



AGENDA

ORDINARY COUNCIL MEETING



26 February 2026

Commencing at 4pm in the
Shire of Wyalkatchem Council Chambers
27 Flint Street, Wyalkatchem

NOTICE OF COUNCIL MEETING

The next Ordinary Meeting of the Wyalkatchem Shire Council will be held on Thursday 26 February 2026 in the Council Chambers, 27 Flint Street Wyalkatchem, commencing at 4pm.

An Agenda for this meeting will be made available from the Shire Administration Office and on our website www.wyalkatchem.wa.gov.au

ORDER OF EVENTS

Thursday, 26 February 2026

4:00pm Ordinary Meeting of Council followed by refreshments.

I have reviewed this agenda, I am aware of all recommendations made to Council, and I support each as presented.



Ian McCabe

ACTING CHIEF EXECUTIVE OFFICER

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

As per the Shire of Wyalkatchem Code of Conduct for Council Members, Committee Members, and Candidates for Election, and to maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest. Having disclosed the interest, you may declare your objectivity on the matter, and remain in the Chamber, and chair, or move/second, speak and vote on the matter.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting, or prior to consideration of the item in which an interest exists.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

TABLE OF CONTENTS	
1.	DECLARATION OF OPENING 1
2.	PUBLIC QUESTION TIME 1
2.1.	Response to Public Questions Previously Taken on Notice 1
2.2.	Declaration of Public Question Time opened 1
2.3.	Declaration of Public Question Time closed 1
3.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE..... 1
3.1.	Attendance 1
3.2.	Apologies..... 1
3.3.	Approved Leave of Absence 1
3.4.	Applications for Leave of Absence 1
4.	OBITUARIES..... 1
5.	PETITIONS, DEPUTATIONS, PRESENTATIONS 1
5.1.	Petitions..... 1
5.2.	Deputations 1
5.3.	Presentations 1
6.	DECLARATIONS OF INTEREST..... 1
6.1.	Financial and Proximity Interest 1
6.2.	Impartiality Interests 1
7.	CONFIRMATION AND RECEIPT OF MINUTES..... 1
7.1.	Confirmation of Minutes..... 1
7.1.1.	Ordinary Council Meeting – 18 December 2025..... 1
7.1.2.	Special Council Meeting – 12 February 2026..... 2
7.1.3.	Special Council Meeting – 19 February 2026..... 3
7.2.	Receipt of Minutes..... 3
8.	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION..... 3
9.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED..... 3
10.	REPORTS 4
10.1.	CORPORATE AND COMMUNITY SERVICES 4
10.1.1.	ACCOUNTS FOR PAYMENT – DECEMBER 2025 AND JANUARY 2026 .. 4
10.1.2.	ACCOUNTS FOR PAYMENT – CREDIT CARDS – NOVEMBER 2025 AND DECEMBER 2025..... 6
10.1.3.	MONTHLY FINANCIAL REPORTS – DECEMBER 2025 AND JANUARY 2026 8
10.1.4.	2025/2026 BUDGET REVIEW 10

10.2.	WORKS AND SERVICES	13
10.2.1.	WORKS OFFICER'S REPORT – FEBRUARY 2026.....	13
10.3.	GOVERNANCE AND COMPLIANCE	26
10.3.1.	CHIEF EXECUTIVE OFFICER'S REPORT – FEBRUARY 2026	26
10.3.2.	APPLICATION TO KEEP THREE DOGS	32
10.3.3.	SALE OF COUNCIL LOTS IN FLINT ST, WYALKATCHEM	34
10.3.4	VEHICLE POLICY AMENDMENT	42
11.	PLANNING AND BUILDING	45
11.1.1.	DEVELOPMENT APPROVAL (DA) APPLICATION ON LOT 501 (HN 8) JOHNSTON ST, WYALKATCHEM	45
11.1.2.	DEVELOPMENT APPROVAL (DA) APPLICATION ON LOT 2 (HN 21) FLINT ST, WYALKATCHEM.....	50
12.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	55
13.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	55
14.	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	55
15.	MATTERS BEHIND CLOSED DOORS.....	55
16.	CLOSURE OF THE MEETING	55

1. DECLARATION OF OPENING

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

2.2. Declaration of Public Question Time opened

2.3. Declaration of Public Question Time closed

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

3.2. Apologies

3.3. Approved Leave of Absence

3.4. Applications for Leave of Absence

4. OBITUARIES

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

5.2. Deputations

5.3. Presentations

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

6.2. Impartiality Interests

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Council Meeting – 18 December 2025

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday
18 December 2025. (Attachment 7.1.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION:

*That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of
Thursday 18 December 2025 (Attachment 7.1.1) be confirmed as a true and
correct record.*



**MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON**

18 December 2025

Council Chambers

Honour Avenue

Wyalkatchem

Commencement: 4:01pm

Closure: 4:49pm

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence “*Unconfirmed*” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “*Confirmed*” Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These unconfirmed minutes were approved for distribution on the 19 December 2025.



Ian McCabe
Acting Chief Executive Officer

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TABLE OF CONTENTS	
1.	DECLARATION OF OPENING 1
2.	PUBLIC QUESTION TIME 1
2.1.	Response to Public Questions Previously Taken on Notice 1
2.2.	Declaration of Public Question Time opened 1
2.3.	Declaration of Public Question Time closed 1
3.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE..... 2
3.1.	Attendance 2
3.2.	Visitors..... 2
3.3.	Apologies..... 2
3.4.	Approved Leave of Absence 2
3.5.	Applications for Leave of Absence 2
4.	OBITUARIES..... 2
5.	PETITIONS, DEPUTATIONS, PRESENTATIONS 2
5.1.	Petitions..... 2
5.2.	Deputations 2
5.3.	Presentations 2
6.	DECLARATIONS OF INTEREST..... 2
6.1.	Financial and Proximity Interest 2
6.2.	Impartiality Interests 2
7.	CONFIRMATION AND RECEIPT OF MINUTES..... 3
7.1.	Confirmation of Minutes..... 3
7.1.1.	Ordinary Council Meeting – 20 November 2025..... 3
7.1.2.	Special Council Meeting – 11 December 2025..... 4
7.2.	Receipt of Minutes..... 5
8.	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION..... 5
9.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED..... 5
10.	REPORTS 6
10.1.	CORPORATE AND COMMUNITY SERVICES 6
10.1.1.	ACCOUNTS FOR PAYMENT – NOVEMBER 2025 6
10.1.2.	ACCOUNTS FOR PAYMENT – CREDIT CARDS – OCTOBER 2025 8
10.1.3.	MONTHLY FINANCIAL REPORTS – NOVEMBER 2025 10
10.2.	WORKS AND SERVICES 12
10.2.1.	WORKS OFFICER’S REPORT – DECEMBER 2025..... 12

10.3.	GOVERNANCE AND COMPLIANCE.....	20
10.3.1.	CHIEF EXECUTIVE OFFICER'S REPORT – DECEMBER 2025	20
10.3.2.	LEASE HANGAR TWO (2).....	24
10.3.3.	LEASE TOP DEPOT	26
10.3.4.	LEASE BOTTOM DEPOT	28
10.3.5.	LICENCE – OLD TENNIS CLUB.....	30
10.3.6.	SUPPORT FOR LG RURAL HEALTH FUNDING ALLIANCE.....	32
10.3.7.	AGREEMENT WITH THE CRC.....	34
11.	PLANNING AND BUILDING	37
12.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	37
13.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	37
14.	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	37
14.1.1.	ANNUAL REPORT AND FINANCIAL STATEMENTS.....	37
14.1.2.	LEASE CRISP COMMUNICATIONS TOWER.....	39
14.1.3.	POLICY REVIEW – ELECTED MEMBER TRAINING AND DEVELOPMENT	41
14.1.4.	LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS.....	44
15.	MATTERS BEHIND CLOSED DOORS.....	46
15.1.1.	APPOINTMENT OF CHIEF EXECUTIVE OFFICER.....	46
16.	CLOSURE OF THE MEETING.....	49

1. DECLARATION OF OPENING

The Presiding Member, Cr Petchell declared the meeting open at 4:01pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:01pm.

Mr Dennis Pease:

Madam President,

Several Months ago, I attended a public meeting in the Wyalkatchem Town Hall, where attendees were informed of an opportunity that existed to bid for a Regional Emergency Services Precinct. It seems that Wyalkatchem had been identified as a suitable location that ticked all the boxes. My Question is, Madam President, has this Council actively pursued this opportunity? If so, what is the progress? And if not, why not?

Thank you.

The Acting Chief Executive Officer provided a response on behalf of the President:

Thank you, Mr Pease, for your question. I was made aware of the proposal and the public meeting shortly after my commencement. I have previously briefed council on the matter and can share a summary of recent history with the meeting:

- The opportunity is a national grant available to any local government.
- The concept and identification of Wyalkatchem and the assessment that this shire ticked all the boxes was the assessment of the **previous CEO and a consultant** engaged to write grant applications.
- There is no council decision related to this concept and not all councillors were aware of the announcements being made at the public meeting – consequently, this concept was shared with the public without any development of the proposal by the local government.
- At the time the previous CEO resigned, there were no useful records retained that related to this concept.
- When I contacted the consultant to understand the status of this proposal and what had been delivered for the funds expended, she informed me was no longer involved and had no information to share.
- This proposal was discussed by me with council. The assessment made was that the local government was not prepared to pursue this concept.
- There's been a significant backlog of work to clear, recruitment to complete and council decisions to implement. This is still the case.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 4:09pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Cr Christy Petchell	President and Presiding Member
Cr Mischa Stratford	Deputy President
Cr Christopher Loton	
Cr Tracy Dickson	
Cr Rod Lawson Kerr	
Cr Justin Begley	
Cr Stephen Gamble	
Ian McCabe	Acting Chief Executive Officer
Claire Trenorden	Manager Corporate Services

3.2. Visitors

Dennis Pease
Eric Anderson
John Eable

3.3. Apologies

Nil

3.4. Approved Leave of Absence

Nil

3.5. Applications for Leave of Absence

Nil

4. OBITUARIES

The President advised the following prior resident of Wyalkatchem had recently passed away:

Jan Pooley
Jan Parsons

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Cr Loton declared a financial interest in item 10.3.5.

6.2. Impartiality Interests

Cr Begley declared an impartiality interest in item 10.3.2.

Cr Gamble, Cr Loton, Cr Stratford and Cr Petchell declared an impartiality interest in item 10.3.7.

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Council Meeting – 20 November 2025

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 20 November 2025. (Attachment 7.1.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(158/2025) Moved: Cr Stratford Seconded: Cr Loton

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 20 November 2025 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

7.1.2. Special Council Meeting – 11 December 2025

Minutes of the Shire of Wyalkatchem Special Meeting held on Thursday
11 December 2025. (Attachment 7.1.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(159/2025) Moved: Cr Dickson Seconded: Cr Gamble

*That the minutes of the Shire of Wyalkatchem Special Meeting of
Council of Thursday 11 December 2025 (Attachment 7.1.2) be
confirmed as a true and correct record.*

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

7.2. Receipt of Minutes

Nil

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

I would like to extend my congratulations to Dan Garner, son of our previous Shire President, Mr Owen Garner, on receiving the 2025 *West Australian Music* award for Guitarist of the Year. This is a significant achievement and a wonderful recognition of his talent and dedication.

I also congratulate all students from Wyalkatchem District High School who received book prizes at their Presentation Night on Tuesday evening. I was unable to attend, but I have heard fantastic comments regarding the dance performance. Well done to each student on your hard work and commitment throughout the year.

The past week has highlighted how vulnerable our Shire can be in the midst of an emergency. I would like to sincerely thank Shire staff, Councillors and members of the community for coming together to support one another during this time. The willingness to step up and help each other, truly reflects community spirit.

As we approach the end of the year, I wish to thank the community for their ongoing input, engagement and support throughout the past year. Your involvement plays a vital role in shaping our Shire. I also extend my sincere appreciation to Shire staff for their continued professionalism, dedication and hard work, and to my fellow Councillors for their commitment to serving the community and working collaboratively in the best interests of Wyalkatchem.

I would like to wish each and every member of the Wyalkatchem community a very happy and safe Christmas and New Year. I look forward to continuing to work with Council, staff and the community in 2026.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

15.1.1 APPOINTMENT OF CHIEF EXECUTIVE OFFICER

10. REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – NOVEMBER 2025

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 December 2025
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for payment – November 2025

SUMMARY

To provide the Council with a list of accounts paid by the Chief Executive Officer in accordance with delegated authority and for the Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

The council has delegated to the CEO (delegation number 1.2.25) the power to make payments from the municipal fund or trust fund.

COMMENT

The payment listing for November 2025 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal & Trust	EFT	EFT4867	EFT4779
Reserves	EFT	EFT	No Payments
DD	DD	DD4148.2	DD4135.1

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, s.13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2025/26 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION/COUNCIL RESOLUTION:

(160/2025) Moved: Cr Lawson Kerr

Seconded: Cr Begley

That Council endorse the total payments for the month of November 2025 being \$470,629.89 which comprised of:

- 1. Cheque payments in the Municipal Fund totalling \$0.00;***
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$401,878.08;***
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$68,751.81.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – OCTOBER 2025

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 December 2025
Reporting Officer:	Glenn Bradly, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Card – October 2025

BACKGROUND

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the 2025/2026 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(161/2025) Moved: Cr Dickson

Seconded: Cr Lawson Kerr

That Council endorse credit card payments for the period 30 September 2025 to 28 October 2025, totalling \$686.52. (refer to attachment 10.1.2).

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

10.1.3. MONTHLY FINANCIAL REPORTS – NOVEMBER 2025

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 December 2025
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report November 2025

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached reports includes:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis. These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4
Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

November 2025

Total Cash Available as at 30 November 2025 is \$5,621,512;

- cash available is made up of unrestricted cash \$2,086,653 (37.12%) and
- restricted cash \$3,534,859 (62.88%).

Rates Debtors balance as at 30 November 2025 is \$347,131 and Rates Notices for 2025-26 were issued in August 2025. Rates collected as at end of November were \$1,186,747 - 75%.

November 2025: Operating Revenue – Operating revenue of \$2,659,742 is made up of Rates - 59%, Grants - 32%, Fees and Charges - 7% and other – 2%.

Operating Expenses – Operating expenses of \$2,668,764 is made of Employee Costs – 23%, Materials and Contracts – 23%, Depreciation – 43%, Insurance – 9% and Utility – 2%.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(162/2025) Moved: Cr Stratford Seconded: Cr Dickson

That Council accepts the Statements of Financial Activity for the month ending 30 November 2025 (refer attachment 10.1.3).

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

10.2. WORKS AND SERVICES

10.2.1. MANAGER OF WORKS REPORT – DECEMBER 2025

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 December 2025
Reporting Officer:	Aldo Lamas – Works Manager
Disclosure of Interest:	No interest to disclose
File Number:	13.05
Attachment Reference:	Nil

BACKGROUND

To inform Council of the activities of the Works and Services team for the month ending 12 December 2025.

OVERVIEW

SUMMARY - ROADS / TOWN/ BUILDINGS

MRWA SAFETY AUDITS

On 27 November, the Shire of Wyalkatchem conducted two safety audits focusing on potential black spots within the district. The audits were undertaken by:

- Paul Starling – Local Government Road Safety Manager, Main Roads WA (MRWA)
- Tracey Peacock – Road Safety Advisor, RoadWise WALGA
- Aldo Lamas – Works Manager, Shire of Wyalkatchem

These audits form part of the Shire’s ongoing commitment to improving road safety and identifying areas where preventative measures can reduce the risk of accidents.

CAPITAL WORKS PROGRAM

- **Wyalkatchem North Rod SLK 6.91 to 8.40 (Regional Road Group)**
Spray Seal works has been completed. Asphalt works, signed and delineator are planned to be completed early in the new year.
- **Goldfields Rd - Re-sheet - SLK 8.54 to 9.82 - 1.28km (Roads to Recovery)**
Road & Maintenance Crew has started the re-sheeting works.
- **Honour Avenue & Flint Street – Footpath Works**
Concrete footpath works has been completed

ROAD AND MAINTENANCE

- **Refuse Site**
Routine weekly maintenance continued throughout the month at the Refuse Site.

- **Main Roads WA (MRWA)**

Main Roads WA (MRWA) has carried out temporary seal repairs at the intersection of Ferries Street and Hands Drive following reports from the Shire regarding seal failures.

- **Road Sweeping**

Road sweeping was undertaken within the town site to remove debris, dust, and loose material from road surfaces, thereby improving safety and reducing hazards for both vehicles and pedestrians.

PARKS AND GARDENS

- **Pioneer Park**

Rock wall vandalism at the gazebo was repaired and open back to the public.

- **Lady Nova**

Broken steps have now been fixed and open.

- **New chemical spray unit**

A new skid mount frame was fabricated in house with existing materials so it can be mounted and fixed in the ute, while spraying is in progress.

- **Korrelocking Hall**

Vandalism damage to the exterior cladding

- **Swimming pool**

Soap dispenser were replaced.

- **Town Hall**

Soap dispenser were replaced.

- **Oval**

Vandalism damage to the turf on the oval occurred over the weekend. The crew has now completed repairs.

New windsock was installed and steel post painted

Refer to Photographs in Attachment A

PLANT, MACHINERY AND EQUIPMENT

Annual servicing of air compressors has been completed.

Three generators (Admin, Medical Centre, and Depot) have been serviced. These are scheduled for servicing every six months.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are some financial implications in relation to this item and they are reflected in the report.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 1 Economy	Statement of Strategic Outcome: Local industry is sustained and can expand with critical and enabling infrastructure. The visitor economy diversifies our local economy and we enhance our community profile.
Goal No.	GOAL 1. Our transport network responds to the accessibility and connectivity needs of all
1.2	Deliver the Wheatbelt Secondary Freight Network Program
1.3	Participate in the Regional Road Group
Pillar 2 Community	Statement of Strategic Outcome: Our community is inclusive, it is a place where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.
Goal No.	GOAL 5. A safe and healthy community for all ages
5.9	Upgrade facilities and equipment at the Wyalkatchem Swimming Pool

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(163/2025) Moved: Cr Begley

Seconded: Cr Lawson Kerr

That Council receives the Works Officer's report.

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

Attachment A



Photo: Pioneer Park Before & After Photos



Photo: Transfer Station smashed window



Photo: Skid Mount Frame for spray unit



Photo: Lady Nova before & after pictures



Photo: Korrelocking Hall vandalism (Broken cladding boards)



Photo: Oval vandalism



Photo: Windsock at The Oval



Photo: Road Sweeping Within the Town Site

10.3. GOVERNANCE AND COMPLIANCE

10.3.1. CHIEF EXECUTIVE OFFICER'S REPORT – DECEMBER 2025

Applicant:	Not Applicable
Location:	Whole of District
Date:	12 December 2025
Reporting Officer:	Ian McCabe, Acting Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	13.05.01
Attachment Reference:	NIL

BACKGROUND

This report is prepared by the Acting CEO to inform Council and the Community about CEO activities and responsibilities, including progress against published plans and agreed performance criteria.

COMMENT

This report is for the period 15 November 2025 to 11 December 2025.

The Acting CEO was absent 27 November for a family commitment (time in lieu).

The focus in the past month has been the recruitment by council of a nominal CEO; compliance activities (audit, annual report); staffing matters (recruitment, development); land management (debt management and recovery; title status and valuation); financial and strategic planning; business management of the local government.

At the ordinary meeting 20 November, council considered governance, financial reporting and operational reports and made decisions in relation to a long term bicycle and footpath plan 2026 – 2036 (subject to annual budget resolution), two budget variations for road projects, a revocation motion to amend minutes, a lease, a budget variation to activate a sports related grant, change in the February meeting date, proposed contract for swimming pool management, an item addressing elected member training and development and a change to 2025 / 26 Fees and Charges.

Cuppa with A Councillor took place 25 November and was hosted by the President Cr Petchell with Cr's Begley, Dickson and Loton. Several community members shared their thoughts and experiences and heard about council's plans for the future. The next Cuppa with A Councillor will be in February at a date to be announced.

A Special Meeting was held 11 December to consider a submission to the Regional Housing Support Fund under the auspices of the North-Eastern Regional Organisation of Councils (NEWROC); and receipt of the selection panel recommendation for appointment as Chief Executive Officer, which was endorsed and will progress to an Offer of Employment for Acceptance.

Key Meetings 15 November 2025 to 11 December 2025.

18 November RoadWise quarterly meeting; meeting with former employee.

20 November Ratepayer; ordinary meeting of council

24 November NEWROC Executive via TEAMS

25 November with the President Cr Petchell, Community Resource Centre (CRC) Chair, Sheryl Wemm, to discuss agreement with the CRC; (followed by) regular meeting with the President; Cuppa with A Councillor.

1 December with Deputy President Cr Mischa Stratford, at Merredin, to attend Central East Aged Care Alliance Inc. (general meeting and AGM).

2 December with Cr Loton at Mukinbudin, NEWROC council meeting.

8 December via TEAMS Pioneer Pathways Advisory Group

9 December Ms Jill Lees, Principal, Wyalkatchem District High School

10 December regular meeting with President Cr Christy Petchell; with Manager of Works, Aldo Lamas, Regional Manager Main Roads WA Mr Yogesh Shinde and Ms Elizabeth Davies, Stakeholder Engagement Manager, Main Roads WA (establish regular relationship meetings, agree on some future works and a meeting between Regional Director and Council in March 2026).

11 December Ms Caroline Robinson via TEAMS, NEWROC housing project; Council workshop; Special Meeting of Council; Local Emergency Management Committee.

Key Activities 15 November 2025 to 11 December 2025.

- Wylie Weekly publications, website and social media management, liaising with community and external agencies, other information distribution.
- Liaising with governments on various matters.
- Completion of the annual report.
- Conducting quotation process for property valuations; lease negotiation.
- Administrative support to the CEO Selection Panel
- Completion of review of emergency management arrangements.
- Information management and record-keeping.
- Forward planning; various matters related to strategic planning, council calendar and operations.
- Land management matters related to CEACA.
- Various protracted matters related to delinquent debt including records, debt management, land management.
- Various matters related to operations, management of staff, financial processes, workplace health and safety, community relations, governance and the daily management of the business.

This is the last CEO report for 2025 and I'd like to take the opportunity to thank all members of council (past and present) for making a positive contribution to the lives of those we serve, our public; I sincerely thank all of my colleagues, many of whom do not get noticed as they quietly go about service delivery in the streets, online, in their office or in the facilities of the shire – they do a great job and I am grateful. I would also like to thank the public for their positive feedback and understanding of the challenges faced by a small local government with a small team, limited resources and many expectations. I am positive about the possibilities for 2026.

Thank you all and Merry Christmas and a safe, prosperous and successful New Year to everybody.

STATUTORY ENVIRONMENT

Section 5.41 details the role of the (Acting) Chief Executive Officer:

5.41. Role of CEO

- (1) The CEO, as the local government's chief executive officer, is responsible for managing the local government's administration and operations.
- (2) The CEO's executive role includes the following —
 - (a) causing council decisions to be implemented;
 - (b) managing the provision of services and facilities that the council has determined the local government is to provide in the district;
 - (c) determining procedures and systems for —
 - (i) implementing the local government's policies as determined by the council; and
 - (ii) otherwise managing the local government's administration and operations;
 - (d) being responsible for the employment, management, supervision, direction and dismissal of other employees

(subject to section 5.37(2) in relation to senior employees);
 - (e) ensuring that records and documents of the local government are properly kept for the purposes of this Act and any other written law.
- (3) The CEO is the council's principal advisor and, as such, does the following —
 - (a) advises, and procures advice for, the council in relation to the local government's affairs and the performance of the local government's functions;
 - (b) ensures that the council has the information and advice it needs to make informed and timely decisions.
- (4) The CEO —
 - (a) liaises with the mayor or president on the local government's affairs and the performance of the local government's functions; and
 - (b) speaks on behalf of the local government if the mayor or president agrees.
- (5) The CEO performs any other function specified or delegated by the local government or imposed under this Act or another written law as a function to be performed by the CEO.

POLICY IMPLICATIONS

There is no policy directly relevant to this report.

FINANCIAL IMPLICATIONS

There is no direct financial implication to this report. The Acting CEO seeks to add value to Council Decisions and maximise community benefit of operations and project outcomes.

RISK IMPLICATIONS

There is no direct risk implication to this report.

COMMUNITY AND STRATEGIC OBJECTIVES

All areas of the Strategic Community Plan are relevant to this report. The Acting CEO is actively examining opportunities for progress against the Plan.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(164/2025) Moved: Cr Stratford Seconded: Cr Begley

That Council:

- 1. Accept the Acting Chief Executive Officer's Report as presented.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

Cr Begley declared an impartiality interest in item 10.3.2

10.3.2. LEASE HANGAR TWO (2)

Applicant:	Mr Grant Wood
Location:	Hangar 2 being a portion of Lot 500 Wyalkatchem Aerodrome
Date:	12 December 2025
Reporting Officer:	Ian McCabe, Acting Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	05.19.06C
Attachment Reference:	1. Valuation 2. Draft Lease 3. Public Notice

BACKGROUND

Mr Wood’s father was an occupier of hangar two (2) for an extended period with another flyer Mr Gerry Fratel. Mr Grant Wood subsequently occupied the hangar. There has been no lease in place due in part to lack of engagement by the shire.

COMMENT

Mr Gerry Fratel Wood (and Mr Fratel) have occupied hangar two for an extended period. Mr Fratel contacted the shire by email 20 August 2024 about hangar use and an agreement, which was forwarded to the then CEO. He received no response.

The Acting CEO contacted Mr Fratel 10 November 2025 and in turn negotiated lease arrangements with Mr Wood, utilising an independent valuation obtained 6 October 2025. A draft lease has been negotiated and public notice issued. No comments have been received. Mr Wood and Mr Fratel have agreed that Mr Wood will be the signatory to the lease.

The proposed lease aligns with a recent valuation of \$2,800 per annum (GST exclusive), or \$3,080 per annum GST inclusive, fully reflecting market value. In addition, rent review and property inspection are timed for 31 March each year to allow for input to the budget (and when necessary, commence renewal discussions). Finally, payment in advance means the risk of non-payment is reduced.

Mr Wood and Mr Fratel have a sustained interest in flying and a long-standing connection to Wyalkatchem. There is every opportunity that in taking tenancy of the hangar this will be maintained and in time support growth of activity at the aerodrome. Consequently, this lease is supported.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There is no directly relevant policy to this item.

FINANCIAL IMPLICATIONS

This item generates revenue of \$14,000 over the course of its term (this may increase, subject to annual rent reviews).

RISK IMPLICATIONS

This item has been prepared to reduce risk to council and the local government. Besides management of the relationship, this lease will assist in managing the asset and contribute to the strategic planning of the aerodrome.

COMMUNITY AND STRATEGIC OBJECTIVES

Goal 11: High standard of governance.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(165/2025) Moved: Cr Lawson Kerr

Seconded: Cr Dickson

That Council:

- 1. Approve the draft lease as attached to this item, between the Shire of Wyalkatchem and Mr Grant Wood, for the disposition of hangar two (2) at the Wyalkatchem aerodrome, for a period of five years, commencing 2 January 2026; and,***
- 2. That the conditions of the lease as set out in its terms and in schedules will determine its operative delivery, being annual rent of \$2,800 GST exclusive; annual rent review and inspection; rent payable in advance; required public liability insurance; and,***
- 3. Note that no public submissions were received on this matter; and,***
- 4. Authorise the President and Acting CEO to execute the lease and affix the Common Seal.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

10.3.3. LEASE TOP DEPOT

Applicant:	Ms Michelle Eaton
Location:	Lot 8 corner Thurstun and Piesse St's Wyalkatchem
Date:	12 December 2025
Reporting Officer:	Ian McCabe, Acting Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	05.19.06C
Attachment Reference:	1. Valuation; 2. Draft lease; 3. Public Notice.

BACKGROUND

Ms Eaton' deceased husband held the lease for this property until his passing, which extinguishes the contract. Ms Eaton maintained lease payments and has complied with the conditions of the lease. On enquiry by the shire, she has agreed to form a new lease to enable removal of the family's property.

COMMENT

The lease held by Mr B Eaton expired with his passing. Ms Michelle Eaton has maintained lease payments and compliance with the conditions of the former lease.

The Acting CEO contacted Ms Eaton in November 2025 and reached agreement to form a new lease. An independent valuation obtained 25 November 2025 would value the lease at \$4,500 per annum (\$1,900 greater than the negotiated value). A draft lease has been negotiated and public notice issued. No comments have been received.

The proposed lease is less than the valuation amount. The officer recommendation considers the inheritance of the lease obligation, the conduct of the proponent, the absence of demand for the property, and the intent to utilise the lease period to remove private property. Accordingly, the payment required under the prior lease is maintained.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There is no directly relevant policy to this item.

FINANCIAL IMPLICATIONS

This item generates revenue of \$2,600 over the course of its term (this may vary, subject to notice).

RISK IMPLICATIONS

This item has been prepared to reduce risk to council and the local government. Besides management of the relationship, this lease will assist in managing the asset and contribute to the strategic planning of the local government.

COMMUNITY AND STRATEGIC OBJECTIVES

Goal 11: High standard of governance.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(166/2025) Moved: Cr Begley Seconded: Cr Lawson Kerr

That Council:

- 1. Approve the draft lease as attached to this item, between the Shire of Wyalkatchem and Ms Michelle Eaton, for the disposition of Lot 8 corner Thurstun and Piesse St Wyalkatchem (otherwise referred to as the Top Depot), for a period of up to one year, commencing 2 January 2026; and,***
- 2. That the conditions of the lease as set out in its terms and in schedules will determine its operative delivery, being weekly rent of \$50 GST exclusive; rent payable monthly in advance; required public liability insurance; and,***
- 3. Note that no public submissions were received on this matter; and,***
- 4. Authorise the President and Acting CEO to execute the lease and affix the Common Seal.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

10.3.4. LEASE BOTTOM DEPOT

Applicant:	Elders Rural Services Australia Limited
Location:	Lot 210 73 Wilson St Wyalkatchem
Date:	12 December 2025
Reporting Officer:	Ian McCabe, Acting Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	05.19.06C
Attachment Reference:	1. Valuation; 2. Draft lease; 3. Public Notice.

BACKGROUND

Elders Rural Services have a current lease on this property expiring 31 January 2026, with an annual lease amount of \$6,000. Elders have occupied the property since 1 February 2024 and have been a good tenant. Discussions since 13 October have resulted in a negotiated lease which is recommended for Council's acceptance.

COMMENT

A lease held by Elders Rural Service Australia Limited ('Elders') is due to expire 31 January 2026.

The Acting CEO and Elders representatives have been in discussion since 13 October 2025 and have reached agreement on a draft lease. The lease proposes an extended term (two years to four years), a 5.0% increase on the current rent, for a period of two years (that is, \$6,300 per annum for two years); and then a further increase of 4.8% in 2028 for the remaining two years (that is \$6,600 per annum). This is market value.

An independent valuation obtained 25 November 2025 would value the lease at \$6,300 per annum. A draft lease has been negotiated and public notice issued. No comments have been received.

The officer recommendation is to accept the lease and retain a good tenant. The extended period of four years provides certainty to the lessee and provides adequate time for the local government to complete land usage surveys and planning across shire land holdings that will support longer term plans.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There is no directly relevant policy to this item.

FINANCIAL IMPLICATIONS

This item generates revenue of \$25,800 over the course of its term.

RISK IMPLICATIONS

This item has been prepared to reduce risk to council and the local government. Besides management of the relationship, this lease will assist in managing the asset and contribute to the strategic planning of the local government.

COMMUNITY AND STRATEGIC OBJECTIVES

Goal 11: High standard of governance.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(167/2025) Moved: Cr Lawson Kerr Seconded: Cr Gamble

That Council:

- 1. Approve the draft lease as attached to this item, between the Shire of Wyalkatchem and Elders Rural Services Australia Limited, for the disposition of Lot 210 73 Wilson St Wyalkatchem (otherwise referred to as the Bottom Depot), for a period of four years, commencing 1 February 2026; and,***
- 2. That the conditions of the lease as set out in its terms and in schedules will determine its operative delivery, being annual rent of \$6,300 per annum GST exclusive in the first and second years; \$6,600 per annum GST exclusive in the third and fourth years; rent payable in 12 monthly instalments per year, in advance; required public liability insurance; and,***
- 3. Note that no public submissions were received on this matter; and,***
- 4. Authorise the President and Acting CEO to execute the lease and affix the Common Seal.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

Cr Loton declared a financial interest in item 10.3.5.

Cr Loton left the meeting at 4:31pm.

Dennis Pease left the meeting at 4:31pm.

10.3.5. LICENCE – OLD TENNIS CLUB

Applicant:	Ho Tzarina Tsiuyen
Location:	Reserve 15004 Old Tennis Club
Date:	12 December 2025
Reporting Officer:	Ian McCabe, Acting Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	05.19.06C
Attachment Reference:	1. Valuation; 2. Draft lease; 3. Public Notice.

BACKGROUND

A daycare service was first established at the then tennis club premises in 2016. There have been interruptions to the service, mainly associated with the retention of suitable operators. However, a constant has been the provision of the premises by the Shire of Wyalkatchem, which are convenient, well-appointed and safe.

Ms Ho was offered a licence to operate the service for six months in June 2025.

COMMENT

The current agreement ceases 31 December 2025. The current operator, Ms Ho, intends to re-open in January 2026 and the certainty of an ongoing service would be beneficial to residents.

The previous agreement allowed for a \$1 rent per annum on demand, as well as an allowance of up to \$3,500 for utilities (a significant proportion would be fixed costs and a lesser amount payable by the shire in any event were other activities to occur at this site).

An independent valuation obtained 2 December would value a potential lease at \$9,000 per annum. A draft licence has been negotiated and public notice issued. No comments have been received.

The officer recommendation is to accept the lease and retain a good tenant and a valued service to the community. The extended period of two years will provide certainty to the operator and the community and allow the local government to complete community development that will support longer term plans.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There is no directly relevant policy to this item.

FINANCIAL IMPLICATIONS

Costs associated with this item are mainly fixed and have been accounted for in the approved budget.

RISK IMPLICATIONS

This item has been prepared to reduce risk to council and the local government. Besides management of the relationship, this agreement will allow for the provision of early childhood education to Wyalkatchem families. This is beneficial to children and provides a social dividend. Further, there are employment benefits accrued to the community. The community benefit of this licence far outweighs the potential expenditures associated with asset. This agreement will assist in managing the asset and contribute to the strategic planning of the local government.

COMMUNITY AND STRATEGIC OBJECTIVES

Goal 11: High standard of governance.

This item directly delivers Strategic Community Plan outcome 2.6: 'Facilitate access to the day care service in town.'

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(168/2025) Moved: Cr Stratford Seconded: Cr Dickson

That Council:

- 1. Approve the draft licence agreement as attached to this item, between the Shire of Wyalkatchem and Ms Ho Tzarina Tsiuyen, for the disposition of a portion of lot 502 Hands Drive Wyalkatchem within the reserve 15004, being a location known as the Old Tennis Club, for a period of two years, commencing 2 January 2026; and,***
- 2. That the conditions of the licence as set out in its terms and in schedules will determine its operative delivery, being an annual rent of \$1 payable on demand, and that the purpose of occupancy shall be for family daycare; required public liability insurance; and,***
- 3. Note that no public submissions were received on this matter; and,***
- 4. Authorise the Acting CEO to execute the licence.***

CARRIED 6/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Gamble, Cr Lawson Kerr,
Cr Dickson***

Cr Loton re-entered the room at 4:33pm.

10.3.6. SUPPORT FOR LG RURAL HEALTH FUNDING ALLIANCE

Applicant:	Not Applicable
Location:	Not Applicable
Date:	12 December 2025
Reporting Officer:	Ian McCabe, Acting Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	24.07
Attachment Reference:	1. September Communique, Local Government Rural Health Funding Alliance 2. December Communique, Local Government Rural Health Funding Alliance 3. Position Paper

BACKGROUND

The Local Government Rural Health Funding Alliance was formed because six foundation shires (Lake Grace, Gnowangerup, Jerramungup, Kojonup, Narembeen and Ravensthorpe) are collectively expending \$1.5 million in cash annually within a sector that is a State and Federal responsibility.

