



**MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON**

26 February 2026

Council Chambers

Honour Avenue

Wyalkatchem

Commencement: 4:00pm

Closure: 4:49pm

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence “*Unconfirmed*” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “*Confirmed*” Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These unconfirmed minutes were approved for distribution on the 27 February 2026.



Tom Kettle

Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

As per the Shire of Wyalkatchem Code of Conduct for Council Members, Committee Members, and Candidates for Election, and to maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest. Having disclosed the interest, you may declare your objectivity on the matter, and remain in the Chamber, and chair, or move/second, speak and vote on the matter.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting, or prior to consideration of the item in which an interest exists.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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1. DECLARATION OF OPENING

The Presiding Member, Cr Petchell declared the meeting open at 4:00pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:02pm.

Lesley Kemp asked a question in regards to several signs on the way to Koorda, the Works Manager responded that the signs mentioned were all Main Roads and he had been in contact with them and they will be replaced shortly.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 4:04pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Cr Christy Petchell	President and Presiding Member
Cr Mischa Stratford	Deputy President via TEAMS
Cr Christopher Loton	
Cr Tracy Dickson	
Cr Rod Lawson Kerr	
Cr Justin Begley	
Cr Stephen Gamble	
Tom Kettle	Chief Executive Officer
Ian McCabe	Former Temporary Chief Executive Officer
Claire Trenorden	Manager Corporate Services
Aldo Lamas	Manager Works

3.2. Visitors

Lesley Kemp
Jennie Gorham

3.3. Apologies

Nil

3.4. Approved Leave of Absence

Nil

3.5. Applications for Leave of Absence

Nil

4. OBITUARIES

Nil

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Tom Kettle declared a direct financial interest in item 14.1.2.

6.2. Impartiality Interests

Cr Petchell and Cr Begley declared an impartiality interest in item 11.1.1.

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Council Meeting – 18 December 2025

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday
18 December 2025. (Attachment 7.1.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(5/2026) Moved: Cr Lawson Kerr Seconded: Cr Begley

*That the minutes of the Shire of Wyalkatchem Ordinary Meeting of
Council of Thursday 18 December 2025 (Attachment 7.1.1) be
confirmed as a true and correct record.*

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

7.1.2. Special Council Meeting – 12 February 2026

Minutes of the Shire of Wyalkatchem Special Meeting held on Thursday
12 February 2026. (Attachment 7.1.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(6/2026) Moved: Cr Dickson Seconded: Cr Loton

*That the minutes of the Shire of Wyalkatchem Special Meeting of
Council of Thursday 12 February 2026 (Attachment 7.1.2) be confirmed
as a true and correct record.*

CARRIED 7/0

*Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson*

7.1.3. Special Council Meeting – 19 February 2026

Minutes of the Shire of Wyalkatchem Special Meeting held on Thursday
19 February 2026. (Attachment 7.1.3)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(7/2026) Moved: Cr Dickson Seconded: Cr Loton

*That the minutes of the Shire of Wyalkatchem Special Meeting of
Council of Thursday 19 February 2026 (Attachment 7.1.3) be confirmed
as a true and correct record.*

CARRIED 7/0

*Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson*

7.2. Receipt of Minutes

Nil

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

I would like to formally thank Mr Ian McCabe for his time as our Temporary Chief Executive Officer, we are extremely grateful for all the hard work you have given to Council, staff and community.

I would also like to welcome Mr Tom Kettle, our new Chief Executive Officer.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

10. REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – DECEMBER 2025 AND JANUARY 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1.1 – Accounts for payment – December 2025 Attachment 10.1.1.2 – Accounts for payment – January 2026

SUMMARY

To provide the Council with a list of accounts paid by the Chief Executive Officer in accordance with delegated authority and for the Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

The council has delegated to the CEO (delegation number 1.2.25) the power to make payments from the municipal fund or trust fund.

COMMENT

The payment listing for December 2025 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal and Trust	EFT	EFT4915	EFT4868
Reserves	EFT	EFT	No Payments
DD	DD	DD4182.4	DD4157.1

The payment listing for January 2026 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal and Trust	EFT	EFT4975	EFT4916
Reserves	EFT	EFT	No Payments
DD	DD	DD4206.1	DD4187.1

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, s.13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2025/26 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(8/2026) Moved: Cr Begley Seconded: Cr Lawson Kerr

That Council endorse the total payments for the month of December 2025 being \$238,220.64 which comprised of:

- 1. Cheque payments in the Municipal Fund totalling \$0.00;***
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$188,267.80;***
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$49,952.84.***

And that Council endorse the total payments for the month of January 2026 being \$569,424.55 which comprised of:

- 1. Cheque payments in the Municipal Fund totalling \$0.00;***
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$542,887.62;***
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$26,536.93.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – NOVEMBER 2025 AND DECEMBER 2025

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Glenn Bradly, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2.1 – Credit Card – November 2025 Attachment 10.1.2.2 – Credit Card – December 2025

BACKGROUND

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4
Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the 2025/2026 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(9/2026) Moved: Cr Gamble Seconded: Cr Dickson

That Council endorse credit card payments for the period 30 October 2025 to 28 November 2025, totalling \$1,972.99 (refer to attachment 10.1.2.1) and endorse credit card payments for the period 29 November 2025 to 30 December 2025, totalling \$3,454.03 (refer to attachment 10.1.2.2).

CARRIED 7/0

*Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson*

10.1.3. MONTHLY FINANCIAL REPORTS – DECEMBER 2025 AND JANUARY 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3.1 – Monthly Financial Report December 2025 Attachment 10.1.3.2 – Monthly Financial Report January 2026

BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis. These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4

Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

January 2026

Total Cash Available as at 31 January 2026 is \$5,188,344;

- cash available is made up of unrestricted cash \$1,561,648 (30.10%) and
- restricted cash \$3,626,696 (69.90%).

Rates Debtors balance as at 31 January 2026 is \$292,991 and Rates Notices for 2025-26 were issued in August 2025. Rates collected as at end of November were \$1,298,270 - 82%.

January 2026: Operating Revenue – Operating revenue of \$2,816,617 is made up of Rates - 56%, Grants - 31%, Fees and Charges - 7%, Interest – 4% and other – 2%.

Operating Expenses – Operating expenses of \$3,580,966 is made of Employee Costs – 25%, Materials and Contracts – 21%, Depreciation – 45%, Insurance – 6% and Utility – 3%.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(10/2026) Moved: Cr Lawson Kerr

Seconded: Cr Begley

That Council accepts the Statements of Financial Activity for the month ending 31 December 2025 (refer attachment 10.1.3.1) and 31 January 2026 (refer attachment 10.1.3.2).

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

10.1.4. 2025/2026 BUDGET REVIEW

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	17 February 2026
Reporting Officer:	Claire Trenorden, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.05.06
Attachment Reference:	Attachment 10.1.4 – 2025/26 Budget Review

SUMMARY

To consider the Shire of Wyalkatchem financial position as at 31 January 2026 and performance for the period 1 July 2025 to 31 January 2026 in relation to the adopted budget and projections estimated for the remainder of the financial year.

BACKGROUND

The budget review has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The report for the period 1 July 2025 to 31 January 2026 shown in the attachment has been prepared incorporating year to date budget variations and forecasts to 30 June 2026 and is presented for council's consideration.

Consideration of the status of various projects and programs was undertaken to ensure any anticipated variances were captured within the review document where possible.

COMMENT

The budget review report includes Statement of budget review by Program, note on closing funds and budget amendments.

Features of the budget review include:

Opening Balance Adjustments	(\$62,142)
Revenue from Operating Activities – Increase	\$110,931
Expenditure from Operating Activities - Increase	\$182,755
Investing Activities – Decrease	(\$231,544)
Financing Activities – Borrowing etc - Decrease	\$0
Overall Change (surplus)	\$0

CONSULTATION

Chief Executive Officer
Manager of Work and Services

STATUTORY ENVIRONMENT

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires:

- (1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget; and
 - (d) include the following —
 - (i) the annual budget adopted by the local government;
 - (ii) an update of each of the estimates included in the annual budget;
 - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;
 - (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.
- (2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
*Absolute majority required.
- (4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Section 6.8(1) (b) of the *Local Government Act 1995* provides that expenditure can be incurred when not included in the annual budget provided it is authorised in advance by resolution (absolute majority required).

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

The budget will be amended to reflect the variances to estimated budget position.

COMMUNITY and STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(11/2026) Moved: Cr Dickson Seconded: Cr Begley

- 1 *That Council adopt by absolute majority the 2025/26 Budget Review as attached;***
- 2 *That Council adopt by absolute majority the following budget amendments to the 2025/26 adopted Annual Budget.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

10.2. WORKS AND SERVICES

10.2.1. WORKS OFFICER’S REPORT – FEBRUARY 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	6 February 2026
Reporting Officer:	Aldo Lamas – Works Manager
Disclosure of Interest:	No interest to disclose
File Number:	13.05
Attachment Reference:	Nil

BACKGROUND

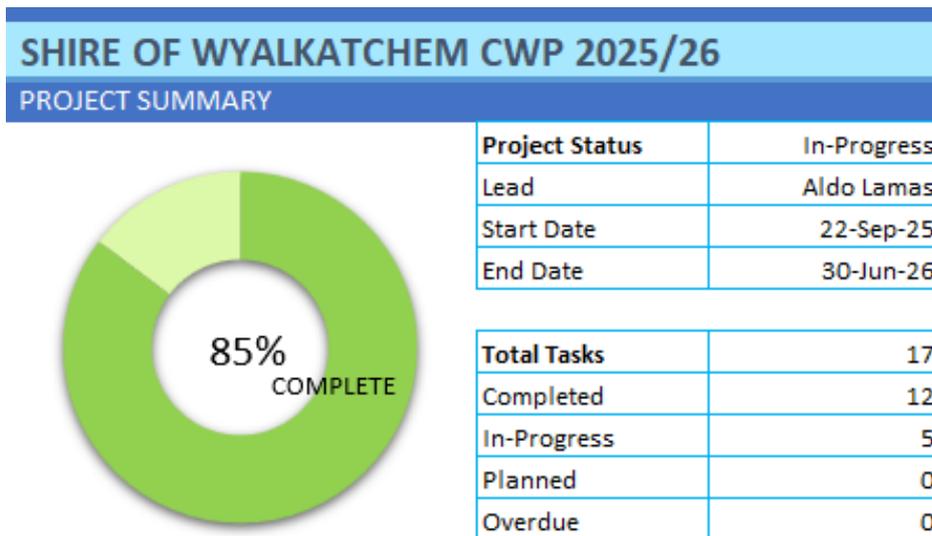
To inform Council of the activities of the Works and Services team for the month ending 20 February 2026.

OVERVIEW

SUMMARY - ROADS / TOWN/ BUILDINGS

CAPITAL WORKS PROGRAM

The capital works program is progressing according to schedule and budget, with 85% of works completed as at 20 February 2026.



WBS	DESCRIPTION	STATUS	COMPLETION
1	INFRASTRUCTURE - ROADS		
1.1	Wyalkatchem North Rd - SLK 6.91 to 8.40	Completed	
1.2	Wyalkatchem Koorda Rd - Development Project - Design	In Progress	31/03/26
1.3	Old Nalkain Rd - Re-sheet - SLK (0.25 to 1.00, 3.68 to 4.17) - 1.24km	Completed	
1.4	Goldfields Rd - Re-sheet - SLK 8.54 to 9.82 - 1.28km	Completed	
1.5	Parson Rd - Re-sheet - SLK (8.92 to 9.24, 9.56 to 10.25, 10.54 to 10.93) - 1.40km	Completed	
2	INFRASTRUCTURE - FOOTPATH		
2.1	Footpath Construction Town Hall (Honour Ave) to Men's Shed (Gamble St Intersection)	Completed	
3	INFRASTRUCTURE - DRAINAGE		
3.1	4 X Culvert Replacement - Parson Rd	Completed	
3.2	Installation of Floodway Lackman Rd (Holdsworth Rd & Elsegood Rd)	In Progress	28/02/26
3.3	Davies Road - Culvert Works - SLK 20.47	Completed	
4	INFRASTRUCTURE - OTHER		
4.1	Swimming Pool Changerooms - Roof Cover	In Progress	30/06/26
4.3	Cricket Practice Net	Completed	
5	PLANT & EQUIPMENT		
5.1	Skid Steer Rake bucket	Completed	
5.2	Spray Unit	Completed	
5.3	Slasher	Completed	
5.4	Mobile evaporative air cooler	Completed	
6	SHOVEL READY PROJECT MRWA		
6.1	Cemetery Rd, Wyalkatchem WA - SLK 2.22 to 3.15	In Progress	31/03/26
6.2	Cunderdin-Wyalkatchem Rd, Wyalkatchem WA - SLK 3.00 to 5.00	In Progress	31/03/26

- **Black Spot Locations**

The Shire of Wyalkatchem has identified and prepared two concept designs for Black Spot submissions for the 2027/28 program at the following locations:

- ✓ Benjaberring–Hindmarsh / Goomalling–Merredin Road staggered intersection
- ✓ Goomalling–Merredin Road, Davies South Road and Benjaberring South Road intersection

As part of the proposed improvements, land acquisition will be required to meet road realignment standards. The Shire will organise a meeting with the adjacent landowner to further discuss the land needed to improve the Benjaberring–Hindmarsh Road intersection.

