



# AGENDA

## ORDINARY COUNCIL MEETING



**18 May 2023**

Commencing at 4pm in the  
Shire of Wyalkatchem Council Chambers  
27 Flint Street, Wyalkatchem

**NOTICE OF COUNCIL MEETING**

The next Ordinary Meeting of the Wyalkatchem Shire Council will be held on Thursday 18 May 2023 in the Council Chambers, 27 Flint Street Wyalkatchem, commencing at 4pm.

An Agenda for this meeting will be made available from the Shire Administration Office and on our website [www.wyalkatchem.wa.gov.au](http://www.wyalkatchem.wa.gov.au)

I have reviewed this agenda, I am aware of all recommendations made to Council, and I support each as presented.

**Peter Klein**

**CHIEF EXECUTIVE OFFICER**

**DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.*

## **DISCLOSURE OF INTEREST**

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

### Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

### Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

### Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

### Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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**1. DECLARATION OF OPENING**

**2. PUBLIC QUESTION TIME**

**2.1. Response to Public Questions Previously Taken on Notice**

**2.2. Declaration of Public Question Time opened**

**2.3. Declaration of Public Question Time closed**

**3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

**3.1. Attendance**

**3.2. Apologies**

**3.3. Approved Leave of Absence**

**3.4. Applications for Leave of Absence**

**4. OBITUARIES**

**5. PETITIONS, DEPUTATIONS, PRESENTATIONS**

**5.1. Petitions**

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**5.3. Presentations**

**6. DECLARATIONS OF INTEREST**

**6.1. Financial and Proximity Interest**

**6.2. Impartiality Interests**

**7. CONFIRMATION AND RECEIPT OF MINUTES**

**7.1. Confirmation of Minutes**

**7.1.1. Ordinary Meeting of Council –**

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 20 April 2023 ([Attachment 7.1.1](#)).

**OFFICER RECOMMENDATION:**

*That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 20 April 2023 (Attachment 7.1.1) be confirmed as a true and correct record.*

**7.2. Receipt of Minutes**

**7.2.1. NEWROC Council Meeting – 20 February 2023**

Minutes of the Shire of the NEWROC Council Meeting held on Thursday 27 April 2023 ([Attachment 7.2.1](#))

**OFFICER RECOMMENDATION:**

*That the minutes of the NEWROC Council Meeting held on Thursday 27 April 2023 (Attachment 7.2.1) be received.*

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

**9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

## 10. REPORTS

### 10.1. CORPORATE AND COMMUNITY SERVICES

#### 10.1.1. ACCOUNTS FOR PAYMENT – APRIL 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	03 May 2023
Reporting Officer:	Parul Begum
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	<a href="#">Attachment 10.1.1 – Accounts for Payment – April 2023</a>

### VOTING REQUIREMENT

Simple Majority

### OFFICER'S RECOMMENDATION

That Council endorse the total payments for April 2023 being \$500,942.56 which comprised of:

1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$464,671.95;
2. Direct Debit (DD) payments from the Municipal Fund totalling \$36,270.61.

### SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

### BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

### COMMENT

The payment listing for March 2023 is presented to Council for endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal and Trust	EFT	EFT 2656	EFT 2616
DD	DD	DD 2558.10	DD 2519.10

### STATUTORY ENVIRONMENT

*Local Government (Financial Management) Regulations, S13.1*



**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2022/2023 Annual Budget.

**COMMUNITY and STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"><li>Ensuring a well-informed Council makes good decisions for the community</li></ul>
		10.2	<ul style="list-style-type: none"><li>Ensuring sound financial management and plans for the Shire's long-term financial sustainability</li></ul>
		10.3	<ul style="list-style-type: none"><li>High quality corporate governance, accountability and compliance</li></ul>
		10.4	<ul style="list-style-type: none"><li>Maintaining Integrated Strategic and Operational plans</li></ul>

**10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARD – MARCH 2023**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	03 May 2023
Reporting Officer:	Parul Begum, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	<a href="#">Attachment 10.1.2 – Credit Card – March2023</a>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council endorses credit card payments for the period 1 – 28<sup>th</sup> March 2023 totalling \$418.28 (refer to attachment 10.1.2).*

**BACKGROUND**

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management s.6.4  
Local Government (Financial Management) Regulations 1996, R34*

**POLICY IMPLICATIONS**

Policy Number 2.1 – Purchasing Policy.  
Policy Number 2.3 – Credit Card Policy.

**FINANCIAL IMPLICATIONS**

Nil. Reported expenditure is assessed by management as being consistent with the FY22/23 Annual Budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

This matter is consistent with the following Strategic Community Plan goal.

**Goal - Transparent, accountable and effective governance.**

Goal No.	Strategies		Actions
Goal 10	Transparent, accountable, and effective governance	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long-term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High-quality corporate governance, accountability, and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans.</li> </ul>

### 10.1.3. MONTHLY FINANCIAL REPORT – APRIL 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2023
Reporting Officer:	Claire Trenorden, MCS and Megan Shirt, Consultant
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	<a href="#">Attachment 10.1.3 – Monthly Financial Report April 2023</a>

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council accepts the Statements of Financial Activity for the month ending 30 April 2023 (refer attachment 10.1.3.)*

#### **BACKGROUND**

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance of 10% or \$10,000 whichever is the greater.

#### **COMMENT**

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management S6.4*

*Local Government (Financial Management) Regulations, R34*

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

Total Cash Available as at 30 April 2023 is \$4,247,828;

- cash available is made up of unrestricted cash \$1,257,959 (29.61%) and
- restricted cash \$2,989,869 (70.39%).

Rates Debtors balance as at 30 April 2023 is \$71,887 and Rates Notices for 2022-23 were issued in August 2022. Rates collected as at end of April 2023 was \$1,375,366 - 95%.

**April 2023:** Operating Revenue – Operating revenue of \$2,348,245 is made up of Rates - 60%, Grants - 26%, Fees and Charges - 10%, Interest earnings – 3% and other – 1%.

Operating Expenses – Operating expenses of \$3,234,230 is made of Employee Costs – 34%, Materials and Contracts – 27%, Depreciation – 29%, Insurance – 5% and Utility – 4% and Other Charges – 1%.

### COMMUNITY and STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

#### Goal: Transparent, accountable and effective governance.

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>• Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>• Ensuring sound financial management and plans for the Shire’s long-term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>• High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>• Maintaining Integrated Strategic and Operational plans.</li> </ul>

**10.2. GOVERNANCE AND COMPLIANCE**

**10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT MAY 2023**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	08 May 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council accepts the Chief Executive Officer's report.*

**SUMMARY**

This report is prepared by the CEO to provide Council and the Wyalkatchem community, some insight into CEO activities and Council operations.

**COMMENT**

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- Stuart Herring – Redfish Technologies re CCTV design
- Local Government Act reform – Webinar re optional preferential voting
- NEWROC Council meeting & strategic planning session with Wheatbelt Development Commission
- Chris Gilmore – LGIS re contractor inductions & pre-starts
- Wheatbelt Business Network – Futures Forum, Muresk
- Samantha Cornthwaite – DLGSC re Wyalkatchem swimming pool upgrade

**STATUTORY ENVIRONMENT**

There are no direct statutory implications in relation to this item.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no financial implications in relation to this item.

## COMMUNITY & STRATEGIC OBJECTIVES

The CEO's activity promotes the Strategic Community Plan as follows;

**Goal 10: Transparent, accountable and effective governance, and Goal 12: Form strategic partnerships and advocate for the Community.**

Goal No.	Action No.	Actions
<b>10</b> <b>Transparent, accountable and effective governance</b>	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
<b>12</b> <b>Form strategic partnerships &amp; advocate for the community</b>	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

### 10.2.2. REPLACEMENT OF LIGHT VEHICLES

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	08 May 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	The Chief Executive Officer and Manager of Works have an interest in this item, as it relates to matters concerning their allocated vehicles.
File Number:	13.05.01
Attachment Reference:	Nil

#### VOTING REQUIREMENT

Absolute Majority

#### OFFICER'S RECOMMENDATION

*That Council approves the ordering of replacements for the Council's Prado & Hilux 4x4 for a total changeover cost of \$2,565, subject to FY 24 delivery and therefore the expense being incurred against the FY24 budget.*

#### COMMENT

The following light vehicle replacements are proposed;

	Prado	Hilux (MOW)
Cost	\$72,718	\$53,474
Trade-in	\$72,727	\$50,909
<b>Net cost</b>	<b>\$9.00</b>	<b>-\$2,565</b>

The Prado and Manager of Work's Hilux are scheduled for replacement in FY24 and as such approval for their replacement is on-track to be granted by Council with acceptance of the FY24 budget in June this year.

The combined changeover cost for these vehicles is currently quoted at just **-\$2,556**, due to the strong demand for second hand Toyota vehicles.

If orders for these vehicles are placed now, delivery of either vehicle is not expected until well into next financial year.

Given the long lead times for the replacement vehicles and the favourable current quotes, it is appropriate that Council consider granting approval for the purchase of these vehicles prior to the acceptance of the FY24 budget to enable orders to be placed now. This will ensure the minimal changeover cost is locked in and will improve the likelihood that the vehicles will be delivered during FY24.

If approved, the changeover expense will be allocated against the Council's FY24's municipal funds account.

**STATUTORY ENVIRONMENT**

There are no direct statutory implications in relation to this item.

**POLICY IMPLICATIONS**

Policy 7.6 – Plant & Vehicle Replacement Policy

**FINANCIAL IMPLICATIONS**

This expenditure will be incurred during FY24 and will be recognised in the budget as an expense with a value of \$2,556.

**COMMUNITY & STRATEGIC OBJECTIVES**

The resolution is consistent with the Community Strategic Plan Goal 10, as outlined below;

Goal No.	Action No.	Actions
<b>10</b> <b>Transparent, accountable and effective governance</b>	10.1	Ensuring a well-informed Council makes good decisions for the community  Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs



**10.2.3. PLANT REPLACEMENT - TRUCK**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	08 May 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION**

*That Council approves a FY23 budget amendment for the withdrawal of up to \$300,000 from the Plant Reserve to purchase a second-hand prime mover and side tipping trailer, both with a complete service history and assessed by a third-party as having no obvious defects.*

**COMMENT**

In the recent budget review, the purchase of a replacement truck was pushed into next financial year.

However, following the Council's in-principle decision to purchase a prime mover, support has emerged for the purchase of a second-hand, not a new prime mover. This is based on the relatively low annual kilometres travelled by the Shire's truck and to reduce the capital outlay in light of the significant plant replacement program over the next 5 years which includes replacing the grader in 2026/27 and the FEL in 2027/28.

The second-hand prime mover market is tight and it could take some time to find the right truck. The truck we are looking for will be about 5 years old, travelled about 500,000km, have a complete service history and will be assessed as sound by a third-party assessor.

It is proposed that the Council spend up to \$220,000 on an appropriate second-hand prime mover and up to \$80,000 on a second-hand side tipper subject to, this equipment meeting the criteria listed above.

It is further proposed that the funds to purchase the truck and trailer be drawn in full from the plant reserve.

As at 31 March 2022, the plant reserve held \$460,485. The purpose of this reserve is stated as, "To be used for the continual purchase of major plant items".

A discounted cash flow analysis has been completed which confirms the purchase of a second hand prime mover and trailer is the best value for money truck option to pursue.

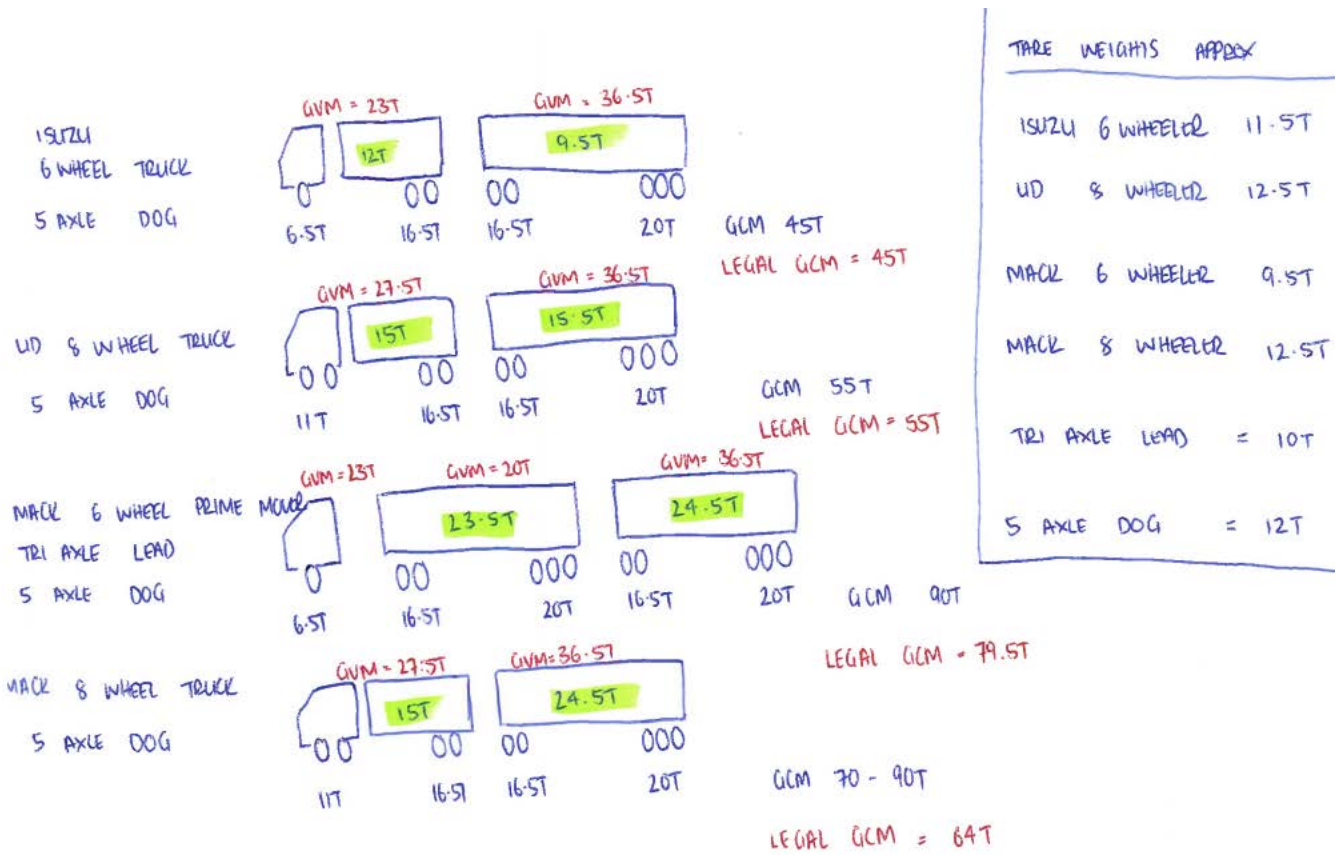
This analysis is summarised in the following pages.

Agenda for the Ordinary Meeting of Council held in the Shire of Wyalkatchem Council Chambers on the 18 May 2023

Dealers have provided truck quotes (ex GST) as follows;

	6-Wheel Truck 45 GCM	8-Wheel Truck 55 GCM	Prime Mover 90 GCM	2nd Hand Prime Mover 90 GCM
Truck	\$233,000	\$305,000	\$319,000	\$220,000
Tri axle dog	-	-	-	
Trailer	-	-	\$115,000	\$80,000
<b>Total</b>	<b>\$233,000</b>	<b>\$305,000</b>	<b>\$434,000</b>	<b>\$300,000</b>

The following diagram shows the payload capacities for each truck;



## Overview of Truck Options Assessment

The delivery rate of gravel determines job duration. Faster gravel delivery enables capital road works to be finished faster and will improve road crew productivity.

This assessment of truck options firstly estimates days saved in delivering forecast capital road projects by progressively increasing truck size and then converts the estimated days into a total annual dollar saving.

The net present value (NPV) of those savings is then calculated. If the value of the discounted savings is greater than the difference in the capital cost of the trucks, then the Shire is financially better off by purchasing the larger truck.

The accuracy of days saved is of course, dependent on the assumptions included in the calculation. The key assumptions are;

Gravel Carted/Year	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
WSFN	0	0	24,500	11,929	16,143	17,143	21,429	11,929	0	0	0	0	0	0	0
Standard	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Cartage Task/Yr (m <sup>3</sup> )	17,000	17,000	41,500	28,929	33,143	34,143	38,429	28,929	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Cartage Task/Yr (t)	23,800	23,800	58,100	40,500	46,400	47,800	53,800	40,500	23,800	23,800	23,800	23,800	23,800	23,800	23,800
<b>Shire Task/Yr (t)</b>	<b>11,900</b>	<b>11,900</b>	<b>29,050</b>	<b>20,250</b>	<b>23,200</b>	<b>23,900</b>	<b>26,900</b>	<b>20,250</b>	<b>11,900</b>	<b>11,900</b>	<b>11,900</b>	<b>11,900</b>	<b>11,900</b>	<b>11,900</b>	<b>11,900</b>

Note: the shire's task is 50% of the total gravel cartage task with the remaining 50% delivered by a contractor.

Some Specifications of the trucks under consideration follows;

	Current 43k GCM	New Isuzu 45k GCM	New UD 55k GCM	Prime Mover 90kGCM
Horse power	453	350	430	500
Tray	12t	12t	15t	-
Tri Axle dog	22t	9.5t	15.5t	23.5t
Trailer 2	n/a	n/a	n/a	24.5t
<b>Total</b>	<b>34</b>	<b>21.5</b>	<b>30.5</b>	<b>48</b>

Three scenarios are included in the assessment & each has a different travelling distance between gravel pit & work site. These are 5, 9 & 16km from pit. Average travelling speeds increase as distance to work site increases.

**Internal Plant & Labour Charges (2023)**

<b>Plant</b>	<b>Cost/hr</b>
Grader	\$101.00
FEL	\$121.00
Bomag roller	\$146.00
Amaan multi tyre roller	\$37.00
Isuzu	\$93.00
<b>Plant Cost - ave/hr</b>	<b>\$99.60</b>

<b>Labour cost per day</b>	
Staff/day (capital projects only)	4
Hourly rate	\$42.50
<b>Total labour/day</b>	<b>\$1,275</b>
No plant deployed/day	4
Dry plant cost/hr	\$99.60
Total plant/day	\$2,988
<b>Total cost/day</b>	<b>\$4,263</b>

An annual labour cost increase of 3.0% over the recovery period, is assumed.

This inflation rate is applied to the above costs annually. By year 15, the daily cost of labour is \$6,448.

The discount rate used in the NPV calculation is 5%, which is below a standard commercial rate but commensurate with WATC borrowing terms.

The labour cost also assumes just four staff. During this year’s capital program, our four full time road staff & a casual were deployed whenever the casual was available. This is likely to continue to apply in future for capital programs and if so will increase the assumed savings and strengthen the value for money presented by purchasing the prime mover.

Quoted Isuzu 6 -Wheeler Vs 2<sup>nd</sup> Hand Prime Mover & Side Tipping Trailer Assessment

<b>6-Wheeler VS 2nd Hand Prime Mover &amp; Trailer</b>																
<b>Days saved</b>	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
Standard		7	7	7	7	7	7	7	7	7	7	7	7	7	7	7
WSFN		0	10	5	6	7	9	5	0	0	0	0	0	0	0	0
Total days saved		7	17	12	13	14	16	12	7	7	7	7	7	7	7	7
Cost /day		\$4,263	\$4,348	\$4,435	\$4,524	\$4,614	\$4,707	\$4,801	\$4,897	\$4,995	\$5,095	\$5,197	\$5,301	\$5,407	\$5,515	\$5,625
Total \$ saved		\$20,270	\$64,803	\$44,521	\$50,489	\$56,622	\$67,634	\$50,207	\$27,111	\$27,999	\$28,870	\$36,376	\$37,104	\$37,846	\$38,603	\$39,375
Standard only		\$20,270	\$21,320	\$29,545	\$30,545	\$31,521	\$32,473	\$33,403	\$34,311	\$35,199	\$36,070	\$36,876	\$37,604	\$38,346	\$39,103	\$39,875

**Note: Depreciation and interest difference is deducted from the savings for 10 years.**

The difference in the cost of buying the second-hand prime mover over the 6-wheeler is \$67,000

If the NPV of the savings from operating the prime mover over the 6-wheeler is greater than \$67,000 the Shire is better off buying the prime mover.

NPV (15yrs)	\$391,497	WSFN Proceeds	NPV (10yrs)	\$298,118	WSFN Proceeds
NPV (15yrs)	\$272,644	WSFN does not proceed	NPV (10yrs)	\$189,016	WSFN does not proceed

In all scenarios the Council is significantly better off buying the second-hand prime mover over the quoted six-wheeler.

Quoted UD 8 -Wheeler Vs 2nd Hand Prime Mover & Side tipping Trailer

<b>8-Wheeler VS 2nd Hand Prime Mover &amp; Trailer</b>																
<b>Days saved</b>	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
Standard		6	7	7	7	7	7	7	7	7	7	7	7	7	7	7
WSFN		0	10	5	6	7	9	5	0	0	0	0	0	0	0	0
Total days saved		6	17	12	13	14	16	12	7	7	7	7	7	7	7	7
Cost /day		\$4,263	\$4,348	\$4,435	\$4,524	\$4,614	\$4,707	\$4,801	\$4,897	\$4,995	\$5,095	\$5,197	\$5,301	\$5,407	\$5,515	\$5,625
Total \$ saved		\$26,292	\$67,401	\$46,672	\$52,232	\$57,997	\$68,680	\$50,962	\$27,613	\$28,283	\$28,970	\$36,376	\$37,104	\$37,846	\$38,603	\$39,375
Standard only		\$18,664	\$23,557	\$31,397	\$32,046	\$32,705	\$33,520	\$34,158	\$34,813	\$35,483	\$36,170	\$36,876	\$37,604	\$38,346	\$39,103	\$39,875

**Note: Depreciation and interest difference is deducted from the savings for 10 years.**

The difference in the cost of buying the second-hand prime mover over the 8-wheeler is **-\$5,000**.

In addition to the \$5,000 saving from purchasing the second-hand prime mover, the following additional savings, discounted to today's dollar terms will be captured by the Council if it purchases the second-hand prime mover & trailer.

NPV (15yrs)	\$405,126	WSFN Proceeds	NPV (10yrs)	\$311,696	WSFN Proceeds
NPV (15yrs)	\$278,264	WSFN does not proceed	NPV (10yrs)	\$194,584	WSFN does not proceed

Again, in all scenarios the Council is significantly better off purchasing a second-hand prime mover and trailer for up to \$300,000, over the purchase of the quoted 8-wheeler.

**STATUTORY ENVIRONMENT**

There are no direct statutory implications in relation to this item.

**POLICY IMPLICATIONS**

Policy 7.6 – Plant & Vehicle Replacement Policy.

**FINANCIAL IMPLICATIONS**

This expenditure will be incurred subject to sourcing a second-hand truck and trailer that meet the purchase criteria.

**COMMUNITY & STRATEGIC OBJECTIVES**

The resolution is consistent with the Community Strategic Plan Goal 10, as outlined below;

Goal No.	Action No.	Actions
<b>10</b> <b>Transparent, accountable and effective governance</b>	10.1	Ensuring a well-informed Council makes good decisions for the community  Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

#### **10.2.4. BOTTOM DEPOT LEASE PROPOSAL**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 May 2023
Reporting Officer:	Peter Klein – Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council,*

- 1. Offer Lot 210 Wilson St (the 'Bottom Depot') for lease by expression of interest.*
- 2. The tenancy will be offered to the party presenting the best value for money proposal and this proposal may not be the proposal that offers to pay the highest rent.*
- 3. Resolves that the rental valuation for this property is \$115.38/week.*

#### **DISCUSSION**

The Bottom Depot is located at 73 Wilson St and was valued by Urban & Rural Valuations in February 2022.

For the purpose of this valuation the property was deemed to comprise a site area of 1,657m<sup>2</sup> and Improvements of:

- Shed - Steel frame and iron clad circa 350 sqm
- Detached toilet (inclusive of wash basin)
- Hardstand
- Security mesh fence (3 sides)
- Corrugated iron fence (1 side)

The dongar which is attached to power & water was excluded from this valuation as it was to be relocated to establish an office at the new depot. This dongar was ultimately, not relocated and consequently the value of this property will today be \$3,000 to \$5,000 higher than that specified in the valuation report due to the combined effect of changes to land valuations and the additional value of the dongar.

For the purpose of determining a rental valuation it is therefore assumed the property has a sale value as \$40,000 and a rental value of approximately \$6,000/annum (exclusive of GST) as of 10 May 2023.



The site has been assessed internally for environmental damage and no suspicion of damage was found to exist.

The site is zoned residential but as its current use is non-conforming it may continue to be used for the storage of equipment subject to its future use not detracting from the amenity of the area.

The permitted purpose, to be stated in the lease document, will be – The site may be used for the incidental storage of plant and equipment subject to there being no adverse impact on the quiet enjoyment and wellbeing of residents living in the vicinity of the site. The Tenant or its associates must not over-night in the dongar at any time.

Management wishes to recommend that the site be offered for lease, with a listed rental fee of \$115.38/week.

The sale of the site has not been recommended as serviced residential blocks are in short supply and might one day provide a greater service to the Council by being deployed for residential development.

#### **STATUTORY ENVIRONMENT**

The *Local Government Act (1995)*, clause 3.58 makes prescription regarding the methods to determine the valuation of property leased by a local government. In presenting a valuation for this property the Council has relied on Clause 3.58(4)(c)(ii).

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

Subject to the EOI outcome, some lease revenue may need to be reported.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

This initiative promotes the following Strategic Community Plan objectives;

<b>Goal No.</b>	<b>Action No.</b>	<b>Actions</b>
<b>5 - Growth in business opportunity</b>	5.2	Support new industry while encouraging the growth in local businesses.
<b>10 – transparent accountable &amp; effective governance</b>	10.1	A well-informed Council makes decisions that benefit the community.

**10.2.5. WATER CART ASSESSMENT**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	11 May 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER’S RECOMMENDATION**

*That Council approves the sale of the current 6-wheel Isuzu truck with proceeds, estimated at \$80,000, to be allocated to plant reserve and that management prepare to hire water carts for completion of Council’s planned FY24 capital roadworks.*

**COMMENT**

The Council’s Isuzu truck, was purchased in 2015 and has travelled approximately 123,000 kms - averaging about 16,000kms per year.

In accordance with the Council’s plant replacement schedule, the truck is currently scheduled for replacement.

Instead of selling the truck, it has been alternatively proposed that the truck be held and converted into a water cart.

In response, the 10-year cost of hiring a water cart, has been assessed against the cost of converting the current truck into a water cart. This conversion involves;

- purchasing a drop-in 15,000 litre water tank;
- installing the required pipes & pumps; and
- providing a cab mounted control switch.

Coerco Dalwallinu, has given a budget estimate for this fit out of \$46,000.

The cost of hire vs buy over a 10-year period has been assessed and discounted to today’s dollar terms to provide a point of comparison.

Discount rate	6%	Maintenance (% of value)	5.5%
Inflation	3.50%	Water cart wet hire/hr	\$147.00
Labour - hourly rate	\$34.25	Wet hire (hrs used 22/23)	195
Labour - overhead factor	1.5		

The following summarises the discounted cash flow analysis comparing converting the 6-wheeler to a water cart Vs continuing to hire a water cart when required;

Cost of Hire	Year	1	2	3	4	5	6	7	8	9	10
	<b>2023</b>	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Hours of hiring	195	195	195	195	195	195	195	195	195	195	195
Wet Hire Cost	\$28,665	\$29,668	\$30,707	\$31,781	\$32,894	\$34,045	\$35,237	\$36,470	\$37,746	\$39,067	\$40,435
	NPV	\$251,977									

The cumulative cost, in today's dollars, of hiring a water cart to perform 195 hours of service each year for a 10-year period totals \$251,977. If the cumulative cost of holding the truck and converting it into a water cart is less than \$251,977, the Council is better off converting the truck.

Cost of Converting the Truck to a Water Cart											
Truck Depreciation	\$80,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
Drop in tank (deprn)	\$46,000	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600	\$4,600
<b>Operating costs</b>											
Lic & service cost	\$6,930	\$7,173	\$7,424	\$7,683	\$7,952	\$8,231	\$8,519	\$8,817	\$9,125	\$9,445	\$9,775
Insurance	\$1,200	\$1,242	\$1,285	\$1,330	\$1,377	\$1,425	\$1,475	\$1,527	\$1,580	\$1,635	\$1,693
Council labour cost	\$16,697	\$17,281	\$17,886	\$18,512	\$19,160	\$19,831	\$20,525	\$21,243	\$21,987	\$22,756	\$23,553
Total annual cost		\$38,296	\$39,195	\$40,126	\$41,089	\$42,087	\$43,119	\$44,187	\$45,292	\$46,436	\$47,621
	NPV	\$310,976	\$58,998								

Based on this assessment the cost of owning & operating the water cart for 195 hours/year, in today's dollars is \$310,976, \$58,998 more than the cost of hiring the water cart to perform 195 service hours/year.

However, this benefit reduces as the number of service hours increases above 195hours/year but service hours would need to increase by 56% to more than 300 hours per year, for 10 years before the cost of ownership is favoured.

However, other factors as outlined below will legitimately influence the decision as to whether to proceed or not;

<b><u>Benefits of Owning the Water Cart</u></b>	<b><u>Threats to Achieving these Benefits</u></b>
Convenience – the water truck is available when required meaning capital works will not be delayed if a water cart becomes difficult to source.	The 6-wheeler has been unreliable and maintenance costs could escalate beyond the budgeted \$4,400 in 2023. In 2034, when the truck is earmarked by this analysis for replacement, the truck will be 19 years old.
The 6-wheel truck is available to do smaller jobs around town that the prime mover might be too large to perform.	Replacing the water cart will be more expensive in future as a surplus truck will not be available meaning that the full depreciation value must be invested in the plant reserve to plan for future replacement.
Is available to support maintenance grading operations, when required.	Staff might not always be available to operate the water cart. The road crew has 4 FTEs & capital works require drivers for the FEL, truck, grader & roller. A fifth crew member will be required to operate it and may not always be available.
Can support local firefighting efforts.	The water tank capacity is just 15,000li and is less efficient than a hired 30,000li tanker.
As usage increases beyond 300hrs/yr (eg with the WSN), it becomes financially beneficial to own the tanker.	The water cart/truck might need to be scrapped before the 10-year period is completed.
The truck could be retired in 2031 (post WSN), at which point the Council could revert to hiring a water cart, when required.	

Management considers that the risk to receiving the benefits from holding and converting the current truck combined with the expected higher cost of this option justifies a recommendation to sell the current truck and rely on hired water cart/s for the FY24 capital road program.

Management however, recommends that consideration be given to the relevant benefits of purchasing a water tanker and either hiring in a prime mover or utilising the Shire’s prime mover, if available.

**STATUTORY ENVIRONMENT**

Clause 3.58 of the *Local Government Act (1995)* prescribes arrangements for the disposal of property.

**POLICY IMPLICATIONS**

Policy 7.6 – Plant & Vehicle Replacement Policy.

**FINANCIAL IMPLICATIONS**

Revenue will be incurred on sale of Council's current 6-wheeled truck and this will be invested in the plant reserve.

**COMMUNITY & STRATEGIC OBJECTIVES**

The resolution is consistent with the Community Strategic Plan Goal 10, as outlined below;

Goal No.	Action No.	Actions
<b>10</b> <b>Transparent, accountable and effective governance</b>	10.1	Ensuring a well-informed Council makes good decisions for the community  Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

### **10.3. WORKS AND SERVICES**

#### **10.3.1. MANAGER OF WORKS OFFICER'S REPORT APRIL/MAY2023**

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	11 May 2023
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

#### **BACKGROUND**

To inform Council of the activities of the works and services team during the period prior to the 16 May 2023 meeting.

#### **SAFETY / INCIDENTS**

LGIS Depot Audit.

Recreation Centre break in

Pickets from fence damaged at Railway Building

#### **ROADS – MAJOR PROJECTS**

- **Regional Road Group. (RRG)**
  - i. Wylie North Road
    - 1. Project completed
    - 2. Some Signage and guide posts still to go in when stock arrives
- **Wheatbelt Secondary Freight Network (WSFN)**
  - i. Approval not expected until 2024
- **Roads 2 Recovery (R2R)**
  - Project(s) require nominating
- **Roads Advisory Group (RAG)**
  - i. Separate information to be provided
- **Black Spot Projects (BSP)**
  - i. Quotes received from consultants
  - ii. Exploring possibilities to do them in alliance with a Main Roads Engineer

#### **ROAD MAINTENANCE PROGRAM**

- I. Maintenance grading underway
- II. Repairs to be done in middle stages
- III. Verge clearing to be done in latter stages

**PRIVATE WORKS**

- Nil

**PARKS / TOWN SERVICES CREW**

- General maintenance
- Staff strategy pending
- Cemetery upgrades ongoing

**BUILDING MAINTENANCE**

- Upgrades to Lady Novar taking priority.
- Gary on leave 2 weeks – May.