In addition, it is well recognised that the average life expectancy of a rural person is up to seven years less than a person with access to metropolitan health care.

These issues present an unsustainable situation.

COMMENT

This initiative is supported by the West Australian Local Government Association (WALGA). The Acting CEO responded to a survey in September 2025 assessing this local governments contribution to funding general practitioners.

The Shire of Wyalkatchem has an agreement with the Shire of Wongan-Ballidu (the Shire of Koorda has a similar agreement) to contract GP services to the shire. In addition, the Shire of Wyalkatchem provides the medical centre, housing and one-half of a motor vehicle (with the Shire of Koorda), including running costs.

The local government expends approximately \$200,000 per year related to the provision of GP services.

The Alliance is seeking the support of other local governments that are in similar circumstances. The policy stance of the Alliance is to connect with other small population centres; recognise the challenges of geographic location; gather relevant data; recognise that limited number of GP's exacerbates the problem; advocate for increased Financial Assistance Grant funding for supporting local governments; and support the Rural Generalist Service Model, which enables multi-site practices to develop economies of scale.

This local government expressed an interest in participating in the Alliance on 21 August of this year and is in regular contact with the lead shire (Lake Grace).

STATUTORY ENVIRONMENT

Indirectly, through the Local Government Act 1995; the shire has a deed of agreement with other local governments.

POLICY IMPLICATIONS

There is no directly relevant policy to this item.

FINANCIAL IMPLICATIONS

There is no direct financial implication to this item.

RISK IMPLICATIONS

There is no direct risk attached to this item.

COMMUNITY AND STRATEGIC OBJECTIVES

Goal 5: A safe and healthy community for all ages.

Goal 10: Consult and engage with our community and strategic partners.

Goal 11: High Standard of governance.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(169/2025) Moved: Cr Stratford Seconded: Cr Loton

That Council:

- 1. Request the Acting Chief Executive Officer to write to the Local Government Health Funding Alliance to convey the support of the Shire of Wyalkatchem for the policy positions of the Alliance; and,***
- 2. Requests the Australian Local Government Association (ALGA) to commit to detailed impact assessments of the direct or indirect provision of General Practitioner services by local governments in rural, remote and very remote areas.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

Cr Gamble, Cr Loton, Cr Stratford and Cr Petchell declared an impartiality interest in item 10.3.7.

10.3.7. AGREEMENT WITH THE CRC

Applicant:	Not Applicable
Location:	Not Applicable
Date:	12 December 2025
Reporting Officer:	Ian McCabe, Acting Chief Executive Officer
Disclosure of Interest:	The author has no interest to declare
File Number:	05.19.06C
Attachment Reference:	1. Draft Agreement

BACKGROUND

The Shire of Wyalkatchem has had agreements with the Community Resource Centre to deliver services since 2013. There is currently no agreement in place.

COMMENT

The last proposed agreement with the CRC in 2023 was passed by Council but not accepted by the CRC.

A period of time passed where no statistics required under the agreement were passed to the shire and no payments were made to the CRC. This is neither sustainable practice nor helpful to either party.

The President and Acting CEO met recently with the Chair of the CRC Management Committee to exchange information and affirm the importance of the CRC to community development. A draft agreement was prepared by the Acting CEO and this has been accepted by the Management Committee.

There is no material change to any previous agreement. The main features are a 3% increase in fees and an 18-month term to bring the term into alignment with the shire's financial year budget timeline.

There is a relationship to the lease the shire holds with the Public Transport Authority over the land – this is due for renewal and the PTA is yet to respond.

At cl. 3 on page 4, the date that library reporting is due to the shire has been changed – this is now the 15th of the month instead of the 7th; this should assist in closing off the previous month; note: the shire have not received any reporting in years.

In regard to visitor information reporting at cl. 4 on page 5, this hasn't occurred in a very long time.

Shire access to the conference room at 5.1 (c) – not generally requested but as a shire facility the local government may do so in the future. The amount of access is not increased but rather expressed as a monthly number as well as a weekly number; if the shire wants to host an event, it may be a whole day, for example.

At cl. 9 Termination of contract, the legislation is updated – the Associations Act was updated in 2015 – the old agreement still referenced the 1987 Act.

At Schedule 1 page 18: Item 2, the Term is for 18 months 1 January 2026 to 30 June 2027; this will allow us to move to financial years and line up the agreement with the shire budget. This gives the shire and the CRC 18 months to collect statistics, get our respective governance and community development organised and well governed and then have a serious discussion about the future – how do both organisations deliver their respective objects effectively.

Schedule 1 Item 3: commencement – 1 January 2026 – irrespective of the PTA lease and timing, the agreement will be recognised from 1 January 2026.

Schedule 1, Item 4: the contract price: at \$30,463.44 this is a 3% increase on the last annual amount (that is \$2,538.62 per month); because the shire budget is fixed until 1 July 2026, the amount we will pay January to June is the current amount of \$2,464.68 per month; from July 2026, we will pay the increased amount and any backlog from January to June 2026 – that is \$2,538.62 in July plus \$443.64 shortfall for January to June and then \$2,538.62 per month).

Item 6 (4): detail of this backlog payment plus a schedule of payments is on the next two pages (p. 20 and 21).

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There is no directly relevant policy to this item.

FINANCIAL IMPLICATIONS

This will commit the local government to an annual payment of \$29,575.44 in 2025/26 with \$443.64 associated with the year payable in 2026 / 27.

This is in line with budget expectations.

RISK IMPLICATIONS

This item has been prepared to reduce risk to council and the local government. This agreement will assist in managing the asset and contribute to the strategic planning of the local government.

COMMUNITY AND STRATEGIC OBJECTIVES

Goal 2: Essential services and infrastructure enable local economic growth.

Goal 4: The length of stay for visitors and tourists to Wyalkatchem is extended.

Goal 5: A safe and healthy community for all ages.

Goal 10: Consult and engage with our community and strategic partners.

Goal 11: High standard of governance.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(170/2025) Moved: Cr Stratford

Seconded: Cr Dickson

That Council:

- 1. Approve the draft agreement with the Community Resource Centre and authorise its execution by the President and Acting CEO.**

CARRIED 7/0

**Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson**

11. PLANNING AND BUILDING

Nil

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

14. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

COUNCIL RESOLUTION:

(171/2025) Moved: Cr Stratford Seconded: Cr Gamble

That Council receives the late items 14.1.1, 14.1.2, 14.1.3, 14.1.4 and 15.1.1

CARRIED 7/0

*Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson*

14.1.1. ANNUAL REPORT AND FINANCIAL STATEMENTS

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	18 December 2025
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 14.1.1 – 2024 / 25 Annual Report and Financial Statements for the period ending 30 June 2025

SUMMARY

The Audit Committee has endorsed and recommends to Council to accept the 2024 / 25 Annual Report and Financial Statements for the period ending 30 June 2025.

BACKGROUND

In accordance with Section 5.54(1) of the *Local Government Act 1995* Council is required to prepare and accept the Annual Report for each financial year no later than 31 December after that financial year.

COMMENT

The final audit of Council's finances and operations commenced 25 September 2025. The final audit report from the Office of the Auditor General was received by the Shire on Friday 28 November 2025.

Council is required to accept the Annual Report and select a date for the Electors meeting that is no more than 56 days from the acceptance of the annual report. The Electors meeting time and date is also required to be advertised for 14 days.

The date of the Electors Meeting has been set for Thursday 12 February 2026 at 6:00pm and Public Notice has been given. This date is 56 days following the proposed acceptance of the Annual Report.

Public Notice of the Annual Electors Meeting and availability of the Annual Report will be displayed on public notice boards, Wylie Weekly and advertised on Council’s Website and via social media. In addition, residents can request a copy to be mailed to them or view a copy at the Shire Office.

STATUTORY ENVIRONMENT

Local Government Act 1995 section 5.54(1)

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Advertising, printing and posting costs included in the 2025/2026 budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION/COUNCIL RESOLUTION:

(172/2025) Moved: Cr Begley Seconded: Cr Dickson

That Council;

- 1. Accepts the Annual Report and Financial Statements for the year ended 30 June 2025.***
- 2. Holds a General Meeting of Electors on the 12 February 2026 commencing at 6pm in the Shire of Wyalkatchem Council Chambers.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

14.1.2. LEASE CRISP COMMUNICATIONS TOWER

Applicant:	Shire of Wyalkatchem
Location:	Whole of district; site location: part of reserve 40516, lot 28870 on deposited plan 216291.
Date:	18 December 2025
Reporting Officer:	Ian McCabe, Acting Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	05.19.06C
Attachment Reference:	1. Item 10.3.4 October 2025, which includes title and current lease. 2. Draft proposed lease with amendments.

BACKGROUND

Reserve 40516 is under a management order for the purpose of radio communications. Crisp Wireless own and operate a tower on the land identified as a portion of reserve 40516. Crisp Wireless has a lease with the Shire of Wyalkatchem for that occupancy which provides for the continued access for emergency services equipment.

The Minister has requested changes to that lease.

COMMENT

Council made a resolution 16 October 2025 to update the lease with Crisp to ensure the maintenance of emergency services arrangements.

A written request was made to the Minister for Lands to validate the arrangements, and a request has been made by the Minister to make minor changes to the lease. The changes would protect the Minister's rights to limit assignment, ensure no caveat were lodged, and to ensure no mortgage could be raised against the land.

When approved by Council, an unsigned version of the lease would be submitted for approval by the Minister. The Minister will nominate a Commencement Date and with approval the lease will then be executed. At that point, it will require signing by all parties.

The changes to the lease are as follows:

At cl. 3.4, amended to include prior written consent of the Minister is required for assignment, sub-letting or charges, including mortgages;

Cl. 3.5 is a new clause for No Absolute Caveat to prevent caveat against the title; subsequent clauses are re-numerated;

Cl. 5.3, indemnity, a) is amended to include the Minister for Lands; and,

At Item 1 in the Schedule, a typographical error is corrected in the lot number. Both the current and proposed lease are presented as Attachments.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There is no directly relevant policy to this item.

FINANCIAL IMPLICATIONS

Other than investment of time, there is no financial implication to this item.

RISK IMPLICATIONS

Risk is the effect of uncertainty on business decisions. The advice of the Minister's office provides certainty that land management is undertaken with appropriate probity. The changes to lease provisions provide certainty to the Minister and in turn provide assurance to Council and the Lessee about land management arrangements.

COMMUNITY AND STRATEGIC OBJECTIVES

Goal 11: High standard of governance.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(173/2025) Moved: Cr Begley Seconded: Cr Lawson Kerr

That Council:

- 1. Approve the amended lease as attached to this item;***
- 2. Authorise the Acting CEO to submit the amended lease to the Minister for Lands for approval and authorising of a Commencement Date;***
- 3. Authorise the Acting CEO to make minor alterations such as dates under advisement from the Minister;***
- 4. Authorise the President and Acting CEO to execute a finalised lease for a period of up to ten years and affix the Common Seal.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

14.1.3. POLICY REVIEW – ELECTED MEMBER TRAINING AND DEVELOPMENT

Applicant:	Not Applicable
Location:	Whole of District
Date:	17 December 2025
Reporting Officer:	Ian McCabe, Acting Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	4.14.1
Attachment Reference:	1. Policies 6.4 and 6.5.

BACKGROUND

There are currently two policies addressing elected member training and development. There are areas of duplication and no explicit alignment with the requirements of the local government. This item recommends amendments to improve the policy settings of the local government.

COMMENT

Council has had discussions about the training and development needs of the local government. It is recognised that the training and development of staff must focus on what is needed to develop more capable officers and therefore further the capacity of the shire.

Equally, training and development of elected members should not be an isolated exercise. Limited funds and limited resources should mean training and development is relevant and applicable to the requirements of the role of councillor, Deputy President or President. Equally, there should be alignment with building the capacity and capability of council to consider the diverse strategic and technical matters that come before elected members. Finally, the training and development of councillors should have (relative) alignment with the strategic needs of the local government.

The following principles address the technical approach to the current policy and attempt to relate training and development to what is strategically required – to build the capability and capacity of council as a group, to further the capacity and capability of the local government, and to complement the training and development of the CEO and staff.

The most significant alteration proposed is movement from a discrete budget amounts per councillor with no identified objective to a pool budget allocation with collective objectives that should be identified to individual councillors.

The following principles will be incorporated into a new policy for council's consideration in early 2026. A separate travel policy for the local government as whole will be developed. Other policies may subsequently require amendment. In this way, an integrated development of the local government can be considered, better enabling the building of capacity and capability across the local government.

Principles for policy amendment, policy 6.4 and 6.5:

1. There should be a single policy for elected member training and development.
2. There should be a single policy addressing travel for the local government.
3. All elected member training and development should be directly relevant to the role of elected member, President or Deputy President.

4. To the extent possible, elected member training and development will add to the knowledge, experience, qualifications and skills of the elected member.
5. To the extent possible, the elected member training and development will complement the knowledge, experience, qualifications and skills of other members of council, thereby creating a wholistic approach to the development of council.
6. To the extent possible, the training and development of elected members will align with the strategic development needs of council and the local government.
7. The budget allocation for elected member training and development will be a single pool amount available to the council. Council will consider elected member training and development needs as part of the budget deliberations and make an allocation based on identified needs and alignment with the strategic requirements of council.
8. Any individual training and development requirements that cannot be accommodated within the allocated budget will be subject to approval by the CEO or President up to levels determined by council in each budget cycle; or by council resolution if budgeted funds are exhausted or the elected members' request is declined.
9. All travel outside Western Australia will be subject to council resolution.
10. Knowledge sharing of all training and development is an expectation. The purpose of knowledge sharing is to further collaboration, ensure knowledge retention, encourage the application of training and development to the ongoing work of council, to identify relationships to the training and development of other sections of the local government. How this is achieved will be agreed by the council as a group in consultation with the CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

This item will require amendments to policy 6.4 (and amendment or possible removal of 6.5) with possible changes to other policies if required. Policy amendments to be considered by Council in early 2026 for integration with the 2026 / 27 budget where applicable.

FINANCIAL IMPLICATIONS

There is no immediate direct financial implication to this item. The intention is to more strongly align expenditure with the budget cycle. When combined with organisational training plans, this will allow for a clearer alignment with informing strategies such as the long-term financial plan and better alignment with the community plan and other project outcomes.

RISK IMPLICATIONS

This item has been prepared to reduce risk to council and the local government.

COMMUNITY AND STRATEGIC OBJECTIVES

Goal 11: High standard of governance.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(174/2025) Moved: Cr Stratford

Seconded: Cr Lawson Kerr

That Council:

- 1. Receive and endorse the training and development principles as detailed in the Comment section of this item; and,**
- 2. Request the Acting CEO to incorporate the principles into a revised Elected Member Training and development policy for adoption by Council; and,**
- 3. Develop a suitable travel policy for the local government that encompasses the requirements of council.**

CARRIED 7/0

**Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson**

14.1.4. LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Applicant:	LEMC
Location:	Whole of district
Date:	17 December 2025
Reporting Officer:	Ian McCabe, Acting Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	9.13.4
Attachment Reference:	1. Local Emergency Management Arrangements (LEMA); 2. LEMA Appendices; 3. Recovery Plan.

BACKGROUND

The Shire of Wyalkatchem applied for an All-West Australians Reducing Emergencies (AWARE) program grant in 2024. The purpose was to re-write the LEMA and a grant of \$14,300 was awarded and paid to consultant Lewis Winter Fire & Emergency Management for this purpose.

COMMENT

Local Emergency Management Arrangements are a requirement of the Emergency Management Act 2005. Local governments are responsible for developing, maintaining, and testing their LEMA.

Effective LEMA enhances the community's resilience and readiness for emergencies through plans that cover the phases of emergency management:

- prevention/mitigation
- preparedness
- response
- recovery.

The draft was not effectively workshopped and contained errors and misstatements that required review. Until 11 December, it was never endorsed by LEMC and the documents were never distributed to stakeholders and have not been endorsed by the District Emergency Management Committee nor the grantor. This item addresses these issues.

It has been recommended to the LEMC that this version continue to be scrutinised to verify all contacts, resources and arrangements and that a 2026 review be submitted to LEMC.

STATUTORY ENVIRONMENT

Local Government Act 1995; Emergency Management Act 2005; Bush Fires Act 1954; Fire and Emergency Services Act 1998.

POLICY IMPLICATIONS

The Terms of Reference for the LEMC are relevant and they are currently under review. item.

FINANCIAL IMPLICATIONS

There will be no financial implications should council pass this item, and the Acting CEO submits the material as indicated. Should the local government not meet the grantor's expectations there is a risk of the grant of \$14,300 being returned.

RISK IMPLICATIONS

This item has been prepared to reduce risk to council and the local government.

COMMUNITY AND STRATEGIC OBJECTIVES

Goal 5: A safe and healthy community for all ages.

Goal 7: Minimise risk and impact of natural disasters (noting some disasters are not natural in their origin).

Goal 11: High standard of governance.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(175/2025) Moved: Cr Stratford Seconded: Cr Begley

That Council:

- 1. Adopt the Local Emergency Management Arrangements, Appendices and Recovery Plan, as approved by the Local Emergency Management Committee 11 December 2025; and,***
- 2. Request the Acting CEO to submit this set of documents to the District Emergency Management Committee (DEMC) for their endorsement; and,***
- 3. Provide this decision, the documents and any other assurance to DEMC and the grantor who provided funding for the preparation of these plans; and,***
- 4. Distribute these documents to enable implementation.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

15. MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(176/2025) Moved: Cr Loton

Seconded: Cr Stratford

That Council moves behind closed doors in accordance with s. 5.23 (2)(b) of the Local Government Act 1995, to deal with matters relating to the personal affairs of a person.

CARRIED 7/0

**Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson**

Eric Anderson and John Eables left the meeting at 4:44pm.

15.1.1. APPOINTMENT OF CHIEF EXECUTIVE OFFICER

Applicant:	Shire of Wyalkatchem
Location:	Whole of District
Date:	17 December 2025
Reporting Officer:	Ian McCabe, Acting Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	22.23.07 CEO Recruitment
Attachment Reference:	1. Adopted Standards for CEO Recruitment, Performance and Termination Policy. 2. Salaries and Allowances Tribunal Local Government Determination 2025 All Other Attachments are CONFIDENTIAL: 3. Provisional Acceptance of Offer of Employment. 4. Employment Contract. 5. Recommendation of Selection Panel.

BACKGROUND

Section 5.36 (1) (a) of the Local Government Act 1995 requires the local government to employ a person to be the CEO of the local government. The Council's governing role includes the selection of the CEO (s. 2.7 (2) (e) of the Act).

COMMENT

A requirement to appoint a Chief Executive Office arose in July 2025. Council resolved at its meeting of 17 July to delay recruitment until following the local government election. This would allow all elected members to participate should there be any change to council's composition.

A selection panel was identified at the ordinary meeting 16 October 2025, with all elected members participating as well as an independent person. The independent person selected was Mr David Holdsworth, a businessman and freeman of the shire, as well as former deputy shire president.

A recruitment consultant was engaged by resolution at the ordinary meeting 16 October 2025, following submissions from nine recruitment consultants.

The Selection panel with support from the Acting CEO prepared selection criteria, position description, components of the application package, including advertising channels, and draft interview materials.

The selection panel with the recruitment consultant approved the application package, advertised the vacancy, assessed candidates against the selection criteria and identified a shortlist for interview.

Interviews were held in-person and via TEAMS at Wyalkatchem 4 December 2025. Four persons were interviewed and all members of the panel have attested to the selection of the preferred candidate.

At the special meeting of 11 December 2025, Council endorsed the recommendation of the selection panel and authorised the President with the support of the Acting CEO to make a provisional offer of employment and negotiate an employment contract. This item presents acceptance of that offer and the negotiated contract, both requiring Council's endorsement by Absolute Majority, to be effective.

In the interim, the recruiter has completed background checks with all verifications completed satisfactorily.

With Council's endorsement of this item, all requirements of the Standards, except a compliance notification of the appointment, will have been met. As soon as practicable, once the contract is executed, compliance with regulation 18FB of the Local Government (Administration) Regulations 1996 requires Council confirm the appointment, the adoption of the contract and compliance with the Standard. The resolution requires absolute majority vote and submission of the resolution to the Department.

STATUTORY ENVIRONMENT

Minimum Conditions of Employment Act 1993 (WA); Superannuation Guarantee (Administration) Act 1992 (Cth); Superannuation Guarantee Charge Act 1992 (Cth); Local Government (Long Service Leave) Regulations 2024; other workplace law may apply.

Local Government 1995 (generally); Part 2, division 2 addresses the role of council, the President, councillors; division 4 addresses Local Government Employees, s's 5.39, 5.39A and 5.40 are relevant to this item; s.5.41 specifies the role of the CEO.

Part 4, Part 4A, Schedule 2 of the Local Government (Administration) Regulations 1996 have direct relevance to this item.

Other sections of the Local Government Act 1995 or subsidiary legislation may apply.

POLICY IMPLICATIONS

The Adopted Standard for CEO Recruitment, Performance and Termination is the primary reference for this item.

FINANCIAL IMPLICATIONS

The recruitment and employment of a Chief Executive Officer, all components of the remuneration package, and a period of handover for the acting CEO, have been anticipated in the approved financial budget for 2025 / 26.

RISK IMPLICATIONS

Risk is the effect of uncertainty on business objectives. This item is a major decision for Council that reduces uncertainty and therefore mitigates risk.

COMMUNITY AND STRATEGIC OBJECTIVES

The CEO, as the local government's chief executive officer, is responsible for managing the local government's administration and operations. The CEO is also Council's principal advisor and executive with responsibility to implement decisions, including representing the local government to other stakeholders. As such, the CEO is central to the achievement of all Council strategic plans and objectives.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(177/2025) Moved: Cr Lawson Kerr

Seconded: Cr Stratford

That Council:

- 1. Appoints the candidate named in the **Confidential Attachments 3 and 5** to the position of CEO Shire of Wyalkatchem, being the candidate that council has determined is the person most suitably qualified and experienced for the position; and,***
- 2. Approved the finalised terms of the CEO employment contract as presented at **Confidential Attachment 4**, being for a period of five years, inclusive of a Total Reward Package valued at \$244,084, calculated in accordance with the 2025 Salaries and Allowances Tribunal Local Government Determination Band 4 range; and,***
- 3. Authorises the President and Acting CEO to execute the CEO Employment Contract and apply the Common Seal in accordance with s. 9.49A (1) (a) of the Local government Act 1995; and,***
- 4. Authorises the President to make public announcement of the appointment only when the successful candidate has confirmed formal resignation of current employment and returned a fully executed contract.***

CARRIED 7/0

**Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson**

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(178/2025) Moved: Cr Stratford

Seconded: Cr Dickson

That Council moves from behind closed doors and returns the meeting to being open to the public.

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

16. CLOSURE OF THE MEETING

There being no further business, the Presiding Member closed the meeting at 4.49pm.

7.1.2. Special Council Meeting – 12 February 2026

Minutes of the Shire of Wyalkatchem Special Meeting held on Thursday
12 February 2026. (Attachment 7.1.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION:

*That the minutes of the Shire of Wyalkatchem Special Meeting of Council of
Thursday 12 February 2026 (Attachment 7.1.2) be confirmed as a true and
correct record.*



**MINUTES
OF THE
SPECIAL MEETING
OF COUNCIL
HELD ON
12 February 2026**

Council Chambers

Honour Avenue

Wyalkatchem

Commencement: 5:00pm

Closure: 5:14pm

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence “*Unconfirmed*” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “*Confirmed*” Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These unconfirmed minutes were approved for distribution on the 17 February 2026.



Ian McCabe
Temporary Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

As per the Shire of Wyalkatchem Code of Conduct for Council Members, Committee Members, and Candidates for Election, and to maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest. Having disclosed the interest, you may declare your objectivity on the matter, and remain in the Chamber, and chair, or move/second, speak and vote on the matter.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting, or prior to consideration of the item in which an interest exists.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

TABLE OF CONTENTS	
1.	DECLARATION OF OPENING 1
2.	PUBLIC QUESTION TIME 1
2.1.	Response to Public Questions Previously Taken on Notice 1
2.2.	Declaration of Public Question Time opened 1
2.3.	Declaration of Public Question Time closed 1
3.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE 1
3.1.	Attendance 1
3.2.	Visitors..... 1
3.3.	Apologies..... 1
3.4.	Approved Leave of Absence 1
3.5.	Applications for Leave of Absence 1
4.	OBITUARIES..... 1
5.	PETITIONS, DEPUTATIONS, PRESENTATIONS 1
5.1.	Petitions..... 1
5.2.	Deputations 1
5.3.	Presentations 2
6.	DECLARATIONS OF INTEREST..... 2
6.1.	Financial and Proximity Interest 2
6.2.	Impartiality Interests 2
7.	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION 2
8.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED..... 2
9.	REPORTS 3
9.1.	GOVERNANCE..... 3
9.1.1.	RESIGNATION OF ACTING CHIEF EXECUTIVE OFFICER..... 3
9.1.2.	TOWN ACTION PLAN 5
9.1.3.	APPLICATION FOR BUSINESS GRANT 7
10.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 10
11.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN 10
12.	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION 10
13.	MATTERS BEHIND CLOSED DOORS..... 10
14.	CLOSURE OF THE MEETING 10

1. DECLARATION OF OPENING

The Presiding Member, Cr Petchell declared the meeting open at 5:00pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 5:00pm.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 5:00pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Cr Christy Petchell	President and Presiding Member
Cr Mischa Stratford	Deputy President
Cr Christopher Loton	
Cr Tracy Dickson	
Cr Rod Lawson Kerr	
Cr Justin Begley	
Ian McCabe	Acting Chief Executive Officer

3.2. Visitors

Nil

3.3. Apologies

Cr Stephen Gamble

3.4. Approved Leave of Absence

Nil

3.5. Applications for Leave of Absence

Nil

4. OBITUARIES

The President advised the following prior resident of Wyalkatchem had recently passed away:

Jan Pooley
Brad Ross
Kevin Davis
Lorraine Lawrence

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Nil

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

9. REPORTS

9.1. GOVERNANCE

9.1.1. RESIGNATION OF ACTING CHIEF EXECUTIVE OFFICER

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	6 January 2026
Reporting Officer:	Claire Trenorden, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	22.23.07
Attachment Reference:	1. Letter of resignation, Ian McCabe

BACKGROUND

The Acting CEO commenced 10 July 2025. Tenure was confirmed by Council at the ordinary meeting 17 July 2025. Appointment of a nominal CEO allows for the termination of tenure to be confirmed.

COMMENT

The acting CEO commenced 10 July 2025. To address operational uncertainty, Council resolution 87/2025 provided the acting CEO with tenure as follows:

That Council confirm the tenure of the acting Chief Executive Officer will continue until Monday 2 February 2026 or such prior date as mutually agreed, unless Council decides otherwise by Absolute Majority.

An appointed CEO will commence 23 February 2026. This item has been prepared to facilitate a handover period of one week and align the above resolution with that handover period. Prior to that date the acting CEO will prepare appropriate handover materials to enable the appointed CEO to assume duties.

STATUTORY ENVIRONMENT

Section 5.36 of the Local Government Act 1995 ('the Act') outlines the obligation of local governments to employ a CEO and various conditions relating to this function.

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

This decision will result in approximately \$3,246 in additional costs due to remuneration associated with the CEO role. There is sufficient provision within the 2025/26 approved budget.

RISK IMPLICATIONS

Risk is defined as the effect of uncertainty on business decisions. This recommendation reduces uncertainty for the Shire of Wyalkatchem.

COMMUNITY and STRATEGIC OBJECTIVES

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls.
Goal 11	High standard of governance

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(1/2026) Moved: Cr Stratford Seconded: Cr Lawson Kerr

That Council:

- 1. Accept the resignation of the Acting Chief Executive Officer Ian McCabe, effective close of business Friday 27 February 2026; and,*
- 2. Approve the Acting CEO to receive current remuneration and conditions of employment up to close of business 27 February 2026; and,*
- 3. Acknowledge that the appointed CEO will commence 23 February 2026 and will assume duties and accountabilities as Chief Executive Officer at that time; and,*
- 4. The week of 23 – 27 February 2026 will be utilised for the purposes of familiarisation, handover and on-boarding whereby the Acting CEO will transfer responsibilities to the appointed CEO; and,*
- 5. To remove any doubt, the Acting CEO will report to the appointed CEO, and all decisions and actions by the Acting CEO will be subject to appropriate delegations and written agreement; and,*
- 6. The President will be kept informed through established communication protocols.*

CARRIED 6/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Dickson,
Cr Lawson Kerr***

9.1.2. TOWN ACTION PLAN

Applicant:	Not Applicable
Location:	Whole of District
Date:	9 February 2026
Reporting Officer:	Ian McCabe Acting Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	8.11 Economic Development / Projects 2026.27
Attachment Reference:	1. Town Action Plan (version 7.1)

BACKGROUND

The availability of suitable housing and land for development have been identified as barriers to a well-functioning local market. This has implications for the local economy and service provision. There are related issues for local government workforce and asset planning, as well as the encouragement of essential workers. The Acting CEO has been developing options for council's consideration with the Wheatbelt Development Commission and other stakeholders.

COMMENT

Since November 2024, the Wheatbelt Development Commission (WDC) has been engaged with the member councils of the North-Eastern Wheatbelt Regional Organisation of Councils (NEWROC) and the Shire of Wongan-Ballidu on the collection of data related to housing for essential worker accommodation and the development of a strategic response for the purpose of seeking funding support for implementation.

Council will be aware that the Acting CEO has identified vacant land and has engaged with WA Country Health (WACHS), the Department of Planning Lands and Heritage, WA Police and private landowners to facilitate the acquisition or disposal of land for the purposes of adding to housing stock.

A Town Action Plan has been developed by the Wheatbelt Development Commission and the Shire of Wyalkatchem which identifies several strategic choices to make the local housing market more fluid.

This Plan will be used as a support item for NEWROC's application for state and federal funding for an expanded regional housing project.

This document sets out several possible actions and a timeline in which to implement. In this way, the document integrates with the Strategic Community Plan and sets out a roadmap for action which can be aligned with Long Term Planning.

STATUTORY ENVIRONMENT

This item addresses s. 2.7 Role of Council within the Local Government Act 1995, particularly c) plan strategically for the future of the district; and related regulation.

POLICY IMPLICATIONS

There is no directly relevant policy.

FINANCIAL IMPLICATIONS

There is no direct financial implication to this item. Actions will be the subject of subsequent agenda items with discrete financial implications.

RISK IMPLICATIONS

There is no elevated risk to the local government in this decision.

COMMUNITY AND STRATEGIC OBJECTIVES

The consideration of this item allows for the strategic planning of land disposal and acquisition. This is necessary as these require significant investment in time and resources to realise.

This item supports the following outcomes within the Strategic Community Plan 2024 – 2034:

- 1.3 Delivery of shire housing
- 5.3 Advocacy for retention of hospital and staff
- 5.6 Increase the supply of quality independent living units

VOTING REQUIREMENT

Simple Majority

Ian McCabe left the room at 5:09pm

Ian McCabe re-entered the room at 5:10pm

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(2/2026) Moved: Cr Stratford Seconded: Cr Begley

That Council:

- 1. Receive the Wyalkatchem Town Action Plan as attached to this item.***
- 2. Request the Acting Chief Executive Officer to write to the Department of Planning Lands and Heritage to seek advice on the future development of Reserve 48590 for the purpose of residential land.***

CARRIED 6/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Dickson,
Cr Lawson Kerr***

9.1.3. APPLICATION FOR BUSINESS GRANT

Applicant:	Alicia Tyler, Wyalkatchem Garden Cafe
Location:	31A Railway Terrace Wyalkatchem
Date:	9 February 2026
Reporting Officer:	Ian McCabe Acting Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	8.10.1 Main Street (Business Grant)
Attachment Reference:	1. CONFIDENTIAL Request for Small Business Grant

BACKGROUND

The local government has a small business grant programme that is under subscribed. This item addresses an application that has positive implications for business viability, community connectedness and economic activity.

COMMENT

The Shire of Wyalkatchem has allocated funds for targeted non-operational support of local business in the 2025/26 approved budget. This grant application is for capital works at the café site. This grant if approved would be 100% of budgeted funds in 2025/26. The Acting CEO has independently assessed pricing of the proposed project.

The café occupies a site long associated with convenience food and a place to meet. There is a long-standing requirement for the business to install a grease trap to meet the requirements of the Department of Health and Water Corp. This prevents plumbing blockages, minimises food odours, ensures the proper disposal of oils and fats, and protects the local sewer and water supply system from contamination.

The café has generated insufficient revenues and encountered business disruptions. This has contributed to a failure to install an appropriate grease trap. The support of the local government to address this major capital investment will remove compliance as a business viability impediment.

The business owner is focussed on modernising and diversifying this business. The proposed offer of a grant is not an operational incentive and does not address cash flows generated by the business. What it will do is make the site more suited to the purpose of the business: the offer of food services. It will do this by the delivery of major capital works that improve the waste performance of the site and prevent contamination of water and sewer services.

In doing these things, the local government is demonstrating support for making the main street a more attractive destination; facilitating community connectedness; and providing an environment for increased economic activity (for example, average visitor expenditure).

STATUTORY ENVIRONMENT

This item addresses s. 2.7 Role of Council within the Local Government Act 1995, particularly (a) allocation of funds; and c) plan strategically for the future of the district; and related regulation.

POLICY IMPLICATIONS

There is no directly relevant policy.

FINANCIAL IMPLICATIONS

This expenditure equates to approximately 0.6% of rates in 2025/26.

Expenditure associated with this item is allocated in the 2025/26 approved budget and the proposed budget review.

This item will expand 100% of allocated funds for the business grant programme in 2025/26.

RISK IMPLICATIONS

There is no elevated risk to the local government in this decision. There is a reduced economic risk to the community in this decision.

COMMUNITY AND STRATEGIC OBJECTIVES

- a. Continue to offer the business grant programme.
- b. Engage with community, business and Government agencies to expand the retail offering in Wyalkatchem

VOTING REQUIREMENT

Simple Majority

**OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:
(3/2026) Moved: Cr Lawson Kerr Seconded: Cr Loton**

That Council:

- 1. Approve a small business grant offered to the Wyalkatchem Garden Café capped at \$10,000 or 50% of cost of works, whichever is the lesser, for the purpose of installation of a grease trap.**
- 2. Prior to disbursement of funds, the applicant must produce original paid invoices for the completed works, as well as supporting documentation indicating compliance with Water Corporation and Department of Health requirements.**
- 3. This grant is for the financial year ending 30 June 2026 and works must be completed, invoiced and paid by the applicant by this date, with funds disbursed and recognised in the 2025/26 financial year, or a new application must be made for inclusion in the 2026/27 financial budget.**
- 4. The Acting CEO is to provide written advice to the applicant of Council's decision.**

CARRIED 6/0

**Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Dickson,
Cr Lawson Kerr**

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

13. MATTERS BEHIND CLOSED DOORS

Nil

14. CLOSURE OF THE MEETING

There being no further business, the Presiding Member closed the meeting at 5:14pm.

7.1.3. Special Council Meeting – 19 February 2026

Minutes of the Shire of Wyalkatchem Special Meeting held on Thursday
19 February 2026. (Attachment 7.1.3)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION:

*That the minutes of the Shire of Wyalkatchem Special Meeting of Council of
Thursday 19 February 2026 (Attachment 7.1.3) be confirmed as a true and
correct record.*

7.2. Receipt of Minutes

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED



**MINUTES
OF THE
SPECIAL MEETING
OF COUNCIL
HELD ON**

19 February 2026

Council Chambers

Honour Avenue

Wyalkatchem

Commencement: 2:30pm

Closure: 2:34pm

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence “*Unconfirmed*” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “*Confirmed*” Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These unconfirmed minutes were approved for distribution on the 20 February 2026.



