

5.1 Quarterly Accommodation Statistics

Snapshot Summary of Statistics Collected for 2019 and comparison to 2017/2018.

Period:	1 November – 28 February			1 March – 30 June 2019			1 July 2019 – 31 October 2019		
Site	Total No. Visitors 18/19	Total No. Visitors 17/18	% Visitor No. Difference	Total No. Visitors 18/19	Total No. Visitors 17/18	% Visitor No. Difference	Total No. Visitors 18/19	Total No. Visitors 17/18	% Visitor No. Difference
Bencubbin Caravan Park	88	136	↓35%	117	172	↓31%	165	278	↓40%
Beacon Caravan Park	118	176	↓32%	255	334	↓23%	598	1325	↓54%
Dowerin Short Stay							764		
Koorda Caravan Park	120	42	↑185%	240	141	↑70%	239	353	↓32%
Mukinbudin Caravan Park	185	348	↓46%	695	557	↑24%	641	1471	↓56%
Nungarin Caravan Park	16	14	↑14%	66	76	↓13%	282	301	↓6%
Trayning Caravan Park	No data	74		50	130	↓61%	151	141	↑7%
Westonia Caravan Park	250	325	↓23%	602	624	↓3%	888	885	↑0.3%
Wyalkatchem Barracks	26	161	↓83%	No data	174		37	148	↓75%

The next reporting period is 1 November 2019 – 29 February 2020, can all participation accommodation please provide data to Linda by Friday 13th March 2020.

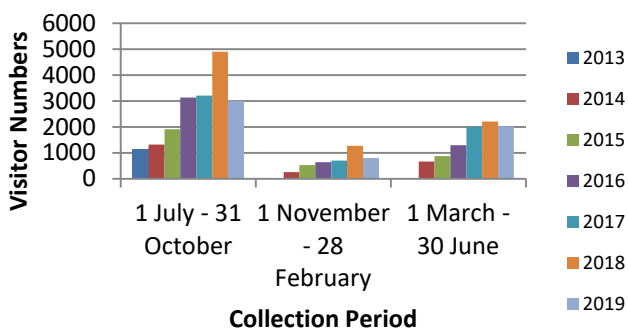
A reminder that the reporting periods are:

1. July – October
2. November – February
3. March – June

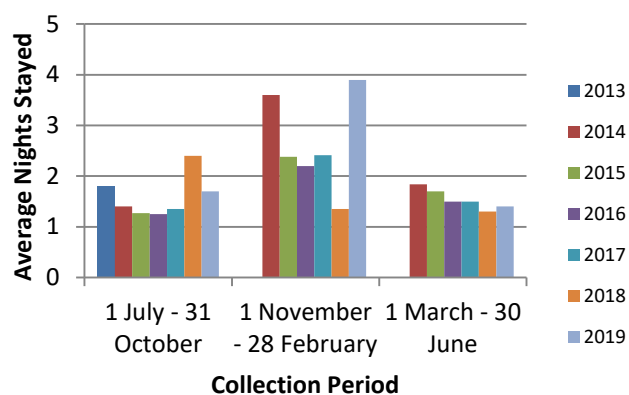
If Shires could please submit their complete Excel spreadsheets within the fortnight of the end of each period it would be greatly appreciated.

Wheatbelt Way Visitor Data Summary 2013-2019

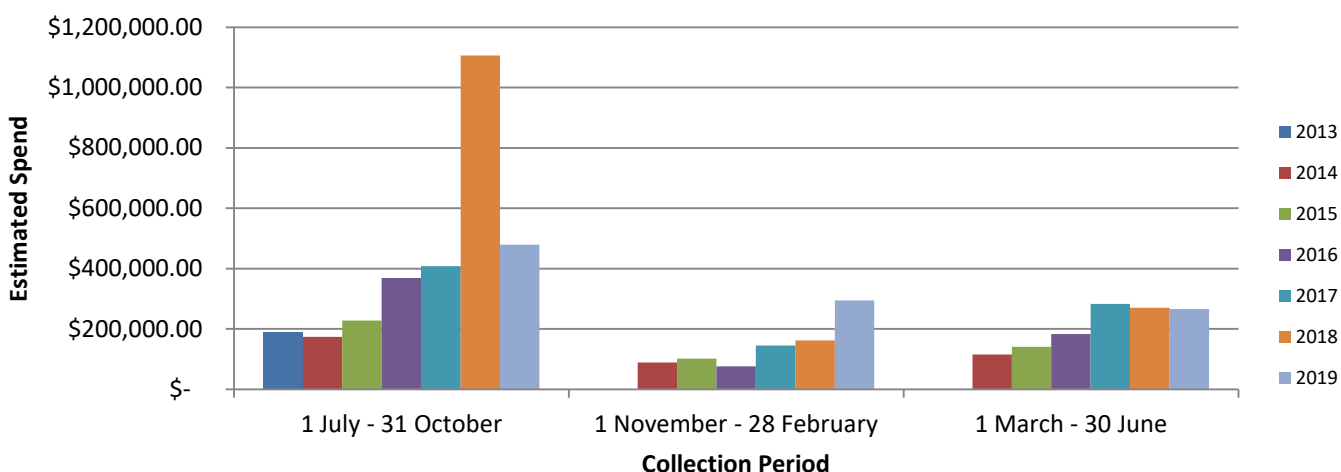
Visitors Numbers to the Wheatbelt Way Local Government Caravan Parks & Accommodation 2013-2019



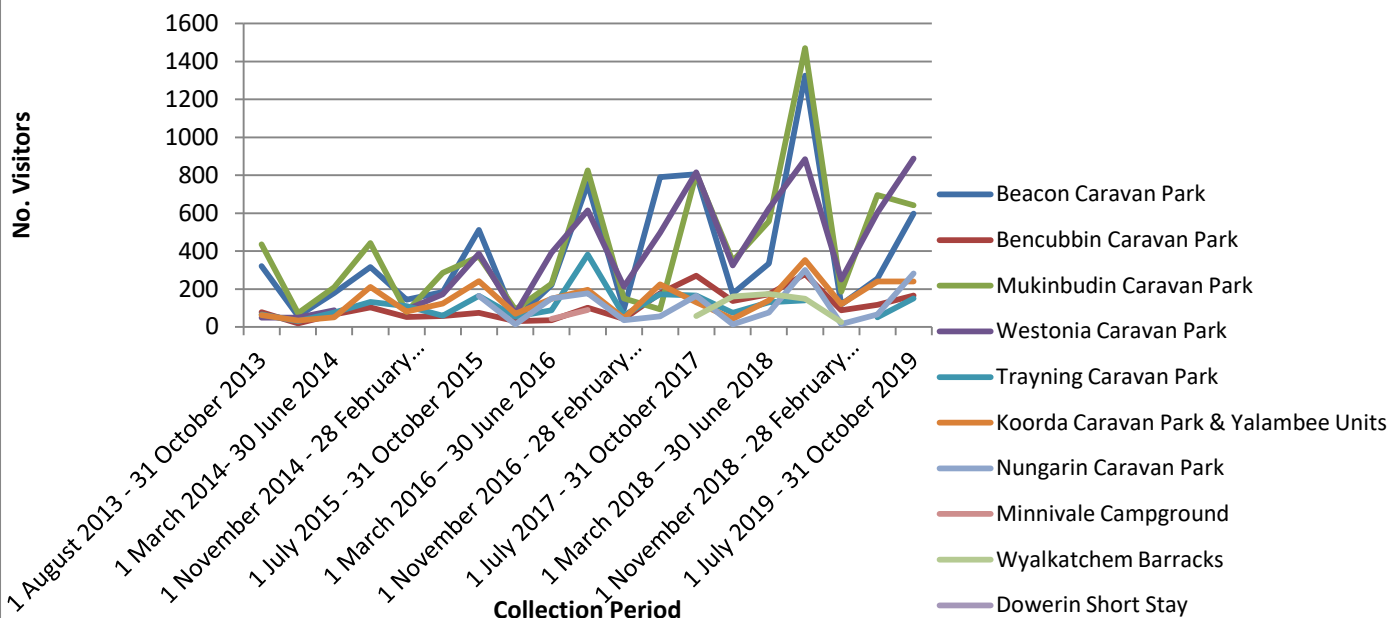
Estimated Length of Stay by Visitors in the Wheatbelt Way



Average Estimated Spend by Visitors in the Wheatbelt Way

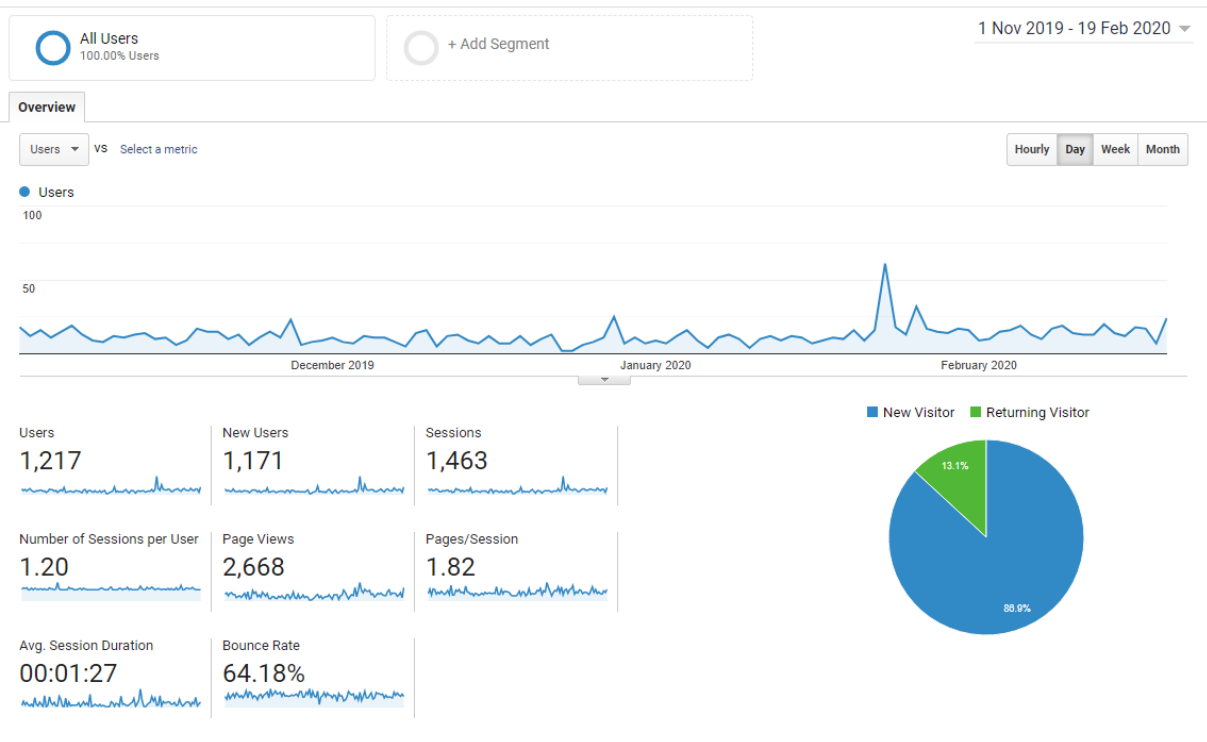


Wheatbelt Way Caravan Parks Visitors 2013 - 2019



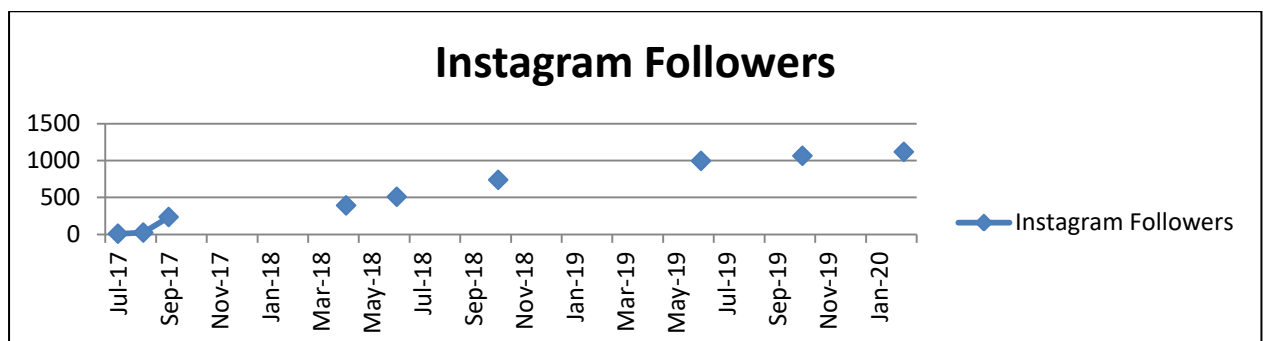
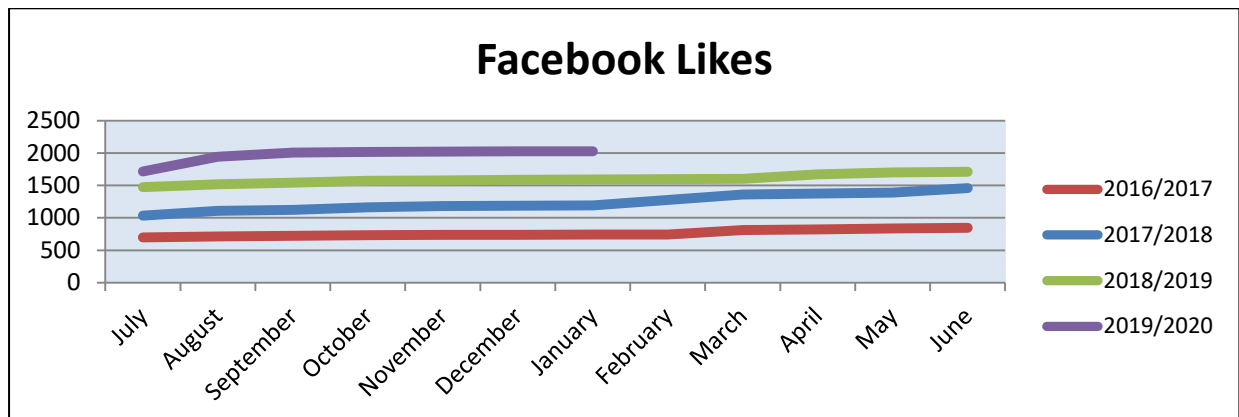
5.2 Website and Social Media Data

Wheatbelt Way Website Snapshot Nov 2019-Feb 2020



Wheatbelt Way App Snapshot 2018 -Feb 2020

TOTAL iOS Downloads	1287
TOTAL Google Play Downloads	2211
TOTAL APP DOWNLOADS TO DATE	3498



5.3 Traffic Counter Data for Free Campsites

The Shire of Mukinbudin installed a Traffic Counter at the access track to Beringbooding Rock for a 78 days period from August to November 2019 which can be viewed [here](#).

Dirk Sellenger, Mukinbudin CEO provides the following summary:

“For the period still just under 9 vehicles per day. A large number of cars only, as well as Cars towing “trailers” (likely Caravans however no way to accurately know) which I have itemised.”

Collecting data from free campsites has been discussed at many previous NEWTRAVEL meetings. Has any other Shire implemented a traffic counter at a free camp yet?

ACTION –

- Write and ask Wheatbelt Way Local Governments that if available they are able to put in traffic counters at their Free Campsites for a period of time in 2020 to try to capture some visitor data.
- Linda to look at if there is a better option than a traffic counter (events app/cameras?).

Discussion was held around the Coronavirus and how this may impact or be of benefit to visitor numbers to the Wheatbelt Way.

Discussion held on capitalising on some marketing with our recent rain event filling a lot of the lake systems in the Wheatbelt Way.

ACTION – ask members to send to Linda photos of boats/canoe/water activity of lake images to use on social media.

Discussion held around getting a professional photographer.

6.0 General Business

6.1 Social Media Monitoring Pricing

BACKGROUND:

At the October 2019 Newtravel Meeting it was actioned to seek pricing to present to the next meeting on the cost of using software or services to undertake more efficient Social Media monitoring for the Wheatbelt Way Platforms (Website, Facebook & Instagram).

COMMENT:

Options for Social Media Monitoring Data Include:

Hootsuite: I currently use the free subscription on this platform for some limited data. Has the option of Hootsuite Analytics at a cost of \$39/month (\$468 yearly) for one user. "Prove the results of your efforts on social media with presentation-ready reports that you can export and share with your executives, team, or clients. You can even receive updated results straight to your email inbox on a weekly or monthly basis."

Sprout Social: apparently the most robust and cohesive social media business solution. When asked around it was a recommended program. Starts at \$99/month up to \$149/month (\$1,188-\$1,788 per year).

20/20 Marketing: Tori from 20/20 Marketing based in Cunderdin can provide marketing and analytics support through the Boost your Biz Program at a cost of \$3,300 per year.

Boost Your Biz Program

This intensive mentor program is designed to drive your organisation forward with goal setting and marketing activities that drive profit. The program focuses on accountability and commitment to get focused results.

- Monthly meeting to evaluate activities and goals
- Monthly high level focus i.e. mindset, training, brainstorm
- Quarterly strategy evaluation to assess any changes or pivots needed
- Marketing tracking and goal setting template
- Shared strategy board on Trello
- Ongoing accountability

RECOMMENDATION:

For information of members. Direction requested.

Resolution:

That 20/20 Marketing is engaged for 12 months at \$3,300.00.

Moved: Cr Nick Gillett

Seconded: Rebecca McCall

CARRIED

6.2 Guidebook Re-print Feedback

BACKGROUND:

Decision was made in 2019 to re-print the Wheatbelt Way Guidebook without the CDs as a part of the 2020 NEWTRAVEL Marketing Plan.

COMMENT:

Updated Wheatbelt Way Guidebook can be found [here](#). Feedback can be given at the meeting and then members have until **Thursday 5th March** to provide any final changes/inclusions.

Printing Quote Below from Vanguard Press (preferred supplier).

Thank you for the opportunity to quote on the specification below, I have pleasure in submitting the following price.

Description	Wheatbelt Way Drive Trail book
Quantity	3,000 / 5,000 / 10,000
Size	A5 Landscape
Pages	Text 52 pages , Cover 4 pages
Colours	4 colour process 2 sides
Stock	Text 128 gsm Titan Satin art , Cover 250 gsm Matt art
Bindery	Saddle Stapled
Proof	High Resolution Proofs supplied
Delivery	1 Metro Area (To be Arranged)
Price	\$3960 / \$4990 / \$7590

These prices are subject to 10% GST and subject to viewing artwork.

RECOMMENDATION:

What size print run should we undertake? \$8,000 was budgeted for this activity (both graphics update/edits and printing).

Resolution:

That the Wheatbelt Way Guidebook be printed at a quantity of 5000 copies

Moved: Cr Nick Gillett

Seconded: Cr Freda Tarr

CARRIED

ACTION - That members have until Thursday 5th March to provide update into the Guidebook re-print and in particular any updated photos for the town sections.

6.3 NEWTRAVEL Forward Plan – Develop a Visiting Friends and Relatives Program

BACKGROUND:

In July 2019 NEWTRAVEL endorsed the [Forward Plan document](#). The October 2019 actioned a sub-committee meet to brainstorm on ideas for “Develop a ‘visit friends and relatives and local community program as a community pride, buy local and value of tourism campaign”. (#MYWHEATBELT, Deals and Promos). The purpose of this is to activate local groups and residents to be tourism ambassadors for our region. It has been identified that no-one’s budgets or resources are getting bigger anytime soon and that by activating locals, we can make them an extension of our marketing team.

For members interest below is some links to some other Visiting Friends and Relatives Programs that have been implemented in other tourism regions:

Woolloongong – [I love the Gong Campaign](#).

Tourism Southern Highlands [Ambassador Rewards Program](#)

Newcastle – [Better Together Campaign](#)

COMMENT:

The sub-committee consisting of Tony Clarke, Nola Comerford-Smith and Rebecca Watson met to brainstorm possible ideas. The following concepts were formulated with the concept of how to better tell our brand story:

1. Develop and promote the hashtag #MYWHEATBELT

Aim – to increase awareness of the Wheatbelt Way and Wheatbelt as a tourism destination.

Activity – use the #mywheatbelt hashtag on social media as a way to increase users and followers by locals and give them a better way to connect and interact with the Wheatbelt Way brand.

Cost – low cost.

2. NEWTRAVEL Community Event Marketing

Aim – increase community buy in to assist in marketing the region as well as increase attendance at local events.

Activity - Develop a stakeholder marketing checklist/Cheat-Sheet for community groups to assisting them to better market their events in exchange for including the Wheatbelt Way branding being included and utilising NEWTRAVEL marketing channels to assist in promoting the event.

Cost – low cost, could consider allocating \$100-\$500 per event towards assisting the specific event marketing (i.e. paid marketing through Wheatbelt Way Facebook advertising or other arrangements).

3. Wheatbelt Way Local Tourism Ambassadors

Aim – leverage locals as they are trusted local voices to promote the Wheatbelt Way through short videos on Social Media saying what they love about the region.

Activity – identify trusted locals (or an ex-local who now has a high profile) and film short 15-30 second videos. Use these in future social media marketing. Discussed possibility of one overarching video and then 9 local videos, idea of partnering with WAM for local music support.

Cost - \$5000 - \$10,000 for video production services.

4. Wheatbelt Way Mascot

Aim- easily recognisable, colourful and usually cute person/animal that can be used to promote the Wheatbelt Way region and be a talking point.

Activity – identify an appropriate mascot (echidna?) and use in most marketing. Can pop up on Social Media (Social Media Frame Filters?), can make a costume so that the mascot attends events in the Wheatbelt Way?

Cost – graphic design and costume purchase?

5. Wheatbelt Way Attraction and Museum Support

Aim – to increase visitation to Wheatbelt Way Attractions and Museums by locals when hosting visiting friends and family.

Activity – locals (address on Drivers license and local defined as from a residential address in the Wheatbelt Way) get free entry to Wheatbelt Way attractions and museums if they bring along visiting friends and family. Could eventuate into a passbook type initiative later on and expand. Seek support of business like Bendigo Bank with this type of initiative (whereby they would pick up the entry cost for locals to those museums). NEWTRAVEL to undertake marketing of this initiative. Attractions/Museums to collect better data of visitors.

Cost - \$500-\$2000 for purchase of Pull up Banners at Attractions/Museums promoting the program and potential to seek sponsorship to cover local entry fees.

Other ideas:

- **Mt Marshall \$10 Voucher Accommodation Program**
Document this as a case study and promote/encourage other Local Governments to consider trialing this type of initiative for July – October 2020 to increase business support and economic development in their communities.
- **Accommodation Bookings**
Provide more information about the Wheatbelt Way and region when visitors make accommodation bookings. For example when visitors make an online booking can a link then be sent when sending the confirmation booking with details about the Wheatbelt Way and other local attractions or offers.
- **Engaging Better with the Business Community**
NEWTRAVEL needs our local businesses to be better local tourism ambassadors. Opportunity for NEWTRAVEL member delegates to hold local briefings back in their communities.

RECOMMENDATION:

Feedback and direction sought from members. Perhaps identify support for 1-3 concepts to further develop along with a budget allocation to allow this.

RESOLVED TO:

Further develop the following concepts:

1. Develop and promote the hashtag #MYWHEATBELT. *Ask members to go and take videos from/of authentic locals saying why they love where they live as a part of #my Wheatbelt.*
2. NEWTRAVEL Community Event Marketing, Rebecca Watson offered assistance with this.
4. Wheatbelt Way Mascot, Sam Williams offered assistance with this.
5. Wheatbelt Way Attraction and Museum Support
Alyce Ventris also offered her assistance.

6.4 2020 Visitor Survey and Curtin Partnership Agreement

BACKGROUND:

Opportunity arose in 2019 through the Shire of Dowerin to develop a relationship between Curtin University and NEWTRAVEL about Wheatbelt Tourism and economic development. This has led to Graham Thompson utilising all the visitor statistic data that NEWTRAVEL has collected to date as a part of a paper called: *The Wheatbelt Way: A Drive for Backroad Tourism in Rural Western Australia*.

