



# MINUTES

ANNUAL ELECTORS MEETING

2022/2023



**8 February 2024**

Commencing at 5:30pm in the  
Shire of Wyalkatchem Council Chambers  
27 Flint Street, Wyalkatchem

## **ANNUAL REPORT**

The Annual Report for 2022/2023 is available from the Shire of Wyalkatchem, 27 Flint Street, or telephone 9681 1166 or via our website: [www.wyalkatchem.wa.gov.au](http://www.wyalkatchem.wa.gov.au)

### **Preface**

When the Chief Executive Officer approved these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Presiding Member.

### **Unconfirmed Minutes**

These minutes were approved for distribution on 16 February 2024.



Stephen Tindale

**Chief Executive Officer**

### **DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.*

## **DISCLOSURE OF INTEREST**

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

### Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

### Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

### Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

### Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the item at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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**1. DECLARATION OF OPENING**

The Chairperson Cr Garner, Shire President, welcomed everyone and opened the meeting at 5:36pm.

**2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

**2.1. Attendance**

Members:

Cr. Owen Garner	President
Cr. Christy Petchell	Deputy President
Cr. Tracy Dickson	
Cr. Mischa Stratford	
Cr. Justin Begley	
Cr. Christopher Loton	
Cr. Rod Lawson Kerr	

Staff:

Stephen Tindale	Chief Executive Officer
Terry Delane	Manager of Works
Stephanie Elvidge	Governance Executive Officer

Members of the Public:

Nikki Hawser	Lyn Stewart
Peter Lawrence	Dianne and Jim Greenhalgh
Sheryl Wemm	Craig Cooper
Brendan Eaton	Eric Anderson
Pat and Kevin Jones	Pat and Kevin Jones

Apologies

Claire Trenorden	Manager of Corporate services
Sarah O'Callahan	
Steve Gamble	
Michelle Eaton	

**3. DECLARATIONS OF INTEREST**

**3.1. Financial and Proximity Interest**

Nil

**3.2. Impartiality Interests**

Nil

**4. CONFIRMATION AND RECEIPT OF MINUTES**

**4.1. Confirmation of Minutes**

**4.1.1. Annual General Electors Meeting – 8 February 2023**

Minutes of the Shire of Wyalkatchem Annual General Electors Meeting held on Wednesday 8 February 2023 (Attachment 4.1.1)

**OFFICER RECOMMENDATION / MEETING RESOLUTION:**

*Moved: Cr Begley*

*Seconded: Cr Petchell*

*That the Minutes of the Shire of Wyalkatchem Annual General Electors Meeting held on Wednesday 8 February 2023 be confirmed as a true and accurate record.*

**CARRIED**

**Business Arising**

Action Plan Update – presented by Stephen Tindale, CEO. Stephen also briefed the attendees on the outcomes of the LEMC Meeting held the previous night and that action was underway to review our Emergency Management Plan and welfare centres.

Nikki Towell, Community Development Officer, is in the process of creating an age friendly Community Plan – this will also link into the Disability Inclusion Plan with actions to address regarding access, footpaths, hand rails.

- Lyn Stewart and Nikki Hawser both felt that mosquitoes were still an issue in town.
- Craig Cooper was still concerned about the stop sign being marked as a give way sign and the school intersection Gamble Street.
- Kevin Jones is worried about wasting the water from the Museum tanks as at this point there are no plans to link to the Railway Tce plants as was previously thought.

**5. AGENDA ITEMS**

**5.1. PRESIDENT’S REPORT**

The President, Cr Garner, to table the President’s report for the period ending 30 June 2022 (author Cr Quentin Davies), as provided for in the Annual Report, pages 6 - 7 of the Annual Report.

**OFFICER RECOMMENDATION / MEETING RESOLUTION:**

*Moved: Cr Stratford*

*Seconded: Cr Lawson Kerr*

*That the Presidents Report for the period ending 30 June 2023, be received.*

**CARRIED**

**Business Arising**

Nil

**5.2. CHIEF EXECUTIVE OFFICER’S REPORT**

The Acting Chief Executive Officer, Mr Stephen Tindale, to table the Chief Executive Officer’s report for the period ending 30 June 2022 (author CEO Peter Klein), as provided for in the Annual Report, pages 8 – 9 of the Annual Report.

