



# AGENDA

## ORDINARY COUNCIL MEETING



**19 March 2026**

Commencing at 4pm in the  
Shire of Wyalkatchem Council Chambers  
27 Flint Street, Wyalkatchem

## NOTICE OF COUNCIL MEETING

The next Ordinary Meeting of the Wyalkatchem Shire Council will be held on Thursday 19 March 2026 in the Council Chambers, 27 Flint Street Wyalkatchem, commencing at 4pm.

An Agenda for this meeting will be made available from the Shire Administration Office and on our website [www.wyalkatchem.wa.gov.au](http://www.wyalkatchem.wa.gov.au)

## ORDER OF EVENTS

Thursday, 19 March 2026

**4:00pm Ordinary Meeting of Council followed by refreshments.**

I have reviewed this agenda, I am aware of all recommendations made to Council, and I support each as presented.



Tom Kettle

**CHIEF EXECUTIVE OFFICER**

## DISCLAIMER

*No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.*

## **DISCLOSURE OF INTEREST**

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

### Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

### Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

### Impartiality Interest:

As per the Shire of Wyalkatchem Code of Conduct for Council Members, Committee Members, and Candidates for Election, and to maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest. Having disclosed the interest, you may declare your objectivity on the matter, and remain in the Chamber, and chair, or move/second, speak and vote on the matter.

### Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting, or prior to consideration of the item in which an interest exists.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

<b>TABLE OF CONTENTS</b>	
<b>1.</b>	<b>DECLARATION OF OPENING ..... 1</b>
<b>2.</b>	<b>PUBLIC QUESTION TIME ..... 1</b>
2.1.	Response to Public Questions Previously Taken on Notice ..... 1
2.2.	Declaration of Public Question Time opened ..... 1
2.3.	Declaration of Public Question Time closed ..... 1
<b>3.</b>	<b>ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE..... 1</b>
3.1.	Attendance ..... 1
3.2.	Apologies..... 1
3.3.	Approved Leave of Absence ..... 1
3.4.	Applications for Leave of Absence ..... 1
<b>4.</b>	<b>OBITUARIES..... 1</b>
<b>5.</b>	<b>PETITIONS, DEPUTATIONS, PRESENTATIONS ..... 1</b>
5.1.	Petitions..... 1
5.2.	Deputations ..... 1
5.3.	Presentations ..... 1
<b>6.</b>	<b>DECLARATIONS OF INTEREST..... 1</b>
6.1.	Financial and Proximity Interest ..... 1
6.2.	Impartiality Interests ..... 1
<b>7.</b>	<b>CONFIRMATION AND RECEIPT OF MINUTES..... 1</b>
7.1.	Confirmation of Minutes..... 1
7.1.1.	Ordinary Council Meeting – 26 February 2026..... 1
7.2.	Receipt of Minutes..... 1
<b>8.</b>	<b>ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION..... 1</b>
<b>9.</b>	<b>MATTERS FOR WHICH THE MEETING MAY BE CLOSED..... 1</b>
<b>10.</b>	<b>REPORTS ..... 2</b>
10.1.	CORPORATE AND COMMUNITY SERVICES ..... 2
10.1.1.	ACCOUNTS FOR PAYMENT – FEBRUARY 2026 ..... 2
10.1.2.	ACCOUNTS FOR PAYMENT – CREDIT CARDS – JANUARY 2026 ..... 4
10.1.3.	MONTHLY FINANCIAL REPORTS – FEBRUARY 2026 ..... 5
10.2.	WORKS AND SERVICES ..... 7
10.2.1.	WORKS OFFICER’S REPORT – MARCH 2026 ..... 7
10.3.	GOVERNANCE AND COMPLIANCE ..... 15
10.3.1.	CHIEF EXECUTIVE OFFICER’S REPORT – MARCH 2026 ..... 15

10.3.2.	VEHICLE POLICY AMENDMENT .....	18
10.3.3.	WHEATBELT DEVELOPMENT COMMISSION NOMINATION .....	21
<b>11.</b>	<b>PLANNING AND BUILDING .....</b>	<b>23</b>
11.1.1.	DEVELOPMENT APPROVAL (DA) APPLICATION ON LOT 2 (HN 21) FLINT ST, WYALKATCHEM.....	23
<b>12.</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>28</b>
<b>13.</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....</b>	<b>28</b>
<b>14.</b>	<b>URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION .....</b>	<b>28</b>
<b>15.</b>	<b>MATTERS BEHIND CLOSED DOORS.....</b>	<b>28</b>
<b>16.</b>	<b>CLOSURE OF THE MEETING.....</b>	<b>28</b>

**1. DECLARATION OF OPENING**

**2. PUBLIC QUESTION TIME**

**2.1. Response to Public Questions Previously Taken on Notice**

**2.2. Declaration of Public Question Time opened**

**2.3. Declaration of Public Question Time closed**

**3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

**3.1. Attendance**

**3.2. Apologies**

**3.3. Approved Leave of Absence**

**3.4. Applications for Leave of Absence**

**4. OBITUARIES**

**5. PETITIONS, DEPUTATIONS, PRESENTATIONS**

**5.1. Petitions**

**5.2. Deputations**

**5.3. Presentations**

**6. DECLARATIONS OF INTEREST**

**6.1. Financial and Proximity Interest**

**6.2. Impartiality Interests**

**7. CONFIRMATION AND RECEIPT OF MINUTES**

**7.1. Confirmation of Minutes**

**7.1.1. Ordinary Council Meeting – 26 February 2026**

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday  
26 February 2026. (Attachment 7.1.1)

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION:**

*That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of  
Thursday 26 February 2026 (Attachment 7.1.1) be confirmed as a true and  
correct record.*

**7.2. Receipt of Minutes**

**8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

**9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**



**MINUTES  
OF THE  
ORDINARY MEETING  
OF COUNCIL  
HELD ON**

**26 February 2026**

**Council Chambers**

**Honour Avenue**

**Wyalkatchem**

**Commencement: 4:00pm**

**Closure: 4:49pm**

**Preface**

When the Chief Executive Officer approved these Minutes for distribution they are in essence “*Unconfirmed*” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “*Confirmed*” Minutes are then signed off by the Presiding Member.

**Unconfirmed Minutes**

These unconfirmed minutes were approved for distribution on the 27 February 2026.



Tom Kettle

**Chief Executive Officer**

**DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.*

## **DISCLOSURE OF INTEREST**

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

### Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

### Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

### Impartiality Interest:

As per the Shire of Wyalkatchem Code of Conduct for Council Members, Committee Members, and Candidates for Election, and to maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest. Having disclosed the interest, you may declare your objectivity on the matter, and remain in the Chamber, and chair, or move/second, speak and vote on the matter.

### Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting, or prior to consideration of the item in which an interest exists.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

<b>TABLE OF CONTENTS</b>	
<b>1.</b>	<b>DECLARATION OF OPENING ..... 1</b>
<b>2.</b>	<b>PUBLIC QUESTION TIME ..... 1</b>
2.1.	Response to Public Questions Previously Taken on Notice ..... 1
2.2.	Declaration of Public Question Time opened ..... 1
2.3.	Declaration of Public Question Time closed ..... 1
<b>3.</b>	<b>ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE..... 1</b>
3.1.	Attendance ..... 1
3.2.	Apologies..... 1
3.3.	Approved Leave of Absence ..... 1
3.4.	Applications for Leave of Absence ..... 1
<b>4.</b>	<b>OBITUARIES..... 1</b>
<b>5.</b>	<b>PETITIONS, DEPUTATIONS, PRESENTATIONS ..... 2</b>
5.1.	Petitions..... 2
5.2.	Deputations ..... 2
5.3.	Presentations ..... 2
<b>6.</b>	<b>DECLARATIONS OF INTEREST..... 2</b>
6.1.	Financial and Proximity Interest ..... 2
6.2.	Impartiality Interests ..... 2
<b>7.</b>	<b>CONFIRMATION AND RECEIPT OF MINUTES..... 2</b>
7.1.	Confirmation of Minutes..... 2
7.1.1.	Ordinary Council Meeting – 18 December 2025..... 2
7.1.2.	Special Council Meeting – 12 February 2026..... 3
7.1.3.	Special Council Meeting – 19 February 2026..... 3
7.2.	Receipt of Minutes..... 3
<b>8.</b>	<b>ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION..... 3</b>
<b>9.</b>	<b>MATTERS FOR WHICH THE MEETING MAY BE CLOSED..... 3</b>
<b>10.</b>	<b>REPORTS ..... 4</b>
10.1.	CORPORATE AND COMMUNITY SERVICES ..... 4
10.1.1.	ACCOUNTS FOR PAYMENT – DECEMBER 2025 AND JANUARY 2026 .. 4
10.1.2.	ACCOUNTS FOR PAYMENT – CREDIT CARDS – NOVEMBER 2025 AND DECEMBER 2025..... 6
10.1.3.	MONTHLY FINANCIAL REPORTS – DECEMBER 2025 AND JANUARY 2026 ..... 8
10.1.4.	2025/2026 BUDGET REVIEW ..... 10

10.2.	WORKS AND SERVICES .....	13
10.2.1.	WORKS OFFICER'S REPORT – FEBRUARY 2026.....	13
10.3.	GOVERNANCE AND COMPLIANCE .....	26
10.3.1.	CHIEF EXECUTIVE OFFICER'S REPORT – FEBRUARY 2026 .....	26
10.3.2.	APPLICATION TO KEEP THREE DOGS .....	32
10.3.3.	SALE OF COUNCIL LOTS IN FLINT ST, WYALKATCHEM .....	34
10.3.1.	VEHICLE POLICY AMENDMENT .....	42
<b>11.</b>	<b>PLANNING AND BUILDING .....</b>	<b>45</b>
11.1.1.	DEVELOPMENT APPROVAL (DA) APPLICATION ON LOT 501 (HN 8) JOHNSTON ST, WYALKATCHEM .....	45
11.1.2.	DEVELOPMENT APPROVAL (DA) APPLICATION ON LOT 2 (HN 21) FLINT ST, WYALKATCHEM.....	51
<b>12.</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>56</b>
<b>13.</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .....</b>	<b>56</b>
<b>14.</b>	<b>URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION .....</b>	<b>56</b>
14.1.1.	PLANNING SCHEME REVIEW.....	56
14.1.2.	CEO RECRUITMENT PROCESS .....	58
<b>15.</b>	<b>MATTERS BEHIND CLOSED DOORS.....</b>	<b>61</b>
<b>16.</b>	<b>CLOSURE OF THE MEETING .....</b>	<b>61</b>

**1. DECLARATION OF OPENING**

The Presiding Member, Cr Petchell declared the meeting open at 4:00pm.

**2. PUBLIC QUESTION TIME**

**2.1. Response to Public Questions Previously Taken on Notice**

Nil

**2.2. Declaration of Public Question Time opened**

Public Question Time opened at 4:02pm.

Lesley Kemp asked a question in regards to several signs on the way to Koorda, the Works Manager responded that the signs mentioned were all Main Roads and he had been in contact with them and they will be replaced shortly.

**2.3. Declaration of Public Question Time closed**

Public Question Time closed at 4:04pm.

**3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

**3.1. Attendance**

Cr Christy Petchell	President and Presiding Member
Cr Mischa Stratford	Deputy President via TEAMS
Cr Christopher Loton	
Cr Tracy Dickson	
Cr Rod Lawson Kerr	
Cr Justin Begley	
Cr Stephen Gamble	
Tom Kettle	Chief Executive Officer
Ian McCabe	Former Temporary Chief Executive Officer
Claire Trenorden	Manager Corporate Services
Aldo Lamas	Manager Works

**3.2. Visitors**

Lesley Kemp  
Jennie Gorham

**3.3. Apologies**

Nil

**3.4. Approved Leave of Absence**

Nil

**3.5. Applications for Leave of Absence**

Nil

**4. OBITUARIES**

Nil

**5. PETITIONS, DEPUTATIONS, PRESENTATIONS**

**5.1. Petitions**

Nil

**5.2. Deputations**

Nil

**5.3. Presentations**

Nil

**6. DECLARATIONS OF INTEREST**

**6.1. Financial and Proximity Interest**

Tom Kettle declared a direct financial interest in item 14.1.2.

**6.2. Impartiality Interests**

Cr Petchell and Cr Begley declared an impartiality interest in item 11.1.1.

**7. CONFIRMATION AND RECEIPT OF MINUTES**

**7.1. Confirmation of Minutes**

**7.1.1. Ordinary Council Meeting – 18 December 2025**

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday  
18 December 2025. (Attachment 7.1.1)

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(5/2026) Moved: Cr Lawson Kerr      Seconded: Cr Begley*

*That the minutes of the Shire of Wyalkatchem Ordinary Meeting of  
Council of Thursday 18 December 2025 (Attachment 7.1.1) be  
confirmed as a true and correct record.*

**CARRIED 7/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***

**7.1.2. Special Council Meeting – 12 February 2026**

Minutes of the Shire of Wyalkatchem Special Meeting held on Thursday  
12 February 2026. (Attachment 7.1.2)

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(6/2026) Moved: Cr Dickson      Seconded: Cr Loton*

*That the minutes of the Shire of Wyalkatchem Special Meeting of  
Council of Thursday 12 February 2026 (Attachment 7.1.2) be confirmed  
as a true and correct record.*

**CARRIED 7/0**

*Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson*

**7.1.3. Special Council Meeting – 19 February 2026**

Minutes of the Shire of Wyalkatchem Special Meeting held on Thursday  
19 February 2026. (Attachment 7.1.3)

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(7/2026) Moved: Cr Dickson      Seconded: Cr Loton*

*That the minutes of the Shire of Wyalkatchem Special Meeting of  
Council of Thursday 19 February 2026 (Attachment 7.1.3) be confirmed  
as a true and correct record.*

**CARRIED 7/0**

*Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson*

**7.2. Receipt of Minutes**

Nil

**8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

I would like to formally thank Mr Ian McCabe for his time as our Temporary Chief Executive Officer, we are extremely grateful for all the hard work you have given to Council, staff and community.

I would also like to welcome Mr Tom Kettle, our new Chief Executive Officer.

**9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

## 10. REPORTS

### 10.1. CORPORATE AND COMMUNITY SERVICES

#### 10.1.1. ACCOUNTS FOR PAYMENT – DECEMBER 2025 AND JANUARY 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1.1 – Accounts for payment – December 2025 Attachment 10.1.1.2 – Accounts for payment – January 2026

### SUMMARY

To provide the Council with a list of accounts paid by the Chief Executive Officer in accordance with delegated authority and for the Council to endorse the payments made for the prior month.

### BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

The council has delegated to the CEO (delegation number 1.2.25) the power to make payments from the municipal fund or trust fund.

### COMMENT

The payment listing for December 2025 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal and Trust	EFT	EFT4915	EFT4868
Reserves	EFT	EFT	No Payments
DD	DD	DD4182.4	DD4157.1

The payment listing for January 2026 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal and Trust	EFT	EFT4975	EFT4916
Reserves	EFT	EFT	No Payments
DD	DD	DD4206.1	DD4187.1

**STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations, s.13.1*

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2025/26 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(8/2026) Moved: Cr Begley      Seconded: Cr Lawson Kerr*

***That Council endorse the total payments for the month of December 2025 being \$238,220.64 which comprised of:***

- 1. Cheque payments in the Municipal Fund totalling \$0.00;***
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$188,267.80;***
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$49,952.84.***

***And that Council endorse the total payments for the month of January 2026 being \$569,424.55 which comprised of:***

- 1. Cheque payments in the Municipal Fund totalling \$0.00;***
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$542,887.62;***
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$26,536.93.***

**CARRIED 7/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***

**10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – NOVEMBER 2025 AND DECEMBER 2025**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Glenn Bradly, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2.1 – Credit Card – November 2025 Attachment 10.1.2.2 – Credit Card – December 2025

**BACKGROUND**

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management s.6.4*  
*Local Government (Financial Management) Regulations 1996, R34*

**POLICY IMPLICATIONS**

Policy Number 2.1 – Purchasing Policy.  
Policy Number 2.3 – Credit Card Policy.

**FINANCIAL IMPLICATIONS**

Nil. Reported expenditure is assessed by management as being consistent with the 2025/2026 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(9/2026) Moved: Cr Gamble      Seconded: Cr Dickson*

*That Council endorse credit card payments for the period 30 October 2025 to 28 November 2025, totalling \$1,972.99 (refer to attachment 10.1.2.1) and endorse credit card payments for the period 29 November 2025 to 30 December 2025, totalling \$3,454.03 (refer to attachment 10.1.2.2).*

**CARRIED 7/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***

### 10.1.3. MONTHLY FINANCIAL REPORTS – DECEMBER 2025 AND JANUARY 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3.1 – Monthly Financial Report December 2025 Attachment 10.1.3.2 – Monthly Financial Report January 2026

#### BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

#### COMMENT

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis. These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

#### STATUTORY ENVIRONMENT

*Local Government Act 1995, Part 6 – Financial Management S6.4*

*Local Government (Financial Management) Regulations, R34*

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

##### January 2026

Total Cash Available as at 31 January 2026 is \$5,188,344;

- cash available is made up of unrestricted cash \$1,561,648 (30.10%) and
- restricted cash \$3,626,696 (69.90%).

Rates Debtors balance as at 31 January 2026 is \$292,991 and Rates Notices for 2025-26 were issued in August 2025. Rates collected as at end of November were \$1,298,270 - 82%.

**January 2026:** Operating Revenue – Operating revenue of \$2,816,617 is made up of Rates - 56%, Grants - 31%, Fees and Charges - 7%, Interest – 4% and other – 2%.

Operating Expenses – Operating expenses of \$3,580,966 is made of Employee Costs – 25%, Materials and Contracts – 21%, Depreciation – 45%, Insurance – 6% and Utility – 3%.

### COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

### VOTING REQUIREMENT

Simple Majority

### OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

*(10/2026) Moved: Cr Lawson Kerr*

*Seconded: Cr Begley*

*That Council accepts the Statements of Financial Activity for the month ending 31 December 2025 (refer attachment 10.1.3.1) and 31 January 2026 (refer attachment 10.1.3.2).*

**CARRIED 7/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***

#### 10.1.4. 2025/2026 BUDGET REVIEW

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	17 February 2026
Reporting Officer:	Claire Trenorden, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.05.06
Attachment Reference:	Attachment 10.1.4 – 2025/26 Budget Review

#### SUMMARY

To consider the Shire of Wyalkatchem financial position as at 31 January 2026 and performance for the period 1 July 2025 to 31 January 2026 in relation to the adopted budget and projections estimated for the remainder of the financial year.

#### BACKGROUND

The budget review has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The report for the period 1 July 2025 to 31 January 2026 shown in the attachment has been prepared incorporating year to date budget variations and forecasts to 30 June 2026 and is presented for council's consideration.

Consideration of the status of various projects and programs was undertaken to ensure any anticipated variances were captured within the review document where possible.

#### COMMENT

The budget review report includes Statement of budget review by Program, note on closing funds and budget amendments.

Features of the budget review include:

Opening Balance Adjustments	(\$62,142)
Revenue from Operating Activities – Increase	\$110,931
Expenditure from Operating Activities - Increase	\$182,755
Investing Activities – Decrease	(\$231,544)
Financing Activities – Borrowing etc - Decrease	\$0
Overall Change (surplus)	\$0

#### CONSULTATION

Chief Executive Officer  
Manager of Work and Services

#### STATUTORY ENVIRONMENT

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires:

- (1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
  - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
  - (b) consider the local government's financial position as at the date of the review; and
  - (c) review the outcomes for the end of that financial year that are forecast in the budget; and
  - (d) include the following —
    - (i) the annual budget adopted by the local government;
    - (ii) an update of each of the estimates included in the annual budget;
    - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;
    - (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.
- (2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
- (3) A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.  
\*Absolute majority required.
- (4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Section 6.8(1) (b) of the *Local Government Act 1995* provides that expenditure can be incurred when not included in the annual budget provided it is authorised in advance by resolution (absolute majority required).

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

The budget will be amended to reflect the variances to estimated budget position.

## COMMUNITY and STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

## VOTING REQUIREMENT

Absolute Majority

## OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

*(11/2026) Moved: Cr Dickson                      Seconded: Cr Begley*

- 1    That Council adopt by absolute majority the 2025/26 Budget Review as attached;**
- 2    That Council adopt by absolute majority the following budget amendments to the 2025/26 adopted Annual Budget.**

**CARRIED 7/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***

## 10.2. WORKS AND SERVICES

### 10.2.1. WORKS OFFICER'S REPORT – FEBRUARY 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	6 February 2026
Reporting Officer:	Aldo Lamas – Works Manager
Disclosure of Interest:	No interest to disclose
File Number:	13.05
Attachment Reference:	Nil

### BACKGROUND

To inform Council of the activities of the Works and Services team for the month ending 20 February 2026.

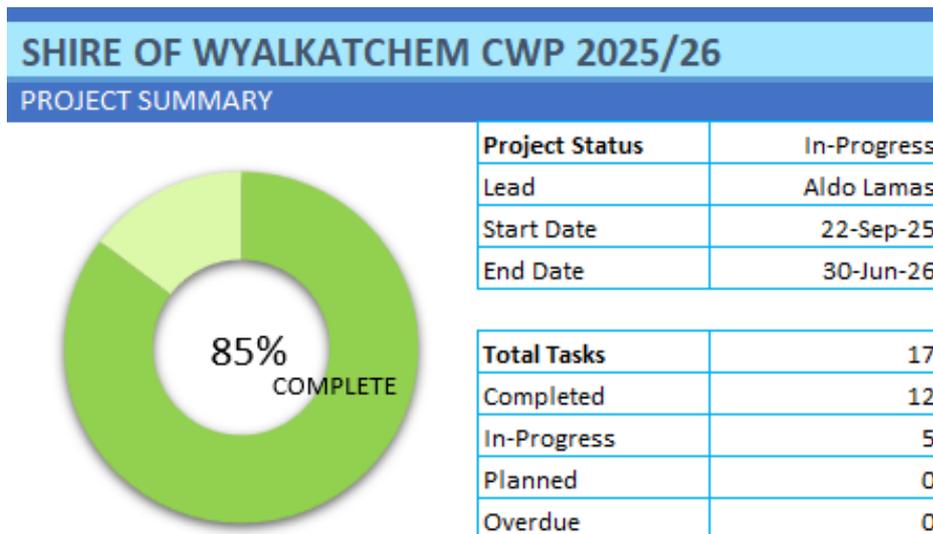
### OVERVIEW

#### SUMMARY - ROADS / TOWN/ BUILDINGS

---

### CAPITAL WORKS PROGRAM

The capital works program is progressing according to schedule and budget, with 85% of works completed as at 20 February 2026.



WBS	DESCRIPTION	STATUS	COMPLETION
<b>1</b>	<b>INFRASTRUCTURE - ROADS</b>		
1.1	Wyalkatchem North Rd - SLK 6.91 to 8.40	Completed	
1.2	Wyalkatchem Koorda Rd - Development Project - Design	In Progress	31/03/26
1.3	Old Nalkain Rd - Re-sheet - SLK (0.25 to 1.00, 3.68 to 4.17) - 1.24km	Completed	
1.4	Goldfields Rd - Re-sheet - SLK 8.54 to 9.82 - 1.28km	Completed	
1.5	Parson Rd - Re-sheet - SLK (8.92 to 9.24, 9.56 to 10.25, 10.54 to 10.93) - 1.40km	Completed	
<b>2</b>	<b>INFRASTRUCTURE - FOOTPATH</b>		
2.1	Footpath Construction Town Hall (Honour Ave) to Men's Shed (Gamble St Intersection)	Completed	
<b>3</b>	<b>INFRASTRUCTURE - DRAINAGE</b>		
3.1	4 X Culvert Replacement - Parson Rd	Completed	
3.2	Installation of Floodway Lackman Rd (Holdsworth Rd & Elsegood Rd)	In Progress	28/02/26
3.3	Davies Road - Culvert Works - SLK 20.47	Completed	
<b>4</b>	<b>INFRASTRUCTURE - OTHER</b>		
4.1	Swimming Pool Changerooms - Roof Cover	In Progress	30/06/26
4.3	Cricket Practice Net	Completed	
<b>5</b>	<b>PLANT &amp; EQUIPMENT</b>		
5.1	Skid Steer Rake bucket	Completed	
5.2	Spray Unit	Completed	
5.3	Slasher	Completed	
5.4	Mobile evaporative air cooler	Completed	
<b>6</b>	<b>SHOVEL READY PROJECT MRWA</b>		
6.1	Cemetery Rd, Wyalkatchem WA - SLK 2.22 to 3.15	In Progress	31/03/26
6.2	Cunderdin-Wyalkatchem Rd, Wyalkatchem WA - SLK 3.00 to 5.00	In Progress	31/03/26

- **Black Spot Locations**

The Shire of Wyalkatchem has identified and prepared two concept designs for Black Spot submissions for the 2027/28 program at the following locations:

- ✓ Benjaberring–Hindmarsh / Goomalling–Merredin Road staggered intersection
- ✓ Goomalling–Merredin Road, Davies South Road and Benjaberring South Road intersection

As part of the proposed improvements, land acquisition will be required to meet road realignment standards. The Shire will organise a meeting with the adjacent landowner to further discuss the land needed to improve the Benjaberring–Hindmarsh Road intersection.

