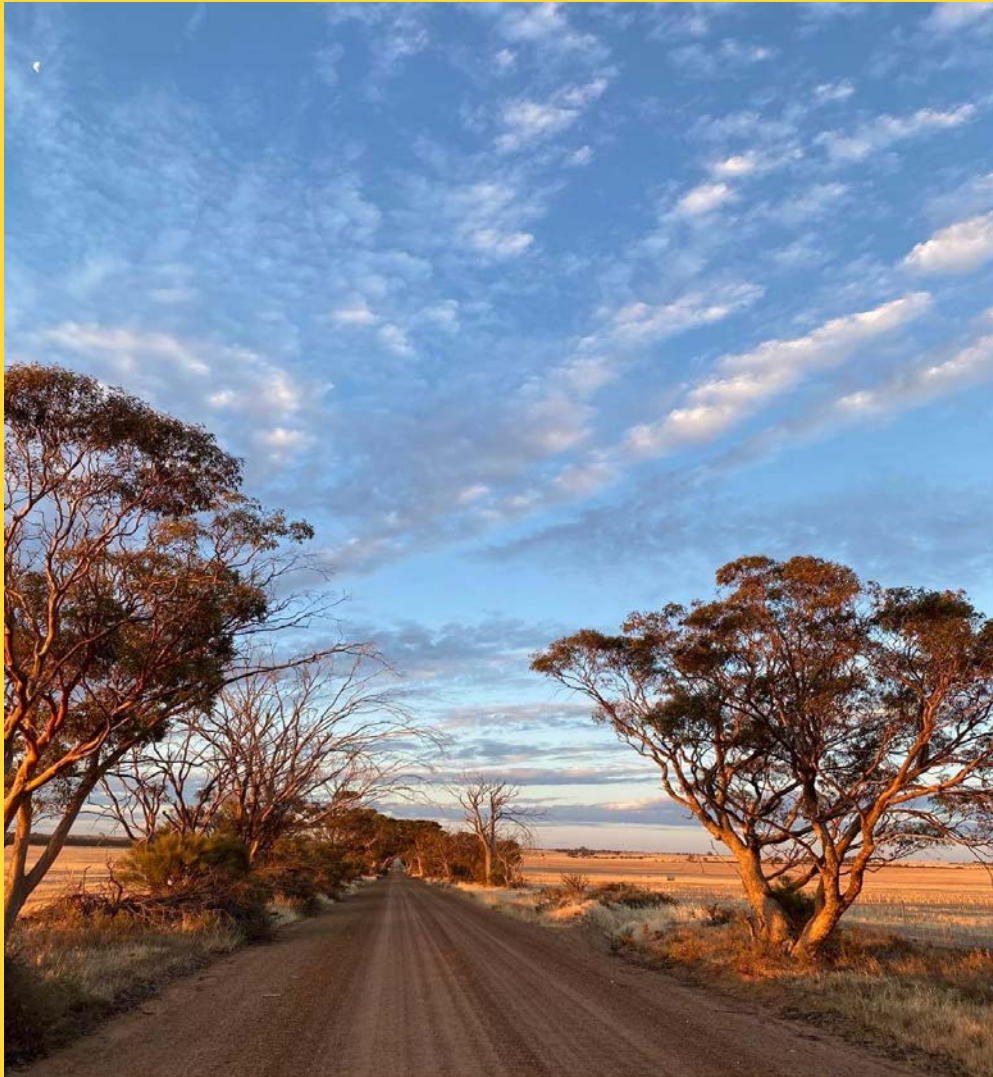




# AGENDA

## ORDINARY COUNCIL MEETING



**19 May 2022**

Commencing at 4pm in the  
Shire of Wyalkatchem Council Chambers  
27 Flint Street, Wyalkatchem

## **NOTICE OF COUNCIL MEETING**

The next Ordinary Meeting of the Wyalkatchem Shire Council will be held on Thursday 19 May 2022 in the Council Chambers, 27 Flint Street Wyalkatchem, commencing at 4pm.

An Agenda for this meeting will be made available from the Shire Administration Office and on our website [www.wyalkatchem.wa.gov.au](http://www.wyalkatchem.wa.gov.au)

## **ORDER OF EVENTS**

**Thursday, 19 May 2022**

- |               |                                                                           |
|---------------|---------------------------------------------------------------------------|
| <b>2:30pm</b> | <b>Citizenship Ceremony</b>                                               |
| <b>3:00pm</b> | <b>Audit and Risk Committee Management Meeting (ARC)</b>                  |
| <b>4:00pm</b> | <b>Ordinary Meeting of Council followed by Workshop and refreshments.</b> |

I have reviewed this agenda, I am aware of all recommendations made to Council, and I support each as presented.



**Peter Klein**

**CHIEF EXECUTIVE OFFICER**

### **DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.*

## **DISCLOSURE OF INTEREST**

Councillors and staff have an obligation under section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting. The integrity to be declared are as follows:

### Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

### Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

### Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

### Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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**1. DECLARATION OF OPENING**

**2. PUBLIC QUESTION TIME**

**2.1. Response to Public Questions Previously Taken on Notice**

**2.2. Declaration of Public Question Time opened**

**2.3. Declaration of Public Question Time closed**

**3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

**3.1. Attendance**

**3.2. Apologies**

**3.3. Approved Leave of Absence**

**3.4. Applications for Leave of Absence**

**4. OBITUARIES**

**5. PETITIONS, DEPUTATIONS, PRESENTATIONS**

**5.1. Petitions**

**5.2. Deputations**

**5.3. Presentations**

**6. DECLARATIONS OF INTEREST**

**6.1. Financial and Proximity Interest**

**6.2. Impartiality Interests**

**7. CONFIRMATION AND RECEIPT OF MINUTES**

**7.1. Confirmation of Minutes**

**7.1.1. Ordinary Meeting of Council – 21 April 2022**

Minutes of the Shire of Wyalkatchem Ordinary Meeting of Council held on Thursday 21 April 2022 ([Attachment 7.1.1](#))

**OFFICER RECOMMENDATION:**

*That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 21 April 2022 (Attachment 7.1.1) be confirmed as a true and correct record.*

**7.2. Receipt of Minutes**

**7.2.1. Audit and Risk Management Committee Meeting – 19 May 2022**

Minutes of the Shire of Wyalkatchem Audit and Risk Management Committee Meeting held on Thursday 19 May 2022 (Attachment to be provided).

**OFFICER RECOMMENDATION:**

*That the minutes of the Shire of Wyalkatchem Audit and Risk Management Committee Meeting be received by Council.*

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

**9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

## **10.REPORTS**

### **10.1. CORPORATE AND COMMUNITY SERVICES**

#### **10.1.1. ACCOUNTS FOR PAYMENT – APRIL 2022**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	11 May 2022
Reporting Officer:	Parul Begum
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	<a href="#">Attachment 10.1.1 – Accounts for Payment – April 2022</a>

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

*That Council endorse the payments for the month of April 2022, (refer attachment 10.1.1.1) being \$244,366.89, which comprised of:*

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$193,687.13(EFT 1885 – 1945);*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$50,679.76 (DD1989.1 – DD2015.11);*

### **SUMMARY**

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

### **BACKGROUND**

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

### **STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations, S13.1*

### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

### **FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2021/2022 Annual Budget. *See attachment 10.1.1.2.*



**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

**10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – MARCH 2022**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 April 2022
Reporting Officer:	Parul Begum – Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	<a href="#">Attachment 10.1.2 – Credit Cards – February 2022</a>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council endorse credit card payments for the period 29 January 2022 to 28 February 2022, totalling \$216.38 (refer attachment 10.1.2).*

**BACKGROUND**

Council governance procedures requires the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management s.6.4  
Local Government (Financial Management) Regulations 1996, R34*

**POLICY IMPLICATIONS**

Policy Number 2.1 – Purchasing Policy.  
Policy Number 2.3 – Credit Card Policy.

**FINANCIAL IMPLICATIONS**

Nil. Reported expenditure is assessed by management as being consistent with the FY21/22 Annual Budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

This matter is consistent with the following Strategic Community Plan goal.

**Goal 10 - TRANSPARENT, ACCOUNTABLE AND EFFECTIVE GOVERNANCE**

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

### 10.1.3. MONTHLY FINANCIAL REPORT – MARCH 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	<a href="#">Attachment 10.1.3 – Monthly Financial Report April 2022</a>

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council accepts the Statement of Financial Activity for the month ending 30 April 2022 (refer attachment 10.1.3).*

#### **BACKGROUND**

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

#### **COMMENT**

The attached report includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes to the Statements of Financial Activity are provided for Councillors' information.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management S6.4*

*Local Government (Financial Management) Regulations, R34*

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

Total Cash Available as at 30 April 2022 is \$5,620,701. Cash available is made up of Unrestricted cash \$3,059,578 (54.4%) and Restricted cash \$2,561,125 (45.6%) backed by various reserves. This includes an advance payment of FAGS for 2022-23 \$1,409,588.

Rates Debtors balance as at 30 April 2022 is \$65,319 Rates Notices for 2021-22 were issued in August 2021. Rates collected as at end of April 2022 was \$1,322,970 95.30%.

**Apr 2022:** Operating Revenue – Operating revenue of \$3,958,884 is made up of Rates - 34%, Grants - 59%, Fees and Charges - 6% and other – 1%.

Operating Expenses – Operating expenses of \$3,926,520 is made of Depreciation - 32%, Employee Costs – 27%, Materials and Contracts – 32%, Insurance –4% and Utility – 4% and Other Charges – 1%.

### COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

#### Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

#### 10.1.4 AUDIT 17 AND FMR 5 REGULATION REVIEW DECEMBER 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Confidential Attachment 10.1.4 – Final Audit 17 & FMR 5 Regulations Review December 2021 – <a href="#">Separate Cover</a>

#### VOTING REQUIREMENT

Absolute Majority

#### OFFICER'S RECOMMENDATION

*That Council,*

1. *Record in the minutes of the meeting:*

- *The adoption of the 17 May 2022 Audit Committee Minutes.*
- *The Audit 17 and Financial Management, Risk Management Legislative Compliance and Internal Control Report.*

2. *The Chief Executive Officer (CEO) reports back to Council by December 2022 confirming that the 'matters' identified for improvement in the 'Audit 17 and Financial Management, Risk Management Legislative Compliance and Internal Control Report', have been appropriately managed to comply with legislation.*

#### BACKGROUND

The CEO is to review the appropriateness and effectiveness of a Local Government's systems and procedures. This process is prescribed in the Local Government (Audit) Regulation 1996) s. 14, 16 & 17.

At the Audit Committee meeting held on 17 May 2022 the Audit Committee recommended that,

1. Council adopt and record in the minutes of the May 2022 Ordinary Council Meeting the:
  - 17 May 2020 Audit Committee minutes, the *Review of Audit 17, Financial Management Regulations 5 review Report* for period ending 31 December 2021
2. The Chief Executive Officer (CEO) reports back to Council by December 2022 confirming that the 'matters' identified for improvement in the 'Audit 17 and Financial Management, Risk Management Legislative Compliance and Internal Control Report', have been appropriately managed to comply with legislation.

#### COMMENT

Nil

#### STATUTORY ENVIRONMENT

Local Government (Audit) Regulation 1996) s. 14, 16 & 17.

The Local Government (Audit) Regulations 1996 regulation 14 and 17 states that:

**14. Compliance audits by local governments**

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —
  - (a) presented to the council at a meeting of the council; and
  - (b) adopted by the council; and
  - (c) recorded in the minutes of the meeting at which it is adopted.

**16. Functions of audit committee**

- (c) to review a report given to it by the CEO under regulation 17(3) (the CEO's report) and is to —
  - (i) report to the council the results of that review; and
  - (ii) give a copy of the CEO's report to the council

**17. CEO to review certain systems and procedures**

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
  - (a) risk management; and
  - (b) internal control; and
  - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.
- (3) The CEO is to report to the audit committee the results of that review.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**Goal: Transparent, accountable and effective governance.**

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>• Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>• Ensuring sound financial management and plans for the Shire’s long-term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>• High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>• Maintaining Integrated Strategic and Operational plans</li> </ul>

**10.2. GOVERNANCE AND COMPLIANCE**

**10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT – APRIL MAY 2022**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2022
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council accepts the Chief Executive Officer's report.*

**SUMMARY**

This report is prepared by the CEO to provide Council and the Wyalkatchem community with information about CEO activities and Council operations.

**COMMENT**

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- Damien Frearson (Positive Off-grid Solutions) re energy reliability
- WALGA Zone Meeting – Kellerberrin
- John Filippone (Procurement Plus) re procurement policy review
- NEWROC Executive meeting – Koorda
- Rick Wilson (Lib) – Member for O'Connor
- Rebecca McCall (CEO Dowerin) – re cooperation opportunities
- Claire Trenorden – re financial services support
- Megan Shirt & Louise Sequerah re contract financial services
- Lesley Ashworth re exit interview

**STATUTORY ENVIRONMENT**

There are no direct statutory implications in relation to this item.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no direct financial implications in relation to this item.



**COMMUNITY & STRATEGIC OBJECTIVES**

The CEO’s activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

**Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.**

Goal No.	Action No.	Actions
<b>10</b> <b>Transparent, accountable and effective governance</b>	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
<b>12</b> <b>Form strategic partnerships and advocate for the community</b>	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

### 10.2.2. RESOURCE PROPOSAL

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2022
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

#### VOTING REQUIREMENT

Simple Majority

#### OFFICER'S RECOMMENDATION

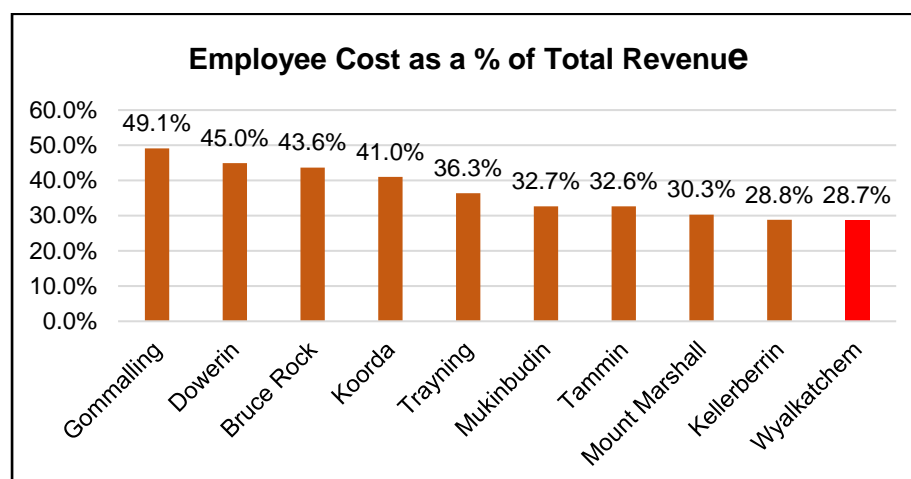
*That Council adopts the proposal to increase resources available to Council to improve compliance and enhance the volume & quality of Council outputs.*

#### BACKGROUND

General administration staff wellbeing is being negatively impacted by heavy workloads leading to a reactionary work effort, a struggle to meet compliance deadlines and staff perceptions that they are not being supported and are undervalued.

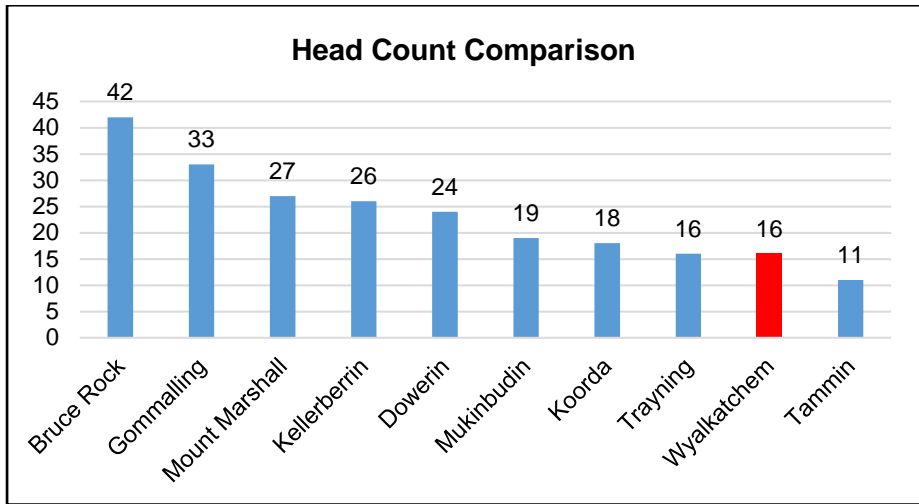
We are not retaining our senior & administrative staff with the average tenure of this cohort of 6 staff being just 1.2 years.

As a percentage of total revenue, Wyalkatchem spends less on employees than other comparable Shires across the Wheatbelt region.



Please note, the data for this graph was sourced from the Department of Local Government, Sport and Cultural Industries' *MyCouncil* webpage which currently publishes data up to 30 June 2020.

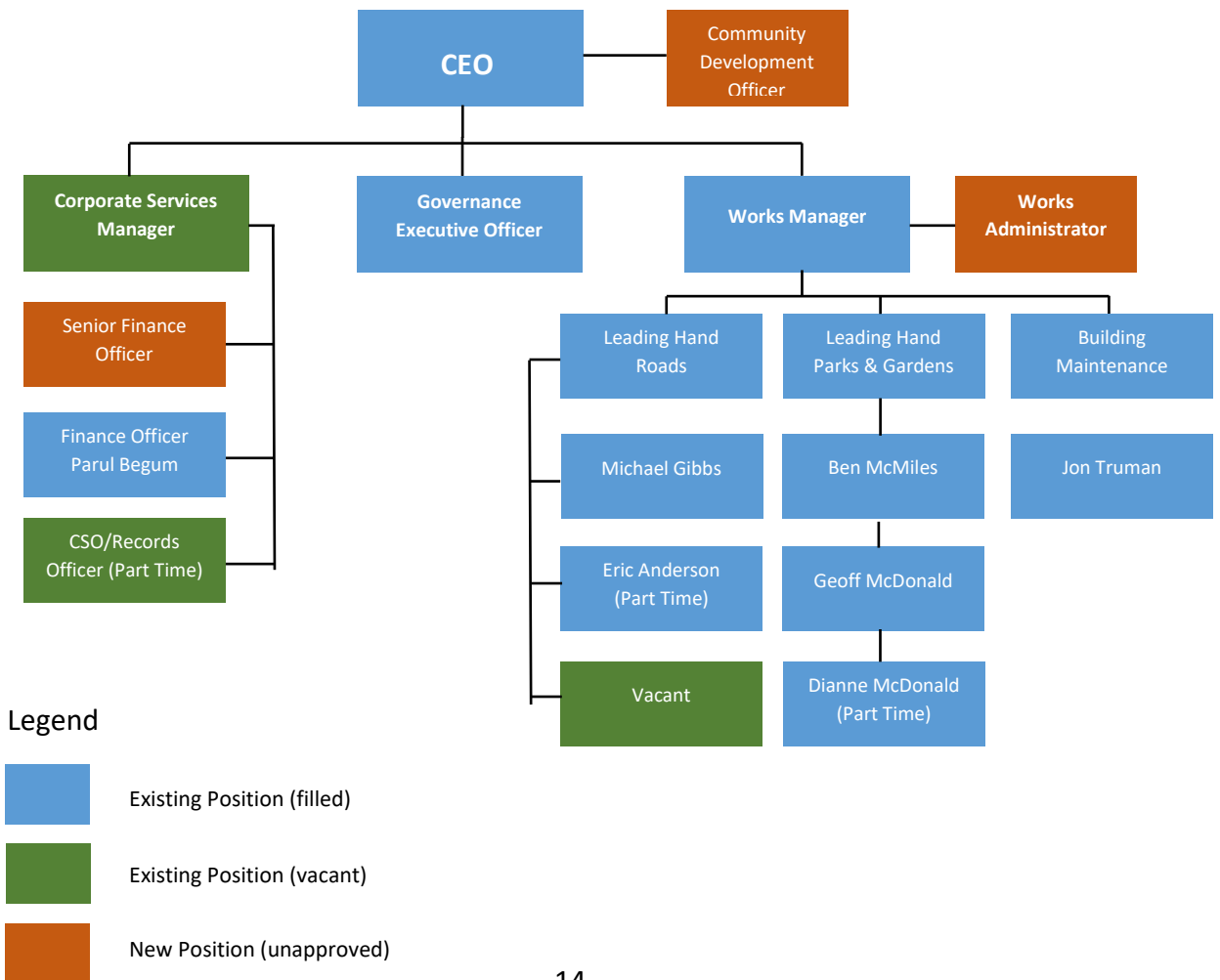
In terms of overall head count, Wyalkatchem has the second lowest number of overall staff.



If the Wyalkatchem Shire continues to operate with its current organisational structure & mix of capabilities we can expect that the retention challenge may continue. Alternatively, we can attempt to improve staff retention and wellbeing by restructuring to add resource where it is needed to enable the quality of service we provide to improve and a more strategic approach within our work practices.

The organisational structure proposed for implementation is as follows;

**Proposed Organisational Structure**



### STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

### FINANCIAL IMPLICATIONS

The changes are summarised as follows;

	Position	Cost	Saving
1	Customer Service/Records function reduced to a part time position (0.65 FTE)		\$23,834
2	Employ a new Community Development Officer	\$86,584	
3	Employ a new Works Administrator	\$68,477	
4	Employ a new Senior Finance Officer	\$86,584	
5	Insource rates function		\$48,000
<b>Net cost to Council</b>		<b>\$169,811</b>	

This cost could be further off-set by any grant funding secured by the Community Development Officer. Any funding secured is directed to improving public amenity and so represents improved community value.

The Shire's budgeted revenue for 2021/22 is \$4.257M and its current employee costs (budgeted) is \$1.292M or 30.3% of total revenue.

If this additional resource is approved, the Wyalkatchem Shire headcount goes from 16 to 19 and it's percentage of employee cost as a percentage of total revenue increases to 34.3% which positions the shire mid-range for both these measures.

### COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

#### Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
<b>10 Transparent, accountable and effective governance</b>	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
<b>12 Form strategic partnerships and advocate for the community</b>	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

### 10.2.3. STATUTORY REVIEW OF LOCAL LAWS TITLE OF ITEM

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2022
Reporting Officer:	Peter Klein
Disclosure of Interest:	NIL
File Number:	13.05.01
Attachment Reference:	NIL

#### VOTING REQUIREMENT

Simple Majority

#### OFFICER'S RECOMMENDATION

*That Council resolves that:*

- 1. Local public notice be given stating that the Shire proposes to review its local laws under s3.16 of the Local Government Act 1995;*
- 2. A copy of the local laws may be inspected or obtained at the Shire offices or from its website;*
- 3. Submissions about the local laws may be made to the Shire before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and*
- 4. The results of the public consultation process be presented to Council for consideration of any submissions received.*

#### SUMMARY

Local governments are required to undertake a formal review of local laws using the process under s3.16 of the *Local Government Act 1995* at least once every eight years.

The Shire has some 11 local laws that are still in effect. Council is requested to resolve to initiate the process which involves requesting comment from the public, after which any changes required or potential repeal of any outdated local laws can be undertaken.

This should be done after the s3.16 process has been concluded.

#### COMMENT

Section 3.16 of the *Local Government Act 1995* (the Act) requires local governments to undertake a review of their local laws every eight years. It is unclear when the last review may have been done but that aside, many of the Shire's local laws appear to be well out of date with the most recent one having been made in 2002.

All local laws that the Shire has in place, when they were made, and comments about them are shown below.