Please refer to Attachment A for the revised concept design, which has already been discussed with Main Roads WA (MRWA).

- **Wyalkatchem North Road SLK 6.91 to 8.40 (Regional Road Group)**
Road reconstruction, signage, and spray seal works have been completed. Asphalt works at the intersection are planned to start on Wednesday, 18 February 2026.
- **Cemetery Rd, Wyalkatchem WA - SLK 2.22 to 3.15 (Shovel Ready Project)**
Road reconstruction, signage, and spray seal works have been completed. Asphalt works at the intersection are planned to start on Tuesday, 31 March 2026.
- **Cunderdin-Wyalkatchem Rd, Wyalkatchem WA - SLK 3.00 to 5.00**
Drainage and pruning works have been completed. Road reconstruction is planned to start on Thursday, 19 February 2026.

- **Lackman Rd – Floodway (Between Elsegood Rd and Holdsworth Rd)**
Works have commenced and are currently underway at the floodway.
- **Swimming Pool Changerooms - Roof Cover**
Fabrication of the roof cover is underway and installation is planned to start in late February 2026.

CAPITAL WORKS PROGRAM – 10 YEARS PLAN

The Shire of Wyalkatchem is working on a draft 10-Year Capital Works Program outlining planned infrastructure upgrades, renewals, and major projects across the district. This long-term program provides Council with a clear forward view of asset investment priorities, supports strategic financial planning, and ensures that future works are delivered in a structured and sustainable manner. The program will serve as a guiding document to assist with budgeting, resource allocation, and ongoing asset management.

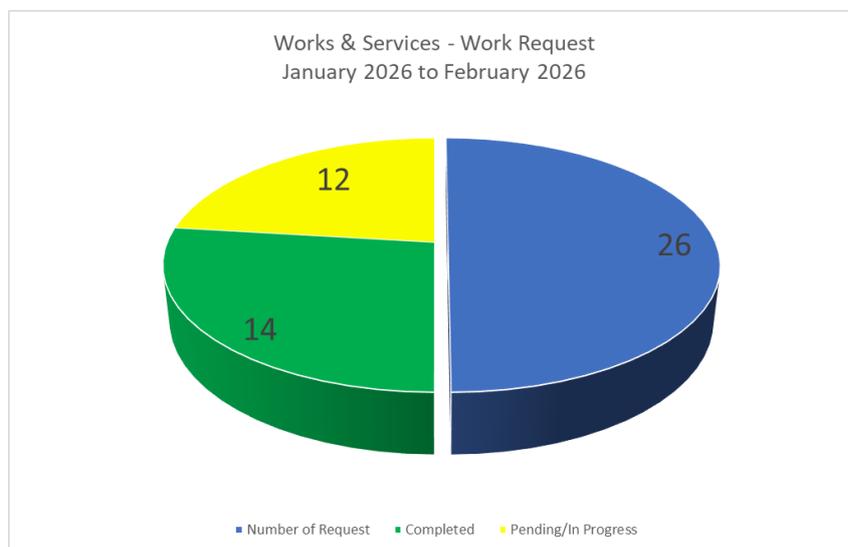
It is important to note that new projects, emerging priorities, or required changes can be incorporated into the program as needed to ensure it remains current and responsive.

WORKS REQUEST

Between 1 January 2026 and 17 February 2026, the Shire received a total of 26 works requests. Of these:

- 15 requests have been completed
- 7 requests are in progress
- 4 requests remain open

This represents a completion rate of approximately 60%, reflecting the Shire’s ongoing commitment to timely and effective service delivery.



ROAD and MAINTENANCE

- **Refuse Site**

Routine weekly maintenance continued throughout the month at the Refuse Site.

- **Main Roads WA (MRWA)**

Main Roads WA (MRWA) has carried out shoulder maintenance works in the areas reported by the Shire. MRWA has advised that these works are included in their maintenance program.

- **Seal Patching works**

The crew has been carrying out seal patching works along Cunderdin–Wyalkatchem Road and Wyalkatchem–Koorda Road.

- **Traffic Counters**

Over the harvesting season, the crew installed 30 traffic counters at various locations along the roads listed below. The data collected will help the Shire obtain more accurate and up-to-date information for funding applications and assist in planning maintenance works by identifying road usage levels.

- **Weather Event**

Due to the weather conditions on Tuesday, 10 February, the crew has been installing traffic hazard signage for water over the road and slippery road conditions, as well as removing fallen trees that had collapsed and were blocking the road.

- **Cemetery Road and Goldfield Rd Speed Zone**

As per the item raised by Councillor Christopher Loton, we have contacted Main Roads WA (MRWA) regarding the concerns about the speed zones on Cemetery Road and Goldfields Road. We will provide an update as soon as we receive feedback from MRWA.

[Refer to Photographs in Attachment A](#)

PARKS AND GARDENS

- **Active Australia Innovation Challenge (AAIC) Heart Foundation**

The Shire is working on the preparation of a submission to obtain funding for two projects through the Active Australia Innovation Challenge (AAIC) Heart Foundation. The proposed projects include the installation of an exercise equipment facility at the Administration Park and at the swimming pool.

- **Council Chambers**

Following a work request, a handrail was installed to facilitate access.

- **Cricket Practice Net**

Works on the cricket practice nets have been successfully completed on budget and on schedule.

- **Recreation Centre**

The existing water fountain located at the front of the Recreation Centre was relocated to the middle section to ensure a safe distance from the irrigation system connected to the recycled water scheme.

- **Toddler's Pool Safety Rail**

The safety rail at the toddler's pool was removed because the existing rail had rusted, as it was not made from stainless steel. A new replacement rail will be installed as soon as it arrives, expected by the end of February.

- **Town Hall**

The existing mortar joint in the outside parking area has been cleaned and re-mortared to preserve the condition and integrity of the wall.

- Due to the weather conditions on Tuesday, 10 February, the crew has been cleaning debris from roadside, drains and verges.

[Refer to Photographs in Attachment B](#)

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are some financial implications in relation to this item and they are reflected in the report.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 1 Economy	Statement of Strategic Outcome: Local industry is sustained and can expand with critical and enabling infrastructure. The visitor economy diversifies our local economy and we enhance our community profile.
Goal No.	GOAL 1. Our transport network responds to the accessibility and connectivity needs of all
1.2	Deliver the Wheatbelt Secondary Freight Network Program
1.3	Participate in the Regional Road Group
Pillar 2 Community	Statement of Strategic Outcome: Our community is inclusive, it is a place where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.
Goal No.	GOAL 5. A safe and healthy community for all ages
5.9	Upgrade facilities and equipment at the Wyalkatchem Swimming Pool

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(12/2026) Moved: Cr Lawson Kerr

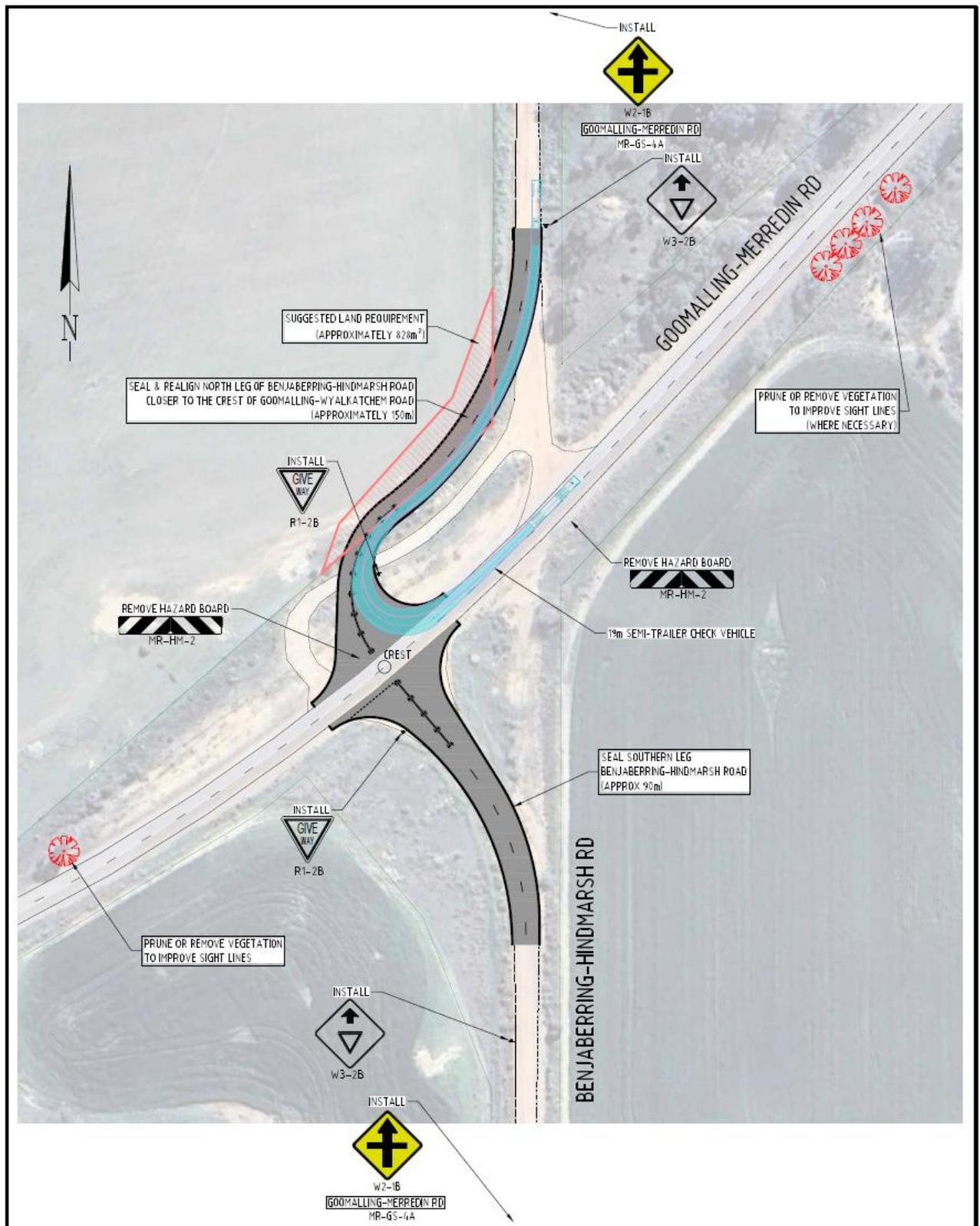
Seconded: Cr Gamble

That Council receives the Works Officer's report.