Please refer to Attachment A for the revised concept design, which has already been discussed with Main Roads WA (MRWA).

- **Wyalkatchem North Road SLK 6.91 to 8.40 (Regional Road Group)**  
Road reconstruction, signage, and spray seal works have been completed. Asphalt works at the intersection are planned to start on Wednesday, 18 February 2026.
- **Cemetery Rd, Wyalkatchem WA - SLK 2.22 to 3.15 (Shovel Ready Project)**  
Road reconstruction, signage, and spray seal works have been completed. Asphalt works at the intersection are planned to start on Tuesday, 31 March 2026.
- **Cunderdin-Wyalkatchem Rd, Wyalkatchem WA - SLK 3.00 to 5.00**  
Drainage and pruning works have been completed. Road reconstruction is planned to start on Thursday, 19 February 2026.

- **Lackman Rd – Floodway (Between Elsegood Rd and Holdsworth Rd)**  
Works have commenced and are currently underway at the floodway.
- **Swimming Pool Changerooms - Roof Cover**  
Fabrication of the roof cover is underway and installation is planned to start in late February 2026.

### **CAPITAL WORKS PROGRAM – 10 YEARS PLAN**

The Shire of Wyalkatchem is working on a draft 10-Year Capital Works Program outlining planned infrastructure upgrades, renewals, and major projects across the district. This long-term program provides Council with a clear forward view of asset investment priorities, supports strategic financial planning, and ensures that future works are delivered in a structured and sustainable manner. The program will serve as a guiding document to assist with budgeting, resource allocation, and ongoing asset management.

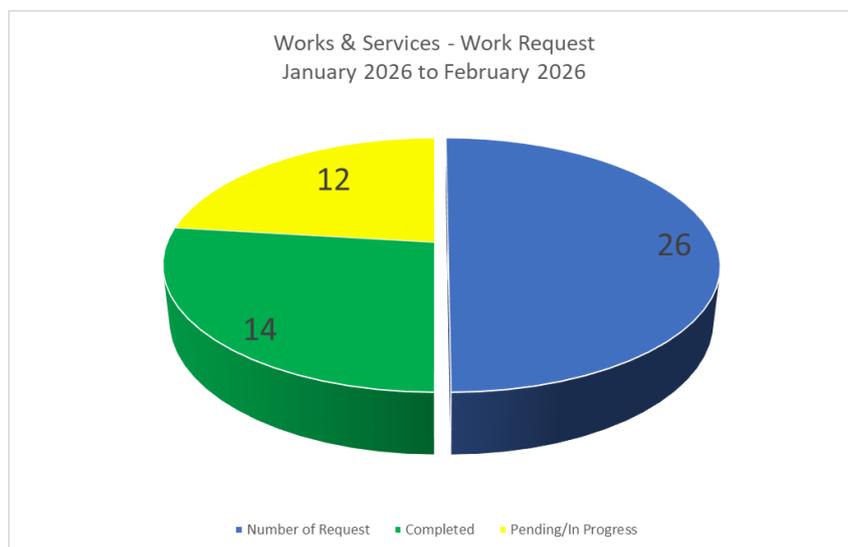
It is important to note that new projects, emerging priorities, or required changes can be incorporated into the program as needed to ensure it remains current and responsive.

### **WORKS REQUEST**

Between 1 January 2026 and 17 February 2026, the Shire received a total of 26 works requests. Of these:

- 15 requests have been completed
- 7 requests are in progress
- 4 requests remain open

This represents a completion rate of approximately 60%, reflecting the Shire’s ongoing commitment to timely and effective service delivery.



## **ROAD and MAINTENANCE**

- **Refuse Site**

Routine weekly maintenance continued throughout the month at the Refuse Site.

- **Main Roads WA (MRWA)**

Main Roads WA (MRWA) has carried out shoulder maintenance works in the areas reported by the Shire. MRWA has advised that these works are included in their maintenance program.

- **Seal Patching works**

The crew has been carrying out seal patching works along Cunderdin–Wyalkatchem Road and Wyalkatchem–Koorda Road.

- **Traffic Counters**

Over the harvesting season, the crew installed 30 traffic counters at various locations along the roads listed below. The data collected will help the Shire obtain more accurate and up-to-date information for funding applications and assist in planning maintenance works by identifying road usage levels.

- **Weather Event**

Due to the weather conditions on Tuesday, 10 February, the crew has been installing traffic hazard signage for water over the road and slippery road conditions, as well as removing fallen trees that had collapsed and were blocking the road.

- **Cemetery Road and Goldfield Rd Speed Zone**

As per the item raised by Councillor Christopher Loton, we have contacted Main Roads WA (MRWA) regarding the concerns about the speed zones on Cemetery Road and Goldfields Road. We will provide an update as soon as we receive feedback from MRWA.

## **Refer to Photographs in Attachment A**

## **PARKS AND GARDENS**

- **Active Australia Innovation Challenge (AAIC) Heart Foundation**

The Shire is working on the preparation of a submission to obtain funding for two projects through the Active Australia Innovation Challenge (AAIC) Heart Foundation. The proposed projects include the installation of an exercise equipment facility at the Administration Park and at the swimming pool.

- **Council Chambers**

Following a work request, a handrail was installed to facilitate access.

- **Cricket Practice Net**

Works on the cricket practice nets have been successfully completed on budget and on schedule.

- **Recreation Centre**

The existing water fountain located at the front of the Recreation Centre was relocated to the middle section to ensure a safe distance from the irrigation system connected to the recycled water scheme.

- **Toddler's Pool Safety Rail**

The safety rail at the toddler's pool was removed because the existing rail had rusted, as it was not made from stainless steel. A new replacement rail will be installed as soon as it arrives, expected by the end of February.

- **Town Hall**

The existing mortar joint in the outside parking area has been cleaned and re-mortared to preserve the condition and integrity of the wall.

- Due to the weather conditions on Tuesday, 10 February, the crew has been cleaning debris from roadside, drains and verges.

[Refer to Photographs in Attachment B](#)

### **STATUTORY ENVIRONMENT**

There are no statutory environment implications in relation to this item.

### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

### **FINANCIAL IMPLICATIONS**

There are some financial implications in relation to this item and they are reflected in the report.

## **COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 1 Economy</b>	<b>Statement of Strategic Outcome:</b> Local industry is sustained and can expand with critical and enabling infrastructure. The visitor economy diversifies our local economy and we enhance our community profile.
<b>Goal No.</b>	<b>GOAL 1.</b> Our transport network responds to the accessibility and connectivity needs of all
1.2	Deliver the Wheatbelt Secondary Freight Network Program
1.3	Participate in the Regional Road Group
<b>Pillar 2 Community</b>	<b>Statement of Strategic Outcome:</b> Our community is inclusive, it is a place where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.
<b>Goal No.</b>	<b>GOAL 5.</b> A safe and healthy community for all ages
5.9	Upgrade facilities and equipment at the Wyalkatchem Swimming Pool

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(12/2026) Moved: Cr Lawson Kerr*

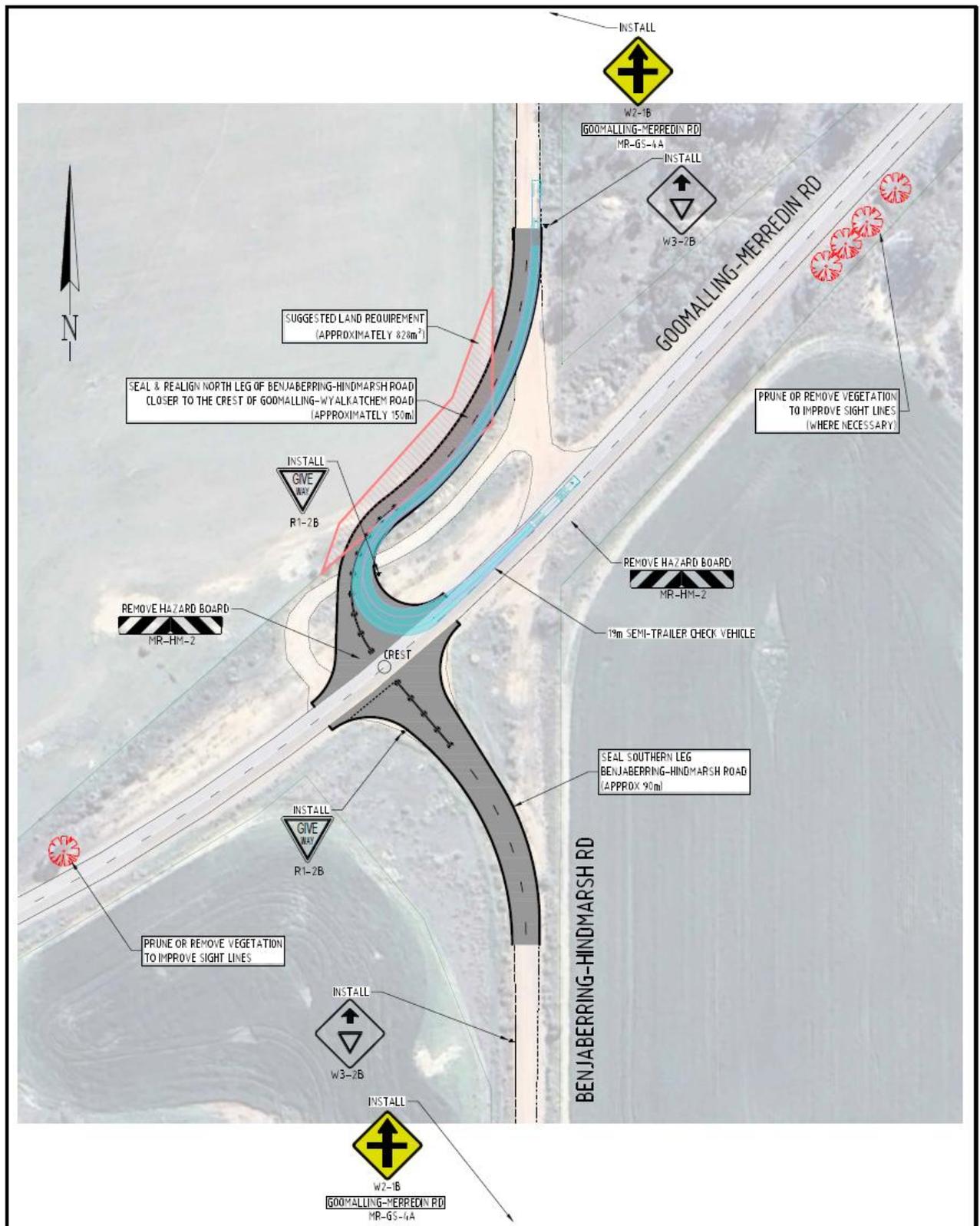
*Seconded: Cr Gamble*

*That Council receives the Works Officer's report.*

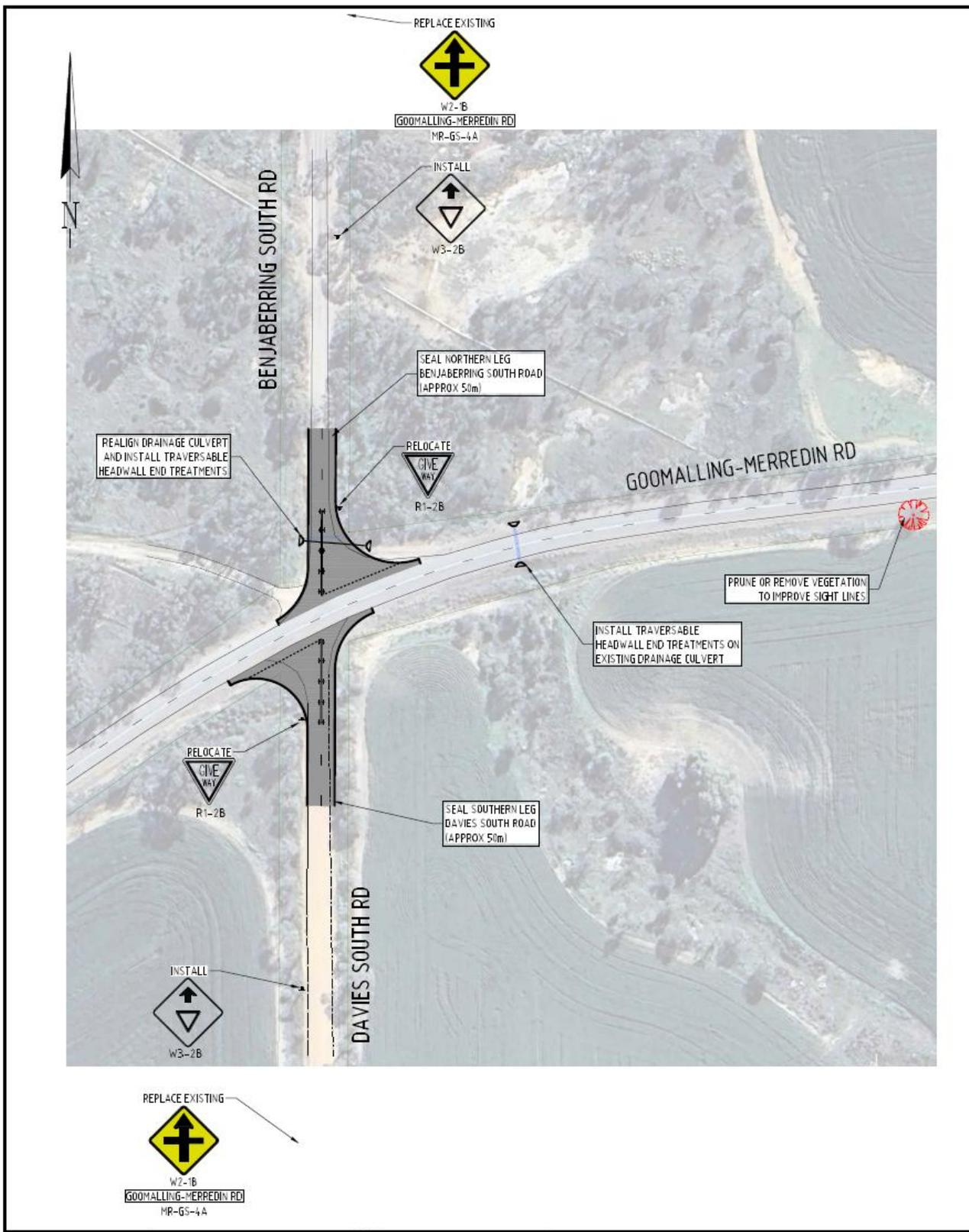
**CARRIED 7/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***

Attachment A



Concept Design: Goomalling-Merredin-Benjaberring-Hindmarsh



Concept Design: Goomalling-Merredin-Benjaberring S-Davies S



Photo: Wyalkatchem North Rd – Stabilisation works and Sealing Works



Photo: Cunderdin - Wyalkatchem Rd – Drainage Works

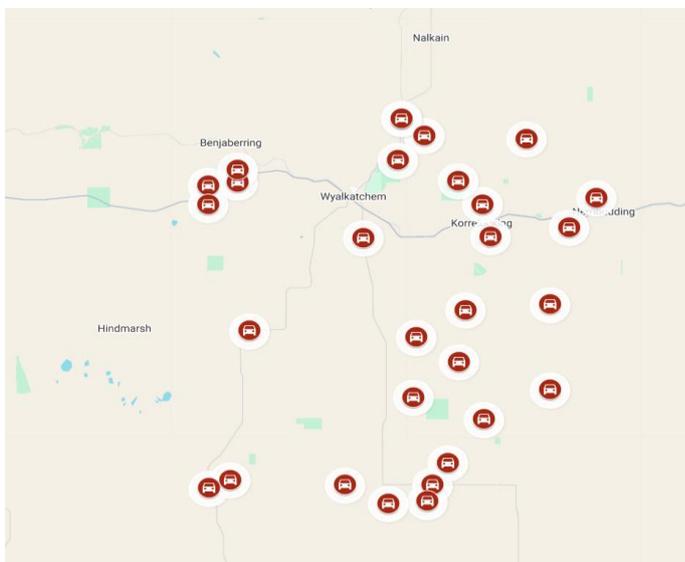


Photo: Cemetery Rd – Stabilisation and Formation Works

Minutes for the Ordinary Meeting of Council held in the Shire of Wyalkatchem Council Chambers  
26 February 2026



Photo: Parsons Rd – Drainage Works



ROAD NAME	ROAD NUMBER	FINANCIAL YEA	SEASON	AVERAGE DAILY TRAFF	CARS %	TRUCKS %	SLK	Long	Lat
Cunderdin - Wyalkatchem Rd	4310131	2025-2026	PEAK PERIOD (Nov - Jan)	71	72.20	27.80	1.50	31.389647	117.273593
Cunderdin - Wyalkatchem Rd	4310131	2025-2026	PEAK PERIOD (Nov - Jan)	46	63.40	36.60	15.30	31.276560	117.303587
Tammin - Wyalkatchem Rd	4310132	2025-2026	PEAK PERIOD (Nov - Jan)	67	57.00	43.00	26.01	31.210588	117.388642
Tammin - Wyalkatchem Rd	4310132	2025-2026	PEAK PERIOD (Nov - Jan)	33	55.50	44.50	2.58	31.387258	117.440537
Benjaberring - Hindmarsh Rd	4310027	2025-2026	PEAK PERIOD (Nov - Jan)	8	59.70	40.30	5.59	31.172998	117.272712
Benjaberring - Hindmarsh Rd	4310027	2025-2026	PEAK PERIOD (Nov - Jan)	18	30.60	69.40	4.42	31.186258	117.272535
Davies South Rd	4310006	2025-2026	PEAK PERIOD (Nov - Jan)	8	28.30	71.70	12.86	31.170275	117.295042
Benjaberring South Rd	4310133	2025-2026	PEAK PERIOD (Nov - Jan)	19	66.30	33.70	0.41	31.161915	117.294632
Korrelocking North Rd	4310016	2025-2026	PEAK PERIOD (Nov - Jan)	15	34.40	65.60	1.49	31.186347	117.477515
Davies Rd	4310011	2025-2026	PEAK PERIOD (Nov - Jan)	25	37.90	62.10	1.50	31.209517	117.483797
Allan Rd	4310019	2025-2026	PEAK PERIOD (Nov - Jan)	22	38.00	62.00	0.47	31.202863	117.54283
Depierres Rd	4310022	2025-2026	PEAK PERIOD (Nov - Jan)	19	67.00	33.00	3.06	31.386972	117.374997
Cox Rd	4310022	2025-2026	PEAK PERIOD (Nov - Jan)	9	20.30	79.70	8.07	31.398522	117.43598
Parsons Rd	4310007	2025-2026	PEAK PERIOD (Nov - Jan)	8	26.50	73.50	12.49	31.339900	117.478895
Hobden Rd	4310082	2025-2026	PEAK PERIOD (Nov - Jan)	18	55.60	44.40	1.53	31.383675	117.289578
Divers Rd	4310001	2025-2026	PEAK PERIOD (Nov - Jan)	0	0.00	0.00	2.04	31.400508	117.407712
Yorkrakine West Rd	4310004	2025-2026	PEAK PERIOD (Nov - Jan)	8	67.50	32.50	1.56	31.371478	117.451962
Hammond Rd	4310035	2025-2026	PEAK PERIOD (Nov - Jan)	5	54.90	45.10	1.78	31.257963	117.528025
McNee Rd	4310009	2025-2026	PEAK PERIOD (Nov - Jan)	8	59.40	40.60	1.23	31.181850	117.562960
Goldfields Rd	4310015	2025-2026	PEAK PERIOD (Nov - Jan)	14	42.9	57.1	6.5	31.169455	117.45981
Bruse Rd	4310047	2025-2026	PEAK PERIOD (Nov - Jan)	5	44.3	55.7	2.53	31.281318	117.42839
Tilbrook Rd	4310024	2025-2026	PEAK PERIOD (Nov - Jan)	8	65.3	34.7	1.82	31.319178	117.528075
Hodgson Rd	4310032	2025-2026	PEAK PERIOD (Nov - Jan)	1	33.3	66.7	0.75	31.139650	117.510340
Hardwick Rd	4310034	2025-2026	PEAK PERIOD (Nov - Jan)	5	31.5	68.5	4.23	31.262310	117.465158
Maitland Rd	4310075	2025-2026	PEAK PERIOD (Nov - Jan)	19	49.8	50.2	1.67	31.324137	117.42602
Elashgin East West	4310048	2025-2026	PEAK PERIOD (Nov - Jan)	18	42	58	4.74	31.298923	117.460318
Elsesgood Rd	4310003	2025-2026	PEAK PERIOD (Nov - Jan)	32	54	46	1.61	31.136842	117.434357
Wyalkatchem North Rd	4310002	2025-2026	PEAK PERIOD (Nov - Jan)	32	48	52	9.00	31.124419	117.417017
Wyalkatchem Koorda Rd	4310130	2025-2026	PEAK PERIOD (Nov - Jan)	120	58.8	41.2	3.77	31.154688	117.414528
Wyalkatchem Koorda Rd	4310130	2025-2026	PEAK PERIOD (Nov - Jan)	88	65.3	34.7	7.16	31.124419	117.417017