**OFFICER RECOMMENDATION / MEETING RESOLUTION:**

*Moved: Cr Stratford*

*Seconded: Cr Petchell*

*That the Chief Executive Officer’s Report for the period ending 30 June 2023, be received.*

**CARRIED**

**Business Arising**

Nil

**5.3. AUDITOR'S REPORT**

The Acting Chief Executive Officer, Mr Stephen Tindale to table the Auditor's Report for the period ending 30 June 2023, as provided for under "Opinion "page 70.

**OFFICER RECOMMENDATION / MEETING RESOLUTION:**

*Moved: Cr Stratford*

*Seconded: Loton*

*That the Shire of Wyalkatchem Auditor's Report – Opinion (page 70), for the year ended 30 June 2023, as presented, be received.*

**CARRIED**

**Business Arising**

Nil

**5.4. 2022/2023 ANNUAL FINANCIAL STATEMENTS**

The Acting Chief Executive Officer, Mr Stephen Tindale, to table the 2022/2023 Annual Financial Statements for the period ending 30 June 2023, as provided for in the Annual Report, pages 33 - 69.

**OFFICER RECOMMENDATION / MEETING RESOLUTION:**

*Moved: Cr Stratford*

*Seconded: Cr Lawson Kerr*

*That the Shire of Wyalkatchem Annual Financial Statements for the year ended 30 June 2023, as presented, be received.*

**CARRIED**

**Business Arising**

Nil

**5.5. ACCEPTANCE OF THE 2022/2023 ANNUAL REPORT**

The Acting Chief Executive Officer, Mr Stephen Tindale, to table the 2022/2023 Annual Report, incorporating the Shire President's Report, Chief Executive Officer's Report, 2022/2023 Annual Financial Statements and the 2022/2023 Auditor's Report, as provided for in Attachment 5.5.

**OFFICER RECOMMENDATION / MEETING RESOLUTION:**

*Moved: Cr Stratford*

*Seconded: Cr Petchell*

*That the Shire of Wyalkatchem Annual Report for the year 2022/2023, incorporating the Shire President's Report, Chief Executive Officer's Report, 2022/2023 Annual Financial Statements and the 2022/2023 Auditor's Report, as presented, be accepted.*

**CARRIED**

**Business Arising**

Nil

## 6. GENERAL BUSINESS

### 6.1. QUESTIONS SUBMITTED IN ADVANCE

#### Nikki Hawser

1. Signage as discussed at last year's meeting: it was stated that the shire had acquired new sign for the town entrance regrading various businesses around town.

These signs have not yet appeared.

[The Shire has the signs and are behind on the installation due to a lack of resources and other projects taking priority.](#)

The CRC requested a sign directing people to the centre (not an Information sign as is already present on a power pole outside the centre)

[As above – the signage has been ordered and delivered.](#)

The CRC is has requested that signs pertaining to the Electric Vehicle Charger (purchased by the CRC) be erected on Railway Terrace, pointing people to the charging outlet, we are still waiting.

[When LGIS \(insurers\) have approved the installation, the signs will be installed.](#)

2. What is happening with the footpath on the corner of Railway Tce and Gamble Street. This work has been ongoing for quite some time and presents a safety issue for the public, especially for our aged and disabled.

[This was covered in 4.1.1 Action Plan Update.](#)

3. Given our recent power outage, are there any plans to reduce the impact on the aged care homes. Perhaps it would be prudent to investigate an independent micro grid power system (solar and batteries) as these are some of our most valuable citizens.

[This was covered in 4.1.1 Action Plan Update – LEMC Meeting](#)

4. Can the CRC have an EV Charging bay marked outside the centre to indicate that this bay is specifically designated for vehicles charging just as we designate bays for disabled/elderly parking.

