NEWROC Funds-5557)	1,625.00	0.00	244,467.13
22 Feb 2022	Payment: Alyce Ventris	0.00	1,671.45	242,795.68
Total BB NEWROC Funds-5557		4,707.00	21,393.16	242,795.68
Closing Balance		242,795.68	0.00	242,795.68
Total		4,707.00	21,393.16	(16,686.16)

Balance Sheet as at 28 February 2022

Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils

As at 28 February 2022

Cash Basis

28 FEB 2022

Assets

Bank

BB NEWROC Funds-5557	242,795.68
BB Term Deposit Account-1388	195,371.72
Total Bank	438,167.40

Total Assets 438,167.40

Liabilities

Current Liabilities

Accounts Payable	31,240.00
GST	(426.84)
Integrated Client Account (ATO)	1,625.00
Unpaid ATO Liabilities	(1,625.00)
Total Current Liabilities	30,813.16

Total Liabilities 30,813.16

Net Assets 407,354.24

Equity

Current Year Earnings	90,760.76
Retained Earnings	316,593.48
Total Equity	407,354.24

RESOLUTION

That the income and expenditure from 1 December 2021 to 28 February 2022 and the P and L and balance sheet as at 28 February 2022 be received.

\$180K be added to the NEWROC term deposit from operational funds when the current term deposit expires

Moved Cr De Lacy

Seconded Cr Trepp

CARRIED 6/0

7. MATTERS FOR DECISION

7.1. TELECOMMUNICATIONS – FARM DIGITAL GRANT

FILE REFERENCE: 035-6 Federal Grants
REPORTING OFFICER: Caroline Robinson
DISCLOSURE OF INTEREST: Nil
DATE: 22 March 2022
ATTACHMENT NUMBER: #2 Letter from Crisp Wireless
#3 Advice from Valenti Lawyers
CONSULTATION: Crisp Wireless
Valenti Lawyers
STATUTORY ENVIRONMENT: Nil
VOTING REQUIREMENT: Simple Majority

COMMENT

The Shire of Koorda was successful in securing Digital Farm funding for the erection of three towers with Crisp Wireless – North Koorda, Gabbin and Yorkrakine. The FAA has been issued between DPIRD and Crisp Wireless, in line with the grant guidelines.

Tower Locations:

Yorkrakine -31.34376, 117.45321
North Gabbin -30.73200, 117.70090
North Koorda -30.66895, 117.43125

At the October 2021 Council Meeting the following motion was passed:

RESOLUTION

NEWROC cover the fees associated with drafting and executing an agreement between the Shire of Koorda and Crisp Wireless for funding of three towers (in line with the DPIRD Farm Digital Grant)

Moved Cr De Lacy

Seconded Cr Sachse

CARRIED 7/0

Correspondence has since been received from Crisp Wireless (attached) as well as a copy of the FAA. The NEWROC EO has made contact with Valenti Lawyers to provide assistance with the NEWROC's responsibilities. Nick's comments to our questions and a summary of discussions are attached.

MOTION

NEWROC EO work with the Shires of Koorda, Wyalkatchem and Mt Marshall to identify 25 potential customers around the 3 towers and provide these names to Crisp Wireless.

Valenti Lawyers develop a written agreement for NEWROC's funding (Shire of Koorda) towards the three towers prior to the payment of funds with Crisp Wireless.

Moved Cr de Lacy

Seconded Cr Trepp

MOTION - AMENDMENT

NEWROC EO work with the Shires of Koorda, Wyalkatchem and Mt Marshall to distribute Crisp Wireless information to potential customers around the 3 new towers.

Valenti Lawyers develop a written agreement for NEWROC's funding (Shire of Koorda) towards the three towers prior to the payment of funds with Crisp Wireless.

Moved Cr Sachse

Seconded Cr De Lacy

CARRIED 5/0

Discussion:

- NEWROC to note the new Starlink service now available in the Wheatbelt

7.2. WORKFORCE PLANNING

FILE REFERENCE:	035-6 Federal Grants
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	22 March 2022
ATTACHMENT NUMBER:	#3 NEWROC Workforce Plan
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

BACKGROUND

At the November and December meetings, it was agreed to:

1. Develop a Workforce Plan that combines the common strategies or priorities from each of the members, including future workforce projections (to be workshopped by the Executive)
2. NEWROC consider funding elements of the Plan in the next Budget with a focus on developing the capacity and skills (hard and soft) of employees across the 7 Shires
3. Use this Workforce Plan as the basis for a BBRF application to receive funding towards activating strategies in the Plan (which will likely include using the Regional Liveability Tool)

The BBRF Application was submitted on time for a total request of \$20,000. No matching funds were required from the group. The focus of the application was centred on solutions to the skill shortages across NEWROC members and SMEs. Key deliverables of the BBRF application included:

1. The development of a recruitment strategy for the 7 member Shires, as identified under the NEWROC Workforce Strategy pg 13. The recruitment strategy will address the challenges in the marketplace.
2. Develop marketing collateral for the 7 member Shires and local businesses to use to attract and retain employees. The NEWROC will use the Regional Australia Institutes Livability Toolkit as a guide in developing collateral

Discussion at the Executive Meeting:

- Wyalkatchem has filled 3 positions recently, Nungarin seeking 1, Koorda seeking a mechanic, Mt Marshall 5 vacancies, Trayning 2 to 3 vacancies, Dowerin 1 or 2 vacancies
- NEWROC EO to research into succession planning initiatives for LGs

Actions since the Executive Meeting:

- Beacon CRC approached the NEWROC regarding a DAMA in the Wheatbelt. A Designated Area Migration Agreement (DAMA) is a formal agreement between the Australian Government and a regional, state or territory authority. It provides access to more overseas workers than the standard skilled migration program. Source: <https://immi.homeaffairs.gov.au/visas/employing-and-sponsoring-someone/sponsoring-workers/nominating-a-position/labour-agreements/designated-area-migration-agreements>
- NEWROC EO will participate in a ZOOM meeting regarding a DAMA on April 5th with WEROC EO, RDA Wheatbelt and Dept of Immigration

RESOLUTION

NEWROC identify priority strategies in the NEWROC Workforce Plan to fund in 2022/23

Moved Cr Stratford

Seconded Cr Davies

CARRIED 6/0

7.3. REGIONAL SUBSIDIARY

FILE REFERENCE:	041-5 Strategic and Future Planning
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	22 March 2022
ATTACHMENT NUMBER:	#4 Updated NEWROC RS Charter #5 Correspondence Minister Carey
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

DISCUSSION

The NEWROC received correspondence from Minister Carey following the submission of our DRAFT Regional Subsidiary Charter.

The Minister's questions have been responded to with input from the CEOs during February and March. Additionally the NEWROC EO has participated in a ZOOM meeting with Senior Policy Advisors to Minister Carey as well as two phone call discussions on the NEWROC Charter to work through challenges, risks and clauses.

The most recent Charter is provided as an attachment.

The NEWROC EO has also developed a Q and A sheet for member Shire Councillors on the DRAFT NEWROC Regional Subsidiary Charter and a short video (to be provided).

Discussion at the Executive Meeting:

- Withdrawal clause – members should still be responsible for the liabilities incurred. There is also a dispute resolution process in the Charter. Have a look at Regional Council withdrawal procedure
- Financial borrowing – we can only borrow from Treasury, add to the Charter
- Remove disqualification clause
- Remove delegation (4.6)
- Prepare a positive and challenges summary of the Regional Subsidiary concept for Councillors and next steps (including fees). Host a ZOOM information session (live and recorded)
- NEWROC EO to attend April Mukinbudin Council and May Nungarin Council meetings

RESOLUTION

NEWROC Executive presents the Charter to NEWROC Council for in principle endorsement and then corresponds with the Minister for Local Government and DLGSC

NEWROC Executive recommends to Council that we distribute an information sheet and recorded video on the proposed regional subsidiary for member Shire Councillors

Moved Cr Davies

Seconded Cr Stratford

CARRIED 5/0

Discussion:

- Discussion on sharing this information with the community and engagement with them before it goes to each member Council
- NEWROC EO to develop a Communication Plan

- Discussion regarding membership. Autonomy of each Shire. Participant vs constituent Councils terminology
- NEWROC is looking for stability - do we extend the notice period for membership withdrawal or ensure the project is funded and continues before the member leaves? NEWROC EO to check the membership commencement and cessation – does it consider borrowing commitments?
- Borrowing – if the Regional Subsidiary borrows we need to consider what is our ability to repay? Can we cover it from our net income? Or what is a realistic trigger – debt service ratio – is 2 the right number? NEWROC EO to seek advice from Treasury.

Cr Sachse left the meeting at 3.22pm

7.4. TOWN TEAM BUILDER

FILE REFERENCE:	042-6 NEWROC Promotion
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	16 February 2022
ATTACHMENT NUMBER:	
CONSULTATION:	Jimmy Murphy Town Teams Dirk Sellenger
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Alyce Ventris commenced as the new Town Team Builder – Wheatbelt on January 31st 2022. Alyce will be undertaking 2 days a week for the NEWROC members.

Responsibilities

- Inspiring and supporting new and existing town teams and local government leaders in the NEWROC to deliver actions, activities and events to improve townscapes and activation within the seven local governments.
- Planning, delivery and evaluation of town team events in the communities of the NEWROC

Key deliverables

- Inspiring and supporting existing town teams and local government leaders in placemaking and activation according to the priorities of the seven local government members of the NEWROC
- Establishing new town teams in the communities of NEWROC
- Planning, delivery and evaluation of town team events in the communities of the NEWROC including the 'Do Overs' planned for Trayning (2022) and Wyalkatchem (2023)
- Attend NEWROC Council or Executive meetings as requested
- Regularly report to the NEWROC and member local governments

RESOLUTION

NEWROC CEOs to meet with Alyce Ventris to discuss and present local priorities for her to pursue

Moved Cr De Lacy

Seconded Cr Stratford

CARRIED 5/0

Discussion:

- Trayning Do Over confirmed for September 3

7.5. ENERGY

FILE REFERENCE:	107-1 Power
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	22 March 2022
ATTACHMENT NUMBER:	#6 Minister Meeting Minutes
CONSULTATION:	Andy Fleming - POS NEWROC Energy Sub Committee Cameron Edwards - InfraNomics Boyd Brown – Telstra Mark Talbot
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

TOWNSITE POWER

Since this strategic priority has been actioned, access to current power data has been a consistent challenge. Without access to load data a solid concept cannot be presented to the NEWROC for further consideration and discussion, nor potential funding partners. The NEWROC EO and Peter Klein participated in a meeting with the Minister for Energy on Monday 21st Feb. At the meeting with the Minister we requested the following:

1. Transparent and open access to load data for Bencubbin
2. Engagement with the Western Power engineering team when required
3. Access to the physical network

Please see meeting minutes attached regarding the outcome of the meeting.

During January and February the NEWROC EO met with Positive Off Grid Solutions (contact provided by Cameron Edwards). POS develop SLS's for Western Power amongst other products. In March the NEWROC Energy Sub Committee – John Nuttall, Peter Klein, Dirk Sellenger (apology), Cr Sachse, NEWROC EO - met with POS to discuss solutions and concepts to progress the NEWROC strategic priority further. Another meeting will be held on 24 March via ZOOM. An update of these meetings will be provided to Council.

Any work required following these meetings such as plans, designs, pitch etc will come under the REDS grant NEWROC was successful in securing.

TELECOMMUNICATIONS POWER

The NEWROC EO has been in regular contact with Boyd Brown, Telstra to progress a solution to reliable power for phone towers. Following discussions the NEWROC EO has written to Telstra requesting a map of the Telstra towers in the NEWROC and a request for Telstra to identify the strategic towers of importance. Following a response from Telstra, the NEWROC will likely meet with the engineering and business development team.

Actions since the Executive Meeting:

- Written summary of the energy project supplied to Mia Davies as part of the Nationals Review into Regional Power Outages [17 March 2022 – The Nationals WA](#)

RESOLUTION

Information is received

Moved Cr Davies

Seconded Cr Stratford

CARRIED 5/0

Discussion:

- Mia Davies raised our energy issues at Parliament recently
- Liz Aitken attended the ZOOM meeting with POS and has proposed another solution – to approach CBH for smoothing devices for town sites (meets their carbon requirements)

7.6. WASTE

FILE REFERENCE:	103-1 Waste Management
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	22 March 2022
ATTACHMENT NUMBER:	
CONSULTATION:	Peter Klein Avon Waste Wheatbelt NRM
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Update:

Wyalkatchem Landfill Site

It is unknown what the capacity is of the current Wyalkatchem landfill site. Peter reached out to Ask Waste Management to seek advice on this and indicated that the Shire should dig some test pits at the site. The goal of the test pits is to

- excavate to depths of two to three metres deep (or when bedrock is reached)
- record locations of test pits with GPS
- take photos of each test pit
- record details such as whether groundwater or rock was encountered.

The data collected from the test pits can then be used to develop an estimate of available airspace and operational life for the site. If the capacity is deemed sufficient, the Shire can then move to the next steps which would be:

- Development of a site master plan
- Production of detailed designs for the transfer station
- Development of an Operational Management Plan to guide landfilling operations in the new portion of the site.
- Development of a Landfill Closure Management Plan and final landform design for the site.

Actions since the Executive Meeting:

- L Parola seeking quotes for Tip Closure Plans
- NEWROC EO engagement with Avon Waste and Wheatbelt NRM on tip closure plans and revegetation

RESOLUTION

The Executive to continue to work through the options for future considerations by the NEWROC Council

Moved Cr De Lacy

Seconded Cr Stratford

CARRIED 5/0

8. EMERGING NEWROC ISSUES as notified or introduced by decision of the Meeting

Nil

9. GENERAL UPDATES

SBDC Procurement Project

A report and draft policies have been sent through from SBDC and Ichiban Consulting. The NEWROC EO has reviewed them and has met with Celia to discuss the next steps. The NEWROC EO will work with the Executive to progress this project.

NEWROC Presentations by NEWROC EO

NEWROC EO has presented to the Shires of Wyalkatchem, Dowerin and Mt Marshall. Upcoming attendance at Mukinbudin (April) and Nungarin (May).

New NEWROC EO Email

caroline@newroc.com.au

10. 2022 MEETING SCHEDULE

26 April	Executive	Shire of Koorda
31 May	Council	Shire of Trayning
28 June	Executive	Shire of Nungarin
26 July	Council	Shire of Mukinbudin
30 August	Executive	Shire of Mt Marshall
27 September	Council	Shire of Wyalkatchem
25 October	Executive	Shire of Dowerin
29 November	Council	Shire of Trayning (or Nungarin if no Dec meeting)
13 December	Council (tbc)	Shire of Nungarin

11. CLOSURE

NEWROC Chair thanked everyone for their attendance and closed the meeting at 3.34pm





Minutes of Wheatbelt North East SRRG 7th February 2022



WHEATBELT NORTH-EAST SRRG



Chairperson:

Cr E O'Connell

Secretary: Mr R Munns

Deputy Chairman:

Cr G Waters

R Munns Engineering Consulting Services

PO Box 516

NARROGIN WA 6312

Ph : 0407 604 164

Unconfirmed Minutes of the Sub Regional Road Group meeting held at the Shire of Mukinbudin Administration Centre on Monday the 7th February 2022 commencing at 10.14 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 10.14 am, and welcomed everyone in attendance.

2. ATTENDANCE/APOLOGIES

Attendance

Cr Eileen O'Connell	Shire of Nungarin	(Chairperson & Voting Delegate)
Cr Wayne Della Bosca	Shire of Yilgarn	(Voting Delegate)
Cr Ash Walker	Shire of Mukinbudin	(Voting Proxy Delegate)
Cr Karen Day	Shire of Westonia	(Voting Delegate)
Cr Nick Chandler	Shire of Koorda	(Voting Delegate)
Mr Darren Simmons	CEO – Shire of Koorda	
Mr Dirk Sellenger	CEO – Shire of Mukinbudin	
Ms Leanne Parola	CEO – Shire of Trayning	
Mr John Nuttall	CEO – Shire of Mt Marshall	
Mr Glen Brigg	Manager of Works – Shire of Yilgarn	
Mr Terry Delane	Manager of Works – Shire of Wyalkatchem	
Mr Darren West	Manager of Works – Shire of Koorda	
Mr Cameron Large	Manager of Works – Shire of Nungarin	
Ms Allison Hunt	Secretary WN RRG – MRWA	
Mr Rod Munns	Consulting Engineer - RMECS	(Secretary)

Apologies

Cr Geoff Waters	Shire of Trayning	(Voting Delegate)
Cr Romina Nicoletti	Shire of Mukinbudin	(Voting Delegate)
Cr Brian Close	Shire of Yilgarn	(Proxy Delegate)
Cr Tanya Gibson	Shire of Mt Marshall	(Voting Delegate)
Cr Steve Gamble	Shire of Wyalkatchem	(Voting Delegate)
Cr Emma Holdsworth	Shire of Wyalkatchem	(Proxy Delegate)
Mr Leonard Long	CEO – Shire of Nungarin	
Mr Bill Price	CEO – Shire of Westonia	
Mr Peter Klein	CEO - Shire of Wyalkatchem	
Mr Nic Warren	CEO – Shire of Yilgarn	
Mr Steve Thomson	Manager of Works – Shire of Trayning	

3. CONFIRMATION OF MINUTES OF MEETING 15th November 2021

RESOLUTION 1

That the minutes of the WNE SRRG Meeting, held on the 15th November 2021, be confirmed as a true and correct record of proceedings.

Moved Cr K Day

Seconded Cr W Della Bosca

Carried 5/0

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5 CORRESPONDENCE

5.1 Correspondence In

- a) Outcome of 22/23 Yr Commodity Route Funded Program – received via email from Allison Hunt on 17th Dec 2021 (Att 2a – 22/23 Yr Commodity Route Funded Program).
- b) Local Government Road Project Signage Requirements – received via email from Allison Hunt on 28th Jan 2022 (Att 2b).
- c) 21/22 Yr WN RRG Recoup Register – received via email from Allison Hunt on 31st Jan 2022 (Att 2c) and WNE SRRG Part of Recoup Register (Att 3).
- d) Feb 2022 RRG Report – received via email from Allison Hunt on 31st Jan 2022 (Att 2d).

5.2 Correspondence Out

- a) Out of Session Approval to Shire of Wyalkatchem's Request to alter their 21/22 Yr Road Program – sent via email by myself to Allison Hunt on 27th Jan 2022 (Att 2ei) and Request Cover Letter and Revised MCAs from Shire of Wyalkatchem to revise their 21/22 Yr RRG Program (2eii) and the Out of Session Endorsement by seven (7) Member Council Delegates for approval to alter this program (Att 5).

RESOLUTION 2

That the incoming & outgoing correspondence be accepted.

Moved Cr W Della Bosca

Seconded Cr N Chandler

Carried 5/0

6 BUSINESS ARISING FROM CORRESPONDENCE

Nil.

7 GENERAL BUSINESS

7.1 Funding Recoup Items.

The following default items require discussion:

- a) Review of Direct Grant Funding – claims to MRWA by no later than 31 August
- b) All projects – claiming first 40% of approved project funds
- c) Road Project Funding - estimated completion dates and maximising expenditures as at 30 June

Minutes of Wheatbelt North East SRRG 7th February 2022

The current WN RRG Funding Recoup Register (at 1st February 2022) is attached for reference (Att 3). This Recoup Register shows that our SRRG has 47% of our 2021/22 Road Program funding unrecouped to date. The amounts of funding unrecouped for each Council within our SRRG is shown as tabulated below:

Council	% of Funding <u>Unrecouped</u>
Koorda	61%
Mt Marshall	53%
Mukinbudin	20%
Nungarin	60%
Trayning	60%
Westonia	20%
Wyalkatchem	65%
Yilgarn	39%
Average Unrecouped Funding for our SRRG	47%

FYI – the other 3 x SRRG's currently have unrecouped funding percentages of (this includes some carryover funding from the previous financial year):

Avon SRRG - 74%
Kellerberrin SRRG - 73%
Moora SRRG - 73%

Representatives from each Council were requested to provide an update on the status of each of their current year projects and advise the approximate expected completion date and / or funding recoup date. The results were as tabulated below.

Minutes of Wheatbelt North East SRRG 7th February 2022

Council	Road	Original Project SLKs	Original Project Km	Project Description	% Funds Not Recouped	Status (Expected Completion Date)	Expected Recoup Date
Koorda	Burakin / Wialki Rd	19.00 - 20.50	1.50	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 7.2m primerseal width.	60%	End April	May
Koorda	Cadoux / Koorda Rd	16.80 - 17.50	0.70	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width.	60%	End April	May
Koorda	Koorda / Dowerin Rd	22.00 - 24.78	2.78	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 7.2 to 8.0m primerseal width.	60%	End April	May
Mt Marshall	Koorda / Bullfinch Rd	16.66 - 17.90	1.24	Reconstruct existing Type 5 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	60%	Mid March	April
Mt Marshall	Koorda / Bullfinch Rd	46.16 - 47.16	1.00	Reconstruct existing Type 5 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	60%	Mid March	April
Mt Marshall	Burakin / Wialki Rd - East	28.13 - 29.80	1.67	Reseal with a single coat 14mm cutback bitumen seal.	0%	Mid March	April
Mt Marshall	Burakin / Wialki Rd - East	46.16 - 47.16	1.00	Reseal with a single coat 14mm cutback bitumen seal.	0%	Mid March	April
Mt Marshall	Bimbijy Rd	7.93 - 11.01	3.08	Reseal with a single coat 14mm cutback bitumen seal.	60%	Mid March	April
Mt Marshall	Scotsmans Rd	15.79 - 19.69	3.90	Construct existing Type 3 (unsealed section) to Type 5 sealed pavement - to Minm 10m carriageway width & minm 7.0m primerseal width.	60%	Mid March	April
Mukinbudin	Kununoppin / Mukinbudin Rd	9.70 - 13.20 13.50 - 14.00	4.00	Reconstruct section to upgraded Type 6 sealed pavement - to Minm 11m wide carriageway width & 7.6m primerseal width.	20%	Mid March	April
Nungarin	Nungarin North Rd	15.75 - 17.25	1.50	Reconstruct section to same Type 5 sealed pavement - to Minm 10m wide carriageway width & 7.0m primerseal width.			
Nungarin	Danberrin Rd	0.8 - 1.6	0.80	Reconstruct section to same Type 6 sealed pavement - to Minm 9m wide carriageway width & seal width (Town St).	60%	Late April	May
Trayning	Kununoppin / Mukinbudin Rd	13.86 - 17.46	3.60	Reconstruct section to upgraded Type 5 sealed pavement - to Minm 10m wide carriageway width & 7.0m primerseal width.	60%	Late March	April
Westonia	Warralakin Rd	16.60 - 20.50	3.90	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.5m primerseal width.	20%	Complete	March
Wyalkatchem	Cunderdin / Wyalkatchem Rd	29.05 - 31.05	2.00	Widen shoulders & Reconstruct Pavement to achieve a Type 6 standard sealed pavement - 8.0m seal width and Minm 10.0m wide carriageway.	60%	Late April / early May	June
Wyalkatchem	Tammin - Wyalkatchem Rd	5.10 - 7.10	2.00	Widen shoulders & Reconstruct Pavement to achieve a Type 6 standard sealed pavement - 8.0m seal width and Minm 10.0m wide carriageway.			
Wyalkatchem	Tammin - Wyalkatchem Rd	10.60 - 17.45 17.45 - 17.78	7.18	Reseal with a single coat 10mm cutback bitumen seal - the 6.85km section from SLK 10.60 - 17.45 & Reconstruct the 0.33km section from SLK 17.45 - 17.78.	60%	Late April / early May	June
Yilgarn	Koolyanobbing Rd	11.00 - 14.00	3.00	PRIORITY 1 - Final Seal - 10mm cutback bitumen seal.	60%	Late Feb	March
Yilgarn	Koolyanobbing Rd	14.00 - 17.00	3.00	Reconstruct type 4 road & primerseal to achieve 7.0m wide sealed surface and Minm 10m wide carriageway (Type 5 road).	20%	Late Feb	March
Yilgarn	Moorine South Rd	25.50 - 41.00	15.50	Reseal - 10mm cutback seal.	60%	Late Feb	March

7.2 Endorsement of Revised 2022/23 Yr Road Program

Ms Alli Hunt advised via email mid January that our currently endorsed 2022/23 Yr RRG Road program was \$ 484,759 underallocated. Our current program totals \$ 3,176,186, and the indicative 22/23 year RRG funding allocation for our Group is \$ 3,660,945. This is an approximate 7% increase in funding from this current financial year.

Subsequently, I asked all eight (8) Member Councils to provide revised MCAs for either revised and increased scopes of works for existing endorsed Projects, or new projects to take up the underallocated funding. At the time of printing, all Member Council's except the Shire of Wyalkatchem have provided their revised Project MCA's. The Shire of Wyalkatchem are in the process of providing their revised MCA and I will include this in the hard copies of the meeting agenda. All of these Member Council's have extended the scopes of an existing Project, except two (2). The Shire's of Nungarin and Yilgarn have not extended their project lengths, but have requested the additional funding be allocated to additional treatments to enhance their original scopes of works. The Shire of Nungarin have requested the additional funding be allocated to cement stabilizing the pavement layer to provide additional strength, in lieu of wetmixing on the Danberrin Rd Reconstruction Project from SLK 0.0 – 0.80. The Shire of Yilgarn have requested the additional funding be allocated to include an additional final seal to the Koolyanobbing Rd Reconstruction Project from SLK 0.0 – 2.0, and the additional asphaltting of the Cameron Rd Intersection at SLK 1.13.

The Summary Sheet of this revised RRG Road Program is attached (Att 4) for reference.

RESOLUTION 3

That the Revised 22/23 Yr Road Program be endorsed and forwarded onto the WN RRG for further endorsement.

Moved Cr K Day

Seconded Cr W Della Bosca

Carried 5/0

7.3 Alteration to Shire of Wyalkatchem's Current Yr (21/22) Road Program

The Shire of Wyalkatchem has requested a change to their current year project on the Tammin / Wyalkatchem Rd to reconstruct a 2km section from SLK 5.10 to 7.10. This section includes the intersection with De Pierres Rd at SLK 6.06, where the Tammin / Wyalkatchem Rd comes to a stop and heads eastwards. This intersection is a potential blackspot and the Shire would like to postpone any work on this section to investigate the potential to obtain blackspot funding to improve this intersection. Additionally, there is a 6.85km section from SLK 10.60 to 17.45 that has been shoulder widened and primersealed over the last 5-8 years, and is in urgent need of a reseal. There is evidence of significant pinholing and the onset of potholing on this section. Additionally, there is a short 0.33km section adjacent from SLK 17.45 – 17.78 that has significant tree root damage, that requires reconstruction. Subsequently, the Shire have requested, that the Reconstruction Project from SLK 5.10 – 7.10 be deleted and the funding from this project be re-allocated to the proposed alternative resealing and reconstruction works on this same road from SLK 10.60 – 17.78. I requested an Out-of-Session consideration of this request via email on the 22nd December 2021, and Delegates from seven (7) Member Councils have since provided emails advising their endorsement for this proposed funding re-allocation request. These emails are collectively provided in

Attachment 5. This item has been included since this Out-of-Session approval for this re-allocation of funding, requires formal endorsement by the Group.

RESOLUTION 4 - RATIFICATION OF OUT-OF-SESSION APPROVAL

That the Shire of Wyalkatchem's current year (21/22) Project on the Tammin / Wyalkatchem be altered as follows:

- a) The Reconstruction Section from SLK 5.10 – 7.10 be removed from the Program, and**
- b) The funding from this deleted Project be reallocated to resealing the 6.85km section on this same road from SLK 10.60 – 17.45 and reconstructing a short 0.33km section adjacent from SLK 17.45 – 17.78.**
- c) These approved changes be forwarded to the WN RRG for further endorsement.**

Moved Cr W Della Bosca

Seconded Cr A Walker

Carried 5/0

7.4 Reallocation of Funding for Shire of Wyalkatchem's 20/21 Yr Program

During the 2020/21 Yr, the Shire of Wyalkatchem requested the Group's approval to allocate funding from one project to another, since at the time the new Manager of Works & Services advised that the budgets did not suit the scopes of works. This funding reallocation between the two projects was rescinded near the end of that financial year at the Shire's request. These requests were endorsed Out-of-Session. At the end of Financial Year, the Shire of Wyalkatchem completed the scopes of works on their three (3) Projects, but due to some confusion and the late completion of these projects, the final Recoups have not been completed and paid. This funding was carried over into this current financial year and the Shire of Wyalkatchem and MRWA would like to finalise these recoups. However, MRWA require endorsement from the Group to reallocate funding so that the Shire's Actual project totals reflect the final funding allocations. The actual total expenditure for the Shire's three (3) projects was \$5,361 (\$ 3,574 of RRG Funding) under the total funding allocation. There was also \$24,641 of underexpended RRG Funding carried over from the 2019/20 Yr project on the Koorda / Wyalkatchem Rd RCN project, which has also created some confusion. Ms Alli Hunt requires a resolution to tidy up this funding reallocation from the 20/21 Yr and allocate the underexpended funding at the end of the 20/21 Yr to a new project.

It was decided that due to lack of available information, that once Ms Alli Hunt provides the required information, this item will be sent out to all Member Council Delegates for Out-of-Session Approval, or will be considered at the next meeting.

7.5 Revised Project Information Summary Sheet

At the recent WN RRG Technical Committee held 1st Feb 2022, the Project Information Summary Sheet that is to be completed with the MCA sheet, was revised and endorsed for future use by all four (4) SRRG's within the WN RRG. This revised Sheet is attached for reference (Att 7).

7.6 DFES – Total Fire Ban Effect on Roadworks

Following the recent WN RRG Technical Committee held 1st Feb 2022, Mr Jim Garrett, the Executive Manager of Technical Services at the Shire of Chittering, raised a potential issue with DFES Total Fire Bans severely affecting roadworks. His email to the Committee is shown attached for reference (Att 8).

Cr Della Bosca confirmed that DFES introduced a change to Roadworks only being allowed to be carried out during Total Fire Ban's, providing the newly introduced and very strict and cost prohibitive exemptions are adhered to. This change was gazetted in 2019.

Cr Day advised that she would raise this potential issue at the coming Zone Meeting.

RESOLUTION 5

That in relation to the Total Fire Ban Exemption:

- a) Cr Day will raise the potential issues and extra cost burdens to Council, at the next Zone Meeting.**
- b) The Secretary is to research this issue in greater detail and provide feedback to the Group.**

Moved Cr K Day

Seconded Cr W Della Bosca

Carried 5/0

7.7 WSN Status Update (Presentation)

An update on the Wheatbelt Secondary Freight Network was presented to the Group.

8 OTHER BUSINESS

8.1 Reference Information for Elected Members

I will email out the Presentation providing information for Elected Members, titled "Wheatbelt North RRG – Reference Information for Elected Members – June 2021".

9 NEXT MEETING DATES

9.1 Next WN RRG Meeting

The next WN RRG meeting is to be held on a Monday Late July 2022, at the Shire of Northam's Recreation Centre, at 44 Peel Tce commencing at 10.00am. This meeting is still to be scheduled.

9.2 Next WN RRG Technical Committee Meeting

The next WN RRG Technical Committee meeting is TBA.

9.3 Next WNE SRRG Meeting

The next WNE SRRG meeting was tentatively scheduled early July 2022 (at least two weeks prior to the WN RRG Meeting), and to be conducted via a ZOOM Video Conference.

10 CLOSURE OF MEETING

The Chairperson thanked everyone for their attendance.

There being no further business, the meeting was closed at 12.05 pm.





WHEATBELT NORTH-EAST SRRG



Chairperson: Cr E C'Connell

Deputy Chairman: Cr G Waters

Cr E C'Connell

Cr G Waters

Secretary: Mr R Munns

R Munns Engineering Consulting Services

PO Box 516

NARROGIN WA 6312

Ph : 0407 604 164

Unconfirmed Minutes of the Sub Regional Road Group meeting held via Zoom Video Conference on Monday the 4th February 2022 commencing at 9.00 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 9.00 am and welcomed everyone in attendance.