Photo: Traffic Counter Locations

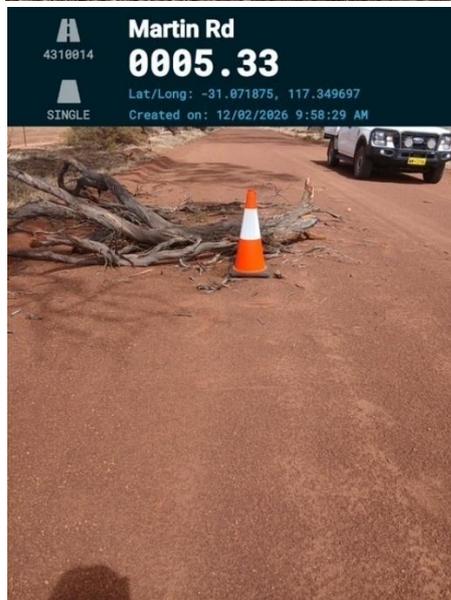
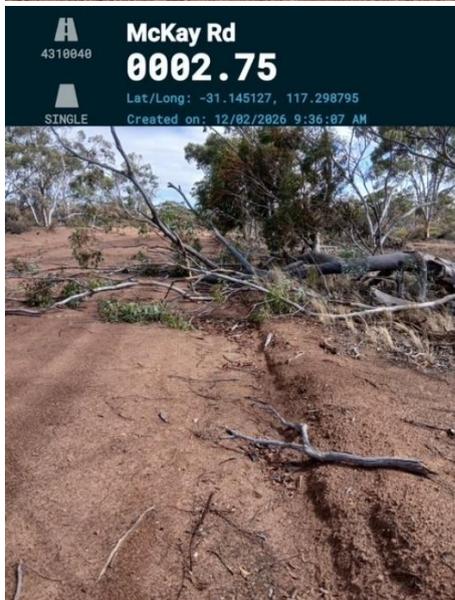
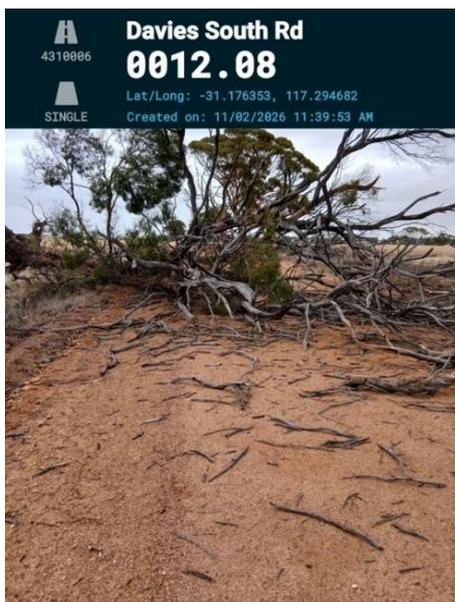
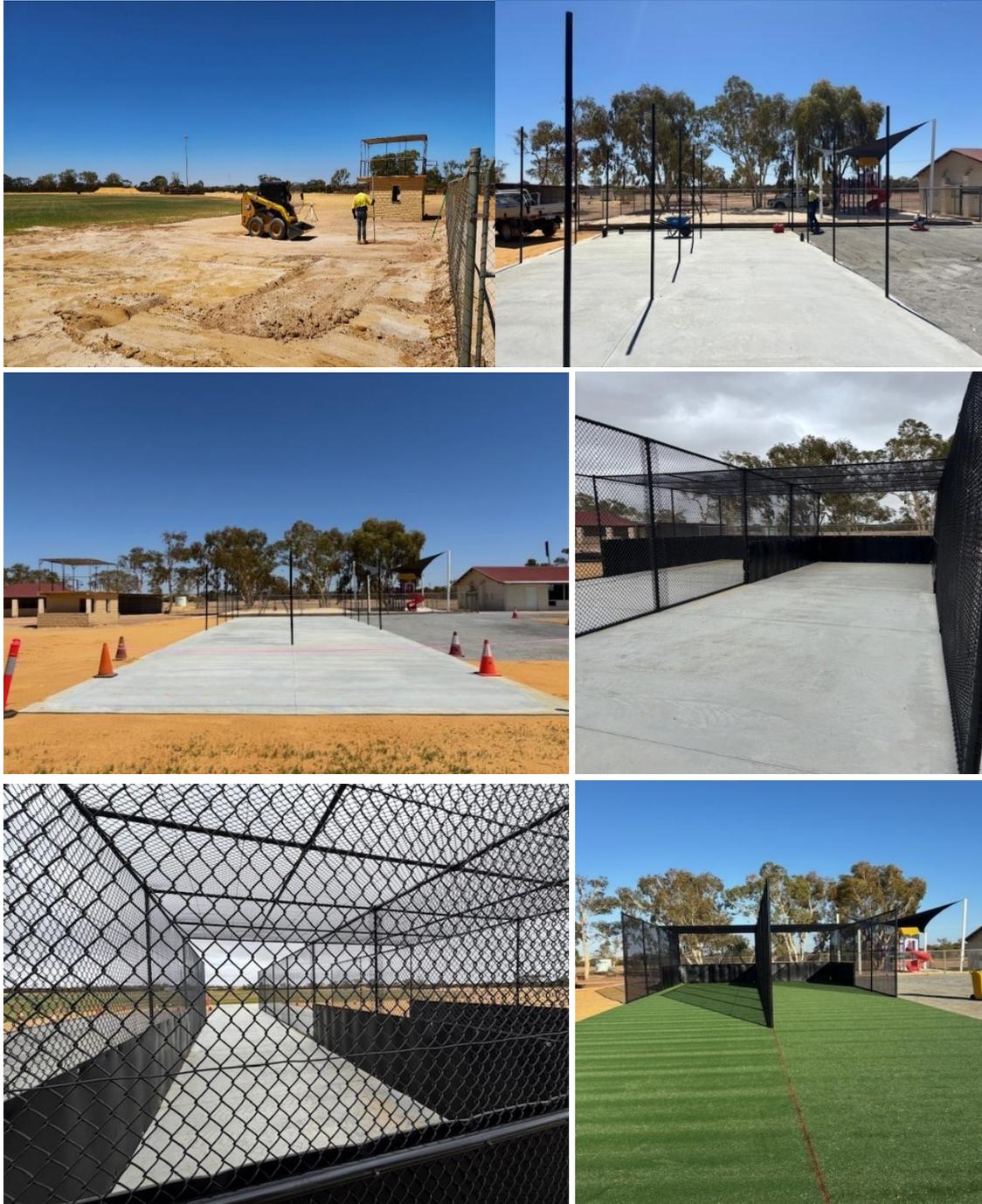


Photo: Tree down due to storm events



Photo: Lackman – Floodway Drainage Works

**Attachment B**



*Photo: Cricket Practice Net*



*Photo: Memorial Hall Mortar Joints filled*

### **10.3. GOVERNANCE AND COMPLIANCE**

#### **10.3.1. CHIEF EXECUTIVE OFFICER'S REPORT – FEBRUARY 2026**

Applicant:	Not Applicable
Location:	Whole of District
Date:	20 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	13.05.01
Attachment Reference:	NIL

#### **BACKGROUND**

This report is prepared by the temporary CEO to inform Council and the Community about CEO activities and responsibilities, including progress against published plans and agreed performance criteria.

#### **COMMENT**

This report is for the period 12 December 2025 to 20 February 2026.

The shire office closed 20 December 2025 to 4 January 2026 inclusive for staff and council annual leave ('Christmas shutdown'), which included public holidays for Christmas and New Year. The temporary CEO was on approved leave during this period.

There was a public holiday for Australia Day 26 January 2026.

There is no scheduled council meeting in January.

The focus in the past two months has been seasonal closure of the business; the finalising of recruitment by council of a nominal CEO; compliance activities (annual electors' meeting); staffing matters (recruitment, development); land management (debt management and recovery; title status and valuation); financial and strategic planning; business management of the local government.

There was an audit, risk and improvement committee meeting 18 December 2025, to accept the annual report for 2024/25.

At the ordinary meeting 18 December 2025, in addition to operational and financial reports, Council approved leases for aerodrome Hangar 2, the 'top depot' and the 'bottom depot'; issued a licence for the use of the former tennis club; formed a new service agreement with the Community Resource Centre for the delivery of services on behalf of the shire; resolved to express support for the local government rural health alliance; approved the 2024/25 annual report; approved the local emergency management arrangements; approved a renewed and extended lease for the Crisp Wireless tower; and authorised a policy review for elected member training and development.

There was a Special Meeting of Council 12 February and decisions were made about the tenure of the temporary CEO (as a nominal CEO will soon commence); receipt of a Town Action Plan (to identify land management opportunities); and assess an application for a small business grant.

The Annual Electors' Meeting was held 12 February 2026. Six council members and five other electors were present. The electors' approved the 2024/25 annual report and several questions were tabled and responded to. On behalf of Council, thanks are extended to all who attended this annual meeting.

A Special Meeting of Council was held 19 February 2026 to seek Council's consent for the submission of a Crown Land Enquiry Form. This is to support identified land management opportunities as detailed in the Town Action Plan received by Council at its meeting 12 February.

### **Key Meetings 12 December 2025 to 18 February 2026**

18 December Audit committee and ordinary meeting of council

18 and 19 December 2025 with the Shire President, signing of several agreements and leases

6 January Department of Planning Lands Heritage, land management

14 January Ratepayer

14 January Business Owner

15 January CRC Co-Ordinator

20 January Wheatbelt Development Commission

21 January Independent valuer, shire properties

22 January Shire President; signing of lease

23 January Appointed CEO Mr Tom Kettle

28 January WA Country Health Service (local health plan)

28 January Consultation with Railway Terrace property owners

29 January IT supplier

29 January Swimming pool management contractor

29 January (with Council) general practitioners and medical practice manager

3 February North Eastern Wheatbelt Organisation of Councils (NEWROC) executive meeting, Dowerin

3 February IT supplier

4 February Shire President

4 February Two business owners

5 February Planning consultant, land management matters

10 February Shire President

10 February Department of Planning Lands Heritage, land management

11 February with the Shire President at the CRC, CRC services to the shire

11 February Department of Planning Lands Heritage, land management

12 February with the Shire President at Trayning, WA Local Government Association zone meeting

12 February Special meeting of council; electors' meeting

13 February Department of Planning Lands Heritage, land management

16 February with the Shire President at East Perth, joint regional meeting to lobby political stakeholders

17 February WA Country Health Service

19 February Special Meeting of Council

20 February Wagga City Council, cultural event planning

### **Key Activities 12 December 2025 to 18 February 2026**

- Wylie Weekly publications, website and social media management, liaising with community and external agencies, other information distribution.
- Liaising with governments on various matters.

- CEO on-boarding
- Conducting quotation process for property valuations; land management matters.
- Information management and record-keeping.
- Forward planning; various matters related to strategic planning, council calendar and operations.
- Various protracted matters related to delinquent debt including records, debt management, land management.

Various matters related to operations, management of staff, financial processes, workplace health and safety, community relations, governance and the daily management of the business

This is my last report as the shire's temporary CEO. An appointed CEO, Mr Tom Kettle, will have commenced 23 February and after 33 weeks as a member of a diligent, focussed and collaborative team (staff and elected members), I will cease duties by Friday 27 February.

It's been a great honour to again serve this community as the longest serving CEO since 2000 and I'm grateful for the support of council and my colleagues as we work to deliver for the entire community. In this last 33 weeks, a great deal has been achieved in positioning the local government to better deliver on council's forward planning.

Among our achievements are:

- Recruitment of CEO, Manager of Works, Finance Officer, Community Development Officer, two general hands and Trainee Works Administrator. This has positively impacted service delivery but highlights the challenges for workforce planning in an economy with capacity and capability constraint. This will make effective training and development essential for the shire's long-term success.
- Successful conduct of a contested election and installation of our council. I am pleased to report Cr Mischa Stratford is making good progress in completion of a Diploma in Local government.
- Desktop review and workshop in council of the Strategic Community Plan 2024 – 2034 (refer later in this report for progress against that Plan).
- Development and activation of Town Action Plan (land management and strategy document with several land management activities underway).
- Completion of an unqualified audit process, including the annual report for 2024/25.
- Completion of the 2025/26 budget process and commencement of the 2026/27 budget timeline.
- Negotiation of six property leases and the addressing of several other legacy land management issues; these are generating positive revenue for the community and assisting to secure community services and improving governance.
- Negotiation of pool management contract.
- Creation of community group database.
- Creation of businesses database.
- Organisation and hosting of a small business network event for 26 February as well as several other engagement activities including the Cuppa with A Councillor and Welcome to Wylie (20 March).
- Negotiation of a new services agreement with the Community Resource Centre, securing community services and supporting the viability of the CRC.

- Reactivated the Local Emergency Management Committee (LEMC) and completed the Local Emergency Management Arrangements (LEMA).
- Procurement of generators (emergency response); laptops (staff and council) and network server, making for a more secure, efficient and effective information management landscape.
- Completion of capital works programme (roads, footpaths, maintenance).
- Initiating additional (unplanned) capital works (Cunderdin and Cemetery Roads)
- Installation of cricket practice wicket.
- And many more unnoticed connections, supports or improvements across this great shire. Thank you, All.

When reviewing the Strategic Community Plan 2024 – 34, positive progress has been made in 2025/26 against many of the following objectives set by Council, as well as investigating possible inputs to the budget for 2026/27 that will address other areas:

- 1.1 Development of a shared footpath network plan
- 1.2 Continued delivery of the Wheatbelt Secondary Freight Network
- 1.3 Participation in the Regional Road Group (and delivery of additional projects)
- 2.2 Progress in the development of housing initiatives
- 2.3 Progress toward improving the shire housing stock
- 2.6 Facilitated day care service
- 2.7 Improved economic position at the aerodrome
- 3.1 Implementation of the shire business grant
- 3.2 Support of business initiatives in Wyalkatchem
- 3.3 Engagement to improve the retail offering
- 4.4 Continued building patronage and value of the rodeo
- 5.1 Ensuring access to GP services
- 5.2 Assist access to allied health by providing facilities
- 5.3 Advocacy and partnership in support of continued presence of the hospital and staff
- 5.6 Progress toward increased supply of quality independent living units
- 5.9 Upgrade of facilities at the swimming pool
- 7.3 Review of the Local Emergency Management Arrangements

Of course, these things are not an end – they are a start of continued hard work and focus on delivering value. Where there is little or no broad value to ratepayers, better choices can (and must) be made to improve community welfare without investing limited council funds, leaving as much as possible to individual choice and private business to deliver.

Esse quam videri.

## **STATUTORY ENVIRONMENT**

Section 5.41 details the role of the (Acting) Chief Executive Officer:

## **POLICY IMPLICATIONS**

There is no policy directly relevant to this report.

## **FINANCIAL IMPLICATIONS**

There is no direct financial implication to this report. The Acting CEO seeks to add value to Council Decisions and maximise community benefit of operations and project outcomes.

## **RISK IMPLICATIONS**

There is no direct risk implication to this report.

## **COMMUNITY AND STRATEGIC OBJECTIVES**

All areas of the Strategic Community Plan are relevant to this report. The Acting CEO is actively examining opportunities for progress against the Plan.

### **5.41. Role of CEO**

- (1) The CEO, as the local government's chief executive officer, is responsible for managing the local government's administration and operations.
- (2) The CEO's executive role includes the following —
  - (a) causing council decisions to be implemented;
  - (b) managing the provision of services and facilities that the council has determined the local government is to provide in the district;
  - (c) determining procedures and systems for —
    - (i) implementing the local government's policies as determined by the council; and
    - (ii) otherwise managing the local government's administration and operations;
  - (d) being responsible for the employment, management, supervision, direction and dismissal of other employees  
  
(subject to section 5.37(2) in relation to senior employees);
  - (e) ensuring that records and documents of the local government are properly kept for the purposes of this Act and any other written law.
- (3) The CEO is the council's principal advisor and, as such, does the following —
  - (a) advises, and procures advice for, the council in relation to the local government's affairs and the performance of the local government's functions;
  - (b) ensures that the council has the information and advice it needs to make informed and timely decisions.
- (4) The CEO —
  - (a) liaises with the mayor or president on the local government's affairs and the performance of the local government's functions; and
  - (b) speaks on behalf of the local government if the mayor or president agrees.
- (5) The CEO performs any other function specified or delegated by the local government or imposed under this Act or another written law as a function to be performed by the CEO.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(13/2026) Moved: Cr Dickson                      Seconded: Cr Loton*

***That Council:***

- 1. Accept the temporary Chief Executive Officer's report as presented.***

***CARRIED 7/0***

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***

### 10.3.2. APPLICATION TO KEEP THREE DOGS

Applicant:	Jenny Harding
Location:	21 Flint Street, Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	19.15.07
Attachment Reference:	Attachment 10.3.2 – Request to keep three dog's correspondence

#### SUMMARY

For Council to consider granting an exemption, in accordance with the provisions of Council's Control of Dogs Local Law and *Dog Act 1976*, allowing Jenny Harding to keep three dogs at 21 Flint Street, Wyalkatchem.

#### BACKGROUND

The Shire has recently received three (3) applications for dog registration to be kept at 21 Flint Street, Wyalkatchem.

In accordance with the *Dog Act 1976 section 26 (3)* Council has adopted a Control of Dogs Local Law. The Control of Dogs Local Law stipulates that no more than two (2) dogs over the age of three months are permitted to be kept on a premises without Council granting an exemption.

Ms Harding was advised that the Shire was unable to process the registration for her dog Divito until an exemption has been approved to keep more than two dogs at the property and recommended that she seeks an exemption in writing from Council.

A request to seek an exemption to keep three (3) dogs was received on the 13 February 2026.

#### COMMENT

The application to keep three (3) dogs at 21 Flint Street is for the following dogs:

Diablo	5 years old	Unsterilised Male	Cane Corso x Newfoundland
Karma	6 years old	Sterilised Female	Staffy x
Divito	15 years old	Sterilised Male	Boxer x Mastiff

Staff are not aware of any occurrence of the dogs wandering and have visually inspected the external fencing and it appears adequate. There have been no other reported issues with the dogs.

#### STATUTORY ENVIRONMENT

*Dog Act 1976 section 26 (3)*  
*Control of Dogs Local Law*

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

## **COMMUNITY and STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

### **Objective: A prosperous and dynamic district**

<b>Outcome No.</b>	<b>Outcome</b>	<b>Action No.</b>	<b>Actions</b>
2.6	Effective enforcement of local laws and regulation	2.6.1	Enforce statutory compliance

## **VOTING REQUIREMENT**

Simple Majority

## **OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(14/2026) Moved: Cr Dickson                      Seconded: Cr Lawson Kerr**

***That Council grants an exemption, in accordance with the provisions of section 26(3) of the Dog Act 1976, allowing Ms Jenny Harding to keep three dogs at 21 Flint Street, Wyalkatchem, subject to the following conditions:***

- 1. That the exemption applies only to the following dogs***  
***Diablo    5 years old    Unsterilised Male    Cane Corso x Newfoundland***  
***Karma    6 years old    Sterilised Female    Staffy x***  
***Divito    15 years old    Sterilised Male    Boxer x Mastiff***
- 2. The exemption only applies to 21 Flint Street, Wyalkatchem;***
- 3. The exemption may be revoked or varied at any time if the animals, subject of this exemption, contravene the Dog Act 1976;***
- 4. Should the dogs pass away, be sold or given away, the exemption no longer applies to the property.***

**CARRIED 7/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***

### 10.3.3. SALE OF COUNCIL LOTS IN FLINT ST, WYALKATCHEM

Applicant:	Not Applicable
Location:	Lots 124, 125, 126 and 128 Flint Street, Wyalkatchem
Date:	20 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Author:	Paul Bashall, Planwest (WA) Pty Ltd
Disclosure of Interest:	No interest to disclose
File Number:	05.02
Attachment Reference:	Certificates of title

#### BACKGROUND

This report seeks Council's approval to dispose of four properties in Flint Street, Wyalkatchem that are excess to the Council's requirements.

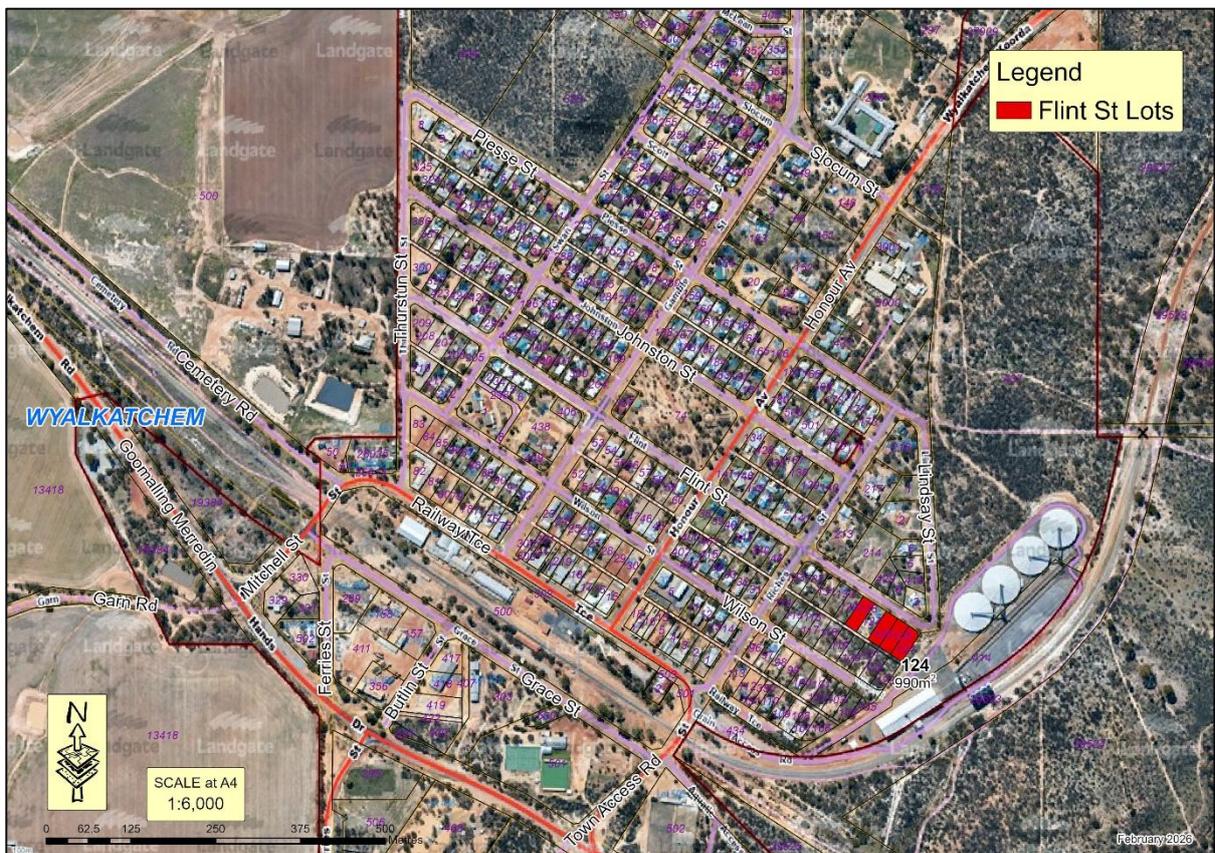
#### COMMENT

The Council is currently in the process of preparing a residential housing strategy for the Shire. Part of this strategy includes an audit of its properties to determine whether it has any future requirements for Council-owned land or assets.

#### Location

Highlighted in this audit are four lots at the eastern end of Flint Street. Figure 1 shows the location of these properties in relation to Wyalkatchem townsite.

FIGURE 1 – LOCATION PLAN



Source: Landgate / Planwest

**Property Details**

All four properties remain vacant and are excess to the Council’s current requirements. These properties are as follows

LOT No	Plan No	House No	Area (m2)	Title Vol	Title Folio
124	142367	2	990	2230	14
125	142367	4	1012	2230	14
126	142367	6	1012	2230	14
128	142367	10	1012	1009	1

Copies of these titles are contained in **Attachment 1**.

**Figure 2** shows an enlargement of the aerial photograph of the four lots. The aerial photography is from Landgate taken on 5 April 2023. As the figure shows, all lots front a constructed road and have access to a 5m right of way at the rear of the properties.

The four lots are surrounded by residentially zoned land except for the eastern part where the CBH infrastructure is located. This CBH depot can be seen in **Figure 1**.

**FIGURE 2 – ENLARGEMENT OF PROPERTIES**



Source: Landgate, Planwest

**Local Planning Scheme**

The Shire of Wyalkatchem Local Planning Scheme No 4 (the Scheme) was gazetted on 24 June 2013. The subject land is zoned ‘Residential’ with a density of R10/30 in the. **Figure 3** shows an extract from the Scheme mapping of the property and surrounding land.

The Scheme requires that all residential development must comply with the R-Codes (Residential Design Codes). The Deemed Provisions (of the Planning and Development (Local Planning Schemes) Regulations 2015) do exempt several forms of residential development from requiring a DA (clause 61) if the development is 'deemed-to-comply' with R-Code requirements.

The split density code implies that, where deep sewerage is available, the density can comply with the R30 code – otherwise the R10 code applies. In the case of the four lots, deep sewerage appears to not be available without extensions to the mains system, development must therefore comply with the R10 density code. The R10 code, in simple terms, means one (1) dwelling per 1,000m<sup>2</sup>.

The area to the east of the subject lots is zoned light industry. This zone caters for development that has minimal impact on surrounding uses. One of the relevant objectives for development in a Light industry area is:

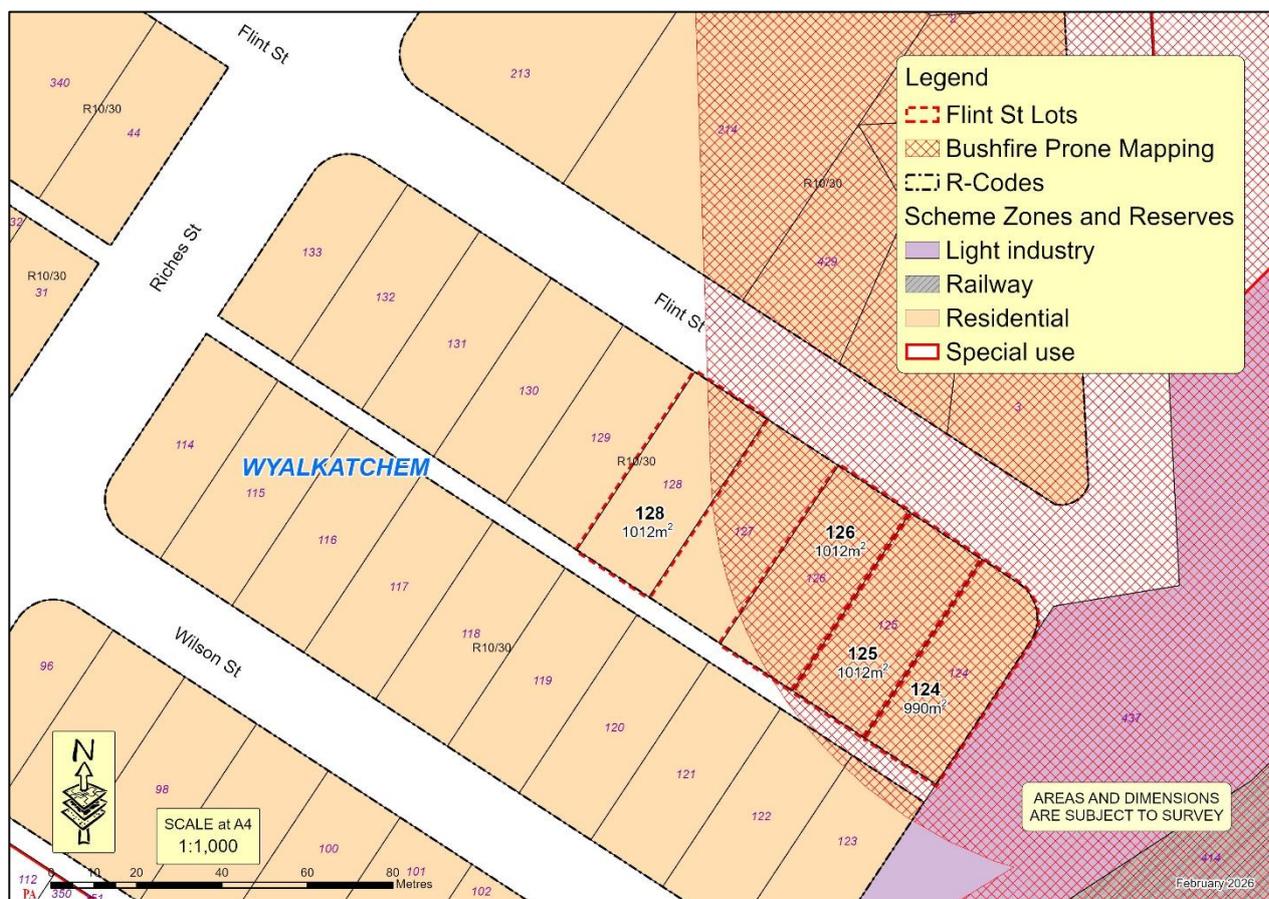
*To provide for service industries and light industries that will not have a detrimental affect on nearby residential or other sensitive uses.*

As can be seen in **Figure 3**, the land is within the Bushfire Prone mapping are (as determined by DFES). This would normally require compliance with the Bushfire risk management requirements of the Deemed provisions (Part 10A), however, as the lots are less than 1,100m<sup>2</sup> a bushfire attack level (BAL) is not required at the planning assessment stage (State Planning Policy 3.7).