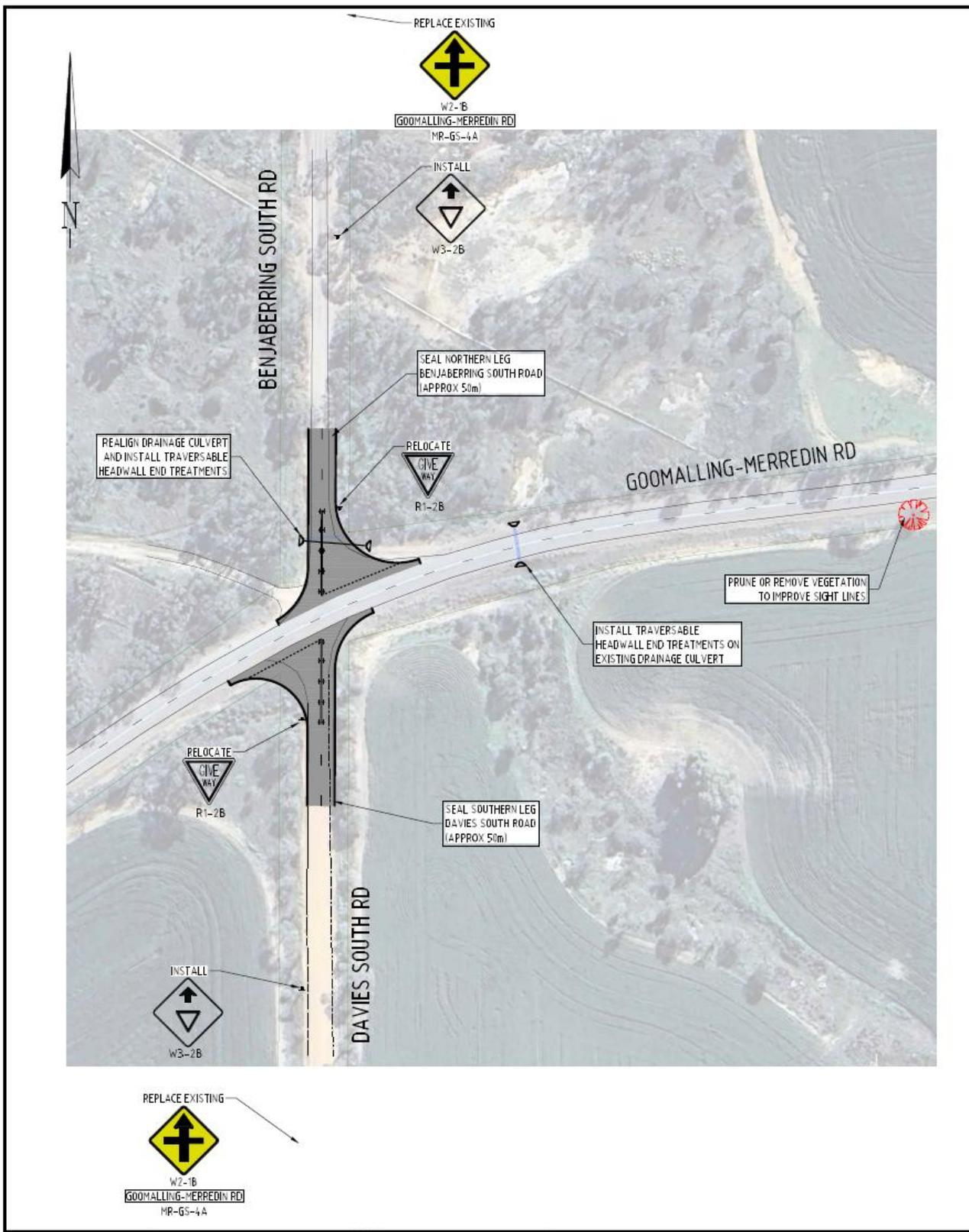
CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

Attachment A



Concept Design: Goomalling-Merredin-Benjaberring-Hindmarsh



Concept Design: Goomalling-Merredin-Benjaberring S-Davies S



Photo: Wyalkatchem North Rd – Stabilisation works and Sealing Works



Photo: Cunderdin - Wyalkatchem Rd – Drainage Works

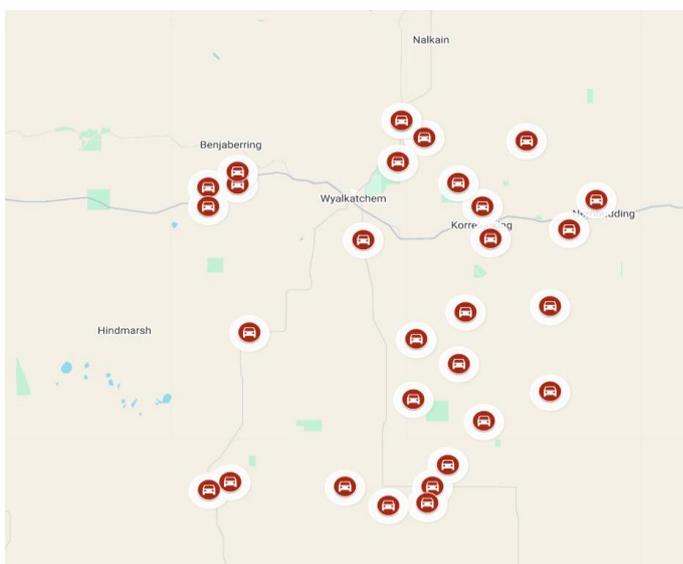


Photo: Cemetery Rd – Stabilisation and Formation Works

Minutes for the Ordinary Meeting of Council held in the Shire of Wyalkatchem Council Chambers
26 February 2026



Photo: Parsons Rd – Drainage Works



ROAD NAME	ROAD NUMBER	FINANCIAL YEA	SEASON	AVERAGE DAILY TRAFF	CARS %	TRUCKS %	SLK	Long	Lat
Cunderdin - Wyalkatchem Rd	4310131	2025-2026	PEAK PERIOD (Nov - Jan)	71	72.20	27.80	1.50	31.389647	117.273593
Cunderdin - Wyalkatchem Rd	4310131	2025-2026	PEAK PERIOD (Nov - Jan)	46	63.40	36.60	15.30	31.276560	117.303587
Tammin - Wyalkatchem Rd	4310132	2025-2026	PEAK PERIOD (Nov - Jan)	67	57.00	43.00	26.01	31.210588	117.388642
Tammin - Wyalkatchem Rd	4310132	2025-2026	PEAK PERIOD (Nov - Jan)	33	55.50	44.50	2.58	31.387258	117.440537
Benjaberring - Hindmarsh Rd	4310027	2025-2026	PEAK PERIOD (Nov - Jan)	8	59.70	40.30	5.59	31.172998	117.272712
Benjaberring - Hindmarsh Rd	4310027	2025-2026	PEAK PERIOD (Nov - Jan)	18	30.60	69.40	4.42	31.186258	117.272535
Davies South Rd	4310006	2025-2026	PEAK PERIOD (Nov - Jan)	8	28.30	71.70	12.86	31.170275	117.295042
Benjaberring South Rd	4310133	2025-2026	PEAK PERIOD (Nov - Jan)	19	66.30	33.70	0.41	31.161915	117.294632
Korrelocking North Rd	4310016	2025-2026	PEAK PERIOD (Nov - Jan)	15	34.40	65.60	1.49	31.186347	117.477515
Davies Rd	4310011	2025-2026	PEAK PERIOD (Nov - Jan)	25	37.90	62.10	1.50	31.209517	117.483797
Allan Rd	4310019	2025-2026	PEAK PERIOD (Nov - Jan)	22	38.00	62.00	0.47	31.202863	117.54283
Depierres Rd	4310022	2025-2026	PEAK PERIOD (Nov - Jan)	19	67.00	33.00	3.06	31.386972	117.374997
Cox Rd	4310022	2025-2026	PEAK PERIOD (Nov - Jan)	9	20.30	79.70	8.07	31.398522	117.43598
Parsons Rd	4310007	2025-2026	PEAK PERIOD (Nov - Jan)	8	26.50	73.50	12.49	31.339900	117.478895
Hobden Rd	4310082	2025-2026	PEAK PERIOD (Nov - Jan)	18	55.60	44.40	1.53	31.383675	117.289578
Divers Rd	4310001	2025-2026	PEAK PERIOD (Nov - Jan)	0	0.00	0.00	2.04	31.400508	117.407712
Yorkrakine West Rd	4310004	2025-2026	PEAK PERIOD (Nov - Jan)	8	67.50	32.50	1.56	31.371478	117.451962
Hammond Rd	4310035	2025-2026	PEAK PERIOD (Nov - Jan)	5	54.90	45.10	1.78	31.257963	117.528025
McNee Rd	4310009	2025-2026	PEAK PERIOD (Nov - Jan)	8	59.40	40.60	1.23	31.181850	117.562960
Goldfields Rd	4310015	2025-2026	PEAK PERIOD (Nov - Jan)	14	42.9	57.1	6.5	31.169455	117.45981
Bruse Rd	4310047	2025-2026	PEAK PERIOD (Nov - Jan)	5	44.3	55.7	2.53	31.281318	117.42839
Tilbrook Rd	4310024	2025-2026	PEAK PERIOD (Nov - Jan)	8	65.3	34.7	1.82	31.319178	117.528075
Hodgson Rd	4310032	2025-2026	PEAK PERIOD (Nov - Jan)	1	33.3	66.7	0.75	31.139650	117.510340
Hardwick Rd	4310034	2025-2026	PEAK PERIOD (Nov - Jan)	5	31.5	68.5	4.23	31.262310	117.465158
Maitland Rd	4310075	2025-2026	PEAK PERIOD (Nov - Jan)	19	49.8	50.2	1.67	31.324137	117.42602
Elashgin East West	4310048	2025-2026	PEAK PERIOD (Nov - Jan)	18	42	58	4.74	31.298923	117.460318
Esegood Rd	4310003	2025-2026	PEAK PERIOD (Nov - Jan)	32	54	46	1.61	31.136842	117.434357
Wyalkatchem North Rd	4310002	2025-2026	PEAK PERIOD (Nov - Jan)	32	48	52	9.00	31.124419	117.417017
Wyalkatchem Koorda Rd	4310130	2025-2026	PEAK PERIOD (Nov - Jan)	120	58.8	41.2	3.77	31.154688	117.414528
Wyalkatchem Koorda Rd	4310130	2025-2026	PEAK PERIOD (Nov - Jan)	88	65.3	34.7	7.16	31.124419	117.417017

Photo: Traffic Counter Locations

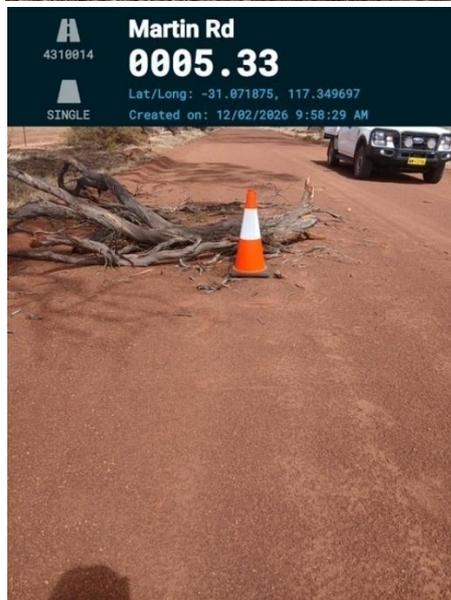
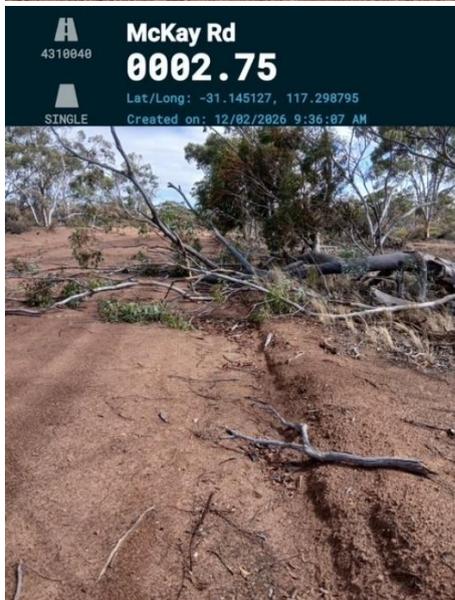
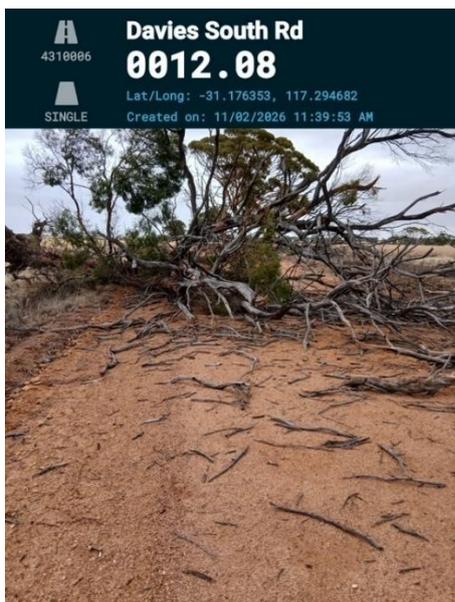