Without pre-empting the outcome of the review, possible action that may be required is also shown to assist:

Local law	Gazettal and amendment dates	Comments and possible outcome
Health Local Laws 2002	3 May 2002, p2221	Leave as is unless issues identified by Shire
Standing Orders	2 Feb 1999, p 352	Replace with a WA Local Government Association (WALGA) model
Dogs	21 March 1986, p1226-29 22 July 1988, p2517	Replace with WALGA model
Fencing	29 October 1982, p4353	Leave as is unless issues identified by Shire
Pest Plants	26 Feb 1982, p678	Leave as is unless issues identified by Shire
Reserves - Control & Management Of Recreation Centre - (15004)	4 Mar 1977, p721	Repeal and deal with via a new Public Places and Local Government Property Local Law
Hall Shire - Control & Management of	3 Oct 1975, p3804	Repeal and deal with via a new Public Places and Local Government Property Local Law
Old Refrigerators & Cabinets - Draft Model By-Law No. 8	21 Feb 1963, p696	Repeal
Management of Wyalkatchem War Memorial Aquatic Centre	12 Dec 1961, p3632	Repeal and deal with via a new Public Places and Local Government Property Local Law
Hawker's Licence	1 May 1931, p1156	Repeal and deal with via a new Public Places and Local Government Property Local Law
Regulating & Licensing of Hawkers and Stall-holders	2 July 1926, p1327	Repeal and deal with via a new Public Places and Local Government Property Local Law

On the face of things, a number of existing local laws can be combined into a model developed by WALGA for use by local governments and/or a new Public Places and Local Government Property Local Law.

In addition, the Shire must have a Bush Fire Brigades Local law under s42 of the *Bush Fires Act 1954* as it has bush fire brigades, and should consider making a Cats local law under the *Cat Act 2011* to regulate the number of cats that can be kept without the need for a permit.

This, and the results of any feedback will be placed before council for consideration in due course and after the public consultation process required by s3.16.

### **STATUTORY ENVIRONMENT**

Section 3.16 of the *Local Government Act 1995* provides that within a period of eight (8) years from the day when a local law commenced or a report of a review of the local law was accepted, a local government is to carry out a review of the local law to determine whether it considers it should be repealed or amended.

This requires calling for comments on existing local laws by giving local public notice, after which any changes or new local laws that are required must then be made using the process set out in s3.12 of the Act.

### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

### **FINANCIAL IMPLICATIONS**

There are costs associated with the review process, advertising and notice requirements, and the drafting of any changes required.

### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

#### **Objective: Healthy, Strong and connected communities**

<b>Outcome No.</b>	<b>Outcome</b>	<b>Action No.</b>	<b>Actions</b>
1.1	Enhance community well-being and participation in community life	1.1.2	Promote regional health solutions that are integrated with other governments and entities

### **10.3. WORKS AND SERVICES**

#### **10.3.1. MANAGER OF WORKS OFFICER'S REPORT APRIL – 10 MAY 2022**

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	10 May 2022
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

#### **VOTING REQUIREMENT**

Simple majority

#### **OFFICER RECOMMENDATION**

*That Council accept the Manager of Work's (MOW) Report for the months of March to 13 April 2022.*

#### **BACKGROUND**

To inform Council of the activities of the works and services team during the months of April / May 2022.

#### **COMMENT**

#### **SAFETY**

1. Reported Incidents as follows;
  - a. Light pole unhinged
  - b. Flood over highway – MOW
  - c. Minor arm injury MOW
  - d. Follow up data required for power line issue.

#### **ROADS – MAJOR PROJECTS**

- **Regional Road Group.**
  - Steering Committee note below for SRRG.
  - Resealing of the Cunderdin and Tammin Roads were expected to start last week, but weather delays has been pushed back by approximately 1 week.
  - The reconstruction work is still under negotiation. (Tammin Rd SLK 17.45-17.85 and Cunderdin Rd SLK 28.85 – 31.05).
- **Wheatbelt Secondary Freight Network**
  - Nominations for the Technical Committee are as follows: Tech Representative - Rod Munns, MECS; Proxy Glen Brigg, Shire of Yilgarn.
  - Nominations for the Steering Committee are as follows: Eileen O'Connell, Shire of Mukinbudin; Geoff Waters, Shire of Nungarin.
  - Funding rejected for 2023-2024 Koorda Road work. The intention is to reapply with a smaller scope. Main Roads opinion at this time is that in the State's Priority roads program, Koorda Rd is a Priority 4 and unlikely to increase to a P3 or a P2. The funding is generally for a "route" not a section of the road, which is why MRWA has recommended the whole Wylie to Cowcowing section be nominated.



- **Roads 2 Recovery.**
  - Clearing work has started on Mc Nee Rd North. Concentration is currently on the north end and delayed due to boggy conditions. The scope has been reduced to fit a revised budget figure of \$130K.
  - Work will be conducted from Turner Rd North to Wallambin Rd, with re-sheeting from the Wallambin end back, potentially 3 kms max.
  - The funds released from the R2R revised budget are being redistributed to the Gnuca Corner on the Wylie – Koorda Rd and the remainder to Elsegood Road shoulder work.
  
- **Roads Working Group**
  - It is my intention to include a separate section on this group’s activities in my monthly reporting.
  - Outcomes from the planning session on the 13<sup>th</sup> April will be included as separate attachments.
  
- **Black Spot Projects**
  - Benjiberring Hindmarsh and Davies South Roads are still to be safety audit assessed.
  - A conversation with MRWA (Ali) suggests we should apply for Black Spot Funding for the Gnuca Corner for completion in 2023/24. Applications close 7<sup>th</sup> July.

#### **ROADS – GENERAL**

- Some maintenance grading has been undertaken whilst the roads are damp – Wylie North, Martin Rd, Wallambin (east end) and Garn Road.

#### **PRIVATE WORKS**

- Nil completed this month.

#### **PARKS / TOWN SERVICES CREW**

- New light pole finished with very good lumen.
- New goal posts installed.
- Cemetery seat and notice board installed. General maintenance re-started. Overall upgrade to be scoped.

#### **SWIMMING POOL RENOVATION**

- Rudimentary scope received from Peter Jacques. Scope to be drafted and market tested.

#### **GRACE ST DEPOT.**

- Minimal progress on the Western Power application.
- Minimal progress on the Water Corporation application.

#### **GAMBLE ST UPGRADE**

- Project complete as per scope of works.
- Handrails to be installed as part of street infrastructure.

#### **WYLIE WATERPROOFING - NATIONAL GRID CONNECTION PROJECT**

- All pricing received, significantly over funding budget. DNER will assess further.

**VEHICLE/PLANT**

- Taken delivery of MOW Hilux.

**STATUTORY ENVIRONMENT**

There are no statutory environment implications in relation to this item.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no financial implications in relation to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

**Goal: Our built environment responds to the accessibility and connectivity needs of all.**

Outcome No.	Action No.	Actions	
<b>Goal 8</b>	<b>Our built environment responds to the accessibility and connectivity needs of all</b>	8.1	Improving safety on road, cycle and footpath networks
		8.2	Developing & planning community infrastructure to improve use & social interaction
		8.3	Implement Aged Friendly Plan
		8.4	Implement the Disability Access and Inclusion Plan (DAIP)

**10.4. PLANNING AND BUILDING**

**10.4.1. APPROVALS**

- Shed Development and Building approval complete – Parsons Road
- Shed Development and Building approval pending – I Goomalling-Wyalkatchem and Benjaberring-Hindmarsh Roads.

**10.4.2. BUILDING APPLICATIONS RECEIVED**

- Carport renewal application – Building approval received and complete – Railway Terrace

**11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**14.MATTERS BEHIND CLOSED DOORS**

Nil

**15.INFORMATION BULLETIN**

**15.1. Information Bulletin**

The information bulletin has been provided as an attachment ([Attachment 15.1](#))

**15.2. Business Arising from the Information Bulletin**

**15.2.1. Status report**

**16.CLOSURE OF THE MEETING**



*Stay Safe*

**MAY 2022**

# ATTACHMENTS MAY 2022

1. 7.1.1 OMC Minutes 21 April 2022
2. 10.1.1. Accounts for Payment – March 2022
3. 10.1.2 Credit Card Declaration – March 2022
4. 10.1.3 Monthly Financial Report – April 2022
5. 10.1.4 **Confidential Report – Audit 17 and Regulation 5 – under separate cover**
6. 15.1 Information Bulletin



**PUBLIC MINUTES  
OF THE  
ORDINARY MEETING  
OF COUNCIL  
HELD ON  
THURSDAY 21 April 2022**

**Council Chambers  
Honour Avenue  
Wyalkatchem**

**Commencement: 4:09pm**

**Closure: 6:06pm**

## **DISCLOSURE OF INTEREST**

Councillors and staff have an obligation under section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting. The integrity to be declared are as follows:

### Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

### Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

### Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

### Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.



**Preface**

When the Chief Executive Officer approved these Minutes for distribution they are in essence “Unconfirmed” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “Confirmed” Minutes are then signed off by the Presiding Member.

**Unconfirmed Minutes**

These minutes were approved for distribution on 27 April 2022

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Peter Klein  
**Chief Executive Officer**

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**1. DECLARATION OF OPENING**

The Chairperson, Shire President Cr Davies, opened the meeting at 4:09pm.

**2. PUBLIC QUESTION TIME**

**2.1. Response to Public Questions Previously Taken on Notice**

Nil

**2.2. Declaration of Public Question Time opened**

Public Question Time opened at 4:09pm.

**2.3. Declaration of Public Question Time closed**

Public Question Time closed at 4:09pm.

**3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

**3.1. Attendance**

Members: Cr. Quentin Davies  
Cr. Owen Garner  
Cr. Emma Holdsworth  
Cr. Stephen Gamble  
Cr. Mischa Stratford  
Cr. Christy Petchell  
Cr. Christopher Loton

Staff:	Peter Klein	Chief Executive Officer
	Stephanie Elvidge	Governance Executive Officer
	Terence Delane	Manager of Works
	Raj Sunner	Manager of Corporate Services

**3.2. Apologies**

Nil

**3.3. Approved Leave of Absence**

Nil

**3.4. Applications for Leave of Absence**

Nil

**4. OBITUARIES**

It was advised that Kaye Bloomfield, long term resident and sportswoman, has recently passed away. Our condolences to the Bloomfield family.

It was advised that Edna Ruitenbergh, long term resident and previous Matron of the Wyalkatchem Hospital, has recently passed away. Our condolences to the Diver family.



**7.2.3. Wheatbelt North East SRRG Minutes – 4 April 2022**

Minutes of the Wheatbelt North East Meeting of Monday 4 April 2022 (Attachment 7.2.3)

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION:**

***That the minutes of the Wheatbelt North East SRRG Meeting of Monday 4 April 2022 (Attachment 7.2.3) be received by Council.***

***CARRIED 7/0***

**7.2.4. NEWTRAVEL – General Meeting Minutes – 23 February 2022**

Minutes of the NEWTRAVEL General Meeting of Thursday 23 February 2022 (Attachment 7.2.4)

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

***(31/2022) Moved: Cr Stratford***

***Seconded: Cr Petchell***

***That the minutes of the NEWTRAVEL General Meeting of Thursday 23 February 2022 (Attachment 7.2.4) be received by Council.***

***CARRIED 7/0***

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Cr Davies welcomed Cr Loton to his first official meeting as Councillor and commented on how great it was to have a full Council after so many years.

Cr Davies thanked Councillors for their attendance and participation in the Roads Hierarchy meeting and the community consultation budget discussion. Cr Davies valued CEO Peter Klein's presentation and management of the event.

There is a WALGA Zone meeting on the 26<sup>th</sup> April, 9:30am, at the Kellerberrin Recreation Centre. All Councillors are welcome to attend.

**9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**9.1. 14.1 Recalcitrant Rates**

**9.2. 14.2 Shed Development Approval**

**9.3. 14.3 Shed Development approval**

## **10.REPORTS**

### **10.1. CORPORATE AND COMMUNITY SERVICES**

#### **10.1.1. ACCOUNTS FOR PAYMENT – MARCH 2022**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 April 2022
Reporting Officer:	Rajinder Sunner – Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1.1 – Accounts for Payment – March 2022 Attachment 10.1.1.2 – Certificate of Payment – March 2022

#### **SUMMARY**

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

#### **BACKGROUND**

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

#### **STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations, S13.1*

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2021/2022 Annual Budget. *See attachment 10.1.1.2.*

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

*(32/2022) Moved: Cr Gamble                      Seconded: Cr Stratford*

*That Council endorse the payments for the month of March 2022, (refer attachment 10.1.1.1) being \$259,839.18, which comprised of:*

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$200,849.15(EFT 1820 – 1884);*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$58,990.03 (DD1931.1 – DD1970.11).*

**CARRIED 7/0**



**10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – FEBRUARY 2022**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 April 2022
Reporting Officer:	Parul Begum – Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Cards – February 2022

**BACKGROUND**

Council governance procedures requires the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management s.6.4*  
*Local Government (Financial Management) Regulations 1996, R34*

**POLICY IMPLICATIONS**

Policy Number 2.1 – Purchasing Policy.  
 Policy Number 2.3 – Credit Card Policy.

**FINANCIAL IMPLICATIONS**

Nil. Reported expenditure is assessed by management as being consistent with the FY21/22 Annual Budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

This matter is consistent with the following Strategic Community Plan goal.

**Goal 10 - TRANSPARENT, ACCOUNTABLE AND EFFECTIVE GOVERNANCE**

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

***(33/2022) Moved: Cr Stratford***

***Seconded: Cr Petchell***

***That Council endorse credit card payments for the period 29 January 2022 to 28 February 2022, totalling \$216.38 (refer attachment 10.1.2).***

***CARRIED 7/0***

### 10.1.3. MONTHLY FINANCIAL REPORT – MARCH 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	13 April 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report March 2022

#### BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1)(d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

#### COMMENT

The attached report includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes to the Statements of Financial Activity are provided for Councillors' information.

#### STATUTORY ENVIRONMENT

*Local Government Act 1995, Part 6 – Financial Management S6.4*

*Local Government (Financial Management) Regulations, R34*

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

Total Cash Available as at 31 March 2022 is \$4,410,999. Cash available is made up of Unrestricted cash \$1,849,874 (41.9%) and Restricted cash \$2,561,125 (58.1%) backed by various reserves.

Rates Debtors balance as at 31 March 2022 is \$84,844 Rates Notices for 2021-22 were issued in August 2021. Rates collected as at end of March 2022 was \$1,303,598 – 93.90%.

**Mar 2022:** Operating Revenue – Operating revenue of \$2,447,492 is made up of Rates - 54%, Grants - 35%, Fees and Charges - 9% and other – 2%.

Operating Expenses – Operating expenses of \$3,607,147 is made of Depreciation - 31%, Employee Costs – 27%, Materials and Contracts – 34%, Insurance – 4% and Utility – 3% and Other Charges – 1%.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

**Goal: Transparent, accountable and effective governance.**

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION**

*(34/2022) Moved: Cr Holdsworth                      Seconded: Cr Gamble*

*That Council accepts the Statement of Financial Activity for the month ending 31 March 2022 (refer attachment 10.1.3).*

**CARRIED 7/0**

#### 10.1.4. BUDGET AMENDMENTS RE ROADS ADVANCE PAYMENT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	13 April 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.05.06
Attachment Reference:	Attachment 10.1.4. Email – Advance Payment of 2022-2023 FAG

#### SUMMARY

To consider the Shire of Wyalkatchem financial position as at 13 April 2022 and performance in relation to the adopted budget and projections estimated for the remainder of the financial year.

#### BACKGROUND

Consideration of the status of various projects and programs was undertaken to ensure any anticipated variances were captured within the review document where possible.

#### COMMENT

**1. FAGS payment of \$1,409,588 for 2022-23.**

Federal Assistance Grants (FAGS) have been received early this year. Normally 60% of the grant payment is made in June with the balance paid by quarterly instalments. The Federal Government released payment early to assist Local Governments affected by floods.

Due to a large amount received as pre-payment in April 2022, Grant commission recommended that the Shire amend the current budget.

This amount received will be reflected in our closing balance/ carried forward balance and we will receive less payment in 2022-23 as a quarterly payment.

**2. Stormwater drainage Funds re-allocated to new project:**

The total budget for stormwater drainage projects was \$555,083 – DWER \$179,579 {32%}, LRCIP Phase 2 \$226,756 {41%} and Shire contributed \$148,568 {27%}. We now have completed two projects, Railway Terrace and Flint and Gamble Street. There is \$154K unspent on this project, thus a budget amendment to allocate funds to – Thurston Street and Railway Terrace.

**3. Re-Allocate R2R funds:**

When the budget was adopted in July 2021, McNee Road was selected and allocated \$208,917, but actual allocations for 2021-2022 from R2R is \$283,917 – a shortfall of \$75,000. Terry Delane reassessed the McNee Road Project and identified that two extra roads can be completed within the R2R budget allocations of 2021-22. The budget amendment is to recognise an extra funding income of \$75,000, transfer \$77,345 from McNee Road and add Elsegood Road with estimated costs of \$124,000 and fix up the Gnuca corner with an estimated cost of \$28,345.

**4. RRG – Recognise extra income for 2020-21:**

Work completed in 2020-2021 under regional road group {RRG} funding, final claim wasn't lodged. We have submitted a final invoice in April for \$49,936. We required more funds to complete review of Council Policies, Local Laws, Long Term Financial Plans - \$13,000 is

allocated to fund the extra cost anticipated. The balance of \$36,936 will be part of the closing balance for FY 2021-2022.

**CONSULTATION:**

Chief Executive Officer  
 Manager of Work and Services

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**6.8. Expenditure from municipal fund not included in annual budget**

*\* Absolute majority required.*

(1a) In subsection (1) —

**additional purpose** means a purpose for which no expenditure estimate is included in the local government’s annual budget.

(2) Where expenditure has been incurred by a local government —

- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
- (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the Council.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

The budget will be amended to reflect the variances to estimated budget position.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

**Goal: Transparent, accountable and effective governance**

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>• Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>• Ensuring sound financial management and plans for the Shire’s long-term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>• High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>• Maintaining Integrated Strategic and Operational plans</li> </ul>

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

**(35/2022) Moved: Cr Holdsworth                      Seconded: Cr Gamble**  
**That Council adopt by absolute majority the following budget amendments.**

GL Code	Description	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
<b>FAGS Received EARLY for 2022-23</b>					
3030210	GEN PUR - Financial Assistance Grant - General 2022-23	Operating Revenue	\$988,250		\$988,250
3030211	GEN PUR - Financial Assistance Grant - Roads 2022-23	Operating Revenue	\$421,338		<b>\$1,409,588</b>
<b>Transfer funds to New Stormwater Drainage work</b>					
CIO005	Railway Terrace Stormwater	Capital Expense	\$165,271		\$1,409,588
CIO006	Flint and Gamble Intersection-Stormwater	Capital Expense		-\$11,000	\$1,563,859
<b>CIO014</b>	<b>Railway Tce and Thurston St Stormwater</b>	Capital Expense		<b>-\$154,271</b>	\$1,409,588
<b>Transfer funds to New R2R Road Project</b>					
3120111	ROADC - Roads to Recovery Grant	Capital Revenue	\$75,000		\$1,484,588
R2R09	McNee Road	Capital Expense	\$77,345		\$1,561,933
R2R130	R2R - WYLIE-KOORDA RD (Gnuca Corner) SLK 7.90 - 8.30	Capital Expense		-\$28,345	\$1,533,588
R2R03A	R2R - ELSEGOOD ROAD	Capital Expense		-\$124,000	\$1,409,588
<b>Extra income from RRG 2020-21 final adjustmnet claim - April 2022</b>					
3120110	ROADC - Regional Road Group Grants (MRWA)	Capital Revenue	\$49,936		\$1,459,524
2040285	OTH GOV - Compliance/Reviews expenditure	Operating Expenses		-\$13,000	\$1,446,524
			<b>\$1,777,140</b>	<b>-\$330,616</b>	<b>\$1,446,524</b>

**CARRIED 7/0**

## **10.2. GOVERNANCE AND COMPLIANCE**

### **10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	11 April 2022
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

#### **SUMMARY**

This report is prepared by the CEO to provide Council and the Wyalkatchem community with information about CEO activities and Council operations.

#### **COMMENT**

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- John Bogoevski – Operations Manager, Catholic Homes;
- Wyalkatchem Senior Citizens Homes Trust re local aged care services;
- Roundtable session re GP recruitment - Local Government Minister John Carey;
- Staff toolbox meeting;
- Audit entrance meeting – Macri Partners & OAG representatives;
- Stephen Tweedie re review of Shire policies;
- NEWROC Council meeting (via Teams);
- Mike Jones – LIGNA Construction re Waterwise Garden refurbishment;
- Brendan Eaton re caravan park settlement & next steps;
- Dr Emmanuel Awogun – re GP recruitment & Medical Centre operations;
- Sally Putt re-entrance & directional signage.

#### **STATUTORY ENVIRONMENT**

There are no direct statutory implications in relation to this item.

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

There are no direct financial implications in relation to this item.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The CEO's activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

**Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.**



Goal No.	Action No.	Actions
<b>10</b> <b>Transparent, accountable and effective governance</b>	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
<b>12</b> <b>Form strategic partnerships and advocate for the community</b>	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

*(36/2022) Moved: Cr Petchell*

*Seconded: Cr Stratford*

*That Council accepts the Chief Executive Officer's report.*

**CARRIED 7/0**

**Information only –**

**CRC LIBRARY STATISTICS**

**Council KPI figures for Q3**

**Date range is 01/01/2022 to 31/03/2022**

ITEM#	DESCRIPTION	METRIC
1	Number of current users	82
2	Number of active users	14
3	Number of loan transactions	159
4	Number of Overdue items	76

*Cr Stratford left the meeting at 5:29pm*

*Cr Stratford re-joined the meeting at 5:30pm*

### 10.2.2. NAB BUILDING - GIFT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2022
Reporting Officer:	Peter Klein – Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Attachment 10.2.2 – Deed of Gift

#### SUMMARY

NAB is the registered owner of the property located at Lot 5, Railway Tce Wyalkatchem and has offered to donate the property to the Shire of Wyalkatchem subject to certain conditions outlined in a Deed of Gift drafted to support this transaction.

#### COMMENT

The key terms of this agreement are as follows;

##### Purpose of Gift

NAB has agreed to gift the Property to the Shire for the purpose of providing community services to the broader Wyalkatchem community.

##### Shire Obligations

The Council agrees that:

- a) it will not sell, agree to sell, assign, lease, license, part with possession of, transfer or otherwise dispose of the Land or any part thereof or any estate or interest in the Land without obtaining the prior written consent of NAB, which consent may be withheld by NAB in its absolute discretion, for a period of 5 years from Settlement provided that NAB may not unreasonably withhold consent in relation to a lease, licence or parting with possession for a period not exceeding 5 years and provided further that no such consent shall be required in the case of a licence or parting with possession for the purposes of short term (being a period not exceeding 21 days) rental accommodation;
- b) it will not mortgage, charge or encumber the Property or any part thereof or any estate or interest in the Property for a period of 5 years from Settlement unless:
  - I. the person to whom any such right or interest is to be granted (Mortgagee) has first executed a deed of covenant in such form as NAB requires, to be prepared by NAB's solicitors at the cost and expense in all respects of the Shire or the Mortgagee (as the case may be) which deed contains (among other things) covenants by the Mortgagee in favour of NAB.

##### Covenants are then listed

Immediately following registration of the Transfer, the Shire agrees that NAB is permitted to lodge an absolute caveat on the Certificate of Title to the Land to protect its interests under this deed and the Shire charges its interest in the Land to NAB for this purpose.

Each party pays for its own legal expenses

Option

If at any time after Settlement the Shire breaches any of the Shire's Obligations and the breach is not remedied within thirty (30) days after written notice to the Shire specifying the breach then NAB has the option to give the Shire thirty (30) days' notice in writing to re-acquire the Property for an estate in unencumbered fee simple from the Shire.

The Specified Encumbrances are:

- II. Memorial K705695 lodged pursuant to the Heritage of Western Australia Act 1990 (WA); and
- III. the reservations and conditions contained in the Crown grant of the Land.

The Shire:

- I. accepts the transfer of the Property subject to the Specified Encumbrances; and
- II. has no right to make any objection in respect of any of the Specified Encumbrances.

NAB commits to use its reasonable endeavours to complete the works within 30 days of signing the deed.

