



**MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON
THURSDAY 19 May 2022**

**Council Chambers
Honour Avenue
Wyalkatchem**

**Commencement: 4:36pm
Closure: 7pm**

DISCLOSURE OF INTEREST

Councillors and staff have an obligation under section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting. The integrity to be declared are as follows:

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These minutes were approved for distribution on 23 May 2022.




Peter Klein

Chief Executive Officer

Confirmed Minutes

These minutes were confirmed at the Ordinary Meeting of Council held 16 June 2022.

Signed:

Cr Davies, Shire President and Presiding Member

Shire of Wyalkatchem

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

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1. DECLARATION OF OPENING

The Chairperson, Shire President Cr Davies, opened the meeting at 4:36pm due to the running over time of the Audit and Risk Management Committee meeting.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:36pm.

There were no members of the public.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 4:36pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Members: Cr. Quentin Davies
Cr. Owen Garner
Cr. Emma Holdsworth
Cr. Stephen Gamble
Cr. Mischa Stratford
Cr. Christy Petchell
Cr. Christopher Loton

Staff:	Peter Klein	Chief Executive Officer
	Stephanie Elvidge	Governance Executive Officer
	Terence Delane	Manager of Works

3.2. Apologies

Nil

3.3. Approved Leave of Absence

Nil

3.4. Applications for Leave of Absence

Thursday 16 June 2022 – Cr Mischa Stratford.

4. OBITUARIES

Nil advised.

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Nil

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – 21 April 2022

Minutes of the Shire of Wyalkatchem Ordinary Meeting of Council held on Thursday 21 April 2022 (Attachment 7.1.1)

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(44/2022) Moved: Cr Stratford

Seconded: Cr Holdsworth

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 21 April 2022 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 7/0

7.2. Receipt of Minutes

7.2.1. Audit and Risk Management Committee Meeting – 19 May 2022

Minutes of the Shire of Wyalkatchem Audit and Risk Management Committee Meeting held on Thursday 19 May 2022.

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

(45/2022) Moved: Cr Garner

Seconded: Cr Petchell

That the minutes of the Shire of Wyalkatchem Audit and Risk Management Committee Meeting be received by Council.

CARRIED 7/0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Davies thanked Councillors for the meetings that they had attended.

Cr Davies advised that on the 18th August there is a CEACA information session being held in Merredin – this is open to the public.

KPMG visited on Wednesday to discuss the outcomes from the Royal Commission into Aged Care Services.

Cr Davies expressed his delight that Cr Petchell had taken the initiative to start up Wyalkatchem Business Meetings to promote supporting each other and the “shop local” initiative – lookout for their Facebook page. All local businesses are welcome.

Cr Davies welcomed Wyalkatchem’s newest Australian citizen – Madelle Caballero. Madelle has lived in Wyalkatchem for 6 years now and is a valuable asset to the community both as a friend to many and a nurse at the Hospital.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

10.REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – APRIL 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	11 May 2022
Reporting Officer:	Parul Begum
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for Payment – April 2022

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021/2022 Annual Budget. *See attachment 10.1.1.2.*

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

(46/2022) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council endorse the payments for the month of April 2022, (refer attachment 10.1.1) being \$244,366.89, which comprised of:

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$193,687.13(EFT 1885 – 1945);*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$50,679.76 (DD1989.1 – DD2015.11)*

CARRIED 7/0

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – MARCH 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 April 2022
Reporting Officer:	Parul Begum – Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Cards – March 2022

BACKGROUND

Council governance procedures requires the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
 Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY21/22 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal 10 - TRANSPARENT, ACCOUNTABLE AND EFFECTIVE GOVERNANCE

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(47/2022) Moved: Cr Stratford

Seconded: Cr Gamble

That Council endorse credit card payments for the period of 1 March - 28 March 2022, totaling \$216.38 (refer attachment 10.1.2).

CARRIED 7/0

10.1.3. MONTHLY FINANCIAL REPORT – APRIL 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report April 2022

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached report includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes to the Statements of Financial Activity are provided for Councillors' information.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4

Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Total Cash Available as at 30 April 2022 is \$5,620,701. Cash available is made up of Unrestricted cash \$3,059,578 (54.4%) and Restricted cash \$2,561,125 (45.6%) backed by various reserves. This includes an advance payment of FAGS for 2022-23 \$1,409,588.

Rates Debtors balance as at 30 April 2022 is \$65,319 Rates Notices for 2021-22 were issued in August 2021. Rates collected as at end of April 2022 was \$1,322,970 and this represents 95.30% of invoiced rates.