COMMENT:

Adding further value to this project Graham Thompson would like to have some further qualitative data and has designed a survey to collect further data for a six month period in 2020 (April – October). He wishes to collect data from the sources:

- [Visitors \(General\)](#)
- [Visitors \(staying in accommodation\)](#)
- [Shire CEOs](#)
- [Accommodation Managers](#)

A draft of the surveys can be found by clicking on the above links, it is intended that they will be customised for each accommodation/Shire and he welcomes initial feedback, before they are finalised in the coming weeks.

Graham has also raised that he would like Curtin University to enter into a partnership agreement with NEWTRAVEL (from 1 July 2020) to formalise the working relationship going forward and he believes that this will better allow for meeting the needs of both parties (ie allowing students to work on/provide input into tourism projects as identified).

RECOMMENDATION:

1. In order to undertake this and collect data, NEWTRAVEL require the assistance of its members, accommodation providers and Visitor Information points in collecting the data for a six month period. How do members feel about this?
2. Do NEWTRAVEL wish to enter into a partnership arrangement with Curtin University?

DISCUSSION HELD:

- Noted length of survey was rather long. Preference if it was one page only.
- Compromise would be needed to get balance between what Curtin wanted and what was realistic information to collect from a visitor.
- Would it be worth giving an incentive for visitors to give their feedback.

Resolution:

That chocolates (or equivalent) be purchased up to the value of \$1000 as giveaways and provided to Visitor Information Points/Accommodation for visitors who complete the survey.

Moved: Rebecca McCall

Seconded: Darren Simmons

CARRIED

6.5 Starry Weekend in the Wheatbelt Way with Gingin Observatory

BACKGROUND:

Jan Devlin from the Gingin Observatory approach NEWTRAVEL in 2019 about holding a Starry Weekend event/s (building on from their current annual Mt Magnet Astrofest event) in the Wheatbelt Way and developing an astrotourism relationship. NEWTRAVEL sought interest from member Local Governments and Koorda, Mt Marshall and Mukinbudin all expressed an interest. Jan submitted a [Regional Events Funding proposal](#) to hold a “[Starry Weekend](#)” in each of the three local governments over the period 2021 – 2023.

COMMENT:

Jan and the Gingin Observatory would like to hold a trail Starry Weekend Event in 2020 at a smaller scale. Koorda and Mt Marshall have both expressed an interest in hosting the trial event.

They have proposed the following:

“We do the first trail 'Starry Weekend' on Anzac weekend. I have nussed out some of the details and we can work together on developing further from here if that suits from your end.

This is the suggested Agenda.

Friday 24th April - 7.00 pm - 9.00 pm; Stargazing, Venue TBC
Saturday 25th April 2.00 - 4.00 pm - Solar Viewing, Venue TBC
Saturday 25th April 4.00 - 6.00 pm - Tame your Telescope, Venue TBC
Saturday 25th April 6.00 - 7.00 pm - BYO picnic tea, Venue TBC
Saturday 25th April 7.00 - 9.00 pm - Stargazing, Venue TBC

Other information.

All of the sessions could be run on a local oval, or could be shared at different ovals if required. We would bring all the equipment and staff needed although local volunteers (2-4) could be included.

We can share the event on our social media and would hope you can too.

Other marketing activities can be shared as needed. (I'm thinking some flyers and posters to be distributed/displayed locally)

Total cost: \$1,000 - Suggest GDC would contribute \$500 and included Wheatbelt towns contribute \$500.”

It is noted that this proposed event date clashes with the Wessy on the Green event in Westonia on the same weekend.

RECOMMENDATION:

Would NEWTRAVEL consider making a financial contribution of up to \$500 for this trial event?

Resolution:

That NEWTRAVEL contribute up to \$500 towards the 2019 Starry Nights event.

Moved: Rebecca McCall

Seconded: Cr Freda Tarr

CARRIED

6.6 TV Commercial Advertising

BACKGROUND:

Interest from NEWTRAVEL members at the October 2019 as to the cost and impact of the 2019 Shire of Mingenew Wildflower tv advertising.

COMMENT:

Quotes from regional TV networks advertising have been sought.

GWN7

View quote [here](#).

"Anyhow GWN7 TV offer a community partnership events airtime package for events that runs 3 weeks out and costs \$1,650 Inc GST.

The package also includes a TV commercial, produced externally at a special rate of \$660 Inc GST.... It would look like the linked example. <https://www.youtube.com/watch?v=KXRuc91GInc>

The spots are at least 25% prime time so very affordable impactive and far reaching. The overall airtime and production cost would be \$2,500 the airtime delivery value would be \$4,000."

Nine

Awaiting final formal quote. Will present to meeting if received in time. Initial response upon enquiry was:

"Could put together a package for around \$5k which gave advertisers 30 Prime Time 30 sec spots and 30 daytime 30sec spots on Nine PLUS 60 across Go and Gem in Prime time."

North Eastern Wheatbelt Travel Association Inc. March															
	15	16	17	18	19	20	21	22	23	24	25	26	27	28	Total
9 Peak 6pm-10pm	2	3	2	3	2	2	2	2	2	2	2	2	2	2	30
9 Peak 6am-6pm	2	3	2	3	2	2	2	2	2	2	2	2	2	2	30
Gem 6pm-10pm	2	3	2	3	2	2	2	2	2	2	2	2	2	2	30
Go 6pm-10pm	2	3	2	3	2	2	2	2	2	2	2	2	2	2	30
															120
Investment \$3,500 +gst															

RECOMMENDATION:

For members information and direction/feedback.

Discussion held around timeliness, value and viewership of TV.

Resolution:

That up to \$5,000 be spent on a July 2020 TV advertising campaign, with preference being involved in the Nine/CBH "We love Where We Live Campaign" otherwise at the discretion of the Tourism Officer.

Moved: Cr Nick Gillett

Seconded: Rebecca McCall

CARRIED

6.7 2020 Perth Caravan and Camping Show

BACKGROUND:

Since 2013 NEWTRAVEL has been jointly attending this event with the Shire of Merredin CWVC and RoeTourism to promote Wheatbelt tourism assets. A stand and associated costs are shared between the organisations.

COMMENT:

This year the Perth Caravan and Camping Show run from the 18-22 March 2020 at the Claremont Showgrounds. The Shire of Merredin have generously offered to take the lead on this event for the third year running, providing a staff member to attend for all 5 days as well as set up and pack down. Assistance is still needed from members of both groups to man the stand. Below is the roster as it stands.

Date/Day	Hours Required	Volunteer	Times	Name	Region
17-Mar Tuesday	7:30am-9pm Show Setup			Robyn McCarthy	CWVC
18-Mar Wednesday	8:45am - 5:00pm	9:00am	5:00pm	Robyn McCarthy	CWVC
		9:00am	5:00pm		
19-Mar Thursday	8:45am - 5:00pm	9:00am	5:00pm	Robyn McCarthy	CWVC
		9:00am	5:00pm		
20-Mar Friday	8:45am - 5:00pm	9:00am	5:00pm	Robyn McCarthy	CWVC
		9:00am	5:00pm	Jill Hayes	Roe Tourism
		9:00am	5:00pm		
21-Mar Saturday	8:45am - 5:00pm	9:00am	5:00pm	Robyn McCarthy	CWVC
		9:00am	5:00pm	Linda Vernon	Wheatbelt Way
		9:00am	5:00pm		
22-Mar Sunday	8:45am - 5:00pm	9:00am	5:00pm	Robyn McCarthy	CWVC
		9:00pm	5:00pm	Linda Vernon	Wheatbelt Way
		9:00pm	5:00pm		
	Show bumpout from 5:00pm			Robyn McCarthy	CWVC

Also Linda would like to ask the NEWTRAVEL consider purchasing new Polo Shirts to wear at these types of events. The existing NEWTRAVEL yellow polo shirt is from the 90's and is perhaps dated! A quote from the following companies have been sought:

- JP Promotions ([Quote](#) & [Design](#)) – minimum order QTY 10 total cost ~\$43.40
- Wheatbelt Uniforms Signs & Safety ([Quote](#)) – minimum order QTY 4 ~\$58.25

RECOMMENDATION:

Do any NEWTRAVEL members wish to volunteer to assist on the roster? Feedback/direction on purchase of new NEWTRAVEL polo shirt.

Sam Williams offered her time to attend the C&C Show on Friday and assist with manning the Stall. Linda will put a final ask out for the Tuesday and Wednesday with the minutes.

Resolution:

That 4 NEWTRAVEL Shirts be purchased through Wheatbelt Uniforms and Safety. Offer to purchase additional Shirts be put to members and are to be purchased at members cost.

Moved: Cr Freda Tarr

Seconded: Rebecca McCall

CARRIED

6.8 NEWTRAVEL and Local Government MOU

BACKGROUND:

NEWTRAVEL adopted a new constitution in 2019 which has changed the way NEWTRAVEL undertakes its relationship with the member Local Governments.

COMMENT:

Is it appropriate that NEWTRAVEL consult its member local governments and develop a Memorandum of Understanding to documents the roles and financial commitments of each organisation/s that clearly articulate the relationship going forward?

In summary each NEWTRAVEL Local Governments contribute the following funds annually:

Tourism Officer Contribution	\$2,500.00
Ordinary Membership – Council	\$2,000.00
Wheatbelt Way Advertising	\$500.00
Regional Cooperative Advertising	\$1,500.00

The NEWTRAVEL membership application is the only document that outlines any of the above Council funding contributions.

RECOMMENDATION:

That a 3 year MOU be developed with each of the member Councils. Feedback/Direction sought.

Discussion held on what was the value on this a MOU does not mean that a Council would be required to make this financial commitment. Would it just then be making more work for ourselves? Possibly option to ask NEWROC to include it in their annual discussion for payments, but noted that this was how this previously operated before the new constitution and decision to liaise direct with Councils.

ACTION - Decision made for NEWTRAVEL to write (email) annually (March) to CEOs of member Councils asking for above financial contribution to NEWTRAVEL.

7. Reports

7.1 Member Reports

Opportunity for members to provide meeting with an update or exchange on key tourism related activities and initiatives. A quick verbal report to be presented by member delegates. Full written reports or information can be found if link is indicated on name below.

Westonia

- Visitor numbers are down at the Caravan Park over this period by the Caretaker has been undertaking gardening and maintenance activities.
- State Hangglider Competition is on this week which bring an additional 20-30 visitors to town.
- Developing the Farming & Mining Scenes at the Hood Penn Museum.
- Investigating opportunity with DBCA to utilize their Campground Hosting Program for Elachbutting.
- Wessy on the Green is being held on the Anzac Day Long Weekend.

Dowerin

- Supported Dowerin Events Management Application for Regional Show Funding to upgrade infrastructure at the Dowerin Field Days.
- About to undertake implementation of Pioneers' Pathway Story.
- Signage Project Audit and Upgrade/Replacement Program

Mukinbudin

- Held Australia Day activity for community.
- Opening a Pop Up Shop for Cottage Industries on the main street.
- Triathlon is upcoming on 7th March.

Mt Marshall

- Consultant engaged for Townscape Plan in Beacon
- Swimming Pool tender confirmed with contractor and completion anticipated before next season in Bencubbin.
- Mt Marshall Agricultural Show is on the 14th March.
- Off-Road Racing Series is returning on 30-31st May 2020.
- Lake McDermott (ski lake) is nearly full after recent rain.
- Recreational aircraft training has been held in Beacon.
- Beacon have received funds from the Mt Marshall Shire to create a promotional video with condition that they contact NEWTRAVEL and look for cross-promotional opportunities.
- Annual site visits to Wheatbelt Way sites will commence shortly to review.

Wyalkatchem

- The Wyalkatchem CRC has reported an increase in Visitor Numbers for this period.
- Have asked the Caravan Park to participate in collection of Visitor Data.
- Relocating the Tennis Club to the Bowling Club.

- Held an Australia Day event jointly between the Shire, CRC & P&C and was well received.
- Agreed to continue the Pioneers' Pathway and supported the new MOU.
- Mandurah Classic Car Club had made contact and will be coming out to visit Wyalkatchem and surrounding Shires.

Nungarin

- Held community Australia Day celebrations at the Nungarin Pool
- Vintage Car Rally to be held this weekend 29th February – planning on 300 people attending, which coincides with the 1st Markets for the year on the Sunday.
- Mangowine Concert for 2020 will feature Eagles and Fleetwood Mac.
- McCorrys Hotel has re-opened.
- Woolshed Hotel has used their Air B&B Grant Funding to upgrade the Bathrooms.
- The Nungarin CRC are advertising for a Tourism Trainee (part-time).

Trayning

- Held an Australia Day event
- Pool redevelopment is complete with Official Opening on the 11th March 2020.

Koorda

- Drive-In season for 2020 commenced in February with good attendance.
- Minister for Planning has approved a re-zoning of the Koorda Caravan Park to allow for a shared CBH Workers/Accommodation (open to the public - when not used by CBH) facility (20 beds).
- As a part of the development the Council is looking at a Caravan Park revitalisation project of existing facilities as well as the main street.

7.0 Other Business

- a. The 2020 Australia's Golden Outback Holiday Planner is now available. Link to order them will be sent out with the minutes.
- b. Out of interest there in New Zealand they is a camping concept called Kiwi Camps and may be of interest to our region in the future, if you have moment go check it out [here](#).
- c. Reminder that now is the best time to go an audit your Wheatbelt Way and tourism sites for maintenance and upgrades in preparation for the 2020 Tourism season.

8.0 Next Meeting

Will be the NEWTRAVEL General Meeting at 10am on Thursday 23rd July 2020 in Koorda.

The October Annual General Meeting and General Meeting will be held on Thursday 29th October 2020 in Dowerin.

9.0 Meeting Close 12.26pm.





Great Eastern Country Zone

Minutes

Kellerberrin Recreation & Leisure Centre

Wednesday 26 February 2020

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Great Eastern Country Zone

Meeting held at the Kellerberrin Leisure Centre

Commenced at 9.30am, Wednesday 26 February 2020

Minutes

1. OPENING AND WELCOME

2. ATTENDANCE AND APOLOGIES

Shire of Bruce Rock	President Cr Stephen Strange Deputy President Cr Ramesh Rajagopalan
Shire of Cunderdin	Cr Dennis Whisson Cr Alison Harris Mr Stuart Hobley, Chief Executive Officer non-voting delegate
Shire of Dowerin	Ms Rebecca McCall, Chief Executive Officer non-voting delegate
Shire of Kellerberrin	Kate Dudley, Deputy Chief Executive Officer
Shire of Kondinin	Ms Mia Maxfield, Chief Executive Officer non-voting delegate
Shire of Merredin	President Cr Julie Flockart Deputy President Cr Mal Willis Mr Mark Dacombe, (Temp) Chief Executive Officer non-voting delegate
Shire of Mount Marshall	President Cr Tony Sachse – Deputy Chair Mr John Nuttall, Chief Executive Officer non-voting delegate
Shire of Narembeen	President Cr Rhonda Cole – Chair Cr Alan Wright Mr Scott Wildgoose, Acting Chief Executive Officer non-voting delegate
Shire of Nungarin	President Pippa DeLacey Cr Eileen O'Connell Mr Adam Majid Chief Executive Officer non-voting delegate
Shire of Tammin	President Cr Michael Greenwood Deputy President Cr Glenice Batchelor Mr Neville Hale, Chief Executive Officer non-voting delegate
Shire of Trayning	Deputy President Cr Geoff Waters
Shire of Westonia	President Cr Karin Day Jasmine Geier, Manager Corporate Services
Shire of Wyalkatchem	Deputy President Cr Owen Garner
Shire of Yilgarn	President Bryan Close Cr Wayne Della Bosca Mr Peter Clarke Chief Executive Officer non-voting delegate

WALGA Executive	Tony Brown, Executive Manager Governance & Organisational Development Mark Batty, Executive Manager, Environment and Waste Lyn Fogg, Governance Advisor, Sector Support and Advice
<u>GUESTS</u>	Hon Dave Kelly, Minister for Water; Forestry; Innovations and ICT; Science; Youth Hon Laurie Graham MLC, Agricultural Region Emma Collyer, Policy Advisor, Minister for Water Office Kathleen Brown, Electorate Officer, Mia Davies MLA Office Patricia Pedlety, Water Corporation
DLGSC	Ms Jennifer Collins, Regional Manager, Wheatbelt Mr Gordon MacMile, Director Strategic Coordination and Delivery Planning and Service Delivery
Main Roads WA	Ms Janet Hartley-West, Network Manager
RDA Wheatbelt	Mandy Walker, Director Regional Development
REED - Regional Early Education & Develop.	Ms Helen Creed, Chairperson
<u>APOLOGIES</u>	
Shire of Bruce Rock	Mr Darren Mollenoyux Chief Executive Officer, Non-voting Delegate
Shire of Dowerin	Cr Julie Chatfield Cr Darrel Hudson
Shire of Kellerberrin	President Cr Rodney Forsyth Cr Scott O'Neill Mr Raymond Griffiths, Chief Executive Officer non-voting delegate
Shire of Kondinin	President Cr Sue Meeking Cr Bev Gangell
Shire of Koorda	President Cr Ricky Storer Cr Pamela McWha Mr Darren Simmons Chief Executive Officer non-voting delegate
Shire of Mount Marshall	Cr Nick Gillett
Shire of Mukinbudin	President Gary Shadbolt Cr Sandie Ventris Mr Dirk Sellenger Chief Executive Officer non-voting delegate
Shire of Nungarin	Deputy President Cr Gary Coumbe
Shire of Tammin	Cr Tania Daniels
Shire of Trayning	Cr Melanie Brown Mr Brian Jones, Chief Executive Officer, Non-voting Delegate
Shire of Westonia	Cr Bill Huxtable Mr Jamie Criddle Chief Executive Officer non-voting delegate

Shire of Wyalkatchem President Cr Quentin Davies
Ms Taryn Dayman Chief Executive Officer non-voting delegate

GUESTS Hon. Martin Aldridge MLC, Agricultural Region
Mr Craig Manton, Main Roads WA
Mia Davies MLA, Member for Central Wheatbelt

ATTACHMENTS

The following were provided as attachments to the agenda:

1. Great Eastern Country Zone Minutes 28 November 2019.
2. Great Eastern Country Zone Executive Committee Minutes 13 February 2019.
3. State Emergency Management Committee Agenda
4. Telstra Fact Sheet
5. President's Report
6. RDA Wheatbelt Update
 - Wheatbelt District Emergency Management Attachments -
State Council Agenda – via link: <https://walga.asn.au/getattachment/23e6a5d1-55b5-4244-a8c7-2cf682088bac/Agenda-State-Council-4-March-2020.pdf>

The following documents are attached to the minutes;

7. REED – Regional Early Education and Development presentation
8. Department of Local Government, Sport and Cultural Industries Update and National Redress Scheme presentations.
9. Hon. Mia Davies – copy of correspondence to Federal Minister for Water

3. DECLARATIONS OF INTEREST

Cr Eileen O'Connell, Shire of Nungarin disclosed an interest in Item 7.1 - Federal Government Drought Communities Program.

4. ANNOUNCEMENTS

The Chair, President Cr Rhonda Cole, introduced the Hon. Dave Kelly, Minister for Water; Forestry; Innovations and ICT; Science; Youth and the Hon Laurie Graham MLC, Agricultural Region, who is attending this meeting to hear and address the Zone's concerns - refer Item 7.1 - Federal Government Drought Communities Program.

The Minister addressed the meeting regarding the following matters:

- COAG Minister's Forum in Tasmania (week of 17-21 Feb 2020) received a climate outlook update from the Bureau of Meteorology (BOM) – key take away points included:
 - Australia is facing a drier climate with the south west of WA continuing in a long term drying pattern;
 - Australia will get hotter, with consequential impacts on weather generally and therefore agriculture;
 - Australia will experience less cyclonic events, however cyclonic events will become more intense.
- Usually only 2 districts with declarations of water deficiency, however 9 such declarations are currently in place.
- State Government now carting water for animal welfare and to supplement scheme water for 8 town sites. End of financial year costs to State Government estimated at \$11m.
- State Government has spent \$1.5m on community water supply improvement projects.

- Water Department has identified a further 90 Strategic Community Water Supply Projects.
- Minister is seeking to resolve lack of coordination between Water Corporation, Department of Water, Department of Primary Industries and Regional Development and Local Governments. Minister has implemented regular meetings with these agencies to better coordinate State Government responses.
- Federal Government drought expenditure of \$14 billion – 95% spent on east coast, approx. 2% in WA.
- Federal Government Drought Communities Program round one included 100 Local Governments in WA – nil qualified. Second round resulted in 52 local governments funded nationally of which 48 were in WA. State Government has met with Federal Minister, David Littleproud and is advocating for a third round of funding, so that WA drought areas may be better funded. Expressed 'surprise' that the Federal Government had not sought to consult with the State Government nor WALGA when determining funding.
- Noted commentary from the Ernst Young review of the Federal program, that data that informed Federal Government funding decisions was primarily based on rainfall data from the Murray/Darling basin – no WA data used.
- Minister would like to speak with WA Local Governments that were funded / not funded to better understand the issues.
- Noted that Federal "Future Drought Fund" has potential to provide \$100m per annum in funding – State Government therefore advocating for Federal funding for:
 - The identified 90 strategic community water supply projects;
 - Investigating on farm small scale desalination plants (currently on trial at Muresk);
 - Urban horticulture projects.
- Goldfields water pipeline replacement / undergrounding project – is the continuance of the ongoing maintenance program however now packaged as a 50 year plan to facilitate Federal funding approvals.
 - Confirmed that parts of the pipeline relevant to tourism / heritage will remain above ground.

The Minister then took questions and comments from Zone Members:

- Mount Marshall – Government drought responses lack understanding of the importance of rainfall patterns in WA (rather than focus only on total volume of rainfall) i.e. rain at wrong time of year can have greater detrimental impact.
- Narembeen – This lack of understanding increases potential for wrong projects to be funded, value lost in the rush to spend money.
- Kondinin – No BOM data collected within the Kondinin District, contributing to difficulties for the Shire to successfully apply for drought funding. Currently carting water into the District and consider that there is a massive water supply problem ahead with stock feed lots substantially jeopardised.
- Yilgarn – Raised concerns with the Water Corp change in policy for access to and fees charged for water supplies from standpipes and particularly the agreements Water Corp requires Local Governments to enter into. Noted that similar concerns arise for the Shires of Kellerberrin and Westonia. Have written to Minister on 27 November 2019, however no response yet received. Minister advised that the delay in response was attributable to him seeking clarification on the advice provided by Water Corp. Minister advised a response will be provided.
- Bruce Rock – Raised concerns that the Federal Government was responding to individual Local Governments, suggested WALGA to coordinate a sector response / advocacy. Minister advised that he was supportive of working with the sector to coordinate a WA response.
- Bruce Rock – Aging infrastructure is contributing to substantial water wastage. Minister advised that the State has prioritised continued funding of the program to address this issue.
- Narembeen – Noted concerns with standpipe access / equity and cost issues, particularly how changes to Water Corp protocols now require Local Governments to pick up costs for maintaining standpipes whilst Water Corp collects the fees.

- Yilgarn – Additional dams required in strategic locations to contribute to drought proofing the area. Minister advised that some dams in disrepair have been identified for inclusion in the '90 Strategic Community Water Supply Projects'.
- Narembeen – Noted that dams don't just fall into disrepair and that the State Government's withdrawal of resources in regional areas has contributed to the failure of infrastructure to be appropriately maintained.
- WALGA – Mark Batty advised the Zone that the WALGA Secretariat required political direction from the sector to direct future advocacy. Noted that the Ernst Young Report identified poor methodology and Federal Government funding of some Local Governments that did not meet the selection criteria. Commented on the absence of 'joined up' advocacy – State Government / Local Government, and the need for the National Resource Steering Committee to be reconvened including Ministerial representation from all relevant portfolios – water, environment, infrastructure.
- Tammin – Expressed support for the re-establishment of the National Resource Steering Committee. Minister advised that he was open to suggestions for how to formalise the reconvening of the National Resource Steering Committee.

10.25am The Great Eastern Country Zone agreed that for the convenience of the Minister for Water and for Zone Members that Item 7.1 would be brought forward for discussion.

7.1 Federal Government Drought Communities program (Brought Forward)

By WALGA Executive Manager Environment & Waste, Mark Batty

Background

Drought Funding Update

There are a number of funding streams relevant to Local Government under the Commonwealth Drought Response, Resilience and Preparedness Plan 2019.

https://www.agriculture.gov.au/sites/default/files/documents/aust-govt-drought-response-plan_0.pdf

Future Drought Fund

The Drought Response, Resilience and Preparedness Plan 2019 identifies the establishment and operating of a Future Drought Fund (still in preparation and due to be presented to the Australian Parliament in February 2020).