A BAL may be required at building license stage.

The Shire of Wyalkatchem Local Planning Strategy (Strategy) was endorsed on 22 January 2013. The Strategy earmarks this area for 'Future Urban (basically residential) uses.

FIGURE 3 – SCHEME MAP EXTRACT

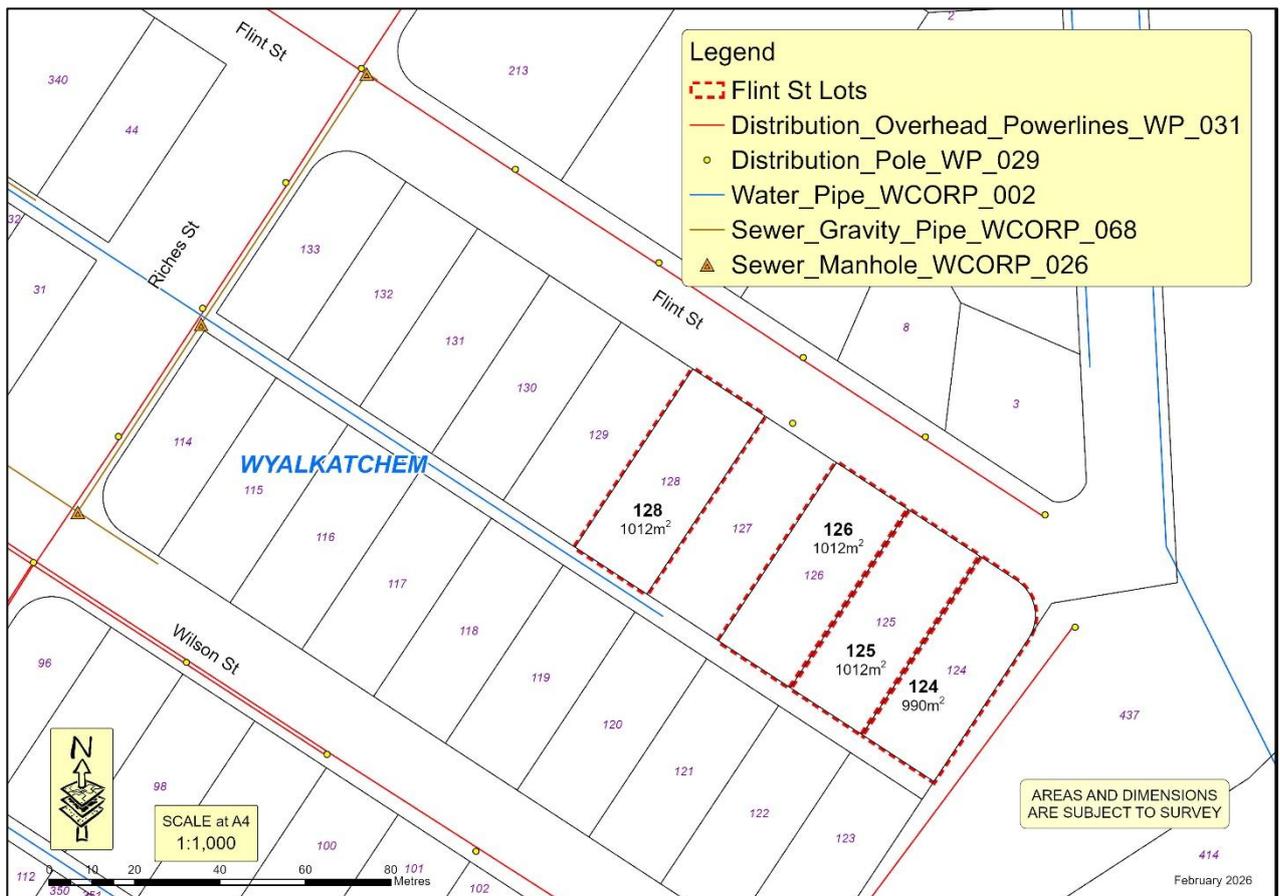


Source: DPLH, DFES, Landgate, Planwest

## Services

Essential services are indicatively shown in Figure 4; however, the availability and presence of these utilities will need to be confirmed with each supply agency as part of any due diligence on the purchase of a lot by any buyer.

**FIGURE 4 – SERVICES**



Source: Water Corporation, Western Power, Landgate, Planwest

The Council and ratepayer can only benefit from the sale of the subject lots. Although the subject land may not be currently provided with all the essential services, the preparation of the Residential Strategy and sale of the subject land may be a useful catalyst to encourage the extension of essential services.

The successful sale of these properties should be based on a sworn valuation that may encourage the Council to assess all its assets to determine whether it needs to retain ownership.

In some cases, this review may require zoning changes, and as such, should be put in motion sooner than later due to the processing times involved.

### **STATUTORY ENVIRONMENT**

*Planning and Development Act 2005*

*Shire of Wyalkatchem Local Planning Scheme No. 4*

*Local Government Act 1995 (particularly s.3.58 (2) (b))*

*Building Act 2011 / Australian Standard 3959 / State Planning Policy 3.7*

### **POLICY IMPLICATIONS**

There are no direct policy implications.

### **FINANCIAL IMPLICATIONS**

There are financial implications for the disposal of these properties.

The Council currently has no revenue from these lots and has an obligation to ensure that the roads are kept maintained and the vegetation on the properties is kept under control. The sale of these properties will immediately generate annual rates. These rates may be affected by development on the properties as the rating basis moves from an unimproved valuation (UV) to Gross Rental Value.

The financial benefits from inviting more residents to settle in the town spread through the community by inviting participation in civic functions, additional local spending and the general increase in a population to better use many existing services.

### **RISK IMPLICATIONS**

Risk is defined as the effect of uncertainty on business decisions. This recommendation reduces uncertainty for the Shire of Wyalkatchem in activating land usage.

### **COMMUNITY and STRATEGIC OBJECTIVES**

The following Strategic Community Plan 2024-2034 priorities are relevant:

2.2 Develop land and housing initiatives

11.3 Ongoing long-term financial planning

11.4 Ongoing asset management planning

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(15/2026) Moved: Cr Begley*

*Seconded: Cr Gamble*

#### ***That Council:***

- 1. Approve the sale of the subject land in accordance with section 3.58 (2) (b) of the Local Government Act 1995 (sale by public tender);***
- 2. Authorises the CEO to do the following as may be necessary:***
  - Apply to Landgate to separate the three lots on Title Vol: 2230 Folio 14 to issue individual titles for each lot;***
  - Obtain sworn valuations for the subject land;***
  - Prepare a tender and criteria for assessment;***
  - Issue required notice and advertisements, inviting tenders for the sale of the land;***
  - Make a recommendation(s) to Council on (the) acceptable tender(s) for Council's decision.***

**CARRIED 7/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***

Attachment 1

REGISTER NUMBER  
**N/A**

WESTERN AUSTRALIA



**CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME FOLIO  
**2230 14**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

*RG Roberts*  
REGISTRAR OF TITLES 

**LAND DESCRIPTION:**

WYALKATCHEM LOTS 124, 125 AND 126 ON DEPOSITED PLAN 142367

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE continued overleaf)

SHIRE OF WYALKATCHEM OF WYALKATCHEM

(T J422756) REGISTERED 6 SEPTEMBER 2005

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE continued overleaf)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk do not appear on the current edition of the duplicate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**  
The statement set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF THE LAND:	1193-926
PREVIOUS TITLE:	1193-926
PROPERTY STREET ADDRESS:	NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AREA:	NO LOCAL GOVERNMENT AUTHORITY INFORMATION AVAILABLE.

END OF PAGE 1 – CONTINUED OVER

Page 1 ( of 2 pages )



164R  
Perth Batch  
J355761



WESTERN



AUSTRALIA

REGISTER NUMBER <b>128/DP142367</b>	
DUPLICATE EDITION <b>1</b>	DATE DUPLICATE ISSUED <b>28/7/2005</b>

**DUPLICATE CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **1009** FOLIO **1**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

*RS Roberts*  
REGISTRAR OF TITLES



**LAND DESCRIPTION:**

LOT 128 ON DEPOSITED PLAN 142367

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

SHIRE OF WYALKATCHEM OF PO BOX 224, WYALKATCHEM  
(T J355761 ) REGISTERED 11 JULY 2005

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

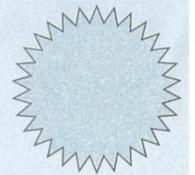
Warning: A current search of the certificate of title held in electronic form should be obtained before dealing on this land.  
Lot as described in the land description may be a lot or location.

-----END OF DUPLICATE CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1009-1.  
PREVIOUS TITLE: 849-100.  
PROPERTY STREET ADDRESS: LOT 128 FLINT ST, WYALKATCHEM.  
LOCAL GOVERNMENT AREA: SHIRE OF WYALKATCHEM.



**10.3.4. VEHICLE POLICY AMENDMENT**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	18 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Disclosure of Interest:	Impartiality interest
File Number:	04.14.01
Attachment Reference:	Current policy 5.21 Council Vehicles Issued to Staff

**BACKGROUND**

The current policy 5.21 Council Vehicles Issued to Staff prevents effective operational use of council vehicles.

**COMMENT**

Section 2.7 of the Local Government Act 1995 details the role of Council, including at 2(b) *'determining the local government's policies.'* Further, at (c) *Council is plan strategically for the district's future;* at (d) *determine services and facilities provided by the local government for the district;* at (f) *provide strategic direction for the CEO.*

At 2.7 (3) the Act states the role of CEO is separate from that of Council (a); and that it's important council respect that separation (b).

At 2.7 (4), the Act states that Council must make its decisions based on evidence, on merit and according to law.

The Equal Opportunity Act (WA) 1984, Division 2 addresses discrimination at work. At section 11 (1) (c) 'it is unlawful to discriminate on the terms on which employment is offered' – the shire cannot specify where a team leader should live.

The current policy has some faults which limit the ability of staff to utilise the vehicles purchased by the Shire of Wyalkatchem and for the CEO to make decisions about their use. For example, most vehicles have automatic transmissions but the policy specifies only persons with a C class licence may use them.

The policy addresses the budgeted value and other specification of the CEO vehicle and Manger of Works vehicle; each of these are senior officers with negotiated contracts that specify a vehicle, value and geographic limitation – these specifications are superfluous to the contract and may require amendment with contract negotiation.

The policy addresses a vehicle for the Manager of Corporate Services, a benefit not currently offered. This officer is employed by the CEO.

The policy allows usage by Leading Hand officers and specifies the distance from place of work to home must be within 10km's – thereby specifying what persons are suitable employees to be Leading Hand. These officers are employed by the CEO. The current policy setting disallows persons currently employed from using a vehicle they are otherwise entitled to because of where they live. If complied with, this will result in operational inefficiencies and the likely loss of valued employees. This unintended consequence results from previously less complex business decision making; however, the CEO requires flexibility in making employee related decisions and s.5.41 and 2.7 (3)

support this. It is also contrary to equal opportunity principles and therefore very likely illegal.

The policy states any variation to the policy is to be considered by Council including values which will be considered in budget processes.

The following amendments are recommended:

- Amend title to Council Vehicle Usage
- The policy is to apply to any staff or elected members using shire vehicles.
- The operator is to possess the appropriate class of licence and will present it for recording prior to operating the vehicle.
- Commentary about pool vehicles, securing, smoking to be maintained.
- Insert or amend commentary that states all vehicles are tools of trade and may be allocated to staff to facilitate callout duties or flexible work hours; are to be available for use by other team members unless contract conditions allow unless employment agreement allow are not to be used for private purposes or by unauthorised drivers.
- State that vehicles allocated to senior officers are covered by conditions of contract approved by Council; Manager of Corporate Services will be a contract negotiation by the CEO; the persons working as leading hand will be covered by the above statements.
- State that the selection of vehicles is subject to budget approval and asset management planning requirements.

By amending the policy as recommended Council will ensure the fleet is utilised to best effectiveness with council decisions in budget considerations are focussed on strategic outcomes such as asset management rather than the operator of the vehicle.

There is a need for asset management planning to address vehicle selection and consider ANCAP ratings, vehicle efficiency rating, capital investment and fitness for purpose. These are strategic matters and will feed into the budget process and long term planning.

## **STATUTORY ENVIRONMENT**

Local Government Act 1995  
Equal Opportunity Act 1984

## **POLICY IMPLICATIONS**

This item modifies policy 5.21

## **FINANCIAL IMPLICATIONS**

There is no direct financial implication to this item.

## **RISK IMPLICATIONS**

Risk is defined as the effect of uncertainty on business decisions. This recommendation reduces uncertainty for the Shire of Wyalkatchem in the management of workforce and assets by the CEO.

## **COMMUNITY and STRATEGIC OBJECTIVES**

The following Strategic Community Plan 2024-2034 priorities are relevant:

11.2 Develop and implement workforce plan

11.4 Ongoing asset management planning

## **VOTING REQUIREMENT**

Simple Majority

## **OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

***Moved: Cr Begley***

***Seconded: Cr Dickson***

***That Council:***

- 1. Approve the proposed amendments to policy 5.21 as detailed in the body of this item.***
- 2. Recommend the CEO review the policy manual and present recommendations for Council Policies and CEO Operational Polices that reflect the legislative intent of the Local Government Act 1995.***

**Cr Stratford moved a procedural motion that this item be deferred to the March 2026 Ordinary Meeting of Council to enable Council to discharge it's responsibilities under the Local Government Act and the Local Government (Financial Management) Regulations by obtaining advice on any financial, budgetary or long term asset management implications arising from the proposed amendment.**

***(16/2026) Moved: Cr Stratford Seconded: Cr Gamble***

***CARRIED 5/2***

***Voted for: Cr Stratford, Cr Loton, Cr Gamble, Cr Lawson Kerr, Cr Dickson  
Voted against: Cr Petchell, Cr Begley***

## 11. PLANNING AND BUILDING

Cr Begley declared an impartiality interest in item 11.1.1 due to the applicant being his first cousin.

Cr Petchell declared an impartiality interest in item 11.1.1 due to the applicant being a family relation.

### 11.1.1. DEVELOPMENT APPROVAL (DA) APPLICATION ON LOT 501 (HN 8) JOHNSTON ST, WYALKATCHEM

Applicant:	David Holdsworth
Location:	8 Johnston Street, Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Author:	Paul Bashall, Planwest (WA) Pty Ltd
Disclosure of Interest:	No interest to disclose
File Number:	19.15.07
Attachment Reference:	Development Application as submitted

#### Executive Summary

This report considers a proposal to build a new over-sized shed measuring 19.6m x 11.05m and 6.08m high at the rear of a town lot in Johnston Street, Wyalkatchem.

#### **Background**

A Development Approval (DA) application was submitted by David Holdsworth (the owner of the land). Prior to lodgement of the DA the Council officers have indicated to the owner that the neighbours will need to be contacted to make sure that they do not object to the proposed shed. The DA was accompanied by;

- a full set of plans showing floor plans and elevations of the proposed shed, and
- 3 forms from neighbours indicating they do not object to the over-sized shed.

#### **1.1 Location**

The proposed shed is located at the rear of the property in Johnston Street that has an existing house. Lot 501 is 30m x 50m measuring 1518m<sup>2</sup>. **Figure 1** provides a location plan. The property is not affected by the Bushfire Prone mapping issued by DFES.

#### **1.2 Proposed Development**

The proposal seeks approval for a new shed measuring 19.6m x 11.05m and 6.08m high with verandahs at the front (about 3m) and rear (about 1.5m) and eaves (900mm) both sides.

The estimated cost of the shed is \$120,000 and is estimated to be completed 90 days after approval.

The gutter heights are 4.2m with a ridge height of just over 6m.

The application form indicates that the shed will be used for the '*Storage of vehicles, boat, caravan – both of which require tall door and wide opening for clearance and access*'.

**Figure 2** shows the location of the proposed shed. The floor area of the proposed shed is just over 140m<sup>2</sup> which is less than 10% of the site area.

The plans show a side setback is 1.7m with a rear setback to the laneway of 1.5m. Although not shown, the distance between an existing shed and the proposed shed appears to be less than 1m. Although this is not a planning problem, it may be a building issue.

**FIGURE 1 – LOCATION PLAN**



Source: ESRI, DFES, Landgate, Planwest

**FIGURE 2 – ENLARGEMENT OF PROPERTY**



Source: Landgate, Planwest

### 1.3 Local Planning Scheme

The land is zoned 'Residential' with a density of R10/30 in Local Planning Scheme No 4 (the Scheme). **Figure 3** shows an extract from the Scheme mapping of the property and surrounding land.

The Scheme requires that all residential development must comply with the R-Codes (Residential Design Codes). The Deemed Provisions (of the *Planning and Development (Local Planning Schemes) Regulations 2015*) do not exempt this development from requiring a DA (clause 61) as the development is not 'deemed-to-comply' with R-Code requirements.

Although not relevant in this case, the split density code implies that, where deep sewerage is available, the density can comply with the R30 code – otherwise the R10 code applies.

**FIGURE 3 – SCHEME MAP EXTRACT**



Source: DPLH, Landgate, Planwest

The Deemed-to-comply R-Codes for large and multiple outbuildings require a wall height of less than 2.4m, a ridge height of less than 4.2m and collectively (all outbuildings) does not exceed 60m<sup>2</sup> or 10% in aggregate of the site area (Lot).

It is clear that these requirements are not met by the proposed shed, however, the Design principles for Outbuildings is that '*Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties*'.

#### **1.4 Consultation**

By consulting with neighbours, it can be established that the design principles can be achieved if the neighbours do not object.

To this end the applicant has provided information and forms to those properties shown with a yellow star in the previous Figures. It must be assumed that the current plans were shown at the time.

Three of the four neighbours have indicated that they have no objections to the proposed shed, however the fourth neighbour at 9 (Lot 169) Piesse Street that is located directly behind the proposed shed, did not respond. It was stated in the original letter to all neighbours that "if no comments are received by the due date, we will assume there are no objections to the construction".

#### **1.5 Statutory Environment**

- Planning and Development Act 2005
- Shire of Wyalkatchem Local Planning Scheme No 4

#### **1.6 Policy Implications**

There are no policy implications applicable to this item.

#### **1.7 Financial Implications**

There are no financial implications applicable to this item.

#### **1.8 Strategic/Risk Implications**

There are no strategic or risk implications applicable to this item.

#### **1.9 Discussion**

The proposed shed is very large for a residential area and the storage requirements for boats and caravans is understood, however, the use must remain as a domestic storage rather than commercial (which is not allowed in a residential area).

Also, the owner should be advised that no commercial activity will be allowed that may have any amenity impact for the surrounding residents.

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(17/2026) Moved: Cr Gamble**

**Seconded: Cr Dickson**

***That the Council approves the proposed shed as submitted, subject to drainage being to the satisfaction of the local government plus the addition of footnotes to the notice of determination to address the residential use of the shed, approval times, appeal rights and the need for a building permit.***

**CARRIED 7/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***



LG Ref: 07.02/DA 8  
Johnston

*Planning and Development Act 2005*

**Shire of Wyalkatchem**

**Notice of determination on application for development approval**

**Location:** 8 Johnston Street, Wyalkatchem.

**Lots:** 501

**Plan/Diagram:** 58524

**Vol. No:** 1597

**Folio No:** 892

**Application date:** 15 March 2025

**Received on:** 15 March 2025

**Description of proposed development:**

The construction of a new 19.6m x 11.05m and 6.08m high shed with verandahs and eaves.

The application for development approval received on 15 March 2025 is:

Approved subject to the following conditions

Refused for the following reason(s)

**Conditions/reasons for refusal:**

1. On-site drainage to be provided to the satisfaction of the local government.

**Footnotes**

- The applicant is advised that this approval relates to the use of the proposed shed for domestic scale purposes only and is not to be used for any commercial activity or any activity that may impact the amenity of residents or neighbouring properties.
- If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time.
- If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
- The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.

**Date of determination:** 26 February 2026

**11.1.2. DEVELOPMENT APPROVAL (DA) APPLICATION ON LOT 2 (HN 21)  
FLINT ST, WYALKATCHEM**

Applicant:	Jenny Harding
Location:	21 Flint Street, Wyalkatchem
Date:	16 February 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Author:	Paul Bashall, Planwest (WA) Pty Ltd
Disclosure of Interest:	No interest to disclose
File Number:	19.15.07
Attachment Reference:	Development Application as submitted

This report considers a proposal to build a new over-sized shed measuring 12m x 12m and 5.3m high at the rear of a town lot in Flint Street, Wyalkatchem.

**1.1 Background**

A Development Approval (DA) application was submitted by Action Sheds Australia Pty Ltd and authorised by the owners David Myles and Jennifer Harding.

The DA was accompanied by;

- a signed DA application form,
- a set of plans showing floor plans and elevations of the proposed shed,
- a copy of the certificate of title,
- development specifications, and
- a site plan.

**1.2 Location**

The proposed shed is located at the rear of the property in Flint Street that has an existing house. Lot 2 is about 29m x 50m measuring 1500m<sup>2</sup>.

**Figure 1** provides a location plan. The property is not affected by the Bushfire Prone mapping issued by DFES.

**1.3 Proposed Development**

The proposal seeks approval for a new shed measuring 12m x 12m and 5.3m high at its highest ridge point with side walls at 4.3m. The estimated cost of the development is stated as just under \$30,000 to be completed by April 2026.

The application form indicates that the shed will be used for the '*Residential shed*'.

**Figure 2** shows the location of the proposed shed. The floor area of the proposed shed is just over 144m<sup>2</sup> which is less than 10% of the site area.

The plans show a side setback is 2m with a rear setback to the laneway of 1m.