**SWIMMING POOL RENOVATION**

- No further progress

**ASHELFORD PARK**

- Block laying commenced

**GAMBLE ST UPGRADE – Thurston St Variation**

- Modifications still pending

**WYLIE WATERPROOFING - NATIONAL GRID CONNECTION PROJECT**

- Power install expected mid-June

**RUBBISH TIP**

- Clean up complete, recyclers expected end May

**HUMAN RESOURCES**

- An update will be provided

**VEHICLE/PLANT**

1. Isuzu 6-wheeler diagnosis and repair at Major Motors estimated at \$15K
2. Valuation requested
3. Skid steer ordered
4. Kluger back in service

**STATUTORY ENVIRONMENT**

There are no statutory environment implications in relation to this item.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are some financial implications in relation to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

**Goal: Our built environment responds to the accessibility and connectivity needs of all.**

Outcome No.	Action No.	Actions
<b>Our built environment responds to the accessibility and connectivity needs of all.</b>	8.1	Improving safety on road, cycle and footpath networks
	8.2	Developing and planning community infrastructure to improve use and social interaction
	8.3	
	8.4	Implement Aged Friendly Plan Implement the Disability Access and Inclusion Plan (DAIP)



**10.4. PLANNING AND BUILDING**

**10.4.1. RESOLUTION TO AMEND LOCAL PLANNING SCHEME No 4, AMMENDMENT No 1**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Peter Klein, CEO via Paul Bashall, Planning Consultant
Disclosure of Interest:	No interest to disclose
File Number:	7.10
Attachment Reference:	<a href="#">Attachment 10.4.1.1 – Final Approval Report for The Minister of Planning</a> <a href="#">Attachment 10.4.1.2 – Notice of Advertising</a> <a href="#">Attachment 10.4.1.3 – Schedule of Submissions and copies.</a>

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION**

*That Council adopt the Report for Final Approval and forward the report and recommendations to the WA Planning Commission requesting its recommendation for the Minister for Planning's Final Approval.*

**INTRODUCTION**

The Shire of Wyalkatchem seeks the WA Planning Commission's support and the Hon. Minister's approval to a Scheme Amendment to change the permissibility of a Grouped dwelling in a Rural zone from an 'X' use to a 'D' use (discretionary). The Amendment will be supported by the adoption of a Local Planning Policy (LPP) outlining the application of the Council's discretion.

**BACKGROUND**

The Wyalkatchem Shire Council is experiencing an increased demand for a second dwelling on rural properties. The demand reflects the aging demographic of farmers in the region.

The need for the second dwelling is twofold; firstly, to provide for relatives that may be responsible for taking over the farm management without the need for the retiring farmer to vacate the property, and secondly, to provide for farm workers to reside on site.

The Council is aware of the implications of allowing increased number of dwellings in the rural areas of the Shire, and as a result, has prepared a LPP to address these issues.

These implications include the possibility of an increased demand for urban services like rubbish collection and road upgrades – none of which the Council is keen to comply with. It is also possible that the residents of the additional dwelling may be less likely to use the townsite retail outlets, amenities, services and facilities. Following this latter point, the Council considers it appropriate that grouped dwellings in close proximity to a townsite, should be encouraged to locate in the townsite.

It has been shown that an increased grouping of dwellings in a rural area is likely to increase the demand for its own community and recreational facilities that the Council will want to avoid where possible.

Currently, Table 1 – Zoning Table of the Council’s Scheme designates a Grouped dwelling as an ‘X’ use in a Rural zone. This means that the Council cannot approve more than one dwelling on a rural property – even if it was minded to support such a proposal.

### **PROPOSAL**

This Amendment seeks to change the permissibility of a ‘Grouped dwelling’ in a ‘Rural’ zone from an ‘X’ use to a ‘D’ use. The Council will only support a Grouped dwelling in the ‘Rural’ zone where it is designed to house a family member or a station worker. The Council has prepared a LPP to more clearly outline its discretion in determining such Development Approval (DA) applications (**Attachment 10.4.1.1**).

### **STRATEGIC IMPLICATIONS**

The Wyalkatchem Local Planning Strategy (the Strategy) was endorsed by the WA Planning Commission on 23 March 2011. This Amendment has no implications on the Strategy.

### **ADVERTISING**

The Amendment was advertised from 17<sup>th</sup> March 2023 to 21<sup>st</sup> April 2023. The Notice was published on the local government Website, Facebook, CRC Library Notice Board, Shire Notice Board and Local Magazine – Wylie Weekly.

**Attachment 10.4.1.2** provides a copy of the Council’s Notice of advertising.

### **SUBMISSIONS**

During the advertising period, the Council received 3 submissions. One from a private resident, one from the Water Corporation and one from an adjoining local government (Shire of Koorda).

**Attachment 10.4.1.3** provides a Schedule of the submissions.

None of these submissions opposed the Amendment.

**Attachment 10.4.1.3** provides a copy of each submission.

### **CONCLUSION**

The Council notes the submissions and the Amendment and can now proceed to adopt the proposed Local Planning Policy.

The draft LPP should now be advertised as the Amendment heads towards final approval as it refers to the Scheme as adopting the Amendment proposals.

### **CONSULTATION**

- Council
- Paul Bashall – Planwest, Town Planning Consultant

**STATUTORY ENVIRONMENT**

*Planning and Development Act 2005*

Shire of Wyalkatchem Local Planning Scheme No 4

**POLICY IMPLICATIONS**

Nil.

**FINANCIAL IMPLICATIONS**

There are small advertising financial implications in relation to this item.

**STRATEGIC/RISK IMPLICATIONS**

There are no strategic or risk implications applicable to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

This item is consistent with the Council's objective, outlined in its Corporate Plan (objective 2) to deliver Council services that support & facilitate local business activity.

Goal No.	Action No.	Actions
<b>5 Growth in business opportunity</b>	5.5	Town planning strategies support industry growth
<b>10 Transparent, accountable and effective governance</b>	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
<b>12 Form strategic partnerships &amp; advocate for the community</b>	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

**10.4.2. DEVELOPMENT APPROVAL LOT 9984 TAMMIN-WYALKATCHEM RD**

Applicant:	Owner
Location:	Shire of Wyalkatchem
Date:	11 May 2023. Application received 23 March 2023
Reporting Officer:	Peter Klein, CEO via Paul Bashall, Planning Consultant
Disclosure of Interest:	No interest to disclose
File Number:	7.10
Attachment Reference:	Nil

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION**

*That Council,*

- 1. Currently refuse to approve the proposed dwelling because a ‘Grouped dwelling’ is currently a use that is not permitted in a ‘Rural’ zone.*
- 2. On the Minister for Planning’s Final Approval of the Amended Local Planning Scheme No 4, Amendment No 1, the development application be approved without further consideration.*

**EXECUTIVE SUMMARY**

This report considers a proposal to build a new single storey residential home on a farming property 8 kilometres due south of Wyalkatchem townsite and about 8 kilometres southwest of Korrelocking townsite.

**BACKGROUND**

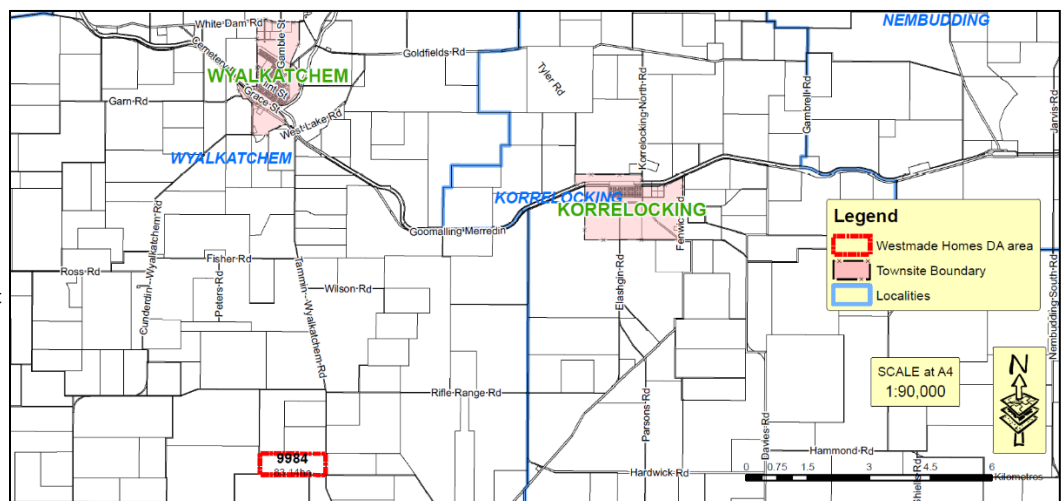
On 23rd March 2023 a Development Approval (DA) application was submitted by Westmade Homes on behalf of the owner. The DA was accompanied by several documents specifying building standards, siting information, design compliance and an energy compliance report. There is no information about the existing development on the site.

**LOCATION**

The property is used for farming and is surrounded by other farming properties. **Figure 1** provides a location plan of the site showing its relationship with Wyalkatchem and Korrelocking.

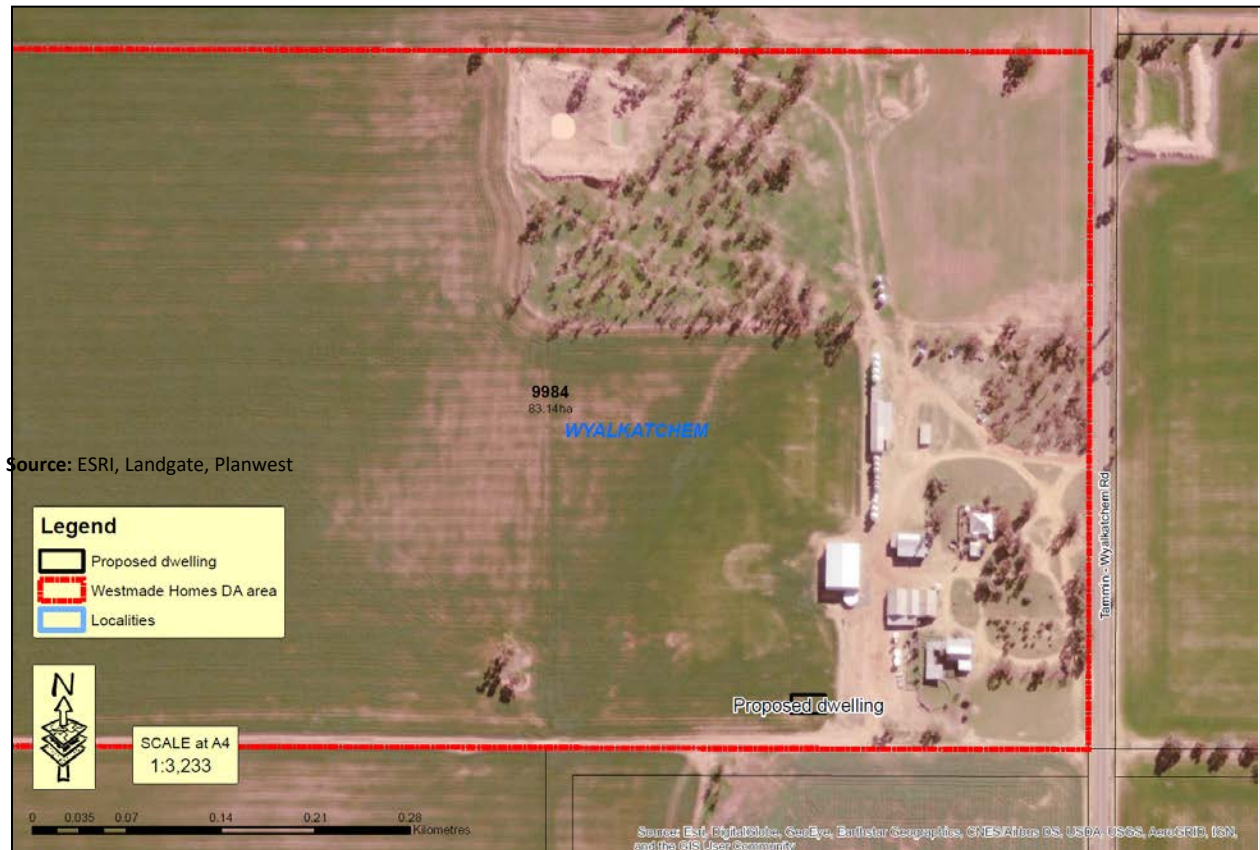
**FIGURE 1 –  
LOCATION PLAN**

Source: Landgate, Planwest



**Figure 2** shows an enlargement of the eastern end of the property showing and the location of the proposed dwelling. The location is 26 metres off the southern boundary and 195 metres from the Tammin-Wyalkatchem Road.

**FIGURE 2 – ENLARGEMENT OF PROPERTY**



The Lot is nearly 83 hectares in area with the majority of the infrastructure located on the eastern end of the property providing easy access to the Tammin-Wyalkatchem Road.

As can be seen from the aerial photograph in **Figure 2**, there are several buildings including farming sheds, silos and two dwellings.

### LOCAL PLANNING SCHEME

The land is zoned 'Rural' in the Local Planning Scheme No 4 (the Scheme). **Figure 3** shows the zoning of the property and surrounding land. The Scheme was gazetted on 24 June 2013.

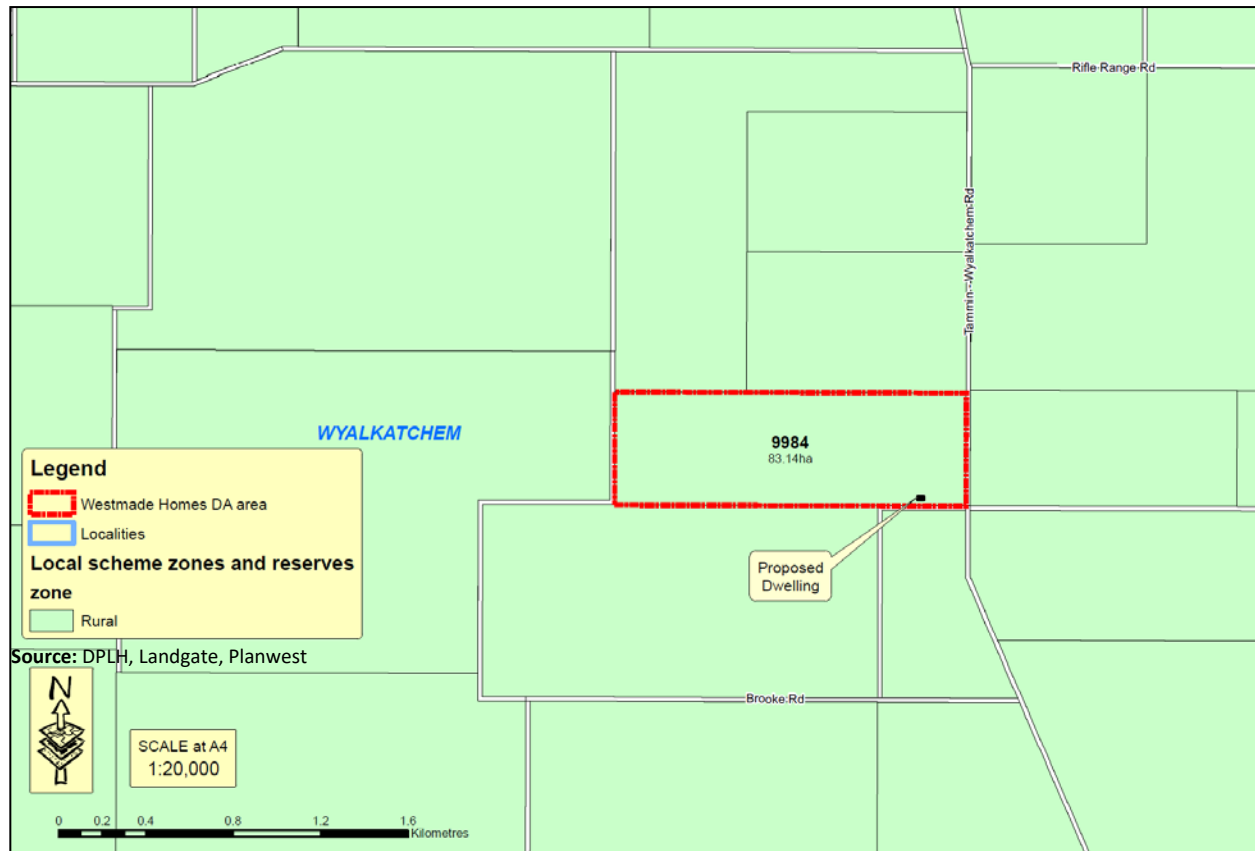
All the surrounding properties are also zoned 'Rural' and appear to be cropped as well.

When a dwelling is the only dwelling on a lot, it is termed a 'Single House'. However, when there is more than a single house on a lot, the houses are termed 'Grouped houses'.

Table 1 – Zoning Table (of the Scheme) outlines the permissibility of various use classes in each zone. A Grouped dwelling in a Rural zone is currently an ‘X’ use.

An ‘X’ use means a use that is not permitted by the Scheme. The Council is not able to approve this development under the existing provisions of the Scheme.

**FIGURE 3 – SCHEME MAP EXTRACT**



In December 2022 the Council prepared and adopted a Scheme amendment to modify a Grouped dwelling in a Rural zone from an ‘X’ use to a ‘D’ use.

‘D’ means that the use is not permitted unless the local government has exercised its discretion by granting planning approval. The Council will adopt a Local Planning Policy relating to guidance for the Council in using its discretion in these circumstances.

### **PROPOSED DEVELOPMENT**

The proposed development is a 4-bedroom, 2-bathroom house with an approximate cost of \$600,000 and is estimated to be completed by April 2024. There is no indication of who will be occupying the house, nevertheless, as the Scheme currently stands, the Council is not currently able to support the development of the proposed dwelling.

**CONSULTATION**

Paul Bashall – Planwest, Town Planning Consultant

**STATUTORY ENVIRONMENT**

*Planning and Development Act 2005*

Shire of Wyalkatchem Local Planning Scheme No 4

**POLICY IMPLICATIONS**

On approval of the proposed amendment to modify a Grouped dwelling in a Rural zone from an 'X' use to a 'D' use, the Council will adopt a new Local Planning Policy (LPP).

As the draft LPP stands, the support for Grouped dwellings in a Rural zone will only be supported where;

- The land is more than 5 kilometres from an urban centre or an operational townsite.
- The grouped dwelling will be for family members of the farm operator or owner.
- The grouped dwelling is to be used for workers that operate on the land the subject of the DA application.
- The Council considers that the grouped dwelling can be provided with essential services.

Under these circumstances the Council will be able to support the proposed Grouped dwelling.

**FINANCIAL IMPLICATIONS**

There are no financial implications applicable to this item.

**STRATEGIC/RISK IMPLICATIONS**

There are no strategic or risk implications applicable to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

This item is consistent with the Council's objective, outlined in its Corporate Plan (objective 2) to deliver Council services that support & facilitate local business activity.

*Agenda for the Ordinary Meeting of Council held in the Shire of Wyalkatchem Council Chambers on the 18 May 2023*

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<b>Goal No.</b>	<b>Action No.</b>	<b>Actions</b>
<b>5 Growth in business opportunity</b>	5.5	Town planning strategies support industry growth
<b>10 Transparent, accountable and effective governance</b>	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
<b>12 Form strategic partnerships &amp; advocate for the community</b>	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs



**11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**14.MATTERS BEHIND CLOSED DOORS**

**15.INFORMATION BULLETIN**

**15.1. Information Bulletin**


The information bulletin has been provided as an attachment ([Attachment 15.1](#))

**15.2. Business Arising from the Information Bulletin**

**16.CLOSURE OF THE MEETING**

**WYALKATCHEM**  
**2023**  
**RODEO**

PROUDLY PRESENTED BY DOUBLE BARREL ENTERTAINMENT



**SATURDAY 26TH AUG**  
**MAIN RODEO AND GRAND ENTRY 2PM**  
**LIVE BANDS STRAIGHT AFTER RODEO**  
**GATES OPEN 8AM**  
**CAMPING AVAILABLE**

[WWW.DOUBLEBARRELENTERTAINMENT.COM.AU](http://WWW.DOUBLEBARRELENTERTAINMENT.COM.AU)



**MAY 2023**

# **ATTACHMENTS MAY 2023**

- 1. 7.1.1 OMC Minutes – 20 April 2023**
- 2. 7.2.1 NEWROC Minutes – 27 April 2023**
- 3. 10.1.1 Accounts for Payment – April 2023**
- 4. 10.1.2 Credit Card Declaration – March 2023**
- 5. 10.1.3 Monthly Financial Report – April 2023**
- 6. 14.1.1.1 Town Planning Scheme Amendment Report**
- 7. 14.1.1.2 Town Planning Scheme Public Notice**
- 8. 14.1.1.3 Town Planning Scheme Submissions and Copies**
- 9. 15.1 Information Bulletin – Status Report**



**MINUTES  
OF THE  
ORDINARY MEETING  
OF COUNCIL  
HELD ON  
THURSDAY 20 April 2023**

**Council Chambers  
Honour Avenue  
Wyalkatchem**

**Commencement: 4:02pm  
Closure: 5:34pm**

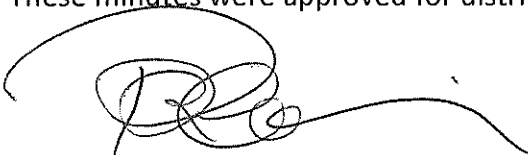
**Preface**

When the Chief Executive Officer approved these Minutes for distribution they are in essence “Unconfirmed” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “Confirmed” Minutes are then signed off by the Presiding Member.

**Unconfirmed Minutes**

These minutes were approved for distribution on 2 May 2023.

A handwritten signature in black ink, appearing to be 'Peter Klein', written in a cursive style with a long horizontal stroke extending to the right.

Peter Klein

**Chief Executive Officer**

**DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.*

## **DISCLOSURE OF INTEREST**

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

### Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

### Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

### Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

### Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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**1. DECLARATION OF OPENING**

Shire President, Cr Davies, declared the meeting open at 4:02pm.

**2. PUBLIC QUESTION TIME**

**2.1. Response to Public Questions Previously Taken on Notice**

Nil

**2.2. Declaration of Public Question Time opened**

Public Question Time opened at 4:02pm.

There weren't any members of the public.

**2.3. Declaration of Public Question Time closed**

Public Question Time closed at 4:02pm

**3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

**3.1. Attendance**

Members:	Cr. Quentin Davies	Shire President
	Cr. Owen Garner	Deputy president
	Cr. Emma Holdsworth	
	Cr. Mischa Stratford	
	Cr. Christy Petchell	
	Cr. Christopher Loton	
Staff:	Peter Klein	Chief Executive Officer
	Terence Delane	Manager of Works
	Claire Trenorden	Manager of Corporate Services
	Stephanie Elvidge	Governance Executive Officer

Visitors: Nil

**3.2. Apologies**

Cr. Stephen Gamble

**3.3. Approved Leave of Absence**

Nil

**3.4. Applications for Leave of Absence**

Nil

**4. OBITUARIES**

It was advised that Eileen Gamble and Olive Davis, long term residents of Wyalkatchem have passed.

Dene Bresland, ex Shire employee has passed and sadly, Chris Butler recently passed in a motorcycle accident.

**5. PETITIONS, DEPUTATIONS, PRESENTATIONS**

**5.1. Petitions**

Nil

**5.2. Deputations**

Nil

**5.3. Presentations**

Shire Community Development Officer, Ionie Hall – Aged Care “Staying in Place” recap.

**6. DECLARATIONS OF INTEREST**

**6.1. Financial and Proximity Interest**

Nil

**6.2. Impartiality Interests**

Nil

**7. CONFIRMATION AND RECEIPT OF MINUTES**

**7.1. Confirmation of Minutes**

**7.1.1. Ordinary Meeting of Council –**

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 23 March 2023 (Attachment 7.1.1)

**OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION**

*(30/2023) Moved: Cr Garner*

*Seconded: Cr Stratford*

*That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 23 March 2023 (Attachment 7.1.1) be confirmed as a true and correct record.*

**CARRIED 6/0**

**7.2. Receipt of Minutes**

Nil

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Cr Davies thanked the Shire and the P+C for a successful movie night for Youth Week.

Cr Davies reminded everyone that the Councillor Elections will be held this year in October. There are 3 seats expiring – Cr Gamble, Cr Stratford and Cr Davies. Cr Davies confirmed that he will not be standing for Council this year.

**9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

## 10. REPORTS

### 10.1. CORPORATE AND COMMUNITY SERVICES

#### 10.1.1. ACCOUNTS FOR PAYMENT – MARCH 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Parul Begum
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for Payment – March 2023

### SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with his delegated authority and for Council to endorse the payments made for the prior month.

### BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

### COMMENT

The payment listing for March 2023 is presented to Council for endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal and Trust	EFT	EFT 2656	EFT 2616
DD	DD	DD 2558.10	DD 2519.10

### STATUTORY ENVIRONMENT

*Local Government (Financial Management) Regulations, S13.1*

### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

### FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2022/2023 Annual Budget.

### COMMUNITY and STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long-term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION**

*(31/2023) Moved: Cr Stratford*

*Seconded: Cr Holdsworth*

*That Council endorse the total payments for March 2023 being \$162,046.12 which comprised of:*

- 1. Electronic Funds Transfer (EFT) payments from the Municipal Fund totalling \$121,633.93;*
- 2. Direct Debit (DD) payments from the Municipal Fund totalling \$40,412.19.*

**CARRIED 6/0**

**10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARD – FEBRUARY 2023**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Parul Begum, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Card – February 2023

**BACKGROUND**

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management s.6.4*  
*Local Government (Financial Management) Regulations 1996, R34*

**POLICY IMPLICATIONS**

Policy Number 2.1 – Purchasing Policy.  
 Policy Number 2.3 – Credit Card Policy.

**FINANCIAL IMPLICATIONS**

Nil. Reported expenditure is assessed by management as being consistent with the FY22/23 Annual Budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

This matter is consistent with the following Strategic Community Plan Goal.

**Goal - Transparent, accountable and effective governance**

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable, and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long-term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High-quality corporate governance, accountability, and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans.</li> </ul>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION**

*(32/2023) Moved: Cr Stratford*

*Seconded: Cr Holdsworth*

*That Council endorses credit card payments for the period 28 January 2023 to 28 February 2023 totalling \$1,767.23 (refer to attachment 10.1.2).*

**CARRIED 6/0**

### 10.1.3. MONTHLY FINANCIAL REPORT – MARCH 2023

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	13 April 2023
Reporting Officer:	Claire Trenorden, MCS and Megan Shirt, Consultant
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report March 2023

#### BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance of 10% or \$10,000 whichever is the greater.

#### COMMENT

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

#### STATUTORY ENVIRONMENT

*Local Government Act 1995, Part 6 – Financial Management S6.4*

*Local Government (Financial Management) Regulations, R34*

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

Total cash available as at 31 March 2023 is \$4,986,735. Cash available is made up of;

- unrestricted cash \$1,996,866 (40.04%) and
- restricted cash \$2,989,869 (59.96%).

Rates debtors balance as at 31 March 2023 is \$78,636 and Rates Notices for 2022-23 were issued in August 2022. Rates collected as at end of March 2023 was \$1,368,617 - 95%.

**March 2023:** Operating Revenue – Operating revenue of \$2,309,179 is made up of Rates - 61%, Grants - 26%, Fees and Charges - 10%, Interest earnings – 3% and other – 0%.

Operating Expenses – Operating expenses of \$2,993,310 is made of Employee Costs – 33%, Materials and Contracts – 25%, Depreciation – 32%, Insurance – 5% and Utility – 4% and Other Charges – 1%.

**COMMUNITY and STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

**Goal: Transparent, accountable and effective governance.**

Goal No.	Strategies		Actions
<b>Goal 10</b>	<b>Transparent, accountable and effective governance</b>	10.1	<ul style="list-style-type: none"> <li>Ensuring a well-informed Council makes good decisions for the community</li> </ul>
		10.2	<ul style="list-style-type: none"> <li>Ensuring sound financial management and plans for the Shire’s long-term financial sustainability</li> </ul>
		10.3	<ul style="list-style-type: none"> <li>High quality corporate governance, accountability and compliance</li> </ul>
		10.4	<ul style="list-style-type: none"> <li>Maintaining Integrated Strategic and Operational plans</li> </ul>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION**

*(33/2023) Moved: Cr Holdsworth*

*Seconded: Cr Loton*

*That Council accepts the Statements of Financial Activity for the month ending 31 March 2023 (refer attachment 10.1.3.)*

**CARRIED 6/0**

## **10.2. GOVERNANCE AND COMPLIANCE**

### **10.2.1. CHIEF EXECUTIVE OFFICER'S REPORT MARCH/APRIL 2023**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

#### **SUMMARY**

This report is prepared by the CEO to provide Council and the Wyalkatchem community, some insight into CEO activities and Council operations.

#### **COMMENT**

Since the last report the CEO has attended the following substantial meetings and events to progress community and Council's interests;

- Peter Bentley – Goomalling Shire CEO re GP services and CCTV;
- Darren Mollenoyux – Bruce Rock CEO re GP services;
- Bec McCall – Dowerin CEO re Community Development Officer services;
- NEWROC Executive meeting – Mukinbudin;
- Dennis Pease re airport lights maintenance services;
- John Nuttall & Peter Hall re Wheatbelt Secondary Freight Network support for Koorda Rd upgrade;
- WALGA Waste Committee (OAG);
- Nikki Hawser re flooding of yard;
- Trent Tyler re completion of Community Club shade structure;
- Suren Herathmudalige, Macri Partners re initial internal audit observations.

#### **STATUTORY ENVIRONMENT**

There are no direct statutory implications in relation to this item.

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications in relation to this item.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The CEO's activity promotes the Strategic Community Plan as follows;

**Goal 10: Transparent, accountable and effective governance, and Goal 12: Form strategic partnerships and advocate for the Community.**



Goal No.	Action No.	Actions
<b>10</b> <b>Transparent, accountable and effective governance</b>	10.1	Ensuring a well-informed Council makes good decisions for the community
	10.4	Maintaining Integrated Strategic and Operational plans
<b>12</b> <b>Form strategic partnerships &amp; advocate for the community</b>	12.1	Developing strategic partnerships with regional, State & Federal governments
	12.2	Ensuring that the Shire of Wyalkatchem is well positioned to meet future needs

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION**

*(34/2023) Moved: Cr Garner*

*Seconded: Cr Petchell*

*That Council accepts the Chief Executive Officer's report.*

**CARRIED 6/0**

### 10.2.2. LOCAL GOVERNMENT ELECTIONS 21 OCTOBER 2023 – POSTAL VOTING OPTION

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Stephanie Elvidge, Governance Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.07.08
Attachment Reference:	Attachment 10.2.2 – Quotation from the WA Electoral Commissioner

#### BACKGROUND

Local Government Elections are held biennially on the third Saturday of October. The date of the next election will be 21 October 2023.

#### COMMENT

The Electoral Commissioner is responsible for conducting postal elections in Western Australia and conducts voting in person elections on request. By making the Electoral Commissioner responsible for elections, local governments ensure that elections are conducted independently and with impartiality.

According to the WA Electoral Commission postal elections have become the preferred way that electors now choose to participate in local elections and this is reflected in a higher voter turnout.

The Electoral Commissioner has provided a cost estimate of \$12,500 Inc. GST to conduct the Shire of Wyalkatchem 2023 Ordinary Election as a postal election. The cost estimate is based on the following assumptions:

- 380 electors;
- response rate of approx. 60%;
- 3 vacancies;
- a local Returning Officer being appointed;
- the count to be conducted at the Offices of the Shire of Wyalkatchem;
- regular Australia Post delivery service to apply for the lodgement of the election packages.

In 2021, the Shire incurred actual costs of at least \$1,900 on advertising. This does not include payments to staff -a returning officer (CEO) and deputy returning officer (tbc) which is estimated at approximately \$3,000. There are also “hidden” administrative costs with the preparation of electoral rolls, receiving enrolments, accepting and reviewing nominations for compliance and preparing voting papers for postal and early votes.

#### CONSULTATION

WA Electoral Commission (WAEC)

#### STATUTORY ENVIRONMENT

*Part 4 Local Government Act 1995*

*Local Government (Elections) Regulations 1997*

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

The costs will be accounted for in the FY23/24 budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the revised Shire of Wyalkatchem Strategic Community Plan as follows;

**Goal 10 Transparent, accountable and effective governance**

Outcome No.	Outcome	Action No.	Actions
10	Transparent, accountable and effective governance	10.1	Ensuring a well-informed Council makes good decisions for the community
		10.3	High quality corporate governance, accountability and compliance

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION**

*(35/2023) Moved: Cr Holdsworth*

*Seconded: Cr Stratford*

*That Council*

- 1. Declare, in accordance with section 4.20 (4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2023 ordinary elections together with any other elections or polls which may also be required; and*
- 2. Decide, in accordance with section 4.61 (2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election.*

**CARRIED 6/0**

### 10.2.3. COMPLIANCE AUDIT RETURN 2022

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Claire Trenorden, Manager of Corporate Services
Disclosure of Interest:	No interests to disclose
File Number:	12.19.01
Attachment Reference:	Attachment 10.2.2 - 2022 Compliance Audit Return

#### BACKGROUND

Western Australian local governments are required to complete an annual Compliance Audit Return (CAR) in accordance with the provisions of the *Local Government (Audit) Regulations 1996* (Regulations). The CAR must be submitted to the Department of Local Government, Sport and Cultural Industries (Department). The period examined by this audit is 1 January to 31 December 2022.

The completed return is required to be:

- Reviewed by the Audit Risk Management Committee
- Considered and adopted by Council
- Certified by the President and CEO following Council adoption
- Submitted together with a copy of the Council Minutes to the Department.