2. ATTENDANCE/APOLOGIES

Attendance

Cr Eileen O'Connell	Shire of Nungarin	(Chairperson & Voting Delegate)
Cr Geoff Waters	Shire of Trayning	(Voting Delegate)
Cr Romina Nicoletti	Shire of Mukinbudin	(Voting Delegate)
Cr Karen Day	Shire of Westonia	(Voting Delegate)
Cr Wayne Della Bosca	Shire of Yilgarn	(Voting Delegate)
Cr Tanya Gibson	Shire of Mt Marshall	(Voting Delegate)
Cr Steve Gamble	Shire of Wyalkatchem	(Voting Delegate)
Cr Nick Chandler	Shire of Koorda (joined at 9.02 am)	(Voting Delegate)
Cr Emma Holdsworth	Shire of Wyalkatchem	(Proxy Delegate)
Mr Darren Simmons	CEO – Shire of Koorda	
Mr Nic Warren	CEO – Shire of Yilgarn	
Mr Dirk Sellinger	CEO – Shire of Mukinbudin	
Mr Bill Price	CEO – Shire of Westonia	
Ms Leanne Parola	CEO – Shire of Trayning	
Mr Glen Brig	Manager of Works – Shire of Yilgarn	
Mr Steve Thomson	Manager of Works – Shire of Trayning	
Mr Terry Delane	Manager of Works – Shire of Wyalkatchem	
Mr Darren West	Manager of Works – Shire of Koorda	
Mr Cameron Large	Manager of Works – Shire of Nungarin	
Ms Allison Hunt	Secretary WN RRG – MRWA (joined at 9.04 am)	
Mr Rod Munns	Consulting Engineer - RMECS (Secretary)	

Apologies

Cr Brian Close	Shire of Yilgarn	(Proxy Delegate)
Cr Ash Walker	Shire of Mukinbudin	(Proxy Delegate)
Mr John Nuttall	CEO – Shire of Mt Marshall	
Mr Peter Klein	CEO - Shire of Wyalkatchem	
Mr Leonard Long	CEO – Shire of Nungarin	

3. CONFIRMATION OF MINUTES OF MEETING 7th February 2022

RESOLUTION 1

That the minutes of the WNE SRRG Meeting, held on the 7th February 2022, be confirmed as a true and correct record of proceedings.

Moved Cr K Day

Seconded Cr T Gibson

Carried 8/0

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5 CORRESPONDENCE

5.1 Correspondence In

- a) Shire of Wyalkatchem 20/21 Yr Funding Reallocation Requirements to allow Final Recoup – received via email from Allison Hunt on 8th Feb 2022 (Att 2a – Email ONLY).
- b) Crash Map Training – received via email from Allison Hunt on 21st Feb 2022 (Att 2b – Email ONLY).
- c) Draft Minutes of the WN RRG Technical Committee – received via email from Allison Hunt on 21st Feb 2022 (not attached) and Draft Minutes (Att 2c).
- d) Agenda for WN RRG Meeting to be held 28-2-22 – received via email from Allison Hunt on 23rd Feb 2022 (Att 2d – Email ONLY – attachments not included).
- e) Additional Information for Agenda for WN RRG Meeting to be held 28-2-22 – received via email from Allison Hunt on 25th Feb 2022 (Att 2e – Email ONLY – attachments not included).
- f) WSFN Governance Documents for Perusal and Comment – received via email from Allison Hunt on 11th March 2022 (Att 2f – Email ONLY – attachments not included).
- g) Report on Review of WSFN Project Governance – received via email from Allison Hunt on 15th March 2022 (Att 2g – Email ONLY – attachments not included).
- h) 21/22 Yr WN RRG Recoup Register – received via email from Allison Hunt on 22nd Feb 2022 (Att 2h) and WNE SRRG Part of Recoup Register (Att 3).
- i) 23/24 Yr Virtual Blackspot Presentation – received via email from Allison Hunt on 23rd Feb 2022 (Att 2i).

5.2 Correspondence Out

Nil.

RESOLUTION 2

That the incoming & outgoing correspondence be accepted.

Moved Cr G Waters

Seconded Cr R Nicoletti

Carried 8/0

6 BUSINESS ARISING FROM CORRESPONDENCE

In relation to item 5.1 c), I did not raise at the recent 28th Feb 2022 WN RRG Meeting, the issue of requesting the 25% Population component within the State Road Funds to Local Government Agreement, be removed and all funding to the Rural RRG's be split purely on 100% Asset Preservation Value (APV) – as we discussed and minuted at the 1st Feb 2022 WN RRG Technical Committee Meeting. I advised I would raise this issue at the July 2022 RRG Meeting.

7 GENERAL BUSINESS

7.1 Funding Recoup Items.

The following default items require discussion:

- a) Review of Direct Grant Funding – claims to MRWA by no later than 31 August
- b) All projects – claiming first 40% of approved project funds
- c) Road Project Funding - estimated completion dates and maximising expenditures as at 30 June

The current WN RRG Funding Recoup Register (at 22nd March 2022) is attached for reference (Att 3). This Recoup Register shows that our SRRG has 33% of our 2021/22 Road Program funding unrecouped to date. The amounts of funding unrecouped for each Council within our SRRG is shown as tabulated below:

Council	% of Funding <u>Unrecouped</u>
Koorda	50%
Mt Marshall	18%
Mukinbudin	20%
Nungarin	60%
Trayning	60%
Westonia	0%
Wyalkatchem	65%
Yilgarn	20%
Average Unrecouped Funding for our SRRG	33%

FYI – the other 3 x SRRG's currently have unrecouped funding percentages of (this includes some carryover funding from the previous financial year):

- Avon SRRG - 53%
- Kellerberrin SRRG - 51%
- Moora SRRG - 49%

Representatives from each Council were requested to provide an update on the status of each of their current year projects and advise the approximate expected completion date and / or funding recoup date. The results were as tabulated below.

Minutes of Wheatbelt North East SRRG Meeting 4th April 2022

Council	Road	Original Project SLKs	Original Project Km	Project Description	% Funds Not Recouped	Status (Expected Completion Date)	Expected Recoup Date
Koorda	Burakin / Wialki Rd	19.00 - 20.50	1.50	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 7.2m primerseal width.	40%	Complete	May-22
Koorda	Cadoux / Koorda Rd	16.80 - 17.50	0.70	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width.	60%	By 28/4/22	Jun-22
Koorda	Koorda / Dowerin Rd	22.00 - 24.78	2.78	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 7.2 to 8.0m primerseal width.	60%	Early May	Jun-22
Mt Marshall	Koorda / Bullfinch Rd	16.66 - 17.90	1.24	Reconstruct existing Type 5 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	20%	Complete	Apr-22
Mt Marshall	Koorda / Bullfinch Rd	46.16 - 47.16	1.00	Reconstruct existing Type 5 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	20%	Complete	Apr-22
Mt Marshall	Burakin / Wialki Rd - East	28.13 - 29.80	1.67	Reseal with a single coat 14mm cutback bitumen seal.	0%	Complete	Complete
Mt Marshall	Burakin / Wialki Rd - East	46.16 - 47.16	1.00	Reseal with a single coat 14mm cutback bitumen seal.	0%	Complete	Complete
Mt Marshall	Bimbijy Rd	7.93 - 11.01	3.08	Reseal with a single coat 14mm cutback bitumen seal.	20%	Complete	Apr-22
Mt Marshall	Scotsmans Rd	15.79 - 19.69	3.90	Construct existing Type 3 (unsealed section) to Type 5 sealed pavement - to Minm 10m carriageway width & minm 7.0m primerseal width.	20%	Complete	Apr-22
Mukinbudin	Kununoppin / Mukinbudin Rd	9.70 - 13.20 13.50 - 14.00	4.00	Reconstruct section to upgraded Type 6 sealed pavement - to Minm 11m wide carriageway width & 7.6m primerseal width.	20%	Complete	Apr-22
Nungarin	Nungarin North Rd	15.75 - 17.25	1.50	Reconstruct section to same Type 5 sealed pavement - to Minm 10m wide carriageway width & 7.0m primerseal width.			
Nungarin	Danberrin Rd	0.8 - 1.6	0.80	Reconstruct section to same Type 6 sealed pavement - to Minm 9m wide carriageway width & seal width (Town St).	60%	End April	May or June 22
Trayning	Kununoppin / Mukinbudin Rd	13.86 - 17.46	3.60	Reconstruct section to upgraded Type 5 sealed pavement - to Minm 10m wide carriageway width & 7.0m primerseal width.	60%	Mid / Late April	May or June 22
Westonia	Warralakin Rd	16.60 - 20.50	3.90	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.5m primerseal width.	0%	Complete	Complete
Wyalkatchem	Cunderdin / Wyalkatchem Rd	29.05 - 31.05	2.00	Widen shoulders & Reconstruct Pavement to achieve a Type 6 standard sealed pavement - 8.0m seal width and Minm 10.0m wide carriageway.	60%	Start Late April & Finish Late May	Jun-22
Wyalkatchem	Tammin - Wyalkatchem Rd	5.10 - 7.10	2.00	Widen shoulders & Reconstruct Pavement to achieve a Type 6 standard sealed pavement - 8.0m seal width and Minm 10.0m wide carriageway.			
Wyalkatchem	Tammin - Wyalkatchem Rd	10.60 - 17.45 17.45 - 17.78	7.18	Reseal with a single coat 10mm cutback bitumen seal - the 6.85km section from SLK 10.60 - 17.45 & Reconstruct the 0.33km section from SLK 17.45 - 17.78.	20%	Start Late April & Finish Late May	Jun-22
Yilgam	Koolyanobbing Rd	11.00 - 14.00	3.00	PRIORITY 1 - Final Seal - 10mm cutback bitumen seal.	20%	Complete	April or May 22
Yilgam	Koolyanobbing Rd	14.00 - 17.00	3.00	Reconstruct type 4 road & primerseal to achieve 7.0m wide sealed surface and Minm 10m wide carriageway (Type 5 road).	20%	Complete	April or May 22
Yilgam	Moorine South Rd	25.50 - 41.00	15.50	Reseal - 10mm cutback seal.	20%	Complete	April or May 22

Shire of Wyalkatchem Manager of Works & Services, Mr Terry Delane, advised that they have had trouble engaging recycling and bitumen surfacing subcontractors, and are not expected to

commence their two (2) Projects until late April, and are hopeful of completing these Projects before the EOFY.

7.2 Shire of Wyalkatchem 20/21 Yr Funding Allocation for Recoup

The Shire of Wyalkatchem have a carryover funding recoup issue from the 20/21 Yr that requires consideration so they can complete the final recoups for these projects. The Projects were physically completed in the 20/21 Year, but some issues with funding allocations has resulted in some confusion with the final recoup amounts.

Subsequently, Ms Alli Hunt has advised via email on 8/2/22 (refer Att 2a) that the Shire of Wyalkatchem will need to request the funding to be adjusted as follows:

- In 2020/21, a surplus of \$24,641 was transferred from the Wyalkatchem-Koorda Road project (21116610) to Tammin-Wyalkatchem Road (21116847) and Subsequently Tammin-Wyalkatchem Road (21116847) was completed under budget by \$73,877, providing a RRG component surplus of \$49,251
- Cunderdin-Wyalkatchem Road (21116871) completed over budget by \$12,321, request \$8,214 from the RRG surplus (2/3)
- Cunderdin-Wyalkatchem Road (21116846) complete over budget by \$19,233, request \$12,822 from the RRG surplus (2/3)

Consequently, a balance of \$28,215 surplus remains in 21116847 and is to be reallocated as necessary to Projects in the 2021/22 or the 22/23 Yr.

Ms Ali Hunt has provided me with copies of the Certificates of Completion detailing the funding reallocations and what the final claims should be for the Shire to submit once the reallocations have been approved by the Group and they submit their final claims. I advised I would forward them onto the Shire of Wyalkatchem following this meeting.

Shire of Wyalkatchem Manager of Works & Services, Mr Terry Delane advised that the Bitumen Surfacing costs on their two (2) current year Projects they are to commence late April comprise Bitumen Surfacing rates well in excess of Budgeted Cost Rates. Subsequently, he asked if the \$ 28,215 of surplus funding from the 20/21 Yr be allocated to the 21/22 Yr Reconstruction Project on the Cunderdin – Wyalkatchem Rd – to offset these additional Bitumen Surfacing costs.

Resolution 3

That the following funding reallocations within the Shire of Wyalkatchem's 20/21 Yr Road Program Projects be endorsed as follows:

- a) \$ 8,214 from the Tammin-Wyalkatchem Road Project (21116847) to the Cunderdin-Wyalkatchem Road (21116871) Project**
- b) \$ 8,214 from the Tammin-Wyalkatchem Road Project (21116847) to the Cunderdin-Wyalkatchem Road (21116846) Project**
- c) the \$ 28,515 of unspent funding be allocated to the Reconstruction Project on the Cunderdin – Wyalkatchem Rd from SLK 29.05 to 31.05 in the 21/22 Yr.**

Moved Cr G Waters

Seconded W Della Bosca

Carried 8/0

7.3 Update on WSNF Project

Cr O'Connell gave an update on the Wheatbelt Secondary Freight Network Project, and advised:

- a) At the 28th Feb 2022 WN RRG meeting, in relation to the four Motion's from the WSNF:

- i) the Group received the Minutes of WSNF Technical and Steering Committee Meetings since the last meeting
- ii) the Motion requesting approval of the revised Governance Plan, Technical Committee Terms of Reference, Local Government Budget Development and Review Process documents lapsed since there was no mover or seconder.

An alternative motion was moved and seconded and accepted to request a review by WALGA and MRWA of all Governance Documents, and then all 42 Member LGs provide submissions on these documents, all submissions be collated and sent out for further comment and a final review by the WSNF Steering Committee.

- iii) the P1 and P2 Programs for the 22/23 Yr were endorsed.
- b) In his Chairperson's Report in Section 6.1 of the 28th Feb 2022 WN RRG meeting, Cr Gibson stated:
 - *"the was an error in the WSNF Tech Group (the Joint WSNF Technical and Steering Committee Meeting held 21st Feb 2022), the motion to invite R Munns and A Butcher to the Tech Group Meetings requires amending."*
 - *"WSNF Steering Committee should be a long term set up for the network improvement project to run for the next 15-20 years. Processes, Terms of Reference, etc. all need reviewing because all levels of Government will be looking at the model. The Project Governance Plan should be reviewed by all 42 LGs, not just the Steering Committee. The rules need to be robust and compliant."*
 - *"WSNF tech Group is not running as it should. Cr Gibson believes that R Munns and A Butcher need to be reinstated."*
- c) Cr Crute resigned as Chair of the WSNF and WS RRG on the 3rd March 2022.
- d) Garrick Yandle resigned as Project Technical Director of the WSNF last week, to concentrate on his Kulin CEO duties.
- e) Ms Alli Hunt confirmed that currently, Cr Wayne Gibson is acting as WSNF Steering Committee Chair.
- f) One of the outcomes of the initial Governance Review is for all eight (8) SRRG's in the two (2) Wheatbelt Regions are to nominate Elected Members to sit on an expanded WSNF Steering Committee and a Technical Representative to sit on an expanded WSNF Technical Committee. The WSNF Steering Committee were meeting via Zoom Video Conference this afternoon, to hopefully endorse this expanded Steering Committee to assist in carrying out the final review and endorsement of the Governance Documents in the next couple of months.
(Post Meeting Comment – The WSNF Steering Committee did meet via Zoom Conference on the 4th April 2022 and resolved to expand both WSNF Steering and Technical Committee Membership to eight (8) in each – with an invitation to be sent out to request an Elected Member and Technical Representative from each of the eight (8) SRRG's to sit on each Committee respectively).

Wyalkatchem Manager of Works & Services, Terry Delane asked whether the Shire of Wyalkatchem are likely to receive any Priority 2 WSNF Funding on the Cunderdin – Koorda Route roads, as they are planning to receive funding as was indicated by the WSNF staff previously and they had not received any correspondence from the WSNF since with an update on whether they will receive P2 funding, or not. They would like to know, for their 22/23 Yr Budget deliberations, and they are also currently reviewing their 10 Yr Road Program.

Unfortunately, this is where the Zoom video conference timed out, and subsequently, immediately following this meeting I forwarded an email to all Group Members, providing an update on this query. The email advised that “*Apparently, the top 4 P2 Routes have been shortlisted for funding and this was endorsed at the recent WN RRG and WS RRG meetings, and the Cunderdin – Koorda Route is NOT one of these. The totalling of the current P1 program, plus expected increases over the next couple of years, plus the 4 x P2 projects that have had funding allocated to them is likely to be just over \$200 million, so obviously more than what is currently available. However, IF we can get the Governance sorted out and this Program Running properly, then given that it is highly regarded, it is highly likely it will receive future funding. So at best you might see some funding available for this route (which would be very close to being the “next cab of the rank” in say 3 years time and ongoing after that. I would probably plan for this, rather than not at this stage. Alli may be happy to provide further information of clarify this, if it is not 100% correct, but as far as what I have been made aware from Meeting Minutes this is the current Project Funding Status*”.

8 OTHER BUSINESS

Nil.

9 NEXT MEETING DATES

9.1 Next WN RRG Meeting

The next WN RRG meeting is to be held late July 2022 (TBA), at the Shire of Northam's Recreation Centre, at 44 Peel Tce commencing at 10.00am.

9.2 Next WN RRG Technical Committee Meeting

The next WN RRG Technical Committee meeting is TBA.

9.3 Next WNE SRRG Meeting

The next WNE SRRG meeting was tentatively scheduled for Mon the 4th July 2022, and to be conducted via a ZOOM Video Conference.

10 CLOSURE OF MEETING

The Chairman did not get to thank everyone for their attendance, since the Zoom Conference closed by default from timing out.

The Zoom Video Conference closed prematurely at 9.36 am. An email was immediately forwarded to all Group Members explaining the sudden closure and that the Chairperson had declared the meeting closed when the zoom meeting closed.





Minutes – GENERAL MEETING

General Meeting to be held on Thursday 23rd February 2022, 10am
at Westonia Miners Hall.

Opening 10.20am

Attendees:

NEWTRAVEL MEMBER

Koorda CRC
Shire of Dowerin
Shire of Koorda
Shire of Mt Marshall
Shire of Mukinbudin
Shire of Westonia

Beacon CRC
Westonia CRC
AGO

MEMBER VOTING DELEGATE

Kim Storer (NEWTRAVEL Chair)
Rebecca McCall (CEO)
Lana Foote (DCEO)
Cr Megan Beagley

Stacey Geier

Nancy Dease
Jill Glass

ASSOCIATE MEMBERS & OTHERS

Linda Vernon (NEWTRAVEL TO)
Enza Beetles
Dana Hutchinson
Charli West
Rebecca Watson
Louise Sellenger
Cr Bill Huxtable
Lani Hale

Marcus Falconer

Apologies:

Dukin Short-Term Stay
Mukinbudin CRC
Shire of Westonia
Shire of Trayning
Shire of Mt Marshall
Shire of Wyalkatchem
Shire of Nungarin

Shire of Mukinbudin

Jessica McCartney
Bill Price
Leanne Parola (CEO)
Cr Tanya Gibson
Stephanie Elvidge
Cr Kerry Dayman
Cr Pippa deLacy
Cr Sandie Ventris

Madeline Hayles

John Nuttall (CEO)

Leonard Long

1. Previous Minutes

1.1 Confirmation (Previous Meeting Minutes click [Here](#))

RESOLUTION:

That the Minutes of the NEWTRAVEL Meeting held in Nungarin on 28th October 2021 be confirmed as a true and correct record of proceedings.

Moved: Lana Foote

Seconded: Stacey Geier

CARRIED

1.2 Business arising from previous minutes - Nil

2. Correspondence

2.1 Correspondence In

2.1.1 Various Emails inward.

2.2 Correspondence Out

2.2.1 Various Emails outward.

2.2.2 Cultural Tourism Grant Accelerator Submission

RESOLUTION:

That the NEWTRAVEL inward correspondence is accepted and the outward correspondence be endorsed.

Moved: Rebecca McCall

Seconded: Lana Foote

CARRIED

2.3 Business arising from Correspondence

Nil

3. Financial Report

Cheque Acc Opening Balance 1 October 2021		\$43,495.66
INCOME		
	WEROC Contribution towards July 2021 Agritourism Forum	\$500.00
	AGO Contribution towards July 2021 Agritourism Forum	\$1,000.00
	Shire of Mukinbudin 2021/22 Contribution	\$7,900.00
	Koorda CRC 2021/22 Membership	\$500.00
	Shire of Koorda 2021/22 Contribution	\$7,900.00
	Shire of Dowerin 2021/22 Contribution	\$7,900.00
	Shire of Wyalkatchem 2021/22 Contribution	\$7,900.00
	Nungarin CRC 2021/22 Membership	\$50.00
	Shire of Mt Marshall 2021/22 Contribution	\$7,900.00
	Shire of Nungarin 2021/22 Contribution	\$7,900.00
	Shire of Trayning 2021/22 Contribution	\$7,900.00
	RoeTourism Contribution towards July 2021 Agritourism Forum	\$300.00
	Benni Truck N Auto 2021/22 Membership	\$100.00
	Total Income	\$57,750.00
EXPENSES		
Press Advertising	Australia's Golden Outback – contribution towards regional marketing for 2021-2022.	\$3,300.00
	Premium Publishers – Advertising in AGO 2022 Regional Planner	\$2,750.00
Photography	Creative Spaces – Aaron Brown Photographer	\$4,732.20
Brochures & Guidebooks	10,000 Wheatbelt Way DL Brochures	\$
Postage & Freight	Mukinbudin Trading Post – Postage Sep 2021	\$107.40
Internet Marketing	Lex Porebski – Winner Prize of Photo Competition	\$500.00
Tourism Officer Services & Support	Mukinbudin CRC – Social Media Support Jul, Aug, Sep 2021	\$750.00
	Vernon Contracting – Tourism Officer Services for September	\$1,210.00
	Vernon Contracting – Tourism Officer Services for October	\$1,320.48
	Vernon Contracting – back pay for new contract for months of Jul, Aug, Sep, Oct 2021.	\$6,600.00
	Vernon Contracting – Tourism Officer Services for November	\$2,860.00
	Vernon Contracting – Tourism Officer Services for December	\$2,860.00
	Alyce Ventris – Social Media Support Oct & Nov	\$500.00
	Alyce Ventris – Social Media Support Dec	\$250.00
Website & App	Park Cedar – App crash resolved	\$480.00
	The Digital Broker – 50% deposit	\$5,775.00
Signage	Jason Signs – Welcome to the Wheatbelt Way Sign – Wyalkatchem	\$1001.08
	Total Expenditure	\$34,996.16
Cheque Acc Closing Balance 31 January 2022		\$66,249.50
Other Income		
Outstanding Payments	Executive Media – Autumn Edition of Caravanning Australia	\$950.00
	AGO – 2022 AGO Holiday Planner Half Panel - regional advert	\$1,995.40
	Vernon Contracting – Tourism Officer Services for January	\$2,860.00
		\$5,804.40
Ending Financial Position at 18 February 2022		\$60,444.10

Signage Funds Remaining

Total Signage Funds	\$2,642.18
Jason Signs – Welcome to the Wheatbelt Way Sign – Wyalkatchem	\$1,001.08
Funds remaining	\$1,641.10

RESOLUTION:

That the NEWTRAVEL financial report is accepted as presented.

Moved: Lana Foote

Seconded: Stacey Geier

CARRIED

4.0 NEWTRAVEL Tourism Officer (0.2FTE) August - October 2021 Report

Main Activities	Description	Progress/Update
1. NewTravel Administration		
a. Organise, attend and minute NEWTRAVEL meetings. Attending to any correspondence or motions at these meetings.	Organise and attend NEWTRAVEL Meetings	<ul style="list-style-type: none"> Attended October NEWTRAVEL meeting
b. Undertake governance and financial reporting activities.	Prepare Agendas and Minutes; attend to correspondence and motions as directed.	<ul style="list-style-type: none"> October Meeting Minutes prepared and circulated.
	Undertake financial responsibility for NEWTRAVEL including invoicing, paying accounts, preparing and presenting financial reports.	<ul style="list-style-type: none"> Monthly financials completed and accounts paid.
2. Marketing		
a. Implement the Wheatbelt Way Marketing Plan	Develop, adopt and implement annual marketing plan.	<ul style="list-style-type: none"> Implemented 2021-2022 Marketing Plan Activities.
b. Support NEWTravel to undertake tourism marketing activities to the benefit of the members.	Promote the Wheatbelt Way through press advertising and any other opportunities as they arise.	<ul style="list-style-type: none"> Wheatbelt Way Open Road Adventure campaign for October-November 2021 Summer in the Wheatbelt Way campaign for December 2021 – January 2022.
	Update and distribute Wheatbelt Way Brochures and Booklets.	<ul style="list-style-type: none"> Distributed as required.
	Arrange for the preparation of promotional packages for individuals, groups, companies and arrange appropriate distribution	Interview with the Sunday Times - Shayling Ngo, 11 th January 2022
3. Website and Social Media		
a. Develop and maintain a presence for the Wheatbelt Way on internet and social media.	Maintain the Wheatbelt Way website	<ul style="list-style-type: none"> New website design and re-development underway. Update existing website as required
	Answer all Wheatbelt Way enquiries via the website and respond to requests for merchandise as required.	<ul style="list-style-type: none"> 37 Wheatbelt Way enquiries (website, email, socials, chat and phone).
	Create a Wheatbelt Way Facebook Page and maintain it regularly.	<ul style="list-style-type: none"> Posting and sharing of Wheatbelt Way content daily on Facebook and Instagram weekly.
4. Stakeholder Communications		
a. Maintain relationships with Central Wheatbelt Visitors Centre and Australia's Golden Outback	Attend Regional Working Group Meetings	<ul style="list-style-type: none"> Negotiate agreement with AGO for funding contribution to Tourism Officer position.
b. Communicate with members.	Quarterly Newsletter to Stakeholders	<ul style="list-style-type: none"> Monthly E-news to NEWTRAVEL stakeholders Quarterly newsletter subscribers.
	Provide information and updates as identified.	<ul style="list-style-type: none">
5. Maintenance and Monitoring		
	Coordinate and collate tourism data for the region.	<ul style="list-style-type: none"> Compiled the Jul- Oct Visitor Statistics Quarterly Marketing Report produced

a. <i>Assist in the maintenance of the Wheatbelt Way Infrastructure and monitoring of Tourism across NEWROC</i>	Coordinate annual auditing of Wheatbelt Way sites with individual shires and reporting of recommendations back to shires.	• Not completed
6. Supporting additional activities		
a. <i>Any other duties within the Contractors range of abilities as directed by the Director of Economic Services if time and resources allow.</i>	Assist with planning and conducting tourism initiatives as required (incl. local famils and trade shows).	-
	Carry out research and manage projects as required	•
	Other	•

Rebecca McCall suggested that perhaps Curtin Students could be offer subsidised or free accommodation if undertaking project work for NEWTRAVEL.

Action – invite Shayling Ngo from the Sunday Times out to the Wheatbelt Way.

5.1 Wheatbelt Way Visitor Statistics

A reminder that the reporting periods are:

- 1. July – October*
- 2. November – February*
- 3. March – June*

If Shires could please submit their complete Excel spreadsheets within the fortnight of the end of each period it would be greatly appreciated.

Snapshot Report:

Review the October 2021 Visitor Snapshot report [here](#).

Please can all participating Shires send in Visitor Statistics Data for your accommodation for the period 1 November 2021 to 28 February 2022 by no later than **the 14th of March 2022**.

5.2 Social Media and Marketing Report

NEWTRAVEL's primary purpose is to market and promote the Wheatbelt Way self-drive route and the tourism assets in the NEWTRAVEL area. We also engage with visitors and tourists through our promotional activities.

The 2021 -2022 Marketing Overview for NEWTRAVEL can be viewed [here](#).

A full report on NEWTRAVEL's Social Media analytics and marketing activities was provided at the meeting and circulated with the minutes this can be viewed [here](#).

Linda asked for input and discussion from members about holding a 2022 Wheatbelt Way Photo Competition. Suggestions included:

- Themes could be animals, people, nature & outcrops, weather.
- Add a towns box on the entry form for people to select which town the photo was taken in.
- Consider the possibility of having smaller prizes of \$100 per town.
- Consider holding the photo competition in the April – May months, for a shorter competition.

ACTION – Linda to send out dropbox link to members for access to the 2021 Photo Competition entries.

To access the **2021 Wheatbelt Way Photo Competition Entries**,
Please click on [this link](#).

If you use this imagery, please make sure that you reference the photographer where possible.

6.0 General Business

6.1 AGO Partnership Opportunity

BACKGROUND:

At the July 2021 NEWTRAVEL Meeting AGO spoke of a potential opportunity to partner with NEWTRAVEL to extend the Tourism Officer position and focus on destination development for the Wheatbelt Way.

COMMENT:

Linda has since been further exploring and developing this partnership opportunity from AGO together with Marcus. See attached partnership to commence from 1 July 2022 to contract the Tourism Officer for 1 day per week to work on destination development activities.

This would make the Tourism Officer Position have funding for up to 3 days per week. Linda would like to seek sub-contracting for some of the marketing activities and look at a commitment of 2-2.5 days per week from 1 July 2022.

View [AGO Proposal here](#) - \$12,000 +GST

OUTCOME:

Marcus addressed the meeting and informed that AGO had additional funding available for opportunity to provide funds to NEWTRAVEL for the April – June 2021 financial quarter to commence the NEWTRAVEL Strategic Plan.

Rebecca asked that there be an opportunity for a joint press release to announce the NEWTRAVEL and AGO partnership. Marcus agreed that would be possible and perhaps best also to announce the new NEWTRAVEL Strategic Plan.

RESOLUTION:

That the NEWTRAVEL financial report is accepted as presented.

Moved: Lana Foote

Seconded: Stacey Geier

CARRIED

6.2 NEWTRAVEL Strategic Plan

BACKGROUND:

The current [NEWTRAVEL Strategic Plan](#) was last developed together with Caroline Robinson. It was to cover the period 2019-2021. This was supported by a [Directions document](#).

COMMENT:

Some questions from the Tourism Officer for members to consider and provide direction on:

How do NEWTRAVEL wish to address reviewing and updating the Strategic Plan?

What does destination development mean for the Wheatbelt Way?

What does destination development look like to you for the Wheatbelt Way?

What is NEWTRAVEL'S role in destination development?

Also is this the appropriate time to reflect on:

How effective are NEWTRAVEL meetings for you?

What do you want to get out of attending a NEWTRAVEL meeting?

Are you happy with the format?

OUTCOME:

- Marcus gave some context to the AGO Strategic Plan.
- Agritourism Development Strategy focus for the Wheatbelt and Esperance region by AGO.
- Possibility to replicate the AGO Strategic Plan pillars, with local relevant actions.
- Opportunity to look beyond just marketing to infrastructure and capability building.
- Need an engagement plan – particularly to develop a local tourism industry.
- Tap on shoulder and going to local/targeted groups approach needed.
- Timeline of approx. 4mths to be completed by end of July 2022.
- NEWTRAVEL to invoice AGO for this activity and NEWTRAVEL to engage a consultant direct.
- Sub-committee of Rebecca Watson, Kim Storer, Louise Sellenger and Lana Foote to work on this with Linda Vernon. (Utilise Zoom!)
- Do a survey of members on NEWTRAVEL meeting needs, consider perhaps 2 face to face NEWTRAVEL meetings a year and 2 online meetings a year, consider using more sub-committee approach.
- What is NEWTRAVEL'S role in Destination Development? (to be considered as a part of the Strategic planning process).

6.3 Heyscape – Tiny Accommodation Opportunity

BACKGROUND:

[Heyscape](#) offer cosy, secluded tiny cabins, stylishly appointed with knockout views. Perfect places for you to relieve the stresses of modern life. Take yourself off grid and truly relax with a deep digital detox – no notifications, no distractions, no worries. Rest. Unplug. Enjoy!

As a rule of thumb, they look for property bigger than 100acres, where cabins can be far enough to provide the guests with a real sense of seclusion. However, they have looked at smaller properties with a peculiar shape that can offer the seclusion we look for. Check out there flyer [here](#).

Some more information about the Heyscape accommodation is provided below:

"Our cabins are fully off the grid, powered by solar panels paired to batteries, and connected to a 4,500L tank adjacent to the cabins.

Waste from the cabin is handled as follows:

- Grey water from the shower, bathroom sink and kitchen sink go to a grease trap, followed by a sedimentation tank to end up leaching back into the ground. The grease trap and sedimentation tank are emptied as required by our team.*
- We use composting toilets with a cartridge placed under the cabin that gets replaced every 6 weeks. Once removed, the cartridge is closed and placed at the back of the property so nature can do its job and decompose the waste back to dust, which is disposed of, and the cartridge is then put back in service.*
- Waste from the bins is to be removed by guests at the end of their stays. Cleaners also take away any waste left behind.*

All operational aspects of the cabins are handled by Heyscape:

- We would find a local cleaner to service the cabins on your land (unless someone from your team would like to provide this service)*
- All bookings and customer relation aspects are handled by our "Guest Experience team"*
- All maintenance aspects are dealt with by our 3 builders who build all our cabins, unless they are small enough to be dealt by someone local (changing a gas bottle, tightening a screw etc..) for which we can include a schedule of rate in the contract.*

COMMENT:

Their aim is to have 100 cabins in WA in the next 5 years. They can currently make 2 cabins a month. Their basic model is that they find a willing landowner and then do the whole development application process (at their own cost), manufacture, install and operate the cabin. The landowner gets \$100 a week per cabin, regardless of occupancy level. So, one would generate \$5,200 a year for the landowner.

