



AGENDA

ORDINARY COUNCIL MEETING



15 JUNE 2023

Commencing at 4pm in the
Shire of Wyalkatchem Council Chambers
27 Flint Street, Wyalkatchem

NOTICE OF COUNCIL MEETING

The next Ordinary Meeting of the Wyalkatchem Shire Council will be held on Thursday 15 June 2023 in the Council Chambers, 27 Flint Street Wyalkatchem, commencing at 4pm.

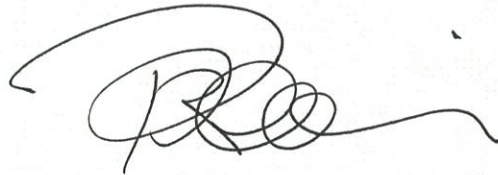
An Agenda for this meeting will be made available from the Shire Administration Office and on our website www.wyalkatchem.wa.gov.au

ORDER OF EVENTS

Thursday, 15 June 2023

- | | |
|--------|--|
| 3:20pm | Citizenship Ceremony – Nikki Hawser |
| 4:00pm | Ordinary Meeting of Council followed by Workshop and refreshments. |

I have reviewed this agenda, I am aware of all recommendations made to Council, and I support each as presented.



Peter Klein

CHIEF EXECUTIVE OFFICER

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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1. DECLARATION OF OPENING

2. PUBLIC QUESTION TIME

- 2.1. Response to Public Questions Previously Taken on Notice
- 2.2. Declaration of Public Question Time opened
- 2.3. Declaration of Public Question Time closed

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

- 3.1. Attendance
- 3.2. Apologies
- 3.3. Approved Leave of Absence
- 3.4. Applications for Leave of Absence

4. OBITUARIES

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

- 5.1. Petitions
- 5.2. Deputations
- 5.3. Presentations

6. DECLARATIONS OF INTEREST

- 6.1. Financial and Proximity Interest
- 6.2. Impartiality Interests

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – 18 May 2023

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 18 May 2023([Attachment 7.1.1](#))

OFFICER RECOMMENDATION:

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 18 May 2023 (Attachment 7.1.1) be confirmed as a true and correct record.

7.2. Receipt of Minutes

Item 10.2.4 Pioneer Pathway

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

10. REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – MAY 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	03 May 2023
Reporting Officer:	Parul Begum
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for Payment – May 2023

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the total payments for May 2023 being \$457,269.52 which comprised of:

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$420,512.76;*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$36,756.76.*

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

COMMENT

The payment listing for March 2023 is presented to Council for endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal and Trust	EFT	EFT 2786	EFT 2703
DD	DD	DD 2672	DD 2674

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2022/2023 Annual Budget.

COMMUNITY and STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> • Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> • Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> • High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> • Maintaining Integrated Strategic and Operational plans

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARD – APRIL 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	06 June 2023
Reporting Officer:	Parul Begum, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Card – April 2023

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council endorses credit card payments for the period 29th March to 28 April 2023 totalling \$924.42 (refer to attachment 10.1.2).

BACKGROUND

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

STATUTORY ENVIRONMENT

*Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34*

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY22/23 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal - Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable, and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High-quality corporate governance, accountability, and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans.

10.1.3. MONTHLY FINANCIAL REPORT – MAY 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2023
Reporting Officer:	Claire Trenorden, MCS and Megan Shirt, Consultant
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report May 2023

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Statements of Financial Activity for the month ending 31 May 2023 (refer attachment 10.1.3.)

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance of 10% or \$10,000 whichever is the greater.

COMMENT

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4
Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Total Cash Available as at 31 May 2023 is \$4,245,085;

- cash available is made up of unrestricted cash \$1,014,779 (23.90%) and
- restricted cash \$3,230,306 (76.10%).

Rates Debtors balance as at 31 May 2023 is \$67,939 and Rates Notices for 2022-23 were issued in August 2022. Rates collected as at end of May 2023 was \$1,379,114 - 95%.

May 2023: Operating Revenue – Operating revenue of \$2,563,208 is made up of Rates - 55%, Grants - 30%, Fees and Charges - 10%, Interest earnings – 5% and other – 0%.

Operating Expenses – Operating expenses of \$3,846,756 is made of Employee Costs – 32%, Materials and Contracts – 25%, Depreciation – 34%, Insurance – 4% and Utility – 4% and Other Charges – 1%.

COMMUNITY and STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans.

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT – JUNE 2023

Applicant:	Shire of Wyalkatchem
Date:	8 June 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Chief Executive Officer's report.

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community with information about CEO activities and Council operations.

COMMENT

Since the last report, the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- Wylie Business Network – Petchell Mechanical
- Deb Andrews WAPOL re introduction
- Rodeo WG re preparation for 25 August event
- Helen & Misty Morton re aged care services
- NEWROC Energy Sub-committee re ARENA grant application
- Jessica burton DWER re tip site clearing permit
- Otis Arrow Distinctive Pools re upgrade budget estimate
- CEACA Management Committee – Kellerberrin
- NEWROC Executive Committee – Wyalkatchem
- Kathy Balt Water Corporation re chlorinator commissioning
- Wyalkatchem DHS Council Meeting
- Alana King, Jennie Gorham & Steph Elvidge re rodeo preparation
- Mark Kestel Double Barrel re rodeo preparation
- Nikki Hawser & Craig Cooper re aged care services

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no direct financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan objectives, particularly those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

**10.2.2. PROPOSED PUBLIC PLACES AND LOCAL GOVERNMENT PROPERTY
AMENDMENT LOCAL LAW**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	30 May 2023
Reporting Officer:	Peter Klein CEO; Chris Liversage Consultant
Disclosure of Interest:	NIL
File Number:	13.05.01
Attachment Reference:	Attachment 10.2.1 - Amended Public Places and Local Government Property Local Law 2022

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. In accordance with sections 3.12(3)(a) and (3a) of the Local Government Act 1995, gives local public notice stating that:***
 - A. It is proposed to make a Shire of Wyalkatchem Public Places and Local Government Property Amendment Local Law, and a summary of its purpose and effect;***
 - B. Copies of the proposed local law may be inspected at the Shire offices;***
 - C. Submissions about the proposed local law may be made to the Shire within a period of not less than 6 weeks after the notice is given;***
- 2. In accordance with s3.12(3)(b) of the Act, as soon as the notice is given, provides a copy of the proposed local law to the Minister for Local Government;***
- 3. In accordance with s3.12(3)(c) of the Act, provides a copy of the proposed local law to any person requesting it; and***
- 4. Notes that the results of the public consultation be presented to Council for consideration of any submissions received.***

SUMMARY

The Shire has updated a number of local laws. Part of the process to make a local law requires that a copy of it be submitted to the Joint Standing Committee on Delegated Legislation (JSCDL), which amongst other things oversees the making of local laws by local governments on behalf of the WA Parliament.

The Committee has requested that an amendment be made to the *Shire of Wyalkatchem Public Places and Local Government Property Local Law 2022*.

A draft Amendment Local Law is attached.

COMMENT

At its meeting held on 15 December 2022 Council resolved to make the Shire of Wyalkatchem Public Places and Local Government Property Local Law which was then published in the Government Gazette on 13 March 2023 and came into effect 14 days later.

The Committee has requested that two amendments be made to the *Shire of Wyalkatchem Public Places and Local Government Property Local Law 2022*. If the amendments are not made, the Committee has the power to recommend that Parliament disallow the local law.

The comments by the Committee and requested action are in relation to clauses 5.10 and 9.2.

Clause 5.10 – Disposal of lost property

Clause 5.10 of the local law provides that:

An article left on any local government property, and not claimed within a period of 3 months, may be disposed of by the CEO or an authorised person —

- (a) if the value of the property is reasonably believed to exceed the amount prescribed by regulation 30(3) of the Local Government (Functions and General) Regulations 1996, using the process under section 3.58 of the Act for the sale of the article as if it was property referred to in that section;*
- (b) if the article is reasonably believed to be of a negligible or little value or likely to be of no interest to a not for profit body, in any manner he or she thinks fit; or*
- (c) In any other case, by donation to a not for profit body incorporated under the Associations Incorporations Act 2015.*

The amount prescribed by regulation 30(3) of the *Local Government (Functions and General) Regulations 1996* is \$20,000. The intent of clauses 5.10(b) and (c) was to provide an avenue by which items with a negligible value could be efficiently dealt with.

The Committee advises that it 'notes any property which is of significant value (such as, for example, a diamond ring) but below \$20,000 may not be covered by either clause 9.3(1)(a) or (1)(b) if of no interest to a not for profit body. It could accordingly be disposed of by the CEO or an authorised persons 'in any manner he or she thinks fit'.

The Committee requests the Shire amend this clause to ensure that any lost property of the type described above is dealt with in an appropriately and timely manner, such as being handed in to WA Police within 1 week after being left on Shire property'.

The clause can therefore be amended so that it reads:

An article left on any local government property, and not claimed within a period of 3 months, may be disposed of by the CEO or an authorised person —

- (a) if the value of the property is reasonably believed to exceed the amount prescribed by Regulation 30(3) of the Local Government (Functions and General) Regulations 1996, using the process under section 3.58 of the Act for the sale of the article as if it was property referred to in that section; and*
- (b) if the article is reasonably believed to be below the amount prescribed by Regulation 30(3) of the Local Government (Functions and General) Regulations 1996, by being handed over to the WA Police Service.***

(Proposed amendments shown in **bold** type).

Clause 9.2 – Animals (cats) on local government property

Clause 9.2 of the local law relates to animals on local government property. Clause 9.2(2)(a) of the local law provides that:

(2) An owner of an animal shall not—

(a) allow the animal to enter or remain for any time on any public place except for the use of the public place as a thoroughfare and unless it is led, ridden or driven...

The Committee advises that in its view ‘animal’ also includes a cat, and that local governments may make local laws about cats using s79 of the *Cat Act 2011*. In particular, sections 79(3)(f) and 79(3)(g) limit the scope of local laws concerning the prohibition of cats on public land and the confinement of cats:

- Section 79(3)(f), which provides that a local law may be made that specifies places where cats are prohibited absolutely; and
- Section 79(3)(g), which provides that a local law may be made requiring that in specified areas a portion of the premises on which a cat is kept must be enclosed in a manner capable of confining cats;

In the Committee’s view, clause 9.2(2)(a) of the local law has the same effect as banning the owner of a cat from it being on a public place, which includes a thoroughfare, unless led and makes it inconsistent with the *Cat Act*.

The application of clause can therefore be amended with an additional clause 9.2(2A) so that it reads:

(2) An owner of an animal shall not—

(a) allow the animal to enter or remain for any time on any public place except for the use of the public place as a thoroughfare and unless it is led, ridden or driven...

(2A) In clause 2, ‘animal’ excludes a cat.

(Proposed addition shown in **bold** type).

While the Shire’s local law is no different to ones made by other local governments with respect to this issue, the Committees position can and does change over time.

A draft Shire of Wyalkatchem Public Places and Local Government Property Amendment Local Law detailing these proposed changes is attached.

STATUTORY ENVIRONMENT

Local governments can make local laws to amend a local law using the process set out in section 3.12 of the *Local Government Act 1995*.

Amongst other things this requires a local government to give local public notice stating that it proposes to make a local law, the purpose and effect of which is summarized in the notice for a period of 6 weeks after it first appears. A copy is also to be sent to the Minister for Local Government.

The purpose and effect of the proposed *Shire of Wyalkatchem Public Places and Local Government Property Amendment Local Law* is:

Purpose

To amend clause 5.10 of the *Shire of Wyalkatchem Public Places and Local Government Property Local Law 2022* to the effect that lost property below a prescribed value left on local government property is to be handed to WA Police; and to amend clause 9.2(2) of the *Shire of Wyalkatchem Public Places and Local Government Property Local Law 2022* to the effect that it does not apply to cats.

Effect

The clauses are amended.

The results of the community consultation and feedback from the Minister are to be considered by Council before it makes the Amendment local law.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are costs associated with the drafting, giving of public notice and the Gazettal of a new local law.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: Transparent, accountable and effective governance and community and customer service focus.

Outcome	Action No.	Actions
High quality corporate governance, accountability & compliance.	4.1.1.3	Workplace safety is proactively managed and demonstrates our care for each other & community
Community is engaged in the direction & decisions of Council.	4.2	Effective communication & engagement with the community, including local groups and organisations

10.2.3. PROPOSED CATS LOCAL LAW

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	30 May 2023
Reporting Officer:	Peter Klein, CEO; Chris Liversage - consultant
Disclosure of Interest:	NIL
File Number:	13.05.01
Attachment Reference:	Attachment 10.2.3 – Cats Local Law 2022

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. *In accordance with sections 3.12(3)(a) and (3a) of the Local Government Act 1995, gives local public notice stating that:*
 - A. *It is proposed to make a Shire of Wyalkatchem Cats Local Law, and a summary of its purpose and effect;*
 - B. *Copies of the proposed local law may be inspected at the Shire offices;*
 - C. *Submissions about the proposed local law may be made to the Shire within a period of not less than 6 weeks after the notice is given;*
2. *In accordance with s3.12(3)(b) of the Act, as soon as the notice is given, provides a copy of the proposed local law to the Minister for Local Government;*
3. *In accordance with s3.12(3)(c) of the Act, provides a copy of the proposed local law to any person requesting it; and*
4. *Notes that the results of the public consultation be presented to Council for consideration of any submissions received.*

SUMMARY

The Shire has updated a number of local laws, including a Cats local law to replace clauses in the Health local law, and that reflect more up to date legislative provisions.

Part of the process to make a local law requires that a copy of it be submitted to the Joint Standing Committee on Delegated Legislation (JSCDL), which amongst other things oversees the making of local laws by local governments on behalf of the WA Parliament.

The Committee has requested that the Shire re-make the *Shire of Wyalkatchem Cats Local Law 2022*. It contends that an amendment made to the draft of the local law between initial and final adoption was significant, and this being the case the consultation process must be repeated.

A draft Local Law is attached. Note that it contains notes and text boxes that will be deleted from the official version that may be eventually Gazetted.

COMMENT

At its meeting held on 15 December 2022 Council resolved to make the Shire of Wyalkatchem Cats Local Law which was then published in the Government Gazette on 13 March 2023 and came into effect 14 days later.

The Committee In particular advises that:

'Clause 2.3 of the proposed local law stated (underline added):

2.3 Standard number of cats

For the purposes of the definition of standard number of cats in regulation 4(1) of the Cat (Uniform Local Provisions) Regulations 2013, no more than 3 cats may be kept on premises within the residential zone of the local planning scheme or used for residential purposes at which a member of a cat organisation is not ordinarily resident.

Clause 2.3 of the adopted local law states (underline added):

2.3 Standard number of cats

For the purposes of the definition of standard number of cats in regulation 4(1) of the Cat (Uniform Local Provisions) Regulations 2013, no more than 3 cats over the age of 6 months may be kept on premises within the district at which a member of a cat organisation is not ordinarily resident.

The Committee is of the view this change made the adopted local law significantly different from the proposed local law that was publicly advertised, in breach of section 3.12(4). This is because the public was not given an opportunity to provide feedback about a material change in the permitted number of cats. That is, a reduction in the permitted number of cats allowed on premises within the Shire's non-residential zone from an unlimited number to 3 cats over the age of 6 months.

This was contrary to the intent behind the community consultation requirement of section 3.12. The local law is therefore invalid as it infringes term of reference 10.6(a) as not being authorised by section 3.12(4). The Shire must recommence the local law-making procedure as required by section 3.13 of the Act.'

As advised in the report to council at its meeting held on 15 December 2022, Clause 5.2.4 of the Health Local Law applied to all premises in the district and provided that a person shall not keep more than 3 cats on any premises within the district. As the Cats local law stipulated the same thing but using the required head of power in the Cat Act, the proposed change was considered minor.

The Committee has though, taken a different view. The local law should be remade.

STATUTORY ENVIRONMENT

Section 3(2) of the Cat Act 2011 provides that words and expressions defined in the Local Government Act 1995 have the same meaning in the Cat Act, unless the contrary intention appears. This includes making local laws, and using the process set out in section 3.12 of the Local Government Act 1995.

Amongst other things this requires a local government to give local public notice stating that it proposes to make a local law, the purpose and effect of which is summarized in the notice for a period of 6 weeks after it first appears. A copy is also to be given to the Minister for Local Government.

The purpose and effect of the local law is:

Purpose

To set a ‘standard number’ of cats that may be kept on premises.

Effect

Persons must not keep more than the standard number of cats unless provided for by the local law, the Cat Act, or its associated Regulations.

The results of the community consultation and feedback from the Minister are to be considered by Council before it makes the local law.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are costs associated with the drafting, giving of public notice and the Gazettal of a new local law.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: Transparent, accountable and effective governance and community and customer service focus

Outcome	Action No.	Actions
High quality corporate governance, accountability & compliance.	4.1.1.3	Workplace safety is proactively managed and demonstrates our care for each other & community
Community is engaged in the direction & decisions of Council.	4.2	Effective communication & engagement with the community, including local groups and organisations

10.2.4. PIONEER PATHWAY MoU 2020-2023 EXTENSION

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	08 June 2023
Reporting Officer:	Stephanie Elvidge, Governance Executive Officer
Disclosure of Interest:	NIL
File Number:	13.05.01
Attachment Reference:	Attachment 10.2.4.1 – Pioneer Pathway Minutes 8 June 2023 Attachment 10.2.4.2 – Pioneer Pathway MOU exp June 30 2023

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council;

- a) Receives the Minutes of the Pioneer Pathway Meeting 8 June 2023 (attachment 10.2.4.1);*
- b) Agrees to extend the existing Pioneers' Pathway MoU for an additional 12 months (30 June 2024) at a financial contribution of \$3,500 per member Council. Within this the period the Advisory Group to meet regularly to form options to present to member Councils by February 2024. (addendum to be provided).*
- c) That the 2023-2024 Marketing budget be like the 2022-2023 with the inclusion of developing a Pioneers' Pathway brochure and small print run of the brochure.*
- d) Linda Vernon's contract as the Executive Officer to be extended to 30 June 2024.*

BACKGROUND

The Pioneers Pathway is a Self-Drive Trail that runs from Toodyay to Merredin, a distance of 226 kilometres. The trail passes through the following Shires:

- Toodyay
- Goomalling
- Dowerin
- Wyalkatchem
- (Trayning -discussions are in place regarding Trayning re-joining the PP.)
- Nungarin
- Merredin

The Pioneers Pathway Advisory group currently comprises of six (6) member councils, including the Shires of Dowerin, Goomalling, Merredin, Nungarin, Toodyay, and Wyalkatchem being localities who share a common interest in the Pioneers' Pathway and regional boundaries.

The group works collaboratively developing historical tourism in the region through the development, promotion and marketing of the Pioneers' Pathway Self Drive Trail from Perth to Merredin reminiscing the path of the Pioneers' during the gold rush in the Eastern Goldfields and the development of agriculture and communities.

Council's Governance Executive Officer, Ms Stephanie Elvidge, regularly attends the Pioneers Pathway as Council's proxy delegate and ensures that the Shire of Wyalkatchem contributes and progresses initiatives and projects.

COMMENT

The Pioneers' Pathway MoU is due to expire on the 30 June 2023.

The Pioneers' Pathway Executive and members would request that the MoU be extended for a further 12 months in order that the direction and opportunities for the Pathway be further explored, including the Shire of Trayning and Shire of Victoria Plains expressions of interests being explored.

The extended MoU will be effective 1 July 2023 and expire 30 June 2024. A copy of the expiring MoU is provided under attachment 10.4.1.2.

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

By entering into the MoU the Shire will be committing to an annual contribution of \$3,500, as well as other miscellaneous in-kind expenditure.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: Transparent, accountable and effective governance and community and customer service focus

Outcome	Action No.	Actions
High quality corporate governance, accountability & compliance.	4.1.1.3	Workplace safety is proactively managed and demonstrates our care for each other & community
Community is engaged in the direction & decisions of Council.	4.2	Effective communication & engagement with the community, including local groups and organisations

10.2.5. FLYING FLAGS POLICY

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	08 June 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	13.05.01
Attachment Reference:	Attachment 10.2.5 Flying Flag Policy

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council approve the amended Flying of Flags Policy.

DISCUSSION

The Council has purchased new flagpoles and plans to decommission the current pole at the administration building and for this to be replaced with two new poles be placed parallel with the front of the building, as approximately shown in the following map.



The Council has a flag policy and some updates to this policy are incorporated in the attached draft to accommodate the flying of multiple flags.

STATUTORY ENVIRONMENT

The Council's policy must be compliant with the requirements of the *Flags Act 1953*. It is also noted that the Australian Aboriginal and the Torres Strait Islander flags were proclaimed as flags of Australia in July 1995.

POLICY IMPLICATIONS

Subject to approval the Flying of Flags Policy will be replaced with the updated policy.

FINANCIAL IMPLICATIONS

Subject to the EOI outcome, some lease revenue may need to be reported.

COMMUNITY & STRATEGIC OBJECTIVES

This initiative promotes the following Strategic Community Plan objectives;

Goal No.	Action No.	Actions
5 - Growth in business opportunity	5.2	Support new industry while encouraging the growth in local businesses.
10 – transparent accountable & effective governance	10.1	A well-informed Council makes decisions that benefit the community.

10.3. WORKS AND SERVICES

10.3.1. MANAGER OF WORKS OFFICER'S REPORT JUNE 2023

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	08 June 2023
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Manager of Works Officer's report.

BACKGROUND

To inform Council of the activities of the works and services team during the period prior to the 8 June 2023.

SAFETY / INCIDENTS

- Windscreen replacement for Roller – truck passing stone damage.
- Side mirror replacement – Grader – struck by tree.
- Side mirror replacement – Tractor – cracked mirror fell off.
- Loader damage from falling oil tank when being moved.
- Recreation Centre window broken and broken glass and blood left.
- Roller damage from branch hitting and breaking the aerial and base.

ROADS – MAJOR PROJECTS

- **Black Spot Projects (BSP)**
 - i. MRWA Safety Audit conducted 8th and 9th June 2023.

ROAD MAINTENANCE PROGRAM

1. Grading is ongoing
2. Re-sheeting, wash outs and culvert / floodway repairs to commence next week.

PRIVATE WORKS

- Nil

PARKS / TOWN SERVICES CREW

- Clean up after storms
- Focus on rodeo preparation and assisting with road signage.

BUILDING MAINTENANCE

- Upgrades to Lady Novar and NAB taking priority.

SWIMMING POOL RENOVATION

- No further progress

ASHELFORD PARK

- Granite boulders delivered.

GAMBLE ST UPGRADE – Thurston St Variation

- Modifications still pending

WYLIE WATERPROOFING - NATIONAL GRID CONNECTION PROJECT

- Power install expected mid-June 2023.

RUBBISH TIP

- Clean up complete.
- New cell to be prepared.

HUMAN RESOURCES

- An update will be provided.

VEHICLE/PLANT

1. LV’s have been ordered.
2. Skid steer ordered – Estimated delivery time 3 weeks.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are some financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Goal: Our built environment responds to the accessibility and connectivity needs of all.

Outcome No.	Action No.	Actions
Our built environment responds to the accessibility and connectivity needs of all.	8.1	Improving safety on road, cycle and footpath networks
	8.2	Developing and planning community infrastructure to improve use and social interaction
	8.3	Implement Aged Friendly Plan
	8.4	Implement the Disability Access and Inclusion Plan (DAIP)

10.4. PLANNING AND BUILDING

Confidential Report to be shared with Council under separate cover.