The report assists the Shire of Wyalkatchem to monitor legislative compliance by examining a range of prescribed requirements under Regulation 13I. The audit findings must be recorded in the supplied pro forma which has been completed and is provided as Attachment 10.2.3.

#### COMMENT

The Compliance Audit Return has been carried out by the Manager of Corporate Services. The Compliance Audit Return comprises of questions in the following areas of activities.

- Commercial Enterprises by Local Governments
- Delegation of Power / Duty
- Disclosure of Interest
- Disposal of Property
- Elections
- Finance
- Integrated Planning and Reporting
- Local Government Employees
- Official Conduct
- Optional Questions
- Tenders for Providing Goods and Service

Items of non-compliance have been reviewed and an action plan will be developed to address the areas of non-compliance.

#### STATUTORY ENVIRONMENT

*Local Government (Audit) Regulations 1996* section 14 – Compliance audits by local governments

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no direct financial implications in relation to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the revised Shire of Wyalkatchem Strategic Community Plan as follows;

**Goal 10**

Outcome No.	Outcome
Transparent, accountable and effective governance	<ul style="list-style-type: none"><li>• Ensuring a well-informed Council makes good decisions for the community</li><li>• Ensuring sound financial management and plans for the Shire’s long term financial sustainability</li><li>• High quality corporate governance, accountability and compliance</li></ul> Maintaining Integrated Strategic and Operational plans

**VOTING REQUIREMENT**

Simple Majority

**AUDIT AND RISK MANAGEMENT COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION**

*(36/2023) Moved: Cr Petchell*

*Seconded: Cr Stratford*

*That Council:*

- 1. Adopts the 2022 Compliance Audit Return for the period 1 January 2022 to 31 December 2022.*
- 2. Notes the areas of non-compliance within the 2022 Compliance Audit Return and anticipates receiving the 2022 Compliance Audit Return Management Action Plan.*
- 3. Submit a certified copy of the 2022 Compliance Audit Return to the Director General of the Department of Local Government, Sport and Cultural Industries.*

**CARRIED 6/0**

#### 10.2.4. WHITE DAM SITE – MANAGEMENT ORDER

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Attachment 10.2.3.1 – Management Order Deed March '23 Attachment 10.2.3.2 – Management Plan – Case 2102903

#### SUMMARY

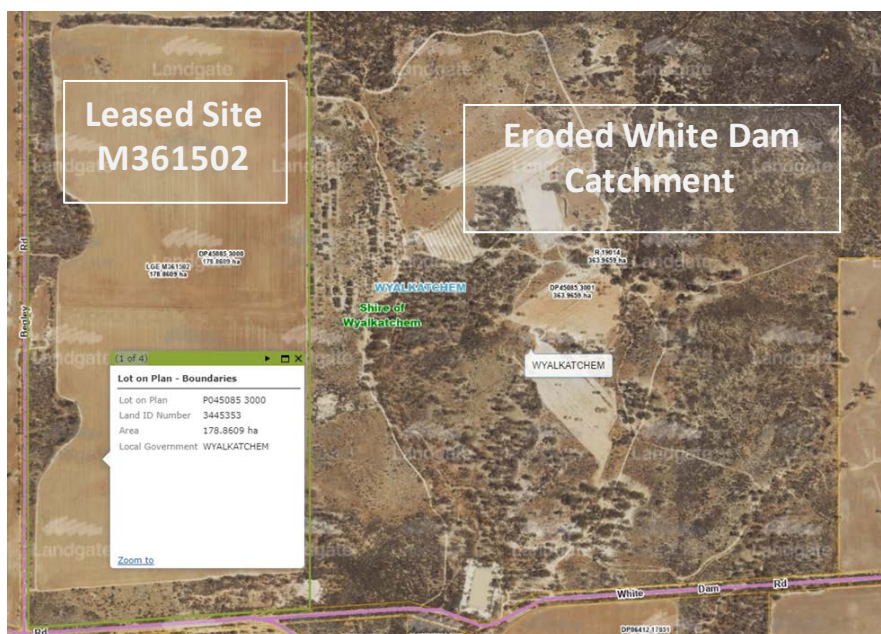
The Shire currently has a lease with the Department of Lands (M361502) in respect to lot 3000 on DP 45085 and over the last 18 months management has been working with the Department of Lands to convert the Shire’s tenure over this site from a lease to a management order.

The current lease term expires on 30 June 2023.

A Management Order removes the annual lease fee (\$10,000), provides improved tenure as the Management Order is perpetual until cancelled and because of the improved tenure, it provides greater incentive to protect & enhance site remnant vegetation and allows a longer-term view to be taken for improving soil health.

The land adjoins and forms part of the White Dam catchment.

The following diagram shows this leased site relative to the eroded catchment and White Dam.



The Department of Lands has agreed to transfer control over the site to the Shire via a Management Order and has supplied the attached Management Order Deed and Management Plan for our consideration & comment.

Key Terms of the Management Order are as follows;

- The Management Order Term is from the date the Deed is executed until cancellation of the Reserve over the Land under section 51 of the Land Administration Act.
- The Shire agrees to use and keep the Reserve at its own risk and releases the State from any liabilities resulting from property damage or personal injury or death and claims arising due to environmental contamination.
- The reserve can only be used for the Reserve Purpose being, “community purposes and community-based cropping and grazing”.
- Shire is granted the authority to lease or licence the site, for a period not exceeding 21 years, subject to the approval of the Minister for Lands.
- Shire must maintain a public liability insurance policy of \$20M for any one occurrence and unlimited in the aggregate.
- Provide to the Department a copy of the certificate of currency for the public liability insurance policy at the start date and on each anniversary of the start date.
- The Minister may revoke the Management Order if the Reserve or part of the Reserve is required for;
  - a) A public work;
  - b) A public interest;
  - c) For a use that in the opinion of the Minister, will confer an economic or social benefit to the State or region.

The draft deed has been provided to LGIS (Ian Balfe) for comment and he has advised he is satisfied the insurance and indemnity & release clauses are reasonable.

#### **STATUTORY ENVIRONMENT**

Under the Management Order the Council is required to obtain the Minister for Lands consent before entering into a lease in respect to the site.

Council is responsible for complying in full with the terms of the Management Plan and Deed.

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

The financial implications are positive as the Shire’s liability to pay the (\$10,000) annual lease fee is removed.

The Council’s liability for personal injury or damage continues under the Management Order Deed.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

This initiative promotes the Strategic Community Plan objectives particularly, those outlined in Goal 2 which aims to achieve “**A healthy, safe, active and engaged community**”.

Goal	Action No.	Actions
Active and supported sporting, cultural & social clubs and groups.	1.2.1	Assist clubs to identify and secure funds for activities and facilities
Provision of services for all ages and abilities	1.2.2	Work in collaboration with community groups to facilitate, encourage and support community services.
	1.3.2	Support and encourage volunteers to deliver programs.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION**

*(37/2023) Moved: Cr Stratford*

*Seconded: Cr Garner*

*That Council resolves to execute the 'Deed in Relation to Management Order for Lot 3001 on Deposited Plan 45085' and the 'Management Order Plan' in compliance with section 9.49A of the Local Government Act 1995. (see attachments 10.2.4.1 and 10.2.4.2).*

**CARRIED 6/0**



### 10.2.5. POOL UPGRADE – TENDER RELEASE

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	26.14/Swimming Pool/Tender 2003
Attachment Reference:	Attachment 10.2.5 – Wyalkatchem RFT Document

#### SUMMARY

The Wyalkatchem Council has been investigating the delivery of the following outcomes;

1. Toddler Pool
  - a) Introduce a separate, stand-alone filtration system for the toddler pool;
  - b) Drain the toddler pool, prepare surfaces, repaint, upgrade expansion/construction gap treatments, as necessary and undertake other agreed repairs.
  
2. Main Pool
  - a) Drain the main pool, prepare surfaces, repaint, upgrade expansion/construction gap treatments, as necessary and undertake other agreed repairs;
  - b) Upgrade gutters, pipes, balance tanks, sand filter & plant room equipment, as necessary to;
    - eliminate water leaks; and
    - achieve reliable filtration system operation.

The objective of this work is to renew pool equipment to achieve a reliable 20 years of operating life.

A scope for this work has been developed by Brian Macdonald from WetDeck Pools and he has advised that potential contractors will need the full off-season, i.e. they will need to start on 1 April 2024, to complete the works prior to the start of the new pool season on 1 November 2024.

Due to demand on pool contractors it is important that a tender is released early so that a preferred contractor can be identified and their availability locked-in to facilitate a 1 April 2024 start. To release the tender, we need to be sure the funds are available to commence the works on 1 April 2024.

We have previously discussed drawing on the LRCI Phase 4 funding (est. \$320k) to deliver the pool upgrade and this could be supplemented by drawing funds from the Council's Sport & Recreation Reserve (\$327,883).

In addition, management intends to make grant submissions to the DLGSC's Community Sport & Recreation Facilities Fund and to Lotterywest. If these submissions are successful, grant funds will displace the necessary draw-down from Council reserves.

In summary, the availability of funding to commence the works on 1 April 2024, is not a reason to currently withhold releasing the pool tender to market.

The draft RFT document, incorporating the scope of works and general conditions of contract is attached.

#### **STATUTORY ENVIRONMENT**

This is a significant investment and will require the council to comply with purchasing provisions outlined by the *Local Government Act 1995* and *Local Government (Function and General) Regulations 1996, s11A and 24A*

#### **POLICY IMPLICATIONS**

The Council's Purchasing Policy outlines process relevant to the conducting of a tender.

#### **FINANCIAL IMPLICATIONS**

This project will likely absorb all the Council's Local Roads & Community Infrastructure Phase 4 grant allocation and require either some draw-down on reserves or a successful grant application to CSRFF and/or Lotterywest.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

This initiative promotes the Strategic Community Plan objectives particularly, those outlined in Goal 2 which aims to achieve "A healthy, safe, active and engaged community".

Goal	Action No.	Actions
Local provision of sustainable health services & facilities	1.1.9	Provide a well maintained and resourced community pool with subsidised access charges.
	1.2.2	Work in collaboration with community groups to facilitate, encourage and support community services.

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION**

*(38/2023) Moved: Cr Petchell*

*Seconded: Cr Holdsworth*

*Council resolves to conduct a tender process to identify a preferred contractor to deliver the Wyalkatchem Swimming Pool Plantroom Upgrade & Structural Works and endorses use of the presented Request for Tender document.*

**CARRIED 6/0**

**10.2.6. WELCOME AND ACKNOWLEDGEMENT TO COUNTRY POLICY**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Peter Klein, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01A
Attachment Reference:	Attachment 10.2.6 - Policy

**SUMMARY**

According to the 2021 census 6.5% of Wyalkatchem residents identify as Indigenous.

The Shire aspires to facilitate an active, engaged & social community (goal 2) and to promote improved community communications and engagement (goal 10).

To promote delivery of these goals it is proposed that the Council adopt the attached Acknowledgement and Welcome to Country Policy.

This will be the first step in the promotion of cultural awareness and subsequent steps may include the following;

1. Cultural awareness training;
  - Bus tour to visit & discuss significant local sites;
  - Sharing bush tucker;
  - Discussion sessions.
2. Engage with the Ballardong regional Corporation to build awareness of the;
  - Voice to Parliament;
  - SW native title claim.
3. NAIDOC Week (2 to 8 July 2023) and Reconciliation Week (27 May to 3 June 2023) initiatives to create an inclusive environment, build cultural awareness and contribute to the reconciliation effort.

This policy has been drafted in consultation with local Elder Clive Davis, who has endorsed the Policy.

**STATUTORY ENVIRONMENT**

There are no direct statutory implications in relation to this item.

**POLICY IMPLICATIONS**

This is a new policy and will be added to the register once endorsed by Council.

**FINANCIAL IMPLICATIONS**

There may be some cost associated with cultural awareness training, for welcome to country presentations and other events. An appropriate FY24 budget allocation will be recommended by management once the policy is endorsed.

**COMMUNITY & STRATEGIC OBJECTIVES**

This initiative addresses the Council’s aspiration to facilitate an active, engaged and social community (goal 2) and to promote improved community communications and engagement (goal 10).

Objective	Action No.	Actions
<b>Active &amp; supported cultural groups</b>	1.1.2.3	Coordinate activities that support and promote the objectives of NAIDOC Week.
<b>An accountable Council working with others to advance our community.</b>	4.1.1.2	Invest in training & professional development to promote engagement and efficiency.
	4.1.1.4	Organisational values are reflected in our decisions & actions every day.

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION**

*(39/2023) Moved: Cr Petchell*

*Seconded: Cr Loton*

*That Council adopts the Welcome and Acknowledgement to Country Policy.*

**CARRIED 5/1**

**10.2.7. MAJOR REVIEW – OCCUPATIONAL HEALTH AND SAFETY POLICY 3.2**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Stephanie Elvidge – Governance Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	4.14.01
Attachment Reference:	Attachment 10.2.7 –Draft OHS Policy 3.2 with mark up.

**SUMMARY**

For Council to consider and endorse the revised Occupational Health and Safety Policy 3.2 in order to reflect the new Workplace Health and Safety Legislation

**BACKGROUND**

The Statutory Environment Review of Council Policies Section 2.7 of the *Local Government Act 1995* provides that the role of Council is to “determine the local government’s policies”.

The amendment, adoption or rescindment of any Council Policy must therefore be resolved by Council.

**COMMENT**

Council’s Occupational Policy 3.2 (refer attachment 10.2.7) has now been amended, using the LGIS policy template.

The primary legislation considered in the review of Council Policy – Occupational Health and Safety is the *Work Health and Safety Act 2020* and *Work Health and Safety (General) Regulations 2022*.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995 s2.7(2)(b) – Determine the Local Government’s policies*

**POLICY IMPLICATIONS**

Revised Occupational Health and Safety Policy

**FINANCIAL IMPLICATIONS**

There are no financial implications in relation to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

**Objective: A well-managed and effective Council organisation**

Outcome No.	Outcome	Action No.	Actions
5.1	A well-managed and effective Council organisation	5.1.1	Implement effective governance structures
		5.1.2	Embed sound risk management frameworks to mitigate council's strategic and operational risk
		5.1.4	Implement systems and processes to enhance organisational capability

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION/ COUNCIL RESOLUTION**

*(40/2023) Moved: Cr Stratford*

*Seconded: Cr Garner*

*That Council adopt the revised Occupational Health and Safety Policy 3.2 as provided for in Attachment 10.2.7.*

**CARRIED 6/0**

### 10.3. WORKS AND SERVICES

#### 10.3.1. MANAGER OF WORKS OFFICER'S REPORT MARCH/ APRIL 2023

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Terry Delane – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

#### BACKGROUND

To inform Council of the activities of the works and services team during the period prior to the April 2023 meeting.

#### COMMENT

#### SAFETY / INCIDENTS

LGIS Depot Audit.

- Hydrocarbon waste disposal procedure to be developed.
- Gas appliances inspection due
- Scrap metal and waste storage need attention
- Risk of erosion to rear embankment - Suggested retaining.
- Some fire extinguisher access needs improvement
- Walkway marking on shed floor to be completed.

#### ROADS – MAJOR PROJECTS

- **Regional Road Group. (RRG)**
  - i. Wylie North Road
    - 1. Final trim completed 12<sup>th</sup> April.
    - 2. Sealing 14<sup>th</sup>, 15<sup>th</sup> 16<sup>th</sup> April.
    - 3. Signage and guide posts end of April.
  - ii. Cunderdin Road
    - 1. Project complete
- **Wheatbelt Secondary Freight Network (WSFN)**
  - i. Submission started for the Wylie Koorda Rd. (Holdsworth Rd to Wallambin Rd)
  - ii. To commence preliminary work 2023/2024 - \$100K
  - iii. 6.86 kms total. Circa \$1.8M cost, Shire contribution \$120 K
- **Roads 2 Recovery (R2R)**
  - i. Elsegood Road completed except for signage and guideposts.
  - ii. Small section left unsealed due to water ingress to base course - approx 40m
- **Roads Advisory Group (RAG)**
  - i. Separate information to be provided.

- **Black Spot Projects (BSP)**

- i. Quotes are being refreshed for the two safety audits for Benji Hindmarsh and Davies South intersections.
- ii. Proposal to submit them for next year's funding depending on results.

**ROAD MAINTENANCE PROGRAM**

1. Maintenance grading and wash outs completed in the Benjaberring sector.
2. Floodway repairs on Cox Rd re-gravelled.
3. Verge clearing strategy TBA.

**AERODROME**

1. Sealing crew advised we are not proceeding and the project will be delayed until 6<sup>th</sup> November 2023.

**PRIVATE WORKS**

- Nil

**PARKS / TOWN SERVICES CREW**

- Street cleaning and some new plantings in progress.
- Cemetery upgrades ongoing

**BUILDING MAINTENANCE**

- Upgrades of 4 Slocum St complete.

**GRACE ST DEPOT**

- No activity.

**ASHELFORD PARK**

- Block laying imminent.

**GAMBLE ST UPGRADE – Thurston St Variation**

- Modifications to be discussed.

**WYLIE WATERPROOFING - NATIONAL GRID CONNECTION PROJECT**

- No further developments

**RUBBISH TIP**

- Major clean up underway.
- Oil recycler scheduled.
- Scrap metal merchant scheduled.
- Major issues with the community only tipping at the entrance.

**HUMAN RESOURCES**

Update to be provided.



**VEHICLE/PLANT**

1. Isuzu 6-wheeler booked in to Major Motors for diagnosis and repair of major air leaks and market appraisal.
2. Dolly disposal under way. Sale by Expression of Interest.
3. Kluger expected back from Perth (roll over cage etc) this week.

**STATUTORY ENVIRONMENT**

There are no statutory environment implications in relation to this item.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are some financial implications in relation to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The list before Council is generally in accordance with the desired outcome as expressed in the Shire of Wyalkatchem Strategic Community Plan.

**Goal: Our built environment responds to the accessibility and connectivity needs of all.**

Outcome No.	Action No.	Actions
<b>Our built environment responds to the accessibility and connectivity needs of all.</b>	8.1	Improving safety on road, cycle and footpath networks
	8.2	Developing and planning community infrastructure to improve use and social interaction
	8.3	
	8.4	Implement Aged Friendly Plan Implement the Disability Access and Inclusion Plan (DAIP)

**VOTING REQUIREMENT**

Simple majority

**OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION**

***(41/2023) Moved: Cr Garner***

***Seconded: Cr Stratford***

***That Council accept the Manager of Work’s (MOW) Report March/ April 2023.***

***CARRIED 6/0***

*Cr Holdsworth left the meeting at 5:27pm*

*Cr Holdsworth returned to the meeting at 5:29pm*

## 10.4. PLANNING AND BUILDING

### 10.4.1. DEVELOPMENT APPROVAL LOT 506 HANDS DRIVE, WYALKATCHEM

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 April 2023
Reporting Officer:	Stephanie Elvidge – Governance Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	7.10 2023 Cricket Wickets
Attachment Reference:	Nil

#### BACKGROUND

On 27<sup>th</sup> March 2023 a planning application (DA) was received from the Shire of Wyalkatchem accompanied by the details of the proposed cricket practice net construction, an application form and certificate of title details, requesting approval for the replacement cricket practice nets on the town's recreation area on Hands Drive.

#### LOCATION

The red border shown in **Figure 1** outlines part of Crown Reserve 15004 that is located on the southern part of Wyalkatchem townsite. The blue rectangle shows the location of the existing cricket practice nets, and the green rectangle shows the proposed replacement cricket practice nets.

The Crown Reserve is a 'C' class reserve with the Shire of Wyalkatchem having the management orders. The Reserve is nearly 38 hectares and is used for various Shire recreational activities.

#### LOCAL PLANNING SCHEME

The land is classified as 'Parks and Recreation' in the Local Planning Scheme No 4 (the Scheme) as shown in **Figure 2**.

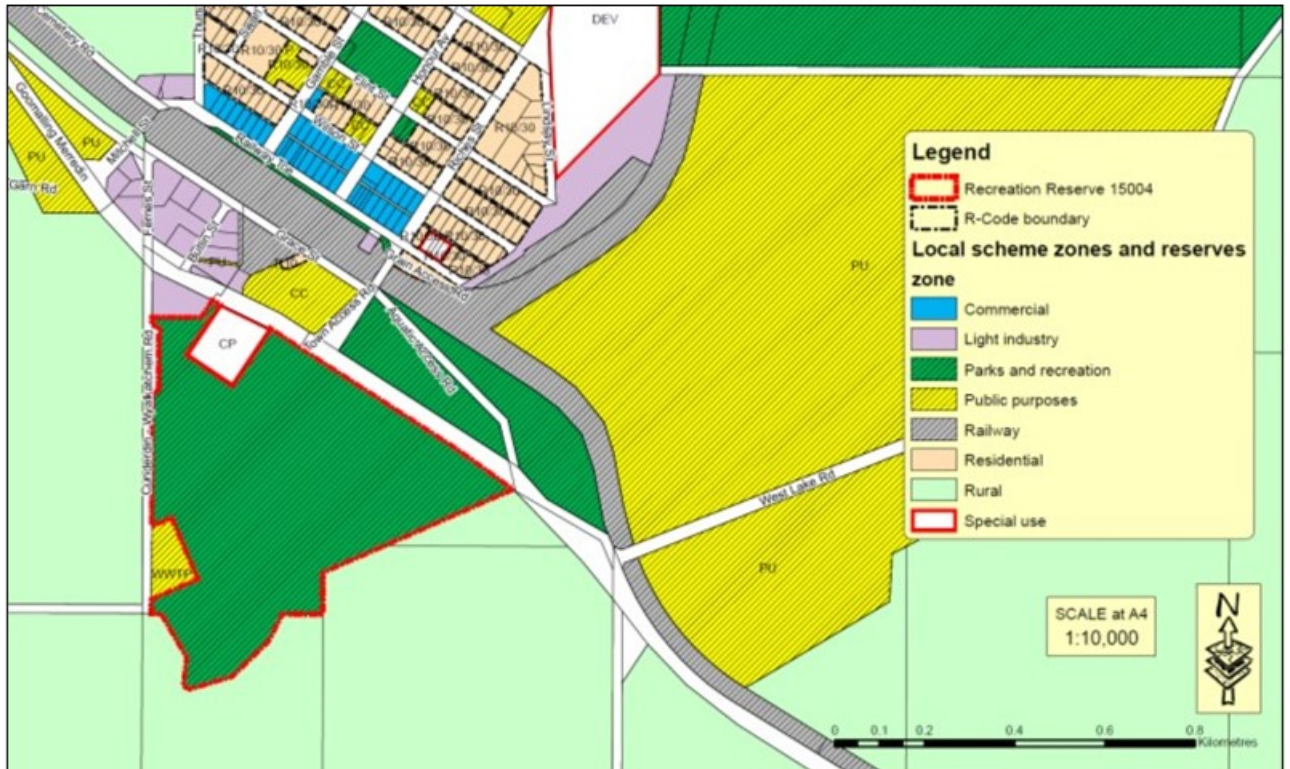
The Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* do not specifically exempt this development from requiring a DA.

Although the new nets will be located within the Bushfire Prone mapping area (see **Figure 3**), it is considered that there are no increased risks of bushfire warranting a Bushfire Attack Level (BAL) assessment.

**FIGURE 1 – LOCATION PLAN** Source: ESRI, Planwest, Landgate

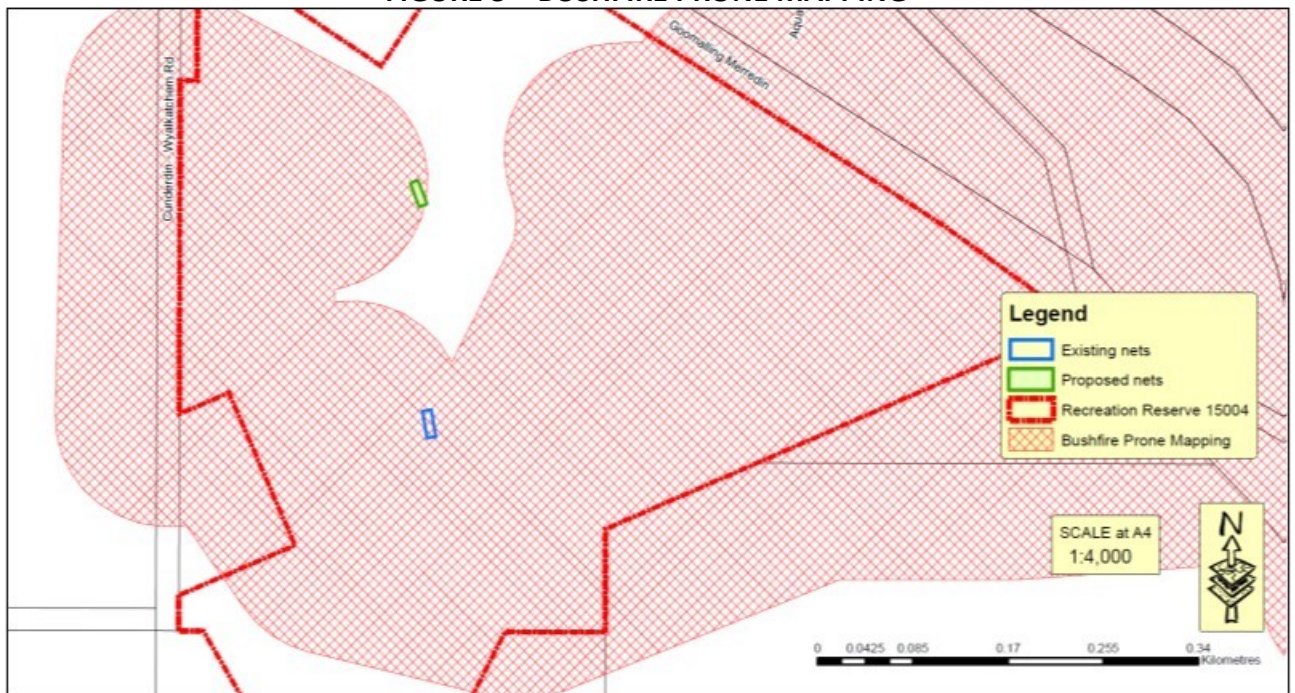


FIGURE 2 – SCHEME MAP EXTRACT



Source: DPLH, Planwest, Landgate

FIGURE 3 – BUSHFIRE PRONE MAPPING

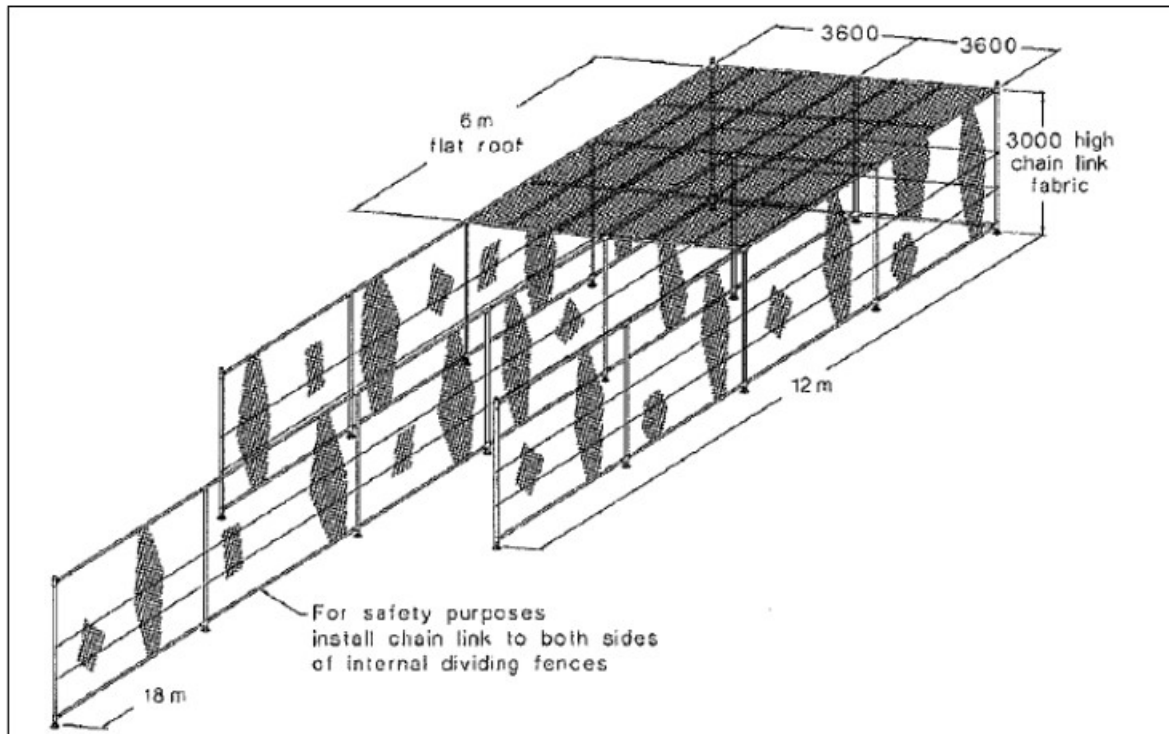


Source: DFES, Planwest, Landgate

## Development Plans

The applicant has provided plans and specifications of the new practice nets. **Figure 4** provides an extract from these details indicating the proposed setup of the new nets. The cost of the proposed development is estimated at \$56,000.

**FIGURE 4 – PROPOSED CRICKET PRACTICE NETS**



Source: DA

**Figure 5** shows the approximate location of the new nets as provided in the DA application.

**FIGURE 5 – PROPOSED NETS LOCATION DETAIL**



Source: DA

**DISCUSSION**

The Reserve is appropriately vested for recreation, and the proposed development is clearly for recreational activities.

**CONSULTATION**

- Council
- Paul Bashall – Planwest, Town Planning Consultant

**STATUTORY ENVIRONMENT**

*Planning and Development Act 2005*  
 Shire of Wyalkatchem Local Planning Scheme No 4

**POLICY IMPLICATIONS**

Nil.

**FINANCIAL IMPLICATIONS**

A budget amendment will be required pending the outcome of a grant submission for 1/3 of the costs to the Community Sporting and Recreation Facilities Fund (CSRFF).

**STRATEGIC/RISK IMPLICATIONS**

There are no strategic or risk implications applicable to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the revised Shire of Wyalkatchem Strategic Community Plan.

**Objective: A sustainable natural and built environment**

Goal	Action No.	Actions
Active and supported sporting, cultural & social clubs and groups.	1.2.1	Assist clubs to identify and secure funds for activities and facilities
	1.2.2	Work in collaboration with community groups to facilitate, encourage and support community services.
Provision of services for all ages and abilities	1.3.2	Support and encourage volunteers to deliver programs.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION/ COUNCIL RESOLUTION**

*(42/2023) Moved: Cr Garner*

*Seconded: Cr Stratford*

*That Council approves the Development Approval (DA) application for the replacement cricket practice nets on Lot 506 (Reserve 15004) Hands Drive, Wyalkatchem without conditions or footnotes.*

**CARRIED 6/0**

**11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil

**14.MATTERS BEHIND CLOSED DOORS**

Nil

**15.INFORMATION BULLETIN**

**15.1. Information Bulletin**

The information bulletin has been provided as an attachment (Attachment 15.1)

**15.2. Business Arising from the Information Bulletin**

Status Report

**16.CLOSURE OF THE MEETING**

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 5:34pm.





## Council Meeting

Thursday 27 April 2023

Bencubbin CRC

## MINUTES

1pm Lunch

1.30pm Workshop

3.30pm Council Meeting

[www.newroc.com.au](http://www.newroc.com.au)

E caroline@newroc.com.au

## ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> <li>👉 Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)</li> <li>👉 Council reviews NEWROC project priorities / strategic plan</li> </ul>	Council
March	<ul style="list-style-type: none"> <li>👉 WDC attendance to respond to NEWROC project priorities</li> <li>👉 Submit priority projects to WDC, Regional Development and WA Planning</li> </ul>	Executive
April	👉 NEWROC Budget Preparation	Council
May	<ul style="list-style-type: none"> <li>👉 NEWROC Draft Budget Presented</li> <li>👉 NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2027)</li> <li>👉 Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend</li> </ul>	Executive
June	👉 NEWROC Budget Adopted	Council
July		Executive
August	<ul style="list-style-type: none"> <li>👉 Information for Councillors pre-election</li> <li>👉 NEWROC Audit</li> </ul>	Council
September		Executive
October	<ul style="list-style-type: none"> <li>👉 NEWROC CEO and President Handover (every 2yrs)</li> <li>👉 NEWROC Dinner</li> </ul>	Council
November	<ul style="list-style-type: none"> <li>👉 NEWROC Induction of new Council representatives (every other year)</li> <li>👉 Review NEWROC MoU (every other year)</li> </ul>	Executive
December	👉 NEWROC Christmas / End of Year Drinks	Council

### **ONGOING ACTIVITIES**

Compliance

Media Releases

### **NEWROC Rotation**

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda

Shire of Mukinbudin (Oct 2021 – Oct 2023)

Shire of Trayning

Shire of Dowerin



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## NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Council Meeting held at the Bencubbin CRC on 27 April 2023 commencing at 4pm

### MINUTES

#### 1. OPENING AND ANNOUNCEMENTS

Cr Shadbolt NEWROC Chair opened the meeting at 4pm.