The Shire acknowledges that:

- (a) it has inspected the Property and accepts it in its condition and state of repair as at the date of this deed;
- (b) it is satisfied in all respects as to the nature, quality and state of repair of the Property;
- (c) no warranty or representation is made by NAB;
- (d) the Property is gifted with the NAB Works complete but otherwise on an 'as is, where is' basis and subject to all faults and defects (whether latent or patent) and in their present state of repair, condition, dilapidation and infestation;
- (e) NAB is under no liability or obligation to the Shire to carry out any repairs, alterations or improvements to the Property other than the NAB Works;
- (f) it is satisfied about the purposes for which the Property may be used and about all restrictions and prohibitions on its development.
- (g) On and from the Settlement Date the Shire must at its own cost assume all responsibility for and indemnify and release NAB from and against all costs arising from the presence of any Contaminant found on, in, above, under or emanating from the Property either before or after Settlement. The provisions of this clause **Error! Reference source not found.** do not merge on Settlement.

**STATUTORY ENVIRONMENT**

The Shire is exempt from any taxes or duties applicable to transactions of this nature.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There will initially be a loss of rates revenue and some conveyancing cost associated with this transaction.

The building itself requires investment to repurpose. The extent of this investment can only be known once a purpose for the building is agreed. Grant funding will be sought to pay for or off-set the direct cost of this investment to the Shire.

**COMMUNITY & STRATEGIC OBJECTIVES**

Under the Deed of Gift the building must initially be used for a purpose that delivers benefit to the community.

**Key Result Area 2: Council services support & facilitate local business activity.**

**Key Result Area 3: Public spaces encourage & facilitate community activities.**

Goal No.	Action No.	Actions
2	2.1.2.4	Mobilise new or existing community assets to support economic activity and job creation
3	3.1.1.1	Council maintains open spaces, gardens & sporting facilities in a conditions that reflects our town pride.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

*(37/2022) Moved: Cr Stratford*

*Seconded: Cr Garner*

*That Council approves the Deed of Gift and its execution under common seal in accordance with clause 9.49A (1)(a) of the Local Government Act 1995.*

**CARRIED 7/0**

### 10.3. WORKS AND SERVICES

#### 10.3.1. MANAGER OF WORKS OFFICER'S REPORT MARCH – 13 APRIL 2022

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	13 April 2022
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

#### BACKGROUND

To inform Council of the activities of the works and services team during the months of March / April 2022.

#### COMMENT

#### SAFETY

1. Reported Incidents as follows;
  - a. Light pole unhinged
  - b. Flood over highway – MOW
  - c. Minor arm injury MOW
  - d. Follow up data required for power line issue.

#### ROADS – MAJOR PROJECTS

- **Regional Road Group.**
  - Steering Committee note below for SRRG
  - Resealing of the Cunderdin and Tammin Roads were expected to start last week, but weather delays have pushed the date out by a week or so.
  - The reconstruction work is still under negotiation. (Tammin Rd SLK 17.45-17.85 and Cunderdin Rd SLK 28.85 – 31.05)
- **Wheatbelt Secondary Freight Network**
  - Nominations for the Technical Committee are as follows: Tech Representative - Rod Munns, MECS; Proxy Glen Brigg, Shire of Yilgarn.
  - Nominations for the Steering Committee are as follows: Eileen O'Connell, Shire of Muka; Geoff Waters, Shire of Nungarin.
  - Funding rejected for 2023-2024 Koorda Road work. The intention is to reapply with possibly a smaller scope. Main Roads opinion at this time is that in the State's Priority roads program, Koorda Rd is a Priority 4 and unlikely to increase to a P3 or a P2. The funding is generally for a "route" not a section of the road, which is why MRWA has recommended the whole Wylie to Cowcoving section be nominated.
- **Roads 2 Recovery.**
  - Clearing work started on McNee Rd North. Concentration is currently on the north end and delayed due to boggy conditions. The scope has been reduced to fit a revised budget figure of \$130K.

- Work will be conducted from Turner Rd North to Wallambin Rd, with re-sheeting from the Wallambin end back, potentially 3 kms max.
- The funds released from the R2R revised budget are being redistributed to the Gnuca Corner on the Wylie – Koorda Rd and the remainder to Elsegood Road shoulder work.
- **Roads Working Group**
  - It is my intention to include a separate section on this group's activities in my monthly reporting.
  - Outcomes from the planning session on the 13<sup>th</sup> April will be included as separate attachments.
- **Black Spot Projects**
  - Benjiberring Hindmarsh and Davies South Roads are still to be safety audit assessed.
  - A conversation with MRWA (Ali) suggests we should apply for Black Spot Funding for the Gnuca Corner for completion in 2023/24. Applications close 7<sup>th</sup> July.

#### **ROADS – GENERAL**

- Some maintenance grading has been undertaken whilst the roads are damp – Wylie North, Martin Rd, Wallambin (east end) and Garn Road.

#### **PRIVATE WORKS**

- Nil completed this month.

#### **PARKS / TOWN SERVICES CREW**

- New light pole finished with very good lumen.
- New goal posts installed.
- Cemetery seat and notice board installed. General maintenance re-started. Overall upgrade to be scoped.

#### **SWIMMING POOL RENOVATION**

- Rudimentary scope received from Peter Jacques. Scope to be drafted and market tested.

#### **GRACE ST DEPOT.**

- Minimal progress on the Western Power application.
- Minimal progress on the Water Corporation application.

#### **GAMBLE ST UPGRADE**

- Project complete as per scope of works.
- Handrails to be installed as part of street infrastructure.

#### **WYLIE WATERPROOFING - NATIONAL GRID CONNECTION PROJECT**

- All pricing received, significantly over funding budget. DNER will assess further.

#### **VEHICLE/PLANT**

- Taken delivery of MOW Hilux.

**STATUTORY ENVIRONMENT**

There are no statutory environment implications in relation to this item.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no financial implications in relation to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

**Goal: Our built environment responds to the accessibility and connectivity needs of all.**

Outcome No.		Action No.	Actions
<b>Goal 8</b>	<b>Our built environment responds to the accessibility and connectivity needs of all</b>	8.1	Improving safety on road, cycle and footpath networks
		8.2	Developing & planning community infrastructure to improve use & social interaction
		8.3	
		8.4	Implement Aged Friendly Plan
			Implement the Disability Access and Inclusion Plan (DAIP

**VOTING REQUIREMENT**

Simple majority

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

*(38/2022) Moved: Cr Petchell*

*Seconded: Cr Gamble*

*That Council accept the Manager of Work's (MOW) Report for the months of March to 13 April 2022.*

**CARRIED 7/0**

**10.4. PLANNING AND BUILDING**

**10.4.1. DEVELOPMENT APPROVAL REQUESTS – SEE 14.1 ITEMS BEHIND CLOSED DOORS**

14.2. Shed Development approval

14.3. Shed Development approval

**10.4.2. BUILDING APPLICATIONS RECEIVED**

Nil



**11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil

**14. MATTERS BEHIND CLOSED DOORS**

- Recalcitrant Rates (Overdue Rates and Charges) as at 31 March 2022
- Shed Development approval Lot 800 (HN 4398) Goomalling-Wyalkatchem Road, Benjaberring.
- Shed Development approval Lot 11667 (HN 258) Parsons Rd, Korrelocking.

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

*(39/2022) Moved: Cr Stratford*

*Seconded: Cr Loton*

*That Council moves behind closed doors in accordance with Section 5.23 (2)(b) and (e)(iii) of the Local Government Act 1995 which states, that a Council may move its meeting behind closed doors;*

- *to deal with matters that relate to the personal affairs of a person and*
- *to deal with a matter that if disclosed, would reveal Information about the business, professional, commercial or financial affairs of a person.*

**CARRIED 7/0**

**14.1. RECALCITRANT RATES**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	02 April 2022
Reporting Officer:	Louise Sequerah
Disclosure of Interest:	No interest to disclose
File Number:	25.08.01
Attachment Reference:	14.1 - Recalcitrant Rates Debtors - as at 2022-03-31.pdf

**SUMMARY**

The Shire of Wyalkatchem recalcitrant rates debtors report as at 31 March 2022 details

- non-pensioner assessments
- not paying on an arrangement,
- not paying by instalments,
- with a total amount outstanding of more than \$100.

**STATUTORY ENVIRONMENT**

It is an offence for Council not to recovery outstanding rates and charges.

*Local Government Act 1995.*

- 6.57. *Non-compliance with procedure in Act not to prevent recovery of rate or service charge*  
*In proceedings by or on behalf of a local government for the recovery of an amount due in respect of a rate or service charge, failure by the local government to comply in respect of the rate or service charge with the provisions of this Act, is not a defence, if it appears that it had the power to impose, and did in fact assent to the imposition of, the rate or service charge.*

**POLICY IMPLICATIONS**

Policy 2.10 Revenue Collection.

**FINANCIAL IMPLICATIONS**

In 2021/2022, a budget of \$3,500 exists for Rates Debt Collection Expenses. To date we have expended \$7,018.00 for debt recovery. All expenses for debt recovery are on-charged to the ratepayer and held as an additional debt on the property.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

**Goal: Transparent, accountable and effective governance.**

Goal No.	Strategies		Actions
10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

***(40/2022) Moved: Cr Petchell***

***Seconded: Cr Stratford***

***That the Council receives the report of Recalcitrant Rates Debtors as presented in the attachment "14.1 - Recalcitrant Rates Debtors - as at 2022-03-31.pdf"***

***CARRIED 7/0***

## 14.2. DEVELOPMENT APPROVAL (DA)

Outcome No.	Outcome	Action No.	Actions
3.1	A sustainable natural and built environment	3.1.1	Maintain an effective Local Planning Scheme

Applicant:	Goomalling-Wyalkatchem Road, Benjaberring
Location:	Shire of Wyalkatchem
Date:	12 April 2022
Reporting Officer:	Peter Klein
Author:	Paul Bashell, Planwest (WA) PTY LTD
Disclosure of Interest:	No interest to disclose
File Number:	7.10
Attachment Reference:	DA as submitted

### Statutory Environment

Planning and Development Act 2005

Shire of Wyalkatchem Local Planning Scheme No 4

### Policy Implications

There are no policy implications applicable to this item.

### Financial Implications

There are no financial implications applicable to this item.

### Strategic/Risk Implications

There are no strategic or risk implications applicable to this item.

### Objective: A sustainable natural and built environment

Outcome No.	Outcome	Action No.	Actions
3.1	A sustainable natural and built environment	3.1.1	Maintain an effective Local Planning Scheme

### VOTING REQUIREMENT

Simple Majority

### OFFICER RECOMMENDATION / COUNCIL RESOLUTION

*(41/2022) Moved: Cr Gamble*

*Seconded: Cr Stratford*

*That the Council approves the proposed shed as submitted and shown in Figure 5, plus the addition of standard footnotes to address approval times, appeal rights and the need for a building permit.*

**Footnotes**

1. If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term “substantially commenced” has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time.
2. If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
3. The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.

**CARRIED 7/0**

**14.3. DEVELOPMENT APPROVAL (DA)**

Applicant:	Parsons Rd, Korrelocking
Location:	Shire of Wyalkatchem
Date:	12 April 2022
Reporting Officer:	Peter Klein
Author:	Paul Bashell, Planwest (WA) PTY LTD
Disclosure of Interest:	No interest to disclose
File Number:	7.10
Attachment Reference:	DA as submitted

**Statutory Environment**

Planning and Development Act 2005

Shire of Wyalkatchem Local Planning Scheme No 4

**Policy Implications**

There are no policy implications applicable to this item.

**Financial Implications**

There are no financial implications applicable to this item.

**Strategic/Risk Implications**

There are no strategic or risk implications applicable to this item.

Outcome No.	Outcome	Action No.	Actions
3.1	<b>A sustainable natural and built environment</b>	3.1.1	Maintain an effective Local Planning Scheme

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL RESOLUTION**

**(42/2022) Moved: Cr Gamble**

**Seconded: Cr Stratford**

***That the Council approves the proposed shed as submitted, plus the addition of standard footnotes to address approval times, appeal rights and the need for a building permit.***

**Footnotes**

1. If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time.
2. If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
3. The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.

**CARRIED 7/0**

**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION:**

**(43/2022) Moved: Cr Stratford**

**Seconded: Cr Holdsworth**

***That Council move out from behind closed doors.***

**CARRIED 7/0**

**15. INFORMATION BULLETIN**

**15.1. Information Bulletin**

The information bulletin has been provided as an attachment (Attachment 15.1)

**15.2. Business Arising from the Information Bulletin**

**15.2.1. Status report**

Consideration to be given re a new date for the Welcome to Wylie and Citizenship Awards.

**16. CLOSURE OF THE MEETING**

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 6:06pm.





Shire of Wyalkatchem  
List of Accounts -April 2022

T	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
EFT1885	04/04/2022	Gary Thorpe (Personal)	Logbook reimbursement - March 2022		-836.80	1	CSH
	01/04/2022		Logbook reimbursement - March 2022	836.80		1	INV
EFT1886	04/04/2022	Lesley Ashworth	Watermelon for Staff workshop on 9th March 2022		-10.08	1	CSH
	31/03/2022		Watermelon for Staff workshop on 9th March 2022	10.08		1	INV
EFT1887	04/04/2022	Johathan Truman	Reimbursement - key and Mobile glass		-95.00	1	CSH
	18/03/2022		Reimbursement - key and Mobile glass	95.00		1	INV
EFT1888	04/04/2022	CDW Trailers and Firewood	Heavy Roller - Fred" Replace clutch/ repair hand brake/ fit canopy"		-599.00		1 CSH
	21/03/2022		Heavy Roller - Fred" Replace clutch/ repair hand brake /fit canopy"	599.00			1 INV
EFT1889	04/04/2022	CITY RUBBER STAMPS & TROPHIES	1 x custom stamp and postage		-98.80	1	CSH
	22/03/2022		1 x custom stamp and postage	98.80		1	INV
EFT1890	04/04/2022	MARSH PTY LTD	9 x HR Risk Services staff workshop - leadership and values		-4537.50	1	CSH
	23/03/2022		Staff workshop - leadership and values, staff workshop - leadership and values	4537.50		1	INV
EFT1891	04/04/2022	Bunnings Midland	Paint and plumbing fittings		-272.19	1	CSH
	18/03/2022		Paint and plumbing fittings, Tile and sealing works - kitchen bench, Plumbing fittings and taps, Gas fittings and securing bottles	272.19		1	INV
EFT1892	04/04/2022	TOLL Australia	Freight on building materials and Sim for CCTV Cameras		-1183.52	1	CSH
	13/02/2022		Freight on cutting blades	53.02		1	INV
	20/02/2022		Freight on building materials, Freight on Sim for CCTV Cameras	649.01		1	INV
	27/03/2022		Freight for Children crossing sign and disinfectant and mask, Freight for Children crossing sign and disinfectant and mask	481.49		1	INV
EFT1893	04/04/2022	Integral Fire Protection	Fire Extinguisher service at Shire Office, Bushel House CBH Museum,Korrelocking Hall, Aquatic Centre, Recreational Centre,Depot		-1588.81	1	CSH
	24/03/2022		Fire shed anti tamper seal, , Rec Centre anti tamper seal, , Depot anti tamper seal 32.85, relocate and mount extinguisher x 6 234.30, location signs x 6 99.00, extinguisher id signs c 6 99.00, hose reel location sign x 1 16.50, , Airport anti tamper seal, Pool anti tamper seal, 2a slocum anti tamper seal, , museum anti tamper seal, Korrelocking anti tamper seal, , medical centre anti tamper seal, , railway station anti tamper seal, CRC anti tamper seal, Town hall anti tamper seal, office anti tamper seal, office anti tamper seal	556.09		1	INV

**Shire of Wyalkatchem**  
**List of Accounts - April 2022**

	24/03/2022		CRC (Bushell) - REPLACE 14.5kg EXTINGUISHER, ADMIN - REPLACE 2 EXTINGUISHERS, , CBH MUSEUM - REPLACE 1 x 4.5kg EXTINGUISHER, , CAT GRADER - REPLACE 1 x 2.5kg EXTINGUISHER, , IZUSU D MAX - REPLACE 1 x 1kg EXTINGUISHER, , HILUX UTE - REPLACE 1 x 2kg EXTINGUISHER, , BOMAG ROLLER - REPLACE 1 x 1kg EXTINGUISHER, , DEPOT BUILDING - REPLACE 1 x 2.5 AND 1 X 2kg EXTINGUISHER, , REC CENTRE - REPLACE 2 x 2l EXTINGUISHER, , KORRELOCKING HALL - REPLACE 1 X 4.5KG EXTINGUISHER, , POOL - REPLACE 1 X 9KG EXTINGUISHER,	1032.72	1	INV
EFT1894	04/04/2022 MJM Mech Services	Airconditioning services for the Shire Properities 2021/22		-5907.00	1	CSH
	30/11/2021		51 Flint Street service 1 ducted air conditioner, , 59 Flint Street service 1 Split and 1 evaporative air conditioner, , 58 Flint Street service 1 Split and 1 evaporative air conditioner, , 4 Slocum Steer service 2 Split and 1 evaporative air conditioner, , Rec Centre 2 Split, 2 evaporative air conditioner,1 indoor fan cover,1 condenser fan cover,1 plenum -brocken louvers, , Crc Building service 8 Split, 3 ducted air conditioner, Tennis culb service 1 Split, Airport service 6 Split,2 controller, 4 filter, RFDS Transfer 1 Split System, 2a Slocum Street service 1 RAC , 2 Sp;it, 2 Slocum Street service 4 Split System, 1 Slocum Street service 1 Split System 1 RAC and 1 evaporative, 45 Wilson Street service 1 Split System and 1 evaporative, 22A Flint Street service 1 evaporative, Medical Centre service 4 Split,1 deducted and 1 cassette, Railway Barracks service 17 Split, Railway Station 3 RAC Air Conditioners, Swimming Pool 1 Split System, 55 Flint Street 1 deducted air condition, 57 Flint Street 2 Split and 1 evaporative air conditioner, 53 Piesse Street 1 split System, Shire Building 8 Split,1 RAC And 1 Split, CRC Building extra costfor installtion Dye Kit with refrigerant	5907.00	1	INV
EFT1895	04/04/2022 Wyalkatchem Community Resource Centre	Monthly contribution - March 2022		-2464.68	1	CSH
	22/03/2022	Monthly contribution - 2021/22	2464.68		1	INV
EFT1896	04/04/2022 Wylie Community Meats Pty Ltd	Bacon for Staff Training		-42.80	1	CSH
	15/03/2022	Bacon for Staff Training	42.80		1	INV
EFT1897	08/04/2022 Perfect Computer Solutions Pty Ltd	ITservice for Create Audit Account, Investigate Raj's adobe highlighting issues, Monthly fee for March		-552.50	1	CSH
	30/12/2021	IT support 2021-22	85.00		1	INV
	31/03/2022	IT SERVICE	467.50		1	INV
EFT1898	08/04/2022 Wyalkatchem General Store	Refreshment for admin, Council Meeting and Leadership Day		-623.04	1	CSH

**Shire of Wyalkatchem  
List of Accounts - April 2022**

	31/03/2022		Refreshment for ADMIN	623.04	1	INV
EFT1899	08/04/2022	Briskleen Supplies and Hygiene Service	Hospital grade tuffie wipes,disinfectant and toilet roll		-1774.86	1 CSH
	18/03/2022		hospital grade tuffie wipes, hospital grade tuffie wipes, disinfectant, disinfectant, disinfectant, disinfectant, surgical ma40 boxes of 50, toilet roll,	1774.86	1	INV
EFT1900	08/04/2022	Newground Water Services Pty Ltd	Supply and install irrigation upgrade at main Oval .SD Controller and 2 wire system		-29498.70	1 CSH
	31/01/2022		Supply and install irrigation upgrade at main Oval .SD Controller and 2 wire system	29498.70	1	INV
EFT1901	08/04/2022	Goomalling Farm Shed	19 piece twist drill set		-136.75	1 CSH
	24/03/2022		19 piece twist drill set	136.75	1	INV
EFT1902	08/04/2022	Premium Publishers (vanguard Publishing Pty Ltd)	Australia Golden Outback Holiday planner Advertisement		-1842.50	1 CSH
	23/12/2021		Australia Golden Outback Holiday planner Advertisement	1842.50	1	INV
EFT1903	08/04/2022	HARCHER WHEATBELT (WA DISTRIBUTORS) PTY LTD	Handtowel, Soap and Toilet Cleaner		-445.60	1 CSH
	24/03/2022		Rosche boxed soaps 20g x 500, Admin Roche centerfeed roll 1 ply carton 4, Barracks jasal toilet cleaner 5L box 3, pub toilets jasol toilet cleaner 5L box 3, Admin jasal toilet cleaner 5L box 3, Jasal mountain Breeze, Freight	445.60	1	INV
EFT1904	08/04/2022	AMPAC Debt Recovery	Debt recovery for the month of March 2022		-1015.85	1 CSH
	31/03/2022		Debt recovery for the month of March 2022	1015.85	1	INV
EFT1905	08/04/2022	ASB Marketing	8 x heavy cotton Cap 1x cotton Sun Hats embroidery - for new staff and Council		-208.95	1 CSH
	24/03/2022		8 x heavy cotton Cap, , embroidery - for new staff and Council, 1 x cottonSun Hats + embroidery - for new staff and frieght	208.95	1	INV
EFT1906	08/04/2022	Contract Aquatic Services - EFT	Monthly Contract Fee - March 2022		-15400.00	1 CSH
	15/02/2022		Monthly Contract Fee - March 2022	15400.00	1	INV
EFT1907	08/04/2022	TOLL Australia	Freight for Staff Uniform and materials for Swimming pool		-43.22	1 CSH
	06/03/2022		Freight for Staff Uniform, Freight for Staff Uniform and materials for Swimming pool	43.22	1	INV
EFT1908	08/04/2022	D & D Transport	Supply of operator and Telehandler to erect light pole.		-421.53	1 CSH
	11/03/2022		Pick up pallet racking frames from Colby Storage	91.53	1	INV
	28/03/2022		Supply of operator and Telehandler to erect light pole.	330.00	1	INV
EFT1909	08/04/2022	D & GJ Pease	Brother DR2325 Drum Unit for Brother printer		-237.86	1 CSH
	03/03/2022		Brother DR2325 Drum Unit for Brother printer	155.00	1	INV
	08/03/2022		Brother TN2350 Toner Cartridges, Freight on Brother Drum unit and Toner Cartridges	82.86	1	INV
EFT1910	08/04/2022	Dunnings	Fuel for February 2022		-3981.40	1 CSH



**Shire of Wyalkatchem**  
**List of Accounts - April 2022**

	31/03/2022		Works Manager ute WM000, Isuzu Prime Mover, Ford PX3 Ranger XL Dual Cab (Town Leading Hand, Ford PX3 Ranger XL Dual Cab (Town Leading Hand, Izuzu D-Max Dual Cab (Roads Leading Han, Doctors Vehicle, CEO Vehicle, MCS Vehicle, Community Bus, WM012 Toyota Hilux Cab Ute 4x2 2020, Isuzu 2.4 Fire Tanker, Nalkain Bush Fire Brigade Fast Attack, Nalkain Bush Fire Brigade Fast Attack	3981.40	1	INV	
EFT1911	08/04/2022	Eastern Hills Saws & Mowers	Service and repair chainsaws		-882.20	1	CSH
	18/03/2022		Service and repair chainsaws, Supply chain saw sharpeners	568.40		1	INV
	18/03/2022		Service and repair chainsaws, Supply chain saw sharpeners	313.80		1	INV
EFT1912	08/04/2022	Integral Fire Protection	6 month servicing /Annual Fire Service at Shire Building' Depot and 2A Slocum Street		-2287.43	1	CSH
	24/03/2022		6 month servicing - to be split for each address and recoded on receipt of the servicing summaries, Fire Hose at work Depot, Fire Extinguisher at 2A Slocum Street, FireBlanket at 2A Slocum Street	2287.43		1	INV
EFT1913	08/04/2022	ITVISION	SynergySoft Software Monthly Fee - March 2022		-5335.00	1	CSH
	31/03/2022		SynergySoft Software Monthly Fee - 2021/22	5335.00		1	INV
EFT1914	08/04/2022	Nutrien Ag Solutions Ltd	Poly pipe and joiners for for potable water to sheds; 75% used - 100% written off to job		-820.31	1	CSH
	03/03/2022		Bottled household gas for hot water system	288.00		1	INV
	15/03/2022		Gas bottle for BBQ	35.99		1	INV
	18/03/2022		Poly pipe and joiners for for potable water to sheds; 75% used - 100% written off to job	348.84		1	INV
	22/03/2022		Reticulation parts	3.48		1	INV
	30/03/2022		45kg Gas Bottle	144.00		1	INV
EFT1915	08/04/2022	Office of the Auditor General	Audit fee for attest audit for the year ended 30 June 2021		-31790.00	1	CSH
	18/03/2022		Audit Fee for the certification of the Roads to recovery funding the National Land Transport Act 2014 for the year ended 30 June 2021	1210.00		1	INV
	18/03/2022		Fee for the certification of the Local Roads and Community Infrastructure Program for the year ended 30 June 2021	770.00		1	INV
	22/03/2022		Audit fee for attest audit for the year ended 30 June 2021	29810.00		1	INV
EFT1916	08/04/2022	Shire of Mt Marshall	RAT tests		-2288.55	1	CSH
	24/03/2022		RAT tests	2288.55		1	INV
EFT1917	08/04/2022	Onemusic Austraila	Music licence 01/04/2022 to 30/06/2022		-87.25	1	CSH
	02/04/2022		Music licence 01/04/2022 to 30/06/2022	87.25		1	INV
EFT1918	08/04/2022	HBP Services WA (Pikoss,Laura Carolin)	Contact EHO for the month - March 2022		-1130.25	1	CSH
	04/04/2022		Contact EHO for the month - March 2022	1130.25		1	INV
EFT1919	08/04/2022	Australia Post	Postage for the month March		-140.17	1	CSH