**FIGURE 1 – LOCATION PLAN**



Source: Landgate, DFES, Planwest

**FIGURE 2 – ENLARGEMENT OF PROPERTY**



Source: Landgate, Planwest

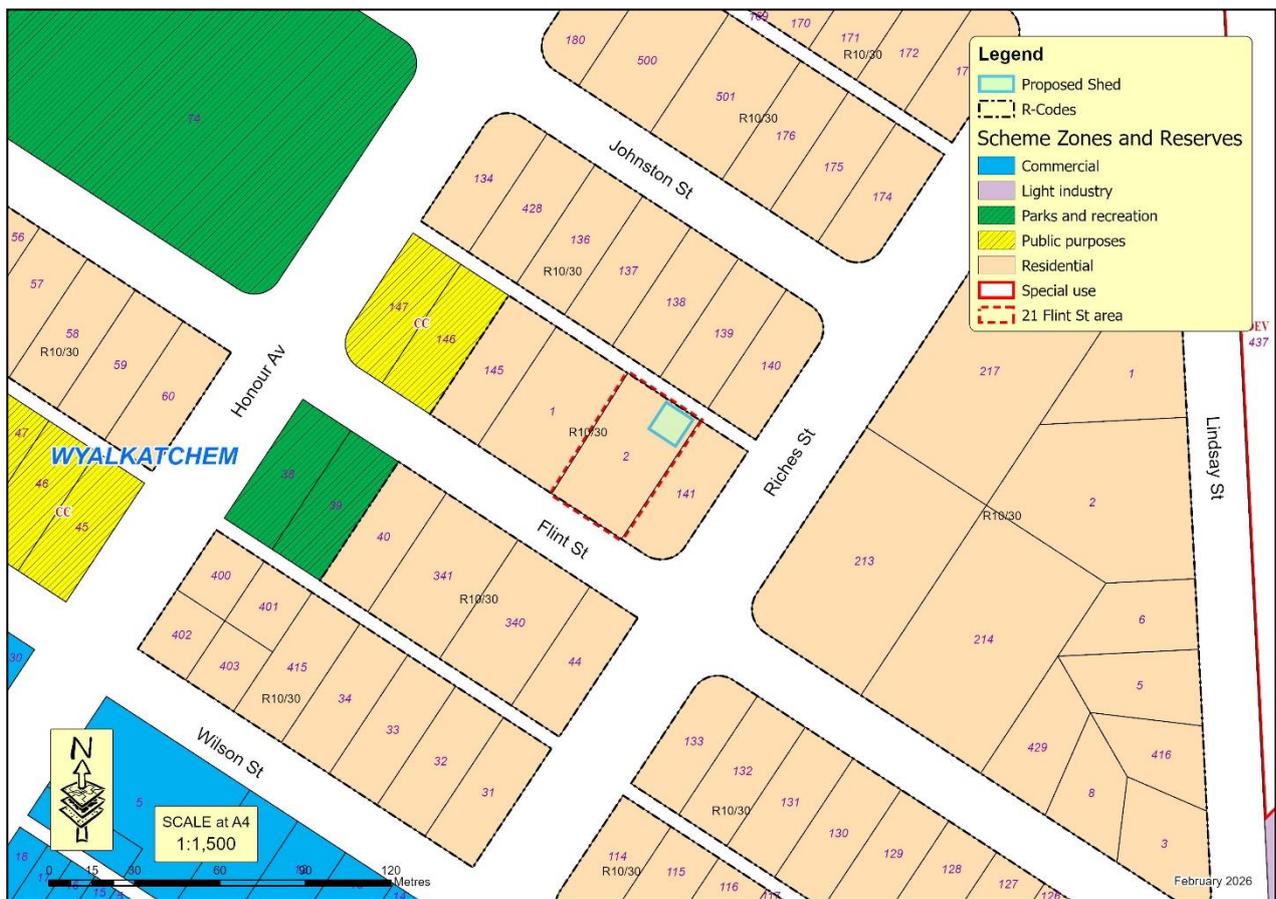
### 1.4 Local Planning Scheme

The land is zoned ‘Residential’ with a density of R10/30 in Local Planning Scheme No 4 (the Scheme). **Figure 3** shows an extract from the Scheme mapping of the property and surrounding land.

The Scheme requires that all residential development must comply with the R-Codes (Residential Design Codes). The Deemed Provisions (of the *Planning and Development (Local Planning Schemes) Regulations 2015*) do not exempt this development from requiring a DA (clause 61) as the development is not ‘deemed-to-comply’ with R-Code requirements.

Although not relevant in this case, the split density code implies that, where deep sewerage is available, the density can comply with the R30 code – otherwise the R10 code applies.

**FIGURE 3 – SCHEME MAP EXTRACT**



**Source:** DPLH, Landgate, Planwest

The Deemed-to-comply R-Codes for large and multiple outbuildings require a wall height of less than 2.4m, a ridge height of less than 4.2m and collectively (all outbuildings) does not exceed 60m<sup>2</sup> or 10% in aggregate of the site area (Lot).

It is clear that these requirements are not met by the proposed shed, however, the Design principles for Outbuildings is that ‘*Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties*’.

### **1.5 Consultation**

By consulting with neighbours, it can be established that the design principles can be achieved if the neighbours do not object.

To this end the applicant is required to provide forms and copies of the development plans to the residents of neighbouring properties for them to indicate that they do not object.

### **1.6 Statutory Environment**

- Planning and Development Act 2005
- Shire of Wyalkatchem Local Planning Scheme No 4

### **1.7 Policy Implications**

There are no policy implications applicable to this item.

### **1.8 Financial Implications**

There are no financial implications applicable to this item.

### **1.9 Strategic/Risk Implications**

There are no strategic or risk implications applicable to this item.

### **1.10 Discussion**

The proposed shed is over-sized for a residential area and therefore fails to meet the deemed-to-comply requirements of the R-Codes. A DA approval should be forthcoming if the Council is satisfied that neighbouring properties do not object to the proposed development. A footnote should be added to remind the applicant that the use must remain as domestic storage rather than commercial (which is not allowed in a residential area).

### **OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(18/2026) Moved: Cr Dickson                      Seconded: Cr Gamble*

***That the Council approves the proposed shed as submitted, subject to:***

- ***the applicant providing evidence that there are no objections from neighbouring properties, and***
- ***drainage to be to the satisfaction of the local government,***

***plus the addition of footnotes to address the residential use of the shed, approval times, appeal rights and the need for a building permit.***

**CARRIED 7/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***



LG Ref: 07.02/DA 21  
Flint

*Planning and Development Act 2005*

**Shire of Wyalkatchem**

**Notice of determination on application for development approval**

**Location:** 21 Flint Street, Wyalkatchem.

**Lots:** 2

**Plan/Diagram:** 24713

**Vol. No:** 1234

**Folio No:** 610

**Application date:** 19 January, 2026

**Received on:** 19 January, 2026

**Description of proposed development:**

The construction of a new 12m x 12m and 5.358m high shed.

The application for development approval received on 19 January, 2026 is:

Approved subject to the following conditions

Refused for the following reason(s)

**Conditions/reasons for refusal:**

2. The applicant providing evidence to the satisfaction of the local government from residents and neighbouring properties that they raise no objection to the proposed development.
3. On-site drainage to be provided to the satisfaction of the local government.

**Footnotes**

- The applicant is advised that this approval relates to the use of the proposed shed for domestic scale purposes only and is not to be used for any commercial activity or any activity that may impact the amenity of residents or neighbouring properties.
- If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time.
- If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
- The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.

**Date of determination:** 26 February, 2026

**12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**COUNCIL RESOLUTION:**

*(19/2026) Moved: Cr Loton*

*Seconded: Cr Gamble*

*That Council receives the late items 14.1.1 and 14.1.2.*

**CARRIED 7/0**

*Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson*

**14. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**14.1.1. PLANNING SCHEME REVIEW**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	21 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	18.05.08 Local Planning Scheme
Attachment Reference:	Nil

**BACKGROUND**

The Shire of Wyalkatchem will almost certainly require a scheme amendment to the Local Planning Scheme No.4. This item advises a desktop scheme review to identify possible scheme amendments.

**COMMENT**

The Shire of Wyalkatchem recently prepared a Town Action Plan in collaboration with the Wheatbelt Development Commission and the North East Wheatbelt Regional Organisation of Councils (NEWROC). This has identified several potential land management opportunities, some of which are underway.

In addition, the shire has been pursuing freehold acquisition of a portion of WA Police Reserve Lot 438, R16483 and this is almost certain to proceed. When it does it will require a scheme amendment from 'reserve' to 'residential'. The probability of a scheme amendment has been indicated to DPLH as a consequential outcome of freehold acquisition.

Given the land management activities underway, a desktop review and professional advice will identify any further areas within the scheme or strategy requiring amendment or review by council. A general review of the scheme when considering a necessary scheme amendment is both prudent and efficient.

## **STATUTORY ENVIRONMENT**

Planning and Development Act 2005  
Local Planning Scheme No.4

## **POLICY IMPLICATIONS**

There is no direct policy implication to this item.

## **FINANCIAL IMPLICATIONS**

There will be a future financial implication to this report. A desktop review of the planning scheme, the provision of professional advice and any subsequent action (for example, officer time, council resolutions, statutory and Landgate fees) will incur notional or actual costs. Depending on timing, these can either be absorbed or provided for in a future budget. However, it is close to certain that a scheme amendment is required to rezone land currently allocated to Crown reserve. A scheme amendment will re-zone land appropriately and therefore ensure proper land management. It is prudent to consider the possibility of other land management issues concurrently.

## **RISK IMPLICATIONS**

Risk is the effect of uncertainty on business objectives. This item reduces risk for the Shire of Wyalkatchem by ensuring the planning scheme is relevant to land use and strategic priorities.

## **COMMUNITY AND STRATEGIC OBJECTIVES**

The following objectives within the Shire of Wyalkatchem Strategic Community Plan 2024 – 2034 are relevant:

2.2 Develop land and housing development initiatives in partnership with the private sector and all tiers of government.

2.3 Deliver planned Shire housing stock by 2034

5.6 Increase the supply of quality independent living units

11.3 Ongoing long term financial planning and transparent financial management

11.4 Ongoing asset management planning.

## **VOTING REQUIREMENT**

Simple Majority

## **OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(20/2026) Moved: Cr Dickson                      Seconded: Cr Lawson Kerr*

### ***That Council:***

***1. Authorise the CEO to initiate a desktop review of the Local Planning Scheme No.4 and progress advice to council where scheme amendment is required.***

***2. Advise the Department of Planning Land and Heritage (DPLH) of this review.***  
***CARRIED 7/0***

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***

Mr Tom Kettle declared a direct financial interest in item 14.1.2. He left the room at 4:47pm.

#### **14.1.2. CEO RECRUITMENT PROCESS**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	21 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	22.23.07 CEO Recruitment
Attachment Reference:	Nil

#### **BACKGROUND**

Council's is required to certify the recruitment process for the appointed Chief Executive Officer.

#### **COMMENT**

The Local Government Act 1995 was amended in 2019 to include model standards for the recruitment, performance review and termination of Chief Executive Officers. The Shire of Wyalkatchem adopted the standards in April 2021 as policy 5.24.

The purpose of the standard is to ensure an equitable, transparent and compliant process to provide all parties with assurance as to the quality and integrity of council's actions. The Shire of Wyalkatchem commenced a recruitment process for a nominal Chief Executive Officer in October 2025 and has rigorously applied the Model Standards at each milestone in the process (appointment of a selection panel with an independent person, appointment of an external HR consultant, engagement of an external recruiter, formulation of position statements and selection criteria, ensuring appropriate transparency and confidentiality, proper advertising of the vacancy, recruitment process, offer of employment, formulation of contract and offer, engagement of the CEO).

At the ordinary meeting of 18 December 2025, Council appointed Mr Tom Kettle as Chief Executive Officer and approved the contract of employment by Absolute Majority. The Department were advised by email 19 December 2025 of Mr Kettle's appointment and the expected start date and foreshadowed Council's statutory confirmation of the recruitment process.

Mr Kettle commenced as Chief Executive Officer 23 February 2026. Regulation 18FB (3) of the Local Government (Administration) Regulations 1996 require '*as soon as practicable after the person is employed in the position of CEO, the local government must by (absolute majority) resolution certify that the person was employed in accordance with the local government's adopted standards in relation to the recruitment of CEO's*'. This item meets that requirement.

#### **STATUTORY ENVIRONMENT**

Part 5 Division 4 of the Local Government Act 1995; Part 4 Local Government (Administration) Regulations 1996; Shire of Wyalkatchem policy 5.24 Adopted Model Standards for Recruitment, Performance Review and Termination of CEO's.

### **POLICY IMPLICATIONS**

Shire of Wyalkatchem policy 5.24 Adopted Model Standards for Recruitment, Performance Review and Termination of CEO's.

### **FINANCIAL IMPLICATIONS**

There is no direct financial implication to this report.

### **RISK IMPLICATIONS**

Risk is the effect of uncertainty on business outcomes. This item ensures legislative compliance and therefore reduces risk to Council of legislative breach.

### **COMMUNITY AND STRATEGIC OBJECTIVES**

Goal 11 Good Governance

### **VOTING REQUIREMENT**

Absolute Majority

### **OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(21/2026) Moved: Cr Dickson                      Seconded: Cr Lawson Kerr*

#### ***That Council:***

- 1. Certify, that in employing Mr Tom Kettle as Chief Executive Officer, the local government has fully complied with the Shire of Wyalkatchem 'Adopted standards for CEO recruitment' (policy 5.24); Part 5 Division 4 of the Local Government Act 1995, in particular sections 5.39, 5.39A and 5.39B; and Part 4 of the Local Government (Administration) Regulations 1996, in particular, regulations 18A, 18B and 18FA; and,***
- 2. In compliance with Regulation 18FB (4), authorise the Shire of Wyalkatchem to give a copy to the Local Government Inspector within 14 days of Council's resolution.***

***CARRIED 7/0***

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Lawson Kerr, Cr Dickson***

Mr Tom Kettle re-entered the room at 4:49pm.

**18FB. Certification of compliance with adopted standards for CEO recruitment (Act s. 5.39B(7))**

- (1) In this regulation —  
*adopted standards* means —
  - (a) the standards adopted by a local government under section 5.39B; or
  - (b) if the local government has not adopted standards under that section, the standards taken under section 5.39B(5) to be the local government's adopted standards.
- (2) This regulation applies if —
  - (a) a local government employs a person in the position of CEO of the local government; and
  - (b) the local government's adopted standards in relation to the recruitment of CEOs apply to the employment.

- (3) As soon as practicable after the person is employed in the position of CEO, the local government must, by resolution\*, certify that the person was employed in accordance with the local government's adopted standards in relation to the recruitment of CEOs.

\* Absolute majority required.

- (4) The local government must give a copy of the resolution to the Inspector within 14 days after the resolution is passed by the local government.

*[Regulation 18FB inserted: SL 2021/14 r. 6; amended:  
SL 2025/208 r. 14.]*

**15. MATTERS BEHIND CLOSED DOORS**

Nil

**16. CLOSURE OF THE MEETING**

There being no further business, the Presiding Member closed the meeting at 4.49pm.

## 10. REPORTS

### 10.1. CORPORATE AND COMMUNITY SERVICES

#### 10.1.1. ACCOUNTS FOR PAYMENT – FEBRUARY 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 March 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for payment – February 2026

### VOTING REQUIREMENT

Simple Majority

### OFFICER'S RECOMMENDATION

*That Council endorse the total payments for the month of February 2026 being \$748,385.30 which comprised of:*

1. *Cheque payments in the Municipal Fund totalling \$0.00;*
2. *Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$711,876.15;*
3. *Direct Debit (DD) payments in the Municipal Fund totalling \$36,509.15.*

### SUMMARY

To provide the Council with a list of accounts paid by the Chief Executive Officer in accordance with delegated authority and for the Council to endorse the payments made for the prior month.

### BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

The council has delegated to the CEO (delegation number 1.2.25) the power to make payments from the municipal fund or trust fund.

### COMMENT

The payment listing for February 2026 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal and Trust	EFT	EFT5065	EFT4976
Reserves	EFT	EFT	No Payments
DD	DD	DD4239.1	DD4209.1

**STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations, s.13.1*

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2025/26 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

Payment Listing February 2026

Chq/EFT	Date	Name	Amount	Bank	Type
EFT4976	09/02/2026	Perfect Computer Solutions Pty Ltd	-340.00	1	CSH
EFT4977	09/02/2026	Department Of Local Government Industry Regulation And Safety	-307.06	1	CSH
EFT4978	09/02/2026	Dalwallinu Concrete Pty Ltd/as Dallcon	-10,852.80	1	CSH
EFT4979	09/02/2026	Zone 50 Engineering Surveys Pty Ltd	-1,540.00	1	CSH
EFT4980	09/02/2026	LG Best Practices	-3,168.00	1	CSH
EFT4981	09/02/2026	Doreen Davis	-330.00	1	CSH
EFT4982	09/02/2026	SHERRIN RENTALS PTY LTD	-11,742.50	1	CSH
EFT4983	09/02/2026	Wyalkatchem Tyres & Traders	-471.36	1	CSH
EFT4984	09/02/2026	CORSIGN WA PTY LTD	-5,456.00	1	CSH
EFT4985	09/02/2026	Wacwil Landscaping And Earthworks Pty Ltd	-10,582.00	1	CSH
EFT4986	09/02/2026	SD Mechanical Solutions Pty Ltd	-4,046.89	1	CSH
EFT4987	09/02/2026	Contract Aquatic	-19,800.00	1	CSH
EFT4988	09/02/2026	Central Wheatbelt Mechanical	-1,179.31	1	CSH
EFT4989	09/02/2026	Saffron Cakes and Catering	-2,750.00	1	CSH
EFT4990	09/02/2026	Australia Post	-184.57	1	CSH
EFT4991	09/02/2026	Bunnings Midland	-173.21	1	CSH
EFT4992	09/02/2026	Team Global Express Pty Ltd	-40.79	1	CSH
EFT4993	09/02/2026	Dunnings	-401.46	1	CSH
EFT4994	09/02/2026	Fulton Hogan	-3,801.60	1	CSH
EFT4995	09/02/2026	Nutrien Ag Solutions Ltd	-141.79	1	CSH
EFT4996	09/02/2026	Local Government Professionals WA	-1,110.00	1	CSH
EFT4997	09/02/2026	Midalia Steel	-137.50	1	CSH
EFT4998	09/02/2026	Moore Australia (WA) Pty Ltd	-2,376.00	1	CSH
EFT4999	09/02/2026	Shire of Goomalling	-3,850.00	1	CSH
EFT5000	09/02/2026	WA Contract Ranger Services	-627.00	1	CSH
EFT5001	09/02/2026	WCS Concrete Pty Ltd	-18,411.80	1	CSH
EFT5002	09/02/2026	Wyalkatchem Community Resource Centre	-3,964.68	1	CSH
EFT5003	18/02/2026	Officeworks	-3,357.87	1	CSH
EFT5004	18/02/2026	Shire of Chittering	-476.85	1	CSH
EFT5005	18/02/2026	Shred-X Pty Ltd	-78.01	1	CSH
EFT5006	18/02/2026	Five Rivers Plumbing and Gas	-42.87	1	CSH
EFT5007	18/02/2026	Goomalling Farm Shed	-22.95	1	CSH
EFT5008	18/02/2026	Prompt Safety Solutions / Pingarning Pty Ltd	-1,475.98	1	CSH
EFT5009	18/02/2026	Infinitum Technologies Pty LTD	-364.78	1	CSH
EFT5010	18/02/2026	Mineral Crushing Services	-693.00	1	CSH
EFT5011	18/02/2026	sheridans	-104.34	1	CSH
EFT5012	18/02/2026	Wyalkatchem Hotel (SL Tyler and TJ Tyler)	-165.00	1	CSH
EFT5013	18/02/2026	Western Australian Electoral Commission	-13,223.89	1	CSH
EFT5014	18/02/2026	M+K Reilly Family Trust T/A Reilly + Sons	-1,522.33	1	CSH
EFT5015	18/02/2026	Fire Shield Services	-710.71	1	CSH
EFT5016	18/02/2026	Total Tools Midland Pty Ltd	-1,366.94	1	CSH
EFT5017	18/02/2026	Shire of Wongan-Ballidu	-10,083.34	1	CSH
EFT5018	18/02/2026	Wyalkatchem Tyres & Traders	-2,256.88	1	CSH
EFT5019	18/02/2026	Wacwil Landscaping And Earthworks Pty Ltd	-16,555.00	1	CSH
EFT5020	18/02/2026	Earthstyle Contracting Pty Ltd	-51,755.00	1	CSH
EFT5021	18/02/2026	Carrington's Traffic Services	-28,684.26	1	CSH
EFT5022	18/02/2026	Dell Australia Pty Limited	-1,424.50	1	CSH
EFT5023	18/02/2026	Glenn Joseph Edward Bradly	-20.00	1	CSH
EFT5024	18/02/2026	SJR Civil Consulting Pty Ltd	-660.00	1	CSH
EFT5025	18/02/2026	Wcp Civil Pty Ltd	-69,588.05	1	CSH
EFT5026	18/02/2026	Sports Surfaces Group Pty Ltd	-14,157.00	1	CSH
EFT5027	18/02/2026	Avon Waste	-4,897.48	1	CSH
EFT5028	18/02/2026	Burgess Rawson (wa) Pty Ltd	-1,139.29	1	CSH

Chq/EFT	Date	Name	Amount	Bank	Type
EFT5029	18/02/2026	Team Global Express Pty Ltd	-40.87	1	CSH
EFT5030	18/02/2026	D & D Transport	-11,550.00	1	CSH
EFT5031	18/02/2026	Dunnings	-775.06	1	CSH
EFT5032	18/02/2026	Elders	-227.25	1	CSH
EFT5033	18/02/2026	Hersey Safety Pty Ltd	-5,157.70	1	CSH
EFT5034	18/02/2026	LGIS Insurance Broking (JLT Risk Solutions Pty Ltd)	-1,753.95	1	CSH
EFT5035	18/02/2026	Mcleods Lawyers	-2,283.60	1	CSH
EFT5036	18/02/2026	MetroCount	-11,236.50	1	CSH
EFT5037	18/02/2026	NEWROC	-14,300.00	1	CSH
EFT5038	18/02/2026	Newtravel	-15,000.00	1	CSH
EFT5039	18/02/2026	Petchell Mechanical	-3,116.73	1	CSH
EFT5040	18/02/2026	Planwest	-2,843.50	1	CSH
EFT5041	18/02/2026	Trophy Specialists	-1,645.18	1	CSH
EFT5042	18/02/2026	WA Contract Ranger Services	-627.00	1	CSH
EFT5043	18/02/2026	Westrac	-1,588.46	1	CSH
EFT5044	18/02/2026	Wheatbelt Office & Business Machines	-385.71	1	CSH
EFT5045	26/02/2026	Perfect Computer Solutions Pty Ltd	-2,040.00	1	CSH
EFT5046	26/02/2026	COLAS Western Australia Pty Ltd	-138,955.14	1	CSH
EFT5047	26/02/2026	Five Rivers Plumbing and Gas	-449.99	1	CSH
EFT5048	26/02/2026	Zone 50 Engineering Surveys Pty Ltd	-8,555.25	1	CSH
EFT5049	26/02/2026	Northam Betta	-1,700.00	1	CSH
EFT5050	26/02/2026	Stirling Asphalt	-68,079.00	1	CSH
EFT5051	26/02/2026	GPW Group Pty Ltd	-767.80	1	CSH
EFT5052	26/02/2026	CORSIGN WA PTY LTD	-17,189.70	1	CSH
EFT5053	26/02/2026	Ian Mccabe	-47.09	1	CSH
EFT5054	26/02/2026	Enviro Pipes Pty Ltd	-8,131.20	1	CSH
EFT5055	26/02/2026	Carrington's Traffic Services	-3,952.21	1	CSH
EFT5056	26/02/2026	CAI Fences	-28,875.00	1	CSH
EFT5057	26/02/2026	Sirva Pty Ltd	-12,330.12	1	CSH
EFT5058	26/02/2026	Mr Wet Wall Homebase Pty Ltd	-1,870.00	1	CSH
EFT5059	26/02/2026	Wyalkatchem Electrical Services	-979.00	1	CSH
EFT5060	26/02/2026	Dunnings	-10,214.42	1	CSH
EFT5061	26/02/2026	Elders	-419.10	1	CSH
EFT5062	26/02/2026	Oxter Services	-764.50	1	CSH
EFT5063	26/02/2026	State Library of Western Australia	-22.00	1	CSH
EFT5064	26/02/2026	Westrac	-1,364.48	1	CSH
EFT5065	26/02/2026	Wyalkatchem Community Resource Centre	-26.00	1	CSH
<b>Total EFT</b>			<b>-711,876.15</b>		
800	27/02/2026	NAB	-13.00	1	FEE
800	27/02/2026	NAB	-73.41	1	FEE
DD4209.1	02/02/2026	Crisp Wireless	-625.90	1	CSH
DD4218.1	03/02/2026	NAB Credit Card	-1,106.77	1	CSH
DD4220.1	04/02/2026	Synergy	-206.80	1	CSH
DD4220.2	05/02/2026	Synergy	-637.45	1	CSH
DD4220.3	10/02/2026	Telstra	-300.49	1	CSH
DD4222.1	10/02/2026	Superannuation contributions	-6,905.09	1	CSH
DD4224.1	11/02/2026	Synergy	-9,887.34	1	CSH
DD4224.2	12/02/2026	Synergy	-547.34	1	CSH
DD4226.1	13/02/2026	Synergy	-817.64	1	CSH
DD4226.2	16/02/2026	Synergy	-66.30	1	CSH
DD4226.3	21/02/2026	Telstra	-322.60	1	CSH
DD4231.1	24/02/2026	Superannuation contributions	-6,951.95	1	CSH
DD4233.1	25/02/2026	Water Corporation	-3,229.71	1	CSH
DD4233.2	25/02/2026	Synergy	-3,099.73	1	CSH
DD4236.1	26/02/2026	Water Corporation	-1,482.48	1	CSH

Chq/EFT	Date	Name	Amount	Bank	Type
DD4239.1	24/02/2026	Superannuation contributions	-235.15	1	CSH
Total DD			-36,509.15		
Total Payments February 2026			-748,385.30		

**10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – JANUARY 2026**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 March 2026
Reporting Officer:	Glenn Bradly, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2.1 – Credit Card – January 2026

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council endorse credit card payments for the period 31 December 2025 to 28 January 2026, totalling \$1,106.77 (refer to attachment 10.1.2).*

**BACKGROUND**

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management s.6.4  
Local Government (Financial Management) Regulations 1996, R34*

**POLICY IMPLICATIONS**

Policy Number 2.1 – Purchasing Policy.  
Policy Number 2.3 – Credit Card Policy.