Photo: Tree down due to storm events



Photo: Lackman – Floodway Drainage Works

Attachment B

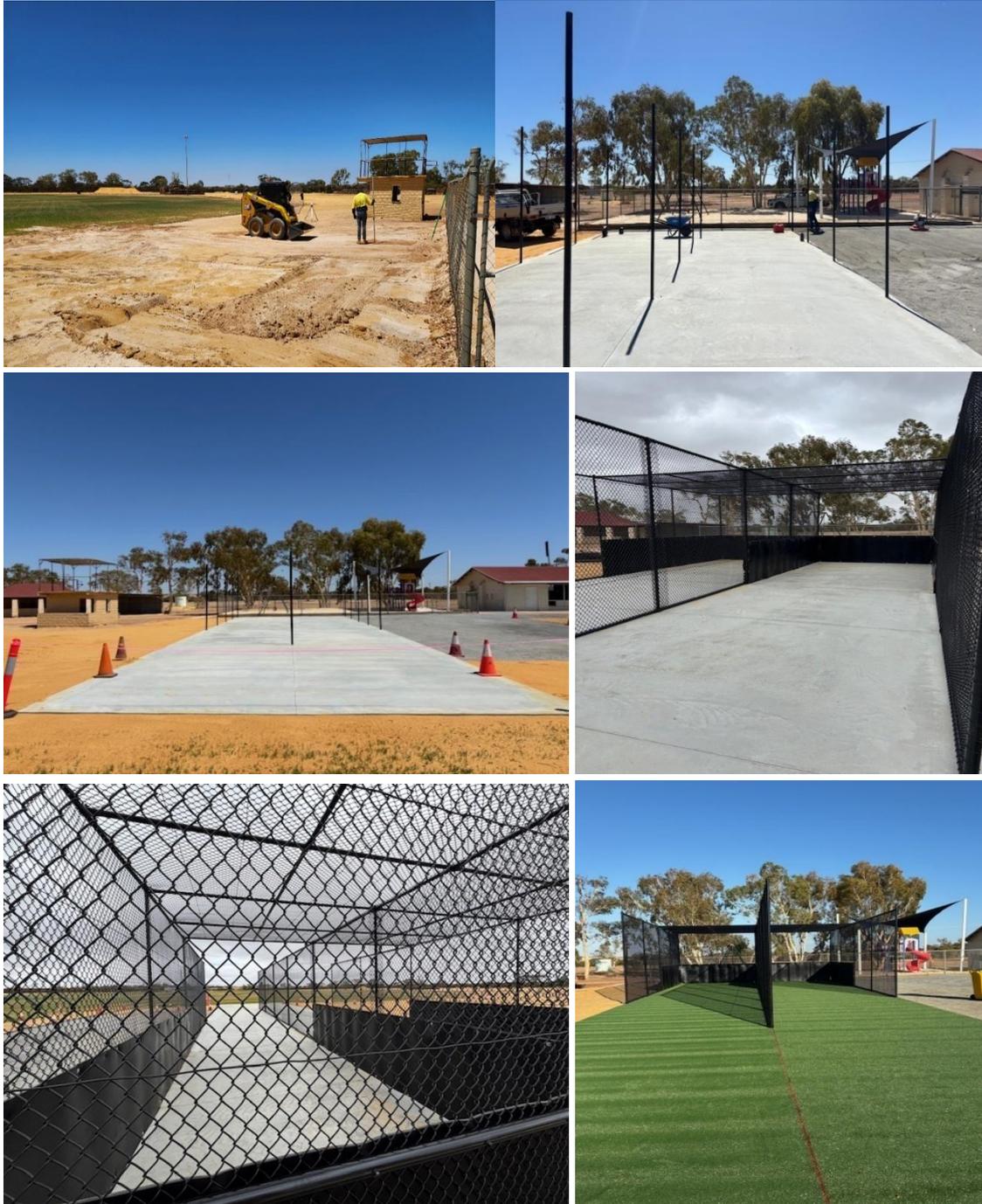


Photo: Cricket Practice Net



Photo: Memorial Hall Mortar Joints filled

10.3. GOVERNANCE AND COMPLIANCE

10.3.1. CHIEF EXECUTIVE OFFICER'S REPORT – FEBRUARY 2026

Applicant:	Not Applicable
Location:	Whole of District
Date:	20 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	13.05.01
Attachment Reference:	NIL

BACKGROUND

This report is prepared by the temporary CEO to inform Council and the Community about CEO activities and responsibilities, including progress against published plans and agreed performance criteria.

COMMENT

This report is for the period 12 December 2025 to 20 February 2026.

The shire office closed 20 December 2025 to 4 January 2026 inclusive for staff and council annual leave ('Christmas shutdown'), which included public holidays for Christmas and New Year. The temporary CEO was on approved leave during this period.

There was a public holiday for Australia Day 26 January 2026.

There is no scheduled council meeting in January.

The focus in the past two months has been seasonal closure of the business; the finalising of recruitment by council of a nominal CEO; compliance activities (annual electors' meeting); staffing matters (recruitment, development); land management (debt management and recovery; title status and valuation); financial and strategic planning; business management of the local government.

There was an audit, risk and improvement committee meeting 18 December 2025, to accept the annual report for 2024/25.

At the ordinary meeting 18 December 2025, in addition to operational and financial reports, Council approved leases for aerodrome Hangar 2, the 'top depot' and the 'bottom depot'; issued a licence for the use of the former tennis club; formed a new service agreement with the Community Resource Centre for the delivery of services on behalf of the shire; resolved to express support for the local government rural health alliance; approved the 2024/25 annual report; approved the local emergency management arrangements; approved a renewed and extended lease for the Crisp Wireless tower; and authorised a policy review for elected member training and development.

There was a Special Meeting of Council 12 February and decisions were made about the tenure of the temporary CEO (as a nominal CEO will soon commence); receipt of a Town Action Plan (to identify land management opportunities); and assess an application for a small business grant.

The Annual Electors' Meeting was held 12 February 2026. Six council members and five other electors were present. The electors' approved the 2024/25 annual report and several questions were tabled and responded to. On behalf of Council, thanks are extended to all who attended this annual meeting.

A Special Meeting of Council was held 19 February 2026 to seek Council's consent for the submission of a Crown Land Enquiry Form. This is to support identified land management opportunities as detailed in the Town Action Plan received by Council at its meeting 12 February.

Key Meetings 12 December 2025 to 18 February 2026

18 December Audit committee and ordinary meeting of council

18 and 19 December 2025 with the Shire President, signing of several agreements and leases

6 January Department of Planning Lands Heritage, land management

14 January Ratepayer

14 January Business Owner

15 January CRC Co-Ordinator

20 January Wheatbelt Development Commission

21 January Independent valuer, shire properties

22 January Shire President; signing of lease

23 January Appointed CEO Mr Tom Kettle

28 January WA Country Health Service (local health plan)

28 January Consultation with Railway Terrace property owners

29 January IT supplier

29 January Swimming pool management contractor

29 January (with Council) general practitioners and medical practice manager

3 February North Eastern Wheatbelt Organisation of Councils (NEWROC) executive meeting, Dowerin

3 February IT supplier

4 February Shire President

4 February Two business owners

5 February Planning consultant, land management matters

10 February Shire President

10 February Department of Planning Lands Heritage, land management

11 February with the Shire President at the CRC, CRC services to the shire

11 February Department of Planning Lands Heritage, land management

12 February with the Shire President at Trayning, WA Local Government Association zone meeting

12 February Special meeting of council; electors' meeting

13 February Department of Planning Lands Heritage, land management

16 February with the Shire President at East Perth, joint regional meeting to lobby political stakeholders

17 February WA Country Health Service

19 February Special Meeting of Council

20 February Wagga City Council, cultural event planning

Key Activities 12 December 2025 to 18 February 2026

- Wylie Weekly publications, website and social media management, liaising with community and external agencies, other information distribution.
- Liaising with governments on various matters.

- CEO on-boarding
- Conducting quotation process for property valuations; land management matters.
- Information management and record-keeping.
- Forward planning; various matters related to strategic planning, council calendar and operations.
- Various protracted matters related to delinquent debt including records, debt management, land management.

Various matters related to operations, management of staff, financial processes, workplace health and safety, community relations, governance and the daily management of the business

This is my last report as the shire's temporary CEO. An appointed CEO, Mr Tom Kettle, will have commenced 23 February and after 33 weeks as a member of a diligent, focussed and collaborative team (staff and elected members), I will cease duties by Friday 27 February.

It's been a great honour to again serve this community as the longest serving CEO since 2000 and I'm grateful for the support of council and my colleagues as we work to deliver for the entire community. In this last 33 weeks, a great deal has been achieved in positioning the local government to better deliver on council's forward planning.

Among our achievements are:

- Recruitment of CEO, Manager of Works, Finance Officer, Community Development Officer, two general hands and Trainee Works Administrator. This has positively impacted service delivery but highlights the challenges for workforce planning in an economy with capacity and capability constraint. This will make effective training and development essential for the shire's long-term success.
- Successful conduct of a contested election and installation of our council. I am pleased to report Cr Mischa Stratford is making good progress in completion of a Diploma in Local government.
- Desktop review and workshop in council of the Strategic Community Plan 2024 – 2034 (refer later in this report for progress against that Plan).
- Development and activation of Town Action Plan (land management and strategy document with several land management activities underway).
- Completion of an unqualified audit process, including the annual report for 2024/25.
- Completion of the 2025/26 budget process and commencement of the 2026/27 budget timeline.
- Negotiation of six property leases and the addressing of several other legacy land management issues; these are generating positive revenue for the community and assisting to secure community services and improving governance.
- Negotiation of pool management contract.
- Creation of community group database.
- Creation of businesses database.
- Organisation and hosting of a small business network event for 26 February as well as several other engagement activities including the Cuppa with A Councillor and Welcome to Wylie (20 March).
- Negotiation of a new services agreement with the Community Resource Centre, securing community services and supporting the viability of the CRC.

- Reactivated the Local Emergency Management Committee (LEMC) and completed the Local Emergency Management Arrangements (LEMA).
- Procurement of generators (emergency response); laptops (staff and council) and network server, making for a more secure, efficient and effective information management landscape.
- Completion of capital works programme (roads, footpaths, maintenance).
- Initiating additional (unplanned) capital works (Cunderdin and Cemetery Roads)
- Installation of cricket practice wicket.
- And many more unnoticed connections, supports or improvements across this great shire. Thank you, All.

When reviewing the Strategic Community Plan 2024 – 34, positive progress has been made in 2025/26 against many of the following objectives set by Council, as well as investigating possible inputs to the budget for 2026/27 that will address other areas:

- 1.1 Development of a shared footpath network plan
- 1.2 Continued delivery of the Wheatbelt Secondary Freight Network
- 1.3 Participation in the Regional Road Group (and delivery of additional projects)
- 2.2 Progress in the development of housing initiatives
- 2.3 Progress toward improving the shire housing stock
- 2.6 Facilitated day care service
- 2.7 Improved economic position at the aerodrome
- 3.1 Implementation of the shire business grant
- 3.2 Support of business initiatives in Wyalkatchem
- 3.3 Engagement to improve the retail offering
- 4.4 Continued building patronage and value of the rodeo
- 5.1 Ensuring access to GP services
- 5.2 Assist access to allied health by providing facilities
- 5.3 Advocacy and partnership in support of continued presence of the hospital and staff
- 5.6 Progress toward increased supply of quality independent living units
- 5.9 Upgrade of facilities at the swimming pool
- 7.3 Review of the Local Emergency Management Arrangements

Of course, these things are not an end – they are a start of continued hard work and focus on delivering value. Where there is little or no broad value to ratepayers, better choices can (and must) be made to improve community welfare without investing limited council funds, leaving as much as possible to individual choice and private business to deliver.

Esse quam videri.

STATUTORY ENVIRONMENT

Section 5.41 details the role of the (Acting) Chief Executive Officer:

POLICY IMPLICATIONS

There is no policy directly relevant to this report.

FINANCIAL IMPLICATIONS

There is no direct financial implication to this report. The Acting CEO seeks to add value to Council Decisions and maximise community benefit of operations and project outcomes.

RISK IMPLICATIONS

There is no direct risk implication to this report.

COMMUNITY AND STRATEGIC OBJECTIVES

All areas of the Strategic Community Plan are relevant to this report. The Acting CEO is actively examining opportunities for progress against the Plan.