AGO think that the Wheatbelt would be a good fit, particularly for farm stay type places and Marcus has asked is there a project that the Wheatbelt Way could look would be to identify potential landowners/sites along the Wheatbelt Way that might be interest partnering with Heyscape? If we got a few on board, it would aid future promotion of the Wheatbelt Way and help develop the accommodation offering.

RECOMMENDATION:

For members information and direction

OUTCOME:

- Linda and Marcus to create an Intro Pack to be provided to identified landholders.
- Local Government members to assist with an EOI in local papers and a tap on the shoulder approach to potential landholders.
- Once several landholders have expressed an interest, to hold a Zoom information session and Q&A.

6.3 Storytowns

BACKGROUND:

Regional Arts WA [Cultural Tourism Grant](#) funding opportunity was available in December-January 2022.

COMMENT:

A Experience application was submitted to develop a series of podcasts in partnership with [Storytowns](#). An application for the same activity was also submitted by the Shire of Goomalling for the Pioneers' Pathway.

It is anticipated that this product would be a marketing tool that will help to increase visitor numbers with memorable stories, add cultural relevance and legacy, reveal unknown stories and facts about the region, retention of visitors, stories will travel - word of mouth.

If successful it is hoped that a total of 12, 7 minute geolocated townscape podcasts would be created.

If successful with both grants it is anticipated that funding of \$20,000 would be received. This leaves a shortfall of \$10,000.00. It is planned to see if NEWTRAVEL and the Pioneers' Pathway 2021-2022 or 2022-2023 Marketing Budgets have any scope within the existing and planned budgets to contribute towards the shortfall. It is also hoped that each member local government saw this a valuable marketing tool and may be able to contribute up to \$833.30.

This project if successful is to commence 1 April 2022 and be completed by 30 September 2022.

View supporting documentation:

[Wheatbelt Way and Pioneers Pathway Proposal](#)

[Storytowns Quote](#)

[Storytowns Prospectus](#)

RECOMMENDATION:

For members information.

OUTCOME:

ACTION – Linda to communicate to Local Government CEOs the Storytowns opportunity and ask for the financial commitment and also use this as opportunity to remind them of the 2022-2033 NEWTRAVEL financial commitments and timely to check and audit the Wheatbelt Way sites in their Shires and consider any identified maintenance and upgrades in their budgets. (also, to send a 1 page infographic of NEWTRAVELs past 12mths).

6.4 2022 Perth Caravan and Camping Show

BACKGROUND:

Perth Caravan & Camping Show, taking place this year on Wed 23 – Sun 27 March 2022 at Claremont Showgrounds. This is a key marketing opportunity for the Wheatbelt!

COMMENT:

As a part of our regional marketing activities “The Wheatbelt” is represented at this tradeshow event by NEWTRAVEL, Shire of Merredin, RoeTourism and Pioneers’ Pathway.

Linda has indicated that she is available to set up Tuesday and attend on Wednesday and Thursday to represent the region.

A half-day, full day or consecutive days are optional and a great opportunity for visitor centre and CRC staff providing visitor information for your local government or Local Tourism Organisation to promote your region to prospective visitors.

Staff or volunteers will also be required to set up and pack up the stand (bump-in on Tuesday 22 March and bump out on Sunday 27 March).

Once the number of volunteers is established, AGO will provide a FREE pass which will cover your entry for your roster.

The Perth Caravan & Camping Show is operating under a WA Department of Health Covid Safe Event Plan. For more information about the Show’s CovidSafe Policy, [click here](#). Further information on the show can be found on the [Perth Caravan & Camping Show website](#).

RECOMMENDATION:

For members information and opportunity to volunteer.

PLEASE NOTE THAT SINCE THE MEETING THIS EVENT HAS NOW BEEN CANCELLED.

6.4 RAC Pitch

BACKGROUND:

NEWTRAVEL had in early January through Rebecca McCall the CEO at the Shire of Dowerin an opportunity to present a short pitch to the RAC through Patrick Walker, Group Executive, Social and Community Impact at RAC WA to look at developing a formal 3-year partnership with NEWTRAVEL, NEWROC and possibly the NEWROC Town Team movement and maybe Curtin University (based on these existing partnerships that NEWROC and NEWTRAVEL have already).

COMMENT:

A [2 page pitch](#) was developed and presented. Feedback was received from RAC to develop a more detailed proposal which is currently underway and will be presented to the NEWTRAVEL meeting.

RECOMMENDATION:

For members information and any direction.

OUTCOME:

- Linda presented the more detailed draft proposal to the meeting which can be [viewed here](#). Further feedback and direction is welcomed.
- Suggestion to link in with WALGA, Roadwise and Cliff Simpson.
- Look at how we could work on or leverage other existing campaigns or focus areas of, drink driving, seatbelts, road safety and bikes and the “Enjoy the Ride “campaign.
- Direction given to invest some NEWTRAVEL funds into getting outside support to finish the detailed proposal to then present to RAC.

7. Reports

7.1 Member Reports

Opportunity for members to provide meeting with an update or exchange on key tourism related activities and initiatives. A quick verbal report to be presented by member delegates. Full written reports or information can be found if link is indicated on name below.

Westonia

- Slow visitation over summer.
- Hosting the CMCA Rally in late March early April, 5 days, 300 people.
- WEROC Student immersion program changed to a virtual space – possibly not so successful this year.
- 1 Man and a Bike episode of Westonia aired in December 2021.
- Miniature silos have been installed.
- Improving the camping areas at Elachbutting and Baladjie.
- Descendants of Alfred Weston have provided original photo portrait of Alfred Weston to be on display in the Hood-Penn Museum.

Koorda

- Drive-In has commenced for the year with 60 people attending and 18 hampers sold in February for 1 movie screening.
- Gardens have been completed at the Koorda Caravan Park.
- Koorda Short-Stay Accommodation is now back open and under new management.

Mt Marshall

- New shelter at Billiburning has been installed.
- New Mt Marshall Shire Brochure.
- Waddouring Reserve, gates open this weekend hoping to let locals use it first before wider advertising.
- WAORRA Round 3 event in Bencubbin still planning to go ahead on the June long-weekend.
- Birding Group looking at a return visit and exploring the possibility of Bird Hides at some locations in the Shire.
- Beacon Caravan Park and Camp Kitchen upgrades are planned.
- New signs have been installed at facilities and at Lake McDermott.
- New mannequins are ordered for the Beacon Museum.
- New Beacon brochure being produced.

Dowerin:

- New Community Development Officer started in part-time capacity in Dana Hutchison.
- Town Team funding received Tin Dog upgrades and to link in with the Faces of the Field Days project.

- The Dowerin CRC is refurbishing the Visitor Centre component of the CRC, just on hold at present due to COVID limitations on using the Dowerin Work Camp.
- Dowerin brand merchandise being sourced for sale.
- New owners of the Dowerin Roadhouse and Bear Pantry Café.
- New businesses to town in a Plumber, Competent Solutions Training, Wheatbelt Engineering.
- Curtin student annual visit is planned for early April.
- Tin Dog Walk trail upgrades happening but behind schedule.
- Hosted the AGO Board meeting early this week.
- The Dowerin Field Day focus for 2022 is to just hold a safe event.

Mukinbudin

- Caravan Park has still been busy over summer, mainly with contractors.
- Sally Putt was engaged to develop a [Mukinbudin Caravan Park website](#) and it is now live.
- Nature Playground is currently under construction and hoping to be completed shortly.

7.0 Other Business

- **New Brochures:** Marcus advised that the new [25 Epic Road Trips in Australia's Golden Outback Booklet](#) and the [2022 AGO Road Trip Planner](#) were now available for distribution.

You can do this by going to the [Vanguard Press Distribution website](#) and [signing up for an account \(free\)](#) and then ordering the brochures you need to restock your Visitor Centre.

8.0 Next Meeting

The General Meeting will be held on Thursday 28th July 2022 in Mukinbudin.

9.0 Meeting Close 12.37pm



Shire of Wyalkatchem
List of accounts - March 2022

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
EFT1820	02/03/2022	Perfect Computer Solutions Pty Ltd	IT support Feb 2022		-\$680.00	1	CSH
	23/02/2022		IT support 2021-22	\$595.00		1	INV
	25/02/2022		IT support 2021-22	\$85.00		1	INV
EFT1821	02/03/2022	Mischa Stratford	Elected Members Fees and Allowances - July to Dec 2021		-\$2,668.50	1	CSH
	31/12/2021		Elected Members Fees and Allowances - July to Dec 2021	\$2,668.50		1	INV
EFT1822	02/03/2022	Geraldton Totally Workwear	6 councillor polo shirts, 2 admin shirts,3 small plo shirts, 2 flex and move shorts,3 logo,8 logos.		-\$620.31	1	CSH
	23/02/2022		Staff uniforms samples	\$107.75		1	INV
	23/02/2022		6 Councillor Polo shirts - 1of 3xl; 1 of large; 2 of 2xl; 1 med; 1 small, 2 Admin shirts - RS and PK - 1 of 2xl and 1 of med., 3 size small polo shirts - SG, 3 size 8 flex and move shorts - SG, logos x3, logos x 8	\$413.14		1	INV
	23/02/2022		Admin Uniform cost	\$99.42		1	INV
EFT1823	02/03/2022	Johathan Truman	Reimbursement Fuel Pick up material		-\$159.10	1	CSH
	20/02/2022		Reimbursement Fuel Pick up material	\$159.10		1	INV
EFT1824	02/03/2022	Rylan Concrete	Install kerbing to marked up areas on Railway Tce and Gamble and Flint Streets; Day Rates and Concrete kerbing rate per cube metre		-\$6,250.20	1	CSH
	01/02/2022		Install kerbing to marked up areas on Railway Tce and Gamble and Flint Streets; Day Rates, Concrete for kerbing rate per cubic metre as per delivery dockets. Rate TBC	\$6,250.20		1	INV
EFT1825	02/03/2022	Rajinder Singh Sunner	Reimbursement - Change Plate Number for MCS		-\$230.00	1	CSH
	25/02/2022		Reimbursement - Change Plate Number for MCS - 0001WM	\$230.00		1	INV
EFT1826	02/03/2022	Christy Petchell	Elected Members Fees and Allowances - Oct to Dec. 2021		-\$1,334.25	1	CSH
	31/12/2021		Elected Members Fees and Allowances - Oct. to Dec. 2021	\$1,334.25		1	INV
EFT1827	02/03/2022	Bunnings Midland	Pine panels for kitchen tops		-\$409.36	1	CSH
	17/02/2022		Pine panels for kitchen tops	\$409.36		1	INV
EFT1828	02/03/2022	Burgess Rawson (wa) Pty Ltd	Water Usage 03/12/21- 09/02/2022		-\$18.01	1	CSH
	23/02/2022		Water Usage 03/12/21- 09/02/2022	\$18.01		1	INV
EFT1829	02/03/2022	Emma Caris Holdsworth	Elected Members Fees and Allowances - July to Dec 2021		-\$2,668.50	1	CSH
	31/12/2021		Elected Members Fees and Allowances - July to Dec 2021	\$2,668.50		1	INV
EFT1830	02/03/2022	Owen Garner	Elected Members Fees and Allowances - July to Dec 2021		-\$3,430.00	1	CSH

Shire of Wyalkatchem
List of accounts - March 2022

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	31/12/2021		Elected Members Fees and Allowances - July to Dec 2021	\$3,430.00			INV
EFT1831	02/03/2022	Quentin Ross Davies	Elected Members Fees and allowances - July to Dec. 2021		-\$5,713.50	1	CSH
	31/01/2021		Elected Members Fees and allowances - July to Dec. 2021	\$5,713.50		1	INV
EFT1832	02/03/2022	Stephen John Gamble	Elected Members Fees and Allowances - July to Dec 2021		-\$2,668.50	1	CSH
	31/12/2021		Elected Members Fees and Allowances - July to Dec 2021	\$2,668.50		1	INV
EFT1833	02/03/2022	D & D Transport	Freight on headwalls ; D&D		-\$502.58	1	CSH
	23/12/2021		Freight on headwalls ; D&D	\$502.58		1	INV
EFT1834	02/03/2022	R Munns Engineering Consulting	Hire of Road Counters (2 no. for a 9 week period) 18 hire weeks		-\$3,267.00	1	CSH
	19/02/2022		Hire of Road Counters (2 no. for a 9 week period) 18 hire weeks	\$3,267.00		1	INV
EFT1835	02/03/2022	WA Contract Ranger Services	Ranger services 31/01/2022 to 15-02-2022.		-\$935.00	1	CSH
	24/02/2022		Contract ranger services 2021-22 2 visits per month	\$935.00		1	INV
EFT1836	10/03/2022	Gary Thorpe {Personal}	Travel cost for fuel		-\$153.60	1	CSH
	01/03/2022		Travel coset for Fuel	\$153.60		1	INV
EFT1837	10/03/2022	G. Thorpe Enterprises Pty Ltd	Table 3M x 1.2M Delivered to Depot new Kitchen		-\$375.00	1	CSH
	20/02/2022		Table 3M x 1.2M Delivered to Depot new Kitchen	\$375.00		1	INV
EFT1838	10/03/2022	Digga Civil	Supply and monitor pump to transfer water from White Dam to Town		-\$23,031.80	1	CSH
	18/02/2022		Supply and monitor pump to transfer water from White Dam to Town Dam	\$10,265.20		1	INV
	28/02/2022		Supply and manage pump to transfer water from White Dam to Town Dam	\$7,007.00		1	INV
	28/02/2022		Clean culverts out and remove overgrowth and gravel	\$1,823.80		1	INV
	28/02/2022		Cart sand to backfill trenches	\$646.80		1	INV
	28/02/2022		Box out footpath along Gamble St (maintenance)	\$3,289.00		1	INV
EFT1839	10/03/2022	Aerodrome Management Services	Site Visit Engineer on site and travel (Inc vehicle and fuel)		-\$14,634.40	1	CSH
	28/02/2022		Site Visit Engineer on site and travel (Inc vehicle and fuel), Provision of Preliminary Seal Design, Provision of Drawings seal extents, linemarking etc - Drafting, and Engineer Review, Provision of Specifications - Engineer	\$14,634.40		1	INV
EFT1840	10/03/2022	Australia Post	Postage February 2022		-\$279.86	1	CSH
	03/03/2022		Postage February 2022	\$279.86		1	INV
EFT1841	10/03/2022	Contract Aquatic Services - EFT	Monthly Contract Fee - January 2022		-\$36,982.00	1	CSH
	10/12/2021		Monthly Contract Fee - November 2021 to March 2022	\$15,400.00		1	INV

Shire of Wyalkatchem
List of accounts - March 2022

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	10/12/2021		Low res CL2 10kg, Rapid CNA 25kg, Dry Acid 25kg	\$3,740.00		1	INV
	18/01/2022		Low Res Cl 2; 10 kg bucket, Dry Acid; 25kg bucket	\$2,442.00		1	INV
	18/01/2022		Monthly Contract Fee - November 2021 to March 2022	\$15,400.00		1	INV
EFT1842	10/03/2022	Frontline Fire & Rescue Equipment	TRANSFERABLE WATER PUMPS WITH HOSES AND FITTINGS - WYALKATCHEM, Nalkain, Yorkrakine		-\$8,496.74	1	CSH
	28/02/2022		TRANSFERABLE WATER PUMPS WITH HOSES AND FITTINGS - WYALKATCHEM, TRANSFERABLE WATER PUMPS WITH HOSES AND FITTINGS - NALKAIN, TRANSFERABLE WATER PUMPS WITH HOSES AND FITTINGS - YORKKRAKINE	\$8,496.74		1	INV
EFT1843	10/03/2022	GHS Enterprises	Trestle tables		-\$450.00	1	CSH
	03/03/2022		trestle tables	\$450.00		1	INV
EFT1844	10/03/2022	Nutrien Ag Solutions Ltd	Vini valve sockets CAT 17		-\$80.25	1	CSH
	02/02/2022		Vini valve sockets CAT 17	\$45.32		1	INV
	24/02/2022		Plumb water tank to cistern - ball valve 3/4 mm PN16, Plumb water tank to cistern - Vini Valve Socket Cat17 20mm, Plumb water tank to cistern - Faucet Scoke 20mm, Plumb water tank to cistern - Nipple Red 3/4in x 1/2in	\$34.93		1	INV
EFT1845	10/03/2022	Shire of Merredin	1 x 2021/22 membership fee - wheatbelt centre visitor centre		-\$136.00	1	CSH
	24/02/2022		1 x 2021/22 membership - wheatbelt centre visitor centre	\$136.00		1	INV
EFT1846	10/03/2022	T & E Services Pty Ltd	Medical Services - March 2022		-\$14,661.90	1	CSH
	02/03/2022		Medical Services - July 2021 to June 2022	\$14,661.90		1	INV
EFT1847	10/03/2022	Wyalkatchem Tyre Service	2 x steer tyres 170/16 fit and balance for Community Bus		-\$825.50	1	CSH
	15/02/2022		Repair tyre on Toro mower	\$73.50		1	INV
	18/02/2022		2 x steer tyres 170/16 fit and balance	\$752.00		1	INV
EFT1848	14/03/2022	Goomalling Farm Shed	Various retic fittings for stock at Main Oval		-\$3,071.00	1	CSH
	05/03/2022		Pine skirting, Paint	\$664.50		1	INV
	05/03/2022		Various retic fittings for stock, as per quotation 120010132 Dated 25.02.2022; Kim	\$2,406.50		1	INV
EFT1849	14/03/2022	Rajinder Singh Sunner	Reimbursement of stationery, car parking		-\$217.00	1	CSH
	11/03/2022		Wall charger cables for Iphone ans Ipad, Office stationery for New Depot Etc, Car Pariking - Budget Workshop	\$217.00		1	INV
EFT1850	14/03/2022	AMPAC Debt Recovery	Debt Recovery for the month of February 2022		-\$7,402.50	1	CSH
	28/02/2022		Debt Recovery for the month of February 2022	\$7,402.50		1	INV
EFT1851	14/03/2022	Avon Valley Toyota	Supply of RAV4 2WD GXL		-\$1,198.70	1	CSH

Shire of Wyalkatchem
List of accounts - March 2022

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
RI11100118	01/03/2022	Avon Valley Toyota	Supply of RAV4 2WD GXL as per quote 2338, Traded in of Ford Everest., Rego WYLIE"/ Supply of RAV4 2WD GXL as per quote 2338 - Rego"	\$1,198.70		1	INV
EFT1852	14/03/2022	Avon Waste	Weekly Rubish collection February 2022		-\$4,446.65	1	CSH
	28/02/2022		Vergeside Waste Collection (), Vergeside Waste Collection, Waste Recycling ()	\$4,446.65		1	INV
EFT1853	14/03/2022	Dunnings	Fuel for February 2022		-\$1,645.35	1	CSH
	28/02/2022		CEO Vehicle (), Isuzu Prime Mover, Isuzu Prime Mover, Isuzu D-Max Dual Cab (Roads Leading Hand) (), Doctors Vehicle (), Works Manager ute WM000 (), Community Bus (), WM012 Toyota Hilux Cab Ute 4x2 2020 (), Isuzu 2.4 Fire Tanker (), Nalkain Bush Fire Brigade Fast Attack (), Yorkrakine Bush Fire Brigade Fast Attack (), MCS Vehicle ()	\$1,645.35		1	INV
EFT1854	14/03/2022	Midalia Steel	50x50x5 Steel angle, Reo mesh for New Depo		-\$3,383.95	1	CSH
	07/02/2022		50x50x5 Steel angle, Item 200-SL63 Reo mesh, Feight	\$3,383.95		1	INV
EFT1855	14/03/2022	Wyalkatchem Tennis Club	Community Grant for Ladies Hit/Giggle & Graze"and Mens Cardio and jr Coaching Sessions"		-\$1,000.00	1	CSH
28022022	28/02/2022	Wyalkatchem Tennis Club	Community Grant for Ladies Hit/Giggle & Graze"and Mens Cardio and jr Coaching Sessions"	\$1,000.00		1	INV
EFT1856	18/03/2022	Goomalling Farm Shed	Liquid nails; Trayning and paint for school site historic sign		-\$44.95	1	CSH
	10/03/2022		Liquid nails; Trayning, Paint for School Site historic sign	\$44.95		1	INV
EFT1857	18/03/2022	Prompt Safety Solutions	Full implementation of the Prompt Safety Solutions Shire Safety Management System (SMS)		-\$7,700.00	1	CSH
	15/03/2022		Full implementation of the Prompt Safety Solutions Shire Safety Management System (SMS)	\$7,700.00		1	INV
EFT1858	18/03/2022	Judd Stead (Maalak Marany Bushtucker & Environmental)	Site Improvement - Water Wise Garden		-\$700.00	1	CSH
	18/03/2022		Site Improvement - Water Wise Garden	\$700.00		1	INV
EFT1859	18/03/2022	BOC Gases	Container Service Charges Feb.2022		-\$58.30	1	CSH
	28/02/2022		Container Service Charges Feb.2022, C size oxygen bottles x 3 Feb.2022	\$58.30		1	INV
EFT1860	18/03/2022	Central Second Hand	CLASS pigeon hole credenza cabinet		-\$185.00	1	CSH
	10/03/2022		CLASS pigeon hole credenza cabinet	\$185.00		1	INV
EFT1861	18/03/2022	D & D Transport	Freight of Generator from Bentley to Wyalkatchem		-\$114.93	1	CSH
	28/02/2022		Freight of Generator from Bentley to Wyalkatchem	\$114.93		1	INV
EFT1862	18/03/2022	Merredin Telephone Services	SUPPLY AND INSTALL CELFI INTO FIRE VEHICLH AT WYALKATCHEM, NALKAIN, YORKRAKINE		-\$4,685.06	1	CSH

Shire of Wyalkatchem
List of accounts - March 2022

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	16/03/2022		SUPPLY AND INSTALL CELFI INTO FIRE VEHICLH AT WYALKATCHEM, SUPPLY AND INSTALL CELFI INTO FIRE VEHICLH AT NALKAIN, SUPPLY AND INSTALL CELFI INTO FIRE VEHICLH AT YORKKRAKINE	\$4,685.06		1	INV
EFT1863	18/03/2022	R Munns Engineering Consulting	Road inspection; design requirements and scope study		-\$2,591.07	1	CSH
	14/03/2022		Road inspection; design requirements and scope study	\$2,591.07		1	INV
EFT1864	18/03/2022	Wyalkatchem Hotel	1 x carton emu xport 1 carton 50 lashes 12 x iron jack 2 x apple cider cans 6 x jim beam cans 6 x jack daniels cans 2 x oyster bay sav blanc for depot (Refreshment)		-\$318.00	1	CSH
	17/03/2022		1 x carton emu xport, 1 carton 50 lashes, 12 x iron jack, 2 x apple cider cans, 6 x jim beam cans, 6 x jack daniels cans, 2 x oyster bay sav blanc	\$318.00		1	INV
EFT1865	21/03/2022	Australian Taxation Office	BAS February 2022		-\$6,292.00	1	CSH
	21/03/2022		BAS February 2022	\$6,292.00		1	INV
EFT1866	24/03/2022	Perfect Computer Solutions Pty Ltd	23/02/2022 - Fix Team on Peter (CEOs) laptop and unable to send out remittance advice from Creditors		-\$510.00	1	CSH
	10/03/2022		23/02/2022 - Fix Team on Peter (CEOs) laptop and unable to send out remittance advice from Creditors	\$255.00		1	INV
	17/03/2022		10/03/2022 Azure Ad Connect Sync Service was not running,Re	\$255.00		1	INV
EFT1867	24/03/2022	Wyalkatchem General Store	Refreshments for Admin and Australia day		-\$765.67	1	CSH
	31/12/2021		Harpic, wipe for 57 Flint st house T#463868, Harpic, wipe for 57 Flint st house and Christmas lights T#463941	\$130.88		1	INV
	31/01/2022		Refreshments for AdminT#465622, Refreshments for Admin T#466431, Refreshments for Admin T#466013, Refreshments for Admin T#46630, Refreshments for Australia day T#466802, Refreshments for Australia day T#466842, Refreshments for Australia day T#466845, Refreshments for Admin T#466924	\$400.22		1	INV
	28/02/2022		Refreshments for Admin T#467574, Refreshments for AdminT#468000, Refreshments for Admin T#468090, Refreshments for Admin T#468232, Refreshments for Admin T#468606, Refreshments for Council meeting T#468812, Refreshments for Admin T#469414	\$234.57		1	INV
EFT1868	24/03/2022	Sunny Sign Company	PS-MR-WDP-3B children crossing signs and School bus turn around signs		-\$475.20	1	CSH
	16/03/2022		PS-MR-WDP-3B children crossing signs, PR-WS- 750x500 ; 1338014 School bus turn around signs	\$475.20		1	INV
EFT1869	24/03/2022	Goomalling Farm Shed	Angle driver required to install cabinetry		-\$113.30	1	CSH
	29/01/2022		PVC Fittings	\$28.00		1	INV
	23/03/2022		Angle driver required to install cabinetry	\$85.30		1	INV
EFT1870	24/03/2022	Building Supplies WA	Galv sheets, Dura sheet and pallets at depot		-\$3,842.46	1	CSH

Shire of Wyalkatchem
List of accounts - March 2022

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	03/02/2022		Galv sheets, Dura sheet and pallets at depot, Dura sheet and fixings, Chep type Pallets for storage	\$3,842.46		1	INV
EFT1871	24/03/2022	Integrated ICT(Market Creations Technology Pty Ltd)	Connectors & Assorted Hardware at Chambers Refurbish"		-\$689.70	1	CSH
21233	28/02/2022	Integrated ICT(Market Creations Technology Pty Ltd)	2 x Floor Duct: 50mm x 2m Grey,1X KRAMER Flexible HDMI High Speed10.7m,1x AVIC Cantilever Wall Mount 42-84/ Commercial Grade Cabling	\$689.70		1	INV
EFT1872	24/03/2022	CADDS FASHIONS SPORTFIRST NORTHAM	Work Pants ; G McDonald,D McDonald		-\$771.00	1	CSH
	23/03/2022		Work Pants ; J Truman	\$176.00		1	INV
	23/03/2022		Work Pants ; G McDonald, Work Pants ; D McDonald	\$595.00		1	INV
EFT1873	24/03/2022	SHIRE OF WESTONIA	Annual Contribution to Local Government Professionals Australia WA Central Whealbelt Branch		-\$100.00	1	CSH
	23/03/2022		Annual Contribution to Local Government Professionals Australia WA Central Whealbelt Branch	\$100.00		1	INV
EFT1874	24/03/2022	A P Concrete Pty Ltd	Supply and install footpath at Flint and Gamble Intersection-Stormwater redirection		-\$12,168.64	1	CSH
	23/03/2022		Supply and install footpath sections as marked, and as per as constructed quantities, Supply and install pramp ramps as marked, and as per as constructed quantities, Supply and install crossovers as marked, and as per as constructed quantities	\$12,168.64		1	INV
EFT1875	24/03/2022	TOLL Australia	Delivery Parcel at Library		-\$63.34	1	CSH
	20/03/2022		Delivery Parcel at library	\$63.34		1	INV
EFT1876	24/03/2022	Speciale Smash Repairs	WM00 windscreen repair CEO Prado		-\$300.00	1	CSH
	14/03/2022		excess payment for WM00 windscreen repair CEO Prado	\$300.00		1	INV
EFT1877	24/03/2022	WA Contract Ranger Services	Ranger services on 01/03/2022 and 15/03/2022		-\$841.50	1	CSH
	21/03/2022		Ranger services on 01/03/2022 and 15/03/2022	\$841.50		1	INV
EFT1878	24/03/2022	Wheatbelt Office & Business Machines	Printing Black and White and Colour from 07-02-2022 to 16-03-2022		-\$1,932.02	1	CSH
	08/11/2021		Printing Black and White and Colour from 15-10-2021 to 08-11-2021	\$218.98		1	INV
	07/02/2022		Printing Black and White and Colour 2021-22	\$848.87		1	INV
	16/03/2022		Printing Black and White and Colour 2021-22	\$864.17		1	INV
EFT1879	24/03/2022	Jessica Evans	Refund cost of accomodation at Barracks Wyalkatchem		-\$120.00	1	CSH
	24/03/2022		Refund cost of accomodation at Barracks Wyalkatchem	\$120.00		1	INV
EFT1880	24/03/2022	Brett Ward	Refund cost of accomodation at Barracks Wyalkatchem		-\$120.00	1	CSH
	24/03/2022		Refund cost of accomodation at Barracks Wyalkatchem	\$120.00		1	INV
EFT1881	24/03/2022	Kristina Drage	Refund cost of accomodation at Barracks Wyalkatchem		-\$120.00	1	CSH
	24/03/2022		Refund cost of accomodation at Barracks Wyalkatchem	\$120.00		1	INV
EFT1882	24/03/2022	Ines Pleger	Refund cost of accomodation at Barracks Wyalkatchem		-\$120.00	1	CSH
	24/03/2022		Refund cost of accomodation at Barracks Wyalkatchem	\$120.00		1	INV

Shire of Wyalkatchem
List of accounts - March 2022

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
EFT1883	24/03/2022	Lesley Yeomans	Refund cost of accomodation at Barracks Wyalkatchem		-\$840.00	1	CSH
	24/03/2022		Refund cost of accomodation at Barracks Wyalkatchem	\$840.00		1	INV
EFT1884	24/03/2022	Fiona Routley	Refund cost of accomodation at Barracks Wyalkatchem		-\$240.00	1	CSH
	24/03/2022		Refund cost of accomodation at Barracks Wyalkatchem	\$240.00		1	INV
DD1921.1	01/03/2022	HESTA Superannuation	Superannuation contributions		-\$286.34	1	CSH
	01/03/2022		Payroll Deductions	\$286.34		1	INV
DD1921.2	01/03/2022	Colonial Superannuation	Superannuation contributions		-\$122.42	1	CSH
	01/03/2022		Payroll Deductions	\$122.42		1	INV
DD1921.3	01/03/2022	Aware Superannuation Fund	Superannuation contributions		-\$2,821.43	1	CSH
	01/03/2022		Payroll Deductions	\$471.26		1	INV
	01/03/2022		Payroll Deductions	\$2,350.17		1	INV
DD1921.4	01/03/2022	Cbus Superannuation	Superannuation contributions		-\$893.44	1	CSH
	01/03/2022		Payroll Deductions	\$500.00		1	INV
	01/03/2022		Payroll Deductions	\$393.44		1	INV
DD1921.5	01/03/2022	AMP Superannuation	Superannuation contributions		-\$1,126.00	1	CSH
	01/03/2022		Payroll Deductions	\$281.50		1	INV
	01/03/2022		Payroll Deductions	\$844.50		1	INV
DD1921.6	01/03/2022	MTAA Superannuation Fund	Superannuation contributions		-\$194.47	1	CSH
	01/03/2022		Payroll Deductions	\$194.47		1	INV
DD1921.7	01/03/2022	Clearview Superannuation	Superannuation contributions		-\$162.75	1	CSH
	01/03/2022		Payroll Deductions	\$162.75		1	INV
DD1921.8	01/03/2022	Suncorp Superannuation	Superannuation contributions		-\$81.16	1	CSH
	01/03/2022		Payroll Deductions	\$81.16		1	INV
DD1921.9	01/03/2022	Australian Superannuation	Superannuation contributions		-\$55.13	1	CSH
	01/03/2022		Payroll Deductions	\$55.13		1	INV
DD1932.1	01/03/2022	Aware Superannuation Fund	Superannuation contributions		-\$21.19	1	CSH
	11/03/2022		Payroll Deductions	\$21.19		1	INV
DD1933.1	01/03/2022	Suncorp Superannuation	Superannuation contributions		-\$9.19	1	CSH
	11/03/2022		Payroll Deductions	\$9.19		1	INV
DD1934.1	01/03/2022	Aware Superannuation Fund	Superannuation contributions		-\$41.36	1	CSH
	11/03/2022		Payroll Deductions	\$41.36		1	INV
DD1935.1	01/03/2022	Australian Superannuation	Superannuation contributions		-\$50.54	1	CSH
	11/03/2022		Payroll Deductions	\$50.54		1	INV
DD1937.1	02/03/2022	Water Corporation.	Water Charges - Town Hall - 02/12/21 to 08/02/22		-\$5,020.96	1	CSH
	02/03/2022		Water Charges - Korrelocking Hall - 02/12/21 to 08/02/22	\$110.83		1	INV
	02/03/2022		Water Charges - Medical Centre - 02/12/21 to 08/12/22	\$293.60		1	INV
	02/03/2022		Water Charges - Wilson Street Standpipe - 02/12/21 to 08/02/22	\$360.23		1	INV
	02/03/2022		Water Charges - Admin Park - 02/12/21 to 08/02/22	\$1,997.63		1	INV
	02/03/2022		Water Charges - Town Hall - 02/12/21 to 08/02/22	\$2,258.67		1	INV