Apr 2022: Operating Revenue – Operating revenue of \$3,958,884 is made up of Rates - 34%, Grants - 59%, Fees and Charges - 6% and other – 1%.

Operating Expenses – Operating expenses of \$3,926,520 is made of Depreciation - 32%, Employee Costs – 27%, Materials and Contracts – 32%, Insurance –4% and Utility – 4% and Other Charges – 1%.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

(48/2022) Moved: Cr Holdsworth

Seconded: Cr Stratford

That Council accepts the Statement of Financial Activity for the month ending 30 April 2022 (refer attachment 10.1.3).

CARRIED 7/0

10.1.4 AUDIT 17 AND FMR 5 REGULATION REVIEW DECEMBER 2021

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2022
Reporting Officer:	Rajinder Sunner, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Confidential Attachment 10.1.4 – Final Audit 17 & FMR 5 Regulations Review December 2021 – Separate Cover

BACKGROUND

The CEO is to review the appropriateness and effectiveness of a Local Government’s systems and procedures. This process is prescribed in the Local Government (Audit) Regulation 1996) s. 14, 16 & 17.

At the Audit Committee meeting held on 19 May 2022 the Audit Committee recommended that,

1. Council adopt and record in the minutes of the May 2022 Ordinary Council Meeting the:
 - 17 May 2020 Audit Committee minutes, the *Review of Audit 17, Financial Management Regulations 5 review Report* for period ending 31 December 2021
2. The Chief Executive Officer (CEO) reports back to Council by December 2022 confirming that the ‘matters’ identified for improvement in the ‘Audit 17 and Financial Management, Risk Management Legislative Compliance and Internal Control Report’, have been appropriately managed to comply with legislation.

COMMENT

Nil

STATUTORY ENVIRONMENT

Local Government (Audit) Regulation 1996) s. 14, 16 & 17.

The Local Government (Audit) Regulations 1996 regulation 14 and 17 states that:

14. Compliance audits by local governments

- (1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) *The local government’s audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) *After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —*
 - (a) *presented to the council at a meeting of the council; and*
 - (b) *adopted by the council; and*
 - (c) *recorded in the minutes of the meeting at which it is adopted.*

16. Functions of audit committee

- (c) to review a report given to it by the CEO under regulation 17(3) (the CEO’s report) and is to –
 - (i) report to the council the results of that review; and
 - (ii) give a copy of the CEO’s report to the council

17. CEO to review certain systems and procedures

- (1) The CEO is to review the appropriateness and effectiveness of a local government’s systems and procedures in relation to –
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.
- (3) The CEO is to report to the audit committee the results of that review.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> • Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> • Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> • High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> • Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

(49/2022) Moved: Cr Petchell

Seconded: Cr Gamble

That Council,

1. Record in the minutes of the meeting:

- *The adoption of the 19 May 2022 Audit Committee Minutes.*
- *The Audit 17 and Financial Management, Risk Management Legislative Compliance and Internal Control Report.*

- 2. The Chief Executive Officer (CEO) reports back to Council by December 2022 confirming that the 'matters' identified for improvement in the 'Audit 17 and Financial Management, Risk Management Legislative Compliance and Internal Control Report', have been appropriately managed to comply with legislation.**

CARRIED 7/0

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT – APRIL / MAY 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2022
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community with information about CEO activities and Council operations.

COMMENT

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- Damien Frearson (Positive Off-grid Solutions) re energy reliability
- WALGA Zone Meeting – Kellerberrin
- John Filippone (Procurement Plus) re procurement policy review
- NEWROC Executive meeting – Koorda
- Rick Wilson (Lib) – Member for O'Connor
- Rebecca McCall (CEO Dowerin) – re cooperation opportunities
- Claire Trenorden – re financial services support
- Megan Shirt & Louise Sequerah re contract financial services
- Lesley Ashworth re exit interview

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no direct financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION

(50/2022) Moved: Cr Petchell

Seconded: Cr Holdsworth

That Council accepts the Chief Executive Officer's Report.