5.41. Role of CEO

- (1) The CEO, as the local government's chief executive officer, is responsible for managing the local government's administration and operations.
- (2) The CEO's executive role includes the following —
 - (a) causing council decisions to be implemented;
 - (b) managing the provision of services and facilities that the council has determined the local government is to provide in the district;
 - (c) determining procedures and systems for —
 - (i) implementing the local government's policies as determined by the council; and
 - (ii) otherwise managing the local government's administration and operations;
 - (d) being responsible for the employment, management, supervision, direction and dismissal of other employees

(subject to section 5.37(2) in relation to senior employees);
 - (e) ensuring that records and documents of the local government are properly kept for the purposes of this Act and any other written law.
- (3) The CEO is the council's principal advisor and, as such, does the following —
 - (a) advises, and procures advice for, the council in relation to the local government's affairs and the performance of the local government's functions;
 - (b) ensures that the council has the information and advice it needs to make informed and timely decisions.
- (4) The CEO —
 - (a) liaises with the mayor or president on the local government's affairs and the performance of the local government's functions; and
 - (b) speaks on behalf of the local government if the mayor or president agrees.
- (5) The CEO performs any other function specified or delegated by the local government or imposed under this Act or another written law as a function to be performed by the CEO.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(13/2026) Moved: Cr Dickson Seconded: Cr Loton

That Council:

- 1. Accept the temporary Chief Executive Officer's report as presented.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

10.3.2. APPLICATION TO KEEP THREE DOGS

Applicant:	Jenny Harding
Location:	21 Flint Street, Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	19.15.07
Attachment Reference:	Attachment 10.3.2 – Request to keep three dog's correspondence

SUMMARY

For Council to consider granting an exemption, in accordance with the provisions of Council's Control of Dogs Local Law and *Dog Act 1976*, allowing Jenny Harding to keep three dogs at 21 Flint Street, Wyalkatchem.

BACKGROUND

The Shire has recently received three (3) applications for dog registration to be kept at 21 Flint Street, Wyalkatchem.

In accordance with the *Dog Act 1976 section 26 (3)* Council has adopted a Control of Dogs Local Law. The Control of Dogs Local Law stipulates that no more than two (2) dogs over the age of three months are permitted to be kept on a premises without Council granting an exemption.

Ms Harding was advised that the Shire was unable to process the registration for her dog Divito until an exemption has been approved to keep more than two dogs at the property and recommended that she seeks an exemption in writing from Council.

A request to seek an exemption to keep three (3) dogs was received on the 13 February 2026.

COMMENT

The application to keep three (3) dogs at 21 Flint Street is for the following dogs:

Diablo	5 years old	Unsterilised Male	Cane Corso x Newfoundland
Karma	6 years old	Sterilised Female	Staffy x
Divito	15 years old	Sterilised Male	Boxer x Mastiff

Staff are not aware of any occurrence of the dogs wandering and have visually inspected the external fencing and it appears adequate. There have been no other reported issues with the dogs.

STATUTORY ENVIRONMENT

Dog Act 1976 section 26 (3)
Control of Dogs Local Law

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY and STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A prosperous and dynamic district

Outcome No.	Outcome	Action No.	Actions
2.6	Effective enforcement of local laws and regulation	2.6.1	Enforce statutory compliance

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(14/2026) Moved: Cr Dickson Seconded: Cr Lawson Kerr

That Council grants an exemption, in accordance with the provisions of section 26(3) of the Dog Act 1976, allowing Ms Jenny Harding to keep three dogs at 21 Flint Street, Wyalkatchem, subject to the following conditions:

- 1. That the exemption applies only to the following dogs***
Diablo 5 years old Unsterilised Male Cane Corso x Newfoundland
Karma 6 years old Sterilised Female Staffy x
Divito 15 years old Sterilised Male Boxer x Mastiff
- 2. The exemption only applies to 21 Flint Street, Wyalkatchem;***
- 3. The exemption may be revoked or varied at any time if the animals, subject of this exemption, contravene the Dog Act 1976;***
- 4. Should the dogs pass away, be sold or given away, the exemption no longer applies to the property.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

10.3.3. SALE OF COUNCIL LOTS IN FLINT ST, WYALKATCHEM

Applicant:	Not Applicable
Location:	Lots 124, 125, 126 and 128 Flint Street, Wyalkatchem
Date:	20 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Author:	Paul Bashall, Planwest (WA) Pty Ltd
Disclosure of Interest:	No interest to disclose
File Number:	05.02
Attachment Reference:	Certificates of title

BACKGROUND

This report seeks Council's approval to dispose of four properties in Flint Street, Wyalkatchem that are excess to the Council's requirements.

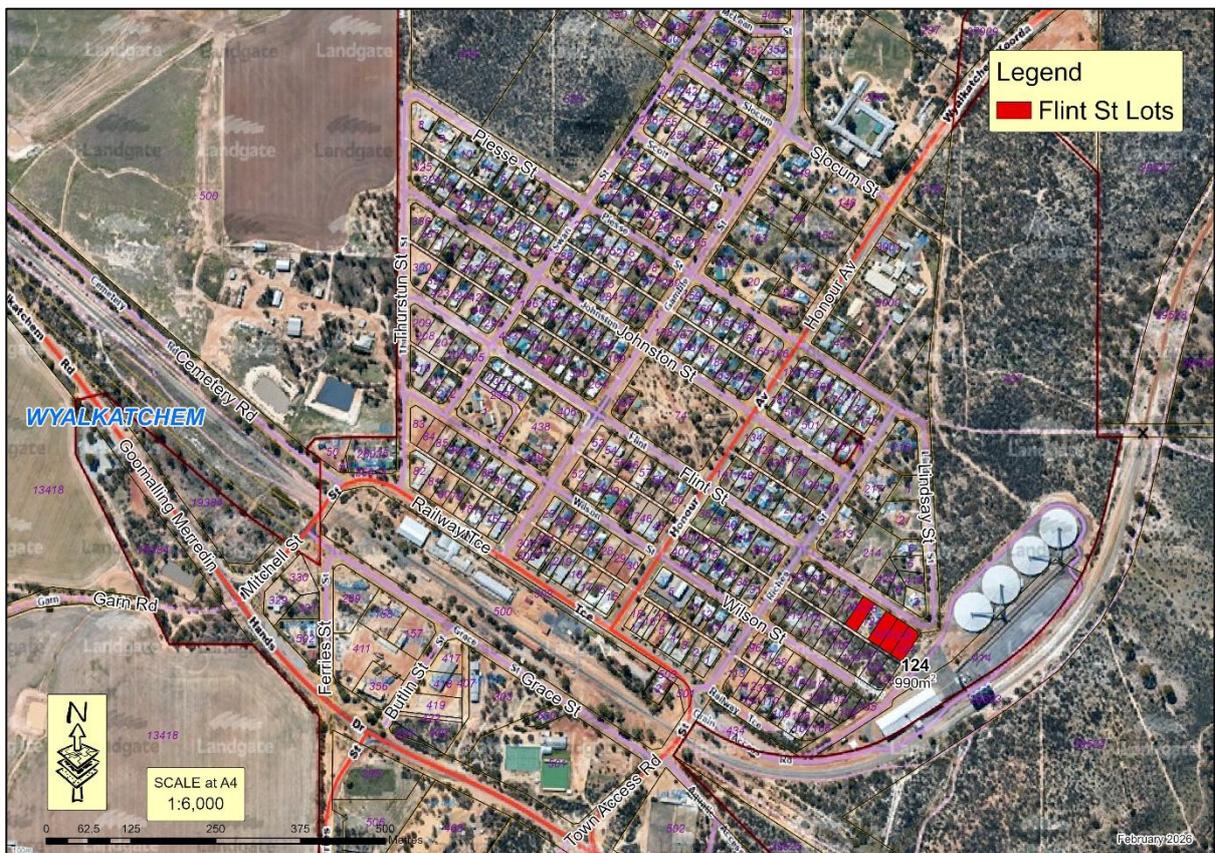
COMMENT

The Council is currently in the process of preparing a residential housing strategy for the Shire. Part of this strategy includes an audit of its properties to determine whether it has any future requirements for Council-owned land or assets.

Location

Highlighted in this audit are four lots at the eastern end of Flint Street. Figure 1 shows the location of these properties in relation to Wyalkatchem townsite.

FIGURE 1 – LOCATION PLAN



Source: Landgate / Planwest

Property Details

All four properties remain vacant and are excess to the Council’s current requirements. These properties are as follows

LOT No	Plan No	House No	Area (m2)	Title Vol	Title Folio
124	142367	2	990	2230	14
125	142367	4	1012	2230	14
126	142367	6	1012	2230	14
128	142367	10	1012	1009	1

Copies of these titles are contained in **Attachment 1**.

Figure 2 shows an enlargement of the aerial photograph of the four lots. The aerial photography is from Landgate taken on 5 April 2023. As the figure shows, all lots front a constructed road and have access to a 5m right of way at the rear of the properties.

The four lots are surrounded by residentially zoned land except for the eastern part where the CBH infrastructure is located. This CBH depot can be seen in **Figure 1**.

FIGURE 2 – ENLARGEMENT OF PROPERTIES



Source: Landgate, Planwest

Local Planning Scheme

The Shire of Wyalkatchem Local Planning Scheme No 4 (the Scheme) was gazetted on 24 June 2013. The subject land is zoned ‘Residential’ with a density of R10/30 in the. **Figure 3** shows an extract from the Scheme mapping of the property and surrounding land.

The Scheme requires that all residential development must comply with the R-Codes (Residential Design Codes). The Deemed Provisions (of the Planning and Development (Local Planning Schemes) Regulations 2015) do exempt several forms of residential development from requiring a DA (clause 61) if the development is 'deemed-to-comply' with R-Code requirements.

The split density code implies that, where deep sewerage is available, the density can comply with the R30 code – otherwise the R10 code applies. In the case of the four lots, deep sewerage appears to not be available without extensions to the mains system, development must therefore comply with the R10 density code. The R10 code, in simple terms, means one (1) dwelling per 1,000m².

The area to the east of the subject lots is zoned light industry. This zone caters for development that has minimal impact on surrounding uses. One of the relevant objectives for development in a Light industry area is:

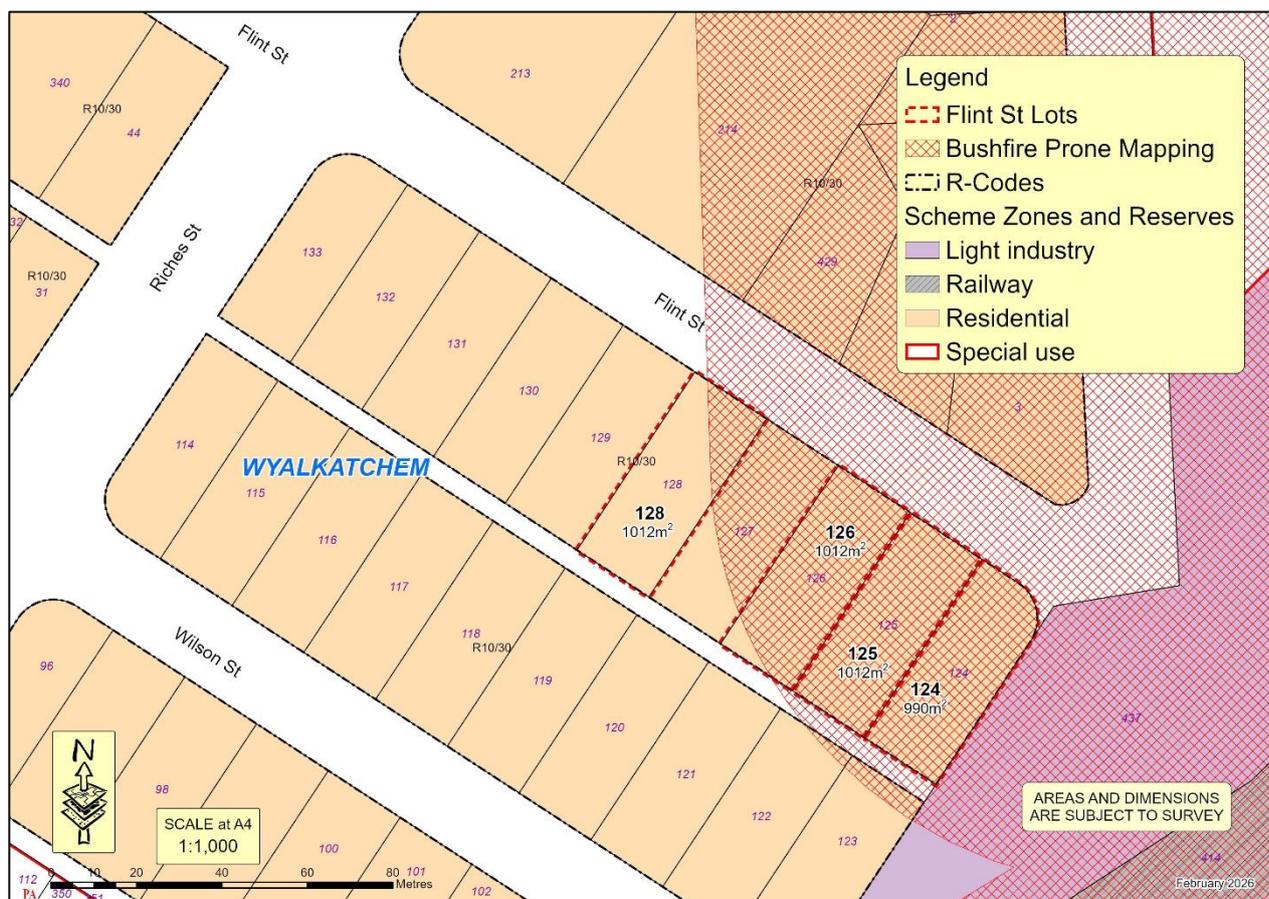
To provide for service industries and light industries that will not have a detrimental affect on nearby residential or other sensitive uses.