Ian McCabe
Temporary Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

As per the Shire of Wyalkatchem Code of Conduct for Council Members, Committee Members, and Candidates for Election, and to maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest. Having disclosed the interest, you may declare your objectivity on the matter, and remain in the Chamber, and chair, or move/second, speak and vote on the matter.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting, or prior to consideration of the item in which an interest exists.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

TABLE OF CONTENTS	
1.	DECLARATION OF OPENING 1
2.	PUBLIC QUESTION TIME 1
2.1.	Response to Public Questions Previously Taken on Notice 1
2.2.	Declaration of Public Question Time opened 1
2.3.	Declaration of Public Question Time closed 1
3.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE..... 1
3.1.	Attendance 1
3.2.	Visitors..... 1
3.3.	Apologies..... 1
3.4.	Approved Leave of Absence 1
3.5.	Applications for Leave of Absence 1
4.	OBITUARIES..... 1
5.	PETITIONS, DEPUTATIONS, PRESENTATIONS 1
5.1.	Petitions..... 1
5.2.	Deputations 1
5.3.	Presentations 1
6.	DECLARATIONS OF INTEREST..... 2
6.1.	Financial and Proximity Interest 2
6.2.	Impartiality Interests 2
7.	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION..... 2
8.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED..... 2
9.	REPORTS 3
9.1.	GOVERNANCE..... 3
9.1.1.	CONSENT TO SUBMIT CROWN LAND ENQUIRY FORM: LOT 151 WYALKATCHEM 3
10.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 6
11.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN. 6
12.	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION 6
13.	MATTERS BEHIND CLOSED DOORS..... 6
14.	CLOSURE OF THE MEETING 6

1. DECLARATION OF OPENING

The Presiding Member, Cr Petchell declared the meeting open at 2:30pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 2:30pm.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 2:30pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Cr Christy Petchell	President and Presiding Member
Cr Mischa Stratford	Deputy President
Cr Christopher Loton	via TEAMS
Cr Stephen Gamble	
Cr Tracy Dickson	
Cr Rod Lawson Kerr	
Cr Justin Begley	
Ian McCabe	Acting Chief Executive Officer
Claire Trenorden	Manager Corporate Services

3.2. Visitors

Nil

3.3. Apologies

Nil

3.4. Approved Leave of Absence

Nil

3.5. Applications for Leave of Absence

Nil

4. OBITUARIES

Nil

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Nil

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

9. REPORTS

9.1. GOVERNANCE

9.1.1. CONSENT TO SUBMIT CROWN LAND ENQUIRY FORM: LOT 151 WYALKATCHEM

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	18 February 2026
Reporting Officer:	Ian McCabe, Acting Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	8.11 / 2026.27 Nurses Accommodation
Attachment Reference:	1. Draft Crown Land Enquiry Form 2. Land Title Lot 151

BACKGROUND

Council has committed to actively pursue improved land management and development of housing as part of the Strategic Community Plan 2024 – 34. This proposal further develops a strategic approach to the availability of essential worker housing.

COMMENT

The land at Lot 151 (8 Honour Avenue) was held by the Wyalkatchem-Koorda and Districts Hospital Board (Wyalkatchem-Koorda Health Service) since 1982. Subsequently, hospital boards were abolished and the WA Country Health Service (WACHS) assumed management of the hospital facility and land. The land is now held by the state.

The Shire of Wyalkatchem expressed interest in acquiring the land in 2009 for housing the general practitioner but eventually pursued other options. The shire commissioned a geo-technical survey of the site in 2017 to assess suitability for development but adverse technical opinion about onsite construction methods delayed any progression. In 2025, the Acting CEO requested a builder assess the suitability of the site for modular housing and no barrier to development was identified.

WACHS approached the shire at various points since 2021 to construct housing for nurse's accommodation. This has not been pursued primarily as financial modelling and internal advice did not support a proposed project. A September 2025 email from WACHS re-initiated the conversation and the Acting CEO has integrated project consideration with all other land management matters.

A more global view has enabled a longer-term appreciation of connected issues. The recently received report 'Town Action Plan' identified limitations in available vacant land. In the case of nurses' accommodation, there are immediate needs and there will be more strategic considerations; for example, not every nurse will be a solo worker; the shire will also have evolving housing needs and will have particular asset management considerations; the strategic planning for the community (including the local health plan) must consider the future of the key health facilities such as the hospital and how these can be supported. A flexible, whole of community approach requires more access to land and a more open approach to project management that considers housing across all sectors of the community.

The Acting CEO has met with senior management of WACHS and confirmed the health service has no planned use for this site.

The site is 4,654m² in area and is fully serviced for power, water and sewer. There is limited exposure to bush fire prone status to the north east of the site. The site is in close proximity to the school and is directly opposite the medical centre and hospital. The shire office and St John are within 600m of the site.

The co-location of housing for general practitioner(s), allied health practitioners, nurses and teachers on short stay or long-term basis would make construction and asset servicing more efficient. There is sufficient area to develop responsive, flexible housing solutions of different configurations. With an evidenced based approach to development, there is potential to create a welcoming village concept that could make Wyalkatchem an attractive location servicing this and neighbouring districts.

A proactive and evidenced based approach to site management including water and energy would meet Goal 9 of the Strategic Community Plan 2024-2034, 'Resource Efficiency'.

Acquisition of this land (as in other cases) on a freehold basis will allow the local government to consider the management of all accommodation in an evidenced based needs manner. This will allow for good asset management practices in respect of holdings and usage.

This expression of interest does not bind council to any financial or planning commitment. It does identify a potential site with access to utility services in close proximity to health and educational services with housing need. The land area of the lot is substantial and supply of vacant land is limited. The shire is developing longer term strategies to manage land and create economic opportunity and has a strong interest in maintaining the presence of health services. This expression of interest aligns with those activities and council's support is encouraged.

STATUTORY ENVIRONMENT

Section 3.1 (1A) (a) (i) Local Government Act 1995 'General Function' (of the local government) (is) 'to promote the economic, social and environmental sustainability of the district.'

Part 6 Division 2 Land Administration Act 1997 (Sale of Crown Land).

POLICY IMPLICATIONS

No direct policy implications.

FINANCIAL IMPLICATIONS

There are no direct financial implications at this time. The acquisition process will include valuation of the land and negotiation of a sale price. At that time project planning and budget processes will determine appropriate values and assist in negotiation of final price. It is unlikely price negotiation will be determined in the 2026/27 financial year.

In addition, the preparation of long-term plans will integrate the acquisition with management of financial reserves, other projects and cost of capital so that prudent decisions are made at the appropriate time.

RISK IMPLICATIONS

Risk is defined as the effect of uncertainty on business decisions. This recommendation reduces uncertainty for the Shire of Wyalkatchem.

COMMUNITY and STRATEGIC OBJECTIVES

The following Strategic Community Plan 2024-2034 priorities are relevant:

2.2 Develop land and housing development initiatives in partnership with the private sector and all tiers of government.

2.3 Deliver planned Shire housing stock by 2034.

5.3 Continue to advocate to State Government to maintain the hospital facility and staff in town.

5.6 Increase the supply of quality independent living units.

Goal 9 Resource Efficiency: 'energy efficient system'; water wise and water catchment (infrastructure).

Goal 11 High standard of governance: progress against the Strategic plan; develop and implement workforce plan; ongoing long-term financial planning; ongoing asset management; allocation of financial reserves for strategic projects.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(4/2026) Moved: Cr Dickson Seconded: Cr Lawson Kerr

That Council:

- 1. Approve the preparation and submission of a Crown Land Enquiry Form for Lot 151 (8 Honour Avenue) Wyalkatchem, for the purpose of freehold acquisition and development of the land for future housing projects.***
- 2. By lodging this form, Council is not bound to acquire the site on terms not acceptable to it and no particular project is funded or agreed to.***
- 3. The Acting CEO and other officers are to actively engage with the Department of Planning, Lands and Heritage and list this item for regular follow-up and advice to Council; any project or budget consideration will be workshopped as information becomes available, prior to further advice and resolution.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Dickson,
Cr Lawson Kerr, Cr Gamble***

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

13. MATTERS BEHIND CLOSED DOORS

Nil

14. CLOSURE OF THE MEETING

There being no further business, the Presiding Member closed the meeting at 2:34pm.

10. REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – DECEMBER 2025 AND JANUARY 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1.1 – Accounts for payment – December 2025 Attachment 10.1.1.2 – Accounts for payment – January 2026

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the total payments for the month of December 2025 being \$238,220.64 which comprised of:

- 1. Cheque payments in the Municipal Fund totalling \$0.00;*
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$188,267.80;*
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$49,952.84.*

And that Council endorse the total payments for the month of January 2026 being \$569,424.55 which comprised of:

- 1. Cheque payments in the Municipal Fund totalling \$0.00;*
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$542,887.62;*
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$26,536.93.*

SUMMARY

To provide the Council with a list of accounts paid by the Chief Executive Officer in accordance with delegated authority and for the Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

The council has delegated to the CEO (delegation number 1.2.25) the power to make payments from the municipal fund or trust fund.

COMMENT

The payment listing for December 2025 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal and Trust	EFT	EFT4915	EFT4868
Reserves	EFT	EFT	No Payments
DD	DD	DD4182.4	DD4157.1

The payment listing for January 2026 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal and Trust	EFT	EFT4975	EFT4916
Reserves	EFT	EFT	No Payments
DD	DD	DD4206.1	DD4187.1

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, s.13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2025/26 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

Payment Listing December 2025

Chq/EFT	Date	Name	Amount	Bank	Type
EFT4868	05/12/2025	Urban & Rural Valuations	-1100.00	1	CSH
EFT4869	05/12/2025	Five Rivers Plumbing and Gas	-962.22	1	CSH
EFT4870	05/12/2025	Newground Water Services Pty Ltd	-1065.63	1	CSH
EFT4871	05/12/2025	Dalwallinu Concrete Pty Ltd/as Dallcon	-2072.80	1	CSH
EFT4872	05/12/2025	Zone 50 Engineering Surveys Pty Ltd	-2766.37	1	CSH
EFT4873	05/12/2025	Goomalling Farm Shed	-240.00	1	CSH
EFT4874	05/12/2025	Belinda Jonas	-39.23	1	CSH
EFT4875	05/12/2025	SHERRIN RENTALS PTY LTD	-12078.00	1	CSH
EFT4876	05/12/2025	Eastway Food Supplies	-225.20	1	CSH
EFT4877	05/12/2025	Ian Mccabe	-288.00	1	CSH
EFT4878	05/12/2025	Perth Arbor Services	-9240.00	1	CSH
EFT4879	05/12/2025	Transport Services Pty Ltd	-308.00	1	CSH
EFT4880	05/12/2025	Look Brilliant	-436.48	1	CSH
EFT4881	05/12/2025	Bunnings Midland	-307.71	1	CSH
EFT4882	05/12/2025	Wyalkatchem Community Resource Centre	-14788.08	1	CSH
EFT4883	11/12/2025	Perfect Computer Solutions Pty Ltd	-1487.50	1	CSH
EFT4884	11/12/2025	Urban & Rural Valuations	-825.00	1	CSH
EFT4885	11/12/2025	Northam Betta	-1045.00	1	CSH
EFT4886	11/12/2025	LG Best Practices	-2420.00	1	CSH
EFT4887	11/12/2025	Beilby Downing Teal Pty Ltd	-4895.00	1	CSH
EFT4888	11/12/2025	Supagas Pty Limited	-13.00	1	CSH
EFT4889	11/12/2025	Perth Mattress And Furniture Recycling Co	-246.40	1	CSH
EFT4890	11/12/2025	AMPAC Debt Recovery	-112.41	1	CSH
EFT4891	11/12/2025	Australia Post	-166.60	1	CSH
EFT4892	11/12/2025	Avon Waste	-6034.64	1	CSH
EFT4893	11/12/2025	Bunnings Midland	-271.35	1	CSH
EFT4894	11/12/2025	Compressed Air Installations	-2467.30	1	CSH
EFT4895	11/12/2025	Dunnings	-1826.17	1	CSH
EFT4896	11/12/2025	Nutrien Ag Solutions Ltd	-820.00	1	CSH
EFT4897	11/12/2025	LGIS Liability	-2853.95	1	CSH
EFT4898	11/12/2025	Lock Stock & Farrell Locksmith	-48.00	1	CSH
EFT4899	11/12/2025	Office of the Auditor General	-39337.10	1	CSH
EFT4900	11/12/2025	Petchell Mechanical	-3676.13	1	CSH
EFT4901	11/12/2025	Wheatbelt Agcare	-990.00	1	CSH
EFT4902	17/12/2025	R.B. Motors	-32165.80	1	CSH
EFT4903	17/12/2025	Shire of Chittering	-476.85	1	CSH
EFT4904	17/12/2025	Five Rivers Plumbing and Gas	-765.87	1	CSH
EFT4905	17/12/2025	HARCHER WHEATBELT (WA DISTRIBUTORS) PTY LTD	-4824.45	1	CSH
EFT4906	17/12/2025	Wyalkatchem Hotel (SL Tyler and TJ Tyler)	-1300.00	1	CSH
EFT4907	17/12/2025	Shire of Wongan-Ballidu	-10083.34	1	CSH
EFT4908	17/12/2025	Kiara Collins	-241.72	1	CSH
EFT4909	17/12/2025	Robert Roy Scott Whitelaw	-1434.30	1	CSH
EFT4910	17/12/2025	Contract Aquatic	-19800.00	1	CSH
EFT4911	17/12/2025	BOC Gases	-56.32	1	CSH
EFT4913	17/12/2025	WA Contract Ranger Services	-940.50	1	CSH
EFT4914	17/12/2025	Wheatbelt Office & Business Machines	-338.81	1	CSH
EFT4915	17/12/2025	Petchell Mechanical	-386.57	1	CSH
Total EFT			-188,267.80		
798	01/12/2025	NAB CONNECT FEE (INCL GST)	-28.24	1	FEE
798	31/12/2025	NAB ACCOUNT FEES (INPUT TAXED)	-13.00	1	FEE
798	31/12/2025	MERCHANT FEES (INCL GST)	-109.13	1	FEE
798	29/12/2025	NAB CONNECT FEE (INCL GST)	-32.49	1	FEE

Chq/EFT	Date	Name	Amount	Bank	Type
DD4157.1	02/12/2025	Superannuation contributions	-6,125.70	1	CSH
DD4161.1	02/12/2025	Crisp Wireless	-625.90	1	CSH
DD4161.2	09/12/2025	Synergy	-9,032.07	1	CSH
DD4161.4	09/12/2025	Telstra	-318.33	1	CSH
DD4167.1	04/12/2025	NAB Credit Card November 2025	-1,972.99	1	CSH
DD4173.1	16/12/2025	Superannuation contributions	-7,126.57	1	CSH
DD4178.1	30/12/2025	Superannuation contributions	-6,153.49	1	CSH
DD4182.1	23/12/2025	Telstra	-299.60	1	CSH
DD4182.2	30/12/2025	Water Corporation.	-6734.13	1	CSH
DD4182.3	24/12/2025	Synergy	-1498.99	1	CSH
DD4182.4	31/12/2025	Water Corporation.	-9882.21	1	CSH
Total DD			-49,952.84		
Total Payments December 2025			-238,220.64		

Payment Listing January 2026

Chq/EFT	Date	Name	Amount	Bank	Type
EFT4916	06/01/2026	Mischa Stratford	-1500.00	1	CSH
EFT4917	12/01/2026	Perfect Computer Solutions Pty Ltd	-170.00	1	CSH
EFT4918	12/01/2026	Boya Equipment Pty Ltd	-89.38	1	CSH
EFT4919	12/01/2026	Infinitum Technologies Pty LTD	-363.39	1	CSH
EFT4920	12/01/2026	Wyalkatchem Tyres & Traders	-998.00	1	CSH
EFT4921	12/01/2026	Beilby Downing Teal Pty Ltd	-10154.36	1	CSH
EFT4922	12/01/2026	Dowerin Gourmet Butcher Shop	-600.00	1	CSH
EFT4923	12/01/2026	Australia Post	-89.04	1	CSH
EFT4924	12/01/2026	Burgess Rawson (wa) Pty Ltd	-911.13	1	CSH
EFT4925	12/01/2026	Team Global Express Pty Ltd	-40.85	1	CSH
EFT4926	12/01/2026	Dunnings	-14368.43	1	CSH
EFT4927	12/01/2026	Nutrien Ag Solutions Ltd	-197.10	1	CSH
EFT4928	12/01/2026	LGIS Insurance Broking (JLT Risk Solutions Pty Ltd)	-4059.00	1	CSH
EFT4929	12/01/2026	Mcleods Lawyers	-765.60	1	CSH
EFT4930	12/01/2026	Petchell Mechanical	-1241.03	1	CSH
EFT4931	12/01/2026	WA Contract Ranger Services	-313.50	1	CSH
EFT4932	12/01/2026	Wyalkatchem Community Resource Centre	-2464.68	1	CSH
EFT4933	12/01/2026	Wylie Weekly	-768.00	1	CSH
EFT4934	16/01/2026	SEEK	-605.00	1	CSH
EFT4935	16/01/2026	Wyalkatchem General Store	-536.50	1	CSH
EFT4936	16/01/2026	Infinitum Technologies Pty LTD	-349.16	1	CSH
EFT4937	16/01/2026	LG Best Practices	-1364.00	1	CSH
EFT4938	16/01/2026	Wyalkatchem Licensed Post Office(RJ+ME Crute_	-10.00	1	CSH
EFT4939	16/01/2026	GPW Group Pty Ltd	-767.80	1	CSH
EFT4940	16/01/2026	M+K Reilly Family Trust T/A Reilly + Sons	-3177.72	1	CSH
EFT4941	16/01/2026	Shire of Wongan-Ballidu	-10083.34	1	CSH
EFT4942	16/01/2026	Wyalkatchem Tyres & Traders	-264.29	1	CSH
EFT4943	16/01/2026	Westwide Auto Electrics	-2197.50	1	CSH
EFT4944	16/01/2026	Look Brilliant	-1656.73	1	CSH
EFT4945	16/01/2026	Avon Waste	-6441.35	1	CSH
EFT4946	16/01/2026	BOC Gases	-58.19	1	CSH
EFT4947	16/01/2026	D & D Transport	-357.50	1	CSH
EFT4948	16/01/2026	Mcleods Lawyers	-1468.80	1	CSH
EFT4949	16/01/2026	Petchell Mechanical	-1333.96	1	CSH
EFT4950	20/01/2026	R.B. Motors	-149.00	1	CSH
EFT4951	20/01/2026	Five Rivers Plumbing and Gas	-382.00	1	CSH
EFT4952	20/01/2026	SHERRIN RENTALS PTY LTD	-11742.50	1	CSH
EFT4953	20/01/2026	Rural Infrastructure services	-3845.90	1	CSH
EFT4954	20/01/2026	Total Tools Midland Pty Ltd	-509.00	1	CSH
EFT4955	20/01/2026	WESTERN STABILISERS PTY LTD	-107572.43	1	CSH
EFT4956	20/01/2026	Wacwil Landscaping And Earthworks Pty Ltd	-1650.00	1	CSH
EFT4957	20/01/2026	Earthstyle Contracting Pty Ltd	-80712.50	1	CSH
EFT4958	20/01/2026	Carrington's Traffic Services	-41840.31	1	CSH
EFT4959	20/01/2026	Qualcom Laboratories Pty Ltd	-4458.03	1	CSH
EFT4960	20/01/2026	Transport Services Pty Ltd	-5375.70	1	CSH
EFT4961	20/01/2026	Austraffic WA	-9825.20	1	CSH
EFT4962	20/01/2026	Enviro Sweep	-3766.06	1	CSH
EFT4963	20/01/2026	Contract Aquatic	-19800.00	1	CSH
EFT4964	20/01/2026	Bunnings Midland	-270.40	1	CSH
EFT4965	20/01/2026	D & D Transport	-440.00	1	CSH
EFT4966	20/01/2026	Marty Grant Bulldozing	-5130.84	1	CSH
EFT4967	20/01/2026	WA Contract Ranger Services	-627.00	1	CSH
EFT4968	20/01/2026	Westrac	-580.98	1	CSH

Chq/EFT	Date	Name	Amount	Bank	Type
EFT4969	22/01/2026	Australian Taxation Office	-44237.00	1	CSH
EFT4970	31/01/2026	Officeworks	-619.11	1	CSH
EFT4971	31/01/2026	Dalwallinu Concrete Pty Ltd/as Dallcon	-2072.80	1	CSH
EFT4972	31/01/2026	HARCHER WHEATBELT (WA DISTRIBUTORS) PTY LTD	-1558.85	1	CSH
EFT4973	31/01/2026	Ian Mccabe	-151.24	1	CSH
EFT4974	31/01/2026	Central Wheatbelt Mechanical	-525.25	1	CSH
EFT4975	31/01/2026	Fulton Hogan	-125280.19	1	CSH
Total EFT			-542887.62		
799	29/01/2026	NAB CONNECT FEE (INCL GST)	-18.99	1	FEE
799	30/01/2026	NAB ACCOUNT FEES (INPUT TAXED)	-16.00	1	FEE
799	30/01/2026	MERCHANT FEES (INCL GST)	-87.81	1	FEE
DD4187.1	02/01/2026	Water Corporation.	-929.86	1	CSH
DD4187.2	02/01/2026	Crisp Wireless	-625.90	1	CSH
DD4187.3	02/01/2026	Synergy	-139.00	1	CSH
DD4187.4	05/01/2026	Synergy	-3099.73	1	CSH
DD4188.1	05/01/2026	NAB	-3454.03	1	CSH
DD4191.1	13/01/2026	Superannuation contributions	-5944.49	1	CSH
DD4194.1	15/01/2026	Synergy	-64.23	1	CSH
DD4194.2	12/01/2026	Telstra	-310.71	1	CSH
DD4199.1	21/01/2026	Telstra	-325.62	1	CSH
DD4199.2	23/01/2026	Synergy	-2999.72	1	CSH
DD4204.1	23/01/2026	Treasury Corp	-1427.34	1	CSH
DD4206.1	27/01/2026	Superannuation contributions	-7093.50	1	CSH
Total DD			-26536.93		
Total Payments December 2025			-569424.55		

**10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – NOVEMBER 2025 AND
DECEMBER 2025**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Glenn Bradly, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2.1 – Credit Card – November 2025 Attachment 10.1.2.2 – Credit Card – December 2025

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse credit card payments for the period 30 October 2025 to 28 November 2025, totalling \$1,972.99 (refer to attachment 10.1.2.1) and endorse credit card payments for the period 29 November 2025 to 30 December 2025, totalling \$3,454.03 (refer to attachment 10.1.2.2).

BACKGROUND

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

STATUTORY ENVIRONMENT

*Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34*

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the 2025/2026 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

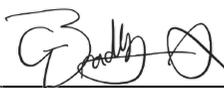


**SHIRE OF WYALKATCHEM
NAB BUSINESS VISA
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 30 October 2025 to 28 November 2025**

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-0623			
30-Oct-25	DEPARTMENT OF TRANSPORT	WM5769 Issue License Plates	\$ 32.00
30-Oct-25	DEPARTMENT OF TRANSPORT	WM000 Retain License Plates from old Vehicle	\$ 32.00
30-Oct-25	DEPARTMENT OF TRANSPORT	WM000 Issue License plates to new Vehicle	\$ 19.40
30-Oct-25	DEPARTMENT OF TRANSPORT	WM216 Remake License Plates	\$ 52.10
03-Nov-25	TELSTRA	SWIMMING POOL Telstra Phone Recharge	\$ 180.00
07-Nov-25	WYALKATCHEM GARDEN CAFÉ	MEMBERS Refreshments for Council Workshop 06/11/25	\$ 49.00
14-Nov-25	DEPARTMENT OF TRANSPORT	WM027 Vehicle License Renewal	\$ 436.15
17-Nov-25	LILYCRAFT	COUNCIL CHAMBERS Gavel for Chambers	\$ 135.00
21-Nov-25	JAMF SOFTWARE	INFORMATION TECHNOLOGY JAMF Subscription	\$ 38.34
21-Nov-25	WYALKATCHEM GARDEN CAFÉ	MEMBERS Refreshments for Council Meeting 20/11/25	\$ 70.00
21-Nov-25	WYALKATCHEM HOTEL	MEMBERS Refreshments for Council Meeting 20/11/25	\$ 63.00
26-Nov-25	WYALKATCHEM GARDEN CAFÉ	MEMBERS Refreshments for Council Greeting 25/11/25	\$ 70.00
26-Nov-25	WINDSOCKS AUSTRALIA	MAIN OVAL Windsock, Pivot Arm and Bolts	\$ 787.00
28-Nov-25	NAB BANK	Card Fees and Bank Charge	\$ 9.00
TOTAL CREDIT CARD PAYMENTS			\$ 1,972.99

I, Glenn Bradley, have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;

- all transactions are expenses incurred by the Shire of Wyalkatchem;
- all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the corporate credit card is evident

Glenn Bradley 



SHIRE OF WYALKATCHEM
NAB BUSINESS VISA
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 29 November 2025 to 30 December 2025

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-0623			
02-Dec-25	INSTRUMENT CHOICE	Kestrel 3000 Wind Meter x3	\$ 1,410.75
03-Dec-25	SMS BROADCAST	COMMUNICATIONS SMS Broadcast Recharge	\$ 361.08
05-Dec-25	DUNNINGS WYALKATCHEM	MEMBERS Refreshments for Council Meeting 04/12/25	\$ 49.75
05-Dec-25	WYALKATCHEM GARDEN CAFÉ	MEMBERS Refreshments for Council Meeting 04/12/25	\$ 70.00
08-Dec-25	WYALKATCHEM HOTEL	CHRISTMAS PARTY Refreshments	\$ 764.00
10-Dec-25	WYALKATCHEM HOTEL	MEMBERS Refreshments LEMC and Council Meeting 09/12/25	\$ 240.00
12-Dec-25	DEPARTMENT OF TRANSPORT	WM012 Retain License Plates from old vehicle	\$ 32.00
15-Dec-25	SMS BROADCAST	COMMUNICATIONS SMS Broadcast Recharge	\$ 361.08
18-Dec-25	DEPARTMENT OF TRANSPORT	WM012 Issue License plates to new vehicle	\$ 19.40
19-Dec-25	DUNNINGS WYALKATCHEM	MEMBERS Refreshments for Council Meeting 18/12/25	\$ 99.50
22-Dec-25	JAMF SOFTWARE	INFORMATION TECHNOLOGY JAMF Subscription	\$ 37.47
30-Dec-25	NAB BANK	Card Fees and Bank Charge	\$ 9.00
TOTAL CREDIT CARD PAYMENTS			\$ 3,454.03

I, Glenn Bradley, have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;

- all transactions are expenses incurred by the Shire of Wyalkatchem;
- all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the corporate credit card is evident

Glenn Bradley 

10.1.3. MONTHLY FINANCIAL REPORTS – DECEMBER 2025 AND JANUARY 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3.1 – Monthly Financial Report December 2025 Attachment 10.1.3.2 – Monthly Financial Report January 2026

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Statements of Financial Activity for the month ending 31 December 2025 (refer attachment 10.1.3.1) and 31 January 2026 (refer attachment 10.1.3.2).

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis. These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4
Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

January 2026

Total Cash Available as at 31 January 2026 is \$5,188,344;

- cash available is made up of unrestricted cash \$1,561,648 (30.10%) and
- restricted cash \$3,626,696 (69.90%).

Rates Debtors balance as at 31 January 2026 is \$292,991 and Rates Notices for 2025-26 were issued in August 2025. Rates collected as at end of November were \$1,298,270 - 82%.

January 2026: Operating Revenue – Operating revenue of \$2,816,617 is made up of Rates - 56%, Grants - 31%, Fees and Charges - 7%, Interest – 4% and other – 2%. Operating Expenses – Operating expenses of \$3,580,966 is made of Employee Costs – 25%, Materials and Contracts – 21%, Depreciation – 45%, Insurance – 6% and Utility – 3%.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

SHIRE OF WYALKATCHEM

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 December 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of financial activity	2
Statement of financial position	3
Note 1 Basis of preparation	4
Note 2 Net current assets information	5
Note 3 Explanation of variances	6

SHIRE OF WYALKATCHEM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	1,566,065	1,566,729	1,560,127	(6,602)	(0.42%)	
Rates excluding general rates	10,496	0	0	0	0.00%	
Grants, subsidies and contributions	1,481,427	824,836	853,869	29,033	3.52%	
Fees and charges	242,731	173,639	181,189	7,550	4.35%	
Interest revenue	173,000	9,000	13,068	4,068	45.20%	
Other revenue	0	0	64,780	64,780	0.00%	
Profit on asset disposals	94,546	0	0	0	0.00%	
	3,568,265	2,574,204	2,673,033	98,829	3.84%	
Expenditure from operating activities						
Employee costs	(1,974,282)	(987,141)	(782,552)	204,589	20.73%	▲
Materials and contracts	(1,903,093)	(1,106,883)	(692,130)	414,753	37.47%	▲
Utility charges	(197,201)	(98,601)	(87,274)	11,327	11.49%	▲
Depreciation	(2,629,396)	(1,314,698)	(1,377,926)	(63,228)	(4.81%)	
Finance costs	(15,520)	(7,760)	(8,132)	(372)	(4.79%)	
Insurance	(231,235)	(231,235)	(232,811)	(1,576)	(0.68%)	
Other expenditure	(54,592)	0	(776)	(776)	0.00%	
	(7,005,319)	(3,746,318)	(3,181,601)	564,717	15.07%	
Non cash amounts excluded from operating activities	2(c) 2,534,850	1,314,698	1,377,926	63,228	4.81%	
Amount attributable to operating activities	(902,204)	142,584	869,358	726,774	509.72%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,348,688	311,849	555,202	243,353	78.04%	▲
Proceeds from disposal of assets	180,636	0	0	0	0.00%	
	1,529,324	311,849	555,202	243,353	78.04%	
Outflows from investing activities						
Acquisition of property, plant and equipment	(600,476)	(294,811)	(139,743)	155,068	52.60%	▲
Acquisition of infrastructure	(1,319,959)	(363,676)	(430,231)	(66,555)	(18.30%)	▼
	(1,920,435)	(658,487)	(569,974)	88,513	13.44%	
Amount attributable to investing activities	(391,111)	(346,638)	(14,772)	331,866	95.74%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	38,477	0	0	0	0.00%	
	38,477	0	0	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(76,646)	(37,951)	(37,951)	0	0.00%	
Transfer to reserves	(240,000)	0	0	0	0.00%	
	(316,646)	(37,951)	(37,951)	0	0.00%	
Amount attributable to financing activities	(278,169)	(37,951)	(37,951)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 1,571,484	1,571,484	1,513,140	(58,344)	(3.71%)	
Amount attributable to operating activities	(902,204)	142,584	869,358	726,774	509.72%	▲
Amount attributable to investing activities	(391,111)	(346,638)	(14,772)	331,866	95.74%	▲
Amount attributable to financing activities	(278,169)	(37,951)	(37,951)	0	0.00%	
Surplus or deficit after imposition of general rates	0	1,329,479	2,329,775	1,000,297	75.24%	▲

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WYALKATCHEM
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 DECEMBER 2025

	Actual 30 June 2025	Actual as at 31 December 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	2,233,478	2,152,580
Trade and other receivables	548,314	296,018
Other financial assets	3,534,858	3,534,858
Inventories	14,443	5,771
TOTAL CURRENT ASSETS	6,331,093	5,989,227
NON-CURRENT ASSETS		
Trade and other receivables	37,537	37,537
Other financial assets	59,715	59,715
Property, plant and equipment	13,292,499	13,122,218
Infrastructure	55,213,619	54,576,039
TOTAL NON-CURRENT ASSETS	68,603,370	67,795,509
TOTAL ASSETS	74,934,463	73,784,736
CURRENT LIABILITIES		
Trade and other payables	1,194,809	36,308
Borrowings	76,646	38,695
Employee related provisions	88,285	88,285
TOTAL CURRENT LIABILITIES	1,359,740	163,288
NON-CURRENT LIABILITIES		
Borrowings	338,154	338,154
Employee related provisions	55,123	55,123
TOTAL NON-CURRENT LIABILITIES	393,277	393,277
TOTAL LIABILITIES	1,753,017	556,565
NET ASSETS	73,181,446	73,228,171
EQUITY		
Retained surplus	24,291,917	24,338,642
Reserve accounts	3,534,859	3,534,859
Revaluation surplus	45,354,670	45,354,670
TOTAL EQUITY	73,181,446	73,228,171

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WYALKATCHEM
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 02 February 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

SHIRE OF WYALKATCHEM
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Other financial assets
Inventories

Less: current liabilities

Trade and other payables
Borrowings
Employee related provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Adopted Budget Opening	Actual as at	Actual as at
	1 July 2025	30 June 2025	31 December 2025
	\$	\$	\$
	2,231,434	2,233,478	2,152,580
	554,151	548,314	296,018
	3,534,859	3,534,858	3,534,858
	15,322	14,443	5,771
	6,335,766	6,331,093	5,989,227
	(1,175,664)	(1,194,809)	(36,308)
	(76,646)	(76,646)	(38,695)
	(53,759)	(88,285)	(88,285)
	(1,306,069)	(1,359,740)	(163,288)
	5,029,697	4,971,353	5,825,939
2(b)	(3,458,213)	(3,458,213)	(3,496,164)
	1,571,484	1,513,140	2,329,775

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Add: Current liabilities not expected to be cleared at the end of the year
- Current portion of borrowings

Total adjustments to net current assets

	(3,534,859)	(3,534,859)	(3,534,859)
	76,646	76,646	38,695
2(a)	(3,458,213)	(3,458,213)	(3,496,164)

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
Add: Depreciation

Total non-cash amounts excluded from operating activities

Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
30 June 2026	31 December 2025	31 December 2025
\$	\$	\$
(94,546)	0	0
2,629,396	1,314,698	1,377,926
2,534,850	1,314,698	1,377,926

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF WYALKATCHEM
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Expenditure from operating activities			
Employee costs There has been a number of vacant positions through the beginning of the year.	204,589	20.73%	▲ Timing
Materials and contracts The YTD budget is averaged over the year, staff tend to be conservative with expenditure through the beginning of the year until we are confident with how we are travelling YTD.	414,753	37.47%	▲ Timing
Utility charges Budget is averaged over year.	11,327	11.49%	▲ Timing
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions Additional road funding approved for Shovel Ready projects, these will be tidied up in the Budget Review.	243,353	78.04%	▲ Permanent
Outflows from investing activities			
Acquisition of property, plant and equipment Vehicle purchases need to be journaled to be the correct accounting entry. This will be completed asap	155,068	52.60%	▲
Acquisition of infrastructure	(66,555)	(18.30%)	▼
Surplus or deficit after imposition of general rates	1,000,297	75.24%	▲

SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Key information	2
2	Key information - graphical	3
3	Cash and financial assets	4
4	Reserve accounts	5
5	Capital acquisitions	6
6	Disposal of assets	8
7	Receivables	9
8	Other current assets	10
9	Payables	11
10	Borrowings	12
11	Other current liabilities	13
12	Grants and contributions	14
13	Capital grants and contributions	15
14	Budget amendments	16

BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF WYALKATCHEM
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 DECEMBER 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.57 M	\$1.57 M	\$1.51 M	(\$0.06 M)
Closing	\$0.00 M	\$1.33 M	\$2.33 M	\$1.00 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$2.15 M	37.8%
Restricted Cash	\$3.53 M	62.2%

Refer to 3 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.04 M	
0 to 30 Days	(\$0.03 M)	100.0%
Over 30 Days		0.0%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables		
	\$	%
Rates Receivable	\$0.03 M	% Collected
	\$0.27 M	79.4%
Trade Receivable	\$0.03 M	% Outstanding
Over 30 Days		100.0%
Over 90 Days		87.9%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.90 M)	\$0.14 M	\$0.87 M	\$0.73 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$1.56 M	
YTD Budget	\$1.57 M	(0.4%)

Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.85 M	
YTD Budget	\$0.82 M	3.5%

Refer to 12 - Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.18 M	
YTD Budget	\$0.17 M	4.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.39 M)	(\$0.35 M)	(\$0.01 M)	\$0.33 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Adopted Budget	\$0.18 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.43 M	
Adopted Budget	\$1.32 M	(67.4%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.56 M	
Adopted Budget	\$1.35 M	(58.8%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.28 M)	(\$0.04 M)	(\$0.04 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.04 M)
Interest expense	(\$0.01 M)
Principal due	\$0.38 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$3.53 M
Net Movement	\$0.00 M