The Australian Government's initial \$3.9 billion upfront contribution will be invested by the Future Fund with earnings to be reinvested until the balance reaches \$5 billion. It will provide a sustainable and ongoing source of funding to make agriculture more productive and profitable and enhance the wellbeing of our farming communities and the sustainability of our farming landscapes.

The Fund will provide support to assist primary producers and regional communities to prepare for the impact of drought, as well as to encourage them to adopt self-reliant approaches to manage exposure to drought. The Fund will support initiatives that enhance the public good (that is benefits that are not solely for individual farm entities), including:

- invest in research, innovation, extension and adoption
- assist in the adoption of new and existing technology
- improved environmental and natural resource management
- infrastructure and community initiatives.

From 2020–21, \$100 million will be available for drought-resilience initiatives. A Consultative Committee has been established to advise on the Drought Resilience Funding Plan, which will be developed in consultation with farmers and regional communities. The Funding Plan will guide the selection and prioritisation of drought-resilience projects. There was only limited public consultation in the

development of the draft plan by the Consultative Committee (Merredin, Perth - state agencies only – and Geraldton).

Drought Communities Programme Extension

This programme has been designed as a rapid economic stimulus package to the current drought conditions being experienced nationally. 128 Local Governments were initially identified (all eastern states Local Governments), plus the recent addition of 35 Local Governments in Western Australia. Up to \$1 million per announcement for local community infrastructure and other drought relief projects.

This is the program that is causing the consternation across the sector with regard to eligibility criteria. Significant portions of the SWLD and pastoral regions are ineligible due to the narrow scope and interpretation of the three primary selection criteria - based on rainfall deficiency data from the Bureau of Meteorology and population and industry data from the 2016 census.

WALGA has been working with ALGA in order to gain some greater clarity on the rationale for selection criteria, which is by default creating a sense of 'winners and losers', with over twenty additional Local Governments in WA now seeking inclusion into the Drought Communities Programme Extension. WALGA will be seeking a review of the eligibility criteria, as both the criteria used, and the interpretation of it in determining Local Government eligibility is entirely unsatisfactory in the WA context of ongoing drought conditions.

President Craigie gave public voice to the emerging concerns across the sector in her column in the West Australian on Tuesday 11 February.

State Government assistance across the south west land division is largely focussed on the Water Deficient Declared Areas (e.g. parts of Shires of Esperance, Lake Grace, Jerramungup, Ravensthorpe), and is also focussed on carting water to Denmark, Cranbrook, Grass Patch, Hyden, Lake King, Rocky Gully, Wellsted, Salmon Gums, Ravensthorpe and Walpole. At this stage there is little apparent coordination between the State and Commonwealth drought assistance processes.

RESOLUTION

Moved: President Cr Tony Sachse
Seconded: President Cr Stephen Strange

That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program.

CARRIED

The GECZ Chair, President Cr Rhonda Cole, extended the Zone's thanks to the Hon. Dave Kelly, Minister for Water; Forestry; Innovations and ICT; Science; Youth and the Hon Laurie Graham MLC, Agricultural Region, for attending the Zone meeting.

10.35am Hon. Dave Kelly, Minister for Water; Forestry; Innovations and ICT; Science; Youth, Emma Collyer, Policy Advisor, Minister for Water Office, Kathleen Brown, Electorate Officer, Mia Davies MLA Office, Patricia Pedlety, Water Corporation and Mark Batty, WALGA – left the meeting.

5. GUEST SPEAKERS / DEPUTATIONS

5.1 Helen Creed - Regional Early Education and Development

Helen Creed, Chairperson, Regional Early Education and Development provided a presentation to the Zone. The presentation is provided as Attachment 7.

11.00am Helen Creed left the meeting.

5.2 Department of Local Government, Sport and Cultural Industries

As resolved at the November Zone meeting, a representative from the Department presented to the Zone on relevant key projects for this first Zone meeting of 2020. The Department will continue to provide an update to each future Zone meeting based on the topics of interest that are provided from the Zone.

Ms Jennifer Collins, Regional Manager, Wheatbelt spoke to matters related to DLGSC services and activities and Mr Gordon MacMile, Director Strategic Coordination and Delivery spoke regarding National Redress Scheme. The presentation is provided in Attachment 8.

11.40am The Chair, President Cr Rhonda Cole, adjourned the meeting.

11.52am The meeting was reconvened.

11.53am Ms Jennifer Collins, Regional Manager, Wheatbelt spoke to matters related to DLGSC services and activities and Mr Gordon MacMile, Director Strategic Coordination and Delivery – left the meeting.

6. MINUTES

6.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held Thursday 28 November 2019

The Minutes of the Great Eastern Country Zone meeting held on Thursday 28 November 2019 have previously been circulated to Member Councils.

RESOLUTION

Moved: Cr Ramesh Rajagopalan
Seconded: President Cr Karin Day

That the minutes of the Great Eastern Country Zone meeting held Thursday 28 November 2019 are confirmed as a true and accurate record of the proceedings.

CARRIED

6.2 Business Arising from the Minutes of the Great Eastern Country Zone Meeting Thursday 28 November 2019

NIL.

6.3 Minutes from the Great Eastern Country Zone Executive Committee Meeting held Thursday 13 February 2019

The recommendations from the Executive Committee Meeting have been extracted for the Zones consideration.

6.3.1 (Executive committee item 5.3) Budget 2020/21

Background:

Preparation of the draft budget for the 2020/21 reporting year will soon commence. This will then be tabled at the April of the Executive committee.

To support the preparation of the budget, the committee was invited to discuss and provide guidance on the following:

- Whether it wishes to provide any budget allocation for a Convention or similar events,
- Other new items of activity, like regional Elected Member training
- Subscription options.

The Committee needs to be aware that total cash currently held is \$184,599 and that this year's subscription was reduced by 50 percent. In determining the subscription, the committee may wish to consider potential activities beyond next year.

Executive Committee Resolved

That the Subscriptions be retained at \$1750 for the 20/21 financial year.

Resolved

The GECZ requested WALGA to provide advice detailing the potential costs if the Zone funded the Council Member Essentials Training for Zone Members, including if the Zone refunds in-person and / or eLearning training costs already incurred by Zone member Local Governments for the April Zone meeting.

ZONE RESOLUTION

Moved: Cr Alan Wright
Seconded: Cr Wayne Della Bosca

That the Subscriptions be retained at \$1750 for the 20/21 financial year.

CARRIED

6.3.2 Minutes of the Executive Committee 13 February 2020

RESOLUTION

Moved: President Cr Julie Flockart
Seconded: President Cr Pippa DeLacey

That the remaining items contained in the Minutes of the Executive Committee Meeting of the Great Eastern Country Zone held Thursday 13 February 2020 be endorsed.

CARRIED

7. ZONE BUSINESS

7.1 Federal Government Drought Communities program (Refer page 8 above)

Item 7.1 was, by agreement, discussed earlier in the meeting.

7.2 Wheatbelt Conference 2020

By Executive Officer, Tony Brown

Background

At the August 2019 Great Eastern Country Zone meeting, it was resolved as follows:

That the Great Eastern Country Zone consider the future of the Wheatbelt Conference after the October 2019 Local Government Elections.

The Executive Committee then resolved at the November meeting,

4.2.1 Wheatbelt Conference

The status on the Wheatbelt conference is that the other 2 Zones were not supportive of a 2020 Wheatbelt Conference.

Great Eastern Country Zone resolved to review after the 2019 Local Government elections. This item will come up at the March 2020 Zone Meeting for further consideration.

Noted: GECZ suggested that a proposal for a 2021 or 2022 Wheatbelt Conference be discussed with other Wheatbelt Zones at the 2020 WALGA Convention.

7.3 Sports Infrastructure Forum

By Executive Officer, Tony Brown

Background

At the November 2019 Zone meeting, the Zone requested the secretariat to obtain feedback and report back to the Zone on the outcomes of the Sports Infrastructure Forum.

The information below has been previously emailed to Zone members and is provided for discussion and noting.

Local Government have requested that WALGA continues to advocate for funding, support and resources from the State Government to assist with meeting the needs of communities and support for improved health outcomes of which sporting facilities and programs play an integral role. In acknowledging that sporting clubs and facilities can be the backbone to social cohesion in any community, extensive work has been undertaken by Local Governments to identify opportunities to address strategic planning and resourcing of community and regional scale sporting facilities.

At the WALGA Convention in August 2019, a concurrent session was held to assist Local Governments to better understand the strategic and funding environment that will assist Councils in continuing to provide low or no cost facilities and support the ongoing development of programs for recreation organisations. The session was well received and called to action stronger advocacy in this space. As a result, a Sports Infrastructure Roundtable was held on 4 November 2019 as an integral step in hearing the perspectives of a number of stakeholders and collectively designing potential opportunities that anticipate meeting the needs of the community.

It was a great opportunity to bring together key representatives for a discussion around the future of sports infrastructure whilst opening the prospect of strengthened relationships and aligned advocacy for effective statewide decision making. Participants on the day were representatives from Local Government Growth Alliance Perth And Perth (GAPP), Chaired by the City of Swan, and the Local Government Metropolitan Recreational Advisory Group (MARAG) currently Chaired by the City of Bayswater. Also participating on the day were representatives from Infrastructure WA, State Government agencies Department Planning, Lands and Heritage and the Department of Local Government Sport and Cultural Industries, the peak State Sport Association (SSA), SportWest who

was accompanied by a few state sporting associations and Local Government Elected Members and Officers.

Participants in the Roundtable are collectively supportive of State Government in establishing a separate funding allocation for Regional level sports facilities and the allocation of an appropriate level of funding for the CSRFF program, together with ongoing advocacy across all tiers of Government.

WALGA, has been working with its members to address strategic planning and resourcing of community and regional scale sporting facilities. The Roundtable was an integral step in hearing the perspectives of all key stakeholders and collectively designing potential opportunities that anticipate meeting the needs of the community whilst contributing to the achievement of the State's priorities.

It was confirmed at the Roundtable, that the Minister is aware of the shortcomings of CSRFF but a commitment from State Government was still to be made on the best way to address the gaps.

A key component to addressing funding for sports facilities is to clearly demonstrate social and economic benefit for investment into infrastructure which is an area in need of improvement across all Western Australian Local and State Government sporting facilities. Of which Local Governments together with SSAs can provide through statistical data, such as usage statistics, as fundamental mechanisms to drive funding. This is currently being done well by the WA Cricket Association who have adopted a significant value for participation perspective.

One of the options discussed at the Roundtable, was to increase CSRFF significantly, as mentioned in the email below. This option would address more of the immediate need and include advice to State Government to develop a framework for the regional business case (and hold off funding business case development for future facility funding). The risk of choosing this option is that the CSRFF funding pool will still be susceptible to funding for regional facilities and the amount available to Local Governments for local facilities would be much the same as the current situation.

To counter this risk it was discussed and collectively agreed that the development of a regional business case, developed synergistically with a significant increase to CSRFF in the immediate State Government budget 2020-21, was the preferred measure. This option would address immediate concerns for Local Governments at the same time presenting an opportunity for longer term sustainability through the development of an investment strategy.

Therefore, a key outcome from the meeting was the aligned advocacy and collective action for the future of sports infrastructure in WA as was outlined in the WALGA Pre Budget Submission and stated:

- an increase in the annual amount of grant funding available in the Community Sport and Recreation Facilities Fund (CSRFF) to \$25 million (recurrent), and
- an additional \$2.3 million over four years (2020-21 to-2023-24) for the development of a Regional Sports Facilities Investment Strategy that reviews the current and future need for regional sporting facilities across WA, identifies and prioritises future regional level sport infrastructure projects, and provides a framework for how these projects will be funded.

It is important to note that where we can get an aligned message we have seen greater successful outcomes. WALGA is working with key partners to ensure aligned messaging for this State Budget ask on CSRFF and an additional Regional Sports Facilities Investment Strategy across Western Australia and seeks your support with this messaging. We are also conscious that this is the last State budget before the elections in 2021 and in that light are also building an election campaign to promote a collective voice to leverage outcomes for Local Government in conducting one of their functions of facility provision through to community.

If anyone would like to discuss this in further detail, please don't hesitate to contact Kirstie Davis, Policy Manager Community kdavis@walga.asn.au or contact on mobile 0438 231 710.

Noted

Background

WALGA appreciates the Zone Local Governments forwarding through all the valuable information regarding your challenges with telecommunications and your interactions with Telstra. As per previous commitments, WALGA took these concerns to the State Emergency Management Committee (SEMC) meeting on Friday 13th December and I wanted to communicate our advocacy and key outcomes from the discussions.

WALGA received information from fourteen members and consolidated that into a single document which is attached. This was tabled with all members of the SEMC, along with the Telstra representatives, the day prior to the meeting. This was to ensure your concerns were formally on the table and provided Telstra with an opportunity to frame their presentation to cover off on the issues raised.

Telstra brought four representatives to the meeting including Mr Malcolm De Silva – State Manager Enterprise and Government, Mr Paul Harrison – National Emergency Manager, Mr Shane Kinnear – WA Emergency Service Liaison, Mr Brian Young – WA Deputy Emergency Services And Mr Mark Thompson - Corporate Affairs Manager.

The National Manager led a presentation which focused primarily on their capacity to deal with large scale emergencies and did not go into much detail with respect to the key areas of interest of our members. The SEMC Chair gave WALGA the opportunity to speak to your concerns and in doing so WALGA relayed the following:

- WALGA have circulated concerns raised by our members so that all SEMC members were aware of the ongoing challenges in telecommunications particularly in regional communities. Some of these concerns date back to 2016.
- We recognise that Telstra is but one service provider and that they will not be able to speak to each of these issues.
- There are common themes throughout the examples tabled, which include:
 - Blackspots
 - Battery backup failures
 - unreliability/lack of consistency and duration of the battery back-up for the Telstra Exchange in the event of a sustained power outage, and the time it takes for Western Power to deliver and install a generator.
 - The Telstra Exchange is powered by Western Power, and this supply is supplemented by battery back-up which automatically starts in the event of a power outage.
 - The battery back-up is intended to provide support to the Exchange for three hours but this is often not the case.
 - Outages – which have led to loss of landlines and mobiles
 - This has significant impact on LG capability to communicate before, during and after an emergency.
 - LGs rely on mobile networks to notify stakeholders of Harvest vehicle movement bans, communication with and deployment of volunteers, impacts day to day operations and community services.
 - Telstra Notification Systems
 - LGs report that often when they contact Telstra they are advised that Telstra were unaware of the outages. Correspondence has indicated that Telstra explain that it is intended to be an automated notification of outages but this seems to be failing.
- LGs are not only concerned about their ability to fulfil their obligations during emergencies, it clearly has consequences for residents living in these communities who are unable to ring 000, access data (in some instances) and lose communications themselves.

- We are tabling these with the SEMC as Local Governments have identified risks to their communities and to date, have not been able to resolve these issues through the various channels available to them.

Telstra acknowledged that communication with Local Governments and other stakeholders is an area to work on. State agency heads also raised this as a major concern. Telstra acknowledged that in order to resolve these issues they would look into how they could better engage with Local and District emergency management committees on a consistent basis to provide more timely advice and information on the matters as they are raised. They were also cognisant of the interdependencies with the power companies but did not offer tangible solutions to the issues raised.

Noting WALGAs concerns, Telstra have agreed to a separate meeting to discuss the matters we have raised on your behalf. My office is currently working on the timing of this meeting as a matter of urgency and WALGA will communicate with you all again once this is known. State Councillor Stephen Strange, will also attend to provide leadership from our members at this meeting.

Attached with the Agenda (Attachment 3) was the Agenda from the State Emergency Management Meeting from 13 December 2019.

Following the State Emergency Management Meeting, Telstra reached out for a follow up meeting. WALGA is pleased to say we met with Telstra, where we discussed how we can better understand the Telstra notification systems and how Local Governments can access the information and key contacts should this happen.

State Councillor Stephen Strange, WALGAs Policy Manager for Emergency Management, Mel Pexton and WALGA CEO, Nick Sloan hosted a meeting with WA Telstra representatives on Wednesday 18 December. The Reps included:

- Malcolm De Silva, State Manager Enterprise and Government
- Shane Kinnear, WA Emergency Service Liaison
- Mark Thompson, Corporate Affairs Manager
- Naomi Evans, Regional team

The key outcomes from the meeting were for Telstra to share a series of fact sheets on topics relevant to the issues being faced by your communities and provide key contact information in order for these matters to be escalated or referred should you need to.

The first fact sheet to be provided by Telstra is on Power Outages and was attached (Attachment 4) for your information. Please make note of the key contacts and make use of these as required.

Further to this information, WALGA has requested Telstra to review their local contractor arrangements to see if there are opportunities for more local content which may have an impact on expediting service reinstatement in regional areas.

WALGA recognise the interdependent nature of power supply and telecommunications, and we will be meeting with the sector in 2020. We have agreed to host a telecommunications and power info session in early 2020.

Discussion President Cr Stephen Strange provided an update on the 18 December 2019 meeting held with Telstra Representatives (noted above).

Noted.

7.5 Government Regional Housing (GROH)

By Policy Manager, Community, Kirstie Davis

Background

WALGA's Community Policy area has been dealing with this matter through recommendations made by Great Eastern Country Zone.

The response has been centralised around housing options of quality and quantity of stock, and other cost and workforce associated challenges for Police, however the GROH Framework considers all teachers also. The formal communication trail includes:

- After consultation and advocacy between WALGA, Local Government and relevant State Government agencies and key industry bodies, the McGowan Government deferred a planned increase to GROH rents in 2019-20 in a media statement released in May 2019. <https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/McGowan-Government-temporarily-defers-increase-to-GROH-rents.aspx>
- WALGA has been advised by WAPOL and the relevant State Government agency who confirm the rental freeze to GROH properties will remain until the completion of the review of the GROH Tenant Rent Setting Framework. Further work has been done in strengthening the partnerships between WAPOL officers and key Local Government officers in specified areas of concerns through one on one meetings to discuss challenges and develop opportunities for change.
- Department of Communities modelling and draft ERC proposal has been elevated within the Department. The Director General has called for a working group to be established to include representatives from GROH, of which the Tenant Rent Setting Framework review will be included.
- Since the very public Department of Communities corruption disruption in the weeks leading up to Christmas, the area responsible for GROH has confirmed the GROH profile is undergoing a restructure with no further advice currently available.

WALGA notes and includes all Zones Recommendations and advice received from Local Governments in its advocacy for GROH and greater service support for regional and remote Western Australian Local Governments, acknowledging the importance of this topic.

As further information is made available, WALGA will remain in contact with the Zones to provide timely feedback and advice.

Noted.

7.6 Wheatbelt Health MOU

Background:

The Zone has received correspondence from WALGA CEO Nick Sloan, seeking each of the WALGA Wheatbelt Zones support, to re-establish the Wheatbelt Health MOU and invite the nomination of a representative to participate in a working group that will commence in February 2020.

By way of background, earlier this year the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) approached WALGA to deliver a regional health forum in the Wheatbelt. All Wheatbelt Local Governments were invited to attend this Forum held in Trayning on 20 September 2019. The forum was held with key service providers and stakeholders; WA Country Health Service (WACHS), St John Ambulance, WA Primary Health Alliance, Royal Flying Doctor Service, Regional Development Australia and the Hon Mia Davies MLA.

After the presentations from the key service providers and stakeholders, WALGA coordinated a workshop with the participants where key recommendations were captured. A report titled 'Wheatbelt Regional Health Services Summary Report' was then prepared.

The Wheatbelt Regional Health Services Summary Report along with its recommendations from the workshop were presented to WALGA State Council for endorsement on 4 December 2019. The following recommendations were endorsed:

That WALGA:

1. *Re-establishes a working group to progress a Memorandum of Understanding with Local Governments in the Wheatbelt region and the WA Country Health Service, based on the previous work by the former Wheatbelt Health MOU Group, which outlines communication, responsibilities and strategic priorities unique to the region; and*
2. *Work with key service providers and stakeholders to engage with Local Government to further discuss the issues and develop solutions in the aged care services sector.*

RESOLUTION 154.7/2019 CARRIED

The Wheatbelt Health MOU Group was previously established in December 2006 to be an advocacy group and to provide an avenue for Local Governments and stakeholders to work together to improve the delivery and availability of health services in the Wheatbelt. It was a partnership between the Avon Midland Country Zone, Central Country Zone and Great Eastern Country Zone; Regional Development Australia Wheatbelt; WACHS; and the Wheatbelt Development Commission. The group ceased operating in 2015. WALGA was not previously involved with the former MOU.

WALGA has written to the Chief Executive Officer, WACHS, Mr Jeffrey Moffet, Chief Executive Officer, WA Primary Health Alliance, Ms Learne Durrington and the Acting Chief Executive Officer, Wheatbelt Development Commission, Mr Gavin Robins to also seek their support.

ZONE RESOLUTION

Moved: President Cr Julie Flockart
Seconded: Cr Ramesh Rajagopalan

- **That Cr Glenice Batchelor (Shire of Tammin) be put forward to represent the Zone on the Wheatbelt Health MOU Group.**
- **That Cr Alison Harris (Shire of Cunderdin) be the Proxy representative.**

CARRIED

7.7 Review of State Council and Zone Structure Process - Update

By Executive Officer, Tony Brown

An overview of the recent changes to WALGA's State Council and Zone processes will be provided at the meeting.

Noted

8. ZONE REPORTS

8.1 Zone President Report

By Cr Rhonda Cole

The Chair, President Cr Rhonda Cole advised the meeting that it would be good for the Zone to write as follows;

- **Outgoing WALGA President, Cr Lynne Craigie** – expressing the Zone's appreciation for Cr Craigie's leadership and service to the Local Government sector.
- **Newly elected WALGA President (once elected)** – congratulating them on their election and inviting them to attend a GECZ meet and greet, that could include all Council Members and CEO's from Zone Members.

The Chair also asked if the WALGA Secretariat could again coordinate / extend an invitation for WALGA CEO, Nick Sloan to also attend a GECZ meeting.

RESOLUTION

Moved: Cr Wayne Della Bosca
Seconded: Cr Alan Wright

That the Zone President's Report be received.

CARRIED

8.2 Local Government Agricultural Freight Group

By Cr Rod Forsyth

Cr Forsyth is an apology for this meeting.

8.3 Wheatbelt Secondary Freight Group

The Chair, President Cr Rhonda Cole, tabled a report on behalf of President Cr Ricky Storer as WBS delegate to WSFN steering committee.

"Firstly like to thank Cr Rhonda Cole for stepping into the position, at least for the interim, as WBS delegate to the WSFN Steering committee. I would also like to thank and congratulate the Shire of Bruce Rock for taking on the role as host council for the Project Manager, and thank Darren for his assistance in conducting the interviews for this position.

We are pleased to welcome Mr Stephen Thompson, currently with the Shire of Brookton into the position of Project Manager. Stephen comes highly credentialed and recommended and will be, I'm sure, a valuable asset to the project. Stephen begins his role on the 3rd of March when he will firstly monitor work on the 2 pilot projects and also begin working with Local Governments to develop and ensure compliance of the 20/21 projects.

We are still waiting for the data from the TSD machine (expected in the next week or so), to finalise the prioritisation of the projects.

After quite a delay, the first instalment of \$4 million of the Federal ROSI funds were approved and the Shires of Victoria Plains and Quairading were able to proceed in the tendering process. Works in Vic Plains has begun with clearing the 2.75 km section of the Mogumber/Yarawindah Road.

Quairading will begin widening and drainage works later this month.

\$2 million is allocated to the pilot projects with the balance of a further \$2 million will be used for project development.

The construction phase of the Project was very successfully launched in Mogumber last Wednesday. The Deputy Prime Minister Hon Michael McCormack and State Transport Minister Hon Rita Saffioti jointly participated in the proceedings. Over 40 people attended including Melissa Price, Mia Davies, Laurie Graham, Shane Love, and Martin Aldridge, several Shire Presidents, councillors CEO's and staff as well various media representatives.

I would like to thank all who attended and apologise for the change in time which prevented many from attending due to other commitments."

RESOLUTION

Moved: Deputy President Cr Geoff Waters
Seconded: President Cr Julie Flockart

That the Wheatbelt Secondary Freight Group Report be received.