As can be seen in **Figure 3**, the land is within the Bushfire Prone mapping are (as determined by DFES). This would normally require compliance with the Bushfire risk management requirements of the Deemed provisions (Part 10A), however, as the lots are less than 1,100m² a bushfire attack level (BAL) is not required at the planning assessment stage (State Planning Policy 3.7).

A BAL may be required at building license stage.

The Shire of Wyalkatchem Local Planning Strategy (Strategy) was endorsed on 22 January 2013. The Strategy earmarks this area for 'Future Urban (basically residential) uses.

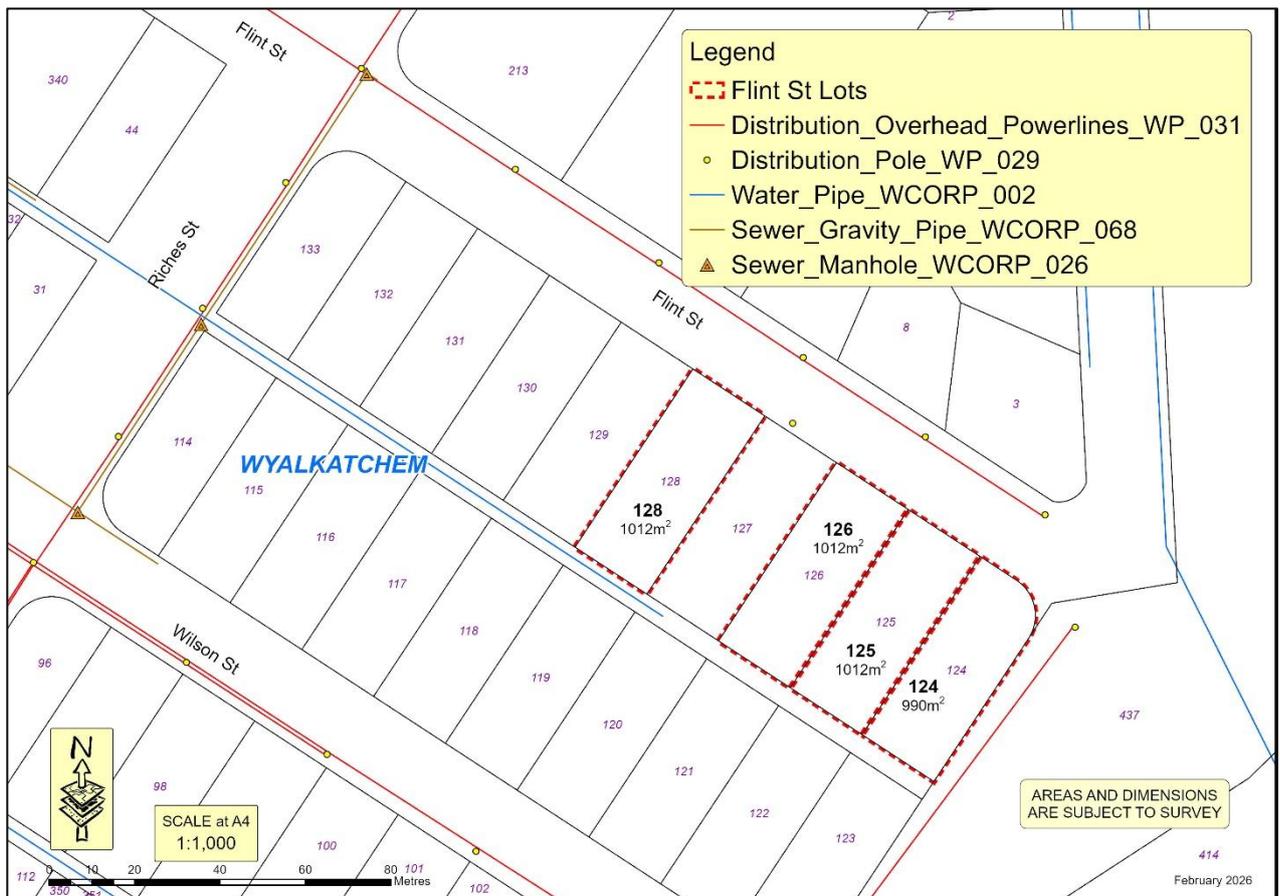
FIGURE 3 – SCHEME MAP EXTRACT



Services

Essential services are indicatively shown in Figure 4; however, the availability and presence of these utilities will need to be confirmed with each supply agency as part of any due diligence on the purchase of a lot by any buyer.

FIGURE 4 – SERVICES



Source: Water Corporation, Western Power, Landgate, Planwest

The Council and ratepayer can only benefit from the sale of the subject lots. Although the subject land may not be currently provided with all the essential services, the preparation of the Residential Strategy and sale of the subject land may be a useful catalyst to encourage the extension of essential services.

The successful sale of these properties should be based on a sworn valuation that may encourage the Council to assess all its assets to determine whether it needs to retain ownership.

In some cases, this review may require zoning changes, and as such, should be put in motion sooner than later due to the processing times involved.

STATUTORY ENVIRONMENT

- Planning and Development Act 2005*
- Shire of Wyalkatchem Local Planning Scheme No. 4*
- Local Government Act 1995 (particularly s.3.58 (2) (b))*
- Building Act 2011 / Australian Standard 3959 / State Planning Policy 3.7*

POLICY IMPLICATIONS

There are no direct policy implications.

FINANCIAL IMPLICATIONS

There are financial implications for the disposal of these properties.

The Council currently has no revenue from these lots and has an obligation to ensure that the roads are kept maintained and the vegetation on the properties is kept under control. The sale of these properties will immediately generate annual rates. These rates may be affected by development on the properties as the rating basis moves from an unimproved valuation (UV) to Gross Rental Value.

The financial benefits from inviting more residents to settle in the town spread through the community by inviting participation in civic functions, additional local spending and the general increase in a population to better use many existing services.

RISK IMPLICATIONS

Risk is defined as the effect of uncertainty on business decisions. This recommendation reduces uncertainty for the Shire of Wyalkatchem in activating land usage.

COMMUNITY and STRATEGIC OBJECTIVES

The following Strategic Community Plan 2024-2034 priorities are relevant:

2.2 Develop land and housing initiatives

11.3 Ongoing long-term financial planning

11.4 Ongoing asset management planning

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(15/2026) Moved: Cr Begley

Seconded: Cr Gamble

That Council:

- 1. Approve the sale of the subject land in accordance with section 3.58 (2) (b) of the Local Government Act 1995 (sale by public tender);***
- 2. Authorises the CEO to do the following as may be necessary:***
 - Apply to Landgate to separate the three lots on Title Vol: 2230 Folio 14 to issue individual titles for each lot;***
 - Obtain sworn valuations for the subject land;***
 - Prepare a tender and criteria for assessment;***
 - Issue required notice and advertisements, inviting tenders for the sale of the land;***
 - Make a recommendation(s) to Council on (the) acceptable tender(s) for Council's decision.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

Attachment 1

REGISTER NUMBER
N/A

WESTERN AUSTRALIA



CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME FOLIO
2230 14

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

RG Roberts
REGISTRAR OF TITLES 

LAND DESCRIPTION:

WYALKATCHEM LOTS 124, 125 AND 126 ON DEPOSITED PLAN 142367

REGISTERED PROPRIETOR:
(FIRST SCHEDULE continued overleaf)

SHIRE OF WYALKATCHEM OF WYALKATCHEM

(T J422756) REGISTERED 6 SEPTEMBER 2005

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE continued overleaf)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk do not appear on the current edition of the duplicate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:
The statement set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF THE LAND:	1193-926
PREVIOUS TITLE:	1193-926
PROPERTY STREET ADDRESS:	NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AREA:	NO LOCAL GOVERNMENT AUTHORITY INFORMATION AVAILABLE.

END OF PAGE 1 – CONTINUED OVER

Page 1 (of 2 pages)



164R
Perth Batch
J355761



WESTERN



AUSTRALIA

REGISTER NUMBER 128/DP142367	
DUPLICATE EDITION 1	DATE DUPLICATE ISSUED 28/7/2005

DUPLICATE CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **1009** FOLIO **1**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

RS Roberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 128 ON DEPOSITED PLAN 142367

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

SHIRE OF WYALKATCHEM OF PO BOX 224, WYALKATCHEM
(T J355761) REGISTERED 11 JULY 2005

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

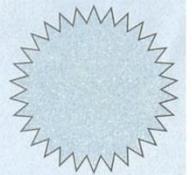
Warning: A current search of the certificate of title held in electronic form should be obtained before dealing on this land.
Lot as described in the land description may be a lot or location.

-----END OF DUPLICATE CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1009-1.
PREVIOUS TITLE: 849-100.
PROPERTY STREET ADDRESS: LOT 128 FLINT ST, WYALKATCHEM.
LOCAL GOVERNMENT AREA: SHIRE OF WYALKATCHEM.



10.3.4. VEHICLE POLICY AMENDMENT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	18 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Disclosure of Interest:	Impartiality interest
File Number:	04.14.01
Attachment Reference:	Current policy 5.21 Council Vehicles Issued to Staff

BACKGROUND

The current policy 5.21 Council Vehicles Issued to Staff prevents effective operational use of council vehicles.

COMMENT

Section 2.7 of the Local Government Act 1995 details the role of Council, including at 2(b) *'determining the local government's policies.'* Further, at (c) *Council is plan strategically for the district's future;* at (d) *determine services and facilities provided by the local government for the district;* at (f) *provide strategic direction for the CEO.*

At 2.7 (3) the Act states the role of CEO is separate from that of Council (a); and that it's important council respect that separation (b).

At 2.7 (4), the Act states that Council must make its decisions based on evidence, on merit and according to law.

The Equal Opportunity Act (WA) 1984, Division 2 addresses discrimination at work. At section 11 (1) (c) 'it is unlawful to discriminate on the terms on which employment is offered' – the shire cannot specify where a team leader should live.

The current policy has some faults which limit the ability of staff to utilise the vehicles purchased by the Shire of Wyalkatchem and for the CEO to make decisions about their use. For example, most vehicles have automatic transmissions but the policy specifies only persons with a C class licence may use them.

The policy addresses the budgeted value and other specification of the CEO vehicle and Manger of Works vehicle; each of these are senior officers with negotiated contracts that specify a vehicle, value and geographic limitation – these specifications are superfluous to the contract and may require amendment with contract negotiation.

The policy addresses a vehicle for the Manager of Corporate Services, a benefit not currently offered. This officer is employed by the CEO.

The policy allows usage by Leading Hand officers and specifies the distance from place of work to home must be within 10km's – thereby specifying what persons are suitable employees to be Leading Hand. These officers are employed by the CEO. The current policy setting disallows persons currently employed from using a vehicle they are otherwise entitled to because of where they live. If complied with, this will result in operational inefficiencies and the likely loss of valued employees. This unintended consequence results from previously less complex business decision making; however, the CEO requires flexibility in making employee related decisions and s.5.41 and 2.7 (3)

support this. It is also contrary to equal opportunity principles and therefore very likely illegal.

