



# AGENDA

## ORDINARY COUNCIL MEETING



**21 May 2026**

Commencing at 4pm in the  
Shire of Wyalkatchem Council Chambers  
27 Flint Street, Wyalkatchem

## **NOTICE OF COUNCIL MEETING**

The next Ordinary Meeting of the Wyalkatchem Shire Council will be held on Thursday 21 May 2026 in the Council Chambers, 27 Flint Street Wyalkatchem, commencing at 4pm.

An Agenda for this meeting will be made available from the Shire Administration Office and on our website [www.wyalkatchem.wa.gov.au](http://www.wyalkatchem.wa.gov.au)

## **ORDER OF EVENTS**

**Thursday, 21 May 2026**

**4:00pm Ordinary Meeting of Council followed by refreshments.**

I have reviewed this agenda, I am aware of all recommendations made to Council, and I support each as presented.



**Tom Kettle**

**CHIEF EXECUTIVE OFFICER**

## **DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.*

## **DISCLOSURE OF INTEREST**

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

### Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

### Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

### Impartiality Interest:

As per the Shire of Wyalkatchem Code of Conduct for Council Members, Committee Members, and Candidates for Election, and to maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest. Having disclosed the interest, you may declare your objectivity on the matter, and remain in the Chamber, and chair, or move/second, speak and vote on the matter.

### Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting, or prior to consideration of the item in which an interest exists.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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**1. DECLARATION OF OPENING**

**2. PUBLIC QUESTION TIME**

**2.1. Response to Public Questions Previously Taken on Notice**

**2.2. Declaration of Public Question Time opened**

**2.3. Declaration of Public Question Time closed**

**3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

**3.1. Attendance**

**3.2. Visitors**

**3.3. Apologies**

**3.4. Approved Leave of Absence**

**3.5. Applications for Leave of Absence**

**4. OBITUARIES**

**5. PETITIONS, DEPUTATIONS, PRESENTATIONS**

**5.1. Petitions**

**5.2. Deputations**

**5.3. Presentations**

**6. DECLARATIONS OF INTEREST**

**6.1. Financial and Proximity Interest**

**6.2. Impartiality Interests**

**7. CONFIRMATION AND RECEIPT OF MINUTES**

**7.1. Confirmation of Minutes**

**7.1.1. Ordinary Council Meeting – 16 April 2026**

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday  
16 April 2026. (Attachment 7.1.1)

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION:**

*That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of  
Thursday 16 April 2026 (Attachment 7.1.1) be confirmed as a true and  
correct record.*

**7.2. Receipt of Minutes**

**8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

**9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**



**MINUTES**  
**OF THE**  
**ORDINARY MEETING**  
**OF COUNCIL**

**HELD ON**

**16 April 2026**

**Council Chambers**

**Honour Avenue**

**Wyalkatchem**

**Commencement: 4:00pm**

**Closure: 4:21pm**

**Preface**

When the Chief Executive Officer approved these Minutes for distribution they are in essence “*Unconfirmed*” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “*Confirmed*” Minutes are then signed off by the Presiding Member.

**Unconfirmed Minutes**

These unconfirmed minutes were approved for distribution on the 22 April 2026.



Tom Kettle  
**Chief Executive Officer**

**DISCLAIMER**

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**1. DECLARATION OF OPENING**

The Presiding Member, Cr Petchell declared the meeting open at 4:00pm.

**2. PUBLIC QUESTION TIME**

**2.1. Response to Public Questions Previously Taken on Notice**

Nil

**2.2. Declaration of Public Question Time opened**

Public Question Time opened at 4:00pm.

There were no public questions.

**2.3. Declaration of Public Question Time closed**

Public Question Time closed at 4:00pm.

**3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

**3.1. Attendance**

Cr Christy Petchell	President and Presiding Member
Cr Mischa Stratford	Deputy President
Cr Christopher Loton	
Cr Tracy Dickson	
Cr Justin Begley	
Cr Stephen Gamble	

Tom Kettle	Chief Executive Officer
Claire Trenorden	Manager Corporate Services
Aldo Lamas	Manager Works

**3.2. Visitors**

Nil

**3.3. Apologies**

Nil

**3.4. Approved Leave of Absence**

Cr Rod Lawson Kerr

**3.5. Applications for Leave of Absence**

Nil

**4. OBITUARIES**

Nil

**5. PETITIONS, DEPUTATIONS, PRESENTATIONS**

**5.1. Petitions**

Nil

**5.2. Deputations**

Nil

**5.3. Presentations**

Nil

**6. DECLARATIONS OF INTEREST**

**6.1. Financial and Proximity Interest**

Nil

**6.2. Impartiality Interests**

Cr Stratford declared an impartiality interest in item 10.3.2.