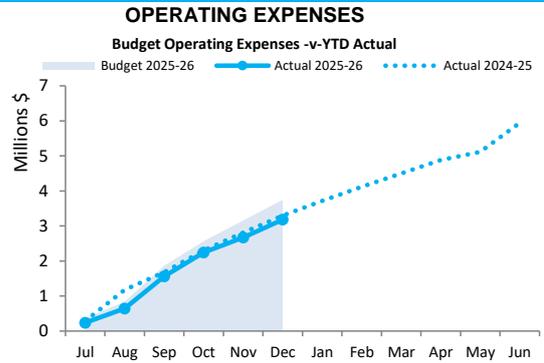
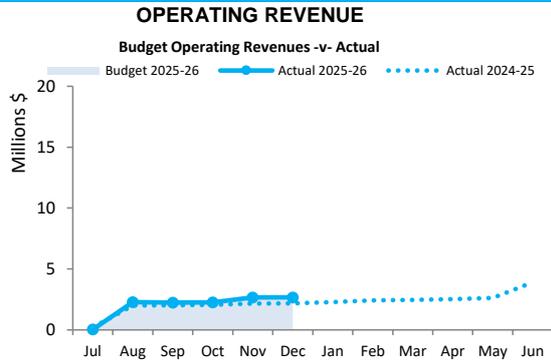
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

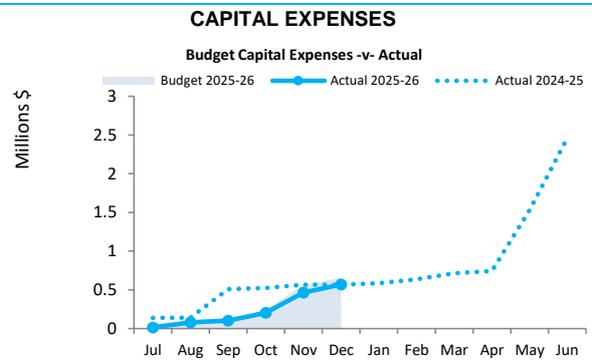
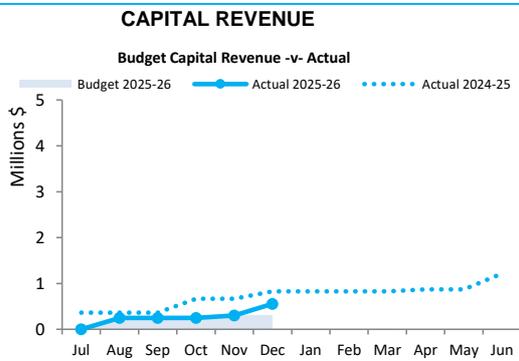
SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

2 KEY INFORMATION - GRAPHICAL

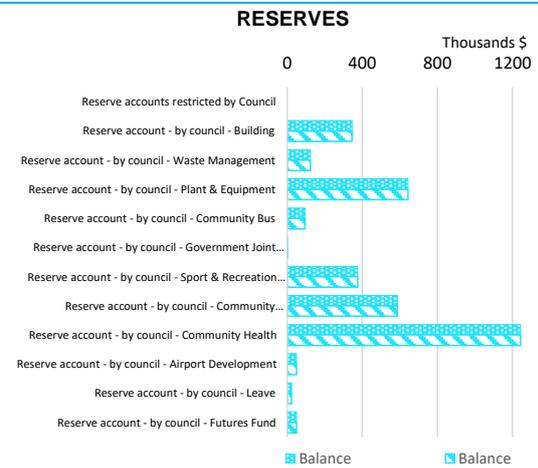
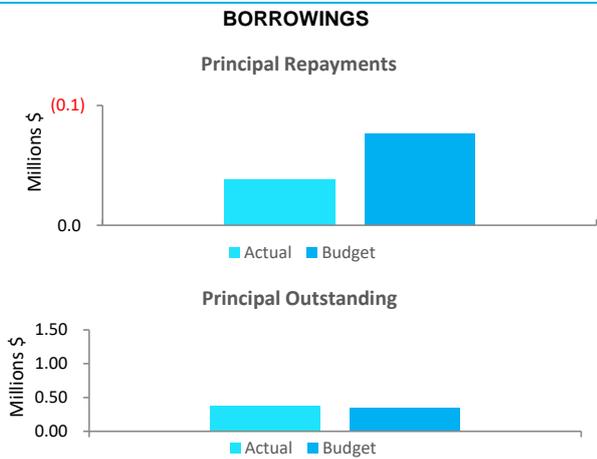
OPERATING ACTIVITIES



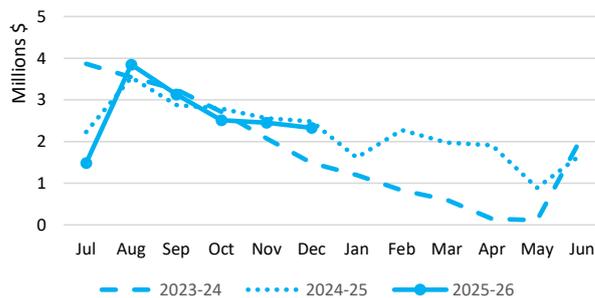
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted \$	Reserve Accounts \$	Total \$	Trust \$	Institution	Interest Rate	Maturity Date
Municipal Bank Account	Cash and cash equivalents	2,152,380	0	2,152,380	0			At call
Reserve Investment Account	Financial assets at amortised cost	0	3,534,859	3,534,859	0	BOQ	4.37%	Jan-26
Petty Cash		200	0	200	0			
Total		2,152,580	3,534,859	5,687,439	0			
Comprising								
Cash and cash equivalents		2,152,580	0	2,152,580	0			
Financial assets at amortised cost - Term Deposits		0	3,534,859	3,534,859	0			
		2,152,580	3,534,859	5,687,439	0			

KEY INFORMATION

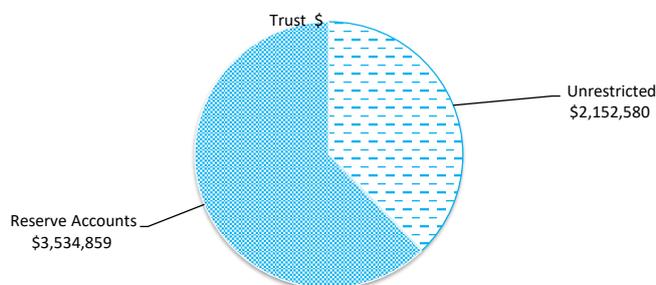
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Reserve account - by council - Building	345,388	14,021	0	359,409	345,388	0	0	345,388
Reserve account - by council - Waste Management	123,541	4,711	0	128,252	123,541	0	0	123,541
Reserve account - by council - Plant & Equipment	643,080	28,722	0	671,802	643,080	0	0	643,080
Reserve account - by council - Community Bus	95,185	3,630	0	98,815	95,185	0	0	95,185
Reserve account - by council - Government Joint Venture Housing	13	0	0	13	13	0	0	13
Reserve account - by council - Sport & Recreation Facilities	375,259	14,309	(38,477)	351,091	375,259	0	0	375,259
Reserve account - by council - Community Development	587,465	122,401	0	709,866	587,465	0	0	587,465
Reserve account - by council - Community Health	1,242,319	47,372	0	1,289,691	1,242,319	0	0	1,242,319
Reserve account - by council - Airport Development	49,718	1,896	0	51,614	49,718	0	0	49,718
Reserve account - by council - Leave	22,891	873	0	23,764	22,891	0	0	22,891
Reserve account - by council - Futures Fund	50,000	2,065	0	52,065	50,000	0	0	50,000
	3,534,859	240,000	(38,477)	3,736,382	3,534,859	0	0	3,534,859

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	40,000	0	0	0
Buildings	42,600	0	0	0
Furniture and equipment	68,775	27,500	17,821	(9,679)
Plant and equipment	449,101	267,311	121,922	(145,389)
Acquisition of property, plant and equipment	600,476	294,811	139,743	(155,068)
Infrastructure - roads	1,073,342	293,523	349,634	56,111
Infrastructure - drainage	65,000	0	6,108	6,108
Infrastructure - footpaths	35,000	35,000	42,925	7,925
Infrastructure - other	146,617	35,154	31,564	(3,590)
Acquisition of infrastructure	1,319,959	363,676	430,231	66,555
Total capital acquisitions	1,920,435	658,487	569,974	(88,513)
Capital Acquisitions Funded By:				
Capital grants and contributions	1,348,688	311,849	555,202	243,353
Other (disposals & C/Fwd)	180,636	0	0	0
Reserve accounts				
Reserve account - by council - Sport & Recreation Facilities	38,477		0	0
Contribution - operations	352,634	346,638	14,772	(331,867)
Capital funding total	1,920,435	658,487	569,974	(88,513)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

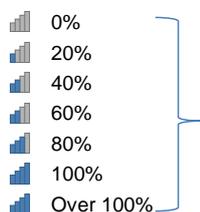
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

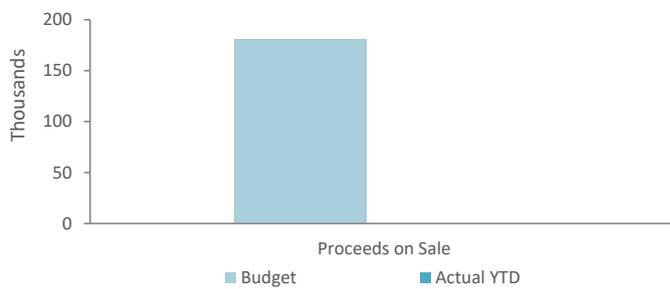


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Adopted		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings				0
Purchase/transfer of land from WAPOL	40,000	0	0	0
NAB Bank	27,000	0	0	0
CRC airconditioner	15,600	0	0	0
				0
Furniture & Equipment				0
Councillor Surface Pro's	14,000	14,000	8,798	5,202
Upgrade Chambers recording equipment	10,000	0	0	0
Shire Server replacement	31,275	0	0	0
Staff computer/laptop replacement x 7	13,500	13,500	9,023	4,477
				0
Plant & Equipment				0
Works Manager Ute	62,000	62,000	17,096	44,904
WM00 Ford Everest (carried over)	77,000	77,000	13,804	63,196
Admin vehicle	43,395	0	0	0
Doctor vehicle	43,395	0	0	0
Team leader - Roads ute	55,000	55,000	35,932	19,068
Town space cab tipping tray ute	45,000	45,000	28,983	16,017
Skid steer rake bucket	4,812	4,812	4,375	437
Spray unit	5,500	5,500	4,482	1,018
Slasher	8,000	8,000	7,290	710
Mobile evaporative air cooler	9,999	9,999	9,960	39
Recreation Centre generator	55,000	0	0	0
Admin Office generator	20,000	0	0	0
Medical Centre generator	20,000	0	0	0
				0
Infrastructure - Roads				0
Roads 2 Recovery program 25/26	366,409	172,136	180,583	(8,447)
Wyalkatchem North Road	606,933	121,387	99,541	21,846
Wyalkatchem Koorda Road	100,000	0	69,510	(69,510)
				0
Infrastructure - Drainage				0
Culverts x 4 - McNee and Parson Rd	40,000	0	3,740	(3,740)
Floodway Lackman Rd	25,000	0	2,368	(2,368)
				0
Infrastructure - Footpaths				0
Footpath - Honour Ave and Flint St from Town Hall and along front of Men's Shed to Gamble St	35,000	35,000	42,925	(7,925)
				0
Infrastructure - Other				0
Swimming Pool	70,307	35,154	31,564	3,590
Wheatbelt Way Rail Trail	76,310	0	0	0
				0
	1,920,435	658,487	569,974	88,513

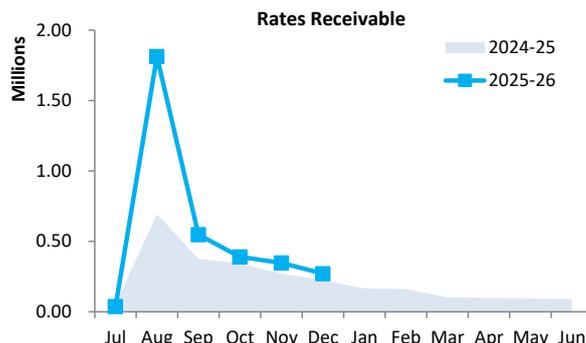
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
Plant and equipment									
	0001WM Toyota Rav4	0	25,000	25,000	0	0	0	0	0
	Medical Centre Generator	0	2,000	2,000	0	0	0	0	0
	WM000 Toyota Hilux	34,484	48,000	13,516	0	0	0	0	0
	WM00 Toyota Prado	51,606	63,636	12,030	0	0	0	0	0
	000WM Toyota Kluger	0	15,000	15,000	0	0	0	0	0
	WM216 Ford Ranger	0	17,000	17,000	0	0	0	0	0
	WM012 Toyota Hilux	0	8,000	8,000	0	0	0	0	0
	Admin Generator	0	2,000	2,000	0	0	0	0	0
		86,090	180,636	94,546	0	0	0	0	0



7 RECEIVABLES

Rates receivable	30 Jun 2025	31 Dec 2025
	\$	\$
Opening arrears previous year	48,331	31,134
Levied this year	1,508,575	1,560,127
Less - collections to date	(1,468,389)	(1,263,503)
Gross rates collectable	88,517	327,758
Allowance for impairment of rates receivable	(57,383)	(57,383)
Net rates collectable	31,134	270,375
% Collected	94.3%	79.4%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,640)	2,642	1,120	0	8,118	9,240
Percentage	(28.6%)	28.6%	12.1%	0.0%	87.9%	
Balance per trial balance						
Trade receivables	(2,640)	2,642	1,120	0	8,118	9,240
GST receivable		16,403				16,403
Total receivables general outstanding						25,643

Amounts shown above include GST (where applicable)

KEY INFORMATION

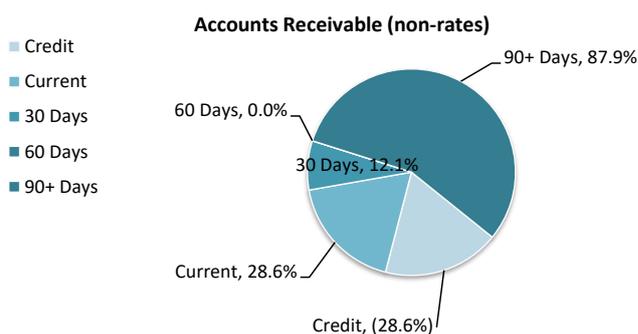
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 December 2025
Other current assets	\$	\$	\$	\$
Financial assets at amortised cost	3,534,858	0	0	3,534,858
Inventory				
Fuel	14,443	31,216	(39,888)	5,771
Total other current assets	3,549,301	31,216	(39,888)	3,540,629

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

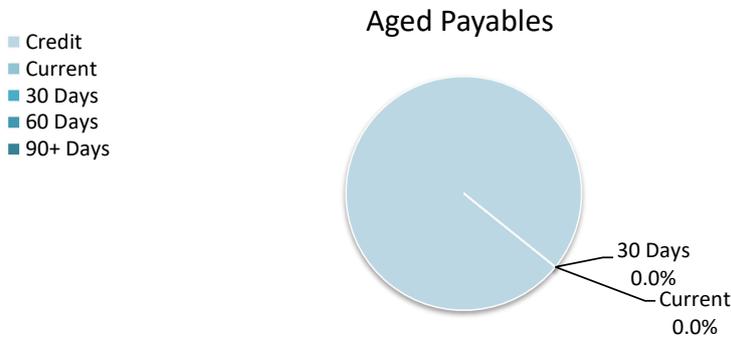
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(28,555)	0	0	0	0	(28,555)
Percentage	100.0%	0.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	(28,555)	0	0	0	0	(28,555)
Other payables	0	64,863	0	0	0	64,863
Total payables general outstanding						36,308

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Grader purchase	75	414,800	0	0	(37,951)	(76,646)	376,849	338,154	(8,132)	(15,520)
Total		414,800	0	0	(37,951)	(76,646)	376,849	338,154	(8,132)	(15,520)
Current borrowings		76,646					38,695			
Non-current borrowings		338,154					338,154			
		414,800					376,849			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 1 December 202
		\$	\$	\$	\$	\$
Employee Related Provisions						
Provision for annual leave		92,086	0	0	0	92,086
Provision for long service leave		(3,801)	0	0	0	(3,801)
Total Provisions		88,285	0	0	0	88,285
Total other current liabilities		88,285	0	0	0	88,285

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Dec 2025	Current Liability 31 Dec 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
GEN PUR - Financial Assistance Grant - General	0	0	0	0	0	916,863	458,432	472,049
GEN PUR - Financial Assistance Grant - Roads	0	0	0	0	0	321,309	160,655	165,427
ESL BFB - Operating Grant	0	0	0	0	0	40,000	20,000	20,583
ESL BFB - Admin Fee/Commission	0	0	0	0	0	4,000	4,000	4,000
ROADM - Direct Road Grant (MRWA)	0	0	0	0	0	164,244	164,244	160,647
	0	0	0	0	0	1,446,416	807,330	822,705
Contributions								
RATES - Reimbursement of Debt Collection Costs					0	0	0	1,503
STF HOUSE - Staff Rental Reimbursements - 2 Slocum St					0	3,300	1,650	0
STF HOUSE - Staff Rental Reimbursements - 22a Flint St					0	2,800	1,400	0
STF HOUSE - Staff Rental Reimbursements - 45 Wilson St					0	2,800	1,400	0
STF HOUSE - Staff Rental Reimbursements - 53 Piesse St					0	2,800	1,400	0
OTH HOUSE - Rental Reimbursements - Joint Venture					0	2,811	1,406	0
ADMIN - Reimbursements					0	0	0	6,058
POC - Fuel Tax Credits Grant Scheme					0	20,500	10,250	14,058
SWIM AREAS - Contributions, Donations & Reimbursements					0	0	0	9,545
	0	0	0	0	0	35,011	17,506	31,164
TOTALS	0	0	0	0	0	1,481,427	824,836	853,869

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and			
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Dec 2025	Current Liability 31 Dec 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
GEN PUR - Other Grants	0	0	0	0	0	177,657	0	0
ROADC - Regional Road Group Grants (MRWA)	0	0	0	0	0	404,622	311,849	550,657
ROADC - Roads to Recovery Grant	0	0	0	0	0	766,409	0	0
	0	0	0	0	0	1,348,688	311,849	550,657
Capital contributions								
REC - Non- Operating Contributions				0				4,545
	0	0	0	0	0	0	0	4,545
TOTALS	0	0	0	0	0	1,348,688	311,849	555,202

**SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 DECEMBER 2025**

14 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						0
Cemetery Road	144/2025	Capital expenses			(128,396)	(128,396)
Cunderdin-Wyalkatchem Road	145/2025	Capital expenses			(180,000)	(308,396)
Cricket practice wicket and nets	149/2025	Capital expenses			(32,679)	(341,075)
				0	(341,075)	(341,075)

SHIRE OF WYALKATCHEM

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 January 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of financial activity	2
Statement of financial position	3
Note 1 Basis of preparation	4
Note 2 Net current assets information	5
Note 3 Explanation of variances	6

SHIRE OF WYALKATCHEM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	1,566,065	1,566,729	1,560,127	(6,602)	(0.42%)	
Rates excluding general rates	10,496	0	0	0	0.00%	
Grants, subsidies and contributions	1,481,427	836,544	874,323	37,779	4.52%	
Fees and charges	242,731	203,639	208,983	5,344	2.62%	
Interest revenue	173,000	107,000	106,506	(494)	(0.46%)	
Other revenue	0	0	66,678	66,678	0.00%	
Profit on asset disposals	94,546	0	0	0	0.00%	
	3,568,265	2,713,912	2,816,617	102,705	3.78%	
Expenditure from operating activities						
Employee costs	(1,974,282)	(1,151,665)	(893,393)	258,272	22.43%	▲
Materials and contracts	(1,903,093)	(1,291,364)	(742,699)	548,665	42.49%	▲
Utility charges	(197,201)	(115,034)	(95,010)	20,024	17.41%	▲
Depreciation	(2,629,396)	(1,533,814)	(1,608,145)	(74,331)	(4.85%)	
Finance costs	(15,520)	(7,760)	(8,132)	(372)	(4.79%)	
Insurance	(231,235)	(231,235)	(232,811)	(1,576)	(0.68%)	
Other expenditure	(54,592)	0	(776)	(776)	0.00%	
	(7,005,319)	(4,330,872)	(3,580,966)	749,906	17.32%	
Non cash amounts excluded from operating activities	2(c) 2,534,850	1,533,814	1,608,145	74,331	4.85%	
Amount attributable to operating activities	(902,204)	(83,146)	843,796	926,942	1114.84%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,348,688	311,849	555,202	243,353	78.04%	▲
Proceeds from disposal of assets	180,636	0	0	0	0.00%	
	1,529,324	311,849	555,202	243,353	78.04%	
Outflows from investing activities						
Acquisition of property, plant and equipment	(600,476)	(310,411)	(139,820)	170,591	54.96%	▲
Acquisition of infrastructure	(1,319,959)	(767,290)	(836,675)	(69,385)	(9.04%)	
	(1,920,435)	(1,077,701)	(976,495)	101,206	9.39%	
Amount attributable to investing activities	(391,111)	(765,852)	(421,293)	344,559	44.99%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	38,477	0	0	0	0.00%	
	38,477	0	0	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(76,646)	(37,951)	(37,951)	0	0.00%	
Transfer to reserves	(240,000)	0	(91,837)	(91,837)	0.00%	
	(316,646)	(37,951)	(129,788)	(91,837)	(241.99%)	
Amount attributable to financing activities	(278,169)	(37,951)	(129,788)	(91,837)	(241.99%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 1,571,484	1,571,484	1,513,140	(58,344)	(3.71%)	
Amount attributable to operating activities	(902,204)	(83,146)	843,796	926,942	1114.84%	▲
Amount attributable to investing activities	(391,111)	(765,852)	(421,293)	344,559	44.99%	▲
Amount attributable to financing activities	(278,169)	(37,951)	(129,788)	(91,837)	(241.99%)	▼
Surplus or deficit after imposition of general rates	0	684,535	1,805,854	1,121,319	163.81%	▲

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WYALKATCHEM
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JANUARY 2026

	Actual 30 June 2025	Actual as at 31 January 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	2,233,478	1,561,648
Trade and other receivables	548,314	317,308
Other financial assets	3,534,858	3,626,695
Inventories	14,443	17,914
TOTAL CURRENT ASSETS	6,331,093	5,523,565
NON-CURRENT ASSETS		
Trade and other receivables	37,537	37,537
Other financial assets	59,715	59,715
Property, plant and equipment	13,292,499	13,074,480
Infrastructure	55,213,619	54,800,081
TOTAL NON-CURRENT ASSETS	68,603,370	67,971,813
TOTAL ASSETS	74,934,463	73,495,378
CURRENT LIABILITIES		
Trade and other payables	1,194,809	2,730
Borrowings	76,646	38,695
Employee related provisions	88,285	88,285
TOTAL CURRENT LIABILITIES	1,359,740	129,710
NON-CURRENT LIABILITIES		
Borrowings	338,154	338,154
Employee related provisions	55,123	55,123
TOTAL NON-CURRENT LIABILITIES	393,277	393,277
TOTAL LIABILITIES	1,753,017	522,987
NET ASSETS	73,181,446	72,972,391
EQUITY		
Retained surplus	24,291,917	23,991,027
Reserve accounts	3,534,859	3,626,695
Revaluation surplus	45,354,670	45,354,670
TOTAL EQUITY	73,181,446	72,972,392

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WYALKATCHEM
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 05 February 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

SHIRE OF WYALKATCHEM
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Other financial assets
Inventories

Less: current liabilities

Trade and other payables
Borrowings
Employee related provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Adopted Budget Opening	Actual as at	Actual as at
	1 July 2025	30 June 2025	31 January 2026
	\$	\$	\$
	2,231,434	2,233,478	1,561,648
	554,151	548,314	317,308
	3,534,859	3,534,858	3,626,695
	15,322	14,443	17,914
	6,335,766	6,331,093	5,523,565
	(1,175,664)	(1,194,809)	(2,730)
	(76,646)	(76,646)	(38,695)
	(53,759)	(88,285)	(88,285)
	(1,306,069)	(1,359,740)	(129,710)
	5,029,697	4,971,353	5,393,855
2(b)	(3,458,213)	(3,458,213)	(3,588,001)
	1,571,484	1,513,140	1,805,854

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Add: Current liabilities not expected to be cleared at the end of the year
- Current portion of borrowings

Total adjustments to net current assets

	(3,534,859)	(3,534,859)	(3,626,696)
	76,646	76,646	38,695
2(a)	(3,458,213)	(3,458,213)	(3,588,001)

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
Add: Depreciation

Total non-cash amounts excluded from operating activities

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
	30 June 2026	31 January 2026	31 January 2026
	\$	\$	\$
	(94,546)	0	0
	2,629,396	1,533,814	1,608,145
	2,534,850	1,533,814	1,608,145

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF WYALKATCHEM
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Expenditure from operating activities			
Employee costs	258,272	22.43%	▲
There has been a number of vacant positions through the beginning of the year.		Permanent	
Materials and contracts	548,665	42.49%	▲
The YTD budget is averaged over the year, staff tend to be conservative with expenditure through the beginning of the year until we are confident with how we are travelling YTD.		Timing	
Utility charges	20,024	17.41%	▲
Budget is averaged over year.		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	243,353	78.04%	▲
Additional road funding approved for Shovel Ready projects, these will be tidied up in the Budget Review.		Permanent	
Outflows from investing activities			
Acquisition of property, plant and equipment	170,591	54.96%	▲
Vehicle purchases need to be journaled to be the correct accounting entry. This will be completed asap			
Surplus or deficit after imposition of general rates	1,121,319	163.81%	▲

SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Key information	2
2	Key information - graphical	3
3	Cash and financial assets	4
4	Reserve accounts	5
5	Capital acquisitions	6
6	Disposal of assets	8
7	Receivables	9
8	Other current assets	10
9	Payables	11
10	Borrowings	12
11	Other current liabilities	13
12	Grants and contributions	14
13	Capital grants and contributions	15
14	Budget amendments	16

BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF WYALKATCHEM
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JANUARY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.57 M	\$1.57 M	\$1.51 M	(\$0.06 M)
Closing	\$0.00 M	\$0.68 M	\$1.81 M	\$1.12 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$1.56 M	30.1%
Restricted Cash	\$3.63 M	69.9%

Refer to 3 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.00 M	
0 to 30 Days	(\$0.03 M)	100.0%
Over 30 Days		0.0%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables		
	\$	%
Rates Receivable	\$0.08 M	% Collected
Trade Receivable	\$0.24 M	81.6%
Over 30 Days	\$0.08 M	% Outstanding
Over 90 Days		24.6%
		21.6%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.90 M)	(\$0.08 M)	\$0.84 M	\$0.93 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$1.56 M	
YTD Budget	\$1.57 M	(0.4%)

Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.87 M	
YTD Budget	\$0.84 M	4.5%

Refer to 12 - Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.21 M	
YTD Budget	\$0.20 M	2.6%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.39 M)	(\$0.77 M)	(\$0.42 M)	\$0.34 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Adopted Budget	\$0.18 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.84 M	
Adopted Budget	\$1.32 M	(36.6%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.56 M	
Adopted Budget	\$1.35 M	(58.8%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.28 M)	(\$0.04 M)	(\$0.13 M)	(\$0.09 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.04 M)
Interest expense	(\$0.01 M)
Principal due	\$0.38 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$3.63 M
Net Movement	\$0.09 M

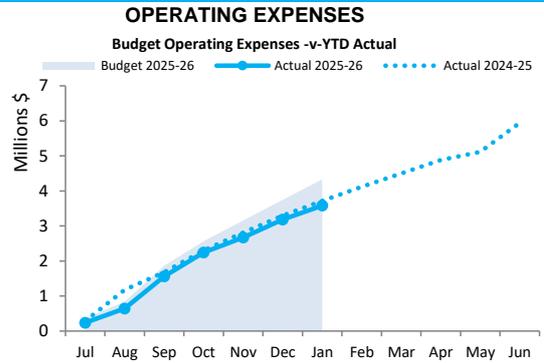
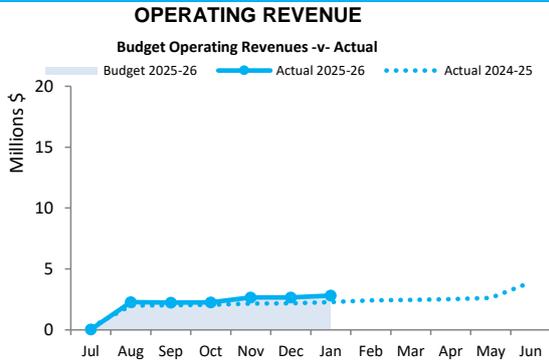
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

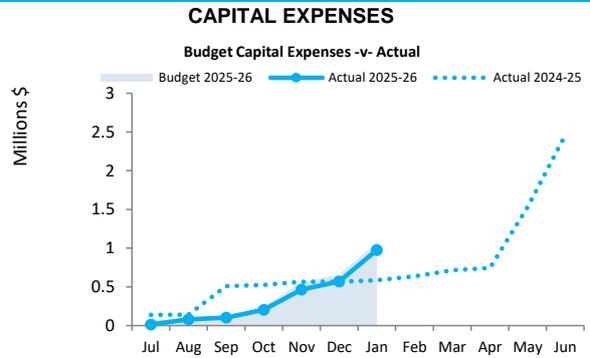
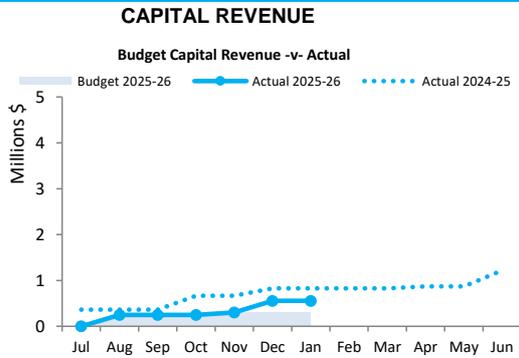
SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

2 KEY INFORMATION - GRAPHICAL

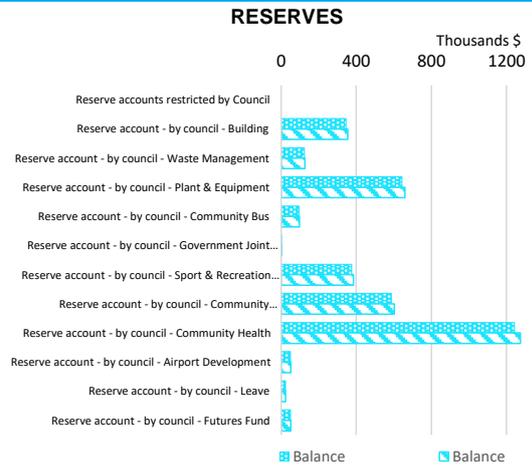
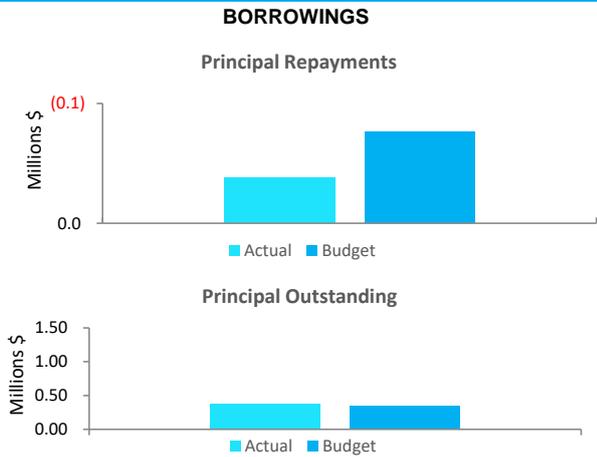
OPERATING ACTIVITIES



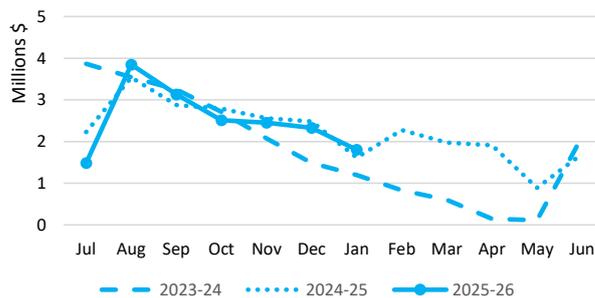
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted \$	Reserve Accounts \$	Total \$	Trust \$	Institution	Interest Rate	Maturity Date
Municipal Bank Account	Cash and cash equivalents	1,561,448	0	1,561,448	0			At call
Reserve Investment Account	Financial assets at amortised cost	0	3,626,696	3,626,696	0	BOQ	4.37%	Jan-26
Petty Cash		200	0	200	0			
Total		1,561,648	3,626,696	5,188,344	0			
Comprising								
Cash and cash equivalents		1,561,648	0	1,561,648	0			
Financial assets at amortised cost - Term Deposits		0	3,626,696	3,626,696	0			
		1,561,648	3,626,696	5,188,344	0			

KEY INFORMATION

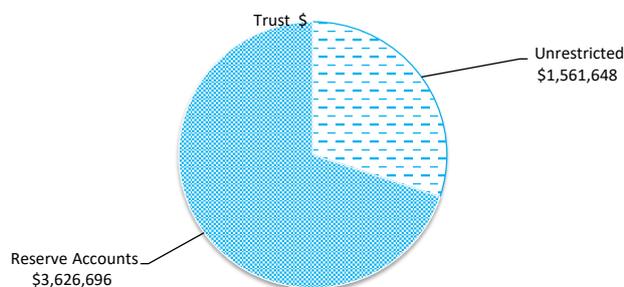
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Reserve account - by council - Building	345,388	14,021	0	359,409	345,388	8,973	0	354,361
Reserve account - by council - Waste Management	123,541	4,711	0	128,252	123,541	3,210	0	126,751
Reserve account - by council - Plant & Equipment	643,080	28,722	0	671,802	643,080	16,707	0	659,787
Reserve account - by council - Community Bus	95,185	3,630	0	98,815	95,185	2,473	0	97,658
Reserve account - by council - Government Joint Venture Housing	13	0	0	13	13	0	0	13
Reserve account - by council - Sport & Recreation Facilities	375,259	14,309	(38,477)	351,091	375,259	9,749	0	385,008
Reserve account - by council - Community Development	587,465	122,401	0	709,866	587,465	15,263	0	602,728
Reserve account - by council - Community Health	1,242,319	47,372	0	1,289,691	1,242,319	32,276	0	1,274,595
Reserve account - by council - Airport Development	49,718	1,896	0	51,614	49,718	1,292	0	51,010
Reserve account - by council - Leave	22,891	873	0	23,764	22,891	594	0	23,485
Reserve account - by council - Futures Fund	50,000	2,065	0	52,065	50,000	1,299	0	51,299
	3,534,859	240,000	(38,477)	3,736,382	3,534,859	91,837	0	3,626,696

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	40,000	0	0	0
Buildings	42,600	15,600	0	(15,600)
Furniture and equipment	68,775	27,500	17,898	(9,602)
Plant and equipment	449,101	267,311	121,922	(145,389)
Acquisition of property, plant and equipment	600,476	310,411	139,820	(170,591)
Infrastructure - roads	1,073,342	672,136	735,044	62,908
Infrastructure - drainage	65,000	25,000	27,142	2,142
Infrastructure - footpaths	35,000	35,000	42,925	7,925
Infrastructure - other	146,617	35,154	31,564	(3,590)
Acquisition of infrastructure	1,319,959	767,290	836,675	69,385
Total capital acquisitions	1,920,435	1,077,701	976,495	(101,206)
Capital Acquisitions Funded By:				
Capital grants and contributions	1,348,688	311,849	555,202	243,353
Other (disposals & C/Fwd)	180,636	0	0	0
Reserve accounts				
Reserve account - by council - Sport & Recreation Facilities	38,477		0	0
Contribution - operations	352,634	765,852	421,293	(344,559)
Capital funding total	1,920,435	1,077,701	976,495	(101,206)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