Shire of Wyalkatchem
List of accounts - March 2022

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
DD1939.1	01/03/2022	Synergy	Electricity Charges - Aeodrome Terminal Building - 12/01/22 to 09/02/22		-\$311.07	1	CSH
	01/03/2022		Electricity Charges - Aeodrome Terminal Building - 12/01/22 to 09/02/22	\$311.07		1	INV
DD1939.2	01/03/2022	Crisp Wireless	Internet Charges - February 2022		-\$625.90	1	CSH
	01/03/2022		Internet Charges - February 2022, Internet Charges - February 2022, Internet Charges - February 2022, Internet Charges - February 2022, Internet Charges - February 2022	\$625.90		1	INV
DD1941.1	04/03/2022	Water Corporation.	Water Charges - Pioneer Park - 03/12/21 to 10/02/22		-\$1,607.58	1	CSH
	04/03/2022		Water Charges - Pioneer Park - 03/12/21 to 10/02/22	\$1,607.58		1	INV
DD1945.1	03/03/2022	Water Corporation.	Water Charges - Swimming Pool - 03/12/21 to 09/02/22		-\$14,753.15	1	CSH
	03/03/2022		Water Charges - Day Care Centre - 03/12/21 to 09/02/22	\$13.65		1	INV
	03/03/2022		Water Charges - Bottom Depot - 03/12/22 to 09/02/22	\$49.32		1	INV
	03/03/2022		Water Charges - Top Depot - 03/12/22 to 09/02/22	\$55.20		1	INV
	03/03/2022		Water Charges - Barracks - 03/12/21 to 09/02/22	\$169.23		1	INV
	03/03/2022		Water Charges - Admin Office - 03/12/21 to 09/02/22, Water Charges - Admin Garden - 03/12/21 to 09/02/22	\$1,230.98		1	INV
	03/03/2022		Water Charges - Rec Centre Oval - 03/12/21 to 09/02/22	\$3,964.36		1	INV
	03/03/2022		Water Charges - Swimming Pool - 03/12/21 to 09/02/22	\$9,270.41		1	INV
DD1947.1	15/03/2022	HESTA Superannuation	Superannuation contributions		-\$464.03	1	CSH
	15/03/2022		Payroll Deductions	\$464.03		1	INV
DD1947.2	15/03/2022	TWU Superannuation	Superannuation contributions		-\$52.06	1	CSH
	15/03/2022		Payroll Deductions	\$52.06		1	INV
DD1947.3	15/03/2022	Colonial Superannuation	Superannuation contributions		-\$204.47	1	CSH
	15/03/2022		Payroll Deductions	\$204.47		1	INV
DD1947.4	15/03/2022	Aware Superannuation Fund	Superannuation contributions		-\$2,636.38	1	CSH
	15/03/2022		Payroll Deductions	\$471.26		1	INV
	15/03/2022		Payroll Deductions	\$2,165.12		1	INV
DD1947.5	15/03/2022	Cbus Superannuation	Superannuation contributions		-\$1,071.52	1	CSH
	15/03/2022		Payroll Deductions	\$500.00		1	INV
	15/03/2022		Payroll Deductions	\$571.52		1	INV
DD1947.6	15/03/2022	AMP Superannuation	Superannuation contributions		-\$1,126.00	1	CSH
	15/03/2022		Payroll Deductions	\$281.50		1	INV
	15/03/2022		Payroll Deductions	\$844.50		1	INV
DD1947.7	15/03/2022	MTAA Superannuation Fund	Superannuation contributions		-\$110.30	1	CSH
	15/03/2022		Payroll Deductions	\$110.30		1	INV
DD1947.8	15/03/2022	Clearview Superannuation	Superannuation contributions		-\$234.50	1	CSH
	15/03/2022		Payroll Deductions	\$234.50		1	INV
DD1947.9	15/03/2022	Suncorp Superannuation	Superannuation contributions		-\$117.91	1	CSH
	15/03/2022		Payroll Deductions	\$117.91		1	INV
DD1949.1	14/03/2022	Telstra	Telephone Charges - 17/01/22 to 16/02/22		-\$451.94	1	CSH

Shire of Wyalkatchem
List of accounts - March 2022

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	14/03/2022		Telephone Charges - 17/01/22 to 16/02/22 - Office, Telephone Charges - 17/01/22 to 16/02/22 - Office, Telephone Charges - 17/01/22 to 16/02/22 - Bush Fire SMS, Telephone Charges - 17/01/22 to 16/02/22 - Office, Telephone Charges - 17/01/22 to 16/02/22 - Office, Telephone Charges - 17/01/22 to 16/02/22 - Swimming Pool, Telephone Charges - 17/01/22 to 16/02/22 - Works, Telephone Charges - 17/01/22 to 16/02/22 - CEO home, Telephone Charges - 17/01/22 to 16/02/22 - Office Fax, Telephone Charges - 17/01/22 to 16/02/22 - Rounding	\$451.94		1	INV
DD1955.1	17/03/2022	Foxtel	Foxtel - 57 Flint St - 17/03/22 to 16/04/22		-\$154.00	1	CSH
	17/03/2022		Foxtel - 57 Flint St - 17/03/22 to 16/04/22	\$154.00		1	INV
DD1957.1	07/03/2022	NAB	Bank card fee		-\$216.38	1	CSH
	15/02/2022		Canava - annual Canava subscription	\$167.88		1	INV
	25/02/2022		Wyalkatchem community Centre - DOT Change of registration Plant no WM005	\$39.50		1	INV
	28/02/2022		Bank card fee	\$9.00		1	INV
DD1965.1	21/03/2022	Telstra	Mobile Phone Charges - 02/02/22 to 01/03/22		-\$261.96	1	CSH
	21/03/2022		Mobile Phone Charges - 02/02/22 to 01/03/22 - Works Manager, Mobile Phone Charges - 02/02/22 to 01/03/22 - CEO, Mobile Phone Charges - 02/02/22 to 01/03/22 - Emergency Phone, Mobile Phone Charges - 21/02/22 to 01/04/22 - SIM Swimming Pool Camera, Mobile Phone Charges - 21/02/22 to 01/04/22 - SIM Swimming Pool Camera	\$261.96		1	INV
DD1965.2	21/03/2022	BP Australia Pty Ltd	Fuel Charges - February 2022		-\$294.31	1	CSH
	21/03/2022		Fuel Charges - February 2022 - CEO, Fuel Charges - February 2022 - MOW, Fuel Charges - February 2022 - MOW	\$294.31		1	INV
DD1968.1	25/03/2022	Synergy	Electricity Charges - 25/01/22 to 24/02/22 - Street Lights		-\$2,632.87	1	CSH
	25/03/2022		Electricity Charges - 25/01/22 to 24/02/22 - Street Lights	\$2,632.87		1	INV
DD1970.1	29/03/2022	HESTA Superannuation	Superannuation contributions		-\$464.03	1	CSH
	29/03/2022		Payroll Deductions	\$464.03		1	INV
DD1970.2	29/03/2022	TWU Superannuation	Superannuation contributions		-\$50.53	1	CSH
	29/03/2022		Payroll Deductions	\$50.53		1	INV
DD1970.3	29/03/2022	Colonial Superannuation	Superannuation contributions		-\$172.04	1	CSH
	29/03/2022		Payroll Deductions	\$172.04		1	INV
DD1970.4	29/03/2022	Aware Superannuation Fund	Superannuation contributions		-\$2,710.21	1	CSH
	29/03/2022		Payroll Deductions	\$471.26		1	INV

Shire of Wyalkatchem
List of accounts - March 2022

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	29/03/2022		Payroll Deductions	\$2,238.95		1	INV
DD1970.5	29/03/2022	Cbus Superannuation	Superannuation contributions		-\$1,068.58	1	CSH
	29/03/2022		Payroll Deductions	\$500.00		1	INV
	29/03/2022		Payroll Deductions	\$568.58		1	INV
DD1970.6	29/03/2022	AMP Superannuation	Superannuation contributions		-\$1,126.00	1	CSH
	29/03/2022		Payroll Deductions	\$281.50		1	INV
	29/03/2022		Payroll Deductions	\$844.50		1	INV
DD1970.7	29/03/2022	MTAA Superannuation Fund	Superannuation contributions		-\$219.56	1	CSH
	29/03/2022		Payroll Deductions	\$219.56		1	INV
DD1970.8	29/03/2022	Clearview Superannuation	Superannuation contributions		-\$217.00	1	CSH
	29/03/2022		Payroll Deductions	\$217.00		1	INV
DD1970.9	29/03/2022	Suncorp Superannuation	Superannuation contributions		-\$123.27	1	CSH
	29/03/2022		Payroll Deductions	\$123.27		1	INV
DD1972.1	29/03/2022	Synergy	Electricity Charges - 9/02/22 to 9/03/22 - Terminal		-\$310.26	1	CSH
	29/03/2022		Electricity Charges - 9/02/22 to 9/03/22 - Terminal	\$310.26		1	INV
DD1980.1	31/03/2022	Fuji Xerox	Photocopier Lease Charges - 23/04/22 to 22/05/22		-\$317.02	1	CSH
	31/03/2022		Photocopier Lease Charges - 23/04/22 to 22/05/22	\$317.02		1	INV
DD1980.2	31/03/2022	Treasury Corp	Loan 73 payment - March 2022		-\$12,486.59	1	CSH
	31/03/2022		Loan 73 payment - March 2022	\$12,486.59		1	INV
DD1921.10	01/03/2022	BT Panorama Superannuation	Superannuation contributions		-\$442.31	1	CSH
	01/03/2022		Payroll Deductions	\$442.31		1	INV
DD1947.10	15/03/2022	Australian Superannuation	Superannuation contributions		-\$105.67	1	CSH
	15/03/2022		Payroll Deductions	\$105.67		1	INV
DD1947.11	15/03/2022	BT Panorama Superannuation	Superannuation contributions		-\$442.31	1	CSH
	15/03/2022		Payroll Deductions	\$442.31		1	INV
DD1970.10	29/03/2022	Australian Superannuation	Superannuation contributions		-\$79.63	1	CSH
	29/03/2022		Payroll Deductions	\$79.63		1	INV
DD1970.11	29/03/2022	BT Panorama Superannuation	Superannuation contributions		-\$442.31	1	CSH
	29/03/2022		Payroll Deductions	\$442.31		1	INV
				\$259,839.18	-\$259,839.18		





CERTIFICATE OF EXPENDITURE
Mar-22

This Schedule of Accounts to be passed for payment, covering

Payment Method	Cheque/EFT/DD Number	Amount
Municipal Fund:		
Electronic Funds Transfers	EFT1820 - EFT1884	\$200,849.15
Direct Debits	DD1921.1 - DD1970.11	\$58,990.03
	TOTAL	\$259,839.18

to the Municipal and Trust Accounts, totalling \$259,839.18 which were submitted to each member of the Council on **21 April 2022**, have been checked and fully supported by vouchers and invoices which are submitted herewith, have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings.

Rajinder S Sunner
Manager of Corporate Services





SHIRE OF WYALKATCHEM
NAB BUSINESS VISA
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 29 January 2022 To 28 Febraury 2022

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-4705			
15-Feb-22	Canva Pty Ltd	Annual Subscription - Creative online tool	\$ 167.88
25-Feb-22	Wyalkatchem Community - DOT	Rego Palte Change over for WM005 Kubota Cabib Tractor	\$ 39.50
28-Feb-22	NAB	Credit Card fee Feb 2022 2021	\$ 9.00
TOTAL CREDIT CARD PAYMENTS			\$ 216.38

I, Rajinder Sunner, Manager Corporate Services, have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;

- all transactions are expenses incurred by the Shire of Wyalkatchem;
- all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the corporate credit card is evident

Parul Begum  18/3/20222





SHIRE OF WYALKATCHEM

**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 MARCH 2022**

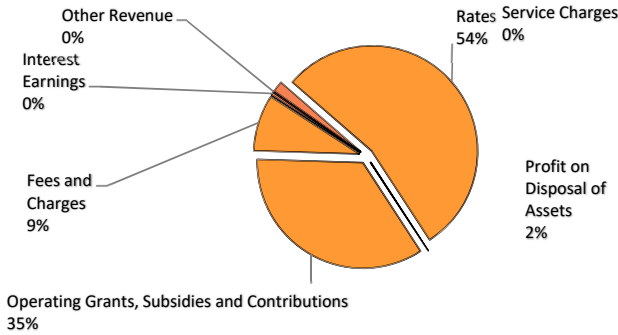
**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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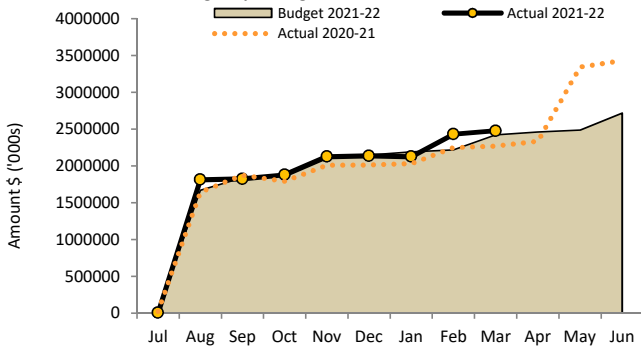
Summary Graphs	2
Statement of Financial Activity by Program	3
Statement of Financial Activity by Nature or Type	4
Note 1 Explanation of Composition of Net Current Assets	5
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OPERATING ACTIVITIES

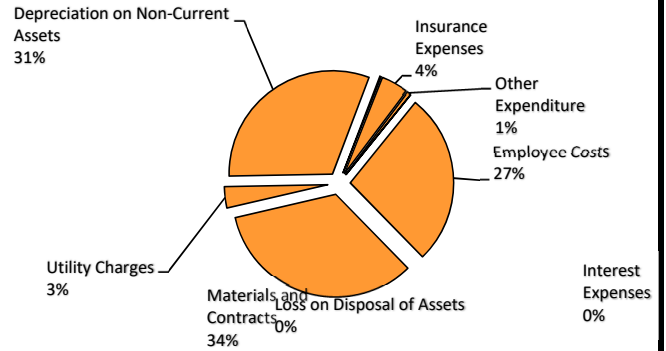
OPERATING REVENUE



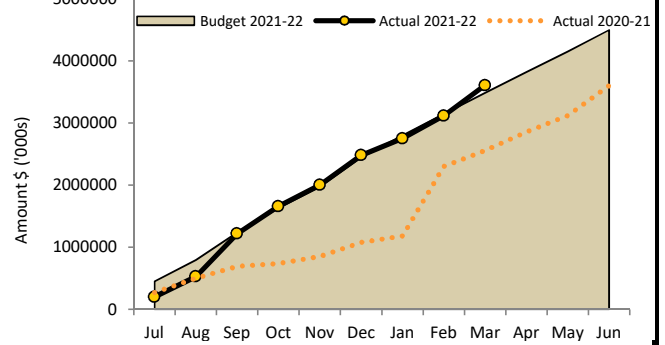
Budget Operating Revenues -v- Actual



OPERATING EXPENSES

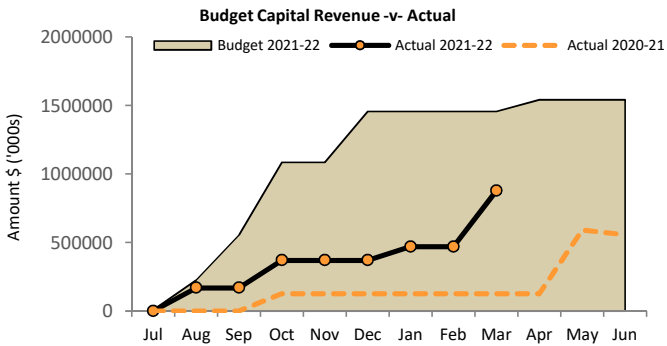


Budget Operating Expenses -v-YTD Actual

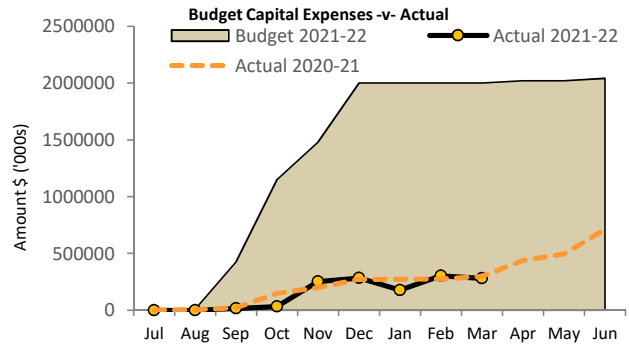


INVESTING ACTIVITIES

CAPITAL REVENUE



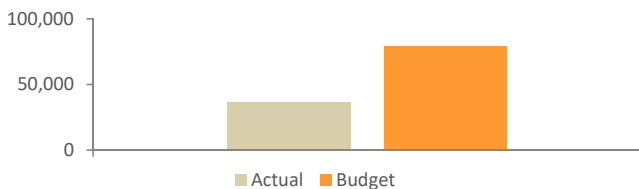
CAPITAL EXPENSES



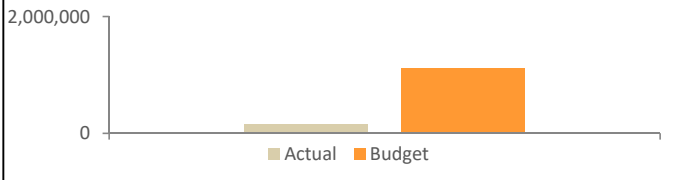
FINANCING ACTIVITIES

BORROWINGS

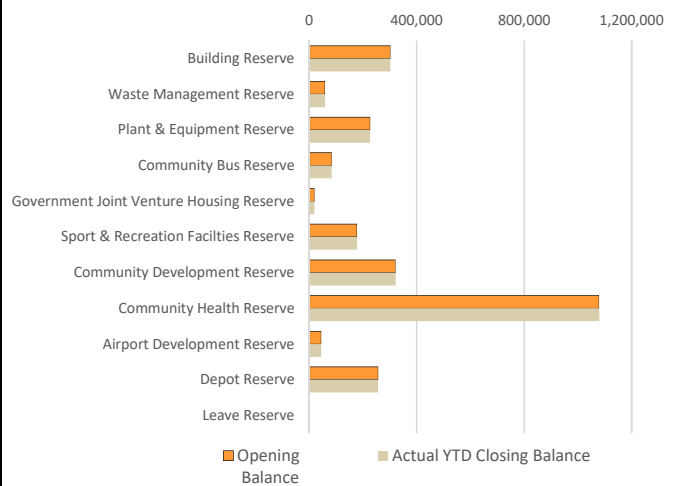
Principal Repayments



Principal Outstanding



RESERVES



STATUTORY STATEMENT Local Government (Financial Management) Regulations 34
STATEMENT OF FINANCIAL ACTIVITY
BY PROGRAM
FOR THE PERIOD ENDED 31 MARCH 2022

Ref Note	REG 34(1)(a)		REG 34(1)(b)	REG 34(1)(c)	REG 34(1)(d)	REG 34(1)(d)	Var. %
	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	
	\$	\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1	1,793,011	1,809,110	1,809,110	1,809,110	0	0.00%
Revenue from operating activities							
Governance		0	0	0	0	0	0.00%
General purpose funding - general rates	9	1,345,529	1,345,529	1,348,953	1,348,277	(676)	(0.05%)
General purpose funding - other		773,765	770,265	570,772	676,838	106,066	18.58% ▲
Law, order and public safety		52,729	52,629	39,155	31,758	(7,397)	(18.89%) ▼
Health		77,936	77,936	46,130	14,052	(32,078)	(69.54%) ▼
Housing		51,638	51,638	38,736	36,303	(2,433)	(6.28%) ▼
Community amenities		109,120	109,120	107,255	114,361	7,106	6.63%
Recreation and culture		14,420	43,320	32,490	384	(32,106)	(98.82%) ▼
Transport		124,622	130,080	128,230	120,498	(7,732)	(6.03%) ▼
Economic services		47,150	63,650	47,736	55,694	7,958	16.67%
Other property and services		57,773	72,273	62,273	79,327	17,054	27.39% ▲
		2,654,682	2,716,440	2,421,730	2,477,492	55,762	
Expenditure from operating activities							
Governance		(569,900)	(573,934)	(446,426)	(345,394)	101,032	22.63% ▲
General purpose funding		(86,533)	(83,033)	(62,271)	(59,688)	2,583	4.15%
Law, order and public safety		(114,846)	(118,950)	(95,207)	(94,198)	1,009	1.06%
Health		(304,977)	(304,977)	(236,818)	(209,606)	27,212	11.49% ▲
Education and welfare		(38,256)	(44,780)	(38,585)	(39,084)	(499)	(1.29%) ▼
Housing		(152,700)	(143,811)	(115,021)	(117,623)	(2,602)	(2.26%) ▼
Community amenities		(181,517)	(222,204)	(166,910)	(153,024)	13,886	8.32%
Recreation and culture		(1,048,752)	(1,234,473)	(962,319)	(1,020,667)	(58,348)	(6.06%) ▼
Transport		(1,520,572)	(1,404,592)	(1,055,140)	(1,056,906)	(1,766)	(0.17%) ▼
Economic services		(273,250)	(279,000)	(211,510)	(228,790)	(17,280)	(8.17%) ▼
Other property and services		(80,112)	(88,527)	(95,691)	(282,168)	(186,477)	(194.87%) ▼
		(4,371,415)	(4,498,281)	(3,485,898)	(3,607,147)	(121,249)	
Non-cash amounts excluded from operating activities							
Less: Profit on asset disposals	6	(37,273)	(37,273)	(37,273)	(40,920)	(3,647)	9.78%
Add: Loss on disposal of assets	6	0	0	0	0	0	0.00%
Adjust: Movement In Deferred Rates (Non- Current)	0	0	0	0	0	0	0.00%
Adjust: Movement In Accrued Expenses	0	0	0	0	0	0	0.00%
Add: Depreciation on assets		1,399,341	1,399,341	1,049,499	1,121,299	71,800	6.84%
Amount attributable to operating activities		(354,665)	(419,773)	(51,942)	(49,276)	2,666	
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	7	1,246,563	1,541,006	1,456,184	877,600	(578,584)	(39.73%) ▼
Less UnSpent Non-Operating Grants (Contract Liabilities)	7	0		0	(702,499)	(702,499)	0.00%
Net Non-Operating Grants	7	1,246,563	1,541,006	1,456,184	175,101	(1,281,083)	(87.98%) ▼
Proceeds from disposal of assets	6	135,000	135,000	76,000	94,091	18,091	23.80% ▲
Payments for property, plant and equipment and infrastructure	5	(3,341,840)	(2,597,274)	(2,555,274)	(897,549)	1,657,725	64.87% ▲
Amount attributable to investing activities		(1,960,277)	(921,268)	(1,023,090)	(628,357)	394,733	
Financing Activities							
Proceeds from new debentures	12	1,000,000	0	0	0	0	0.00%
Transfer from reserves	4	332,716	332,716	0	0	0	0.00%
Payments for principal portion of lease liabilities		(3,412)	(3,412)	(288)	(288)	0	0.00%
Repayment of debentures	12	(79,205)	(79,205)	(36,236)	(36,236)	0	0.00%
Transfer to reserves	4	(728,168)	(718,168)	(3,091)	(3,091)	0	0.00%
Amount attributable to financing activities		521,931	(468,069)	(39,615)	(39,615)	0	
Closing funding surplus / (deficit)	1	0	0	694,463	1,091,862		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater. This is indicated

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

STATUTORY STATEMENT Local Government (Financial Management) Regulations 34
**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**
BY NATURE OR TYPE

Ref	REG 34(1)(a)	Amended Budget	REG 34(1)(b)	REG 34(1)(c)	REG 34(1)(d)	REG 34(1)(d)	Var.
	Adopted Budget		YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	
Note	\$	\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1	1,793,011	1,809,110	1,809,110	1,809,110	0	0.00%
Revenue from operating activities							
Rates	9	1,353,953	1,348,953	1,348,953	1,348,277	(676)	(0.05%)
Operating grants, subsidies and contributions	8	1,014,703	1,009,661	774,348	858,677	84,329	10.89% ▲
Fees and charges		221,653	293,453	245,581	214,389	(31,193)	(12.70%) ▼
Interest earnings		22,500	22,500	12,506	11,160	(1,347)	(10.77%)
Other revenue		4,600	4,600	3,069	4,070	1,001	32.62%
Profit on disposal of assets	6	37,273	37,273	37,273	40,920	3,647	9.78%
		2,654,682	2,716,440	2,421,730	2,477,492	55,762	
Expenditure from operating activities							
Employee costs		(1,377,749)	(1,291,857)	(968,895)	(969,187)	(292)	(0.03%)
Materials and contracts		(1,170,764)	(1,348,764)	(1,094,370)	(1,214,468)	(120,098)	(10.97%) ▼
Utility charges		(210,004)	(194,174)	(145,647)	(119,849)	25,798	17.71% ▲
Depreciation on non-current assets		(1,399,341)	(1,399,341)	(1,049,499)	(1,121,299)	(71,800)	(6.84%)
Interest expenses		(19,114)	(19,114)	(19,103)	(7,958)	11,145	58.34% ▲
Insurance expenses		(148,308)	(152,396)	(148,822)	(153,449)	(4,627)	(3.11%)
Other expenditure		(46,135)	(92,635)	(59,562)	(20,938)	38,624	64.85% ▲
		(4,371,415)	(4,498,281)	(3,485,898)	(3,607,147)	(121,249)	
Non-cash amounts excluded from operating activities							
Less: Profit on asset disposals	6	(37,273)	(37,273)	(37,273)	(40,920)	(3,647)	9.78%
Add: Loss on disposal of assets	6	0	0	0	0	0	0.00%
Adjust: Movement In Deferred Rates (Non- Current)		0	0	0	0		
Adjust: Movement In Accrued Expenses					0		
Add: Depreciation on assets		1,399,341	1,399,341	1,049,499	1,121,299	71,800	6.84%
Amount attributable to operating activities		(354,665)	(419,773)	(51,942)	(49,276)	2,666	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	7	1,246,563	1,541,006	1,456,184	877,600	(578,584)	(39.73%) ▼
Less UnSpent Non-Operating Grants (Contract Liabilities)	7	0		0	(702,499)		
Net Non-Operating Grants	7	1,246,563	1,541,006	1,456,184	175,101		
Proceeds from disposal of assets	6	135,000	135,000	76,000	94,091	18,091	23.80% ▲
Payments for property, plant and equipment and infrastructure	5	(3,341,840)	(2,597,274)	(2,555,274)	(897,549)	1,657,725	64.87% ▲
Amount attributable to investing activities		(1,960,277)	(921,268)	(1,023,090)	(628,357)	394,733	
Financing Activities							
Proceeds from new debentures	12	1,000,000	0	0	0	0	0.00%
Transfer from reserves	4	332,716	332,716	0	0	0	0.00%
Payments for principal portion of lease liabilities		(3,412)	(3,412)	(288)	(288)	0	0.00%
Repayment of debentures	12	(79,205)	(79,205)	(36,236)	(36,236)	0	0.00%
Transfer to reserves	4	(728,168)	(718,168)	(3,091)	(3,091)	0	0.00%
Amount attributable to financing activities		521,931	(468,069)	(39,615)	(39,615)	0	
Closing funding surplus /(deficit) REG 34(1)(e)	1	0	0	694,463	1,091,862	397,399	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is greater.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Explanation of the composition of net current assets

	Notes	Last Years Actual Closing 30/6/2021	Adopted Budget	This time 2 months ago 31/01/2022	This time last month 28/02/2022	YTD Actual (b) 31/03/2022
		\$	\$	\$	\$	\$
Net current assets used in the Statement of Financial Activity						
Current assets						
Cash and cash equivalents	3	2,213,429	1,995,415	1,929,633	1,980,048	1,849,874
Cash backed Reserves		2,558,033	2,776,122	2,558,055	2,561,125	2,561,125
Rates receivables	10	40,165	118,102	152,621	145,029	84,844
Receivables	10	85,668	0	111,972	24,756	75,776
Inventories		7,874	7,874	10,242	2,614	1,974
Total Current assets		4,905,169	4,897,513	4,762,523	4,713,572	4,573,593
Less: Current liabilities						
Payables		(247,364)	(213,550)	(8,933)	(73,830)	(148,411)
Contract liabilities	7	(218,089)	(218,089)	(218,089)	(218,089)	0
Borrowings	12	(47,440)	(50,274)	(24,062)	(11,203)	(11,203)
Lease liabilities	13	(3,412)	(3,412)	(3,124)	(3,124)	(3,124)
Employee Provisions		(72,573)	(114,830)	(69,698)	(69,698)	(69,698)
Total Current liabilities		(588,878)	(600,155)	(323,905)	(375,944)	(232,436)
Net Currents Assets		4,316,291	4,297,358	4,438,617	4,337,627	4,341,157
Less: Adjustments to net current assets						
Less: Reserves - restricted cash	4	(2,558,033)	(2,776,122)	(2,558,055)	(2,776,122)	(2,561,125)
Less: Current year unspent grants		0	0	0	0	(702,499)
Add: Borrowings included in Budget	12	47,440	50,274	24,062	11,203	11,203
Add: Lease liabilities included in Budget	13	3,412	3,412	3,124	3,124	3,124
Total adjustments to net current assets		(2,507,181)	(2,504,347)	(2,530,869)	(2,761,795)	(3,249,298)
Closing funding surplus / (deficit) (NET CURRENT ASSETS)		1,809,110	1,793,011	1,907,748	1,575,832	1,091,862

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater. This is indicated by the symbols ▲ ▼

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
General purpose funding - other	106,066	18.58%	▲ Timing	Financial Assistance Grant installment 3 budgeted for March but paid in Feb of \$218K.
Health	(32,078)	(69.54%)	▼ Timing	Medical centre contributions \$32k lower than YTD Budget.
Recreation and culture	(32,106)	(98.82%)	▼	
Other property and services	17,054	27.39%	▲ Timing	Fuel Tax Credits \$8k and gains on asset sales \$32k lower than YTD budget, partially offset by private works revenue \$19k better than YTD budget.
Expenditure from operating activities				
Governance	101,032	22.63%	▲ Timing	Administration allocation \$46k less than YTD budget and other governance costs (in particular audit fees and compliance reviews) \$98k lower than YTD budget.
Health	27,212	11.49%	▲ Timing	Medical centre operations \$12k, admin and staff housing allocations \$8k lower than YTD budget.
Other property and services	(186,477)	(194.87%)	▼ Timing	Administration allocations \$33k, public works overheads \$46k and plant operating cost allocations \$52k higher than budget YTD. Private works costs \$38k higher than YTD budget.
Non-cash amounts excluded from operating activities				
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(578,584)	(39.73%)	▼ Permanent	General purpose funding of \$435k budgeted for not yet received, Regional Road Group amounts received \$177k, Roads to Recovery \$209k and Aero grants \$134k lower than YTD budget.
Proceeds from disposal of assets	18,091	23.80%	▲ Permanent	Refer to Asset disposals Note for Details
Payments for property, plant and equipment and infrastructure	1,657,725	64.87%	▲ Timing	Refer to Capital expenditure Note 5 for Details

SHIRE OF WYALKATCHEM

SUPPORTING INFORMATION THE MONTHLY STATEMENTS PROVIDED FOR COUNCILLORS INFORMATION REG 34(2)(c) FOR THE PERIOD ENDED 31 MARCH 2022

The Local Government (Financial Management) Regulations provide at 34.(2) that:
(2) Each Statement of financial activity is to be accompanied by documents containing —
(c) such other supporting information as is considered relevant by the local government;
as such the following supporting information is provided.