CARRIED 7/0

10.2.2. RESOURCE PROPOSAL

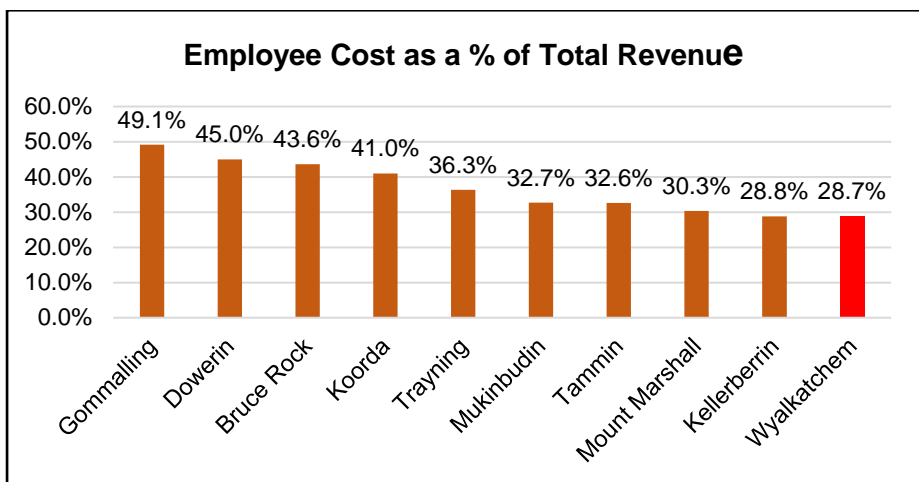
Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2022
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

BACKGROUND

General administration staff wellbeing is being negatively impacted by heavy workloads leading to a reactionary work effort, a struggle to meet compliance deadlines and staff perceptions that they are not being supported and are undervalued.

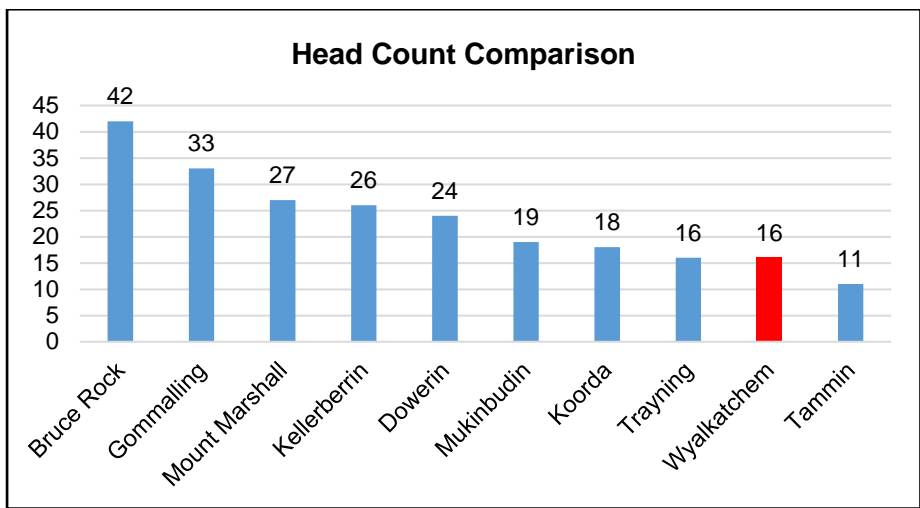
We are not retaining our senior & administrative staff with the average tenure of this cohort of 6 staff being just 1.2 years.

As a percentage of total revenue, Wyalkatchem spends less on employees than other comparable Shires across the Wheatbelt region.



Please note, the data for this graph was sourced from the Department of Local Government, Sport and Cultural Industries' MyCouncil webpage which currently publishes data up to 30 June 2020.