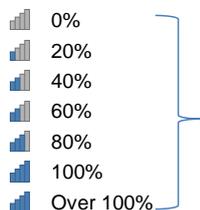
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

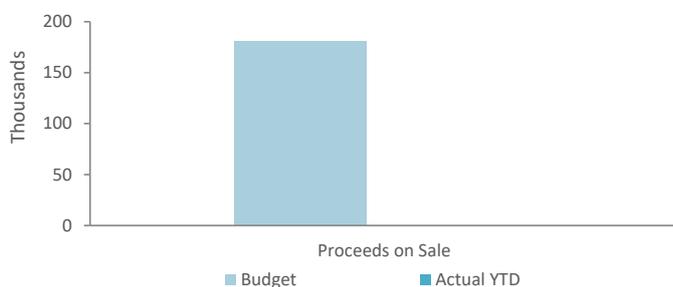


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Adopted		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings				0
Purchase/transfer of land from WAPOL	40,000	0	0	0
NAB Bank	27,000	0	0	0
CRC airconditioner	15,600	15,600	0	15,600
				0
Furniture & Equipment				0
Councillor Surface Pro's	14,000	14,000	8,875	5,125
Upgrade Chambers recording equipment	10,000	0	0	0
Shire Server replacement	31,275	0	0	0
Staff computer/laptop replacement x 7	13,500	13,500	9,023	4,477
				0
Plant & Equipment				0
Works Manager Ute	62,000	62,000	17,096	44,904
WM00 Ford Everest (carried over)	77,000	77,000	13,804	63,196
Admin vehicle	43,395	0	0	0
Doctor vehicle	43,395	0	0	0
Team leader - Roads ute	55,000	55,000	35,932	19,068
Town space cab tipping tray ute	45,000	45,000	28,983	16,017
Skid steer rake bucket	4,812	4,812	4,375	437
Spray unit	5,500	5,500	4,482	1,018
Slasher	8,000	8,000	7,290	710
Mobile evaporative air cooler	9,999	9,999	9,960	39
Recreation Centre generator	55,000	0	0	0
Admin Office generator	20,000	0	0	0
Medical Centre generator	20,000	0	0	0
				0
Infrastructure - Roads				0
Roads 2 Recovery program 25/26	366,409	222,136	219,824	2,312
Wyalkatchem North Road	606,933	450,000	437,229	12,771
Wyalkatchem Koorda Road	100,000	0	77,991	(77,991)
				0
Infrastructure - Drainage				0
Culverts x 4 - McNee and Parson Rd	40,000	25,000	24,774	226
Floodway Lackman Rd	25,000	0	2,368	(2,368)
				0
Infrastructure - Footpaths				0
Footpath - Honour Ave and Flint St from Town Hall and along front of Men's Shed to Gamble St	35,000	35,000	42,925	(7,925)
				0
Infrastructure - Other				0
Swimming Pool	70,307	35,154	31,564	3,590
Wheatbelt Way Rail Trail	76,310	0	0	0
				0
	1,920,435	1,077,701	976,495	101,206

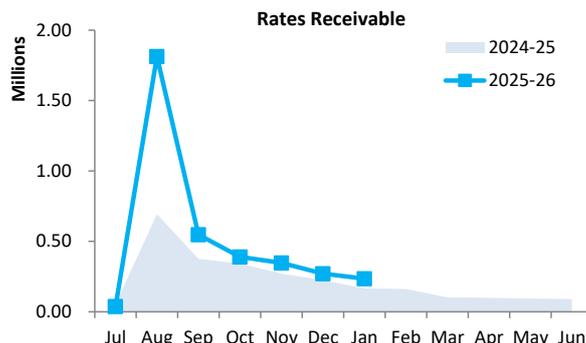
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
Plant and equipment									
	0001WM Toyota Rav4	0	25,000	25,000	0	0	0	0	0
	Medical Centre Generator	0	2,000	2,000	0	0	0	0	0
	WM000 Toyota Hilux	34,484	48,000	13,516	0	0	0	0	0
	WM00 Toyota Prado	51,606	63,636	12,030	0	0	0	0	0
	000WM Toyota Kluger	0	15,000	15,000	0	0	0	0	0
	WM216 Ford Ranger	0	17,000	17,000	0	0	0	0	0
	WM012 Toyota Hilux	0	8,000	8,000	0	0	0	0	0
	Admin Generator	0	2,000	2,000	0	0	0	0	0
		86,090	180,636	94,546	0	0	0	0	0



7 RECEIVABLES

Rates receivable	30 June 2025	31 Jan 2026
	\$	\$
Opening arrears previous year	48,331	31,134
Levied this year	1,508,575	1,560,127
Less - collections to date	(1,468,389)	(1,298,270)
Gross rates collectable	88,517	292,991
Allowance for impairment of rates receivable	(57,383)	(57,383)
Net rates collectable	31,134	235,608
% Collected	94.3%	81.6%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,640)	30,988	1,120	0	8,118	37,586
Percentage	(7.0%)	82.4%	3.0%	0.0%	21.6%	
Balance per trial balance						
Trade receivables	(2,640)	30,988	1,120	0	8,118	37,586
GST receivable		44,114				44,114
Total receivables general outstanding						81,700

Amounts shown above include GST (where applicable)

KEY INFORMATION

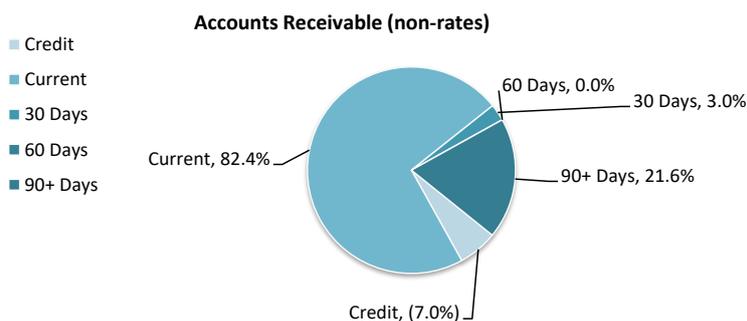
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 January 2026
Other current assets	\$	\$	\$	\$
Financial assets at amortised cost	3,534,858	91,837	0	3,626,695
Inventory				
Fuel	14,443	43,359	(39,888)	17,914
Total other current assets	3,549,301	135,196	(39,888)	3,644,609

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

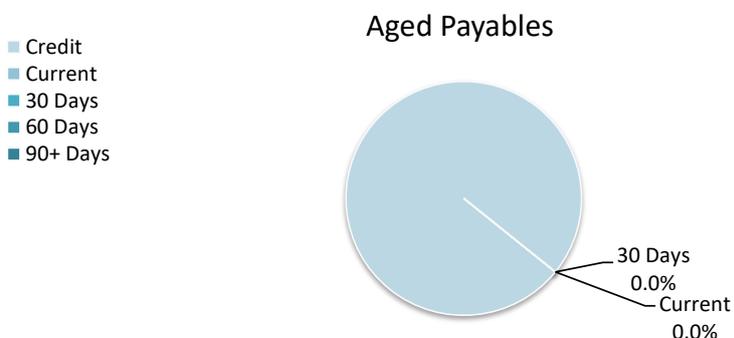
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(28,555)	0	0	0	0	(28,555)
Percentage	100.0%	0.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	(28,555)	0	0	0	0	(28,555)
Other payables	0	31,284	0	0	0	31,284
Total payables general outstanding						2,729

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Grader purchase	75	414,800	0	0	(37,951)	(76,646)	376,849	338,154	(8,132)	(15,520)
Total		414,800	0	0	(37,951)	(76,646)	376,849	338,154	(8,132)	(15,520)
Current borrowings		76,646					38,695			
Non-current borrowings		338,154					338,154			
		414,800					376,849			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 31 January 2026 \$
Employee Related Provisions						
Provision for annual leave		92,086	0	0	0	92,086
Provision for long service leave		(3,801)	0	0	0	(3,801)
Total Provisions		88,285	0	0	0	88,285
Total other current liabilities		88,285	0	0	0	88,285

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jan 2026	Current Liability 31 Jan 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
GEN PUR - Financial Assistance Grant - General	0	0	0	0	0	916,863	458,432	472,049
GEN PUR - Financial Assistance Grant - Roads	0	0	0	0	0	321,309	160,655	165,427
ESL BFB - Operating Grant	0	0	0	0	0	40,000	30,000	31,378
ESL BFB - Admin Fee/Commission	0	0	0	0	0	4,000	4,000	4,000
ROADM - Direct Road Grant (MRWA)	0	0	0	0	0	164,244	164,244	160,647
	0	0	0	0	0	1,446,416	817,330	833,500
Contributions								
RATES - Reimbursement of Debt Collection Costs				0	0	0	0	1,503
STF HOUSE - Staff Rental Reimbursements - 2 Slocum St				0	0	3,300	1,650	0
STF HOUSE - Staff Rental Reimbursements - 22a Flint St				0	0	2,800	1,400	0
STF HOUSE - Staff Rental Reimbursements - 45 Wilson St				0	0	2,800	1,400	0
STF HOUSE - Staff Rental Reimbursements - 53 Piesse St				0	0	2,800	1,400	0
OTH HOUSE - Rental Reimbursements - Joint Venture				0	0	2,811	1,406	0
ADMIN - Reimbursements				0	0	0	0	6,058
POC - Fuel Tax Credits Grant Scheme				0	0	20,500	11,958	14,626
SWIM AREAS - Contributions, Donations & Reimbursements				0	0	0	0	18,636
	0	0	0	0	0	35,011	19,214	40,823
TOTALS	0	0	0	0	0	1,481,427	836,544	874,323

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and			
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jan 2026	Current Liability 31 Jan 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
GEN PUR - Other Grants	0	0	0	0	0	177,657	0	0
ROADC - Regional Road Group Grants (MRWA)	0	0	0	0	0	404,622	311,849	550,657
ROADC - Roads to Recovery Grant	0	0	0	0	0	766,409	0	0
	0	0	0	0	0	1,348,688	311,849	550,657
Capital contributions								
REC - Non- Operating Contributions				0				4,545
	0	0	0	0	0	0	0	4,545
TOTALS	0	0	0	0	0	1,348,688	311,849	555,202

**SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JANUARY 2026**

14 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						0
Cemetery Road	144/2025	Capital expenses			(128,396)	(128,396)
Cunderdin-Wyalkatchem Road	145/2025	Capital expenses			(180,000)	(308,396)
Cricket practice wicket and nets	149/2025	Capital expenses			(32,679)	(341,075)
				0	(341,075)	(341,075)

10.1.4. 2025/2026 BUDGET REVIEW

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	17 February 2026
Reporting Officer:	Claire Trenorden, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.05.06
Attachment Reference:	Attachment 10.1.4 – 2025/26 Budget Review

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION

- 1 That Council adopt by absolute majority the 2025/26 Budget Review as attached;
- 2 That Council adopt by absolute majority the following budget amendments to the 2025/26 adopted Annual Budget.

SUMMARY

To consider the Shire of Wyalkatchem financial position as at 31 January 2026 and performance for the period 1 July 2025 to 31 January 2026 in relation to the adopted budget and projections estimated for the remainder of the financial year.

BACKGROUND

The budget review has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The report for the period 1 July 2025 to 31 January 2026 shown in the attachment has been prepared incorporating year to date budget variations and forecasts to 30 June 2026 and is presented for council’s consideration.

Consideration of the status of various projects and programs was undertaken to ensure any anticipated variances were captured within the review document where possible.

COMMENT

The budget review report includes Statement of budget review by Program, note on closing funds and budget amendments.

Features of the budget review include:

Opening Balance Adjustments	(\$62,142)
Revenue from Operating Activities – Increase	\$110,931
Expenditure from Operating Activities - Increase	\$182,755
Investing Activities – Decrease	(\$231,544)
Financing Activities – Borrowing etc - Decrease	\$0
Overall Change (surplus)	\$0

CONSULTATION

Chief Executive Officer
Manager of Work and Services

STATUTORY ENVIRONMENT

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires:

- (1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget; and
 - (d) include the following —
 - (i) the annual budget adopted by the local government;
 - (ii) an update of each of the estimates included in the annual budget;
 - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;
 - (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.
- (2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
*Absolute majority required.
- (4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Section 6.8(1) (b) of the *Local Government Act 1995* provides that expenditure can be incurred when not included in the annual budget provided it is authorised in advance by resolution (absolute majority required).

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

The budget will be amended to reflect the variances to estimated budget position.

COMMUNITY and STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

SHIRE OF WYALKATCHEM

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 31 JANUARY 2026

*LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

TABLE OF CONTENTS

Statement of Budget Review	2
Note 1 Basis of Preparation	3
Note 2 Summary Graphs - Budget Review	4
Note 3 Net Current Funding Position	5
Note 4 Predicted Variances / Future Budget Amendments	6

SHIRE OF WYALKATCHEM
STATEMENT OF BUDGET REVIEW
FOR THE PERIOD ENDED 31 JANUARY 2026

		Budget v Actual			Estimated	Predicted	
		Adopted	Updated	Year to Date	Year at End	Variance	
Note		Budget	Budget	Actual	Amount	(b) - (a)	
		\$	Estimates	Actual	(b)	(b) - (a)	
		\$	(a)	\$	\$	\$	
OPERATING ACTIVITIES							
Revenue from operating activities							
	General rates	4.1	1,566,065	1,566,065	1,560,127	1,560,792	(5,273) ▼
	Rates excluding general rates		10,496	10,496	0	10,496	0
	Grants, subsidies and contributions	4.2	1,481,427	1,481,427	874,323	1,546,991	65,564 ▲
	Fees and charges	4.3	242,731	242,731	208,983	241,477	(1,254) ▼
	Interest revenue	4.4	173,000	173,000	106,506	161,521	(11,479) ▼
	Other revenue	4.5	0	0	66,678	59,555	59,555 ▲
	Profit on asset disposals	4.6	94,546	94,546	0	98,364	3,818 ▲
			3,568,265	3,568,265	2,816,617	3,679,196	110,931
Expenditure from operating activities							
	Employee costs	4.7	(1,974,282)	(1,974,282)	(889,596)	(1,725,888)	248,394 ▲
	Materials and contracts	4.8	(1,903,093)	(1,903,093)	(742,699)	(1,968,732)	(65,639) ▼
	Utility charges		(197,201)	(197,201)	(95,010)	(197,201)	0
	Depreciation		(2,629,396)	(2,629,396)	(1,608,145)	(2,629,396)	0
	Finance costs		(15,520)	(15,520)	(8,132)	(15,520)	0
	Insurance		(231,235)	(231,235)	(232,811)	(231,235)	0
	Other expenditure		(54,592)	(54,592)	(776)	(54,592)	0
			(7,005,319)	(7,005,319)	(3,577,169)	(6,822,564)	182,755
	Non-cash amounts excluded from operating activities		2,534,850	2,534,850	1,608,145	2,534,850	0
	Amount attributable to operating activities		(902,204)	(902,204)	847,593	(608,518)	293,686
INVESTING ACTIVITIES							
Inflows from investing activities							
	Capital grants, subsidies and contributions	4.9	1,348,688	1,348,688	555,202	2,139,650	790,962 ▲
	Proceeds from disposal of assets	4.10	180,636	180,636	0	184,454	3,818 ▲
			1,529,324	1,529,324	555,202	2,324,104	794,780
Outflows from investing activities							
	Purchase of land and buildings		(82,600)	(82,600)	0	(82,600)	0
	Purchase of plant and equipment	4.11	(449,101)	(449,101)	(121,922)	(444,745)	4,356 ▲
	Purchase of furniture and equipment		(68,775)	(68,775)	(17,898)	(68,775)	0
	Purchase and construction of infrastructure-roads	4.12	(1,073,342)	(1,073,342)	(735,044)	(2,012,502)	(939,160) ▼
	Purchase and construction of infrastructure-other	4.13	(246,617)	(246,617)	(101,631)	(338,137)	(91,520) ▼
			(1,920,435)	(1,920,435)	(976,495)	(2,946,759)	(1,026,324)
	Amount attributable to investing activities		(391,111)	(391,111)	(421,293)	(622,655)	(231,544)
FINANCING ACTIVITIES							
Cash inflows from financing activities							
	Transfers from reserve accounts		38,477	38,477	0	38,477	0
			38,477	38,477	0	38,477	0
Cash outflows from financing activities							
	Repayment of borrowings		(76,646)	(76,646)	(37,951)	(76,646)	0
	Transfers to reserve accounts		(240,000)	(240,000)	(91,837)	(240,000)	0
			(316,646)	(316,646)	(129,788)	(316,646)	0
	Amount attributable to financing activities		(278,169)	(278,169)	(129,788)	(278,169)	0
MOVEMENT IN SURPLUS OR DEFICIT							
	Surplus or deficit at the start of the financial year	4.14	1,571,484	1,571,484	1,509,342	1,509,342	(62,142) ▼
	Amount attributable to operating activities		(902,204)	(902,204)	847,593	(608,518)	293,686
	Amount attributable to investing activities		(391,111)	(391,111)	(421,293)	(622,655)	(231,544)
	Amount attributable to financing activities		(278,169)	(278,169)	(129,788)	(278,169)	0
	Surplus or deficit after imposition of general rates		0	0	1,805,854	0	0

1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16 Leases* which would have required the Shire of Wyalkatchem to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 33A prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for the statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Year to Date Actual balances

Balances shown in this budget as Year to Date Actual are based on records at the time of preparation of the budget review and are subject to final adjustments.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Wyalkatchem controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the budget review.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the current financial year:

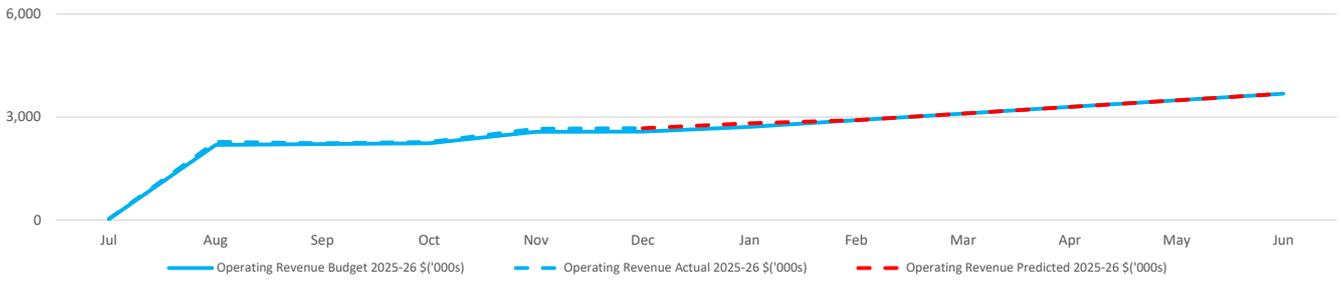
- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimation of fair values of provisions

MATERIAL ACCOUNTING POLICIES

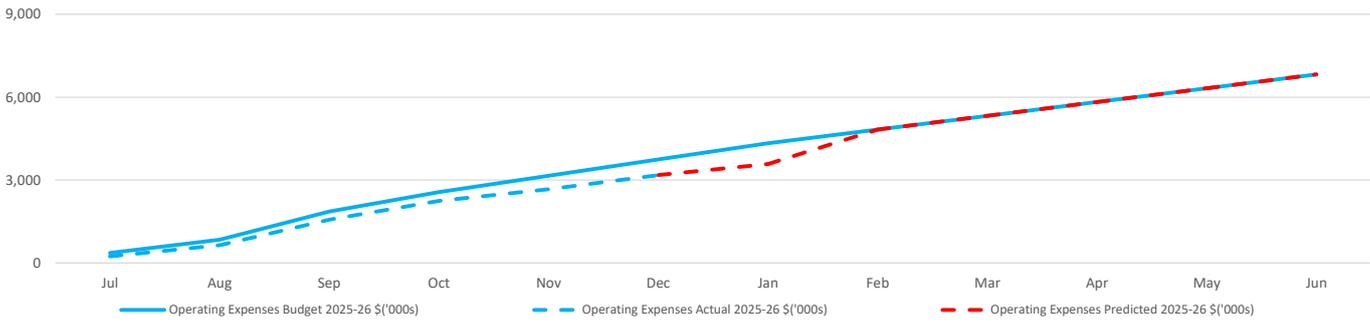
Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

2. SUMMARY GRAPHS - BUDGET REVIEW

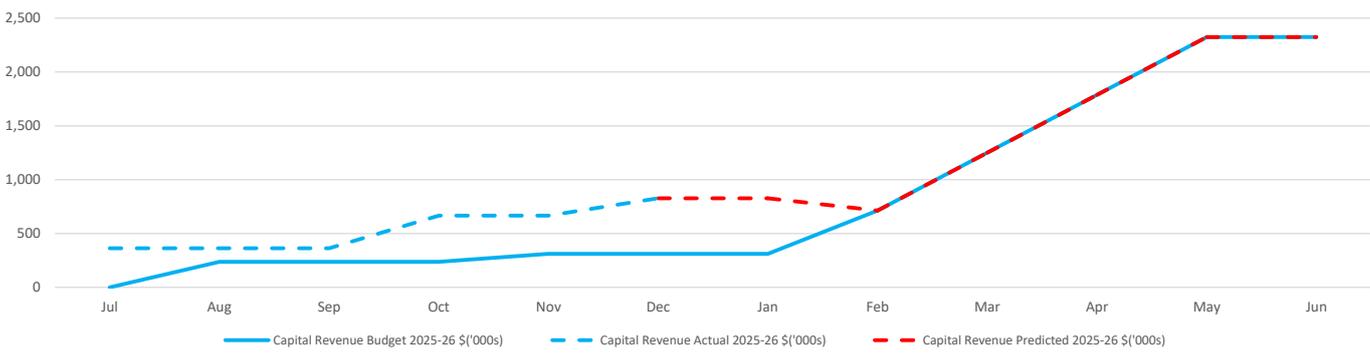
Operating Revenue



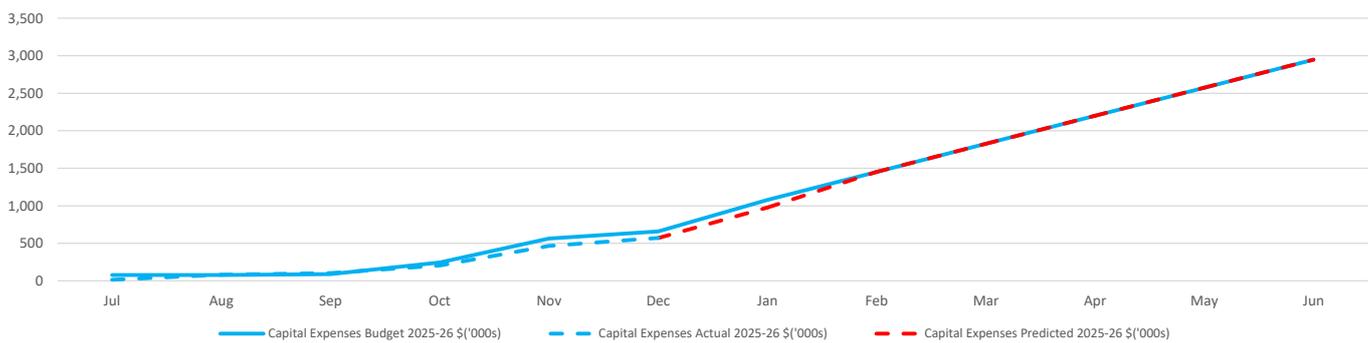
Operating Expenses



Capital Revenue



Capital Expenditure



This information is to be read in conjunction with the accompanying financial statements and notes.

3 NET CURRENT FUNDING POSITION
EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

	Audited Actual 30 June 2025	Adopted Budget 30 June 2026	Updated Budget Estimates 30 June 2026	Year to Date Actual 31 January 2026	Estimated Year at End Amount 30 June 2026
	\$	\$	\$	\$	\$
(a) Composition of estimated net current assets					
Current assets					
Cash and cash equivalents	2,233,478	621,473	621,473	1,561,648	659,950
Financial assets	3,534,858	3,774,859	3,774,859	3,626,695	3,736,382
Trade and other receivables	593,031	554,151	554,151	317,308	554,151
Inventories	14,444	15,322	15,322	17,914	15,322
	6,375,811	4,965,805	4,965,805	5,523,565	4,965,805
Less: current liabilities					
Trade and other payables	(1,239,525)	(1,175,664)	(1,175,664)	(2,731)	(1,175,664)
Borrowings	(76,646)	0	0	(38,695)	0
Employee related provisions	(92,086)	(53,759)	(53,759)	(88,285)	(53,759)
	(1,408,257)	(1,229,423)	(1,229,423)	(129,711)	(1,229,423)
Net current assets	4,967,554	3,736,382	3,736,382	5,393,854	3,736,382
Less: Total adjustments to net current assets	(3,458,212)	(3,736,382)	(3,736,382)	(3,588,000)	(3,736,382)
Closing funding surplus / (deficit)	1,509,342	0	0	1,805,854	0

(b) Current assets and liabilities excluded from budgeted deficiency

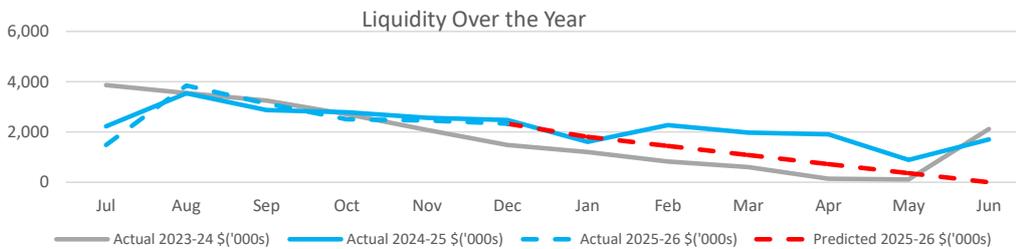
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Audited Actual 30 June 2025	Adopted Budget 30 June 2026	Updated Budget Estimates 30 June 2026	Year to Date Actual 31 January 2026	Estimated Year at End Amount 30 June 2026
	\$	\$	\$	\$	\$
Adjustments to net current assets					
Less: Reserve accounts	(3,534,858)	(3,736,382)	(3,736,382)	(3,626,695)	(3,736,382)
Add: Current liabilities not expected to be cleared at end of year - Current portion of borrowings	76,646	0	0	38,695	0
Total adjustments to net current assets	(3,458,212)	(3,736,382)	(3,736,382)	(3,588,000)	(3,736,382)

(c) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Audited Actual 30 June 2025	Adopted Budget 30 June 2026	Updated Budget Estimates 30 June 2026	Year to Date Actual 31 January 2026	Estimated Year at End Amount 30 June 2026
	\$	\$	\$	\$	\$
Adjustments to operating activities					
Less: Profit on asset disposals		(94,546)	(94,546)	0	(98,364)
Add: Depreciation on assets		2,629,396	2,629,396	1,608,145	2,629,396
Non-cash amounts excluded from operating activities	0	2,534,850	2,534,850	1,608,145	2,531,032



SHIRE OF WYALKATCHEM
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31 JANUARY 2026

4 PREDICTED VARIANCES

		Variance
		<u>\$</u>
Revenue from operating activities		
4.1	General rates Discounts on rates were slightly higher than anticipated.	(5,273) ▼
4.2	Grants, subsidies and contributions Financial Assistance grants allocated were higher than anticipated (\$36,778), contributions to swimming pool (\$18,636) and administration reimbursements (\$6,058)	65,564 ▲
4.3	Fees and charges Railway barracks fees reduced by \$10,000, private works income increased by \$5,700 and income relating to aerodromes increased by \$4,500	(1,254) ▼
4.4	Interest revenue Interest revenue from the municipal account reduced by \$11,479	(11,479) ▼
4.5	Other revenue Income received from insurance claims is increased (\$55,802), this is offset by an increase in budgeted expenditure.	59,555 ▲
4.6	Profit on asset disposals Minor variations on trade in prices (\$3,818).	3,818 ▲
Expenditure from operating activities		
4.7	Employee costs Expenditure decreased in administration wages (\$180,920) and works wages (\$55,474). Decrease in administration other employee expenses (\$5,000) and works protective clothing (\$7,000)	248,394 ▲
4.8	Materials and contracts Due to the repayment of the Wheatbelt Way Rail Trail grant monies received \$68,000, Administration consultants reduced by \$30,000, 58 Flint St increased by \$31,584, external parts and repairs of plant is reduced by \$27,706.	(65,639) ▼
Inflows from investing activities		
4.9	Capital grants, subsidies and contributions Increase due to the two Shovel Ready projects for Cemetery Road and Cunderdin Wyalkatchem Road (\$616,793) and also the correcting of the WSFN grant and prior years RRG grants (\$174,169)	790,962 ▲
4.10	Proceeds from disposal of assets Minor variations on trade in prices (\$3,818).	3,818 ▲
Outflows from investing activities		
4.11	Purchase of plant and equipment Various minor amendments to plant and equipment purchases.	4,356 ▲
4.12	Purchase and construction of infrastructure-roads Addition of the two Shovel Ready projects for Cemetery Road (\$385,189) and Cunderdin Wyalkatchem Road (\$540,000) as well as the correcting of the WSFN Koorda Road project (\$13,971)	(939,160) ▼
4.13	Purchase and construction of infrastructure-other Addition of the cricket wickets project (\$65,359), addition of pool donation (\$18,636) and correction to footpath project (\$7,525)	(91,520) ▼
4.14	Surplus or deficit at the start of the financial year Various year end adjustments after budget adopted.	(62,142) ▼

10.2. WORKS AND SERVICES

10.2.1. WORKS OFFICER’S REPORT – FEBRUARY 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	6 February 2026
Reporting Officer:	Aldo Lamas – Works Manager
Disclosure of Interest:	No interest to disclose
File Number:	13.05
Attachment Reference:	Nil

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council receives the Works Officer’s report.

BACKGROUND

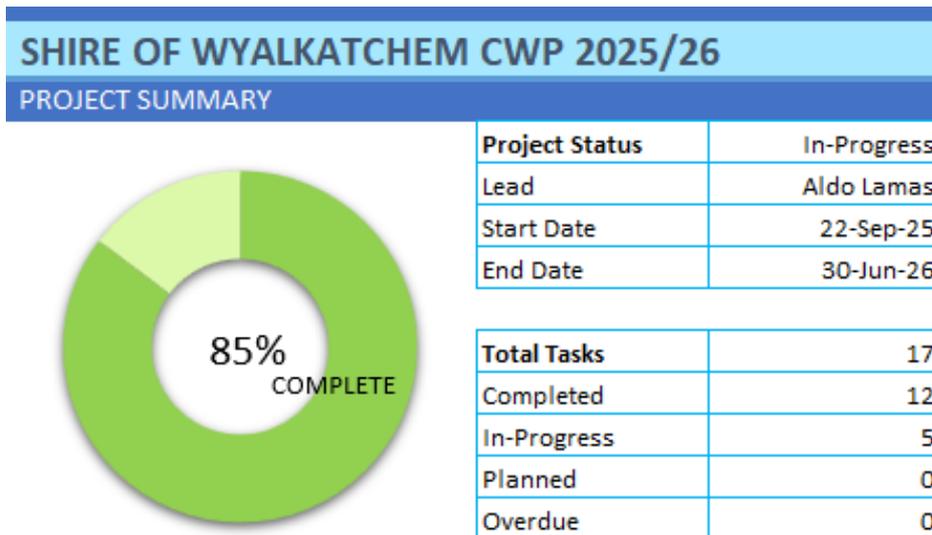
To inform Council of the activities of the Works and Services team for the month ending 20 February 2026.

OVERVIEW

SUMMARY - ROADS / TOWN/ BUILDINGS

CAPITAL WORKS PROGRAM

The capital works program is progressing according to schedule and budget, with 85% of works completed as at 20 February 2026.



WBS	DESCRIPTION	STATUS	COMPLETION
1	INFRASTRUCTURE - ROADS		
1.1	Wyalkatchem North Rd - SLK 6.91 to 8.40	Completed	
1.2	Wyalkatchem Koorda Rd - Development Project - Design	In Progress	31/03/26
1.3	Old Nalkain Rd - Re-sheet - SLK (0.25 to 1.00, 3.68 to 4.17) - 1.24km	Completed	
1.4	Goldfields Rd - Re-sheet - SLK 8.54 to 9.82 - 1.28km	Completed	
1.5	Parson Rd - Re-sheet - SLK (8.92 to 9.24, 9.56 to 10.25, 10.54 to 10.93) - 1.40km	Completed	
2	INFRASTRUCTURE - FOOTPATH		
2.1	Footpath Construction Town Hall (Honour Ave) to Men's Shed (Gamble St Intersection)	Completed	
3	INFRASTRUCTURE - DRAINAGE		
3.1	4 X Culvert Replacement - Parson Rd	Completed	
3.2	Installation of Floodway Lackman Rd (Holdsworth Rd & Elsegood Rd)	In Progress	28/02/26
3.3	Davies Road - Culvert Works - SLK 20.47	Completed	
4	INFRASTRUCTURE - OTHER		
4.1	Swimming Pool Changerooms - Roof Cover	In Progress	30/06/26
4.3	Cricket Practice Net	Completed	
5	PLANT & EQUIPMENT		
5.1	Skid Steer Rake bucket	Completed	
5.2	Spray Unit	Completed	
5.3	Slasher	Completed	
5.4	Mobile evaporative air cooler	Completed	
6	SHOVEL READY PROJECT MRWA		
6.1	Cemetery Rd, Wyalkatchem WA - SLK 2.22 to 3.15	In Progress	31/03/26
6.2	Cunderdin-Wyalkatchem Rd, Wyalkatchem WA - SLK 3.00 to 5.00	In Progress	31/03/26

- **Black Spot Locations**

The Shire of Wyalkatchem has identified and prepared two concept designs for Black Spot submissions for the 2027/28 program at the following locations:

- ✓ Benjaberring–Hindmarsh / Goomalling–Merredin Road staggered intersection
- ✓ Goomalling–Merredin Road, Davies South Road and Benjaberring South Road intersection

As part of the proposed improvements, land acquisition will be required to meet road realignment standards. The Shire will organise a meeting with the adjacent landowner to further discuss the land needed to improve the Benjaberring–Hindmarsh Road intersection.

Please refer to Attachment A for the revised concept design, which has already been discussed with Main Roads WA (MRWA).

- **Wyalkatchem North Road SLK 6.91 to 8.40 (Regional Road Group)**
Road reconstruction, signage, and spray seal works have been completed. Asphalt works at the intersection are planned to start on Wednesday, 18 February 2026.
- **Cemetery Rd, Wyalkatchem WA - SLK 2.22 to 3.15 (Shovel Ready Project)**
Road reconstruction, signage, and spray seal works have been completed. Asphalt works at the intersection are planned to start on Tuesday, 31 March 2026.
- **Cunderdin-Wyalkatchem Rd, Wyalkatchem WA - SLK 3.00 to 5.00**
Drainage and pruning works have been completed. Road reconstruction is planned to start on Thursday, 19 February 2026.

- **Lackman Rd – Floodway (Between Elsegood Rd and Holdsworth Rd)**
Works have commenced and are currently underway at the floodway.
- **Swimming Pool Changerooms - Roof Cover**
Fabrication of the roof cover is underway and installation is planned to start in late February 2026.

CAPITAL WORKS PROGRAM – 10 YEARS PLAN

The Shire of Wyalkatchem is working on a draft 10-Year Capital Works Program outlining planned infrastructure upgrades, renewals, and major projects across the district. This long-term program provides Council with a clear forward view of asset investment priorities, supports strategic financial planning, and ensures that future works are delivered in a structured and sustainable manner. The program will serve as a guiding document to assist with budgeting, resource allocation, and ongoing asset management.