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	03/04/2022		Postage for the month March	140.17	1	INV
EFT1920	08/04/2022	Bunnings Midland	Toilet building materials and plumbing fittings and materials for repairs at new depot and 22a Flint street		-789.69	1 CSH
	01/04/2022		Toilet building materials and plumbing fittings and materials for repairs at new depot and 22a Flint street, Various building materials for repairs	613.79	1	INV
	02/04/2022		Painting materials	175.90	1	INV
EFT1921	08/04/2022	TOLL Australia	Freight for materials - Water pump and with hoses and fitting		-162.66	1 CSH
	03/04/2022		Sample for Uniform, Freight for materials - Water pump and with hoses and fitting	162.66	1	INV
EFT1922	08/04/2022	Elders	1kg bucket Talon rodent poison for Rec Centre		-68.20	1 CSH
	05/04/2022		1kg bucket Talon rodent poison for Rec Centre	68.20	1	INV
EFT1923	08/04/2022	T & E Services Pty Ltd	Medical Services -April 2022		-14661.90	1 CSH
	05/04/2022		Medical Services - July 2021 to June 2022	14661.90	1	INV
EFT1924	21/04/2022	SEEK	1 x advertisement for DCEO/ Finance Manager		-984.50	1 CSH
	15/04/2022		1 x advertisement for DCEO/ Finance Manager	984.50	1	INV
EFT1925	21/04/2022	Perfect Computer Solutions Pty Ltd	Liaise with Steph to set up Ipad for Councilor Loton and IT Service at Teams Room		-925.00	1 CSH
	07/04/2022		Liaise with Steph to set up Ipad for Councilor Loton and IT Service at Teams Room	925.00	1	INV
EFT1926	21/04/2022	Ashley Raymond Sutherland	Battery pack for electric brake system		-49.99	1 CSH
	08/03/2022		Battery pack for electric brake system	49.99	1	INV
EFT1927	21/04/2022	Geraldton Totally Workwear	Flex and Move Shorts Black		-99.42	1 CSH
	01/03/2022		Flex and Move Shorts Black	49.71	1	INV
	01/03/2022		Flex and Move Shorts Black	49.71	1	INV
EFT1928	21/04/2022	Goomalling Farm Shed	Paint, decking, and other materials for bridges abd rails etc		-1293.32	1 CSH
	07/04/2022		Cut off / grinding dics	17.60	1	INV
	07/04/2022		Paint, decking, and other materials for bridges abd rails etc;	738.82	1	INV
	14/04/2022		Enamel Paint for goal posts; 1 x 4 litre, Enamel hardner, Primer, Thinners	536.90	1	INV
EFT1929	21/04/2022	Digga Civil	Survey to correct Water Corporations incorrect plans and GPS points		-3960.00	1 CSH
	05/04/2022		Survey to correct Water Corporations incorrect plans and GPS points	1980.00	1	INV
	05/04/2022		Survey centre lines and pavement width to Type 6 ; 10 m wide	1980.00	1	INV
EFT1930	21/04/2022	Wheatbelt Engineering & Crane Hire	Repairs to rear end of trailer; ramps and cross beam replacement		-2772.93	1 CSH
	08/04/2022		Repairs to rear end of trailer; ramps and cross beam replacement	2772.93	1	INV
EFT1931	21/04/2022	Central Wheatbelt Plumbing and Contracting	Repair leak to HWS		-994.75	1 CSH
	28/03/2022		Repair water meter at Pioneer Park	461.25	1	INV

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	04/04/2022		Repair leak to HWS	533.50	1	INV
EFT1932	21/04/2022	Sharon Jennifer Metcalfe	Bond Refund		-215.00	1 CSH
	21/04/2022		Bond refund	215.00	1	INV
EFT1933	21/04/2022	Arcus Australia Pty Ltd	EOQ01 Ice-O-Matic ; IUCG 135 A self-contained ice machine		-2946.90	1 CSH
	08/02/2022		EOQ01 Ice-O-Matic ; IUCG 135 A self-contained ice machine	2946.90	1	INV
EFT1934	21/04/2022	Australian Taxation Office	BAS March 2022		-14659.00	1 CSH
	14/04/2022		BAS March 2022	14659.00		INV
EFT1935	21/04/2022	Avon Waste	Weekly Rubbish Collection March 2022		-4640.76	1 CSH
	31/03/2022		Weekly Domestic rubbish collection 17th March 2022, Weekly Commercial rubbish collection 17th March 2022, Weekly Recycle rubbish collection 17th March 2022	4470.76	1	INV
	31/03/2022		Yellow 240 litre wheelie bins	170.00	1	INV
EFT1936	21/04/2022	BOC Gases	Container Service Charges March 2022		-55.32	1 CSH
	29/03/2022		BOC Container Fees March 2022, BOC Container Fees March 2022	55.32	1	INV
EFT1937	21/04/2022	Burgess Rawson (wa) Pty Ltd	CBH Museum Water Usage from 09/02/2022 to 07/04/2022		-36.03	1 CSH
	12/04/2022		CBH Museum Water Usage from 09/02/2022 to 07/04/2022	36.03	1	INV
EFT1938	21/04/2022	Wyalkatchem Electrical and Air conditioning Services	Supply and install new replacement light pole and LED floodlights		-15510.00	1 CSH
	08/04/2022		CRC lighting repairs	913.00	1	INV
	08/04/2022		Supply and install new replacement light pole and LED floodlights	13420.00	1	INV
	08/04/2022		Oyster lights 150mm - maintenance at the end of a lease, TV wall plate - maintenance at the end of a lease, Oyster lights 300mm - maintenance at the end of a lease, Exhaust Fans - maintenance at the end of a lease, Labour for end of lease maintenance	1177.00	1	INV
EFT1939	21/04/2022	Metal Artwork Creations	1 x brushed gold desk name plaque Cr Loton		-18.15	1 CSH
	04/04/2022		1 x brushed gold desk name plaque Cr Loton, postage	18.15	1	INV
EFT1940	21/04/2022	Petchell Mechanical	Service ; oil and filters, clean out radiator, replace 3 x female air fittings (truck, dolly and trailer)		-3327.11	1 CSH
	16/02/2022		Fittings and fuses at M1862-12-12mm	111.94	1	INV
	24/02/2022		Service ; oil and filters, clean out radiator, replace 3 x female air fittings (truck, dolly and trailer)	1536.88	1	INV
	15/03/2022		300 hour service to Isuzu gang truck	787.93	1	INV
	15/03/2022		Service ; oil and filters, clean out radiator, replace 3 x female air fittings (truck, dolly and trailer)	785.86	1	INV
	28/03/2022		Fabricate brackets for gas bottles to ensure compliance	104.50	1	INV
EFT1941	21/04/2022	Sheridan's for Badges	3 x colour name bars with logo for Cr Christopher Loton		-97.74	1 CSH

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	07/04/2022		3 x colour name bars with logo for Cr Christopher Loton, packaging and postage	97.74	1	INV
EFT1942	21/04/2022	Stabilisation Technology Pty Ltd	Mobe and Demobe, Spray truck and ute, tipping truck	-6501.55	1	CSH
	13/04/2022		Mobe and Demobe, Spray truck, trailer and ute, Tipping truck, PM Anionic Bitumen Emulsion, Aggregate - 5mm / 7mm free issue to the contractor	6501.55	1	INV
EFT1943	21/04/2022	Wheatbelt Office & Business Machines	Printing Black and White and Colour from 19/03/2022 - 06/04/2022	-460.76	1	CSH
	06/04/2022		Printing Black and White and Colour from 19/03/2022 - 06/04/2022	460.76	1	INV
EFT1944	21/04/2022	Wyalkatchem Post Office	Paper, Ball Point ,Envelopes White board and other Stationery	-387.35	1	CSH
	04/04/2022		Paper, Ball Point ,Envelopes White board and other Stationery, 4 x pack 10 Ball point Pens Blk/bl/red \$ 21.20, 2 x boxes 45ea Magnetic Board Magnets \$ 26.70, 1 x pack 2 Black Marker Pens \$ 20.00, 1 x pack 96 19mm fold back clips \$ 23.20,	387.35	1	INV
EFT1945	21/04/2022	Wyalkatchem Tyre Service	Belt for deck of slasher	-88.00	1	CSH
	31/03/2022		Belt for deck of slasher	88.00	1	INV
DD1989.1	01/04/2022	Crisp Wireless	Internet Charges - March 2022	-625.90	1	CSH
	01/04/2022		Internet Charges - March 2022 - 57 Flint St, Internet Charges - March 2022 - 57 Flint St, Internet Charges - March 2022 - 57 Flint St, Internet Charges - March 2022 - 57 Flint St, Internet Charges - March 2022 - 57 Flint St	625.90	1	INV
DD1997.1	08/04/2022	Synergy	Electricity Charges - Bottom Depot/Thurston St - 18/01/22 to 21/03/22	-9324.69	1	CSH
	08/04/2022		Electricity Charges - 10 Honour Ave - 18/01/22 to 21/03/22	54.36	1	INV
	08/04/2022		Electricity Charges - 53 Piesse St - 18/01/22 to 21/03/22	198.92	1	INV
	08/04/2022		Electricity Charges - Town Hall - 18/01/22 to 21/03/22	201.66	1	INV
	08/04/2022		Electricity Charges - 43 Wilson St - 18/01/22 to 21/03/22	229.71	1	INV
	08/04/2022		Electricity Charges - 51 Flint St - 18/01/22 to 21/03/22	234.11	1	INV
	08/04/2022		Electricity Charges - 45 Wilson St - 18/01/22 to 21/03/22	274.88	1	INV
	08/04/2022		Electricity Charges - 1 Slocum St - 18/01/22 to 21/03/22	402.57	1	INV
	08/04/2022		Electricity Charges - 22B Flint St - 18/01/22 to 21/03/22	445.85	1	INV
	08/04/2022		Electricity Charges - 2 Slocum St - 18/01/22 to 21/03/22, Electricity Charges - 2A Slocum St - 18/01/22 to 21/03/22	619.88	1	INV
	08/04/2022		Electricity Charges - 27 Flint St - 18/04/22 to 21/03/22	734.14	1	INV
	08/04/2022		Electricity charges - 18/01/22 to 21/03/22, Electricity charges - 18/01/22 to 21/03/22	1048.48	1	INV
	08/04/2022		Electricity Charges - 57 Flint St - 18/01/22 to 21/03/22	71.64	1	INV
	08/04/2022		Electricity Charges - Rec Centre - 18/01/22 to 21/03/22	1569.85	1	INV
	08/04/2022		Electricity Charges - Swimming Pool - 18/01/22 to 21/03/22	2471.24	1	INV

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	08/04/2022	Electricity Charges - Top Depot - 20/01/22 to 21/03/22	111.32	1	INV
	08/04/2022	Electricity Charges - Barracks - 18/01/22 to 21/03/22	112.62	1	INV
	08/04/2022	Electricity Charges - Pioneer Park - 18/01/22 to 21/03/22	118.70	1	INV
	08/04/2022	Electricity Charges - Railway Tce Park - 18/01/22 to 21/03/22	123.42	1	INV
	08/04/2022	Electricity Charges - Korrelocking Hall - 18/01/22 to 21/03/22	148.04	1	INV
	08/04/2022	Electricity Charges - Bottom Depot/Thurston St - 18/01/22 to 21/03/22	153.30	1	INV
DD1997.2	08/04/2022	Wyalkatchem Senior Citizens Homes Trust Electricity Charges - Old Main Roads Depot - 18/01/22 to 17/03/22		-139.94	1 CSH
	08/04/2022	Electricity Charges - Old Main Roads Depot - 18/01/22 to 17/03/22	139.94	1	INV
DD1999.1	11/04/2022	Synergy Electricity Charges - Daycare Centre - 18/01/22 to 22/03/22		-387.18	1 CSH
	11/04/2022	Electricity Charges - Daycare Centre - 18/01/22 to 22/03/22	387.18	1	INV
DD1999.2	11/04/2022	Telstra Phone Charges - Feb to Mar 2022		-1578.40	1 CSH
	11/04/2022	Phone Charges - Feb to Mar 2022 - Office, Phone Charges - Feb to Mar 2022 - Office, Phone Charges - Feb to Mar 2022 - Bush Fire SMS, Phone Charges - Feb to Mar 2022 - Office, Phone Charges - Feb to Mar 2022 - Office, Phone Charges - Feb to Mar 2022 - Swimming Pool, Phone Charges - Feb to Mar 2022 - Works, Phone Charges - Feb to Mar 2022 - CEO Home, Phone Charges - Feb to Mar 2022 - Office Fax, Phone Charges - Feb to Mar 2022 - rounding	1578.40	1	INV
DD2001.1	12/04/2022	HESTA Superannuation Superannuation contributions		-464.03	1 CSH
	12/04/2022	Superannuation contributions	464.03	1	INV
DD2001.2	12/04/2022	Colonial Superannuation Superannuation contributions		-175.25	1 CSH
	12/04/2022	Super. for Eric James Anderson 47432786 12/04/2022	175.25	1	INV
DD2001.3	12/04/2022	Aware Superannuation Fund Superannuation contributions		-2281.90	1 CSH
	12/04/2022	Payroll Deduction for Ashley Sutherland 12/04/2022, Payroll Deduction for Rajinder Singh Sunner 12/04/2022	353.19	1	INV
	12/04/2022	Superannuation contributions	1928.71	1	INV
DD2001.4	12/04/2022	Cbus Superannuation Superannuation contributions		-1092.50	1 CSH
	12/04/2022	Payroll Deduction for Gary Thorpe 12/04/2022	500.00	1	INV
	12/04/2022	Super. for Gary Thorpe 411610404 12/04/2022, Super. for Gary Thorpe 411610404 12/04/2022, Super. for Cris Zarko Wilkes-Pavisc 90264606 12/04/2022	592.50	1	INV
DD2001.5	12/04/2022	AMP Superannuation Superannuation contributions		-1126.00	1 CSH
	12/04/2022	Payroll Deduction for Peter James Klein 12/04/2022	281.50	1	INV
	12/04/2022	Superannuation contributions	844.50	1	INV

**Shire of Wyalkatchem  
List of Accounts - April 2022**

DD2001.6	12/04/2022	MTAA Superannuation Fund	Superannuation contributions		-244.66	1	CSH
	12/04/2022		Superannuation contributions	244.66		1	INV
DD2001.7	12/04/2022	Clearview Superannuation	Superannuation contributions		-199.50	1	CSH
	12/04/2022		Superannuation contributions	199.50		1	INV
DD2001.8	12/04/2022	Suncorp Superannuation	Superannuation contributions		-96.47	1	CSH
	12/04/2022		Superannuation contributions	96.47		1	INV
DD2001.9	12/04/2022	Australian Superannuation	Superannuation contributions		-59.73	1	CSH
	12/04/2022		Superannuation contributions	59.73		1	INV
DD2004.1	14/04/2022	Synergy	Electricity Charges - Barracks - 21/01/22 to 25/03/22		-987.96	1	CSH
	14/04/2022		Electricity Charges - Railway Stations - 21/01/22 to 25/04/22	76.98		1	INV
	14/04/2022		Electricity Charges - Barracks - 21/01/22 to 25/03/22	910.98		1	INV
DD2005.1	04/04/2022	NAB	Nasal Rat		-34.96	1	CSH
	28/03/2022		Credit Card fee - Bank Charge	9.00		1	INV
	02/03/2022		Nasal Rat, Nasal Rat	25.96		1	INV
DD2009.1	21/04/2022	BP Australia Pty Ltd	Fuel Card Charges - March 2022		-142.87	1	CSH
	21/04/2022		Fuel Card Charges - March 2022, Fuel Card Charges - March 2022, Fuel Card Charges - March 2022	142.87		1	INV
DD2009.2	21/04/2022	Telstra	Mobile Phone Charges - Mar 2022		-226.60	1	CSH
	21/04/2022		Mobile Phone Charges - Mar 2022- MOW, Mobile Phone Charges - Mar 2022- CEO, Mobile Phone Charges - Mar 2022- Emergency Phone, Mobile Phone Charges - Mar 2022- Pool camera, Mobile Phone Charges - Mar 2022- Public toilet camera	226.60		1	INV
DD2011.1	19/04/2022	Water Corporation.	Water Charges from 28/01/2022 to 24/03/2022 - Cropping Land		-120.09	1	CSH
	19/04/2022		Water Charges 28/01/2022 to 24/03/2022 - Cemetery	24.56		1	INV
	19/04/2022		Water Charges from 28/01/2022 to 24/03/2022 - Cropping Land	95.53		1	INV
DD2011.2	19/04/2022	Foxtel	Foxtel - 17/04/2022 to 16/05/2022		-155.00	1	CSH
	19/04/2022		Foxtel - 17/04/2022 to 16/05/2022	155.00		1	INV
DD2013.1	20/04/2022	Water Corporation.	Water Charges from 31 Jan to 29 Mar 2022 Standpipe De pierres Rd		-5.46	1	CSH
	20/04/2022		Water Charges from 31 Jan to 29 Mar 2022 Standpipe De pierres Rd	5.46		1	INV
DD2015.1	26/04/2022	HESTA Superannuation	Superannuation contributions		-464.03	1	CSH
	26/04/2022		Superannuation contributions	464.03		1	INV
DD2015.2	26/04/2022	TWU Superannuation	Superannuation contributions		-61.25	1	CSH
	26/04/2022		Superannuation contributions	61.25		1	INV
DD2015.3	26/04/2022	Colonial Superannuation	Superannuation contributions		-176.84	1	CSH
	26/04/2022		Superannuation contributions	176.84		1	INV
DD2015.4	26/04/2022	Aware Superannuation Fund	Superannuation contributions		-2280.96	1	CSH
	26/04/2022		Payroll Deduction	362.15		1	INV
	26/04/2022		Superannuation contributions	1918.81		1	INV
DD2015.5	26/04/2022	Cbus Superannuation	Superannuation contributions		-1092.50	1	CSH

**Shire of Wyalkatchem  
List of Accounts - April 2022**

	26/04/2022	Payroll Deduction	500.00	1	INV
	26/04/2022	Superannuation contributions	592.50	1	INV
DD2015.6	26/04/2022 AMP Superannuation	Superannuation contributions	-1126.00	1	CSH
	26/04/2022	Payroll Deduction	281.50	1	INV
	26/04/2022	Superannuation contributions	844.50	1	INV
DD2015.7	26/04/2022 MTAA Superannuation Fund	Superannuation contributions	-244.66	1	CSH
	26/04/2022	Superannuation contributions	244.66	1	INV
DD2015.8	26/04/2022 Clearview Superannuation	Superannuation contributions	-136.50	1	CSH
	26/04/2022	Superannuation contributions	136.50	1	INV
DD2015.9	26/04/2022 Suncorp Superannuation	Superannuation contributions	-24.50	1	CSH
	26/04/2022	Superannuation contributions	24.50	1	INV
DD2017.1	22/04/2022 Synergy	Electric Charges - Street Light from 25 February to 24 March 2022	-2378.10	1	CSH
	22/04/2022	Electric Charges - Street Light from 25 February to 24 March 2022	2378.10	1	INV
DD2022.1	26/04/2022 Water Corporation.	Water Usage - 2 and 2a Slocum St -09/02/2022 to 06/04/2022	-4539.88	1	CSH
	26/04/2022	Water Usage - 55 Flint St -01/03/2022 to 30/04/2022	248.80	1	INV
	26/04/2022	Water Usage - 53 Piesse St - 10/02/2022 to 07/04/2022	369.64	1	INV
	26/04/2022	Water Usage - 45 Wilson St -08/02/2022 to 06/04/2022	439.53	1	INV
	26/04/2022	Water Usage - 22A Flint St -08/02/2022 to 06/04/2022, Water Usage - 22A Flint St -08/02/2022 to 06/04/2022	508.63	1	INV
	26/04/2022	Water Usage - 51 Flint St -10/02/2022 to 07/04/2022	559.85	1	INV
	26/04/2022	Water Usage - 59 Flint St -01 Mar to 30 April 2022	248.80	1	INV
	26/04/2022	Water Usage - 10 Honour av -08/02/2022 to 06/04/2022	250.66	1	INV
	26/04/2022	Water Usage - 1 Slocum St -09/02/2022 to 06/04/2022,	256.24	1	INV
	26/04/2022	Water Usage - 57 Flint st -01/02/2022 to 07/04/2022,	272.97	1	INV
	26/04/2022	Water Usage - 43 Wilson St -01 Mar to 30 April 2022	300.85	1	INV
	08/04/2022	Water Usage - 58 Flint St -09/02/2022 to 07/04/2022,	355.31	1	INV
	07/04/2022	Water Usage - 43 Wilson St -01 Mar to 30 April 2022	360.90	1	INV
	07/04/2022	Water Usage - 2 Slocum St -09/02/2022 to 06/04/2022, Water Usage - 2a Slocum St -09/02/2022 to 06/04/2022	367.70	1	INV
DD2024.1	28/04/2022 Water Corporation.	Water Usage - Town Hall - 08/02/2022 to 06/04/2022	-2907.45	1	CSH
	07/04/2022	Water Usage - 42 Flint St - 08/02/2022 to 06/04/2022	114.49	1	INV
	07/04/2022	Water Usage - Medical Centre - 08/02/2022 to 06/04/2022	129.40	1	INV
	07/04/2022	Water Usage - Wilson Street standpipe - 08/02/2022 to 06/04/2022	221.05	1	INV
	07/04/2022	Water Usage - 32 Flint Street - 08/02/2022 to 06/04/2022	1146.18	1	INV
	07/04/2022	Water Usage - Town Hall - 08/02/2022 to 06/04/2022	1296.33	1	INV
DD2026.1	29/04/2022 Water Corporation.	Water Usage - Rec central Oval- 09/02/2022 to 07/04/2022	-5340.92	1	CSH
	08/04/2022	Day care Centre - 09/02/2022 to 07/04/2022	16.37	1	INV
	08/04/2022	Depo Top - 09/02/2022 to 07/04/2022	47.77	1	INV