**7. CONFIRMATION AND RECEIPT OF MINUTES**

**7.1. Confirmation of Minutes**

**7.1.1. Ordinary Council Meeting – 19 March 2026**

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 19 March 2026. (Attachment 7.1.1)

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

***(33/2026) Moved: Cr Stratford    Seconded: Cr Dickson***

***That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 19 March 2026 (Attachment 7.1.1) be confirmed as a true and correct record.***

**CARRIED 6/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Dickson***

**7.1.2. Special Council Meeting – 31 March 2026**

Minutes of the Shire of Wyalkatchem Special Meeting held on Tuesday 31 March 2026. (Attachment 7.1.2)

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

***(34/2026) Moved: Cr Begley    Seconded: Cr Dickson***

***That the minutes of the Shire of Wyalkatchem Special Meeting of Council of Tuesday 31 March 2026 (Attachment 7.1.2) be confirmed as a true and correct record.***

**CARRIED 6/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Dickson***

**7.2. Receipt of Minutes**

Nil

**8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

The Presiding Member congratulated the Corporate Services team as the Shire of Wyalkatchem was recognised as a 2025 Best Practice entity for financial reporting and controls from the Auditor General, Caroline Spencer.

Anzac Day is next Saturday 25 April 2026, there is a dawn service at 5:45am followed by a gunfire breakfast at the Men's Shed. There's also a morning service at 11:00am followed by a sausage sizzle at the Men's Shed.

The Works team were congratulated on the completion of 99% of the scheduled capital works program. They were also congratulated on the gardens, mulching and line marking which are looking really great.

**9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

## 10. REPORTS

### 10.1. CORPORATE AND COMMUNITY SERVICES

#### 10.1.1. ACCOUNTS FOR PAYMENT – MARCH 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 April 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for payment – March 2026

### SUMMARY

To provide the Council with a list of accounts paid by the Chief Executive Officer in accordance with delegated authority and for the Council to endorse the payments made for the prior month.

### BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

The council has delegated to the CEO (delegation number 1.2.25) the power to make payments from the municipal fund or trust fund.

### COMMENT

The payment listing for March 2026 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal and Trust	EFT	EFT5152	EFT5066
Reserves	EFT	EFT	No Payments
DD	DD	DD4261.1	DD4242.1

### STATUTORY ENVIRONMENT

*Local Government (Financial Management) Regulations, s.13.1*

### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

### FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2025/26 Annual Budget.

### COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

***(35/2026) Moved: Cr Begley      Seconded: Cr Loton  
That Council endorse the total payments for the month of March 2026 being \$580,038.78 which comprised of:***

- 1. Cheque payments in the Municipal Fund totalling \$0.00;***
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$540,991.46; and***
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$39,047.32.***

***CARRIED 6/0***

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Dickson***

**10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – FEBRUARY 2026**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 April 2026
Reporting Officer:	Glenn Bradly, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2.1 – Credit Card – February 2026

**BACKGROUND**

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management s.6.4*  
*Local Government (Financial Management) Regulations 1996, R34*

**POLICY IMPLICATIONS**

Policy Number 2.1 – Purchasing Policy.  
Policy Number 2.3 – Credit Card Policy.

**FINANCIAL IMPLICATIONS**

Nil. Reported expenditure is assessed by management as being consistent with the 2025/2026 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(36/2026) Moved: Cr Gamble    Seconded: Cr Dickson**

**That Council endorse credit card payments for the period 29 January 2026 to  
27 February 2026, totalling \$3,719.95 (refer to attachment 10.1.2).**

**CARRIED 6/0**

**Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Dickson**

### 10.1.3. MONTHLY FINANCIAL REPORTS – MARCH 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 April 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3.1 – Monthly Financial Report March 2026

#### BACKGROUND

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

#### COMMENT

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis. These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

#### STATUTORY ENVIRONMENT

*Local Government Act 1995, Part 6 – Financial Management S6.4*  
*Local Government (Financial Management) Regulations, R34*

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

##### March 2026

Total Cash Available as at 31 March 2026 is \$5,143,823;

- cash available is made up of unrestricted cash \$1,517,127 (29.49%) and
- restricted cash \$3,626,696 (70.51%).

Rates Debtors balance as at 31 March 2026 is \$186,588 and Rates Notices for 2025-26 were issued in August 2025. Rates collected as at end of March were \$1,358,411 - 85%.

**March 2026:** Operating Revenue – Operating revenue of \$3,171,410 is made up of Rates - 50%, Grants - 38%, Fees and Charges - 7%, Interest – 3% and other – 2%.

