



Wyalkatchem Local Emergency Management Committee

AGENDA

Date 26 October 2022

Location Shire Offices

Time 5.00pm

Videoconference link:

39. *Functions of local emergency management committees*
- (a) *to advise and assist the local government in ensuring that local emergency management arrangements are established for its district.*
 - (b) *to liaise with public authorities and persons in the development, review and testing of local emergency management arrangements; and*
 - (c) *to carry out other emergency management activities as direct by the SEMC or prescribed by the regulations.*

1. Opening and Welcome

2. Attendance and Apologies

3. Disclosure of Interests

4. Guest Presentations

Nil

5. Confirmation of the minutes of the LEMC meeting held on 2 March 2022 – **SEE ATTACHMENT**

Moved _____

Seconded _____

6. Review of Action list and business arising

Item	Owner	Status
5.2 VFRS Training update	Emma Holdsworth	
5.3 Shire to review prohibited and restricted burning periods	Peter Klein and Trent Tyler	
5.4 Clinical Waste Bin for Transfer Station	Shire of Wyalkatchem	

5.4 St John plan to draft the Police, Brigade members to train as emergency responders so that they can drive the vehicles and assist with transportation.	Jay Hammond	
5.5 Doctor – update for the Hospital	Peter Klein	
6.2 Transferring the management of the Brigades from the Shire to DFES	Peter Klein/ Daniel Hendrickson	
6.3 That the Terms of Reference be amended to reflect the change in meeting frequency to a minimum of 2 meetings per year and endorsed by Council.	Stephanie Elvidge	
Status report - A scope of works and cost estimate be developed and be presented for Council approval during the FY23 budget approval process.	Stephanie Elvidge and Peter Klein	Scope and estimate received. Not in FY 22/23 budget – to be given further consideration and opportunity for Grant Funding

5. Review of LEMC membership and contact list updates (section 8 is confidential) – SEE ATTACHMENTS

6. Airport Lighting Maintenance

7. Agency/Member Reports

Members to consider:

- *Capability and limitations for the coming season (resources/staffing)*
- *Any known emerging risks*
- *Any scheduled exercises*
- *Outcomes or lessons learnt from any incidents or exercises.*

8. Desktop emergency exercise

9. Next Meetings

LEMC calendar 2023

Date	Activity	Venue	Comment

10. Meeting Closure