**Shire of Wyalkatchem  
List of Accounts - April 2022**

	08/04/2022	Water Usage - Depo Bottom - 09/02/2022 to 07/04/2022	48.17	1	INV
	08/04/2022	Water Usage - Barracks - 09/02/2022 to 07/04/2022	142.30	1	INV
	08/04/2022	Water Usage - New Depot - 09/02/2022 to 07/04/2022	253.65	1	INV
	08/04/2022	Water Usage - 41 Gamble St.- 10/02/2022 to 07/04/2022	662.20	1	INV
	08/04/2022	Water Usage - Admin office and Admin Garden- 09/02/2022 to 07/04/2022, Water Usage - Admin office and Admin Garden- 09/02/2022 to 07/04/2022	962.39	1	INV
	08/04/2022	Water Usage - Rec central Oval- 09/02/2022 to 07/04/2022	3208.07	1	INV
DD2026.2	29/04/2022 Fuji Xerox	Photocopies Lease Charges - 23/05/2022 to 22/06/2022		-317.02	1 CSH
	28/04/2022	Photocopies Lease Charges - 23/05/2022 to 22/06/2022	317.02	1	INV
DD2028.1	29/04/2022 Water Corporation.	Water Usage - Swimming Pool -09/02/2022 to 07/04/2022		-6233.04	1 CSH
	08/04/2022	Water Usage - Swimming Pool -09/02/2022 to 07/04/2022	6233.04	1	INV
DD2033.1	28/04/2022 Water Corporation.	Water Usage - Wilson Street Standpipe - 08/02/2022 to 06/04/2022		-2907.45	1 CSH
	28/04/2022	Water Usage - Admin Park - 08/02/2022 to 06/04/2022	1146.18	1	INV
	28/04/2022	Water Usage - Town Hall - 08/02/2022 to 06/04/2022	1296.33	1	INV
	28/04/2022	Water Usage -Korrelocking Hall - 08/02/2022 to 06/04/2022	114.49	1	INV
	28/04/2022	Water Usage -Medical Centrel - 08/02/2022 to 06/04/2022	129.40	1	INV
	28/04/2022	Water Usage - Wilson Street Standpipe - 08/02/2022 to 06/04/2022	221.05	1	INV
DD2001.10	12/04/2022 BT Panorama Superannuation	Superannuation contributions		-442.31	1 CSH
	12/04/2022	Superannuation contributions	442.31	1	INV
DD2015.10	26/04/2022 Australian Superannuation	Superannuation contributions		-94.95	1 CSH
	26/04/2022	Superannuation contributions	94.95	1	INV
DD2015.11	26/04/2022 BT Panorama Superannuation	Superannuation contributions		-442.31	1 CSH
	26/04/2022	Superannuation contributions	442.31	1	INV
			244366.89	-244366.89	







SHIRE OF WYALKATCHEM  
NAB BUSINESS VISA  
PAYMENTS OF ACCOUNTS BY CREDIT CARD  
FOR THE STATEMENT PERIOD: 1 March 2022 To 28 March 2022

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-4705			
01-Mar-22	Happy Pill Pharmacy, Wyalkatchem	Covid 19 Nasal Rat	\$ 25.96
28-Mar-22	NAB	Credit Card fee Mar 2022	\$ 9.00
<b>TOTAL CREDIT CARD PAYMENTS</b>			<b>\$ 34.96</b>

I, Parul Begum, Finance Officer have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;

- all transactions are expenses incurred by the Shire of Wyalkatchem;
- all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the corporate credit card is evident

Parul Begum  \_\_\_\_\_





**Shire of  
Wyalkatchem**

**SHIRE OF WYALKATCHEM**

**MONTHLY FINANCIAL REPORT  
(Containing the Statement of Financial Activity)  
FOR THE PERIOD ENDED 30 APRIL 2022**

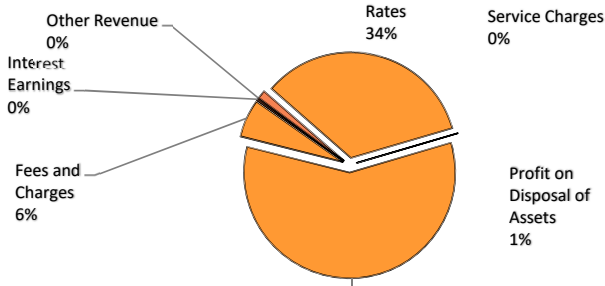
**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Statement of Financial Activity by Program	3
Statement of Financial Activity by Nature or Type	4
Note 1 Explanation of Composition of Net Current Assets	5
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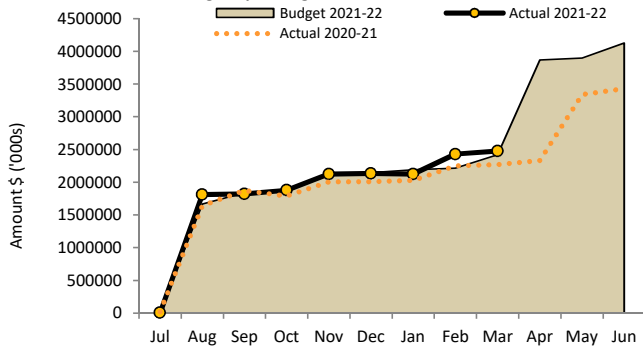
OPERATING ACTIVITIES

OPERATING REVENUE

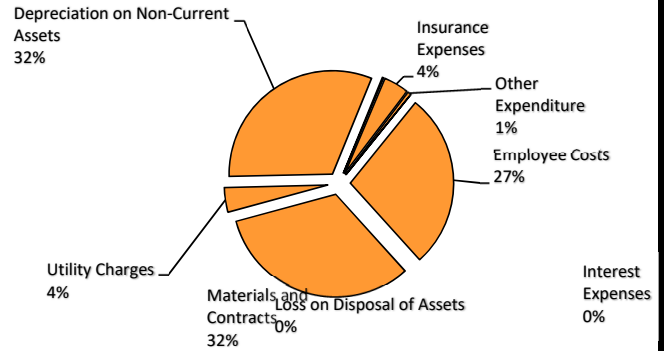


Operating Grants, Subsidies and Contributions 59%

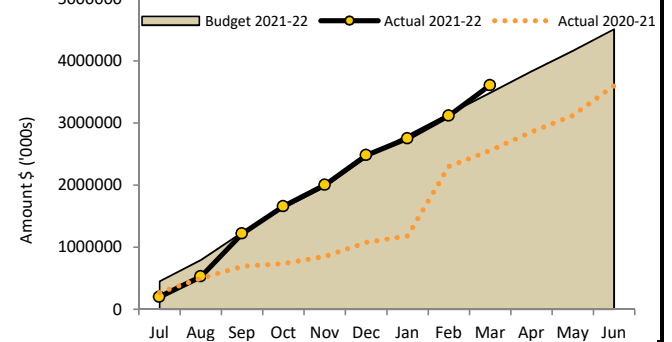
Budget Operating Revenues -v- Actual



OPERATING EXPENSES



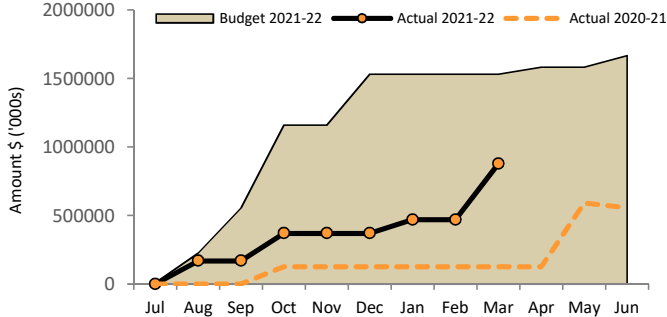
Budget Operating Expenses -v- YTD Actual



INVESTING ACTIVITIES

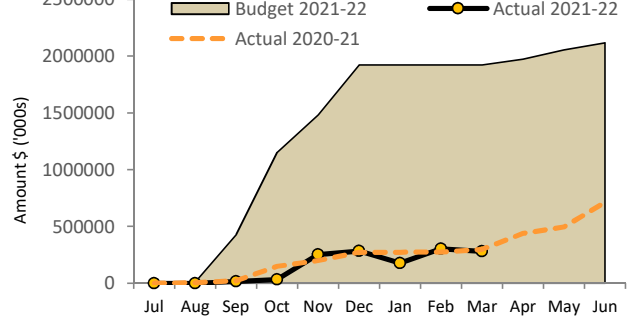
CAPITAL REVENUE

Budget Capital Revenue -v- Actual



CAPITAL EXPENSES

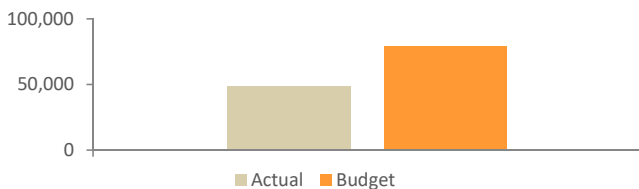
Budget Capital Expenses -v- Actual



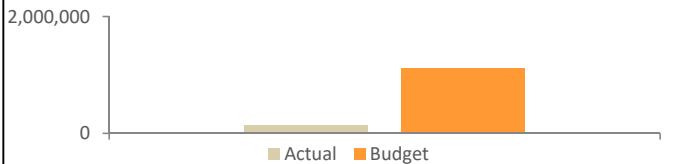
FINANCING ACTIVITIES

BORROWINGS

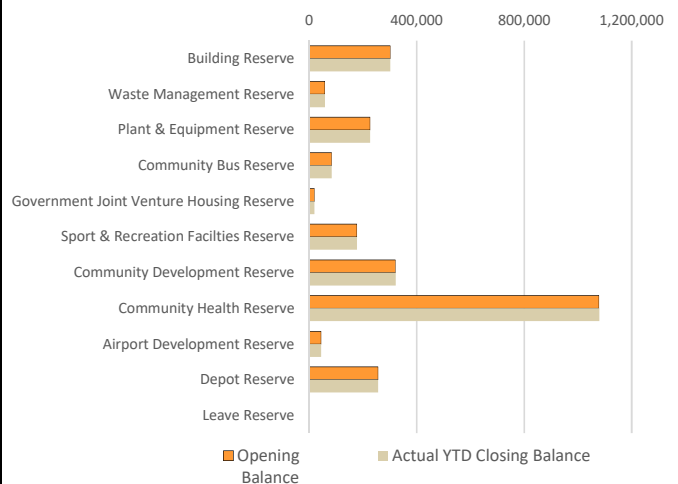
Principal Repayments



Principal Outstanding



RESERVES



**STATUTORY STATEMENT Local Government (Financial Management) Regulations 34**
**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**
**BY PROGRAM**

	Ref Note	REG 34(1)(a)		REG 34(1)(b)	REG 34(1)(c)	REG 34(1)(d)	REG 34(1)(d)	Var.
		Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	
		\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1	1,793,011	1,809,110	1,809,110	<b>1,809,110</b>	0	0.00%	
<b>Revenue from operating activities</b>								
Governance		0	0	0	<b>0</b>	0	0.00%	
General purpose funding - general rates	9	1,345,529	1,345,529	1,348,953	<b>1,348,125</b>	(829)	(0.06%)	
General purpose funding - other		773,765	2,179,853	1,981,846	<b>2,087,744</b>	105,898	5.34%	
Law, order and public safety		52,729	52,629	43,980	<b>44,829</b>	849	1.93%	
Health		77,936	77,936	62,025	<b>42,731</b>	(19,294)	(31.11%)	▼
Housing		51,638	51,638	43,040	<b>43,656</b>	616	1.43%	
Community amenities		109,120	109,120	107,880	<b>114,920</b>	7,040	6.53%	
Recreation and culture		14,420	43,320	36,100	<b>1,270</b>	(34,830)	(96.48%)	▼
Transport		124,622	130,080	128,848	<b>78,146</b>	(50,702)	(39.35%)	▼
Economic services		47,150	63,650	53,040	<b>62,538</b>	9,498	17.91%	
Other property and services		57,773	72,273	63,773	<b>89,470</b>	25,697	40.29%	▲
		<b>2,654,682</b>	<b>4,126,028</b>	<b>3,869,485</b>	<b>3,913,429</b>	43,944		
<b>Expenditure from operating activities</b>								
Governance		(569,900)	(586,934)	(495,324)	<b>(368,842)</b>	126,482	25.54%	▲
General purpose funding		(86,533)	(83,033)	(69,190)	<b>(64,286)</b>	4,904	7.09%	
Law, order and public safety		(114,846)	(118,950)	(103,122)	<b>(99,318)</b>	3,804	3.69%	
Health		(304,977)	(304,977)	(259,542)	<b>(228,942)</b>	30,600	11.79%	▲
Education and welfare		(38,256)	(44,780)	(40,650)	<b>(40,567)</b>	83	0.20%	
Housing		(152,700)	(143,811)	(124,613)	<b>(129,358)</b>	(4,745)	(3.81%)	
Community amenities		(181,517)	(222,204)	(185,357)	<b>(164,433)</b>	20,924	11.29%	▲
Recreation and culture		(1,048,752)	(1,234,473)	(1,053,062)	<b>(1,106,175)</b>	(53,113)	(5.04%)	
Transport		(1,520,572)	(1,404,592)	(1,171,637)	<b>(1,151,007)</b>	20,630	1.76%	
Economic services		(273,250)	(279,000)	(234,007)	<b>(248,663)</b>	(14,656)	(6.26%)	
Other property and services		(80,112)	(88,527)	(95,651)	<b>(324,930)</b>	(229,279)	(239.70%)	▼
		<b>(4,371,415)</b>	<b>(4,511,281)</b>	<b>(3,832,155)</b>	<b>(3,926,520)</b>	(94,365)		
<b>Non-cash amounts excluded from operating activities</b>								
Less: Profit on asset disposals	6	(37,273)	(37,273)	(37,273)	<b>(49,506)</b>	(12,233)	32.82%	
Add: Loss on disposal of assets	6	0	0	0	<b>0</b>	0	0.00%	
Adjust: Movement In Deferred Rates (Non- Current)	0	0	0	0	<b>0</b>	0	0.00%	
Adjust: Movement In Accrued Expenses/Revenue	0	0	0	0	<b>0</b>	0	0.00%	
Add: Depreciation on assets		1,399,341	1,399,341	1,166,110	<b>1,239,031</b>	72,921	6.25%	
<b>Amount attributable to operating activities</b>		<b>(354,665)</b>	<b>976,815</b>	<b>1,166,167</b>	<b>1,176,435</b>	<b>10,268</b>		
<b>Investing Activities</b>								
Proceeds from non-operating grants, subsidies and contributions	7	1,246,563	1,665,942	1,581,120	<b>1,067,052</b>	(514,068)	(32.51%)	▼
Less UnSpent Non-Operating Grants (Contract Liabilities)	7	0		0	<b>(902,492)</b>	(902,492)	0.00%	
<b>Net Non-Operating Grants</b>	7	<b>1,246,563</b>	<b>1,665,942</b>	<b>1,581,120</b>	<b>164,560</b>	<b>(1,416,560)</b>	<b>(89.59%)</b>	
Proceeds from disposal of assets	6	135,000	135,000	130,000	<b>139,546</b>	9,546	7.34%	
Payments for property, plant and equipment and infrastructure	5	(3,341,840)	(2,672,274)	(2,372,658)	<b>(913,078)</b>	1,459,580	61.52%	▲
<b>Amount attributable to investing activities</b>		<b>(1,960,277)</b>	<b>(871,332)</b>	<b>(661,538)</b>	<b>(608,972)</b>	52,566		
<b>Financing Activities</b>								
Proceeds from new debentures	12	1,000,000	0	0	<b>0</b>	0	0.00%	
Transfer from reserves	4	332,716	332,716	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities		(3,412)	(3,412)	(573)	<b>(573)</b>	0	0.00%	
Repayment of debentures	12	(79,205)	(79,205)	(48,722)	<b>(48,722)</b>	0	0.00%	
Transfer to reserves	4	(728,168)	(718,168)	(3,091)	<b>(3,091)</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>521,931</b>	<b>(468,069)</b>	<b>(52,386)</b>	<b>(52,386)</b>	0		
<b>Closing funding surplus /(deficit) REG 34(1)- (Also refer Note 14)</b>	1	<b>0</b>	<b>1,446,524</b>	<b>2,261,353</b>	<b>2,324,187</b>			

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.  
Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater. This is indicated

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**STATUTORY STATEMENT Local Government (Financial Management) Regulations 34**
**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**
**BY NATURE OR TYPE**

		REG 34(1)(a)		REG 34(1)(b)	REG 34(1)(c)	REG 34(1)(d)	REG 34(1)(d)	
	Ref	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	Note	\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1	1,793,011	1,809,110	1,809,110	<b>1,809,110</b>	0	0.00%	
<b>Revenue from operating activities</b>								
Rates	9	1,353,953	1,348,953	1,348,953	<b>1,348,125</b>	(829)	(0.06%)	
Operating grants, subsidies and contributions	8	1,014,703	2,419,249	2,204,459	<b>2,315,089</b>	110,630	5.02%	
Fees and charges		221,653	293,453	261,550	<b>230,713</b>	(30,837)	(11.79%)	▼
Interest earnings		22,500	22,500	13,340	<b>11,382</b>	(1,958)	(14.68%)	
Other revenue		4,600	4,600	3,910	<b>4,070</b>	160	4.09%	
Profit on disposal of assets	6	37,273	37,273	37,273	<b>49,506</b>	12,233	32.82%	▲
		<b>2,654,682</b>	<b>4,126,028</b>	<b>3,869,485</b>	<b>3,958,884</b>	89,399		
<b>Expenditure from operating activities</b>								
Employee costs		(1,377,749)	(1,291,857)	(1,076,550)	<b>(1,078,643)</b>	(2,093)	(0.19%)	
Materials and contracts		(1,170,764)	(1,361,764)	(1,192,235)	<b>(1,275,149)</b>	(82,914)	(6.95%)	
Utility charges		(210,004)	(194,174)	(161,830)	<b>(151,060)</b>	10,770	6.66%	
Depreciation on non-current assets		(1,399,341)	(1,399,341)	(1,166,110)	<b>(1,239,031)</b>	(72,921)	(6.25%)	
Interest expenses		(19,114)	(19,114)	(19,107)	<b>(8,250)</b>	10,857	56.82%	▲
Insurance expenses		(148,308)	(152,396)	(152,345)	<b>(153,449)</b>	(1,104)	(0.72%)	
Other expenditure		(46,135)	(92,635)	(63,978)	<b>(20,938)</b>	43,040	67.27%	▲
		<b>(4,371,415)</b>	<b>(4,511,281)</b>	<b>(3,832,155)</b>	<b>(3,926,520)</b>	(94,365)		
<b>Non-cash amounts excluded from operating activities</b>								
Less: Profit on asset disposals	6	(37,273)	(37,273)	(37,273)	<b>(49,506)</b>	(12,233)	32.82%	
Add: Loss on disposal of assets	6	0	0	0	<b>0</b>	0	0.00%	
Adjust: Movement In Deferred Rates (Non- Current)		0	0	0	<b>0</b>			
Adjust: Movement In Accrued Expenses/Revenue		0	0	0	<b>(45,455)</b>			
Add: Depreciation on assets		1,399,341	1,399,341	1,166,110	<b>1,239,031</b>	72,921	6.25%	
<b>Amount attributable to operating activities</b>		<b>(354,665)</b>	<b>976,815</b>	<b>1,166,167</b>	<b>1,176,435</b>	55,722		
<b>Investing activities</b>								
Proceeds from non-operating grants, subsidies and contributions	7	1,246,563	1,665,942	1,581,120	<b>1,067,052</b>	(514,068)	(32.51%)	▼
Less UnSpent Non-Operating Grants (Contract Liabilities)	7	0		0	<b>(902,492)</b>			
<b>Net Non-Operating Grants</b>	7	<b>1,246,563</b>	<b>1,665,942</b>	<b>1,581,120</b>	<b>164,560</b>			
Proceeds from disposal of assets	6	135,000	135,000	130,000	<b>139,546</b>	9,546	7.34%	
Payments for property, plant and equipment and infrastructure	5	(3,341,840)	(2,672,274)	(2,372,658)	<b>(913,078)</b>	1,459,580	61.52%	▲
<b>Amount attributable to investing activities</b>		<b>(1,960,277)</b>	<b>(871,332)</b>	<b>(661,538)</b>	<b>(608,972)</b>	52,566		
<b>Financing Activities</b>								
Proceeds from new debentures	12	1,000,000	0	0	<b>0</b>	0	0.00%	
Transfer from reserves	4	332,716	332,716	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities		(3,412)	(3,412)	(573)	<b>(573)</b>	0	0.00%	
Repayment of debentures	12	(79,205)	(79,205)	(48,722)	<b>(48,722)</b>	0	0.00%	
Transfer to reserves	4	(728,168)	(718,168)	(3,091)	<b>(3,091)</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>521,931</b>	<b>(468,069)</b>	<b>(52,386)</b>	<b>(52,386)</b>	0		
<b>Closing funding surplus /(deficit) REG 34(1)- (Also refer Note 14)</b>	1	<b>0</b>	<b>1,446,524</b>	<b>2,261,353</b>	<b>2,324,187</b>	62,834		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is greater.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Explanation of the composition of net current assets

	Notes	Last Years Actual Closing 30/6/2021	Adopted Budget	This time 2 months ago 28/02/2022	This time last month 31/03/2022	YTD Actual (b) 30/04/2022
		\$	\$	\$	\$	\$
<b>Net current assets used in the Statement of Financial Activity</b>						
<b>Current assets</b>						
Cash and cash equivalents	3	2,213,429	1,995,415	1,980,048	1,849,874	3,059,576
Cash backed Reserves		2,558,033	2,776,122	2,561,125	2,561,125	2,561,125
Rates receivables	10	40,165	118,102	145,029	84,844	65,319
Receivables	10	85,668	0	24,756	83,690	227,792
Inventories		7,874	7,874	2,614	1,974	1,974
<b>Total Current assets</b>		<b>4,905,169</b>	<b>4,897,513</b>	<b>4,713,572</b>	<b>4,581,507</b>	<b>5,915,786</b>
<b>Less: Current liabilities</b>						
Payables		(247,364)	(213,550)	(68,907)	(148,411)	(58,286)
Contract liabilities	7	(218,089)	(218,089)	(218,089)	0	0
Borrowings	12	(47,440)	(50,274)	(11,203)	(11,203)	1,283
Lease liabilities	13	(3,412)	(3,412)	(3,124)	(3,124)	(2,839)
Employee Provisions		(72,573)	(114,830)	(69,698)	(69,698)	(69,698)
<b>Total Current liabilities</b>		<b>(588,878)</b>	<b>(600,155)</b>	<b>(371,020)</b>	<b>(232,436)</b>	<b>(129,540)</b>
<b>Net Currents Assets</b>		<b>4,316,291</b>	<b>4,297,358</b>	<b>4,342,551</b>	<b>4,349,071</b>	<b>5,786,246</b>
<b>Less: Adjustments to net current assets</b>						
Less: Reserves - restricted cash	4	(2,558,033)	(2,776,122)	(2,561,125)	(2,776,122)	(2,561,125)
Less: Current year unspent grants		0	0	0	0	(902,492)
Add: Borrowings included in Budget	12	47,440	50,274	11,203	11,203	(1,283)
Add: Lease liabilities included in Budget	13	3,412	3,412	3,124	3,124	2,839
<b>Total adjustments to net current assets</b>		<b>(2,507,181)</b>	<b>(2,504,347)</b>	<b>(2,546,798)</b>	<b>(2,761,795)</b>	<b>(3,462,062)</b>
<b>Closing funding surplus / (deficit) (NET CURRENT ASSETS)</b>		<b>1,809,110</b>	<b>1,793,011</b>	<b>1,795,753</b>	<b>1,587,276</b>	<b>2,324,187</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater. This is indicated by the symbols ▲ ▼

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Health	(19,294)	(31.11%)	▼ Timing	Medical centre contibutions \$32k lower than YTD Budget.
Recreation and culture	(34,830)	(96.48%)	▼ Timing	Pending Insurance Claim for replacemnet of Roller Doors at New Depot
Other property and services	25,697	40.29%	▲ Timing	Fuel Tax Credits \$8k and gains on asset sales \$32k lower than YTD budget, partially offset by private works revenue \$19k better than YTD budget.
<b>Expenditure from operating activities</b>				
Governance	126,482	25.54%	▲ Timing	Administration allocation \$46k less than YTD budget and other governance costs (in particular audit fees and compliance reviews) \$98k lower than YTD budget.
Health	30,600	11.79%	▲ Timing	Medical centre operations \$12k, admin and staff housing allocations \$8k lower than YTD budget.
Community amenities	20,924	11.29%	▲ Timing	Public toilets cost \$14k higher than YTD budget.
Other property and services	(229,279)	(239.70%)	▼ Timing	Administration allocations \$33k, public works overheads \$46k and plant operating cost allocations \$52k higher than budget YTD. Private works costs \$38k higher than YTD budget.
<b>Non-cash amounts excluded from operating activities</b>				
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(514,068)	(32.51%)	▼ Permanent	General purpose funding of \$435k budgeted for not yet received, Regional Road Group amounts received \$177k, Roads to Recovery \$209k and Aero grants \$134k lower than YTD budget.
Payments for property, plant and equipment and infrastructure	1,459,580	61.52%	▲ Timing	Refer to Capital expenditure Note 5 for Details

# SHIRE OF WYALKATCHEM

## SUPPORTING INFORMATION THE MONTHLY STATEMENTS PROVIDED FOR COUNCILLORS INFORMATION REG 34(2)(c) FOR THE PERIOD ENDED 30 APRIL 2022

The Local Government (Financial Management) Regulations provide at 34.(2) that:  
(2) Each Statement of financial activity is to be accompanied by documents containing —  
(c) such other supporting information as is considered relevant by the local government;  
as such the following supporting information is provided.