Operating Expenses – Operating expenses of \$4,545,434 is made of Employee Costs – 26%, Materials and Contracts – 21%, Depreciation – 45%, Insurance – 5% and Utility – 3%.

#### COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

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<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

***(37/2026) Moved: Cr Dickson    Seconded: Cr Begley***

***That Council accepts the Statements of Financial Activity for the month ending 31 March 2026 (refer attachment 10.1.3).***

**CARRIED 6/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Dickson***

**10.1.4. BUDGET VARIATION – CBH GRASS ROOTS GRANTS APPLICATION, SWIMMING POOL HOIST**

Applicant:	Not Applicable
Location:	Whole of District
Date:	09 April 2026
Reporting Officer:	Aldo Lamas, Manager of Works
Disclosure of Interest:	No interest to declare
File Number:	12.5
Attachment Reference:	Attachment 1 - Successful CBH Grass Roots Grants application, Attachment 2 - Grant Application Justification.

**BACKGROUND**

The Shire of Wyalkatchem applied for a CBH Grass Roots Grants grant in February 2026. There is no provision in the approved 2025/26 budget for funds or resources to complete this project.

**COMMENT**

CBH supporting our grain grown communities, has approved the awarding of a grant to the Shire of Wyalkatchem for the purpose of supplying and installing a pool hoist at the Wyalkatchem Swimming Pool.

The grant awards \$10,725 toward a project costed in March 2026 at \$16,950. The shortfall of \$6,225 (which includes shire resources, materials and in-kind contributions) has not been included in the approved 2025/26 budget.

The project was initiated by Community Development Officer and Works Manager in February 2026 and has been discussed as in recent 2026/27 budget workshops. It is prudent to reallocate unexpended savings from the generator budget to complete this work during the pool winter shut down.

### **STATUTORY ENVIRONMENT**

A New Tax System (Goods and Services Tax) Act 1999  
Corporations Act 2001 (Cth)  
Financial Management Act 2006  
Local Government Act 1995

### **POLICY IMPLICATIONS**

There is no policy directly relevant to this report.

### **FINANCIAL IMPLICATIONS**

This item will increase projected expenditure by \$6,225 but is reallocated from 2025/26 project savings.

### **RISK IMPLICATIONS**

There is no risk implication to this report.

### **COMMUNITY AND STRATEGIC OBJECTIVES**

5.10 Support sporting clubs, local clubs and associations to deliver their activities, competitions and services.

Goal 11: High standard of governance.

### **VOTING REQUIREMENT**

Absolute Majority

### **OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(38/2026) Moved: Cr Stratford    Seconded: Cr Loton*

*That Council:*

- 1. Approve a budget variation under section 6.8 Local Government Act 1995, increasing expenditure by \$6,225 to facilitate the acceptance of a CBH Grass Roots Grants Fund grant and decreasing the Recreation Centre generator budget by \$6,225 to offset, for the purpose of supplying and installing a pool hoist at the Wyalkatchem Swimming Pool by 30 June 2026.*
- 2. Authorise the Works Manager to accept the grant and facilitate grant management, planning and construction of the project, and provide periodic reporting to council and the grantor.*

**CARRIED 6/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Dickson***

## 10.2. WORKS AND SERVICES

### 10.2.1. WORKS OFFICER'S REPORT – APRIL 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 April 2026
Reporting Officer:	Aldo Lamas – Works Manager
Disclosure of Interest:	No interest to disclose
File Number:	13.05
Attachment Reference:	Nil

### BACKGROUND

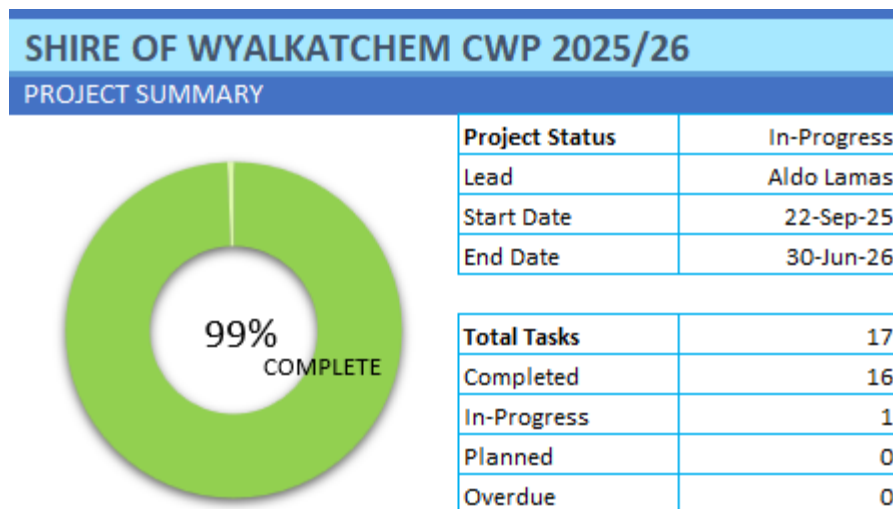
To inform Council of the activities of the Works and Services team for the month ending 8 April 2026.