11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN



13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

14.MATTERS BEHIND CLOSED DOORS

15.INFORMATION BULLETIN

- 15.1. Information Bulletin
Status Report([Attachment 15.1](#))
- 15.2. Business Arising from the Status Report

16.CLOSURE OF THE MEETING

 <p>Wyalkatchem</p>	<p>PUBLIC NOTICE</p> <p>Expression of Interest</p> <p>Potential Lease</p> <p><u>Bottom Depot Site (73 Wilson St, WYALKATCHEM)</u></p> <p>Lot 210 on Deposited Plan 202022 as per Certificate of Title Volume 1121 Folio 178</p> <p><i>Local Government Act 1995</i> <i>Part 3 - section 3.58, Disposing of property</i></p> <p>Expressions of interest (EOI) are invited from parties interested in a short-term lease of the Shire of Wyalkatchem's former Bottom Depot.</p> <p>The Bottom Depot is located at 73 Wilson St and comprises a site area of 1,657m² and Improvements of:</p> <ul style="list-style-type: none">• Shed - Steel frame and iron clad circa 350 sqm.• Detached toilet (inclusive of wash basin).• Hardstand.• Security mesh fence (3 sides).• Corrugated iron fence (1 side). <p>Property valuers have completed a desktop assessment and Council has determined that a rental value of \$115.38 per week will apply.</p> <p>The expressions will be considered equally and a lease of up to 2 years will be offered to the expression deemed to be in the best interests of Shire.</p> <p>The site is zoned residential but as its current use is non-conforming it may continue to be used for the storage of equipment subject to its use not detracting from the amenity of the area.</p> <p>An expression of interest form can be obtained from the Shire's webpage, by calling Stephanie on 9681 1166 or by emailing admin2@wyalkatchem.wa.gov.au.</p> <p>Forms are to be submitted by 4pm Friday 23 June 2023.</p>
<p>Peter Klein</p>  <p>CHIEF EXECUTIVE OFFICER</p>	<p>Public Notice was displayed on the Shire of Wyalkatchem Notice Board and Wyalkatchem Community Resource Centre / Public Library Notice Board; Wylie Weekly and various shop windows.</p> <p>Date: 06/06/2023</p>

JUNE 2023

ATTACHMENTS JUNE 2023

- 1. 7.1.1 OMC Minutes – 18 May 2023**
- 2. 10.1.1 Accounts for Payment – May 2023**
- 3. 10.1.2 Credit Card Declaration – April 2023**
- 4. 10.1.3 Monthly Financial Report – May 2023**
- 5. 10.2.2 SOW Local Law Amendment – PP &LG Property**
- 6. 10.2.3 SOW Local Law Repeal & Rewrite – Cats**
- 7. 10.2.4.1 Pioneer Pathway Minutes 8 June 2023**
- 8. 10.2.4.2 Pioneer Pathway MoU 2020-2023**
- 9. 15.1 Status Report**



**MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON
THURSDAY 18 May 2023**

**Council Chambers
Honour Avenue
Wyalkatchem**

**Commencement: 4:08pm
Closure: 6:44pm**

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence “Unconfirmed” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “Confirmed” Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These minutes were approved for distribution on 29 May 2023.

Peter Klein

Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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1. DECLARATION OF OPENING

Shire President, Cr Davies, declared the meeting open at 4:08pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:08pm.

There weren't any members of the public.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 4:08pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Members:	Cr. Quentin Davies	Shire President
	Cr. Owen Garner	Deputy president
	Cr. Emma Holdsworth	
	Cr. Mischa Stratford	
	Cr. Christy Petchell	
Staff:	Peter Klein	Chief Executive Officer
	Terence Delane	Manager of Works
	Stephanie Elvidge	Governance Executive Officer
Visitors:	Nil	

3.2. Apologies.

Claire Trenorden Manager of Corporate Services

3.3. Approved Leave of Absence

Nil

3.4. Applications for Leave of Absence

Cr Christopher Loton – OMC 18 May 2023

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(43/2023) Moved: Cr Stratford

Seconded: Cr Petchell

That the leave request submitted by Cr Loton for today's meeting be approved.

CARRIED 6/0

4. OBITUARIES

Nil

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Cr Owen Garner declared a Financial Interest in Item 10.4.1 RESOLUTION TO AMEND LOCAL PLANNING SCHEME No 4, AMMENDMENT No 1. The extent of his interest is that approval may have a beneficial financial impact - he wouldn't need to go through the process of resurveying locations.

6.2. Impartiality Interests

Nil

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – Thursday 20 April 2023

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 20 April 2023 (Attachment 7.1.1).

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(44/2023) Moved: Cr Stratford

Seconded: Cr Holdsworth

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 20 April 2023 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 6/0

7.2. Receipt of Minutes

7.2.1. NEWROC Council Meeting – 20 February 2023

Minutes of the Shire of the NEWROC Council Meeting held on Thursday 27 April 2023 (Attachment 7.2.1).

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(45/2023) Moved: Cr Petchell

Seconded: Cr Garner

That the minutes of the NEWROC Council Meeting held on Thursday 27 April 2023 (Attachment 7.2.1) be received.

CARRIED 6/0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Davies wished Cr Garner a Happy Birthday and expressed his condolences to Cr Gamble on the passing of his Mother, Eileen Gamble.

Cr Davies acknowledged the amount of effort that the staff have put into the preparation of the FY 23/24 budget.

Cr Davies made comment that the Mayors and Presidents Forum has been cancelled. The focus remains on the Local Government Convention.

On Monday, Councillors are invited to attend a meeting with Misty and Helen to discuss the Aged Care 'Staying in Place' model.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

10.REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – APRIL 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	03 May 2023
Reporting Officer:	Parul Begum
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for Payment – April 2023

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

COMMENT

The payment listing for March 2023 is presented to Council for endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal and Trust	EFT	EFT 2656	EFT 2616
DD	DD	DD 2558.10	DD 2519.10

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2022/2023 Annual Budget.

COMMUNITY and STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(46/2023) Moved: Cr Petchell

Seconded: Cr Stratford

That Council endorse the total payments for April 2023 being \$500,942.56 which comprised of:

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$464,671.95;*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$36,270.61.*

CARRIED 6/0

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARD – MARCH 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	03 May 2023
Reporting Officer:	Parul Begum, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Card – March2023

BACKGROUND

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY22/23 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal - Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable, and effective governance	10.1	• Ensuring a well-informed Council makes good decisions for the community
		10.2	• Ensuring sound financial management and plans for the Shire's long-term financial sustainability
		10.3	• High-quality corporate governance, accountability, and compliance
		10.4	• Maintaining Integrated Strategic and Operational plans.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(47/2023) Moved: Cr Holdsworth

Seconded: Cr Stratford

***That Council endorses credit card payments for the period 1 – 28th March 2023 totalling \$418.28
(refer to attachment 10.1.2).***

CARRIED 6/0

10.1.3. MONTHLY FINANCIAL REPORT – APRIL 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2023
Reporting Officer:	Claire Trenorden, MCS and Megan Shirt, Consultant
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report April 2023

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance of 10% or \$10,000 whichever is the greater.

COMMENT

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4
Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Total Cash Available as at 30 April 2023 is \$4,247,828;

- cash available is made up of unrestricted cash \$1,257,959 (29.61%) and
- restricted cash \$2,989,869 (70.39%).

Rates Debtors balance as at 30 April 2023 is \$71,887 and Rates Notices for 2022-23 were issued in August 2022. Rates collected as at end of April 2023 was \$1,375,366 - 95%.

April 2023: Operating Revenue – Operating revenue of \$2,348,245 is made up of Rates - 60%, Grants - 26%, Fees and Charges - 10%, Interest earnings – 3% and other – 1%.

Operating Expenses – Operating expenses of \$3,234,230 is made of Employee Costs – 34%, Materials and Contracts – 27%, Depreciation – 29%, Insurance – 5% and Utility – 4% and Other Charges – 1%.

COMMUNITY and STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans.

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(48/2023) Moved: Cr Holdsworth

Seconded: Cr Stratford

That Council accepts the Statements of Financial Activity for the month ending 30 April 2023 (refer attachment 10.1.3.)

CARRIED 6/0

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT MAY 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	08 May 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community, some insight into CEO activities and Council operations.

COMMENT

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- Stuart Herring – Redfish Technologies re CCTV design
- Local Government Act reform – Webinar re optional preferential voting
- NEWROC Council meeting & strategic planning session with Wheatbelt Development Commission
- Chris Gilmore – LGIS re contractor inductions & pre-starts
- Wheatbelt Business Network – Futures Forum, Muresk
- Samantha Cornthwaite – DLGSC re Wyalkatchem swimming pool upgrade

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan as follows;

Goal 10: Transparent, accountable and effective governance, and Goal 12: Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships & advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(49/2023) Moved: Cr Garner

Seconded: Cr Holdsworth

That Council accepts the Chief Executive Officer's report.

CARRIED 6/0

10.2.2. REPLACEMENT OF LIGHT VEHICLES

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	08 May 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	The Chief Executive Officer and Manager of Works have an interest in this item, as it relates to matters concerning their allocated vehicles.
File Number:	13.05.01
Attachment Reference:	Nil

COMMENT

The following light vehicle replacements are proposed;

	Prado	Hilux (MOW)
Cost	\$72,718	\$53,474
Trade-in	\$72,727	\$50,909
Net cost	\$9.00	-\$2,565

The Prado and Manager of Work's Hilux are scheduled for replacement in FY24 and as such approval for their replacement is on-track to be granted by Council with acceptance of the FY24 budget in June this year.

The combined changeover cost for these vehicles is currently quoted at just **-\$2,556**, due to the strong demand for second hand Toyota vehicles.

If orders for these vehicles are placed now, delivery of either vehicle is not expected until well into next financial year.

Given the long lead times for the replacement vehicles and the favourable current quotes, it is appropriate that Council consider granting approval for the purchase of these vehicles prior to the acceptance of the FY24 budget to enable orders to be placed now. This will ensure the minimal changeover cost is locked in and will improve the likelihood that the vehicles will be delivered during FY24.

If approved, the changeover expense will be allocated against the Council's FY24's municipal funds account.

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

Policy 7.6 – Plant & Vehicle Replacement Policy

FINANCIAL IMPLICATIONS

This expenditure will be incurred during FY24 and will be recognised in the budget as an expense with a value of \$2,556.

COMMUNITY & STRATEGIC OBJECTIVES

The resolution is consistent with the Community Strategic Plan Goal 10, as outlined below;

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(50/2023) Moved: Cr Petchell

Seconded: Cr Stratford

That Council approves the ordering of replacements for the Council's Prado & Hilux 4x4 for a total changeover cost of \$2,565, subject to FY 24 delivery and therefore the expense being incurred against the FY24 budget.

CARRIED 6/0

10.2.3. PLANT REPLACEMENT - TRUCK

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	08 May 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

COMMENT

In the recent budget review, the purchase of a replacement truck was pushed into next financial year.

However, following the Council's in-principle decision to purchase a prime mover, support has emerged for the purchase of a second-hand, not a new prime mover. This is based on the relatively low annual kilometres travelled by the Shire's truck and to reduce the capital outlay in light of the significant plant replacement program over the next 5 years which includes replacing the grader in 2026/27 and the FEL in 2027/28.

The second-hand prime mover market is tight and it could take some time to find the right truck. The truck we are looking for will be about 5 years old, travelled about 500,000km, have a complete service history and will be assessed as sound by a third-party assessor.

It is proposed that the Council spend up to \$220,000 on an appropriate second-hand prime mover and up to \$80,000 on a second-hand side tipper subject to, this equipment meeting the criteria listed above.

It is further proposed that the funds to purchase the truck and trailer be drawn in full from the plant reserve.

As at 31 March 2022, the plant reserve held \$460,485. The purpose of this reserve is stated as, "To be used for the continual purchase of major plant items".

A discounted cash flow analysis has been completed which confirms the purchase of a second hand prime mover and trailer is the best value for money truck option to pursue.

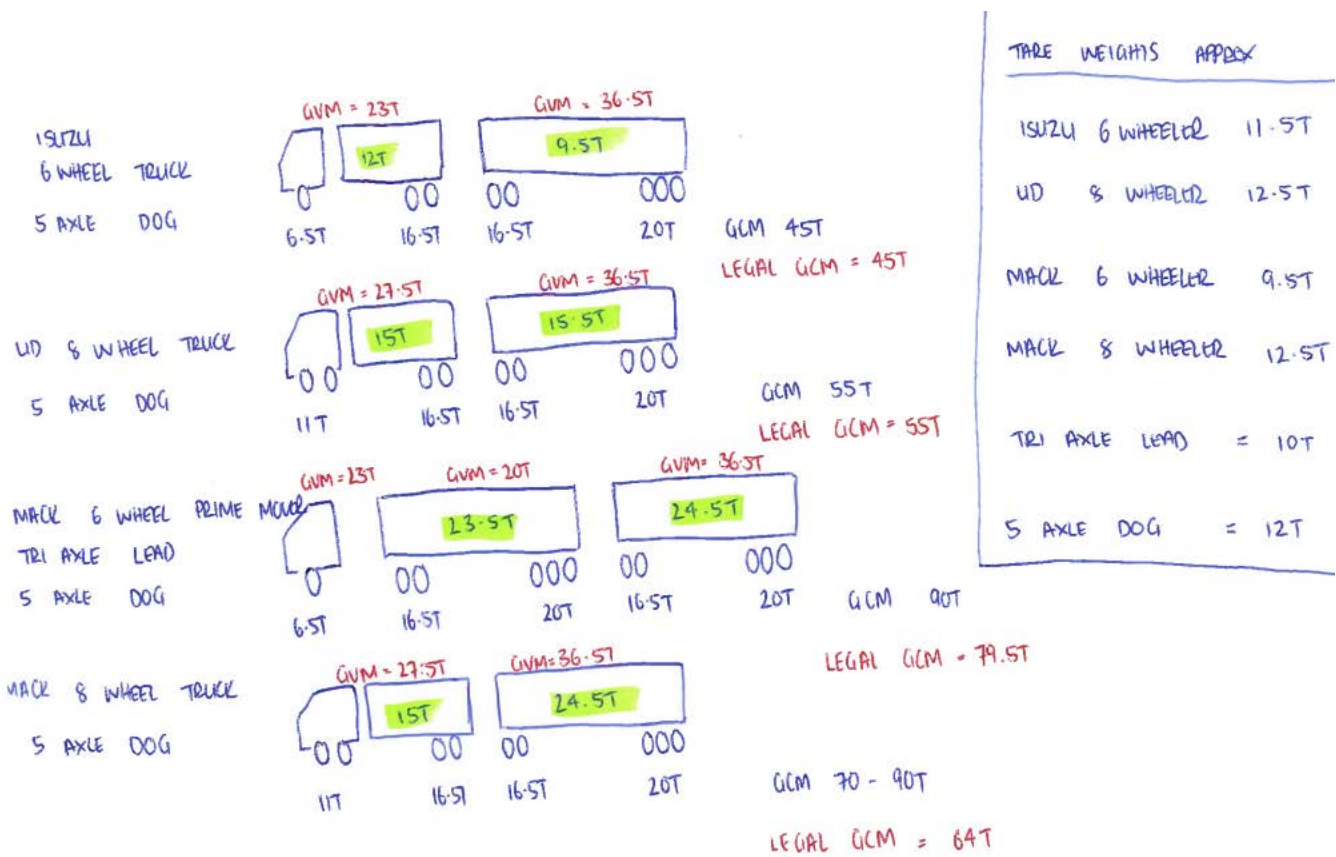
This analysis is summarised in the following pages.

Dealers have provided truck quotes (ex GST) as follows;

Minutes of the Ordinary Meeting of Council held in the Shire of Wyalkatchem Council Chambers on the 18 May 2023

	6-Wheel Truck 45 GCM	8-Wheel Truck 55 GCM	Prime Mover 90 GCM	2nd Hand Prime Mover 90 GCM
Truck	\$233,000	\$305,000	\$319,000	\$220,000
Tri axle dog	-	-	-	
Trailer	-	-	\$115,000	\$80,000
Total	\$233,000	\$305,000	\$434,000	\$300,000

The following diagram shows the payload capacities for each truck;



Overview of Truck Options Assessment

The delivery rate of gravel determines job duration. Faster gravel delivery enables capital road works to be finished faster and will improve road crew productivity.

This assessment of truck options firstly estimates days saved in delivering forecast capital road projects by progressively increasing truck size and then converts the estimated days into a total annual dollar saving.

The net present value (NPV) of those savings is then calculated. If the value of the discounted savings is greater than the difference in the capital cost of the trucks, then the Shire is financially better off by purchasing the larger truck.

The accuracy of days saved is of course, dependent on the assumptions included in the calculation. The key assumptions are;

Gravel Carted/Year	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
WSFN	0	0	24,500	11,929	16,143	17,143	21,429	11,929	0	0	0	0	0	0	0
Standard	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Cartage Task/Yr (m ³)	17,000	17,000	41,500	28,929	33,143	34,143	38,429	28,929	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Cartage Task/Yr (t)	23,800	23,800	58,100	40,500	46,400	47,800	53,800	40,500	23,800	23,800	23,800	23,800	23,800	23,800	23,800
Shire Task/Yr (t)	11,900	11,900	29,050	20,250	23,200	23,900	26,900	20,250	11,900	11,900	11,900	11,900	11,900	11,900	11,900

Note: the shire's task is 50% of the total gravel cartage task with the remaining 50% delivered by a contractor.

Some Specifications of the trucks under consideration follows;

	Current 43k GCM	New Isuzu 45k GCM	New UD 55k GCM	Prime Mover 90kGCM
Horse power	453	350	430	500
Tray	12t	12t	15t	-
Tri Axle dog	22t	9.5t	15.5t	23.5t
Trailer 2	n/a	n/a	n/a	24.5t
Total	34	21.5	30.5	48

Three scenarios are included in the assessment & each has a different travelling distance between gravel pit & work site. These are 5, 9 & 16km from pit. Average travelling speeds increase as distance to work site increases.

Internal Plant & Labour Charges (2023)

Plant	Cost/hr
Grader	\$101.00
FEL	\$121.00
Bomag roller	\$146.00
Amaan multi tyre roller	\$37.00
Isuzu	\$93.00
Plant Cost - ave/hr	\$99.60

Labour cost per day	
Staff/day (capital projects only)	4
Hourly rate	\$42.50
Total labour/day	\$1,275
No plant deployed/day	4
Dry plant cost/hr	\$99.60
Total plant/day	\$2,988
Total cost/day	\$4,263

An annual labour cost increase of 3.0% over the recovery period, is assumed.

This inflation rate is applied to the above costs annually. By year 15, the daily cost of labour is \$6,448.

The discount rate used in the NPV calculation is 5%, which is below a standard commercial rate but commensurate with WATC borrowing terms.

The labour cost also assumes just four staff. During this year's capital program, our four full time road staff & a casual were deployed whenever the casual was available. This is likely to continue to apply in future for capital programs and if so will increase the assumed savings and strengthen the value for money presented by purchasing the prime mover.

Quoted Isuzu 6 -Wheeler Vs 2nd Hand Prime Mover & Side Tipping Trailer Assessment

6-Wheeler VS 2nd Hand Prime Mover & Trailer																
Days saved	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
Standard		7	7	7	7	7	7	7	7	7	7	7	7	7	7	7
WSFN		0	10	5	6	7	9	5	0	0	0	0	0	0	0	0
Total days saved		7	17	12	13	14	16	12	7	7	7	7	7	7	7	7
Cost /day		\$4,263	\$4,348	\$4,435	\$4,524	\$4,614	\$4,707	\$4,801	\$4,897	\$4,995	\$5,095	\$5,197	\$5,301	\$5,407	\$5,515	\$5,625
Total \$ saved		\$20,270	\$64,803	\$44,521	\$50,489	\$56,622	\$67,634	\$50,207	\$27,111	\$27,999	\$28,870	\$36,376	\$37,104	\$37,846	\$38,603	\$39,375
Standard only		\$20,270	\$21,320	\$29,545	\$30,545	\$31,521	\$32,473	\$33,403	\$34,311	\$35,199	\$36,070	\$36,876	\$37,604	\$38,346	\$39,103	\$39,875

Note: Depreciation and interest difference is deducted from the savings for 10 years.

The difference in the cost of buying the second-hand prime mover over the 6-wheeler is \$67,000

If the NPV of the savings from operating the prime mover over the 6-wheeler is greater than \$67,000 the Shire is better off buying the prime mover.

NPV (15yrs)	\$391,497	WSFN Proceeds	NPV (10yrs)	\$298,118	WSFN Proceeds
NPV (15yrs)	\$272,644	WSFN does not proceed	NPV (10yrs)	\$189,016	WSFN does not proceed

In all scenarios the Council is significantly better off buying the second-hand prime mover over the quoted six-wheeler.

Quoted UD 8 -Wheeler Vs 2nd Hand Prime Mover & Side tipping Trailer

8-Wheeler VS 2nd Hand Prime Mover & Trailer																
Days saved	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
Standard		6	7	7	7	7	7	7	7	7	7	7	7	7	7	7
WSFN		0	10	5	6	7	9	5	0	0	0	0	0	0	0	0
Total days saved		6	17	12	13	14	16	12	7	7	7	7	7	7	7	7
Cost /day		\$4,263	\$4,348	\$4,435	\$4,524	\$4,614	\$4,707	\$4,801	\$4,897	\$4,995	\$5,095	\$5,197	\$5,301	\$5,407	\$5,515	\$5,625
Total \$ saved		\$26,292	\$67,401	\$46,672	\$52,232	\$57,997	\$68,680	\$50,962	\$27,613	\$28,283	\$28,970	\$36,376	\$37,104	\$37,846	\$38,603	\$39,375
Standard only		\$18,664	\$23,557	\$31,397	\$32,046	\$32,705	\$33,520	\$34,158	\$34,813	\$35,483	\$36,170	\$36,876	\$37,604	\$38,346	\$39,103	\$39,875

Note: Depreciation and interest difference is deducted from the savings for 10 years.

The difference in the cost of buying the second-hand prime mover over the 8-wheeler is **-\$5,000**.

In addition to the \$5,000 saving from purchasing the second-hand prime mover, the following additional savings, discounted to today's dollar terms will be captured by the Council if it purchases the second-hand prime mover & trailer.

NPV (15yrs)	\$405,126	WSFN Proceeds	NPV (10yrs)	\$311,696	WSFN Proceeds
NPV (15yrs)	\$278,264	WSFN does not proceed	NPV (10yrs)	\$194,584	WSFN does not proceed

Again, in all scenarios the Council is significantly better off purchasing a second-hand prime mover and trailer for up to \$300,000, over the purchase of the quoted 8-wheeler.

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

Policy 7.6 – Plant & Vehicle Replacement Policy.

FINANCIAL IMPLICATIONS

This expenditure will be incurred subject to sourcing a second-hand truck and trailer that meet the purchase criteria.

COMMUNITY & STRATEGIC OBJECTIVES

The resolution is consistent with the Community Strategic Plan Goal 10, as outlined below;

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(51/2023) Moved: Cr Holdsworth

Seconded: Cr Stratford

That Council approves a FY23 budget amendment for the withdrawal of up to \$300,000 from the Plant Reserve to purchase a second-hand prime mover and side tipping trailer, both with a complete service history and assessed by a third-party as having no obvious defects.

CARRIED 6/0

10.2.4. BOTTOM DEPOT LEASE PROPOSAL

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2023
Reporting Officer:	Peter Klein – Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

DISCUSSION

The Bottom Depot is located at 73 Wilson St and was valued by Urban & Rural Valuations in February 2022.

For the purpose of this valuation the property was deemed to comprise a site area of 1,657m² and Improvements of:

- Shed - Steel frame and iron clad circa 350 sqm
- Detached toilet (inclusive of wash basin)
- Hardstand
- Security mesh fence (3 sides)
- Corrugated iron fence (1 side)

The dongar which is attached to power & water was excluded from this valuation as it was to be relocated to establish an office at the new depot. This dongar was ultimately, not relocated and consequently the value of this property will today be \$3,000 to \$5,000 higher than that specified in the valuation report due to the combined effect of changes to land valuations and the additional value of the dongar.

For the purpose of determining a rental valuation it is therefore assumed the property has a sale value as \$40,000 and a rental value of approximately \$6,000/annum (exclusive of GST) as of 10 May 2023.

The site has been assessed internally for environmental damage and no suspicion of damage was found to exist.

The site is zoned residential but as its current use is non-conforming it may continue to be used for the storage of equipment subject to its future use not detracting from the amenity of the area.

The permitted purpose, to be stated in the lease document, will be – The site may be used for the incidental storage of plant and equipment subject to there being no adverse impact on the quiet enjoyment and wellbeing of residents living in the vicinity of the site. The Tenant or its associates must not over-night in the dongar at any time.

Management wishes to recommend that the site be offered for lease, with a listed rental fee of \$115.38/week.

The sale of the site has not been recommended as serviced residential blocks are in short supply and might one day provide a greater service to the Council by being deployed for residential development.

STATUTORY ENVIRONMENT

The *Local Government Act (1995)*, clause 3.58 makes prescription regarding the methods to determine the valuation of property leased by a local government. In presenting a valuation for this property the Council has relied on Clause 3.58(4)(c)(ii).

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Subject to the EOI outcome, some lease revenue may need to be reported.

COMMUNITY & STRATEGIC OBJECTIVES

This initiative promotes the following Strategic Community Plan objectives;

Goal No.	Action No.	Actions
5 - Growth in business opportunity	5.2	Support new industry while encouraging the growth in local businesses.
10 – transparent accountable & effective governance	10.1	A well-informed Council makes decisions that benefit the community.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(52/2023) Moved: Cr Gamble

Seconded: Cr Stratford

That Council,

- 1. Offer Lot 210 Wilson St (the 'Bottom Depot') for lease by expression of interest.*
- 2. The tenancy will be offered to the party presenting the best value for money proposal and this proposal may not be the proposal that offers to pay the highest rent.*
- 3. Resolves that the rental valuation for this property is \$115.38/week.*

CARRIED 6/0

10.2.5. WATER CART ASSESSMENT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	11 May 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

COMMENT

The Council's Isuzu truck, was purchased in 2015 and has travelled approximately 123,000 kms - averaging about 16,000kms per year.