#### 2. RECORD OF ATTENDANCE AND APOLOGIES

##### 2.1. Attendance

Cr Gary Shadbolt	President, Shire of Mukinbudin, NEWROC Chair
Cr Jannah Stratford	President Shire of Koorda
Cr Pippa De Lacy	President, Shire of Nungarin
Cr Melanie Brown	President, Shire of Trayning
Cr Tony Sachse	President, Shire of Mt Marshall
Cr Robert Trepp	President, Shire of Dowerin

John Merrick	A/CEO NEWROC, A/CEO Shire of Mukinbudin
Darren Simmons	CEO Shire of Koorda
Ben McKay	CEO, Shire of Mt Marshall
Leonard Long	CEO, Shire of Nungarin
Rebecca McCall	CEO, Shire of Dowerin
Leanne Parola	CEO, Shire of Trayning
Peter Klein	CEO, Shire of Wyalkatchem

NEWROC Officer

Caroline Robinson	Executive Officer, NEWROC
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##### 2.2. Apologies

Cr Quentin Davies	President, Shire of Wyalkatchem
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##### 2.3. Guests

Nil

##### 2.4. Leave of Absence Approvals / Approved

Nil

#### 3. Declarations of Interest and Delegations Register

Caroline Robinson Item 7.5

##### 3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017

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Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Mukinbudin)	Council	CEO	Council Dec 2017
NEWROC Website	CEO	NEWROC EO	Council June 2017

**4. Presentations**

Nil

**5. MINUTES OF MEETINGS**

Minutes of the Executive Meeting held on 28 March 2023 have previously been circulated.

**RESOLUTION**

**That the Minutes of the Executive Meeting held on 28 March 2023 be received.**

**Moved Cr Brown**

**Seconded Cr Stratford**

**CARRIED 6/0**

Minutes of the Council Meeting held on 20 February 2023 have previously been circulated.

**RESOLUTION**

**That the Minutes of the Council Meeting held on 20 February 2023 be received as a true and correct record of proceedings.**

**Moved Cr De Lacy**

**Seconded Cr Trepp**

**CARRIED 6/0**

**5.1. Business Arising**

NEWROC wrote to DFES and as yet a response has not been received.

**6. FINANCIAL MATTERS**

**6.1. Income, Expenditure and Profit and Loss**

**FILE REFERENCE:** 42-2 Finance Audit and Compliance  
**REPORTING OFFICER:** Caroline Robinson  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 21 April 2023  
**ATTACHMENT NUMBER:** #1P and L  
**CONSULTATION:**  
**STATUTORY ENVIRONMENT:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**COMMENT**

Account transactions for the period 1 February to 31 March 2023

Date	Description	Reference	Credit	Debit	Running Balance
<b>BB NEWROC Funds-5557</b>					
<b>Opening Balance</b>			<b>122,959.38</b>	<b>0.00</b>	<b>122,959.38</b>
01 Feb 2023	Xero Australia	XERO Subscription	0.00	56.05	122,903.33
01 Feb 2023	Bendigo Bank		0.00	0.40	122,902.93
18 Feb 2023	Bank Transfer from BB NEWROC Funds-5557 to ATO Integrated Client Account	BPAY TO: TAX OFFICE PAYMENTS 0143811001	0.00	1,542.00	121,360.93
18 Feb 2023	Payment: 150Square	INV-0198	0.00	3,715.63	117,645.30
01 Mar 2023	Bendigo Bank	Bank Fee	0.00	0.80	117,644.50
01 Mar 2023	Xero Australia	XERO Subscription	0.00	56.05	117,588.45
07 Mar 2023	Payment: 150Square	INV-0201	0.00	4,090.63	113,497.82
07 Mar 2023	Payment: Alyce Ventris	TTM	0.00	4,294.99	109,202.83
15 Mar 2023	Payment: Western Australian Local Government Association	Training	0.00	638.00	108,564.83
28 Mar 2023	Payment: Shire of Trayning	INV-0093	14,300.00	0.00	122,864.83
<b>Total BB NEWROC Funds-5557</b>			<b>14,300.00</b>	<b>14,394.55</b>	<b>122,864.83</b>
<b>Closing Balance</b>			<b>122,864.83</b>	<b>0.00</b>	<b>122,864.83</b>

<b>BB Term Deposit Account-1388</b>					
<b>Opening Balance</b>			<b>295,712.15</b>	<b>0.00</b>	<b>295,712.15</b>
26 Mar 2023	Bendigo Bank		3,313.54	0.00	299,025.69
<b>Total BB Term Deposit Account-1388</b>			<b>3,313.54</b>	<b>0.00</b>	<b>299,025.69</b>
<b>Closing Balance</b>			<b>299,025.69</b>	<b>0.00</b>	<b>299,025.69</b>

The following resolution was carried at the Executive meeting:

**RESOLUTION**

Upon maturity NEWROC invests its current term deposit plus earnings at: Bendigo Bank Mukinbudin 3.75% for 12 months

Moved R McCall

Seconded P Klein

CARRIED 7/0

# Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils

As at 31 March 2023

Cash Basis

31 MAR 2023

## Assets

### Bank

ATO Integrated Client Account	1,542.00
BB NEWROC Funds-5557	122,864.83
BB Term Deposit Account-1388	299,025.69
<b>Total Bank</b>	<b>423,432.52</b>

**Total Assets** **423,432.52**

## Liabilities

### Current Liabilities

GST	(4,177.09)
Rounding	0.01
Unpaid ATO Liabilities	1,542.00
<b>Total Current Liabilities</b>	<b>(2,635.08)</b>

**Total Liabilities** **(2,635.08)**

**Net Assets** **426,067.60**

## Equity

Current Year Earnings	73,105.07
Retained Earnings	352,962.53
<b>Total Equity</b>	<b>426,067.60</b>

## RESOLUTION

**That the income and expenditure from 1 February 2023 to 31 March 2023, P and L and balance sheet be received.**

**Moved Cr Trepp**

**Seconded Cr De Lacy**

**CARRIED 6/0**

## Discussion:

- Interest rates for the Term Deposit were discussed at the Executive meeting

**6.2. 2023/24 BUDGET**

**FILE REFERENCE:** 032-1 Budget  
**REPORTING OFFICER:** Caroline Robinson  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 21 April 2023  
**ATTACHMENT NUMBER:** #2 NEWROC 23/24 Budget  
**CONSULTATION:**  
**STATUTORY ENVIRONMENT:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**COMMENT**

The NEWROC Budget is presented for comment (attached).

At the June Council meeting an end of year 2022/23 Budget V Actuals will be presented.

At the Executive meeting in March the following resolution was carried:

**RESOLUTION**

2023/24 Budget include possible contributions to the Bike Plan and AGO Tourism Development.

NEWROC to apply for Bendigo Bank sponsorship for Town Team activities across each community.

Moved R McCall

Seconded L Parola

CARRIED 7/0

*Members agreed for the item to Lay on Table and return to the item following Matters for Decision.*

**RESOLUTION**

**The 2023/24 NEWROC Budget is adopted (including changes discussed at the meeting)**

**NEWROC to apply for Bendigo Bank sponsorship for Town Team activities across each community.**

**Moved Cr Trepp**

**Seconded Cr De Lacy**

**CARRIED 6/0**

**Discussion:**

- Include the energy project (in and out) \$27,500
- New telecommunications connections as per our agreement with Crisp Wireless. New customers in Shire of Yilgarn, Tammin and Quairading
- Include \$9K for the Place Based Capital Program
- NEWROC EO to invoice Crisp Wireless

**7. MATTERS FOR CONSIDERATION****7.1. ENERGY**

<b>FILE REFERENCE:</b>	107-1 Power
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	21 April 2023
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

The NEWROC was successful in securing \$27,500 under the 2021 REDS grant. This required a cash co-contribution of \$27,500 from the NEWROC. No funds have been expended as yet and the NEWROC needs to decide the direction and desired outcomes it wants to achieve (if any).

**WDC REDS Grant****Purpose of funds:**

Technical and engineering work as part of the implementation of the microgrid in Bencubbin.

The Bencubbin project will help overcome barriers to mass uptake of grid-connected battery systems into the Western Australian and Australian power grid. Working together with the Future Battery Industries Cooperative Research Centre Microgrid initiative, this will be achieved by:

- 1) Aggregating energy loads, installing distributed PV solar panels and community battery storage to form an industry-scale microgrid. The latest research in the areas of mathematical forecasting, optimisation and behavioural science will underpin participation of the microgrid in the wholesale electricity market. Apart from improved energy reliability and voltage stability, this will enable significant tariff reductions for low socio-economic customers. Customer feedback and energy usage profiles will also inform new business models that co-optimize the utilisation and benefits of batteries in a microgrid. This information will be valuable for additional microgrids in the region and around the State.
- 2) Coordinating the control of power-electronic interfaced batteries in microgrids as uncoordinated control of batteries represents a significant stability and reliability risk to microgrids. This is a challenge that must be overcome for the combination of batteries and renewables to replace fossil fuel based generation. Therefore, the project will develop standardised control approaches that are compatible with major equipment vendors, for battery systems deployed in microgrids.
- 3) Developing power electronic circuits, which serve as the interface between batteries and a microgrid/grid, that are modular, reliable and mass-producible. Such power electronic solutions will provide voltage and current scalability that simultaneously meets multiple market segments, with reduced engineering effort and onsite installation costs.

**Grant Agreement Milestones:**

	<b>Main Activities / Milestone</b>	<b>Milestone Date</b>	<b>Milestone Payment (GST Excl)</b>
1.	<del>1. Execution of this agreement</del> <del>2. Consultation with NEWROC as to preferred solution to investigate</del> <del>3. WDC provided evidence that consultants have been engaged to undertake technical design</del>	<del>30 June 2021</del>	<b>Completed</b>
2.	Progress report showing evidence of: a) Record of consultations undertaken with various stakeholders to progress the project	<del>31 August 2021</del> 30 November 2022	
3.	Progress report showing evidence of: a) Contract indicating consultant has been engaged b) Level of progress against contracted work c) Evidence of contribution from NEWROC and Infranomics to progress contract d) WDC receives an invoice for payment	<del>30 October 2021</del> 30 January 2023	<b>\$27,500</b>
4.	Evidence provided to WDC that the technical design plan has been presented to NEWROC	<del>28 February 2022</del> 30 April 2023	
5.	Progress report showing evidence of: a) Technical design plan completed b) Record of meeting with NEWROC to present design plan	<del>31 March 2022</del> 31 August 2023	
	<b>Main Activities / Milestone</b>	<b>Milestone Date</b>	<b>Milestone Payment (GST Excl)</b>
6.	c) Investor ready report completed Technical design plan presented to NEWROC Progress report showing evidence of: a) Meetings held with potential funders b) Report on outcome of meetings with funders	<del>30 April 2022</del> 30 September 2023	
7.	<b>Date for Project Completion</b> Update provided to the WDC on the project being completed	<del>30 June 2022</del> 31 December 2023	
8.	<b>Acquittal Reporting Date</b> Acquittal (Full written report, with matching invoices and budget)	<del>30 September 2022</del> 31 March 2024	
	<b>Total:</b>		<b>\$27,500.00 (GST Excl)</b>

**OFFICER RECOMMENDATION**

Council provides direction on the REDS Grant to the NEWROC EO as follows: convene a VPN meeting and subject to the outcome of that meeting the Council will consider the next step for the REDS grant



**MOTION**

**Council provides direction on the REDS Grant to the NEWROC EO as follows: convene a VPN meeting and subject to the outcome of that meeting the Council will consider the next step for the REDS grant**

**Moved Cr Sachse****Seconded Cr De Lacy****RESOLUTION**

**Council provides direction on the REDS Grant to the NEWROC EO as follows: convene a VPN meeting and subject to the outcome of that meeting we will move to the next step for the REDS grant.**

**Moved Cr Sachse****Seconded Cr De Lacy****CARRIED 6/0****Discussion:**

- Critical businesses to be supported by a battery, perhaps an EV Charger (small grouping of industries)
- ARENA has funding available for a Community Battery. REDS could be used for the RD and E. NEWROC EO to investigate.
- Energy Sub Committee includes Peter Klein, Cr Trepp, Cr Sasche

**7.2. REGIONAL SUBSIDIARY**

<b>FILE REFERENCE:</b>	041-5 Strategic and Future Planning
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE:</b>	22 March 2023
<b>ATTACHMENT NUMBER:</b>	#3 Letter Minister Carey
<b>CONSULTATION:</b>	
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

**COMMENT**

A letter was received from Minister Carey regarding our application to become a regional subsidiary.

A response to the points raised in his letter are below:

<p>A Regional Subsidiary must be formed for a specific purpose</p>	<p>NEWROC has been very strong on not establishing a RS for a specific purpose e.g. program or service. If we create it for a specific service or program we risk creating two organisations – a NEWROC with an MoU and a NEWROC RS</p>
<p>On the evidence provided, the application process set out in Regulation 4 was not met.</p>	<p>We provided evidence of Shire websites with the Charter and Business Plan on it, plus NEWROC. We provided evidence of public notices within the 6 week time frame. We provided evidence of Council minutes. We provided evidence of responses to questions.</p> <p>Potential area of fault is not providing the presentation we used.</p> <p>Have sought additional information from DLGSC.</p>
<p>The business plan provided does not, meet Regulation 4(3)(a) - (b)</p> <p>(3) The participants must prepare a business plan that includes an overall assessment of the formation of the regional subsidiary and is to include details of —</p> <p>(a) its expected effect on the provision of facilities and services by the participants; and</p> <p>(b) its expected effect on other persons providing facilities and services in the participants' districts; and</p>	<p>We have addressed some of this regulation but it needs more detail.</p> <p>DLGSC did not identify prior to application.</p>
<p>Regulation 4(3)(d) - (f)</p> <p>its expected effect on matters referred to in each participant's current plan prepared under section 5.56; and Local Government (Regional</p>	<p>We have addressed some of this regulation, but it needs more detail.</p> <p>DLGSC did not identify prior to application.</p>

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<p>Subsidiaries) Regulations 2017 (e) the service that is proposed to be provided, or the activity that is proposed to be carried on, by the regional subsidiary; and (f) why the regional subsidiary is proposed to be formed to provide that service or carry on that activity.</p>	
<p>Does not meet Regulation 9 (d) procedures for the participants to request information from the regional subsidiary and, if information is requested by only one participant, for determining whether the regional subsidiary must provide the information to each of the other participants;</p>	<p>DLGSC did not advise this when they reviewed our Charter. NEWROC EO oversight.</p> <p>WALGA did not have a draft Charter template on current regulations.</p> <p>Clause can be added in.</p>
<p>Does not meet Regulation 9(g) in relation to the financial management of the regional subsidiary — details of any of the listed provisions (as defined in regulation 19(1) and applied by that subregulation to a regional subsidiary subject to its charter) that do not apply to the regional subsidiary, and the reasons why they do not apply;</p>	<p>DLGSC did not advise this when they reviewed our Charter. NEWROC EO oversight but need some advice on this.</p> <p>WALGA did not have a draft Charter template on current regulations.</p> <p>Advice sought.</p>
<p>Does not meet Regulation 9(j) the circumstances (if any) in which the regional subsidiary may operate at a loss and, if it does operate at a loss, a means for preventing its insolvency;</p>	<p>Clause can be added in.</p>
<p>Does not meet Regulation 9 (o) the way in which money may be invested by the regional subsidiary in accordance with the Act, as modified by regulation 22;</p>	<p>Included but needs more detail. DLGSC did not advise either</p>
<p>Does not meet Regulation 9(p) procedures for the disposal of property;</p>	<p>Included but needs separate clause</p>
<p>Does not meet Regulation 9 (q) a means of developing a code of conduct (if any) for the employees of the regional subsidiary, for the members of the regional subsidiary’s governing body or for the members of a committee of the governing body;</p>	<p>Included but not the means for establishing</p>

The NEWROC EO has requested some further details from DLGSC and hope to have this information at the meeting for discussion.

At the Executive meeting the following resolution was passed:

<p><b>RESOLUTION</b></p>		
<p>The NEWROC EO acknowledge receipt of the Ministers letter.</p>		
<p>NEWROC Executive (presented by D Simmons and B McKay) to meet with the Department of LGSC.</p>		
<p>Moved L Parola</p>	<p>Seconded R McCall</p>	<p>CARRIED 7/0</p>

A meeting between NEWROC delegates and DLGSC will be held on Wednesday 26 April and an update will be provided at the meeting.

**RESOLUTION**

**The NEWROC EO acknowledge receipt of the Ministers letter.**

**Moved Cr Trepp**

**Seconded Cr Sachse**

**CARRIED 6/0**

**Discussion:**

- NEWROC will leave the Regional Subsidiary on the table at present
- Minister requires the NEWROC to deliver a specific service or project under the Regional Subsidiary legislation
- Individual Council resolutions are now void
- Executive to bring back proposed correspondence to the Minister / DLGSC for Council to consider

**7.3. WASTE MANAGEMENT**

**FILE REFERENCE:**  
**REPORTING OFFICER:** Caroline Robinson  
**DISCLOSURE OF INTEREST:** Nil  
**DATE:** 21 April 2023  
**ATTACHMENT NUMBER:**  
**CONSULTATION:** Peter Klein  
**STATUTORY ENVIRONMENT:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**COMMENT**

**Kerbside Waste Collection Services**

In 2021 the Shires of Koorda, Nungarin, Trayning and Wyalkatchem ran a joint request for quotation for the provision of kerbside waste collection services with a common expiry date of 30 June 2023 with the possibility of options to extend for a further two years to 30 June 2025.

At the time the NEWROC had planned that the regional landfill site proposal would have progressed to a stage where we knew when changes would be required to existing services.

Shire of Dowerin	June 2025
Shire of Nungarin	June 2023
Shire of Mt Marshall	

Members to confirm their consensus on kerbside waste collection contract term.

**Regional Waste Transfer Stations and Central Site**

Recently, the Shire of Wyalkatchem hosted DEWR to assess the landfill capacity and site. Report to follow.

The following table has been prepared by Peter Klein regarding the next stage for the project:

TASK	RESPONSIBILITY	TIMELINE	STATUS
<b>1. Feasibility Study</b>			
Preliminaries			
Wyalkatchem Landfill capacity report	PK		Completed
DWER Site visit to Wyalkatchem	PK		Completed
DWER Clearing Approval re Wylie landfill site	DWER	30/04/23	
High level review of infrastructure & operating costs & update financial model (v2)	NEWROC Ex	30/06/23	
Draft a v1 business plan (including budget & operating model)	CR & PK	31/07/23	
Present v1 business plan & financial model to NEWROC for in-principle support	CR	Aug	
Individual council, in-principle support for participation & investment in refining the regional landfill model (based on v1 business plan).	CEO's	Sept/Oct	
<b>2. Design &amp; Cost Refinement (due diligence)</b>			
Infrastructure			
Participating shires each agree in principle to locations for their transfer station/s & operating model (manned or remote)	CEO's	30/11/23	

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Surveys of each transfer station location to enable detailed transfer station design		15/12/23	
Draft detailed transfer station design & produce a budget capital cost estimate for each transfer station	Each shire	28/02/24	
Draft detailed design & produce a budget capital cost estimate for establishment of regional landfill.	NEWROC Ex	28/02/24	
NEWROC and Shires discuss financial implications (collective and individual).	NEWROC	March '24	
<b>Design &amp; cost refinement (operations)</b>			
Confirm preferred operating model for each transfer station & operating cost	CEO's	28/02/24	
Confirm operating model for the regional landfill site & operating cost	NEWROC Ex	28/02/24	
Produce a whole of life cost analysis for the regional landfill	NEWROC Ex	28/02/24	
NEWROC and Shires discuss financial implications (collective and individual).	NEWROC	March '24	
<b>Governance Model</b>			
Draft governance structure	NEWROC Ex	28/02/24	
Approve governance structure	NEWROC	March'24	
<b>3. Final Investment Decision</b>			
NEWROC resolves to (i) support the business plan & (ii) recommend adoption by participating Shires.	NEWROC	March'24	
Participating Shires; (i) Undertake community consultation; and (ii) resolve to invest in the transfer station & regional landfill project.	CEO's	30/04/24	
External funding applications	CR/NEWROC Ex	30/05/24	
Licence Applications	CR/NEWROC Ex	30/05/24	
<b>4. Procurement &amp; Construction</b>			

**RESOLUTION**

**Council receives the Waste Project Plan.**

**Moved Cr Stratford**

**Seconded Cr Brown**

**CARRIED 6/0**

**7.4. PLACE BASED CAPITAL PROGRAM**

**FILE REFERENCE:**  
**REPORTING OFFICER:** Caroline Robinson  
**DISCLOSURE OF INTEREST:**  
**DATE:** 21 April 2023  
**ATTACHMENT NUMBER:**  
**CONSULTATION:** Meaghan Burkett  
 Executive  
**STATUTORY ENVIRONMENT:** Nil  
**VOTING REQUIREMENT:** Simple Majority

**COMMENT**

The NEWROC Executive participated in an online meeting with Meaghan Burkett of Ethical Fields to discuss the Place Based Capital Program (Proof of Concept Phase). This program will bring together a group of local places from across Australia to create the Place Based Capital Community of Practice. Working together, this community of practice will:

- Explore the individual and common economic development, community development and investment opportunities and challenges of local places and people
- Research and explore alternative and innovative funding, finance, and investment solutions to support local economic and community development goals.
- Specifically, solutions that support locally-led, owned and inclusive development, investment, returns and impact
- Research and explore funding, finance, and investment solutions that use cooperation and aggregation across regions to leverage economies of scale and access larger forms of capital
- Design and evaluate these solutions
- Create a next steps plan to implement the preferred solutions in your region and across Australia

The cost to participate in the program is \$9,000 (as NEWROC) or \$2,500 individually. This cost has been reduced through private funding.

If the group proceeds there will need to be some thought into the participants for the working group to ensure we build local capacity.

This project would work well within the Economic Development Strategy NEWROC will develop.

**RESOLUTION**

**NEWROC to participate in the Place Based Capital Program at a once off cost of \$9,000.**

**Council requests the NEWROC EO to develop an EOI for the working group.**

**Moved Cr Sachse**

**Seconded Cr Stratford**

**CARRIED 6/0**

## 7.5. FUTURE DROUGHT FUND

<b>FILE REFERENCE:</b>	
<b>REPORTING OFFICER:</b>	Caroline Robinson
<b>DISCLOSURE OF INTEREST:</b>	Caroline Robinson is engaged by Wheatbelt NRM to develop the Funding Roadmap
<b>DATE:</b>	21 April 2023
<b>ATTACHMENT NUMBER:</b>	
<b>CONSULTATION:</b>	Wheatbelt NRM Linda Vernon, NEWTravel Leanne Parola, Shire of Trayning Alyce Ventris, TTM
<b>STATUTORY ENVIRONMENT:</b>	Nil
<b>VOTING REQUIREMENT:</b>	Simple Majority

### COMMENT

The Australian Government's Future Drought Fund includes the Helping Regional Communities Prepare for Drought Initiative- Community Impact Program.

Through the Foundation for Rural, Regional Renewal (FRRR) and the Australian Rural Leadership Foundation funding is available to not for profit organisations in the Central Wheatbelt to activate projects, events, initiatives, capability building activities and small scale community infrastructure that will assist people and communities prepare for future droughts.

Leanne Parola, Linda Vernon and Alyce Ventris attended the co-design workshop in Kellerberrin to request funds. Caroline Robinson assisted NEWTravel, Mukinbudin P and C and the Town Team Movement prepare and submit applications. The following projects were submitted:

**Town Team Movement:** (NEWROC and WEROC local government areas) - \$80K. Initiatives specific to the NEWROC

- NEWROC Do Overs
- New Town Teams in our area
- Funded local projects (place activation, upgrades etc)
- 4 leadership workshops
- Support a dedicated youth space in the NEWROC

**NEWTravel Events Officer** - \$80K

- Local support for volunteers delivering events in the district
- Tools, templates and resources
- Events Trailer (equipment for events etc)
- Events marketing
- Supplier platform

**Mukinbudin P and C** - \$65K

- School and community master plan
- Support for apprentices and trainees

**Members received this information (no resolution)**



## 8. GENERAL UPDATES

### EV Grant

- Shire of Mt Marshall not progressing with EV grant
- Shires of Koorda and Dowerin would like to participate but as there is not a majority of Councils, costs would be higher
- All agreed to wait until the Fast Charger EV grants

### Emergency Services Grant Proposal

- NEWROC EO will seek a quote for the work to be done and circulate a proposed motion before the grant closes at the end of May 2023

### Live Sheep Trade

**NEWROC EO to write to the Premier and State Minister for Agriculture requesting their support to continue Live Sheep Trade by Sea. NEWROC EO to prepare a submission to the Phase Out Panel.**

**Moved Cr Stratford**

**Seconded Cr De Lacy**

**CARRIED 6/0**

## 9. 2023 MEETING SCHEDULE

30 May	Executive	Shire of Wyalkatchem
27 June	Council	Shire of Koorda
25 July	Executive	Shire of Trayning
21 August	Council	Merredin (straight after GECZ)
26 September	Executive	Shire of Mukinbudin
31 October	Council	Shire of Mt Marshall
28 November	Council	Shire of Nungarin

## 10. CLOSURE

NEWROC Chair Cr Shadbolt thanked everyone for their attendance and closed the meeting at 5.16pm.





**Shire of Wyalkatchem**  
**List of Accounts - April 2023**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	28/04/2023		NAB ACCOUNT FEES (INPUT TAXED)	-\$	15.00	1	FEE
	28/04/2023		NAB CONNECT FEE (INCL GST)	-\$	27.99	1	FEE
	28/04/2023		MERCHANT FEES (INCL GST)	-\$	58.39	1	FEE
<b>TOTAL BANK FEE</b>				<b>-\$</b>	<b>101.38</b>		
EFT2657	05/04/2023	Wyalkatchem General Store	Refreshemnt for member, admin and Depot		-\$	793.93	1 CSH
	09/03/2023		Refreshment for member - GST, Refreshment for member - No GST, Refreshment for Admin & Depot - GST, Refreshment for Admin & Depot - GST	\$	688.56	1	INV
	20/03/2023		Refreshment for member - GST, Refreshment for member - No GST, Refreshment for Admin - GST, Refreshment for Admin - No GST	\$	105.37	1	INV
EFT2658	05/04/2023	G&C Glass	4 Slocum St - Replace glass in bathroom window		-\$	275.00	1 CSH
	24/03/2023		4 Slocum St - Replace glass in bathroom window	\$	275.00	1	INV
EFT2659	05/04/2023	Department of Mines, Industry Regulation and Safety	BSL January and February 2023		-\$	164.95	1 CSH
	27/03/2023		BSL January and February 2023	\$	164.95	1	INV
EFT2660	05/04/2023	Boya Equipment Pty Ltd	Air filter assy for L5740 Tractor		-\$	262.52	1 CSH
	03/02/2023		Header tank and hoses L5740 Tractor; as per quote 109713;	\$	262.52	1	INV
EFT2661	05/04/2023	Five Rivers Plumbing and Gas	investigate and fix - no hot water pressure in the depot.		-\$	332.75	1 CSH
	13/03/2023		investigate and fix - no hot water pressure in the depot.	\$	332.75	1	INV
EFT2662	05/04/2023	Yvettes Cakes And Grazing Tables	Shire of Wyalkatchem Community Citizens Award event. - kids menu; grazing boards and deserts.		-\$	3,000.00	1 CSH
	12/03/2023		Shire of Wyalkatchem Community Citizens Award event. - kids menu; grazing boards and deserts.	\$	3,000.00	1	INV
EFT2663	05/04/2023	Stirling Asphalt	Wyalkatchem townsite - Sweep debris, prepare area.Spray CRS 170/60 emulsion. Supply and lay 40mm Dense grade asphalt to 38m2		-\$	3,762.00	1 CSH
	16/03/2023		Wyalkatchem townsite - Sweep debris, prepare area.Spray CRS 170/60 emulsion. Supply and lay 40mm dense grade asphalt to 38m2	\$	3,762.00	1	INV
EFT2664	05/04/2023	Prompt Safety Solutions	Prompt Safety Solutions Services - March 2023 to March 2024 revision and updating of OSH Process and web Page		-\$	2,200.00	1 CSH
	23/03/2023		Prompt Safety Solutions Services - March 2023 to March 2024 revision and updating of OSH Process and web Page	\$	2,200.00	1	INV
EFT2665	05/04/2023	Jonathan Truman	Reimbursement for ICE Bag for Depot		-\$	77.00	1 CSH
	03/03/2023		Reimbursement for ICE Bag for Depot	\$	77.00	1	INV
EFT2666	05/04/2023	Claire Trenorden	4 x waiting persons payment for community event		-\$	300.00	1 CSH
	14/03/2023		4 x waiting persons payment for community event	\$	300.00	1	INV

**Shire of Wyalkatchem**  
**List of Accounts - April 2023**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
EFT2667	05/04/2023	Brooks Hire Service Pty Ltd	R044- Dynapc CA362PD from 01/03/2023 to 13/03/2023		-\$ 2,683.60	1	CSH
	14/03/2023		R044- Dynapc CA362PD from 01/03/2023 to 13/03/2023	\$ 2,683.60		1	INV
EFT2668	05/04/2023	Toodyay Timber Flooring	Lady Novar - 20%to be paid prior, rest on completion.		-\$ 3,696.00	1	CSH
	31/03/2023		Lady Novar - 20%to be paid prior, rest on completion.	\$ 3,696.00		1	INV
EFT2669	05/04/2023	Jennie A Gorham	Reimbursement for Fuel Expenses and food		-\$ 241.96	1	CSH
	24/03/2023		Reimbursement for Fuel Expenses and food	\$ 241.96		1	INV
EFT2670	05/04/2023	Robert Krieger Mechanical	Fit new deck belt & battery,run and test for swimming pool mower		-\$ 297.00	1	CSH
	20/02/2023		Fit new deck belt & battery , run and test for swimming pool mower, fit new pressure tank to small pressure cleaner	\$ 297.00		1	INV
EFT2671	05/04/2023	PJ & L Longmuir	Framing of Hon Freeman Certificate		-\$ 150.00	1	CSH
	08/03/2023		Framing of Hon Freeman Certificate	\$ 150.00		1	INV
EFT2672	05/04/2023	Flex Events	Movie Night Package		-\$ 1,399.00	1	CSH
	23/03/2023		Movie Night Package	\$ 1,399.00		1	INV
EFT2673	05/04/2023	Australian Taxation Office	BAS for the month of February 2023		-\$ 21,333.00	1	CSH
	30/03/2023		BAS for the month of February 2023	\$ 21,333.00		1	INV
EFT2674	05/04/2023	BOC Gases	Container Services for the period from 29012023 to 25022023		-\$ 114.45	1	CSH
	28/02/2023		Container Services for the period from 29012023 to 25022023, Container Services for the period from 29012023 to 25022023	\$ 114.45		1	INV
EFT2675	05/04/2023	Burgess Rawson (wa) Pty Ltd	CBH Museum Water Usage from 07/12/2022 to 10/02/2023		-\$ 190.75	1	CSH
	16/02/2023		CBH Museum Water Usage from 07/12/2022 to 10/02/2023	\$ 190.75		1	INV
EFT2676	05/04/2023	TOLL Australia	Freight for Certificate for Honfreeman		-\$ 49.93	1	CSH
	19/02/2023		Freight for VFBPPE	\$ 18.56		1	INV
	19/03/2023		Freight for Certificate for Honfreeman	\$ 31.37		1	INV
EFT2677	05/04/2023	Wyalkatchem Electrical and Air conditioning Services	Extra Hibay light to welding area - exit lights x 2 and emergency lights x 2 -Depot		-\$ 4,166.80	1	CSH
	28/02/2023		CRC - supply and replace recess lights. 3 replaced and 7 for stock	\$ 1,031.80		1	INV
	28/02/2023		Extra Hibay light to welding area - exit lights x 2 and emergency lights x 2 -Depot	\$ 3,135.00		1	INV
EFT2678	05/04/2023	Dunnings	Fuel for the month of February 2023		-\$ 22,528.04	1	CSH

