



**MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON
THURSDAY 17 AUGUST 2023**

**Council Chambers
Honour Avenue
Wyalkatchem**

**Commencement: 4:09pm
Closure: 5:24pm**

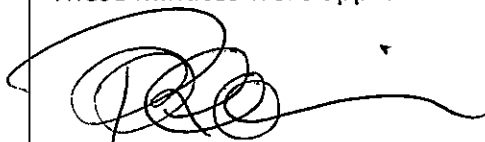
Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

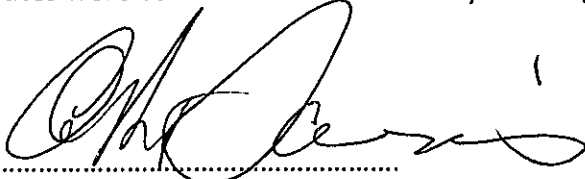
These minutes were approved for distribution on 18 August 2023.



Peter Klein
Chief Executive Officer

Confirmed Minutes

These minutes were confirmed at the Ordinary Meeting of Council held 21 September 2023.

Signed: 

Cr Davies, Shire President and Presiding Member
Shire of Wyalkatchem

Note: The Presiding Member at the meeting at which the minutes where confirmed is the person who signs above

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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1. DECLARATION OF OPENING

Shire President, Cr Davies, declared the meeting open at 4:09pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:09pm.

There weren't any members of the public.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 4:09pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Members:	Cr. Quentin Davies	Shire President
	Cr. Owen Garner	Deputy president
	Cr. Emma Holdsworth	
	Cr. Mischa Stratford	
	Cr Steve Gamble	
	Cr Christopher Loton	
Staff:	Peter Klein	Chief Executive Officer
	Claire Trenorden	Manager of Corporate Services
	Terry Delane	Manager of Works
	Stephanie Elvidge	Governance Executive Officer
Visitors:	Nil	

3.2. Apologies

Nil

3.3. Approved Leave of Absence

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(81/2023) Moved: Cr Loton Seconded: Cr Gamble

That the leave request by Cr Petchell for the meeting of 17th August 2023 be approved.

CARRIED 6/0

3.4. Applications for Leave of Absence

- Cr Petchell – 17th August 2023

4. OBITUARIES

It was advised that Kevin Richardson had recently passed away.

It was advised that previous Shire Works Manager Trevor Webb's mother Margaret Webb had passed. Condolences to Trevor and his family.

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Nil

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – 20 July 2023

Minutes of the Shire of Wyalkatchem Ordinary Meeting of Council held on Thursday 20 July 2023 (Attachment 7.1.1)

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(82/2023) Moved: Cr Stratford Seconded: Cr Holdsworth

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 20 July 2023 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 6/0

7.2. Receipt of Minutes

7.2.1. Audit and Risk Management Committee Meeting – 20 July 2023

Minutes of the Shire of Wyalkatchem Audit and Risk Management Committee Meeting held on Thursday 20 July 2023 (Attachment 7.2.1)

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(83/2023) Moved: Cr Stratford Seconded: Cr Garner

That the minutes of the Shire of Wyalkatchem Audit and Risk Management Committee Meeting of Thursday 20 July 2023 (Attachment 7.2.1) be received.

CARRIED 6/0

7.2.2. NEWTRAVEL General Meeting – 27 July 2023

Minutes of the NEWTRAVEL General Meeting held on Thursday 27 July 2023 (Attachment 7.2.2).

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(84/2023) Moved: Cr Holdsworth Seconded: Cr Garner

That the minutes of the NEWTRAVEL General Meeting held on Thursday 27 July 2023 (Attachment 7.2.2) be received.

CARRIED 6/0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Davies thanked those councillors and potential candidates for attending the WALGA webinar on Monday 14th August.

Cr Davies has attended the following meetings:

- Live Sheep Export – NEWROC presentation to Independent Panel regarding the phasing out of live sheep exports by sea (via Zoom).
- Senate Inquiry into the closure of Regional Banks in Beverly.

In Meriden there will be a Great Eastern Country Zone Meeting on Monday 21st August and a CEACA meeting Monday 4th September – all Councillors are welcome and encouraged to attend.

