



Shire of Wyalkatchem Audit, Risk and Improvement Committee (ARIC)

Minutes

held on Thursday 18 June 2026,

commencing at 3.05pm in the Council Chambers,

Honour Avenue, Wyalkatchem

Regulation 16 of the Local Government (Audit) Regulations 1996 states that:

“An audit committee —

- a)** is to provide guidance and assistance to the local government —
 - i.** as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and*
 - ii.** as to the development of a process to be used to select and appoint a person to be an auditor; and**

- b)** may provide guidance and assistance to the local government as to —
 - i.** matters to be audited; and*
 - ii.** the scope of audits; and*
 - iii.** its functions under Part 6 of the Act; and*
 - iv.** the carrying out of its functions relating to other audits and other matters related to financial management; and**

- c)** is to review a report given to it by the CEO under regulation 17(3) (the CEO’s report) and is to —
 - i.** report to the council the results of that review; and*
 - ii.** give a copy of the CEO’s report to the council.”**

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence “*Unconfirmed*” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “*Confirmed*” Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These unconfirmed minutes were approved for distribution on the 23 June 2026.

A handwritten signature in black ink, appearing to be 'Tom Kettle', written in a cursive style.

Tom Kettle
Chief Executive Officer

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1. DECLARATION OF OPENING

The Presiding Member, Renata Paliskis declared the meeting open at 3:05pm.

2. PUBLIC QUESTION TIME

Public question time opened at 3:05pm.

There were no members of the public.

Public question time closed at 3:05pm

3. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE

3.1 Attendance

Renata Paliskis

Independent Presiding Member

Cr Mischa Stratford

Cr Christopher Loton

Cr Rod Lawson Kerr

Cr Justin Begley

Tom Kettle

Chief Executive Officer

Claire Trenorden

Manager Corporate Services

3.2 Apologies

Nil

3.3 Leave of Absence

Nil

4. DECLARATIONS OF INTEREST

Nil

5. ANNOUNCEMENT BY THE PRESIDING PERSON WITHOUT DISCUSSIONS

The Presiding Member said thank you for selecting her for this position, she hopes to be able to serve it as well as possible and that she welcomes feedback to make improvement as time goes on.

6. CONFIRMATION AND RECEIPT OF MINUTES

6.1. CONFIRMATION OF MINUTES

6.1.1. AUDIT AND RISK COMMITTEE MEETING – 16 APRIL 2026

Minutes of the Shire of Wyalkatchem Audit and Risk Committee
Meeting held on Thursday 16 April 2026. (Attachment 6.1.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION:

(03/2026) Moved: Cr Stratford Seconded: Cr Begley

*That the minutes of the Shire of Wyalkatchem Audit and Risk
Committee Meeting held on Thursday 16 April (Attachment 6.1.1)
be confirmed as a true and correct record.*

CARRIED 5/0

***Voted for: Presiding Member Paliskis , Cr Stratford, Cr Begley, Cr Loton,
Cr Lawson Kerr***

7. MATTERS REQUIRING A COMMITTEE DECISION

7.1. CORPORATE SERVICES REPORTS

7.1.1. AUDIT, RISK AND IMPROVEMENT COMMITTEE WORK PLAN 2026/27

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	18 June 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 7.1.1 – 2026 Workplan

PURPOSE:

To consider the adoption of the proposed Work Plan for 2026/27 as shown below.

DETAIL:

The Audit, Risk and Improvement Committee (ARIC) was established at the 21 May 2026 Ordinary Council Meeting to reflect recent legislative reforms introduced under the Local Government Amendment Act 2024. Updates to the ARIC Terms of Reference were considered at the 16 April 2026 Audit and Risk Committee to implement the legislative reforms and will be confirmed at the 18 June 2026 Ordinary Council Meeting.

The key amendments include the implementation of a work plan to guide undertaking of tasks and responsibilities for the calendar year and an update of the definition of the oversight responsibilities including improvement, risk management, internal control, external audit, financial reporting and compliance.

The proposed Annual Work Plan has been prepared to guide the ARIC to effectively fulfil its functions, roles and responsibilities, in accordance with the Committee's recently adopted Terms of Reference.

The Work Plan is an evolving document and will be updated as required to reflect new items identified for Committee consideration.

The proposal is to adopt the Work Plan for the remainder of the 2026 calendar year before adopting a 2027 Work Plan at the 17 December 2026 ARIC meeting. The 2026 and 2027 Work Plans are outlined below to provide a clear roadmap for completion of the ARIC's priorities.

Proposed Work Plan – 2026 Calendar Year

Task	Jun	Sept	Dec
Adopt 2026 Annual Work Plan			
Risk Management Policy Review			
Risk Register Review			
Compliance Audit Return			
Interim Audited Financial Statements			
Annual Audited Financial Statements			
Regulation 5 and 17			
Adopt 2027 Annual Work Plan			

Draft Work Plan – 2027 Calendar Year

Task	Mar	Jun	Sept	Dec
Risk Register Review				
Business Continuity Plan Review				
Compliance Audit Return				
Interim Audited Financial Statements				
Annual Audited Financial Statements				
Adopt 2028 Annual Work Plan				

STATUTORY ENVIRONMENT:

Section 7 of the *Local Government Act 1995*, an Audit Committee must be established to provide guidance and assistance to the local government.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan 2024-2034.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENTS:

Simple majority

OFFICER RECOMMENDATION/COMMITTEE RESOLUTION:

*(04/2026) Moved: Cr Stratford Seconded: Cr Lawson Kerr
That the Audit, Risk and Improvement Committee adopt the 2026 Calendar
Year Work Plan per attachment 1.*

CARRIED 5/0

***Voted for: Presiding Member Paliskis, Cr Stratford, Cr Begley, Cr Loton,
Cr Lawson Kerr***

8. CLOSURE OF THE MEETING

There being no further business the Presiding Member, Renata Paliskis closed the meeting at 3.13pm.