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	31/03/2023		Fuel for the month of February 2023 - Diesel; 2 x fuel trailers in Ryan's pit, Fuel for the month of February 2023 - Miscellaneous Minor Plant, Fuel for the month of February 2023 - 3 Tonne Dual Cab truck, Fuel for the month of February 2023 - Caterpillar Skid Steer, Fuel for the month of February 2023 - unallocated plant (Hire Plant), Fuel for the month of February 2023 - Liebherr Front End Loader, Fuel for the month of February 2023 -Ford PX3 Ranger XL Dual Cab (Town Leading Hand), Fuel for the month of February 2023 - Community Bus, Fuel for the month of February 2023 - Caterpillar Grader, Fuel for the month of February 2023 - Doctors Vehicle, Fuel for the month of February 2023 - WM012 Toyota Hilux Cab Ute 4x2 2020, Fuel for the month of February 2023 - unallocated plant (Hire Plant), Fuel for the month of February 2023 - Isuzu 2.4 Fire Tanker, Fuel for the month of February 2023 - MCS Vehcile, Fuel for the month of February 2023 -Amman Roller, Fuel for the month of February 2023 - unallocated plant (Hire Plant), Fuel for the month of February 2023 - CEO Vehicle, Fuel for the month of February 2023 - Isuzu Prime Mover, Fuel for the month of February 2023 - MCS Vehcile, Fuel for the month of February 2023 - CEO Vehicle, Fuel for the month of February 2023 - Works Manager ute WM000, Fuel for the month of February 2023 - Kubota Cabin Tractor, Fuel for the month of February 2023 - Dam Pump & trailer, Fuel for the month of February 2023 - Izuzu D-Max Dual Cab (Roads Leading Hand), Fuel for the month of February 2023 -Liebherr Front End Loader, Fuel for the month of February 2023 - Amman Roller,	\$ 22,528.04		1	INV
EFT2679	05/04/2023	Nutrien Ag Solutions Ltd	Gas bottle for New forklift		-\$ 40.49	1	CSH
	03/01/2023		Gas bottle for New forklift	\$ 40.49		1	INV
EFT2680	05/04/2023	Petchell Mechanical	WM015 - Service Prime mover		-\$ 5,980.64	1	CSH
	09/02/2023		Swimming pool mower - new battery - Jimmy & terminal clamps	\$ 220.96		1	INV
	14/02/2023		Liebherr Loader ac fault , cleaning of filters and find fault - Liebherr Front End Loader	\$ 332.20		1	INV
	17/02/2023		WM015 - Service Prime mover	\$ 3,340.54		1	INV
	20/02/2023		Side tipper 1TRX200 LED side marker light x 4 LED clar/white 4pkt side marker light, electrical work	\$ 968.76		1	INV
	03/03/2023		Ammann Roller, Air conditioner tested and re gassed	\$ 589.08		1	INV
	03/03/2023		Ammann roller inner filter, Bomag roller inner filter	\$ 529.10		1	INV
EFT2681	05/04/2023	T & E Services Pty Ltd	Doctor incentive payment 13/03/2023 to 19/03/2023		-\$ 6,435.00	1	CSH
	21/03/2023		Doctor incentive payment 06/03/2023 to 12/03/2023	\$ 2,860.00		1	INV
	21/03/2023		Doctor incentive payment 13/03/2023 to 19/03/2023	\$ 3,575.00		1	INV
EFT2682	05/04/2023	Nutrien Water	Retic wire 7 core for pool lawn 50mtrs		-\$ 91.85	1	CSH

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**List of Accounts - April 2023**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	17/03/2023		Retic wire 7 core for pool lawn 50mtrs	\$ 91.85		1	INV
EFT2683	05/04/2023	WA Local Government Association	Introduction to local government elearning - Ionie Hall		-\$ 242.00	1	CSH
	09/03/2023		Introduction to local government elearning - Ionie Hall	\$ 242.00		1	INV
EFT2684	05/04/2023	Wyalkatchem Hotel	Refreshment for members		-\$ 160.00	1	CSH
	11/03/2023		Extra Hibay light to welding area - Depot	\$ 160.00		1	INV
EFT2685	05/04/2023	Wyalkatchem Post Office	5 boxes Planet Ark 100% recycled A4 copy paper 80gsm		-\$ 222.67	1	CSH
	02/03/2023		5 boxes Planet Ark 100% recycled A4 copy paper 80gsm	\$ 149.75		1	INV
	24/03/2023		Easter Egg Prizes 2023	\$ 72.92		1	INV
EFT2686	05/04/2023	Wyalkatchem Spraying Service	Weed spraying- Transfer Station Area, Airport, Fire breaks area, Airstip & Grounds/Operations		-\$ 240.00	1	CSH
	28/02/2023		Weed spraying- Transfer Station Area, Airport, Fire breaks area, Airstip & Grounds/Operations, Weed spraying, Weed spraying	\$ 240.00		1	INV
EFT2687	05/04/2023	Digga Civil	RRG Wyalkatchem North Road - Wet hire of prime mover, single trailer and dolly; hourly rate; fuel by hirer		-\$ 279,857.60	1	CSH
	06/02/2023		R2R - Elsegood Rd - Wet hire of prime mover, single trailer and dolly; hourly rate; fuel by hirer, Wet hire of prime mover, double trailers and dolly; hourly rate; fuel by hirer, Meals and accommodation for driver; daily	\$ 52,030.00		1	INV
	10/03/2023		Rec Centre OVAL Backfill irrigation trenches	\$ 6,380.00		1	INV
	10/03/2023		Thurston St - Clean culvert, install rip rap, clear downstream pipes	\$ 25,916.00		1	INV
	10/03/2023		RRG Wyalkatchem North Rd - Install box culverts	\$ 17,525.20		1	INV
	10/03/2023		Supply and install culvert extensions, RRG Wyalkatchem North Rd - Supply and install culvert extensions, install culverts near Museum	\$ 47,792.80		1	INV
	10/03/2023		RRG Wyalkatchem North Road - Clearing out of culverts	\$ 38,112.80		1	INV
	10/03/2023		RRG Wyalkatchem North Road - Culvert work January	\$ 38,112.80		1	INV
	10/03/2023		RRG Wyalkatchem North Road - Wet hire of prime mover, single trailer and dolly; hourly rate; fuel by hirer, M & A	\$ 53,988.00		1	INV
EFT2688	05/04/2023	D.E. Jezierski (Beazley Fencing)	NAB fencing as discussed with TD including personal gates at front entrance and 3m gates at rear - fully installed		-\$ 17,252.50	1	CSH
	27/03/2023		NAB fencing as discussed with TD including personal gates at front entrance and 3m gates at rear - fully installed	\$ 9,332.50		1	INV
	27/03/2023		Fencing removal and installation for LRCI Lady Novar	\$ 7,920.00		1	INV

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
EFT2689	13/04/2023	Gary Thorpe (Personal)	Reimbursement for fuel from 01/03/2023 to 31/03/2023		-\$ 172.90	1	CSH
	13/04/2023		Reimbursement for fuel from 01/03/2023 to 31/03/2023	\$ 172.90		1	INV
EFT2690	13/04/2023	Michelle Lea Eaton	Reimbursement for Fuel from 15/03/2023 to 21/03/2023		-\$ 138.32	1	CSH
	13/04/2023		Reimbursement for Fuel from 15/03/2023 to 21/03/2023	\$ 47.32		1	INV
	13/04/2023		Reimbursement for Fuel from 22/03/2023 to 28/03/2023	\$ 20.02		1	INV
	13/04/2023		Reimbursement for Fuel from 29/03/2023 to 04/04/2023	\$ 38.22		1	INV
	13/04/2023		Reimbursement for fuel from 05/04/2023 to 11/04/2023	\$ 32.76		1	INV
EFT2691	13/04/2023	Wyalkatchem Community Club Inc	Balance of Contribution towards shaded viewing Platform at the Community Club		-\$ 33,000.00	1	CSH
	24/03/2023		Balance of Contribution towards shaded viewing Platform at the Community Club	\$ 33,000.00		1	INV
EFT2692	13/04/2023	Ionie Hall	Reimbursement for Fuel for Expo Training at Pingelly		-\$ 423.15	1	CSH
	13/04/2023		Reimbursement for Fuel from 16/03/2023 to 29/03/2023	\$ 20.02		1	INV
	13/04/2023		Reimbursement for Fuel for Expo Training at Pingelly	\$ 403.13		1	INV
EFT2693	13/04/2023	Australia Post	Postage for the month of March 2023		-\$ 136.92	1	CSH
	13/04/2023		Postage for the month of March 2023	\$ 136.92		1	INV
EFT2694	13/04/2023	T & E Services Pty Ltd	Medical Services for the month of April 2023		-\$ 18,236.90	1	CSH
	31/03/2023		Medical Services for the month of April 2023	\$ 14,661.90		1	INV
	31/03/2023		Doctor incentive payment 13/02/2023 - 30/06/2023	\$ 3,575.00		1	INV
EFT2695	13/04/2023	Sophie Jane Music	Community Event 10/03/2023 - music		-\$ 900.00	1	CSH
	10/03/2023		Community Event 10/03/2023 - music	\$ 900.00		1	INV
EFT2696	20/04/2023	Speedee Mobile Flooring/ Carpet Binding	4 Slocum St - Replace flooring in lounge (vinyl planks), kitchen,		-\$ 5,437.50	1	CSH
	03/04/2023		To Supply & Install Balck Marine carpet to Patio, Using Waterproof Glue Lady Novar	\$ 1,170.00		1	INV
	04/04/2023		4 Slocum St - Replace flooring in lounge (vinyl planks), kitchen, dining, laundry, toilet and hall (sheet vinyl) and bedrooms (carpet)	\$ 4,267.50		1	INV
EFT2697	20/04/2023	Integral Fire Protection	Fire equipment servicing for FESA Central Building, Doctor Surgery Building ,2a Slocum Street, Town Hall ,Recreation Centre, Korrelocking Hall ,Swimming Pool, CBH Museum, Terminal Building, Railway Barracks ,Admin Office-, Mar 2023		-\$ 3,009.94	1	CSH

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	24/03/2023		FESA Central Building - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, Doctor Surgery Building Maintenance Expenses - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, 2a Slocum Street - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, Town Hall Expenses - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, Korrelocking Hall Expenses - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, Swimming Pool Maintenance - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, Recreation Centre Building - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, CBH Museum Building Expense - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, Terminal Building Expenses - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, Railway Barracks Expenses - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, Railway Station Expenses - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, Community Resource Centre Expenses - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, ADMIN - Admin Office Building Expenses - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, Depot {Butlin St} Building Expense - 6 monthly fire extinguisher and emergency lighting servicing Mar 2023, 3 Tonne Dual Cab truck - 6 monthly fire extinguisher servicing Mar 2023, Kubota Cabin Tractor - 6 monthly fire extinguisher servicing Mar 2023, WM012 Toyota Hilux Cab Ute 4x2 2020 -	\$ 2,426.03		1	INV
	24/03/2023		ADMIN - Admin Office Building Expenses- Fire extinguisher replacement, Community Resource Centre Expenses - Fire extinguisher replacement, Town Hall Expenses- Fire extinguisher replacement, CBH Museum Building Expense - Fire extinguisher replacement, Railway Station Expenses - Fire extinguisher replacement, Railway Barracks Expenses- Fire extinguisher replacement, Doctor Surgery Building Maintenance Expenses- Fire extinguisher replacement, Recreation Centre Building - Fire extinguisher replacement, Terminal Building Expenses - Fire extinguisher replacement, Korrelocking Hall Expenses- Fire extinguisher replacement, Swimming Pool Maintenance - Fire extinguisher replacement, FESA Central Building - Fire extinguisher replacement, 2a Slocum Street - Fire extinguisher replacement, Depot {Butlin St} Building Expense- Fire extinguisher replacement	\$ 583.91		1	INV

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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
EFT2698	21/04/2023	TOLL Australia	Freight for VPPPF, Signs for depot, Bp Medical, library books		-\$ 167.74	1	CSH
	02/05/2021		Credit for 0443-S325121	-\$ 10.78		1	INV
	22/08/2021		Credit for 0454-S325121	-\$ 30.05		1	INV
	06/09/2021		Credit for 0456-S325121, Credit for 0456-S325121	-\$ 142.08		1	INV
	11/09/2022		Freight for PPE	\$ 33.50		1	INV
	26/02/2023		Freight for pads, Freight for PPE, Freight for Sign, Freight for grease	\$ 66.87		1	INV
	05/03/2023		Freight for llibrary Books, Freight foSatcher, Freight for Freeman Certificate	\$ 98.78		1	INV
	12/03/2023		Feight for Library books, Feight for PPE, Feight foSigns, Feight for BP Medical	\$ 151.50		1	INV
EFT2699	21/04/2023	Trophy Specialists	Life member badge - honorary freeman		-\$ 95.15	1	CSH
	21/03/2023		Life member badge - honorary freeman	\$ 95.15		1	INV
EFT2700	27/04/2023	K. E. Myers	Lady Novar - refurbish back shade area		-\$ 5,434.00	1	CSH
	03/04/2023		Lady Novar - refurbish back shade area	\$ 5,434.00		1	INV
EFT2701	27/04/2023	Paul Rosser Property Maintenance	pressed tin to kitchen splashback; tiling above bathroom sink; making good kitchen wall and tiling prior to fitting splashback. Skirting to laundry floor.		-\$ 2,500.00	1	CSH
	14/04/2023		pressed tin to kitchen splashback; tiling above bathroom sink; making good kitchen wall and tiling prior to fitting splashback. Skirting to laundry floor.	\$ 2,500.00		1	INV
EFT2702	27/04/2023	Whitney Consulting	CSRFF Grant Consulting Service		-\$ 16,478.00	1	CSH
	24/04/2023		CSRFF Grant Consulting Service	\$ 16,478.00		1	INV
<b>TOTAL EFT</b>				<b>\$ 464,671.95</b>	<b>-\$ 464,671.95</b>		
DD2567.1	11/04/2023	HESTA Superannuation	Payroll deductions		-\$ 980.87	1	CSH
	11/04/2023		Superannuation contributions	\$ 741.63		1	INV
	11/04/2023		Payroll Deduction	\$ 239.24		1	INV
DD2567.2	11/04/2023	Australian Retirement	Superannuation contributions		-\$ 380.59	1	CSH
	11/04/2023		Superannuation contributions	\$ 380.59		1	INV
DD2567.3	11/04/2023	Macquarie Super Consolidator II	Superannuation contributions		-\$ 244.68	1	CSH
	11/04/2023		Superannuation contributions	\$ 244.68		1	INV
DD2567.4	11/04/2023	CBUS Superannuation	Superannuation contributions		-\$ 1,003.67	1	CSH
	11/04/2023		Payroll Deduction	\$ 500.00		1	INV
	11/04/2023		Superannuation contributions	\$ 503.67		1	INV
DD2567.5	11/04/2023	AMP Superannuation	Superannuation contributions		-\$ 1,194.54	1	CSH
	11/04/2023		Payroll Deduction	\$ 291.35		1	INV
	11/04/2023		Superannuation contributions	\$ 903.19		1	INV
DD2567.6	11/04/2023	Aware Superannuation Fund	Superannuation contributions		-\$ 1,841.41	1	CSH
	11/04/2023		Payroll Deduction	\$ 122.52		1	INV
	11/04/2023		Superannuation contributions	\$ 1,718.89		1	INV
DD2567.7	11/04/2023	Colonial Superannuation	Superannuation contributions		-\$ 652.71	1	CSH



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Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	11/04/2023		Payroll Deduction	\$ 159.20		1	INV
	11/04/2023		Superannuation contributions	\$ 493.51		1	INV
DD2567.8	11/04/2023	Suncorp Superannuation	Superannuation contributions		-\$ 129.05	1	CSH
	11/04/2023		Superannuation contributions	\$ 129.05		1	INV
DD2567.9	11/04/2023	BT Panorama Superannuation	Superannuation contributions		-\$ 464.42	1	CSH
	11/04/2023		Superannuation contributions	\$ 464.42		1	INV
DD2572.1	03/04/2023	Synergy	Electricity Bill from 11/01/2023 to 13/03/2023 for LOT 418 Bultin St		-\$ 475.57	1	CSH
	03/04/2023		Electricity Bill from 11/01/2023 to 13/03/2023 for LOT 418 Bultin St	\$ 475.57		1	INV
DD2572.2	03/04/2023	Crisp Wireless	Internate Charge for the month of March 2023		-\$ 526.90	1	CSH
	03/04/2023		Internate Charge for the month of March 2023, Internate Charge for the month of March 2023, Internate Charge for the month of March 2023	\$ 526.90		1	INV
DD2578.1	11/04/2023	Synergy	Electricity Bill from 17/01/2023 to 17/03/2023 for 27 Flint St		-\$ 1,508.65	1	CSH
	11/04/2023		Electricity Bill from 17/01/2023 to 17/03/2023 for Depot	\$ 120.27		1	INV
	11/04/2023		Electricity Bill from 17/01/2023 to 17/03/2023 for Depot	\$ 127.74		1	INV
	11/04/2023		Electricity Bill from 17/01/2023 to 17/03/2023 for Town Hall	\$ 182.70		1	INV
	11/04/2023		Electricity bill from 16/01/2023 to 17/03/2023 for family day care centre	\$ 400.09		1	INV
	11/04/2023		Electricity Bill from 17/01/2023 to 17/03/2023 for 27 Flint St	\$ 677.85		1	INV
DD2584.1	12/04/2023	Water Corporation.	Water Bill from 24/01/2023 to 21/03/2023 for Cemetery Rd		-\$ 461.53	1	CSH
	12/04/2023		Water Bill from 24/01/2023 to 21/03/2023 for Coping Land	\$ 97.92		1	INV
	12/04/2023		Water Bill from 24/01/2023 to 21/03/2023	\$ 363.61		1	INV
DD2584.2	12/04/2023	Synergy	Electricity Bill from 17/01/2023 yo 28/02/2023 for 1 Slocum Street		-\$ 500.06	1	CSH
	12/04/2023		Electric Bill from 17/01/2023 to 18/03/2023 for Depot	\$ 136.82		1	INV
	12/04/2023		Electricity Bill from 17/01/2023 to 28/02/2023 for 1 Slocum Street	\$ 363.24		1	INV
DD2586.1	13/04/2023	Synergy	Electricity Bill from 18/01/2023 to 20/03/2023 for 45 Wilson St		-\$ 2,960.04	1	CSH
	13/04/2023		Electricity Bill from 18/01/2023 to 20/03/2023 for 41Flint St/Pioneer Park	\$ 66.81		1	INV
	13/04/2023		Electricity Bill from 18/01/2023 to 20/03/2023 for 57 Flint St	\$ 291.67		1	INV
	13/04/2023		Electricity Bill from 18/01/2023 to 20/03/2023 for 22B Flint St	\$ 454.29		1	INV

**Shire of Wyalkatchem**  
**List of Accounts - April 2023**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	13/04/2023		Electricity Bill from 18/01/2023 to 20/03/2023 for Lot 73 Grace St/ Railway Barracks	\$ 866.26		1	INV
	13/04/2023		Electricity Bill from 18012023 to 20032023 for Railway Station	\$ 120.78		1	INV
	13/04/2023		Electricity Bill from 18/01/2023 to 20/03/2023 for Lot 74 Flint Street/Pioneer Park	\$ 121.68		1	INV
	13/04/2023		Electricity Bill from 18012023 to 20032023 for Lot 30181/Railway Trace	\$ 128.87		1	INV
	13/04/2023		Electricity Bill from 18/01/2023 to 20/03/2023 for Grace St/Railway Barracks	\$ 119.28		1	INV
	13/04/2023		Electricity bill for Korrelocking Hall form 18/01/2023 to 20/03/2023	\$ 180.36		1	INV
	13/04/2023		Electricity bill for 51Flint st from 18/01/2023 to 20/03/2023	\$ 189.46		1	INV
	13/04/2023		Electricity bill from 18/01/2023 to 20/03/2023 for Rec Centre	\$ 193.24		1	INV
	13/04/2023		Electricity Bill from 18/01/2023 to 20/03/2023 for 45 Wilson St	\$ 227.34		1	INV
DD2589.1	13/04/2023	Synergy	Electricity Bill From 18/01/2023 to 20/03/2023 for Swimming Pool		-\$ 2,801.54	1	CSH
	13/04/2023		Electricity Bill From 18/01/2023 to 20/03/2023 for Swimming Pool	\$ 2,801.54		1	INV
DD2591.1	14/04/2023	Synergy	Electricity Bill from 21/02/2023 to 22/03/2023 for 25 Railway TCE/ NAB Bank		-\$ 127.49	1	CSH
	14/04/2023		Electricity Bill from 21/02/2023 to 22/03/2023 for 25 Railway TCE/ NAB Bank	\$ 127.49		1	INV
DD2593.1	17/04/2023	Foxtel	Foxtel bill for 57 Flint St from 17/04/2023 to 16/05/2023		-\$ 155.00	1	CSH
	17/04/2023		Foxtel bill for 57 Flint St from 17/04/2023 to 16/05/2023	\$ 155.00		1	INV
DD2595.1	20/04/2023	Synergy	Electricity Bill for 10 Honour Avenue/lady Nova form 18/01/2023 to 28/02/2023		-\$ 92.43	1	CSH
	20/04/2023		Electricity Bill for 10 Honour Avenue/lady Nova form 18/01/2023 to 28/02/2023	\$ 92.43		1	INV
DD2597.1	25/04/2023	HESTA Superannuation	Payroll deductions		-\$ 980.87	1	CSH
	25/04/2023		Superannuation contributions	\$ 741.63		1	INV
	25/04/2023		Payroll Deduction	\$ 239.24		1	INV
DD2597.2	25/04/2023	Australian Retirement	Superannuation contributions		-\$ 477.02	1	CSH
	25/04/2023		Superannuation contributions	\$ 477.02		1	INV
DD2597.3	25/04/2023	Macquarie Super Consolidator II	Superannuation contributions		-\$ 244.68	1	CSH
	25/04/2023		Superannuation contributions	\$ 244.68		1	INV
DD2597.4	25/04/2023	CBUS Superannuation	Superannuation contributions		-\$ 918.72	1	CSH
	25/04/2023		Payroll Deduction	\$ 500.00		1	INV

**Shire of Wyalkatchem**  
**List of Accounts - April 2023**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	25/04/2023		Superannuation contributions	\$ 418.72		1	INV
DD2597.5	25/04/2023	AMP Superannuation	Superannuation contributions		-\$ 1,194.54	1	CSH
	25/04/2023		Payroll Deduction	\$ 291.35		1	INV
	25/04/2023		Superannuation contributions	\$ 903.19		1	INV
DD2597.6	25/04/2023	Aware Superannuation Fund	Superannuation contributions		-\$ 1,652.35	1	CSH
	25/04/2023		Payroll Deduction	\$ 122.52		1	INV
	25/04/2023		Superannuation contributions	\$ 1,529.83		1	INV
DD2597.7	25/04/2023	Colonial Superannuation	Superannuation contributions		-\$ 594.70	1	CSH
	25/04/2023		Payroll Deduction	\$ 145.05		1	INV
	25/04/2023		Superannuation contributions	\$ 449.65		1	INV
DD2597.8	25/04/2023	Suncorp Superannuation	Superannuation contributions		-\$ 121.91	1	CSH
	25/04/2023		Superannuation contributions	\$ 121.91		1	INV
DD2597.9	25/04/2023	BT Panorama Superannuation	Superannuation contributions		-\$ 464.42	1	CSH
	25/04/2023		Superannuation contributions	\$ 464.42		1	INV
DD2602.1	21/04/2023	BP Australia Pty Ltd	Fuel Card Usage from 01/03/2023 to 31/03/2023		-\$ 99.69	1	CSH
	21/04/2023		Fuel Card Usage from 01/03/2023 to 31/03/2023	\$ 99.69		1	INV
DD2603.1	21/04/2023	Telstra	Phone Bill for the month of March 2023		-\$ 249.60	1	CSH
	21/04/2023		Mobile Phone Bill - Works Manager- for the month of March 2023, Mobile Phone Bill - CEO- for the month of March 2023, Mobile Phone Bill for the month of March 2023, Mobile Phone Bill- Emergency Bill- for the month of March 2023, Camera-Swimming Pool - for the month of march 2023	\$ 249.60		1	INV
DD2605.1	21/04/2023	Water Corporation.	Water Bill for 22A and 22B Flint St		-\$ 2,397.02	1	CSH
	21/04/2023		Water Bill for Slocum St	\$ 258.84		1	INV
	21/04/2023		Water Bill for 4 Slocum Street	\$ 258.84		1	INV
	21/04/2023		Water Bill for 10 Honour Avenue	\$ 260.75		1	INV
	21/04/2023		Water Bill for 43 Wilson St	\$ 270.27		1	INV
	21/04/2023		Water Bill for 45 Wilson St	\$ 319.80		1	INV
	21/04/2023		Water Bill for 2 and 2a Slocum St, Water Bill for 2 and 2a Slocum St	\$ 472.76		1	INV
	21/04/2023		Water Bill for 22A and 22B Flint St, Water Bill for 22A and 22B Flint St	\$ 555.76		1	INV
DD2605.2	21/04/2023	Synergy	Electricity Bill for Railway Barracks		-\$ 842.63	1	CSH
	21/04/2023		Electricity Bill for Railway Barracks	\$ 842.63		1	INV
DD2607.1	24/04/2023	Synergy	Electricity Bill for Pioneer Park/Street Light		-\$ 2,444.10	1	CSH
	24/04/2023		Electricity Bill for Pioneer Park/Street Light	\$ 2,444.10		1	INV
DD2609.1	26/04/2023	Water Corporation.	Water Bill for R2R-Elsegood RD		-\$ 4,467.94	1	CSH
	26/04/2023		Water Bill for Medical centre	\$ 113.07		1	INV
	26/04/2023		Water Bill for 42 Flint St	\$ 114.55		1	INV
	26/04/2023		Water Bill for Town Hall	\$ 640.58		1	INV
	26/04/2023		Water Bill for 32 Flint St	\$ 702.05		1	INV

**Shire of Wyalkatchem**  
**List of Accounts - April 2023**

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Amount	Bank	Type
	26/04/2023		Water Bill for R2R-Elsegood RD	\$ 2,897.69		1	INV
DD2611.1	27/04/2023	Water Corporation.	Water Bill for NAB Bank		-\$ 311.42	1	CSH
	27/04/2023		Water Bill for NAB Bank	\$ 311.42		1	INV
DD2613.1	28/04/2023	Fuji Xerox	Photocopier Lease Charges		-\$ 317.02	1	CSH
	28/04/2023		Photocopier Lease Charges	\$ 317.02		1	INV
DD2615.1	03/04/2023	NAB	Card Fee and other Charges		-\$ 418.28	1	CSH
	03/04/2023		grants hub membership - annual subscription	\$ 313.20		1	INV
	03/04/2023		Sandwithces for Workshop	\$ 58.50		1	INV
	03/04/2023		Software Subscription	\$ 18.07		1	INV
	03/04/2023		Sing 2 Movie Night DVD	\$ 18.97		1	INV
	03/04/2023		Card Fee and other Charges	\$ 9.54		1	INV
DD2618.1	11/04/2023	Telstra	Phone Bill - Admin		-\$ 901.09	1	CSH
	11/04/2023		Phone Bill - Admin	\$ 901.09		1	INV
DD2567.10	11/04/2023	Jonas Superannuation Fund	Superannuation contributions		-\$ 102.37	1	CSH
	11/04/2023		Superannuation contributions	\$ 102.37		1	INV
DD2567.11	11/04/2023	Rest Super	Superannuation contributions		-\$ 205.83	1	CSH
	11/04/2023		Superannuation contributions	\$ 205.83		1	INV
DD2597.10	25/04/2023	Jonas Superannuation Fund	Superannuation contributions		-\$ 144.47	1	CSH
	25/04/2023		Superannuation contributions	\$ 144.47		1	INV
DD2597.11	25/04/2023	Rest Super	Superannuation contributions		-\$ 218.79	1	CSH
	25/04/2023		Superannuation contributions	\$ 218.79		1	INV
<b>TOTAL DD</b>				<b>\$ 36,270.61</b>	<b>-\$ 36,270.61</b>		
<b>TOTAL EFT AND DD</b>				<b>\$ 500,942.56</b>	<b>-\$ 500,942.56</b>		





SHIRE OF WYALKATCHEM  
NAB BUSINESS VISA  
PAYMENTS OF ACCOUNTS BY CREDIT CARD  
FOR THE STATEMENT PERIOD: 01 March 2023 to 28 March 2023

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-4705			
01-Mar-23	The Grants Hub PTY LTD	Annual subscription	\$ 313.20
13-Mar-23	Dunnings	Refreshment for Member	\$ 58.50
20-Mar-23	JAMF Software	JAMF Software Subscription	\$ 18.07
28-Mar-23	JB HI FI	DVD -SING 2 for Movie Night	\$ 18.97
28-Mar-23	Crad Fee & other Charges	Crad Fee & other Charges	\$ 9.54
<b>TOTAL CREDIT CARD PAYMENTS</b>			<b>\$ 418.28</b>

I, Parul Begum, Finance Officer have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;

- all transactions are expenses incurred by the Shire of Wyalkatchem;
- all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the corporate credit card is evident

Parul Begum  \_\_\_\_\_





Shire of  
**Wyalkatchem**

**SHIRE OF WYALKATCHEM**

**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**FOR THE PERIOD ENDED 30 APRIL 2023**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

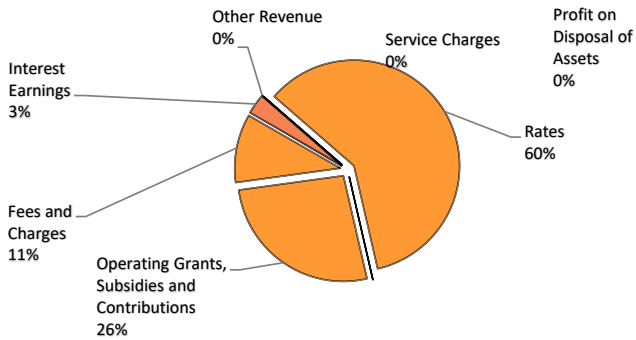
**TABLE OF CONTENTS**

Summary Graphs	2
Statement of Financial Activity by Nature or Type	3
Note 1 Explanation of Composition of Net Current Assets	4
Note 2 Explanation of Material Variances	5
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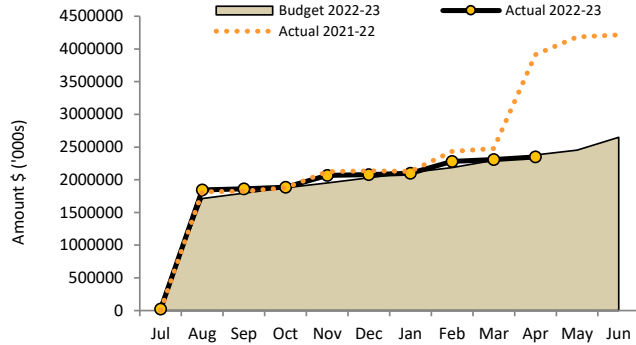
The information contained in this report is current at the time of preparation.

