



Shire of Wyalkatchem Audit and Risk Committee (ARC)

Notice of Special Meeting and Agenda –

To be held on Thursday 15 December 2022,

commencing at 3.45pm in the Council Chambers,

Honour Avenue, Wyalkatchem

Regulation 16 of the Local Government (Audit) Regulations 1996 states that:

“An audit committee –

- a)** is to provide guidance and assistance to the local government –
 - i.** as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and*
 - ii.** as to the development of a process to be used to select and appoint a person to be an auditor; and**

- b)** may provide guidance and assistance to the local government as to –
 - i.** matters to be audited; and*
 - ii.** the scope of audits; and*
 - iii.** its functions under Part 6 of the Act; and*
 - iv.** the carrying out of its functions relating to other audits and other matters related to financial management; and**

- c)** is to review a report given to it by the CEO under regulation 17(3) (the CEO’s report) and is to –
 - i.** report to the council the results of that review; and*
 - ii.** give a copy of the CEO’s report to the council.”**

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- 1. DECLARATION OF OPENING**
- 2. PUBLIC QUESTION TIME**
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- 6. ANNOUCEMENT BY THE PRESIDING PERSON WITHOUT DISCUSSIONS**

7. MATTERS REQUIRING A COMMITTEE DECISION

7.1. CORPORATE SERVICES REPORTS

7.1.1. ANNUAL REPORT AND FINANCIAL STATEMENTS

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	25 November 2022
Reporting Officer:	Claire Trenorden, Manager of Corporate Services
Disclosure of Interest:	No interests to disclose
File Number:	12.10.01
Attachment Reference:	Attachment 7.1.1. – 2021/2022 Annual Report and Financial Statements

SUMMARY

The Audit Committee is requested to endorse and recommend to Council to accept the 2021/2022 Annual Report and Financial Statements for the period ending 30 June 2022.

BACKGROUND

In accordance with Section 5.54(1) of the *Local Government Act 1995* Council is required to prepare and accept the Annual Report for each financial year no later than 31 December after that financial year.

COMMENT

The final audit of Council's finances and operations commenced 29 August 2022. The final audit report from the Office of the Auditor General was received by the Shire on Thursday 24 November 2022 and accepted by Absolute Majority on the 1 December 2022.

Council is required to accept the Annual Report and select a date for the Electors meeting that is no more than 56 days from the acceptance of the annual report. The Electors meeting time and date is also required to be advertised for 14 days.

It is proposed that the Electors meeting be held on the 2 February 2023 commencing at 6pm in Council Chambers.

Public Notice of the Annual Electors Meeting and availability of the Annual Report will be displayed on public notice boards, Wylie Weekly and advertised on Council's Website. In addition residents can request a copy to be mailed to them or view a copy at the Shire Office.

STATUTORY ENVIRONMENT

Local Government Act 1995 section 5.54(1)

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Advertising, printing and posting costs included in the 2021/2022 budget.

COMMUNITY & STRATEGIC OBJECTIVES

This matter promotes the following Strategic Community Plan goal.

GOAL 10

Outcome No.	Outcome
Transparent, accountable and effective governance	<ul style="list-style-type: none">• Ensuring a well-informed Council makes good decisions for the community• Ensuring sound financial management and plans for the Shire’s long term financial sustainability• High quality corporate governance, accountability and compliance Maintaining Integrated Strategic and Operational plans

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION

That Audit and Risk Management Committee;

1. *Accepts the Annual Report and Financial Statements for the year ended 30 June 2022 year as provided for in attachment 7.1.1.*

That the Audit and Risk Committee recommends that Council;

1. *Accepts the Annual Report and Financial Statements for the year ended 30 June 2022 year.*
2. *Holds a General Meeting of Electors on the 2 February 2023 commencing at 6pm in the Shire of Wyalkatchem Council Chambers.*

8. CLOSURE OF THE MEETING