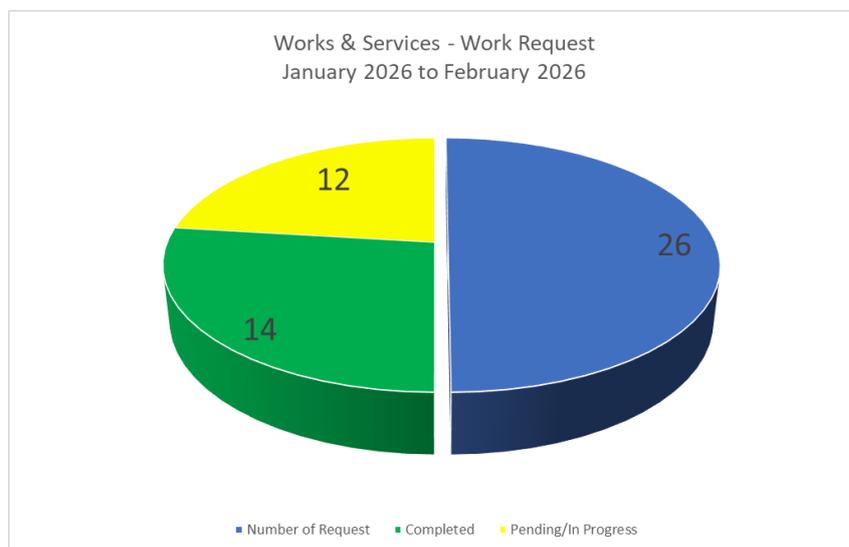
It is important to note that new projects, emerging priorities, or required changes can be incorporated into the program as needed to ensure it remains current and responsive.

WORKS REQUEST

Between 1 January 2026 and 17 February 2026, the Shire received a total of 26 works requests. Of these:

- 15 requests have been completed
- 7 requests are in progress
- 4 requests remain open

This represents a completion rate of approximately 60%, reflecting the Shire’s ongoing commitment to timely and effective service delivery.



ROAD and MAINTENANCE

- **Refuse Site**

Routine weekly maintenance continued throughout the month at the Refuse Site.

- **Main Roads WA (MRWA)**

Main Roads WA (MRWA) has carried out shoulder maintenance works in the areas reported by the Shire. MRWA has advised that these works are included in their maintenance program.

- **Seal Patching works**

The crew has been carrying out seal patching works along Cunderdin–Wyalkatchem Road and Wyalkatchem–Koorda Road.

- **Traffic Counters**

Over the harvesting season, the crew installed 30 traffic counters at various locations along the roads listed below. The data collected will help the Shire obtain more accurate and up-to-date information for funding applications and assist in planning maintenance works by identifying road usage levels.

- **Weather Event**

Due to the weather conditions on Tuesday, 10 February, the crew has been installing traffic hazard signage for water over the road and slippery road conditions, as well as removing fallen trees that had collapsed and were blocking the road.

- **Cemetery Road and Goldfield Rd Speed Zone**

As per the item raised by Councillor Christopher Loton, we have contacted Main Roads WA (MRWA) regarding the concerns about the speed zones on Cemetery Road and Goldfields Road. We will provide an update as soon as we receive feedback from MRWA.

Refer to Photographs in Attachment A

PARKS AND GARDENS

- **Active Australia Innovation Challenge (AAIC) Heart Foundation**

The Shire is working on the preparation of a submission to obtain funding for two projects through the Active Australia Innovation Challenge (AAIC) Heart Foundation. The proposed projects include the installation of an exercise equipment facility at the Administration Park and at the swimming pool.

- **Council Chambers**

Following a work request, a handrail was installed to facilitate access.

- **Cricket Practice Net**
Works on the cricket practice nets have been successfully completed on budget and on schedule.
- **Recreation Centre**
The existing water fountain located at the front of the Recreation Centre was relocated to the middle section to ensure a safe distance from the irrigation system connected to the recycled water scheme.
- **Toddler's Pool Safety Rail**
The safety rail at the toddler's pool was removed because the existing rail had rusted, as it was not made from stainless steel. A new replacement rail will be installed as soon as it arrives, expected by the end of February.
- **Town Hall**
The existing mortar joint in the outside parking area has been cleaned and re-mortared to preserve the condition and integrity of the wall.
- Due to the weather conditions on Tuesday, 10 February, the crew has been cleaning debris from roadside, drains and verges.

[Refer to Photographs in Attachment B](#)

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

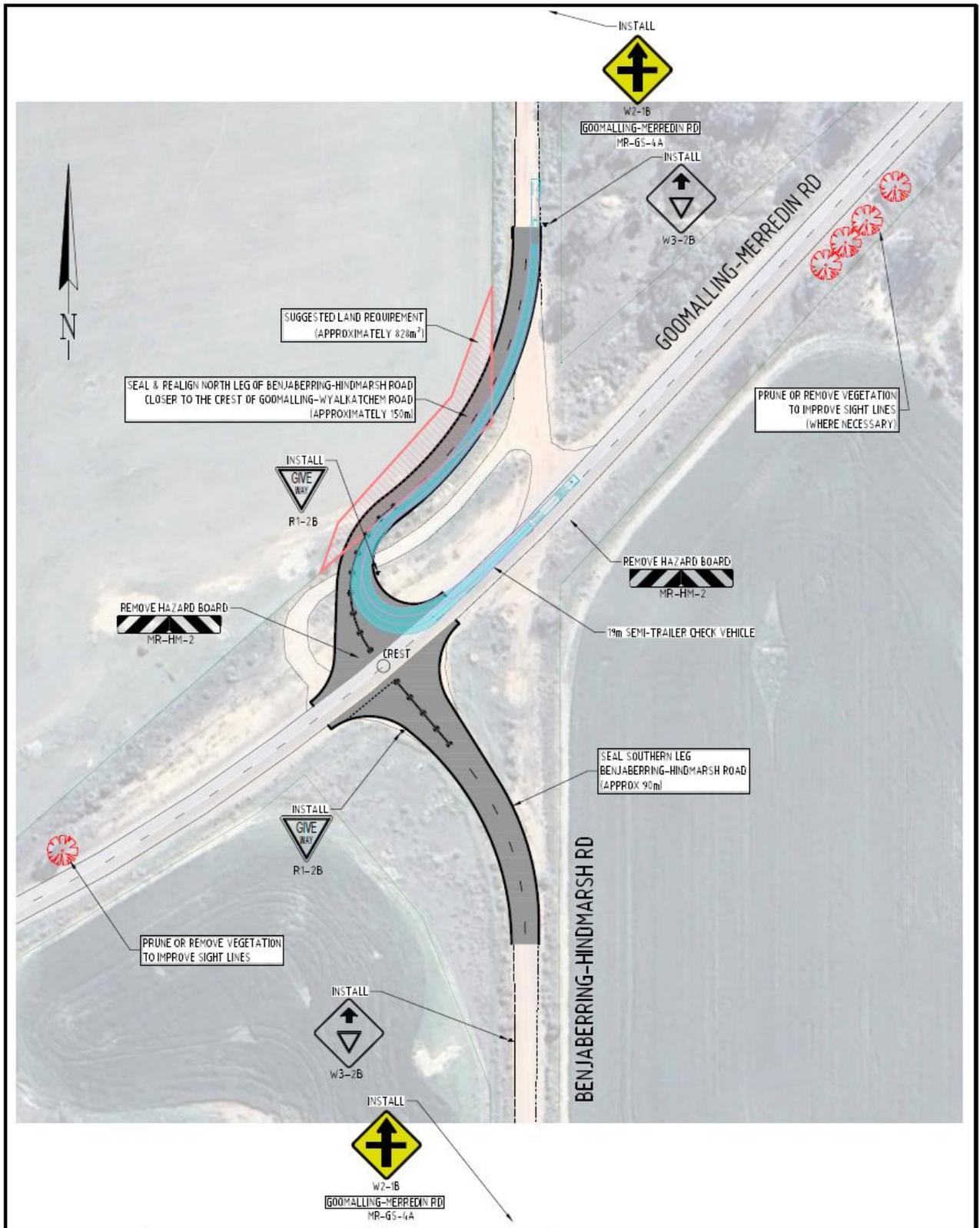
There are some financial implications in relation to this item and they are reflected in the report.

COMMUNITY AND STRATEGIC OBJECTIVES

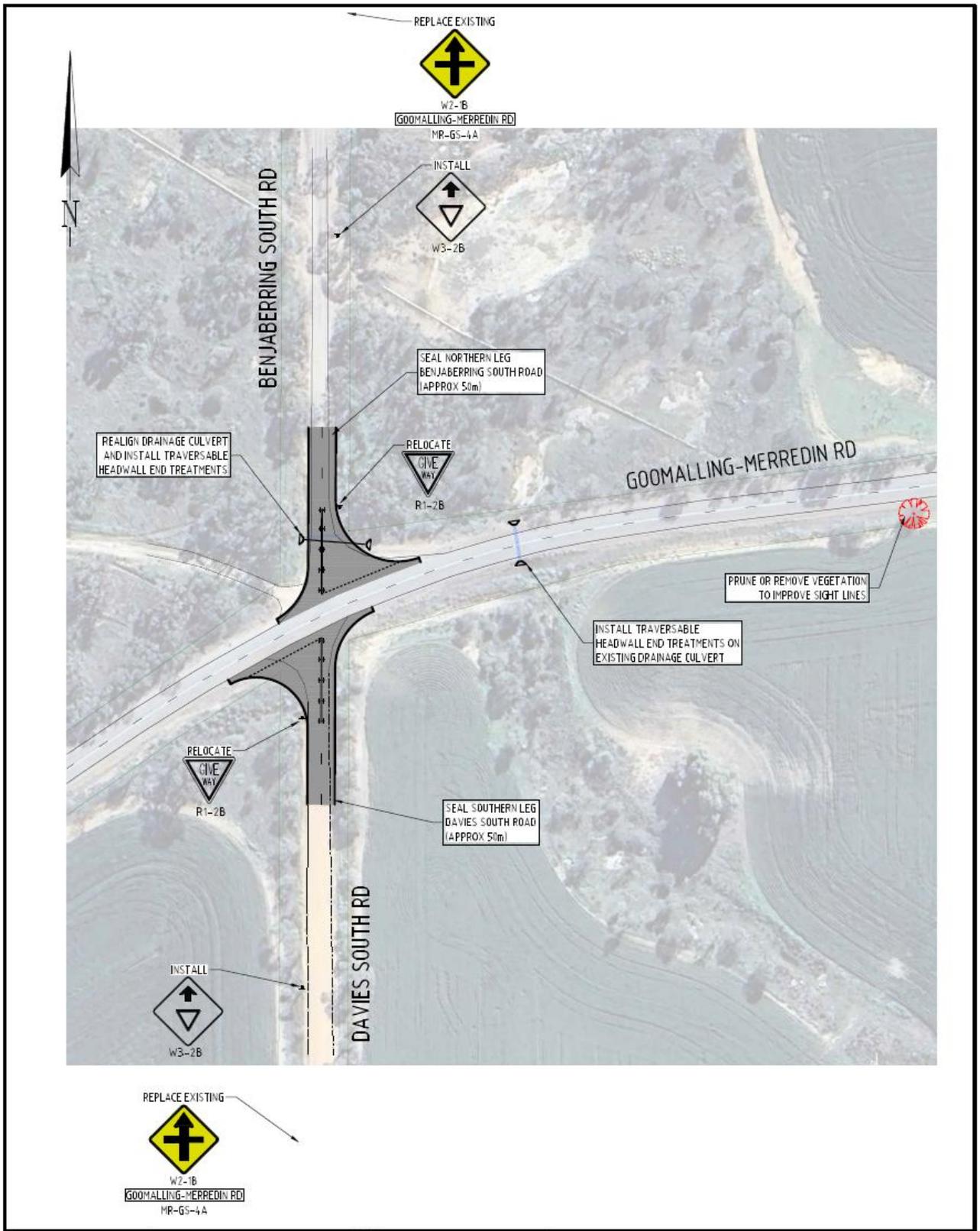
The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 1 Economy	Statement of Strategic Outcome: Local industry is sustained and can expand with critical and enabling infrastructure. The visitor economy diversifies our local economy and we enhance our community profile.
Goal No.	GOAL 1. Our transport network responds to the accessibility and connectivity needs of all
1.2	Deliver the Wheatbelt Secondary Freight Network Program
1.3	Participate in the Regional Road Group
Pillar 2 Community	Statement of Strategic Outcome: Our community is inclusive, it is a place where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.
Goal No.	GOAL 5. A safe and healthy community for all ages
5.9	Upgrade facilities and equipment at the Wyalkatchem Swimming Pool

Attachment A



Concept Design: Goomalling-Merredin-Benjaberring-Hindmarsh



Concept Design: Goomalling-Merredin-Benjaberring S-Davies S



Photo: Wyalkatchem North Rd – Stabilisation works and Sealing Works



Photo: Cunderdin - Wyalkatchem Rd – Drainage Works

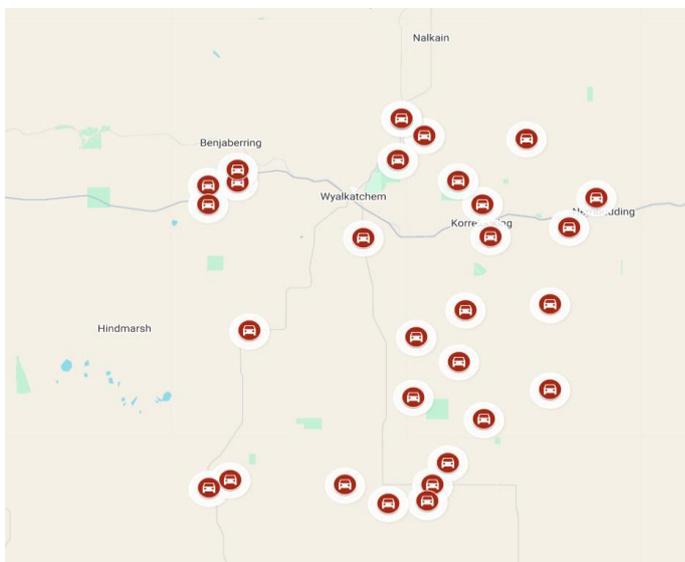


Photo: Cemetery Rd – Stabilisation and Formation Works

Agenda for the Ordinary Meeting of Council held in the Shire of Wyalkatchem Council Chambers 26 February 2026



Photo: Parsons Rd – Drainage Works



ROAD NAME	ROAD NUMBER	FINANCIAL YEA	SEASON	AVERAGE DAILY TRAFF	CARS %	TRUCKS %	SLK	Long	Lat
Cunderdin - Wyalkatchem Rd	4310131	2025-2026	PEAK PERIOD (Nov - Jan)	71	72.20	27.80	1.50	31.389647	117.273593
Cunderdin - Wyalkatchem Rd	4310131	2025-2026	PEAK PERIOD (Nov - Jan)	46	63.40	36.60	15.30	31.276560	117.303587
Tammin - Wyalkatchem Rd	4310132	2025-2026	PEAK PERIOD (Nov - Jan)	67	57.00	43.00	26.01	31.210588	117.388642
Tammin - Wyalkatchem Rd	4310132	2025-2026	PEAK PERIOD (Nov - Jan)	33	55.50	44.50	2.58	31.387258	117.440537
Benjaberring - Hindmarsh Rd	4310027	2025-2026	PEAK PERIOD (Nov - Jan)	8	59.70	40.30	5.59	31.172998	117.272712
Benjaberring - Hindmarsh Rd	4310027	2025-2026	PEAK PERIOD (Nov - Jan)	18	30.60	69.40	4.42	31.186258	117.272535
Davies South Rd	4310006	2025-2026	PEAK PERIOD (Nov - Jan)	8	28.30	71.70	12.86	31.170275	117.295042
Benjaberring South Rd	4310133	2025-2026	PEAK PERIOD (Nov - Jan)	19	66.30	33.70	0.41	31.161915	117.294632
Korrelocking North Rd	4310016	2025-2026	PEAK PERIOD (Nov - Jan)	15	34.40	65.60	1.49	31.186347	117.477515
Davies Rd	4310011	2025-2026	PEAK PERIOD (Nov - Jan)	25	37.90	62.10	1.50	31.209517	117.483797
Allan Rd	4310019	2025-2026	PEAK PERIOD (Nov - Jan)	22	38.00	62.00	0.47	31.202863	117.54283
Depierres Rd	4310022	2025-2026	PEAK PERIOD (Nov - Jan)	19	67.00	33.00	3.06	31.386972	117.374997
Cox Rd	4310022	2025-2026	PEAK PERIOD (Nov - Jan)	9	20.30	79.70	8.07	31.398522	117.43598
Parsons Rd	4310007	2025-2026	PEAK PERIOD (Nov - Jan)	8	26.50	73.50	12.49	31.339900	117.478895
Hobden Rd	4310082	2025-2026	PEAK PERIOD (Nov - Jan)	18	55.60	44.40	1.53	31.383675	117.289578
Divers Rd	4310001	2025-2026	PEAK PERIOD (Nov - Jan)	0	0.00	0.00	2.04	31.400508	117.407712
Yorkrakine West Rd	4310004	2025-2026	PEAK PERIOD (Nov - Jan)	8	67.50	32.50	1.56	31.371478	117.451962
Hammond Rd	4310035	2025-2026	PEAK PERIOD (Nov - Jan)	5	54.90	45.10	1.78	31.257963	117.528025
McNee Rd	4310009	2025-2026	PEAK PERIOD (Nov - Jan)	8	59.40	40.60	1.23	31.181850	117.562960
Goldfields Rd	4310015	2025-2026	PEAK PERIOD (Nov - Jan)	14	42.9	57.1	6.5	31.169455	117.45981
Bruse Rd	4310047	2025-2026	PEAK PERIOD (Nov - Jan)	5	44.3	55.7	2.53	31.281318	117.42839
Tilbrook Rd	4310024	2025-2026	PEAK PERIOD (Nov - Jan)	8	65.3	34.7	1.82	31.319178	117.528075
Hodgson Rd	4310032	2025-2026	PEAK PERIOD (Nov - Jan)	1	33.3	66.7	0.75	31.139650	117.510340
Hardwick Rd	4310034	2025-2026	PEAK PERIOD (Nov - Jan)	5	31.5	68.5	4.23	31.262310	117.465158
Maitland Rd	4310075	2025-2026	PEAK PERIOD (Nov - Jan)	19	49.8	50.2	1.67	31.324137	117.42602
Elashgin East West	4310048	2025-2026	PEAK PERIOD (Nov - Jan)	18	42	58	4.74	31.298923	117.460318
Elsesgood Rd	4310003	2025-2026	PEAK PERIOD (Nov - Jan)	32	54	46	1.61	31.136842	117.434357
Wyalkatchem North Rd	4310002	2025-2026	PEAK PERIOD (Nov - Jan)	32	48	52	9.00	31.124419	117.417017
Wyalkatchem Koorda Rd	4310130	2025-2026	PEAK PERIOD (Nov - Jan)	120	58.8	41.2	3.77	31.154688	117.414528
Wyalkatchem Koorda Rd	4310130	2025-2026	PEAK PERIOD (Nov - Jan)	88	65.3	34.7	7.16	31.124419	117.417017

Photo: Traffic Counter Locations

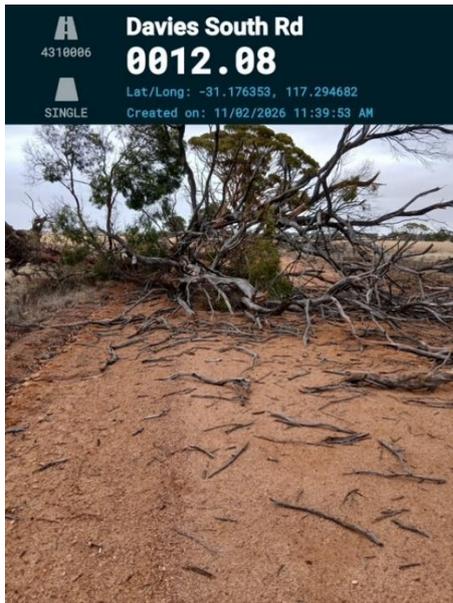


Photo: Tree down due to storm events



Photo: Lackman – Floodway Drainage Works

Attachment B

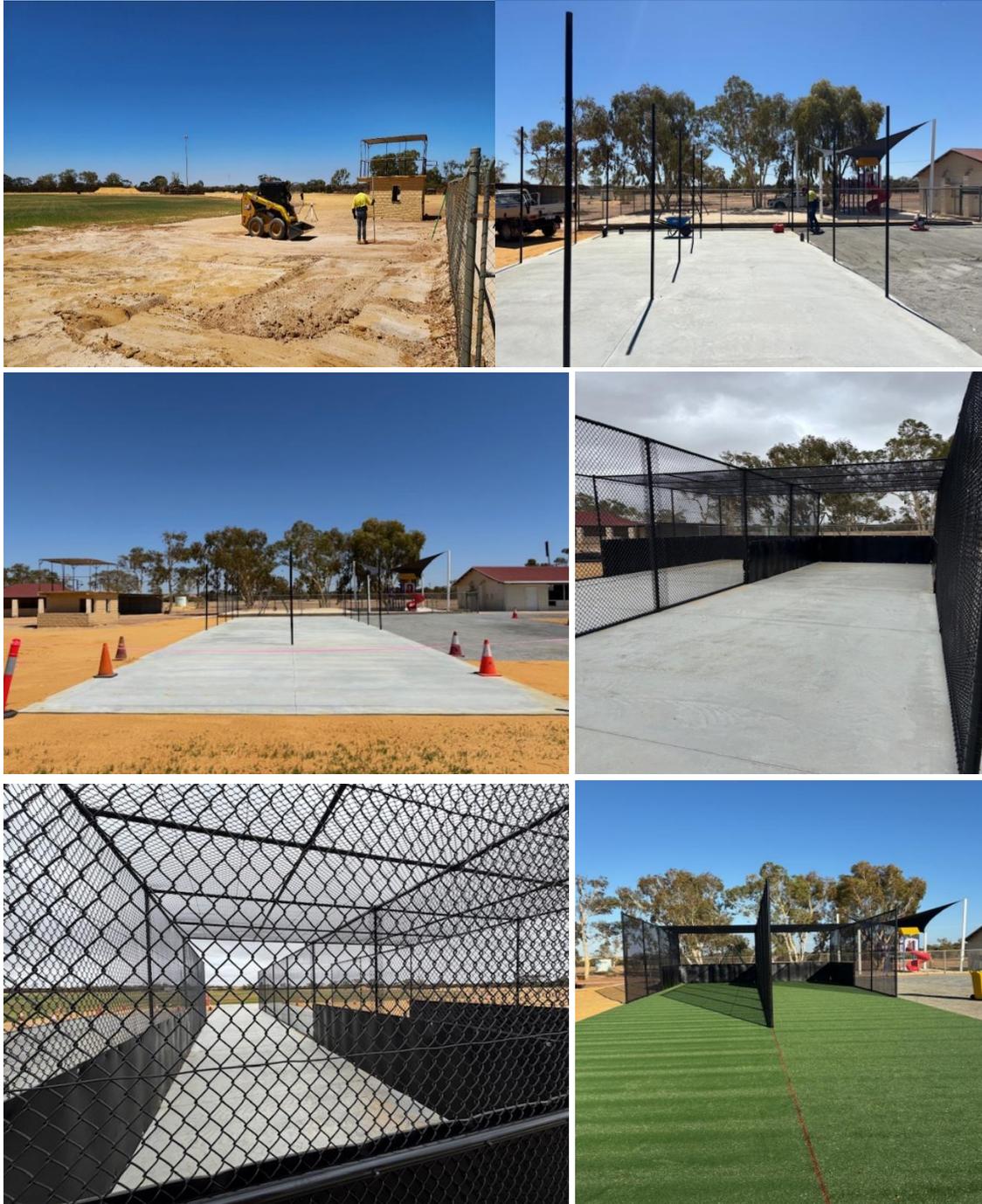


Photo: Cricket Practice Net



Photo: Memorial Hall Mortar Joints filled

10.3. GOVERNANCE AND COMPLIANCE

10.3.1. CHIEF EXECUTIVE OFFICER'S REPORT – FEBRUARY 2026

Applicant:	Not Applicable
Location:	Whole of District
Date:	20 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	13.05.01
Attachment Reference:	NIL

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Accept the temporary Chief Executive Officer's report as presented.

BACKGROUND

This report is prepared by the temporary CEO to inform Council and the Community about CEO activities and responsibilities, including progress against published plans and agreed performance criteria.

COMMENT

This report is for the period 12 December 2025 to 20 February 2026.

The shire office closed 20 December 2025 to 4 January 2026 inclusive for staff and council annual leave ('Christmas shutdown'), which included public holidays for Christmas and New Year. The temporary CEO was on approved leave during this period.

There was a public holiday for Australia Day 26 January 2026.

There is no scheduled council meeting in January.

The focus in the past two months has been seasonal closure of the business; the finalising of recruitment by council of a nominal CEO; compliance activities (annual electors' meeting); staffing matters (recruitment, development); land management (debt management and recovery; title status and valuation); financial and strategic planning; business management of the local government.

There was an audit, risk and improvement committee meeting 18 December 2025, to accept the annual report for 2024/25.

At the ordinary meeting 18 December 2025, in addition to operational and financial reports, Council approved leases for aerodrome Hangar 2, the 'top depot' and the 'bottom depot'; issued a licence for the use of the former tennis club; formed a new service agreement with the Community Resource Centre for the delivery of services on behalf of the shire; resolved to express support for the local government rural health alliance;

approved the 2024/25 annual report; approved the local emergency management arrangements; approved a renewed and extended lease for the Crisp Wireless tower; and authorised a policy review for elected member training and development.

There was a Special Meeting of Council 12 February and decisions were made about the tenure of the temporary CEO (as a nominal CEO will soon commence); receipt of a Town Action Plan (to identify land management opportunities); and assess an application for a small business grant.

The Annual Electors' Meeting was held 12 February 2026. Six council members and five other electors were present. The electors' approved the 2024/25 annual report and several questions were tabled and responded to. On behalf of Council, thanks are extended to all who attended this annual meeting.

A Special Meeting of Council was held 19 February 2026 to seek Council's consent for the submission of a Crown Land Enquiry Form. This is to support identified land management opportunities as detailed in the Town Action Plan received by Council at its meeting 12 February.

Key Meetings 12 December 2025 to 18 February 2026

18 December Audit committee and ordinary meeting of council

18 and 19 December 2025 with the Shire President, signing of several agreements and leases

6 January Department of Planning Lands Heritage, land management

14 January Ratepayer

14 January Business Owner

15 January CRC Co-Ordinator

20 January Wheatbelt Development Commission

21 January Independent valuer, shire properties

22 January Shire President; signing of lease

23 January Appointed CEO Mr Tom Kettle

28 January WA Country Health Service (local health plan)

28 January Consultation with Railway Terrace property owners

29 January IT supplier

29 January Swimming pool management contractor

29 January (with Council) general practitioners and medical practice manager

3 February North Eastern Wheatbelt Organisation of Councils (NEWROC) executive meeting, Dowerin

3 February IT supplier

4 February Shire President

4 February Two business owners

5 February Planning consultant, land management matters

10 February Shire President

10 February Department of Planning Lands Heritage, land management

11 February with the Shire President at the CRC, CRC services to the shire

11 February Department of Planning Lands Heritage, land management

12 February with the Shire President at Trayning, WA Local Government Association zone meeting

12 February Special meeting of council; electors' meeting

13 February Department of Planning Lands Heritage, land management

16 February with the Shire President at East Perth, joint regional meeting to lobby political stakeholders

17 February WA Country Health Service

19 February Special Meeting of Council

20 February Wagga City Council, cultural event planning

Key Activities 12 December 2025 to 18 February 2026

- Wylie Weekly publications, website and social media management, liaising with community and external agencies, other information distribution.
- Liaising with governments on various matters.
- CEO on-boarding
- Conducting quotation process for property valuations; land management matters.
- Information management and record-keeping.
- Forward planning; various matters related to strategic planning, council calendar and operations.
- Various protracted matters related to delinquent debt including records, debt management, land management.

Various matters related to operations, management of staff, financial processes, workplace health and safety, community relations, governance and the daily management of the business

This is my last report as the shire's temporary CEO. An appointed CEO, Mr Tom Kettle, will have commenced 23 February and after 33 weeks as a member of a diligent, focussed and collaborative team (staff and elected members), I will cease duties by Friday 27 February.

It's been a great honour to again serve this community as the longest serving CEO since 2000 and I'm grateful for the support of council and my colleagues as we work to deliver for the entire community. In this last 33 weeks, a great deal has been achieved in positioning the local government to better deliver on council's forward planning.

Among our achievements are:

- Recruitment of CEO, Manager of Works, Finance Officer, Community Development Officer, two general hands and Trainee Works Administrator. This has positively impacted service delivery but highlights the challenges for workforce planning in an economy with capacity and capability constraint. This will make effective training and development essential for the shire's long-term success.
- Successful conduct of a contested election and installation of our council. I am pleased to report Cr Mischa Stratford is making good progress in completion of a Diploma in Local government.
- Desktop review and workshop in council of the Strategic Community Plan 2024 – 2034 (refer later in this report for progress against that Plan).
- Development and activation of Town Action Plan (land management and strategy document with several land management activities underway).
- Completion of an unqualified audit process, including the annual report for 2024/25.
- Completion of the 2025/26 budget process and commencement of the 2026/27 budget timeline.

- Negotiation of six property leases and the addressing of several other legacy land management issues; these are generating positive revenue for the community and assisting to secure community services and improving governance.
- Negotiation of pool management contract.
- Creation of community group database.
- Creation of businesses database.
- Organisation and hosting of a small business network event for 26 February as well as several other engagement activities including the Cuppa with A Councillor and Welcome to Wylie (20 March).
- Negotiation of a new services agreement with the Community Resource Centre, securing community services and supporting the viability of the CRC.
- Reactivated the Local Emergency Management Committee (LEMC) and completed the Local Emergency Management Arrangements (LEMA).
- Procurement of generators (emergency response); laptops (staff and council) and network server, making for a more secure, efficient and effective information management landscape.
- Completion of capital works programme (roads, footpaths, maintenance).
- Initiating additional (unplanned) capital works (Cunderdin and Cemetery Roads)
- Installation of cricket practice wicket.
- And many more unnoticed connections, supports or improvements across this great shire. Thank you, All.

When reviewing the Strategic Community Plan 2024 – 34, positive progress has been made in 2025/26 against many of the following objectives set by Council, as well as investigating possible inputs to the budget for 2026/27 that will address other areas:

- 1.1 Development of a shared footpath network plan
- 1.2 Continued delivery of the Wheatbelt Secondary Freight Network
- 1.3 Participation in the Regional Road Group (and delivery of additional projects)
- 2.2 Progress in the development of housing initiatives
- 2.3 Progress toward improving the shire housing stock
- 2.6 Facilitated day care service
- 2.7 Improved economic position at the aerodrome
- 3.1 Implementation of the shire business grant
- 3.2 Support of business initiatives in Wyalkatchem
- 3.3 Engagement to improve the retail offering
- 4.4 Continued building patronage and value of the rodeo
- 5.1 Ensuring access to GP services
- 5.2 Assist access to allied health by providing facilities
- 5.3 Advocacy and partnership in support of continued presence of the hospital and staff
- 5.6 Progress toward increased supply of quality independent living units
- 5.9 Upgrade of facilities at the swimming pool
- 7.3 Review of the Local Emergency Management Arrangements

Of course, these things are not an end – they are a start of continued hard work and focus on delivering value. Where there is little or no broad value to ratepayers, better choices can (and must) be made to improve community welfare without investing limited council funds, leaving as much as possible to individual choice and private business to deliver.

Esse quam videri.

STATUTORY ENVIRONMENT

Section 5.41 details the role of the (Acting) Chief Executive Officer:

POLICY IMPLICATIONS

There is no policy directly relevant to this report.

FINANCIAL IMPLICATIONS

There is no direct financial implication to this report. The Acting CEO seeks to add value to Council Decisions and maximise community benefit of operations and project outcomes.

RISK IMPLICATIONS

There is no direct risk implication to this report.

COMMUNITY AND STRATEGIC OBJECTIVES

All areas of the Strategic Community Plan are relevant to this report. The Acting CEO is actively examining opportunities for progress against the Plan.

5.41. Role of CEO

- (1) The CEO, as the local government's chief executive officer, is responsible for managing the local government's administration and operations.
- (2) The CEO's executive role includes the following —
 - (a) causing council decisions to be implemented;
 - (b) managing the provision of services and facilities that the council has determined the local government is to provide in the district;
 - (c) determining procedures and systems for —
 - (i) implementing the local government's policies as determined by the council; and
 - (ii) otherwise managing the local government's administration and operations;
 - (d) being responsible for the employment, management, supervision, direction and dismissal of other employees

(subject to section 5.37(2) in relation to senior employees);
 - (e) ensuring that records and documents of the local government are properly kept for the purposes of this Act and any other written law.
- (3) The CEO is the council's principal advisor and, as such, does the following —
 - (a) advises, and procures advice for, the council in relation to the local government's affairs and the performance of the local government's functions;
 - (b) ensures that the council has the information and advice it needs to make informed and timely decisions.
- (4) The CEO —
 - (a) liaises with the mayor or president on the local government's affairs and the performance of the local government's functions; and
 - (b) speaks on behalf of the local government if the mayor or president agrees.
- (5) The CEO performs any other function specified or delegated by the local government or imposed under this Act or another written law as a function to be performed by the CEO.

10.3.2. APPLICATION TO KEEP THREE DOGS

Applicant:	Jenny Harding
Location:	21 Flint Street, Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	19.15.07
Attachment Reference:	Attachment 10.3.2 – Request to keep three dog's correspondence

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council grants an exemption, in accordance with the provisions of section 26(3) of the Dog Act 1976, allowing Ms Jenny Harding to keep three dogs at 21 Flint Street, Wyalkatchem, subject to the following conditions:

1. *That the exemption applies only to the following dogs*

<i>Diablo</i>	<i>5 years old</i>	<i>Unsterilised Male</i>	<i>Cane Corso x Newfoundland</i>
<i>Karma</i>	<i>6 years old</i>	<i>Sterilised Female</i>	<i>Staffy x</i>
<i>Divito</i>	<i>15 years old</i>	<i>Sterilised Male</i>	<i>Boxer x Mastiff</i>

2. *The exemption only applies to 21 Flint Street, Wyalkatchem;*
3. *The exemption may be revoked or varied at any time if the animals, subject of this exemption, contravene the Dog Act 1976;*
4. *Should the dogs pass away, be sold or given away, the exemption no longer applies to the property.*

SUMMARY

For Council to consider granting an exemption, in accordance with the provisions of Council's Control of Dogs Local Law and *Dog Act 1976*, allowing Jenny Harding to keep three dogs at 21 Flint Street, Wyalkatchem.

BACKGROUND

The Shire has recently received three (3) applications for dog registration to be kept at 21 Flint Street, Wyalkatchem.

In accordance with the *Dog Act 1976 section 26 (3)* Council has adopted a Control of Dogs Local Law. The Control of Dogs Local Law stipulates that no more than two (2) dogs over the age of three months are permitted to be kept on a premises without Council granting an exemption.

Ms Harding was advised that the Shire was unable to process the registration for her dog Divito until an exemption has been approved to keep more than two dogs at the property and recommended that she seeks an exemption in writing from Council.

A request to seek an exemption to keep three (3) dogs was received on the 13 February 2026.

COMMENT

The application to keep three (3) dogs at 21 Flint Street is for the following dogs:

Diablo	5 years old	Unsterilised Male	Cane Corso x Newfoundland
Karma	6 years old	Sterilised Female	Staffy x
Divito	15 years old	Sterilised Male	Boxer x Mastiff

Staff are not aware of any occurrence of the dogs wandering and have visually inspected the external fencing and it appears adequate. There have been no other reported issues with the dogs.

STATUTORY ENVIRONMENT

Dog Act 1976 section 26 (3)

Control of Dogs Local Law

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY and STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A prosperous and dynamic district

Outcome No.	Outcome	Action No.	Actions
2.6	Effective enforcement of local laws and regulation	2.6.1	Enforce statutory compliance

13/2/26

To whom it may concern

Hi my name is Jenny Harding and I live with my partner at 21 Flint St Wyalkatchem.

When I moved here my partner owned a dog and I have always owned 3 dogs where I previously lived. Before I moved here I unfortunately lost one of my dogs due to seizures. The two now are very close to each other 1 is a 4 year old desexed female and the other is a 14yo desexed male. They sleep and eat together and love each other unconditionally.