OPERATING ACTIVITIES

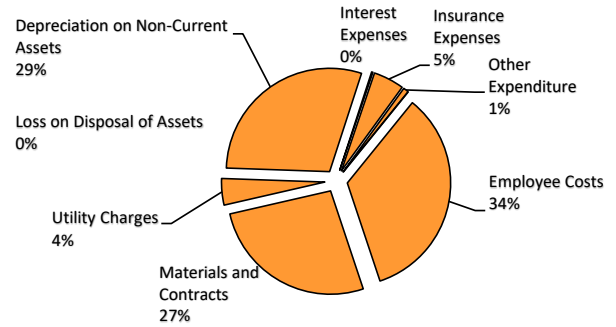
OPERATING REVENUE



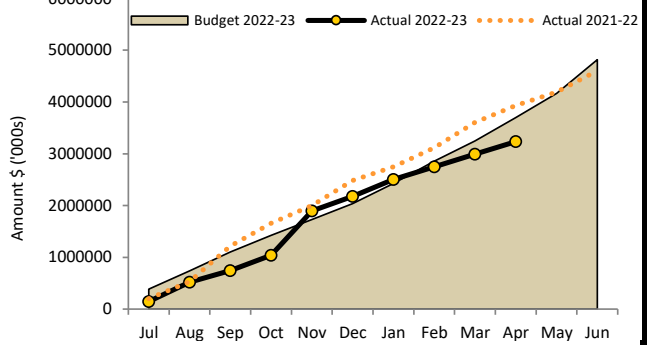
Budget Operating Revenues -v- Actual



OPERATING EXPENSES

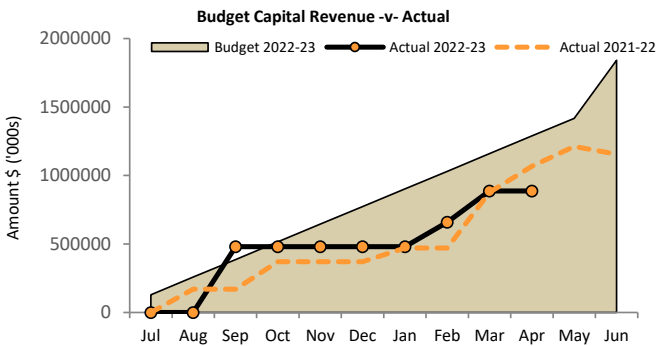


Budget Operating Expenses -v-YTD Actual

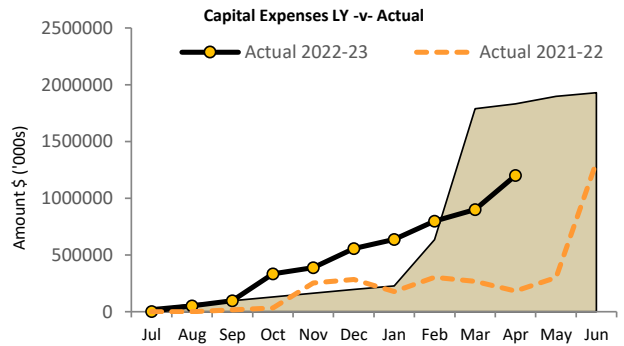


INVESTING ACTIVITIES

CAPITAL REVENUE



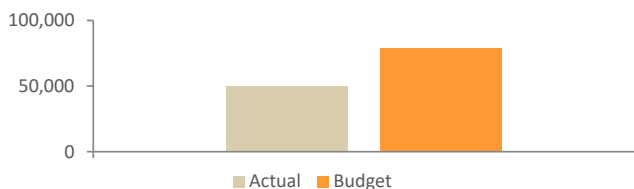
CAPITAL EXPENSES



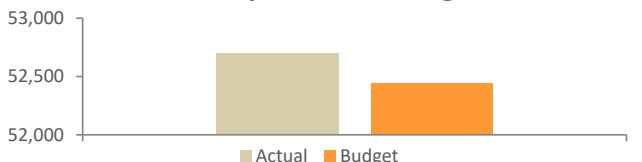
FINANCING ACTIVITIES

BORROWINGS

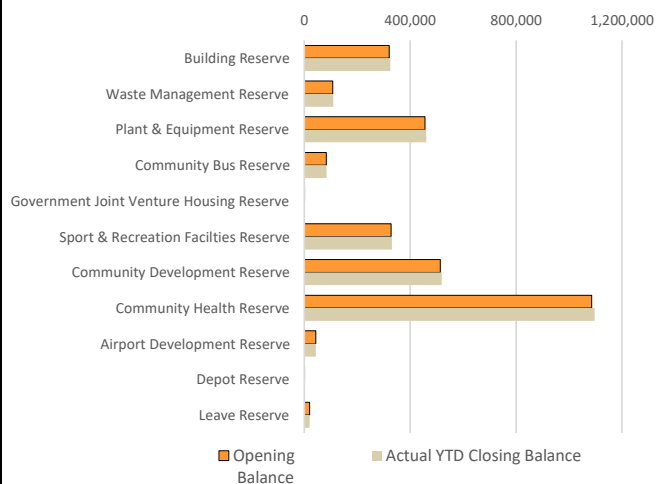
Principal Repayments



Principal Outstanding



RESERVES



**Explanation of the composition of net current assets**

	Notes	Last Years Actual Closing 30/6/2022	Adopted Budget	This time 2 months ago 28/02/2023	This time last month 31/03/2023	YTD Actual (b) 30/04/2023
		\$	\$	\$	\$	\$
<b>Net current assets used in the Statement of Financial Activity</b>						
<b>Current assets</b>						
Cash and cash equivalents	3	2,704,079	2,543,477	1,775,164	1,987,970	1,470,702
Cash backed Reserves		2,958,156	3,118,760	2,989,869	2,989,869	2,989,869
Rates receivables	10	37,994	37,994	140,469	78,636	71,887
Receivables	10	258,672	264,835	239,353	54,639	17,097
Inventories		1,375	5,644	13,030	15,603	15,603
<b>Total Current assets</b>		<b>5,960,276</b>	<b>5,970,710</b>	<b>5,157,885</b>	<b>5,126,717</b>	<b>4,565,158</b>
<b>Less: Current liabilities</b>						
Payables		(1,062,030)	(1,262,215)	7,815	(64,011)	(31,978)
Contract liabilities	7	(358,178)	(160,605)	(358,178)	(358,178)	(358,178)
Borrowings	12	(50,193)	(48,909)	(11,693)	(254)	(254)
Lease liabilities	13	(1,723)	(1,722)	(1,723)	(1,723)	(1,723)
Employee Provisions		(64,992)	(69,698)	(64,992)	(64,992)	(64,992)
<b>Total Current liabilities</b>		<b>(1,537,116)</b>	<b>(1,543,149)</b>	<b>(428,770)</b>	<b>(489,157)</b>	<b>(457,125)</b>
<b>Net Currents Assets</b>		<b>4,423,160</b>	<b>4,427,561</b>	<b>4,729,114</b>	<b>4,637,560</b>	<b>4,108,033</b>
<b>Less: Adjustments to net current assets</b>						
Less: Reserves - restricted cash	4	(2,958,156)	(3,118,760)	(2,989,869)	(3,118,760)	(2,989,869)
Add: Contract liabilities (Grants received but not spent)	7	0	160,605	0	0	0
Add: Borrowings included in Budget	12	50,193	48,909	11,693	254	254
Add: Lease liabilities included in Budget	13	1,723	1,722	1,723	1,723	1,723
<b>Total adjustments to net current assets</b>		<b>(2,906,240)</b>	<b>(2,907,524)</b>	<b>(2,976,453)</b>	<b>(3,116,784)</b>	<b>(2,987,892)</b>
<b>Closing funding surplus / (deficit) (NET CURRENT ASSETS)</b>		<b>1,516,920</b>	<b>1,520,037</b>	<b>1,752,661</b>	<b>1,520,777</b>	<b>1,120,141</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



**STATUTORY STATEMENT Local Government (Financial Management) Regulations 34**

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**BY NATURE OR TYPE**

		REG 34(1)(a)		REG 34(1)(b)	REG 34(1)(c)	REG 34(1)(d)	REG 34(1)(d)	
	Ref	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	Note	\$	\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1	1,520,037	1,516,920	1,516,920	<b>1,516,920</b>	0	0.00%	
<b>Revenue from operating activities</b>								
Rates	9	1,403,239	1,409,259	1,414,905	<b>1,409,260</b>	(5,646)	(0.40%)	
Operating grants, subsidies and contributions	8	701,555	807,524	679,290	<b>620,538</b>	(58,752)	(8.65%)	
Fees and charges		225,234	241,397	219,591	<b>246,180</b>	26,589	12.11%	▲
Interest earnings		14,450	132,578	63,860	<b>72,195</b>	8,335	13.05%	
Other revenue		1,550	1,550	1,280	<b>72</b>	(1,208)	(94.34%)	
Profit on disposal of assets	6	136,670	56,670	0	<b>0</b>	0	0.00%	
		<b>2,482,698</b>	<b>2,648,978</b>	<b>2,378,926</b>	<b>2,348,245</b>	(30,681)		
<b>Expenditure from operating activities</b>								
Employee costs		(1,588,104)	(1,508,300)	(1,138,671)	<b>(1,101,068)</b>	37,603	3.30%	
Materials and contracts		(1,180,264)	(1,404,039)	(949,529)	<b>(858,178)</b>	91,351	9.62%	
Utility charges		(182,962)	(191,855)	(159,695)	<b>(133,966)</b>	25,730	16.11%	▲
Depreciation on non-current assets		(1,480,574)	(1,486,591)	(1,238,700)	<b>(952,425)</b>	286,275	23.11%	▲
Interest expenses		(10,894)	(9,647)	(8,020)	<b>(6,510)</b>	1,510	18.82%	
Insurance expenses		(170,786)	(159,493)	(159,476)	<b>(155,319)</b>	4,157	2.61%	
Other expenditure		(51,047)	(57,659)	(44,604)	<b>(26,764)</b>	17,840	40.00%	▲
		<b>(4,664,631)</b>	<b>(4,817,584)</b>	<b>(3,698,695)</b>	<b>(3,234,230)</b>	464,465		
<b>Non-cash amounts excluded from operating activities</b>								
Less: Profit on asset disposals	6	(136,670)	(56,670)	0	<b>0</b>	0	0.00%	
Add: Loss on disposal of assets	6	0	0	0	<b>0</b>	0	0.00%	
Add: Depreciation on assets		1,480,574	1,486,591	1,238,700	<b>952,425</b>	(286,275)	(23.11%)	
<b>Amount attributable to operating activities</b>		<b>(838,029)</b>	<b>(738,685)</b>	<b>(81,069)</b>	<b>66,440</b>	147,509		
<b>Investing activities</b>								
Proceeds from non-operating grants, subsidies and contributions	7	1,964,480	1,841,050	1,288,830	<b>887,165</b>	(401,665)	(31.17%)	▼
<b>Net Non-Operating Grants</b>	7	<b>1,964,480</b>	<b>1,841,050</b>	<b>1,288,830</b>	<b>887,165</b>			
Proceeds from disposal of assets	6	176,500	96,500	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	5	(3,041,529)	(2,567,043)	(1,919,924)	<b>(1,268,731)</b>	651,193	33.92%	▲
<b>Amount attributable to investing activities</b>		<b>(900,549)</b>	<b>(629,493)</b>	<b>(631,094)</b>	<b>(381,567)</b>	249,527		
<b>Financing Activities</b>								
Proceeds from new debentures	12	310,000	0	0	<b>0</b>	0	0.00%	
Transfer from reserves	4	195,000	197,500	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities		(1,722)	(1,722)	0	<b>0</b>	0	0.00%	
Repayment of debentures	12	(78,737)	(50,192)	(49,939)	<b>(49,939)</b>	0	0.00%	
Transfer to reserves	4	(206,000)	(294,328)	(31,714)	<b>(31,714)</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>218,541</b>	<b>(148,742)</b>	<b>(81,653)</b>	<b>(81,653)</b>	0		
<b>Closing funding surplus /(deficit) REG 34(1)- (Also refer Note 14)</b>	1	<b>0</b>	<b>0</b>	<b>723,104</b>	<b>1,120,141</b>	397,037		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council is \$10,000 or 10.00% whichever is greater.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater. This is indicated by the symbols ▲ ▼

Reporting Program	Var. \$	Var. %		Timing/ Permanent	Explanation of Variance
	\$	%			
<b>Revenue from operating activities</b>					
Rates	(5,646)	(0.40%)			No material variance
Operating grants, subsidies and contributions	(58,752)	(8.65%)			No material variance
Fees and charges	26,589	12.11%	▲	Permanent	Private Works Income is \$27K higher than Budget, this is a permanent variance, that will partly be offset by higher expenditure.
Interest earnings	8,335	13.05%			No material variance
Other revenue	(1,208)	(94.34%)			No material variance
Profit on disposal of assets	0	0.00%			No material variance
<b>Expenditure from operating activities</b>					
Employee costs	37,603	3.30%			No material variance
Materials and contracts	91,351	9.62%			No material variance
Utility charges	25,730	16.11%	▲	Timing	Utility charges are lower than YTD budget. This is likely a timing issue with invoicing.
Depreciation on non-current assets	286,275	23.11%	▲	Timing	Depreciation is lower than YTD budget. This may change pending revaluations of infrastructure. Depreciation has no impact on the Shires cash position.
Interest expenses	1,510	18.82%			No material variance
Insurance expenses	4,157	2.61%			No material variance
Other expenditure	17,840	40.00%	▲	Timing	Members expenses are \$12K lower than YTD budget. This is expected to be a timing variance that will even out before year end.
Loss on disposal of assets	0	0.00%			No material variance
<b>Non-cash amounts excluded from operating activities</b>					
Less: Profit on asset disposals	0	0.00%			No material variance
Add: Loss on disposal of assets	0	0.00%			No material variance
Add: Depreciation on assets	(286,275)	(23.11%)	▼	Timing	Depreciation is lower than YTD budget. This may change pending revaluations of infrastructure. Depreciation has no impact on the Shires cash position.
<b>Investing activities</b>					
Proceeds from non-operating grants, subsidies and contributions	(401,665)	(31.17%)	▼	Timing	Refer to Note 7 for details. LRCI, & RRG funds have not yet been received. R2R funds were received in FY22 and are due to be transferred from Grants in Advance (Contract Liabilities) to revenue.
Proceeds from disposal of assets	0	0.00%			No material variance
Proceeds from financial assets at amortised cost - self supporting loans	0	0.00%			No material variance
Payments for financial assets at amortised cost - self supporting loans	0	0.00%			No material variance
Payments for property, plant and equipment and infrastructure	651,193	33.92%	▲	Timing	Refer to Note 5 for details
<b>Financing activities</b>					
Proceeds from new debentures	0	0.00%			No material variance
Transfer from reserves	0	0.00%			No material variance
Payments for principal portion of lease liabilities	0	0.00%			No material variance
Repayment of debentures	0	0.00%			No material variance
Transfer to reserves	0	0.00%			No material variance

# SHIRE OF WYALKATCHEM

## SUPPORTING INFORMATION THE MONTHLY STATEMENTS PROVIDED FOR COUNCILLORS INFORMATION REG 34(2)(c) FOR THE PERIOD ENDED 30 APRIL 2023

The Local Government (Financial Management) Regulations provide at 34.(2) that:  
(2) Each Statement of financial activity is to be accompanied by documents containing —  
(c) such other supporting information as is considered relevant by the local government;  
as such the following supporting information is provided.

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Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>								
Municipal Bank Account	Cash and cash equivalents	457,959		457,959	0	NAB		
Municipal Investment	Cash and cash equivalents	800,000		800,000	0	BOQ	3.60%	12/05/2023
Reserve Investment Account	Cash and cash equivalents	0	2,989,869	2,989,869	0	BOQ	2.15%	8/05/2023
<b>Total</b>		<b>1,257,959</b>	<b>2,989,869</b>	<b>4,247,828</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		1,257,959	2,989,869	4,247,828	0			
		<b>1,257,959</b>	<b>2,989,869</b>	<b>4,247,828</b>	<b>0</b>			

**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023

OPERATING ACTIVITIES  
Note 4  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Current Budget Transfers In ( Inc Interest) (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$		\$	\$		\$	\$	\$
Building Reserve	321,275	651	3,468	0	10,245	0	0	0	0	321,926	324,743
Waste Management Reserve	107,941	219	1,165	0	3,442	0	0	0	0	108,160	109,106
Plant & Equipment Reserve	455,568	924	4,917	200,000	214,527	0	(195,000)	(197,500)	0	461,492	460,485
Community Bus Reserve	83,165	169	898	0	2,652	0	0	0	0	83,334	84,063
Government Joint Venture Housing Reserve	11	0	0	0	0	0	0	0	0	11	11
Sport & Recreation Facilities Reserve	327,872	665	3,539	0	10,455	0	0	0	0	328,537	331,411
Community Development Reserve	513,283	1,041	5,540	0	16,367	0	0	0	0	514,324	518,823
Community Health Reserve	1,085,443	2,202	11,716	0	34,612	0	0	0	0	1,087,645	1,097,159
Airport Development Reserve	43,440	88	469	0	1,385	0	0	0	0	43,528	43,909
Depot Reserve	157	0	2	0	5	0	0	0	0	157	159
Leave Reserve	20,000	41	0	0	638	0	0	0	0	20,041	20,000
	<b>2,958,155</b>	<b>6,000</b>	<b>31,714</b>	<b>200,000</b>	<b>294,328</b>	<b>0</b>	<b>(195,000)</b>	<b>(197,500)</b>	<b>0</b>	<b>2,969,155</b>	<b>2,989,869</b>

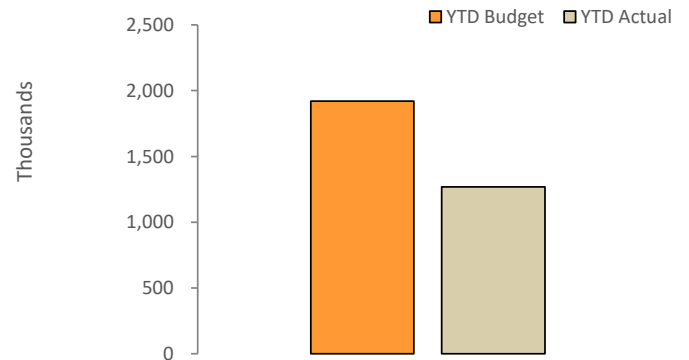
KEY INFORMATION

CAPITAL ACQUISITIONS SUMMARY

Capital acquisitions	Adopted			YTD Actual Variance
	Adopted Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
Land & Buildings	177,131	70,769	45,837	(24,932)
Furniture & Equipment	38,924	20,830	7,762	(13,068)
Plant & Equipment	709,300	250,370	42,650	(207,720)
Roads	919,529	1,108,987	799,274	(309,713)
Footpaths	75,000	0	0	0
Other Infrastructure	1,121,645	468,968	373,208	(95,760)
<b>Payments for Capital Acquisitions</b>	<b>3,041,529</b>	<b>1,919,924</b>	<b>1,268,731</b>	<b>(651,193)</b>
<b>Total Capital Acquisitions</b>	<b>3,041,529</b>	<b>1,919,924</b>	<b>1,268,731</b>	<b>(651,193)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,964,480	1,288,830	887,165	(401,665)
Borrowings	310,000	0	0	0
Proceeds from disposal of assets	176,500	0	0	0
Cash backed reserves				
Plant & Equipment Reserve	195,000	0	0	0
Contribution - operations	395,549	631,094	381,567	(249,527)
<b>Capital funding total</b>	<b>3,041,529</b>	<b>1,919,924</b>	<b>1,268,731</b>	<b>(651,193)</b>

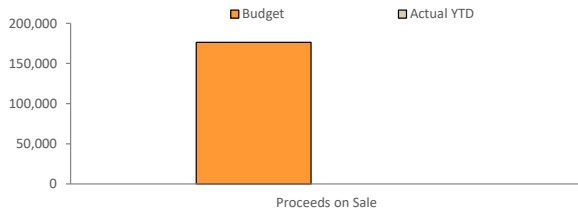
**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



		Adopted						
Account	Job	Account Description	Original Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Land &amp; Buildings</b>								
LRC001		Railway Tce (NAB) Building improvement	80,000	80,000	0	8,484	8,484	
BC040		New Depot - Grace Street	22,131	25,109	25,109	25,145	36	
BC042		Wash Down Bay	9,000	9,000	9,000	5,500	(3,500)	
BC043		Carport for Light Vehicles	10,000	10,000	8,330	0	(8,330)	
BC045		Asbestos remediation program	34,000	34,000	28,330	0	(28,330)	
		New Lock up facility for workshop	10,000	10,000	0	0	0	
BC046		Museum Building renewals	12,000	0	0	0	0	CBH Bin Museum Committee
BC001		Chambers Refurbish	0	0	0	0	0	
LC0001		Purchase corner Railway Terrace and Honour Avenue	0	0	0	6,709	6,709	
			<b>177,131</b>	<b>168,109</b>	<b>70,769</b>	<b>45,837</b>	<b>(24,932)</b>	
<b>Furniture &amp; Equipment</b>								
FE004		Councillor IT Equipment	16,520	0	0	0	0	
PEC002		Replace Photocopier	9,404	9,404	7,830	0	(7,830)	
PEC003		Replacement of Computers and Phones	13,000	13,000	13,000	7,762	(5,238)	
			<b>38,924</b>	<b>22,404</b>	<b>20,830</b>	<b>7,762</b>	<b>(13,068)</b>	
<b>Plant &amp; Equipment</b>								
PC0103		Skid Steer	140,000	140,000	116,660	0	(116,660)	Funding from Plant Reserve
PC0104		6 Wheel Tipper	390,000	0	0	0	0	Loan
PC001		CEO Vehicle Capital	40,000	40,000	33,330	0	(33,330)	Funding from Plant Reserve
PC002		Manager Coporate Services Vehicle Replacement	60,000	60,000	50,000	0	(50,000)	Funding from Plant Reserve
PC0004		Trailer purchases	5,000	0	0	0	0	Funding from Plant Reserve
		Water Trailer	5,000	0	0	0	0	
PC004		Minor Plant Purchases	2,500	2,500	2,080	0	(2,080)	Funding from Plant Reserve
PC0101		Dolly TDM	0	34,000	0	0	0	
PC0102		Fuel Storage	25,800	25,800	25,800	20,580	(5,220)	
PC0008		Forklift	20,000	22,500	22,500	22,070	(430)	Plant Reserve
		Drop in Water Tank	21,000	0	0	0	0	
			<b>709,300</b>	<b>324,800</b>	<b>250,370</b>	<b>42,650</b>	<b>(207,720)</b>	
<b>Roads</b>								
R2R09		R2R McNee Road SLK 12.36 - 18.77	131,572	5,049	5,049	5,049	0	R2R
R2R130		Wyalkatchem-Koorda Road (rural road), Wyalkatchem -, between Straight Line Kilo	28,345	78,757	78,757	78,757	(0)	R2R
R2R03		Elsegood Road (Rural road), Elsegood, between the Wyalkatchem - Koorda Rd and	124,542	382,166	382,166	396,383	14,217	R2R
R2R03A		Elsegood Road (Rural road), Elsegood, between the Wyalkatchem - Koorda Rd and	0	0	0	6,247	6,247	R2R
RRG02		Wyalkatchem North Road	564,345	564,345	564,345	291,229	(273,116)	RRG
R2R131		Wyalkatchem North Road	0	0	0	4,750	4,750	R2R
RRG131		Cunderdin/Wyalkatchem Road	70,725	94,405	78,670	16,242	(62,428)	RRG
RRG132		Cunderdin/Wyalkatchem Road	0	0	0	617	617	RRG
			<b>919,529</b>	<b>1,124,722</b>	<b>1,108,987</b>	<b>799,274</b>	<b>(309,713)</b>	
<b>Footpaths</b>								
LRCI		Footpath & kerbing upgrade project	75,000	75,000	0	0	0	LRCI
			<b>75,000</b>	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other Infrastructure</b>								
LRCI		Wyalkatchem Pool Refurbishment Program.	150,000	0	0	0	0	LRCI
LRC003		Wyalkatchem Recreation Reserve Reticulation Upgrade	200,000	200,000	200,000	197,140	(2,860)	LRCI
LRC004		Water Wise Garden	55,000	65,000	65,000	5,106	(59,894)	LRCI
LRC005		Lady Novar Refurbishment	120,000	120,000	120,000	79,548	(40,452)	LRCI
LRC006		Town Entry Statement improvements	20,000	20,000	20,000	1,540	(18,460)	LRCI
LRCI		Purchase tip netting	20,000	20,000	0	0	0	LRCI
LRCI		Water Sustainability Project	100,000	0	0	0	0	LRCI
LRC009		Flag Poles at Admin Building	5,000	5,000	5,000	2,916	(2,084)	LRCI
LRC010		Korrelocking Cemetery	10,200	9,466	9,466	1,500	(7,966)	LRCI
LRCI		Rec Reserev Depot	35,000	0	0	0	0	LRCI
LRCI		Asset Security/Protection	25,000	0	0	0	0	LRCI
LRCI		Exercise equipment trail (x4)	20,000	0	0	0	0	LRCI
LRCI		Museum Building Refurbishment	12,500	12,500	0	0	0	LRCI
LRCI		Family Day Care Centre Upgrade	10,000	0	0	0	0	LRCI
CIO004		Town Beautification/Upgrades (LGRIC funded)	5,000	10,000	10,000	28,910	18,910	LRCI
CIO005		Railway Terrace Stormwater	24,502	80,599	24,502	48,792	24,290	LRCI
CIO007		Cemetery Improvements	15,000	15,000	15,000	0	(15,000)	
CIO013		Airport Runway Reseal	294,443	294,443	0	0	0	Aero Grant
CIO014		Railway Tce and Thurston St Stormwater	0	0	0	7,757	7,757	
			<b>1,121,645</b>	<b>852,008</b>	<b>468,968</b>	<b>373,208</b>	<b>(95,760)</b>	
			<b>3,041,529</b>	<b>2,567,043</b>	<b>1,919,924</b>	<b>1,268,731</b>	<b>(651,193)</b>	

Asset Ref.	Asset description	Adopted Budget				Current Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<b>Plant and equipment</b>													
<b>Health</b>													
	10166 - Doctors Mazda	36,509	50,000	13,491	0	36,509	50,000	13,491	0	0	0	0	0
<b>Other property and services</b>													
	10155 - Skid Steer CAT 226B	2,185	30,000	27,815	0	2,185	30,000	27,815	0	0	0	0	0
	10142 - Isuzu Tipper	0	80,000	80,000	0	0	0	0	0	0	0	0	0
	10148 - Isuzu Dmax Crew Cab	1,136	15,000	13,864	0	1,136	15,000	13,864	0	0	0	0	0
	Loadstar Garden Trailer	0	500	500	0	0	500	500	0	0	0	0	0
	Jon Papas Water Trailer	0	500	500	0	0	500	500	0	0	0	0	0
	Able Pump Trailer	0	500	500	0	0	500	500	0	0	0	0	0
		<b>39,830</b>	<b>176,500</b>	<b>136,670</b>	<b>0</b>	<b>39,830</b>	<b>96,500</b>	<b>56,670</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





**NON-OPERATING GRANTS AND CONTRIBUTIONS**

Non operating grants, subsidies and contributions revenue

Type	Provider	Adopted Budget Revenue	Current Budget	YTD Budget	YTD Revenue Actual	YTD Expense Actual	Unspent Grants Contract Liability Actual	
		\$		\$	\$	\$	\$	
<b>Non-operating grants and subsidies</b>								
<b>Governance</b>								
GEN PUR - Other Grants	Tied	LGRIC	962,202	641,468	534,550	483,429	365,451	117,978
<b>Transport</b>								
ROADC - Regional Road Group Grants (MRWA)	Tied	Main Roads WA	423,376	439,167	365,970	175,665	308,088	0
ROADC - Roads to Recovery Grant	Tied	DIAP - Commonwealth	284,459	465,972	388,310	228,071	491,186	0
AERO - Grants	Tied	DISER - Commonwealth	294,443	294,443	0	0	0	0
			<b>1,964,480</b>	<b>1,841,050</b>	<b>1,288,830</b>	<b>887,165</b>	<b>1,172,482</b>	<b>117,978</b>

Operating grants, subsidies and contributions revenue							
Provider	Type	Adopted Budget Revenue	Revised Budget	YTD Budget	YTD Revenue Actual	YTD Expense Actual	Contract Liability Actual
		\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>							
<b>General purpose funding</b>							
GEN PUR - Financial Assistance Grant - General	Untied	329,417	428,563	357,130	321,422	n/a	n/a
GEN PUR - Financial Assistance Grant - Roads	Untied	140,446	104,056	86,710	78,042	n/a	n/a
<b>Law, order, public safety</b>							
ESL BFB - Operating Grant		34,390	34,390	34,390	47,214	n/a	n/a
ESL BFB - Admin Fee/Commission		4,000	4,000	4,000	4,000	n/a	n/a
<b>Recreation and culture</b>							
REC - Other Income		0	19,719	16,430	19,719	0	19,719
<b>Transport</b>							
ROADM - Direct Road Grant (MRWA)	Untied	126,406	129,125	107,600	129,125	n/a	n/a
		<b>634,659</b>	<b>719,853</b>	<b>606,260</b>	<b>599,522</b>	<b>0</b>	<b>19,719</b>
<b>Reimbursement Contribution</b>							
<b>Health</b>							
OTH HEALTH - Contributions, Donations & Reimbursements	Untied	59,280	68,690	57,240	347	n/a	n/a
<b>Housing</b>							
STF HOUSE - Staff Rental Reimbursements - 2 Slocum St		2,000	2,000	1,660	2,261	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 22a Flint St	Untied	2,808	2,808	2,340	2,154	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 43 Wilson St	Untied	0	0	0	862	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 45 Wilson St	Untied	2,808	3,715	3,090	3,392	n/a	n/a
STF HOUSE - Staff Rental Reimbursements - 45 Wilson St	Untied	0	1,520	1,260	2,489	n/a	n/a
<b>Economic services</b>							
ECONOM - Other Fees & Charges	Untied	0	0	0	0	n/a	n/a
<b>Other property and services</b>							
ADMIN - Fees & Charges	Untied	0	3,417	2,840	3,417	n/a	n/a
PWO - Insurance Claims	Untied	0	0	0	379	n/a	n/a
PWO - Insurance Claims	Untied	0	5,521	4,600	5,521	n/a	n/a
		<b>66,896</b>	<b>87,671</b>	<b>73,030</b>	<b>21,016</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>		<b>701,555</b>	<b>807,524</b>	<b>679,290</b>	<b>620,538</b>	<b>0</b>	<b>19,719</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023

OPERATING ACTIVITIES  
Note9  
RATE REVENUE

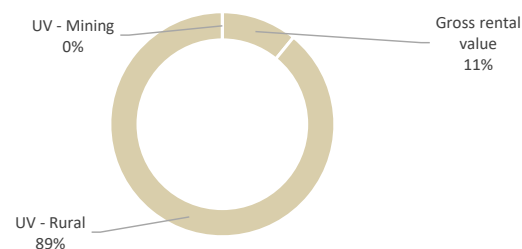
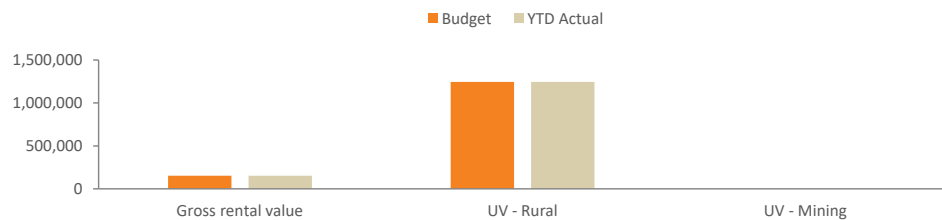
General rate revenue	Budget						YTD Actual				
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Gross rental value	0.11334	194	1,340,466	151,932	0	0	151,932	151,932	430	0	152,362
<b>Unimproved value</b>											
UV - Rural	0.01295	208	91,119,500	1,244,267	0	0	1,244,267	1,244,267	(401)	(245)	1,243,621
UV - Mining	0.01295	0	0	0	0	0	0	0	0	0	0
<b>Sub-Total</b>		<b>402</b>	<b>92,459,966</b>	<b>1,396,199</b>	<b>0</b>	<b>0</b>	<b>1,396,199</b>	<b>1,396,200</b>	<b>28</b>	<b>(245)</b>	<b>1,395,983</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV - Wyalkatchem	515	53	68,337	27,295	0	0	27,295	27,295	0	0	27,295
<b>Unimproved value</b>											
UV - Rural	573	18	419,000	10,314	0	0	10,314	10,314	0	0	10,314
UV - Mining	573	13	46,823	7,449	0	0	7,449	7,449	2,104	0	9,553
<b>Sub-total</b>		<b>84</b>	<b>534,160</b>	<b>45,058</b>	<b>0</b>	<b>0</b>	<b>45,058</b>	<b>45,058</b>	<b>2,104</b>	<b>0</b>	<b>47,162</b>
Discount							(46,795)				(44,274)
<b>Amount from general rates</b>							<b>1,394,462</b>	<b>1,441,258</b>	<b>2,132</b>	<b>(245)</b>	<b>1,398,871</b>
Ex-gratia rates							8,777				10,388
<b>Total general rates</b>							<b>1,403,239</b>				<b>1,409,259</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Rates are expected to be levied early August 2022.

Rate Revenue by Rate Type



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**OPERATING ACTIVITIES  
Note 10  
RECEIVABLES**

Rates receivable	30 June 2022	30 Apr 2023
	\$	\$
Opening arrears previous years	18,796	37,994
Levied this year	2,550,269	1,409,259
Less - collections to date	(1,276,453)	(1,375,366)
Equals current outstanding	<b>37,994</b>	<b>71,887</b>
<b>Net rates collectable</b>	<b>37,994</b>	<b>71,887</b>
% Collected	49.7%	95%

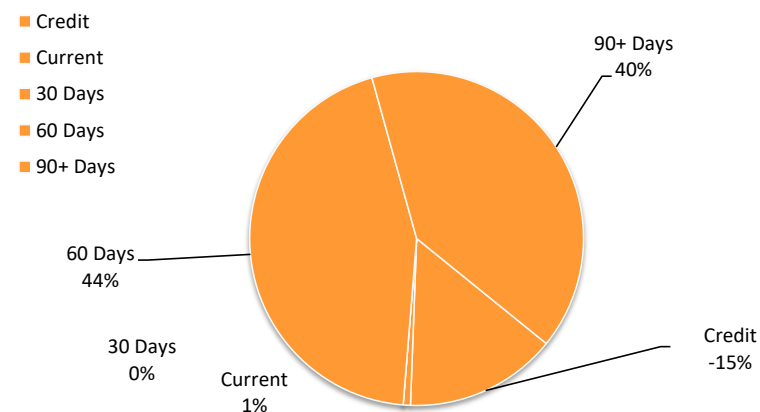
Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(3,839)	182	0	11,550	10,445	18,339
Percentage	(20.9%)	1%	0%	63%	57%	
<b>Balance per trial balance</b>						
Sundry receivable	(3,839)	182	0	11,550	10,445	18,339
GST receivable	0	24,490	0	0	0	24,490
Pensioner rebate	0	2,954	0	0	0	2,954
<b>Total receivables general outstandi</b>	<b>(3,839)</b>	<b>27,626</b>	<b>0</b>	<b>11,550</b>	<b>10,445</b>	<b>17,097</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

**Accounts Receivable (non-rates)**



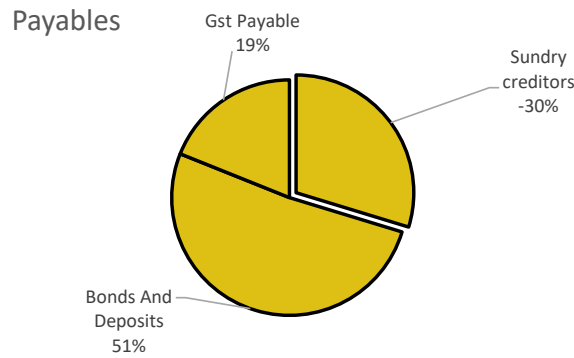
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	18,079	18,541	5,751	(87)	42,284
Percentage	0%	42.8%	43.8%	13.6%	-0.2%	
<b>Balance per trial balance</b>						
* Sundry creditors	0	18,079	18,541	5,751	(23,321)	(5,242)
Bonds And Deposits	0	9,060	0	0	0	9,060
Gst Payable	0	3,340	0	0	0	3,340
Other Payables	0	556	0	0	0	556
<b>Total payables general outstanding</b>						<b>31,978</b>

Amounts shown above include GST (where applicable)

\* Includes amount from theft.