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Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Municipal Bank Account	Cash and cash equivalents	3,059,576		3,059,576	0	NAB		
Municipal Investment	Cash and cash equivalents	0		0	0	NAB		
Trust Bank Account	Cash and cash equivalents	0		0	0	NAB		
Reserve Investment Account	Cash and cash equivalents		2,561,125	2,561,125	0	NAB	0.25%	30/04/2022
<b>Total</b>		<b>3,059,576</b>	<b>2,561,125</b>	<b>5,620,701</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		3,059,576	2,561,125	5,620,701	0			
		<b>3,059,576</b>	<b>2,561,125</b>	<b>5,620,701</b>	<b>0</b>			

**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES  
Note 4  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Current budget Transfers In ( Inc Interest) (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$		\$	\$		\$	\$	\$
Building Reserve	300,659	1,559	363	18,508	20,067	0	0	0	0	320,726	301,022
Waste Management Reserve	57,555	281	69	50,000	50,281	0	0	0	0	107,836	57,624
Plant & Equipment Reserve	225,425	1,102	271	286,300	287,402	0	(58,000)	(58,000)	0	454,827	225,696
Community Bus Reserve	82,611	404	99	0	404	0	0	0	0	83,015	82,710
Government Joint Venture Housing Reserve	18,508	0	22	0	0	0	(18,508)	(18,508)	0	0	18,530
Sport & Recreation Facilities Reserve	176,686	863	214	150,000	150,863	0	0	0	0	327,549	176,900
Community Development Reserve	320,272	1,565	388	190,860	182,425	0	0	0	0	512,697	320,660
Community Health Reserve	1,078,205	5,269	1,305	0	5,269	0	0	0	0	1,083,474	1,079,510
Airport Development Reserve	43,150	211	52	0	211	0	0	0	0	43,361	43,202
Depot Reserve	254,962	1,246	308	0	1,246	0	(256,208)	(256,208)	0	0	255,270
Leave Reserve	0	0	0	20,000	20,000	0	0	0	0	20,000	0
	<b>2,558,034</b>	<b>12,500</b>	<b>3,091</b>	<b>715,668</b>	<b>718,168</b>	<b>0</b>	<b>(332,716)</b>	<b>(332,716)</b>	<b>0</b>	<b>2,953,485</b>	<b>2,561,125</b>

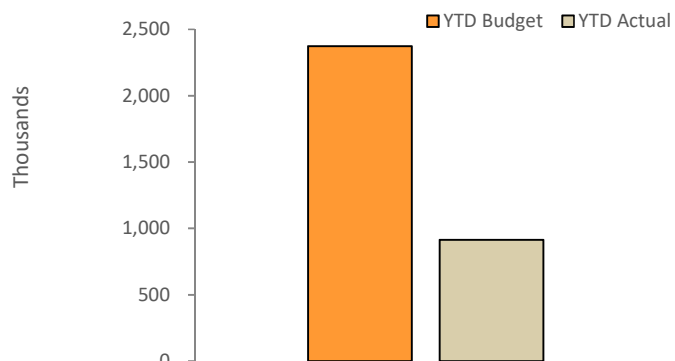
KEY INFORMATION

CAPITAL ACQUISITIONS SUMMARY

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Adopted Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	432,991	432,991	349,842	(83,149)
Plant & Equipment	181,000	181,000	99,917	(81,083)
Roads	920,083	796,738	10,011	(786,727)
Drainage	555,083	400,812	392,775	(8,037)
Other Infrastructure	583,117	561,117	60,533	(500,584)
<b>Payments for Capital Acquisitions</b>	<b>2,672,274</b>	<b>2,372,658</b>	<b>913,078</b>	<b>(1,459,580)</b>
<b>Total Capital Acquisitions</b>	<b>2,672,274</b>	<b>2,372,658</b>	<b>913,078</b>	<b>(1,459,580)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,246,563	1,581,120	1,067,052	(514,068)
Borrowings	1,000,000	0	0	0
Other (disposals & C/Fwd)	135,000	130,000	139,546	9,546
Cash backed reserves				
Plant & Equipment Reserve	58,000	58,000	0	(58,000)
Government Joint Venture Housing Reserve	18,508	18,508	0	(18,508)
Depot Reserve	256,208	256,208	0	(256,208)
Contribution - operations	(42,005)	328,822	(293,520)	(622,342)
<b>Capital funding total</b>	<b>2,672,274</b>	<b>2,372,658</b>	<b>913,078</b>	<b>(1,459,580)</b>

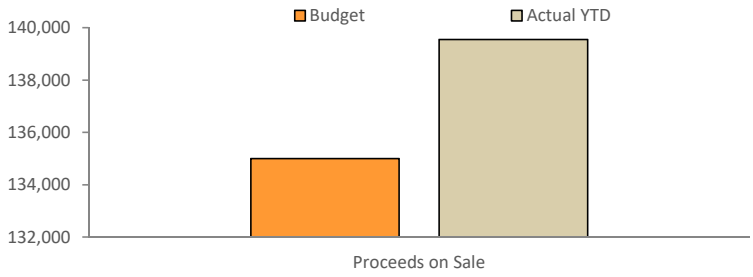
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



		Adopted						
Account	Job	Account Description	Original Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Land &amp; Buildings</b>								
4040110	BC001	Chambers Refurbish	35,000	25,000	25,000	15,839	(9,161)	
4090110	BC0006	2a Slocum Street	5,000	5,000	5,000	3,205	(1,795)	
4090110	BC007	22a Flint St Fence	15,000	15,000	15,000	0	(15,000)	
4090310	BC018	59 Flint St Renovations	6,000	0	0	0	0	
4090310	BC041	Nurses Accomodation	1,000,000	0	0	0	0	
4140310	BC040	New Depot Butlin St	280,000	387,991	387,991	330,389	(57,602)	
4080310	BC0002	Child Care Centre (LGRIC funded)	0	0	0	410	410	Costing to be corrected
			<b>1,341,000</b>	<b>432,991</b>	<b>432,991</b>	<b>349,842</b>	<b>(83,149)</b>	
<b>Plant &amp; Equipment</b>								
4140230	PC002	Manager Coporate Services Vehicle Replacement	41,000	41,000	41,000	33,362	(7,638)	
4120330	PC0001	Works Manager Vehicle Replacement	55,000	55,000	55,000	0	(55,000)	
4140230	PC001	CEO Vehicle Capital	65,000	65,000	65,000	66,554	1,554	
4120330	PC004	Minor Plant Purchases	60,000	20,000	20,000	0	(20,000)	
4120330	PC0101	Dolly TDM	30,000	0	0	0	0	
4140330	PC0102	Fuel Storage	33,000	0	0	0	0	
			<b>284,000</b>	<b>181,000</b>	<b>181,000</b>	<b>99,917</b>	<b>(81,083)</b>	
<b>Roads</b>								
4120140	R2R09	R2R McNeer Road SLK 12.36 - 18.77	208,917	131,572	131,572	1,009	(130,563)	
4120140	R2R130	R2R - WYLIE-KOORDA RD (Gnuca Corner) SLK 7.90 - 8.30	0	28,345	5,000	0	(5,000)	
4120140	R2R03A	R2R - ELSEGOOD ROAD SLK 0.00 - 2.80	0	124,000	24,000	0	(24,000)	
4120140	RRG131	RRG Cunderdin - Wyalkatchem Road	322,030	322,030	322,030	1,800	(320,230)	
4120140	RRG132	RRG Tammin - Wyalkatchem Road	314,136	314,136	314,136	7,202	(306,934)	
			<b>845,083</b>	<b>920,083</b>	<b>796,738</b>	<b>10,011</b>	<b>(786,727)</b>	
<b>Drainage</b>								
4120190	CIO006	Flint and Gamble Intersection-Stormwater redirection to town dam	119,638	130,638	130,638	128,656	(1,982)	
4130890	CIO005	Railway Terrace Stormwater	435,445	270,174	270,174	264,119	(6,055)	
4130890	CIO014	Railway Tce and Thurston St Stormwater	0	154,271	0	0	0	
			<b>555,083</b>	<b>555,083</b>	<b>400,812</b>	<b>392,775</b>	<b>(8,037)</b>	
<b>Other Infrastructure</b>								
4100790	CIO007	Cemetery Improvements	7,000	25,000	7,000	9,123	2,123	
4100180	CIO011	Wyalkatchem Tip New Cell	50,000	0	0	0	0	
4100180	CIO012	Land Redevelopment Plan Wyalkatchem Tip	20,000	20,000	20,000	0	(20,000)	
4110390	CIO009	Water tank for Rec Centre	10,000	0	0	0	0	
4110290	CIO013	Swimming Pool Repairs	30,000	30,000	30,000	0	(30,000)	
4130890	CIO004	Town Beautification/Upgrades (LGRIC funded)	199,674	199,674	199,674	24,093	(175,581)	
4110390	CIO011	Replacement of South Cricket Wicket	0	14,000	10,000	14,013	4,013	
4120690	CIO013	Airport Runway Reseal	0	294,443	294,443	13,304	(281,139)	
			<b>316,674</b>	<b>583,117</b>	<b>561,117</b>	<b>60,533</b>	<b>(500,584)</b>	
			<b>3,341,840</b>	<b>2,672,274</b>	<b>2,372,658</b>	<b>913,078</b>	<b>(1,459,580)</b>	

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Plant and equipment</b>									
<b>Transport</b>									
	10141 Dolly	0	5,000	5,000	0	0		0	0
<b>Other property and services</b>									
	10165 CEO Vehicle	50,958	58,000	7,042	0	48,887	61,818	12,932	0
	10135 MCS Vehicle	5,756	18,000	12,244	0	4,285	32,273	27,988	0
	10163 Manager Works Vehicle	41,013	54,000	12,987	0	36,869	45,455	8,586	0
		<b>97,727</b>	<b>135,000</b>	<b>37,273</b>	<b>0</b>	<b>90,041</b>	<b>139,546</b>	<b>49,506</b>	<b>0</b>



Asset 10165 pending disposal via Asset register

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

Note 7

NON-OPERATING GRANTS AND CONTRIBUTIONS

Non operating grants, subsidies and contributions revenue

	Type	Provider	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	YTD Expense Actual	Unspent Grants Contract Liability Actual
			\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>							
<b>Governance</b>							
GEN PUR - Other Grants	Tied	LGRIC	434,802	434,802	206,409	24,093	182,316
<b>Community amenities</b>							
STORM - Grants	Tied	State	171,439	171,439	171,439	128,656	42,783
<b>Transport</b>							
ROADC - Regional Road Group Grants (MRWA)	Tied	Main Roads WA	431,405	396,519	389,322	9,002	380,319
ROADC - Roads to Recovery Grant	Tied	DIAP - Commonwealth	208,917	283,917	139,278	1,009	138,269
AERO - Grants	Tied	DISER - Commonwealth	0	294,443	160,605	1,800	158,805
			<b>1,246,563</b>	<b>1,581,120</b>	<b>1,067,052</b>	<b>164,560</b>	<b>902,492</b>

OPERATING GRANTS AND CONTRIBUTIONS

Operating grants, subsidies and contributions revenue							
Provider	Type	Adopted Budget Revenue	Revised Budget	YTD Budget	YTD Revenue Actual	YTD Expense Actual	Contract Liability Actual
		\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>							
<b>General purpose funding</b>							
GEN PUR - Financial Assistance Grant - General	Untied	532,650	1,520,900	1,387,738	1,465,901	n/a	n/a
GEN PUR - Financial Assistance Grant - Roads	Untied	203,881	625,219	574,249	598,431	n/a	n/a
<b>Law, order, public safety</b>							
ESL BFB - Operating Grant		46,799	46,799	39,000	39,206	n/a	n/a
ESL BFB - Admin Fee/Commission		0	0	0	4,000	n/a	n/a
<b>Community amenities</b>							
COM AMEN - Other Cemetery Income		0	0	0	4,000	n/a	n/a
<b>Recreation and culture</b>							
OTH CUL - Grants - Other Culture		10,000	0	0	0	0	0
<b>Transport</b>							
ROADM - Street Lighting Subsidy	Untied	1,600	0	0	0	n/a	n/a
ROADM - Direct Road Grant (MRWA)	Untied	110,610	117,668	117,668	117,668	n/a	n/a
		<b>905,540</b>	<b>2,310,586</b>	<b>2,118,654</b>	<b>2,229,206</b>	<b>0</b>	<b>0</b>
<b>Reimbursement Contribution</b>							
<b>Governance</b>							
RATES - Reimbursement of Debt Collection Costs	Untied	3,500	3,500	2,920	7,942	n/a	n/a
<b>Health</b>							
OTH HEALTH - Contributions, Donations & Reimbursement	Untied	77,700	77,700	61,825	42,304	n/a	n/a
<b>Housing</b>							
STF HOUSE - Staff Rental Reimbursements - 2 Slocum St		2,000	2,000	1,670	4,749	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 22a Flint St	Untied	0	0	0	1,723	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 45 Wilson St	Untied	1,170	1,170	980	3,663	n/a	n/a
OTH HOUSE - Rental Reimbursements	Untied	1,593	1,593	1,330	(48)	n/a	n/a
OTH HOUSE - Rental Reimbursements - Joint Venture	Untied	700	700	580	810	n/a	n/a
<b>Economic services</b>							
ECONOM - Other Fees & Charges	Untied	0	0	0	5,064	n/a	n/a
<b>Other property and services</b>							
PWO - Other Reimbursements	Untied	500	0	0	0	n/a	n/a
POC - Fuel Tax Credits Grant Scheme	Untied	22,000	22,000	16,500	11,086	n/a	n/a
		<b>109,163</b>	<b>108,663</b>	<b>85,805</b>	<b>85,044</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>		<b>1,014,703</b>	<b>2,419,249</b>	<b>2,204,459</b>	<b>2,314,250</b>	<b>0</b>	<b>0</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES  
Note9  
RATE REVENUE

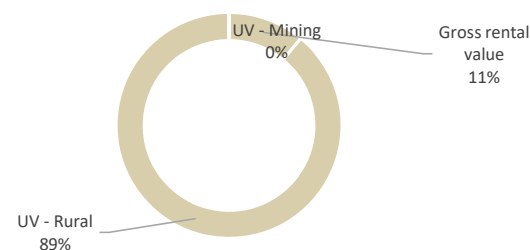
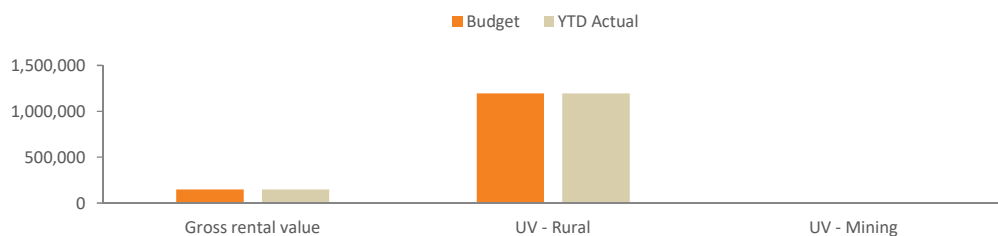
General rate revenue

RATE TYPE	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Gross rental value	0.10877	197	1,361,837	148,132	0	0	148,132	148,132	(849)	0	147,283
<b>Unimproved value</b>											
UV - Rural	0.01474	210	81,049,000	1,194,662	0	0	1,194,662	1,194,662	277	(347)	1,194,592
UV - Mining	0.01474	0	0	0	0	0	0	0	0	0	0
<b>Sub-Total</b>		<b>407</b>	<b>82,410,837</b>	<b>1,342,794</b>	<b>0</b>	<b>0</b>	<b>1,342,794</b>	<b>1,342,795</b>	<b>(572)</b>	<b>(347)</b>	<b>1,341,875</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV - Wyalkatchem	495	53	68,317	26,235	0	0	26,235	26,235	0	0	26,235
<b>Unimproved value</b>											
UV - Rural	550	18	357,600	9,900	0	0	9,900	9,900	0	0	9,900
UV - Mining	550	12	35,329	6,600	0	0	6,600	6,600	0	0	6,600
<b>Sub-total</b>		<b>83</b>	<b>461,246</b>	<b>42,735</b>	<b>0</b>	<b>0</b>	<b>42,735</b>	<b>42,735</b>	<b>0</b>	<b>0</b>	<b>42,735</b>
Discount							(40,000)				(44,910)
<b>Amount from general rates</b>							<b>1,345,529</b>				<b>1,339,700</b>
Ex-gratia rates							8,424				8,424
<b>Total general rates</b>							<b>1,353,953</b>				<b>1,348,124</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Rate Revenue by Rate Type





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**OPERATING ACTIVITIES  
Note 10  
RECEIVABLES**

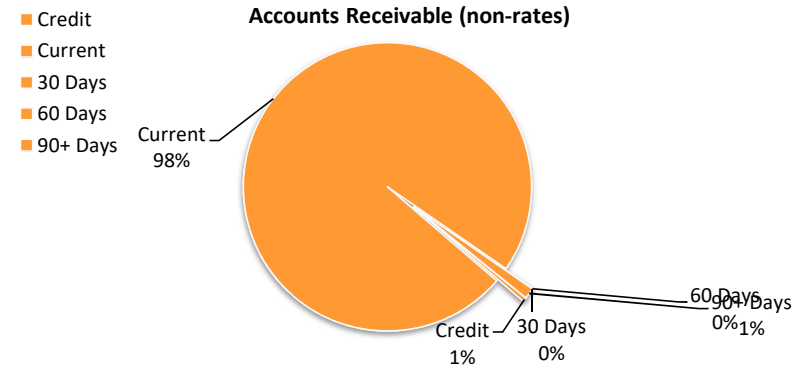
Rates receivable	30 June 2021	30 Apr 2022
	\$	\$
Opening arrears previous years	18,796	40,165
Levied this year	1,304,516	1,348,124
Less - collections to date	(1,276,453)	(1,322,970)
Equals current outstanding	<b>40,165</b>	<b>65,319</b>
<b>Net rates collectable</b>	<b>40,165</b>	<b>65,319</b>
% Collected	96.5%	95.3%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,076)	225,549	0	0	2,813	227,285
Percentage	(0.5%)	99.2%	0%	0%	1.2%	
<b>Balance per trial balance</b>						
Sundry receivable	(1,076)	225,549	0	0	2,813	227,285
GST receivable	0	8,060	0	0	0	8,060
Pensioner rebate	0	361	0	0	0	361
<b>Total receivables general outstand</b>	<b>(1,076)</b>	<b>233,969</b>	<b>0</b>	<b>0</b>	<b>2,813</b>	<b>227,792</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

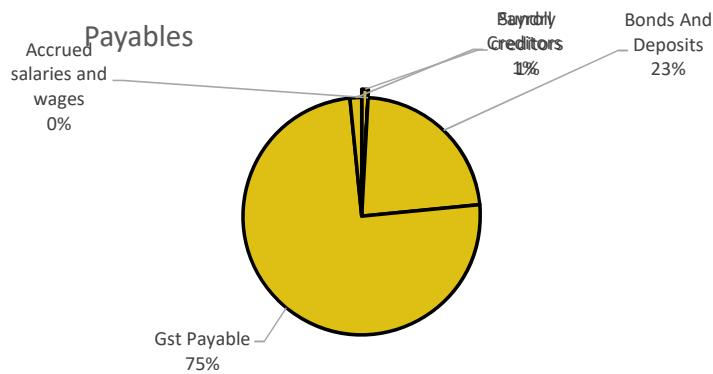


Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	(2,907)	0	0	0	(2,907)
Percentage	0%	100%	0%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors	0	(2,907)	0	0	0	280
Accrued salaries and wages	0	0	0	0	0	0
Bonds And Deposits	0	7,345	0	0	0	7,345
Gst Payable	0	24,388	0	0	0	24,388
Payroll Creditors	0	510	510	0	0	510
Other Payables	0	(364)	0	0	0	(364)
Other Payables						4,924
<b>Total payables general outstanding</b>						<b>58,016</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022

**FINANCING ACTIVITIES**  
**Note 12**  
**BORROWINGS**

Repayments - borrowings

Information on borrowings		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		
Particulars	Loan No.	1 July 2021	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>										
Loan 68 - 43/45 Wilson	79	104,939	0	0	25,288	25,288	79,651	79,651	5,176	5,176
Nurses Accomodation *	79	0	0	1,000,000	0	28,943	0	971,057	0	11,057
<b>Economic Services</b>										
Loan 73 - CRC Building	78	90,628	0	0	23,435	24,974	67,193	65,654	765	2,834
<b>B/Fwd Balance</b>		<b>195,567</b>	<b>0</b>	<b>1,000,000</b>	<b>48,723</b>	<b>79,205</b>	<b>146,844</b>	<b>1,116,362</b>	<b>5,941</b>	<b>19,067</b>
<b>C/Fwd Balance</b>		<b>195,567</b>	<b>0</b>	<b>1,000,000</b>	<b>48,723</b>	<b>79,205</b>	<b>146,844</b>	<b>1,116,362</b>	<b>5,941</b>	<b>19,067</b>
<b>Self supporting loans</b>										
		0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>195,567</b>	<b>0</b>	<b>1,000,000</b>	<b>48,723</b>	<b>79,205</b>	<b>146,844</b>	<b>1,116,362</b>	<b>5,941</b>	<b>19,067</b>
Current borrowings		79,205					-1,283			
Non-current borrowings		116,362					148,127			
		<b>195,567</b>					<b>146,844</b>			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

**New borrowings 2021-22**

\* The loan included in the original budget has been removed at mid year review. The Shire does not intend to undertake any new borrowings for the year ended 30 June 2022.