I moved here from NSW and ~~could~~ I have no family to leave any of them behind if I knew about these rules. ~~Was~~ The only family I have is my mum she is 90 and lives in a Retirement Village. I am asking if I can keep our 3 dogs as they are all very much loved family members, my dogs have helped me through bad times when my daughter committed suicide, without them I don't know how I would cope. they help Me .

please allow us to have them here with us.

~~XXX~~
Jenny Harding

10.3.3. SALE OF COUNCIL LOTS IN FLINT ST, WYALKATCHEM

Applicant:	Not Applicable
Location:	Lots 124, 125, 126 and 128 Flint Street, Wyalkatchem
Date:	20 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Author:	Paul Bashall, Planwest (WA) Pty Ltd
Disclosure of Interest:	No interest to disclose
File Number:	05.02
Attachment Reference:	Certificates of title

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Approve the sale of the subject land in accordance with section 3.58 (2) (b) of the Local Government Act 1995 (sale by public tender);*
- 2. Authorises the CEO to do the following as may be necessary:*
 - Apply to Landgate to separate the three lots on Title Vol: 2230 Folio 14 to issue individual titles for each lot;*
 - Obtain sworn valuations for the subject land;*
 - Prepare a tender and criteria for assessment;*
 - Issue required notice and advertisements, inviting tenders for the sale of the land;*
 - Make a recommendation(s) to Council on (the) acceptable tender(s) for Council's decision.*

BACKGROUND

This report seeks Council's approval to dispose of four properties in Flint Street, Wyalkatchem that are excess to the Council's requirements.

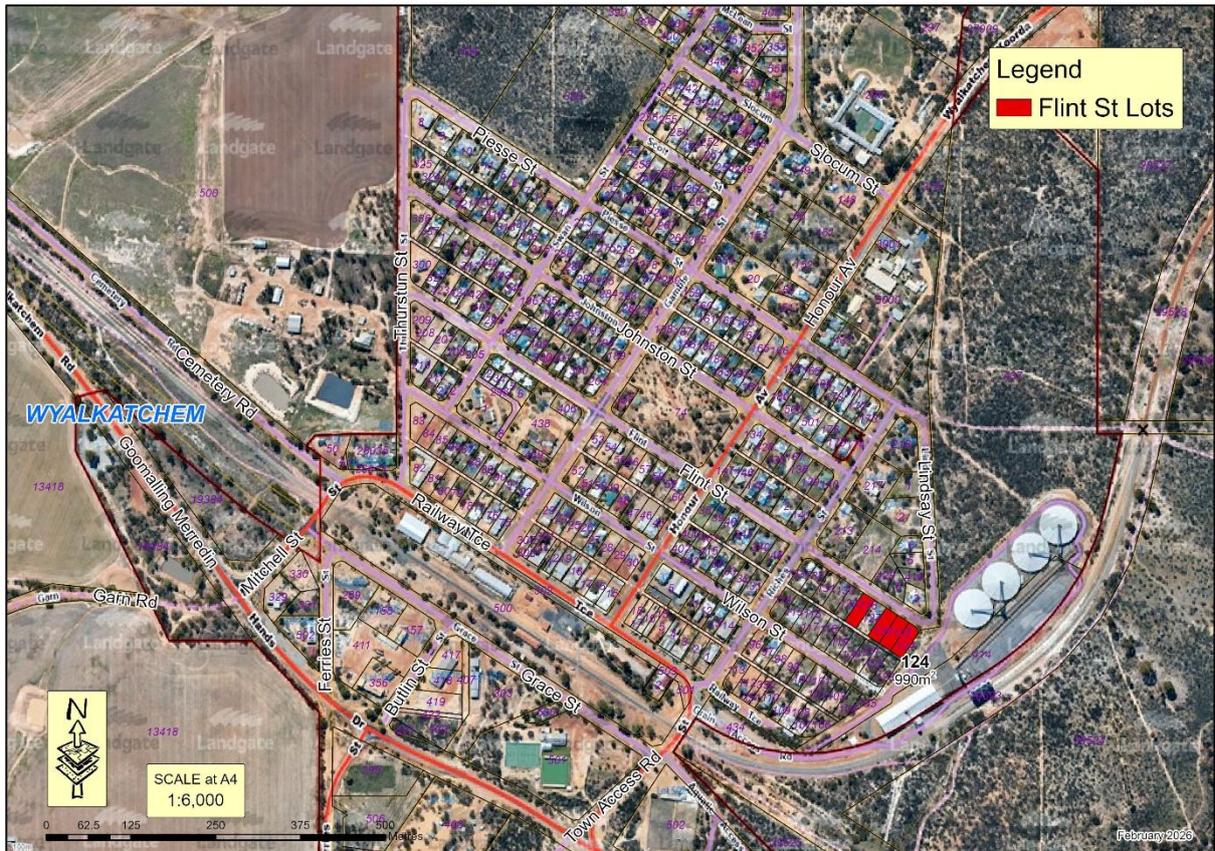
COMMENT

The Council is currently in the process of preparing a residential housing strategy for the Shire. Part of this strategy includes an audit of its properties to determine whether it has any future requirements for Council-owned land or assets.

Location

Highlighted in this audit are four lots at the eastern end of Flint Street. Figure 1 shows the location of these properties in relation to Wyalkatchem townsite.

FIGURE 1 – LOCATION PLAN



Source: Landgate / Planwest

Property Details

All four properties remain vacant and are excess to the Council’s current requirements. These properties are as follows

LOT No	Plan No	House No	Area (m2)	Title Vol	Title Folio
124	142367	2	990	2230	14
125	142367	4	1012	2230	14
126	142367	6	1012	2230	14
128	142367	10	1012	1009	1

Copies of these titles are contained in **Attachment 1**.

Figure 2 shows an enlargement of the aerial photograph of the four lots. The aerial photography is from Landgate taken on 5 April 2023. As the figure shows, all lots front a constructed road and have access to a 5m right of way at the rear of the properties.

The four lots are surrounded by residentially zoned land except for the eastern part where the CBH infrastructure is located. This CBH depot can be seen in **Figure 1**.

FIGURE 2 – ENLARGEMENT OF PROPERTIES



Source: Landgate, Planwest

Local Planning Scheme

The Shire of Wyalkatchem Local Planning Scheme No 4 (the Scheme) was gazetted on 24 June 2013. The subject land is zoned 'Residential' with a density of R10/30 in the. **Figure 3** shows an extract from the Scheme mapping of the property and surrounding land. The Scheme requires that all residential development must comply with the R-Codes (Residential Design Codes). The Deemed Provisions (of the Planning and Development (Local Planning Schemes) Regulations 2015) do exempt several forms of residential development from requiring a DA (clause 61) if the development is 'deemed-to-comply' with R-Code requirements.

The split density code implies that, where deep sewerage is available, the density can comply with the R30 code – otherwise the R10 code applies. In the case of the four lots, deep sewerage appears to not be available without extensions to the mains system, development must therefore comply with the R10 density code. The R10 code, in simple terms, means one (1) dwelling per 1,000m².

The area to the east of the subject lots is zoned light industry. This zone caters for development that has minimal impact on surrounding uses. One of the relevant objectives for development in a Light industry area is:

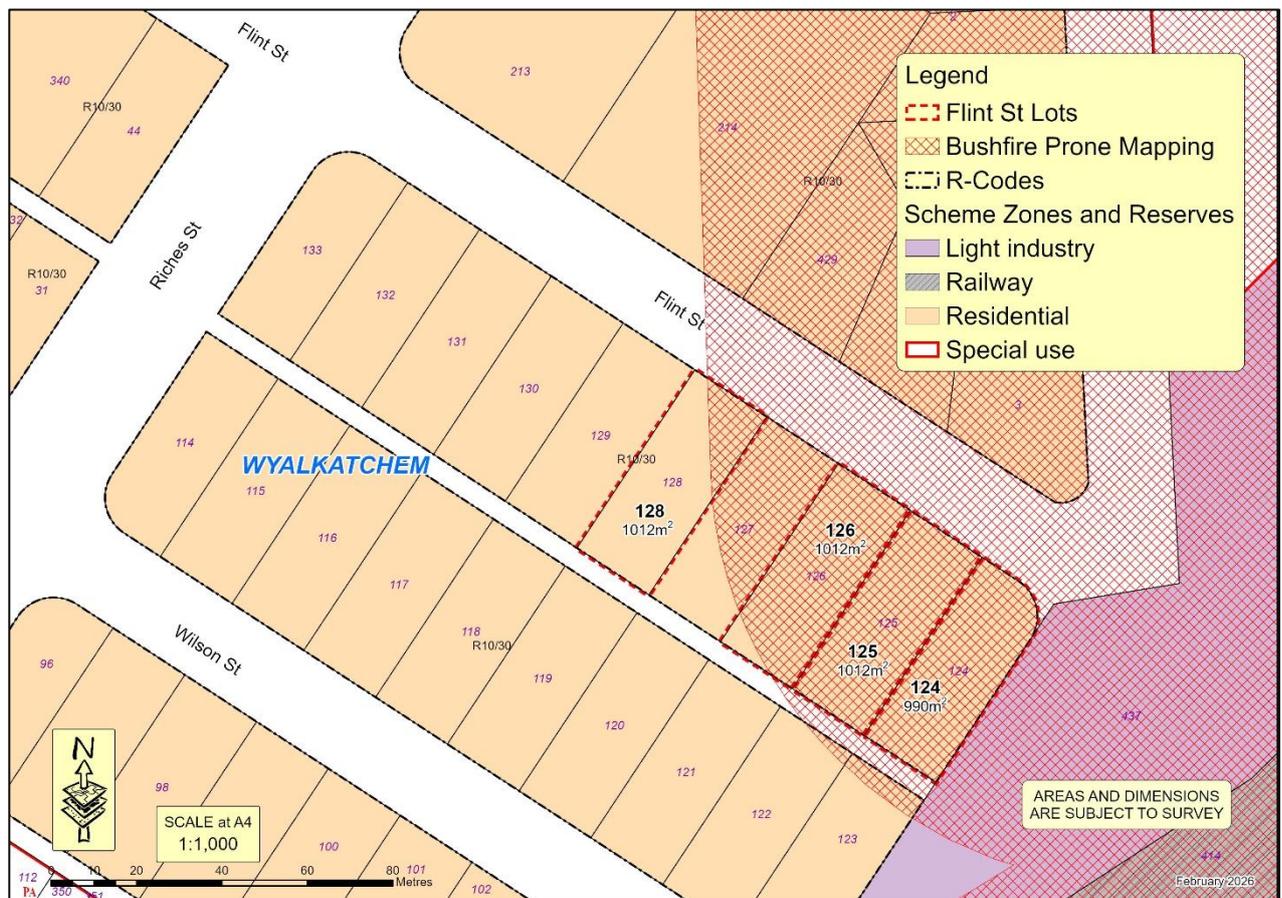
To provide for service industries and light industries that will not have a detrimental affect on nearby residential or other sensitive uses.

As can be seen in **Figure 3**, the land is within the Bushfire Prone mapping are (as determined by DFES). This would normally require compliance with the Bushfire risk management requirements of the Deemed provisions (Part 10A), however, as the lots are less than 1,100m² a bushfire attack level (BAL) is not required at the planning assessment stage (State Planning Policy 3.7).

A BAL may be required at building license stage.

The Shire of Wyalkatchem Local Planning Strategy (Strategy) was endorsed on 22 January 2013. The Strategy earmarks this area for 'Future Urban (basically residential) uses.

FIGURE 3 – SCHEME MAP EXTRACT

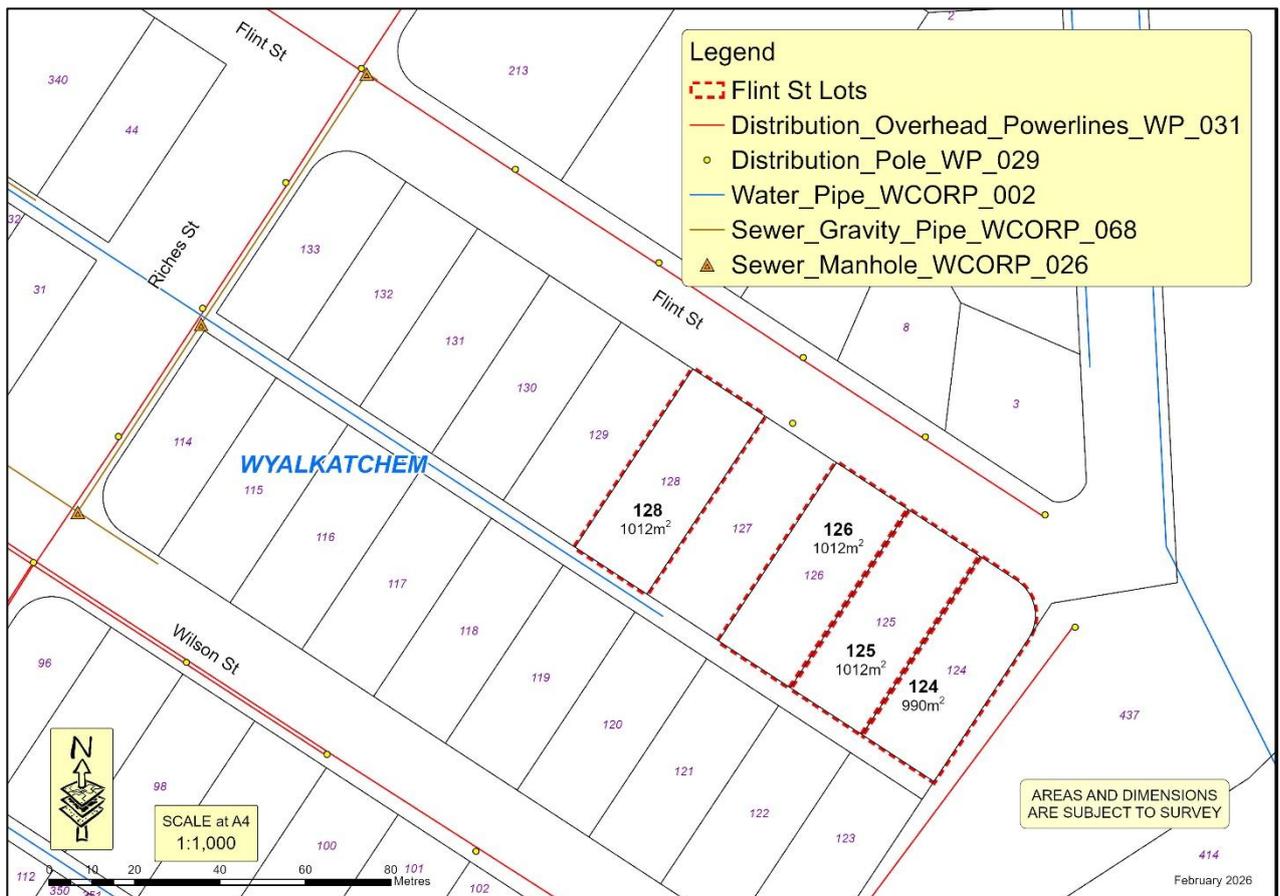


Source: DPLH, DFES, Landgate, Planwest

Services

Essential services are indicatively shown in Figure 4; however, the availability and presence of these utilities will need to be confirmed with each supply agency as part of any due diligence on the purchase of a lot by any buyer.

FIGURE 4 – SERVICES



Source: Water Corporation, Western Power, Landgate, Planwest

The Council and ratepayer can only benefit from the sale of the subject lots. Although the subject land may not be currently provided with all the essential services, the preparation of the Residential Strategy and sale of the subject land may be a useful catalyst to encourage the extension of essential services.

The successful sale of these properties should be based on a sworn valuation that may encourage the Council to assess all its assets to determine whether it needs to retain ownership.

In some cases, this review may require zoning changes, and as such, should be put in motion sooner than later due to the processing times involved.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Shire of Wyalkatchem Local Planning Scheme No. 4

Local Government Act 1995 (particularly s.3.58 (2) (b))

Building Act 2011 / Australian Standard 3959 / State Planning Policy 3.7

POLICY IMPLICATIONS

There are no direct policy implications.

FINANCIAL IMPLICATIONS

There are financial implications for the disposal of these properties.

The Council currently has no revenue from these lots and has an obligation to ensure that the roads are kept maintained and the vegetation on the properties is kept under control. The sale of these properties will immediately generate annual rates. These rates may be affected by development on the properties as the rating basis moves from an unimproved valuation (UV) to Gross Rental Value.

The financial benefits from inviting more residents to settle in the town spread through the community by inviting participation in civic functions, additional local spending and the general increase in a population to better use many existing services.

RISK IMPLICATIONS

Risk is defined as the effect of uncertainty on business decisions. This recommendation reduces uncertainty for the Shire of Wyalkatchem in activating land usage.

COMMUNITY and STRATEGIC OBJECTIVES

The following Strategic Community Plan 2024-2034 priorities are relevant:

2.2 Develop land and housing initiatives

11.3 Ongoing long-term financial planning

11.4 Ongoing asset management planning

Attachment 1

REGISTER NUMBER
N/A

WESTERN AUSTRALIA

CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME 2230 FOLIO 14

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

RS Roberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

WYALKATCHEM LOTS 124, 125 AND 126 ON DEPOSITED PLAN 142367

REGISTERED PROPRIETOR:
(FIRST SCHEDULE continued overleaf)

SHIRE OF WYALKATCHEM OF WYALKATCHEM

(T J422756) REGISTERED 6 SEPTEMBER 2005

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE continued overleaf)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk do not appear on the current edition of the duplicate of title.
Lot as described in the land description may be a lot or location.

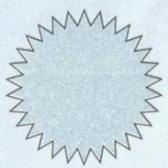
-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:
The statement set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF THE LAND:	1193-926
PREVIOUS TITLE:	1193-926
PROPERTY STREET ADDRESS:	NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AREA:	NO LOCAL GOVERNMENT AUTHORITY INFORMATION AVAILABLE.

END OF PAGE 1 – CONTINUED OVER

Page 1 (of 2 pages)



164R
Perth Batch
J355761



WESTERN



AUSTRALIA

REGISTER NUMBER 128/DP142367	
DUPLICATE EDITION 1	DATE DUPLICATE ISSUED 28/7/2005

DUPLICATE CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **1009** FOLIO **1**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

RS Roberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 128 ON DEPOSITED PLAN 142367

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

SHIRE OF WYALKATCHEM OF PO BOX 224, WYALKATCHEM
(T J355761) REGISTERED 11 JULY 2005

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

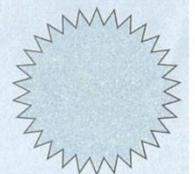
Warning: A current search of the certificate of title held in electronic form should be obtained before dealing on this land.
Lot as described in the land description may be a lot or location.

-----END OF DUPLICATE CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1009-1.
PREVIOUS TITLE: 849-100.
PROPERTY STREET ADDRESS: LOT 128 FLINT ST, WYALKATCHEM.
LOCAL GOVERNMENT AREA: SHIRE OF WYALKATCHEM.



10.3.4 VEHICLE POLICY AMENDMENT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	18 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Disclosure of Interest:	Impartiality interest
File Number:	04.14.01
Attachment Reference:	Current policy 5.21 Council Vehicles Issued to Staff

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Approve the proposed amendments to policy 5.21 as detailed in the body of this item.
2. Recommend the CEO review the policy manual and present recommendations for Council Policies and CEO Operational Polices that reflect the legislative intent of the Local Government Act 1995.

BACKGROUND

The current policy 5.21 Council Vehicles Issued to Staff prevents effective operational use of council vehicles.

COMMENT

Section 2.7 of the Local Government Act 1995 details the role of Council, including at 2(b) *'determining the local government's policies.'* Further, at (c) *Council is plan strategically for the district's future;* at (d) *determine services and facilities provided by the local government for the district;* at (f) *provide strategic direction for the CEO.*

At 2.7 (3) the Act states the role of CEO is separate from that of Council (a); and that it's important council respect that separation (b).

At 2.7 (4), the Act states that Council must make its decisions based on evidence, on merit and according to law.

The Equal Opportunity Act (WA) 1984, Division 2 addresses discrimination at work. At section 11 (1) (c) 'it is unlawful to discriminate on the terms on which employment is offered' – the shire cannot specify where a team leader should live.

The current policy has some faults which limit the ability of staff to utilise the vehicles purchased by the Shire of Wyalkatchem and for the CEO to make decisions about their use. For example, most vehicles have automatic transmissions but the policy specifies only persons with a C class licence may use them.

The policy addresses the budgeted value and other specification of the CEO vehicle and Manger of Works vehicle; each of these are senior officers with negotiated contracts that

specify a vehicle, value and geographic limitation – these specifications are superfluous to the contract and may require amendment with contract negotiation.

The policy addresses a vehicle for the Manager of Corporate Services, a benefit not currently offered. This officer is employed by the CEO.

The policy allows usage by Leading Hand officers and specifies the distance from place of work to home must be within 10km's – thereby specifying what persons are suitable employees to be Leading Hand. These officers are employed by the CEO. The current policy setting disallows persons currently employed from using a vehicle they are otherwise entitled to because of where they live. If complied with, this will result in operational inefficiencies and the likely loss of valued employees. This unintended consequence results from previously less complex business decision making; however, the CEO requires flexibility in making employee related decisions and s.5.41 and 2.7 (3) support this. It is also contrary to equal opportunity principles and therefore very likely illegal.

The policy states any variation to the policy is to be considered by Council including values which will be considered in budget processes.

The following amendments are recommended:

- Amend title to Council Vehicle Usage
- The policy is to apply to any staff or elected members using shire vehicles.
- The operator is to possess the appropriate class of licence and will present it for recording prior to operating the vehicle.
- Commentary about pool vehicles, securing, smoking to be maintained.
- Insert or amend commentary that states all vehicles are tools of trade and may be allocated to staff to facilitate callout duties or flexible work hours; are to be available for use by other team members unless contract conditions allow unless employment agreement allow are not to be used for private purposes or by unauthorised drivers.
- State that vehicles allocated to senior officers are covered by conditions of contract approved by Council; Manager of Corporate Services will be a contract negotiation by the CEO; the persons working as leading hand will be covered by the above statements.
- State that the selection of vehicles is subject to budget approval and asset management planning requirements.

By amending the policy as recommended Council will ensure the fleet is utilised to best effectiveness with council decisions in budget considerations are focussed on strategic outcomes such as asset management rather than the operator of the vehicle.

There is a need for asset management planning to address vehicle selection and consider ANCAP ratings, vehicle efficiency rating, capital investment and fitness for purpose. These are strategic matters and will feed into the budget process and long term planning.

STATUTORY ENVIRONMENT

Local Government Act 1995
Equal Opportunity Act 1984

POLICY IMPLICATIONS

This item modifies policy 5.21

FINANCIAL IMPLICATIONS

There is no direct financial implication to this item.

RISK IMPLICATIONS

Risk is defined as the effect of uncertainty on business decisions. This recommendation reduces uncertainty for the Shire of Wyalkatchem in the management of workforce and assets by the CEO.

COMMUNITY and STRATEGIC OBJECTIVES

The following Strategic Community Plan 2024-2034 priorities are relevant:

11.2 Develop and implement workforce plan

11.4 Ongoing asset management planning

5.21. COUNCIL VEHICLES ISSUED TO STAFF

Responsible Department	Corporate Services
Former policy Reference	Nil
Resolution Number	OMC 53 /2019 OMC 271/2021
Resolution Date	18 April 2019 28 April 2021
Last Amendment Date	18 April 2019 – New Policy 28 April 2021 Review
Shire Related Documents	Nil
Related Legislation	Nil

OBJECTIVE

To supply employees with a means of transportation in order that they may provide effective and efficient services.

POLICY

No employee shall drive a Shire vehicle without a valid “C” class driver’s licence. Upon request, employees will produce their current driver’s licence for inspection by a delegated officer.

The employee shall be responsible for payment of fines incurred as a result of failing to observe the Road Traffic Code and/or any parking prohibitions.

All Shire vehicles are deemed to be ‘pool vehicles’ during normal business hours and are not exclusive in use to the respective assigned employees.

All vehicles shall be appropriately housed and secured at the residence of the employee. It is the responsibility of the employee to maintain the vehicle in a clean and tidy state, and report immediately any damage or malfunction. Smoking is banned in all Shire of Wyalkatchem vehicles.

The following conditions shall apply to staff that have vehicles issued to them by Council: -

- **Chief Executive Officer**
 - Unrestricted use of the vehicle, in the South West Land Division of Western Australia or other use as approved by Council;
 - No Shire logo
 - Choice of colour
 - Maximum value of vehicle \$65k (exc. GST) as per the annual budget.
 - Replaced at a frequency that minimises net cost to Council which, is to be assessed annually and reported in each annual budget.

- **Manager of Works**
 - Unrestricted use of the vehicle within the South West Land Division except for periods of annual leave and long service leave unless otherwise approved by the Chief Executive Officer provided for in the employee’s contract.
 - No Shire logo
 - No choice of colour

- Maximum value of vehicle \$55k (exc. GST) as per the annual budget.
- Replaced at a frequency that minimises net cost to Council which, is to be assessed annually and reported in each annual budget.

- **Manager Corporate Services**
 - Unrestricted use of the vehicle within the South West Land Division except for periods of annual leave and long service leave unless otherwise approved by the Chief Executive Officer or provided for in the employee's contract.
 - No Shire logo
 - No choice of colour
 - Maximum value of vehicle \$40k (exc. GST) as per the annual budget
 - Replaced at a frequency that minimises net cost to Council which, is to be assessed annually and reported in each annual budget.

- **Leading Hand - Plant Operator & Leading Hand – Parks & Gardens**
 - Leading Hands are entitled to home garage a Shire vehicle.
 - Home garaging means driving the vehicle from the place of work to home and from home to the place of work, subject to home being within 10 kms of the Shire Offices.
 - This right is explicitly granted as compensation for the Leading Hands being available to be called upon to work outside of normal working hours.
 - All non-work related out-of-hours use of the vehicle is prohibited.
 - Family members are not entitled to drive the vehicle at any time.
 - The vehicle is a tool-of-trade and prior to taking periods of leave, including Personal Leave, the vehicle is to be left at, or returned to the Depot where it can be made available for use by other team members.

Any alterations to the above allowances will be taken to Council for approval. Maximum values may be considered as part of the budget consideration processed based on estimates and/or quotations for the proposed vehicle/s.

11. PLANNING AND BUILDING

11.1.1. DEVELOPMENT APPROVAL (DA) APPLICATION ON LOT 501 (HN 8) JOHNSTON ST, WYALKATCHEM

Applicant:	David Holdsworth
Location:	8 Johnston Street, Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Author:	Paul Bashall, Planwest (WA) Pty Ltd
Disclosure of Interest:	No interest to disclose
File Number:	19.15.07
Attachment Reference:	Development Application as submitted

Executive Summary

This report considers a proposal to build a new over-sized shed measuring 19.6m x 11.05m and 6.08m high at the rear of a town lot in Johnston Street, Wyalkatchem.

Background

A Development Approval (DA) application was submitted by David Holdsworth (the owner of the land). Prior to lodgement of the DA the Council officers have indicated to the owner that the neighbours will need to be contacted to make sure that they do not object to the proposed shed. The DA was accompanied by;

- a full set of plans showing floor plans and elevations of the proposed shed, and
- 3 forms from neighbours indicating they do not object to the over-sized shed.

1.1 Location

The proposed shed is located at the rear of the property in Johnston Street that has an existing house. Lot 501 is 30m x 50m measuring 1518m². **Figure 1** provides a location plan. The property is not affected by the Bushfire Prone mapping issued by DFES.

1.2 Proposed Development

The proposal seeks approval for a new shed measuring 19.6m x 11.05m and 6.08m high with verandahs at the front (about 3m) and rear (about 1.5m) and eaves (900mm) both sides.

The estimated cost of the shed is \$120,000 and is estimated to be completed 90 days after approval.

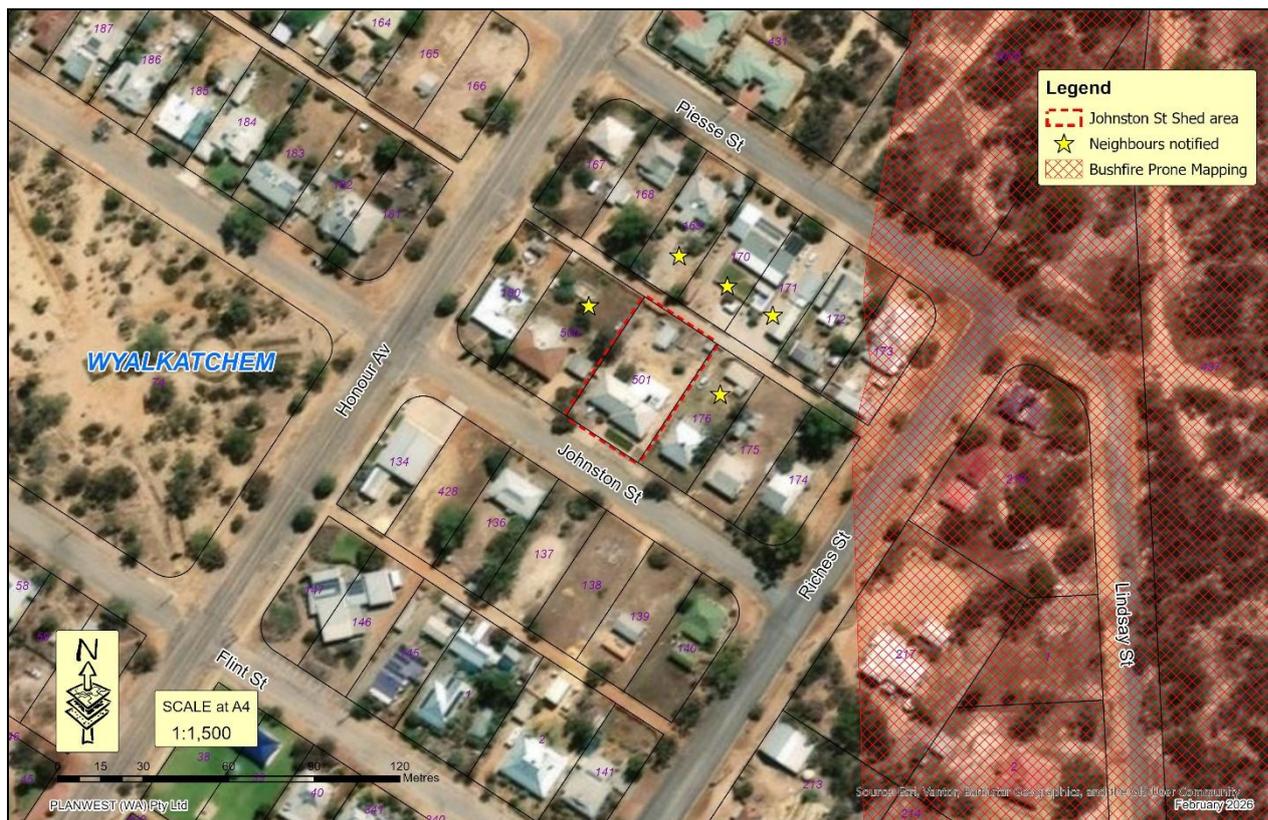
The gutter heights are 4.2m with a ridge height of just over 6m.

The application form indicates that the shed will be used for the '*Storage of vehicles, boat, caravan – both of which require tall door and wide opening for clearance and access*'.

Figure 2 shows the location of the proposed shed. The floor area of the proposed shed is just over 140m² which is less than 10% of the site area.

The plans show a side setback is 1.7m with a rear setback to the laneway of 1.5m. Although not shown, the distance between an existing shed and the proposed shed appears to be less than 1m. Although this is not a planning problem, it may be a building issue.

FIGURE 1 – LOCATION PLAN



Source: ESRI, DFES, Landgate, Planwest

FIGURE 2 – ENLARGEMENT OF PROPERTY



Source: Landgate, Planwest

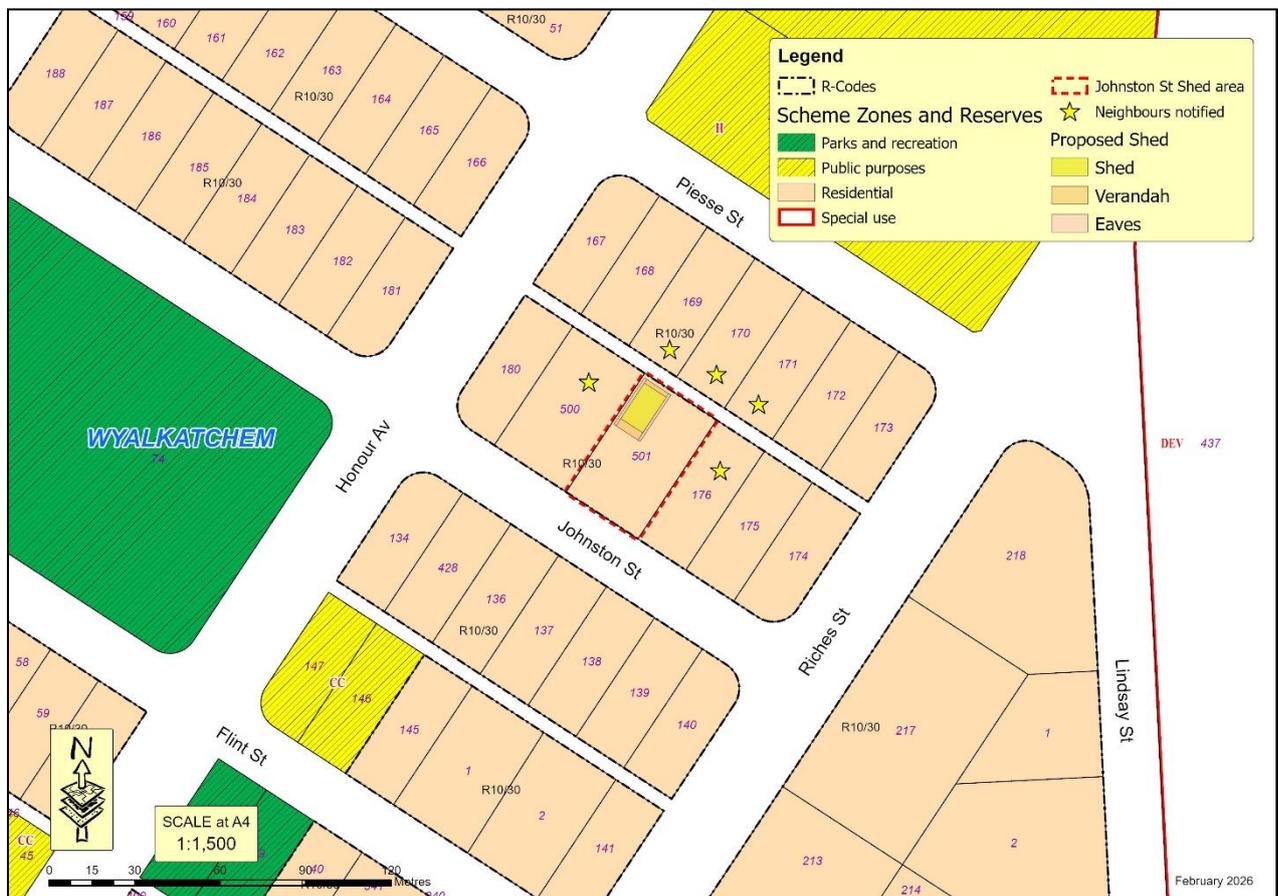
1.3 Local Planning Scheme

The land is zoned ‘Residential’ with a density of R10/30 in Local Planning Scheme No 4 (the Scheme). **Figure 3** shows an extract from the Scheme mapping of the property and surrounding land.

The Scheme requires that all residential development must comply with the R-Codes (Residential Design Codes). The Deemed Provisions (of the *Planning and Development (Local Planning Schemes) Regulations 2015*) do not exempt this development from requiring a DA (clause 61) as the development is not ‘deemed-to-comply’ with R-Code requirements.

Although not relevant in this case, the split density code implies that, where deep sewerage is available, the density can comply with the R30 code – otherwise the R10 code applies.

FIGURE 3 – SCHEME MAP EXTRACT



The Deemed-to-comply R-Codes for large and multiple outbuildings require a wall height of less than 2.4m, a ridge height of less than 4.2m and collectively (all outbuildings) does not exceed 60m² or 10% in aggregate of the site area (Lot).