In accordance with the Council's plant replacement schedule, the truck is currently scheduled for replacement.

Instead of selling the truck, it has been alternatively proposed that the truck be held and converted into a water cart.

In response, the 10-year cost of hiring a water cart, has been assessed against the cost of converting the current truck into a water cart. This conversion involves;

- purchasing a drop-in 15,000 litre water tank;
- installing the required pipes & pumps; and
- providing a cab mounted control switch.

Coerco Dalwallinu, has given a budget estimate for this fit out of \$46,000.

The cost of hire vs buy over a 10-year period has been assessed and discounted to today's dollar terms to provide a point of comparison.

Discount rate	6%	Maintenance (% of value)	5.5%
Inflation	3.50%	Water cart wet hire/hr	\$147.00
Labour - hourly rate	\$34.25	Wet hire (hrs used 22/23)	195
Labour - overhead factor	1.5		

The following summarises the discounted cash flow analysis comparing converting the 6-wheeler to a water cart Vs continuing to hire a water cart when required;

Cost of Hire	Year	1	2	3	4	5	6	7	8	9	10
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Hours of hiring	195	195	195	195	195	195	195	195	195	195	195
Wet Hire Cost	\$28,665	\$29,668	\$30,707	\$31,781	\$32,894	\$34,045	\$35,237	\$36,470	\$37,746	\$39,067	\$40,435
	NPV	\$251,977									

The cumulative cost, in today's dollars, of hiring a water cart to perform 195 hours of service each year for a 10-year period totals \$251,977. If the cumulative cost of holding the truck and converting it into a water cart is less than \$251,977, the Council is better off converting the truck.

Cost of Converting the Truck to a Water Cart											
Truck Depreciation	\$80,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
Drop in tank (deprn)	\$46,000	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600
Operating costs											
Lic & service cost	\$6,930	\$7,173	\$7,424	\$7,683	\$7,952	\$8,231	\$8,519	\$8,817	\$9,125	\$9,445	\$9,775
Insurance	\$1,200	\$1,242	\$1,285	\$1,330	\$1,377	\$1,425	\$1,475	\$1,527	\$1,580	\$1,635	\$1,693
Council labour cost	\$16,697	\$17,281	\$17,886	\$18,512	\$19,160	\$19,831	\$20,525	\$21,243	\$21,987	\$22,756	\$23,553
Total annual cost		\$38,296	\$39,195	\$40,126	\$41,089	\$42,087	\$43,119	\$44,187	\$45,292	\$46,436	\$47,621
	NPV	\$310,976	\$58,998								

Based on this assessment the cost of owning & operating the water cart for 195 hours/year, in today's dollars is \$310,976, \$58,998 more than the cost of hiring the water cart to perform 195 service hours/year.

However, this benefit reduces as the number of service hours increases above 195hours/year but service hours would need to increase by 56% to more than 300 hours per year, for 10 years before the cost of ownership is favoured.

However, other factors as outlined below will legitimately influence the decision as to whether to proceed or not;

<u>Benefits of Owning the Water Cart</u>	<u>Threats to Achieving these Benefits</u>
Convenience – the water truck is available when required meaning capital works will not be delayed if a water cart becomes difficult to source.	The 6-wheeler has been unreliable and maintenance costs could escalate beyond the budgeted \$4,400 in 2023. In 2034, when the truck is earmarked by this analysis for replacement, the truck will be 19 years old.
The 6-wheel truck is available to do smaller jobs around town that the prime mover might be too large to perform.	Replacing the water cart will be more expensive in future as a surplus truck will not be available meaning that the full depreciation value must be invested in the plant reserve to plan for future replacement.
Is available to support maintenance grading operations, when required.	Staff might not always be available to operate the water cart. The road crew has 4 FTEs & capital works require drivers for the FEL, truck, grader & roller. A fifth crew member will be required to operate it and may not always be available.
Can support local firefighting efforts.	The water tank capacity is just 15,000li and is less efficient than a hired 30,000li tanker.
As usage increases beyond 300hrs/yr (eg with the WSN), it becomes financially beneficial to own the tanker.	The water cart/truck might need to be scrapped before the 10-year period is completed.
The truck could be retired in 2031 (post WSN), at which point the Council could revert to hiring a water cart, when required.	

Management considers that the risk to receiving the benefits from holding and converting the current truck combined with the expected higher cost of this option justifies a recommendation to sell the current truck and rely on hired water cart/s for the FY24 capital road program.

Management however, recommends that consideration be given to the relevant benefits of purchasing a water tanker and either hiring in a prime mover or utilising the Shire’s prime mover, if available.

STATUTORY ENVIRONMENT

Clause 3.58 of the *Local Government Act (1995)* prescribes arrangements for the disposal of property.

POLICY IMPLICATIONS

Policy 7.6 – Plant & Vehicle Replacement Policy.

FINANCIAL IMPLICATIONS

Revenue will be incurred on sale of Council’s current 6-wheel truck and this will be invested in the plant reserve.

COMMUNITY & STRATEGIC OBJECTIVES

The resolution is consistent with the Community Strategic Plan Goal 10, as outlined below;

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(53/2023) Moved: Cr Stratford

Seconded: Cr Garner

That Council approves the sale of the current 6-wheel Isuzu truck with proceeds, estimated at \$80,000, to be allocated to plant reserve and that management prepare to hire water carts for completion of Council’s planned FY24 capital roadworks.

CARRIED 6/0

10.3. WORKS AND SERVICES

10.3.1. MANAGER OF WORKS OFFICER'S REPORT APRIL/MAY2023

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	11 May 2023
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

BACKGROUND

To inform Council of the activities of the works and services team during the period prior to the 16 May 2023 meeting.

SAFETY / INCIDENTS

LGIS Depot Audit.

Recreation Centre break in

Pickets from fence damaged at Railway Building

ROADS – MAJOR PROJECTS

- **Regional Road Group. (RRG)**
 - i. Wylie North Road
 - 1. Project completed
 - 2. Some Signage and guide posts still to go in when stock arrives
- **Wheatbelt Secondary Freight Network (WSFN)**
 - i. Approval not expected until 2024
- **Roads 2 Recovery (R2R)**
 - Project(s) require nominating
- **Roads Advisory Group (RAG)**
 - i. Separate information to be provided
- **Black Spot Projects (BSP)**
 - i. Quotes received from consultants
 - ii. Exploring possibilities to do them in alliance with a Main Roads Engineer

ROAD MAINTENANCE PROGRAM

- I. Maintenance grading underway
- II. Repairs to be done in middle stages
- III. Verge clearing to be done in latter stages

PRIVATE WORKS

- Nil

PARKS / TOWN SERVICES CREW

- General maintenance
- Staff strategy pending
- Cemetery upgrades ongoing

BUILDING MAINTENANCE

- Upgrades to Lady Novar taking priority.
- Gary on leave 2 weeks – May.

SWIMMING POOL RENOVATION

- No further progress

ASHELFORD PARK

- Block laying commenced

GAMBLE ST UPGRADE – Thurston St Variation

- Modifications still pending

WYLIE WATERPROOFING - NATIONAL GRID CONNECTION PROJECT

- Power install expected mid-June

RUBBISH TIP

- Clean up complete, recyclers expected end May

HUMAN RESOURCES

- An update will be provided

VEHICLE/PLANT

1. Isuzu 6-wheeler diagnosis and repair at Major Motors estimated at \$15K
2. Valuation requested
3. Skid steer ordered
4. Kluger back in service

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are some financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Goal: Our built environment responds to the accessibility and connectivity needs of all.

Outcome No.	Action No.	Actions
Our built environment responds to the accessibility and connectivity needs of all.	8.1	Improving safety on road, cycle and footpath networks
	8.2	Developing and planning community infrastructure to improve use and social interaction
	8.3	
	8.4	Implement Aged Friendly Plan Implement the Disability Access and Inclusion Plan (DAIP)

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(54/2023) Moved: Cr Holdsworth

Seconded: Cr Petchell

That Council accepts the Manager of Works report for April/ May 2023.

CARRIED 6/0

Cr Garner disclosed a Financial interest in the Item 10.4.1 – see 6.1

Cr Garner left the meeting at 6:23pm and did not discuss or vote on the matter.

10.4. PLANNING AND BUILDING

10.4.1. RESOLUTION TO AMEND LOCAL PLANNING SCHEME No 4, AMMENDMENT No 1

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Peter Klein, CEO via Paul Bashall, Planning Consultant
Disclosure of Interest:	No interest to disclose
File Number:	7.10
Attachment Reference:	Attachment 10.4.1.1 – Final Approval Report for The Minister of Planning Attachment 10.4.1.2 – Notice of Advertising Attachment 10.4.1.3 – Schedule of Submissions and copies.

INTRODUCTION

The Shire of Wyalkatchem seeks the WA Planning Commission's support and the Hon. Minister's approval to a Scheme Amendment to change the permissibility of a Grouped dwelling in a Rural zone from an 'X' use to a 'D' use (discretionary). The Amendment will be supported by the adoption of a Local Planning Policy (LPP) outlining the application of the Council's discretion.

BACKGROUND

The Wyalkatchem Shire Council is experiencing an increased demand for a second dwelling on rural properties. The demand reflects the aging demographic of farmers in the region.

The need for the second dwelling is twofold; firstly, to provide for relatives that may be responsible for taking over the farm management without the need for the retiring farmer to vacate the property, and secondly, to provide for farm workers to reside on site.

The Council is aware of the implications of allowing increased number of dwellings in the rural areas of the Shire, and as a result, has prepared a LPP to address these issues.

These implications include the possibility of an increased demand for urban services like rubbish collection and road upgrades – none of which the Council is keen to comply with. It is also possible that the residents of the additional dwelling may be less likely to use the townsite retail outlets, amenities, services and facilities. Following this latter point, the Council considers it appropriate that grouped dwellings in close proximity to a townsite, should be encouraged to locate in the townsite.

It has been shown that an increased grouping of dwellings in a rural area is likely to increase the demand for its own community and recreational facilities that the Council will want to avoid where possible.

Currently, Table 1 – Zoning Table of the Council’s Scheme designates a Grouped dwelling as an ‘X’ use in a Rural zone. This means that the Council cannot approve more than one dwelling on a rural property – even if it was minded to support such a proposal.

PROPOSAL

This Amendment seeks to change the permissibility of a ‘Grouped dwelling’ in a ‘Rural’ zone from an ‘X’ use to a ‘D’ use. The Council will only support a Grouped dwelling in the ‘Rural’ zone where it is designed to house a family member or a station worker. The Council has prepared a LPP to more clearly outline its discretion in determining such Development Approval (DA) applications (**Attachment 10.4.1.1**).

STRATEGIC IMPLICATIONS

The Wyalkatchem Local Planning Strategy (the Strategy) was endorsed by the WA Planning Commission on 23 March 2011. This Amendment has no implications on the Strategy.

ADVERTISING

The Amendment was advertised from 17th March 2023 to 21st April 2023. The Notice was published on the local government Website, Facebook, CRC Library Notice Board, Shire Notice Board and Local Magazine – Wylie Weekly.

Attachment 10.4.1.2 provides a copy of the Council’s Notice of advertising.

SUBMISSIONS

During the advertising period, the Council received 3 submissions. One from a private resident, one from the Water Corporation and one from an adjoining local government (Shire of Koorda).

Attachment 10.4.1.3 provides a Schedule of the submissions.

None of these submissions opposed the Amendment.

Attachment 10.4.1.3 provides a copy of each submission.

CONCLUSION

The Council notes the submissions and the Amendment and can now proceed to adopt the proposed Local Planning Policy.

The draft LPP should now be advertised as the Amendment heads towards final approval as it refers to the Scheme as adopting the Amendment proposals.

CONSULTATION

- Council
- Paul Bashall – Planwest, Town Planning Consultant

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Shire of Wyalkatchem Local Planning Scheme No 4

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

There are small advertising financial implications in relation to this item.

STRATEGIC/RISK IMPLICATIONS

There are no strategic or risk implications applicable to this item.

COMMUNITY & STRATEGIC OBJECTIVES

This item is consistent with the Council's objective, outlined in its Corporate Plan (objective 2) to deliver Council services that support & facilitate local business activity.

Goal No.	Action No.	Actions
5 Growth in business opportunity	5.5	Town planning strategies support industry growth
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships & advocate for the community	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(55/2023) Moved: Cr Stratford

Seconded: Cr Petchell

That Council adopt the Report for Final Approval subject to Council having full discretion to approve a 'Grouped Dwelling within a Rural Zone', and forward the report and recommendations to the WA Planning Commission requesting its recommendation for the Minister for Planning's Final Approval.

CARRIED 5/0

Cr Garner returned to the meeting at 6:36pm.

10.4.2. DEVELOPMENT APPROVAL LOT 9984 TAMMIN-WYALKATCHEM RD

Applicant:	Owner
Location:	Shire of Wyalkatchem
Date:	11 May 2023. Application received 23 March 2023
Reporting Officer:	Peter Klein, CEO via Paul Bashall, Planning Consultant
Disclosure of Interest:	No interest to disclose
File Number:	7.10
Attachment Reference:	Nil

EXECUTIVE SUMMARY

This report considers a proposal to build a new single storey residential home on a farming property 8 kilometres due south of Wyalkatchem townsite and about 8 kilometres southwest of Korrelocking townsite.

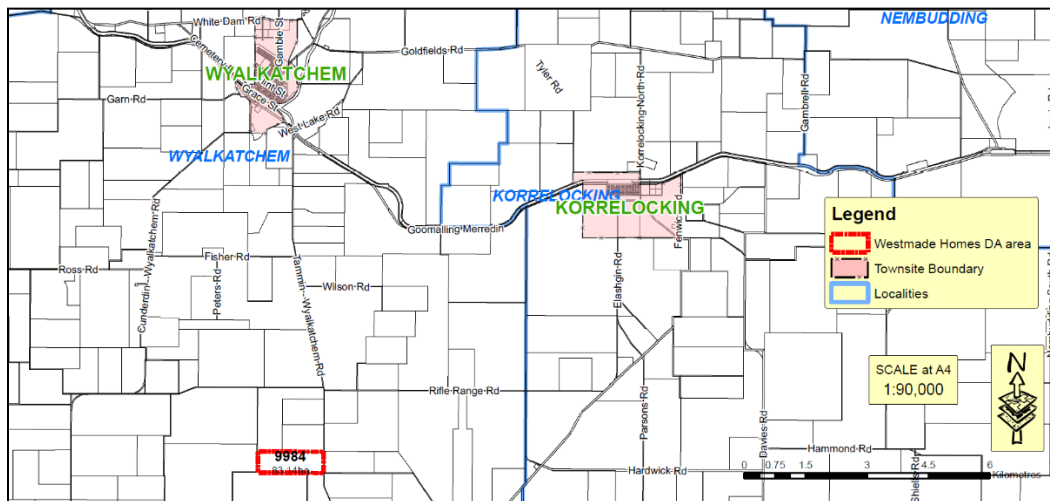
BACKGROUND

On 23rd March 2023 a Development Approval (DA) application was submitted by Westmade Homes on behalf of the owner. The DA was accompanied by several documents specifying building standards, siting information, design compliance and an energy compliance report. There is no information about the existing development on the site.

LOCATION

The property is used for farming and is surrounded by other farming properties. **Figure 1** provides a location plan of the site showing its relationship with Wyalkatchem and Korrelocking.

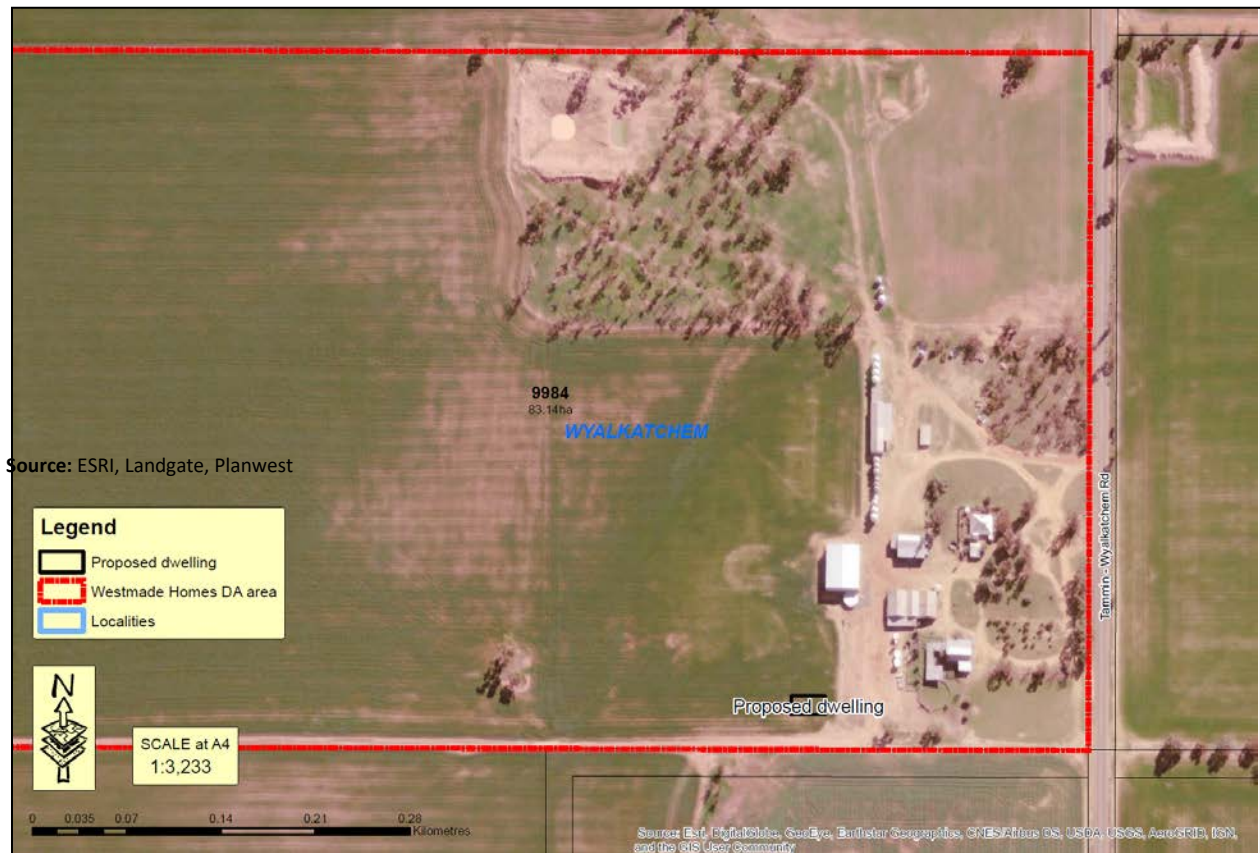
FIGURE 1 – LOCATION PLAN



Source: Landgate, Planwest

Figure 2 shows an enlargement of the eastern end of the property showing and the location of the proposed dwelling. The location is 26 metres off the southern boundary and 195 metres from the Tammin-Wyalkatchem Road.

FIGURE 2 – ENLARGEMENT OF PROPERTY



The Lot is nearly 83 hectares in area with the majority of the infrastructure located on the eastern end of the property providing easy access to the Tammin-Wyalkatchem Road.

As can be seen from the aerial photograph in **Figure 2**, there are several buildings including farming sheds, silos and two dwellings.

LOCAL PLANNING SCHEME

The land is zoned 'Rural' in the Local Planning Scheme No 4 (the Scheme). **Figure 3** shows the zoning of the property and surrounding land. The Scheme was gazetted on 24 June 2013.

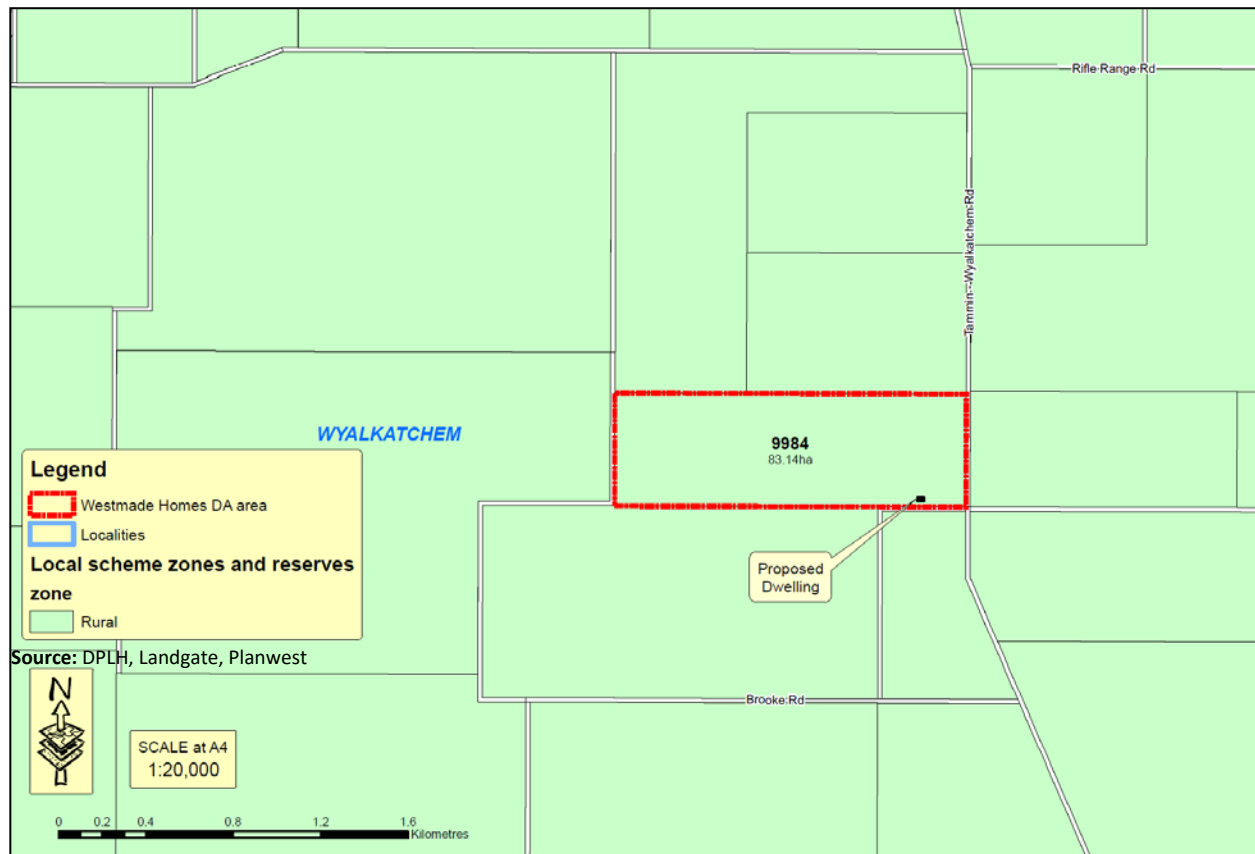
All the surrounding properties are also zoned 'Rural' and appear to be cropped as well.

When a dwelling is the only dwelling on a lot, it is termed a 'Single House'. However, when there is more than a single house on a lot, the houses are termed 'Grouped houses'.

Table 1 – Zoning Table (of the Scheme) outlines the permissibility of various use classes in each zone. A Grouped dwelling in a Rural zone is currently an 'X' use.

An 'X' use means a use that is not permitted by the Scheme. The Council is not able to approve this development under the existing provisions of the Scheme.

FIGURE 3 – SCHEME MAP EXTRACT



In December 2022 the Council prepared and adopted a Scheme amendment to modify a Grouped dwelling in a Rural zone from an 'X' use to a 'D' use.

'D' means that the use is not permitted unless the local government has exercised its discretion by granting planning approval. The Council will adopt a Local Planning Policy relating to guidance for the Council in using its discretion in these circumstances.

PROPOSED DEVELOPMENT

The proposed development is a 4-bedroom, 2-bathroom house with an approximate cost of \$600,000 and is estimated to be completed by April 2024. There is no indication of who will be occupying the house, nevertheless, as the Scheme currently stands, the Council is not currently able to support the development of the proposed dwelling.

CONSULTATION

Paul Bashall – Planwest, Town Planning Consultant

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Shire of Wyalkatchem Local Planning Scheme No 4.

POLICY IMPLICATIONS

On approval of the proposed amendment to modify a Grouped dwelling in a Rural zone from an 'X' use to a 'D' use, the Council will adopt a new Local Planning Policy (LPP).

As the draft LPP stands, the support for Grouped dwellings in a Rural zone will only be supported where;

- The land is more than 5 kilometres from an urban centre or an operational townsite.
- The grouped dwelling will be for family members of the farm operator or owner.
- The grouped dwelling is to be used for workers that operate on the land the subject of the DA application.
- The Council considers that the grouped dwelling can be provided with essential services.