CARRIED

8.4 Wheatbelt District Emergency Management Committee

By Cr Tony Sachse

Wheatbelt District Emergency Management Committee Report – GECZ February 2020

The Wheatbelt DEMC last met on Wednesday, 19th February, 2020 at the St John WA District office in Northam. At this point the minutes are not yet available but for information and reference the Agenda and attachments were included in this report. The meeting was attended by Cr Julie Flockart and Cr Tony Sachse as delegates for the GECZ. There was a good attendance of agencies at the meeting.

Item 3: Guest Presentation “Global and Local Developments – Coronavirus” by Merridy Hoffman (Clinical Nurse Specialist – Disease Control – Wheatbelt Public Health Unit):

- Respiration Infections Disease Emergency Response (RIDER) Plan “How to Prepare and Respond” was already set up and has held Australia in good standing for Coronavirus.
- Up to 17/02/2020 there were around 73,000 confirmed cases.
- At present “Pandemic Potential” [Not called a Pandemic yet].
- There were around 1,200 deaths from Influenza strains in Australia in 2019.
- Wuhan Province in China has 10 – 11 million people and the infection rate has been 0.01%. Most people have mild illness but those over 60 years old or with secondary health problems are more at risk.
- Surgical masks can be worn but should be changed every hour. Hand hygiene is important. It was probably not the best management to quarantine the “Diamond Princess”.
- Coronavirus Incubation is 5 – 14 days. Headache, runny nose, may start to cough are symptoms. The common cold is a coronavirus. So was SARS.

Strategies: Some medication works but is only effective if taken in first 48 hours. Indonesia is not currently testing. Some of the staff on the cruise ship were Indonesian. Australia will run out of medication if it becomes a pandemic. Put off overseas travel, especially if have underlying medical condition. At this point authorities don’t believe it travels through vents on aircraft.

Discussion: Vaccine availability especially for those involved in Emergency Management is really important. Agencies should provide Influenza vaccine for their employees. The influenza vaccine only lasts for 4 months so timing is really important. Attempting to produce vaccines which will last up to 5 years.

Item 5: Shire of Dowerin and Shire of Wyalkatchem have completed the 5-year review of their LEMA’s.

State Emergency Management Committee (SEMC) request for the DEMC debrief. This is currently underway.

SEMC Communique and Update – Telstra Power Outages. This communique really only confirms the current position of Telstra with mobile and landline communication during power outages. As the Wheatbelt DEMC and the GECZ have identified, the current position of Telstra Towers being affected with power outages is of great concern as residents cannot call for assistance in an emergency. The Wheatbelt DEMC will continue to monitor and advocate for a better outcome. The Wheatbelt DEMC encourages all LGA’s to continue to lobby Government in this regard.

Item 6.3.1: The Shire of Kellerberrin’s LEMA has been considered compliant.

Item 6.3.2: Please see appendix 2 for LEMA currency, LEMC functionality and LEMC and exercise schedules.

Item 7: General discussion on closing/opening roads and communication with Main Roads. These could be better explained in the Incident Management Plan (IMP). The Incident Management Team (IMT) and Incident Support Group (ISG) could have more local advice through LGA's (Mayor's, Presidents etc.).

Item 8: DPIRD have completed their Animal Welfare in Emergencies Document.

Most Agencies reported business as usual.

DFES reported that mitigation works are continuing with LGA's.

Parks and Wildlife reported that over half a million hectares had been burnt in the Southern region, mostly in the multiple Forrestonia fires. The Large Aerial Tanker (LAT) has been in use and helped at the fire front in the recent Katanning fire. It can take a while to load and with retardant but has been effective. Currently based in Pearce airbase. DPAW also reported their chopper/roller has been working well with mitigation.

WA Police have said that a Special Methylamphetamine Truck is now deployed in Northam. This will also be used with RBT's, traffic operations and emergency management.

The GECZ report thanked all the agencies for their support of LGA's. Thanks also for the training and support of our volunteers', especially St John Ambulance and Department of Fire and Emergency Services. The workload on volunteers is always a concern for Local Government, but the continued support from the different Agencies is very much appreciated.

Northern Wheatbelt Emergency Management and Recovery Training Workshop and exercise for Local Governments and LEMC members: This will be held in Dowerin on Tuesday, 10th March, 2020 from 10.15am until 2.30pm (lunch included). Please see attached flyer with more details. RSVP to yvette.grigg@dfes.wa.gov.au by 3rd March, 2020.

RESOLUTION

Moved: President Cr Tony Sachse
Seconded: President Cr Julie Flockart

That the Wheatbelt District Emergency Management Committee Report and attachments be received.

CARRIED

9. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

9.1 State Councillor Report

Cr Stephen Strange

Cr Strange provided the following State Councillor report:

The December meeting of State Council was the first meeting of the new State Council: State Councillors were elected from Zones in November 2019 following the Local Government elections in October. Six new State Councillors were elected to join 18 continuing State Councillors.

The following key issues were considered:

- Emerging Issue – Bushfire Fighting Vehicles
State Council considered and endorsed an emerging issue brought forward by the Goldfields-Esperance Country Zone relating to issues with the current fleet of bushfire fighting vehicles.
- State Budget Submission

State Council considered WALGA's submission to the State Government in advance of their 2020/21 budget deliberations. The submission aims to align with the State's priorities, demonstrate value for money, and be specific, clear and succinct.

- Mandatory Code of Conduct and Guidelines for CEO Recruitment and Selection

Two draft outputs from phase one of the Local Government Act 1995 review were considered by State Council:

1. Mandatory Code of Conduct for Council Members, Committee Members and Candidates; and,
2. Standards and Guidelines for CEO Recruitment and Selection, Performance and Termination.

In both cases, State Council identified a number of issues and concerns that require further clarification. State Council resolved to request the Government to reconvene the working groups to work through the issues identified by the sector in the consultation process.

RESOLUTION

Moved: President Cr Stephen Strange
Seconded: Cr Alan Wright

That the State Councillor Report be received

CARRIED

9.2 WALGA Status Report to be updated

By Tony Brown, Executive Officer

BACKGROUND

Presenting the Status Report for February 2020 which contains WALGA's responses to the resolutions of previous Zone Meetings.

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Eastern C	2019 June 27 Zone Agenda Item 12.1 Government Regional Officer Housing	That the Zone request WALGA to advocate on the impact of Government Regional Officer Housing on retaining public sector professionals (Doctors, nurses, teachers) in the Great Eastern Country Zone.	<p>In May 2019, the McGowan Government deferred a planned increase to GROH rents in 2019-20. The next increase of \$30pw was due to come into effect 1 July 2019.</p> <p>https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/McGowan-Government-temporarily-defers-increase-to-GROH-rents.aspx</p> <p>WALGA notes and includes the Zones Recommendation in its advocacy for GROH and greater service support for regional and remote Western Australian Local Governments, acknowledging the importance of this topic in the coming months.</p> <p>WALGA has been advised by WAPOL and the relevant State Government agency who confirm the rental freeze to GROH properties will remain until the completion of the review of the GROH Tenant Rent Setting Framework. Further work has been done in strengthening the partnerships between WAPOL officers and key Local Government officers in specified areas of concerns.</p> <p>Department of Communities modelling and draft ERC proposal has been elevated within the Department. The Director General has called for a working group to be established to include representatives from GROH, of which the TSRF review will be included. As further information is made available, WALGA will remain in contact with the Zones to provide timely feedback and advice.</p>	Ongoing	Joanne Burges Executive Manager, People and Place jburges@walga.asn.au 9213 2018
Great Eastern C	2019 June 27 Zone Agenda Item 7.1 WALGA Advocacy Regarding Greenfinch Mine Expansion	That the Great Eastern Country Zone 1. Supports the Shire of Westonia's position to seek clearing and mining approval for the proposed Greenfinch mining operation.	Clearing permits have now been issued by DWER, and WALGA is working with the Shire to fast track the lad declaration process for the road reserve through the Department of Planning Lands and Heritage.	February 2020	Mark Batty Executive Manager Environment and Waste Mbatty@walga.asn.au 9213 2078

		2. Requests WALGA to raise the issue with relevant authorities to ensure that the Greenfinch Project has every chance of success.	Ongoing.		
Grt Eastern C	2018 November 29 Zone Agenda Item 7.4 Water Corporation - New management and billing structure for standpipes	<p>That the Great Eastern Country Zone request WALGA to advocate opposing the WA Water Corporation proposed fee structure in remote parts of the eastern Wheatbelt and;</p> <p>1. Request the Water Corporation look to possible subsidised billing to remote user standpipes for users without any other possible means of potable water;</p> <p>Write to the Department of Water suggesting that as a result of the increased Standpipe water costs that they re-introduce the Farm Water Grants to allow effected landholders the ability to create on-farm water storage and water connections</p>	Considered by the Infrastructure Policy Team at its March meeting and further follow-up with Councils requested with feedback to the next meeting.	February 2020	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Grt Eastern C	2019 March Zone Agenda Item 12.3 Telstra – Power Outages Effecting Communications	<p>1. Requests WALGA to advocate through the State Emergency Management Committee for action in respect to power outages effecting telecommunications and the eligibility for Local Governments to turn generators on.</p>	<p>WALGA have written to the SEMC to request action in respect to power outages effecting telecommunications.</p> <p>WALGA have advocated to the SEMC and the SEMC have included this item on their agenda at the meeting to be held 2 August 2019.</p> <p>WALGA tabled this issue at the August SEMC meeting requesting SEMC to formally write to the District Emergency management Committees and to provide WALGA with advice on this matter. SEMC have taken this as an action.</p> <p>The Zone will be provided with a copy of SEMC's response when received.</p> <p>This matter has been officially raised at SEMC, particularly the sector is still awaiting a response.</p> <p>WALGA tabled concerns of the sector at the State Emergency Management Committee on Friday 13th December 2019. Following this WALGA met with Telstra and discussed how we can better understand the Telstra notification systems and how Local Governments can access the information and key contacts should this happen.</p> <p>The key outcomes from the meeting were for Telstra to share a series of fact sheets on topics relevant to the issues being faced</p>	Ongoing	Joanne Burges Executive Manager, People and Place jburges@walga.asn.au 9213 2018

			by your communities and provide key contact information in order for these matters to be escalated or referred should you need to. The first fact sheet provided by Telstra was on Power Outages and was disseminated to all regional councils.		
Grt Eastern C	2018 November 29 Zone Agenda Item 7.3 Container Deposit Scheme Locations	<p>That the Great Eastern Country Zone requests that:</p> <ol style="list-style-type: none"> 1. All Local Governments be guaranteed, as a minimum, one flexible refund point in their area. 2. A flexible access point should be defined as a refund point which, as a minimum, is open 16 hours each two week period, including at least 8 hours at weekends <p>The State Government provide appropriate funding for the refund points.</p>	<p>170 refund points will be operational on June 2 2020 – the commencement date for the CDS - with over 220 refund points to be operational by June 2021.</p> <p>The minimum refund points for the Wheatbelt region will be 1 full time point and twenty six flexible refund points.</p> <p>The hours of operation are covered under the DWER Minimum network standards, which stipulates is to be open 16 hours each two week period, including at least 8 hours at weekends.</p> <p>The CDS is funded by drink manufacturers, distributors and importers who first supply eligible beverage containers into Western Australia fund the scheme. Business which first supply an eligible beverage container into Western Australia will fund the scheme on a cost-per-container returned basis.</p>	February 2020 Ongoing	Mark Batty Executive Manager Environment and Waste Mbatty@walga.asn.au 9213 2078
Grt Eastern C	State Council Agenda 4 Dec 2019 Item 5.5 Local Government Financial Ratios	<p>That the item be deferred and that WALGA form a sector reference group to further review the ratios and provide recommendations to the March 2020 State Council meeting.</p>	<p>This item was put forward due to concerns from the sector with the current ratios and indicators.</p> <p>The feedback from the sector through the Zone process has been very useful and it is appropriate to defer this item and form a Sector Reference Group to fully review the ratios. Due to Christmas/New Year period, it is suggested that a report come back to the April/May 2020 Zone/State Council meeting cycle.</p> <p>State Council resolved as per below;</p> <p>That the item on Financial Ratios be deferred and that WALGA form a Sector Reference Group to further review the ratios including all Zone feedback and provide recommendations to the May 2020 State Council meeting.</p> <p>RESOLUTION 146.7/2019 CARRIED</p>	February 2020	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au

ZONE COMMENT

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

Noted that the Shire of Westonia Item (27 June 2019 Zone Item 7.1) can be removed.

RESOLUTION

Moved: Cr Ramesh Rajagopalan
Seconded: Cr Wayne Della Bosca

That the Great Eastern Country Zone WALGA February 2020 Status Report be noted.

CARRIED

9.3 Review of WALGA State Council Agenda – Matters for Decision

Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: <https://walga.asn.au/getattachment/23e6a5d1-55b5-4244-a8c7-2cf682088bac/Agenda-State-Council-4-March-2020.pdf>

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

5.1 National Redress Scheme – Future Participation of WA Local Governments

WALGA Recommendation

That State Council:

1. Acknowledge the State Government's decision to include the participation of Local Governments in the National Redress Scheme as part of the State's declaration;
2. Endorse the negotiation of a Memorandum of Understanding and Template Service Agreement with the State Government, and
3. Endorse by Flying Minute the Memorandum of Understanding prior to execution, in order to uphold requirements to respond within legislative timeframes.

The Shire of Westonia raised concerns in respect to costs associated with Local Government staff attending training and costs associated with how the program will operate.

5.2 Submission on Aboriginal Empowerment Strategy

WALGA Recommendation

That the submission to the Department of Premier and Cabinet in response to the Aboriginal Empowerment Strategy be endorsed.

5.3 WALGA Submission on Independent Review of the Commonwealth Environment Protection and Biodiversity Conservation Act 1999

WALGA Recommendation

That the submission on the Independent Review of the Environment Protection and Biodiversity Conservation Act 1999 (EPBC) be endorsed.

The Shire of Tammin advised that this item will require a watching brief.

RESOLUTION

Moved: President Cr Karin Day
Seconded: Deputy President Cr Glenice Batchelor

That the Great Eastern Country Zone supports all Matters for Decision as listed above in the March 2020 State Council Agenda, subject to Item 5.1:

- State Council noting that the Great Eastern Country Zone has reservations about the National Redress Scheme and potential costs to Local Government for attending training and other potential operating costs.

CARRIED

9.4 Review of WALGA State Council Agenda – Matters for Noting / Information
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- 6.1 Draft Position Statement: Residential Aged Care – Submission
- 6.2 That the submission to the Department of Health in response to the Managing Housing Health Risks in WA discussion paper be noted.
- 6.3 Submission on Modernising the Environmental Protection Act
- 6.4 Submission to the Productivity Commission on the National Transport Regulatory Reform
- 6.5 Submission to Joint Select Committee on Road Safety
- 6.6 WALGA Submission on Native Vegetation in Western Australia Issues Paper
- 6.7 Proposed Amendments to the Planning and Development (Local Planning Schemes) Regulations 2015 for Container Deposit Scheme Infrastructure
- 6.8 Report Municipal Waste Advisory Council (MWAC)
- 6.9 2019 Annual General Meeting Status Update

Noted.

9.5 Review of WALGA State Council Agenda – Organisational Reports
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- 7.1 Key Activity Reports
 - 7.1.1 Report on Key Activities, Environment and Waste Unit
 - 7.1.2 Report on Key Activities, Governance and Organisational Services

- 7.1.3 Report on Key Activities, Infrastructure
- 7.1.4 Report on Key Activities, People and Place

Noted.

9.6 Review of WALGA State Council Agenda – Policy Forum Reports

7.2 Policy Forum Reports

- 7.2.1 Mayors/Presidents Policy Forum
- 7.2.2 Mining Community Policy Forum
- 7.2.3 Container Deposit Legislation Policy Forum
- 7.2.4 Economic Development Forum

Noted.

9.7 WALGA President's Report

The WALGA President's was attached to the Agenda.

RESOLUTION

Moved: Deputy President Cr Glenice Batchelor
Seconded: Deputy President Cr Geoff Waters

That the Great Eastern Country Zone notes the following reports contained in the WALGA March 2020 State Council Agenda.

- Matters for Noting/Information
- Organisational Reports
- Policy Forum Reports; and
- WALGA President's Report

CARRIED

10. AGENCY REPORTS

10.1 Department of Local Government, Sport and Cultural Industries

As per the presentation at the commencement of the meeting, a Department of Local Government, Sport and Cultural Industries representative will update the Zone at all future meetings on topics of interest to the Zone that have been provided prior.

Please see link below for the full update:

[DLGSC Zone Update February – March 2020](#)

Noted.

10.2 Topics for next meeting

The Zone would like an update and/or information on the following topics at the next Zone meeting.

- **Office of the Auditor General** – status of audit services (noted OAG took 4 months to complete a Zone Member's annual audit)

- **Federal Court decision to uphold South West Native Title Claim** (noted this presentation will likely be provided by another relevant State agency, rather than DLGSC).

Noted.

10.2 Main Roads Western Australia

Mr Craig Manton was an apology for this meeting. Ms Janet Hartley-West, Network Manager provided an update to the Zone.

Noted.

10.3 Wheatbelt RDA

Mandy Walker, RDA Wheatbelt presented to the Zone. The report was attached with the Agenda.

Noted.

10.4 Wheatbelt Development Commission

President Cr Julie Flockart. **TBA**

11. MEMBERS OF PARLIAMENT

11.1 Mia Davies MLA, Member for Central Wheatbelt

Hon. Mia Davies MLA, was an apology however, on her behalf, Kath Brown tabled on her behalf a copy of a letter to the Federal Minister for Water Resources, Drought, Rural Finance, Natural Disaster and Emergency Management, be tabled – refer Attachment 9.

12. EMERGING ISSUES

12.1 Landgate – Delays in receiving valuations (Shire of Mt Marshall)

The Shire of Mt Marshall raised concerns at the delays in receiving valuation updates. They have examples of interim valuations taking up to 10 Months to receive.

Action:

Request WALGA to inquire with Landgate in respect to the delays in receiving interim valuations.

13. URGENT BUSINESS

Nil.

14. DATE, TIME AND PLACE OF NEXT MEETINGS

The next meeting of the Great Eastern Country Zone will be held in Merredin on Thursday 30 April, commencing at 9.30am.

15. CLOSURE

There being no further business the Chair declared the meeting closed at 1.04pm.



**LIST OF PAYMENTS MADE FOR THE MONTH OF FEBRUARY 2020
PRESENTED AND ENDORSED AT THE ORDINARY MEETING OF COUNCIL - MARCH 2020**

Ref No.	Date	Name	Description	Amount	Bank	
EFT332	05/02/2020	The Happy Pill Pharmacy	Medical Items for Swimming Pool	85.00	MUNI	EFT
EFT333	05/02/2020	Perfect Computer Solutions Pty Ltd	IT Services	467.50	MUNI	EFT
EFT334	05/02/2020	Wyalkatchem General Store	Refreshments	198.67	MUNI	EFT
EFT335	05/02/2020	Australia Post	Postage	60.25	MUNI	EFT
EFT336	05/02/2020	Bunnings Midland	Swimming Pool Equipment	40.74	MUNI	EFT
EFT337	05/02/2020	TOLL Australia	Freight	61.60	MUNI	EFT
EFT338	05/02/2020	LGIS Risk Management	Regional Risk Co-Ordinator program 2019-20	3429.80	MUNI	EFT
EFT339	05/02/2020	Sheridan's for Badges	Name Badge	42.85	MUNI	EFT
EFT340	05/02/2020	Shire of Mt Marshall	NEWHEALTH - Provision of Health Services	4608.13	MUNI	EFT
EFT341	05/02/2020	Wylie Community Meats Pty Ltd	Meat	89.91	MUNI	EFT
EFT342	12/02/2020	Blackwell Plumbing & Gas Pty Ltd	Plumbing Services	549.60	MUNI	EFT
EFT343	12/02/2020	Momar Australia Pty Ltd	Fertiliser	3355.00	MUNI	EFT
EFT344	12/02/2020	Mobitech Pty Ltd T/as Survival Supplies Australia	Emergency Box Supplies	48.00	MUNI	EFT
EFT345	12/02/2020	Vacuum Spot	Parts for Vacuum Cleaner	104.82	MUNI	EFT
EFT346	12/02/2020	WA Division Institute Of Public Works Engineering Australasia	Membership 2020	319.00	MUNI	EFT
EFT347	12/02/2020	Carabooda Lawn Farm	Lawn	577.50	MUNI	EFT
EFT348	12/02/2020	Australian Community Media	Advertising in Central Wheatbelt Directory	250.00	MUNI	EFT
EFT349	12/02/2020	BA & VM Brookes	Hire of Water Cart	6534.00	MUNI	EFT
EFT350	12/02/2020	BOC Gases	Container Service Charges 28/11/19 - 28/12/19	133.58	MUNI	EFT
EFT351	12/02/2020	Bunnings Midland	Fertiliser	134.17	MUNI	EFT
EFT352	12/02/2020	TOLL Australia	Various Freight	75.02	MUNI	EFT
EFT353	12/02/2020	Drainflow Services Pty Ltd	Road Sweeper	1703.90	MUNI	EFT
EFT354	12/02/2020	Dunnings	Fuel	1537.61	MUNI	EFT
EFT355	12/02/2020	Eastern Hills Saws & Mowers	Swimming Pool Mower Parts	149.00	MUNI	EFT
EFT356	12/02/2020	ITVISION	Synergysoft monthly fee	5307.50	MUNI	EFT
EFT357	12/02/2020	LGIS Insurance Broking	Vehicle Insurance on Hired Plant	2416.90	MUNI	EFT
EFT358	12/02/2020	Lock Stock & Farrell Locksmith	Padlock	96.20	MUNI	EFT

**LIST OF PAYMENTS MADE FOR THE MONTH OF FEBRUARY 2020
PRESENTED AND ENDORSED AT THE ORDINARY MEETING OF COUNCIL - MARCH 2020**

Ref No.	Date	Name	Description	Amount	Bank	
EFT359	12/02/2020	Marketforce	Advertisement	311.83	MUNI	EFT
EFT360	12/02/2020	Shire of Tammin	Dog Handling Course	178.95	MUNI	EFT
EFT361	12/02/2020	Specialised Tree Services	Pruning of Trees	1584.00	MUNI	EFT
EFT362	12/02/2020	T-Quip Turf Equipment Solutions	Line Marker	1237.24	MUNI	EFT
EFT363	12/02/2020	T & E Services Pty Ltd	Medical Services	14259.70	MUNI	EFT
EFT364	12/02/2020	WA Contract Ranger Services	Ranger Services	654.50	MUNI	EFT
EFT365	12/02/2020	Wheatbelt Safetywear	Work Boots	145.00	MUNI	EFT
EFT366	12/02/2020	Winc Australia Pty Ltd	Various Stationery	174.26	MUNI	EFT
EFT367	12/02/2020	Wren Oil	Removal of Waste Oil	16.50	MUNI	EFT
EFT368	12/02/2020	Wyalkatchem and Districts Club	Refreshments	512.00	MUNI	EFT
EFT369	25/02/2020	Blackwell Plumbing & Gas Pty Ltd	Plumbing Services	676.60	MUNI	EFT
EFT370	25/02/2020	Wyalkatchem General Store	Emergency Box Supplies	82.05	MUNI	EFT
EFT371	25/02/2020	Wheatbelt Events And Catering	Catering for Community Event	3080.00	MUNI	EFT
EFT372	25/02/2020	Australia Post	Poastage	130.30	MUNI	EFT
EFT373	25/02/2020	Australian Taxation Office	BAS Payment	12065.00	MUNI	EFT
EFT374	25/02/2020	Avon Paper Shred	Paper Shredding Bins	180.00	MUNI	EFT
EFT375	25/02/2020	Bunnings Midland	Various Gardening and Cleaning Items	309.72	MUNI	EFT
EFT376	25/02/2020	Contract Aquatic Services	Monthly Contract Fee	39023.00	MUNI	EFT
EFT377	25/02/2020	Dan Garner Music	Live Music for Community Event	600.00	MUNI	EFT
EFT378	25/02/2020	Dunnings	Bulk Diesel	6666.70	MUNI	EFT
EFT379	25/02/2020	GHS Enterprises	Emergency Box Supplies	18.00	MUNI	EFT
EFT380	25/02/2020	Integral Fire Protection	Fire Equipment Services	2733.94	MUNI	EFT
EFT381	25/02/2020	ITVISION	Synergysoft monthly fee	5307.50	MUNI	EFT
EFT382	25/02/2020	Landgate	Rural UV Interim Valuation	125.64	MUNI	EFT
EFT383	25/02/2020	Landmark	Gas Bottle	192.71	MUNI	EFT
EFT384	25/02/2020	MJM Mech Services	Airconditioning Servicing	5060.00	MUNI	EFT
EFT385	25/02/2020	Webarena	Website Hosting	132.00	MUNI	EFT
EFT386	25/02/2020	Westrac	Service for Grader	7288.99	MUNI	EFT