Cr Davies thanked all that have contributed to organising and assisting with the Wyalkatchem Rodeo readiness – there are only 8 days until campers begin arriving.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

10. REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – JULY 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	07 August 2023
Reporting Officer:	Parul Begum
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for Payment – July 2023

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

COMMENT

The payment listing for July 2023 is presented to Council for endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal and Trust	EFT	EFT 3005	EFT 2893
DD	DD	DD 2804.1	DD 2751.1

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2023/2024 Annual Budget.

COMMUNITY and STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High quality corporate governance, accountability and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(85/2023) Moved: Cr Stratford

Seconded: Cr Gamble

That Council endorse the total payments for the month of July 2023 being \$504,628.22 which comprised of:

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$474,793.09;*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$29,835.13.*

CARRIED 6/0

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARD – JUNE 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	07 August 2023
Reporting Officer:	Parul Begum, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Card – June 2023

BACKGROUND

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
 Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the FY22/23 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter is consistent with the following Strategic Community Plan goal.

Goal - Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable, and effective governance	10.1	<ul style="list-style-type: none"> Ensuring a well-informed Council makes good decisions for the community
		10.2	<ul style="list-style-type: none"> Ensuring sound financial management and plans for the Shire’s long-term financial sustainability
		10.3	<ul style="list-style-type: none"> High-quality corporate governance, accountability, and compliance
		10.4	<ul style="list-style-type: none"> Maintaining Integrated Strategic and Operational plans.

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(86/2023) Moved: Cr Holdsworth

Seconded: Cr Loton

That Council endorses credit card payments for the period 30 May to 28 June 2023 totalling \$3,849.21 (refer to attachment 10.1.2).

CARRIED 6/0

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT – JULY/AUGUST 2023

Applicant:	Shire of Wyalkatchem
Date:	10 August 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

This report is prepared by the CEO to provide Council and the Wyalkatchem community with information about CEO activities and Council operations.

COMMENT

Since the last report, the CEO has taken two weeks leave and, on his return, has participated in the following substantial meetings and events to progress community and Council's interests;

- Dr Emmanuel, Jannah Stratford, Darren Simmons & Quentin Davies re sustaining GP services;
- Rodeo organising committee meetings (x2);
- Mark Ashelford re support for Chris McKay;
- Wyalkatchem Business Group Sundowner;
- Local Government Reform webinar hosted by DLGSC;
- Meeting with Transition panel re the phasing out of live sheep exports;
- NEWROC Economic Development Subcommittee meeting, Trayning

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no direct financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan objectives, particularly those outlined in Goal 10 which calls on transparent, accountable and effective governance.

Goal 10 Transparent, accountable and effective governance and 12 Form strategic partnerships and advocate for the Community.

Goal No.	Action No.	Actions
10 Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
12 Form strategic partnerships and advocate for the community	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(87/2023) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council accepts the Chief Executive Officer’s report.

CARRIED 6/0

10.2.2. AMENDED FITNESS FOR DUTY POLICY

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 August 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Attachment 10.2.2 – Fitness for Duty Policy - Final

DISCUSSION

Following its introduction, the Fitness for Duty Policy has been tested by implementing a random drug and alcohol screening test and as a result of further discussion with staff. The lessons learnt have underpinned the decision to review this policy.

The key changes clarify

1. the responsibility for staff to give prior notice to management if they are taking a prescribed or over the counter drug but, only if that drug has the potential to affect their fitness for duty; and
2. the response to a non-negative drug test where prior notice has been provided.