Under these circumstances the Council will be able to support the proposed Grouped dwelling.

FINANCIAL IMPLICATIONS

There are small financial implications applicable to this item.

STRATEGIC/RISK IMPLICATIONS

There are no strategic or risk implications applicable to this item.

COMMUNITY & STRATEGIC OBJECTIVES

This item is consistent with the Council's objective, outlined in its Corporate Plan (objective 2) to deliver Council services that support & facilitate local business activity.

Goal No.	Action No.	Actions
5 Growth in business opportunity	5.5	Town planning strategies support industry growth
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships & advocate for the community	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(56/2023) Moved: Cr Garner

Seconded: Cr Holdsworth

That Council,

- 1. Currently refuse to approve the proposed dwelling because a 'Grouped dwelling' is currently a use that is not permitted in a 'Rural' zone.***
- 2. On the Minister for Planning's Final Approval of the Amended Local Planning Scheme No 4, Amendment No 1, the development application be approved without further consideration.***

CARRIED 6/0

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. MATTERS BEHIND CLOSED DOORS

Nil

15. INFORMATION BULLETIN

15.1. Information Bulletin

The information bulletin has been provided as an attachment (Attachment 15.1)

15.2. Business Arising from the Information Bulletin

<https://www.doublebarrelentertainment.com.au/>

16. CLOSURE OF THE MEETING

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 6:44pm.





Shire of Wyalkatchem
List of Accounts May 2023

Chq/EFT	Date	Name	Payment Amount	Bank
	31/05/2023	NAB BANK FEE		1
	31/05/2023	NAB BANK FEE		1
Total Bank Fees				
EFT2703	02/05/2023	Perfect Computer Solutions Pty Ltd	-\$ 3,640.30	1
EFT2704	02/05/2023	Mischa Stratford	-\$ 31.10	1
EFT2705	02/05/2023	M & S Property Maintenance (Absolute Loyal Transport Pty Ltd)	-\$ 660.00	1
EFT2706	02/05/2023	SHERRIN RENTALS PTY LTD	-\$ 2,036.65	1
EFT2707	02/05/2023	Turnbull Contracting Pty Ltd	-\$ 6,387.15	1
EFT2708	02/05/2023	Slushyking Perth	-\$ 170.00	1
EFT2709	02/05/2023	Avon Waste	-\$ 4,390.33	1
EFT2710	02/05/2023	Blackwoods	-\$ 82.40	1
EFT2711	02/05/2023	BOC Gases	-\$ 55.32	1
EFT2712	02/05/2023	Wyalkatchem Electrical and Air conditioning Services	-\$ 6,083.00	1
EFT2713	02/05/2023	Nutrien Ag Solutions Ltd	-\$ 781.86	1
EFT2714	02/05/2023	Petchell Mechanical	-\$ 4,916.59	1
EFT2715	02/05/2023	T-Quip Turf Equipment Solutions	-\$ 266.65	1
EFT2716	02/05/2023	Landmark - Quade Agriservices	-\$ 310.00	1
EFT2717	02/05/2023	Sunny Sign Company Pty Ltd	-\$ 1,187.56	1
EFT2718	02/05/2023	Newground Water Services Pty Ltd	-\$ 75.35	1
EFT2719	02/05/2023	Wormald Australia Pty Ltd	-\$ 423.23	1
EFT2720	02/05/2023	Jennie A Gorham	-\$ 207.94	1
EFT2721	02/05/2023	Marilynn Horgan	-\$ 60.00	1
EFT2722	02/05/2023	Avon Valley Toyota	-\$ 928.42	1
EFT2723	02/05/2023	Bunnings Midland	-\$ 1,601.03	1
EFT2724	02/05/2023	Wyalkatchem Electrical and Air conditioning Services	-\$ 1,413.50	1
EFT2725	02/05/2023	Elders	-\$ 336.00	1
EFT2726	02/05/2023	Nutrien Ag Solutions Ltd	-\$ 19.90	1
EFT2727	02/05/2023	Midalia Steel	-\$ 2,733.92	1
EFT2728	02/05/2023	Wyalkatchem Community Resource Centre	-\$ 1,400.00	1

Shire of Wyalkatchem
List of Accounts May 2023

Chq/EFT	Date	Name	Payment Amount	Bank
EFT2729	02/05/2023	Wyalkatchem Spraying Service	-\$ 480.00	1
EFT2730	02/05/2023	Wyalkatchem Tyre Service	-\$ 1,780.00	1
EFT2731	11/05/2023	Michael Anthony Gibbs	-\$ 115.00	1
EFT2732	11/05/2023	Snap Midland	-\$ 10,380.00	1
EFT2733	11/05/2023	PJ & L Longmuir	-\$ 400.00	1
EFT2734	11/05/2023	Artistralia	-\$ 440.00	1
EFT2735	11/05/2023	Australia Post	-\$ 64.41	1
EFT2736	11/05/2023	Australian Taxation Office	-\$ 13,050.00	1
EFT2737	11/05/2023	TOLL Australia	-\$ 220.14	1
EFT2738	11/05/2023	Kleenheat Gas	-\$ 101.84	1
EFT2739	11/05/2023	Petchell Mechanical	-\$ 2,430.14	1
EFT2740	11/05/2023	T & E Services Pty Ltd	-\$ 16,445.00	1
EFT2741	15/05/2023	Bunnings Midland	-\$ 5,344.31	1
EFT2742	19/05/2023	Wyalkatchem General Store	-\$ 277.95	1
EFT2743	19/05/2023	COLAS Western Australia Pty Ltd	-\$ 171,871.94	1
EFT2744	19/05/2023	Gary Thorpe {Personal}	-\$ 171.99	1
EFT2745	19/05/2023	HARCHER WHEATBELT (WA DISTRIBUTORS) PTY LTD	-\$ 141.40	1
EFT2746	19/05/2023	Jonathan Truman	-\$ 230.99	1
EFT2747	19/05/2023	Cris Zarko Wilkes-pavisic	-\$ 8.30	1
EFT2748	19/05/2023	SHERRIN RENTALS PTY LTD	-\$ 3,146.83	1
EFT2749	19/05/2023	Jennie A Gorham	-\$ 162.73	1
EFT2750	19/05/2023	Department of Premier & Cabinet	-\$ 4,461.90	1
EFT2751	19/05/2023	Avon Waste	-\$ 4,627.84	1
EFT2752	19/05/2023	Bloomy's Nursery and Florist	-\$ 100.00	1
EFT2753	19/05/2023	Wyalkatchem Electrical and Air conditioning Services	-\$ 1,100.00	1
EFT2754	19/05/2023	Dunnings	-\$ 26,458.54	1
EFT2755	19/05/2023	Frontline Fire & Rescue Equipment	-\$ 2,489.66	1
EFT2756	19/05/2023	Winc Australia Pty Ltd	-\$ 291.92	1
EFT2757	19/05/2023	Wyalkatchem Tyre Service	-\$ 350.00	1
EFT2758	23/05/2023	Perfect Computer Solutions Pty Ltd	-\$ 170.00	1

Shire of Wyalkatchem
List of Accounts May 2023

Chq/EFT	Date	Name	Payment Amount	Bank
EFT2759	23/05/2023	Stephanie Elaine Elvidge	-\$ 39.95	1
EFT2760	23/05/2023	Novum Networks (Operations) Pty Ltd	-\$ 383.55	1
EFT2761	23/05/2023	Michelle Lea Eaton	-\$ 41.86	1
EFT2762	23/05/2023	Wheatbelt Plumbing & Gas	-\$ 2,266.00	1
EFT2763	23/05/2023	BOC Gases	-\$ 53.54	1
EFT2764	23/05/2023	Burgess Rawson (wa) Pty Ltd	-\$ 704.56	1
EFT2765	23/05/2023	T & E Services Pty Ltd	-\$ 14,661.90	1
EFT2766	23/05/2023	WA Contract Ranger Services	-\$ 1,672.00	1
EFT2767	23/05/2023	Wheatbelt Office & Business Machines	-\$ 1,973.27	1
EFT2768	23/05/2023	Wyalkatchem Community Resource Centre	-\$ 2,464.68	1
EFT2769	30/05/2023	Garn Nominees Pty Ltd	-\$ 14,520.00	1
EFT2770	30/05/2023	Rw And Ce Ryan	-\$ 7,678.00	1
EFT2771	30/05/2023	Geraldton Totally Workwear	-\$ 172.61	1
EFT2772	30/05/2023	CONWAY HIGHBURY PTY LTD	-\$ 1,386.00	1
EFT2773	30/05/2023	Toodyay Timber Flooring	-\$ 14,054.00	1
EFT2774	30/05/2023	Jennie A Gorham	-\$ 269.29	1
EFT2776	30/05/2023	Trayning Ag Repairs	-\$ 233.00	1
EFT2777	30/05/2023	Dunnings	-\$ 10,647.07	1
EFT2778	30/05/2023	Petchell Mechanical	-\$ 4,164.97	1
EFT2779	30/05/2023	T & E Services Pty Ltd	-\$ 10,725.00	1
EFT2780	30/05/2023	Westrac	-\$ 7,700.52	1
EFT2781	30/05/2023	Wyalkatchem Men's Shed	-\$ 330.00	1
EFT2782	30/05/2023	Wyalkatchem Weekly	-\$ 610.00	1
EFT2783	31/05/2023	Brooks Hire Service Pty Ltd	-\$ 1,078.46	1
EFT2784	31/05/2023	Toodyay Timber Flooring	-\$ 6,238.50	1
EFT2785	31/05/2023	Redfish Technologies Pty Ltd	-\$ 3,564.00	1
EFT2786	31/05/2023	Paynes Pest Control	-\$ 5,369.00	1
TOTAL EFT			-\$ 420,512.76	
DD2624.1	09/05/2023	HESTA Superannuation	-\$ 980.87	1
DD2624.2	09/05/2023	Australian Retirement	-\$ 499.21	1

Shire of Wyalkatchem
List of Accounts May 2023

Chq/EFT	Date	Name	Payment Amount	Bank
DD2624.3	09/05/2023	Macquarie Super Consolidator II	-\$ 244.68	1
DD2624.4	09/05/2023	CBUS Superannuation	-\$ 1,230.49	1
DD2624.5	09/05/2023	Aware Superannuation Fund	-\$ 1,956.58	1
DD2624.6	09/05/2023	Colonial Superannuation	-\$ 594.70	1
DD2624.7	09/05/2023	Suncorp Superannuation	-\$ 164.75	1
DD2624.8	09/05/2023	AMP Superannuation	-\$ 903.19	1
DD2624.9	09/05/2023	BT Panorama Superannuation	-\$ 464.42	1
DD2630.1	01/05/2023	Water Corporation.	-\$ 2,457.59	1
DD2630.2	01/05/2023	Crisp Wireless	-\$ 526.90	1
DD2633.1	03/05/2023	Synergy	-\$ 194.29	1
DD2635.1	04/05/2023	Water Corporation.	-\$ 683.33	1
DD2637.1	05/05/2023	Water Corporation.	-\$ 8,362.94	1
DD2639.1	16/05/2023	Synergy	-\$ 145.19	1
DD2643.1	09/05/2023	CBUS Superannuation	-\$ 446.07	1
DD2645.1	17/05/2023	Foxtel	-\$ 155.00	1
DD2651.1	23/05/2023	HESTA Superannuation	-\$ 984.50	1
DD2651.2	23/05/2023	Australian Retirement	-\$ 419.04	1
DD2651.3	23/05/2023	Macquarie Super Consolidator II	-\$ 244.68	1
DD2651.4	23/05/2023	MTAA Superannuation Fund	-\$ 157.18	1
DD2651.5	23/05/2023	AMP Superannuation	-\$ 961.46	1
DD2651.6	23/05/2023	Aware Superannuation Fund	-\$ 1,998.54	1
DD2651.7	23/05/2023	BT Panorama Superannuation	-\$ 6,070.68	1
DD2651.8	23/05/2023	Colonial Superannuation	-\$ 594.70	1
DD2651.9	23/05/2023	Suncorp Superannuation	-\$ 136.19	1
DD2654.1	22/05/2023	Telstra	-\$ 249.60	1
DD2656.1	23/05/2023	Synergy	-\$ 2,706.00	1
DD2659.1	04/05/2023	NAB	-\$ 924.42	1
DD2662.1	30/05/2023	Synergy	-\$ 138.82	1
DD2664.1	10/05/2023	Telstra	-\$ 11.22	1
DD2667.1	31/05/2023	Fuji Xerox	-\$ 317.02	1

Shire of Wyalkatchem List of Accounts May 2023

Chq/EFT	Date	Name	Payment Amount	Bank
DD2672.1	30/05/2023	Goomalling Community Resource Centre Incorporated	\$ 66.00	1
DD2624.10	09/05/2023	Jonas Superannuation Fund	-\$ 128.79	1
DD2624.11	09/05/2023	Rest Super	-\$ 218.79	1
DD2651.10	23/05/2023	CBUS Superannuation	-\$ 206.49	1
DD2651.11	23/05/2023	Jonas Superannuation Fund	-\$ 125.65	1
DD2651.12	23/05/2023	Rest Super	-\$ 218.79	1
TOTAL DD			-\$ 36,756.76	
Total EFT and DD			-\$ 457,269.52	
Payroll	10/05/2023		-\$ 39,040.66	
Payroll	24/05/2023		-\$ 37,110.68	
Total Payroll			-\$ 76,151.34	





**SHIRE OF WYALKATCHEM
NAB BUSINESS VISA
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 29 March 2023 to 28 April 2023**

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-4705			
30-Mar-23	Dulux Australia	Colour Swatches for NAB Bank	\$ 11.00
03-Apr-23	InK Station	Ink Cartridge for CEO	\$ 303.70
11-Apr-23	Dunnings	Refreshment for Workshop	\$ 52.00
13-Apr-23	Dunnings	Refreshment for CEACA Meeting	\$ 45.50
19-Apr-23	Dowerin Gourmet Butcher	BBQ Sausage for youth Week - Movie Night	\$ 93.74
20-Apr-23	JAMF Software	JAMF Software Subscription	\$ 17.94
24-Apr-23	Dunnings	Refreshment for Member	\$ 91.00
26-Apr-23	Wheatbelt Future Forum Booking for Perter and Quentin	Wheatbelt Future Forum Booking for Perter and Quentin	\$ 300.00
28-Apr-23	Crad Fee & other Charges	Crad Fee & other Charges	\$ 9.54
TOTAL CREDIT CARD PAYMENTS			\$ 924.42

I, Parul Begum, Finance Officer have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;

- all transactions are expenses incurred by the Shire of Wyalkatchem;
- all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the corporate credit card is evident

Parul Begum

NEXT





Shire of
Wyalkatchem

SHIRE OF WYALKATCHEM

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 MAY 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

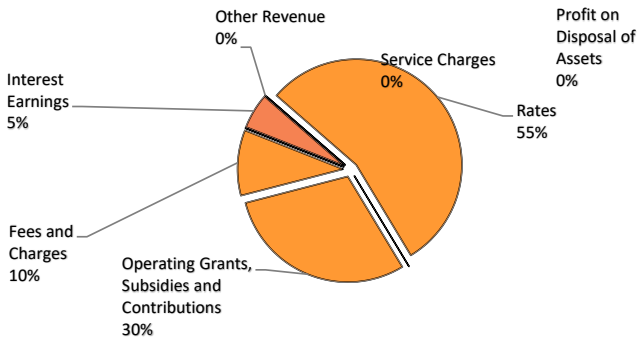
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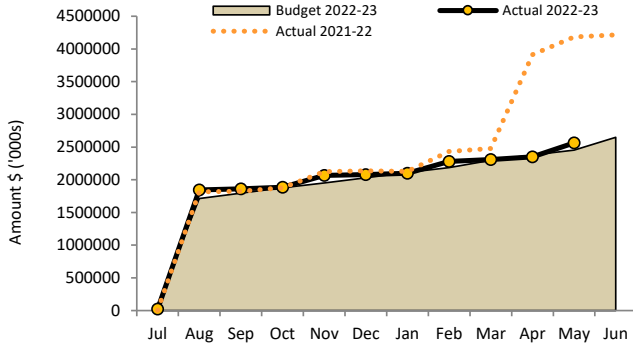
The information contained in this report is current at the time of preparation.

OPERATING ACTIVITIES

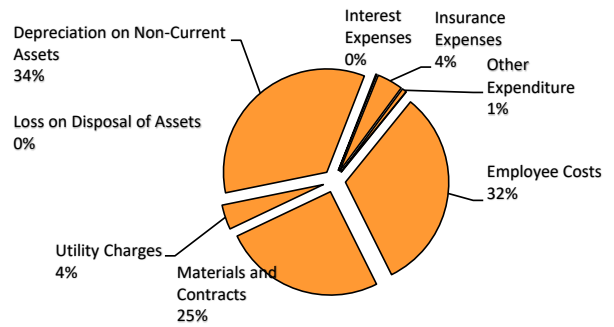
OPERATING REVENUE



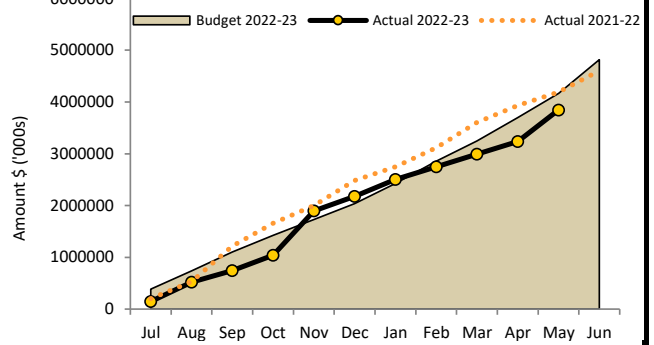
Budget Operating Revenues -v- Actual



OPERATING EXPENSES

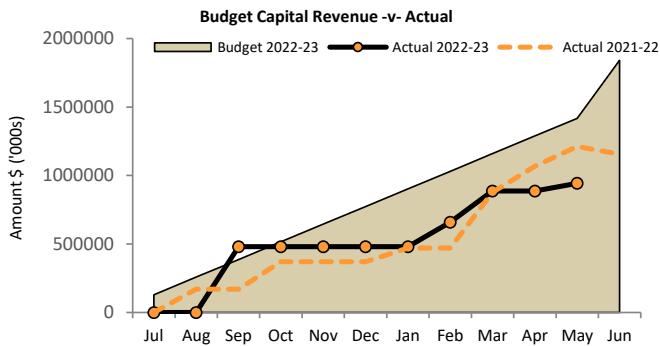


Budget Operating Expenses -v- YTD Actual

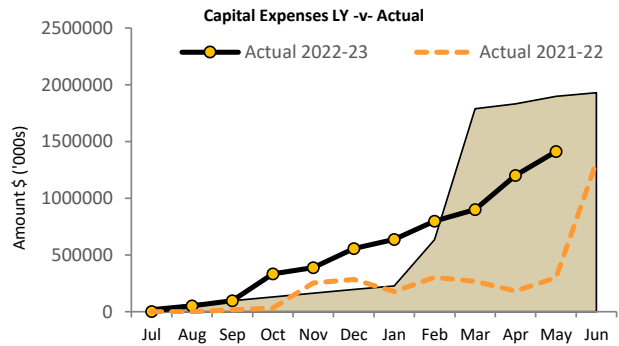


INVESTING ACTIVITIES

CAPITAL REVENUE



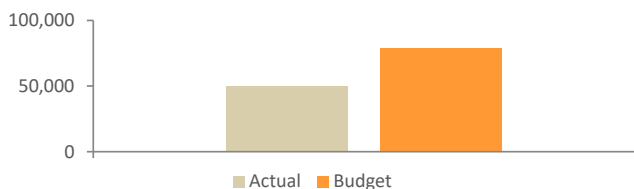
CAPITAL EXPENSES



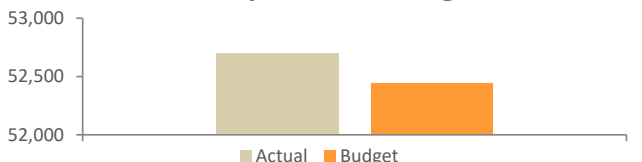
FINANCING ACTIVITIES

BORROWINGS

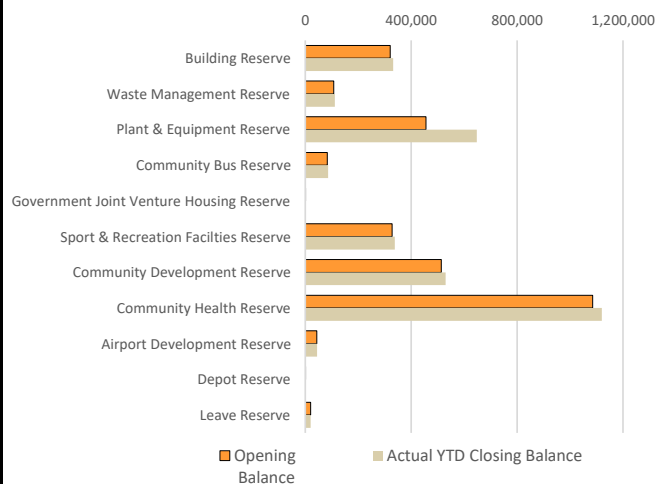
Principal Repayments



Principal Outstanding



RESERVES



Statutory document REG 34(2)(a)
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**
Note 1
Explanation of the composition of net current assets

	Notes	Last Years Actual Closing 30/6/2022	Adopted Budget	This time 2 months ago 31/03/2023	This time last month 30/04/2023	YTD Actual (b) 31/05/2023
		\$	\$	\$	\$	\$
Net current assets used in the Statement of Financial Activity						
Current assets						
Cash and cash equivalents	3	2,704,079	2,543,477	1,987,970	1,470,704	976,777
Cash backed Reserves		2,958,156	3,118,760	2,989,869	2,989,869	3,230,306
Rates receivables	10	37,994	37,994	78,636	71,887	67,939
Receivables	10	258,672	264,835	54,639	49,566	24,823
Inventories		1,375	5,644	15,603	15,603	25,018
Total Current assets		5,960,276	5,970,710	5,126,717	4,597,630	4,324,863
Less: Current liabilities						
Payables		(1,062,030)	(1,262,215)	(64,011)	(32,035)	16,101
Contract liabilities	7	(358,178)	(160,605)	(358,178)	(358,178)	(358,178)
Borrowings	12	(50,193)	(48,909)	(254)	(254)	(254)
Lease liabilities	13	(1,723)	(1,722)	(1,723)	(1,723)	(1,723)
Employee Provisions		(64,992)	(69,698)	(64,992)	(64,992)	(64,992)
Total Current liabilities		(1,537,116)	(1,543,149)	(489,157)	(457,181)	(409,046)
Net Currents Assets		4,423,160	4,427,561	4,637,560	4,140,448	3,915,817
Less: Adjustments to net current assets						
Less: Reserves - restricted cash	4	(2,958,156)	(3,118,760)	(2,989,869)	(3,118,760)	(3,230,306)
Add: Contract liabilities (Grants received but not spent)	7	0	160,605	0	0	0
Add: Borrowings included in Budget	12	50,193	48,909	254	254	254
Add: Lease liabilities included in Budget	13	1,723	1,722	1,723	1,723	1,723
Total adjustments to net current assets		(2,906,240)	(2,907,524)	(2,987,892)	(3,116,784)	(3,228,330)
Closing funding surplus / (deficit) (NET CURRENT ASSETS)		1,516,920	1,520,037	1,649,668	1,023,665	687,487