### OVERVIEW

### SUMMARY - ROADS / TOWN/ BUILDINGS

### CAPITAL WORKS PROGRAM

The capital works program is progressing according to schedule and budget, with 99% of works completed as at 09 April 2026.



DESCRIPTION	STATUS	COMPLETION
<b>INFRASTRUCTURE - ROADS</b>		
Wyalkatchem North Rd - SLK 6.91 to 8.40	Completed	
Wyalkatchem Koorda Rd - Development Project - Design	Completed	
Old Nalkain Rd - Re-sheet - SLK (0.25 to 1.00, 3.68 to 4.17) - 1.24km	Completed	
Goldfields Rd - Re-sheet - SLK 8.54 to 9.82 - 1.28km	Completed	
Parson Rd - Re-sheet - SLK (8.92 to 9.24, 9.56 to 10.25, 10.54 to 10.93) - 1.40km	Completed	
<b>INFRASTRUCTURE - FOOTPATH</b>		
Footpath Construction Town Hall (Honour Ave) to Men's Shed (Gamble St Intersection)	Completed	
<b>INFRASTRUCTURE - DRAINAGE</b>		
4 X Culvert Replacement - Parson Rd	Completed	
Installation of Floodway Lackman Rd (Holdsworth Rd & Elsegood Rd)	Completed	
Davies Road - Culvert Works - SLK 20.47	Completed	
<b>INFRASTRUCTURE - OTHER</b>		
Swimming Pool Changerooms - Roof Cover	In Progress	30/06/26
Cricket Practice Net	Completed	
<b>PLANT &amp; EQUIPMENT</b>		
Skid Steer Rake bucket	Completed	
Spray Unit	Completed	
Slasher	Completed	
Mobile evaporative air cooler	Completed	
<b>SHOVEL READY PROJECT MRWA</b>		
Cemetery Rd, Wyalkatchem WA - SLK 2.22 to 3.15	Completed	
Cunderdin-Wyalkatchem Rd, Wyalkatchem WA - SLK 3.00 to 5.00	Completed	

## **WATER CORPORATION – RECYCLED WATER SCHEME INTERNAL AUDIT**

On Tuesday 24 March 2026, we underwent an internal audit from the Water Corporation regarding our Recycled Water Scheme. The audit was conducted in the afternoon with the Water Corporation technical team, the Parks and Gardens Team Leader, and the Shire Works Manager in attendance.

## **WHEATBELT NORTH REGIONAL ROAD GROUP MEETING**

On Monday 9 March 2026, Councilor Begley Voting Delegate and the Shire Works Manager attended the Wheatbelt North Regional Road Group Meeting in Northam.

## **ROAD & MAINTENANCE**

- **Refuse Site**

Routine weekly maintenance continued throughout the month at the Refuse Site.

- **Grading – Summer Maintenance**

Summer maintenance grading is continuing throughout the Shire, including clearing drains and off-shoots and re-shaping the road formation in preparation for winter maintenance grading.

- **Traffic Counters**

Installation of the traffic counters is still ongoing throughout the shire, and they are being rotated every two weeks. This information will be uploaded into our mapping system to allow easy access and identification, which will assist in planning and carrying out maintenance activities.

- **Culvert Database**

We are implementing a database to record the location of all culverts throughout the Shire. This information will be uploaded into our mapping system to allow easy access and identification, which will assist in planning and carrying out maintenance activities.

- **Wyalkatchem Koorda Road – Wheatbelt Secondary Freight Network**

Geotechnical testing was carried out to support the preparation of the pavement design for the upcoming road upgrade, as part of the development stage of the Wheatbelt Secondary Freight Network.

## [Refer to Photographs in Attachment A](#)

### **PARKS AND GARDENS**

- **Mulching Works Within the Town Site**

Intersections within the town site are being cleaned and re-mulched with fresh mulch to enhance the appearance of our streetscapes.

Locations: Intersection of Riches Street and Railway Terrace, Intersection Mitchel Street and Hands Drive, Intersection of Riches St and Hans Drive, intersection of Slocum Street and Gamble Street and Railway Terrace.