**LIST OF PAYMENTS MADE FOR THE MONTH OF FEBRUARY 2020
PRESENTED AND ENDORSED AT THE ORDINARY MEETING OF COUNCIL - MARCH 2020**

Ref No.	Date	Name	Description	Amount	Bank	
EFT387	25/02/2020	Wheatbelt Office & Business Machines	Photocopier Charges	914.20	MUNI	EFT
EFT388	25/02/2020	Winc Australia Pty Ltd	Cleaning and Stationery items	1364.12	MUNI	EFT
EFT389	25/02/2020	Wyalkatchem Community Resource Centre	Monthly CRC contribution	2418.00	MUNI	EFT
EFT390	25/02/2020	Wyalkatchem Tyre Service	CEO Vehicle Tyres	520.00	MUNI	EFT
DD672.1	03/02/2020	Westnet	Internet Subscription	184.20	MUNI	DD
DD674.1	03/02/2020	NAB	Credit Card payment for the month of January	297.84	MUNI	DD
DD676.1	04/02/2020	Synergy	MUSEUM - ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	64.35	MUNI	DD
DD678.1	04/02/2020	Synergy	10 HONOUR - ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	73.58	MUNI	DD
DD680.1	04/02/2020	Synergy	RAILWAY BARRACKS ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	108.79	MUNI	DD
DD682.1	04/02/2020	Synergy	KORRELOCKING HALL ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	108.79	MUNI	DD
DD684.1	04/02/2020	Synergy	NEW DEPOT ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	110.29	MUNI	DD
DD686.1	04/02/2020	Synergy	TOP DEPOT ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	110.56	MUNI	DD
DD688.1	04/02/2020	Synergy	PIONEER PARK ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	113.61	MUNI	DD
DD690.1	04/02/2020	Synergy	RAILWAY PARK ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	119.31	MUNI	DD
DD692.1	04/02/2020	Synergy	RAILWAY STATION ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	140.35	MUNI	DD
DD694.1	04/02/2020	Synergy	TOWN HALL ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	164.71	MUNI	DD

**LIST OF PAYMENTS MADE FOR THE MONTH OF FEBRUARY 2020
PRESENTED AND ENDORSED AT THE ORDINARY MEETING OF COUNCIL - MARCH 2020**

Ref No.	Date	Name	Description	Amount	Bank	
DD696.1	04/02/2020	Synergy	53 PIESSE ST ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	174.16	MUNI	DD
DD698.1	04/02/2020	Synergy	DEPOT ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	206.62	MUNI	DD
DD700.1	04/02/2020	Synergy	1 SLOCUM ST ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	221.44	MUNI	DD
DD702.1	04/02/2020	Synergy	22B FLINT STREET ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	284.56	MUNI	DD
DD704.1	04/02/2020	Synergy	TENNIS CLUB ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	320.01	MUNI	DD
DD706.1	04/02/2020	Synergy	ADMIN OFFICE ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	481.12	MUNI	DD
DD708.1	04/02/2020	Synergy	57 FLINT STREET ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	595.27	MUNI	DD
DD710.1	04/02/2020	Synergy	RAILWAY BARRACKS ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	666.86	MUNI	DD
DD712.1	04/02/2020	Synergy	2 SLOCUM ST ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	681.74	MUNI	DD
DD714.1	04/02/2020	Synergy	REC CENTRE ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	978.30	MUNI	DD
DD716.1	04/02/2020	Synergy	SWIMMING POOL ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	3371.15	MUNI	DD
DD718.1	05/02/2020	Synergy	51 FLINT STREET ELECTRCITY CHARGES - 9/11/2019 TO 8/1/2020	669.34	MUNI	DD
DD720.1	11/02/2020	Telstra	Phone Charges	406.68	MUNI	DD
DD722.1	11/02/2020	Synergy	REC CENTRE ELECTRICITY CHARGES 9/11/2019 TO 8/1/2020	730.31	MUNI	DD
DD724.1	13/02/2020	Water Corporation.	CEMETERY - WATER CHARGES 26/11/2019 TO 22/1/2020	36.36	MUNI	DD
DD726.1	13/02/2020	Water Corporation.	CROPPING LAND WATER CHARGES 26/11/2019 TO 22/1/2020	99.59	MUNI	DD
DD728.1	17/02/2020	Foxtel	Foxtel Subscription 17/02/2020 To 16/03/2020	154.00	MUNI	DD





SHIRE OF WYALKATCHEM
NAB BUSINESS VISA
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 28 DECEMBER 2019 TO 28 JANUARY 2020

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-8668			
28/01/2020	NAB	Card fee	\$ 9.00
9/01/2020	JAMF Software	Annual service fee for control of Council owned Apple Device	\$ 280.43
TOTAL CREDIT CARD PAYMENTS			\$ 289.43

I, Sheldon Cox, Finance & Administration Officer, have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;

- all transactions are expenses incurred by the Shire of Wyalkatchem;
- all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the corporate credit card is evident

Sheldon Cox

10 / 03 / 2020



00674

Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001

Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &

AEDT Saturday and Sunday

Fax 1300 363 658

Lost & Stolen cards: 1800 033 103 (24 hours within Australia only)

12.04.04

WYALKATCHEM SHIRE
27 FLINT STREET
WYALKATCHEM WA 6485

Statement Period 28 December 2019 to 28 January 2020
Company Account No: 4557 0498 0000 4281
Facility Limit: \$13,000

Your Account Summary

Balance from previous statement	\$466.50 DR
Payments and other credits	\$466.50 CR
Purchases, cash advances and other debits	\$280.43 DR
Interest and other charges	\$17.41 DR
Closing Balance	\$297.84 DR

**YOUR DIRECT DEBIT PAYMENT OF \$297.84 WILL BE
CHARGED TO ACCOUNT 000086977- 0000508383313 ON
03/02/2020 AS PER OUR AGREEMENT.**

028/21/01/M03637/S012472/024943

see reverse for transaction details

Transaction record for: Billing account

Date	Amount A\$	Details	Reference
2 Jan 2020	\$466.50 CR	DIRECT DEBIT PAYMENT	74557049365
9 Jan 2020	\$8.41	NAB INTNL TRAN FEE - (MC)	74557040009
Total for this Period:	\$458.09 CR		



NAB Telephone Banking: transfer funds by phone from your nominated NAB accounts to your NAB Business Visa account. Phone 1300 498 594, between 7am and 9pm AEST, Monday to Friday, 8am and 6pm AEST, Saturday and Sunday



NAB Internet Banking: transfer funds from your NAB cheque or savings account to your NAB Business Visa account using NAB Internet Banking at nab.com.au



Billir Code: 1008. Ref: Select the card number you are making the payment to. Contact your participating bank, credit union or building society to make this payment from your cheque or savings account. BPAY payments may be delayed until the next banking business day, due to processing cut-off times. Maximum BPAY payment amount is AU \$100,000 per payment.

Cardholder summary

If you have recently switched to a new product or had a Lost/Stolen replacement of your card, your cardholder summary may not reconcile with the account balance. The closing balance in "Your Account Summary" section of this statement reflects your correct balance and amount payable. Please login to your Internet Banking or NAB Connect account to review your most up to date transaction listing.

Cardholder account	Cardholder name	Credit limit	Payments and other credits (A)	Purchases and cash advances (B)	Interest and other charges (C)	Net Totals (B + C - A)
4557-0455-3793-8668	MISS TARYN LEANNE DA	\$13,000	\$0.00	\$280.43	\$9.00	\$289.43
4557-0498-0000-4281	BILLING ACCOUNT	\$0	\$466.50 CR	\$0.00	\$8.41 DR	\$458.09 CR
			\$466.50 CR	\$280.43 DR	\$17.41 DR	\$168.66 CR

Transaction type

Purchase

Annual percentage rate

0.000%

Daily percentage rate

0.00000%

IMPORTANT: NAB LOANS NORMALLY REQUIRE YOU TO KEEP ADEQUATE INSURANCE OVER ANY PROPERTY THAT SECURES THE LOAN, AND OVER ANY ASSETS THAT NAB HAS FINANCED. SOME FACILITIES HAVE OTHER OBLIGATIONS. PLEASE CONFIRM WITH YOUR INSURER OR BROKER THAT YOU HAVE THE RIGHT COVER. MORE INFORMATION ON GENERAL INSURANCE IS AVAILABLE AT MONEYSMART.GOV.AU



Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &
AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MISS TARYN LEANNE DAYMAN
Account No: 4557 0455 3793 8668
Statement Period: 28 December 2019 to 28 January 2020
Cardholder Limit: \$13,000

Transaction record for: MISS TARYN LEANNE DAYMAN

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
9 Jan 2020	\$280.43	JAMF SOFTWARE, LLC HTTPSWWW.JAMFMN					24492150008
9 Jan 2020	\$280.43	FRGN AMT: 192.00 US dollar					
28 Jan 2020	\$9.00	CARD FEE					74557040028
Total for this period	\$289.43	Totals					

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: _____ Date: _____



SHIRE OF WYALKATCHEM
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 29 February 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12 February 2020

Prepared by: Taryn Dayman

Reviewed by: Taryn Dayman

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 13.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

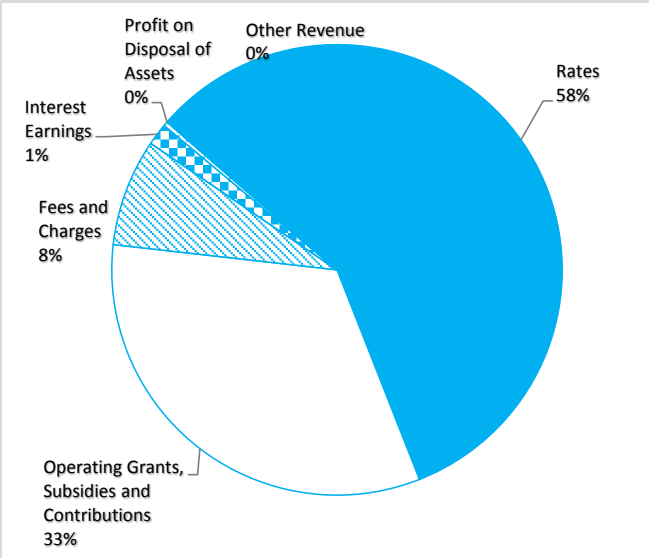
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

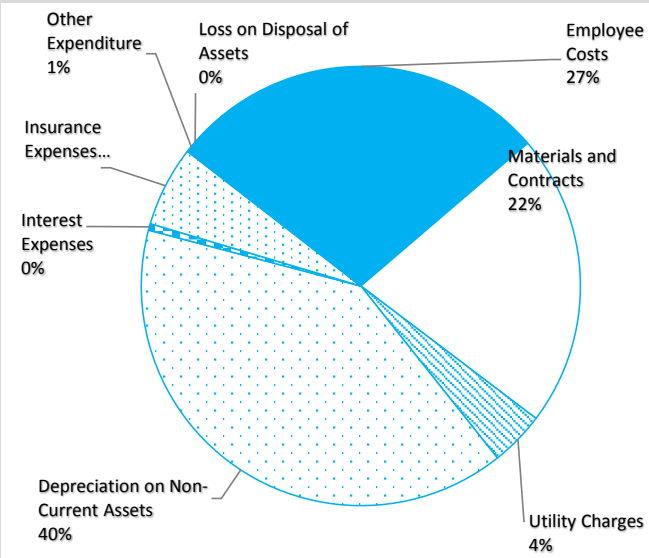
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

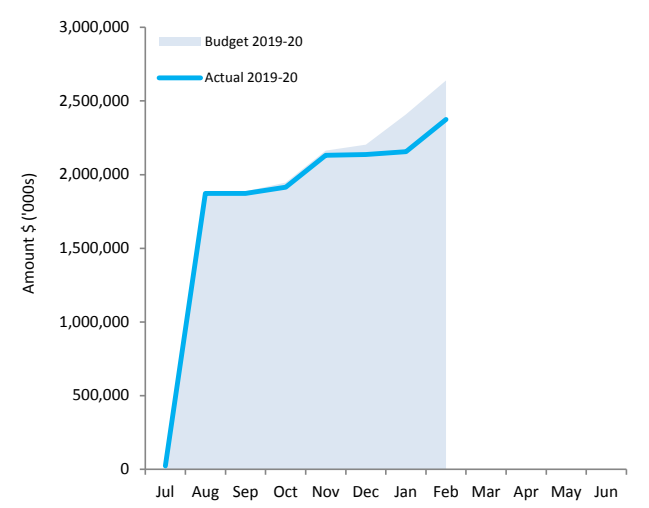
OPERATING REVENUE



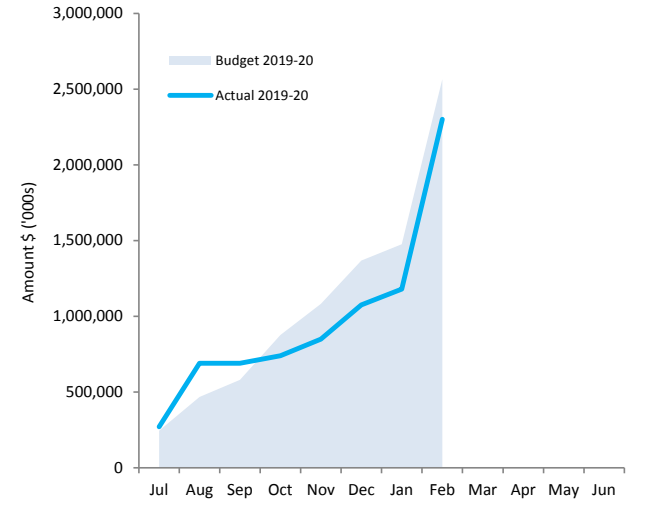
OPERATING EXPENSES



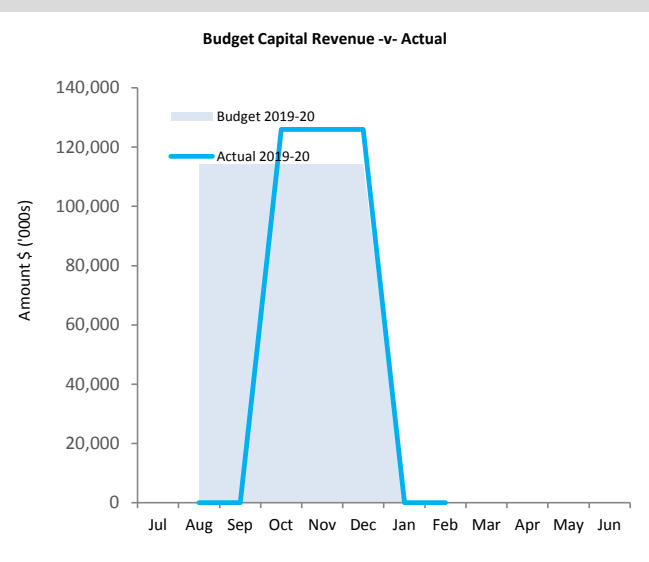
Budget Operating Revenues -v- Actual



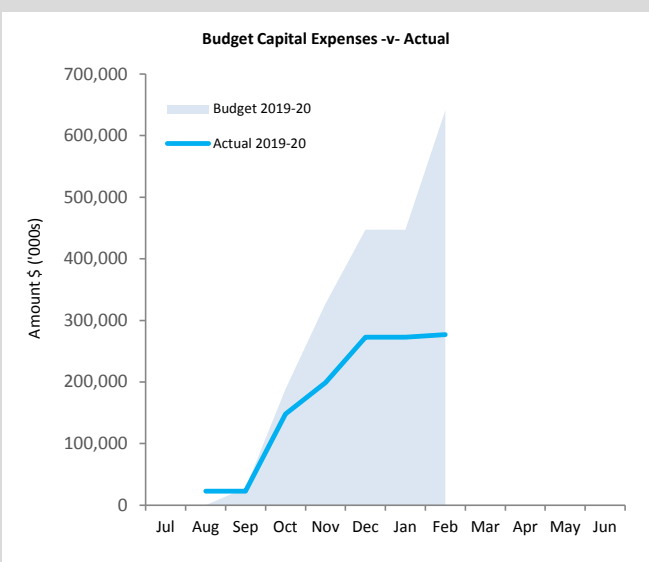
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources	Include the activities of members of council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not specific the Shire services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services	Rates, general purpose government grants and interest revenue
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various Acts, regulations and by-laws relating to fire prevention, animal control and other aspects of public safety including emergency services
HEALTH To provide an operational framework for environmental and community health	Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance. Administration of the ReoROC health scheme and provision of various medical facilities.
EDUCATION AND WELFARE To provide services to the disadvantaged persons, the elderly, children and youth.	Maintenance and support of child minding and playgroup centres, senior citizen and aged care facilities. Provision and maintenace of home care programs and youth services
HOUSING To provide and maintain staff and rental housing	Provision and maintenace of staff, community and joint venture housing
COMMUNITY AMENITIES To provide services required by the community	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery, public conveniences and community bus
RECREATION AND CULTURE To establish and effectively manage infrastructure and resource which will help the social well	Maintenance of public halls, aquatic centres, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens, reserves and playgrounds. Provision of library services (contract). Support of museum and other cultural facilities and services.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, cycling ways, airstrip, parking facilities and traffic control. Cleaning of streets and maintenace of street trees, street lighting etc.
ECONOMIC SERVICES To help promote the shire and its economic wellbeing.	Toursim and area promotion of the of the district. Provision of rural services including weed control, vermin control and standpipes. Building control.
OTHER PROPERTY AND SERVICES To monitor and control council's overhead operating accounts	Private works operation, plant repair and operation costs and engineering operating costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus / (Deficit)	1(c)	56,861	56,861	54,881	(1,980)	(3.48%)	
Revenue from operating activities							
General Purpose Funding - Rates	6	1,314,255	1,314,255	1,296,118	(18,137)	(1.38%)	
General Purpose Funding - Other		895,426	658,303	618,405	(39,898)	(6.06%)	
Law, Order and Public Safety		29,035	22,860	22,040	(820)	(3.59%)	
Health		42,146	21,073	12	(21,061)	(99.94%)	▼
Housing		84,753	55,423	51,195	(4,228)	(7.63%)	
Community Amenities		113,513	109,704	106,672	(3,032)	(2.76%)	
Recreation and Culture		19,045	2,400	5,104	2,704	112.67%	
Transport		109,546	108,046	108,046	0	0.00%	
Economic Services		21,200	13,467	14,769	1,302	9.67%	
Other Property and Services		47,568	34,702	26,081	(8,621)	(24.84%)	
		2,676,487	2,340,233	2,248,442	(91,791)		
Expenditure from operating activities							
Governance		(489,211)	(304,459)	(224,417)	(80,042)	(35.67%)	▼
General Purpose Funding		(76,572)	(48,901)	(33,549)	(15,352)	(45.76%)	▼
Law, Order and Public Safety		(83,423)	(59,168)	(51,890)	(7,278)	(14.03%)	
Health		(270,205)	(169,962)	(137,600)	(32,362)	(23.52%)	▼
Education and Welfare		(56,566)	(41,267)	(40,102)	(1,165)	(2.91%)	
Housing		(166,951)	(78,021)	(80,972)	2,951	3.64%	
Community Amenities		(236,789)	(132,155)	(100,590)	(31,565)	(31.38%)	▼
Recreation and Culture		(925,526)	(596,473)	(564,501)	(31,972)	(5.66%)	
Transport		(1,574,506)	(937,340)	(907,470)	(29,870)	(3.29%)	
Economic Services		(257,858)	(154,290)	(144,235)	(10,055)	(6.97%)	
Other Property and Services		(81,608)	(43,799)	(15,952)	(27,847)	(174.57%)	▼
		(4,219,215)	(2,565,835)	(2,301,278)	264,557		
Non-cash amounts excluded from operating activities	1(a)	1,376,295	918,060	915,424	(2,636)	(0.29%)	
Amount attributable to operating activities		(166,433)	692,458	862,588	170,130		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12(b)	994,966	299,320	126,025	(173,295)	(57.90%)	▼
Proceeds from disposal of assets	7	35,000	35,000	0	(35,000)	(100.00%)	▼
Purchase of property, plant and equipment	8	(1,634,315)	(641,059)	(277,078)	363,981	56.78%	▲
Amount attributable to investing activities		(604,349)	(306,739)	(151,053)	155,686		
Financing Activities							
Transfer from Reserves	10	1,069,629	936,629	800,928	(135,701)	(14.49%)	▼
Repayment of Debentures	9	(42,365)	(32,113)	(32,113)	0	0.00%	
Transfer to Reserves	10	(313,343)	(252,021)	(24,410)	227,611	(90.31%)	
Amount attributable to financing activities		713,921	652,494	744,405	91,911		
Closing Funding Surplus / (Deficit)	1(c)	(0)	1,095,074	1,510,821			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer threshold. Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 29 FEBRUARY 2020

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus / (Deficit)	1(c)	56,861	56,861	54,881	(1,980)	(3.48%)	
Revenue from operating activities							
Rates	6	1,314,255	1,314,255	1,296,118	(18,137)	(1.38%)	
Operating grants, subsidies and contributions	12(a)	1,032,702	762,426	736,586	(25,840)	(3.39%)	
Fees and charges		251,805	222,069	173,239	(48,830)	(21.99%)	
Interest earnings		77,274	40,583	35,443	(5,140)	(12.67%)	
Profit on disposal of assets	7	450	450	0	(450)	(100.00%)	
		2,676,486	2,339,783	2,248,442	(91,341)		
Expenditure from operating activities							
Employee costs		(1,110,401)	(740,267)	(629,266)	111,001	14.99%	▲
Materials and contracts		(1,469,672)	(654,125)	(496,353)	157,772	24.12%	▲
Utility charges		(160,513)	(101,241)	(92,438)	8,803	8.70%	
Depreciation on non-current assets		(1,374,705)	(916,470)	(915,424)	1,046	0.11%	
Interest expenses		(13,129)	(11,238)	(11,238)	0	0.00%	
Insurance expenses		(140,004)	(140,004)	(136,365)	3,639	2.60%	
Other expenditure		51,250	0	(20,194)	(20,194)	0.00%	▼
Loss on disposal of assets	7	(2,040)	(2,040)	0	2,040	100.00%	
		(4,219,214)	(2,565,385)	(2,301,278)	264,107		▲
Non-cash amounts excluded from operating activities	1(a)	1,376,295	918,060	915,424	(2,636)	(0.29%)	
Amount attributable to operating activities		(166,433)	692,458	862,588	170,130		▲
Investing activities							
Non-operating grants, subsidies and contributions	12(b)	994,966	299,320	126,025	(173,295)	(57.90%)	
Proceeds from disposal of assets	7	35,000	35,000	0	(35,000)	(100.00%)	
Payments for property, plant and equipment	8	(1,634,315)	(641,059)	(277,078)	363,981	(56.78%)	▲
Amount attributable to investing activities		(604,349)	(306,739)	(151,053)	155,686		▲
Financing Activities							
Transfer from reserves	10	1,069,629	936,629	800,928	(135,701)	(14.49%)	
Repayment of debentures	9	(42,365)	(32,113)	(32,113)	0	0.00%	
Transfer to reserves	10	(313,343)	(252,021)	(24,410)	227,611	(90.31%)	▲
Amount attributable to financing activities		713,921	652,494	744,405	91,911		▲
Closing Funding Surplus / (Deficit)	1(c)	(0)	1,095,074	1,510,821			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals		(450)	(450)	0
Add: Loss on asset disposals		2,040	2,040	0
Add: Depreciation on assets		1,374,705	916,470	915,424
Total non-cash items excluded from operating activities		1,376,295	918,060	915,424