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

STATUTORY STATEMENT Local Government (Financial Management) Regulations 34

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

BY NATURE OR TYPE

		REG 34(1)(a)		REG 34(1)(b)	REG 34(1)(c)	REG 34(1)(d)	REG 34(1)(d)		
	Ref	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.	
	Note	\$	\$	\$	\$	\$	%		
Opening funding surplus / (deficit)	1	1,520,037	1,516,920	1,516,920	1,516,920	0	0.00%		
Revenue from operating activities									
Rates	9	1,403,239	1,409,259	1,412,081	1,409,059	(3,023)	(0.21%)		
Operating grants, subsidies and contributions	8	701,555	807,524	743,380	758,910	15,530	2.09%		
Fees and charges		225,234	241,397	230,424	256,488	26,064	11.31%	▲	
Interest earnings		14,450	132,578	67,046	138,674	71,628	106.83%	▲	
Other revenue		1,550	1,550	1,408	77	(1,331)	(94.53%)		
Profit on disposal of assets	6	136,670	56,670	0	0	0	0.00%		
		2,482,698	2,648,978	2,454,339	2,563,208	108,869			
Expenditure from operating activities									
Employee costs		(1,588,104)	(1,508,300)	(1,325,612)	(1,223,382)	102,230	7.71%		
Materials and contracts		(1,180,264)	(1,404,039)	(1,092,027)	(973,303)	118,724	10.87%	▲	
Utility charges		(182,962)	(191,855)	(161,236)	(148,821)	12,415	7.70%		
Depreciation on non-current assets		(1,480,574)	(1,486,591)	(1,362,570)	(1,312,369)	50,201	3.68%		
Interest expenses		(10,894)	(9,647)	(8,822)	(6,799)	2,023	22.94%		
Insurance expenses		(170,786)	(159,493)	(159,476)	(155,319)	4,157	2.61%		
Other expenditure		(51,047)	(57,659)	(56,243)	(26,764)	29,479	52.41%	▲	
		(4,664,631)	(4,817,584)	(4,165,986)	(3,846,756)	319,230			
Non-cash amounts excluded from operating activities									
Less: Profit on asset disposals	6	(136,670)	(56,670)	0	0	0	0.00%		
Add: Loss on disposal of assets	6	0	0	0	0	0	0.00%		
Add: Depreciation on assets		1,480,574	1,486,591	1,362,570	1,312,369	(50,201)	(3.68%)		
Amount attributable to operating activities		(838,029)	(738,685)	(349,077)	28,821	377,898			
Investing activities									
Proceeds from non-operating grants, subsidies and contributions	7	1,964,480	1,841,050	1,417,713	943,011	(474,702)	(33.48%)	▼	
Net Non-Operating Grants	7	1,964,480	1,841,050	1,417,713	943,011				
Proceeds from disposal of assets	6	176,500	96,500	0	0	0	0.00%		
Payments for property, plant and equipment and infrastructure	5	(3,041,529)	(2,567,043)	(2,336,987)	(1,479,175)	857,812	36.71%	▲	
Amount attributable to investing activities		(900,549)	(629,493)	(919,274)	(536,165)	383,109			
Financing Activities									
Proceeds from new debentures	12	310,000	0	0	0	0	0.00%		
Transfer from reserves	4	195,000	197,500	22,500	22,500	0	0.00%		
Payments for principal portion of lease liabilities		(1,722)	(1,722)	0	0	0	0.00%		
Repayment of debentures	12	(78,737)	(50,192)	(49,939)	(49,939)	0	0.00%		
Transfer to reserves	4	(206,000)	(294,328)	(294,651)	(294,651)	0	0.00%		
Amount attributable to financing activities		218,541	(148,742)	(322,090)	(322,090)	0			
Closing funding surplus /(deficit) REG 34(1)- (Also refer Note 14)	1	0	0	(73,520)	687,487	761,007			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council is \$10,000 or 10.00% whichever is greater.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater. This is indicated by the symbols ▲ ▼

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Rates	(3,023)	(0.21%)		No material variance
Operating grants, subsidies and contributions	15,530	2.09%		No material variance
Fees and charges	26,064	11.31%	▲ Permanent	Private Works Income is \$27K higher than Budget, this is a permanent variance, that will partly be offset by higher expenditure.
Interest earnings	71,628	106.83%	▲ Timing	Reserve interest was budgeted to be received in June, when the term deposit matured in May 2023.
Other revenue	(1,331)	(94.53%)		No material variance
Profit on disposal of assets	0	0.00%		No material variance
Expenditure from operating activities				
Employee costs	102,230	7.71%		No material variance
Materials and contracts	118,724	10.87%	▲ Timing	Expenditure for Landgate valuations (\$13K), auditor fees (\$29K), Medical Centre operations (\$20K), Swimming Pool contract (\$15K) and Avon Waste (\$18K) are expected to balance out in June.
Utility charges	12,415	7.70%		No material variance
Depreciation on non-current assets	50,201	3.68%		No material variance
Interest expenses	2,023	22.94%		No material variance
Insurance expenses	4,157	2.61%		No material variance
Other expenditure	29,479	52.41%	▲ Timing	Members expenses are \$12K lower than YTD budget. This is expected to be a timing variance that will even out before year end.
Loss on disposal of assets	0	0.00%		No material variance
Non-cash amounts excluded from operating activities				
Less: Profit on asset disposals	0	0.00%		No material variance
Add: Loss on disposal of assets	0	0.00%		No material variance
Add: Depreciation on assets	(50,201)	(3.68%)		No material variance
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(474,702)	(33.48%)	▼ Timing	Refer to Note 7 for details. LRCI, & RRG funds have not yet been received. R2R funds were received in FY22 and are due to be transferred from Grants in Advance (Contract Liabilities) to revenue.
Proceeds from disposal of assets	0	0.00%		No material variance
Proceeds from financial assets at amortised cost - self supporting loans	0	0.00%		No material variance
Payments for financial assets at amortised cost - self supporting loans	0	0.00%		No material variance
Payments for property, plant and equipment and infrastructure	857,812	36.71%	▲ Timing	Refer to Note 5 for details
Financing activities				
Proceeds from new debentures	0	0.00%		No material variance
Transfer from reserves	0	0.00%		No material variance
Payments for principal portion of lease liabilities	0	0.00%		No material variance
Repayment of debentures	0	0.00%		No material variance
Transfer to reserves	0	0.00%		No material variance

SHIRE OF WYALKATCHEM

SUPPORTING INFORMATION THE MONTHLY STATEMENTS PROVIDED FOR COUNCILLORS INFORMATION REG 34(2)(c) FOR THE PERIOD ENDED 31 MAY 2023

The Local Government (Financial Management) Regulations provide at 34.(2) that:
(2) Each Statement of financial activity is to be accompanied by documents containing —
(c) such other supporting information as is considered relevant by the local government;
as such the following supporting information is provided.

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Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	1,014,779		1,014,779	0	NAB		
Municipal Investment	Cash and cash equivalents	0		0	0			
Reserve Investment Account	Cash and cash equivalents	0	3,230,306	3,230,306	0	BOQ	4.80%	Nov-23
Total		1,014,779	3,230,306	4,245,085	0			
Comprising								
Cash and cash equivalents		1,014,779	3,230,306	4,245,085	0			
		1,014,779	3,230,306	4,245,085	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES
Note 4
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Current Budget Transfers In (Inc Interest) (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$		\$	\$		\$	\$	\$
Building Reserve	321,275	651	10,280	0	10,245	0	0	0	0	321,926	331,555
Waste Management Reserve	107,941	219	3,454	0	3,442	0	0	0	0	108,160	111,395
Plant & Equipment Reserve	455,568	924	14,576	200,000	214,527	200,000	(195,000)	(197,500)	(22,500)	461,492	647,644
Community Bus Reserve	83,165	169	2,661	0	2,652	0	0	0	0	83,334	85,826
Government Joint Venture Housing Reserve	11	0	0	0	0	0	0	0	0	11	11
Sport & Recreation Facilities Reserve	327,872	665	10,491	0	10,455	0	0	0	0	328,537	338,363
Community Development Reserve	513,283	1,041	16,423	0	16,367	0	0	0	0	514,324	529,706
Community Health Reserve	1,085,443	2,202	34,731	0	34,612	0	0	0	0	1,087,645	1,120,174
Airport Development Reserve	43,440	88	1,390	0	1,385	0	0	0	0	43,528	44,830
Depot Reserve	157	0	5	0	5	0	0	0	0	157	162
Leave Reserve	20,000	41	640	0	638	0	0	0	0	20,041	20,640
	2,958,155	6,000	94,651	200,000	294,328	200,000	(195,000)	(197,500)	(22,500)	2,969,155	3,230,306

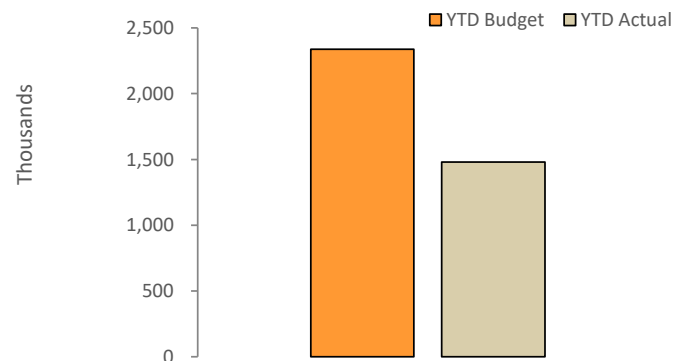
KEY INFORMATION

CAPITAL ACQUISITIONS SUMMARY

Capital acquisitions	Adopted			YTD Actual Variance
	Adopted Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
Land & Buildings	177,131	74,435	46,055	(28,380)
Furniture & Equipment	38,924	21,613	7,762	(13,851)
Plant & Equipment	709,300	304,577	54,650	(249,927)
Roads	919,529	1,116,854	965,380	(151,474)
Footpaths	75,000	0	0	0
Other Infrastructure	1,121,645	819,508	405,329	(414,179)
Payments for Capital Acquisitions	3,041,529	2,336,987	1,479,175	(857,812)
Total Capital Acquisitions	3,041,529	2,336,987	1,479,175	(857,812)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,964,480	1,417,713	943,011	(474,702)
Borrowings	310,000	0	0	0
Proceeds from disposal of assets	176,500	0	0	0
Cash backed reserves				
Plant & Equipment Reserve	195,000	22,500	22,500	0
Contribution - operations	395,549	896,774	513,665	(383,109)
Capital funding total	3,041,529	2,336,987	1,479,175	(857,812)

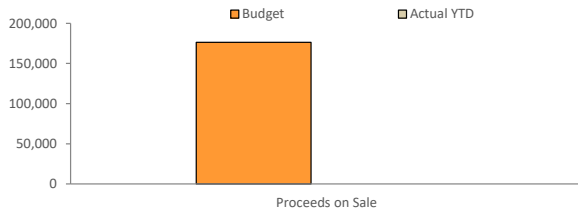
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Account	Job	Account Description	Adopted		YTD Budget	YTD Actual	Variance (Under)/Over	Comments
			Original Budget	Amended Budget				
Land & Buildings								
LRC001		Railway Tce (NAB) Building improvement	80,000	80,000	0	8,494	8,494	
BC040		New Depot - Grace Street	22,131	25,109	25,109	25,353	244	
BC042		Wash Down Bay	9,000	9,000	9,000	5,500	(3,500)	
BC043		Carport for Light Vehicles	10,000	10,000	9,163	0	(9,163)	
BC045		Asbestos remediation program	34,000	34,000	31,163	0	(31,163)	
		New Lock up facility for workshop	10,000	10,000	0	0	0	
BC046		Museum Building renewals	12,000	0	0	0	0	CBH Bin Museum Committee
BC001		Chambers Refurbish	0	0	0	0	0	
LC0001		Purchase corner Railway Terrace and Honour Avenue	0	0	0	6,709	6,709	
			177,131	168,109	74,435	46,055	(28,380)	
Furniture & Equipment								
FE004		Councillor IT Equipment	16,520	0	0	0	0	
PEC002		Replace Photocopier	9,404	9,404	8,613	0	(8,613)	
PEC003		Replacement of Computers and Phones	13,000	13,000	13,000	7,762	(5,238)	
			38,924	22,404	21,613	7,762	(13,851)	
Plant & Equipment								
PC0103		Skid Steer	140,000	140,000	128,326	0	(128,326)	Funding from Plant Reserve
PC0104		6 Wheel Tipper	390,000	0	0	0	0	Loan
PC001		Leading Hand Dual Cab Replacement PWM216	40,000	40,000	36,663	0	(36,663)	Funding from Plant Reserve
PC002		Doctor Kluger	60,000	60,000	55,000	0	(55,000)	Funding from Plant Reserve
PC0004		Trailer purchases	5,000	0	0	0	0	Funding from Plant Reserve
		Water Trailer	5,000	0	0	0	0	
PC004		Minor Plant Purchases	2,500	2,500	2,288	0	(2,288)	Funding from Plant Reserve
PC0101		Dolly TDM	0	34,000	34,000	0	(34,000)	
PC0102		Fuel Storage	25,800	25,800	25,800	32,580	6,780	
PC0008		Forklift	20,000	22,500	22,500	22,070	(430)	Plant Reserve
		Drop in Water Tank	21,000	0	0	0	0	
			709,300	324,800	304,577	54,650	(249,927)	
Roads								
R2R09		R2R McNee Road SLK 12.36 - 18.77	131,572	5,049	5,049	5,049	0	R2R
R2R130		Wyalkatchem-Koorda Road (rural road), Wyalkatchem -, between Straight Line Kilo	28,345	78,757	78,757	78,757	(0)	R2R
R2R03		Elsegood Road (Rural road), Elsegood, between the Wyalkatchem - Koorda Rd and	124,542	382,166	382,166	457,114	74,948	R2R
R2R03A		Elsegood Road (Rural road), Elsegood, between the Wyalkatchem - Koorda Rd and	0	0	0	6,247	6,247	R2R
RRG02		Wyalkatchem North Road	564,345	564,345	564,345	294,089	(270,256)	RRG
R2R131		Wyalkatchem North Road	0	0	0	4,750	4,750	R2R
RRG131		Cunderdin/Wyalkatchem Road	70,725	94,405	86,537	118,757	32,220	RRG
RRG132		Cunderdin/Wyalkatchem Road	0	0	0	617	617	RRG
			919,529	1,124,722	1,116,854	965,380	(151,474)	
Footpaths								
LRCI		Footpath & kerbing upgrade project	75,000	75,000	0	0	0	LRCI
			75,000	75,000	0	0	0	
Other Infrastructure								
LRCI		Wyalkatchem Pool Refurbishment Program.	150,000	0	0	0	0	LRCI
LRC003		Wyalkatchem Recreation Reserve Reticulation Upgrade	200,000	200,000	200,000	197,140	(2,860)	LRCI
LRC004		Water Wise Garden	55,000	65,000	65,000	5,106	(59,894)	LRCI
LRC005		Lady Novar Refurbishment	120,000	120,000	120,000	101,733	(18,267)	LRCI
LRC006		Town Entry Statement improvements	20,000	20,000	20,000	11,175	(8,825)	LRCI
LRCI		Purchase tip netting	20,000	20,000	0	0	0	LRCI
LRCI		Water Sustainability Project	100,000	0	0	0	0	LRCI
LRC009		Flag Poles at Admin Building	5,000	5,000	5,000	2,916	(2,084)	LRCI
LRC010		Korrelocking Cemetery	10,200	9,466	9,466	1,800	(7,666)	LRCI
LRCI		Rec Reserev Depot	35,000	0	0	0	0	LRCI
LRCI		Asset Security/Protection	25,000	0	0	0	0	LRCI
LRCI		Exercise equipment trail (x4)	20,000	0	0	0	0	LRCI
LRCI		Museum Building Refurbishment	12,500	12,500	0	0	0	LRCI
LRCI		Family Day Care Centre Upgrade	10,000	0	0	0	0	LRCI
CIO004		Town Beautification/Upgrades (LGRIC funded)	5,000	10,000	10,000	28,910	18,910	LRCI
CIO005		Railway Terrace Stormwater	24,502	80,599	80,599	48,792	(31,807)	LRCI
CIO007		Cemetery Improvements	15,000	15,000	15,000	0	(15,000)	
CIO013		Airport Runway Reseal	294,443	294,443	294,443	0	(294,443)	Aero Grant
CIO014		Railway Tce and Thurston St Stormwater	0	0	0	7,757	7,757	
			1,121,645	852,008	819,508	405,329	(414,179)	
			3,041,529	2,567,043	2,336,987	1,479,175	(857,812)	

Asset Ref.	Asset description	Adopted Budget				Current Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Plant and equipment													
Health													
	10166 - Doctors Mazda	36,509	50,000	13,491	0	36,509	50,000	13,491	0	0	0	0	0
Other property and services													
	10155 - Skid Steer CAT 226B	2,185	30,000	27,815	0	2,185	30,000	27,815	0	0	0	0	0
	10142 - Isuzu Tipper	0	80,000	80,000	0	0	0	0	0	0	0	0	0
	10148 - Isuzu Dmax Crew Cab	1,136	15,000	13,864	0	1,136	15,000	13,864	0	0	0	0	0
	Loadstar Garden Trailer	0	500	500	0	0	500	500	0	0	0	0	0
	Jon Papas Water Trailer	0	500	500	0	0	500	500	0	0	0	0	0
	Able Pump Trailer	0	500	500	0	0	500	500	0	0	0	0	0
		39,830	176,500	136,670	0	39,830	96,500	56,670	0	0	0	0	0



NON-OPERATING GRANTS AND CONTRIBUTIONS

Non operating grants, subsidies and contributions revenue

Type	Provider	Adopted Budget Revenue	Current Budget	YTD Budget	YTD Revenue Actual	YTD Expense Actual	Unspent Grants Contract Liability Actual	
		\$		\$	\$	\$	\$	
Non-operating grants and subsidies								
Governance								
GEN PUR - Other Grants	Tied	LGRIC	962,202	641,468	588,005	483,429	397,571	85,858
Transport								
ROADC - Regional Road Group Grants (MRWA)	Tied	Main Roads WA	423,376	439,167	402,567	175,665	413,463	0
ROADC - Roads to Recovery Grant	Tied	DIAP - Commonwealth	284,459	465,972	427,141	283,917	551,917	0
AERO - Grants	Tied	DISER - Commonwealth	294,443	294,443	0	0	0	0
			1,964,480	1,841,050	1,417,713	943,011	1,370,708	85,858

Operating grants, subsidies and contributions revenue							
Provider	Type	Adopted Budget Revenue	Revised Budget	YTD Budget	YTD Revenue Actual	YTD Expense Actual	Contract Liability Actual
		\$	\$	\$	\$	\$	\$
Operating grants and subsidies							
General purpose funding							
GEN PUR - Financial Assistance Grant - General	Untied	329,417	428,563	392,843	321,422	n/a	n/a
GEN PUR - Financial Assistance Grant - Roads	Untied	140,446	104,056	95,381	211,197	n/a	n/a
Law, order, public safety							
ESL BFB - Operating Grant		34,390	34,390	34,390	47,214	n/a	n/a
ESL BFB - Admin Fee/Commission		4,000	4,000	4,000	4,000	n/a	n/a
Recreation and culture							
REC - Other Income		0	19,719	18,073	19,719	0	19,719
Transport							
ROADM - Direct Road Grant (MRWA)	Untied	126,406	129,125	118,360	129,125	n/a	n/a
		634,659	719,853	663,047	732,677	0	19,719
Reimbursement Contribution							
Health							
OTH HEALTH - Contributions, Donations & Reimbursements	Untied	59,280	68,690	62,964	347	n/a	n/a
Housing							
STF HOUSE - Staff Rental Reimbursements - 2 Slocum St		2,000	2,000	1,826	2,477	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 22a Flint St	Untied	2,808	2,808	2,574	2,369	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 43 Wilson St	Untied	0	0	0	969	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 45 Wilson St	Untied	2,808	3,715	3,399	3,608	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 45 Wilson St	Untied	0	1,520	1,386	2,705	n/a	n/a
Economic services							
ECONOM - Other Fees & Charges	Untied	0	0	0	0	n/a	n/a
Other property and services							
ADMIN - Fees & Charges	Untied	0	3,417	3,124	3,417	n/a	n/a
PWO - Insurance Claims	Untied	0	0	0	379	n/a	n/a
PWO - Insurance Claims	Untied	0	5,521	5,060	9,769	n/a	n/a
		66,896	87,671	80,333	26,233	0	0
TOTALS		701,555	807,524	743,380	758,910	0	19,719

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023

OPERATING ACTIVITIES
Note9
RATE REVENUE

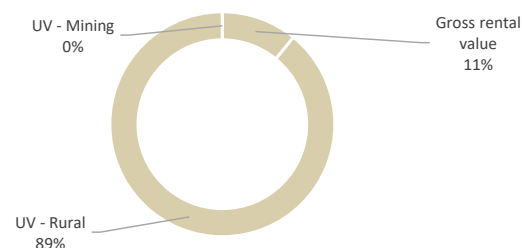
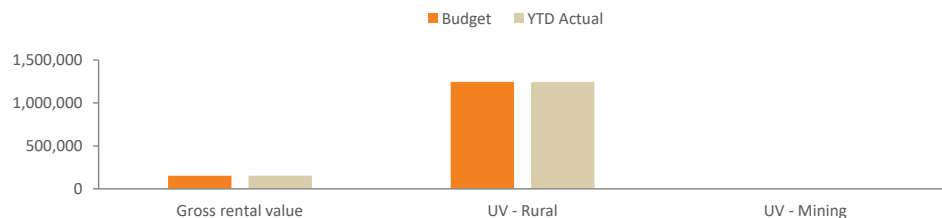
General rate revenue	Budget						YTD Actual				
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Gross rental value	0.11334	194	1,340,466	151,932	0	0	151,932	151,932	430	0	152,362
Unimproved value											
UV - Rural	0.01295	208	91,119,500	1,244,267	0	0	1,244,267	1,244,267	(401)	(245)	1,243,621
UV - Mining	0.01295	0	0	0	0	0	0	0	0	0	0
Sub-Total		402	92,459,966	1,396,199	0	0	1,396,199	1,396,200	28	(245)	1,395,983
Minimum payment	Minimum \$										
Gross rental value											
GRV - Wyalkatchem	515	53	68,337	27,295	0	0	27,295	27,295	0	0	27,295
Unimproved value											
UV - Rural	573	18	419,000	10,314	0	0	10,314	10,314	0	0	10,314
UV - Mining	573	13	46,823	7,449	0	0	7,449	7,449	1,904	0	9,353
Sub-total		84	534,160	45,058	0	0	45,058	45,058	1,904	0	46,962
Discount							(46,795)				(44,274)
Amount from general rates							1,394,462	1,441,258	1,932	(245)	1,398,671
Ex-gratia rates							8,777				10,388
Total general rates							1,403,239				1,409,059

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Rates are expected to be levied early August 2022.

Rate Revenue by Rate Type



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**OPERATING ACTIVITIES
Note 10
RECEIVABLES**

Rates receivable	30 June 2022	31 May 2023
	\$	\$
Opening arrears previous years	18,796	37,994
Levied this year	2,550,269	1,409,059
Less - collections to date	(1,276,453)	(1,379,114)
Equals current outstanding	37,994	67,939
Net rates collectable	37,994	67,939
% Collected	49.7%	95.3%

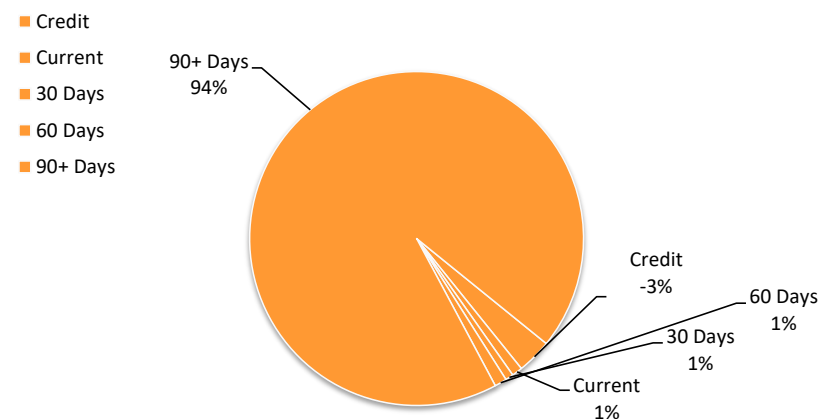
Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(789)	240	182	274	21,887	21,795
Percentage	(3.6%)	1.1%	0.8%	1.3%	100.4%	
Balance per trial balance						
Sundry receivable	(789)	240	182	274	21,887	21,795
GST receivable	0	30,936	0	0	0	30,936
Pensioner rebate	0	777	0	0	0	777
Total receivables general outstandi	(789)	31,953	182	274	21,887	24,823

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Accounts Receivable (non-rates)



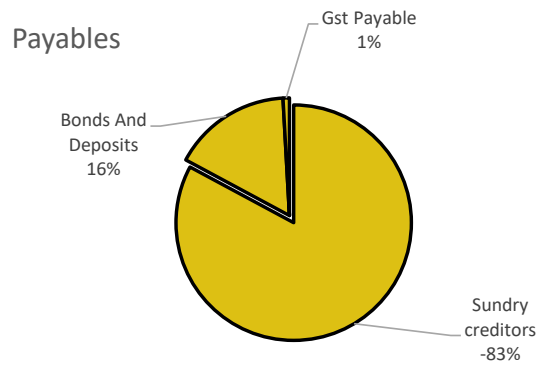
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	(66)	0	0	0	(66)
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
* Sundry creditors	0	(66)	0	0	(47,634)	(47,700)
Bonds And Deposits	0	9,375	0	0	0	9,375
Gst Payable	0	505	0	0	0	505
Other Payables	0	613	0	0	0	613
Total payables general outstanding						(16,101)

Amounts shown above include GST (where applicable)

* Includes amount from theft.