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Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	1,849,874		1,849,874	0	NAB		
Municipal Investment	Cash and cash equivalents	0		0	0	NAB		
Trust Bank Account	Cash and cash equivalents	0		0	0	NAB		
Reserve Investment Account	Cash and cash equivalents		2,561,125	2,561,125	0	NAB	0.25%	30/04/2022
Total		1,849,874	2,561,125	4,410,999	0			
Comprising								
Cash and cash equivalents		1,849,874	2,561,125	4,410,999	0			
		1,849,874	2,561,125	4,410,999	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES
Note 4
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Building Reserve	300,659	1,559	363	18,508	0	0	0	320,726	301,022
Waste Management Reserve	57,555	281	69	50,000	0	0	0	107,836	57,624
Plant & Equipment Reserve	225,425	1,102	271	286,300	0	(58,000)	0	454,827	225,696
Community Bus Reserve	82,611	404	99	0	0	0	0	83,015	82,710
Government Joint Venture Housing Reserve	18,508	0	22	0	0	(18,508)	0	0	18,530
Sport & Recreation Facilities Reserve	176,686	863	214	150,000	0	0	0	327,549	176,900
Community Development Reserve	320,272	1,565	388	180,860	0	0	0	502,697	320,660
Community Health Reserve	1,078,205	5,269	1,305	0	0	0	0	1,083,474	1,079,510
Airport Development Reserve	43,150	211	52	0	0	0	0	43,361	43,202
Depot Reserve	254,962	1,246	308	0	0	(256,208)	0	0	255,270
Leave Reserve	0	0	0	20,000	0	0	0	20,000	0
	2,558,034	12,500	3,091	705,668	0	(332,716)	0	2,943,485	2,561,125

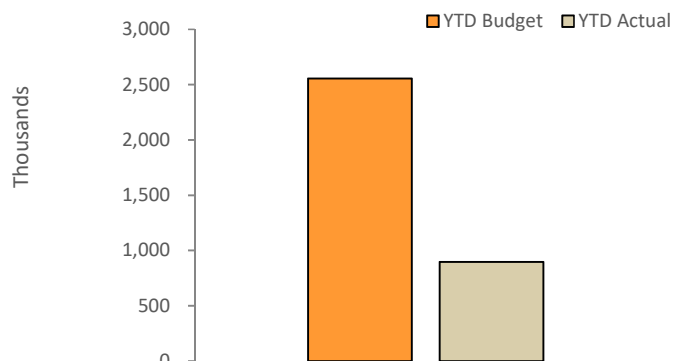
KEY INFORMATION

CAPITAL ACQUISITIONS SUMMARY

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Adopted Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	432,991	432,991	344,996	(87,995)
Plant & Equipment	181,000	161,000	99,917	(61,083)
Roads	845,083	845,083	0	(845,083)
Drainage	555,083	555,083	392,775	(162,308)
Other Infrastructure	583,117	561,117	59,861	(501,256)
Payments for Capital Acquisitions	2,597,274	2,555,274	897,549	(1,657,725)
Total Capital Acquisitions	2,597,274	2,555,274	897,549	(1,657,725)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,246,563	1,456,184	877,600	(578,584)
Borrowings	1,000,000	0	0	0
Other (disposals & C/Fwd)	135,000	76,000	94,091	18,091
Cash backed reserves				
Plant & Equipment Reserve	58,000	58,000	0	(58,000)
Government Joint Venture Housing Reserve	18,508	18,508	0	(18,508)
Depot Reserve	256,208	256,208	0	(256,208)
Contribution - operations	(117,005)	690,374	(74,142)	(764,516)
Capital funding total	2,597,274	2,555,274	897,549	(1,657,725)

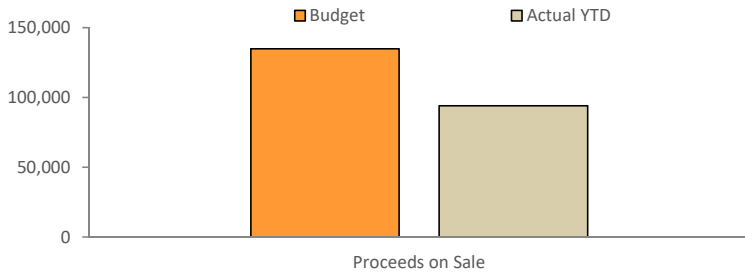
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



		Adopted						
Account	Job	Account Description	Original Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Land & Buildings								
4040110	BC001	Chambers Refurbish	35,000	25,000	25,000	15,839	(9,161)	
4090110	BC0006	2a Slocum Street	5,000	5,000	5,000	3,205	(1,795)	
4090110	BC007	22a Flint St Fence	15,000	15,000	15,000	0	(15,000)	
4090310	BC018	59 Flint St Renovations	6,000	0	0	0	0	
4090310	BC041	Nurses Accomodation	1,000,000	0	0	0	0	
4140310	BC040	New Depot Butlin St	280,000	387,991	387,991	325,543	(62,448)	
4080310	BC0002	Child Care Centre (LGRIC funded)	0	0	0	410	410	Costing to be corrected
			1,341,000	432,991	432,991	344,996	(87,995)	
Plant & Equipment								
4140230	PC002	Manager Coporate Services Vehicle Replacement	41,000	41,000	41,000	33,362	(7,638)	
4120330	PC0001	Works Manager Vehicle Replacement	55,000	55,000	55,000	0	(55,000)	
4140230	PC001	CEO Vehicle Capital	65,000	65,000	65,000	66,554	1,554	
4120330	PC004	Minor Plant Purchases	60,000	20,000	0	0	0	
4120330	PC0101	Dolly TDM	30,000	0	0	0	0	
4140330	PC0102	Fuel Storage	33,000	0	0	0	0	
			284,000	181,000	161,000	99,917	(61,083)	
Roads								
4120140	R2R09	McNee Road	208,917	208,917	208,917	0	(208,917)	
4120140	RRG131	RRG Cunderdin - Wyalkatchem Road	322,030	322,030	322,030	0	(322,030)	
4120140	RRG132	RRG Tammin - Wyalkatchem Road	314,136	314,136	314,136	0	(314,136)	
			845,083	845,083	845,083	0	(845,083)	
Drainage								
4120190	CIO006	Flint and Gamble Intersection-Stormwater redirection to town dam	119,638	119,638	119,638	128,656	9,018	
4130890	CIO005	Railway Terrace Stormwater	435,445	435,445	435,445	264,119	(171,326)	
			555,083	555,083	555,083	392,775	(162,308)	
Other Infrastructure								
4100790	CIO007	Cemetery Improvements	7,000	25,000	7,000	9,123	2,123	
4100180	CIO011	Wyalkatchem Tip New Cell	50,000	0	0	0	0	
4100180	CIO012	Land Redevelopment Plan Wyalkatchem Tip	20,000	20,000	20,000	0	(20,000)	
4110390	CIO009	Water tank for Rec Centre	10,000	0	0	0	0	
4110290	CIO013	Swimming Pool Repairs	30,000	30,000	30,000	0	(30,000)	
4130890	CIO004	Town Beautification/Upgrades (LGRIC funded)	199,674	199,674	199,674	23,421	(176,253)	
4110390	CIO011	Replacement of South Cricket Wicket	0	14,000	10,000	14,013	4,013	
4120690	CIO013	Airport Runway Reseal	0	294,443	294,443	13,304	(281,139)	
			316,674	583,117	561,117	59,861	(501,256)	
			3,341,840	2,597,274	2,555,274	897,549	(1,657,725)	

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Transport									
	10141 Dolly	0	5,000	5,000	0	0		0	0
Other property and services									
	10165 CEO Vehicle	50,958	58,000	7,042	0	48,887	61,818	12,932	0
	10135 MCS Vehicle	5,756	18,000	12,244	0	4,285	32,273	27,988	0
	10163 Manager Works Vehicle	41,013	54,000	12,987	0	0	0	0	0
		97,727	135,000	37,273	0	53,172	94,091	40,920	0



Asset 10165 pending disposal via Asset register

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

Note 7

NON-OPERATING GRANTS AND CONTRIBUTIONS

Non operating grants, subsidies and contributions revenue

	Type	Provider	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	YTD Expense Actual	Unspent Grants Contract Liability Actual
			\$	\$	\$	\$	\$
Non-operating grants and subsidies							
Governance							
GEN PUR - Other Grants	Tied	LGRIC	434,802	434,802	206,409	23,421	182,988
Community amenities							
STORM - Grants	Tied	State	171,439	171,439	151,680	392,775	0
Transport							
ROADC - Regional Road Group Grants (MRWA)	Tied	Main Roads WA	431,405	346,583	219,629	0	219,629
ROADC - Roads to Recovery Grant	Tied	DIAP - Commonwealth	208,917	208,917	139,278	0	139,278
AERO - Grants	Tied	DISER - Commonwealth	0	294,443	160,605	0	160,605
			1,246,563	1,456,184	877,600	416,196	702,499

OPERATING GRANTS AND CONTRIBUTIONS

Operating grants, subsidies and contributions revenue							
Provider	Type	Adopted Budget Revenue	Revised Budget	YTD Budget	YTD Revenue Actual	YTD Expense Actual	Contract Liability Actual
		\$	\$	\$	\$	\$	\$
Operating grants and subsidies							
General purpose funding							
GEN PUR - Financial Assistance Grant - General	Untied	532,650	532,650	399,488	477,651	n/a	n/a
GEN PUR - Financial Assistance Grant - Roads	Untied	203,881	203,881	152,911	177,093	n/a	n/a
Law, order, public safety							
ESL BFB - Operating Grant		46,799	46,799	35,100	26,138	n/a	n/a
ESL BFB - Admin Fee/Commission		0	0	0	4,000	n/a	n/a
Community amenities							
COM AMEN - Other Cemetery Income		0	0	0	4,000	n/a	n/a
Recreation and culture							
OTH CUL - Grants - Other Culture		10,000	0	0	0	0	0
Transport							
ROADM - Street Lighting Subsidy	Untied	1,600	0	0	0	n/a	n/a
ROADM - Direct Road Grant (MRWA)	Untied	110,610	117,668	117,668	117,668	n/a	n/a
		905,540	900,998	705,166	806,550	0	0
Reimbursement Contribution							
Governance							
RATES - Reimbursement of Debt Collection Costs	Untied	3,500	3,500	2,628	7,018	n/a	n/a
Health							
OTH HEALTH - Contributions, Donations & Reimbursement	Untied	77,700	77,700	45,950	13,715	n/a	n/a
Housing							
STF HOUSE - Staff Rental Reimbursements - 2 Slocum St		2,000	2,000	1,503	3,641	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 22a Flint St	Untied	0	0	0	1,723	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 45 Wilson St	Untied	1,170	1,170	882	2,831	n/a	n/a
OTH HOUSE - Rental Reimbursements	Untied	1,593	1,593	1,197	0	n/a	n/a
OTH HOUSE - Rental Reimbursements - Joint Venture	Untied	700	700	522	352	n/a	n/a
Economic services							
ECONOM - Other Fees & Charges	Untied	0	0	0	5,064	n/a	n/a
Other property and services							
PWO - Other Reimbursements	Untied	500	0	0	0	n/a	n/a
POC - Fuel Tax Credits Grant Scheme	Untied	22,000	22,000	16,500	10,482	n/a	n/a
		109,163	108,663	69,182	51,625	0	0
TOTALS		1,014,703	1,009,661	774,348	858,174	0	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

OPERATING ACTIVITIES
Note9
RATE REVENUE

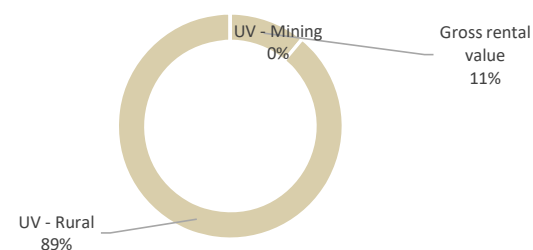
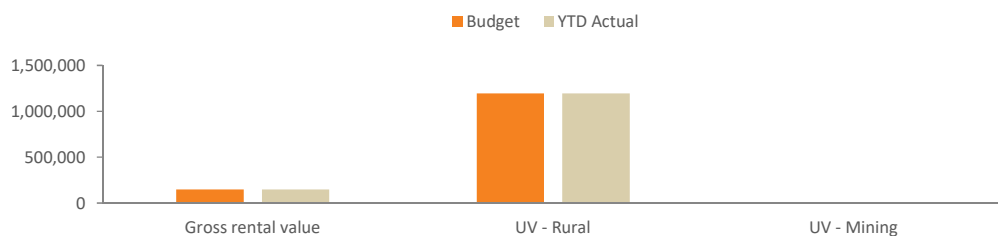
General rate revenue

RATE TYPE	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Gross rental value	0.10877	197	1,361,837	148,132	0	0	148,132	148,132	(696)	0	147,436
Unimproved value											
UV - Rural	0.01474	210	81,049,000	1,194,662	0	0	1,194,662	1,194,662	277	(347)	1,194,592
UV - Mining	0.01474	0	0	0	0	0	0	0	0	0	0
Sub-Total		407	82,410,837	1,342,794	0	0	1,342,794	1,342,795	(419)	(347)	1,342,028
Minimum payment	Minimum \$										
Gross rental value											
GRV - Wyalkatchem	495	53	68,317	26,235	0	0	26,235	26,235	0	0	26,235
Unimproved value											
UV - Rural	550	18	357,600	9,900	0	0	9,900	9,900	0	0	9,900
UV - Mining	550	12	35,329	6,600	0	0	6,600	6,600	0	0	6,600
Sub-total		83	461,246	42,735	0	0	42,735	42,735	0	0	42,735
Discount							(40,000)				(44,910)
Amount from general rates							1,345,529				1,339,853
Ex-gratia rates							8,424				8,424
Total general rates							1,353,953				1,348,277

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Rate Revenue by Rate Type



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**OPERATING ACTIVITIES
Note 10
RECEIVABLES**

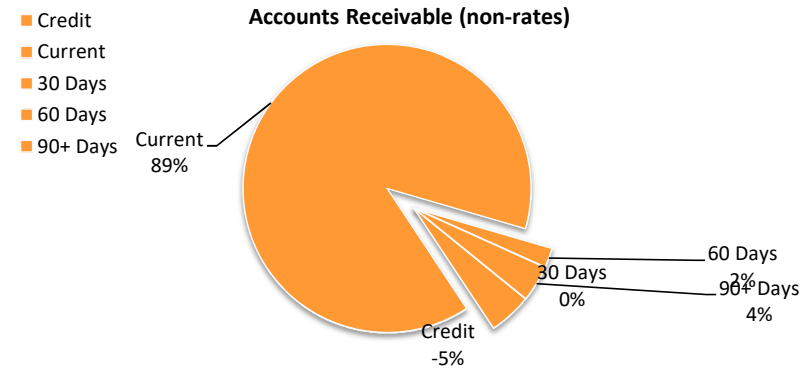
Rates receivable	30 June 2021	31 Mar 2022
	\$	\$
Opening arrears previous years	18,796	40,165
Levied this year	1,304,516	1,348,277
Less - collections to date	(1,276,453)	(1,303,598)
Equals current outstanding	40,165	84,844
Net rates collectable	40,165	84,844
% Collected	96.5%	93.9%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,994)	54,930	0	1,382	2,528	55,845
Percentage	(5.4%)	98.4%	0%	2.5%	4.5%	
Balance per trial balance						
Sundry receivable	(2,994)	54,930	0	1,382	2,528	55,845
GST receivable	0	26,408	0	0	0	26,408
Pensioner rebate	0	1,437	0	0	0	1,437
Total receivables general outstand	(2,994)	82,775	0	1,382	2,528	75,776

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

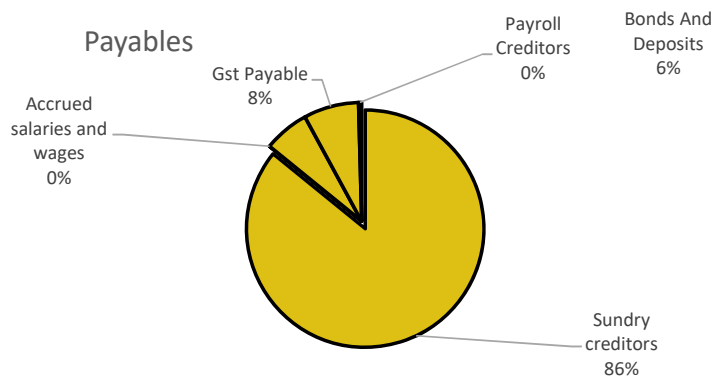


Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	52,760	44,899	0	(1,928)	95,731
Percentage	0%	55.1%	46.9%	0%	-2%	
Balance per trial balance						
Sundry creditors	0	52,760	44,899	0	(1,928)	99,866
Accrued salaries and wages	0	0	0	0	0	0
Bonds And Deposits	0	7,230	0	0	0	7,230
Gst Payable	0	8,705	0	0	0	8,705
Payroll Creditors	0	510	510	0	0	510
Other Payables	0	(364)	0	0	0	(364)
Other Payables						4,924
Total payables general outstanding						148,141

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022

FINANCING ACTIVITIES
Note 12
BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		
Particulars	Loan No.	1 July 2021	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing										
Loan 68 - 43/45 Wilson	79	104,939	0	0	25,288	25,288	79,651	79,651	5,176	5,176
Nurses Accomodation *	79	0	0	1,000,000	0	28,943	0	971,057	0	11,057
Economic Services										
Loan 73 - CRC Building	78	90,628	0	0	10,949	24,974	79,679	65,654	765	2,834
B/Fwd Balance		195,567	0	1,000,000	36,237	79,205	159,330	1,116,362	5,941	19,067
C/Fwd Balance		195,567	0	1,000,000	36,237	79,205	159,330	1,116,362	5,941	19,067
Self supporting loans										
		0	0	0	0	0	0	0	0	0
Total		195,567	0	1,000,000	36,237	79,205	159,330	1,116,362	5,941	19,067
Current borrowings		79,205					11,203			
Non-current borrowings		116,362					148,127			
		195,567					159,330			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2021-22

* The loan included in the original budget has been removed at mid year review. The Shire does not intend to undertake any new borrowings for the year ended 30 June 2022.

Unspent borrowings

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**FINANCING ACTIVITIES
NOTE 13
LEASE LIABILITIES**

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2021	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Other property and services										
Photocopier		5,135	0		288	3,412	4,847	1,723	65	91
Current lease liabilities		3,412								
Non-current lease liabilities		1,723								
		<u>5,135</u>								

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**Note 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus		16,099		16,099
CIO011	Replacement of South Cricket Wicket	333-334/2021	Capital Expenses			(10,000)	6,099
5110381	REC - Transfers from Reserve	365/2021	Capital Revenue		10,000		16,099
CIO013	Airport Runway Reseal	348/2021	Capital Expenses			(294,443)	(278,344)
3120610	AERO - Grants	348/2021	Capital Revenue		294,443		16,099
BC001	Chambers Refurbish	23/2022	Capital Expenses		10,000	0	26,099
BC018	59 Flint St Renovations	23/2022	Capital Expenses		6,000		32,099
BC041	Nurses Accomodation	23/2022	Capital Expenses		1,000,000		1,032,099
	Proceeds from new debentures	23/2022	Capital Revenue			(1,000,000)	32,099
BC040	New Depot Butlin St	23/2022	Capital Expenses			(107,991)	(75,892)
PC004	Minor Plant Purchases	23/2022	Capital Expenses		40,000		(35,892)
PC0101	Dolly TDM	23/2022	Capital Expenses		30,000		(5,892)
PC0102	Fuel Storage	23/2022	Capital Expenses		33,000		27,108
CI0011	Wyalkatchem Tip New Cell	23/2022	Capital Expenses		50,000		77,108
CIO007	Cemetery Improvements	23/2022	Capital Expenses			(18,000)	59,108
CIO009	Water tank for Rec Centre	23/2022	Capital Expenses		10,000		69,108
CIO011	Replacement of South Cricket Wicket	23/2022	Capital Expenses			(4,000)	65,108
3030121	RATES - Account Enquiry Charges	23/2022	Operating Revenue		1,500		66,608
3030138	RATES - Discount on Rates Levied	23/2022	Operating Revenue			(5,000)	61,608
3050135	FIRE - Other Income	23/2022	Operating Revenue		500		62,108
3050221	ANIMAL - Animal Registration Fees	23/2022	Operating Revenue			(600)	61,508
3110120	HALLS - Hall Hire	23/2022	Operating Revenue		200		61,708
3110320	REC - Fees & Charges	23/2022	Operating Revenue		40,000		101,708
3110710	OTH CUL - Grants - Other Culture	23/2022	Operating Revenue			(10,000)	91,708
3110720	OTH CUL - Fees & Charges	23/2022	Operating Revenue			(1,300)	90,408
3120200	ROADM - Street Lighting Subsidy	23/2022	Operating Revenue			(1,600)	88,808
3120210	ROADM - Direct Road Grant (MRWA)	23/2022	Operating Revenue		7,058		95,866
3130220	TOUR - Barracks Fees and Charges	23/2022	Operating Revenue		18,000		113,866

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**Note 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended
				Adjustment	Available Cash	Available Cash	Budget Running Balance
				\$	\$	\$	\$
3130302	BUILD - Commission - BSL & CTF	23/2022	Operating Revenue			(500)	113,366
3130320	BUILD - Fees & Charges (Licences)	23/2022	Operating Revenue			(1,000)	112,366
3140120	PRIVATE - Private Works Income	23/2022	Operating Revenue		9,000		121,366
3140220	ADMIN - Fees & Charges	23/2022	Operating Revenue		6,000		127,366
3140301	PWO - Other Reimbursements	23/2022	Operating Revenue			(500)	126,866
2030112	RATES - Valuation Expenses	23/2022	Operating Expenses		3,500		130,366
2040104	MEMBERS - Training & Development	23/2022	Operating Expenses			(2,500)	127,866
2040109	MEMBERS - Members Travel and Accommodation	23/2022	Operating Expenses			(1,000)	126,866
2040130	MEMBERS - Insurance Expenses	23/2022	Operating Expenses			(1,419)	125,447
2040212	OTH GOV - Public Relations Expense	23/2022	Operating Expenses		2,500		127,947
2040287	OTH GOV - Other Expenses	23/2022	Operating Expenses			(582)	127,365
2050165	FIRE - Maintenance/Operations	23/2022	Operating Expenses			(450)	126,915
2050216	ANIMAL - Contract Ranger Services	23/2022	Operating Expenses			(700)	126,215
2050287	ANIMAL - Other Expenditure	23/2022	Operating Expenses		550		126,765
2050507	ESL BFB - Clothing & Accessories	23/2022	Operating Expenses			(8,000)	118,765
2050565	ESL BFB - Maintenance Plant & Equipment	23/2022	Operating Expenses		6,000		124,765
2080365	FAMILIES - Daycare Operating Expense	23/2022	Operating Expenses		3,000		127,765
2080388	FAMILIES - Daycare Building Expense	23/2022	Operating Expenses			(10,000)	117,765
2080392	FAMILIES - Depreciation	23/2022	Operating Expenses			(1,699)	116,066
2080692	AGED OTHER - Depreciation	23/2022	Operating Expenses		2,175		118,241
2110718	OTH CUL - Community Grants Scheme	23/2022	Operating Expenses			(45,500)	72,741
2110743	OTH CUL - Other Festival Events	23/2022	Operating Expenses			(3,500)	69,241
2120211	ROADM - Road Maintenance	23/2022	Operating Expenses		110,180		179,421
2130288	TOUR - Railway Barracks Expenses	23/2022	Operating Expenses			(10,000)	169,421
2130652	ECONDEV - Consultants	23/2022	Operating Expenses			(750)	168,671
2140204	ADMIN - Training & Development	23/2022	Operating Expenses			(9,000)	159,671
2140205	ADMIN - Recruitment	23/2022	Operating Expenses			(1,500)	158,171
2140206	ADMIN - Fringe Benefits Tax (FBT)	23/2022	Operating Expenses			(12,000)	146,171

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**Note 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
2140209	ADMIN - Travel & Accommodation	23/2022	Operating Expenses		5,000		151,171
2140210	ADMIN - Motor Vehicle Expenses	23/2022	Operating Expenses		5,000		156,171
2140215	ADMIN - Printing and Stationery	23/2022	Operating Expenses			(4,000)	152,171
2140230	ADMIN - Insurances	23/2022	Operating Expenses			(3,500)	148,671
2140241	ADMIN - Subscriptions and Memberships	23/2022	Operating Expenses			(6,000)	142,671
2140252	ADMIN - Consultants	23/2022	Operating Expenses			(10,000)	132,671
2140253	ADMIN - Valuations	23/2022	Operating Expenses		15,000		147,671
2140286	ADMIN - Expensed Minor Asset Purchases	23/2022	Operating Expenses		2,500		150,171
2140306	PWO - Fringe Benefits Tax (FBT)	23/2022	Operating Expenses		5,000		155,171
2140310	PWO - Motor Vehicle Expenses	23/2022	Operating Expenses		10,000		165,171
2140329	PWO - Insurances	23/2022	Operating Expenses			(3,445)	161,726
2140411	POC - External Parts & Repairs	23/2022	Operating Expenses		12,000		173,726
2140413	POC - Tyres and Tubes	23/2022	Operating Expenses		5,000		178,726
2140417	POC - Insurance	23/2022	Operating Expenses		4,330		183,056
BM001	Council Chambers Maintenance Expenses	23/2022	Operating Expenses			(1,033)	182,023
WO013	Fire Breaks / Slashing - External	23/2022	Operating Expenses			(1,700)	180,323
AO001	Animal Control Expense	23/2022	Operating Expenses			(354)	179,969
AO002	Animal Control Training & Development	23/2022	Operating Expenses		500		180,469
WO009	Dog Cemetery Expense	23/2022	Operating Expenses		550		181,019
WO15	Animal - other expenditure	23/2022	Operating Expenses			(500)	180,519
BM004	1 Slocum Street	23/2022	Operating Expenses		3,000		183,519
BM006	2a Slocum Street	23/2022	Operating Expenses			(10,184)	173,335
BM007	22a Flint Street	23/2022	Operating Expenses			(3,630)	169,705
BM008	51 Flint Street	23/2022	Operating Expenses		4,000		173,705
BM009	43 Wilson Street	23/2022	Operating Expenses		2,030		175,735
BM010	45 Wilson Street	23/2022	Operating Expenses			(2,327)	173,408
BM011	4 Slocum Street	23/2022	Operating Expenses		4,000		177,408
BM012	10 Honour Ave	23/2022	Operating Expenses			(3,000)	174,408

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**Note 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
BM014	53 Piesse Street	23/2022	Operating Expenses		3,000		177,408
BM015	22b Flint Street	23/2022	Operating Expenses			(3,000)	174,408
BM016	57 Flint Street	23/2022	Operating Expenses		8,000		182,408
BM017	58 Flint Street	23/2022	Operating Expenses		4,000		186,408
BM018	59 Flint Street	23/2022	Operating Expenses		3,000		189,408
WO001	Vergeside Waste Collection	23/2022	Operating Expenses		6,000		195,408
WO002	Street Bins	23/2022	Operating Expenses		2,000		197,408
WO004	Wyalkatchem Tip Maintenance	23/2022	Operating Expenses			(48,687)	148,721
BM019	Town Hall Expenses	23/2022	Operating Expenses		3,000		151,721
BM020	Korrelocking Hall Expenses	23/2022	Operating Expenses		6,000		157,721
BM021	Swimming Pool Maintenance	23/2022	Operating Expenses			(20,000)	137,721
PGM004	Railway Terrace Park	23/2022	Operating Expenses		10,000		147,721
PGM005	Pioneer Park	23/2022	Operating Expenses		10,000		157,721
IOM002	Dams	23/2022	Operating Expenses			(65,602)	92,119
OM001	Main Oval	23/2022	Operating Expenses			(76,498)	15,621
OM003	Cricket Wicket	23/2022	Operating Expenses			(43,221)	(27,600)
PGM002	Korrelocking Reserve	23/2022	Operating Expenses		6,000		(21,600)
PGM003	Roadhouse Gardens	23/2022	Operating Expenses		5,000		(16,600)
PGM008	Trails	23/2022	Operating Expenses	0	6,000		(10,600)
WCC01	Community Club Decking	23/2022	Operating Expenses		40,000		29,400
BM022	Recreation Centre Building	23/2022	Operating Expenses			(20,000)	9,400
BM023	Museum House Building Expense	23/2022	Operating Expenses		2,000		11,400
BM024	CBH Museum Building Expense	23/2022	Operating Expenses		600		12,000
AM001	Airstrip & Grounds Maintenance/Operations	23/2022	Operating Expenses		13,800		25,800
BM025	Terminal Building Expenses	23/2022	Operating Expenses			(8,000)	17,800
BM030	Railway Station Expenses	23/2022	Operating Expenses		5,000		22,800
BM032	ADMIN - Admin Office Building Expenses	23/2022	Operating Expenses			(4,000)	18,800
PGM007	ADMIN - Admin Office Garden Maintenance	23/2022	Operating Expenses		10,000		28,800

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2022**

**Note 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
PWO002	Training & Development - Outside Staff	23/2022	Operating Expenses		3,000		31,800
PWO003	OHS and Toolbox Meetings	23/2022	Operating Expenses			(2,500)	29,300
BM033	Depot Building Expenses	23/2022	Operating Expenses			(23,000)	6,300
BM037	DEPOT - TOP	23/2022	Operating Expenses			(5,400)	900
BM039	OLD MAIN ROADS DEPOT	23/2022	Operating Expenses		1,100		2,000
BM040	Depot (Butlin St) Building Expenses	23/2022	Operating Expenses			(2,000)	0





From: [Shannon Wood](#) on behalf of [Grants Commission](#)
Cc: [Grants Commission](#)
Subject: ADVANCE PAYMENT OF 2022-23 FINANCIAL ASSISTANCE GRANTS
Date: Tuesday, 5 April 2022 11:20:26 AM
Attachments: [Attachment - Advance Payment of 2022-23 funds in 2021-22 allocations.docx](#)

Attention: Chief Executive Officers, Deputy Chief Executive Officers and Managers of Finance

ADVANCE PAYMENT OF 2022-23 FINANCIAL ASSISTANCE GRANTS

The WA Local Government Grants Commission (the Commission) has been advised by the Commonwealth Government that there will be an advance payment of the 2022-23 Financial Assistance Grants (FA Grants), based on a funding pool equivalent to approximately 75% of the total 2022-23 funding pool. This will provide a payment of \$252,162,289 (for the whole of WA) in 2021-22 with a corresponding reduction in 2022-23. The amount includes General Purpose and Road Grants. Noting this decision by the Commonwealth to pay an advance applies to all jurisdictions nationally, it was advised that the funds are being paid early to help local government manage the cumulative impacts of the floods and the COVID-19 pandemic.

It is anticipated the payment will be made the week beginning 11 April 2022. A schedule of advance allocations is attached.

It is important to note that these advance payments do not reflect 75% of each local governments total 2022-23 grant allocation. The advance payments were calculated by the Commonwealth using the relativities established under the Commission's calculations for 2021-22. Due to the way in which the advance is calculated and the significant size of the advance payment, some local governments will be receiving extremely limited or no quarterly payment in 2022-23 as local governments total grant payment will be reduced by the 2021-22 advance payment. It is difficult to advise the exact impact at this time while the calculation of 2022-23 financial assistance grants is ongoing. If your advance appears to be significantly higher (or lower) than what may seem reasonable and you would like some clarification, please contact the Commission staff for assistance.

The advance payment will be recognised as revenue for 2021-22 as control passes to the local government on receipt of the grant. This affects the comparatives between the budget figures and actual figures for the 2021-22 financial year and will require each local government to make a budget amendment. Local governments can spend these advance funds before the end of the 2021-22 financial year. If these funds are spent in the 2021-22 financial year, then local governments will need to ensure they have sufficient funds for 2022-23 to complete their planned programs and activities for that year. Local governments need to ensure their budgets for 2022-23 recognise the reduction in the 2022-23 FA Grants payments.

Any amounts received in advance that remain unspent at 30 June 2022 will be reflected in the balance carried forward into the 2022-23 financial year.

The Commission is currently calculating the 2022-23 Notional Financial Assistance Grants. Informal advice can be provided on request in the second half of June, though confirmation of the final grants will not occur until early August 2022 due to the adjustments made to the funding pool by the Commonwealth in July.

If you have any queries please email grants.commission@dlgsc.wa.gov.au and we can either respond in kind or give you a call.

Kind regards

Shannon Wood

Manager Executive Support

Department of Local Government, Sport and Cultural Industries

PO Box 8349, Perth Business Centre, WA 6849

Email grants.commission@dlgsc.wa.gov.au

Web www.dlgsc.wa.gov.au

The Department acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land, and we pay our respects to their Elders past and present.