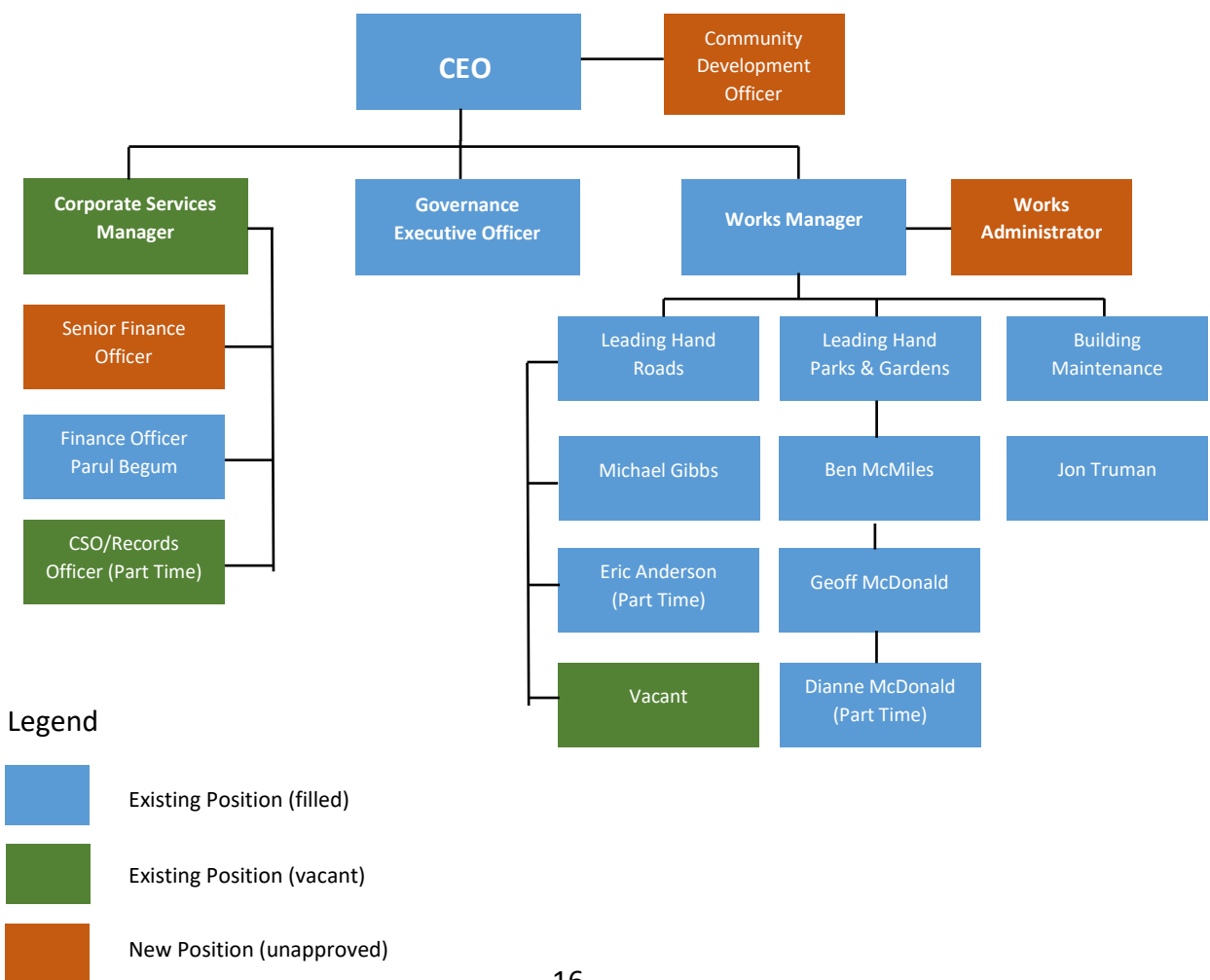
In terms of overall head count, Wyalkatchem has the second lowest number of overall staff.



If the Wyalkatchem Shire continues to operate with its current organisational structure & mix of capabilities we can expect that the retention challenge may continue. Alternatively, we can attempt to improve staff retention and wellbeing by restructuring to add resource where it is needed to enable the quality of service we provide to improve and a more strategic approach within our work practices.

The organisational structure proposed for implementation is as follows;

Proposed Organisational Structure



STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

The changes are summarised as follows;

	Position	Cost	Saving
1	Customer Service/Records function reduced to a part time position (0.65 FTE)		\$23,834
2	Employ a new Community Development Officer	\$86,584	
3	Employ a new Works Administrator	\$68,477	
4	Employ a new Senior Finance Officer	\$86,584	
5	Insource rates function		\$48,000
Net cost to Council		\$169,811	

This cost could be further off-set by any grant funding secured by the Community Development Officer. Any funding secured is directed to improving public amenity and so represents improved community value.

The Shire's budgeted revenue for 2021/22 is \$4.257M and its current employee costs (budgeted) is \$1.292M or 30.3% of total revenue.

If this additional resource is approved, the Wyalkatchem Shire headcount goes from 16 to 19 and it's percentage of employee cost as a percentage of total revenue increases to 34.3% which positions the shire mid-range for both these measures.

COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan objectives particularly, those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

10.2.3. STATUTORY REVIEW OF LOCAL LAWS

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2022
Reporting Officer:	Peter Klein
Disclosure of Interest:	NIL
File Number:	13.05.01
Attachment Reference:	NIL

SUMMARY

Local governments are required to undertake a formal review of local laws using the process under s3.16 of the *Local Government Act 1995* at least once every eight years.