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FINANCING ACTIVITIES
Note 12
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Adopted Budget Principal Repayments		Current Budget Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing												
Loan 68 - 43/45 Wilson	79	56,631	0	0	27,061	27,061	27,061	27,061	29,570	29,570	2,051	3,403
8 wheel prime mover	TBA			310,000		28,545	0	0	0	0		5,642
Economic Services												
Loan 73 - CRC Building	78	46,005	0	0	22,878	23,131	22,878	23,131	23,127	22,874	1,577	1,842
B/Fwd. Balance		102,636	0	310,000	49,939	78,737	49,939	50,192	52,697	52,444	3,628	10,887
C/Fwd. Balance		102,636	0	310,000	49,939	78,737	49,939	50,192	52,697	52,444	3,628	10,887
Self supporting loans												
		0	0	0	0	0			0	0	0	0
Total		102,636	0	310,000	49,939	78,737	49,939	50,192	52,697	52,444	3,628	10,887
Current borrowings		78,737							254			
Non-current borrowings		23,899							52,443			
		102,636							52,697			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2022-23

The Shire has budgeted to borrow funds to purchase an 8 Wheel Prime mover during the year.

Unspent borrowings

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**FINANCING ACTIVITIES
NOTE 13
LEASE LIABILITIES**

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Other property and services										
Photocopier		1,722	0	0	0	1,722	1,722	0	65	6
Current lease liabilities		1,722								
Non-current lease liabilities		0								
		<u>1,722</u>								

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**Note 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus		0	(3,117)	(3,117)
2030118	RATES - Rates Write Off		Operating Expenditure		0	(1,000)	(4,117)
2030199	RATES - Administration Allocated		Operating Expenditure		5,977	0	1,860
2030299	GEN PUR - Administration Allocated		Operating Expenditure		537	0	2,397
2040109	MEMBERS - Members Travel and Accommodation		Operating Expenditure		0	(1,157)	1,240
2040199	MEMBERS - Administration Allocated		Operating Expenditure		30,663	0	31,903
2040280	OTH GOV - Contributions to Community		Operating Expenditure		0	(5,455)	26,448
2040285	OTH GOV - Compliance/Reviews expenditure		Operating Expenditure		0	(20,000)	6,448
2040299	OTH GOV - Administration Allocated		Operating Expenditure		3,928	0	10,376
2050187	FIRE - Other Expenditure		Operating Expenditure		0	(2,000)	8,376
2050199	FIRE - Administration Allocated		Operating Expenditure		716	0	9,092
2050299	ANIMAL - Administration Allocated		Operating Expenditure		1,313	0	10,405
2050399	OLOPS - Administration Allocated		Operating Expenditure		718	0	11,123
2050565	ESL BFB - Maintenance Plant & Equipment		Operating Expenditure		0	(6,683)	4,440
2050599	ESL BFB - Administration Allocated		Operating Expenditure		781	0	5,221
2070499	HEALTH - Administration Allocated		Operating Expenditure		350	0	5,571
2070788	OTH HEALTH - Medical Centre Operations		Operating Expenditure		0	(38,830)	(33,259)
2070789	OTH HEALTH - Medical Centre Building Maintenance		Operating Expenditure		0	(3,000)	(36,259)
2070799	OTH HEALTH - Administration Allocated		Operating Expenditure		876	0	(35,383)
2080388	FAMILIES - Daycare Building Expense		Operating Expenditure		0	(773)	(36,156)
2080399	FAMILIES - Administration Allocated		Operating Expenditure		479	0	(35,677)
2080699	AGED OTHER - Administration Allocated		Operating Expenditure		479	0	(35,198)
2090111	STF HOUSE - Rental Property Expenses - 1 Slocum St		Operating Expenditure		0	(1,092)	(36,290)
2090113	STF HOUSE - Rental Property Expenses - 2a Slocum St		Operating Expenditure		0	(6,082)	(42,372)
2090114	STF HOUSE - Rental Property Expenses - 22a Flint St		Operating Expenditure		0	(659)	(43,031)
2090119	STF HOUSE - Rental Property Expenses - 45 Wilson St		Operating Expenditure		0	(2,528)	(45,559)
2090199	STF HOUSE - Administration Allocated		Operating Expenditure		2,226	0	(43,333)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**Note 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended
				Adjustment	Available Cash	Available Cash	Budget Running Balance
				\$	\$	\$	\$
2090211	OTH HOUSE - Rental Property Expenses		Operating Expenditure		0	(6,867)	(50,200)
2090299	OTH HOUSE - Administration Allocated		Operating Expenditure		2,226	0	(47,974)
2100113	SAN - Waste Recycling		Operating Expenditure		0	(5,040)	(53,014)
2100117	SAN - General Tip Maintenance		Operating Expenditure		0	(37,648)	(90,662)
2100199	SAN - Administration Allocated		Operating Expenditure		939	0	(89,723)
2100499	STORM - Administration Allocated		Operating Expenditure		62	0	(89,661)
2100599	ENVIRON - Administration Allocated		Operating Expenditure		479	0	(89,182)
2100699	PLAN - Administration Allocated		Operating Expenditure		896	0	(88,286)
2100711	COM AMEN - Cemetery Maintenance/Operations		Operating Expenditure		0	(30,840)	(119,126)
2100788	COM AMEN - Public Toilets Maintenance		Operating Expenditure		0	(3,000)	(122,126)
2100789	COMM AMEN - Community Bus Expense		Operating Expenditure		0	(2,000)	(124,126)
2100799	COM AMEN - Administration Allocated		Operating Expenditure		1,083	0	(123,043)
2110188	HALLS - Town Halls Expenses		Operating Expenditure		0	(2,903)	(125,946)
2110199	HALLS - Administration Allocated		Operating Expenditure		715	0	(125,231)
2110299	SWIM AREAS - Administration Allocated		Operating Expenditure		1,595	0	(123,636)
2110365	REC - Parks & Gardens Maintenance/Operations		Operating Expenditure		0	(19,325)	(142,961)
2110366	REC - Oval Maintenance/Operations		Operating Expenditure		17,071	0	(125,890)
2110367	REC - Sundry Dry Parks/Reserves Maintenance/Operations		Operating Expenditure		0	(5,785)	(131,675)
2110388	REC - Other Rec Courts & Sports Surfaces		Operating Expenditure		0	(714)	(132,389)
2110399	REC - Administration Allocated		Operating Expenditure		2,113	0	(130,276)
2110599	LIBRARY - Administration Allocated		Operating Expenditure		174	0	(130,102)
2110699	HERITAGE - Administration Allocated		Operating Expenditure		529	0	(129,573)
2110725	OTH CUL - Festival & Events		Operating Expenditure		0	(20,384)	(149,957)
2110743	OTH CUL - Other Festival Events		Operating Expenditure		0	(3,000)	(152,957)
2110799	OTH CUL - Administration Allocated		Operating Expenditure		1,870	0	(151,087)
2120211	ROADM - Road Maintenance		Operating Expenditure		34,000	0	(117,087)
2120299	ROADM - Administration Allocated		Operating Expenditure		4,204	0	(112,883)
2120399	PLANT - Administration Allocated		Operating Expenditure		1,183	0	(111,700)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**Note 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
2120665	AERO - Airstrip & Grounds Maintenance/Operations		Operating Expenditure		0	(5,243)	(116,943)
2120688	AERO - Terminal Building Expenses		Operating Expenditure		5,292	0	(111,651)
2120699	AERO - Administration Allocated		Operating Expenditure		591	0	(111,060)
2120700	PLANT - Loan Interest		Operating Expenditure		5,642	0	(105,418)
2130199	RURAL - Administration Allocated		Operating Expenditure		591	0	(104,827)
2130240	TOUR - Public Relations & Area Promotion		Operating Expenditure		0	(2,000)	(106,827)
2130288	TOUR - Railway Barracks Expenses		Operating Expenditure		0	(4,000)	(110,827)
2130299	TOUR - Administration Allocated		Operating Expenditure		2,621	0	(108,206)
2130399	BUILD - Administration Allocated		Operating Expenditure		591	0	(107,615)
2130499	SALEYARDS - Administration Allocated		Operating Expenditure		285	0	(107,330)
2130865	ECONOM - Standpipe Maintenance/Operations		Operating Expenditure		0	(5,367)	(112,697)
2130889	ECONOM - Community Resource Centre Expenses		Operating Expenditure		0	(2,053)	(114,750)
2130890	ECONOM - Old NAB Bank Expenses		Operating Expenditure		0	(9,921)	(124,671)
2130892	ECONOM - Depreciation		Operating Expenditure		0	0	(124,671)
2130899	ECONOM - Administration Allocated		Operating Expenditure		2,291	0	(122,380)
2140187	PRIVATE - Private Works Expenses		Operating Expenditure		0	(25,000)	(147,380)
2140199	PRIVATE - Administration Allocated		Operating Expenditure		841	0	(146,539)
2140200	ADMIN - Employee Costs		Operating Expenditure		126,016	0	(20,523)
2140205	ADMIN - Recruitment		Operating Expenditure		0	(3,315)	(23,838)
2140208	ADMIN - Other Employee Expenses		Operating Expenditure		0	(7,308)	(31,146)
2140215	ADMIN - Printing and Stationery		Operating Expenditure		0	(12,223)	(43,368)
2140221	ADMIN - Information Technology		Operating Expenditure		0	(7,958)	(51,326)
2140230	ADMIN - Insurances		Operating Expenditure		6,039	0	(45,287)
2140288	ADMIN - Admin Office Building Expenses		Operating Expenditure		0	(11,255)	(56,542)
2140299	ADMIN - Administration Overheads Allocated to Works & Services		Operating Expenditure		0	(87,990)	(144,532)
2140307	PWO - Protective Clothing		Operating Expenditure		6,400	0	(138,132)
2140308	PWO - Other Employee Expenses		Operating Expenditure		8,556	0	(129,576)
2140310	PWO - Motor Vehicle Expenses		Operating Expenditure		0	(21,709)	(151,285)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**Note 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
2140323	PWO - Sick Pay		Operating Expenditure		5,585	0	(145,700)
2140324	PWO - Annual Leave		Operating Expenditure		10,073	0	(135,627)
2140329	PWO - Insurances		Operating Expenditure		2,070	0	(133,557)
2140330	PWO - OHS and Toolbox Meetings		Operating Expenditure		0	(19,282)	(152,839)
2140388	PWO - Depot Building Expenses		Operating Expenditure		0	(21,384)	(174,223)
2140393	PWO - Less - Allocated to Works (PWO's)		Operating Expenditure		13,406	0	(160,817)
2140399	PWO - Administration Allocated		Operating Expenditure		10,764	0	(150,053)
2140412	POC - Fuels and Oils		Operating Expenditure		0	(30,000)	(180,053)
2140413	POC - Tyres and Tubes		Operating Expenditure		0	(5,576)	(185,629)
2140416	POC - Licences/Registrations		Operating Expenditure		388	0	(185,241)
2140417	POC - Insurance		Operating Expenditure		5,188	0	(180,053)
2140494	POC - LESS Plant Operation Costs Allocated to Works		Operating Expenditure		27,693	0	(152,360)
2140499	POC - Administration Allocated		Operating Expenditure		2,307	0	(150,053)
3030130	RATES - Rates Levied - Synergy		Operating Income		1,888	0	(148,165)
3030138	RATES - Discount on Rates Levied		Operating Income		2,521	0	(145,644)
3030140	RATES - Ex-Gratia Rates (CBH, etc.)		Operating Income		1,611	0	(144,033)
3030210	GEN PUR - Financial Assistance Grant - General		Operating Income		99,146	0	(44,887)
3030211	GEN PUR - Financial Assistance Grant - Roads		Operating Income		0	(36,390)	(81,277)
3030212	GEN PUR - Other Grants		Operating Income		0	(320,734)	(402,011)
3030245	GEN PUR - Interest Earned - Reserve Funds		Operating Income		88,328	0	(313,683)
3030246	GEN PUR - Interest Earned - Municipal Funds		Operating Income		29,800	0	(283,883)
3070700	OTH HEALTH - Contributions, Donations & Reimbursements		Operating Income		9,410	0	(274,473)
3090102	STF HOUSE - Staff Rental Reimbursements - 2 Slocum St		Operating Income		0	(1,800)	(276,273)
3090107	STF HOUSE - Staff Rental Reimbursements - 45 Wilson St		Operating Income		907	0	(275,366)
3090108	STF HOUSE - Staff Rental Reimbursements - 45 Wilson St		Operating Income		1,520	0	(273,846)
3100620	PLAN - Planning Application Fees		Operating Income		1,000	0	(272,846)
3100720	COM AMEN - Cemetery Fees (Burial)		Operating Income		2,105	0	(270,741)
3110321	REC - Other Income		Operating Income		19,719	0	(251,022)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**Note 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
3120110	ROADC - Regional Road Group Grants (MRWA)		Operating Income		15,791	0	(235,231)
3120111	ROADC - Roads to Recovery Grant		Operating Income		181,513	0	(53,718)
3120210	ROADM - Direct Road Grant (MRWA)		Operating Income		2,719	0	(50,999)
3120390	PLANT - Profit on Disposal of Assets		Operating Income		0	0	(50,999)
3120635	AERO - Other Income Relating to Aerodromes		Operating Income		3,858	0	(47,141)
3130220	TOUR - Barracks Fees and Charges		Operating Income		0	(14,000)	(61,141)
3140120	PRIVATE - Private Works Income		Operating Income		25,000	0	(36,141)
3140220	ADMIN - Fees & Charges		Operating Income		3,417	0	(32,724)
3140302	PWO - Insurance Claims		Operating Income		5,521	0	(27,203)
	Museum building Renewals		Capital Expenditure		12,000	0	(15,203)
BC040	New Depot - Grace Street		Capital Expenditure		0	(2,978)	(18,181)
FE004	Substitute Councillor iPads for Surface Pros		Capital Expenditure		16,520	0	(1,661)
PC0104	6 wheel tipper		Capital Expenditure		390,000	0	388,339
PC0004	Town trailer		Capital Expenditure		5,000	0	393,339
PC0004	Water trailer - town		Capital Expenditure		5,000	0	398,339
PC0008	New Forklift		Capital Expenditure		0	(2,500)	395,839
	Drop in Water Tank		Capital Expenditure		21,000	0	416,839
	Dolly		Capital Expenditure		0	(34,000)	382,839
R2R09	R2R McNee Road SLK 12.36 - 18.77		Capital Expenditure		126,523	0	509,362
R2R130	Wyalkatchem-Koorda Road (rural road)		Capital Expenditure		0	(50,412)	458,950
R2R03	Elsegood Road (Rural road)		Capital Expenditure		0	(257,624)	201,326
RRG131	Cunderdin/Wyalkatchem Road		Capital Expenditure		0	(23,680)	177,646
	Wyalkatchem Pool Refurbishment Program.		Capital Expenditure		150,000	0	327,646
LRC004	Water Wise Garden – space activation		Capital Expenditure		0	(10,000)	317,646
	Water Sustainability Project		Capital Expenditure		100,000	0	417,646
LRC010	Korrelocking Cemetery		Capital Expenditure		734	0	418,380
	Rec Reserve Depot		Capital Expenditure		35,000	0	453,380
	Asset Security/Protection		Capital Expenditure		25,000	0	478,380

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**Note 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Exercise equipment trail (x4)		Capital Expenditure		20,000	0	498,380
CIO005	Stormwater drainage upgrade		Capital Expenditure		0	(56,097)	442,283
	Family Day Care Centre Upgrade		Capital Expenditure		10,000	0	452,283
	Re-establish Rose Garden		Capital Expenditure		5,000	0	457,283
CIO004	Town Beautification (Railway Tce)		Capital Expenditure		0	(10,000)	447,283
	Repayment of debentures				28,545	0	475,828
	Proceeds from new borrowings				0	(310,000)	165,828
	Transfers to cash backed reserves (restricted assets)				0	(88,328)	77,500
	Transfers from cash backed reserves (restricted assets)				2,500	0	80,000
	Proceeds from disposal of assets				0	(80,000)	(0)
					1,810,008	(1,810,008)	(0)

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2023**

**Note 15
BY PROGRAM**

	Ref Note	REG 34(1)(a)		REG 34(1)(b)	REG 34(1)(c)	0	REG 34(1)(d)	REG 34(1)(d)	Var.
		Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)		
Opening funding surplus / (deficit)	1	\$ 1,520,037	\$ 1,516,920	\$ 1,516,920	\$ 1,516,920		\$ 0	0.00%	
Revenue from operating activities									
Governance		0	0	0	0		0	0.00%	
General purpose funding - general rates	9	1,394,462	1,394,462	1,412,081	1,409,059		(3,023)	(0.21%)	
General purpose funding - other		496,710	683,614	558,662	673,961		115,299	20.64%	▲
Law, order and public safety		40,520	40,520	40,326	52,439		12,113	30.04%	▲
Health		73,271	82,681	63,415	347		(63,068)	(99.45%)	▼
Housing		49,058	49,685	45,496	50,389		4,893	10.75%	
Community amenities		116,643	119,748	118,946	115,446		(3,500)	(2.94%)	
Recreation and culture		2,368	22,087	20,229	22,149		1,920	9.49%	
Transport		255,825	182,402	127,611	136,382		8,771	6.87%	
Economic services		51,841	37,841	34,650	36,742		2,092	6.04%	
Other property and services		2,000	35,938	32,923	66,294		33,371	101.36%	▲
		2,482,698	2,648,978	2,454,339	2,563,208		108,869		
Expenditure from operating activities									
Governance		(585,269)	(577,290)	(531,670)	(380,913)		150,757	28.36%	▲
General purpose funding		(110,805)	(105,291)	(84,557)	(62,726)		21,831	25.82%	▲
Law, order and public safety		(104,734)	(109,889)	(101,867)	(96,292)		5,575	5.47%	
Health		(302,543)	(343,147)	(314,534)	(286,962)		27,572	8.77%	
Education and welfare		(44,325)	(44,140)	(41,708)	(34,178)		7,530	18.05%	
Housing		(157,080)	(169,856)	(153,261)	(173,367)		(20,106)	(13.12%)	▼
Community amenities		(178,574)	(253,643)	(232,347)	(209,893)		22,454	9.66%	
Recreation and culture		(1,059,662)	(1,087,706)	(998,035)	(849,689)		148,346	14.86%	▲
Transport		(1,833,854)	(1,788,185)	(1,446,915)	(1,238,680)		208,235	14.39%	▲
Economic services		(274,810)	(297,790)	(272,792)	(270,808)		1,984	0.73%	
Other property and services		(12,973)	(40,647)	11,700	(243,249)		(254,949)	2179.05%	
		(4,664,630)	(4,817,584)	(4,165,986)	(3,846,756)		319,230		
Less: Profit on asset disposals	6	(136,670)	(56,670)	0	0		0	0.00%	
Add: Loss on disposal of assets	6	0	0	0	0		0	0.00%	
Add: Depreciation on assets		1,480,574	1,486,591	1,362,570	1,312,369		(50,201)	(3.68%)	
Amount attributable to operating activities		(838,028)	(738,685)	(349,077)	28,821		377,898		
Investing Activities									
Proceeds from non-operating grants, subsidies and contributions	7	1,964,480	1,841,050	1,417,713	943,011		(474,702)	(33.48%)	▼
Net Non-Operating Grants	7	1,964,480	1,841,050	1,417,713	943,011		(474,702)	(33.48%)	
Proceeds from disposal of assets	6	176,500	96,500	0	0		0	0.00%	
Payments for property, plant and equipment and infrastructure	5	(3,041,529)	(2,567,043)	(2,336,987)	(1,479,175)		857,812	36.71%	▲
Amount attributable to investing activities		(900,549)	(629,493)	(919,274)	(536,165)		383,109		
Financing Activities									
Proceeds from new debentures	12	310,000	0	0	0		0	0.00%	
Transfer from reserves	4	195,000	197,500	22,500	22,500		0	0.00%	
Payments for principal portion of lease liabilities		(1,722)	(1,722)	0	0		0	0.00%	
Repayment of debentures	12	(78,737)	(50,192)	(49,939)	(49,939)		0	0.00%	
Transfer to reserves	4	(206,000)	(294,328)	(294,651)	(294,651)		0	0.00%	
Amount attributable to financing activities		218,541	(148,742)	(322,090)	(322,090)		0		
Closing funding surplus /(deficit) REG 34(1)- (Also refer Note 14)	1	0	0	(73,520)	687,487				

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of Council and the administrative support available to the Council for the provision of governance to the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance. Administration of the ROEROC health scheme and provision of various medical facilities.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance and support of child minding and playgroup centres, senior citizen and aged care facilities.

HOUSING

To provide housing to staff.

Provision and maintenance of staff, community and joint venture housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery, public conveniences and community bus.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which help the social well being of the community.

Maintenance of public halls, aquatic centres, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens, reserves and playgrounds. Provision of library services (contract). Support of museum and other cultural facilities and services.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, cycling ways, airstrip, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building control.

OTHER PROPERTY AND SERVICES

To monitor and control Council's overhead operating accounts.

Private works operation, plant repair and operation costs, administration and engineering operation costs.

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 06 June 2023

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MAY 2023

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.





Local Government Act 1995

**Shire of Wyalkatchem Public Places and Local Government Property Amendment Local Law
2023**

Under the powers conferred by the *Local Government Act 1995*, and all other powers enabling it, the Council of the Shire of Wyalkatchem resolved on 15 December 2022 to make the following local law:

1. Citation

This local law is cited as the *Shire of Wyalkatchem Public Places and Local Government Property Amendment Local Law 2023*.

2. Commencement

This local law comes into operation 14 days after its publication in the *Government Gazette*.

3. Principal local law

This local law amends the *Shire of Wyalkatchem Public Places and Local Government Property Local Law 2022* as published in the *Government Gazette* on 13 March 2023.

4. Clause 5.10 replaced

Clause 5.10 is deleted and replaced with:

5.10 Disposal of lost property

An article left on any local government property, and not claimed within a period of 3 months, may be disposed of by the CEO or an authorised person —

- (a) if the value of the property is reasonably believed to exceed the amount prescribed by Regulation 30(3) of the Local Government (Functions and General) Regulations 1996, using the process under section 3.58 of the Act for the sale of the article as if it was property referred to in that section; and
- (b) if the article is reasonably believed to be below the amount prescribed by Regulation 30(3) of the Local Government (Functions and General) Regulations 1996, by being handed over to the WA Police Service.

5. Clause 9.2(2A) added

Clause 9.2(2A) is added as follows:

(2A) In clause (2), ‘animal’ excludes a cat.

Dated 15 June 2023

The Common Seal of the Shire of Wyalkatchem was affixed by authority of a resolution of the Council in the presence of –

.....
President – Quentin Davies

.....
Chief Executive Officer – Chief Executive Officer





Local Government Act 1995
Cat Act 2011

Shire of Wyalkatchem

Cats Local Law 2022

Published in the Government Gazette on
dd/mm 2022; number 12234

Amended:
15/06/2023

Disclaimer:
This version is an administrative version and while every attempt to ensure it is correct, only the Gazetted version as amended should be relied on. In particular, text boxes and notes in this version do not form part of the local law.

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CAT ACT 2011
LOCAL GOVERNMENT ACT 1995
Shire of Wyalkatchem
CATS LOCAL LAW 2022

Under the powers conferred by the *Cat Act 2011*, the *Local Government Act 1995* and all other powers enabling it, the Council of the Shire of Wyalkatchem resolved on 15 December 2022 to make the following local law.

Part 1 - Preliminary

1.1 Title

This is the *Shire of Wyalkatchem Cats Local Law 2022*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Repeal

- (1) The *Shire of Wyalkatchem Cats Local Law* published in the *Government Gazette* on 13 March 2023 is repealed.
- (2) Clause 5.2.4 of the *Shire of Wyalkatchem Health Local Laws* published in the *Government Gazette* on 3 May 2002 is repealed.

1.4 Terms used

- (1) In this local law, unless the context otherwise requires -

Act means the *Cat Act 2011*;

applicant means a person who applies for an approval;

application means an application for an approval;

approval means approval under regulation 9 of the *Cat (Uniform Local Provisions) Regulations 2013* and Part 2 of this local law;

approved person means the person to whom an approval is granted;

authorised person means a person appointed by the local government to perform the functions conferred on an authorised person under this local law;

cat has the meaning given to it in the Act;

cat means an animal of the species *felis catus* or a hybrid of that species.

s3(1) of the *Cat Act 2011*.

cat management facility has the meaning given to it in the Act;

cat management facility means —

- (a) a facility operated by a local government that is, or may be, used for keeping cats; or
- (b) a facility for keeping cats that is operated by a person or body prescribed; or
- (c) a facility for keeping cats that is operated by a person or body approved in writing by a local government;

S3(1) of the *Cat Act 2011*

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

local government means the Shire of Wyalkatchem;

local planning scheme means a local planning scheme made by the local government under the *Planning and Development Act 2005*;

nuisance means —

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference;

owner has the meaning given to it in the Act;

4. Term used: owner

(1) In this Act —

owner, in relation to a cat, means any of these persons —

- (a) in the case of a cat that is registered, the registered owner of the cat; or
- (b) in the case of a cat that is not registered, a person who, or an owner of a business or organisation that, ordinarily keeps and cares for the cat; or
- (c) if a person referred to in paragraph (b) is a child under 18 years of age, that child's parent or guardian.