It is clear that these requirements are not met by the proposed shed, however, the Design principles for Outbuildings is that ‘*Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties*’.

1.4 Consultation

By consulting with neighbours, it can be established that the design principles can be achieved if the neighbours do not object.

To this end the applicant has provided information and forms to those properties shown with a yellow star in the previous Figures. It must be assumed that the current plans were shown at the time.

Three of the four neighbours have indicated that they have no objections to the proposed shed, however the fourth neighbour at 9 (Lot 169) Piesse Street that is located directly behind the proposed shed, did not respond. It was stated in the original letter to all neighbours that "if no comments are received by the due date, we will assume there are no objections to the construction".

1.5 Statutory Environment

- Planning and Development Act 2005
- Shire of Wyalkatchem Local Planning Scheme No 4

1.6 Policy Implications

There are no policy implications applicable to this item.

1.7 Financial Implications

There are no financial implications applicable to this item.

1.8 Strategic/Risk Implications

There are no strategic or risk implications applicable to this item.

1.9 Discussion

The proposed shed is very large for a residential area and the storage requirements for boats and caravans is understood, however, the use must remain as a domestic storage rather than commercial (which is not allowed in a residential area).

Also, the owner should be advised that no commercial activity will be allowed that may have any amenity impact for the surrounding residents.

Officer Recommendation

That the Council approves the proposed shed as submitted, subject to drainage being to the satisfaction of the local government plus the addition of footnotes to the notice of determination to address the residential use of the shed, approval times, appeal rights and the need for a building permit.



LG Ref: 07.02/DA 8
Johnston

Planning and Development Act 2005

Shire of Wyalkatchem

Notice of determination on application for development approval

Location: 8 Johnston Street, Wyalkatchem.

Lots: 501

Plan/Diagram: 58524

Vol. No: 1597

Folio No: 892

Application date: 15 March 2025

Received on: 15 March 2025

Description of proposed development:

The construction of a new 19.6m x 11.05m and 6.08m high shed with verandahs and eaves.

The application for development approval received on 15 March 2025 is:

Approved subject to the following conditions

Refused for the following reason(s)

Conditions/reasons for refusal:

1. On-site drainage to be provided to the satisfaction of the local government.

Footnotes

- The applicant is advised that this approval relates to the use of the proposed shed for domestic scale purposes only and is not to be used for any commercial activity or any activity that may impact the amenity of residents or neighbouring properties.
- If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time.
- If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
- The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.

Date of determination: 26 February 2026

SHIRE OF WYALKATCHEM



Application for development approval

Owner details		
Name: DAVID HOLDSWORTH		
ABN (if applicable):		
Address: 8 JOHNSON ST WYALKATCHEM WA Postcode: 6485		
Phone:	Fax:	Email:
Work:	dauid@ddtransport.com.au
Home:		
Mobile: 082918904		
Contact person for correspondence: DAVID		
Signature: 	Date: 15/3/2025	
Signature:	Date:	
<p><i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i></p>		

Applicant details (if different from owner)		
Name:		
Address,		
Postcode:		
Phone:	Fax:	Email:
Work:
Home:		
Mobile:		
Contact person for correspondence:		
<p>The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
Signature:	Date:	

COPY

Property details		
Lot No: 501	House/Street No: #8	Location No:
Plan No: Diagram:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants): Street name: Johnston Street Suburb: Wyalkatchem Nearest street intersection: Honour Ave		

Proposed development	
Nature of development:	<input checked="" type="checkbox"/> Works <input type="checkbox"/> Use <input type="checkbox"/> Works and use
Is an exemption from development claimed for part of the development?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, is the exemption for:	<input type="checkbox"/> Works <input type="checkbox"/> Use
Description of proposed works and/or land use:	Proposed 15.134m long x 9.308m wide shed with 2.983m long & 1.483m long verandahs. (total = 19.6m long x 9.308m wide)
Description of exemption claimed (if relevant):	Storage of vehicles, boat, caravan - both of which require tall door + wide opening for clearance + access
Nature of any existing buildings and/or land use:	Existing house & patio
Approximate cost of proposed development:	\$129,000
Estimated time of completion:	90 Days After Approval

*

OFFICE USE ONLY	
Acceptance Officer's initials:	Date received:
Local government reference No:	

Shire of Wyalkatchem
PO Box 224, Wyalkatchem WA 6488
Office Hours: Monday to Friday 8.30am to 4.30pm

Property details		
Lot No: 501	House/Street No: #8	Location No:
Plan No: Diagram:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants): Street name: Johnston Street Suburb: Wyalkatchem Nearest street intersection: Honour Ave		

Proposed development	
Nature of development:	<input checked="" type="checkbox"/> Works <input type="checkbox"/> Use <input type="checkbox"/> Works and use
Is an exemption from development claimed for part of the development?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, is the exemption for:	<input type="checkbox"/> Works <input type="checkbox"/> Use
Description of proposed works and/or land use:	Proposed 15.134m long x 9.308m wide shed with 2.983m long & 1.483m long verandahs. (total = 19.6m long x 9.308m wide)
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use:	Existing house & patio
Approximate cost of proposed development:	\$120,000
Estimated time of completion:	90 Days After Approval

OFFICE USE ONLY	
Acceptance Officer's initials:	Date received:
Local government reference No:	

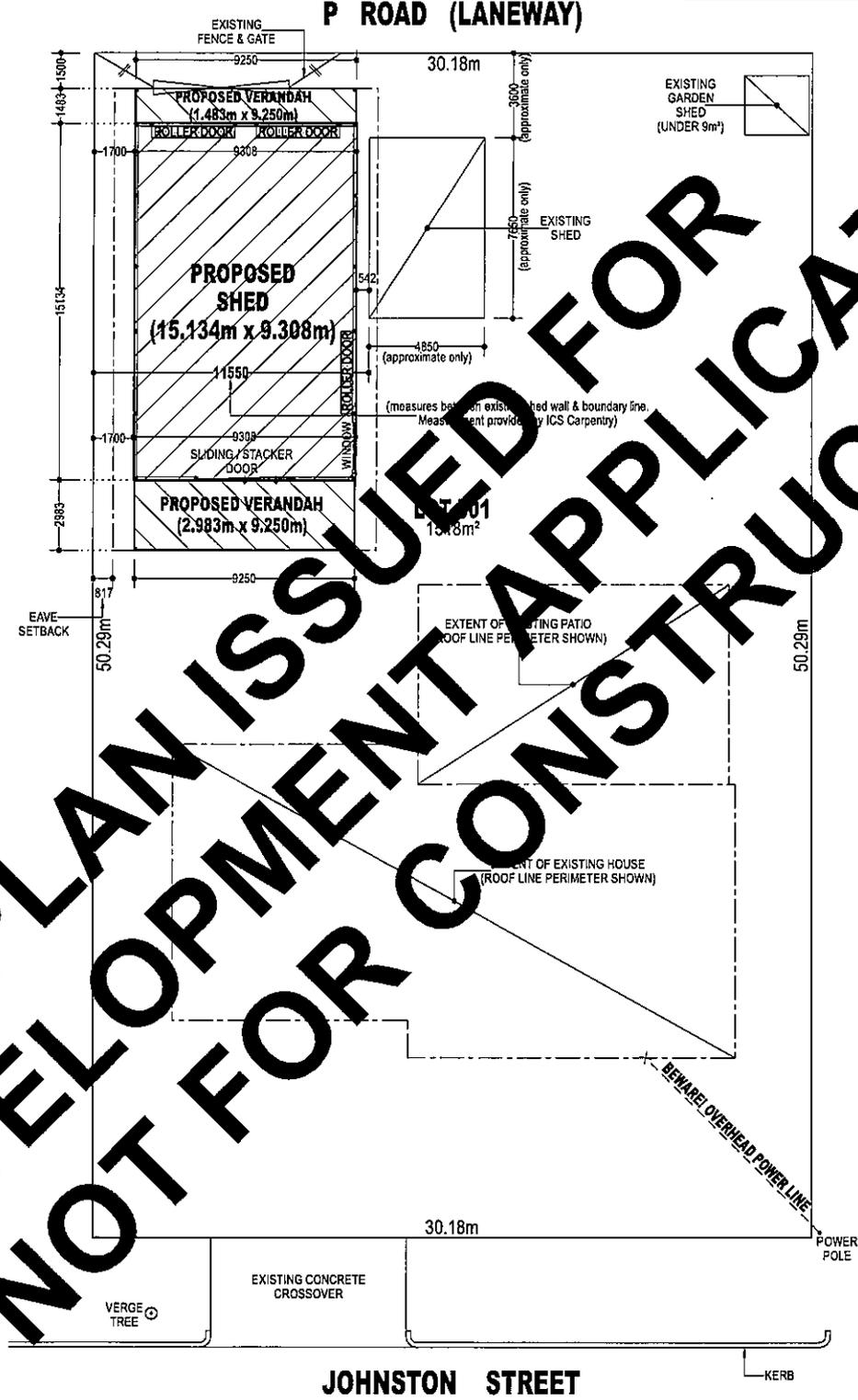
Shire of Wyalkatchem
 PO Box 224, Wyalkatchem WA 6488
 Office Hours: Monday to Friday 8.30am to 4.30pm

NOTE:
THIS SITE PLAN IS A DESKTOP DRAWING ONLY. DRAWN USING LANDGATE MAPVIEWER & CLIENT SUPPLIED INFORMATION ONLY ALL DIMENSIONS, LEVELS & LOCATIONS MUST BE CHECKED ON SITE PRIOR TO ANY NEW WORKS COMMENCING.

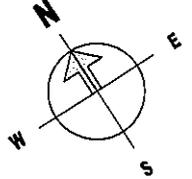
NOTE:
PLANS SUBJECT TO ENGINEERS CERTIFICATION

STORMWATER MANAGEMENT NOTE:
ALL GROUND LEVELS ARE TO SLOPE AWAY FROM BUILDINGS. ALL DOWNPIPES ARE TO DIRECT WATER AWAY FROM BUILDINGS BY PLUMBING TO GARDENS, LAWN AREAS, TO RAINWATER TANKS OR SOAKWELLS. IN DOING SO, ALL STORMWATER SHALL BE CONTAINED ON SITE & NOT ADVERSELY AFFECT NEIGHBOURING LOTS. STORMWATER KERB OUTLETS ARE SUBJECT TO APPROVAL OF THE SPECIFIC LOCAL SHIRE AUTHORITY.

DIAL BEFORE YOU DIG - VISIT
www.1100.com.au



PLAN ISSUED FOR APPLICATION NOT FOR CONSTRUCTION



SITE PLAN
SCALE 1:200

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JOB TITLE : PROPOSED SHED WITH VERANDAHS AT #8, LOT 501 JOHNSTON STREET WYALKATCHEM W.A. 6485 DRAWN FOR: DAVID HOLDSWORTH	DRAWING TITLE : SITE PLAN		WAYNES DESIGN & DRAFTING DRAFTSMAN : WAYNE BILL A.B.N. 11 593 616 982 3 ELLIS ROAD WERREDIH W.A. 6415 PH/FAX (08) 90413 937	
	DATE: FEBRUARY 2025	DRAWING NO.:		1
	JOB No: 24034	NO. IN SET :		4

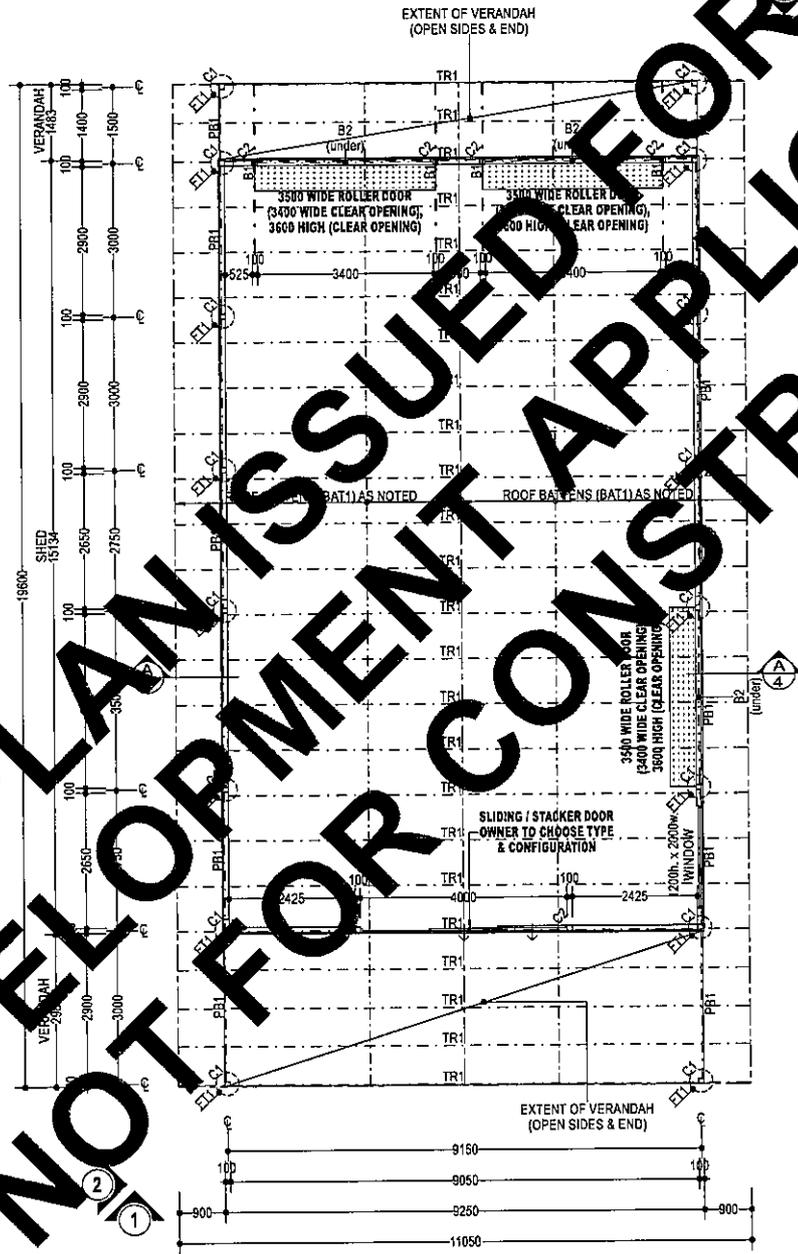
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SHED MEMBER SCHEDULE - Subject to Engineering	
C1	100 x 100 x 4.0mm SHS GALVANISED STEEL COLUMN
C2	100 x 100 x 2.0mm SHS GALVANISED STEEL COLUMN
TR1	PROPRIETARY ROOF TRUSS SYSTEM (TO HAVE MANUFACTURER SUPPLIED ENGINEERING CERTIFICATION). SYSTEM DESIGN TO INCLUDE: • H2 MGP 10 TREATED PINE TIMBER ROOF TRUSSES @MAX. 900 C.T.S. • 18 DEGREE ROOF PITCH. • 900 LEAVE OVERHANGS. NOTE: TIMBER TO BE PRIMED & PAINTED, WHERE EXPOSED & WHERE IN CONTACT WITH STEEL.
BAT1	TOPSPAN 40 (TS4048) ROOF BATTENS TO BE INSTALLED AS PER MANUFACTURERS REQUIREMENTS WITH: • 900 MAX. END SPACING, • 1200 MAX INTERNAL SPACING.
BAT2	TOPSPAN 22 (TS2242) CEILING BATTENS @MAX. 600 C.T.S. FOR FIXING OF 10mm WET AREA PLASTERBOARD
PB1	150 x 50 x 2.0mm RHS GALVANISED STEEL PITCHING BEAM
B1	100 x 100 x 2.0mm SHS GALVANISED BEAM
B2	100 x 100 x 2.0mm SHS GALVANISED BEAM
G1	100 x 50 x 2.0mm RHS GALVANISED STEEL WALL GIRT
WB1	TOPSPAN 22 (TS2242) VERTICAL FIXED WALL BATTENS @MAX. 600 C.T.S. FOR FIXING OF 10mm WET AREA PLASTERBOARD
FT1	450 DIAMETER x 800 DEEP CONCRETE FOOTING, COLUMN CAST-IN.
150mm THICK REINFORCED CONCRETE FLOOR	
NOTE; ROWS OF PURLINS SHOWN TO SUIT 0.42mm B.M.T. CUSTOM ORB ROOF SHEETING	

GLAZING NOTE:
ALL GLAZING TO COMPLY
WITH CURRENT
A.S.1288 & A.S. 2047

NOTE:
PLANS SUBJECT TO
ENGINEERS CERTIFICATION

NOTE:
•ANTICON 60, OR SIMILAR TO BE INSTALLED UNDER ROOF SHEETING.
•OWNER SELECTED WALL WRAP / INSULATION TO BE INSTALLED
TO ALL WALLS BEHIND EXTERNAL CLADDING.

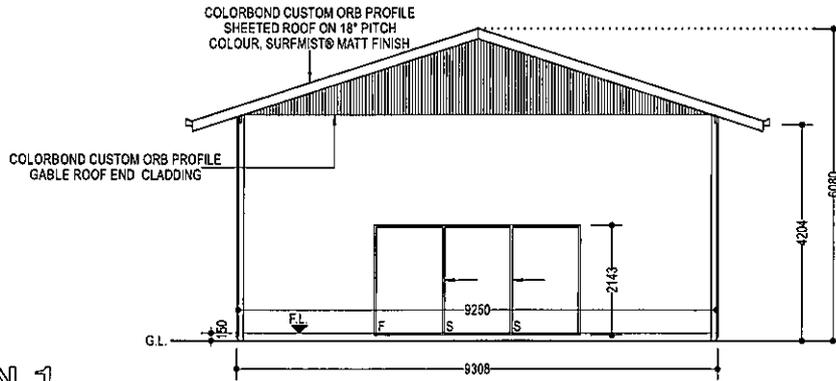


FLOOR PLAN
SCALE 1:100

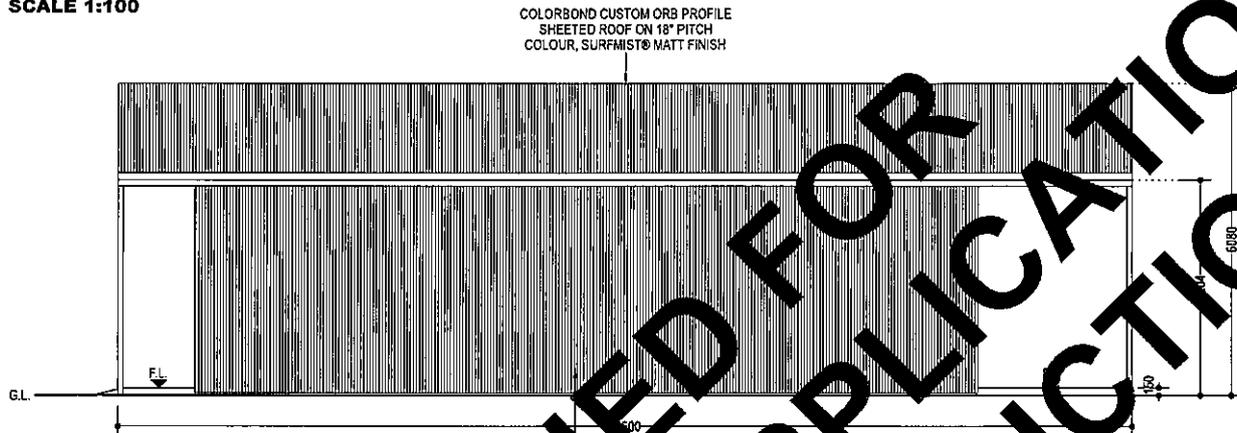
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MATERIALS TO BE CHECKED ON
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JOB TITLE : PROPOSED SHED WITH VERANDAHS AT #8, LOT 501 JOHNSTON STREET WYALKATCHEM W.A. 6485	DRAWING TITLE : FLOOR PLAN	WAYNES DESIGN & DRAFTING DRAFTSMAN : WAYNE BILL A.B.N. 11 593 616 982
	DATE: FEBRUARY 2025	
DRAWN FOR: DAVID HOLDSWORTH	JOB No: 24034	NO. IN SET : 4
3 ELLIS ROAD MERREDIN W.A. 6415 PH/FAX (08) 90413 937		
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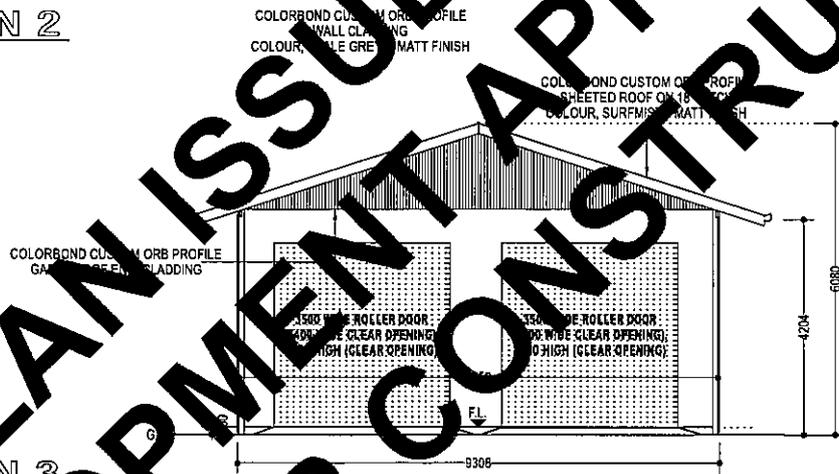
NOTE:
PLANS SUBJECT TO
ENGINEERS CERTIFICATION



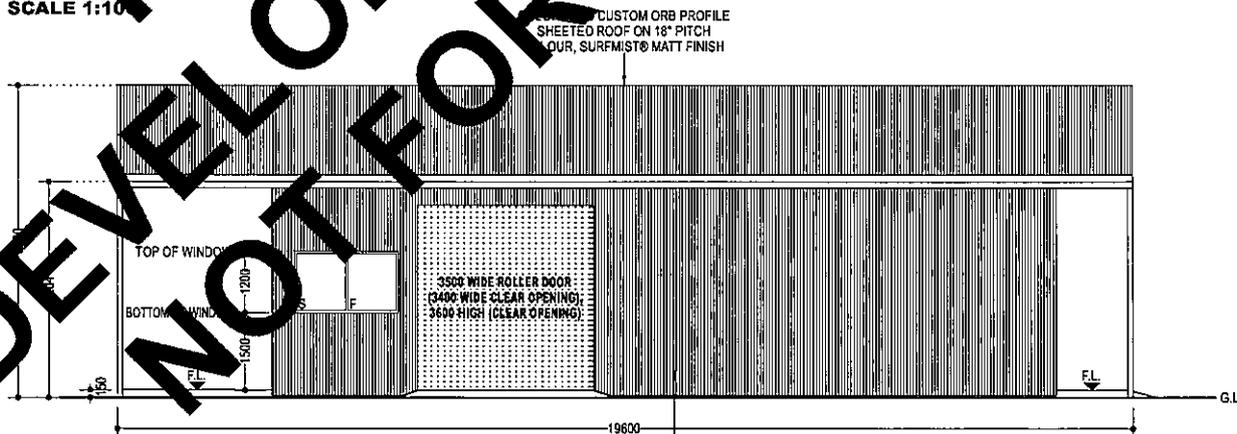
ELEVATION 1
SCALE 1:100



ELEVATION 2
SCALE 1:100



ELEVATION 3
SCALE 1:100



ELEVATION 4
SCALE 1:100

DEVELOPMENT NOT FOR CONSTRUCTION

NOTE:
ALL DIMENSIONS, LEVELS &
MATERIALS TO BE CHECKED ON
SITE PRIOR TO CONSTRUCTION.

DO NOT SCALE FROM DRAWINGS. USE DIMENSIONS SHOWN ONLY.		WEBSITE: www.waynesdesignanddrafting.com.au
JOB TITLE : PROPOSED SHED WITH VERANDAHS AT #8, LOT 501 JOHNSTON STREET WYALKATCHEM W.A. 6485 DRAWN FOR: DAVID HOLDSWORTH	DRAWING TITLE : ELEVATIONS	
	DATE: FEBRUARY 2025	DRAWING NO.: 3
JOB No: 24034	NO. IN SET : 4	WAYNES DESIGN & DRAFTING DRAFTSMAN : WAYNE BILL A.B.N. 11 593 616 982 3 ELLIS ROAD MERREDIN W.A. 6415 PH/FAX (08) 90413 937
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ADJOINING PROPERTY OWNER COMMENT ON PROPOSED OVER SIZED SHED

ADJOINING PROPERTY DETAILS

Name: Julie Pearce
Lot No.: 176 Street No.: #6 Street Name: Johnston Street
Suburb: Wyalkatchem Postcode: 6485

LOCATION OF PROPOSED DEVELOPMENT

Name: David Holdsworth
Lot No.: 501 Street No.: #8 Street Name: Johnston Street
Suburb: Wyalkatchem Postcode: 6485

DETAILS OF VARIATION OF WHICH COUNCIL DISCRETION IS REQUIRED AND COMMENTS SOUGHT

Plan Attached

OWNER'S COMMENTS

Object Do not object

.....
.....
.....
.....
.....
.....
.....

Signed:  Date: 17/6/2025 Phone: 0422 119394
Print Name: JULIE PEARCE
Signed: _____ Date: _____ Phone: _____
Print Name: _____

ADJOINING PROPERTY OWNER COMMENT ON PROPOSED OVER SIZED SHED

ADJOINING PROPERTY DETAILS

Name: Jean Noel and Isabelle Petit
Lot No.: 500 Street No.: #12 Street Name: Johnston Street
Suburb: Wyalkatchem Postcode: 6485

LOCATION OF PROPOSED DEVELOPMENT

Name: David Holdsworth
Lot No.: 501 Street No.: #8 Street Name: Johnston Street
Suburb: Wyalkatchem Postcode: 6485

DETAILS OF VARIATION OF WHICH COUNCIL DISCRETION IS REQUIRED AND COMMENTS SOUGHT

Plan Attached

OWNER'S COMMENTS

Object/Do not object

FURTHER TO CONVERSATION TO COUNCIL
AS SHED WILL BE STORAGE FOR CARAVAN AND
CAR. - WE DONT HAVE ANY OBJECTION.
PS - OUR PROPERTY WILL BE TENANTED AS REPAIR
FINISH IN COUPLE OF WEEKS.

Signed:  Date: Phone: 0424038506
Print Name: JEAN-NOEL
Signed: Date: Phone: 0432 6688 49
Print Name: ISABELLE

ADJOINING PROPERTY OWNER COMMENT ON PROPOSED OVER SIZED SHED

ADJOINING PROPERTY DETAILS

Name: A.M Petchell
Lot No: 170 & 171 Street No: #5-7 Street Name: Piesse Street
Suburb: Wyalkatchem Postcode: 6485

LOCATION OF PROPOSED DEVELOPMENT

Name: David Holdsworth
Lot No: 501 Street No: #8 Street Name: Johnston Street
Suburb: Wyalkatchem Postcode: 6485

DETAILS OF VARIATION OF WHICH COUNCIL DISCRETION IS REQUIRED AND COMMENTS SOUGHT

Plan Attached

OWNER'S COMMENTS

Object: Do not object

I HAVE NO OBJECTION

Signed:  Date: 1.7.25 Phone: 0400811696

Print Name: A Petchell

Signed: _____ Date: _____ Phone: _____

Print Name: _____

**11.1.2. DEVELOPMENT APPROVAL (DA) APPLICATION ON LOT 2 (HN 21)
FLINT ST, WYALKATCHEM**

Applicant:	Jenny Harding
Location:	21 Flint Street, Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Author:	Paul Bashall, Planwest (WA) Pty Ltd
Disclosure of Interest:	No interest to disclose
File Number:	19.15.07
Attachment Reference:	Development Application as submitted

This report considers a proposal to build a new over-sized shed measuring 12m x 12m and 5.3m high at the rear of a town lot in Flint Street, Wyalkatchem.

1.1 Background

A Development Approval (DA) application was submitted by Action Sheds Australia Pty Ltd and authorised by the owners David Myles and Jennifer Harding.

The DA was accompanied by;

- a signed DA application form,
- a set of plans showing floor plans and elevations of the proposed shed,
- a copy of the certificate of title,
- development specifications, and
- a site plan.

1.2 Location

The proposed shed is located at the rear of the property in Flint Street that has an existing house. Lot 2 is about 29m x 50m measuring 1500m².

Figure 1 provides a location plan. The property is not affected by the Bushfire Prone mapping issued by DFES.

1.3 Proposed Development

The proposal seeks approval for a new shed measuring 12m x 12m and 5.3m high at its highest ridge point with side walls at 4.3m. The estimated cost of the development is stated as just under \$30,000 to be completed by April 2026.

The application form indicates that the shed will be used for the '*Residential shed*'.

Figure 2 shows the location of the proposed shed. The floor area of the proposed shed is just over 144m² which is less than 10% of the site area.

The plans show a side setback is 2m with a rear setback to the laneway of 1m.

FIGURE 1 – LOCATION PLAN



Source: Landgate, DFES, Planwest

FIGURE 2 – ENLARGEMENT OF PROPERTY



Source: Landgate, Planwest

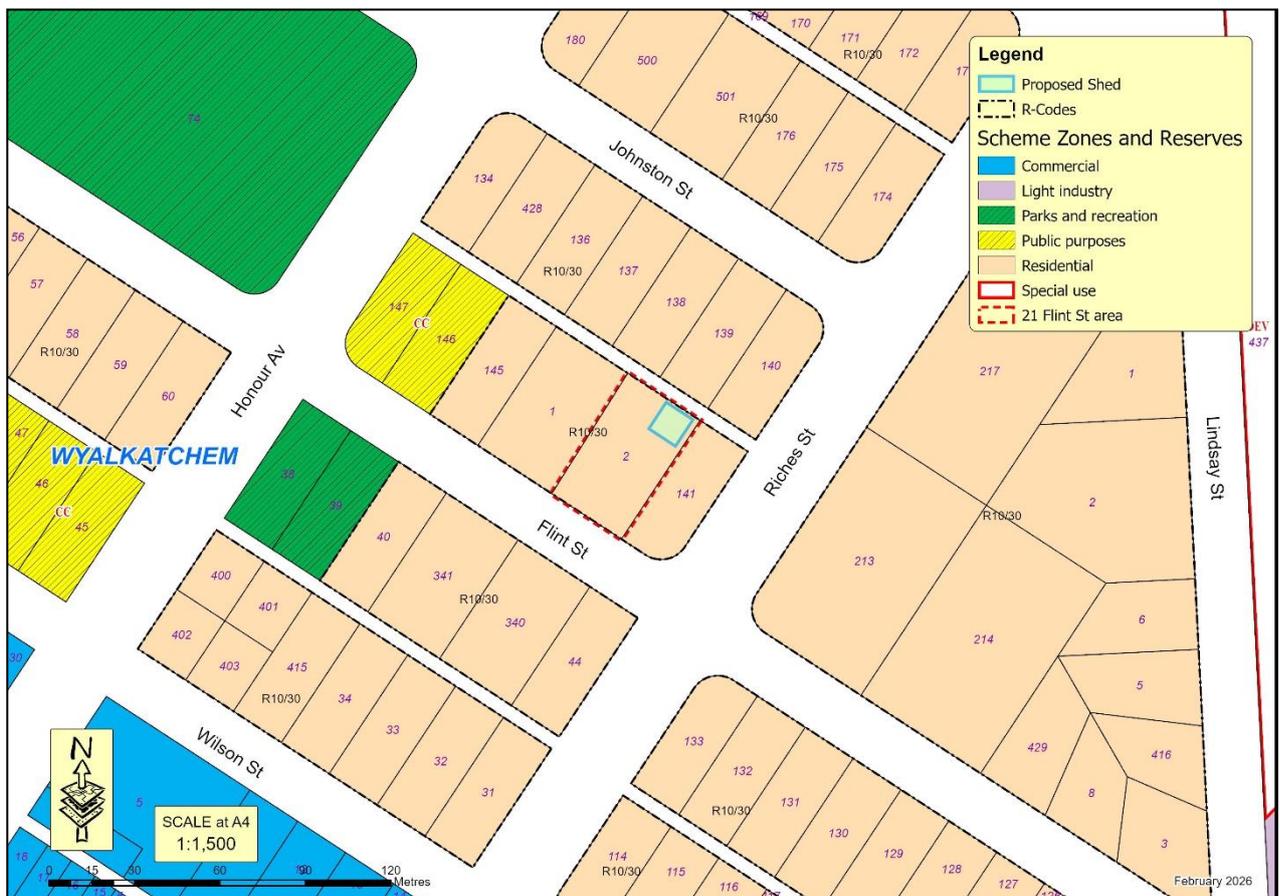
1.4 Local Planning Scheme

The land is zoned ‘Residential’ with a density of R10/30 in Local Planning Scheme No 4 (the Scheme). **Figure 3** shows an extract from the Scheme mapping of the property and surrounding land.

The Scheme requires that all residential development must comply with the R-Codes (Residential Design Codes). The Deemed Provisions (of the *Planning and Development (Local Planning Schemes) Regulations 2015*) do not exempt this development from requiring a DA (clause 61) as the development is not ‘deemed-to-comply’ with R-Code requirements.

Although not relevant in this case, the split density code implies that, where deep sewerage is available, the density can comply with the R30 code – otherwise the R10 code applies.

FIGURE 3 – SCHEME MAP EXTRACT



Source: DPLH, Landgate, Planwest

The Deemed-to-comply R-Codes for large and multiple outbuildings require a wall height of less than 2.4m, a ridge height of less than 4.2m and collectively (all outbuildings) does not exceed 60m² or 10% in aggregate of the site area (Lot).

It is clear that these requirements are not met by the proposed shed, however, the Design principles for Outbuildings is that ‘*Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties*’.

1.5 Consultation

By consulting with neighbours, it can be established that the design principles can be achieved if the neighbours do not object.

To this end the applicant is required to provide forms and copies of the development plans to the residents of neighbouring properties for them to indicate that they do not object.

1.6 Statutory Environment

- Planning and Development Act 2005
- Shire of Wyalkatchem Local Planning Scheme No 4

1.7 Policy Implications

There are no policy implications applicable to this item.

1.8 Financial Implications

There are no financial implications applicable to this item.

1.9 Strategic/Risk Implications

There are no strategic or risk implications applicable to this item.

1.10 Discussion

The proposed shed is over-sized for a residential area and therefore fails to meet the deemed-to-comply requirements of the R-Codes. A DA approval should be forthcoming if the Council is satisfied that neighbouring properties do not object to the proposed development. A footnote should be added to remind the applicant that the use must remain as domestic storage rather than commercial (which is not allowed in a residential area).

Officer Recommendation

That the Council approves the proposed shed as submitted, subject to:

- *the applicant providing evidence that there are no objections from neighbouring properties, and*
- *drainage to be to the satisfaction of the local government,*

plus the addition of footnotes to address the residential use of the shed, approval times, appeal rights and the need for a building permit.



LG Ref: 07.02/DA 21
Flint

Planning and Development Act 2005

Shire of Wyalkatchem

Notice of determination on application for development approval

Location: 21 Flint Street, Wyalkatchem.

Lots: 2

Plan/Diagram: 24713

Vol. No: 1234

Folio No: 610

Application date: 19 January, 2026

Received on: 19 January, 2026

Description of proposed development:

The construction of a new 12m x 12m and 5.358m high shed.

The application for development approval received on 19 January, 2026 is:

Approved subject to the following conditions

Refused for the following reason(s)

Conditions/reasons for refusal:

2. The applicant providing evidence to the satisfaction of the local government from residents and neighbouring properties that they raise no objection to the proposed development.
3. On-site drainage to be provided to the satisfaction of the local government.

Footnotes

- The applicant is advised that this approval relates to the use of the proposed shed for domestic scale purposes only and is not to be used for any commercial activity or any activity that may impact the amenity of residents or neighbouring properties.
- If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time.
- If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
- The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.

Date of determination: 26 February, 2026

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

15. MATTERS BEHIND CLOSED DOORS

16. CLOSURE OF THE MEETING