The policy states any variation to the policy is to be considered by Council including values which will be considered in budget processes.

The following amendments are recommended:

- Amend title to Council Vehicle Usage
- The policy is to apply to any staff or elected members using shire vehicles.
- The operator is to possess the appropriate class of licence and will present it for recording prior to operating the vehicle.
- Commentary about pool vehicles, securing, smoking to be maintained.
- Insert or amend commentary that states all vehicles are tools of trade and may be allocated to staff to facilitate callout duties or flexible work hours; are to be available for use by other team members unless contract conditions allow unless employment agreement allow are not to be used for private purposes or by unauthorised drivers.
- State that vehicles allocated to senior officers are covered by conditions of contract approved by Council; Manager of Corporate Services will be a contract negotiation by the CEO; the persons working as leading hand will be covered by the above statements.
- State that the selection of vehicles is subject to budget approval and asset management planning requirements.

By amending the policy as recommended Council will ensure the fleet is utilised to best effectiveness with council decisions in budget considerations are focussed on strategic outcomes such as asset management rather than the operator of the vehicle.

There is a need for asset management planning to address vehicle selection and consider ANCAP ratings, vehicle efficiency rating, capital investment and fitness for purpose. These are strategic matters and will feed into the budget process and long term planning.

STATUTORY ENVIRONMENT

Local Government Act 1995
Equal Opportunity Act 1984

POLICY IMPLICATIONS

This item modifies policy 5.21

FINANCIAL IMPLICATIONS

There is no direct financial implication to this item.

RISK IMPLICATIONS

Risk is defined as the effect of uncertainty on business decisions. This recommendation reduces uncertainty for the Shire of Wyalkatchem in the management of workforce and assets by the CEO.

COMMUNITY and STRATEGIC OBJECTIVES

The following Strategic Community Plan 2024-2034 priorities are relevant:

11.2 Develop and implement workforce plan

11.4 Ongoing asset management planning

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

Moved: Cr Begley

Seconded: Cr Dickson

That Council:

- 1. Approve the proposed amendments to policy 5.21 as detailed in the body of this item.***
- 2. Recommend the CEO review the policy manual and present recommendations for Council Policies and CEO Operational Polices that reflect the legislative intent of the Local Government Act 1995.***

Cr Stratford moved a procedural motion that this item be deferred to the March 2026 Ordinary Meeting of Council to enable Council to discharge it's responsibilities under the Local Government Act and the Local Government (Financial Management) Regulations by obtaining advice on any financial, budgetary or long term asset management implications arising from the proposed amendment.

(16/2026) Moved: Cr Stratford Seconded: Cr Gamble

CARRIED 5/2

***Voted for: Cr Stratford, Cr Loton, Cr Gamble, Cr Lawson Kerr, Cr Dickson
Voted against: Cr Petchell, Cr Begley***

11. PLANNING AND BUILDING

Cr Begley declared an impartiality interest in item 11.1.1 due to the applicant being his first cousin.

Cr Petchell declared an impartiality interest in item 11.1.1 due to the applicant being a family relation.

11.1.1. DEVELOPMENT APPROVAL (DA) APPLICATION ON LOT 501 (HN 8) JOHNSTON ST, WYALKATCHEM

Applicant:	David Holdsworth
Location:	8 Johnston Street, Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Author:	Paul Bashall, Planwest (WA) Pty Ltd
Disclosure of Interest:	No interest to disclose
File Number:	19.15.07
Attachment Reference:	Development Application as submitted

Executive Summary

This report considers a proposal to build a new over-sized shed measuring 19.6m x 11.05m and 6.08m high at the rear of a town lot in Johnston Street, Wyalkatchem.

Background

A Development Approval (DA) application was submitted by David Holdsworth (the owner of the land). Prior to lodgement of the DA the Council officers have indicated to the owner that the neighbours will need to be contacted to make sure that they do not object to the proposed shed. The DA was accompanied by;

- a full set of plans showing floor plans and elevations of the proposed shed, and
- 3 forms from neighbours indicating they do not object to the over-sized shed.

1.1 Location

The proposed shed is located at the rear of the property in Johnston Street that has an existing house. Lot 501 is 30m x 50m measuring 1518m². **Figure 1** provides a location plan. The property is not affected by the Bushfire Prone mapping issued by DFES.

1.2 Proposed Development

The proposal seeks approval for a new shed measuring 19.6m x 11.05m and 6.08m high with verandahs at the front (about 3m) and rear (about 1.5m) and eaves (900mm) both sides.

The estimated cost of the shed is \$120,000 and is estimated to be completed 90 days after approval.

The gutter heights are 4.2m with a ridge height of just over 6m.

The application form indicates that the shed will be used for the '*Storage of vehicles, boat, caravan – both of which require tall door and wide opening for clearance and access*'.

Figure 2 shows the location of the proposed shed. The floor area of the proposed shed is just over 140m² which is less than 10% of the site area.

The plans show a side setback is 1.7m with a rear setback to the laneway of 1.5m. Although not shown, the distance between an existing shed and the proposed shed appears to be less than 1m. Although this is not a planning problem, it may be a building issue.

FIGURE 1 – LOCATION PLAN



Source: ESRI, DFES, Landgate, Planwest

FIGURE 2 – ENLARGEMENT OF PROPERTY



Source: Landgate, Planwest

1.3 Local Planning Scheme

The land is zoned 'Residential' with a density of R10/30 in Local Planning Scheme No 4 (the Scheme). **Figure 3** shows an extract from the Scheme mapping of the property and surrounding land.

The Scheme requires that all residential development must comply with the R-Codes (Residential Design Codes). The Deemed Provisions (of the *Planning and Development (Local Planning Schemes) Regulations 2015*) do not exempt this development from requiring a DA (clause 61) as the development is not 'deemed-to-comply' with R-Code requirements.

Although not relevant in this case, the split density code implies that, where deep sewerage is available, the density can comply with the R30 code – otherwise the R10 code applies.

FIGURE 3 – SCHEME MAP EXTRACT



Source: DPLH, Landgate, Planwest

The Deemed-to-comply R-Codes for large and multiple outbuildings require a wall height of less than 2.4m, a ridge height of less than 4.2m and collectively (all outbuildings) does not exceed 60m² or 10% in aggregate of the site area (Lot).

It is clear that these requirements are not met by the proposed shed, however, the Design principles for Outbuildings is that '*Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties*'.

1.4 Consultation

By consulting with neighbours, it can be established that the design principles can be achieved if the neighbours do not object.

To this end the applicant has provided information and forms to those properties shown with a yellow star in the previous Figures. It must be assumed that the current plans were shown at the time.

Three of the four neighbours have indicated that they have no objections to the proposed shed, however the fourth neighbour at 9 (Lot 169) Piesse Street that is located directly behind the proposed shed, did not respond. It was stated in the original letter to all neighbours that "if no comments are received by the due date, we will assume there are no objections to the construction".

1.5 Statutory Environment

- Planning and Development Act 2005
- Shire of Wyalkatchem Local Planning Scheme No 4

1.6 Policy Implications

There are no policy implications applicable to this item.

1.7 Financial Implications

There are no financial implications applicable to this item.

1.8 Strategic/Risk Implications

There are no strategic or risk implications applicable to this item.

1.9 Discussion

The proposed shed is very large for a residential area and the storage requirements for boats and caravans is understood, however, the use must remain as a domestic storage rather than commercial (which is not allowed in a residential area).

Also, the owner should be advised that no commercial activity will be allowed that may have any amenity impact for the surrounding residents.

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(17/2026) Moved: Cr Gamble

Seconded: Cr Dickson

That the Council approves the proposed shed as submitted, subject to drainage being to the satisfaction of the local government plus the addition of footnotes to the notice of determination to address the residential use of the shed, approval times, appeal rights and the need for a building permit.

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***



LG Ref: 07.02/DA 8
Johnston

Planning and Development Act 2005

Shire of Wyalkatchem

Notice of determination on application for development approval

Location: 8 Johnston Street, Wyalkatchem.

Lots: 501

Plan/Diagram: 58524

Vol. No: 1597

Folio No: 892

Application date: 15 March 2025

Received on: 15 March 2025

Description of proposed development:

The construction of a new 19.6m x 11.05m and 6.08m high shed with verandahs and eaves.

The application for development approval received on 15 March 2025 is:

Approved subject to the following conditions

Refused for the following reason(s)

Conditions/reasons for refusal:

1. On-site drainage to be provided to the satisfaction of the local government.

Footnotes

- The applicant is advised that this approval relates to the use of the proposed shed for domestic scale purposes only and is not to be used for any commercial activity or any activity that may impact the amenity of residents or neighbouring properties.
- If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time.
- If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
- The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.

Date of determination: 26 February 2026

11.1.2. DEVELOPMENT APPROVAL (DA) APPLICATION ON LOT 2 (HN 21) FLINT ST, WYALKATCHEM

Applicant:	Jenny Harding
Location:	21 Flint Street, Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Author:	Paul Bashall, Planwest (WA) Pty Ltd
Disclosure of Interest:	No interest to disclose
File Number:	19.15.07
Attachment Reference:	Development Application as submitted

This report considers a proposal to build a new over-sized shed measuring 12m x 12m and 5.3m high at the rear of a town lot in Flint Street, Wyalkatchem.

1.1 Background

A Development Approval (DA) application was submitted by Action Sheds Australia Pty Ltd and authorised by the owners David Myles and Jennifer Harding.

The DA was accompanied by;

- a signed DA application form,
- a set of plans showing floor plans and elevations of the proposed shed,
- a copy of the certificate of title,
- development specifications, and
- a site plan.

1.2 Location

The proposed shed is located at the rear of the property in Flint Street that has an existing house. Lot 2 is about 29m x 50m measuring 1500m².

Figure 1 provides a location plan. The property is not affected by the Bushfire Prone mapping issued by DFES.

1.3 Proposed Development

The proposal seeks approval for a new shed measuring 12m x 12m and 5.3m high at its highest ridge point with side walls at 4.3m. The estimated cost of the development is stated as just under \$30,000 to be completed by April 2026.

The application form indicates that the shed will be used for the '*Residential shed*'.

Figure 2 shows the location of the proposed shed. The floor area of the proposed shed is just over 144m² which is less than 10% of the site area.

The plans show a side setback is 2m with a rear setback to the laneway of 1m.