(2) In the case of a cat that is not registered, but is microchipped, a person whose name is recorded as the owner of the cat in a microchip database is to be taken, in the absence of evidence to the contrary, to be a person who ordinarily keeps and cares for the cat.

s4 Cat Act 2011

premises has the meaning given to it in the Act; and

premises includes the following —

- (a) land (whether or not vacant);
- (b) the whole or part of a building or structure (whether of a permanent or temporary nature);
- (c) a vehicle;

s3(1) Cat Act 2011.

veterinarian has the meaning given to it in the Act.

veterinarian means a registered veterinary surgeon as defined in the Veterinary Surgeons Act 1960 section 2.

s3(1) of the Cat Act 2011.

- (2) A term that is used in this local law and is not defined in subclause (1) has the same meaning given to it in the Act or, if not defined in the Act, the same meaning given to it in the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or the *Local Government Act 1995*.

1.5 Application

This local law applies throughout the district.

Part 2 - Number of cats that may be kept

2.1 Interpretation

For the purposes of applying this Part, a **cat** does not include a cat less than 6 months old.

2.2 Prescribed premises

For the purposes of the definition of **prescribed premises** in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, this local law limits the number of cats that may be kept at any premises within the district except —

- (a) a cat management facility operated by a body prescribed as a cat management facility operator under the *Cat Regulations 2012*;
- (b) a cat management facility operated by the local government; or
- (c) a veterinary clinic or veterinary hospital as defined under section 2 of the *Veterinary Surgeons Act 1960*, but only in relation to cats kept on those premises for treatment.

Regulation 4 of the Cat Regulations 2012 states –

4. Cat management facility operators (s. 3(1))

For the purposes of the definition of cat management facility paragraph (b) in section 3(1) of the Act, each of the following bodies are prescribed as operators of a facility for keeping cats —

(a) Cat Welfare Society Inc., trading as “Cat Haven”;

(b) Royal Society for the Prevention of Cruelty to Animals (Inc) of Western Australia

2.3 Standard number of cats

For the purposes of the definition of **standard number of cats** in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, no more than 3 cats over the age of 6 months may be kept on premises within the district at which a member of a cat organisation is not ordinarily resident.

Regulation 7 of the *Cat (Uniform Local Provisions) Regulations 2013* states -

‘If a member of a cat organisation is ordinarily resident at prescribed premises, the number of cats that may be kept at the premises is 3 times the number of cats that could be kept at the premises under the local law that applies to the premises’.

A “member of a cat organisation” is defined to mean a person referred to in regulation 23(c) of the *Cat Regulations 2012*;

Regulation 23(3) of the *Cat Regulations 2012* refers to a person who -

- (c) is a current member of one of the following organisations and associations —
- (i) the Cat Owners Association of Western Australia (COAWA);
 - (ii) the Feline Control Council of Western Australia (FCCWA);
 - (iii) the Australian National Cats (ANCATS).

2.4 Application for approval

- (1) An application for approval to keep an additional number of cats at prescribed premises is dealt with in regulation 8 of the *Cat (Uniform Local Provisions) Regulations 2013*.
- (2) An application for approval must be accompanied by the application fee determined by the local government in accordance with the Act.

Note - under the *Cat (Uniform Local Provisions) Regulations 2013* –

- (1) A cat that is under 6 months of age is not to be included when calculating the number of cats ordinarily kept at prescribed premises (regulation 5);
- (2) A person who is ordinarily resident at prescribed premises may apply to the local government for approval to keep an additional number of cats at its premises (regulation 8(1)); and
- (3) There are detailed provisions dealing with the application and approval processes and requirements (see regulations 8-11).

2.5 Determining an application

Note - under regulation 9 of the *Cat (Uniform Local Provision) Regulations 2013*, the local government must not grant approval for an additional number of cats on prescribed premises unless it is satisfied that the premises are suitable for the additional number of cats.

- (1) For the purpose of determining whether to grant approval for an application to keep an additional number of cats at prescribed premises, the local government must have regard to -
 - (a) the zoning of the land under the local planning scheme;
 - (b) the physical suitability of the premises for the proposed use;
 - (c) the environmental sensitivity and general nature of the location surrounding the premises for the proposed use;
 - (d) the structural suitability of any enclosure in which any cat is to be kept;
 - (e) the likelihood of a cat causing a nuisance, inconvenience or annoyance to an occupier of adjoining land;
 - (f) the likely effect on the amenity of the surrounding area of the proposed use;
 - (g) the likely effect on the local environment including any pollution or other environmental damage, which may be caused by the proposed use; and
 - (h) any other factors which the local government considers to be relevant in the circumstances of the application.
- (2) An approval is to be in the form determined by the local government and is to be issued to the approved person.

2.6 Conditions

Regulation 9(3) of the *Cat (Uniform Local Provision) Regulations 2013* states:

An approval is subject to any condition that the local government –

- (a) reasonably considers is necessary to ensure that the premises are suitable for the additional number of cats; and
- (b) specifies in the approval.

- (1) For the purpose of ensuring that the premises to which an application relates are suitable for the additional number of cats, the local government may impose any condition that it considers to be reasonably necessary for that purpose, including -
 - (a) that the premises must be adequately fenced (and premises will be taken not to be adequately fenced if there is more than one escape of a cat from the premises);

- (b) that there must be adequate space for the exercise of the cats;
 - (c) that, in the case of multiple dwellings where there is no suitable dividing fence, each current occupier of the adjoining multiple dwellings must give their written consent to the approval; and
 - (d) that, without the consent of the local government, the approved person must not substitute or replace any cat that dies or is permanently removed from the premises.
- (2) An approved person who does not comply with a condition of the approval, commits an offence.

Penalty: a fine of not less than \$1,000 and not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

2.7 Renewal of an application

- (1) An application is to be renewed if –
- (a) the approved person has not breached the conditions of the approval;
 - (b) the approval would have been granted if a fresh application for approval had been made; and
 - (c) the renewal fee, imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*, is paid to the local government before the expiry of the approval.
- (2) On the renewal of an approval, the conditions of the approval that applied immediately before the renewal continue to have effect.

Regulation 10 of the Cat (Uniform Local Provisions) Regulations 2013 states that an approval has effect for the period specified in the approval.

2.8 Transfer of an approval

- (1) An approval relates only to the premises specified in the approval, and only to the approved person specified in the approval, and is transferrable only in accordance with this clause 2.8.
- (2) An application for the transfer of an approval from the approved person to another person must be –
- (a) made in the form determined by the local government;
 - (b) made by the proposed transferee;
 - (c) made with the consent of the approved person; and
 - (d) lodged with the local government together with the fee for the application for the transfer of an approval that is imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*.

- (3) The local government is not to determine an application for the transfer of an approval until the proposed transferee has complied with subclause (2).
- (4) The local government may grant, or refuse to grant, an application for the transfer of an approval, and this approval will be subject to such conditions as the local government may impose under Regulation 9(3) of the *Cat (Uniform Local Provisions) Regulations 2013*.
- (5) Where the local government grants an application for the transfer of an approval –
 - (a) it is to issue to the transferee an approval in the form determined by the CEO; and
 - (b) on the date of approval, unless otherwise specified in the approval, the transferee becomes the approved person for the purposes of this local law.

2.9 Variation or cancellation of an approval

- (1) The local government may, at any time, vary the conditions of an approval by giving written notice to the permit holder and specifying the date on which the changes will become effective.
- (2) The local government may cancel an approval –
 - (a) on the request of the approved person;
 - (b) if the approved person breaches the Act, the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or this local law; or
 - (c) if the approved person is not a fit and proper person to provide for the health and welfare of the cats.
- (3) If an approval is cancelled, the fee paid for the approval is not refundable for the term of the approval that has not yet expired.

2.10 Objection and review rights

A decision of the local government made under clauses 2.7, 2.8 or 2.9 is a decision to which Division 1, Part 9 of the *Local Government Act 1995* applies.

Regulation 11 of the *Cat (Uniform Local Provisions) Regulations 2013* states –

11. Review by the State Administrative Tribunal

A person who applies for approval to keep an additional number of cats may apply to the State Administrative Tribunal for a review of a decision of the local government to —

- (a) refuse to grant approval; or
- (b) grant approval to keep an additional number of cats that is less than the number specified in the application; or
- (c) grant approval subject to conditions.

Part 3 - Enforcement

3.1 Infringement notices

- (1) An offence against clause 2.6(2) is a prescribed offence for the purposes of section 62(1) of the Act and the modified penalty for the offence is a fine of \$200.
- (2) The form of an infringement notice is Form 6 in the *Cat Regulations 2012*, Schedule 1.
- (3) The form of withdrawal of the infringement notice is Form 7 in the *Cat Regulations 2012*, Schedule 1.

Regulations 6 and 13 of the Cat (Uniform Local Provisions) Regulations 2013 state:

6. Offence to keep more than standard number of cats

(1) A person who is ordinarily resident at prescribed premises must ensure that the number of cats ordinarily kept at the premises is not more than the standard number of cats for the premises.

Penalty: a fine of \$5 000.

13. Infringement notices

- (1) An offence against regulation 6(1) is a prescribed offence for the purposes of section 62(1) of the Act and the modified penalty for the offence is a fine of \$200.
- (2) The form of an infringement notice is Form 6 in the *Cat Regulations 2012* Schedule 1.
- (3) The form of withdrawal of an infringement notice is Form 7 in the *Cat Regulations 2012* Schedule 1

Dated 15 June 2023

The Common Seal of the Shire of Wyalkatchem was affixed by authority of a resolution of the Council in the presence of –

.....
President – Quentin Davies

.....
Chief Executive Officer – Chief Executive Officer





PIONEERS' PATHWAY

Advisory Committee meeting

Thursday 8th June 2023, 10.00am,
Online

MINUTES

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7. Other Business	6

1. ATTENDEES

Pioneers Pathway Executive Officer

Linda Vernon Pioneers' Pathway Executive Officer

Participating Council Delegates

Stephanie Elvidge	Governance Executive Officer	Shire of Wyalkatchem
Rebecca McCall	CEO	Shire of Dowerin
Kari Lee	CDO	Shire of Dowerin
Robyn McCarthy	Manager, CWVC	Shire of Merredin
Peter Bentley	Chief Executive Officer	Shire of Goomalling
Natalie Bird	Senior Finance Officer	Shire of Goomalling
Kimberley Hardie	Economic Development Officer	Shire of Toodyay
Michelle Duke	Visitor Centre Team Leader	Shire of Toodyay

Community stakeholders

2. APOLOGIES

Tahnee Bird	Community Development Officer	Shire of Goomalling
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3. FINANCIAL REPORT

NB: these were not available at the time of the meeting.



Trust Balance as at 1 July 2022		\$ 38,147.95
		\$ 38,147.95
Income		
Shire of Toodyay	\$ 3,500.00	
Shire of Goomalling	\$ 3,500.00	
Shire of Dowerin	\$ 3,500.00	
Shire of Wyalkatchem	\$ 3,500.00	
Shire of Nungarin	\$ 3,500.00	
Shire of Merredin	\$ 3,500.00	
Interest	\$ 420.75	
		\$ 21,420.75
Expenditure		
Vernon contracting - (Juy 22 - May 23)	\$ 11,100.00	
Market Creations - Office 365 subscription	\$ 132.00	
Australia's Golden Outback - Shared costs for 2023 Perth Caravan and Camping Show	\$ 382.00	
Australia's Golden Outback - Collaborative marketing 2022-23	\$ 3,000.00	
Australian's Golden Outback - membership	\$ 168.18	
Aventris Social Media Services	\$ 2,665.00	
Shire of Merredin - Contribution to Eastern Wheatbelt visitors guide advertising	\$ 1,204.55	
Shire of Merredin - Costs of Distribution of Maps , brochures & Guides	\$ 29.50	
North Eastern Wheatbelt Travel Association inc - regional arts WA (Every Town has a story podcast proj)	\$ 10,000.00	
Vanguard Publishing - Advertising in AGO Holiday Planner	\$ 613.33	
		\$ 18,194.56
		\$ 11,100.00
		\$ 29,294.56
		Closing Balance @ 30 May 2023 \$ 30,274.14
EO Wages Trust		
Opening balance	\$ 12,938.14	
Plus Annual Contribution	\$ 12,420.70	
Less Expenses	\$ 11,100.00	
Closing Balance as at 30 May 2023	<u>\$ 14,258.84</u>	
Marketing & Development Trust		
Opening balance	\$ 25,209.86	
Plus Annual Contribution	\$ 9,000.00	
Less Expenses	\$ 18,194.56	
Closing Balance as at 30 May 2023	<u>\$ 16,015.30</u>	
		Closing balance Trust Funds @ 30 May 23 \$ 30,274.14

4. MOU

Background

The current MoU expires on 30 June 2023. View the current MoU [here](#).

Comment:

1. **Feedback and discussion from members about what they want to do.**
2. **What is the future? Status Quo?**
3. **Early indications from the Trayning CEO that they may wish to join the Pioneers' Pathway.**

Discussion Notes:

- Rebecca McCall:
 - proposed that member Councils be asked to extend the existing MoU for a further 12 months to allow the Advisory Group time to dedicate time to review and propose options for the future direction of the Pioneers' Pathway.
 - Noted that the Advisory Group should consider the AGO Strategic Pillars in the Pioneers' Pathway future direction.
- Robyn McCarthy:
 - asked that the Advisory Group meet more frequently (quarterly) and provide input.
 - Will the Shire of Goomalling invoice member Councils as per usual (yes).
- Kimberley Hardie:
 - asked that as they are new staff at the Shire of Toodyay, can an update be provided on the aim, direction and how to awaken the Pioneers' Pathway.
 - Supported more frequent meetings.
 - Access to information and social media resources so that individual members can take on some of the responsibility of marketing.
 - Opportunity for other Councils to be involved in the Pioneers' Pathway – the Shire of Victoria Plains has expressed interest.

Has everyone already included the normal Pioneers' Pathway subscription fees of \$3,500.00 in the 2023-2024 Council Budgets?

Yes – Merredin, Dowerin, Goomalling, Wyalkatchem

Need to check – Toodyay and Nungarin

Recommendation:

- a. That member Councils be asked to extend the existing Pioneers' Pathway MoU for an additional 12 months (30 June 2024), at a financial contribution of \$3,500 per member Council, with in this the period the Advisory Group to meet regularly to form options to present to member Councils by February 2024.
- b. The Shire of Trayning and Shire of Victoria Plains be invited to participate in discussions with the Advisory Group in 2023-2024.

5. Marketing Activities

Background

Annual allocation and budget of \$1,500 per stakeholder per annum with a total marketing budget of \$9,000.00.

Marketing Budget 2022-2023

Activity	Description	Expense	Total Activity Cost
1. Annual Tourism Association Memberships	Australia's Golden Outback	\$150.00	\$437.00
	Central Wheatbelt Visitor Centre Membership	\$187.00	
	Toodyay Visitor Centre Membership	\$100.00	
2. Advertising	AGO Advertising – Co-operative Advertising in 2023	\$1,500.00	\$4,500.00
	Regional Tourism Association Initiatives	\$3,000.00	
3. Content	Content Creation for Social Media	\$3,000.00	\$3,000.00
4. Consumer Shows	Perth Caravan & Camping Show 2023	\$300.00	\$300.00
5. Website	Website Maintenance	\$500.00	\$500.00
	Annual Website Hosting Fee	\$400.00	
	Domain Name Renewal	\$100.00	
		TOTAL	\$9,237.00
Pioneers Pathway Executive Officer @ \$1000/month		\$12,000.00	\$12,000.00
		TOTAL	\$21,237.00

Comment:

Context will be dependent on discussions about MoU and future.

For discussion for inclusion in 2023-24 Marketing:

[Brochure Quote](#) - \$682.00

[Website Quote](#) - \$6,980.00 +GST

Storytowns Podcast Marketing Package - \$2,090.00

Discussion Notes:

- The 2022-2023 Marketing Budget was reviewed and explained.
- Linda's view that there was limited ability to reduce marketing activity as the above was the basic bare minimum requirements.
- Robyn felt that the need for a brochure was a priority.
- Rebecca suggested dropping the CWVC and Toodyay Visitor Centre Membership to free up some funds.
- Discussed that if not the funds available in the trust account, then consider asking each member Council to increase their 2023-2024 contribution by \$500.

Recommendation:

- a. That the 2023-2024 Marketing budget be like the 2022-2023 with the inclusion of developing a Pioneers' Pathway brochure and small print run of the brochure.
- b. Linda Vernon's contract as the Executive Officer to be extended to 30 June 2024.

6. AGO- Wheatbelt Tourism Destination Development

Background

AGO have a strategy to undertake destination development activities as a part of their Strategic Plan. They have in the last 12 months employed Destination Development Officers in Kalgoorlie and Esperance in partnership with local governments.

Comment:

AGO are currently looking at how to facilitate tourism destination development in the Wheatbelt. A working group has been brainstorming what this may look like. Linda will provide a presentation and update.

Discussion Notes:

- The future of the Pioneers' Pathway needs to consider both marketing activities and destination development activities.
- Linda gave a short summary of the Wheatbelt Tourism Destination Development planning and activities over the last 6 months, in the context of Tourism WA and AGO Destination Development Strategy planning and the employment of Destination Development Offices.
- AGO are keen to pursue Destination Development activities as a part of their Strategy implementation.
- Overall the Wheatbelt Stakeholders are not supportive of a Destination Development Officer for the Wheatbelt, but instead would like to see the funds invested in project activities and outcomes.
- View the Wheatbelt Tourism Destination Development Concept [here](#).
- Linda will provide an update and further explanation at the next meeting.

7. Other Business

Rebecca McCall thanked member Councils; she has been pleased to be involved in the Pioneers' Pathway but will be moving on to take up a position of CEO at the Shire of Narembeen. She will remain in her Wheatbelt AGO Board member role at AGO and will continue to advocate for Wheatbelt tourism – please feel free to contact her at any time.

Linda extended thanks on behalf of the Advisory Group to Rebecca's for her contribution to the Pioneers' Pathway in both her roles at the Shire of Merredin and the Shire of Dowerin.

Meeting Close: 10.45am

NEXT MEETING: Tuesday 8th August 2023, 10am online (or possible to be in person depending on member availability).





PIONEERS' PATHWAY

MEMORANDUM OF UNDERSTANDING 2020-2023

For: Pioneers' Pathway Self Drive Trail

Between: SHIRE OF DOWERIN
SHIRE OF GOOMALLING
SHIRE OF MERREDIN
SHIRE OF NUNGARIN
SHIRE OF TOODYAY
SHIRE OF WYALKATCHEM

1. Parties to the Agreement

This document represents an agreement between the following parties (to be known as Member Councils):

- SHIRE OF DOWERIN
- SHIRE OF GOOMALLING
- SHIRE OF MERREDIN
- SHIRE OF NUNGARIN
- SHIRE OF TOODYAY
- SHIRE OF WYALKATCHEM

2. Preamble

- 2.1 Memorandums of Understanding (MOUs) covering the periods 1 July 2020 – 30 June 2023, in place to provide funding to continue to collaboratively develop historical tourism in the region through the development, promotion and marketing of the Pioneers' Pathway Self Drive Trail from Perth to Merredin reminiscing the path of the Pioneers' during the gold rush in the eastern goldfields and the development of agriculture and communities in the region.
- 2.2 The Pioneers' Pathway Advisory Group was established in the late 1990s as a Shire of Goomalling Council Sub-Committee and comprises of the seven Member Councils who share a common interest in the Pioneers' Pathway and regional boundaries.
- 2.3 The Shire of Trayning was a stakeholder and member of the Pioneers' Pathway Advisory Group up until 30 June 2020, where by they made the decision to not continue its membership with the reason that " Council is of the view that given our size and tourism product, our commitment to NEWTRAVEL alone represents a significant investment for our ratepayers." The Pioneers' Pathway Advisory Group have asked them to remove all current Pioneers' Pathway signage located within the Shire of Trayning (various roadside markers and signs in Information Bay) and that the Shire of Trayning would not receive reimbursement/refund on any of its contribution into the Pioneers' Pathway Development fund held by the Shire of Goomalling. They will no longer be included in product development and marketing activities.
- 2.4 The Parties to this MOU acknowledge the strategic context within which this MOU is signed, that being the current Pioneers' Pathway Strategic Plan 2019 – 2021 and the outcomes this Strategic Plan (and future Strategic Plans) has identified for the Pioneers' Pathway Self Drive Trail for product development and marketing and this MOU purpose is to address how we govern to achieve this.
- 2.5 This MOU may be renegotiated or renewed by further agreement between the parties to this MOU.
- 2.6 The Parties to this MOU have recorded their understandings and obligations and as signatories to this document agree to the following as outlined in this document.

3. PIONEERS' PATHWAY ADVISORY GROUP

3.1 Objectives of Pioneers' Pathway Advisory Group

- a. To be the independent advisory body for the Member Councils served by the Pioneers' Pathway Self Drive Trail.
- b. To maximise the economic return from the visitor economy through promoting and developing the tourism industry of the region through the Pioneers' Pathway Self Drive Trail.
- c. To implement the Strategic Plans and Marketing Plans for the Pioneers' Pathway Drive Trail.

3.2 Pioneers' Pathway Advisory Group Role

- a. The role of the Pioneers' Pathway Advisory Group for the duration of this MOU will be to:
 - i. Develop and oversee the delivery of the 2019 – 2021 Strategic Plan (and following ones) for the Pioneers' Pathway.
 - ii. Develop and oversee the delivery of the yearly Activity and Marketing Plan for the Pioneers' Pathway.
 - iii. Ensure industry relationships are nurtured and developed through communication channels, activities, events, professional development and other appropriate mechanisms.
 - iv. Ensure regular and formal communication with key stakeholders including Member Councils, Regional Tourism Organisations, Local Tourism Associations, peak industry bodies and relevant government agencies
 - v. Develop and coordinate policy and mechanisms to provide a consistent approach and application to historical tourism activities across the region.
 - vi. Provide Council and key stakeholders with statistical reports relating to tourism performance in the region.
 - vii. Work with other Local and Regional Tourism Organisations to identify and engage in opportunities of benefit to tourism in the region.
 - viii. Source, wherever possible, additional funding through industry and funding bodies to support the continued development of projects along the Pioneers' Pathway Self Drive Trail (as identified).
 - ix. The Pioneers' Pathway Advisory Group will have a nominated Chairperson who will be elected annually from the Member Councils delegates.
 - x. Role of the Chairperson is to establish, facilitate and support effective Advisory Group outcomes and ensure good governance
 - xi. The Pioneers' Pathway Advisory Group has the authority to engage personnel to assist with record keeping, sourcing and apply for external funding, project management, reporting and marketing activities as identified.

4. SHIRE OF GOOMALLING

4.1 Objectives of Shire of Goomalling

- a. To be the lead agency for the Pioneers' Pathway Self Drive Trail.
- b. To be responsible for the financial reporting requirements as outlined in the MOU.

4.2 Shire of Goomalling Role

- a. The role of the Shire of Goomalling for the duration of this MOU will be to:
 - i. Oversee the overall governance, planning and coordination of the Pioneers' Pathway Advisory Group.
 - ii. Management of a trust account for the sole purpose of the Pioneers' Pathway Self Drive Trail and all income and expenditure related to it.
 - iii. Reviewing and balancing the collective funding budget – income and expenditure statements will be provided to the Advisory Group on request.
 - iv. Financial record keeping for the purposes of the reporting as required.
 - v. Overall financial acquittals and auditing as required for the external funding bodies.
 - vi. Processing financial claims from Member Councils and partner organisations as required.

5. MEMBER COUNCILS

5.1 Objectives of Member Councils

- a. To have an effective independent body for the Member Councils that works collectively and must maximise the impact of its marketing resources (time, money and relationships) to better promote the Pioneers' Pathway Self Drive Trail.
- b. To have the Pioneers' Pathway Advisory Group deliver specific strategic functions for the Pioneers' Pathway Self Drive Trail including:
 - marketing
 - development
 - industry
 - product
 - skills
 - investment
 - engagement
 - advocacy

5.2 Member Council Role

- a. The role of each Member Council for the duration of this MOU will be to:
 - i. Acknowledge the role of Pioneers' Pathway Advisory Group and actively promote

the Pioneers' Pathway Self Drive Trail and assets via council collateral.