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 Jun 2019	This Year Opening 01 Jul 2019	This Time Last Year 28 Feb 2019	Year to Date 29 Feb 2020
Adjustments to net current assets					
Less: Reserves - restricted cash	10	(3,185,729)	(3,185,729)	(1,997,355)	(2,409,211)
Add: Borrowings	9	42,365	42,365	42,365	10,252
Add: Provisions - employee	11	90,155	90,155	(65,952)	90,155
Add: Other		(90,155)	(90,155)	(49,891)	(90,155)
Total adjustments to net current assets		(3,143,364)	(3,143,364)	(2,070,833)	(2,398,959)

(c) Net current assets used in the Statement of Financial Activity

Current assets					
Cash and cash equivalents	2	3,447,450	3,447,450	3,603,947	3,844,363
Rates receivables	3	18,796	18,796	103,796	166,159
Receivables	3	41,473	41,473	25,257	48,701
Other current assets	4	1,878	1,878	120,495	3,150
Less: Current liabilities					
Payables	5	(178,832)	(178,832)	(22,646)	(52,473)
Borrowings	9	(42,365)	(42,365)	(42,365)	(10,252)
Provisions	11	(90,155)	(90,155)	(49,892)	(90,155)
Less: Total adjustments to net current assets	1(c)	(3,143,364)	(3,143,364)	(2,070,833)	(2,398,959)
Closing Funding Surplus / (Deficit)		54,881	54,881	1,667,759	1,510,534

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Petty Cash and Floats	Cash and cash equivalents	400	0	0	400		Nil	On Hand
Municipal Bank Account	Cash and cash equivalents	1,434,753	0	0	1,445,971	Bank	Variable	Cheque Acc.
Trust Fund Cash at bank	Cash and cash equivalents	0	0	6,513	6,513	Bank	Variable	Cheque Acc.
SOW Term Deposit 1 - TD	Cash and cash equivalents	0	2,409,210	0	2,409,210	Bank	1.85%	26/04/2020
Total		1,435,153	2,409,210	6,513	3,862,094			
Comprising								
Cash and cash equivalents		1,435,153	2,409,210	6,513	3,862,094			
Financial assets at amortised cost		0	0	0	0			
		1,435,153	2,409,210	6,513	3,862,094			

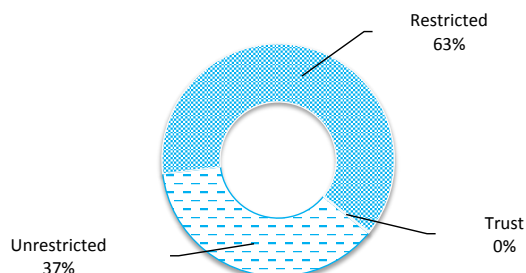
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$3.86 M	\$1.44 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

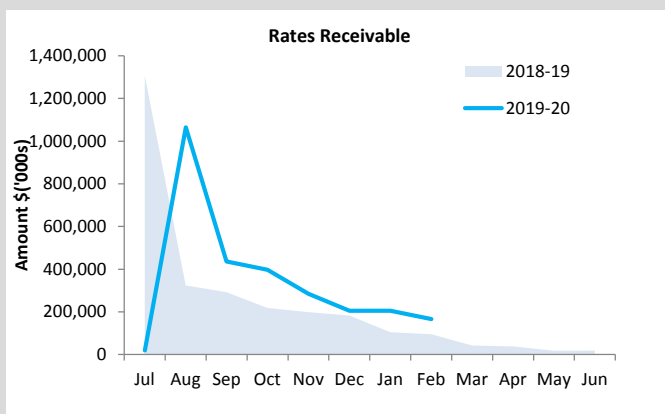
**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates Receivable	30 June 2019	29 Feb 20
	\$	\$
Opening Arrears Previous Years	123,161	18,796
Levied this year	0	1,296,118
Less - Collections to date	(104,365)	(1,148,086)
Equals Current Outstanding	18,796	166,828
Net Rates Collectable	18,796	166,828
% Collected	84.7%	87.3%

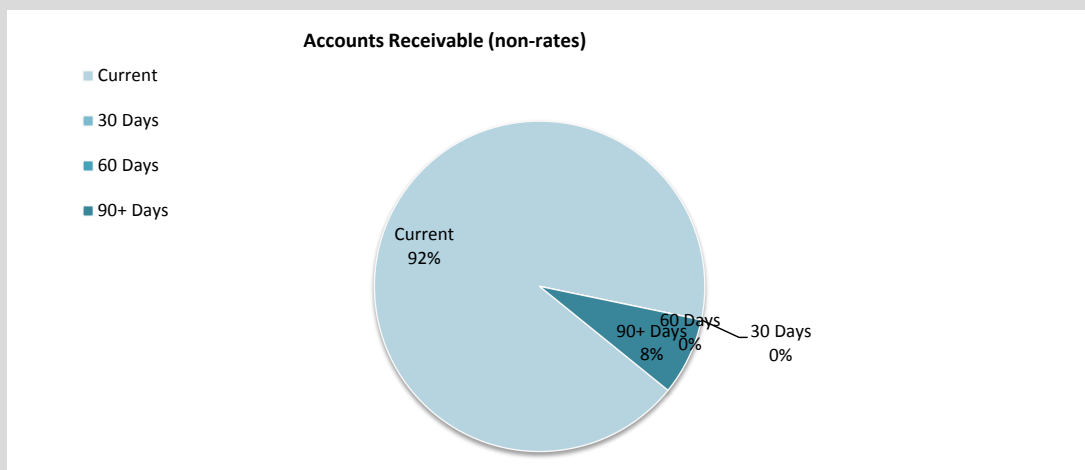
Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	(1,773)	6,692	0	0	548	5,467
Percentage	-32.4%	122.4%	0%	0%	10%	
Balance per Trial Balance						
Sundry receivable		7,021	828	0	15,100	22,949
GST receivable		8,343	11,846			20,189
Excess Rates Receipts					5,563	5,563
Other Rate & Services receivable						0
Total Receivables General Outstanding						48,701

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
87.3%	\$166,828



Debtors Due
\$48,701
Over 30 Days
10%
Over 90 Days
10%

	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 29 Feb 20
Other Current Assets	\$	\$	\$	\$
Inventory				
Inventories Fuel	716	(45,805)	48,515	1,994
Inventories Road Materials	1,156	0	0	1,156
Total Other Current assets				3,150

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

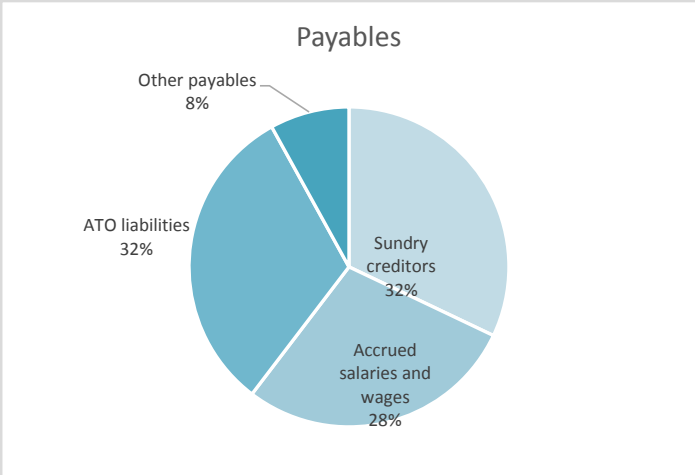
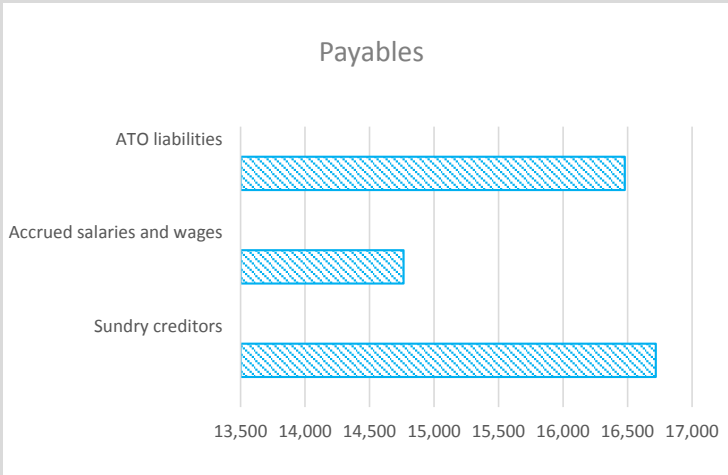
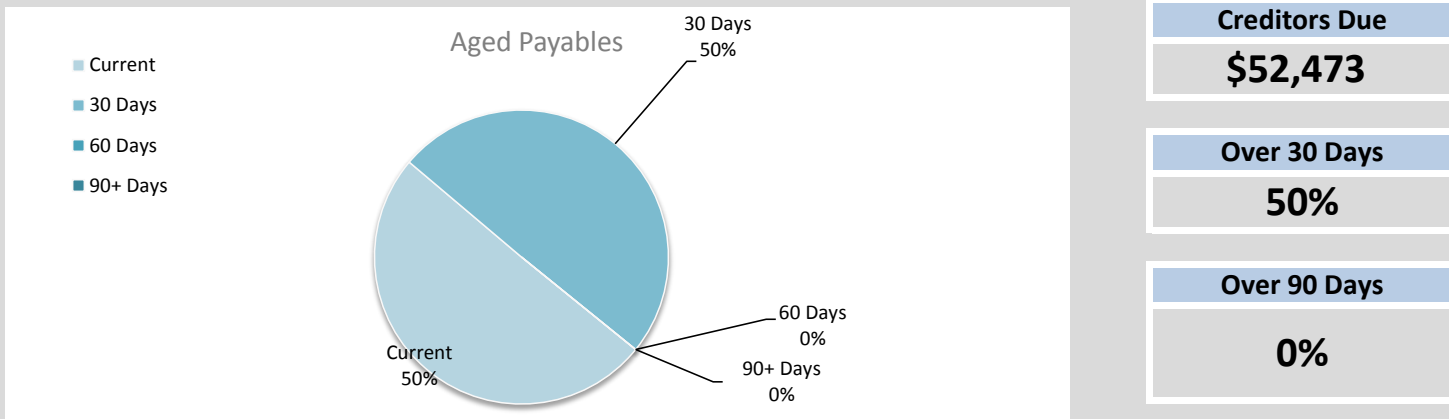
CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	8,415	8,303	0	0	16,718
Percentage	0%	50.3%	49.7%	0%	0%	
Balance per Trial Balance						
Sundry creditors		8,415	8,303	0	0	16,718
Accrued salaries and wages					14,763	14,763
ATO liabilities		5,789	10,689			16,478
Other payables		0			4,184	4,184
Total Payables General Outstanding						52,473

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

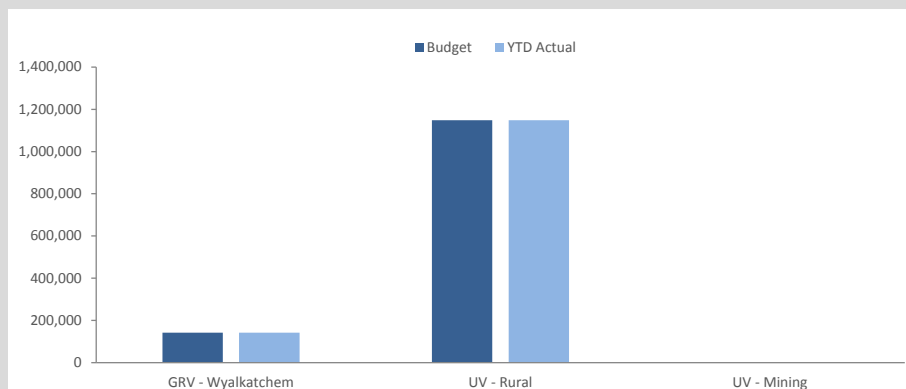
OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General Rate Revenue

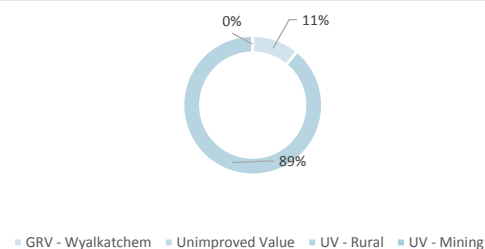
RATE TYPE	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
Differential General Rate				\$	\$	\$	\$	\$	\$	\$	\$
Gross Rental Value											
GRV - Wyalkatchem	0.10504	195	1,352,478	142,064	0	0	142,064	142,064	0	0	142,064
Unimproved Value											
UV - Rural	0.01642	212	69,942,500	1,148,666	0	0	1,148,666	1,148,666	(401)	0	1,148,265
UV - Mining	0.01642	0	0	0	0	0	0	0	0	0	0
Sub-Total		407	71,294,978	1,290,730	0	0	1,290,730	1,290,730	(401)	0	1,290,329
Minimum Payment	Minimum \$										
Gross Rental Value											
GRV - Wyalkatchem	495	56	81,562	27,720	0	0	27,720	27,720	0	0	27,720
Unimproved Value											
UV - Rural	550	16	285,900	8,800	0	0	8,800	8,800	0	0	8,800
UV - Mining	550	10	18,306	5,500	0	0	5,500	5,500	0	0	5,500
Sub-Total		82	385,768	42,020	0	0	42,020	42,020	0	0	42,020
Discount							(18,495)				(35,736)
Concession							0				(495)
Amount from General Rates							1,314,255				1,296,118
Total General Rates							1,314,255				1,296,118

KEY INFORMATION

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

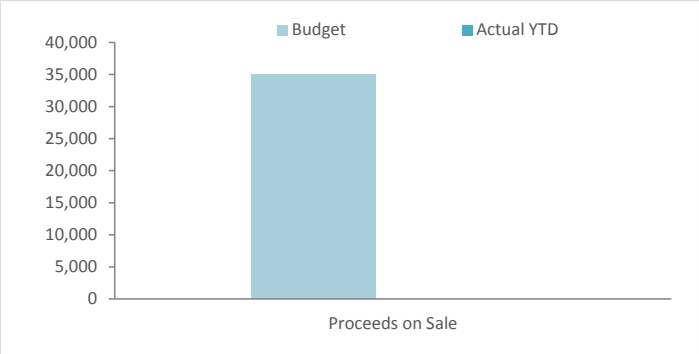


General Rates		
Budget	YTD Actual	%
\$1.31 M	\$1.3 M	0.9862



Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Other property and services								
	CEO Vehicle	27,040	25,000	0	(2,040)	0	0	0	0
	LH Town Utility - WM027	9,550	10,000	450	0	0	0	0	0
		36,590	35,000	450	(2,040)	0	0	0	0

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$35,000	\$0	0%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

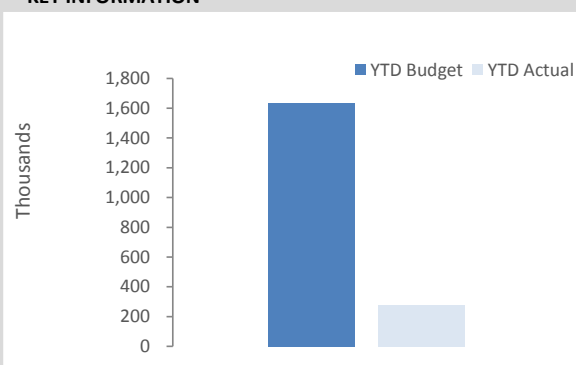
**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted		YTD Actual	YTD Actual Variance	YTD Actual Variance
	Budget	YTD Budget			
	\$	\$	\$	\$	%
Buildings - non-specialised	7,000	0	5,576	5,576	0.00%
Furniture and equipment	7,000	0	0	0	0.00%
Plant and equipment	128,000	105,000	0	(105,000)	100.00%
Infrastructure - Roads	792,774	536,059	271,502	(264,557)	49.35%
Infrastructure - Footpaths	7,609	0	0	0	0.00%
Infrastructure - Other	691,933	0	0	0	0.00%
Capital Expenditure Totals	1,634,315	641,059	277,078	(363,981)	
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	
Capital grants and contributions	994,966	299,320	126,025	(173,295)	
Other (Disposals & C/Fwd)	35,000	35,000	0	(35,000)	
Cash Backed Reserves					
Building Reserve	50,000		0	0	
Community Health Reserve	28,000		0	0	
Community Development Reserve	50,000		0	0	
Sport & Recreation Reserve	134,000		0	0	
Unspent Grant Reserve	802,629	800,928	800,928	0	
Government Joint Venture Reserve	5,000		0	0	
Contribution - operations	(465,280)	(494,189)	(649,875)	(155,686)	
Capital Funding Total	1,634,315	641,059	277,078	(363,981)	

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$1.63 M	\$.28 M	17%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$.99 M	\$.13 M	13%

Capital Expenditure Total
Level of Completion Indicators



0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

% of
Completion

Level of completion indicator, please see table at the end of this note for further detail.

pletion		Level of completion indicator, please see table at the end of this note for further detail.		Adopted		
		Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	<div><div></div><div></div><div></div><div></div></div>	Infrastructure - Other	Water Management Project	101,933	0	0
	<div><div></div><div></div><div></div><div></div></div>	Infrastructure - Other	Tennis Court Redevelopment	500,000	0	0
	<div><div></div><div></div><div></div><div></div></div>	Buildings - non-specialised	Oval P&G Storage	7,000	0	0
	<div><div></div><div></div><div></div><div></div></div>	Buildings - non-specialised	Railway Barracks	0	0	5,576
118%	<div><div></div><div></div><div></div><div></div><div></div></div>	Infrastructure - Roads	R2R - Hobden Road	126,223	126,223	149,407
32%	<div><div></div><div></div><div></div><div></div><div></div></div>	Infrastructure - Roads	R2R Martin Road Floodyway	79,160	79,160	25,277
9%	<div><div></div><div></div><div></div><div></div><div></div></div>	Infrastructure - Roads	Tammin-Wyalkatchem Road	117,400	117,400	10,953
0%	<div><div></div><div></div><div></div><div></div><div></div></div>	Infrastructure - Roads	RRG-Cunderdin-Wyalkatchem Road	318,701	135,801	100
	<div><div></div><div></div><div></div><div></div><div></div></div>	Infrastructure - Roads	R2R-Cunderdin Rd	75,854	15,401	0
9%	<div><div></div><div></div><div></div><div></div><div></div></div>	Infrastructure - Roads	CRC Carpark Reseal	16,872	3,510	1,548
144%	<div><div></div><div></div><div></div><div></div><div></div></div>	Infrastructure - Roads	Deiperres Road	58,564	58,564	84,216
	<div><div></div><div></div><div></div><div></div><div></div></div>	Infrastructure - Footpaths	Pathway Solar Lights	7,609	0	0
	<div><div></div><div></div><div></div><div></div><div></div></div>	Infrastructure - Other	Main Street Redevelopment	90,000	0	0
	<div><div></div><div></div><div></div><div></div><div></div></div>	Furniture and equipment	Admin Phone Upgrade	7,000	0	0
	<div><div></div><div></div><div></div><div></div><div></div></div>	Plant and equipment	CEO Vehicle	65,000	65,000	0
	<div><div></div><div></div><div></div><div></div><div></div></div>	Plant and equipment	LH Town Utility	40,000	40,000	0
	<div><div></div><div></div><div></div><div></div><div></div></div>	Plant and equipment	Plant Trailer	20,000	0	0
	<div><div></div><div></div><div></div><div></div><div></div></div>	Plant and equipment	Town Trailer	3,000	0	0
17%	<div><div></div><div></div><div></div><div></div><div></div></div>	Grand Total		1,634,315	641,059	277,078

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - Borrowings

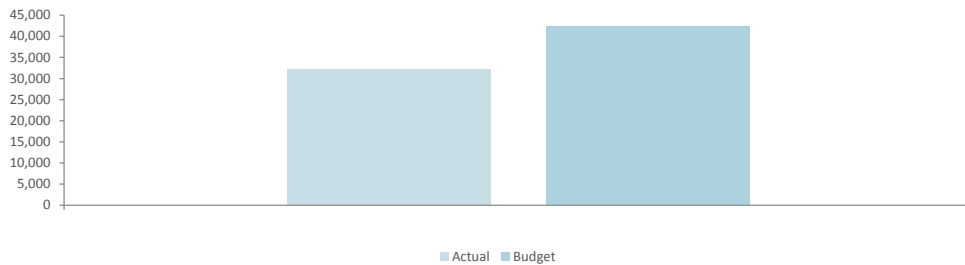
Information on Borrowings Particulars	1 July 2019	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing									
Loan 68 - 43/45 Wilson	127,022			22,083	22,083	104,939	104,939	8,382	8,382
Economic services									
Loan 73 - CRC Building	110,910			10,030	20,282	100,880	90,628	3,234	4,747
	237,932	0	0	32,113	42,365	205,820	195,568	11,615	13,129
Total	237,932	0	0	32,113	42,365	205,820	195,568	11,615	13,129
Current borrowings	42,365					10,252			
Non-current borrowings	195,567					195,568			
	237,932					205,820			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings



Principal Repayments

\$32,113

Interest Earned

\$35,443

Interest Expense

\$11,615

Reserves Bal

\$2.41 M

Loans Due

\$0.21 M

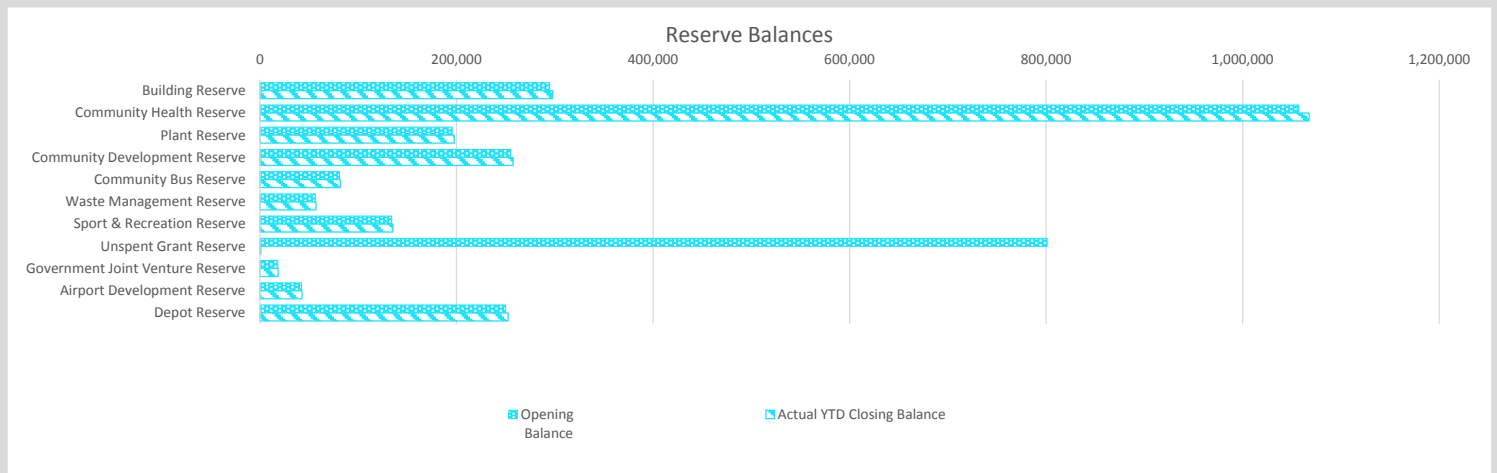
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Building Reserve	294,814	7,749	2,907	0	0	(50,000)	0	252,563	297,721
Community Health Reserve	1,057,222	28,782	10,424	0	0	(28,000)	0	1,058,004	1,067,646
Plant Reserve	195,636	5,349	1,929	7,138	0	0	0	208,123	197,565
Community Development Reserve	255,207	7,541	2,516	69,931	0	(50,000)	0	282,679	257,723
Community Bus Reserve	81,003	2,215	799	8,000	0	0	0	91,218	81,802
Waste Management Reserve	56,435	1,668	556	10,000	0	0	0	68,103	56,991
Sport & Recreation Reserve	134,026	1,989	1,321	0	0	(134,000)	0	2,015	135,347
Unspent Grant Reserve	800,928	1,701	896	0	0	(802,629)	(800,928)	(0)	896
Government Joint Venture Reserve	18,148	465	179	0	0	(5,000)	0	13,613	18,327
Airport Development Reserve	42,310	1,157	417	0	0	0	0	43,467	42,727
Depot Reserve	250,000	9,658	2,465	150,000	0	0	0	409,658	252,465
	3,185,729	68,274	24,410	245,069	0	(1,069,629)	(800,928)	2,429,443	2,409,211