Things to note:

1. The policy applies to staff, councillors, contractors, volunteers and anyone accessing Council work sites;
2. Taking part in random alcohol and drug testing is a condition of entry to any Council work location;
3. Cause testing may be conducted following an incident or if there is reasonable suspicion that a worker is under the influence of some substance;
4. If a positive breath test is returned for alcohol, the following process will apply;
 - The worker will be taken to an amenities room and after 20 minutes will be retested. If the retest is 0.000 the worker may resume their normal duties, if not the worker will be escorted from the workplace and disciplinary action may be taken;
 - The worker will be entitled to return to the Council workplace the following day subject to the provision of a negative test result prior to restarting;
5. If a worker takes prescription or over the counter drugs that may affect their ability to work safely, they are responsible for advising their manager of these effects and of any tasks their doctor advises, should be avoided. A form is available to facilitate the worker advising their manager.
6. If a screening test is non-negative but determined to be consistent with the above notice, the worker will be allocated to light duties and will remain on light duties until the consistency is confirmed by the results of a urine test.
7. If a screening test is non-negative and there is no file record of the worker advising their Manager they are taking a prescription or over the counter medicine that may affect their fitness for duty, the worker will be stood down and remain stood down until they have supplied a negative urine test result, at their cost.

The revised policy also provides an obligation on the worker to advise their manager when they cease taking a prescription or over the counter medicine that has the potential to affect their fitness for duty.

STATUTORY ENVIRONMENT

The new Workplace Health & Safety Act 2020 requires employers to ensure, so far as is reasonably practicable, the health and safety of all workers, contractors & volunteers engaged by the employer.

This duty of care must be exercised by eliminating workplace risks “so far as is reasonably practicable”. This policy aims to reduce the risk associated with a worker’s safety being impaired by alcohol or drugs.

POLICY IMPLICATIONS

The Shire of Wyalkatchem’s employee code of conduct is also relevant to this matter.

FINANCIAL IMPLICATIONS

Some cost is associated with random drug & alcohol testing and the FY24 budget has approved funding for 4 drug & alcohol screening tests per staff member.

COMMUNITY & STRATEGIC OBJECTIVES

This initiative promotes the following Strategic Community Plan objectives;

Goal No.	Action No.	Actions
4. An engaged & accountable Council working with others to advance our community.	4.1.3	Workplace safety is proactively managed and demonstrates our care for each other.
	4.1.1	Fit for purpose workplaces promote staff productivity & wellbeing.

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(88/2023) Moved: Cr Stratford

Seconded: Cr Garner

That Council approves the amended Fitness for Duty Policy.

CARRIED 6/0

10.2.3. COMMUNITY SPORT AND RECREATION FACILITIES FUND APPLICATION – WYALKATCHEM SWIMMING POOL

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 August 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Attachment 10.2.3.1 – POOL Mini Business Case – Final Attachment 10.2.3.2 – CSRFF July Small Grants Application Attachment 10.2.3.3 – Quotes Attachment 10.2.3.4 – Letters of Support Attachment 10.2.3.5 – Public Liability COC

DISCUSSION

Management is preparing an application to the State Government’s Community Sport and Recreation Facilities Fund (CSRFF) to upgrade the pool.

The purpose of the CSRFF is to provide WA Government financial assistance to community groups and local governments to develop basic infrastructure for sport and recreation.

The program aims to increase participation in sport & recreation, with an emphasis on physical activity, through development of sustainable and well-designed facilities.

There is \$20 million available for allocation in the 2024/2025 funding round. There are two small grant rounds annually (February and July) for projects with a project cost up to \$500,000. The maximum grant offered for small grant applications is 50% of the project cost, capped at \$200,000.

The estimated cost of the pool upgrade is \$465,000 and so we are seeking \$200,000 from the CSRFF and the balance of \$265,000 to be provided from the Council’s own funds.

The following table shows how our approved budget allocation to this project will be amended if the Council is successful with this grant application;

Funding Source	Approved Budget	If Application is Successful
Sport & Recreation Facilities Reserve	\$142,916	\$0
LRCI Phase 4	\$320,734	\$265,000
CSRFF Grant		\$200,000
Total	\$463,650	\$465,000

Please note - Wet Deck cost estimate is \$463,650 but grant application rounds cost up to \$465,000

A requirement of our submission to CSRFF is evidence of Council approval for both the submission and the allocation of funds required from Council’s own sources.

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Subject to the EOI outcome, some lease revenue may need to be reported.