**FINANCIAL IMPLICATIONS**

Nil. Reported expenditure is assessed by management as being consistent with the 2025/2026 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management



**SHIRE OF WYALKATCHEM  
NAB BUSINESS VISA  
PAYMENTS OF ACCOUNTS BY CREDIT CARD  
FOR THE STATEMENT PERIOD: 31 December 2025 to 28 January 2026**

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-0623			
08-Jan-26	ROEZSLER ENGRAVING	ADMIN STATIONERY Common Seal Embossing Stickers	\$ 82.30
09-Jan-26	DIRECT WHOLESAL SUPPLIES	RAILWAY BARRACKS Replacement taps x 4 including freight	\$ 173.11
19-Jan-26	TELSTRA	MAIN OVAL Reticulation SIM Recharge	\$ 180.00
21-Jan-26	JAMF SOFTWARE	INFORMATION TECHNOLOGY JAMF Subscription	\$ 37.09
23-Jan-26	WYALKATCHEM POST OFFICE	SWIMMING POOL Replacement Mobile Phone for the pool	\$ 149.00
27-Jan-26	RED DOT NORTHAM	AUSTRALIA DAY Decorations for Australia Day Event	\$ 27.91
27-Jan-26	COLES NORTHAM	AUSTRALIA DAY Decorations for Australia Day Event	\$ 12.40
27-Jan-26	RED DOT NORTHAM	AUSTRALIA DAY Decorations for Australia Day Event	\$ 78.86
27-Jan-26	KMART NORTHAM	SWIMMING POOL Shower curtains and container	\$ 52.00
27-Jan-26	COLES ONLINE	AUSTRALIA DAY Refreshments for Australia Day Event, SWIMMING POOL Sunscreen MEMBERS Refreshments for Council Chambers	\$ 305.10
28-Jan-26	NAB BANK	Card Fees and Bank Charge	\$ 9.00
<b>TOTAL CREDIT CARD PAYMENTS</b>			<b>\$ <u>1,106.77</u></b>

I, Glenn Bradly, have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;

- all transactions are expenses incurred by the Shire of Wyalkatchem;
- all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the corporate credit card is evident

Glenn Bradly 

### **10.1.3. MONTHLY FINANCIAL REPORTS – FEBRUARY 2026**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 March 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3.1 – Monthly Financial Report February 2026

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council accepts the Statements of Financial Activity for the month ending 28 February 2026 (refer attachment 10.1.3).*

#### **BACKGROUND**

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

#### **COMMENT**

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis. These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management S6.4*  
*Local Government (Financial Management) Regulations, R34*

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

##### **February 2026**

Total Cash Available as at 28 February 2026 is \$4,960,811;

- cash available is made up of unrestricted cash \$1,334,115 (26.89%) and
- restricted cash \$3,626,696 (73.11%).

Rates Debtors balance as at 28 February 2026 is \$255,580 and Rates Notices for 2025-26 were issued in August 2025. Rates collected as at end of February were \$1,346,802 - 84%.

**February 2026:** Operating Revenue – Operating revenue of \$3,160,848 is made up of Rates - 50%, Grants - 38%, Fees and Charges - 7%, Interest – 3% and other – 2%. Operating Expenses – Operating expenses of \$4,057,891 is made of Employee Costs – 25%, Materials and Contracts – 21%, Depreciation – 45%, Insurance – 6% and Utility – 3%.

### **COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

# SHIRE OF WYALKATCHEM

## MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)  
For the period ended 28 February 2026

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

### TABLE OF CONTENTS

Statement of financial activity	2
Statement of financial position	3
Note 1      Basis of preparation	4
Note 2      Net current assets information	5
Note 3      Explanation of variances	6

**SHIRE OF WYALKATCHEM**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 28 FEBRUARY 2026**

	Updated Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
General rates	1,560,792	1,560,792	<b>1,560,752</b>	(40)	(0.00%)	
Rates excluding general rates	10,496	10,496	<b>10,496</b>	0	0.00%	
Grants, subsidies and contributions	1,546,991	1,204,878	<b>1,197,305</b>	(7,573)	(0.63%)	
Fees and charges	241,477	227,739	<b>216,381</b>	(11,358)	(4.99%)	
Interest revenue	161,521	107,000	<b>107,814</b>	814	0.76%	
Other revenue	59,555	59,555	<b>68,100</b>	8,545	14.35%	
Profit on asset disposals	98,364	0	<b>0</b>	0	0.00%	
	<b>3,679,196</b>	<b>3,170,460</b>	<b>3,160,848</b>	<b>(9,612)</b>	(0.30%)	
<b>Expenditure from operating activities</b>						
Employee costs	(1,725,888)	(1,150,592)	<b>(1,023,598)</b>	126,994	11.04%	▲
Materials and contracts	(1,968,732)	(1,312,488)	<b>(862,234)</b>	450,254	34.31%	▲
Utility charges	(197,201)	(131,467)	<b>(114,930)</b>	16,537	12.58%	▲
Depreciation	(2,629,396)	(1,752,931)	<b>(1,815,410)</b>	(62,479)	(3.56%)	
Finance costs	(15,520)	(7,760)	<b>(8,132)</b>	(372)	(4.79%)	
Insurance	(231,235)	(231,235)	<b>(232,811)</b>	(1,576)	(0.68%)	
Other expenditure	(54,592)	0	<b>(776)</b>	(776)	0.00%	
	<b>(6,822,564)</b>	<b>(4,586,473)</b>	<b>(4,057,891)</b>	<b>528,582</b>	11.52%	
Non cash amounts excluded from operating activities	2(c) 2,534,850	1,752,931	<b>1,815,410</b>	62,479	3.56%	
<b>Amount attributable to operating activities</b>	<b>(608,518)</b>	<b>336,918</b>	<b>918,367</b>	<b>581,449</b>	172.58%	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions	2,139,650	952,831	<b>963,768</b>	10,937	1.15%	
Proceeds from disposal of assets	184,454	140,454	<b>140,454</b>	0	0.00%	
	<b>2,324,104</b>	<b>1,093,285</b>	<b>1,104,222</b>	<b>10,937</b>	1.00%	
<b>Outflows from investing activities</b>						
Acquisition of property, plant and equipment	(596,120)	(309,264)	<b>(297,171)</b>	12,093	3.91%	
Acquisition of infrastructure	(2,350,639)	(1,271,832)	<b>(1,351,712)</b>	(79,881)	(6.28%)	
	<b>(2,946,759)</b>	<b>(1,581,096)</b>	<b>(1,648,883)</b>	<b>(67,788)</b>	(4.29%)	
<b>Amount attributable to investing activities</b>	<b>(622,655)</b>	<b>(487,811)</b>	<b>(544,661)</b>	<b>(56,851)</b>	(11.65%)	
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
Transfer from reserves	38,477	0	<b>0</b>	0	0.00%	
	<b>38,477</b>	<b>0</b>	<b>0</b>	<b>0</b>	0.00%	
<b>Outflows from financing activities</b>						
Repayment of borrowings	(76,646)	(37,951)	<b>(37,951)</b>	0	0.00%	
Transfer to reserves	(240,000)	0	<b>(91,837)</b>	(91,837)	0.00%	
	<b>(316,646)</b>	<b>(37,951)</b>	<b>(129,788)</b>	<b>(91,837)</b>	(241.99%)	
<b>Amount attributable to financing activities</b>	<b>(278,169)</b>	<b>(37,951)</b>	<b>(129,788)</b>	<b>(91,837)</b>	(241.99%)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
<b>Surplus or deficit at the start of the financial year</b>	2(a) 1,509,342	1,509,342	<b>1,513,140</b>	3,798	0.25%	
Amount attributable to operating activities	(608,518)	336,918	<b>918,367</b>	581,449	172.58%	▲
Amount attributable to investing activities	(622,655)	(487,811)	<b>(544,661)</b>	(56,851)	(11.65%)	▼
Amount attributable to financing activities	(278,169)	(37,951)	<b>(129,788)</b>	(91,837)	(241.99%)	▼
<b>Surplus or deficit after imposition of general rates</b>	<b>0</b>	<b>1,320,499</b>	<b>1,757,058</b>	<b>436,559</b>	33.06%	▲

**KEY INFORMATION**

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
  - ▲ Indicates a variance with a positive impact on the financial position.
  - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WYALKATCHEM**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 28 FEBRUARY 2026**

	Actual 30 June 2025	Actual as at 28 February 2026
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	2,233,478	1,334,115
Trade and other receivables	548,314	568,027
Other financial assets	3,534,858	3,626,695
Inventories	14,443	10,564
<b>TOTAL CURRENT ASSETS</b>	<b>6,331,093</b>	<b>5,539,401</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	37,537	37,537
Other financial assets	59,715	59,715
Property, plant and equipment	13,292,499	13,048,858
Infrastructure	55,213,619	55,150,367
<b>TOTAL NON-CURRENT ASSETS</b>	<b>68,603,370</b>	<b>68,296,477</b>
<b>TOTAL ASSETS</b>	<b>74,934,463</b>	<b>73,835,878</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	1,194,809	67,362
Borrowings	76,646	38,695
Employee related provisions	88,285	88,285
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,359,740</b>	<b>194,342</b>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	338,154	338,154
Employee related provisions	55,123	55,123
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>393,277</b>	<b>393,277</b>
<b>TOTAL LIABILITIES</b>	<b>1,753,017</b>	<b>587,619</b>
<b>NET ASSETS</b>	<b>73,181,446</b>	<b>73,248,259</b>
<b>EQUITY</b>		
Retained surplus	24,291,917	24,266,894
Reserve accounts	3,534,859	3,626,695
Revaluation surplus	45,354,670	45,354,670
<b>TOTAL EQUITY</b>	<b>73,181,446</b>	<b>73,248,259</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WYALKATCHEM**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 28 FEBRUARY 2026**

**1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

*Section 6.4(2) of the Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 11 March 2026

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**MATERIAL ACCOUNTING POLICES**

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

**Critical accounting estimates and judgements**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

**SHIRE OF WYALKATCHEM**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 28 FEBRUARY 2026**

**2 NET CURRENT ASSETS INFORMATION**

**(a) Net current assets used in the Statement of Financial Activity**

**Current assets**

Cash and cash equivalents  
Trade and other receivables  
Other financial assets  
Inventories

**Less: current liabilities**

Trade and other payables  
Borrowings  
Employee related provisions

Net current assets

Less: Total adjustments to net current assets

**Closing funding surplus / (deficit)**

Note	Updated Budget Opening	Actual as at	Actual as at
	1 July 2025	30 June 2025	28 February 2026
	\$	\$	\$
	2,233,478	2,233,478	1,334,115
	593,031	548,314	568,027
	3,534,859	3,534,858	3,626,695
	14,444	14,443	10,564
	6,375,812	6,331,093	5,539,401
	(1,239,525)	(1,194,809)	(67,362)
	(76,646)	(76,646)	(38,695)
	(92,086)	(88,285)	(88,285)
	(1,408,257)	(1,359,740)	(194,342)
	4,967,555	4,971,353	5,345,059
2(b)	(3,458,213)	(3,458,213)	(3,588,001)
	<b>1,509,342</b>	<b>1,513,140</b>	<b>1,757,058</b>

**(b) Current assets and liabilities excluded from budgeted deficiency**

**Adjustments to net current assets**

Less: Reserve accounts  
Add: Current liabilities not expected to be cleared at the end of the year  
- Current portion of borrowings

**Total adjustments to net current assets**

	(3,534,859)	(3,534,859)	(3,626,696)
	76,646	76,646	38,695
2(a)	<b>(3,458,213)</b>	<b>(3,458,213)</b>	<b>(3,588,001)</b>

**(c) Non-cash amounts excluded from operating activities**

**Adjustments to operating activities**

Less: Profit on asset disposals  
Add: Depreciation

**Total non-cash amounts excluded from operating activities**

Adopted Budget Estimates	YTD Budget Estimates	YTD Actual
30 June 2026	28 February 2026	28 February 2026
\$	\$	\$
(94,546)	0	0
2,629,396	1,752,931	1,815,410
<b>2,534,850</b>	<b>1,752,931</b>	<b>1,815,410</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**SHIRE OF WYALKATCHEM**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 28 FEBRUARY 2026**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
 The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

**Description**

**Expenditure from operating activities**

**Employee costs**

There has been a number of vacant positions through the beginning of the year.

**Materials and contracts**

The YTD budget is averaged over the year, staff tend to be conservative with expenditure through the beginning of the year until we are confident with how we are travelling YTD.

**Utility charges**

Budget is averaged over year.

**Surplus or deficit after imposition of general rates**

<b>Var. \$</b>	<b>Var. %</b>	
\$	%	
<b>126,994</b>	<b>11.04%</b>	▲
	Permanent	
<b>450,254</b>	<b>34.31%</b>	▲
	Timing	
<b>16,537</b>	<b>12.58%</b>	▲
	Timing	
<b>436,559</b>	<b>33.06%</b>	▲

**SHIRE OF WYALKATCHEM**  
**SUPPLEMENTARY INFORMATION**

**TABLE OF CONTENTS**

1	Key information	2
2	Key information - graphical	3
3	Cash and financial assets	4
4	Reserve accounts	5
5	Capital acquisitions	6
6	Disposal of assets	8
7	Receivables	9
8	Other current assets	10
9	Payables	11
10	Borrowings	12
11	Other current liabilities	13
12	Grants and contributions	14
13	Capital grants and contributions	15
14	Budget amendments	16

**BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION**

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF WYALKATCHEM  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.51 M	\$1.51 M	\$1.51 M	\$0.00 M
Closing	\$0.00 M	\$1.32 M	\$1.76 M	\$0.44 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$4.96 M	% of total
Unrestricted Cash	\$1.33 M	26.9%
Restricted Cash	\$3.63 M	73.1%

Refer to 3 - Cash and Financial Assets

Payables	
	% Outstanding
Trade Payables	\$0.07 M
0 to 30 Days	(0.03 M) 100.0%
Over 30 Days	0.0%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables		
	\$0.37 M	% Collected
Rates Receivable	\$0.20 M	84.0%
Trade Receivable	\$0.37 M	% Outstanding
Over 30 Days		90.0%
Over 90 Days		89.6%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.61 M)	\$0.34 M	\$0.92 M	\$0.58 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$1.56 M	% Variance
YTD Budget	\$1.56 M	(0.0%)

Grants and Contributions		
YTD Actual	\$1.20 M	% Variance
YTD Budget	\$1.20 M	(0.6%)

Refer to 12 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.22 M	% Variance
YTD Budget	\$0.23 M	(5.0%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.62 M)	(\$0.49 M)	(\$0.54 M)	(\$0.06 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.14 M	%
Adopted Budget	\$0.18 M	(23.9%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$1.35 M	% Spent
Adopted Budget	\$2.35 M	(42.5%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.96 M	% Received
Adopted Budget	\$2.14 M	(55.0%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.28 M)	(\$0.04 M)	(\$0.13 M)	(\$0.09 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.04 M)
Interest expense	(\$0.01 M)
Principal due	\$0.38 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$3.63 M
Net Movement	\$0.09 M

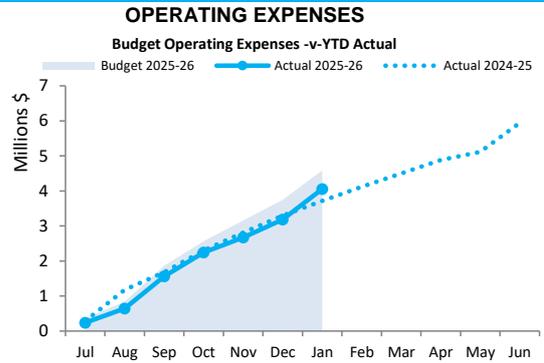
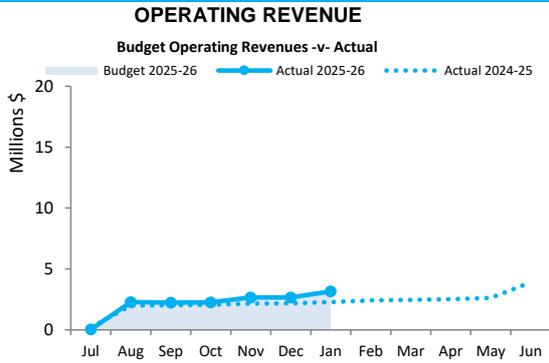
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

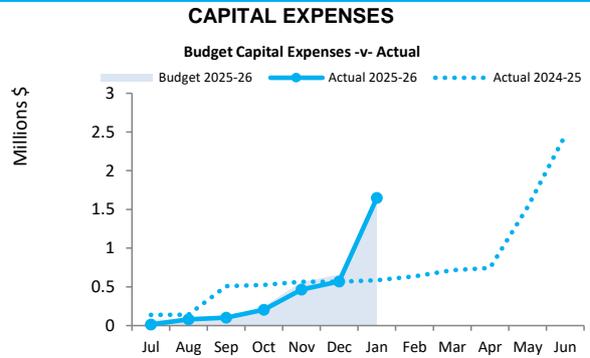
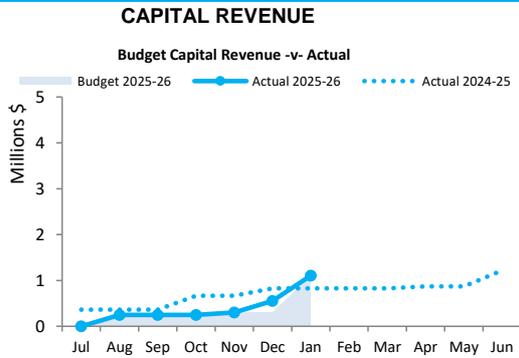
**SHIRE OF WYALKATCHEM**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 28 FEBRUARY 2026**

**2 KEY INFORMATION - GRAPHICAL**

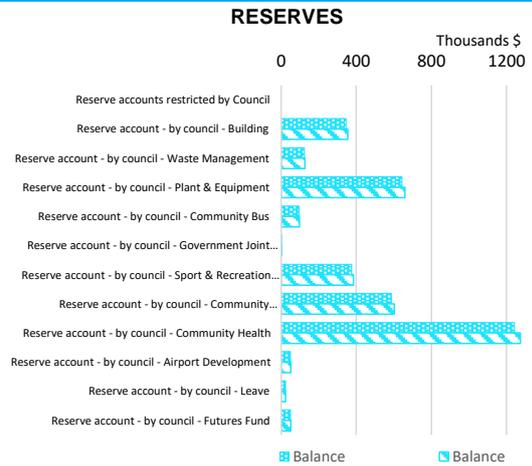
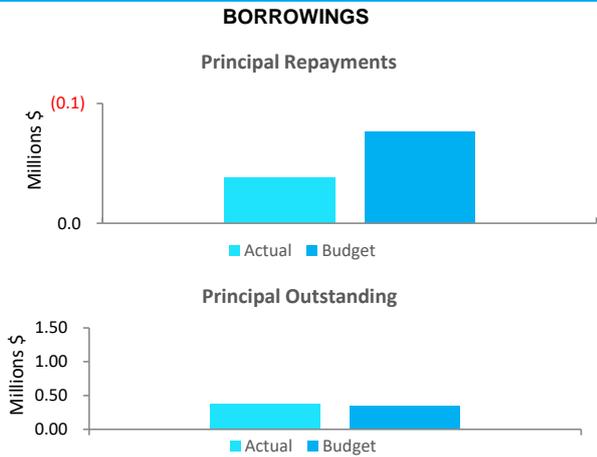
**OPERATING ACTIVITIES**



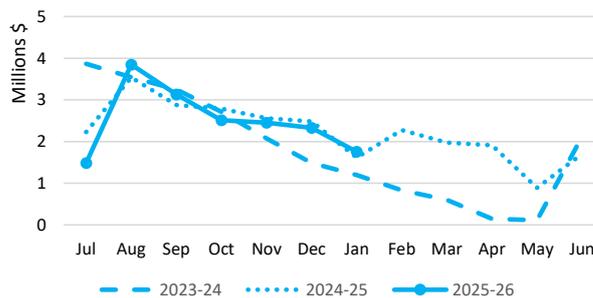
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF WYALKATCHEM  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 28 FEBRUARY 2026**

**3 CASH AND FINANCIAL ASSETS AT AMORTISED COST**

Description	Classification	Unrestricted \$	Reserve Accounts \$	Total \$	Trust \$	Institution	Interest Rate	Maturity Date
Municipal Bank Account	Cash and cash equivalents	1,333,915	0	1,333,915	0			At call
Reserve Investment Account	Financial assets at amortised cost	0	3,626,696	3,626,696	0	BOQ	4.37%	Jan-26
Petty Cash		200	0	200	0			
<b>Total</b>		<b>1,334,115</b>	<b>3,626,696</b>	<b>4,960,811</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		1,334,115	0	1,334,115	0			
Financial assets at amortised cost - Term Deposits		0	3,626,696	3,626,696	0			
		<b>1,334,115</b>	<b>3,626,696</b>	<b>4,960,811</b>	<b>0</b>			

**KEY INFORMATION**

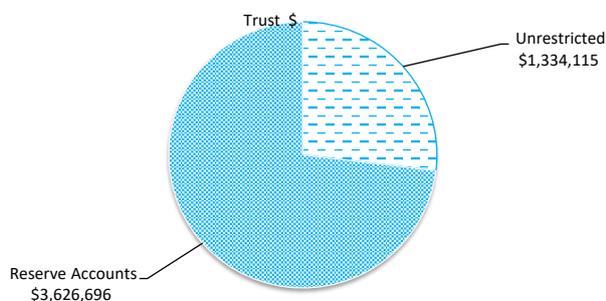
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF WYALKATCHEM**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 28 FEBRUARY 2026**

**4 RESERVE ACCOUNTS**

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Reserve accounts restricted by Council</b>								
Reserve account - by council - Building	345,388	14,021	0	359,409	345,388	8,973	0	354,361
Reserve account - by council - Waste Management	123,541	4,711	0	128,252	123,541	3,210	0	126,751
Reserve account - by council - Plant & Equipment	643,080	28,722	0	671,802	643,080	16,707	0	659,787
Reserve account - by council - Community Bus	95,185	3,630	0	98,815	95,185	2,473	0	97,658
Reserve account - by council - Government Joint Venture Housing	13	0	0	13	13	0	0	13
Reserve account - by council - Sport & Recreation Facilities	375,259	14,309	(38,477)	351,091	375,259	9,749	0	385,008
Reserve account - by council - Community Development	587,465	122,401	0	709,866	587,465	15,263	0	602,728
Reserve account - by council - Community Health	1,242,319	47,372	0	1,289,691	1,242,319	32,276	0	1,274,595
Reserve account - by council - Airport Development	49,718	1,896	0	51,614	49,718	1,292	0	51,010
Reserve account - by council - Leave	22,891	873	0	23,764	22,891	594	0	23,485
Reserve account - by council - Futures Fund	50,000	2,065	0	52,065	50,000	1,299	0	51,299
	<b>3,534,859</b>	<b>240,000</b>	<b>(38,477)</b>	<b>3,736,382</b>	<b>3,534,859</b>	<b>91,837</b>	<b>0</b>	<b>3,626,696</b>