KEY INFORMATION



Other Current Liabilities	Note	Opening Balance 1 July 2019	Liability Increase	Liability Reduction	Closing Balance 29 Feb 20
		\$	\$	\$	\$
Provisions					
Annual leave		43,621	0	0	43,621
Contract Liabilities					
Lease liability		0			0

A breakdown of contract liabilities and associated movements is provided on the followign pages at 11(a) and 11(b)

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

NOTE 12(a)

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Unspent Operating Grants, Subsidies and Contributions Revenue					
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies											
General purpose funding											
Financial Assistance Grant - General	552,419			552,419		552,419	414,314	552,419		552,419	423,941
Financial Assistance Grant - Roads	248,509			248,509		248,509	186,382	248,509		248,509	157,355
Law, order, public safety											
ESL- Bushfire Brigade - Operating Grant	8,831			8,831		23,280	11,640	23,280		23,280	16,335
Recreation and culture											
Wylie Fair Grants	0					13,000		13,000		13,000	0
Transport											
Roads Direct Grant	0					108,046	108,046	108,046		108,046	108,046
	809,759	0	0	809,759	0	945,254	720,382	945,254	0	945,254	705,677
Operating Contributions											
General purpose funding											
Reimbursement of Debt Collection Costs	0					3,500	1,500	3,500		3,500	0
Law, order, public safety											
ESL- Bushfire Brigade - Admin Fee	0					4,000	4,000	4,000		4,000	4,000
Health											
Medical Services Contribution	0					42,146	21,073	42,146		42,146	12
Recreation and culture											
Swimming Pool Reimbursement	0					200	0	200		200	73
Kidsports	0					1,000	0	1,000		1,000	0
Wylie Fair Income	0					1,300	0	1,300		1,300	0
Transport											
Light Subsidy	0					1,500	0	1,500		1,500	0
Other property and services											
Admin - Records training Reimbursement	0					5,471	5,471	5,471		5,471	5,532
Diesel Fuel Rebate Income	0					15,000	10,000	15,000		15,000	3,275
Parental Leave Reimbursement	0					13,331	0	13,331		13,331	12,165
	0	0	0	0	0	87,448	42,044	87,448	0	87,448	25,056
TOTALS	809,759	0	0	809,759	0	1,032,702	762,426	1,032,702	0	1,032,702	730,733

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

NOTE 12(b)

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue					
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies											
Community amenities											
Community Water Supply Fundinfg	0					68,000	0	68,000		68,000	0
Recreation and culture											
CSRRF - Tennis Court redevelopment	0					166,666	0	166,666		166,666	0
Transport											
Regional Road Group Funding	0					285,800	114,320	285,800		285,800	126,025
Roads to Recovery Funding	0					282,834	185,000	282,834		282,834	0
Economic services											
Main Street Redevelopment funding	0					25,000		25,000		25,000	0
	0	0	0	0	0	828,300	299,320	828,300	0	828,300	126,025
Non-Operating Contributions											
Recreation and culture											
Community donations - tennis court	0					166,666	0	166,666		166,666	0
	0	0	0	0	0	166,666	0	166,666	0	166,666	0
Total Non-operating grants, subsidies and contributions	0	0	0	0	0	994,966	299,320	994,966	0	994,966	126,025

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 13
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2019	Amount Received	Amount Paid	Closing Balance 29 Feb 2020
	\$	\$	\$	\$
Key, Halls & Equipment Bonds	795	530	(373)	952
Unclaimed Monies	2,810	0	0	2,810
Rose & Heritage Fund	2,651	0	0	2,651
BSL	0	113	(113)	(0)
Councillor Nomination Fee	0	240	(240)	0
Housing Bond	0	100	0	100
	6,256	984	(726)	6,513

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
Budget Adoption			Opening Surplus				(0)
							(0)
				0	0	0	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Health	(21,061)	(99.94%)	▼ Timing	Pending Koorda Medical Reimbursement
Expenditure from operating activities				
Governance	(80,042)	(35.67%)	▼ Timing	Audit expenditure Pending
General Purpose Funding	(15,352)	(45.76%)	▼ Timing	
Health	(32,362)	(23.52%)	▼ Timing	Pending EHO invoice
Community Amenities	(31,565)	(31.38%)	▼ Timing	Under Expenditure to date on a number of facilities
Other Property and Services	(27,847)	(174.57%)	▼ Timing	Variance in overheads allocation
Investing Activities				
Non-operating Grants, Subsidies and Contributions	(173,295)	(57.90%)	▼ Timing	Pending R2R Claim
Proceeds from Disposal of Assets	(35,000)	(100.00%)	▼	Pending Vehicle Purchases
Capital Acquisitions	363,981	56.78%	▲ Permanent	Timing of commencement of Works, and Dieperres over budget
Financing Activities				
Transfer from Reserves	(135,701)	(14.49%)	▼	Pending Recreation Reserve transfer



SHIRE OF WYALKATCHEM
2019/2020 BUDGET REVIEW

LOCAL GOVERNMENT ACT 1995

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PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 29 February 2020

Prepared by: Taryn Dayman

Reviewed by: Taryn Dayman

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 33A. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 8.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources	Include the activities of members of council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not specific the Shire services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services	Rates, general purpose government grants and interest revenue
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various Acts, regulations and by-laws relating to fire prevention, animal control and other aspects of public safety including emergency services
HEALTH To provide an operational framework for environmental and community health	Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance. Administration of the ReoROC health scheme and provision of various medical facilities.
EDUCATION AND WELFARE To provide services to the disadvantaged persons, the elderly, children and youth.	Maintenance and support of child minding and playgroup centres, senior citizen and aged care facilities. Provision and maintenace of home care programs and youth services
HOUSING To provide and maintain staff and rental housing	Provision and maintenace of staff, community and joint venture housing
COMMUNITY AMENITIES To provide services required by the community	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery, public conveniences and community bus
RECREATION AND CULTURE To establish and effectively manage infrastructure and resource which will help the social well	Maintenance of public halls, aquatic centres, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens, reserves and playgrounds. Provision of library services (contract). Support of museum and other cultural facilities and services.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, cycling ways, airstrip, parking facilities and traffic control. Cleaning of streets and maintenace of street trees, street lighting etc.
ECONOMIC SERVICES To help promote the shire and its economic wellbeing.	Toursim and area promotion of the of the district. Provision of rural services including weed control, vermin control and standpipes. Building control.
OTHER PROPERTY AND SERVICES To monitor and control council's overhead operating accounts	Private works operation, plant repair and operation costs and engineering operating costs.

STATEMENT OF FINANCIAL ACTIVITY
2019/2020 BUDGET REVIEW

STATUTORY REPORTING PROGRAMS

	Ref Note	Budget Review	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus / (Deficit)	1(c)	54,881	56,861	56,861	54,881	(1,980)	(3.48%)	▼
Revenue from operating activities								
General Purpose Funding - Rates	2	1,296,118	1,314,255	1,314,255	1,296,118	(18,137)	(1.38%)	▼
General Purpose Funding - Other		852,867	895,426	658,303	618,405	(42,559)	(4.75%)	▼
Law, Order and Public Safety		29,035	29,035	22,860	22,040	0	0.00%	
Health		42,146	42,146	21,073	12	0	0.00%	
Housing		86,397	84,753	55,423	51,195	1,644	1.94%	▲
Community Amenities		118,413	113,513	109,704	106,672	4,900	4.32%	▲
Recreation and Culture		23,692	19,045	2,400	5,104	4,647	24.40%	▲
Transport		109,546	109,546	108,046	108,046	0	0.00%	
Economic Services		21,200	21,200	13,467	14,769	0	0.00%	
Other Property and Services		51,889	47,568	34,702	26,081	4,321	9.08%	▲
		2,631,303	2,676,487	2,340,233	2,248,442	(45,184)	(1.69%)	▼
Expenditure from operating activities								
Governance		(475,593)	(489,211)	(304,459)	(224,417)	13,618	(2.78%)	▲
General Purpose Funding		(76,572)	(76,572)	(48,901)	(33,549)	0	0.00%	
Law, Order and Public Safety		(83,718)	(83,423)	(59,168)	(51,890)	(295)	0.35%	▼
Health		(270,205)	(270,205)	(169,962)	(137,600)	0	0.00%	
Education and Welfare		(56,566)	(56,566)	(41,267)	(40,102)	0	0.00%	
Housing		(166,951)	(166,951)	(78,021)	(80,972)	0	0.00%	
Community Amenities		(242,790)	(236,789)	(132,155)	(100,590)	(6,001)	2.53%	▼
Recreation and Culture		(923,371)	(925,526)	(596,473)	(564,501)	2,155	(0.23%)	▲
Transport		(1,554,506)	(1,574,506)	(937,340)	(907,470)	20,000	(1.27%)	▲
Economic Services		(260,754)	(257,858)	(154,290)	(144,235)	(2,896)	1.12%	▼
Other Property and Services		(37,142)	(81,608)	(43,799)	(15,952)	44,466	(54.49%)	▲
		(4,148,168)	(4,219,215)	(2,565,835)	(2,301,278)	71,047	(1.68%)	▲
Non-cash amounts excluded from operating activities	1(a)	1,376,295	1,376,295	918,060	915,424	0	0.00%	
Amount attributable to operating activities		(140,570)	(166,433)	692,458	862,588	25,863	(15.54%)	▲
Investing Activities								
Proceeds from non-operating grants, subsidies and contributions	7(b)	1,062,981	994,966	299,320	126,025	68,015	6.84%	▲
Proceeds from disposal of assets	3	38,410	35,000	35,000	0	3,410	9.74%	▲
Purchase of property, plant and equipment	4	(1,757,633)	(1,634,315)	(641,059)	(277,078)	(123,317)	7.55%	▼
Amount attributable to investing activities		(656,242)	(604,349)	(306,739)	(151,053)	(51,892)	8.59%	▼
Financing Activities								
Transfer from Reserves	6	1,068,830	1,069,629	936,629	800,928	(799)	(0.07%)	▼
Repayment of Debentures	5	(42,365)	(42,365)	(32,113)	(32,113)	0	0.00%	
Transfer to Reserves	6	(284,534)	(313,343)	(252,021)	(24,410)	28,808	(9.19%)	▲
Amount attributable to financing activities		741,931	713,921	652,494	744,405	28,009	3.92%	▲
Closing Funding Surplus / (Deficit)	1(c)	(0)	(0)	1,095,074	1,510,821			

KEY INFORMATION

▲ ▼ Indicates a variance between Budget Review and adopted budget.

KEY TERMS AND DESCRIPTIONS

2019/2020 BUDGET REVIEW

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
2019/2020 BUDGET REVIEW

BY NATURE OR TYPE

	Ref Note	Budget Review	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus / (Deficit)	1(c)	\$ 54,881	\$ 56,861	\$ 56,861	\$ 54,881	\$ (1,980)	% (3.48%)	▼
Revenue from operating activities								
Rates	2	1,296,118	1,314,255	1,314,255	1,296,118	(18,137)	(1.38%)	▼
Operating grants, subsidies and contributions	7(a)	1,024,399	1,032,702	762,426	736,586	(8,303)	(0.80%)	▼
Fees and charges		258,466	251,805	222,069	173,239	6,661	2.65%	▲
Interest earnings		48,465	77,274	40,583	35,443	(28,809)	(37.28%)	▼
Other revenue		3,405	0	0	7,056	3,405	0.00%	▲
Profit on disposal of assets	3	450	450	450	0	0	0.00%	▼
		2,631,303	2,676,486	2,339,783	2,248,442	(45,183)	(1.69%)	▼
Expenditure from operating activities								
Employee costs		(1,047,549)	(1,110,401)	(740,267)	(629,266)	62,852	(5.66%)	▲
Materials and contracts		(1,477,372)	(1,469,672)	(654,125)	(496,353)	(7,700)	0.52%	▼
Utility charges		(160,513)	(160,513)	(101,241)	(92,438)	0	0.00%	▼
Depreciation on non-current assets		(1,374,705)	(1,374,705)	(916,470)	(915,424)	0	0.00%	▼
Interest expenses		(13,129)	(13,129)	(11,238)	(11,238)	0	0.00%	▼
Insurance expenses		(132,448)	(140,004)	(140,004)	(136,365)	7,556	(5.40%)	▲
Other expenditure		59,588	51,250	0	(20,194)	8,338	16.27%	▲
Loss on disposal of assets	3	(2,040)	(2,040)	(2,040)	0	0	0.00%	▼
		(4,148,168)	(4,219,214)	(2,565,385)	(2,301,278)	71,046	(1.68%)	▲
Non-cash amounts excluded from operating activities	1(a)	1,376,295	1,376,295	918,060	915,424	0	0.00%	▼
Amount attributable to operating activities		(140,570)	(166,433)	692,458	862,588	25,863	(15.54%)	▲
Investing activities								
Non-operating grants, subsidies and contributions	7(b)	1,062,981	994,966	299,320	126,025	68,015	6.84%	▲
Proceeds from disposal of assets	3	38,410	35,000	35,000	0	3,410	9.74%	▲
Payments for property, plant and equipment	4	(1,757,633)	(1,634,315)	(641,059)	(277,078)	(123,317)	7.55%	▼
Amount attributable to investing activities		(656,242)	(604,349)	(306,739)	(151,053)	(51,892)	8.59%	▼
Financing Activities								
Transfer from reserves	6	1,068,830	1,069,629	936,629	800,928	(799)	(0.07%)	▼
Repayment of debentures	5	(42,365)	(42,365)	(32,113)	(32,113)	0	0.00%	▼
Transfer to reserves	6	(284,534)	(313,343)	(252,021)	(24,410)	28,808	(9.19%)	▲
Amount attributable to financing activities		741,931	713,921	652,494	744,405	28,009	3.92%	▲
Closing Funding Surplus / (Deficit)	1(c)	(0)	(0)	1,095,074	1,510,821			

KEY INFORMATION

▲ ▼ Indicates a variance between Budget Review and adopted budget.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Notes	Budget Review	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	(450)	(450)	(450)	0
Add: Loss on asset disposals	2,040	2,040	2,040	0
Add: Depreciation on assets	1,374,705	1,374,705	916,470	915,424
Total non-cash items excluded from operating activities	1,376,295	1,376,295	918,060	915,424

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

	Last Year Closing 30 Jun 2019	This Year Opening 01 Jul 2019	This Year Opening 01 Jul 2019	This Time Last Year 28 Feb 2019	Year to Date 29 Feb 2020
Adjustments to net current assets					
Less: Reserves - restricted cash	10 (3,185,729)	(3,185,729)	(3,185,729)	(1,997,355)	(2,409,211)
Add: Borrowings	9 42,365	42,365	42,365	42,365	10,252
Add: Provisions - employee	11 90,155	90,155	90,155	(65,952)	90,155
Add: Other	(90,155)	(90,155)	(90,155)	(49,891)	(90,155)
Total adjustments to net current assets	(3,143,364)	(3,143,364)	(3,143,364)	(2,070,833)	(2,398,959)

(c) Net current assets used in the Statement of Financial Activity

Current assets					
Cash and cash equivalents	2 3,447,450	3,447,450	3,447,450	3,603,947	3,844,363
Rates receivables	3 18,796	18,796	18,796	103,796	166,159
Receivables	3 41,473	41,473	41,473	25,257	48,701
Other current assets	4 1,878	1,878	1,878	120,495	3,150
Less: Current liabilities					
Payables	5 (178,832)	(178,832)	(178,832)	(22,646)	(52,473)
Borrowings	9 (42,365)	(42,365)	(42,365)	(42,365)	(10,252)
Provisions	11 (90,155)	(90,155)	(90,155)	(49,892)	(90,155)
Less: Total adjustments to net current assets	1(c) (3,143,364)	(3,143,364)	(3,143,364)	(2,070,833)	(2,398,959)
Closing Funding Surplus / (Deficit)	54,881	54,881	54,881	1,667,759	1,510,534

CURRENT AND NON-CURRENT CLASSIFICATION

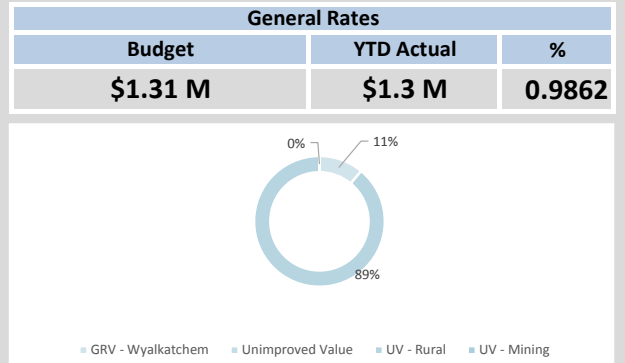
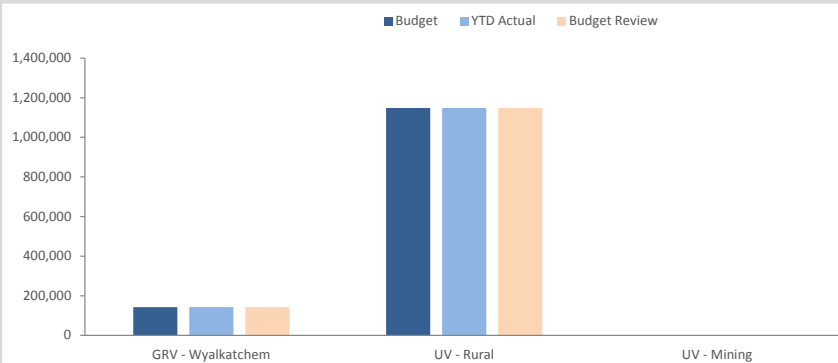
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

General Rate Revenue

RATE TYPE	Budget								YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Budget Review	Rate Revenue	Interim Rates	Back Rates	Total Revenue
Differential General Rate				\$	\$	\$	\$	\$	\$	\$	\$	\$
Gross Rental Value												
GRV - Wyalkatchem	0.10504	195	1,352,478	142,064	0	0	142,064	142,064	142,064	0	0	142,064
Unimproved Value												
UV - Rural	0.01642	212	69,942,500	1,148,666	0	0	1,148,666	1,148,265	1,148,666	(401)	0	1,148,265
UV - Mining	0.01642	0	0	0	0	0	0	0	0	0	0	0
Sub-Total		407	71,294,978	1,290,730	0	0	1,290,730	1,290,329	1,290,730	(401)	0	1,290,329
Minimum Payment	Minimum \$											
Gross Rental Value												
GRV - Wyalkatchem	495	56	81,562	27,720	0	0	27,720	27,720	27,720	0	0	27,720
Unimproved Value												
UV - Rural	550	16	285,900	8,800	0	0	8,800	8,800	8,800	0	0	8,800
UV - Mining	550	10	18,306	5,500	0	0	5,500	5,500	5,500	0	0	5,500
Sub-Total		82	385,768	42,020	0	0	42,020	42,020	42,020	0	0	42,020
Discount							(18,495)	(35,736)				(35,736)
Concession							0	(495)				(495)
Amount from General Rates							1,314,255	1,296,118				1,296,118
Total General Rates							1,314,255	1,296,118				1,296,118

KEY INFORMATION

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
2019/2020 BUDGET REVIEW

OPERATING ACTIVITIES
NOTE 3
DISPOSAL OF ASSETS

Asset Ref.	Asset Description	Budget				Budget Review				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$					\$	\$	\$	\$
	Plant and equipment												
	Other property and services												
	CEO Vehicle	27,040	25,000	0	(2,040)	27,040	25,000	0	(2,040)	0	0	0	0
	LH Town Utility - WM027	9,550	10,000	450	0	9,550	13,410	3,860	0	0	0	0	0
		36,590	35,000	450	(2,040)	36,590	38,410	3,860	(2,040)	0	0	0	0

KEY INFORMATION

Proceeds on Sale			
Annual Budget	Budget Review	YTD Actual	%
\$35,000	\$38,410	\$0	0%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
2019/2020 BUDGET REVIEW

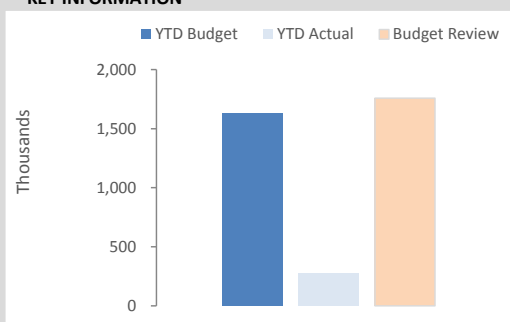
INVESTING ACTIVITIES
NOTE 4
CAPITAL ACQUISITIONS

Capital Acquisitions	Budget Review	Adopted		YTD Actual	YTD Actual Variance	YTD Actual Variance
		Budget	YTD Budget			
	\$	\$	\$	\$	\$	%
Buildings - non-specialised	12,576	7,000	0	5,576	5,576	0.00%
Furniture and equipment	0	7,000	0	0	0	0.00%
Plant and equipment	108,000	128,000	105,000	0	(105,000)	100.00%
Infrastructure - Roads	853,873	792,774	536,059	271,502	(264,557)	49.35%
Infrastructure - Footpaths	7,609	7,609	0	0	0	0.00%
Infrastructure - Other	775,575	691,933	0	0	0	0.00%
Capital Expenditure Totals	1,757,633	1,634,315	641,059	277,078	(363,981)	
Capital Acquisitions Funded By:						
		\$	\$	\$	\$	
Capital grants and contributions	1,062,981	994,966	299,320	126,025	(173,295)	
Other (Disposals & C/Fwd)	38,410	35,000	35,000	0	(35,000)	
Cash Backed Reserves						
Building Reserve	50,000	50,000		0	0	
Community Health Reserve	28,000	28,000		0	0	
Community Development Reserve	50,000	50,000		0	0	
Sport & Recreation Reserve	134,000	134,000		0	0	
Unspent Grant Reserve	801,830	802,629	800,928	800,928	0	
Government Joint Venture Reserve	5,000	5,000		0	0	
Contribution - operations	(412,588)	(465,280)	(494,189)	(649,875)	(155,686)	
Capital Funding Total	1,757,633	1,634,315	641,059	277,078	(363,981)	

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Budget Review	Annual Budget	YTD Actual	% Spent
	\$1.76 M	\$1.63 M	\$.28 M	17%
Capital Grant	Budget Review	Annual Budget	YTD Actual	% Received
	\$1.06 M	\$.99 M	\$.13 M	13%

Capital Expenditure Total
Level of Completion Indicators



0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

% of
Completion

Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Budget Review	Adopted		YTD Actual	Variance (Under)/Over
			Budget	YTD Budget		
	Infrastructure - Other	Water Management Project	101,933	101,933	0	0
	Infrastructure - Other	Tennis Court Redevelopment	583,642	500,000	0	0
	Buildings - non-specialised	Oval P&G Storage	7,000	7,000	0	0
	Buildings - non-specialised	Railway Barracks	5,576	0	0	5,576
118%	Infrastructure - Roads	R2R - Hobden Road	149,409	126,223	126,223	149,407
32%	Infrastructure - Roads	R2R Martin Road Floodyway	79,160	79,160	79,160	25,277
9%	Infrastructure - Roads	Tammin-Wyalkatchem Road	117,400	117,400	117,400	10,953
0%	Infrastructure - Roads	RRG-Cunderdin-Wyalkatchem Road	15,469	318,701	135,801	100
	Infrastructure - Roads	RRG-Wyalkatchem-Koorda Road	303,232	0	0	0
	Infrastructure - Roads	R2R-Cunderdin Rd	88,115	75,854	15,401	0
9%	Infrastructure - Roads	CRC Carpark Reseal	16,872	16,872	3,510	1,548
144%	Infrastructure - Roads	Deiperres Road	84,216	58,564	58,564	84,216
	Infrastructure - Footpaths	Pathway Solar Lights	7,609	7,609	0	0
	Infrastructure - Other	Main Street Redevelopment	90,000	90,000	0	0
	Furniture and equipment	Admin Phone Upgrade	0	7,000	0	0
	Plant and equipment	CEO Vehicle	65,000	65,000	65,000	0
	Plant and equipment	LH Town Utility	40,000	40,000	40,000	0
	Plant and equipment	Plant Trailer	0	20,000	0	0
	Plant and equipment	Town Trailer	3,000	3,000	0	0
17%	Grand Total		1,757,633	1,634,315	641,059	277,078

Repayments - Borrowings

Information on Borrowings Particulars	1 July 2019	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments		
		Actual	Budget	Actual	Review	Budget	Actual	Review	Budget	Actual	Review	Budget
	\$	\$	\$	\$		\$	\$		\$	\$		\$
Housing												
Loan 68 - 43/45 Wilson	127,022			22,083	22,083	22,083	104,939	104,939	104,939	8,382	8,382	8,382
Economic services												
Loan 73 - CRC Building	110,910			10,030	20,282	20,282	100,880	90,628	90,628	3,234	4,747	4,747
	237,932	0	0	32,113	42,365	42,365	205,820	195,567	195,568	11,615	11,615	13,129
Total	237,932	0	0	32,113	42,365	42,365	205,820	195,567	195,568	11,615	11,615	13,129
Current borrowings	42,365						10,252					
Non-current borrowings	195,567						195,568					
	237,932						205,820					

All debenture repayments were financed by general purpose revenue.