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

**FINANCING ACTIVITIES**  
**Note 12**  
**BORROWINGS**

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Adopted Budget Principal Repayments		Current Budget Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>												
Loan 68 - 43/45 Wilson	79	56,631	0	0	27,061	27,061	27,061	27,061	29,570	29,570	2,051	3,403
8 wheel prime mover	TBA			310,000		28,545	0	0	0	0		5,642
<b>Economic Services</b>												
Loan 73 - CRC Building	78	46,005	0	0	22,878	23,131	22,878	23,131	23,127	22,874	1,577	1,842
<b>B/Fwd. Balance</b>		<b>102,636</b>	<b>0</b>	<b>310,000</b>	<b>49,939</b>	<b>78,737</b>	<b>49,939</b>	<b>50,192</b>	<b>52,697</b>	<b>52,444</b>	<b>3,628</b>	<b>10,887</b>
<b>C/Fwd. Balance</b>		<b>102,636</b>	<b>0</b>	<b>310,000</b>	<b>49,939</b>	<b>78,737</b>	<b>49,939</b>	<b>50,192</b>	<b>52,697</b>	<b>52,444</b>	<b>3,628</b>	<b>10,887</b>
<b>Self supporting loans</b>												
		0	0	0	0	0			0	0	0	0
<b>Total</b>		<b>102,636</b>	<b>0</b>	<b>310,000</b>	<b>49,939</b>	<b>78,737</b>	<b>49,939</b>	<b>50,192</b>	<b>52,697</b>	<b>52,444</b>	<b>3,628</b>	<b>10,887</b>
Current borrowings		78,737							254			
Non-current borrowings		23,899							52,443			
		<b>102,636</b>							<b>52,697</b>			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

**New borrowings 2022-23**

The Shire has budgeted to borrow funds to purchase an 8 Wheel Prime mover during the year.

**Unspent borrowings**

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**FINANCING ACTIVITIES  
NOTE 13  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases Particulars	Lease No.	1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Other property and services</b>										
Photocopier		1,722	0	0	0	1,722	1,722	0	65	6
Current lease liabilities		1,722								
Non-current lease liabilities		0								
		<u>1,722</u>								

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**Note 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>		Opening surplus		0	(3,117)	(3,117)
2030118	RATES - Rates Write Off		Operating Expenditure		0	(1,000)	(4,117)
2030199	RATES - Administration Allocated		Operating Expenditure		5,977	0	1,860
2030299	GEN PUR - Administration Allocated		Operating Expenditure		537	0	2,397
2040109	MEMBERS - Members Travel and Accommodation		Operating Expenditure		0	(1,157)	1,240
2040199	MEMBERS - Administration Allocated		Operating Expenditure		30,663	0	31,903
2040280	OTH GOV - Contributions to Community		Operating Expenditure		0	(5,455)	26,448
2040285	OTH GOV - Compliance/Reviews expenditure		Operating Expenditure		0	(20,000)	6,448
2040299	OTH GOV - Administration Allocated		Operating Expenditure		3,928	0	10,376
2050187	FIRE - Other Expenditure		Operating Expenditure		0	(2,000)	8,376
2050199	FIRE - Administration Allocated		Operating Expenditure		716	0	9,092
2050299	ANIMAL - Administration Allocated		Operating Expenditure		1,313	0	10,405
2050399	OLOPS - Administration Allocated		Operating Expenditure		718	0	11,123
2050565	ESL BFB - Maintenance Plant & Equipment		Operating Expenditure		0	(6,683)	4,440
2050599	ESL BFB - Administration Allocated		Operating Expenditure		781	0	5,221
2070499	HEALTH - Administration Allocated		Operating Expenditure		350	0	5,571
2070788	OTH HEALTH - Medical Centre Operations		Operating Expenditure		0	(38,830)	(33,259)
2070789	OTH HEALTH - Medical Centre Building Maintenance		Operating Expenditure		0	(3,000)	(36,259)
2070799	OTH HEALTH - Administration Allocated		Operating Expenditure		876	0	(35,383)
2080388	FAMILIES - Daycare Building Expense		Operating Expenditure		0	(773)	(36,156)
2080399	FAMILIES - Administration Allocated		Operating Expenditure		479	0	(35,677)
2080699	AGED OTHER - Administration Allocated		Operating Expenditure		479	0	(35,198)
2090111	STF HOUSE - Rental Property Expenses - 1 Slocum St		Operating Expenditure		0	(1,092)	(36,290)
2090113	STF HOUSE - Rental Property Expenses - 2a Slocum St		Operating Expenditure		0	(6,082)	(42,372)
2090114	STF HOUSE - Rental Property Expenses - 22a Flint St		Operating Expenditure		0	(659)	(43,031)
2090119	STF HOUSE - Rental Property Expenses - 45 Wilson St		Operating Expenditure		0	(2,528)	(45,559)
2090199	STF HOUSE - Administration Allocated		Operating Expenditure		2,226	0	(43,333)



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**Note 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
2090211	OTH HOUSE - Rental Property Expenses		Operating Expenditure		0	(6,867)	(50,200)
2090299	OTH HOUSE - Administration Allocated		Operating Expenditure		2,226	0	(47,974)
2100113	SAN - Waste Recycling		Operating Expenditure		0	(5,040)	(53,014)
2100117	SAN - General Tip Maintenance		Operating Expenditure		0	(37,648)	(90,662)
2100199	SAN - Administration Allocated		Operating Expenditure		939	0	(89,723)
2100499	STORM - Administration Allocated		Operating Expenditure		62	0	(89,661)
2100599	ENVIRON - Administration Allocated		Operating Expenditure		479	0	(89,182)
2100699	PLAN - Administration Allocated		Operating Expenditure		896	0	(88,286)
2100711	COM AMEN - Cemetery Maintenance/Operations		Operating Expenditure		0	(30,840)	(119,126)
2100788	COM AMEN - Public Toilets Maintenance		Operating Expenditure		0	(3,000)	(122,126)
2100789	COMM AMEN - Community Bus Expense		Operating Expenditure		0	(2,000)	(124,126)
2100799	COM AMEN - Administration Allocated		Operating Expenditure		1,083	0	(123,043)
2110188	HALLS - Town Halls Expenses		Operating Expenditure		0	(2,903)	(125,946)
2110199	HALLS - Administration Allocated		Operating Expenditure		715	0	(125,231)
2110299	SWIM AREAS - Administration Allocated		Operating Expenditure		1,595	0	(123,636)
2110365	REC - Parks & Gardens Maintenance/Operations		Operating Expenditure		0	(19,325)	(142,961)
2110366	REC - Oval Maintenance/Operations		Operating Expenditure		17,071	0	(125,890)
2110367	REC - Sundry Dry Parks/Reserves Maintenance/Operations		Operating Expenditure		0	(5,785)	(131,675)
2110388	REC - Other Rec Courts & Sports Surfaces		Operating Expenditure		0	(714)	(132,389)
2110399	REC - Administration Allocated		Operating Expenditure		2,113	0	(130,276)
2110599	LIBRARY - Administration Allocated		Operating Expenditure		174	0	(130,102)
2110699	HERITAGE - Administration Allocated		Operating Expenditure		529	0	(129,573)
2110725	OTH CUL - Festival & Events		Operating Expenditure		0	(20,384)	(149,957)
2110743	OTH CUL - Other Festival Events		Operating Expenditure		0	(3,000)	(152,957)
2110799	OTH CUL - Administration Allocated		Operating Expenditure		1,870	0	(151,087)
2120211	ROADM - Road Maintenance		Operating Expenditure		34,000	0	(117,087)
2120299	ROADM - Administration Allocated		Operating Expenditure		4,204	0	(112,883)
2120399	PLANT - Administration Allocated		Operating Expenditure		1,183	0	(111,700)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**Note 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
2120665	AERO - Airstrip & Grounds Maintenance/Operations		Operating Expenditure		0	(5,243)	(116,943)
2120688	AERO - Terminal Building Expenses		Operating Expenditure		5,292	0	(111,651)
2120699	AERO - Administration Allocated		Operating Expenditure		591	0	(111,060)
2120700	PLANT - Loan Interest		Operating Expenditure		5,642	0	(105,418)
2130199	RURAL - Administration Allocated		Operating Expenditure		591	0	(104,827)
2130240	TOUR - Public Relations & Area Promotion		Operating Expenditure		0	(2,000)	(106,827)
2130288	TOUR - Railway Barracks Expenses		Operating Expenditure		0	(4,000)	(110,827)
2130299	TOUR - Administration Allocated		Operating Expenditure		2,621	0	(108,206)
2130399	BUILD - Administration Allocated		Operating Expenditure		591	0	(107,615)
2130499	SALEYARDS - Administration Allocated		Operating Expenditure		285	0	(107,330)
2130865	ECONOM - Standpipe Maintenance/Operations		Operating Expenditure		0	(5,367)	(112,697)
2130889	ECONOM - Community Resource Centre Expenses		Operating Expenditure		0	(2,053)	(114,750)
2130890	ECONOM - Old NAB Bank Expenses		Operating Expenditure		0	(9,921)	(124,671)
2130892	ECONOM - Depreciation		Operating Expenditure		0	0	(124,671)
2130899	ECONOM - Administration Allocated		Operating Expenditure		2,291	0	(122,380)
2140187	PRIVATE - Private Works Expenses		Operating Expenditure		0	(25,000)	(147,380)
2140199	PRIVATE - Administration Allocated		Operating Expenditure		841	0	(146,539)
2140200	ADMIN - Employee Costs		Operating Expenditure		126,016	0	(20,523)
2140205	ADMIN - Recruitment		Operating Expenditure		0	(3,315)	(23,838)
2140208	ADMIN - Other Employee Expenses		Operating Expenditure		0	(7,308)	(31,146)
2140215	ADMIN - Printing and Stationery		Operating Expenditure		0	(12,223)	(43,368)
2140221	ADMIN - Information Technology		Operating Expenditure		0	(7,958)	(51,326)
2140230	ADMIN - Insurances		Operating Expenditure		6,039	0	(45,287)
2140288	ADMIN - Admin Office Building Expenses		Operating Expenditure		0	(11,255)	(56,542)
2140299	ADMIN - Administration Overheads Allocated to Works & Services		Operating Expenditure		0	(87,990)	(144,532)
2140307	PWO - Protective Clothing		Operating Expenditure		6,400	0	(138,132)
2140308	PWO - Other Employee Expenses		Operating Expenditure		8,556	0	(129,576)
2140310	PWO - Motor Vehicle Expenses		Operating Expenditure		0	(21,709)	(151,285)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**Note 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
2140323	PWO - Sick Pay		Operating Expenditure		5,585	0	(145,700)
2140324	PWO - Annual Leave		Operating Expenditure		10,073	0	(135,627)
2140329	PWO - Insurances		Operating Expenditure		2,070	0	(133,557)
2140330	PWO - OHS and Toolbox Meetings		Operating Expenditure		0	(19,282)	(152,839)
2140388	PWO - Depot Building Expenses		Operating Expenditure		0	(21,384)	(174,223)
2140393	PWO - Less - Allocated to Works (PWO's)		Operating Expenditure		13,406	0	(160,817)
2140399	PWO - Administration Allocated		Operating Expenditure		10,764	0	(150,053)
2140412	POC - Fuels and Oils		Operating Expenditure		0	(30,000)	(180,053)
2140413	POC - Tyres and Tubes		Operating Expenditure		0	(5,576)	(185,629)
2140416	POC - Licences/Registrations		Operating Expenditure		388	0	(185,241)
2140417	POC - Insurance		Operating Expenditure		5,188	0	(180,053)
2140494	POC - LESS Plant Operation Costs Allocated to Works		Operating Expenditure		27,693	0	(152,360)
2140499	POC - Administration Allocated		Operating Expenditure		2,307	0	(150,053)
3030130	RATES - Rates Levied - Synergy		Operating Income		1,888	0	(148,165)
3030138	RATES - Discount on Rates Levied		Operating Income		2,521	0	(145,644)
3030140	RATES - Ex-Gratia Rates (CBH, etc.)		Operating Income		1,611	0	(144,033)
3030210	GEN PUR - Financial Assistance Grant - General		Operating Income		99,146	0	(44,887)
3030211	GEN PUR - Financial Assistance Grant - Roads		Operating Income		0	(36,390)	(81,277)
3030212	GEN PUR - Other Grants		Operating Income		0	(320,734)	(402,011)
3030245	GEN PUR - Interest Earned - Reserve Funds		Operating Income		88,328	0	(313,683)
3030246	GEN PUR - Interest Earned - Municipal Funds		Operating Income		29,800	0	(283,883)
3070700	OTH HEALTH - Contributions, Donations & Reimbursements		Operating Income		9,410	0	(274,473)
3090102	STF HOUSE - Staff Rental Reimbursements - 2 Slocum St		Operating Income		0	(1,800)	(276,273)
3090107	STF HOUSE - Staff Rental Reimbursements - 45 Wilson St		Operating Income		907	0	(275,366)
3090108	STF HOUSE - Staff Rental Reimbursements - 45 Wilson St		Operating Income		1,520	0	(273,846)
3100620	PLAN - Planning Application Fees		Operating Income		1,000	0	(272,846)
3100720	COM AMEN - Cemetery Fees (Burial)		Operating Income		2,105	0	(270,741)
3110321	REC - Other Income		Operating Income		19,719	0	(251,022)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**Note 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
3120110	ROADC - Regional Road Group Grants (MRWA)		Operating Income		15,791	0	(235,231)
3120111	ROADC - Roads to Recovery Grant		Operating Income		181,513	0	(53,718)
3120210	ROADM - Direct Road Grant (MRWA)		Operating Income		2,719	0	(50,999)
3120390	PLANT - Profit on Disposal of Assets		Operating Income		0	0	(50,999)
3120635	AERO - Other Income Relating to Aerodromes		Operating Income		3,858	0	(47,141)
3130220	TOUR - Barracks Fees and Charges		Operating Income		0	(14,000)	(61,141)
3140120	PRIVATE - Private Works Income		Operating Income		25,000	0	(36,141)
3140220	ADMIN - Fees & Charges		Operating Income		3,417	0	(32,724)
3140302	PWO - Insurance Claims		Operating Income		5,521	0	(27,203)
	Museum building Renewals		Capital Expenditure		12,000	0	(15,203)
BC040	New Depot - Grace Street		Capital Expenditure		0	(2,978)	(18,181)
FE004	Substitute Councillor iPads for Surface Pros		Capital Expenditure		16,520	0	(1,661)
PC0104	6 wheel tipper		Capital Expenditure		390,000	0	388,339
PC0004	Town trailer		Capital Expenditure		5,000	0	393,339
PC0004	Water trailer - town		Capital Expenditure		5,000	0	398,339
PC0008	New Forklift		Capital Expenditure		0	(2,500)	395,839
	Drop in Water Tank		Capital Expenditure		21,000	0	416,839
	Dolly		Capital Expenditure		0	(34,000)	382,839
R2R09	R2R McNee Road SLK 12.36 - 18.77		Capital Expenditure		126,523	0	509,362
R2R130	Wyalkatchem-Koorda Road (rural road)		Capital Expenditure		0	(50,412)	458,950
R2R03	Elsegood Road (Rural road)		Capital Expenditure		0	(257,624)	201,326
RRG131	Cunderdin/Wyalkatchem Road		Capital Expenditure		0	(23,680)	177,646
	Wyalkatchem Pool Refurbishment Program.		Capital Expenditure		150,000	0	327,646
LRC004	Water Wise Garden – space activation		Capital Expenditure		0	(10,000)	317,646
	Water Sustainability Project		Capital Expenditure		100,000	0	417,646
LRC010	Korrelocking Cemetery		Capital Expenditure		734	0	418,380
	Rec Reserve Depot		Capital Expenditure		35,000	0	453,380
	Asset Security/Protection		Capital Expenditure		25,000	0	478,380

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**Note 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Exercise equipment trail (x4)		Capital Expenditure		20,000	0	498,380
CIO005	Stormwater drainage upgrade		Capital Expenditure		0	(56,097)	442,283
	Family Day Care Centre Upgrade		Capital Expenditure		10,000	0	452,283
	Re-establish Rose Garden		Capital Expenditure		5,000	0	457,283
CIO004	Town Beautification (Railway Tce)		Capital Expenditure		0	(10,000)	447,283
	Repayment of debentures				28,545	0	475,828
	Proceeds from new borrowings				0	(310,000)	165,828
	Transfers to cash backed reserves (restricted assets)				0	(88,328)	77,500
	Transfers from cash backed reserves (restricted assets)				2,500	0	80,000
	Proceeds from disposal of assets				0	(80,000)	(0)
					<b>1,810,008</b>	<b>(1,810,008)</b>	<b>(0)</b>

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2023**

**Note 15  
BY PROGRAM**

	Ref Note	REG 34(1)(a)		REG 34(1)(b)	REG 34(1)(c)	0	REG 34(1)(d)	REG 34(1)(d)	Var.
		Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)		
<b>Opening funding surplus / (deficit)</b>	1	\$ 1,520,037	\$ 1,516,920	\$ 1,516,920	\$ 1,516,920		\$ 0	0.00%	
<b>Revenue from operating activities</b>									
Governance		0	0	0	0		0	0.00%	
General purpose funding - general rates	9	1,394,462	1,394,462	1,414,905	1,409,260		(5,646)	(0.40%)	
General purpose funding - other		496,710	683,614	510,870	474,238		(36,632)	(7.17%)	
Law, order and public safety		40,520	40,520	40,150	52,254		12,104	30.15%	▲
Health		73,271	82,681	57,650	347		(57,303)	(99.40%)	▼
Housing		49,058	49,685	41,360	44,246		2,886	6.98%	
Community amenities		116,643	119,748	118,161	115,173		(2,988)	(2.53%)	
Recreation and culture		2,368	22,087	18,390	21,997		3,607	19.61%	
Transport		255,825	182,402	116,010	135,814		19,804	17.07%	▲
Economic services		51,841	37,841	31,500	32,870		1,370	4.35%	
Other property and services		2,000	35,938	29,930	62,045		32,115	107.30%	▲
		<b>2,482,698</b>	<b>2,648,978</b>	<b>2,378,926</b>	<b>2,348,244</b>		(30,682)		
<b>Expenditure from operating activities</b>									
Governance		(585,269)	(577,290)	(475,909)	(287,687)		188,222	39.55%	▲
General purpose funding		(110,805)	(105,291)	(76,870)	(46,350)		30,520	39.70%	▲
Law, order and public safety		(104,734)	(109,889)	(93,944)	(59,868)		34,076	36.27%	▲
Health		(302,543)	(343,147)	(286,135)	(231,877)		54,258	18.96%	▲
Education and welfare		(44,325)	(44,140)	(39,522)	(30,356)		9,166	23.19%	
Housing		(157,080)	(169,856)	(143,321)	(145,441)		(2,120)	(1.48%)	
Community amenities		(178,574)	(253,643)	(211,405)	(179,263)		32,142	15.20%	▲
Recreation and culture		(1,059,662)	(1,087,706)	(921,701)	(730,449)		191,252	20.75%	▲
Transport		(1,833,854)	(1,788,185)	(1,231,258)	(899,724)		331,534	26.93%	▲
Economic services		(274,810)	(297,790)	(249,847)	(228,107)		21,740	8.70%	
Other property and services		(12,973)	(40,647)	31,217	(395,107)		(426,324)	1365.68%	
		<b>(4,664,630)</b>	<b>(4,817,584)</b>	<b>(3,698,695)</b>	<b>(3,234,230)</b>		464,465		
Less: Profit on asset disposals	6	(136,670)	(56,670)	0	0		0	0.00%	
Add: Loss on disposal of assets	6	0	0	0	0		0	0.00%	
Add: Depreciation on assets		1,480,574	1,486,591	1,238,700	952,425		(286,275)	(23.11%)	▼
<b>Amount attributable to operating activities</b>		<b>(838,028)</b>	<b>(738,685)</b>	<b>(81,069)</b>	<b>66,440</b>		<b>147,509</b>		
<b>Investing Activities</b>									
Proceeds from non-operating grants, subsidies and contributions	7	1,964,480	1,841,050	1,288,830	887,165		(401,665)	(31.17%)	▼
<b>Net Non-Operating Grants</b>	7	<b>1,964,480</b>	<b>1,841,050</b>	<b>1,288,830</b>	<b>887,165</b>		<b>(401,665)</b>	<b>(31.17%)</b>	
Proceeds from disposal of assets	6	176,500	96,500	0	0		0	0.00%	
Payments for property, plant and equipment and infrastructure	5	(3,041,529)	(2,567,043)	(1,919,924)	(1,268,731)		651,193	33.92%	▲
<b>Amount attributable to investing activities</b>		<b>(900,549)</b>	<b>(629,493)</b>	<b>(631,094)</b>	<b>(381,567)</b>		<b>249,527</b>		
<b>Financing Activities</b>									
Proceeds from new debentures	12	310,000	0	0	0		0	0.00%	
Transfer from reserves	4	195,000	197,500	0	0		0	0.00%	
Payments for principal portion of lease liabilities		(1,722)	(1,722)	0	0		0	0.00%	
Repayment of debentures	12	(78,737)	(50,192)	(49,939)	(49,939)		0	0.00%	
Transfer to reserves	4	(206,000)	(294,328)	(31,714)	(31,714)		0	0.00%	
<b>Amount attributable to financing activities</b>		<b>218,541</b>	<b>(148,742)</b>	<b>(81,653)</b>	<b>(81,653)</b>		<b>0</b>		
<b>Closing funding surplus / (deficit) REG 34(1)- (Also refer Note 14)</b>	1	<b>0</b>	<b>0</b>	<b>723,104</b>	<b>1,120,141</b>				

**KEY TERMS AND DESCRIPTIONS**  
**FOR THE PERIOD ENDED 30 APRIL 2023**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES**

**ACTIVITIES**

**GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of Council and the administrative support available to the Council for the provision of governance to the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance. Administration of the ROEROC health scheme and provision of various medical facilities.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance and support of child minding and playgroup centres, senior citizen and aged care facilities.

**HOUSING**

To provide housing to staff.

Provision and maintenance of staff, community and joint venture housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery, public conveniences and community bus.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resources which help the social well being of the community.

Maintenance of public halls, aquatic centres, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens, reserves and playgrounds. Provision of library services (contract). Support of museum and other cultural facilities and services.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, cycling ways, airstrip, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**ECONOMIC SERVICES**

To help promote the Shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building control.

**OTHER PROPERTY AND SERVICES**

To monitor and control Council's overhead operating accounts.

Private works operation, plant repair and operation costs, administration and engineering operation costs.

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 13 April 2023

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.



## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 APRIL 2023

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

## NATURE OR TYPE DESCRIPTIONS

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.





**SHIRE OF WYALKATCHEM**

**LOCAL PLANNING SCHEME NO. 4**

The Shire of Wyalkatchem under and by virtue of the provisions and powers conferred upon it in that behalf by Local Planning Scheme No. 4, hereby adopts the following Policy.

**LOCAL PLANNING POLICY No. 1**

**GROUP DWELLINGS IN THE RURAL ZONE**

DATE ADVERTISED:

DATE FINALLY ADOPTED:

**1. BACKGROUND**

The Scheme allows the development of a 'Grouped dwelling' in a Rural zone as a discretionary use ('D' use in Table 1 – Zoning Table of the Scheme). It is essential that the Council has a Local Planning Policy (LPP) on which to base its determination of application for Development Approval (DA) for such dwellings.

The definitions a single house and grouped dwelling are contained in the R-Codes <sup>1</sup>.

*A **single house** is a dwelling standing wholly on its own green title or survey strata lot, together with any easement over adjoining land for support of a wall or for access or services and excludes dwellings on titles with areas held in common property.*

*A '**Residential – grouped dwelling**' A dwelling that is one of a group of two or more dwellings on the same lot such that no dwelling is placed wholly or partly vertically above or below another, except where special conditions of landscape or topography dictate otherwise, and includes a dwelling on a survey strata with common property.*

A single house and grouped dwelling are permitted on any lot that the Scheme permits. The siting and design requirements are determined by the R-Codes – even if there is no specific R-Code on the Scheme Map. The R-Codes determine planning aspects like location,

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<sup>1</sup> Residential Design Codes Volume 1 – State Planning Policy 7.3

setbacks and other design matters. Most of these requirements are less significant in the non-urban areas.

## **2 DISCUSSION**

The object of this LPP is;

- To ensure that an additional dwelling on a property is only permitted where the Council is confident that the owner has a bona fide reason for requesting approval.
- To guide the Council and proponents of the criteria on which the Council will support a DA application for a grouped dwelling.
- To prevent the construction of grouped dwelling on properties too close to an urban area that may increase the demand for additional services including improved road access.
- To prevent the urbanisation of the rural areas of the Shire that may lead to unsustainable demands for additional services.

## **3 POLICY**

The Council will only support a DA application for a grouped dwelling on a property in the Rural zone where;

- The land is more than 5 kilometres from an urban centre or an operational townsite.
- The grouped dwelling will be for family members of the farm operator or owner.
- The grouped dwelling is to be used for workers that operate on the land the subject of the DA application.
- The Council considers that the grouped dwelling can be provided with essential services.

**Peter Klein**

**CHIEF EXECUTIVE OFFICER**

**Date**





**NOTICE OF ADVERTISING**



*Planning and Development Act 2005 (As amended 15/02/2021)  
Division 3 s47 & 76a*

**LOCAL PLANNING SCHEME AMENDMENT  
AVAILABLE FOR INSPECTION**

**STANDARD AMENDMENT**

Shire of Wyalkatchem  
Local Planning Scheme No.4 - Amendment 1

Notice is hereby given that the local government of the Shire of Wyalkatchem has prepared the abovementioned planning scheme amendment for the purpose of:

**amending Table 1 – Zoning Table by changing the permissibility of a ‘Grouped Dwelling’ in a ‘Rural’ zone from an ‘X’ use to a ‘D’ use.**

Plans and documents setting out and explaining the scheme amendment have been deposited at the Shire of Wyalkatchem Council offices, 27 Flint Street, **Wyalkatchem** and will be open for inspection during office hours up to and including Friday 21 April 2023.

Submissions on the proposed planning scheme amendment should include the amendment number, the property affected and your specific comment on the amendment. Submissions should be lodged with the undersigned on or before Friday 21 April 2023.

Submissions may be made in writing to:

Stephanie Elvidge  
Governance Executive Officer  
Shire of Wyalkatchem  
PO Box 224,  
Wyalkatchem WA 6485 or

by email to Stephanie Elvidge [admin2@wyalkatchem.wa.gov.au](mailto:admin2@wyalkatchem.wa.gov.au)

Peter Klein

**CHIEF EXECUTIVE OFFICER**

17 March 2023





LOCAL PLANNING POLICY– GROUPED DWELLINGS IN RURAL AREAS ADVERTISING  
SCHEDULE OF SUBMISSIONS

1 May 2023 Ref 13.05.12/2023/Submissions

No	DATE REC'D	SUBMITTER, ADDRESS AND AFFECTED PROPERTY (IF APPLICABLE.)	NATURE AND SUMMARY OF SUBMISSION	PLANNING COMMENT	STAFF RECOMMENDATION
1.	8/2/2023	Mr W Nightingale	1.1 – Resident of Wyalkatchem – fully in favour.	1.1 Noted.	Council to note the submission
2.	2/5/2023	Water Corporation Brett Coombes Senior Urban Planner Development Services <a href="mailto:land.planning@watercorporation.com.au">land.planning@watercorporation.com.au</a>	<p>2.1 –The Water Corporation has no objections to the proposal to change the use permissibility of a “Grouped Dwelling” in the Rural zone from X to a D use.</p> <p>It should be noted that farming properties in the Shire are provided with non-standard water services off the Farmlands water network. The geographic extent of the Farmlands system can be viewed at this link: <a href="https://www.watercorporation.com.au/-/media/WaterCorp/Documents/Outages-and-Works/Ongoing-works/Farmland-water-supply-project/farmlands-reference-map.pdf?rev=8a51e8dabb6a4a41bd59655814299a79">https://www.watercorporation.com.au/-/media/WaterCorp/Documents/Outages-and-Works/Ongoing-works/Farmland-water-supply-project/farmlands-reference-map.pdf?rev=8a51e8dabb6a4a41bd59655814299a79</a></p> <p>The Farmlands water scheme has a limited supply capacity. Farmlands water services to rural properties are generally restricted in nature and are typically provided under a ‘Service By Agreement’ arrangement which specifies limits on water use for stock, and sometimes contain conditions relating to water quality and continuity of supply.</p> <p>In the event that the above scheme amendment gives rise to approvals for additional or grouped dwellings on rural zoned properties, the additional dwellings will need to be serviced from any pre-existing farmlands water services to these properties.</p>	2.1 Noted	Council to note the submission
3.	28/4/2023	Shire of Koorda – Darren Simmons – 9684 1219 or <a href="mailto:ceo@koorda.wa.gov.au">ceo@koorda.wa.gov.au</a>	3.1 -Neighbouring Shire – The Shire of Koorda is also exploring preparation of such an amendment for its Local Planning Scheme No. 3, please be advised that the Shire of Koorda supports the Shire of Wyalkatchem’s Amendment 1, as published.	3.1 Noted	Council to note the submission

SCHEDULE OF SUBMISSIONS


ATTACHMENT C

## COPY OF SUBMISSIONS

The screenshot shows an Outlook window titled "Planning scheme No 4 - Message (Plain Text) (Read-O...". The interface includes a ribbon with "File", "Message", and "Help" tabs. The "Message" ribbon contains various actions like "Delete", "Archive", "Reply", "Reply All", "Forward", "Move", "Mark Unread", "Categorize", "Follow Up", "Editing", "Read Aloud", "Immersive Reader", "Translate", and "Zoom". Below the ribbon is a "Save" button and navigation controls for "Undo", "Redo", "Previous Item", "Next Item", and "Quick Print".

The email content is as follows:

**Planning scheme No 4**

 Will <willnightingale30@gmail.com>  
To: Stephanie Elvidge

Wed 8/02/2023 4:27 PM

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi

I was hoping to build another dwelling at 5127 Tammin Wyalkatchem rd , without this amendment I am unable to that so for that reason I am grateful that the shire have got this amendment this far and am therefore fully in favour of it !

Will Nightingale  
0427 195 358  
3738 Tammin Wyalkatchem rd

Development  
Services

629 Newcastle Street  
Leederville WA 6007

PO Box 100  
Leederville WA 6902

T (08) 9420 2099  
F (08) 9420 3193



Your Ref: Amendment No. 1  
Our Ref: 149123227 (TPS394943)  
Enquiries: Brett Coombes  
Direct Tel: 9420 3165  
Email: land.planning@watercorporation.com.au

02 May 2023

Chief Executive Officer  
Shire of Wyalkatchem  
P.O. Box 224  
WYALKATCHEM WA 6485

Attention: Stephanie Elvidge

### **LPS4 Amendment 1 – Amendment 1**

Thank you for your correspondence of 17 March 2023 inviting comments on the above planning scheme amendment.

The Water Corporation has no objections to the proposal to change the use permissibility of a "Grouped Dwelling" in the Rural zone from X to a D use.

It should be noted that farming properties in the Shire are provided with non-standard water services off the Farmlands water network. The geographic extent of the Farmlands system can be viewed at this link:

<https://www.watercorporation.com.au/-/media/WaterCorp/Documents/Outages-and-Works/Ongoing-works/Farmland-water-supply-project/farmlands-reference-map.pdf?rev=8a51e8dabb6a4a41bd59655814299a79>

The Farmlands water scheme has a limited supply capacity. Farmlands water services to rural properties are generally restricted in nature and are typically provided under a 'Service By Agreement' arrangement which specifies limits on water use for stock, and sometimes contain conditions relating to water quality and continuity of supply.

In the event that the above scheme amendment gives rise to approvals for additional or grouped dwellings on rural zoned properties, the additional dwellings will need to be serviced from any pre-existing farmlands water services to these properties.

If you have any queries or require further clarification on any of the above issues, please contact me on Tel. 9420-3165.

Brett Coombes  
Senior Urban Planner  
Development Services

Enquires: Darren Simmons – 9684 1219 or  
[ceo@koorda.wa.gov.au](mailto:ceo@koorda.wa.gov.au)

28 April 2023



Ms Stephanie Elvidge  
Governance Executive Officer  
Shire of Wyalkatchem  
PO Box 224,  
WYALKATCHEM WA 6485

By email only to: [admin2@wyalkatchem.wa.gov.au](mailto:admin2@wyalkatchem.wa.gov.au)

Dear Stephanie

**Shire of Wyalkatchem Local Planning Scheme No.4 - Amendment 1**

Thank you for your email correspondence dated 17 March 2023 advising of the Shire of Wyalkatchem's preparation of the abovementioned planning scheme amendment for the purpose of:

**amending Table 1 - Zoning Table by changing the permissibility of a 'Grouped Dwelling' in a 'Rural' zone from an 'X' use to a 'D' use.**

In this regard, and as the Shire of Koorda is also exploring preparation of such an amendment for its Local Planning Scheme No. 3, please be advised that the Shire of Koorda supports the Shire of Wyalkatchem's Amendment 1, as published.

Yours sincerely

**Darren Simmons**  
Chief Executive Officer





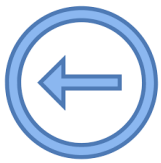


# SHIRE OF WYALKATCHEM



**MAY 2023**

# INFORMATION BULLETIN



## SHIRE OF WYALKATCHEM COUNCIL MEETING ACTIONS STATUS REPORT AS AT 10 May 2023

The purpose of this report is to provide an update on the implementation of Council resolutions.