The Shire has some 11 local laws that are still in effect. Council is requested to resolve to initiate the process which involves requesting comment from the public, after which any changes required or potential repeal of any outdated local laws can be undertaken.

This should be done after the s3.16 process has been concluded.

COMMENT

Section 3.16 of the *Local Government Act 1995* (the Act) requires local governments to undertake a review of their local laws every eight years. It is unclear when the last review may have been done but that aside, many of the Shire's local laws appear to be well out of date with the most recent one having been made in 2002.

All local laws that the Shire has in place, when they were made, and comments about them are shown below.

Without pre-empting the outcome of the review, possible action that may be required is also shown to assist:

Local law	Gazettal and amendment dates	Comments and possible outcome
Health Local Laws 2002	3 May 2002, p2221	Leave as is unless issues identified by Shire
Standing Orders	2 Feb 1999, p 352	Replace with a WA Local Government Association (WALGA) model
Dogs	21 March 1986, p1226-29 22 July 1988, p2517	Replace with WALGA model
Fencing	29 October 1982, p4353	Leave as is unless issues identified by Shire
Pest Plants	26 Feb 1982, p678	Leave as is unless issues identified by Shire
Reserves - Control & Management Of Recreation Centre - (15004)	4 Mar 1977, p721	Repeal and deal with via a new Public Places and

Local law	Gazettal and amendment dates	Comments and possible outcome
		Local Government Property Local Law
Hall Shire - Control & Management of	3 Oct 1975, p3804	Repeal and deal with via a new Public Places and Local Government Property Local Law
Old Refrigerators & Cabinets - Draft Model By-Law No. 8	21 Feb 1963, p696	Repeal
Management of Wyalkatchem War Memorial Aquatic Centre	12 Dec 1961, p3632	Repeal and deal with via a new Public Places and Local Government Property Local Law
Hawker's Licence	1 May 1931, p1156	Repeal and deal with via a new Public Places and Local Government Property Local Law
Regulating & Licensing of Hawkers and Stall-holders	2 July 1926, p1327	Repeal and deal with via a new Public Places and Local Government Property Local Law

On the face of things, a number of existing local laws can be combined into a model developed by WALGA for use by local governments and/or a new Public Places and Local Government Property Local Law.

In addition, the Shire must have a Bush Fire Brigades Local law under s42 of the *Bush Fires Act 1954* as it has bush fire brigades, and should consider making a Cats local law under the *Cat Act 2011* to regulate the number of cats that can be kept without the need for a permit.

This, and the results of any feedback will be placed before council for consideration in due course and after the public consultation process required by s3.16.

STATUTORY ENVIRONMENT

Section 3.16 of the *Local Government Act 1995* provides that within a period of eight (8) years from the day when a local law commenced or a report of a review of the local law was accepted, a local government is to carry out a review of the local law to determine whether it considers it should be repealed or amended.

This requires calling for comments on existing local laws by giving local public notice, after which any changes or new local laws that are required must then be made using the process set out in s3.12 of the Act.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are costs associated with the review process, advertising and notice requirements, and the drafting of any changes required.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: Healthy, Strong and connected communities

Outcome No.	Outcome	Action No.	Actions
1.1	Enhance community well-being and participation in community life	1.1.2	Promote regional health solutions that are integrated with other governments and entities

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION / COUNCIL RESOLUTION

(54/2022) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council resolves that:

- 1. Local public notice be given stating that the Shire proposes to review its local laws under s3.16 of the Local Government Act 1995;***
- 2. A copy of the local laws may be inspected or obtained at the Shire offices or from its website;***
- 3. Submissions about the local laws may be made to the Shire before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and***
- 4. The results of the public consultation process be presented to Council for consideration of any submissions received.***

CARRIED 7/0

10.3. WORKS AND SERVICES

10.3.1. MANAGER OF WORKS OFFICER'S REPORT APRIL – 10 MAY 2022

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	10 May 2022
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

BACKGROUND

To inform Council of the activities of the works and services team during the months of April / May 2022.

COMMENT

SAFETY

1. Reported Incidents as follows;
 - a. Light pole unhinged
 - b. Flood over highway – MOW
 - c. Minor arm injury MOW
 - d. Follow up data required for power line issue.