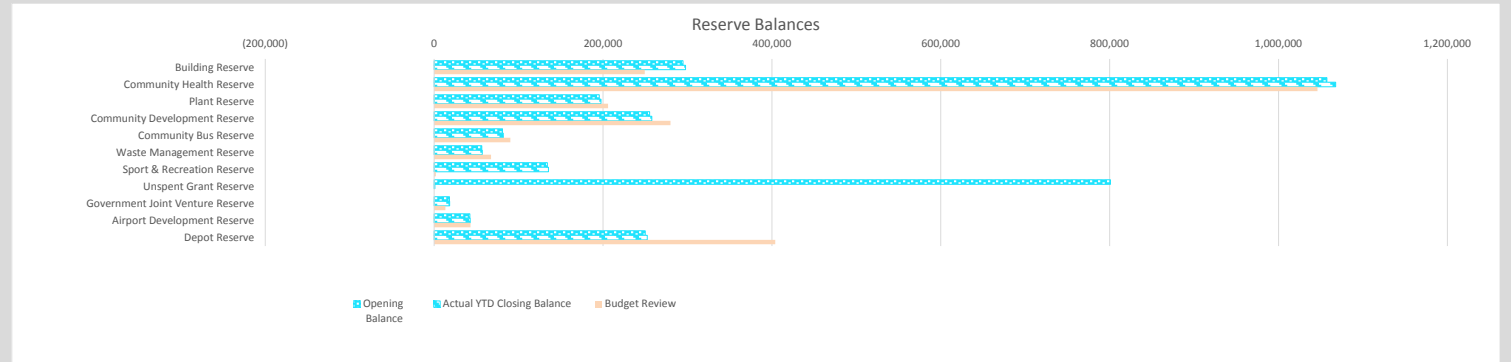
KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Principal Repayments	
Actual	\$32,113
Interest Earned	
Actual	\$35,443
Interest Expense	
Actual	\$11,615
Reserves Bal	
Actual	\$2.41 M
Loans Due	
Actual	\$.21 M

Cash Backed Reserve													
Reserve Name	Opening Balance	Review Interest Earned	Budget Interest Earned	Actual Interest Earned	Review Transfers In (+)	Budget Transfers In (+)	Actual Transfers In (+)	Budget Review Transfers Out (-)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Review Closing Balance	Budget Closing Balance	Actual YTD Closing Balance
	\$		\$	\$		\$	\$		\$	\$		\$	\$
Building Reserve	294,814	4,646	7,749	2,907	0	0	0	(50,000)	(50,000)	0	249,460	252,563	297,721
Community Health Reserve	1,057,222	16,856	28,782	10,424	0	0	0	(28,000)	(28,000)	0	1,046,078	1,058,004	1,067,646
Plant Reserve	195,636	3,124	5,349	1,929	7,138	7,138	0	0	0	0	205,898	208,123	197,565
Community Development Reserve	255,207	4,718	7,541	2,516	69,931	69,931	0	(50,000)	(50,000)	0	279,856	282,679	257,723
Community Bus Reserve	81,003	1,293	2,215	799	8,000	8,000	0	0	0	0	90,296	91,218	81,802
Waste Management Reserve	56,435	1,002	1,668	556	10,000	10,000	0	0	0	0	67,437	68,103	56,991
Sport & Recreation Reserve	134,026	1,975	1,989	1,321	0	0	0	(134,000)	(134,000)	0	2,001	2,015	135,347
Unspent Grant Reserve	800,928	902	1,701	896	0	0	0	(801,830)	(802,629)	(800,928)	(0)	(0)	896
Government Joint Venture Reserve	18,148	284	465	179	0	0	0	(5,000)	(5,000)	0	13,432	13,613	18,327
Airport Development Reserve	42,310	676	1,157	417	0	0	0	0	0	0	42,986	43,467	42,727
Depot Reserve	250,000	3,992	9,658	2,465	150,000	150,000	0	0	0	0	403,992	409,658	252,465
	3,185,729	39,465	68,274	24,410	245,069	245,069	0	(1,068,830)	(1,069,629)	(800,928)	2,401,433	2,429,443	2,409,211

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
2019/2020 BUDGET REVIEW

NOTE 7(a)

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Unspent Operating Grants, Subsidies and Contributions Revenue						
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Budget Review Revenue	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies												
General purpose funding												
Financial Assistance Grant - General	552,419			552,419		577,255	552,419	414,314	552,419		552,419	423,941
Financial Assistance Grant - Roads	248,509			248,509		209,807	248,509	186,382	248,509		248,509	157,355
Law, order, public safety												
ESL- Bushfire Brigade - Operating Grant	8,831			8,831		23,280	23,280	11,640	23,280		23,280	16,335
Recreation and culture												
Wylie Fair Grants	0					13,000	13,000		13,000		13,000	0
Transport												
Roads Direct Grant	0					108,046	108,046	108,046	108,046		108,046	108,046
	809,759	0	0	809,759	0	931,388	945,254	720,382	945,254	0	945,254	705,677
Operating Contributions												
General purpose funding												
Reimbursement of Debt Collection Costs	0					3,500	3,500	1,500	3,500		3,500	0
Law, order, public safety												
ESL- Bushfire Brigade - Admin Fee	0					4,000	4,000	4,000	4,000		4,000	4,000
Health												
Medical Services Contribution	0					42,146	42,146	21,073	42,146		42,146	12
Recreation and culture												
Swimming Pool Reimbursement	0					200	200	0	200		200	73
Kidsports	0					1,000	1,000	0	1,000		1,000	0
Wylie Fair Income	0					1,300	1,300	0	1,300		1,300	0
Transport												
Light Subsidy	0					1,500	1,500	0	1,500		1,500	0
Other property and services												
Admin - Records training Reimbursement	0					5,471	5,471	5,471	5,471		5,471	5,532
Diesel Fuel Rebate Income	0					15,000	15,000	10,000	15,000		15,000	3,275
Parental Leave Reimbursement	0					13,331	13,331	0	13,331		13,331	12,165
	0	0	0	0	0	87,448	87,448	42,044	87,448	0	87,448	25,056
TOTALS	809,759	0	0	809,759	0	1,018,836	1,032,702	762,426	1,032,702	0	1,032,702	730,733

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
2019/2020 BUDGET REVIEW

NOTE 7(b)
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue						
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Budget Review Revenue	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies												
Community amenities												
Community Water Supply Fundinfg	0					68,000	68,000	0	68,000		68,000	0
Recreation and culture												
CSRRF - Tennis Court redevelopment	0					294,347	166,666	0	166,666		166,666	0
Transport												
Regional Road Group Funding	0					285,800	285,800	114,320	285,800		285,800	126,025
Roads to Recovery Funding	0					282,834	282,834	185,000	282,834		282,834	0
Economic services												
Main Street Redevelopment funding	0					25,000	25,000		25,000		25,000	0
	0	0	0	0	0	955,981	828,300	299,320	828,300	0	828,300	126,025
Non-Operating Contributions												
Recreation and culture												
Community donations - tennis court	0					107,000	166,666	0	166,666		166,666	0
	0	0	0	0	0	107,000	166,666	0	166,666	0	166,666	0
Total Non-operating grants, subsidies and contributions	0	0	0	0	0	1,062,981	994,966	299,320	994,966	0	994,966	126,025

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
2019/2020 BUDGET REVIEW

NOTE 8
TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2019	Amount Received	Amount Paid	Closing Balance 29 Feb 2020
	\$	\$	\$	\$
Key, Halls & Equipment Bonds	795	530	(373)	952
Unclaimed Monies	2,810	0	0	2,810
Rose & Heritage Fund	2,651	0	0	2,651
BSL	0	113	(113)	(0)
Councillor Nomination Fee	0	240	(240)	0
Housing Bond	0	100	0	100
	6,256	984	(726)	6,513

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
2019/2020 BUDGET REVIEW

NOTE 9
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	GL Description	Variance Description	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
Budget Review			Opening Surplus				(1,980)
2040104	Training & Development	Reduction in conference expense	Operating Expenses		1,500		(480)
2040113	Members Sitting Fees	Reduction due to reduction on elected members	Operating Expenses		4,793		4,313
2040114	Communications Allowance	Reduction due to reduction on elected members	Operating Expenses		544		4,857
2040116	Election Expenses	Reduction in Election Expense - No poll	Operating Expenses		1,781		6,638
2040287	Other Expenses	Reduction in Local Laws expense	Operating Expenses		5,000		11,638
3030120	Instalment Admin Fee Received	To reflect separate GL	Operating Revenue			(3,520)	8,118
3030130	Rates Levied	Variance in rates Levied - due to interims	Operating Revenue			(401)	7,717
3030138	Discount on Rates Levied	Increase in discounts on Rates - to match actuals	Operating Revenue			(17,736)	(10,019)
3030145	Penalty Interest Received	Increase in Penalty interest on overdue rates to match actuals	Operating Revenue		4,000		(6,019)
3030146	Instalment Interest Received	To reflect separate GL	Operating Revenue		3,636		(2,383)
3030210	Financial Assistance Grant - General	Variance in final FAGS allocation	Operating Revenue		24,836		22,453
3030211	Financial Assistance Grant - Roads	Variance in final FAGS allocation	Operating Revenue			(38,702)	(16,249)
3030246	Interest Earned - Municipal Funds	Reduction to reflect estimated interest received	Operating Revenue			(4,000)	(20,249)
3030245	Interest Earned - Reserve Funds	Variance in interest rate and interest calculation	Operating Revenue			(28,809)	(49,058)
2050165	Fire Prevention Mtce / Operations	To reflect where MSM Charges are costed	Operating Expenses			(1,100)	(50,158)
2050387	Road Safety Programs Expenses	AWARE expenditure carried fwd grant expenditure	Operating Expenses			(1,139)	(51,297)
2050530	Insurances	Reduction in Fire Brigade insurance costs	Operating Expenses		1,944		(49,353)
3090103	Rental Reimbursements - 2a	To reflect rental received on contractors unit	Operating Revenue		1,645		(47,708)
2100550	Contract Services	General Reduction	Operating Expenses		2,000		(45,708)
3100620	Planning Application Fees	To reflect expected contribution towards re-zonning	Operating Revenue		4,900		(40,808)
2100640	Advertising & Promotion	Increase in Advertising - Re-zonning	Operating Expenses			(4,500)	(45,308)
2100650	Town Planning Consultancy	Increase in consultancy - Re-zonning	Operating Expenses			(3,500)	(48,808)
3110320	Other Recreation Fees & Charges	Insurance Claim Reimbursement	Operating Revenue		4,647		(44,161)
3110310	Recreation Grants	Increase in Grants Received	Capital Revenue		127,681		83,520
3110300	REC - Contributions, Donations & Reimbursements	Decrease in contributions - as per application	Operating Revenue			(59,666)	23,854
2110365	Parks & Gardens Mtc/Operations	Overall reduction to match YTD expenditure	Operating Expenses		6,747		30,601
2110366	Oval Maintenance/Operations	Increase in Oval costs due to reduction in rainfall	Operating Expenses			(15,000)	15,601
2110352	Consultants	Reduction in Tennis Facilities business case	Operating Expenses		2,408		18,009
2110688	Building Expenses	Overall reduction to match YTD expenditure	Operating Expenses		5,000		23,010
2110787	Other Expenses	General Reduction	Operating Expenses		3,000		26,010
2120211	Road Maintenance Expenses	General Reduction	Operating Expenses		20,000		46,010
2130240	Public Relations & Area Promotion	General Reduction	Operating Expenses		4,181		50,190
2130241	Tourism Subscriptions & Memberships	Increase to match YTD Expenditure	Operating Expenses			(329)	49,861
2130865	Maintenance/Operations	Increase, due to increase in YTD costs	Operating Expenses			(6,747)	43,115
2140200	Admin Employee Costs	Reduction in super contributions / wages	Operating Expenses		12,072		55,187
2140204	Training & Development	General reduction	Operating Expenses		6,000		61,187
2140220	Communication Expenses	General reduction	Operating Expenses		9,000		70,187
2140301	PWO - Other Reimbursements	Increase to match YTD income	Operating Revenue		916		71,103
2140230	Insurance - Admin Expense	Reduction to match YTD expenditure	Operating Expenses		5,612		76,715
2140240	Advertising and Promotion	General reduction	Operating Expenses		1,000		77,715
2140252	Admin Consultancy services	Provision for Manager Corporate Services	Operating Expenses			(20,000)	57,715
2140300	Employee Costs	Reduction in PWO wages, due to vacancies	Operating Expenses		35,780		93,495
2140304	Training & Development	General reduction	Operating Expenses		5,000		98,495
2140361	Engineering & Technical Support	Provision for Depot planning technical services	Operating Expenses			(10,000)	88,495
3140735	Unclassified Income	Increase to match YTD Income	Operating Revenue		3,405		91,900
4130210	LH TOWN UTILITY	Increase in Proceeds on sale of vehicle	Capital Revenue		3,410		95,310
4130210	Railway Barracks	Reflect YTD Expenditure - Carry over works	Capital Expenses			(5,576)	89,734
PC003	PLANT TRAILER	Defer Plant Trailer purchase	Capital Expenses		20,000		109,734
FEC001	Admin Phone Upgrade	Defer Admin Phone upgrade	Capital Expenses		7,000		116,734
R2R082	R2R - Hobden Road	Increase to match YTD Expenditure	Capital Expenses			(23,186)	93,548
RRG131	RRG-Cunderdin-Wyalkatchem Road	Defer major works, due to fauna survey requirements to be completed in September 2020	Capital Expenses		303,232		396,780
RRG130	RRG-Wyalkatchem - Koorda Road	Works brought forward due to deferment of Cunderdin-Wyalkatchem road	Capital Expenses			(303,232)	93,548
R2R131	R2R-Cunderdin Rd	Increase, due to increase in estimated costs	Capital Expenses			(12,261)	81,287
CO022	Deiperres Road	Increase to match YTD Expenditure	Capital Expenses			(25,652)	55,635
CI0003	Tennis Courts	Increase, as per application	Capital Expenses			(83,642)	(28,007)
	Finance Inwards	Reduction in transfer FROM reserve - FAGS	Capital Revenue			(799)	(28,806)
	Finance Outwards	Reduction in transfer TO Reserves - Reduction in interest earnings	Capital Expenses		28,809		3
		Rounding				(3)	(0)
				0	671,479	(669,499)	



DEED OF VARIATION

LOCAL GOVERNMENT HOUSE TRUST



LAW

PERTH

11 Mounts Bay Road, Perth WA 6000

Telephone (08) 9429 2222 Facsimile: (08) 9429 2434

eylawperth@au.ey.com www.ey.com

Our Ref: 4WAL / 2004 7043

THIS DEED dated the _____ day of _____ 2019

BY

WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION of Level 1, 170 Railway Parade, West Leederville in the State of Western Australia (the 'Trustee')

RECITALS

- A. By Deed of Trust undated but stamped 12 February 1980 ('Original Trust Deed') made between CHARLES WILSON TUCKEY, LYAL GORDON RICHARDSON, GORDON LAWRENCE KILPATRICK, HARRY STICKLAND and MAXWELL RAY FINLAYSON (the 'Original Trustees') and THE LOCAL GOVERNMENT ASSOCIATION OF WESTERN AUSTRALIA and the COUNTRY SHIRE COUNCILS ASSOCIATION (the 'Retired Trustees') the Original Trustees declared that they would hold the property therein referred to as the Headquarters and the monies therein referred to as the Trust Fund upon trust for the beneficiaries specified in the second schedule to the Original Deed upon the terms and conditions therein contained (the 'Original Trust').
- B. By Deed dated 2 October 1981 made between the Original Trustees and the Retired Trustees the Original Trustees retired and appointed the Retired Trustees as the trustees of the Original Trust in their place.
- C. By Deed dated 4 May 1994 (the 'New Deed') the Retired Trustees (in the New Deed referred to as THE LOCAL GOVERNMENT ASSOCIATION OF WESTERN AUSTRALIA (INC) and THE COUNTRY SHIRE COUNCILS' ASSOCIATION OF WESTERN AUSTRALIA (INC)) agreed that the proceeds from the sale of the Headquarters and the Trust Fund and the income thereof should be from 17 February 1993 held upon the terms and conditions set out in the New Deed (the 'Trust').
- D. By Deed of Variation dated 5 June 2002 the Retired Trustees varied the New Deed (collectively, the 'Trust Deed') to provide for a new Clause 22 which provides that any trustee of the Trust may retire as trustee of the Trust and appoint a new trustee to act as trustee of the Trust and that notwithstanding that the original number of trustees of the Trust was five where a corporation or incorporated association is appointed as trustee of the Trust then it shall not be obligatory to appoint more than one new trustee.
- E. By Deed dated 6 June 2002 made between the Retired Trustees and the Trustee, the Retired Trustees retired and appointed the Trustee as the trustee of the Trust.
- F. Clause 21.1 of the Trust Deed provides that the Trustees may at any time and from time to time (with the consent of not less than 75% of the Beneficiaries) by deed revoke add to or vary the trusts of the Trust Deed or declare (inter alia) any new or other powers, authorities or discretions concerning the management, control or investment of the Trust Fund upon the terms contained therein.
- G. The Trustee wishes to add to and vary the Trust Deed and declare (inter alia) new or other powers, authorities and discretions concerning the management, control or investment of the Trust Fund in accordance with the terms of this Deed.
- H. More than 75% of the Beneficiaries have consented in writing to the variations to the New Deed and the records relating to this consent will be placed with the original of this Deed.

NOW THIS DEED WITNESSES**1. DEFINITIONS AND INTERPRETATION**

In this Deed, unless the context otherwise requires:

- 1.1 a word importing the singular includes the plural and vice versa, and a word of any gender includes other genders;
- 1.2 another grammatical form of a defined word or expression has a corresponding meaning;
- 1.3 a reference to a clause, paragraph, recital, schedule or annexure is to a clause, paragraph or recital of, or schedule or annexure to, this Deed, and a reference to this Deed includes any schedule or annexure;
- 1.4 a reference to a document or instrument includes the document or instrument as varied, novated, altered, supplemented or replaced from time to time;
- 1.5 a reference to a person includes a natural person, the estate of an individual, a partnership, body corporate, the trustee of a trust (in the trustee's capacity as trustee of the trust), association, governmental or local authority or agency or other entity;
- 1.6 a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- 1.7 the meaning of general words is not limited by specific examples introduced by 'including, for example' or similar expressions;
- 1.8 Recitals A to H inclusive form part of and are included in this Deed;
- 1.9 headings are for ease of reference and do not affect interpretation;
- 1.10 'Deed' means this deed;
- 1.11 unless specified otherwise, terms which are defined in the Trust Deed and used in this Deed bear the same meanings in this Deed which are ascribed to them in the Trust Deed; and
- 1.12 in the event of any inconsistency between the provisions of the Trust Deed and the provisions of this Deed, the provisions of this Deed will prevail.

2. OPERATIVE PART

The Trustee in exercise of the power given to the Trustee by clause 21.1 of the Trust Deed and with the consent of more than 75% of the Beneficiaries hereby adds to and varies the Trust Deed and declares (inter alia) the following new or other powers authorities and discretions concerning the management, control or investment of the Trust Fund as follows:

- 2.1 delete the word "The" appearing after the words "Any trustee of the Trust may retire as trustee of the Trust." in the existing clause 22.1 and replace it with the words "Subject to clause 22.3, the";

2.2 insert after clause 22.2 the following:

“22.3 The retiring or continuing trustee shall only be entitled to appoint any new or additional trustee of the Trust with the consent of not less than 75% of the Beneficiaries.

22.4 The Beneficiaries may at any time by Special Resolution:

- (a) remove a Trustee from the office as trustee of the Trust; and
- (b) appoint such new or additional Trustee.

For the purposes of this clause 22.4, “Special Resolution” means a resolution passed or decision made by not less than 75% of the Beneficiaries.”

2.3 insert a new clause 13A as follows:

“13A **DELEGATION TO THE BOARD OF MANAGEMENT**

Unless the Beneficiaries otherwise direct (such direction to be given by not less than 75% of the Beneficiaries), the Trustees shall delegate all of the powers authorities and discretions contained in subclauses (a) to (x) of clause 12 to the Board of Management. The Trustees shall, at the direction of the Board of Management, do such things as may be necessary to give effect to the exercise of a power, authority or discretion by the Board of Management.”

3. **SEVERABILITY**

3.1 If any provision of this Deed is found by a competent authority (including without limitation a Court) to be void or unenforceable, then such finding shall not affect the other provisions of this Deed.

3.2 If making a subsequent amendment to this Deed avoids any invalidity or unenforceability of any provision of this Deed, the parties may elect to make that amendment, which shall be deemed for all purposes to be effective immediately prior to the occurrence of that invalidity or unenforceability.

4. **FURTHER ASSURANCES**

All parties shall make, execute and do all acts, deeds, documents and things and sign all documents which may reasonably be required to give full effect to this Deed, and the Trustee shall bear the costs of observing, performing and complying with this clause.

5. **COSTS**

The Trustee shall bear and pay the costs of and incidental to the preparation, execution and stamping of this Deed.

6. **RATIFICATION AND CONFIRMATION**

In all other respects the terms of the Trust Deed are hereby ratified and confirmed.

7. **PROPER LAW**

This Deed shall be governed by the laws of the State of Western Australia and the parties submit to the jurisdiction of the Courts of the State of Western Australia.

EXECUTED as a Deed

THE COMMON SEAL of WESTERN)
AUSTRALIAN LOCAL GOVERNMENT)
ASSOCIATION is hereunto affixed in the)
presence of:)

Signature of President

Signature of Chief Executive Officer

Name of President

Name of Chief Executive Officer

DRAFT



demands outgoings debts and liabilities incurred in respect of the Trust Fund.

10.2 The Trustees may subject to any law in force at the time in relation to this Deed so permitting accumulate all or any part of the income arisen or arising during an accounting period and such accumulation shall be dealt with as an accretion to the Trust Fund but so that the Trustees may at any time or times resort to all such accumulations and pay or apply the whole or any part or parts thereof as if they were income of the Trust Fund for the then current accounting period.

10.3 Subject to Clause 10.2 the Trustees may at any time at their discretion pay the whole or part of the income of the Trust Fund for any accounting period to the beneficiaries in proportion to the number of units of which they are respectively registered as holders at the last day of such accounting period.

11.0 ADVANCEMENT OF CAPITAL

The Trustees may at any time and from time to time set aside from the capital of the Trust Fund or raise therefrom any sum or sums of money and pay the same to the beneficiaries in proportion to the number of units in respect of which they are respectively registered at the date of each such payment for their own use and benefit. The payment of any such sum or sums of capital may be made in the same manner and subject to the same provisions as contained in Clause 10.3 in relation to the payment application or setting aside of any income of the Trust Fund.

12.0 POWERS OF INVESTMENT AND MANAGEMENT

The Trustees shall apply and invest the Trust Fund in any of the investments from time to time authorised by law for the investment of trust funds by trustees and in addition to and without limiting the powers authorities and discretions vested in the Trustees by law and notwithstanding the trusts hereinbefore declared shall have the following powers authorities and discretions which may be exercised by the Trustees at any time and from time to time in the