FIGURE 1 – LOCATION PLAN



Source: Landgate, DFES, Planwest

FIGURE 2 – ENLARGEMENT OF PROPERTY



Source: Landgate, Planwest

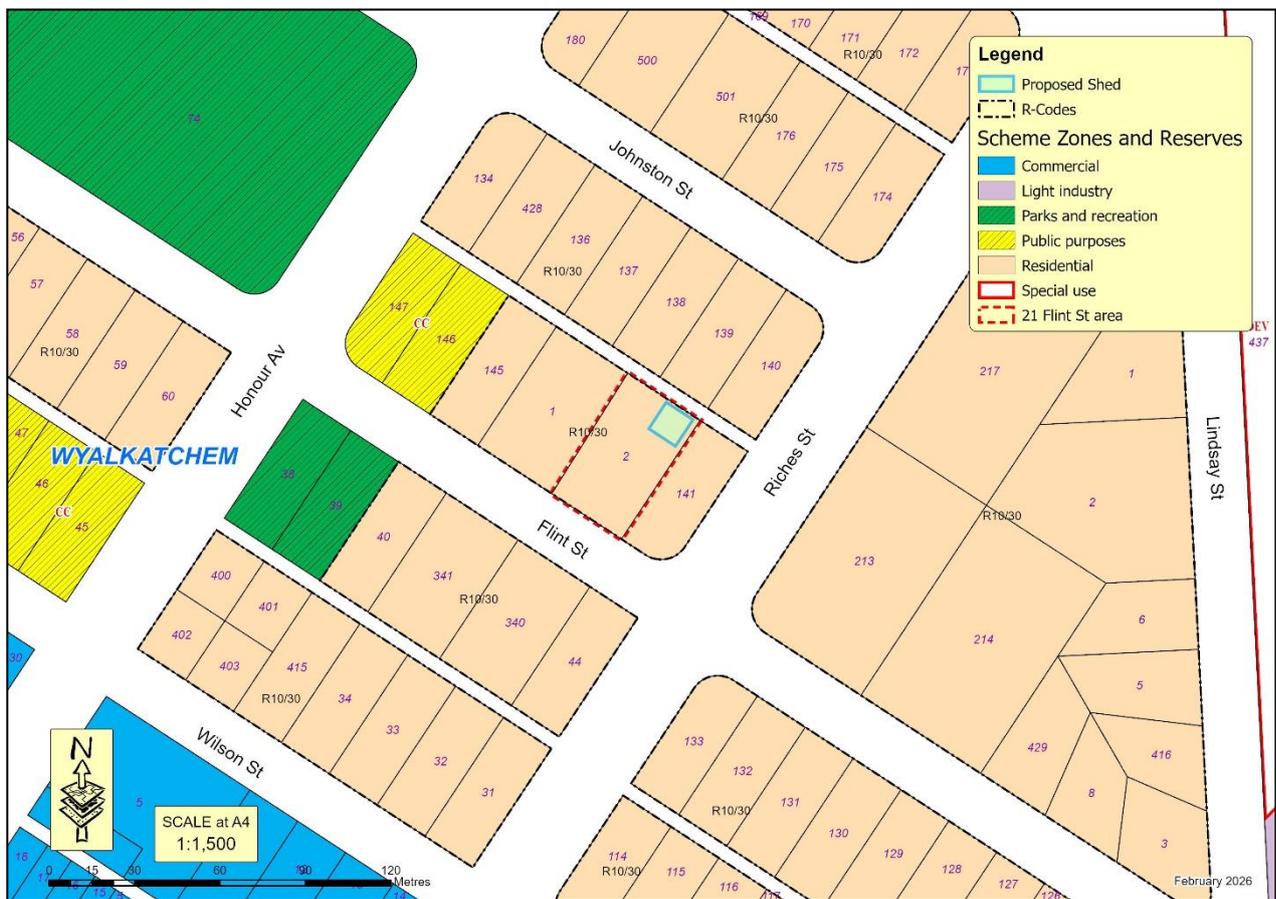
1.4 Local Planning Scheme

The land is zoned 'Residential' with a density of R10/30 in Local Planning Scheme No 4 (the Scheme). **Figure 3** shows an extract from the Scheme mapping of the property and surrounding land.

The Scheme requires that all residential development must comply with the R-Codes (Residential Design Codes). The Deemed Provisions (of the *Planning and Development (Local Planning Schemes) Regulations 2015*) do not exempt this development from requiring a DA (clause 61) as the development is not 'deemed-to-comply' with R-Code requirements.

Although not relevant in this case, the split density code implies that, where deep sewerage is available, the density can comply with the R30 code – otherwise the R10 code applies.

FIGURE 3 – SCHEME MAP EXTRACT



Source: DPLH, Landgate, Planwest

The Deemed-to-comply R-Codes for large and multiple outbuildings require a wall height of less than 2.4m, a ridge height of less than 4.2m and collectively (all outbuildings) does not exceed 60m² or 10% in aggregate of the site area (Lot).

It is clear that these requirements are not met by the proposed shed, however, the Design principles for Outbuildings is that '*Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties*'.

1.5 Consultation

By consulting with neighbours, it can be established that the design principles can be achieved if the neighbours do not object.

To this end the applicant is required to provide forms and copies of the development plans to the residents of neighbouring properties for them to indicate that they do not object.

1.6 Statutory Environment

- Planning and Development Act 2005
- Shire of Wyalkatchem Local Planning Scheme No 4

1.7 Policy Implications

There are no policy implications applicable to this item.

1.8 Financial Implications

There are no financial implications applicable to this item.

1.9 Strategic/Risk Implications

There are no strategic or risk implications applicable to this item.

1.10 Discussion

The proposed shed is over-sized for a residential area and therefore fails to meet the deemed-to-comply requirements of the R-Codes. A DA approval should be forthcoming if the Council is satisfied that neighbouring properties do not object to the proposed development. A footnote should be added to remind the applicant that the use must remain as domestic storage rather than commercial (which is not allowed in a residential area).

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(18/2026) Moved: Cr Dickson Seconded: Cr Gamble

That the Council approves the proposed shed as submitted, subject to:

- ***the applicant providing evidence that there are no objections from neighbouring properties, and***
- ***drainage to be to the satisfaction of the local government,***

plus the addition of footnotes to address the residential use of the shed, approval times, appeal rights and the need for a building permit.

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***



LG Ref: 07.02/DA 21
Flint

Planning and Development Act 2005

Shire of Wyalkatchem

Notice of determination on application for development approval

Location: 21 Flint Street, Wyalkatchem.

Lots: 2

Plan/Diagram: 24713

Vol. No: 1234

Folio No: 610

Application date: 19 January, 2026

Received on: 19 January, 2026

Description of proposed development:

The construction of a new 12m x 12m and 5.358m high shed.

The application for development approval received on 19 January, 2026 is:

Approved subject to the following conditions

Refused for the following reason(s)

Conditions/reasons for refusal:

2. The applicant providing evidence to the satisfaction of the local government from residents and neighbouring properties that they raise no objection to the proposed development.
3. On-site drainage to be provided to the satisfaction of the local government.

Footnotes

- The applicant is advised that this approval relates to the use of the proposed shed for domestic scale purposes only and is not to be used for any commercial activity or any activity that may impact the amenity of residents or neighbouring properties.
- If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time.
- If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
- The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.

Date of determination: 26 February, 2026

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

COUNCIL RESOLUTION:

(19/2026) Moved: Cr Loton

Seconded: Cr Gamble

That Council receives the late items 14.1.1 and 14.1.2.

CARRIED 7/0

*Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson*

14. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

14.1.1. PLANNING SCHEME REVIEW

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	21 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	18.05.08 Local Planning Scheme
Attachment Reference:	Nil

BACKGROUND

The Shire of Wyalkatchem will almost certainly require a scheme amendment to the Local Planning Scheme No.4. This item advises a desktop scheme review to identify possible scheme amendments.

COMMENT

The Shire of Wyalkatchem recently prepared a Town Action Plan in collaboration with the Wheatbelt Development Commission and the North East Wheatbelt Regional Organisation of Councils (NEWROC). This has identified several potential land management opportunities, some of which are underway.

In addition, the shire has been pursuing freehold acquisition of a portion of WA Police Reserve Lot 438, R16483 and this is almost certain to proceed. When it does it will require a scheme amendment from 'reserve' to 'residential'. The probability of a scheme amendment has been indicated to DPLH as a consequential outcome of freehold acquisition.

Given the land management activities underway, a desktop review and professional advice will identify any further areas within the scheme or strategy requiring amendment or review by council. A general review of the scheme when considering a necessary scheme amendment is both prudent and efficient.

STATUTORY ENVIRONMENT

Planning and Development Act 2005
Local Planning Scheme No.4

POLICY IMPLICATIONS

There is no direct policy implication to this item.

FINANCIAL IMPLICATIONS

There will be a future financial implication to this report. A desktop review of the planning scheme, the provision of professional advice and any subsequent action (for example, officer time, council resolutions, statutory and Landgate fees) will incur notional or actual costs. Depending on timing, these can either be absorbed or provided for in a future budget. However, it is close to certain that a scheme amendment is required to rezone land currently allocated to Crown reserve. A scheme amendment will re-zone land appropriately and therefore ensure proper land management. It is prudent to consider the possibility of other land management issues concurrently.

RISK IMPLICATIONS

Risk is the effect of uncertainty on business objectives. This item reduces risk for the Shire of Wyalkatchem by ensuring the planning scheme is relevant to land use and strategic priorities.

COMMUNITY AND STRATEGIC OBJECTIVES

The following objectives within the Shire of Wyalkatchem Strategic Community Plan 2024 – 2034 are relevant:

2.2 Develop land and housing development initiatives in partnership with the private sector and all tiers of government.

2.3 Deliver planned Shire housing stock by 2034

5.6 Increase the supply of quality independent living units

11.3 Ongoing long term financial planning and transparent financial management

11.4 Ongoing asset management planning.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(20/2026) Moved: Cr Dickson Seconded: Cr Lawson Kerr

That Council:

1. Authorise the CEO to initiate a desktop review of the Local Planning Scheme No.4 and progress advice to council where scheme amendment is required.

2. Advise the Department of Planning Land and Heritage (DPLH) of this review.
CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

Mr Tom Kettle declared a direct financial interest in item 14.1.2. He left the room at 4:47pm.

14.1.2. CEO RECRUITMENT PROCESS

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	21 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	22.23.07 CEO Recruitment
Attachment Reference:	Nil

BACKGROUND

Council's is required to certify the recruitment process for the appointed Chief Executive Officer.

COMMENT

The Local Government Act 1995 was amended in 2019 to include model standards for the recruitment, performance review and termination of Chief Executive Officers. The Shire of Wyalkatchem adopted the standards in April 2021 as policy 5.24.

The purpose of the standard is to ensure an equitable, transparent and compliant process to provide all parties with assurance as to the quality and integrity of council's actions. The Shire of Wyalkatchem commenced a recruitment process for a nominal Chief Executive Officer in October 2025 and has rigorously applied the Model Standards at each milestone in the process (appointment of a selection panel with an independent person, appointment of an external HR consultant, engagement of an external recruiter, formulation of position statements and selection criteria, ensuring appropriate transparency and confidentiality, proper advertising of the vacancy, recruitment process, offer of employment, formulation of contract and offer, engagement of the CEO).

At the ordinary meeting of 18 December 2025, Council appointed Mr Tom Kettle as Chief Executive Officer and approved the contract of employment by Absolute Majority. The Department were advised by email 19 December 2025 of Mr Kettle's appointment and the expected start date and foreshadowed Council's statutory confirmation of the recruitment process.

Mr Kettle commenced as Chief Executive Officer 23 February 2026. Regulation 18FB (3) of the Local Government (Administration) Regulations 1996 require '*as soon as practicable after the person is employed in the position of CEO, the local government must by (absolute majority) resolution certify that the person was employed in accordance with the local government's adopted standards in relation to the recruitment of CEO's*'. This item meets that requirement.

STATUTORY ENVIRONMENT

Part 5 Division 4 of the Local Government Act 1995; Part 4 Local Government (Administration) Regulations 1996; Shire of Wyalkatchem policy 5.24 Adopted Model Standards for Recruitment, Performance Review and Termination of CEO's.

POLICY IMPLICATIONS

Shire of Wyalkatchem policy 5.24 Adopted Model Standards for Recruitment, Performance Review and Termination of CEO's.

FINANCIAL IMPLICATIONS

There is no direct financial implication to this report.

RISK IMPLICATIONS

Risk is the effect of uncertainty on business outcomes. This item ensures legislative compliance and therefore reduces risk to Council of legislative breach.

COMMUNITY AND STRATEGIC OBJECTIVES

Goal 11 Good Governance

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(21/2026) Moved: Cr Dickson Seconded: Cr Lawson Kerr

That Council:

- 1. Certify, that in employing Mr Tom Kettle as Chief Executive Officer, the local government has fully complied with the Shire of Wyalkatchem 'Adopted standards for CEO recruitment' (policy 5.24); Part 5 Division 4 of the Local Government Act 1995, in particular sections 5.39, 5.39A and 5.39B; and Part 4 of the Local Government (Administration) Regulations 1996, in particular, regulations 18A, 18B and 18FA; and,***
- 2. In compliance with Regulation 18FB (4), authorise the Shire of Wyalkatchem to give a copy to the Local Government Inspector within 14 days of Council's resolution.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,
Cr Lawson Kerr, Cr Dickson***

Mr Tom Kettle re-entered the room at 4:49pm.

18FB. Certification of compliance with adopted standards for CEO recruitment (Act s. 5.39B(7))

- (1) In this regulation —
adopted standards means —
 - (a) the standards adopted by a local government under section 5.39B; or
 - (b) if the local government has not adopted standards under that section, the standards taken under section 5.39B(5) to be the local government's adopted standards.
- (2) This regulation applies if —
 - (a) a local government employs a person in the position of CEO of the local government; and
 - (b) the local government's adopted standards in relation to the recruitment of CEOs apply to the employment.

- (3) As soon as practicable after the person is employed in the position of CEO, the local government must, by resolution*, certify that the person was employed in accordance with the local government's adopted standards in relation to the recruitment of CEOs.

* Absolute majority required.

- (4) The local government must give a copy of the resolution to the Inspector within 14 days after the resolution is passed by the local government.

*[Regulation 18FB inserted: SL 2021/14 r. 6; amended:
SL 2025/208 r. 14.]*

15. MATTERS BEHIND CLOSED DOORS

Nil

16. CLOSURE OF THE MEETING

There being no further business, the Presiding Member closed the meeting at 4.49pm.