ROADS – MAJOR PROJECTS

- **Regional Road Group.**
 - Steering Committee note below for SRRG.
 - Resealing of the Cunderdin and Tammin Roads were expected to start last week, but weather delays has been pushed back by approximately 1 week.
 - The reconstruction work is still under negotiation. (Tammin Rd SLK 17.45-17.85 and Cunderdin Rd SLK 28.85 – 31.05).
- **Wheatbelt Secondary Freight Network**
 - Nominations for the Technical Committee are as follows: Tech Representative - Rod Munns, MECS; Proxy Glen Brigg, Shire of Yilgarn.
 - Nominations for the Steering Committee are as follows: Eileen O'Connell, Shire of Mukinbudin; Geoff Waters, Shire of Nungarin.
 - Funding rejected for 2023-2024 Koorda Road work. The intention is to reapply with a smaller scope. Main Roads opinion at this time is that in the State's Priority roads program, Koorda Rd is a Priority 4 and unlikely to increase to a P3 or a P2. The funding is generally for a "route" not a section of the road, which is why MRWA has recommended the whole Wylie to Cowcoving section be nominated.
- **Roads 2 Recovery.**
 - Clearing work has started on Mc Nee Rd North. Concentration is currently on the north end and delayed due to boggy conditions. The scope has been reduced to fit a revised budget figure of \$130K.

- Work will be conducted from Turner Rd North to Wallambin Rd, with re-sheeting from the Wallambin end back, potentially 3 kms max.
- The funds released from the R2R revised budget are being redistributed to the Gnuca Corner on the Wylie – Koorda Rd and the remainder to Elsegood Road shoulder work.

- **Roads Working Group**
 - It is my intention to include a separate section on this group’s activities in my monthly reporting.
 - Outcomes from the planning session on the 13th April will be included as separate attachments.

- **Black Spot Projects**
 - Benjiberring Hindmarsh and Davies South Roads are still to be safety audit assessed.
 - A conversation with MRWA (Ali) suggests we should apply for Black Spot Funding for the Gnuca Corner for completion in 2023/24. Applications close 7th July.

ROADS – GENERAL

- Some maintenance grading has been undertaken whilst the roads are damp – Wylie North, Martin Rd, Wallambin (east end) and Garn Road.

PRIVATE WORKS

- Nil completed this month.

PARKS / TOWN SERVICES CREW

- New light pole finished with very good lumen.
- New goal posts installed.
- Cemetery seat and notice board installed. General maintenance re-started. Overall upgrade to be scoped.

SWIMMING POOL RENOVATION

- Rudimentary scope received from Peter Jacques. Scope to be drafted and market tested.

GRACE ST DEPOT.

- Minimal progress on the Western Power application.
- Minimal progress on the Water Corporation application.

GAMBLE ST UPGRADE

- Project complete as per scope of works.
- Handrails to be installed as part of street infrastructure.

WYLIE WATERPROOFING - NATIONAL GRID CONNECTION PROJECT

- All pricing received, significantly over funding budget. DNER will assess further.

VEHICLE/PLANT

- Taken delivery of MOW Hilux.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Goal: Our built environment responds to the accessibility and connectivity needs of all.

Outcome No.		Action No.	Actions
Goal 8	Our built environment responds to the accessibility and connectivity needs of all	8.1	Improving safety on road, cycle and footpath networks
		8.2	Developing & planning community infrastructure to improve use & social interaction
		8.3	
		8.4	Implement Aged Friendly Plan
			Implement the Disability Access and Inclusion Plan (DAIP

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION/ COUNCIL RESOLUTION

(55/2022) Moved: Cr Garner Seconded: Cr Gamble

That Council accept the Manager of Work's (MOW) Report for the months of March to 13 April 2022.

CARRIED 7/0

Cr Holdsworth left the meeting at 6:50pm

Cr Holdsworth re-joined the meeting at 6:51pm

10.4. PLANNING AND BUILDING

10.4.1. APPROVALS

- Shed Development and Building approval complete – Parsons Road
- Shed Development and Building approval complete – Goomalling-Wyalkatchem and Benjaberring-Hindmarsh Roads.

10.4.2. BUILDING APPLICATIONS RECEIVED

- Carport renewal application – Building approval received and complete – Railway Terrace

11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14.MATTERS BEHIND CLOSED DOORS

Nil

15.INFORMATION BULLETIN

15.1. Information Bulletin

The information bulletin has been provided as an attachment (Attachment 15.1)

15.2. Business Arising from the Information Bulletin

15.2.1. Status report

Consideration to be given re a new date for the Welcome to Wylie and Citizenship Awards.

16.CLOSURE OF THE MEETING

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 7pm.