



Plant Operator / General Hand



APPLICATION INFORMATION

Closing Date: 4.00pm Wednesday 26 January 2022



Position Vacant – Full Time

Plant Operator / General hand

Applications are invited from interested individuals for the position of full time Plant Operator / General Hand at the Shire of Wyalkatchem.

The Shire of Wyalkatchem is seeking an enthusiastic person to join our works team in the position of Plant Operator / General hand.

Applicants should possess developed skills in the operation of plant & machinery used in the maintenance and constructions of roads.

Employment conditions in accordance with the Local Government Industry Award 2010, level 4. The successful applicant will be offered a minimum hourly rate of \$23.67 per hour – **negotiable depending on qualifications and previous experience.**

For more information regarding the position and to review the position description, please visit our website www.wyalkatchem.wa.gov.au

To apply for the position, candidates are requested to submit their applications, including a cover letter and a copy of their resume to Shire of Wyalkatchem. P O Box 224 Wyalkatchem, WA 6485 or via email to works@wyalkatchem.wa.gov.au

Applications close: Wednesday 26 January 2022 at 4pm.

The Shire of Wyalkatchem is an Equal Opportunity Employer.

Terry Delane
Manager of Works



SHIRE PROFILE

The Shire of Wyalkatchem is located 194km ENE of Perth and 35km east of Dowerin. The district of Wyalkatchem has an area of 1,595 square km, a local roads network of 682km and a population of 500. The local economy is driven by agriculture, with wheat and sheep dominating. The town has all major services including a general practitioner and District Hospital, a high school, police station, St John Ambulance and Volunteer Fire Brigades.

As well as the Wyalkatchem Hotel and Community Club, there are a number of retail outlets including a general store, pharmacy, news/lotto/café, tyre shop, butcher and Australia Post which, also provides banking services. Agricultural services are delivered through Elders and Nutrien and the Community Resource Centre delivers library, motor vehicle licensing and visitor centre services, as well as a range of community activities.

The district is well served by sporting and community groups and has excellent facilities for bowls, tennis, football, cricket, hockey, golf and swimming. The Shire of Wyalkatchem has playground areas, gardens and a major oval/ recreation centre.

The local government has made significant investment in recent years to improve the townscape, increase housing for the aged and improve the standard of sporting and community facilities. The future under a vibrant and forward looking Council and senior management team is exciting and this is a great time to join the team.

Council's Vision: That Wyalkatchem is a socially interactive and inclusive community that embraces our rural character and sense of community.

Council's Values:

- Team & community – one Shire, one community, one team
- Respect – seek respect
- Understanding – care & patience when dealing with colleagues and community
- Safety first – doesn't happen by accident
- Trust – years to build seconds to break

All team members are expected to contribute positively to the achievement of **Our Purpose** by observing the Code of Conduct, Council's Policies and the promise of our **Values**.



REMUNERATION DETAILS

EMPLOYMENT CONDITIONS

Location	This position is based at the Shire of Wyalkatchem
Industrial Agreement	Local Government Industry Award 2010, Level 4
Salary	Negotiable depending on qualifications and experience
Hours of Work	76 Hours per fortnight + Rostered Day off Accrual
Rostered Day off	One RDO per fortnight
Allowances	Wyalkatchem Allowance \$5,000 per annum Telecommunication Allowance \$260
Superannuation	Superannuation of up to 13% based on 10% superannuation guarantee contributions and up to an additional 5% contingent upon the employee contributing 5%. Salary Sacrifice is available on the employee's contributions.
Annual Leave	4 weeks paid annually.
Personal / Carer's leave (recognised as sick leave) Compassionate Leave	Paid personal leave is available to employees for illness or injury and caring for immediate family or house hold members who are ill and require care. 2 days paid leave per occasion for: Spending time with a family member of immediate family or household, who has a serious illness or injury and Death of a member of immediate family.
Long Service Leave	Thirteen (13) weeks after ten (10) years on continuous Local Government Services, transferable between Local Authorities in Western Australia.
Probationary period	A three (3) month probationary period is applicable to this position.
Fit for work	Council has a fitness for work policy which includes drug and alcohol testing. By accepting employment, employees agree to abide by this policy which may include undergoing random drug and alcohol tests.
Pre-Employment Medical	All new staff are required to complete a pre-employment medical prior to commencement. Full documentation for the requirements of the position will be given to the Medical Practitioner prior to examination and costs will be paid for by the Shire of Wyalkatchem. Existing medical conditions will not preclude an appointment.
Police Clearance	The successful applicant will be required to provide a National Police Clearance.
Closing Date	4.00pm 26 January 2022 In the interest of fairness and equality, late applications will not be accepted.

SELECTION CRITERIA

Thank you for your enquiry regarding the advertised position. These notes are provided to assist you in the preparation of your application.

Application:

Your application should include a covering letter explaining your interest in the position and a current resume detailing your qualifications, experience and suitability for the position. It is essential that the information you provide is clear, concise and relevant, so that the selection panel can readily assess your application.

Covering Letter:

A covering letter introducing yourself and explaining why you are applying for this position.

Resume (Curriculum Vitae) which includes:

- Personal details – name, address and telephone number
- Your education and training achievements
- Your work history including employment dates and details of the duties, performance and achievements
- Any activities you have undertaken outside of work, which you consider are relevant to the position

Referees:

Applicants should provide the names and contact details of two current referees in their application. The most valuable referees will be those that can comment on work experience that is relevant to this position.

Referee details should be provided on the understanding that they may be contacted shortly after the close of applications without any prior notification to the applicant.

Other Documents:

It is recommended that only copies of supporting documents be enclosed with your application so as to avoid loss or damage to originals. Nonetheless, the Council may ask to sight the originals at a later time.

Police Clearance:

After the interview process, the preferred applicant will be required to provide a current police clearance.

Contact Number:

Please ensure that you provide a convenient telephone number so that you can be contacted if you are invited for an interview, or there are any queries regarding your application.

Late Applications:

In fairness to all applicants, late applications cannot be received unless permission has been sought prior to the closing date.

Equal Opportunity:

Council maintains an Equal Opportunity Policy in assessing all applications for any advertised position and provides a smoke free work environment.

Website:

The Shire maintains a website www.wyalkatchem.wa.gov.au which contains substantial information.