COMMUNITY & STRATEGIC OBJECTIVES

This initiative promotes the following Strategic Community Plan objectives;

Goal No.	Action No.	Actions
5 - Growth in business opportunity	5.2	Support new industry while encouraging the growth in local businesses.
10 – transparent accountable & effective governance	10.1	A well-informed Council makes decisions that benefit the community.

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION

(89/2023) Moved: Cr Holdsworth *Seconded: Cr Loton*

That Council approves the allocation of \$265,000 of its own funds towards delivering the FY24 Pool Refurbishment Project and endorses submission of the grant application to the Community Sport and Recreation Facilities Fund seeking a further contribution of \$200,000.

CARRIED 6/0

Cr Garner left the meeting at 5:12pm

Cr Garner returned to the meeting at 5:14pm

10.2.4. CITIES POWER PARTNERSHIP – CLIMATE ACTION PLEDGES

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 August 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

DISCUSSION

The Shire of Wyalkatchem, officially became a member of the Cities Power Partnership on 8 February 2023. As a condition of our membership, the Council is required to identify 5 objectives that it has committed to delivering and report annually on progress made on achieving those objectives.

The Cities Power Partnership is a free national program run by the Climate Council and specifically aims to provide local governments with the tools, knowledge and connections to take meaningful action on climate change and capitalise on the global shift to a clean economy.

It is Australia’s largest local government climate program with over 145-member councils representing over 60 per cent of Australia’s population.

The partnership runs regular webinars to showcase the best climate action initiatives being implement across the country. There is no cost to being a member other than the cost of completing an annual survey.

In July this year, the WA State Government released a Climate Adaption Strategy. This strategy makes the following points;

- The science is clear. WA’s climate has changed and further change is inevitable.
- Across Australia since 1910, the temperature has increased by an average of 1.4 degrees
- Since 1970, rainfall May to September in WA’s South West has declined by 19%
- Extreme weather events are expected to increase in intensity & frequency
- A comprehensive response to climate change must include measures to reduce emissions, and measures to adapt and build resilience

The state’s climate change vision is;

Western Australia’s communities, environment and economy are resilient and continuously adapting to climate change in a forward looking, fair & collaborative manner.

A condition of our Shire becoming a member of Cities Power Partnership, is that we make five action pledges across the areas of renewable energy, energy efficiency, sustainable transport, collaboration and advocacy. Current initiatives can be included as pledges.

It is therefore recommended that the Council makes the following 5 pledges;

1. Explore the installation of solar panels & a battery at the Wyalkatchem Swimming Pool to reduce our carbon footprint and expenditure on power consumption.
2. Partner with the Wyalkatchem DHS to develop a tree planting plan to improve the townsite’s green canopy and our community’s hot weather resilience.

3. Link Railway Dam to Town Dam by pipe & pump to maintain green spaces at our Recreation Reserve, even during drought conditions.
4. Reticulate Railway Terrace gardens from rainwater captured in Museum water-tanks to improve our water sustainability and reduce water consumption charges.
5. Investigate if it is appropriate for Council to commit to WALGA's Climate Change Declaration to demonstrate community leadership in addressing the cause and effect of climate change.

STATUTORY ENVIRONMENT

Actions to address the Council's carbon footprint and community resilience to climate change is consistent with the WA Government's Climate Adaptation Strategy.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The delivery of unbudgeted initiatives will require Council endorsement and where appropriate, a budget amendment.

COMMUNITY & STRATEGIC OBJECTIVES

This initiative promotes the following Strategic Community Plan objectives;

Goal No.	Action No.	Actions
3. Take action to preserve our natural environment.	3.3.2	Develop a plan for the role that Wyalkatchem will play in WA's net-zero carbon emissions future.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(90/2023) Moved: Cr Stratford

Seconded: Cr Holdsworth

That Council commit to achieving the following 5 objectives to either reduce the Council's carbon footprint or improve our community's resilience to climate change:

- 1. Explore the installation of solar panels & a battery at the Wyalkatchem Swimming Pool to reduce our carbon footprint and expenditure on power consumption.*
- 2. Partner with the Wyalkatchem DHS to develop a tree planting plan to improve the townsite's green canopy and our community's hot weather resilience.*
- 3. Link Railway Dam to Town Dam by pipe & pump to maintain green spaces at our Recreation Reserve, even during drought conditions.*
- 4. Reticulate Railway Terrace gardens from rainwater captured in Museum water-tanks to improve our water sustainability and reduce water consumption charges.*
- 5. Investigate if it is appropriate for Council to commit to WALGA's Climate Change Declaration to demonstrate community leadership in addressing the cause and effect of climate change.*

CARRIED 6/0

10.3. WORKS AND SERVICES

10.3.1. MANAGER OF WORKS OFFICER'S REPORT 8 JUNE – 11 AUGUST 2023

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	11 August 2023
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

BACKGROUND

To inform Council of the activities of the works and services team during the period prior to the 11 August 2023.

COMMENT

ROADS – MAJOR PROJECTS

- **BLACK SPOT PROJECTS (BSP)**
 - i. MRWA Safety Audits forwarded to adjacent land owners for their information.
 - ii. Response from Main Roads being solicited.

- **ROAD MAINTENANCE PROGRAM**
 1. Grading ongoing. The current focus is on the North East sector.
 2. Some re sheeting work is in progress on Wallambin Rd, Lackman Rd.
 3. Boxed out and relayed sink hole section on Elsegood Rd.
 4. Some Cowcowing West roads still to be graded.
 5. Floodway repairs using cement stabilised gravel being is being costed as to suitability for R2R funding.
 6. Verge clearing complete. Costs to be provided at Council Meeting.
 7. Asphalt repairs are scheduled for Koorda Rd and Elsegood Rd.

- **REGIONAL ROAD GROUP**
 1. The new Technical adviser is Alistair Butcher.
 2. Programming for Wylie North Rd is under way. The proposal is to get the works to final trim and fully compacted stage in October / November and then seal in February 2024.

- **ROAD 2 RECOVERY**
 1. Suggested projects to be distributed prior to the Council Meeting.

PARKS / TOWN SERVICES CREW

1. Focus is on camping grounds and other Rodeo infrastructure.
2. Town garden and verge clean-up work is planned prior to the Rodeo.

GRACE ST DEPOT

1. Some minor drainage improvements and metal sheeting to control mud and erosion has been completed.
2. The Car port will commence after the Rodeo.
3. Depot doors are still outstanding.

WYLIE WATERPROOFING - NATIONAL GRID CONNECTION PROJECT

- Funding is now available to complete the further proposed stages;
 - Fencing of White Dam infrastructure,
 - Plumbing and pump to Railway Dam to irrigate school facilities,
 - Piping etc to transfer water from White Dam to Museum and on to Railway Tce,
 - Piping to transfer water from School tank to Pioneer Park.

- Commissioning and testing of the Super Chlorinator at the Town Dam is scheduled for 14th – 16th this month. The recreation precinct will be closed to the public pending Health Department sign off.

RUBBISH TIP

1. Fencing and signs are scheduled.
2. Top tip portal being trialled.

HUMAN RESOURCES

1. Performance reviews completed.
2. Manager of Works attended LG Works Conference.

VEHICLE/PLANT

1. Grader and truck leads are being investigated.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are some financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

Goal: Our built environment responds to the accessibility and connectivity needs of all.

Outcome No.	Action No.	Actions
Our built environment responds to the accessibility and connectivity needs of all.	8.1	Improving safety on road, cycle and footpath networks
	8.2	Developing and planning community infrastructure to improve use and social interaction
	8.3	Implement Aged Friendly Plan
	8.4	Implement the Disability Access and Inclusion Plan (DAIP)

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION

(91/2023) Moved: Cr Loton

Seconded: Cr Holdsworth

That Council accepts the Manager of Works Officer's report.

CARRIED 6/0

10.4. PLANNING AND BUILDING

No update required.

11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14.MATTERS BEHIND CLOSED DOORS

Nil

15.INFORMATION BULLETIN

15.1. Information Bulletin

The information bulletin has been provided as an attachment (Attachment 15.1)

15.2. Business Arising from the Information Bulletin

Nil

16.CLOSURE OF THE MEETING

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 5:24pm.