**Unspent borrowings**

The Shire has no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**FINANCING ACTIVITIES  
NOTE 13  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases Particulars	Lease No.	1 July 2021	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Other property and services</b>										
Photocopier		5,135	0		573	3,412	4,562	1,723	65	91
Current lease liabilities		3,412								
Non-current lease liabilities		1,723								
		<u>5,135</u>								

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**Note 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>		Opening surplus		16,099		16,099
CIO011	Replacement of South Cricket Wicket	333-334/2021	Capital Expenses			(10,000)	6,099
5110381	REC - Transfers from Reserve	365/2021	Capital Revenue		10,000		16,099
CIO013	Airport Runway Reseal	348/2021	Capital Expenses			(294,443)	(278,344)
3120610	AERO - Grants	348/2021	Capital Revenue		294,443		16,099
BC001	Chambers Refurbish	23/2022	Capital Expenses		10,000	0	26,099
BC018	59 Flint St Renovations	23/2022	Capital Expenses		6,000		32,099
BC041	Nurses Accomodation	23/2022	Capital Expenses		1,000,000		1,032,099
	Proceeds from new debentures	23/2022	Capital Revenue			(1,000,000)	32,099
BC040	New Depot Butlin St	23/2022	Capital Expenses			(107,991)	(75,892)
PC004	Minor Plant Purchases	23/2022	Capital Expenses		40,000		(35,892)
PC0101	Dolly TDM	23/2022	Capital Expenses		30,000		(5,892)
PC0102	Fuel Storage	23/2022	Capital Expenses		33,000		27,108
CI0011	Wyalkatchem Tip New Cell	23/2022	Capital Expenses		50,000		77,108
CIO007	Cemetery Improvements	23/2022	Capital Expenses			(18,000)	59,108
CIO009	Water tank for Rec Centre	23/2022	Capital Expenses		10,000		69,108
CIO011	Replacement of South Cricket Wicket	23/2022	Capital Expenses			(4,000)	65,108
3030121	RATES - Account Enquiry Charges	23/2022	Operating Revenue		1,500		66,608
3030138	RATES - Discount on Rates Levied	23/2022	Operating Revenue			(5,000)	61,608
3050135	FIRE - Other Income	23/2022	Operating Revenue		500		62,108
3050221	ANIMAL - Animal Registration Fees	23/2022	Operating Revenue			(600)	61,508
3110120	HALLS - Hall Hire	23/2022	Operating Revenue		200		61,708
3110320	REC - Fees & Charges	23/2022	Operating Revenue		40,000		101,708
3110710	OTH CUL - Grants - Other Culture	23/2022	Operating Revenue			(10,000)	91,708
3110720	OTH CUL - Fees & Charges	23/2022	Operating Revenue			(1,300)	90,408
3120200	ROADM - Street Lighting Subsidy	23/2022	Operating Revenue			(1,600)	88,808
3120210	ROADM - Direct Road Grant (MRWA)	23/2022	Operating Revenue		7,058		95,866
3130220	TOUR - Barracks Fees and Charges	23/2022	Operating Revenue		18,000		113,866

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**Note 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
3130302	BUILD - Commission - BSL & CTF	23/2022	Operating Revenue			(500)	113,366
3130320	BUILD - Fees & Charges (Licences)	23/2022	Operating Revenue			(1,000)	112,366
3140120	PRIVATE - Private Works Income	23/2022	Operating Revenue		9,000		121,366
3140220	ADMIN - Fees & Charges	23/2022	Operating Revenue		6,000		127,366
3140301	PWO - Other Reimbursements	23/2022	Operating Revenue			(500)	126,866
2030112	RATES - Valuation Expenses	23/2022	Operating Expenses		3,500		130,366
2040104	MEMBERS - Training & Development	23/2022	Operating Expenses			(2,500)	127,866
2040109	MEMBERS - Members Travel and Accommodation	23/2022	Operating Expenses			(1,000)	126,866
2040130	MEMBERS - Insurance Expenses	23/2022	Operating Expenses			(1,419)	125,447
2040212	OTH GOV - Public Relations Expense	23/2022	Operating Expenses		2,500		127,947
2040287	OTH GOV - Other Expenses	23/2022	Operating Expenses			(582)	127,365
2050165	FIRE - Maintenance/Operations	23/2022	Operating Expenses			(450)	126,915
2050216	ANIMAL - Contract Ranger Services	23/2022	Operating Expenses			(700)	126,215
2050287	ANIMAL - Other Expenditure	23/2022	Operating Expenses		550		126,765
2050507	ESL BFB - Clothing & Accessories	23/2022	Operating Expenses			(8,000)	118,765
2050565	ESL BFB - Maintenance Plant & Equipment	23/2022	Operating Expenses		6,000		124,765
2080365	FAMILIES - Daycare Operating Expense	23/2022	Operating Expenses		3,000		127,765
2080388	FAMILIES - Daycare Building Expense	23/2022	Operating Expenses			(10,000)	117,765
2080392	FAMILIES - Depreciation	23/2022	Operating Expenses			(1,699)	116,066
2080692	AGED OTHER - Depreciation	23/2022	Operating Expenses		2,175		118,241
2110718	OTH CUL - Community Grants Scheme	23/2022	Operating Expenses			(45,500)	72,741
2110743	OTH CUL - Other Festival Events	23/2022	Operating Expenses			(3,500)	69,241
2120211	ROADM - Road Maintenance	23/2022	Operating Expenses		110,180		179,421
2130288	TOUR - Railway Barracks Expenses	23/2022	Operating Expenses			(10,000)	169,421
2130652	ECONDEV - Consultants	23/2022	Operating Expenses			(750)	168,671
2140204	ADMIN - Training & Development	23/2022	Operating Expenses			(9,000)	159,671
2140205	ADMIN - Recruitment	23/2022	Operating Expenses			(1,500)	158,171
2140206	ADMIN - Fringe Benefits Tax (FBT)	23/2022	Operating Expenses			(12,000)	146,171

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**Note 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
2140209	ADMIN - Travel & Accommodation	23/2022	Operating Expenses		5,000		151,171
2140210	ADMIN - Motor Vehicle Expenses	23/2022	Operating Expenses		5,000		156,171
2140215	ADMIN - Printing and Stationery	23/2022	Operating Expenses			(4,000)	152,171
2140230	ADMIN - Insurances	23/2022	Operating Expenses			(3,500)	148,671
2140241	ADMIN - Subscriptions and Memberships	23/2022	Operating Expenses			(6,000)	142,671
2140252	ADMIN - Consultants	23/2022	Operating Expenses			(10,000)	132,671
2140253	ADMIN - Valuations	23/2022	Operating Expenses		15,000		147,671
2140286	ADMIN - Expensed Minor Asset Purchases	23/2022	Operating Expenses		2,500		150,171
2140306	PWO - Fringe Benefits Tax (FBT)	23/2022	Operating Expenses		5,000		155,171
2140310	PWO - Motor Vehicle Expenses	23/2022	Operating Expenses		10,000		165,171
2140329	PWO - Insurances	23/2022	Operating Expenses			(3,445)	161,726
2140411	POC - External Parts & Repairs	23/2022	Operating Expenses		12,000		173,726
2140413	POC - Tyres and Tubes	23/2022	Operating Expenses		5,000		178,726
2140417	POC - Insurance	23/2022	Operating Expenses		4,330		183,056
BM001	Council Chambers Maintenance Expenses	23/2022	Operating Expenses			(1,033)	182,023
WO013	Fire Breaks / Slashing - External	23/2022	Operating Expenses			(1,700)	180,323
AO001	Animal Control Expense	23/2022	Operating Expenses			(354)	179,969
AO002	Animal Control Training & Development	23/2022	Operating Expenses		500		180,469
WO009	Dog Cemetery Expense	23/2022	Operating Expenses		550		181,019
WO15	Animal - other expenditure	23/2022	Operating Expenses			(500)	180,519
BM004	1 Slocum Street	23/2022	Operating Expenses		3,000		183,519
BM006	2a Slocum Street	23/2022	Operating Expenses			(10,184)	173,335
BM007	22a Flint Street	23/2022	Operating Expenses			(3,630)	169,705
BM008	51 Flint Street	23/2022	Operating Expenses		4,000		173,705
BM009	43 Wilson Street	23/2022	Operating Expenses		2,030		175,735
BM010	45 Wilson Street	23/2022	Operating Expenses			(2,327)	173,408
BM011	4 Slocum Street	23/2022	Operating Expenses		4,000		177,408
BM012	10 Honour Ave	23/2022	Operating Expenses			(3,000)	174,408

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**Note 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
BM014	53 Piesse Street	23/2022	Operating Expenses		3,000		177,408
BM015	22b Flint Street	23/2022	Operating Expenses			(3,000)	174,408
BM016	57 Flint Street	23/2022	Operating Expenses		8,000		182,408
BM017	58 Flint Street	23/2022	Operating Expenses		4,000		186,408
BM018	59 Flint Street	23/2022	Operating Expenses		3,000		189,408
WO001	Vergeside Waste Collection	23/2022	Operating Expenses		6,000		195,408
WO002	Street Bins	23/2022	Operating Expenses		2,000		197,408
WO004	Wyalkatchem Tip Maintenance	23/2022	Operating Expenses			(48,687)	148,721
BM019	Town Hall Expenses	23/2022	Operating Expenses		3,000		151,721
BM020	Korrelocking Hall Expenses	23/2022	Operating Expenses		6,000		157,721
BM021	Swimming Pool Maintenance	23/2022	Operating Expenses			(20,000)	137,721
PGM004	Railway Terrace Park	23/2022	Operating Expenses		10,000		147,721
PGM005	Pioneer Park	23/2022	Operating Expenses		10,000		157,721
IOM002	Dams	23/2022	Operating Expenses			(65,602)	92,119
OM001	Main Oval	23/2022	Operating Expenses			(76,498)	15,621
OM003	Cricket Wicket	23/2022	Operating Expenses			(43,221)	(27,600)
PGM002	Korrelocking Reserve	23/2022	Operating Expenses		6,000		(21,600)
PGM003	Roadhouse Gardens	23/2022	Operating Expenses		5,000		(16,600)
PGM008	Trails	23/2022	Operating Expenses	0	6,000		(10,600)
WCC01	Community Club Decking	23/2022	Operating Expenses		40,000		29,400
BM022	Recreation Centre Building	23/2022	Operating Expenses			(20,000)	9,400
BM023	Museum House Building Expense	23/2022	Operating Expenses		2,000		11,400
BM024	CBH Museum Building Expense	23/2022	Operating Expenses		600		12,000
AM001	Airstrip & Grounds Maintenance/Operations	23/2022	Operating Expenses		13,800		25,800
BM025	Terminal Building Expenses	23/2022	Operating Expenses			(8,000)	17,800
BM030	Railway Station Expenses	23/2022	Operating Expenses		5,000		22,800
BM032	ADMIN - Admin Office Building Expenses	23/2022	Operating Expenses			(4,000)	18,800
PGM007	ADMIN - Admin Office Garden Maintenance	23/2022	Operating Expenses		10,000		28,800



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2022**

**Note 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
PWO002	Training & Development - Outside Staff	23/2022	Operating Expenses		3,000		31,800
PWO003	OHS and Toolbox Meetings	23/2022	Operating Expenses			(2,500)	29,300
BM033	Depot Building Expenses	23/2022	Operating Expenses			(23,000)	6,300
BM037	DEPOT - TOP	23/2022	Operating Expenses			(5,400)	900
BM039	OLD MAIN ROADS DEPOT	23/2022	Operating Expenses		1,100		2,000
BM040	Depot {Butlin St} Building Expneses	23/2022	Operating Expenses			(2,000)	0
3030210	Financial Assistance Grant - Genera	35/2022	Operating Revenue		988,250		988,250
3030211	Financial Assistance Grant - Roads	35/2022	Operating Revenue		421,338		1,409,588
CIO005	Railway Terrace Stormwater	35/2022	Capital Expenses		165,271		1,574,859
CIO006	Flint and Gamble Intersection-Stormwater	35/2022	Capital Expenses			(11,000)	1,563,859
CIO014	Railway Tce and Thurston St Stormwater	35/2022	Capital Expenses			(154,271)	1,409,588
3120111	ROADC - Roads to Recovery Grant	35/2022	Capital Revenue		75,000		1,484,588
R2R09	McNee Road	35/2022	Capital Expenses		77,345		1,561,933
R2R130	R2R - WYLIE-KOORDA RD (Gnuca Corner) SLK 7.90 - 8.30	35/2022	Capital Expenses			(28,345)	1,533,588
R2R03A	R2R - ELSEGOOD ROAD	35/2022	Capital Expenses			(124,000)	1,409,588
3120110	ROADC - Regional Road Group Grants (MRWA)	35/2022	Capital Revenue		49,936		1,459,524
2040285	OTH GOV - Compliance/Reviews expenditure	35/2022	Operating Expenses			(13,000)	1,446,524
							1,446,524

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 06 May 2022

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES  
GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

**ACTIVITIES**

Includes the activities of members of Council and the administrative support available to the Council for the provision of governance to the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance. Administration of the ROEROC health scheme and provision of various medical facilities.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance and support of child minding and playgroup centres, senior citizen and aged care facilities.

**HOUSING**

To provide housing to staff.

Provision and maintenance of staff, community and joint venture housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery, public conveniences and community bus.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resources which help the social well being of the community.

Maintenance of public halls, aquatic centres, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens, reserves and playgrounds. Provision of library services (contract). Support of museum and other cultural facilities and services.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, cycling ways, airstrip, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**ECONOMIC SERVICES**

To help promote the Shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building control.

**OTHER PROPERTY AND SERVICES**

To monitor and control Council's overhead operating accounts.

Private works operation, plant repair and operation costs, administration and engineering operation costs.

## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 APRIL 2022

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

## NATURE OR TYPE DESCRIPTIONS

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.







# SHIRE OF WYALKATCHEM



May 2022

## INFORMATION BULLETIN

# **LIST OF ITEMS**

- 1. Status Report as at May 2022**
- 2. NEWROC Draft Business Plan**
- 3. Bushfire Protection Assessment Project**

**SHIRE OF WYALKATCHEM COUNCIL MEETING ACTIONS STATUS REPORT AS AT 14 MAY 2022**

The purpose of this report is to provide an update on the implementation of Council resolutions.

Items that have been reported as completed will be removed in future reports.

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS / COMMENTS	TARGET COMPLETION DATE
OMC 19/08/2021 339/2021	In recognition of Council's commitment to the relocation of the Tennis Club and in partnership with the Community Club; Bowling Club and Tennis Club, Council agrees to support the delivery of a shaded viewing platform at the Community Club by contributing \$60,000.	CEO	Construction progressing. First instalment of \$33,000 (GST inc.) was paid on 21 September '21 with final instalment due on completion and subject to invoicing.	In progress
OMC 21/10/2021 370/2021	That Council approves the positioning of two containers within the footprint shown as a 'Proposed New Extended Shed' on the application sketch for a period of 12 months (i.e. to 31 October 2022).	CEO	Advice issued to applicant.	Completed/ Monitor
OMC 17/03/2022 25/2022	That Council approves the execution of the White Dam Sub-lease, under Common Seal in accordance with the Local Government Act, section 9.49A subject to there being no material amendment and the receipt of Ministerial approval.	CEO	Information submitted for Ministerial approval.	In progress
OMC 17/03/2022 26/2022	That Council approves the execution of the Airport Block Cropping Lease, under common seal in accordance with the Local Government Act, section 9.49A subject to there being no material amendment and the receipt of Ministerial approval.	CEO	Information submitted for Ministerial approval.	In progress

OMC 21/04/2022 35/2022	That Council adopt by absolute majority the following budget amendments.	MCS	Budget amended as discussed.	COMPLETE
OMC 21/04/2022 37/2022	That Council approves the Deed of Gift and its execution under common seal in accordance with clause 9.49A (1)(a) of the Local Government Act 1995.	CEO	Deed of Gift executed & hand-over subject to NAB completing their scope of works.	IN PROGRESS
OMC 21/04/2022 41/2022	That the Council approves the proposed shed as submitted and shown in Figure 5, plus the addition of standard footnotes to address approval times, appeal rights and the need for a building permit.	GEO	DA GRANTED AND APPLICANT ADVISED	COMPLETE
OMC 21/04/2022 42/2022	That the Council approves the proposed shed as submitted and shown in Figure 5, plus the addition of standard footnotes to address approval times, appeal rights and the need for a building permit.	GEO	DA GRANTED AND APPLICANT ADVISED	COMPLETE
17/02/2022 BUSINESS ARISING 15.1 STATUS REPORT	<ul style="list-style-type: none"> <li>Welcome to Wylie and Citizen of the Year Community Event will be held at the Community Club on Friday 11<sup>th</sup> March 2022. The event will open at 5:30pm and speeches and awards will commence at 6 and 6:15pm. Please join us. This will be an outdoor event.</li> </ul>	CEO		POSTPONED
ANY OTHER BUSINESS 15.2	<ul style="list-style-type: none"> <li>Depot Doors were discussed</li> </ul>	MOW	Quotes received and works in progress	In progress





North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

## Regional Subsidiary

### BUSINESS PLAN

**2022 - 2023**

**OPEN FOR PUBLIC COMMENT**

Member Local Governments:

*Shire of Dowerin*  
*Shire of Wyalkatchem*  
*Shire of Koorda*  
*Shire of Mt Marshall*  
*Shire of Trayning*  
*Shire of Mukinbudin*  
*Shire of Nungarin*

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M 0403 225 900

## 1. Forward

The NEWROC Regional Subsidiary will be formed under XX of the Local Government Act.

The current members of the NEWROC have been working together for over 25yrs as a voluntary organisation of Councils. Currently under the voluntary organisation of Council structure, one member is the lead for grant applications and regional services, with a rotating 'host' Council. This presents a number of challenges. The regional subsidiary will provide a formal governance structure for member local governments to help them achieve their strategic priorities and progress large scale projects that will benefits communities within the region.

The proposed Regional Subsidiary is required to have a Business Plan and Budget each financial year. The Business Plan continues in force for the period specified in the plan or until a new Plan is adopted. It must be reviewed annually.

The Business Plan of a Regional Subsidiary may be seen as similar in role to a Council's Strategic Plan and Corporate Business Plan combined.

The value of the NEWROC is in regional collaboration on services, events and infrastructure projects that benefit NEWROC communities, a united voice for member local governments keen to advocate and sharing of resources. There currently are a number of initiatives where member local governments are considering what type of governance and planning is required to assist them in meeting the priorities of their communities and this is where the NEWROC Regional Subsidiary can provide an entity to progress them.

### **NEWROC President**

*Cr Gary Shadbolt*

#### **Our Vision**

Enabling and creating progressive, healthy and prosperous communities.

#### **Our Mission**

Through regional collaboration to champion opportunities for our communities.

### **NEWROC Commitments**

- **Regional Commitment:** We will make decisions and deliver services that achieve regional goals that couldn't be achieved individually.
- **Community Focus:** We will ensure that everything we do benefits the people that live and work in our region.
- **Accountability:** We will be open and accountable in everything we do, by involving stakeholders in decisions that affect them and by using effective engagement and communication techniques.
- **Innovation:** We are committed to continually working together to improve the local government services we provide and projects we deliver by being prepared to share, listen, learn and use technology where this delivers positive outcomes for our communities.
- **Collaboration:** Councils will work together for the good of the region and encourage business and community groups to also work together to provide a supportive environment where our people prosper.

## Member Local Government Information:

Criteria	Dowerin	Koorda	Mt Marshall	Mukinbudin	Nungarin	Trayning	Wyalkatchem
Area (Sq km's)	1867	2662	10,134	3414	1145	1632	1743
Sealed Roads (km)	196	245	307	204	249	181	175
Unsealed Roads (km)	773	840	1440	732	390	594	508
Population	697	414	550	555	240	423	523
No of Dwellings	410	298	350	315	134	255	332
No of Employees	34	19	27	27	10	14	14

## Our History

Established in the early 90s, the NEWROC members have worked together on a number of initiatives. Some examples of the types of projects that have benefited member local governments are as follows:

- Shared resources in **natural resource management and tourism**
- Construction and marketing of the **\$1.9m Wheatbelt Way self-drive route**
- Construction of a **\$1m telecommunications service (internet)** across member communities
- Delivery of the **Kununoppin Bonded Medical Scholarship** to attract and retain 3 GPs in the member communities
- **Collective advocacy** on priority areas including health, agriculture, transport and education
- **Sharing** of templates, information and equipment
- **Mentoring** amongst the group members and member local government staff

The NEWROC currently meets every month, once as a group of CEOs and the following month as Presidents of the member local governments. As a Regional Subsidiary the NEWROC will continue to meet monthly but as a Board. Our longest serving NEWROC delegate was Cr Eileen O'Connell (Shire of Nungarin).

## **2. Regional Subsidiary Governance**

A regional subsidiary is designed to be a convenient way for local governments to pool their resources and cooperate more closely.

A regional subsidiary is:

- similar to a Voluntary Regional Association of Councils (VROC), but is more binding on the participants
- similar to a regional council but has more flexibility and fewer reporting requirements.

The regional subsidiary is predominantly governed by its Charter. Under its current voluntary organisation of Councils structure, the NEWROC experiences the following challenges:

- A lead local government is required for projects, shared resources and grant applications which is additional administration for the lead local government as well as compliance and financial management
- MoU guides the voluntary ROC but requires good faith as its underlying principle
- No legal entity to apply for grants
- Chair and CEO positions rotate every two years with a 'host' Council
- Regional shared equipment requires a 'host' Council to purchase the asset and for it to be shown on their asset management register
- NEWROC initiatives and projects are limited by the MoU and 'host' Council commitments

## 2.1 Our Purpose for forming a Regional Subsidiary

1. Provide a means for the member local governments, to assess the possibilities and methodology of facilitating a range of projects, services and facilities on a regional basis under the themes of advocacy, community, economy, environment and governance, without the rationalisation of jobs
2. Promote, initiate, undertake, manage and facilitate under the themes of advocacy, community, economic, environment and governance
3. Provide a means for the member local governments to attract specialist skills and create employment opportunities across the members
4. To take an active interest in all matters affecting the communities of the member local governments with the view to improving, promoting and protecting them
5. To develop, encourage, promote, foster and maintain consultation and cooperation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community.

## 2.2 Membership and Fees

The Regional Subsidiary will include:

<b>Member local government</b>	<b>Annual membership fee (ex GST)</b>
Shire of Nungarin	\$11,000
Shire of Mukinbudin	\$11,000
Shire of Trayning	\$11,000
Shire of Koorda	\$11,000
Shire of Mt Marshall	\$11,000
Shire of Wyalkatchem	\$11,000
Shire of Dowerin	\$11,000

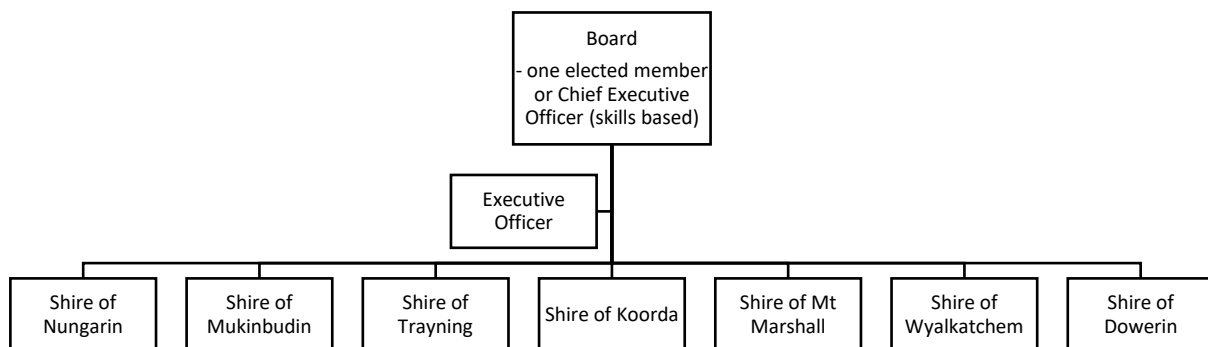
## 2.3 Proposed Function

The Regional Subsidiary shall have powers, functions and duties assigned to it under the Charter by the member local governments. They shall include:

- becoming a member of or co-operating with any other association or organisation whether or outside the area of the member local governments which have similar objects and purposes
- entering into contracts or arrangements with any Government agency or authority which are incidental or conducive to the attainment of the objects and exercise of the powers of the Regional Subsidiary

- appointing, employing, remunerating, removing or suspending officers, managers, employees and agents of the Regional Subsidiary
- entering into contracts for the acquisition of goods and services
- raising revenue through subscriptions and fees
- printing and publishing information
- establishing such committees as it deems necessary and to define the terms of reference of such committees which may include to steer projects or to pursue geographic or functional interests of the Regional Subsidiary
- acquiring goods and services relevant to the purpose for which the Regional Subsidiary is established
- opening and operating bank accounts
- establishing reserve accounts for future purposes
- doing all other things that are necessary or incidental or conducive to the attainment of the objects and purposes, the furtherance of the interests and the exercise, performance or discharge of the powers of the Regional Subsidiary.

## 2.4 Regional Subsidiary Organisation Structure

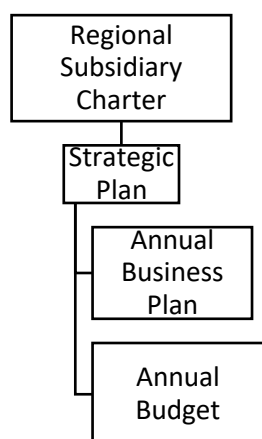


## 2.5 Business Plan Term

1 July 2022 – 30 June 2023.

A rolling business plan will be required on 1 July 2023 as per the Regional Subsidiary Charter. This Business Plan has been prepared in line with the Regional Subsidiary regulations.