[As above in question 1.](#)

5. Is there any plan to rectify the problems with the footpaths around town. Some of them are very bowed and dangerous. This problem was identified last year also

[This was covered in 4.1.1 Action Plan Update.](#)

6. Are there any plans to rectify the drainage 1. Cnr Gamble and Railway 2. Cnr Railway and Thurston.

[Not at this stage.](#)

#### Lorraine Lawrence

Lorraine Lawrence would like to address a safety concern regarding the corner of Flint and Honour Ave – a reflective signpost has been knocked down and people driving can't see the drain.

[This will be repaired.](#)



Joan Phillips

What is happening on the corner of Railway Terrace and Gamble Street?

It is bit of an eyesore, and not a good look for people coming into our town for the first time.

When is it expected to be finished?

Plans are in progress to install Armco Railing which will improve it visually and safety wise.

**6.2. QUESTIONS FROM THE FLOOR**

Lyn Stewart – Why aren't there any staff/ lack of resources?

This is due to various reasons such as budget constraints, long term injury recovery, recruiting without available housing and the suitability of the applicants.

Staffing structures are currently under review.

Sheryl Wemm had been told that there had been little work completed at Korrelocking Cemetery and no signage installed as was budgeted for.

Stephanie Elvidge, Governance Officer, explained that work was still in progress, however all of the signage, both a new version of the internal wooden sign (made by Ross Crute) and an interpretive sign for the road side, designed by Sharon Lewis, Stephanie and a graphic designer, was installed last November by the Men's Shed.

Works have also now commenced on Cemetery No 2 and further planning is in progress.

Sheryl Wemm asked about the shop fronts and if there was anything the Shire could do to make them more presentable.

A new Shire Community Business Grant has opened and the owners of the buildings are welcome to apply for funding.

Sheryl Wemm raised concerns about the ladies changerooms at the pool and if they would be part of the pool project.

Jennie Gorham will be asked to assess and take photos and plan.

Kevin Jones asked about Lot 420 Butlin Street and the house that has been located there.

The Shire is currently actively following up on any breaches with both the Bush Fires Act and the Planning Act as well as the Health Act. The asbestos dumping charges will also be revised.

Sheryll Wemm raised the issue of the tip and people dumping in the wrong place.

The Shire has been reviewing the tip and CC TV Cameras are due to be installed very soon.

Nikki Hawser complimented the new Council on their receptiveness to the community, Nikki Towell for the commitment to her new role as Community Development Officer and the Shire on the success of the Pool grant funding.

Eric Anderson raised concerns about the lack of maintenance on the Medical Centre EG painting the fascia boards.

This is mainly due to the ongoing maintenance requirements not being received. The Shire will carry out a building maintenance inspection and plan the works required.

Peter Lawrence complimented Western Power on their hard work and commitment to restoring power and would like the Shire to formally thank them.

This will be followed up by Management.

Peter was also concerned about the Wyalkatchem - Cunderdin Road potholes and deterioration of the relatively recent works.

The road has a high underground water table which contributes to the deterioration and Tar specifications have changed. The approved tar doesn't last as long as the previous especially with an increase in truck traffic. The repairs are scheduled as part of the Works Roads Programme.

Lyn Stewart asked if the Shire was still involved in trying to lease the café.

The person that was about to sign the lease had pulled out. Sid has consequently put the café up for sale, however, yes, the Shire is still actively advertising the café as a Shire Sub-lease.

Lyn also asked why we lost communications in the recent power outage.

The current battery on the Telstra tower is supposed to last for 9 hrs, however it lasts for two hours and Telstra intends to upgrade it. The Telstra Exchange generator was also an issue and kept running out of fuel.

The Shire has been actively pursuing Telstra for many years to resolve this matter and is continuing to do so.

Note that the Public Phone by the Telstra Exchange was working and is free.

Nikki Hawser commented that Starlink Satellite phones and wifi worked and if you have off - grid power you can continue to live as usual.

Lyn Stewart had found out that she wasn't on the list of vulnerable people.

The Shire is currently revising the list with the help of the Police and Community. Thank you to everyone that helped each other during the period – Fantastic Community spirit.

## **7. CLOSURE OF THE MEETING**

There being no further business to discuss, the Chairperson Cr Garner thanked the members of the public, Councillors and Staff for their attendance, and closed the meeting at 6:48pm.