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	40,000	0	0	0
Buildings	42,600	15,600	15,600	0
Furniture and equipment	68,775	27,500	19,193	(8,307)
Plant and equipment	444,745	266,164	262,378	(3,786)
<b>Acquisition of property, plant and equipment</b>	<b>596,120</b>	<b>309,264</b>	<b>297,171</b>	<b>(12,093)</b>
Infrastructure - roads	2,012,502	1,069,476	1,154,272	84,796
Infrastructure - drainage	65,000	50,000	58,447	8,447
Infrastructure - footpaths	42,525	42,525	42,925	400
Infrastructure - other	230,612	109,831	96,068	(13,763)
<b>Acquisition of infrastructure</b>	<b>2,350,639</b>	<b>1,271,832</b>	<b>1,351,712</b>	<b>79,881</b>
<b>Total capital acquisitions</b>	<b>2,946,759</b>	<b>1,581,096</b>	<b>1,648,883</b>	<b>67,788</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	2,139,650	952,831	963,768	10,937
Other (disposals & C/Fwd)	184,454	140,454	140,454	0
Reserve accounts				
Reserve account - by council - Sport & Recreation Facilities	38,477		0	0
Contribution - operations	584,178	487,811	544,661	56,850
<b>Capital funding total</b>	<b>2,946,759</b>	<b>1,581,096</b>	<b>1,648,883</b>	<b>67,788</b>

**KEY INFORMATION**

**Initial recognition**

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

**Measurement after recognition**

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

**Reportable Value**

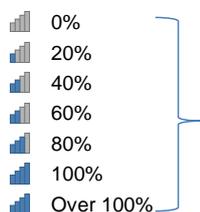
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

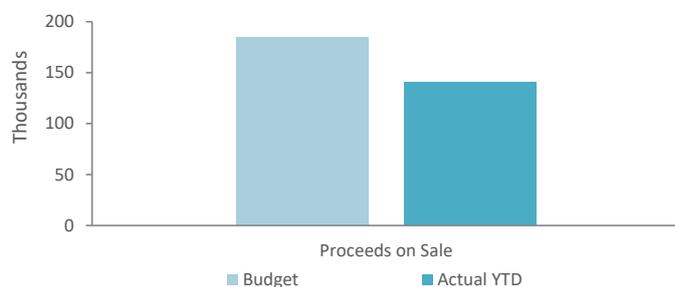


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Updated			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
<b>Land &amp; Buildings</b>				0
Purchase/transfer of land from WAPOL	40,000	0	0	0
NAB Bank	27,000	0	0	0
CRC airconditioner	15,600	15,600	15,600	0
				0
<b>Furniture &amp; Equipment</b>				0
Councillor Surface Pro's	14,000	14,000	8,875	5,125
Upgrade Chambers recording equipment	10,000	0	0	0
Shire Server replacement	31,275	0	0	0
Staff computer/laptop replacement x 7	13,500	13,500	10,318	3,182
				0
<b>Plant &amp; Equipment</b>				0
Works Manager Ute	58,914	62,000	58,915	3,085
WM00 Ford Everest (carried over)	77,000	77,000	77,440	(440)
Admin vehicle	43,395	0	0	0
Doctor vehicle	43,395	0	0	0
Team leader - Roads ute	54,115	55,000	54,115	885
Town space cab tipping tray ute	45,801	45,000	45,801	(801)
Skid steer rake bucket	4,375	4,375	4,375	0
Spray unit	5,500	5,500	4,482	1,018
Slasher	7,290	7,290	7,290	0
Mobile evaporative air cooler	9,960	9,999	9,960	39
Recreation Centre generator	55,000	0	0	0
Admin Office generator	20,000	0	0	0
Medical Centre generator	20,000	0	0	0
				0
<b>Infrastructure - Roads</b>				0
Roads 2 Recovery program 25/26	366,409	274,807	247,497	27,310
Wyalkatchem North Road	606,933	505,778	513,431	(7,654)
Cemetery Road	385,189	288,892	285,917	2,975
Cunderdin Wyalkatchem Road	540,000	0	26,876	(26,876)
Wyalkatchem Koorda Road	113,971	0	80,551	(80,551)
				0
<b>Infrastructure - Drainage</b>				0
Culverts x 4 - McNee and Parson Rd	40,000	25,000	29,653	(4,653)
Floodway Lackman Rd	25,000	25,000	28,794	(3,794)
				0
<b>Infrastructure - Footpaths</b>				0
Footpath - Honour Ave and Flint St from Town Hall and along front of Men's Shed to Gamble St	42,525	42,525	42,925	(400)
				0
<b>Infrastructure - Other</b>				0
Swimming Pool	88,943	44,472	33,285	11,187
Wheatbelt Way Rail Trail	76,310	0	0	0
Practice Cricket Wicket	65,359	65,359	62,783	2,576
	<b>2,946,759</b>	<b>1,581,096</b>	<b>1,648,883</b>	<b>(67,788)</b>

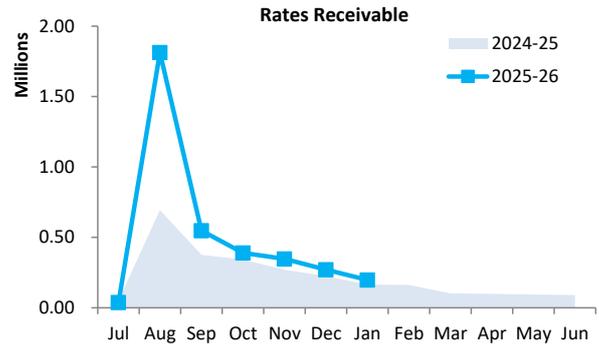
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Updated Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
<b>Plant and equipment</b>									
	0001WM Toyota Rav4	0	25,000	25,000	0	0	0	0	0
	Medical Centre Generator	0	2,000	2,000	0	0	0	0	0
	WM000 Toyota Hilux	34,484	41,818	7,334	0	0	41,818	41,818	0
	WM00 Toyota Prado	51,606	63,636	12,030	0	0	63,636	63,636	0
	000WM Toyota Kluger	0	15,000	15,000	0	0	0	0	0
	WM216 Ford Ranger	0	18,182	18,182	0	0	18,182	18,182	0
	WM012 Toyota Hilux	0	16,818	16,818	0	0	16,818	16,818	0
	Admin Generator	0	2,000	2,000	0	0	0	0	0
		<b>86,090</b>	<b>184,454</b>	<b>98,364</b>	<b>0</b>	<b>0</b>	<b>140,454</b>	<b>140,454</b>	<b>0</b>



7 RECEIVABLES

Rates receivable	30 June 2025	28 Feb 2026
	\$	\$
Opening arrears previous year	48,331	31,134
Levied this year	1,508,575	1,571,248
Less - collections to date	(1,468,389)	(1,346,802)
Gross rates collectable	<b>88,517</b>	<b>255,580</b>
Allowance for impairment of rates receivable	(57,383)	(57,383)
<b>Net rates collectable</b>	<b>31,134</b>	<b>198,197</b>
% Collected	94.3%	84.0%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,640)	30,988	1,120	0	254,747	284,215
Percentage	(0.9%)	10.9%	0.4%	0.0%	89.6%	
<b>Balance per trial balance</b>						
Trade receivables	(2,640)	30,988	1,120	0	254,747	284,215
GST receivable		85,615				85,615
<b>Total receivables general outstanding</b>						<b>369,830</b>

KEY INFORMATION

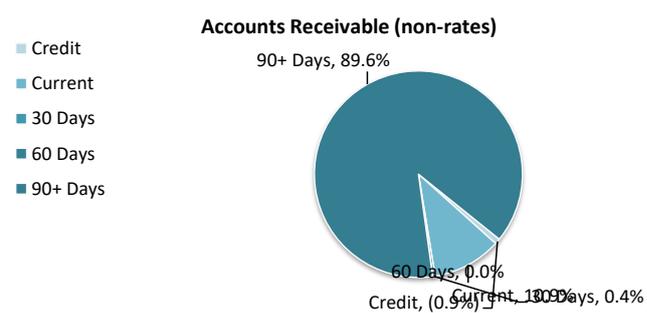
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 28 February 202
	\$	\$	\$	\$
<b>Other current assets</b>				
Financial assets at amortised cost	3,534,858	91,837	0	3,626,695
<b>Inventory</b>				
Fuel	14,443	43,359	(39,888)	10,564
<b>Total other current assets</b>	<b>3,549,301</b>	<b>135,196</b>	<b>(39,888)</b>	<b>3,637,259</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

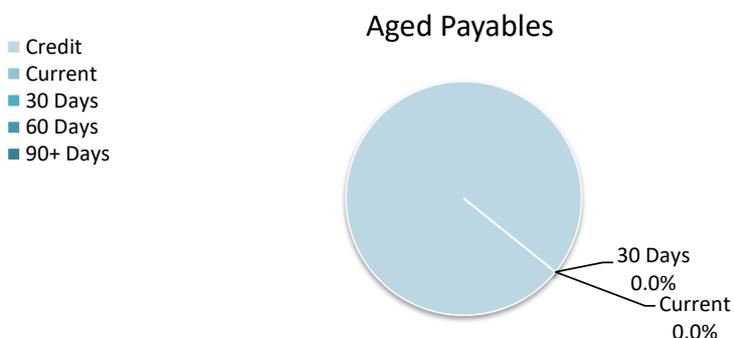
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(28,555)	0	0	0	0	(28,555)
Percentage	100.0%	0.0%	0.0%	0.0%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors	(28,555)	0	0	0	0	(28,555)
Other payables	0	95,916	0	0	0	95,916
<b>Total payables general outstanding</b>						<b>67,361</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Grader purchase	75	414,800	0	0	(37,951)	(76,646)	376,849	338,154	(8,132)	(15,520)
<b>Total</b>		<b>414,800</b>	<b>0</b>	<b>0</b>	<b>(37,951)</b>	<b>(76,646)</b>	<b>376,849</b>	<b>338,154</b>	<b>(8,132)</b>	<b>(15,520)</b>
Current borrowings		76,646					38,695			
Non-current borrowings		338,154					338,154			
		<b>414,800</b>					<b>376,849</b>			

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 28 February 2026 \$
<b>Employee Related Provisions</b>						
Provision for annual leave		92,086	0	0	0	92,086
Provision for long service leave		(3,801)	0	0	0	(3,801)
<b>Total Provisions</b>		<b>88,285</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>88,285</b>
<b>Total other current liabilities</b>		<b>88,285</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>88,285</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue					YTD Revenue Actual
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 28 Feb 2026	Current Liability 28 Feb 2026	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>											
GEN PUR - Financial Assistance Grant - General	0	0	0	0	0	916,863	708,073	916,863	27,234	944,097	708,073
GEN PUR - Financial Assistance Grant - Roads	0	0	0	0	0	321,309	248,140	321,309	9,544	330,853	248,140
ESL BFB - Operating Grant	0	0	0	0	0	40,000	31,630	40,000	2,173	42,173	31,378
ESL BFB - Admin Fee/Commission	0	0	0	0	0	4,000	4,000	4,000	0	4,000	4,000
ROADM - Direct Road Grant (MRWA)	0	0	0	0	0	164,244	160,647	164,244	(3,597)	160,647	160,647
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,446,416</b>	<b>1,152,489</b>	<b>1,446,416</b>	<b>35,354</b>	<b>1,481,770</b>	<b>1,152,238</b>
<b>Contributions</b>											
RATES - Reimbursement of Debt Collection Costs					0	0	1,500	0	1,500	1,500	1,503
STF HOUSE - Staff Rental Reimbursements - 2 Slocum St					0	3,300	5,333	3,300	4,700	8,000	0
STF HOUSE - Staff Rental Reimbursements - 22a Flint St					0	2,800	1,587	2,800	(684)	2,116	0
STF HOUSE - Staff Rental Reimbursements - 45 Wilson St					0	2,800	1,867	2,800	0	2,800	0
STF HOUSE - Staff Rental Reimbursements - 53 Piesse St					0	2,800	1,867	2,800	0	2,800	0
OTH HOUSE - Rental Reimbursements - Joint Venture					0	2,811	1,874	2,811	0	2,811	0
ADMIN - Reimbursements					0	0	6,058		6,058	6,058	6,058
POC - Fuel Tax Credits Grant Scheme					0	20,500	13,667	20,500	0	20,500	14,626
SWIM AREAS - Contributions, Donations & Reimbursements					0	0	18,636	0	18,636	18,636	18,636
TOUR - Grants					0	0	0	0	0	0	4,245
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,011</b>	<b>52,388</b>	<b>35,011</b>	<b>30,210</b>	<b>65,221</b>	<b>45,067</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,481,427</b>	<b>1,204,878</b>	<b>1,481,427</b>	<b>65,564</b>	<b>1,546,991</b>	<b>1,197,305</b>

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue					
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 28 Feb 2026	Current Liability 28 Feb 2026	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>											
GEN PUR - Other Grants	0	0	0	0	0	177,657	0	177,657	0	177,657	0
ROADC - Regional Road Group Grants (MRWA)	0	0	0	0	0	404,622	952,831	404,622	786,417	1,191,039	959,223
ROADC - Roads to Recovery Grant	0	0	0	0	0	766,409	0	766,409	0	766,409	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,348,688</b>	<b>952,831</b>	<b>1,348,688</b>	<b>786,417</b>	<b>2,135,105</b>	<b>959,223</b>
<b>Capital contributions</b>											
REC - Non- Operating Contributions				0	0					0	4,545
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,545</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,348,688</b>	<b>952,831</b>	<b>1,348,688</b>	<b>786,417</b>	<b>2,135,105</b>	<b>963,768</b>

## 10.2. WORKS AND SERVICES

### 10.2.1. WORKS OFFICER'S REPORT – MARCH 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	11 March 2026
Reporting Officer:	Aldo Lamas – Works Manager
Disclosure of Interest:	No interest to disclose
File Number:	13.05
Attachment Reference:	Nil

### VOTING REQUIREMENT

Simple Majority

### OFFICER'S RECOMMENDATION

*That Council receives the Works Officer's report.*

### BACKGROUND

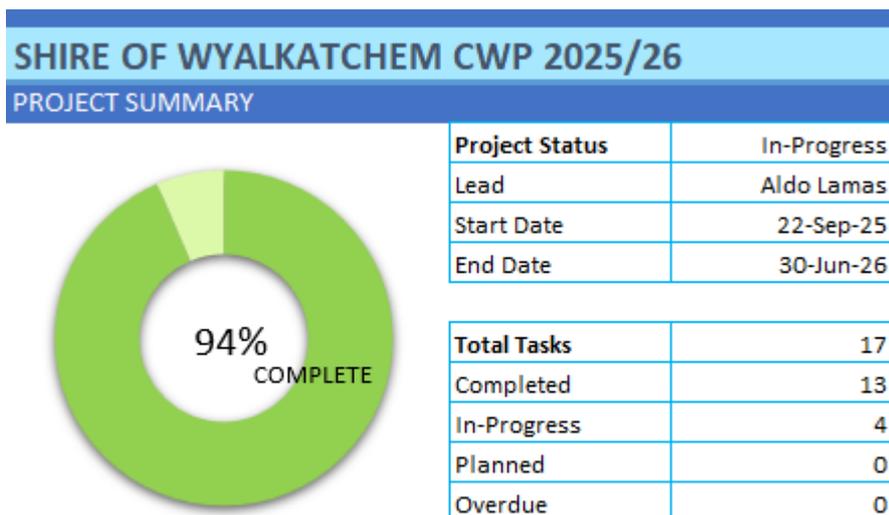
To inform Council of the activities of the Works and Services team for the month ending 11 March 2026.

### OVERVIEW

### SUMMARY - ROADS / TOWN/ BUILDINGS

### CAPITAL WORKS PROGRAM

The capital works program is progressing according to schedule and budget, with 94% of works completed as at 11 March 2026.



DESCRIPTION	STATUS	COMPLETION
<b>INFRASTRUCTURE - ROADS</b>		
Wyalkatchem North Rd - SLK 6.91 to 8.40	Completed	
Wyalkatchem Koorda Rd - Development Project - Design	In Progress	31/03/26
Old Nalkain Rd - Re-sheet - SLK (0.25 to 1.00, 3.68 to 4.17) - 1.24km	Completed	
Goldfields Rd - Re-sheet - SLK 8.54 to 9.82 - 1.28km	Completed	
Parson Rd - Re-sheet - SLK (8.92 to 9.24, 9.56 to 10.25, 10.54 to 10.93) - 1.40km	Completed	
<b>INFRASTRUCTURE - FOOTPATH</b>		
Footpath Construction Town Hall (Honour Ave) to Men's Shed (Gamble St Intersection)	Completed	
<b>INFRASTRUCTURE - DRAINAGE</b>		
4 X Culvert Replacement - Parson Rd	Completed	
Installation of Floodway Lackman Rd (Holdsworth Rd & Elsegood Rd)	Completed	
Davies Road - Culvert Works - SLK 20.47	Completed	
<b>INFRASTRUCTURE - OTHER</b>		
Swimming Pool Changerooms - Roof Cover	In Progress	30/06/26
Cricket Practice Net	Completed	
<b>PLANT &amp; EQUIPMENT</b>		
Skid Steer Rake bucket	Completed	
Spray Unit	Completed	
Slasher	Completed	
Mobile evaporative air cooler	Completed	
<b>SHOVEL READY PROJECT MRWA</b>		
Cemetery Rd, Wyalkatchem WA - SLK 2.22 to 3.15	In Progress	31/03/26
Cunderdin-Wyalkatchem Rd, Wyalkatchem WA - SLK 3.00 to 5.00	In Progress	31/03/26

- **Cemetery Rd, Wyalkatchem WA - SLK 2.22 to 3.15 (Shovel Ready Project)**  
Asphalt works at the intersection are planned to start on Tuesday, 31 March 2026.
- **Cunderdin-Wyalkatchem Rd, Wyalkatchem WA - SLK 3.00 to 5.00**  
Road reconstruction and seal completed. Asphalt works at the intersection are planned to start on Tuesday, 31 March 2026.
- **Lackman Rd – Floodway (Between Elsegood Rd and Holdsworth Rd)**  
Works have been completed.
- **Wallambin Rd, between McNee Rd & Lackman Rd – Culvert replacement**  
Works have been completed.
- **Wallambin Rd, between Wyalkatchem Koorda Rd & Lackman Rd – Culvert replacement**
- Works have been completed.

## **ROAD & MAINTENANCE**

- **Refuse Site**  
Routine weekly maintenance continued throughout the month at the Refuse Site and the installation of new signage.

- **Cemetery Road & Goldfield Rd Speed Zone**

As raised by Councillor Christopher Loton, we contacted Main Roads WA (MRWA) regarding concerns about the speed zones on Cemetery Road and Goldfields Road.

Their response was that Australian Standards indicate that speed signs whether regulatory or advisory should *not* be installed on unsealed roads. The reasoning is that road conditions on unsealed surfaces can change significantly in a short period of time due to weather and other factors, making it impractical to impose a fixed speed limit. A posted speed may be unsafe for the conditions at any given moment.

However, MRWA advised that other warning signage, such as “Pedestrians Ahead,” is appropriate, as it raises driver awareness of potential hazards and encourages caution.

Shire will order those signs and install them as soon as they are ready for collection.

- **Footpath Inspection**

Footpath inspections were completed within the town site, and 12 locations were identified as requiring replacement due to missing sections, broken panels, or areas that present a tripping hazard. The locations raised by a member of the public through Councillor Stratford were also identified during the inspection and will be repaired shortly, as we are currently scheduling the works.

- **Wyalkatchem Koorda Rd**

A member of the public raised concerns that the road information signs when entering town from Koorda are not reflective and are in poor condition. These signs were initially reported to Main Roads WA (MRWA), as they were believed to be part of their network.

MRWA has since advised that the two signs belong to the old M040 route, which is no longer under their responsibility. Based on this feedback, I have requested a quote for the Shire to replace the signs, as they are no longer maintained by MRWA.

[Refer to Photographs in Attachment A](#)

## **PARKS AND GARDENS**

- **Foundation for Rural & Regional Renewal**

The Shire submitted a grant application to obtain funds to install shade sails at the Swimming Pool.

- **Toddler's Pool Safety Rail**

The replacement rail will be installed as soon as it arrives. The expected completion date has changed due to a manufacturing delay, and it is now anticipated to arrive in late March or early April.

- **Hanger #3 - Airstrip**

The sliding door at the hanger 3 has been fixed and it is ready for leasing.

- **Barracks**

- ✓ Lino in kitchen has been glued down.
- ✓ All floor strips in each room have been nailed down.
- ✓ Floodlight globe replaced.
- ✓ Oven door handle refitted.
- ✓ Room 16: window latch replaced.

- **Public Toilets**

- ✓ Replaced fluoro light globe and starter.
- ✓ Replaced latch and repair wall to disabled toilets.
- ✓ Installed new door stops in Ladies' Toilet.

- **Shire Housing**

- ✓ Replaced closer for fly screen.
- ✓ Replaced oven in Shire house.

- **Townsite**

- ✓ Pruned trees obstructing traffic.
- ✓ The spraying program has commenced and is progressing well; however, high temperatures and windy conditions, have slowed progress.

- **Daycare**

- ✓ Mount first aid kit to wall.
- ✓ Investigate blocked toilet , plumber was required and issue was rectified.

- **Recreation Centre**

- ✓ Patched and painted walls.
- ✓ 7 February – A double-header cricket event was held at the Wyalkatchem Oval, utilising both the synthetic and turf wickets. Cougars and Dowerin

competed on the synthetic wicket, while West Yorkrakine and Goomalling played on the turf wicket.

- ✓ 28th February – Another match was played on the turf wicket, West Yorkrakine and Cougars.
- ✓ 14th & 15th March – Grand Final to be held at the Wyalkatchem oval, West Yorkrakine ( first grand final in 21 years) and Cougars (Koorda / Cadoux.)

- **Swimming Pool**

- ✓ Fix latch – gate balance tank.
- ✓ Repair paper towel holder.

### [Refer to Photographs in Attachment B](#)

#### **STATUTORY ENVIRONMENT**

There are no statutory environment implications in relation to this item.

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

There are some financial implications in relation to this item and they are reflected in the report.

## **COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 1 Economy</b>	<b>Statement of Strategic Outcome:</b> Local industry is sustained and can expand with critical and enabling infrastructure. The visitor economy diversifies our local economy and we enhance our community profile.
<b>Goal No.</b>	<b>GOAL 1.</b> Our transport network responds to the accessibility and connectivity needs of all
1.2	Deliver the Wheatbelt Secondary Freight Network Program
1.3	Participate in the Regional Road Group
<b>Pillar 2 Community</b>	<b>Statement of Strategic Outcome:</b> Our community is inclusive, it is a place where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.
<b>Goal No.</b>	<b>GOAL 5.</b> A safe and healthy community for all ages
5.9	Upgrade facilities and equipment at the Wyalkatchem Swimming Pool

Attachment A



Photo: Cunderdin - Wyalkatchem Rd



Photo: Rubbish Tip



Photo: Lackman – Floodway Drainage Works

## Attachment B



Photo: Airstrip Spraying

### **10.3. GOVERNANCE AND COMPLIANCE**

#### **10.3.1. CHIEF EXECUTIVE OFFICER'S REPORT – MARCH 2026**

Applicant:	Not Applicable
Location:	Whole of District
Date:	12 March 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	13.05.01
Attachment Reference:	NIL

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

That Council:

1. Accept the Chief Executive Officer's report as presented.

#### **BACKGROUND**

This report is prepared by the CEO to inform Council and the Community about CEO activities and responsibilities, including progress against published plans and agreed performance criteria.

#### **COMMENT**

This report is for the period 23 February 2026 to 19 March 2026.

Thank you to the Wylie community for warmly welcoming me. The focus of my first month as CEO at the Shire of Wyalkatchem has been to meet, listen and learn as much as I can about our community from the community.

My community engagement has broadly started with the Shire's staff and Councillors, our government and non-government stakeholders, community groups and regional partners as the opportunity arises. So, if I'm yet to sit down with your community group or visit your club, office etc. please reach out to the Shire administration and I will arrange it.

My first week was spent with the Temporary CEO who provided a comprehensive handover and I would add my thanks to him for his seven months of hard work and effectiveness. I also had the pleasure of meeting our business community at a networking event where we discussed the challenges and opportunities for business in Wyalkatchem; thank you to all those who attended and the Shire team for organising the evening.

It is important that the Shire capitalises on the momentum of recent months and I have been working hard to ensure the progression of key projects is as smooth as possible, including;

- Land management (debt management and recover, title status and valuation),

- Strategic and financial planning with Council workshops commencing to build the 2026/27 Annual Budget,
- Recruitment and capacity building,
- Ongoing improvement to our key Committees, including our Local Emergency Management Committee and Audit, Risk and Compliance Committee, and
- Engagement with our regional LG partners through the North Eastern Wheatbelt Regional Organisation of Council (NEWROC).