HWL
EBSWORTH
LAWYERS

Deed of Gift

Former NAB branch at Lot 5 Railway Terrace, Wyalkatchem

NAB Properties Australia Pty Ltd

and

Shire of Wyalkatchem

Ref PMW:1099330

Level 20, 240 St Georges Terrace, Perth WA 6000 Australia
PO Box 7222, Cloisters Square WA 6850 Australia

Telephone +61 8 6559 6500
Facsimile 1300 704 211 (Australia) +61 2 8507 6580 (International)
hwlebsworth.com.au

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Date

Parties

NAB Properties Australia Pty Ltd ACN 004 956 521 of 700 Bourke Street, Docklands, VIC 3008 (**NAB**)

Shire of Wyalkatchem ABN 47 096 937 882 of 27 Flint Street, Wyalkatchem WA 6485 (**Shire**)

Background

- A. NAB is the registered proprietor of the Property.
 - B. NAB wishes to donate the Property to the Shire and the Shire has agreed to accept the donation of the Property on and from Settlement in accordance with the terms and conditions of this deed.
-

Agreed terms

1. Definitions

In this deed, these terms have the following meanings:

2018 General Conditions	means the 2018 revision of the Joint Form of General Conditions for the Sale of Land, published by the Real Estate Institute of Western Australia and the Law Society of Western Australia.
Business Day	means any day except a bank or public holiday in Western Australia or a Saturday or Sunday.
Claim	includes any objection, requisition, set-off or claim for compensation or damages against NAB, delay in settlement or rescission or termination of this deed or any attempt to do so.
Electronic Settlement	has the meaning given to it in clause 3.12(r)(3) of the 2018 General Conditions.

- Encumbrances** means a mortgage, easement, restrictive covenant and memorial and includes any right or interest which a person has in relation to the Property, other than the Specified Encumbrances.
- GST Law** has the same meaning given to that expression in the *A New Tax System (Goods and Services Tax) Act 1999* (Cth).
- Land** means Lot 5 on Deposited Plan 223232 being the land comprised in Certificate of Title Volume 507 Folio 187 and being the land situated at Lot 5 Railway Terrace, Wyalkatchem, Western Australia.
- Landgate** means the Western Australian Land Information Authority established under the *Land Information Authority Act 2006* (WA).
- NAB Works** means:
- (a) the removal of the laundry, external shed and boundary fence at the Property and the disposal of all materials (including asbestos attached to the laundry, external shed and boundary fence);
 - (b) the removal of external walls and internal cladding, ceiling and floor cladding of the former sunroom at the Property, conversion of that former sunroom into an open verandah and the disposal of all materials (including asbestos attached to the sunroom); and
 - (c) the provision of an updated hazardous materials register and asbestos clearance certificate (prepared by a suitably qualified practitioner) in relation to the Property to the Shire upon completion of the works outlined in paragraph (a) and (b) of this definition,
- as specified in Annexure A.
- Property** means the Land and the building and the other improvements constructed on the Land as at the date of this deed.
- Settlement** means the completion of the transfer of the Property in accordance with clause 10.
- Settlement Date** means the date which is the later of:
- (a) 30 days after the date of this deed; and
 - (b) the date on which NAB gives notice to the Shire under clause 4.3.
- Shire's Obligations** means the obligations set out in clause 6.2 of this deed.

- Specified Encumbrances** has the meaning given to it in clause 2(b).
- Transfer** means the instrument required to transfer the Land to the Shire in a form acceptable for registration by Landgate, signing to the signing by all parties.

2. Gift of Property

- (a) NAB agrees to transfer to the Shire and the Shire agrees to accept the transfer of the Property by way of gift on and from Settlement:
- (i) free of any Encumbrances except for the Specified Encumbrances; and
 - (ii) on the conditions set out in this deed.
- (b) For the purpose of clause 2(a)(i), the **Specified Encumbrances** are:
- (i) Memorial K705695 lodged pursuant to the *Heritage of Western Australia Act 1990* (WA); and
 - (ii) the reservations and conditions contained in the Crown grant of the Land.
- (c) The Shire:
- (i) accept the transfer of the Property subject to the Specified Encumbrances; and
 - (ii) has no right to make any objection in respect of any of the Specified Encumbrances.

3. Completion of Gift

NAB will, at Settlement, deliver to the Shire:

- (a) vacant possession of the Property with the NAB Works completed;
- (b) subject to clause 10.3, the duplicate Certificate of Title for the Land, if one has been issued by Landgate;
- (c) subject to clause 10.3, the Transfer signed by NAB; and
- (d) subject to clause 10.3, any other documentation required to be delivered on Settlement including any discharge or withdrawal of an Encumbrance which is required to be withdrawn or discharged on Settlement.

4. NAB Works

4.1 Conduct of NAB Works

- (a) NAB must carry out and complete the NAB Works at its cost.
- (b) In carrying out the NAB Works, NAB must:
 - (i) comply with all laws and the requirements of any relevant authority; and
 - (ii) ensure that the NAB Works are carried out in a proper and workmanlike manner; and
 - (iii) ensure that the NAB Works are carried out by contractors who are suitably qualified, competent and experienced in carrying out works of the nature of the NAB Works.

4.2 Timing

NAB must use its reasonable endeavours to complete the NAB Works by the date which is 30 days after the date of this deed.

4.3 Notification of completion

Once NAB, acting reasonably, determines that the NAB Works have been completed, NAB must give to the Shire written notice stating that the NAB Works have been completed.

5. Condition of property

5.1 Shire's acknowledgements

The Shire acknowledges that:

- (a) it has inspected the Property and accepts it in its condition and state of repair as at the date of this deed;
- (b) it is satisfied in all respects as to the nature, quality and state of repair of the Property;
- (c) no warranty or representation is given or made by NAB:
 - (i) as to the condition or fitness of the Property; or
 - (ii) that any approvals of relevant authorities have been obtained or have been complied with in respect of the Property;

- (d) the Property is gifted with the NAB Works complete but otherwise on an 'as is, where is' basis and subject to all faults and defects (whether latent or patent) and in their present state of repair, condition, dilapidation and infestation;
- (e) NAB is under no liability or obligation to the Shire to carry out any repairs, alterations or improvements to the Property other than the NAB Works;
- (f) NAB does not represent or warrant:
 - (i) that the Property complies with any law relating to the Property or a requirement of any government agency; or
 - (ii) anything that concerns the condition of the Property; and
- (g) it is satisfied about the purposes for which the Property may be used and about all restrictions and prohibitions on its development.

5.2 No Claims

- (a) The Shire must not make any Claim, nor require NAB to take or refrain from taking any action, in relation to any matters in clause 5.1.
- (b) Nothing in clause 5.1(c)(ii) or clause 5.1(f)(i) affects NAB's obligation under clause 4.1(b)(i).

5.3 Environmental condition of Property

- (a) In this clause 5.3, **Contaminant** means any substance the presence of which:
 - (i) is a significant risk of harm to human health or the environment; or
 - (ii) breaches any law; or
 - (iii) could result in a government agency issuing a notice in respect of the substance.
- (b) On and from the Settlement Date the Shire must at its own cost assume all responsibility for and indemnify and release NAB from and against all costs arising from the presence of any Contaminant found on, in, above, under or emanating from the Property either before or after Settlement. The provisions of this clause 5.3 do not merge on Settlement.

6. Shire's Obligations

6.1 Purpose of Gift

NAB has agreed to gift the Property to the Shire for the purpose of providing community services to the broader Wyalkatchem community.

6.2 Shire Obligations

The Council agrees that:

- (a) it will not sell, agree to sell, assign, lease, license, part with possession of, transfer or otherwise dispose of the Land or any part thereof or any estate or interest in the Land without obtaining the prior written consent of NAB, which consent may be withheld by NAB in its absolute discretion, for a period of 5 years from Settlement **provided that** NAB may not unreasonably withhold consent in relation to a lease, licence or parting with possession for a period not exceeding 5 years and **provided further that** no such consent shall be required in the case of a licence or parting with possession for the purposes of short term (being a period not exceeding 21 days) rental accommodation;
- (b) it will not mortgage, charge or encumber the Property or any part thereof or any estate or interest in the Property for a period of 5 years from Settlement unless:
 - (i) the person to whom any such right or interest is to be granted (**Mortgagee**) has first executed a deed of covenant in such form as NAB requires, to be prepared by NAB's solicitors at the cost and expense in all respects of the Shire or the Mortgagee (as the case may be) which deed contains (among other things) covenants by the Mortgagee in favour of NAB that (so long as the Mortgagee has any interest in the Land):
 - (A) should the mortgagee pursuant to its security or encumbrance (**Mortgage**) exercise its rights to deal with the Land whether by way of:
 - (1) entering into possession or into the receipt of the rents and profits from the Land;
 - (2) the appointment of a receiver of the income from the Land;
 - (3) the foreclosure of the Mortgage;
 - (4) the ejectment of the occupier of the Land from the Land;
 - (5) the carrying on of any business on the Land; or
 - (6) the managing or controlling of the Land in any manner however,

the Mortgagee must perform and observe the Shire's Obligations in like manner as if the Mortgagee were named in this deed as the Shire;
 - (B) in the exercise of its rights under the Mortgage, the Mortgagee will not sell or otherwise dispose of the Property without the prior written consent of NAB in accordance with clause 6.2(a);

- (C) the Mortgagee will not assign the Mortgage or any of its rights under the Mortgage without first procuring the execution by the proposed assignee of a deed of covenant between the proposed assignee and NAB prepared by NAB's solicitors at the cost and expense in all respects of the Shire or the Mortgagee (as the case may be) pursuant to which the proposed assignee agrees to perform and observe the provisions of this deed on the part of the Mortgagee to be performed and observed; and
 - (D) if NAB exercises the option to re-acquire pursuant to clause 8, the Mortgagee will discharge the Mortgage and deliver up the duplicate Certificate of Title to the Land in accordance with clause 8; and
- (ii) there is not any existing unremedied breach by the Shire of the Shire's Obligations;
- (c) it will not, and will not allow any third party, to do anything on the Land which is unlawful, immoral, noxious, offensive, hazardous or likely to cause nuisance, interference, injury or unreasonable disturbance to any neighbours or to the community at large for a period of 5 years from Settlement; and
 - (d) it will, at its cost, publicly recognise NAB's contribution to the Shire.

7. Caveat

- (a) Immediately following registration of the Transfer, the Shire agrees that NAB is permitted to lodge an absolute caveat on the Certificate of Title to the Land to protect its interests under this deed and the Shire charges its interest in the Land to NAB for this purpose.
- (b) The Shire will do anything necessary to allow registration of the caveat referred to in clause 7(a) immediately following registration of the Transfer.
- (c) NAB will:
 - (i) at its own cost; and
 - (ii) upon written demand from the Shire at any time after the date that is 5 years from Settlement,
 prepare, execute and deliver to the Shire a withdrawal of the caveat referred to in clause 7(a).
- (d) NAB agrees that NAB will, at the cost and expense of the Shire in all respects, withdraw the caveat referred to in clause 7(a) to permit the registration of a Mortgage to a Mortgagee who has executed the deed of covenant referred to in clause 6.2(b), provided that NAB is permitted to lodge a substitute absolute caveat immediately following the registration of that Mortgage.

8. Option to re-acquire

8.1 Option

- (a) If at any time after Settlement the Shire breaches any of the Shire's Obligations and the breach is not remedied within thirty (30) days after written notice to the Shire specifying the breach then NAB has the option upon giving to the Shire thirty (30) days' notice in writing to re-acquire the Property for an estate in unencumbered fee simple from the Shire.
- (b) If NAB exercises its option to re-acquire pursuant to clause 8.1(a):
 - (i) NAB will not be required to pay any sum of money to the Shire in consideration for the Property; and
 - (ii) NAB will pay its own costs in relation to its re-acquisition of the Property.
- (c) The option granted must continue notwithstanding any transfer or other dealing with the Property.

8.2 Settlement Pursuant to the Option

Upon the exercise of the option to re-acquire by NAB under clause 8.1:

- (a) settlement must be completed by an Electronic Settlement on the date being thirty (30) days after the notice to re-acquire is given under clause 8.1;
- (b) the transfer will be registered and possession given and taken on the date of settlement;
- (c) rates and taxes must be adjusted as at the date of settlement and any amount payable by one party to the other paid at settlement or at a later time agreed by the parties in writing; and
- (d) the Shire must provide the Property to NAB free of all encumbrances including any mortgage, charge, lien, caveat or other right or interest of any third party affecting the Property or any part thereof but excluding any service easement affecting the Certificate of Title.

8.3 No waiver

NAB may exercise the option granted in its absolute discretion at any time after being entitled to do so pursuant to clause 8.1 and may elect not to exercise the option immediately notwithstanding that it may be entitled to do so provided that any delay on the part of NAB in exercising the option granted must not be a waiver of or amount to a termination of the right to exercise the option.

8.4 Consideration

The consideration for the option to re-acquire is the execution of this deed.

9. Adjustments

9.1 NAB's and the Shire's liability

Subject to this clause 9,

- (a) NAB must pay or discharge all rates, taxes (including land tax) and other outgoings with respect to the Property up to but not including the Settlement Date; and
- (b) the Shire must pay or discharge all rates, taxes (including land tax) and other outgoings with respect to the Property on and from the Settlement Date.

9.2 Apportionment

Subject to this clause 9, rates, taxes (including land tax) and other outgoings must be apportioned under clause 9.1 and any amount payable by one party to the other must be paid at settlement.

10. Settlement

10.1 Transfer

The Shire must:

- (a) arrange for the Transfer to be prepared;
- (b) sign the Transfer; and
- (c) deliver the Transfer to NAB or NAB's representative a reasonable time before the Settlement Date.

10.2 Time and place for completion

- (a) The place for Settlement is at the offices of HWL Ebsworth Lawyers, Level 20, 240 St Georges Terrace, Perth WA 6000 or at such other address nominated by NAB which must be within the area in the City of Perth.
- (b) The Shire and NAB must agree a time for Settlement which must not be earlier than 10.00am or later than 3.00 pm on the Settlement Date, provided that if the parties cannot agree a time for Settlement, it shall be the time nominated by NAB.

- (c) The Shire and NAB must complete Settlement on the Settlement Date.

10.3 Electronic Conveyancing

If:

- (a) Landgate requires that the deed is completed by an Electronic Settlement;
- (b) the deed specifies that there will be an Electronic Settlement; or
- (c) the parties agree to an Electronic Settlement,

clauses 3.12(b) to 3.12(r) (inclusive) of the 2018 General Conditions will apply and be taken to be incorporated into this deed.

10.4 Risk

- (a) The Property is at NAB's risk until Settlement, however the Shire will be responsible to comply with any work order from any authority received on or after the date of this deed.
- (b) The Property is at Shire's risk on and from Settlement and Shire must comply with the requirements of all authorities in relation to the Property.

11. GST

11.1 Construction

In this clause 11:

- (a) words and expressions which are not defined in this deed but which have a defined meaning in GST Law have the same meaning as in the GST Law; and
- (b) **GST Law** has the same meaning given to that expression in the *A New Tax System (Goods and Services Tax) Act 1999*.

11.2 Consideration GST exclusive

Unless otherwise expressly stated, all prices or other sums payable or consideration to be provided under this deed are exclusive of GST.

11.3 Payment of GST

If GST is payable on any supply made by a party (or any entity through which that party acts) (**Supplier**) under or in connection with this deed, the recipient will pay to the Supplier an amount equal to the GST payable on the supply.

11.4 **Timing of GST payment**

The recipient will pay the amount referred to in clause 11.3 in addition to and at the same time that the consideration for the supply is to be provided under this deed.

11.5 **Tax invoice**

The Supplier must deliver a tax invoice or an adjustment note to the recipient before the Supplier is entitled to payment of an amount under clause 11.3. The recipient can withhold payment of the amount until the Supplier provides a tax invoice or an adjustment note, as appropriate.

11.6 **Adjustment event**

If an adjustment event arises in respect of a taxable supply made by a Supplier under this deed, the amount payable by the recipient under clause 11.3 will be recalculated to reflect the adjustment event and a payment will be made by the recipient to the Supplier or by the Supplier to the recipient as the case requires.

11.7 **Reimbursements**

Where a party is required under this deed to pay or reimburse an expense or outgoing of another party, the amount to be paid or reimbursed by the first party will be the sum of:

- (a) the amount of the expense or outgoing less any input tax credits in respect of the expense or outgoing to which the other party is entitled; and
- (b) if the payment or reimbursement is subject to GST, an amount equal to that GST.

11.8 **No Merger**

This clause 11 does not merge in the completion or termination of this deed or on the transfer of the property supplied under this deed.

12. **Notices**

12.1 **General**

A notice, demand, certification, process or other communication relating to this deed must be in writing in English and may be given by an agent of the sender.

12.2 **How to give a communication**

In addition to any other lawful means, a communication may be given by being:

- (a) personally delivered;
- (b) left at the party's current address for notices;
- (c) sent to the party's current address for notices by pre-paid ordinary mail or, if the address is outside Australia, by pre-paid airmail;
- (d) send by email to the party's current email address for notices; or
- (e) sent by fax to the party's current fax number for notices.

12.3 Particulars for delivery of notices

- (a) The particulars for delivery of notices are initially:

NAB:

Address: The Senior Manager, Network Property
National Australia Bank
700 Bourke Street
Docklands VIC 3008
Email: notices@nab.com.au
Fax: 1300 728 820
Attention: Lloyd Burke

Shire:

Address: 27 Flint Street
Wyalkatchem WA 6485
Email: general@wyalkatchem.wa.gov.au
Fax: 9681 1003
Attention: Peter Klein

- (b) Each party may change its particulars for delivery of notices by notice to each other party.

12.4 Communications by post

Subject to clause 12.7, a communication is given if posted:

- (a) within Australia to an Australian address, five Business Days after posting; or
- (b) in any other case, ten Business Days after posting.

12.5 Communications by email

Subject to clause 12.7, a communication is given if sent by email when acknowledged by the addressee orally or by return email or otherwise in writing (provided that return emails generated automatically will not constitute an acknowledgement).

12.6 Communications by fax

Subject to clause 12.7, a communication is given if sent by fax, when the sender's fax machine produces a report that the fax was sent in full to the addressee. That report is conclusive evidence that the addressee received the fax in full at the time indicated on that report.

12.7 After hours communications

If a communication is given:

- (a) after 5.00 pm in the place of receipt; or
- (b) on a day which is a Saturday, Sunday or bank or public holiday in the place of receipt,

it is taken as having been given at 9.00 am on the next day which is not a Saturday, Sunday or bank or public holiday in that place.

12.8 Process service

Any process or other document relating to litigation, administrative or arbitral proceedings relating to this deed may be served by any method contemplated by this clause 12 or in accordance with any applicable law.

13. General

13.1 Duty and Fees

The Shire is liable for and must pay:

- (a) all duty (including any fine or penalty except where it arises from default by the other party) on or relating to this deed, any document executed under it or any dutiable transaction evidenced or effected by it; and
- (b) all registration fees required to register the transfer of the Land.

13.2 Costs

Except as expressly stated otherwise in this deed, each party must pay its own legal and other costs and expenses of negotiating, preparing, executing and performing its obligations under this deed.

13.3 Governing law and jurisdiction

- (a) This deed is governed by and is to be construed in accordance with the laws applicable in Western Australia.

- (b) Each party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts exercising jurisdiction in Western Australia and any courts which have jurisdiction to hear appeals from any of those courts and waives any right to object to any proceedings being brought in those courts.

13.4 Further steps

Each party must promptly do whatever any other party reasonably requires of it to give effect to this deed and to perform its obligations under it.

13.5 Variation

This deed may only be varied by mutual agreement of the parties in writing.

13.6 Disputes

- (a) If a dispute arises in relation to this deed, the parties agree to use best endeavours to resolve it by discussion and agreement. Either party may request, on reasonable notice to the other party, that the parties meet to discuss a dispute.
- (b) If a dispute is not resolved within 28 days of a request in accordance with clause 13.6(a), either party may take further action to resolve the dispute.

13.7 Confidentiality

The Shire must keep this deed and the terms and existence of this deed confidential and must not disclose it to any person or organisation or make any press releases or announcements without the prior approval of NAB.

13.8 Construction

Unless expressed to the contrary, in this deed:

- (a) words in the singular include the plural and vice versa;
- (b) any gender includes the other genders;
- (c) if a word or phrase is defined its other grammatical forms have corresponding meanings;
- (d) if any form of the word 'include' is used, it is to be read as if followed by the words 'without limitation';
- (e) no rule of construction will apply to a clause to the disadvantage of a party merely because that party put forward the clause or would otherwise benefit from it;
- (f) a reference to:

- (i) a person includes a partnership, joint venture, unincorporated association, corporation and a government or statutory body or authority;
 - (ii) a person includes the person's legal personal representatives, successors, assigns and persons substituted by novation;
 - (iii) any thing (including any amount) includes either the whole or any part of that thing;
 - (iv) any legislation includes subordinate legislation under it and includes that legislation and subordinate legislation as modified or replaced;
 - (v) an obligation includes a warranty or representation and a reference to a failure to comply with an obligation includes a breach of warranty or representation;
 - (vi) a right includes a benefit, remedy, discretion or power;
 - (vii) time is to local time in the capital city of the Western Australia;
 - (viii) '\$' or 'dollars' is a reference to Australian currency;
 - (ix) this or any other document includes the document as novated, varied or replaced and despite any change in the identity of the parties;
 - (x) writing includes:
 - (A) any mode of representing or reproducing words in tangible and permanently visible form, and includes fax transmissions; and
 - (B) words created or stored in any electronic medium and retrievable in perceivable form;
 - (xi) a group of persons includes all of them together, any two or more of them together and each of them separately;
 - (xii) this deed includes all schedules and annexures to it; and
 - (xiii) a clause, schedule or annexure is a reference to a clause, schedule or annexure, as the case may be, of this deed;
- (g) if the date on or by which any amount is payable under this deed is not a Business Day, the payment must be made on or by the next Business Day; and
 - (h) where time is to be calculated by reference to a day or event, that day or the day of that event is excluded.

13.9 Headings

Headings do not affect the interpretation of this deed.

13.10 **Deed**

This deed is a deed. Factors which might suggest otherwise are to be disregarded.

Signing Page

Executed as a deed

Executed by NAB Properties Australia Pty Ltd ACN 004 956 521 in accordance with s127 of the *Corporations Act 2001* (Cth) by:

Signature of Director

Signature of Director/Company Secretary

Full name (print)

Full name (print)

The common seal of Shire of Wyalkatchem ABN 47 096 937 882 was fixed to this deed in the presence of

Signature of President

Signature of Chief Executive Officer



Full name (print)

Full name (print)

Annexure A NAB Works

Monday, 14 March 2022

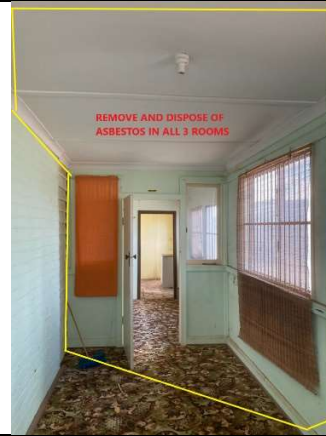
Inspection Report

Location	NAB Wyalkatchem	
<p><u>Details</u></p> <p>Scope of works to remove “risk items” Final items will be removed at the discretion of the contractor to ensure cladding removed will not cause other items to come loose</p>		
		
<p>1 Laundry</p> <p>Laundry remove the whole structure including all walls, roof, plumbing and concrete slab</p>		<p>2 Sunroom</p> <p>Asbestos ceiling and walls internally weatherboard externally. Remove all cladding including the timbers and weatherboard</p>



3
Carport

Complete removal of the carport and main shed including concrete slab



4
Sunroom

Remove all internal asbestos cladding including walls, windows, ceiling and floor coverings. Make good of internal perimeter walls and ceiling.



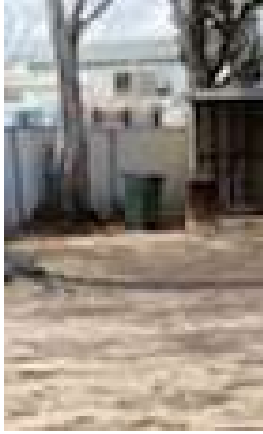
5
Sunroom

Remove all timber cladding and asbestos cladding. Windows to be removed to present an open verandah area, Posts to remain to support the roof structure



6
Laundry

Complete removal of laundry including the concrete slab, fixtures and fittings. Make Good services (if any) that run through the laundry



7

Remove and dispose entire boundary fence
(asbestos and zinc) including posts





SHIRE OF WYALKATCHEM



April 2022

INFORMATION BULLETIN

LIST OF ITEMS

Status Report as at ° 202

O '8 - U 'o

4. Economic Briefing - WALGA

5. Media Release - WRB land purchases

SHIRE OF WYALKATCHEM COUNCIL MEETING ACTIONS STATUS REPORT AS AT 14 APRIL 2022

The purpose of this report is to provide an update on the implementation of Council resolutions.

Items that have been reported as completed will be removed in future reports.

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS / COMMENTS	TARGET COMPLETION DATE
OMC 19/08/2021 339/2021	In recognition of Council's commitment to the relocation of the Tennis Club and in partnership with the Community Club; Bowling Club and Tennis Club, Council agrees to support the delivery of a shaded viewing platform at the Community Club by contributing \$60,000.	CEO	Construction progressing. First instalment of \$33,000 (GST inc.) was paid on 21 September '21 with final instalment due on completion and subject to invoicing.	In progress
OMC 21/10/2021 365/2021	That council support the urgent replacement of components of the reticulation system	CEO	New Ground Water contracted to deliver new wiring, controller and valves to upgrade the reticulation system for the entire oval.	In progress
OMC 21/10/2021 370/2021	That Council approves the positioning of two containers within the footprint shown as a 'Proposed New Extended Shed' on the application sketch for a period of 12 months (i.e. to 31 October 2022).	CEO	Advice issued to applicant.	Completed/ Monitor
OMC 16/12/2021 404/2021	That Council agrees in principle to being gifted the Wyalkatchem National Australia Bank (NAB) building and authorises the CEO to negotiate a Deed of Gift with NAB administration to facilitate this transfer.	CEO	Council agreed. CEO has negotiated a Deed of Gift.	Presenting in OMC 121/04/2022

<p>OMC 17/03/2022 25/2022</p>	<p>That Council approves the execution of the White Dam Sub-lease, under Common Seal in accordance with the Local Government Act, section 9.49A subject to there being no material amendment and the receipt of Ministerial approval.</p>	<p>CEO</p>	<p>Information submitted for Ministerial approval.</p>	<p>In progress</p>
<p>OMC 17/03/2022 26/2022</p>	<p>That Council approves the execution of the Airport Block Cropping Lease, under common seal in accordance with the Local Government Act, section 9.49A subject to there being no material amendment and the receipt of Ministerial approval.</p>	<p>CEO</p>	<p>Information submitted for Ministerial approval.</p>	<p>In progress</p>
<p>17/02/2022 BUSINESS ARISING 15.1 STATUS REPORT</p> <p>ANY OTHER BUSINESS 15.2</p>	<ul style="list-style-type: none"> • Welcome to Wylie and Citizen of the Year Community Event will be held at the Community Club on Friday 11th March 2022. The event will open at 5:30pm and speeches and awards will commence at 6 and 6:15pm. Please join us. This will be an outdoor event. • Depot Doors were discussed 	<p>CEO</p> <p>MOW</p>	<p>Quotes received and works in progress</p>	<p>POSTPONED</p> <p>In progress</p>

2021 Local Government Emergency Management Survey



Results Overview for Local Governments

Background

In late 2021, WALGA undertook a survey of Local Governments to ascertain the sentiment of the sector towards their emergency management roles and responsibilities generally, and in relation to managing volunteer Bushfire Brigades in particular.

The 2021 survey aims to build on the feedback received in WALGA's 2019 Emergency Management Survey and will help inform WALGA's policy and advocacy on current and emerging Emergency Management issues.

Key findings

- In total, responses were collected from 104 Local Governments, representing 74.8 per cent of all Local Governments in WA.
- The Survey responses indicate strong support for:
 - the expansion of the Community Emergency Services Manager (CESM) Program;
 - increased resourcing and funding for the Sector, particular for training and staffing, community resilience and mitigation activities, and exercising Local Emergency Management Arrangements (LEMAs);
 - changes to the current arrangements for Local Governments managing Bushfire Brigades, including that Department of Fire and Emergency Services (DFES) take on management of Bushfire Brigades; and
 - expansion and simplification of the Local Government Grant Scheme, with greater Local Government control over expenditure.
- Local Governments identify their main strengths as LEMAs, standing up welfare centres and recovery planning.
- 51 per cent of respondent Local Governments have 0.8 FTE or less staff in emergency management and there are significant concerns regarding staff training levels for emergency management responsibilities.
- 70 per cent of respondent Local Governments consider that CEO and executive team relationships provide the best method to facilitate resource sharing between Local Governments during emergencies.

- More than 50 respondent Local Governments have resource sharing Memorandums of Understanding in place with other Local Governments.
- Local Governments are seeking greater flexibility and clarity of Local Government roles and responsibilities embedded in the State Emergency Management Framework.
- The majority of respondent Local Governments report having positive working relationships with key emergency management stakeholders, including DFES.

How will the results be used?

The results from the 2021 Survey will inform:

- WALGA's ongoing emergency management advocacy on behalf of the Sector, including the need for increased resourcing and funding, an expanded CESM program, improved regional telecommunications, volunteer training and responsibility for management of bush fire brigades.
- WALGA's advocacy on the development of the *Consolidated Emergency Services Act* (expected in mid-late 2022) and the implementation of the *Work Health and Safety Act 2020*;
- The LEMA review being undertaken by WALGA and the State Emergency Management Committee (SEMC) Business Unit in 2022;
- The development of an Emergency Management Discussion Paper to guide consultation with the sector on updated and contemporary policy positions for WALGA State Council; and
- WALGA's planning of sector support and capacity building activities including webinars, training and other resources.

Further information

For more information or to request a presentation of the 2021 Survey results or data tailored for your Local Government, please contact WALGA's Resilient Communities Policy Manager, Susie Moir smoir@walga.asn.au or 9213 2058.

Attachments

2021 Local Government Emergency Management Survey Infographic
2021 Local Government Emergency Management

3 March 2022

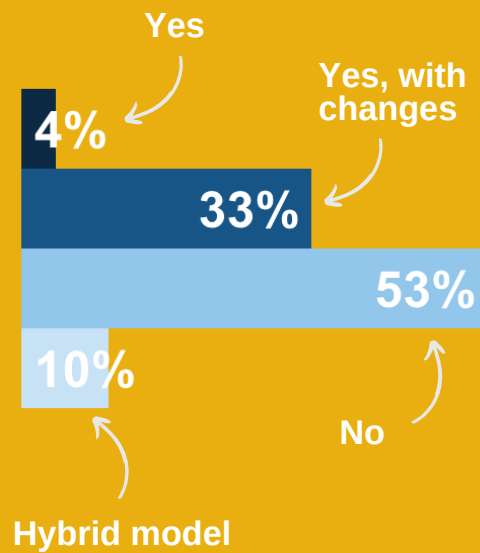
2021 Local Government Emergency Management Survey Results



WALGA's 2021 Local Government Emergency Management Survey demonstrates the breadth of Local Governments' emergency management activities and the positive relationships between the Sector and other emergency management stakeholders. It also highlights the need for additional resources and funding to enable Local Governments to more effectively discharge their emergency management responsibilities and the Sector's desire for change in the management arrangements for volunteer bush fire brigades.