Items that have been reported as completed will be removed in future reports.

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS / COMMENTS	TARGET COMPLETION DATE
OMC 20 Oct 2022 10.2.2 115/2022	<p>That Council, in accordance with Section 75 of the Planning and Development Act 2005, amend the Local Planning Scheme by amending Table 1 – Zoning Table to modify the permissibility of a ‘Grouped dwelling’ in a ‘Rural’ zone from an ‘X’ use to a ‘D’ use.</p> <p>That subject to the amendment being approved by the WA Planning Commission and Minister for Lands, that the Local Planning Policy No 1 “Group Dwellings in the Rural Zone”, be adopted (refer to Attachment A).</p>	CEO	The adopted policy will be issued to the WA Planning Commission and Minister for Lands for their approval. Once approval is received the policy will apply.	<b>Submissions closed. Agenda Item May OMC</b>
OMC 20 Oct 2022 10.2.4 117/2022	<p>That Council approves the execution of the White Dam site lease with the sole applicant to the EOI, under Common Seal in accordance with the Local Government Act, section 9.49A subject to the White Dam site being transferred to the Shire under a Management Order, there being no material amendment to the terms of the attached agreement and the receipt of Ministerial approval.</p>	CEO	Lease was forwarded to the Minister for approval on 24 February 2023.	<b>Notice of Minister’s approval has not yet been received.</b>
OMC 20 Oct 2022 10.2.5 118/2022	<p>That Council approves the execution of the Airport Block Cropping Lease, under common seal in accordance with the Local Government Act, section 9.49A subject to there being no material amendment and the receipt of Ministerial approval, and the CEO be delegated authority to amend the lease drawing to illustrate the cropping area only.</p>	CEO	Lease was forwarded to the Minister for approval on 24 February 2023.	<b>Notice of Minister’s approval has not yet been received.</b>

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS / COMMENTS	TARGET COMPLETION DATE
<p>OMC 15 Dec 2022 14.2 153/2022</p>	<p>That Council extends its approval for the positioning of two containers within the footprint shown as a 'Proposed New Extended Shed' on the previous application sketch for an additional period of 4 months, to 28 February 2023.</p>	<p>CEO</p>	<p><b>Substantial works have commenced and propose that a further month is granted for completion of cladding and relocation of containers.</b></p>	<p><b>In progress</b></p>
<p>OMC 23 March 2023 10.2.2</p>	<p>That Council approves expenditure of \$34,000 (ex GST) from the Municipal Fund for the purchase of a new dolly trailer from Haulmore Trailer Sales.</p>	<p>CEO</p>	<p><b>Purchase in progress</b></p>	<p><b>In progress</b></p>
<p>OMC 23 March 2023 10.2.3</p>	<p>That Council: The Council commit up to \$16,000 from its Sport &amp; Recreation Facilities Reserve towards the practice cricket wicket relocation, with expenditure subject to a successful application to the State Government's Community Sporting &amp; Recreation Facilities Fund (for one-third of the project's cost) and an equivalent cash commitment from the West Yorkrakine Cricket Club.</p>	<p>CEO</p>	<p>Included in FY24 draft budget, for delivery subject to a successful CSRFF grant application</p>	<p><b>FY24</b></p>

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS / COMMENTS	TARGET COMPLETION DATE
OMC 20 April 2023 10.2.2 35/2023	<p>That Council</p> <ol style="list-style-type: none"> <li>1. Declare, in accordance with section 4.20 (4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2023 ordinary elections together with any other elections or polls which may also be required; and</li> <li>2. Decide, in accordance with section 4.61 (2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election.</li> </ol>	CEO/GEO	The WAEC has been informed and have agreed to run the Wyalkatchem Election.	Management briefing session planned for 31 May 23.
OMC 20 April 2023 10.2.3 36/2023	<p><i>That Council:</i></p> <ol style="list-style-type: none"> <li>1. <i>Adopts the 2022 Compliance Audit Return for the period 1 January 2022 to 31 December 2022.</i></li> <li>2. <i>Notes the areas of non-compliance within the 2022 Compliance Audit Return and anticipates receiving the 2022 Compliance Audit Return Management Action Plan.</i></li> <li>3. <i>Submit a certified copy of the 2022 Compliance Audit Return to the Director General of the Department of Local Government, Sport and Cultural Industries.</i></li> </ol>	CEO  CEO  MCS	COMPLETE  To be submitted to the June ARC meeting  COMPLETE	COMPLETE  June 2023  COMPLETE

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS / COMMENTS	TARGET COMPLETION DATE
OMC 20 April 2023 10.2.4 37/2023	<i>That Council resolves to execute the 'Deed in Relation to Management Order for Lot 3001 on Deposited Plan 45085' and the 'Management Order Plan' in compliance with section 9.49A of the Local Government Act 1995. (see attachments 10.2.4.1 and 10.2.4.2).</i>	CEO	Management Order & Plan issued to Department of Lands on 21 April 2023 requesting advice on process to complete this change.	Advice from the Department of Lands has not yet been received.
OMC 20 April 2023 10.2.5 38/2023	<i>That Council resolves to conduct a tender process to identify a preferred contractor to deliver the Wyalkatchem Swimming Pool Plantroom Upgrade &amp; Structural Works and endorses use of the presented Request for Tender document.</i>	CEO/ GEO	Process suspended as to proceed would disqualify project from CSRFF grant funding.	On-hold until after CSRFF grant recipients are announced.
OMC 20 April 2023 10.2.6 39/2023	<i>That Council adopts the Welcome and Acknowledgement to Country Policy.</i>	GEO	Policy Register updated to include new Policy. Website updated.	COMPLETE
OMC 20 April 2023 10.2.7 40/2023	<i>That Council adopt the revised Occupational Health and Safety Policy 3.2 as provided for in Attachment 10.2.7.</i>	GEO	Policy Register updated to include revised Policy. Website updated.	COMPLETE
OMC 20 April 2023 10.4.1 42/2023	<i>That Council approves the Development Approval (DA) application for the replacement cricket practice nets on Lot 506 (Reserve 15004) Hands Drive, Wyalkatchem without conditions or footnotes.</i>	GEO	COMPLETE	COMPLETE







01

INCASA

# Incasa

Approved provider of in home care for seniors who require support to remain living in their own home independently

- \* Partnering with communities to help keep people living in their own homes, on their farms, and as part of their communities for as long as possible
- \* Sustainable workforce from members of your own community (including key health professionals)
- \* Regulatory compliance – reporting, audits, budget, care plans
- \* Care coordination fee for service stays with the local community
- \* Clinical governance
  - InCasa legally responsible for client care planning and budget control.
  - InCasa carry the risk.
  - PSA/CRC work under InCasa policies and procedures.



The background is a light beige color with several decorative elements: a blue 'X' in the top left, a yellow sun with a black outline at the top center, three blue semi-circles at the top, a blue 'X' in the top right, a dark blue L-shaped corner icon on the right, an orange circle with a white asterisk on the left, a dark blue L-shaped corner icon at the bottom center, a yellow L-shaped corner icon at the bottom center, and an orange asterisk on the right. A white rounded rectangle is centered on the page.

02

Mable

# Mable

- \* Registers all contractors on their platform.
- \* Pays all insurances.
- \* Does police checks.
- \* Maintains checks on certificates with AHPRA
- \* Provides all invoicing.
- \* Pays contractors.
- \* PSA/CRC is registered with Mable as a case coordinator



## Community Home Support Skills Audit



Please take the time to complete this audit if you are willing to consider being **PAID** to help older people stay living at home, in their community, as they age. Your support to help them stay healthy and independent, keep safe at home and stay connected to the community is greatly valued. If you would like more information please contact Helen the Project Officer on 0418 925 861

**1. Which community are you from?**

Cuballing  Pingelly  Wandering  Wickepin

Other – please specify \_\_\_\_\_

**2. Do you want to work only in your community?**  yes  no

**3. Are you willing to travel to other communities?**  yes  no

**4. If yes please respond to the following**

a. Do you own a car?  yes  no

b. Do you have a current driver's licence?  yes  no

**5. If yes which communities would you be prepared to travel to?**

Cuballing  Pingelly  Wandering  Wickepin

**6. How many hours a week/fortnight/month would you be willing to help?**

\_\_\_\_\_ hrs  a week  a fortnight  a month

**7. Please mark the days and times in which you may be available to work**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Morning</b>							
<b>Midday</b>							
<b>Afternoon</b>							
<b>Evening</b>							

**8. Are there any specific times in which you may not be able to help? Example: school holidays**

\_\_\_\_\_

\_\_\_\_\_

**9. Are you aware you will be working with older people?**  yes  no

**10. Are you happy to use your own skills and knowledge to learn on the job?**  yes  no

**11. Do you wish to have some early supervision and mentoring while you get started?**

yes  no

**12. Do you wish to have formal training and get qualifications such as a Cert III or Cert IV in individual care?**  yes  no

**Which services would you be willing to provide**  
Please tick the boxes of the tasks that you may be willing to provide

13.

14. Services to keep an older person stay healthy and independent 15. (Help them maintain personal hygiene and grooming standards)	
Help with <b>bathing, showering and toileting</b>	
Help with <b>dressing and undressing</b>	
Help with <b>getting in and out of bed</b>	
Help with <b>washing and drying hair, shaving</b>	
Help with <b>meal preparation, including special diets</b>	
Help with <b>feeding if necessary</b>	
Reminders for them to <b>take medication</b>	

16.

Services to help an older person stay safe in their home (Help keep the house clean, tidy, and safe)	
Help with <b>making beds</b>	
Help with <b>ironing and laundry</b>	
Help with <b>cleaning such as dusting, vacuuming and mopping</b>	
Help with <b>light gardening, pruning, lawn mowing, minor garden maintenance and clearing debris</b>	
Providing <b>handyperson tasks and simple home repairs</b>	
<b>Window cleaning and screen repair</b>	
<b>Tip runs</b>	
<b>Taking bins in and out on rubbish collection day</b>	
<b>Preparing kindling and stacking wood</b>	
<b>Pet care</b>	
<b>Help with indoor plant maintenance</b>	

17.

Services to help an older person to stay connected to their community (Help them get out and about to appointments and community activities)	
Provide transport services to take a person shopping, attend appointments, run errands, attend entertainment and go to social activities and events	
Shopping and running errands for people (e.g. groceries, prescriptions, library)	
Making companionship social calls to people at home	
Accompanying a person to appointments and outings (like a buddy)	
Arrange social activities or help people attend social events	
Going for walks and accompanying people to undertake physical exercise and activities	

18.

Services to help older people with technology (Help them stay up to date with technology)	
Help to use the <b>computer, software and internet</b>	
Help with <b>DVD players, mobile phones, TV remotes, and speakers etc.</b>	
Help with <b>internet banking</b>	
Help to fill out forms and other administrative tasks online	

19.

Services to help older people with administrative tasks (Help with their office work)	
Help to pay their bills	
Help fill out forms	
Help <u>organise</u> and sort office work	
Help read, sort, and respond to mail	

20.

Special services to help people stay living at home (Extra support to stay living at home)	
Respite care - stay with and support an older person at their home while the main carer is away for a few days	

21.

What other services would you like to offer that were not included above?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

### Professional Services

22. Are you a professional or qualified provider?  yes  no

23. Please indicate if you have current nursing, allied health or other qualifications, and if you are registered with the Australian Health Practitioner Registration Agency (AHPRA) or equivalent

	Qualified	AHPRA	Equivalent
Registered Nurse			
Enrolled nurse			
Occupational therapist			
Physiotherapist			
Speech pathologist			
Podiatrist			
Other clinical service such as optometrist, pharmacist etc.			
Please specify:			

24.

Can you provide the following services	yes
Wound care and management	
Assistance with medication	
General health and other assessments	
Speech therapy	
Podiatry	
Occupational therapy	
Physiotherapy	

Other clinical services such as hearing or vision services	
Please specify:	
Continence advisory services-assessment for, providing and assisting with aids	
Dementia advisory services	
Vision and hearing services	

25. Please indicate if you have a current trade qualification

\_\_\_\_\_

\_\_\_\_\_

26.

Can you provide the following services	yes
Installation of easy access taps and grab rails	
Provide advice on areas of concern regarding safety in the home	
Electrical jobs	
Plumbing jobs	
Any other please specify:	

### Your contact information

Your name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email address \_\_\_\_\_

Please provide any other information you would like to tell us \_\_\_\_\_

### What is the best way to reach you?

Phone  Email  Postal mail

Post your completed survey form back to the

PSA  
PO Box 516  
PINGELLY WA 6308

Or drop your completed survey form to your local Community Resource Centre or the Shire Office in Cuballing

Thank you for taking the time to complete and return this survey it will be of great benefit to the older people in your community.

Helen Morton  
Project Officer  
Community Home Support Skills Audit  
0418 925 861

# Dashboard



Call 1300 73 65 73

[Help centre](#)

[Logout](#)

Pingelly Somerset Alliance  
Coordinator

- [Dashboard](#)
- [Search workers](#)
- [Shortlist](#)
- [Approved workers](#)
- [Compliance](#)
- [Account](#)

[Help](#) >

[About us](#) >

## Welcome, Pingelly Somerset Alliance

[Add client](#)

Access messages, support hours and agreements or log in as your client for all options and features. If you have any questions, please email us at [coordinator@mable.com.au](mailto:coordinator@mable.com.au) or call us on 1300 73 65 73 and select option 4.

Search by name, email or phone number

[Search](#)

Displaying 18 out of 18 clients

<b>Jane Green</b>	Coordinator Managed	<a href="#">View messages</a>	<a href="#">View agreements</a>	<a href="#">View support hours</a>	<a href="#">Login as Jane</a>	▼
<b>Fred Black</b>	Coordinator Managed	<a href="#">View messages</a>	<a href="#">View agreements</a>	<a href="#">View support hours</a>	<a href="#">Login as Fred</a>	▼
<b>Harry White</b>	Coordinator Managed	<a href="#">View messages</a>	<a href="#">View agreements</a>	<a href="#">View support hours</a>	<a href="#">Login as Harry</a>	▼
<b>Debbie Pink</b>	Coordinator Managed	<a href="#">View messages</a>	<a href="#">View agreements</a>	<a href="#">View support hours</a>	<a href="#">Login as Debbie</a>	▼
<b>Joan Blue</b>	Coordinator Managed	<a href="#">View messages</a>	<a href="#">View agreements</a>	<a href="#">View support hours</a>	<a href="#">Login as Joan</a>	▼
<b>Greg Orange</b>	Coordinator Managed	<a href="#">View messages</a>	<a href="#">View agreements</a>	<a href="#">View support hours</a>	<a href="#">Login as Greg</a>	▼
<b>Dan Red</b>	Coordinator Managed	<a href="#">View messages</a>	<a href="#">View agreements</a>	<a href="#">View support hours</a>	<a href="#">Login as Dan</a>	▼

# Support Hours

Dashboard
Calendar
Search workers
Jobs
Support hours
Inbox
My support workers
Invite workers
Shortlist
Billing
Notes
Help >
About us >

## Support sessions to approve

There are no support sessions to approve

## Approved / rejected sessions

Support worker	Support date	Start time	Hours	Rate (\$)	Rate type	Amount due (\$)	Support hours approved	Invoice sent for payment	Payment received by Mable	Paid to support worker	Details
Mary Smith	22 Mar 2023	09:00 am	2 hours 0 mins	\$59.37	Hourly	\$118.74	Approved	Pending			<a href="#">Details</a>
Mary Smith	16 Mar 2023	09:00 am	2 hours 0 mins	\$57.75	Hourly	\$115.50	Approved	Invoiced 22 Mar 2023	Pending		<a href="#">Details</a>
Jason Bloggs	14 Mar 2023	10:00 am	2 hours 0 mins	\$47.25	Hourly	\$94.50	Approved	Invoiced 22 Mar 2023	Pending		<a href="#">Details</a>
Sally Selt	09 Mar 2023	09:00 am	2 hours 0 mins	\$57.75	Hourly	\$115.50	Approved	Invoiced 19 Mar 2023	Collected 24 Mar 2023	Paid	<a href="#">Details</a>
Sally Selt	01 Mar 2023	11:00 am	2 hours 0 mins	\$57.75	Hourly	\$115.50	Approved	Invoiced 08 Mar 2023	Collected 23 Mar 2023	Paid	<a href="#">Details</a>
Mary Smith	24 Feb 2023	09:00 am	2 hours 0 mins	\$57.75	Hourly	\$115.50	Approved	Invoiced 01 Mar 2023	Collected 07 Mar 2023	Paid	<a href="#">Details</a>
Jack Smith	16 Feb 2023	09:00 am	2 hours 0 mins	\$57.75	Hourly	\$115.50	Approved	Invoiced 22 Feb 2023	Collected 07 Mar 2023	Paid	<a href="#">Details</a>

# Support Notes

**Client**

Account

Dashboard

Calendar

Search workers

Jobs

Support hours

Inbox

My support workers

Invite workers

Shortlist

Billing

Notes

Help >

About us >

## Support notes

Search  Support worker

Only show notes with an incident report

Name	Date	Notes	Actions
<b>Mary Smith</b> <small>Shared with one person</small>	22/03/2023 2 hours 0 mins	Arrived [redacted] for 9.00am - commenced cleaning duties as required by client. Blower vacuumed the under cover area and veranda. Left at 11.00am. No issues to report.	<input type="button" value="Share notes"/>
<b>Mary Smith</b> <small>Shared with one person</small>	16/03/2023 2 hours 0 mins	Arrived at client [redacted] at 9.00am and carried out cleaning as required by client. No concerns to be reported. Left at 11.00am after carrying out duties.	<input type="button" value="Share notes"/>
<b>Jason Bloggs</b> <small>Shared with one person</small>	14/03/2023 2 hours 0 mins	[redacted] and I replaced a section of timber under the gutter on the western side of the house. I then gave the bay tree/shrub a quick trim and then pruned the tecoma hedge on the front fence.	<input type="button" value="Share notes"/>
<b>Mary Smith</b>	09/03/2023	Arrived at [redacted] .00am. Commenced cleaning duties	<input type="button" value="Share notes"/>





03

\* Local Care / Coordinator



# Local Care Coordinator

## Commonly the CRC

- \* Become aware of clients who need HCP / Assist people through this process and aim for 2 people per week
- \* When funds are assigned register with clients on Mable / Mobilise contractors on an ongoing basis
- \* Undertake the 'onboarding' processes – assessments, consents, home safety checklist, next of kin, charter of rights etc, scan and send to InCasa.
- \* Get client agreement to clinical care plan, service plan and InCasa home care agreement.
- \* Action client choice of contractor and approve sessions as completed to activate invoice and payments.
- \* Arrange contracts and visits from non-Mable contractors i.e. private allied health professionals.
- \* Monitor feedback, review and update services as required.

# Financial Benefits

PSA/CRC first 15 clients

4 X level 4 @\$53,268 each per year = \$213,078

8 X level 3 @\$35,139 each per year = \$281,112

3 X level 2 @\$16,147 each per year = \$48,441

Total funds local economy per year = **\$542,631**

Total admin fee for level 3 and 4 @29% of package = \$143,315. PSA gets 13/29<sup>th</sup> = \$64,245

Total admin fee for level 2 @25% of package = \$12,110. PSA gets 11/25<sup>th</sup> = \$5,328

Total annual funding to PSA/CRC = **\$69,573**



Government of **Western Australia**  
**WorkSafe Commissioner**

# Inquiry into the **agricultural industry in Western Australia**

Report to the WorkSafe Commissioner

**WorkSafe Commissioner's response**

April 2023



# Foreword

I thank the Independent Inquirer, Ms Pam Scott, for her thorough review of the work health and safety issues currently facing the agricultural sector in Western Australia.

My responses to the report's recommendations were developed in consultation with the Director General of the Department of Mines, Industry Regulation and Safety.

WorkSafe plans to work with industry stakeholders, worker representatives and peak bodies to further drive work health and safety improvements in the sector, in line with the recommendations provided in the Inquiry Report.

**Darren Kavanagh**

WorkSafe Commissioner

17 April 2023



**MOYLAN  
SILOS**

**MOYLAN  
SILOS**

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SILOS**

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SILOS**

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CONFINED SPACE  
HARD TO REACH  
NO UNAUTHORIZED ACCESS

CONFINED SPACE  
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# Recommendation 1

That DMIRS and the Commissioner continue to utilise the ANZSIC codes for their own internal purposes, but that they be supplemented with other data sources.

## **Response**

- Supported. WorkSafe will explore using other data sources as recommended.

# Recommendation 2

That DMIRS and the Commissioner utilise the Agriculture and Support Services (05) subdivisions of the ANZSIC codes separately rather than the Agriculture, forestry and fishing major division (01), for the purpose of focussing attention of the farming sector on fatalities and serious injuries.

## **Response**

- Supported. WorkSafe will consider applying classifications used under the ANZSIC codes, and will drill down as far as possible to get data relating solely to the farming sector.



## Recommendation 3

That in the allocation of resources amongst industries, the agricultural industry be prioritised, both within the WorkSafe Group of DMIRS and externally.

### 3.1 Within the WorkSafe Group

- (a) A dedicated specialist Agricultural Team be established within the new WorkSafe Group within DMIRS.
- Members of the Agricultural Team to include inspectors and liaison officers, similar to those in the Mines Safety inspection team.
  - Given the need for the Team to gain the respect of the agricultural industry, Team members to be specifically recruited for this team.
  - Consideration be given to the location of Team members.

#### **Response**

- Supported
- WorkSafe has commenced the process of establishing a specialist Agricultural Team of six inspectors. This will include three inspectors from existing positions with the aim of appointing three additional inspectors for a fixed term of two years, to be internally funded. A senior inspector will lead the Team.
- Consideration will be given to the location of team members as recommended.

- (b) The Team's objective, and accordingly, their work allocations and resources, be to set out a plan for inspections for the next five years and the plan to be implemented. Its work will primarily be proactive and the plan will include key performance indicators for proactive activities. This plan ought to be publicised widely including the sectors to be inspected. Direct contact to be made with farmers alerting them that they will be inspected on a given date.

#### **Response**

- Supported. The objectives, strategies and performance indicators will be included in the WorkSafe Business Plan (with detailed activities for 2023-24 and high level information for successive years), as recommended. The plan will include proactive inspections and education/information activities and will be made available online.

- (c) Its activities will be:
- Proactive regulatory and advisory inspections;
  - Attendance at industry events;
  - Development of, and updating, a comprehensive agricultural industry web page, including the use of materials from other jurisdictions (with their agreement), along with other materials already developed for the industry;
  - Materials to be translated into languages relevant to the workforce;
  - Development of a newsletter directed at farmers and their workers;
  - Engagement with industry media to publish a regular column about farm safety and ABC regional radio for a farm safety segment;
  - Reactive inspections.

### Response

- Supported.
- WorkSafe's business plan for the Agriculture Team will include conducting proactive and reactive inspections, participation in industry events and implementation of an Agriculture Communication Strategy. The business plan will also include developing content and updating the agricultural safety pages of the WorkSafe website.
- Following research into the languages most relevant to the sector, selected materials will be translated as appropriate.

- (d) A senior level manager to be appointed to lead this team to:
- Recruit and train inspectors for the particular attributes, attitudes and needs directed towards the agricultural industry;
  - Except in particular cases, guide an approach that prioritises the provision of information and advice. The regulator used such an approach in accordance with the [Statement of regulatory intent](#), for the first year of the implementation of the WHS Act. In this case though, given the need to change long term attitudes, this approach ought to apply for at least two years;
  - Set targets for:
    - Inspections;
    - Events;
    - Readership of newsletters and web page information;
  - Engage with industry leaders, external media and psychology experts to develop and publish media campaigns targeted to particular groups, issues and attitudes. These media campaigns to be played regularly over a number of years. A repetition is essential to embedding the message. Their effectiveness then needs to be assessed;
  - Engage with the industry to identify and enlist the support of leaders who are farmers, to promote safety;
  - Through the Commissioner and the Work Health and Safety Commission, develop an overarching code of practice, or a suite of codes, specific to the agricultural industry.

## Response

- Supported.
  - There will be a focus on providing information to the agricultural sector.
  - WorkSafe's Statement of Regulatory Intent will be reviewed to include provision for the approach to this sector.
  - WorkSafe will prioritise internal budgets to include communication to specifically target safety in the agricultural sector.
  - The recommendation in relation to codes of practice will be referred to the Work Health and Safety Commission for consideration.
- (e) Major activities
- The Agricultural Team to set a proactive and preventative program of inspections of a number of sectors each year.
  - The activities to include groups of inspectors attending, for example, no less than three farming centres each year to:
    - Conduct a public event – the public event would focus on a seminar or demonstration and use the opportunity to alert the local industry that there will be, within say three months, inspections of farms in that area. They would provide to those attending: checklists, workbooks, details of the advisory service to be outlined later in this Term of reference, as well as reference to reputable consultancy and training organisations. The public event could be held on the property of an industry leader or other willing host;
    - Inspections – this activity to include a set number of inspections in the area undertaken at the instigation of the team;
    - Review – approximately a month after the inspections, the team returns to the farming centres with a further public event, to inform the industry participants of the results of the inspections, including to provide positive feedback.

## Response

- Supported. A proactive and preventative inspection program will be part of WorkSafe's annual business plan.

### 3.2 Advisory service

- (a) An advisory service to farmers be established in partnership with an industry organisation. Appropriate industry bodies for the partnership would include farming organisations such as those who have partnered with Victorian and New South Wales Governments, or engagement through a private organisation or a not-for-profit organisation. Alternatively, it may be administered internally by WorkSafe, as is the Tasmanian scheme and was the former ThinkSafe scheme in Western Australia.
- (b) This advisory service would:
- Be staffed by advisors with administrative support;
  - Have advisors who are recruited on the basis of their:
    - Knowledge of agricultural safety;
    - Ability to gain confidence of farmers and farm workers;
  - Have advisors without regulatory powers;
  - Provide advice for the benefit of the farmer;
  - Work with industry associations to promote the service;
  - Initiate advisory auditing visits to a substantial amount of farms per annum;
  - Conduct a proactive program of visits aimed at particular sectors each year, plus a reactive program to respond to requests for visits;
  - Attend agricultural events such as field days;
  - Host events with either a general or specific focus, for example an event to demonstrate safe bog extraction techniques as is provided in Victoria;
  - Create a comprehensive, up to date website.
- (c) The information resources for this service may be able to be developed with the assistance of, or in conjunction with the Tasmanian, Victorian and New South Wales programs.

#### **Response**

- Supported.
- WorkSafe will establish an Agriculture Advisory Assistance Program. Through the engagement of independent consultants, free educational services will be provided to the farming sector. The consultants will visit various regions and provide onsite education which will be targeted by input from the local regional communities. A WorkSafe coordinator will be appointed for an initial fixed term of two years to manage the program, along with consultants to ensure appropriate services are provided to the regional communities. These consultants will be the liaison officers for the agricultural sector, separate from the inspectorate.

## Recommendation 4

That a fund be established through a levy on the industry and matching contributions by government. The purpose of the fund be to undertake ongoing media campaigns and other activities aimed at promoting safety in agriculture.

### **Response**

- Noted, for discussion with the State Government.
- WorkSafe will investigate establishing the Agriculture Advisory Assistance Fund, with seed funding to be obtained from internal sources. This funding will support the Agriculture Advisory Assistance Program described in the response to Recommendation 3.2. A list of services will be offered, and applications to receive the services will be considered based on regional demand and funding.
- WorkSafe will liaise with WorkCover WA as a potential business partner.

# Recommendation 5

Steps to be taken to raise the industry's awareness of the consultation, participation and representation obligations and arrangements including:

- 5.1 Creating and publicising, on the agricultural industry webpages, information about the consultation, participation and representation obligations and arrangements. Such information ought to be made available in the languages represented in the agricultural industry workforce;

## Response

- Supported.

- 5.2 The participation of industry groups be sought to publicise these obligations and arrangements. The grower groups may be the most effective as they may be able to assist in the development of information targeting the particular circumstances of their sector.

## Response

- Supported. WorkSafe to reinstate the Agricultural Safety Advisory Committee, with the leader of WorkSafe's Agriculture Team attending meetings.

- 5.3 Utilising the public events associated with inspections campaigns referred to in Term of reference (d), to educate farmers and workers about consultation, participation and representation obligations and arrangements.

## Response

- Supported.

- 5.4 The external advisory service also be tasked with educating farmers and workers about the arrangements.

## Response

- Supported.

## Recommendation 6

6.1 That a suite of codes of practice and guidance notes directed to the agricultural industry and its various sectors be developed.

### **Response**

- Supported. Codes of practice and guidance notes will be referred to the Work Health and Safety Commission for consideration.

6.2 The codes of practice and guidance notes be written as simple “how to” and “how not to” documents.

### **Response**

- Supported. WorkSafe will support the Work Health and Safety Commission in the development of user-friendly and industry-relevant information for the agricultural sector. This assistance will be a WorkSafe priority.

# Recommendation 7

- 7.1 The regulator and the industry engage with machinery and equipment manufacturers and dealers to draw attention to the need for machinery and equipment to be fit for purpose, to remove the need for farmers to modify them, especially by removing guards.

## Response

- Supported. A proactive campaign targeting machinery and equipment manufacturers will be part of WorkSafe's business plan for 2023-2024.

- 7.2 These be a repeated campaign of safety alerts to farmers regarding:

- their use of quad bikes without ROP;
- their riding vehicles, such as quad bikes, motorbikes and horses without helmets;
- wearing seatbelts;
- reading labels on equipment;
- safe jacking, chocking and retrieval of vehicles from bog;
- removing guarding from machinery.

This campaign to be targeted at the appropriate groups. It may feature well-respected senior farmers.

The campaign needs to run repeatedly for several years to embed the messages and practices in the culture.

## Response

- Supported. The scale of the campaign will be dependent upon the available funding. A specific communication budget will be allocated to the Agriculture Communication Strategy.



7.3 That funding be made available for a specified period to encourage:

- retrofitting ROP;
- upgrading yards and races to assist in the physical separation of workers from large animals;
- lone worker emergency contact systems.

**Response**

- Noted – for discussion with the State Government.

7.4 The regulator draw to the industry's attention the codes of practice and guidance notes for dealing with some of these well-known hazards.

**Response**

- Supported. This will form part of the Agriculture Communication Strategy.

## Recommendation 8

That the regulator investigate and action a way to:

- provide timely information to the agricultural industry about the causes of fatalities and serious injuries as well as the preventative actions available to the industry;
- obviate the provision of that information compromising any potential prosecutions or potentially raising other legal issues; and
- ensure that families and others such as PCBUs and work colleagues of the deceased or seriously injured person are provided with advance notice of the publication and are supported.

### **Response**

- Supported. WorkSafe will consider how timely information can be provided taking into account the points raised in this recommendation. WorkSafe will continue to communicate best practice and provide educational material that address hazard identification in the agricultural industry.

# Review

It is proposed that the actions initiated in response to the recommendations of this inquiry will be subject to a two-year review to determine their success in achieving their desired outcomes. Based on this review, actions may be refined and modified and ongoing funding may be sought from a variety of sources, including government, subject to standard budget processes.



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## FEDERAL BUDGET 2023-24

Moore Australia

9 MAY 2023

The Treasurer, the Honourable Dr Jim Chalmers MP, handed down the 2023-24 Federal Budget at 7:30 pm (AEST) on 9 May 2023.

- The budget surplus is estimated to be \$4.2 billion (0.2% of GDP).
- The Budget forecasts a deficit of \$13.9 billion (0.5% of GDP) in 2023-24 and gross debt as a share of the economy is now expected to peak lower at 36.5% of GDP in 2025-26.
- Unemployment is expected to remain low – 4.25% in 2023–24 rising to 4.5% in 2024-25.

As expected, the primary focus of Federal Budget is to alleviate cost of living pressures being felt across Australia. No major tax changes have been announced but the Budget does include commitments towards health, support payments and creation of affordable housing.

From a tax perspective, for individuals, no major announcements have been made. Furthermore, no announcements have been made that impact the stage three tax cuts which commence from 1 July 2024. As part of the legislated tax cuts, the 37% tax rate will be removed and the 32.5% tax rate will be reduced to 30%. Individuals will be taxed at a marginal tax rate of 30% for income earned between \$45,000 and \$200,000. As a reminder, the low- and middle-income tax offset no longer applies from the 1 July 2022 onwards.

For businesses, the Government announced:

- From 1 July 2023, the instant asset write off will be available to small businesses with an aggregated turnover of less than \$10 million on the purchase of eligible assets below \$20,000. Currently, there are no thresholds and businesses (with an aggregated turnover of less than \$5 billion) can claim the full value of eligible depreciating assets.
- The small business energy incentive will be available to businesses with a turnover of less than \$50 million which allows an additional 20% deduction on certain expenditure towards electrification and more efficient use of energy.
- Payday Super which will commence from 1 July 2026 following which employers will be required to make superannuation payments at the same time as their salary and wage payments.
- A lodgement penalty amnesty program for small businesses with an aggregated turnover of less than \$10 million to encourage them to re-engage with the tax system. The amnesty will remit failure-to-lodge penalties for outstanding tax statements lodged in the period from 1 June 2023 to 31 December 2023 that were originally due during the period from 1 December 2019 to 28 February 2022.

The Government has also announced targeted tax incentives towards housing with increased capital allowance deductions for eligible build-to-rent projects and concessional tax treatment for non-residents on eligible fund payments from managed investment trusts on income from new constructed residential build-to-rent projects.