The Temporary CEO highlighted in his report to the February Ordinary Council Meeting the positive progress that has been made in 2025/26 and the desktop review of the Strategic Community Plan 2024-34 that has detailed the following as key focus areas for input in the 2026/27 Annual Budget;

- 1.1 Development of a shared footpath network plan
- 1.2 Continued delivery of the Wheatbelt Secondary Freight Network
- 1.3 Participation in the Regional Road Group (and delivery of additional projects)
- 2.2 Progress in the development of housing initiatives
- 2.3 Progress toward improving the shire housing stock
- 2.6 Facilitated day care service
- 2.7 Improved economic position at the aerodrome
- 3.1 Implementation of the shire business grant
- 3.2 Support of business initiatives in Wyalkatchem
- 3.3 Engagement to improve the retail offering
- 4.4 Continued building patronage and value of the rodeo
- 5.1 Ensuring access to GP services
- 5.2 Assist access to allied health by providing facilities
- 5.3 Advocacy and partnership in support of continued presence of the hospital and staff
- 5.6 Progress toward increased supply of quality independent living units
- 5.9 Upgrade of facilities at the swimming pool
- 7.3 Review of the Local Emergency Management Arrangements

The *Local Government Act 1995* requires all local governments to plan for the future (section 5.56). This is undertaken by developing a suit of strategic documents, commonly referred to as an Integrated Planning and Reporting Framework (IPRF). It is my key focus for the first six months of my tenure to ensure that the Council are supported to rebuild this framework throughout the 2026/27 Annual Budget Process.

The review undertaken of Strategic Community Plan (SCP) in late 2025 (outlined above) will have an additional Part B developed, that clearly outlines how the Shire will delivery on the strategic objectives. Historically, this has been called a Corporate Business Plan (CBP), however reform to the Local Government Act has resulted combining the SCP and CBP into one document, the Council Plan.

The parallel process of developing a Council Plan alongside the 2026/27 Annual Budget will ensure strategic alignment for year one, while developing a plan for the next three years. The Council will then work to develop a Long-Term Financial Plan, Workforce Plan and Asset Management Plan throughout 2026 that will outline the resourcing requirements to meet the strategic objectives of the Council Plan and how we will delivery on the Shire's vision;

*A well serviced and growing community; where quality of life, opportunity and a strong sense of belonging is important.*

This will take substantial hard work and collaboration between the Council, Shire staff and our community, however I am committed to supporting the Shire to build the framework that will deliver practical outcomes, good quality services and sound decision making to help our community thrive.

**Key Meetings 23 February 2026 to 19 March 2026.**

26 February ordinary meeting of council and business networking event

3 March NEWROC Meeting – Shire of Mt Marshall

4-6 March One-on-one meetings with all members of Council

5 March Council workshop

6 March Local Government Professionals Central Wheatbelt Branch Roundtable – Shire of Merredin

10 March 2026 Rodeo Committee Meeting

11 March WAPOL Wyalkatchem Meeting

13 March Wyalkatchem CRC tour

17 March Wyalkatchem District High School meeting

**STATUTORY ENVIRONMENT**

Section 5.41 details the role of the Chief Executive Officer.

Section 5.56 Planning for the future.

**POLICY IMPLICATIONS**

There is no policy directly relevant to this report.

**FINANCIAL IMPLICATIONS**

There is no direct financial implication to this report. The CEO seeks to add value to Council Decisions and maximise community benefit of operations and project outcomes.

**RISK IMPLICATIONS**

There is no direct risk implication to this report.

**COMMUNITY AND STRATEGIC OBJECTIVES**

All areas of the Strategic Community Plan are relevant to this report. The CEO is actively examining opportunities for progress against the Plan.

### 10.3.2. VEHICLE POLICY AMENDMENT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	18 February 2026
Reporting Officer:	Ian McCabe, Temporary Chief Executive Officer
Disclosure of Interest:	Impartiality interest
File Number:	04.14.01
Attachment Reference:	Current policy 5.21 Council Vehicles Issued to Staff

### VOTING REQUIREMENT

Simple Majority

### OFFICER'S RECOMMENDATION

**Moved: Cr Begley**

**Seconded: Cr Dickson**

That Council:

1. Approve the proposed amendments to policy 5.21 as detailed in the body of this item.
2. Recommend the CEO review the policy manual and present recommendations for Council Policies and CEO Operational Polices that reflect the legislative intent of the Local Government Act 1995.

### BACKGROUND

The current policy 5.21 Council Vehicles Issued to Staff prevents effective operational use of council vehicles.

### COMMENT

Consideration of this Policy was deferred by the Council at the February 26 2026 Ordinary Council Meeting to provide the opportunity for a further workshop. The Council was provided the opportunity to ask questions and discuss at a workshop on Thursday 5 March 2026. The report and officer's recommendation is presented with no amendments from the previous report. The officer's recommendation has been moved and seconded, however no Councillor has spoken to the report.

Section 2.7 of the Local Government Act 1995 details the role of Council, including at 2(b) *'determining the local government's policies.'* Further, at (c) *Council is plan strategically for the district's future;* at (d) *determine services and facilities provided by the local government for the district;* at (f) *provide strategic direction for the CEO.*

At 2.7 (3) the Act states the role of CEO is separate from that of Council (a); and that it's important council respect that separation (b).

At 2.7 (4), the Act states that Council must make its decisions based on evidence, on merit and according to law.

The Equal Opportunity Act (WA) 1984, Division 2 addresses discrimination at work. At section 11 (1) (c) 'it is unlawful to discriminate on the terms on which employment is offered' – the shire cannot specify where a team leader should live.

The current policy has some faults which limit the ability of staff to utilise the vehicles purchased by the Shire of Wyalkatchem and for the CEO to make decisions about their use. For example, most vehicles have automatic transmissions but the policy specifies only persons with a C class licence may use them.

The policy addresses the budgeted value and other specification of the CEO vehicle and Manger of Works vehicle; each of these are senior officers with negotiated contracts that specify a vehicle, value and geographic limitation – these specifications are superfluous to the contract and may require amendment with contract negotiation.

The policy addresses a vehicle for the Manager of Corporate Services, a benefit not currently offered. This officer is employed by the CEO.

The policy allows usage by Leading Hand officers and specifies the distance from place of work to home must be within 10km's – thereby specifying what persons are suitable employees to be Leading Hand. These officers are employed by the CEO. The current policy setting disallows persons currently employed from using a vehicle they are otherwise entitled to because of where they live. If complied with, this will result in operational inefficiencies and the likely loss of valued employees. This unintended consequence results from previously less complex business decision making; however, the CEO requires flexibility in making employee related decisions and s.5.41 and 2.7 (3) support this. It is also contrary to equal opportunity principles and therefore very likely illegal.

The policy states any variation to the policy is to be considered by Council including values which will be considered in budget processes.

The following amendments are recommended:

- Amend title to Council Vehicle Usage
- The policy is to apply to any staff or elected members using shire vehicles.
- The operator is to possess the appropriate class of licence and will present it for recording prior to operating the vehicle.
- Commentary about pool vehicles, securing, smoking to be maintained.
- Insert or amend commentary that states all vehicles are tools of trade and may be allocated to staff to facilitate callout duties or flexible work hours; are to be available for use by other team members unless contract conditions allow unless employment agreement allow are not to be used for private purposes or by unauthorised drivers.
- State that vehicles allocated to senior officers are covered by conditions of contract approved by Council; Manager of Corporate Services will be a contract negotiation by the CEO; the persons working as leading hand will be covered by the above statements.
- State that the selection of vehicles is subject to budget approval and asset management planning requirements.

By amending the policy as recommended Council will ensure the fleet is utilised to best effectiveness with council decisions in budget considerations are focussed on strategic outcomes such as asset management rather than the operator of the vehicle.

There is a need for asset management planning to address vehicle selection and consider ANCAP ratings, vehicle efficiency rating, capital investment and fitness for purpose. These are strategic matters and will feed into the budget process and long term planning.

### **STATUTORY ENVIRONMENT**

Local Government Act 1995

Equal Opportunity Act 1984

### **POLICY IMPLICATIONS**

This item modifies policy 5.21

### **FINANCIAL IMPLICATIONS**

There is no direct financial implication to this item.

### **RISK IMPLICATIONS**

Risk is defined as the effect of uncertainty on business decisions. This recommendation reduces uncertainty for the Shire of Wyalkatchem in the management of workforce and assets by the CEO.

### **COMMUNITY and STRATEGIC OBJECTIVES**

The following Strategic Community Plan 2024-2034 priorities are relevant:

11.2 Develop and implement workforce plan

11.4 Ongoing asset management planning

### 5.21. COUNCIL VEHICLES ISSUED TO STAFF

Responsible Department	Corporate Services
Former policy Reference	Nil
Resolution Number	OMC 53 /2019    OMC 271/2021
Resolution Date	18 April 2019    28 April 2021
Last Amendment Date	18 April 2019 – New Policy    28 April 2021 Review
Shire Related Documents	Nil
Related Legislation	Nil

#### OBJECTIVE

To supply employees with a means of transportation in order that they may provide effective and efficient services.

#### POLICY

No employee shall drive a Shire vehicle without a valid “C” class driver’s licence. Upon request, employees will produce their current driver’s licence for inspection by a delegated officer.

The employee shall be responsible for payment of fines incurred as a result of failing to observe the Road Traffic Code and/or any parking prohibitions.

All Shire vehicles are deemed to be ‘pool vehicles’ during normal business hours and are not exclusive in use to the respective assigned employees.

All vehicles shall be appropriately housed and secured at the residence of the employee. It is the responsibility of the employee to maintain the vehicle in a clean and tidy state, and report immediately any damage or malfunction. Smoking is banned in all Shire of Wyalkatchem vehicles.

The following conditions shall apply to staff that have vehicles issued to them by Council: -

- **Chief Executive Officer**
  - Unrestricted use of the vehicle, in the South West Land Division of Western Australia or other use as approved by Council;
  - No Shire logo
  - Choice of colour
  - Maximum value of vehicle \$65k (exc. GST) as per the annual budget.
  - Replaced at a frequency that minimises net cost to Council which, is to be assessed annually and reported in each annual budget.
  
- **Manager of Works**
  - Unrestricted use of the vehicle within the South West Land Division except for periods of annual leave and long service leave unless otherwise approved by the Chief Executive Officer provided for in the employee’s contract.
  - No Shire logo
  - No choice of colour

- Maximum value of vehicle \$55k (exc. GST) as per the annual budget.
- Replaced at a frequency that minimises net cost to Council which, is to be assessed annually and reported in each annual budget.
  
- **Manager Corporate Services**
  - Unrestricted use of the vehicle within the South West Land Division except for periods of annual leave and long service leave unless otherwise approved by the Chief Executive Officer or provided for in the employee's contract.
  - No Shire logo
  - No choice of colour
  - Maximum value of vehicle \$40k (exc. GST) as per the annual budget
  - Replaced at a frequency that minimises net cost to Council which, is to be assessed annually and reported in each annual budget.
  
- **Leading Hand - Plant Operator & Leading Hand – Parks & Gardens**
  - Leading Hands are entitled to home garage a Shire vehicle.
  - Home garaging means driving the vehicle from the place of work to home and from home to the place of work, subject to home being within 10 kms of the Shire Offices.
  - This right is explicitly granted as compensation for the Leading Hands being available to be called upon to work outside of normal working hours.
  - All non-work related out-of-hours use of the vehicle is prohibited.
  - Family members are not entitled to drive the vehicle at any time.
  - The vehicle is a tool-of-trade and prior to taking periods of leave, including Personal Leave, the vehicle is to be left at, or returned to the Depot where it can be made available for use by other team members.

Any alterations to the above allowances will be taken to Council for approval. Maximum values may be considered as part of the budget consideration processed based on estimates and/or quotations for the proposed vehicle/s.

### **10.3.3. WHEATBELT DEVELOPMENT COMMISSION NOMINATION**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 March 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	WDC Board Nomination Form 2026

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

That Council:

1. Approve the nomination of Councillor \_\_\_\_\_ to the Wheatbelt Development Commission and endorse the submission of the nomination form (attachment 1) by 4pm on 23 March 2026.
2. Note that the nomination will be submitted to the Wheatbelt Development Commission with the final appointment to be made by the Minister for Regional Development, Hon Stephen Dawson MLC.

#### **BACKGROUND**

This report is prepared by the CEO to facilitate a request by the Wheatbelt Development Commission (the Commission) for nominations to their board by Local Government Councillors.

#### **COMMENT**

The Wheatbelt Development Commission is established under the Regional Development Commissions Act 1993. The Commission's objectives are;

- Maximise job creation and improve career opportunities in the Region.
- Develop and broaden the economic base of the Region.
- Identify infrastructure services to promote business development within the Region.
- Provide information and advice to promote business development within the Region.
- Seek to ensure that the general standard of government services and access to those services in the Region is comparable to that which applies in the metropolitan area.
- Generally, take steps to encourage, promote, facilitate and monitor the economic development of the Region.

The Commission's objectives are clearly aligned with those of the Shire of Wyalkatchem (the Shire) with key projects targeting housing constraints, industry diversification, regional infrastructure, emergency management and liveability.

The Wheatbelt Development Commission Board is responsible for setting the Commission's strategic direction. It guides and directs the Commission, sets performance goals, ensures corporate compliance and management accountability, endorses strategic plans and approves operating budgets.

The Board is comprised of two ministerial appointees, two community representatives and two local government members.

The Shire may resolve to nominate up to two Councillors for consideration, however it is recommended that the Shire nominate one Councillor with the full support of the Council.

### **STATUTORY ENVIRONMENT**

Regional Development Commissions Act 1993.

### **POLICY IMPLICATIONS**

There is no policy directly relevant to this report.

### **FINANCIAL IMPLICATIONS**

There is no direct financial implication to this report. There may be some minor financial implications for regional travel and accommodation should a Shire of Wyalkatchem Councillor be appointed.

### **RISK IMPLICATIONS**

There is no direct risk implication to this report.

### **COMMUNITY AND STRATEGIC OBJECTIVES**

Strategic Community Plan 2024-2034

10.2 Develop strategic partnerships with regional organisations, State and Federal Governments





2. The WDC is a statutory authority of State Government, and its Objects and Functions are outlined in Section 23 of the *Regional Development Commissions Act 1993*. Put simply, the WDC creates strategic partnerships to deliver jobs and maximise leverage and impact from government and private investment.

**WHAT ARE THE KEY ACTIONS YOU THINK THE COMMISSION CAN TAKE TO DELIVER ON THIS OUTCOME FOR THE WHEATBELT?**

*(Additional documentation can be attached.)*



All nominations should be made by submitting relevant details and a current two page Curriculum Vitae to:

**PRIVATE AND CONFIDENTIAL**

Minister for Regional Development  
C/- Wheatbelt Development Commission  
PO Box 250  
Northam WA 6401

In person: Wheatbelt Development Commission  
DPIRD Offices  
75 York Road  
Northam WA 6401  
(Please note the office is closed from 12:30 – 1:30pm)

**OR VIA EMAIL TO [teresa.drew@wheatbelt.wa.gov.au](mailto:teresa.drew@wheatbelt.wa.gov.au)**

Details to be included in the two page Curriculum Vitae, as outlined in the Cabinet Handbook are:

- Title
- Full Name
- Postal Address and Email address
- Contact Telephone Number
- Current employer and position
- Work history relevant to board position
- Voluntary involvement relevant to board position
- Qualifications/training
- Other Board experience (list all current positions)
- Current contact details of two (2) referees

Optional information that provides important data on the diversity of board membership across government:

Date of Birth	
Aboriginal	Yes / No
Torres Strait Islander	Yes / No
Country of Birth – Australian	Yes / No, If no, please specify
Language other than English spoken at home	Yes / No, If yes, please specify
Person with a disability or special needs	Yes / No, If yes, please specify

**Nominations should reach the above address by 4pm 23 March 2026.**

For further information, contact Teresa Drew on 9622 7222.

## 11. PLANNING AND BUILDING

### 11.1.1. DEVELOPMENT APPROVAL (DA) APPLICATION ON LOT 2 (HN 21) FLINT ST, WYALKATCHEM

Applicant:	Jenny Harding
Location:	21 Flint Street, Wyalkatchem
Date:	12 March 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Author:	Paul Bashall, Planwest (WA) Pty Ltd
Disclosure of Interest:	No interest to disclose
File Number:	19.15.07
Attachment Reference:	Development Application as submitted

This report considers a proposal to build a new over-sized shed measuring 12m x 12m and 5.3m high at the rear of a town lot in Flint Street, Wyalkatchem.

#### 1.1 Background

A Development Approval (DA) application was submitted by Action Sheds Australia Pty Ltd and authorised by the owners David Myles and Jennifer Harding.

The DA was accompanied by;

- a signed DA application form,
- a set of plans showing floor plans and elevations of the proposed shed,
- a copy of the certificate of title,
- development specifications, and
- a site plan.

#### 1.2 Location

The proposed shed is located at the rear of the property in Flint Street that has an existing house. Lot 2 is about 29m x 50m measuring 1500m<sup>2</sup>.

**Figure 1** provides a location plan. The property is not affected by the Bushfire Prone mapping issued by DFES.

#### 1.3 Proposed Development

The proposal seeks approval for a new shed measuring 12m x 12m and 5.3m high at its highest ridge point with side walls at 4.3m. The estimated cost of the development is stated as just under \$30,000 to be completed by April 2026.

The application form indicates that the shed will be used for the '*Residential shed*'.

**Figure 2** shows the location of the proposed shed. The floor area of the proposed shed is just over 144m<sup>2</sup> which is less than 10% of the site area.

The plans show a side setback is 2m with a rear setback to the laneway of 1m.

**FIGURE 1 – LOCATION PLAN**



Source: Landgate, DFES, Planwest

**FIGURE 2 – ENLARGEMENT OF PROPERTY**



Source: Landgate, Planwest

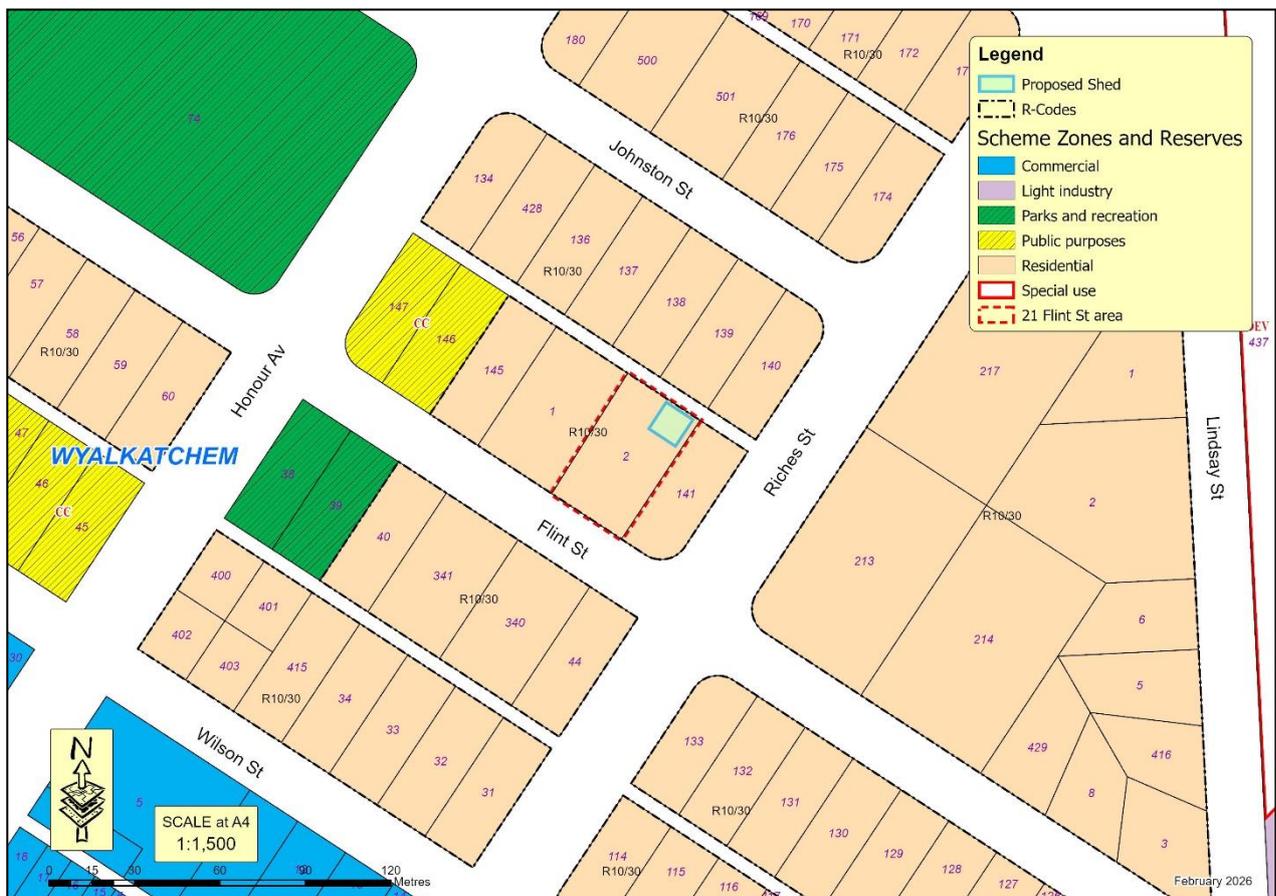
### 1.4 Local Planning Scheme

The land is zoned 'Residential' with a density of R10/30 in Local Planning Scheme No 4 (the Scheme). **Figure 3** shows an extract from the Scheme mapping of the property and surrounding land.

The Scheme requires that all residential development must comply with the R-Codes (Residential Design Codes). The Deemed Provisions (of the *Planning and Development (Local Planning Schemes) Regulations 2015*) do not exempt this development from requiring a DA (clause 61) as the development is not 'deemed-to-comply' with R-Code requirements.

Although not relevant in this case, the split density code implies that, where deep sewerage is available, the density can comply with the R30 code – otherwise the R10 code applies.

**FIGURE 3 – SCHEME MAP EXTRACT**



**Source:** DPLH, Landgate, Planwest

The Deemed-to-comply R-Codes for large and multiple outbuildings require a wall height of less than 2.4m, a ridge height of less than 4.2m and collectively (all outbuildings) does not exceed 60m<sup>2</sup> or 10% in aggregate of the site area (Lot).

It is clear that these requirements are not met by the proposed shed, however, the Design principles for Outbuildings is that 'Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties'.

### **1.5 Consultation**

Neighbours were consulted with the only objections being received not being on valid planning grounds.

### **1.6 Statutory Environment**

- Planning and Development Act 2005
- Shire of Wyalkatchem Local Planning Scheme No 4

### **1.7 Policy Implications**

There are no policy implications applicable to this item.

### **1.8 Financial Implications**

There are no financial implications applicable to this item.

### **1.9 Strategic/Risk Implications**

This matter has associated legal risks which may result in a moderate financial impact. These risks are mitigated by adopting the officer's recommendation.

### **1.10 Discussion**

The proposed shed is over-sized for a residential area and therefore fails to meet the deemed-to-comply requirements of the R-Codes. A DA approval should be forthcoming if the Council is satisfied that neighbouring properties do not object to the proposed development. A footnote should be added to remind the applicant that the use must remain as domestic storage rather than commercial (which is not allowed in a residential area).

This matter was presented to the Council at the 26 February 2026 Ordinary Council Meeting with the Council approving the application subject to no objections being received. An objection was received; however, the objection is not made on valid planning grounds. This creates legal risks for the Shire should the applicant resolve to challenge the non-approval of the application. A workshop was held with the Council on 5 March 2026 to discuss these risks with the Shire's Town Planning consultant. The application is returned to the Council to consider approval.

### **Officer Recommendation**

*That the Council approves the proposed shed as submitted, subject to:*

- *drainage to be to the satisfaction of the local government,*

*plus the addition of footnotes to address the residential use of the shed, approval times, appeal rights and the need for a building permit.*



LG Ref: 07.02/DA 21  
Flint

*Planning and Development Act 2005*

**Shire of Wyalkatchem**

**Notice of determination on application for development approval**

**Location:** 21 Flint Street, Wyalkatchem.

**Lots:** 2

**Plan/Diagram:** 24713

**Vol. No:** 1234

**Folio No:** 610

**Application date:** 19 January, 2026

**Received on:** 19 January, 2026

**Description of proposed development:**

The construction of a new 12m x 12m and 5.358m high shed.

The application for development approval received on 19 January, 2026 is:

Approved subject to the following conditions

Refused for the following reason(s)

**Conditions/~~reasons for refusal:~~**

1. On-site drainage to be provided to the satisfaction of the local government.

**Footnotes**

- The applicant is advised that this approval relates to the use of the proposed shed for domestic scale purposes only and is not to be used for any commercial activity or any activity that may impact the amenity of residents or neighbouring properties.
- If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the *Planning and Development (Local Planning Schemes) Regulations 2015* as amended from time to time.
- If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.
- The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.

**Date of determination:** 19 March, 2026

**12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**14. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**15. MATTERS BEHIND CLOSED DOORS**

**16. CLOSURE OF THE MEETING**