Q. Do you think it is appropriate for Local Governments to manage Bushfire Brigades?*

*of respondents with Bushfire Brigades



104 of 139
Local Governments responded

69 with Bushfire Brigades
46 with Community Emergency Services Manager (CESM)

Four out of five have a well functioning Local Emergency Management Committee (LEMC)

73%
CEO and Executive relationships enable resource sharing in an emergency

Require grant funding for:

- Staff and training
- Community Resilience
- Mitigation
- Exercising

Strengths include:

- LEMAs
- Standing up Welfare Centres
- Recovery Planning

Half of the respondents have 0.8 FTE or less emergency management staff

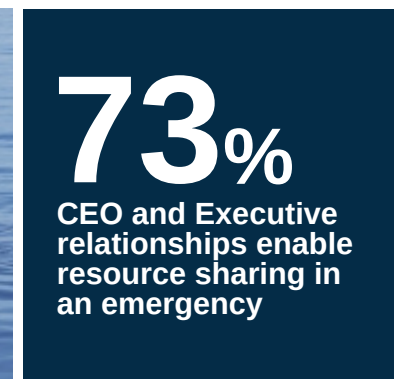
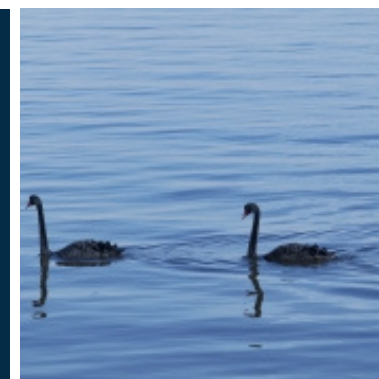
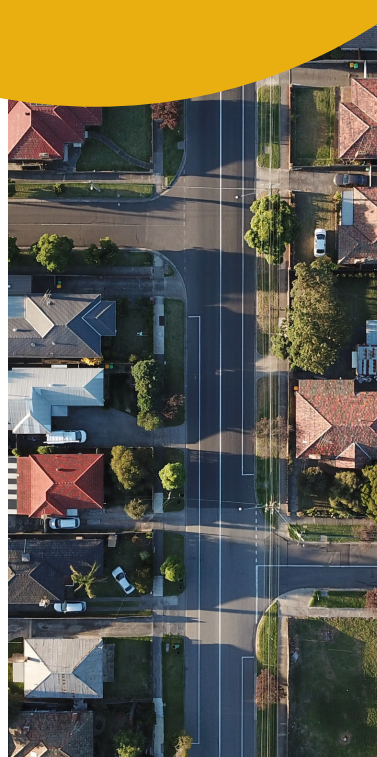
- Simplification
- Flexibility
- State responsibility
- Increased funding of the Emergency Management Framework

90%
agreed that the Disaster Recovery Funding Arrangements WA process is complex

92%
have a positive working relationship with DFES

Respondents are seeking an expansion of the CESM program

Respondents rely on DFES regional offices and CESMs to train Bushfire Brigades



Courtesy of the Shire of Serpentine Jarrahdale



2021 Local Government Emergency Management Survey Overview

March 2022

Local Government in WA

139 Councils

1212 Elected Members

22,000 Employees

\$4.3 billion expenditure

\$49 billion assets

88% of public roads



Bushfire Brigades (BFBs) in WA



111 Local Governments Manage BFBs

536 BFBs

+20,000 BFB Volunteers



Image courtesy of DFES Strategic Volunteering team



Summary

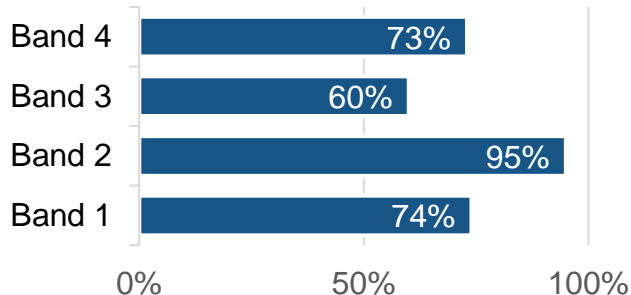
- The Survey responses indicate strong support for the following:
 - the expansion of the CESM Program
 - Increased resourcing and funding, particular for training and staffing, community resilience and mitigation activities, and exercising LEMAs
 - Changes to the current arrangements for Local Governments managing Bushfire Brigades
 - Expansion of the LGGS with greater Local Government control over expenditure
- Local Governments identify strengths in LEMAs, standing up welfare centres and recovery planning
- Local Governments identify a weakness in staff training levels for EM responsibilities
- More than 50 Local Governments have resource sharing MOUs in place with other Local Governments



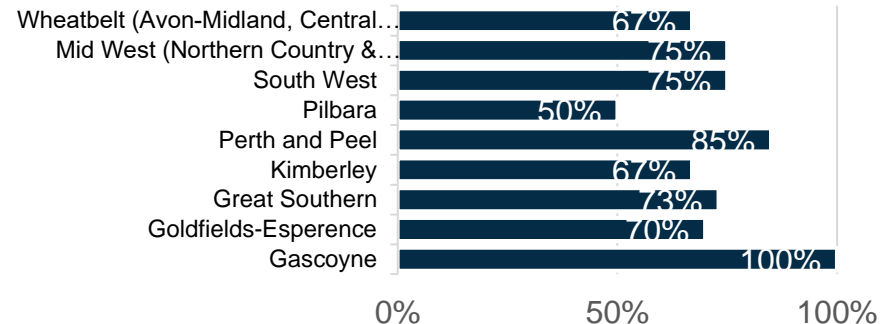
Survey Respondents

- The Survey was open from October to December 2021
- Responses from **104 Local Governments** (75% of the sector)
- 69 Local Governments with Bushfire Brigades (Q 43 to 80 are exclusive to these LGs)
 - Averaging approximately 170 volunteers per LG
 - And 46 of these have CESMS

Respondents By LG Band

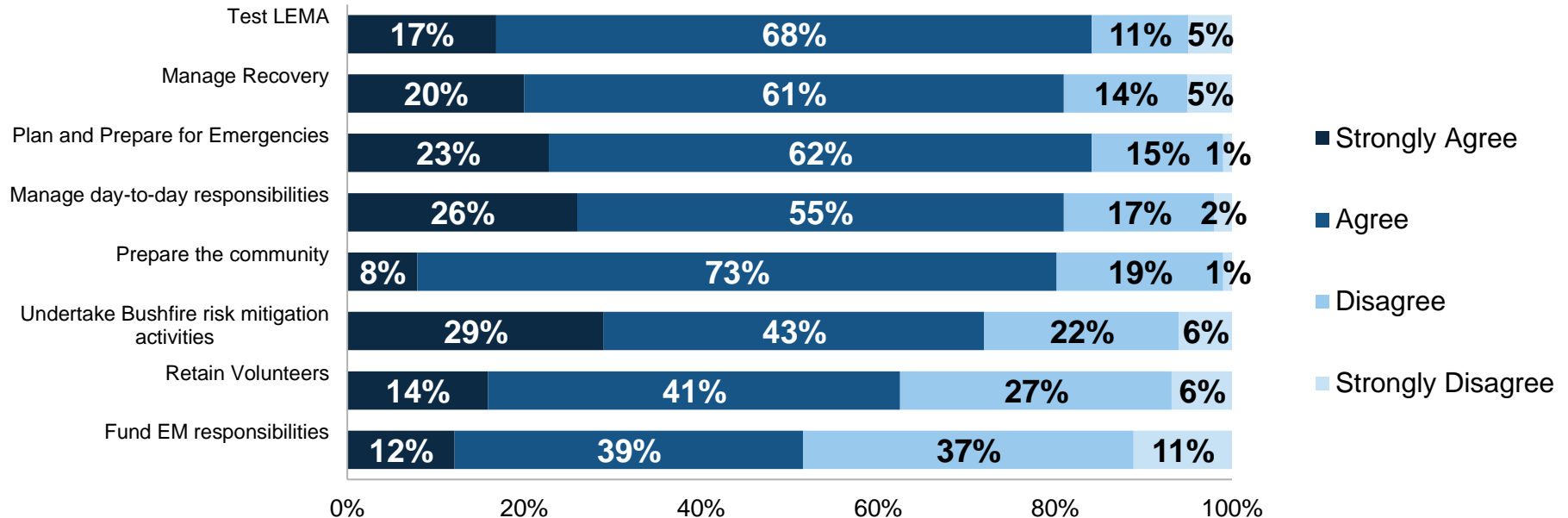


Respondents By Region



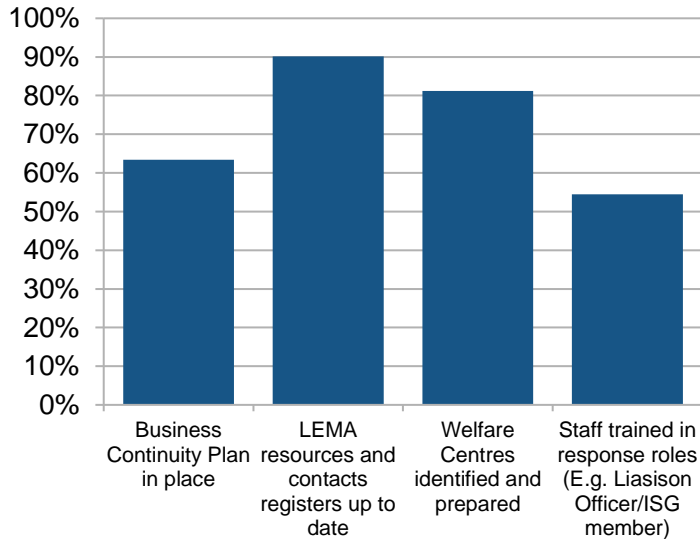


My Local Government has capacity to...



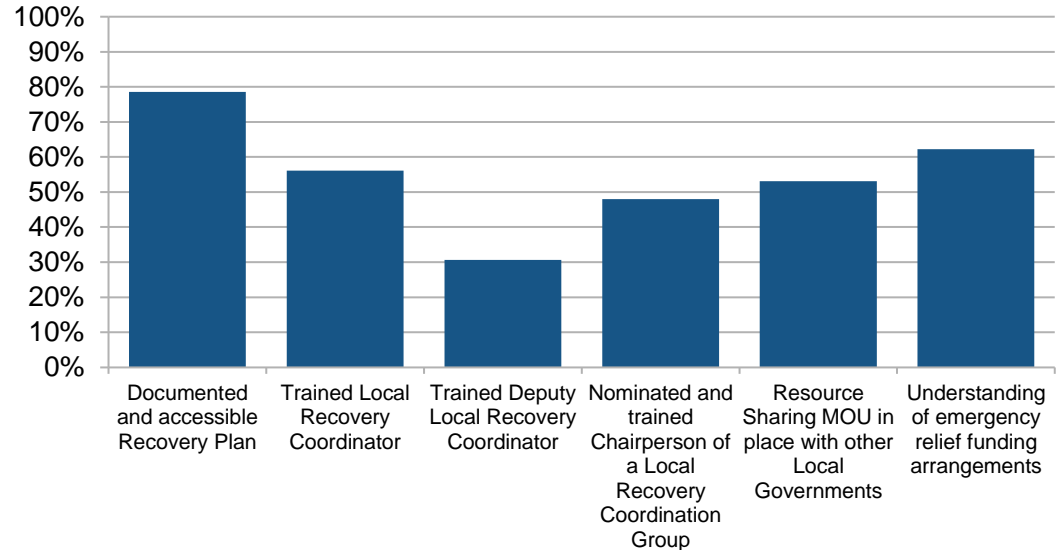
Local Government Strengths

Response



Q11 Respondents: 101

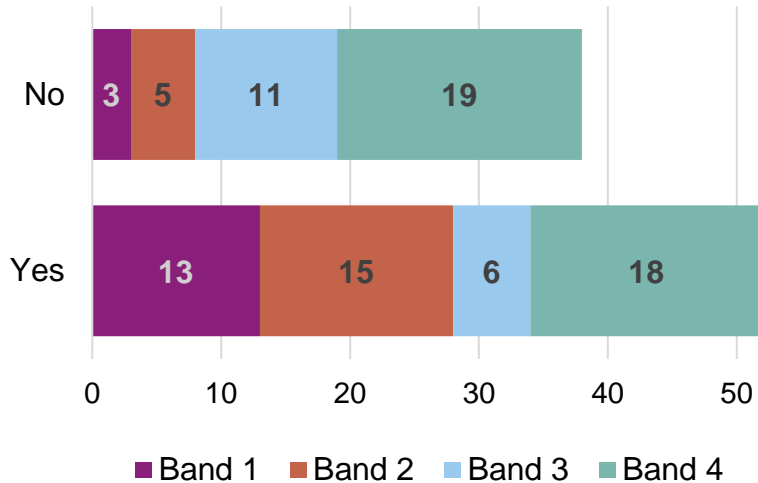
Recovery



Q12 Respondents: 98

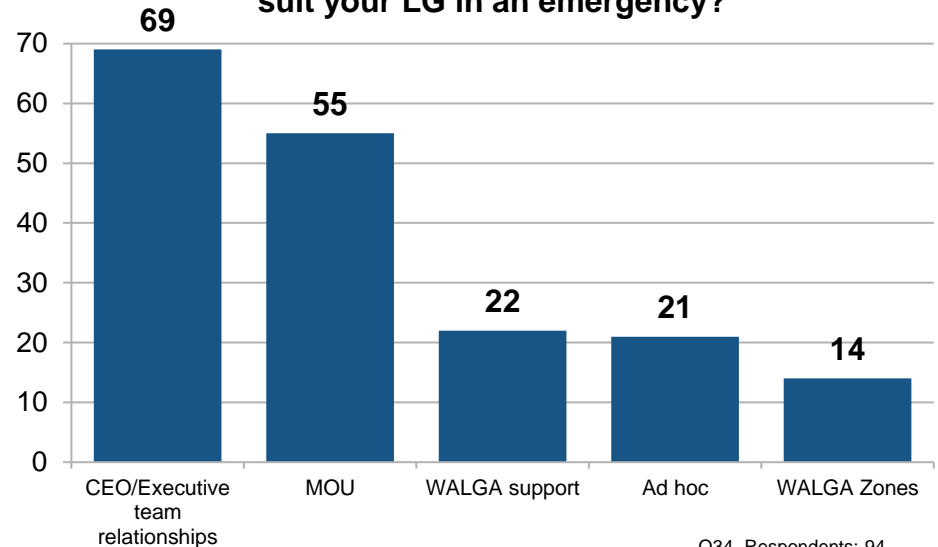
Resource Sharing during Emergencies

MOU Agreements between LGs



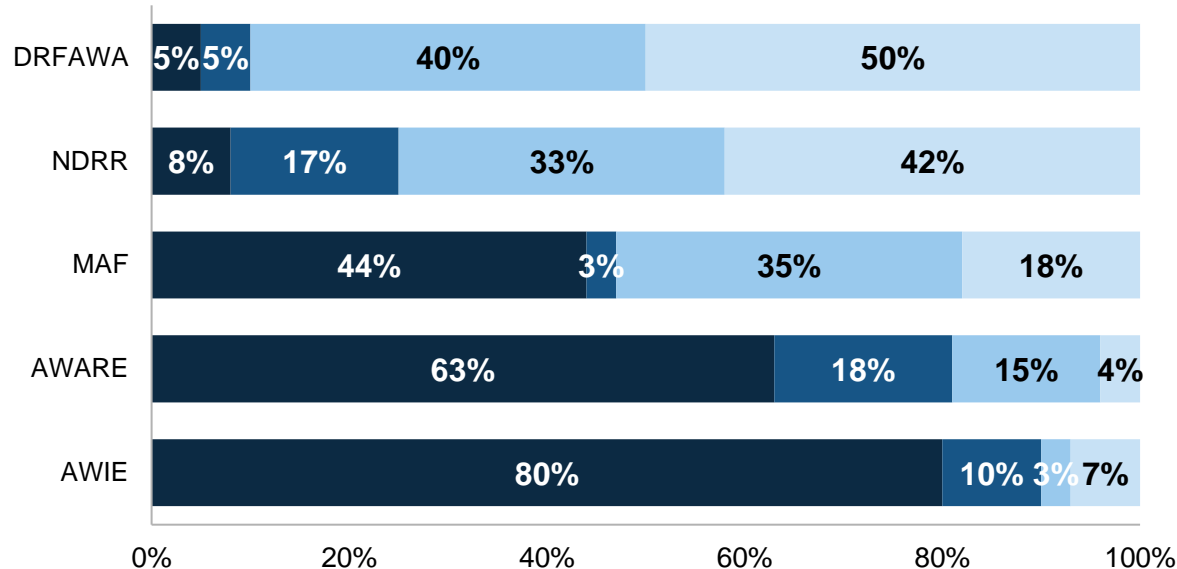
Q33 Respondents: 92

What method for resource sharing would best suit your LG in an emergency?



Q34 Respondents: 94

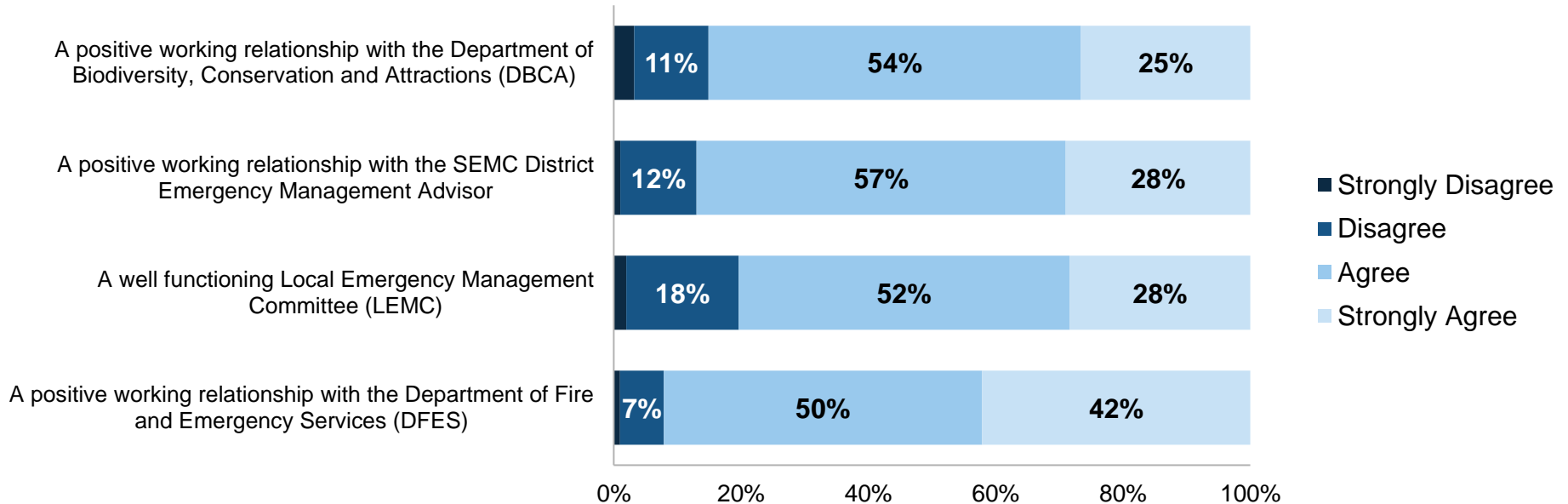
LG Experience of Process and Support with EM Grants



- Simple Process with Adequate Support
- Simple Process with Inadequate Support
- Complex Process with Adequate Support
- Complex Process with Inadequate Support



Stakeholder Relationships and Support



Community Emergency Services Manager (CESM) Program



46 Respondents have a CESM

29 Respondents share a CESM with one or more other Local Governments

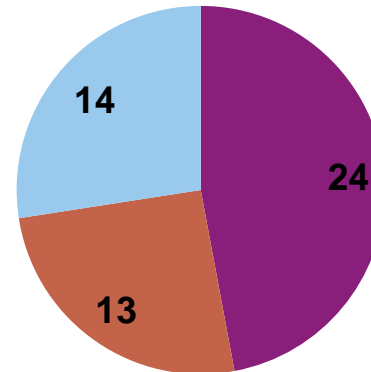
Reasons why your Local Government doesn't have a CESM

- Funding limitations for small Shires
- No funding available from DFES
- Previous negative experiences
- Limited perception of need

Q17 Respondents: 54

If your Local Government currently does NOT engage a CESM, would you like access to a CESM?

■ Yes ■ No ■ Unsure



Q18 Respondents: 54

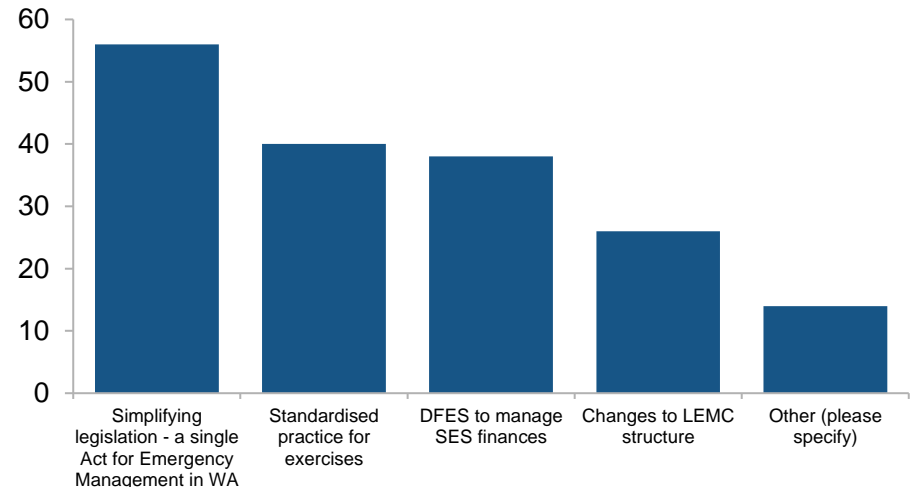
State Emergency Management Framework



Key changes LG's would like to see to the Framework:

- Simplified arrangements
- More flexibility with LEMCs i.e. frequency of meetings
- DFES to take further responsibility as the State agency
- Increased funding to support LG's responsibilities
- Better communication of changes/updates
- Greater recognition of difference in LG sizes and capacities
- Review of management and onus of risk assessments

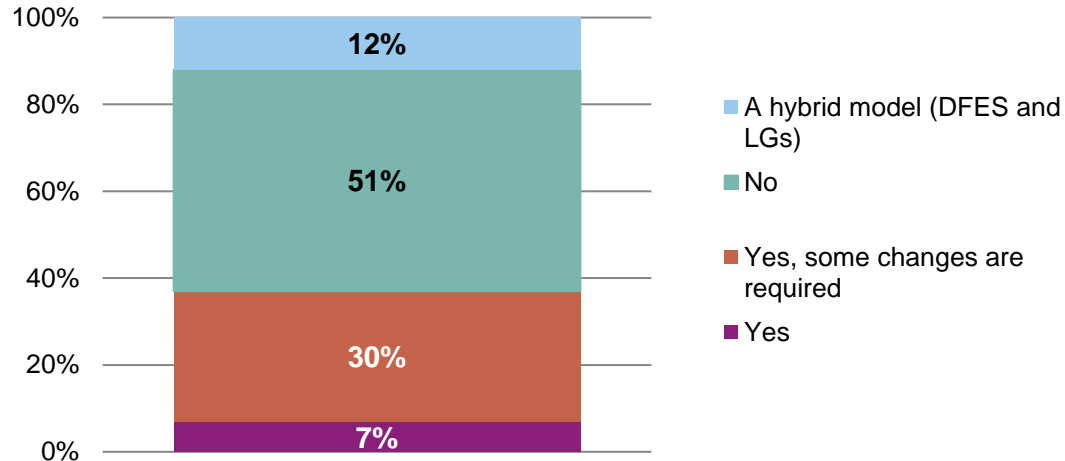
Changes you would like to make to the Framework (2019 Survey)



Responsibility for Bushfire Brigades

Do you think it is appropriate for LG's to manage BFBs?

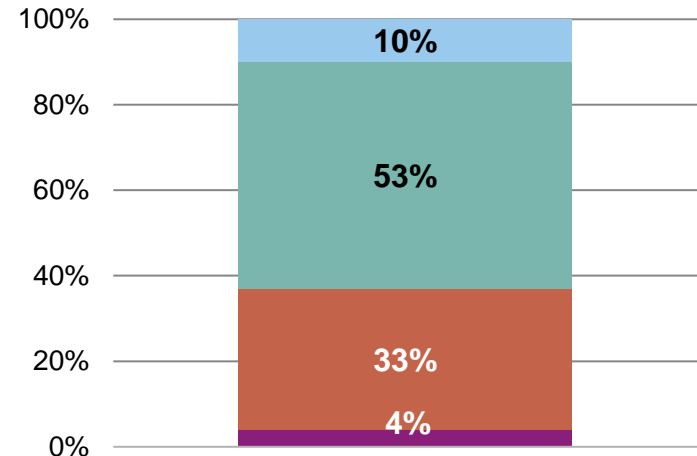
All Respondents



Q41 Respondents: 92

Do you think it is appropriate for LG's to manage BFBs?

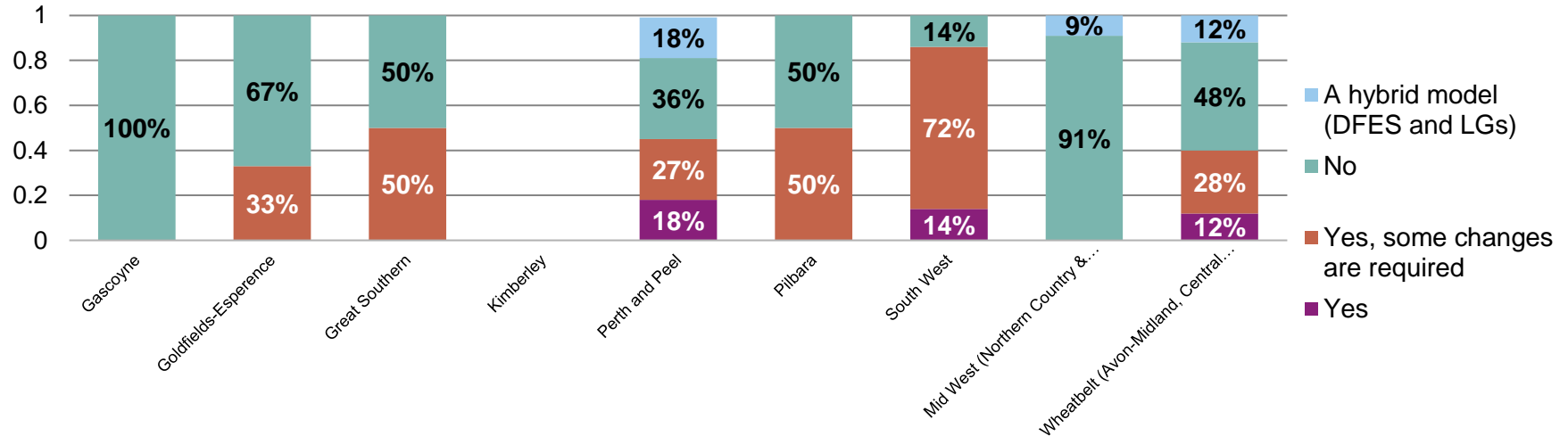
Respondents with BFBs



Q41 Respondents: 69

Responsibility for Bushfire Brigades

Do you think it is appropriate for LG's to manage BFBs?
Respondents with BFBs, by WALGA Zone



Brigade Support

Additional LGGS Funding you would like to receive to support WHS obligations:

- Training volunteers
- Expanded to include more PPC and PPE
- Specialised Support (i.e. staffing)
 - WHS/Human resources
 - Volunteer management (incl. record management)
 - Preparing Standard Operating Procedures (SOPs)
- Undertake BFB risk assessments
- Funding to equip farmer response

How can DFES support your LG in managing BFBs?

- Take responsibility of BFBs
- Provide greater funding and resources
- Improve interoperability and practices between regional and metro offices
- Provide practical and accessible training

The Future of Emergency Services

Priorities for the Consolidated Emergency Services Act:

- SES funding arrangements
- Process for LGs to control lighting of camping and cooking fires
- Process for HVMB
- Flexibility to amend prohibited and restricted burning periods
- Local Government responsibility of BFBs
- Process for Total Fire Bans
- Process for LGs to hand control of fires to DBCA and DFES
- The powers and duties of BFCO

What changes would you like to see for the future management of BFBs?

- Management of BFBs by DFES
- Increased Agency interoperability and collaboration
- Reduced Red Tape
- Increased resources (training, funding and resources)
- Transparent and independent LGGS process

WALGA Economic Briefing

March 2022



Overview



- **Australian GDP bounced back to 3.4% growth in the December quarter** after falling 1.9% in the September quarter as household spending in NSW, Victoria and the ACT recovered from their Delta COVID-19 lockdowns. Despite the much higher case numbers arising from Omicron, it is expected that the national economic impact in the current quarter will be far less severe as border restrictions ease.
- **In WA, domestic demand was flat**, increasing 0.1% in the December quarter. Whilst household spending (+1.5%) and Government spending (+1.0%) increased, it was offset by reductions in business investment (-2.8%) and Government investment (-4.1%) both which fell from high levels in the previous quarter. State Final Demand (SFD) remains well above pre-pandemic levels, having grown 6.3% in the last two years, similar to QLD and SA and well above NSW and Victoria who experienced more severe lockdowns. However SFD growth is slowing as labour and supply constraints take hold.
- The **Perth Consumer Price Index (CPI) increased 1.44% for the December quarter** driven by increases in housing costs, petrol prices and domestic travel costs. Annualised this is 5.66% for the year to December 2021, the first time Perth CPI has been above 5% since 2001. This is above the Australian CPI of 1.3% for the quarter and 3.5% for the year. The Reserve Bank of Australia's preferred measure of underlying inflation excludes larger price rises and falls and is 2.6%, in the middle of the RBA's target range of 2-3%. The RBA continues to leave the cash rate target at 0.1%
- **The labour market in WA remains tight although the unemployment rate increased to 4.1% in February**, compared to 8.5% at the height of the pandemic and 5.4% in February 2020 before the impact of the pandemic. Underemployment fell slightly to 6.8%. The labour force participation rate, which measures the proportion of people aged fifteen years and older who are employed or seeking work, rose to a record 70.0% which indicates that there is little spare capacity in the labour market within WA. The opening of the State and International borders is expected to provide some relief to hiring businesses, although it is expected that this will not be immediate. Without access to the necessary skills, businesses may miss opportunities to expand.
- **COVID-19 is now spreading in all regions of Western Australia** with the peak for case numbers expected to be later in March with hospitalisations lagging around a week. Whilst there will be an economic impact from the Omicron wave, the magnitude of this remains to be seen and will depend on the when the peak is reached and how long restrictions are enforced.

Overview

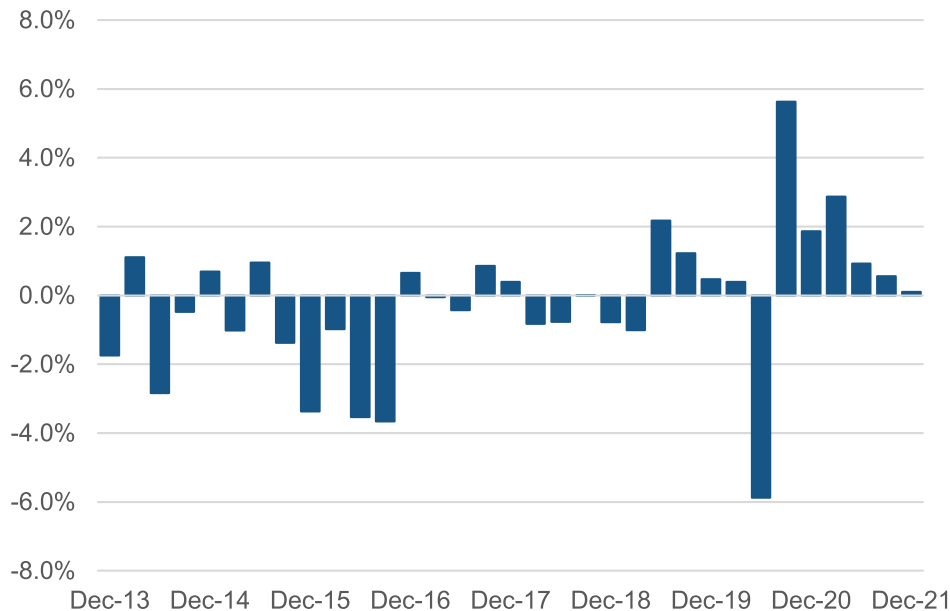


- **Costs for Local Governments continue to rise at a fast pace.** In particular construction costs are increasing at a speed similar to that experienced during the mining boom.
- WALGA forecasts the **Local Government Cost Index (LGCI) to increase 5.7% in 2021-22** as supply constraints in materials and labour continue to place upwards pressure on prices. Demand too remains high as Government stimulus continues to wash through the economy.
- The rate of growth in Local Government costs is expected to slow to **2.5% in 2022-23 and 2.2% in 2023-24** although this is dependent on how quickly the supply constraints are resolved, the impact that opening the borders has on labour supply and the influence of global pressures such as the Russian invasion of Ukraine and its inflationary impact on oil prices, transportation and the cost of goods.
- It should be noted that there are significant challenges with forecasting in the current economic environment, and so **the LGCI should be used with caution.**
- **It is important that Local Governments take into account their own local issues and experiences when considering cost pressures.** It would also be prudent for Local Governments to prepare for multiple scenarios for cost increases coming years.