## 2.6 Regional Subsidiary Hierarchy of Documents



## 2.7 Reporting

A report of actual achievements against the annual key actions will be presented at each Board meeting providing a progress report on the Regional Subsidiary's Strategic Plan.

The Board shall compare the Annual Business Plan against performance targets at least twice every operating year and in consultation with the member local governments review the contents of the Annual Business Plan. The Regional Subsidiary will also consult with the member local governments prior to amending the Annual Business Plan.

At least once in each operating year and prior to 31 August of the subsequent financial year, a report on the work and operations of the Regional Subsidiary shall be prepared, detailing achievement of the aims and objectives of its Strategic Plan, Business Plan and incorporating the audited Financial Statements of the Subsidiary and any other information or report as required by the member local governments.

## **3. Business Plan**

The major challenges for the region are identified as:

- Attracting and retaining transient and permanent populations
- Restricted Mobile Communications due to geography and the very slow rollout of new towers into the region
- Reliable energy supply and the drive to clean/alternative energy
- The growing impact of Climate change on communities and agribusinesses
- Health facilities and service provision in an aging population base
- Volunteer fatigue particularly for emergency services and local sports and service clubs
- Member local government reliance on Rates as the primary source of revenue

Key focus areas of the Regional Subsidiary in this Business Plan:

- i. Reliable power supply to NEWROC communities
- ii. Improved waste infrastructure and management
- iii. Activating town centres
- iv. Supporting local businesses
- v. Improving telecommunications

### 3.1 Annual Action Plan and Targets

Strategic Priority	Business Plan Actions	Target 1 July 2022 to 30 June 2023	To Be Measured By
Partner with NEWTRAVEL to promote the region as a great place to visit through effective planning and marketing of attractions and events	Regular engagement with NEWTravel	NEWTravel presentation to NEWROC	NEWROC is aware of NEWTravel priorities and projects
Identify opportunities and strategies for attracting new businesses and expanding existing businesses by promoting the availability of accessible land, the community spirit and high-speed communications network available within the region.	Implement the NEWROC Workforce Plan	BRRR Funding secured	Increased awareness of lifestyle and job / business opportunities in the district
	Efficiencies explored in local government procurement	Preferred suppliers list through the Wheatbelt Business Network Business Directory	Number of small business workshops delivered and attendance Adoption of NEWROC Procurement Policy
	Wheatbelt Town Team Builder	Trayning Do Over delivered One initiative delivered in each NEWROC community	Number of Town Teams and initiatives in each NEWROC community
	Investigation into a DAMA	Participation in a DAMA if it proceeds	NEWROC members, communities and businesses support the DAMA
Advocate for solutions to mobile blackspots and expansion of the NEWROC telecommunications network	Collaboration with key stakeholders for solutions to mobile blackspots, power to mobile towers and internet services	Additional internet towers erected in Yorkrakine, North Gabbin, North Koorda, Talgomine	Improved internet services in NEWROC communities  Key stakeholders aware of black spots in the NEWROC communities
Attract and retain health professionals and aged care providers in a co-ordinated manner within the region.	Identify strategies in the NEWROC Health Plan	TBC	Retention of health services in the NEWROC communities
Advocate and seek funding for a renewable power / emergency power / micro-grid that will compliment current power supplies and improve sustainability within the region.	Solution identified for a NEWROC community	Successful acquittal of REDS grant	Solution pitched for further funding
Determine the best location and design for a regional waste facility or improved	Identify waste management infrastructure required across communities	External funding attracted to upgrade local waste facilities	Improved user experience

waste management services and local infrastructure.			
Work together to advocate on issues and opportunities that have an impact on our communities	Advocate and present the views of member local governments		The number of representations made on behalf of Member local governments
Review the delivery of Local Government services and projects across the region to identify opportunities to resource share, and attract and retain LG professionals	Member local governments support each other to deliver services and projects as required	Member local governments work together as required	Positive member to member relationships
Continue to review regional subsidiary legislation and prepare for the opportunity	Member Councillors are informed about Regional Subsidiary governance	Charter and Business Plan submitted to Minister	Regional Subsidiary instated



### 3.2 Calendar of Key Events

Every 2yrs, the Board will undertake a:

- i. Strategic Plan review
- ii. Regional Subsidiary Charter review

	ANNUAL
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<i>June</i>	Board Meeting Financials Presented

## 4. Finances

### 4.1 Annual Budget

The following budget is prepared using the framework of the current annual budget of NEWROC. The only amendment in the Regional Subsidiary budget below is the subsidiary establishment costs.

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<b>North Eastern Wheatbelt Regional Organisation of Councils</b>	
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The Regional Subsidiary must at each Board meeting have a statement of comprehensive income; Statement of financial position; A Cashflow statement; A Budget v Actuals; Statement of Changes in Equity

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<b>Member local government</b>	<b>Helps achieve our Strategic Plan goals.....</b>
Shire of Dowerin	3.1 Work with regional partners to advocate for improved services, energy reliability and telecommunications coverage 4.1 Deliver a sustainable and progressive approach to natural resource and waste management 5.4 Advocate and lobby effectively on behalf of our community
Shire of Mt Marshall	Work with local business and other stakeholders to attract investment; create jobs and support business growth Encourage, promote, and deliver activities and events that promote our region and have a positive economic and social benefit Continue to work with regional partners to advocate for improved energy reliability and telecommunications coverage

	Deliver a sustainable and progressive approach to waste management including continued collaboration with neighbouring local governments
Shire of Wyalkatchem	4. Increase visitors to our region 5. Growth in business opportunity 6. Essential services and infrastructure are available to support the community and local economy 7. We have vibrant, active public open spaces and buildings with high levels of utilisation and functionality 12. Form strategic partnerships and advocate for the community
Shire of Koorda	1.2 Create an environment that provides for a caring and healthy community 2.1 Actively support and develop local and new business 2.2 Facilitate the development of local and regional tourism 3.1 Enhance the health and integrity of the natural environment 3.2 Build a sense of place through public infrastructure and facilities
Shire of Trayning	1. Our local economy continues to grow 2. Our community is connected, safe and healthy 4. Our natural environment is preserved
Shire of Nungarin	SCP in progress
Shire of Mukinbudin	1.2 - Health services which are accessible and meet the needs of the community 1.4 - A quality lifestyle 2.1 - A innovative, vibrant and entrepreneurial local economy 2.2 - Encourage greater levels of tourism activity 3.2 - Integrate resource management and sustainability

## 5.2 Risk Assessment

<b>Risk</b>	<b>Likelihood</b>	<b>Impact</b>	<b>Response / Mitigation</b>
Regional Subsidiary and amalgamation are misunderstood	Medium	Medium	Regional Subsidiary strengthens the collaboration between member local governments Charter will not allow for employee rationalisation Regional Subsidiary is seen as a way to protect individual local governments but achieve large scale projects and priorities
Decisions and actions of the Regional Subsidiary - liability on member local governments	Low	Medium	The Regional Subsidiary is directed, supervised and is accountable to its member local governments and they are ultimately liable. The Charter guides decision making and particularly the financial commitments of the Subsidiary Some specific items require member Council support rather than just the Regional Subsidiary Board To borrow money requires absolute majority support
The Regional Subsidiary borrows beyond its ability to repay	Low	Medium	Similar guidelines and constraints currently in place for local governments will be placed on the Regional Subsidiary if it is to borrow money Regional Subsidiary will be required to prepare a Business Case to borrow as well as supporting plans

			To borrow money requires absolute majority support and a presentation to each member Council
Lack of direction	Low	Medium	Charter requires the Regional Subsidiary to have a strategic plan, annual business plan and annual budget, regular reporting to member local governments
Annual membership fees increase beyond member capacity	Low	Medium	Setting fees requires simple majority Unlikely in short term that annual membership fees will rise
Levies beyond member capacity	Low	Low	A levy for a specific project, activities or activities must be agreed upon by an absolute majority of the member local governments Executive Officer is required to notify the member local governments individually before a levy is set
Member local government withdraws	Low	Medium	Charter contains a dispute resolution process Long lead time for the notification period to withdraw Any liabilities will need to be paid until the end of the program / project, not the end of the Regional Subsidiary
NEWROC would be the first regional subsidiary in WA and may encounter challenges	Medium	Medium	NEWROC has engaged with WALGA, the Minister and Department regarding forming a Regional Subsidiary for a number of years NEWROC has explored various other governance structures WALGA, the Department and Minister has provided advice and guidance to NEWROC in formulating the Charter

# Bushfire Protection Assessment Project



Bushfire has long been part of the Australian natural environment. Due to climate change, however, the frequency, severity and unpredictability of bushfire has reached unprecedented levels across Australia.

On behalf of the Property Services Industry Reference Committee, a Diploma of Bushfire Protection Assessment has been developed. It has nine new units of competency, which provide vocational skills and knowledge in the application of regulatory and compliance requirements to improve bushfire resilience and safety of property in bushfire prone areas.

The drafts are open to public feedback and validation. We invite you to have your say! You can find the links to the right, or visit the [Bushfire Protection Assessment project page](#).

We look forward to hearing from you.

Feedback open  
until

**31/05/22**

[Bushfire  
Project Page](#)

[Bushfire  
Validation  
Survey](#)



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Project Page



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North Eastern Wheatbelt Regional Organisation of Councils

Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

## Regional Subsidiary

### BUSINESS PLAN

**2022 - 2023**

**OPEN FOR PUBLIC COMMENT**

Member Local Governments:

*Shire of Dowerin*  
*Shire of Wyalkatchem*  
*Shire of Koorda*  
*Shire of Mt Marshall*  
*Shire of Trayning*  
*Shire of Mukinbudin*  
*Shire of Nungarin*

[www.newroc.com.au](http://www.newroc.com.au)  
E [caroline@newroc.com.au](mailto:caroline@newroc.com.au)  
M 0403 225 900

## 1. Forward

The NEWROC Regional Subsidiary will be formed under XX of the Local Government Act.

The current members of the NEWROC have been working together for over 25yrs as a voluntary organisation of Councils. Currently under the voluntary organisation of Council structure, one member is the lead for grant applications and regional services, with a rotating 'host' Council. This presents a number of challenges. The regional subsidiary will provide a formal governance structure for member local governments to help them achieve their strategic priorities and progress large scale projects that will benefits communities within the region.

The proposed Regional Subsidiary is required to have a Business Plan and Budget each financial year. The Business Plan continues in force for the period specified in the plan or until a new Plan is adopted. It must be reviewed annually.

The Business Plan of a Regional Subsidiary may be seen as similar in role to a Council's Strategic Plan and Corporate Business Plan combined.

The value of the NEWROC is in regional collaboration on services, events and infrastructure projects that benefit NEWROC communities, a united voice for member local governments keen to advocate and sharing of resources. There currently are a number of initiatives where member local governments are considering what type of governance and planning is required to assist them in meeting the priorities of their communities and this is where the NEWROC Regional Subsidiary can provide an entity to progress them.

### **NEWROC President**

*Cr Gary Shadbolt*

#### **Our Vision**

Enabling and creating progressive, healthy and prosperous communities.

#### **Our Mission**

Through regional collaboration to champion opportunities for our communities.

### **NEWROC Commitments**

- **Regional Commitment:** We will make decisions and deliver services that achieve regional goals that couldn't be achieved individually.
- **Community Focus:** We will ensure that everything we do benefits the people that live and work in our region.
- **Accountability:** We will be open and accountable in everything we do, by involving stakeholders in decisions that affect them and by using effective engagement and communication techniques.
- **Innovation:** We are committed to continually working together to improve the local government services we provide and projects we deliver by being prepared to share, listen, learn and use technology where this delivers positive outcomes for our communities.
- **Collaboration:** Councils will work together for the good of the region and encourage business and community groups to also work together to provide a supportive environment where our people prosper.



## Member Local Government Information:

Criteria	Dowerin	Koorda	Mt Marshall	Mukinbudin	Nungarin	Trayning	Wyalkatchem
Area (Sq km's)	1867	2662	10,134	3414	1145	1632	1743
Sealed Roads (km)	196	245	307	204	249	181	175
Unsealed Roads (km)	773	840	1440	732	390	594	508
Population	697	414	550	555	240	423	523
No of Dwellings	410	298	350	315	134	255	332
No of Employees	34	19	27	27	10	14	14

## Our History

Established in the early 90s, the NEWROC members have worked together on a number of initiatives. Some examples of the types of projects that have benefited member local governments are as follows:

- Shared resources in **natural resource management and tourism**
- Construction and marketing of the **\$1.9m Wheatbelt Way self-drive route**
- Construction of a **\$1m telecommunications service (internet)** across member communities
- Delivery of the **Kununoppin Bonded Medical Scholarship** to attract and retain 3 GPs in the member communities
- **Collective advocacy** on priority areas including health, agriculture, transport and education
- **Sharing** of templates, information and equipment
- **Mentoring** amongst the group members and member local government staff

The NEWROC currently meets every month, once as a group of CEOs and the following month as Presidents of the member local governments. As a Regional Subsidiary the NEWROC will continue to meet monthly but as a Board. Our longest serving NEWROC delegate was Cr Eileen O'Connell (Shire of Nungarin).

## **2. Regional Subsidiary Governance**

A regional subsidiary is designed to be a convenient way for local governments to pool their resources and cooperate more closely.

A regional subsidiary is:

- similar to a Voluntary Regional Association of Councils (VROC), but is more binding on the participants
- similar to a regional council but has more flexibility and fewer reporting requirements.

The regional subsidiary is predominantly governed by its Charter. Under its current voluntary organisation of Councils structure, the NEWROC experiences the following challenges:

- A lead local government is required for projects, shared resources and grant applications which is additional administration for the lead local government as well as compliance and financial management
- MoU guides the voluntary ROC but requires good faith as its underlying principle
- No legal entity to apply for grants
- Chair and CEO positions rotate every two years with a 'host' Council
- Regional shared equipment requires a 'host' Council to purchase the asset and for it to be shown on their asset management register
- NEWROC initiatives and projects are limited by the MoU and 'host' Council commitments

## 2.1 Our Purpose for forming a Regional Subsidiary

1. Provide a means for the member local governments, to assess the possibilities and methodology of facilitating a range of projects, services and facilities on a regional basis under the themes of advocacy, community, economy, environment and governance, without the rationalisation of jobs
2. Promote, initiate, undertake, manage and facilitate under the themes of advocacy, community, economic, environment and governance
3. Provide a means for the member local governments to attract specialist skills and create employment opportunities across the members
4. To take an active interest in all matters affecting the communities of the member local governments with the view to improving, promoting and protecting them
5. To develop, encourage, promote, foster and maintain consultation and cooperation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community.

## 2.2 Membership and Fees

The Regional Subsidiary will include:

<b>Member local government</b>	<b>Annual membership fee (ex GST)</b>
Shire of Nungarin	\$11,000
Shire of Mukinbudin	\$11,000
Shire of Trayning	\$11,000
Shire of Koorda	\$11,000
Shire of Mt Marshall	\$11,000
Shire of Wyalkatchem	\$11,000
Shire of Dowerin	\$11,000

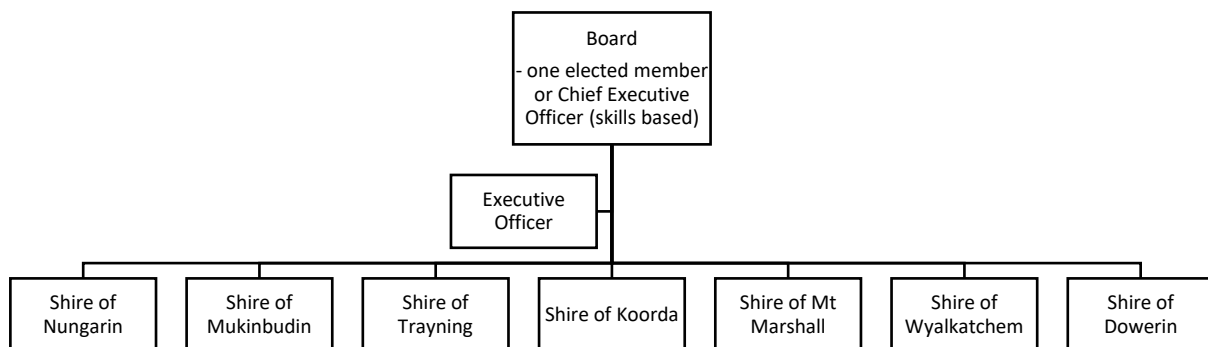
## 2.3 Proposed Function

The Regional Subsidiary shall have powers, functions and duties assigned to it under the Charter by the member local governments. They shall include:

- becoming a member of or co-operating with any other association or organisation whether or outside the area of the member local governments which have similar objects and purposes
- entering into contracts or arrangements with any Government agency or authority which are incidental or conducive to the attainment of the objects and exercise of the powers of the Regional Subsidiary

- appointing, employing, remunerating, removing or suspending officers, managers, employees and agents of the Regional Subsidiary
- entering into contracts for the acquisition of goods and services
- raising revenue through subscriptions and fees
- printing and publishing information
- establishing such committees as it deems necessary and to define the terms of reference of such committees which may include to steer projects or to pursue geographic or functional interests of the Regional Subsidiary
- acquiring goods and services relevant to the purpose for which the Regional Subsidiary is established
- opening and operating bank accounts
- establishing reserve accounts for future purposes
- doing all other things that are necessary or incidental or conducive to the attainment of the objects and purposes, the furtherance of the interests and the exercise, performance or discharge of the powers of the Regional Subsidiary.

## 2.4 Regional Subsidiary Organisation Structure

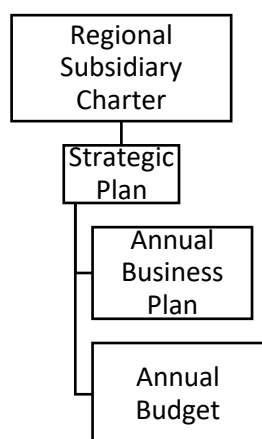


## 2.5 Business Plan Term

1 July 2022 – 30 June 2023.

A rolling business plan will be required on 1 July 2023 as per the Regional Subsidiary Charter. This Business Plan has been prepared in line with the Regional Subsidiary regulations.

## 2.6 Regional Subsidiary Hierarchy of Documents



## 2.7 Reporting

A report of actual achievements against the annual key actions will be presented at each Board meeting providing a progress report on the Regional Subsidiary's Strategic Plan.

The Board shall compare the Annual Business Plan against performance targets at least twice every operating year and in consultation with the member local governments review the contents of the Annual Business Plan. The Regional Subsidiary will also consult with the member local governments prior to amending the Annual Business Plan.

At least once in each operating year and prior to 31 August of the subsequent financial year, a report on the work and operations of the Regional Subsidiary shall be prepared, detailing achievement of the aims and objectives of its Strategic Plan, Business Plan and incorporating the audited Financial Statements of the Subsidiary and any other information or report as required by the member local governments.

## **3. Business Plan**

The major challenges for the region are identified as:

- Attracting and retaining transient and permanent populations
- Restricted Mobile Communications due to geography and the very slow rollout of new towers into the region
- Reliable energy supply and the drive to clean/alternative energy
- The growing impact of Climate change on communities and agribusinesses
- Health facilities and service provision in an aging population base
- Volunteer fatigue particularly for emergency services and local sports and service clubs
- Member local government reliance on Rates as the primary source of revenue

Key focus areas of the Regional Subsidiary in this Business Plan:

- i. Reliable power supply to NEWROC communities
- ii. Improved waste infrastructure and management
- iii. Activating town centres
- iv. Supporting local businesses
- v. Improving telecommunications

### 3.1 Annual Action Plan and Targets

Strategic Priority	Business Plan Actions	Target 1 July 2022 to 30 June 2023	To Be Measured By
Partner with NEWTRAVEL to promote the region as a great place to visit through effective planning and marketing of attractions and events	Regular engagement with NEWTravel	NEWTravel presentation to NEWROC	NEWROC is aware of NEWTravel priorities and projects
Identify opportunities and strategies for attracting new businesses and expanding existing businesses by promoting the availability of accessible land, the community spirit and high-speed communications network available within the region.	Implement the NEWROC Workforce Plan	BRRR Funding secured	Increased awareness of lifestyle and job / business opportunities in the district
	Efficiencies explored in local government procurement	Preferred suppliers list through the Wheatbelt Business Network Business Directory	Number of small business workshops delivered and attendance Adoption of NEWROC Procurement Policy
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Shire of Wyalkatchem	4. Increase visitors to our region 5. Growth in business opportunity 6. Essential services and infrastructure are available to support the community and local economy 7. We have vibrant, active public open spaces and buildings with high levels of utilisation and functionality 12. Form strategic partnerships and advocate for the community
Shire of Koorda	1.2 Create an environment that provides for a caring and healthy community 2.1 Actively support and develop local and new business 2.2 Facilitate the development of local and regional tourism 3.1 Enhance the health and integrity of the natural environment 3.2 Build a sense of place through public infrastructure and facilities
Shire of Trayning	1. Our local economy continues to grow 2. Our community is connected, safe and healthy 4. Our natural environment is preserved
Shire of Nungarin	SCP in progress
Shire of Mukinbudin	1.2 - Health services which are accessible and meet the needs of the community 1.4 - A quality lifestyle 2.1 - A innovative, vibrant and entrepreneurial local economy 2.2 - Encourage greater levels of tourism activity 3.2 - Integrate resource management and sustainability

## 5.2 Risk Assessment

<b>Risk</b>	<b>Likelihood</b>	<b>Impact</b>	<b>Response / Mitigation</b>
Regional Subsidiary and amalgamation are misunderstood	Medium	Medium	Regional Subsidiary strengthens the collaboration between member local governments Charter will not allow for employee rationalisation Regional Subsidiary is seen as a way to protect individual local governments but achieve large scale projects and priorities
Decisions and actions of the Regional Subsidiary - liability on member local governments	Low	Medium	The Regional Subsidiary is directed, supervised and is accountable to its member local governments and they are ultimately liable. The Charter guides decision making and particularly the financial commitments of the Subsidiary Some specific items require member Council support rather than just the Regional Subsidiary Board To borrow money requires absolute majority support
The Regional Subsidiary borrows beyond its ability to repay	Low	Medium	Similar guidelines and constraints currently in place for local governments will be placed on the Regional Subsidiary if it is to borrow money Regional Subsidiary will be required to prepare a Business Case to borrow as well as supporting plans

			To borrow money requires absolute majority support and a presentation to each member Council
Lack of direction	Low	Medium	Charter requires the Regional Subsidiary to have a strategic plan, annual business plan and annual budget, regular reporting to member local governments
Annual membership fees increase beyond member capacity	Low	Medium	Setting fees requires simple majority Unlikely in short term that annual membership fees will rise
Levies beyond member capacity	Low	Low	A levy for a specific project, activities or activities must be agreed upon by an absolute majority of the member local governments Executive Officer is required to notify the member local governments individually before a levy is set
Member local government withdraws	Low	Medium	Charter contains a dispute resolution process Long lead time for the notification period to withdraw Any liabilities will need to be paid until the end of the program / project, not the end of the Regional Subsidiary
NEWROC would be the first regional subsidiary in WA and may encounter challenges	Medium	Medium	NEWROC has engaged with WALGA, the Minister and Department regarding forming a Regional Subsidiary for a number of years NEWROC has explored various other governance structures WALGA, the Department and Minister has provided advice and guidance to NEWROC in formulating the Charter

# Bushfire Protection Assessment Project



Bushfire has long been part of the Australian natural environment. Due to climate change, however, the frequency, severity and unpredictability of bushfire has reached unprecedented levels across Australia.

On behalf of the Property Services Industry Reference Committee, a Diploma of Bushfire Protection Assessment has been developed. It has nine new units of competency, which provide vocational skills and knowledge in the application of regulatory and compliance requirements to improve bushfire resilience and safety of property in bushfire prone areas.

The drafts are open to public feedback and validation. We invite you to have your say! You can find the links to the right, or visit the [Bushfire Protection Assessment project page](#).

We look forward to hearing from you.

Feedback open  
until

**31/05/22**

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