- ii. Undertake or support the day to day management of the Pioneers' Pathway Self Drive Trail (product development and maintenance) in their respective local government.
- iii. Annually nominate a Council (Councillor or Staff member) delegate to be a member of the Pioneers' Pathway Advisory Group.
- iv. Annually nominate a Community representative (optional) to be a member of the Pioneers' Pathway Advisory Group.
- v. Work cooperatively with Pioneers' Pathway Advisory Group on agreed projects, activities and standards in line with the 2019-2021 Strategic Plan and future plans.
- vi. Ensure regular communication, both formal and informal, is maintained with the Pioneers' Pathway Advisory Group on matters of joint interest.
- vii. Support the involvement of relevant Council staff in appropriate Pioneers' Pathway Advisory Group activities.
- viii. Recognise and promote Pioneers' Pathway Self Drive Trail through Council distribution channels as appropriate.
- ix. Provide a summary of relevant data and statistics from your respective community as required.
- x. Deliver and coordinate tourism functions at a council level including the management of signage, events, applications, compliance and associated activities.
- xi. Work with entities as represented by (but not limited to) Local Tourism Associations, Chambers of Commerce, special interest groups and industry associations to develop tourism at a local level.

6. Communication between Parties

- 6.1 All parties recognise the importance of regular communication – both formal and informal to the success of tourism in the region and commit to open and regular dialogue.
- 6.2 Pioneers' Pathway Advisory Group will:
 - i. report to Member Councils on an annual basis on progress against key performance indicators.
 - ii. attend Council meetings or briefings to discuss or present on tourism related issues if requested.
 - iii. circulate draft minutes of Advisory Group meetings to Member Council delegates in a timely manner.
 - iv. communicate with delegates, Member Councils and relevant staff via regular electronic communication.
 - v. raise directly with member Councils any issues, concerns, queries or questions it may have in relation to activities, function, performance or obligations under this MOU.

- 6.3 Member Councils will:
- i. Have delegates attend all meetings and if necessary, nominate a proxy.
 - ii. ensure that Pioneers' Pathway Advisory Group is briefed on, and kept informed of, tourism matters that have regional significance as and when appropriate.
 - iii. provide opportunities for Pioneers' Pathway Advisory Group to brief or present to Councillors as and when deemed necessary.
 - iv. recognise and promote Pioneers' Pathway Self Drive Trail through Council distribution channels as appropriate.
 - v. raise directly with Pioneers' Pathway Advisory Group any issues, concerns, queries or questions it may have in relation to its activities, function, performance or obligations under this MOU.

7. Key Performance Indicators

- 7.1 The key performance indicators that Pioneers' Pathway Advisory Group will aim to achieve for the life of the MOU will be subject to negotiation between the Group and Member Councils on an annual basis. The Key Performance Indicators will be detailed annually in Schedule A of this MOU.
- 7.2 Continued investment for years two and three of the MOU will be subject to agreement between Member Councils and Pioneers' Pathway Advisory Group that satisfactory progress has been made against the key performance indicators, detailed in Schedule A of this MOU.

8. Member Council Investment

- 8.1 The agreed level of investment from Member Councils (exclusive of GST) is contained in Schedule B of this MOU.
- 8.2. By signing this MOU, Member Councils acknowledge that they are committing to expenditure in future budgets, for the life of the MOU, providing Pioneers' Pathway Advisory Group delivers on the key performance indicators as detailed in Schedule A to the satisfaction of Member Councils.
- 8.3. Annual payments are to be made following the receipt of a tax invoice from Shire of Goomalling.
- 8.4. The In-kind support from Member Councils is contained in Schedule C of this MOU. Nothing in Schedule C reduces the Member Council contributions as outlined in Schedule B of this MOU.

9. Dispute Resolution

- 9.1 If any dispute arises between the parties carrying out the principles of this Memorandum of Understanding, the parties will seek genuine resolution to solve the difference or dispute between them.
- 9.2 Any disputes arising from this MOU will be first referred to a Special Meeting of the Pioneers' Pathway Advisory Group who will convene and manage this process unless it is deemed to be a party to the dispute or otherwise decline to participate, an external independent mediator will oversee the process.

10. Parties Agree to be Bound

- 10.1 It is the intention that this MOU be binding on the parties without the right of withdrawal from the agreement except where there is fundamental breach of any term or condition of this MOU or where there is a fundamental material change in the strategic context within which Pioneers' Pathway Advisory Group operates.
- 10.2 If a member Council decides to withdraw from this MOU before the end of the Term, then 12 months' notice is to be provided to the Pioneers' Pathway Advisory Group and the member Council will forfeit all financial investment contributed to date.
- 10.3 In the case of a dispute, all parties agree that they will not withdraw from this MOU until such time as the prescribed dispute resolution process has been employed and it has been established that a fundamental breach has occurred and that this fundamental breach cannot be remedied to the satisfaction of the parties in dispute.

11.0 Terms of MOU

- 11.1 This Memorandum of Understanding lapses on 30 June 2023.
 - a. Negotiations to renew the extension of the MOU with Member Councils for a further period beyond this MOU must be commenced by 31 December 2022 and must be completed by 31 March 2023.
- 11.2 Each party maintains the right to exercise its individual powers as it sees fit.

The parties to this Memorandum of Understanding are:

SHIRE OF DOWERIN

Chief Executive Officer

Rebecca McCall

PRINT FULL NAME OF AUTHORISED PERSON



SIGNATURE

President

DARREL HUDSON

PRINT FULL NAME OF AUTHORISED PERSON



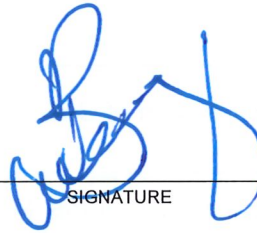
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SHIRE OF GOOMALLILNG

Chief Executive Officer

Peter Bentley
Chief Executive Officer
Shire of Goomalling

PRINT FULL NAME OF AUTHORISED PERSON



SIGNATURE

President

Barry John Haywood

PRINT FULL NAME OF AUTHORISED PERSON



SIGNATURE

SHIRE OF MERREDIN

Chief Executive Officer

MARK DACOMBZ

PRINT FULL NAME OF AUTHORISED PERSON



SIGNATURE

President

JULIERAE FLOCKART

PRINT FULL NAME OF AUTHORISED PERSON



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SHIRE OF NUNGARIN

Chief Executive Officer

ADAM LUKE MATID

PRINT FULL NAME OF AUTHORISED PERSON

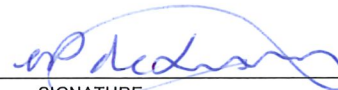


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President

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PRINT FULL NAME OF AUTHORISED PERSON

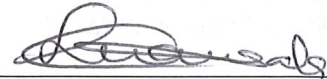


SIGNATURE

SHIRE OF TOODYAY

**Chief Executive
Officer**

CHILEYA LIANGALA



PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

President

R. Madács

ROSEMARY MADÁCSI

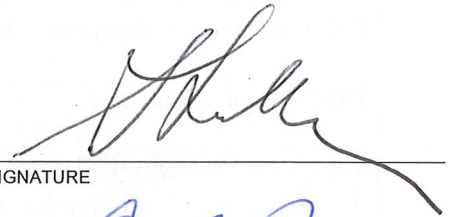
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SHIRE OF WYALKATCHEM

Acting
**Chief Executive
Officer**

STEPHEN DAVID TINDALE

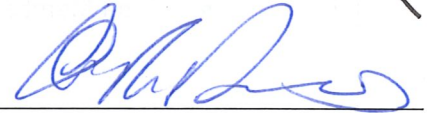


PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

President

QUENTIN ROSS DAVIES



PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

SCHEDULE A: 2020-2021 Performance Indicators

Pioneers' Pathway Advisory Group has identified several strategic areas of priority for the life of 2020-2023 MOU:

- Developing Our Product
- Marketing Our Product
- Governing Our Organisation

The strategic priority areas will be reviewed annually, in accordance with the 2019-2021 Strategic Plan. Subsequent key performance indicators will be developed for incorporation into Schedule A on an annual basis.

The 2020-2021 tactics for delivery and key performance indicators, against the 2019-2021 Strategic Areas, are listed below.

Performance Indicator	
Developing Our Product	
1.	<ul style="list-style-type: none"> • Each Member Council has one story successfully implemented.
2.	<ul style="list-style-type: none"> • A second story concept for each Member Council is identified (potential workshop in October 2020 TBC)
3.	<ul style="list-style-type: none"> • Mechanisms for data collection are identified and begun to be implemented to measure the impact of the Pioneers' Pathway Self Drive Trail on tourism in the region.
Marketing Our Product	
4.	<ul style="list-style-type: none"> • Annual Marketing Plan is implemented.
5.	<ul style="list-style-type: none"> • Pioneers' Pathway Website is updated and current.
6.	<ul style="list-style-type: none"> • Pioneers' Pathway is active on Social Media (Facebook and Instagram).
Governing Our Organisation	
7.	<ul style="list-style-type: none"> • Agendas and Minutes are prepared in a timely manner.
8.	<ul style="list-style-type: none"> • Financial reporting is current and accurate.
9.	<ul style="list-style-type: none"> • Attendance by all Member Council delegates to Advisory Group meetings.

SCHEDULE B: Member Council Investment

The annual investment by Member Councils for the life of this MOU is set out below. It is noted that all amounts are exclusive of GST.

Financial commitment of \$3,500 per annum is requested. \$1,500 per annum for Pioneers' Pathway Self Drive Trail Development and Marketing, \$2,000 per annum for the employment/engagement of personnel to assist the Pioneers' Pathway Advisory Group. The final break down of this is at the discretion of the Pioneers' Pathway Advisory Group.

Annual Investment	2020-2021	2021-2022	2022-2023	Total
SHIRE OF DOWERIN	\$3,500.00	\$3,500.00	\$3,500.00	\$10,500.00
SHIRE OF GOOMALLING	\$3,500.00	\$3,500.00	\$3,500.00	\$10,500.00
SHIRE OF MERREDIN	\$3,500.00	\$3,500.00	\$3,500.00	\$10,500.00
SHIRE OF NUNGARIN	\$3,500.00	\$3,500.00	\$3,500.00	\$10,500.00
SHIRE OF TOODYAY	\$3,500.00	\$3,500.00	\$3,500.00	\$10,500.00
SHIRE OF WYALKATCHEM	\$3,500.00	\$3,500.00	\$3,500.00	\$10,500.00
Total	\$21,000.00	\$21,000.00	\$21,000.00	\$63,000.00

SCHEDULE C: IN KIND SUPPORT

The in-kind support to be provided by Member Councils for the life of the MOU is set out below.

Nothing in this Schedule prevents Member Councils providing additional in-kind support to Pioneers' Pathway Advisory Group over the life of the MOU. Nothing in this Schedule prevents Pioneers' Pathway Advisory Group making a request for additional in-kind support over the life of the MOU. Such a request can be accepted or rejected by Member Councils.

<p>SHIRE OF DOWERIN SHIRE OF MERREDIN SHIRE OF NUNGARIN SHIRE OF TOODYAY SHIRE OF WYALKATCHEM</p>	<ul style="list-style-type: none">• Meeting space and catering including but not limited to Council facilities as available and required.• Support for the delivery of key activities through communication channels, utilising existing staffing personnel skills, participation in working groups and other appropriate activities.• Assistance with staffing regional tourism promotions if required.
<p>SHIRE OF GOOMALLING</p>	<ul style="list-style-type: none">• Financial record keeping support to the Pioneers' Pathway Advisory Group.• Meeting space and catering including but not limited to Council facilities as available and required.• Support for the delivery of key activities through communication channels, utilising existing staffing personnel skills, participation in working groups and other appropriate activities.• Assistance with staffing regional tourism promotions if required.

SCHEDULE D: TERMS OF REFERENCE, PIONEERS' PATHWAY ADVISORY GROUP MEMBER COUNCIL DELEGATE

1. The membership of the Pioneers' Pathway Advisory group will commit to:
 - Attending all scheduled Advisory Group meetings, and if necessary, nominate a proxy.
 - Wholeheartedly championing the Advisory Group within and outside of work areas.
 - Sharing all communications and information across all Advisory Group members.
 - Making timely decisions and undertaking required actions so as to not hold up the implementation of activities.
 - Only making financial decisions on behalf of Member Councils in relation to the agreed Member Council Investment (Schedule B).
 - Any financial decisions that exceed or are beyond the scope of the Member Council Investment are to be taken back to the Member Council/s before proceeding.
 - Notifying members of the Advisory Group, as soon as practical, if any matter arises which may be deemed to affect the development of the Network.

2. Members of the Advisory Group will expect:
 - That each member will be provided with complete, accurate and meaningful information in a timely manner.
 - To be given reasonable time to make key decisions.
 - To be alerted to potential risks and issues that could impact the project, as they arise.
 - Open and honest discussions, without resort to any misleading assertions.

3. Meetings
 - All meetings will be chaired by the Pioneers' Pathway Advisory Group Chairperson (appointed annually).
 - A meeting quorum will be four (4) members of the Advisory Group.
 - Decisions made by consensus (i.e. members are satisfied with the decision even though it may not be their first choice). If not possible, Advisory Group Chair makes final decision.
 - Meeting agendas and minutes will be provided by an independent source (appointed by the Advisory Group) this includes:
 - preparing agendas and supporting papers.
 - preparing meeting notes and information.
 - Meetings will be held 3-4 times per year for 2 hours hosted on rotation by each Member Council.
 - If required sub-group meetings will be arranged outside of these times at a time convenient to sub-group members.



**FLYING FLAGS**

Responsible Department	Corporate Services
Former policy Reference	GP21 – Flying of Flag Administration Building First adopted 20 December 2001 & last reviewed 2019
Resolution Number	OMC 53 /2019
Resolution Date	18 April 2019
Last Amendment Date	18 April 2019 – Major Review and re-write 15 June 2023 – Major Review
Shire Related Documents	Notice Board & Death Notice Guidelines
Related Legislation	Flags Act 1953

OBJECTIVE

This policy aims to facilitate an active, engaged & social community (goal 2) and promote improved community communications and engagement (goal 10).

POLICY

The following underpins the policy position:

- The flying of flags represents an opportunity to demonstrate and foster a sense of pride in the community.
- According to the 2021 census 6.5% of Wyalkatchem residents identify as Indigenous.
- The Australian Aboriginal Flag, designed by Harold Thomas was granted ‘Flag of Australia’ status in July 1995.
- Flag flying should be done with respect and with sensitivity to community expectations and be reflective of our respect for the Indigenous Australians within our community.
- This policy is consistent with the Australian Government’s protocols for flying flags and with the *Flags Act 1953*.

Australian National Flag and the WA State & Australian Aboriginal Flag:

The flag flown from the one (1) Administration Building flagpole shall be the Australian National Flag.

In the event there are two (2) flagpoles at the Administration Building, the flags to be flown shall be the Australian National Flag and either the WA State Flag or the Australian Aboriginal Flag. The Shire President shall determine which flag is to be flown alongside the Australian National Flag.

When facing the Shire office from Honour Avenue, the Australian National Flag is to be flown on the left flagpole, with the WA State Flag or Australian Aboriginal Flag on the right flagpole. This follows the Australian Protocol and Procedures for flying the Australian National Flag. The Australian National Flag and the WA State Flag or Australian Aboriginal Flag may also be presented in the Council Chambers in a similar manner.

Guidelines – as set by the Australian Government.

- Raise the flag briskly and lower it ceremoniously.
- Do not raise the flag earlier than first light or lower the flag later than dusk.
- When the flag is raised or lowered or is carried in a parade or review, everyone present should be silent and face the flag and people in uniform should salute.
- The flag should always be flown freely and as close as possible to the top of the flagpole with the rope tightly secured.
- The Australian National Flag should be raised first and lowered last, unless all other flags at the ceremony are raised and lowered simultaneously.
- The Australian National Flag should fly on the left of a person facing the flags.
- Do not fly two flags from the same flagpole.
- Only fly the flag at night when it is illuminated.
- The flag should never be flown if it is damaged, faded or dilapidated.
- When the material of a flag deteriorates it should be destroyed privately and in a dignified way, i.e. it may be cut into small unrecognisable pieces then disposed of with the normal rubbish collection.
- Do not fly the flag upside down, even as a signal of distress.
- Do not allow the flag to fall or lie on the ground or be used as a cover (although it can be used to cover a coffin at a funeral).

Flags at Half Mast:

Flags may be flown at half-mast under the following circumstances;

- For a period of up to 2 working days from the time of notification of a local resident or past resident's death and on the day of their funeral.
- For a period of up to 2 working days from the time of notification of a past Shire of Wyalkatchem employee or elected member's death and on the day of their funeral.
- For a period of up to 2 working days from the time of notification of the death of an immediate family member of a current Shire of Wyalkatchem employee or elected member and on the day of their funeral.
- Otherwise on a day when a funeral is being conducted at the Wyalkatchem Cemetery.
- When directed by the Federal or State Government and at the discretion of the Chief Executive Officer and Shire President.

A notice must be displayed on the Shire Office Notice Board to inform the community of the passing and funeral arrangements, if known.

Council will acknowledge obituaries within its Ordinary Council Meeting minutes.

DEFINITIONS

Local Resident	a person who current resides within the Shire of Wyalkatchem.
Past Resident	a person who previously resided within the Shire of Wyalkatchem for a period in excess of 5 years.
Shire Employee	a person who is/was employed at the Shire of Wyalkatchem.
Elected Member	a person who has been appointed as a Shire of Wyalkatchem Councillor, President or Deputy President.
Immediate Family	as defined under the National Employee Standards.



**SHIRE OF WYALKATCHEM COUNCIL MEETING ACTIONS STATUS REPORT AS AT 10 June 2023**

The purpose of this report is to provide an update on the implementation of Council resolutions.

Items that have been reported as completed will be removed in future reports.

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS / COMMENTS	TARGET COMPLETION DATE
OMC 20 Oct 2022 10.2.2 115/2022	<p>That Council, in accordance with Section 75 of the Planning and Development Act 2005, amend the Local Planning Scheme by amending Table 1 – Zoning Table to modify the permissibility of a ‘Grouped dwelling’ in a ‘Rural’ zone from an ‘X’ use to a ‘D’ use.</p> <p>That subject to the amendment being approved by the WA Planning Commission and Minister for Lands, that the Local Planning Policy No 1 “Group Dwellings in the Rural Zone”, be adopted (refer to Attachment A).</p>	CEO	The adopted policy was issued to the WA Planning Commission and Minister for Lands for their approval. Once approval is received the policy will apply.	Pending Ministers Approval
OMC 20 Oct 2022 10.2.4 117/2022	<p>That Council approves the execution of the White Dam site lease with the sole applicant to the EOI, under Common Seal in accordance with the Local Government Act, section 9.49A subject to the White Dam site being transferred to the Shire under a Management Order, there being no material amendment to the terms of the attached agreement and the receipt of Ministerial approval.</p>	CEO	Lease was forwarded to the Minister for approval on 24 February 2023.	Notice of Minister’s approval has not yet been received.
OMC 20 Oct 2022 10.2.5 118/2022	<p>That Council approves the execution of the Airport Block Cropping Lease, under common seal in accordance with the Local Government Act, section 9.49A subject to there being no material amendment and the receipt of Ministerial approval, and the CEO be delegated authority to amend the lease drawing to illustrate the cropping area only.</p>	CEO	Lease was forwarded to the Minister for approval on 24 February 2023.	Notice of Minister’s approval has not yet been received.

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS / COMMENTS	TARGET COMPLETION DATE
<p>OMC 15 Dec 2022 14.2 153/2022</p>	<p>That Council extends its approval for the positioning of two containers within the footprint shown as a 'Proposed New Extended Shed' on the previous application sketch for an additional period of 4 months, to 28 February 2023.</p>	<p>CEO</p>	<p>Substantial works have commenced and propose that a further month is granted for completion of cladding and relocation of containers.</p>	<p>We have been informed that work is to progress on the 10 June 23</p>
<p>OMC 23 March 2023 10.2.2</p>	<p>That Council approves expenditure of \$34,000 (ex GST) from the Municipal Fund for the purchase of a new dolly trailer from Haulmore Trailer Sales.</p>	<p>CEO</p>	<p>Purchase in progress</p>	<p>In progress</p>
<p>OMC 23 March 2023 10.2.3</p>	<p>That Council: The Council commit up to \$16,000 from its Sport & Recreation Facilities Reserve towards the practice cricket wicket relocation, with expenditure subject to a successful application to the State Government's Community Sporting & Recreation Facilities Fund (for one-third of the project's cost) and an equivalent cash commitment from the West Yorkrakine Cricket Club.</p>	<p>CEO</p>	<p>Included in FY24 draft budget, for delivery subject to a successful CSRFF grant application</p>	<p>FY24</p>

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS / COMMENTS	TARGET COMPLETION DATE
<p>OMC 20 April 2023 10.2.2 35/2023</p>	<p>That Council</p> <ol style="list-style-type: none"> 1. Declare, in accordance with section 4.20 (4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2023 ordinary elections together with any other elections or polls which may also be required; and 2. Decide, in accordance with section 4.61 (2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election. 	<p>CEO/GEO</p>	<p>The WAEC has been informed and have agreed to run the Wyalkatchem Election.</p>	<p>COMPLETE</p>
<p>OMC 20 April 2023 10.2.3 36/2023</p>	<p><i>That Council:</i></p> <p><i>Notes the areas of non-compliance within the 2022 Compliance Audit Return and anticipates receiving the 2022 Compliance Audit Return Management Action Plan.</i></p>	<p>MCS</p>	<p>To be submitted to the June ARC meeting.</p>	<p>Meeting postponed pending Interim Auditors Report.</p>

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS / COMMENTS	TARGET COMPLETION DATE
OMC 20 April 2023 10.2.4 37/2023	That Council resolves to execute the 'Deed in Relation to Management Order for Lot 3001 on Deposited Plan 45085' and the 'Management Order Plan' in compliance with section 9.49A of the Local Government Act 1995. (see attachments 10.2.4.1 and 10.2.4.2).	CEO	Management Order & Plan issued to Department of Lands on 21 April 2023 requesting advice on process to complete this change.	Advice from the Department of Lands has not yet been received.
OMC 20 April 2023 10.2.5 38/2023	That Council resolves to conduct a tender process to identify a preferred contractor to deliver the Wyalkatchem Swimming Pool Plantroom Upgrade & Structural Works and endorses use of the presented Request for Tender document.	CEO/ GEO	Process suspended as to proceed would disqualify project from CSRFF grant funding.	On-hold until after CSRFF grant recipients are announced.
OMC 18 May 2023 10.2.2 50/2023	<i>That Council approves the ordering of replacements for the Council's Prado & Hilux 4x4 for a total changeover cost of \$2,565, subject to FY 24 delivery and therefore the expense being incurred against the FY24 budget.</i>	CEO/MOW	ordered	
OMC 18 May 2023 10.2.3 51/2023	<i>That Council approves a FY23 budget amendment for the withdrawal of up to \$300,000 from the Plant Reserve to purchase a second-hand prime mover and side tipping trailer, both with a complete service history and assessed by a third-party as having no obvious defects.</i>	CEO/MOW/MCS	A suitable second-hand vehicle is being sought. The money remains in the Reserve at this time.	In Progress

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS / COMMENTS	TARGET COMPLETION DATE
OMC 18 May 2023 10.2.4 52/2023	<i>That Council, 1. Offer Lot 210 Wilson St (the 'Bottom Depot') for lease by expression of interest. 2. The tenancy will be offered to the party presenting the best value for money proposal and this proposal may not be the proposal that offers to pay the highest rent. 3. Resolves that the rental valuation for this property is \$115.38/week.</i>	GEO	EOI advertised 6/06/2023 COMPLETE	30/06/2023
OMC 18 May 2023 10.2.5 53/2023	<i>That Council approves the sale of the current 6-wheel Isuzu truck with proceeds, estimated at \$80,000, to be allocated to plant reserve and that management prepare to hire water carts for completion of Council's planned FY24 capital roadworks.</i>	CEO/MOW	Subject to purchase of 2 nd hand prime mover	TBC
OMC 18 May 2023 10.4.1 55/2023	<i>That Council adopt the Report for Final Approval subject to Council having full discretion to approve a 'Grouped Dwelling within a Rural Zone', and forward the report and recommendations to the WA Planning Commission requesting its recommendation for the Minister for Planning's Final Approval.</i>	GEO	PENDING SIGNING	ON RECEIPT OF MINISTERS APPROVAL
OMC 18 May 2023 10.4.2 56/2023	<i>That Council, 1. Currently refuse to approve the proposed dwelling because a 'Grouped dwelling' is currently a use that is not permitted in a 'Rural' zone. 2. On the Minister for Planning's Final Approval of the Amended Local Planning Scheme No 4, Amendment No 1, the development application be approved without further consideration.</i>	GEO	COMPLETE SIGNED DOCUMENTS SENT TO THE MINISTER	ON RECEIPT OF MINISTERS APPROVAL