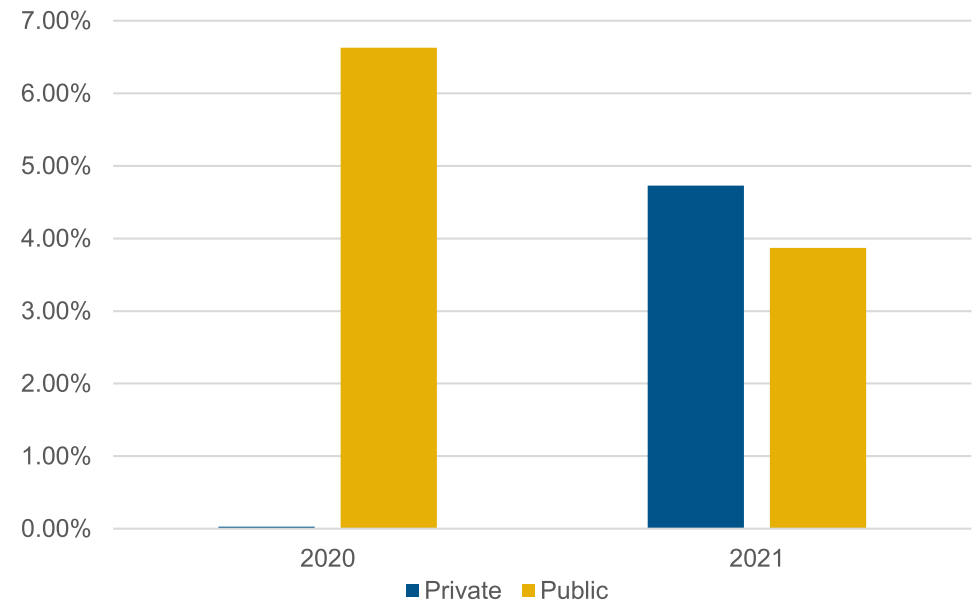
WA's domestic economic growth slowing



WA State Final Demand, Quarterly % Change



Private v Public Contribution to State Final Demand, Annual % Change



SOURCE: ABS CAT 5242.0; WALGA

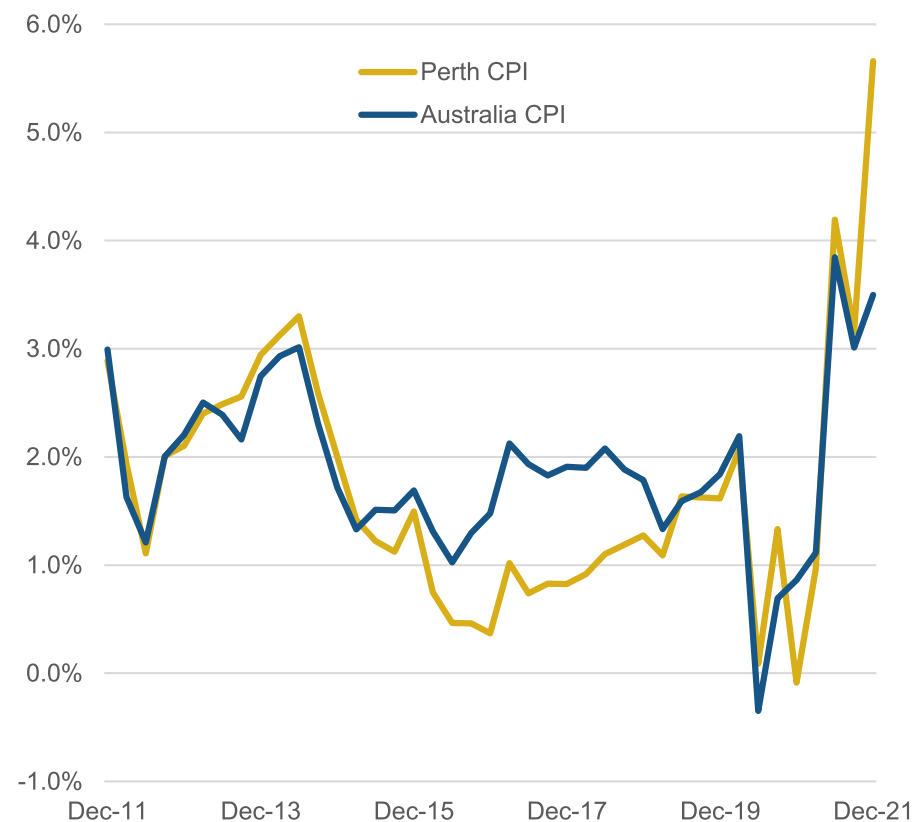
- Recent quarters have seen a slowing in WA's domestic economy measured by State Final Demand (SFD).
- As Government stimulus continues to ease, it has been steady growth in household consumption of goods and services that has kept SFD from contracting.
- In 2020, private sector growth was flat and the public sector drove the growth in the domestic economy. This dynamic shifted in 2021 as the private sector grew faster thanks to a recovery in household consumption and a surge in housing construction and additions. At the same time, Government stimulus switched from providing direct support for individuals and businesses to infrastructure and investment.
- As the impact of Government stimulus fades and expenditure on dwellings eases, it will be business investment that will drive economic growth. To invest, firms will need to be confident that they can access the labour and materials needed to grow their business.

Inflation on the rise, impacting all sectors



- Headline inflation in Australia rose 1.3% in the December quarter and 3.5% year-on-year. Major contributors to CPI in the December quarter include the cost of new homes and housing rents, petrol prices, and discretionary goods like clothing and footwear. Woolworths have reported shelf price increases of 2-3% in the last month.
- Headline Perth CPI increased 1.4% for the quarter and 5.7% for the year after a dip in the corresponding quarter in 2020. This is the first time Perth CPI has risen above 5% since 2001.
- The Reserve Bank's preferred measure of underlying inflation which excludes large price rises and falls increased 2.6%, the highest result since 2014 and comfortably inside the RBA's target range of 2-3%. The RBA expects this to rise to 3.25% in coming quarters, before dropping to 2.75% in 2023.
- During the pandemic, Government stimulus and low interest rates have increased demand within the economy. At the same time, the economy has experienced supply issues from disruptions in global trade and closed borders. It is expected that increased demand and supply challenges will normalise in the medium-term. How long this takes will dictate the inflationary impact and the timing of any future interest rate rises.

Perth CPI vs Australia CPI, Annual % Change



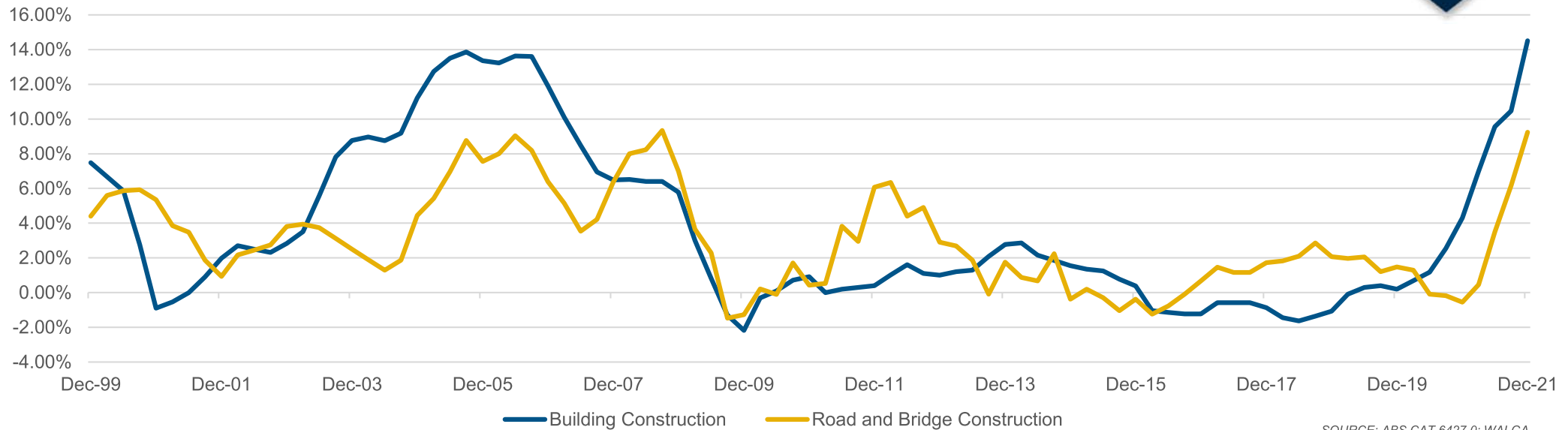
SOURCE: ABS CAT 6401.0; WALGA

Interest rates at record lows, but may rise



- Whilst the Reserve Bank of Australia has not yet increased the cash rate, it has changed its messaging to suggest that increases could be considered this year, with the markets and major banks expecting multiple rate rises in 2022. The likelihood of this has increased with the Russian invasion of Ukraine likely to force prices higher.
- Whilst interest rates are likely to rise in the medium-term, the RBA does not expect there to be multiple increases in quick succession and rates are likely to remain low by historic standards.
- There are still times when borrowing can be appropriate to fill gaps in outlays and available funds or to fund investment. Local Governments should consider their individual circumstances when considering debt funding.
- This may be particularly relevant for Local Governments seeking to cover the cost increases in infrastructure projects.
- There will also be impacts for cash based investments such as term deposits as low returns in recent years will likely increase in-line with the cash rate.

Construction costs increasing at rates not seen since the mining boom



SOURCE: ABS CAT 6427.0; WALGA

- Construction has been the fastest growing sector for Local Government costs in recent quarters.
- After a decade of little growth, Building Construction costs as measured by the Producer Price Index have increased 14.5% in WA in the last year, including more than 5% in the December quarter alone.
- Similarly Road and Bridge Construction costs grew more than 9% in the last year and more than 3% in the December quarter.
- The construction sector has been hit particularly hard by constraints in the supply of materials and fierce competition for trade services and labour, which has been exacerbated by the closed borders and record levels of Government stimulus spending in response to the COVID-19 pandemic. The opening of the State's borders is expected to ease some of the pressures in coming years
- However, pressures will still exist from global factors such as shipping constraints and oil price inflation, which are expected to keep prices elevated in the short term.
- **Construction costs are particularly susceptible to local pressures and supply constraints. Given the lack of data available at a regional level, it is recommended that Local Governments consult their local suppliers to understand the specific issues for their region.**

The Russian invasion of Ukraine adds to global inflation

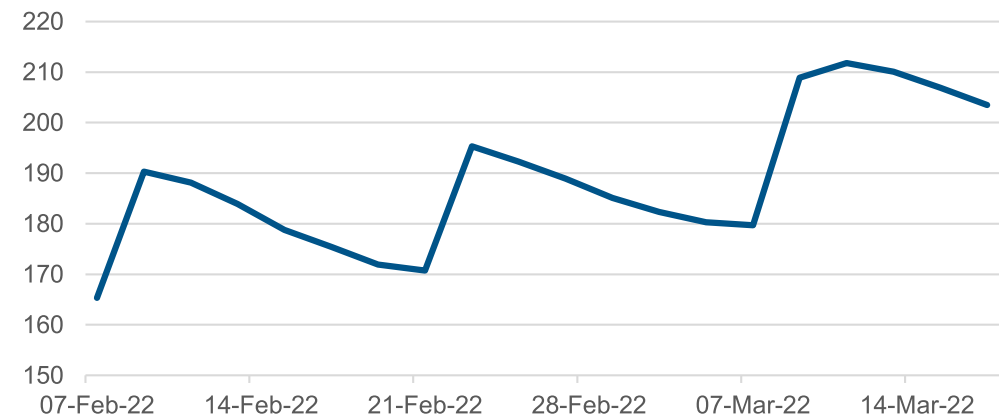


- As in Australia, inflation across the globe has been on the rise as a result of elevated demand and global supply issues.
- It was expected that as Australia's international and state borders normalised, some of these inflationary pressures would ease.
- However the Russian invasion of Ukraine has changed the expected trajectory of inflation in the short-term.
- Most critically, Russia is a major energy supplier, accounting for 11% of global oil and 17% of global gas production.
- As global oil prices rise, Australians will not just notice this at the bowser, increased costs will flow through to food prices, aviation, transportation and the cost of goods. Higher global volatility may also drive down the Australian Dollar, putting additional upwards pressure on prices for imports.
- Russia is also a major supplier of commodities with price shocks already being experienced in nickel, copper, palladium and zinc.
- Whilst consumers will see further price inflation, the Australian economy will also see positive impacts in the short-term as Australia benefits on balance from higher commodity prices where it competes with Russia and Ukraine such as wheat and gas.

Crude Oil WTI, US Dollars per Barrel



Perth Average ULP Price, Cents per Litre



Labour constraints persist...



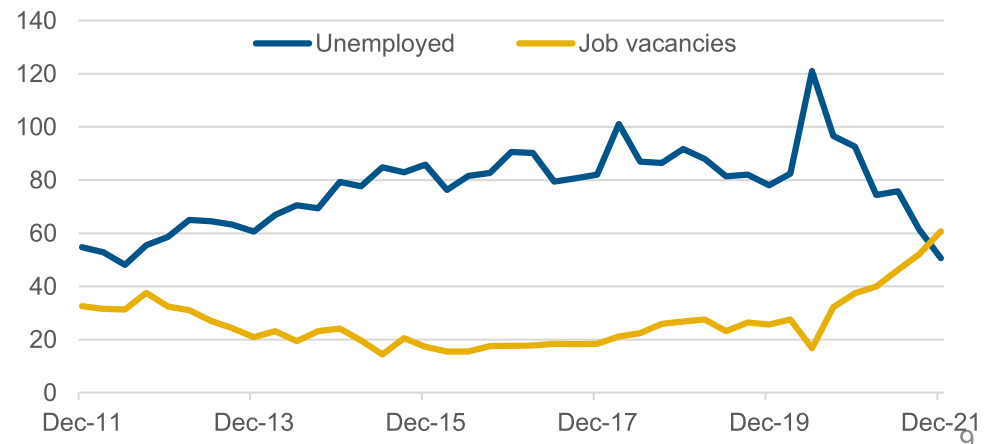
- There is little spare capacity within the WA labour market, as demonstrated by the number of job vacancies now exceeding the number of unemployed persons in WA, a phenomenon that was not seen even at the height of the mining boom.
- In February, WA's unemployment rate rose slightly to 4.1% as more people entered the labour market to drive the participation rate up to 70.0% for the first time in history.
- Monthly hours worked in WA are well back above pre-pandemic levels.
- The great hope for businesses is that the reopening of the state and international borders will bring in workers, but this will not be an immediate solution to the State's labour force needs.
- An example is the Working Holiday Makers (WHM) program.
 - 34,000 offshore WHMs have been granted visas in the last four months, with 5,600 already in Australia.
 - WHMs fill critical labour gaps with 60% working for at least half their trip, the most common occupations being farm hand, food service and construction. One third of WHM jobs were located outside of the major centres
 - WHMs spent \$2.6 billion in Australia in 2019, staying on average for 5 months according to Austrade

Monthly Hours Worked, WA, Millions



SOURCE: ABS CAT 6202.0; WALGA

Job Vacancies vs Unemployed Persons, WA Public and Private, '000s



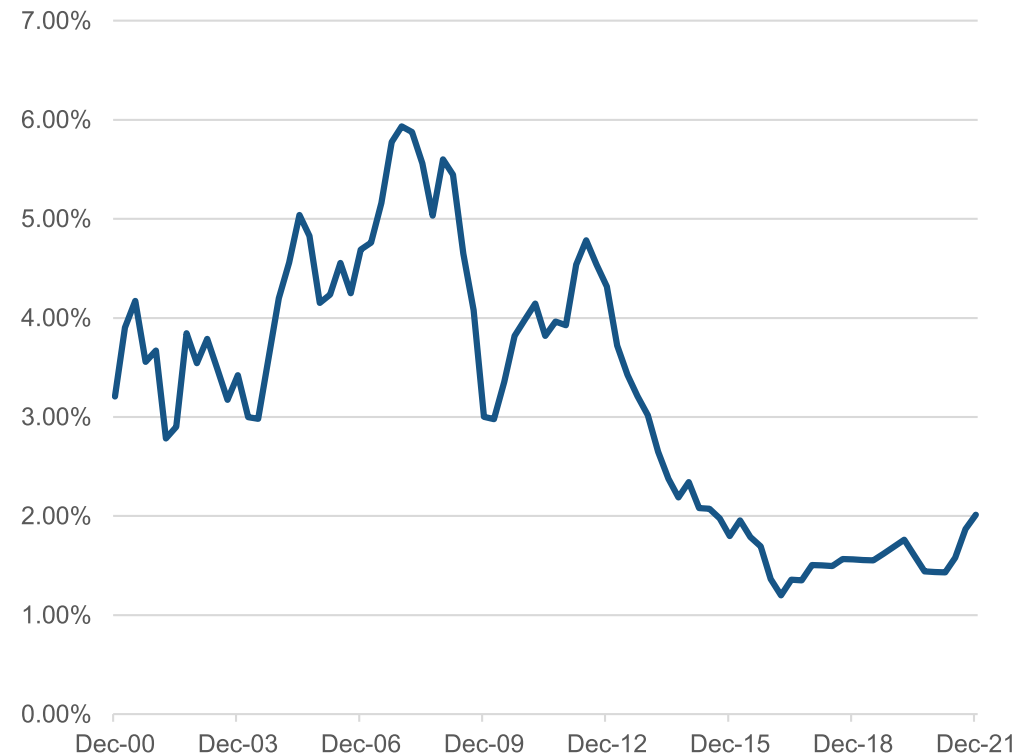
SOURCE: ABS CAT 6202.0 & 6354.0; WALGA

... but this is not yet leading to wages growth



- Although the labour market is strong, wage prices have been slow to react.
- In WA the Wage Price Index is up 2.0% for the year to December, the lowest of the states despite the strongest labour market.
- Price freezes in the public sector have kept wage growth at 1.4%, while the private sector is growing at 2.1% in annual terms
- Despite these tepid figures, this was the first time since 2015 that wage growth has hit 2%.
- Wages are a lagging indicator as it takes time to for wage rises to increase through the enterprise bargaining process and in the public sector.
- The State Government has now unfrozen wages announcing that public sector employees will receive a 2.5% increase per annum with a further increase subject to negotiated reforms.
- The WA Treasury anticipates wages growth of 2.75% in 2022-23.
- With CPI increasing faster than wages, employees are seeing their wages decrease in real terms. This is expected to place pressure on wages going forward and may see forecasts revised upwards.
- Without an increase in real wages, this will act as a brake on the WA economy as household consumption accounts for close to a third of Gross State Product.

Wage Price Index, WA, Annual % Change

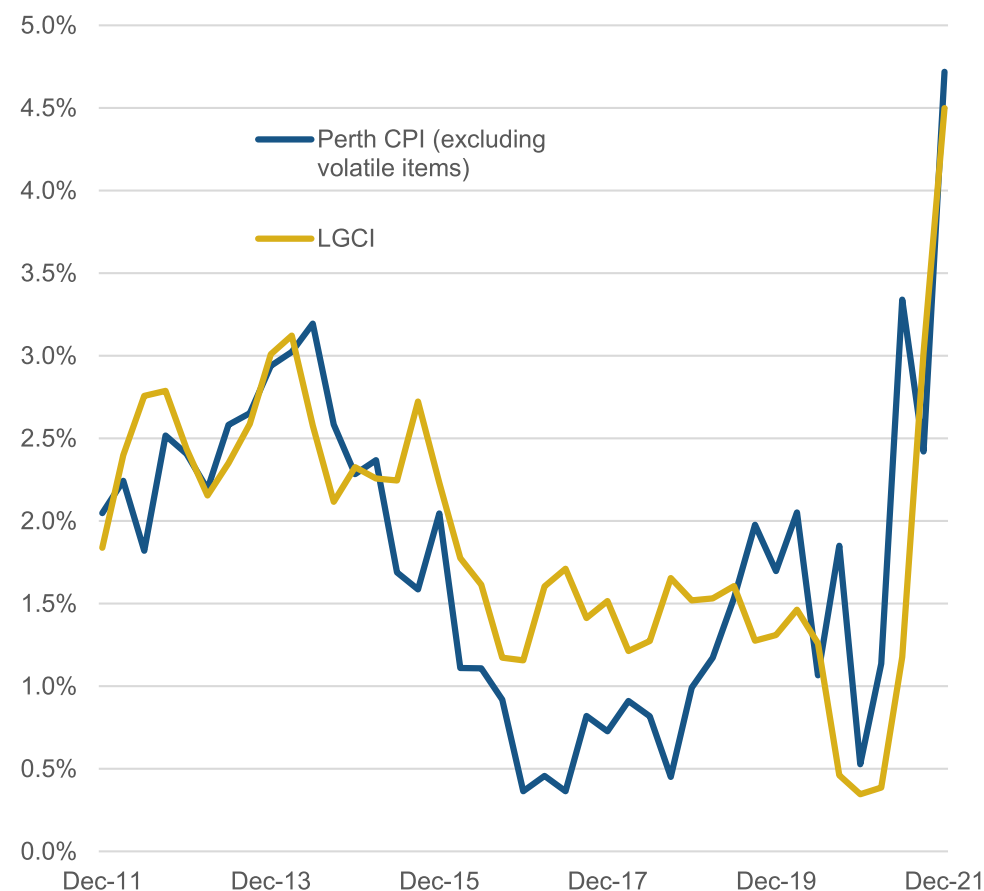


SOURCE: ABS CAT 6345.0; WALGA

Local Government costs rising at record speed



LGCI vs Perth CPI, Annual % Change



SOURCE: ABS CAT 6401.0; WALGA

- **Inflationary pressures are now starting to flow through to the Local Government Cost Index (LGCI)**, which has climbed rapidly as the increase in costs that had been experienced across the State has become reflected in official data.
- **The LGCI grew 1.7% for the quarter** to reach 4.5% annualised growth, the highest since 2008. This annual increase of the LGCI is in-line with the Perth CPI (excluding volatile items) annual growth of 4.72%.
- This increase was driven by **big jumps in Building Construction costs** of 5.3% for the quarter (14.5% year-on-year), and **Road and Bridge Construction** up 3.3% for the quarter (9.2% year-on-year).
- **Large increases** are also being experienced in Materials and Contracts, Furniture, Machinery and Equipment and Insurance costs.
- These sectors are experiencing **strong demand** driven by low interest rates and large Government stimulus programs. At the same time, firms are competing for a **limited supply** of materials and labour, driving up prices.
- In Western Australia, global shipping and supply chain issues have been compounded in recent months by the **closure of the freight rail link** to the East Coast and the border closures.
- On top of the high growth in 2021-22, it is expected that **Local Government costs will increase a further 2.5% in 2022-23 and 2.2% in 2023-24.**

LGCI Components – Forecast % Change



Component	2020-21(a)	2021-22(f)	2022-23(f)	2023-24(f)
Employee costs	1.5	2.50	2.75	2.75
Materials and contracts	-0.9	6.7	2.3	1.4
Furniture	-0.1	5.7	1.8	1.7
Non-residential building	5.6	11.7	3.1	2.6
Machinery and Equipment	-0.5	5.7	1.1	1.0
Non-road infrastructure	5.2	11.1	3.1	2.6
Road and bridge construction	3.5	8.9	2.9	2.6
Utilities	0.0	1.4	1.4	1.4
Insurance	2.2	6.0	2.9	2.9
Other costs	2.9	3.8	2.8	2.3
LGCI	1.4	5.7	2.5	2.2

SOURCE: WALGA
 (a) Actual figures
 (f) Forecast figures

Data volatility means that the LGCI forecasts should be used with caution



- The significant challenges of forecasting in the current economic environment, mean **the LGCI should be used with caution.**
- The LGCI is a guide for economy-wide cost pressures, and **doesn't take into account local or regional issues** which may impact costs for individual Local Governments. This is particularly relevant in a inflationary environment where prices are changing regularly.
- In recent months, Local Governments have reported **significantly higher costs**, particularly in relation to construction. These increases continue to be reflected in the backwards looking datasets and as prices rise, the LGCI will be revised upwards.
- **It is important that Local Governments take into account their own local issues and experiences when considering cost pressures.** It will also be prudent for Local Governments to prepare for multiple scenarios for cost increases coming years.
- WALGA will continue to **monitor cost pressures** and provide updates to the forecasts as more information becomes available.

Treasury forecasts WA's economy to continue growing but at a slower rate



	2020-21	2021-22	2022-23	2023-24	2024-25
	%	%	%	%	%
Gross State Product	2.6	3.5	1.0	1.25	1.5
Household Consumption	2.6	2.75	2.25	3.0	2.5
Business Investment	4.6	8.5	8.0	1.25	0.75
Dwelling Investment	2.4	23.5	-16.25	-1.75	6.75
Exports	0.6	1.75	1.0	0.5	0.25
Imports	4.7	3.25	3.0	1.75	1.5
Employment Growth	1.8	3.75	1.25	1.25	1.25
Unemployment Rate	6.1	4.25	4.25	4.0	4.0
Participation Rate	68.0	68.6	68.6	68.3	68.1

- In their mid-year review released in December, Treasury upgraded their labour market measures of employment growth, the participation rate and the unemployment rate as the jobs market surges ahead of expectation
- Economic growth is expected to continue but at a slower rate over the next three years as Government stimulus is eased and the housing construction boom slows.
- Business Investment projections for 2021-22 were lowered, reflecting challenges with supply chains and skills constraints, but were increased for 2022-23 as investment is delayed, not abandoned.

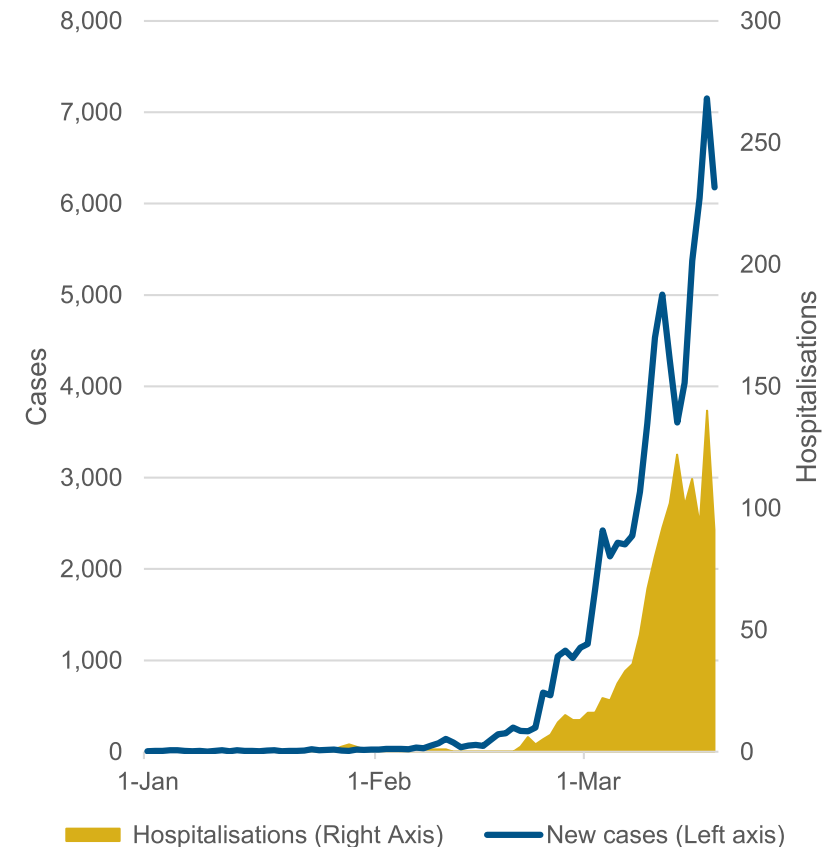
Omicron is spreading across WA



- To date, case numbers and hospitalisations have developed in-line with WA Health modelling and the health system has coped with the impact.
- The economic impact of the Omicron wave will depend on the length of the outbreak and the level of restrictions.
- Case numbers are on the rise again in other states with further waves possible in WA.

Region	Active Cases (18 March)	New Cases (18 March)
Metropolitan	28,545	5,271
Goldfields	433	86
Great Southern	276	64
Kimberley	305	65
Mid West	344	76
Pilbara	603	157
South West	800	123
Wheatbelt	352	75

WA COVID-19 daily cases vs current hospitalisations

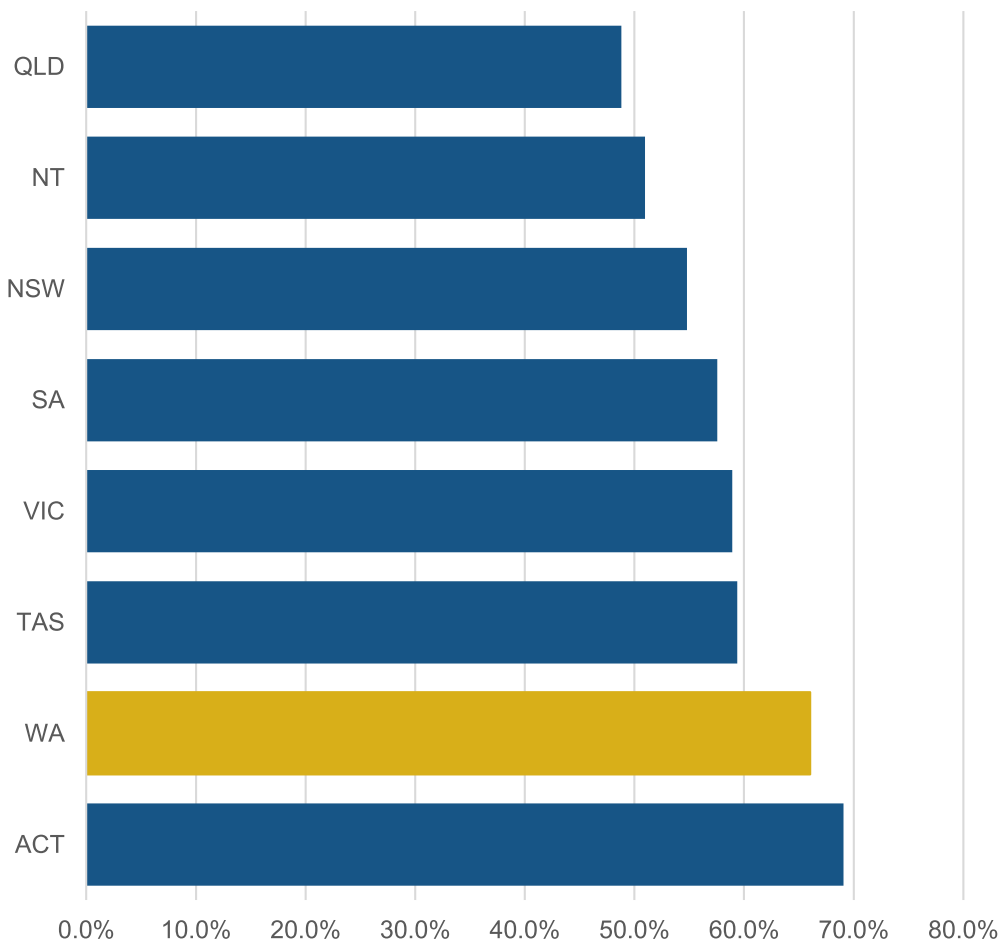


SOURCE: WA Health; WALGA

After a slow start, WA is a leader in 2nd and 3rd dose vaccination rates



Third dose vaccination %, Age 12+



- Vaccination remains the best protection against hospitalisation. NSW Health found that unvaccinated people were more than five times more likely to be hospitalised and nearly eight times more likely to be in ICU.
- WA now leads the mainland states for second dose rates with >95% of people aged 12+ double-dosed.
- Booster rates continue to rise with 66% of Western Australians aged 12+ boosted, ahead of the national rate of 57%.
- All Regions in WA have 16+ double-dose rates above 95% with the exception of Outback (north) where West Pilbara is at 61%, East Pilbara at 64% and the Kimberley at 82%.
- Data is not currently released by the WA Government for hospitalisation rates at Regional or Local Government level. With COVID-19 now spreading through the community the focus will shift from vaccinations to the impact on health service provision.

Questions



If you have any question on the contents of this report, please direct them to the WALGA Economics team:

- Daniel Thomson – dthomson@walga.asn.au or (08) 9213 2015
- Dana Mason – dmason@walga.asn.au or (08) 9213 2020



Media Release

30 March 2022

WHEATBELT REVEGETATION PROGRAM LAND PURCHASES

Main Roads is seeking to buy portions of land adjacent to State roads for revegetation purposes. There are a number of upgrades planned for roads, particularly within the Wheatbelt and to a lesser extent, Great Southern regions of WA, which will require the removal of native vegetation that, in some cases, is protected by both State and Commonwealth legislation. The purpose of the land acquisitions and revegetation is to “offset” the future residual loss of this vegetation.

Main Roads is ideally looking for cleared farming land immediately adjoining the road reserves of State roads. The land should be 50 to 100 metres wide and more than one kilometre long and (preferably) linking remnant vegetation. It is intended that any land acquired would be dedicated as road reserve.

Interested landowners are encouraged to contact Rod Cousins at Main Roads on (08) 9323 4811 or via revegetationbank@mainroads.wa.gov.au

Further information about the program can be found at:

<https://www.mainroads.wa.gov.au/globalassets/community-environment/environment/clearing-reveq/wheatbelt-revegetation-bank-factsheet.pdf>