- **Swimming Pool**

- ✓ Toilets: Cleaning and jetting of the existing septic tanks.
- ✓ Installation of line marking at the basketball court.
- ✓ Installation of changerooms covers.

- **Admin Park**

- ✓ Installation of line marking at the basketball court.

- **Cemetery**

- ✓ Installation of line marking at the car park including disable bays.

- **Recreation Centre**

- ✓ Delivery of the mobile generator.

**Refer to Photographs in Attachment B**

**STATUTORY ENVIRONMENT**

There are no statutory environment implications in relation to this item.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are some financial implications in relation to this item and they are reflected in the report.

**COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 1 Economy</b>	<b>Statement of Strategic Outcome:</b> Local industry is sustained and can expand with critical and enabling infrastructure. The visitor economy diversifies our local economy and we enhance our community profile.
<b>Goal No.</b>	<b>GOAL 1.</b> Our transport network responds to the accessibility and connectivity needs of all
1.2	Deliver the Wheatbelt Secondary Freight Network Program
1.3	Participate in the Regional Road Group

<b>Pillar 2 Community</b>	<b>Statement of Strategic Outcome:</b> Our community is inclusive, it is a place where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.
<b>Goal No.</b>	<b>GOAL 5.</b> A safe and healthy community for all ages
5.9	Upgrade facilities and equipment at the Wyalkatchem Swimming Pool

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(39/2026) Moved: Cr Begley                      Seconded: Cr Stratford  
That Council receives the Works Officer's report as presented.*

**CARRIED 6/0**  
*Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Dickson*

Attachment A



Photo: Cunderdin - Wyalkatchem Rd



Photo: Cemetery Rd

Attachment B



*Photo: Mulching Works within the Town site.*



*Photo: Swimming Pool Changerooms Cover*



*Photo: Swimming Pool – Basketball Court Line Marking*



*Photo: Admin Park – Basketball Court Line Marking*



*Photo: Cemetery – Car Park Line Marking*



*Photo: Swimming Pool – Septic Tank cleaning and jetting.*



*Photo: Mobile Generator – Recreation Centre*

### 10.3. GOVERNANCE AND COMPLIANCE

#### 10.3.1. CHIEF EXECUTIVE OFFICER'S REPORT – APRIL 2026

Applicant:	Not Applicable
Location:	Whole of District
Date:	10 April 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	13.05.01
Attachment Reference:	NIL

#### BACKGROUND

This report is prepared by the CEO to inform Council and the community about CEO activities and responsibilities, including progress against published plans and agreed performance criteria from 19 March 2026 to 16 April 2026.

#### COMMENT

Council operations remained stable throughout the reporting period, with activity focused on governance and compliance obligations, emergency management preparedness, progression of strategic projects, and ongoing operational oversight.

The *Welcome to Wylie* community event was well attended and provided a relaxed and informal environment that encouraged meaningful connection and conversation. The evening offered an opportunity to acknowledge community achievements and further reinforced Council's commitment to fostering an inclusive, welcoming and connected community. I enjoyed the opportunity to meet more community members and extend my thanks to Sandra and all those who contributed to the success of the event.

A Special Meeting of Council was held on 31 March 2026, at which Council resolved to authorise the Chief Executive Officer to proceed with the purchase of a portion of land located at 21 Gamble Street, Wyalkatchem. This decision represents an important step forward in advancing a key housing initiative in partnership with the Central East Accommodation and Care Alliance Inc.

Development of the 2026/27 Annual Budget is progressing well, with workshops two and three of seven completed during the period. In parallel, work has commenced on the development of the Shire's Council Plan, including the Public Health Plan. Further information regarding proposed community engagement activities will be provided as this process progresses.

The Shire also undertook preparedness activities in response to the anticipated impact of Ex-Tropical Cyclone Narelle. This included attendance at DFES Operational Support Group meetings and implementation of appropriate road and fire management measures. While the system did not result in adverse impacts for the Shire, the process provided a valuable operational readiness exercise.

I would like to acknowledge and commend the Works and Services teams for achieving completion of approximately 99 per cent of the scheduled capital works program for the financial year. This, together with recent maintenance activities, has made a significant contribution to the safety, functionality and overall presentation of the town.

Significant work continues across the organisation to maintain momentum and progress key priorities. During the reporting period, attention has been directed to the following key areas:

- Land management, including debt management and recovery processes, title status review and property valuation matters;
- Strategic and financial planning, supported through Council workshops as part of development of the 2026/27 Annual Budget;
- Recruitment and workforce capacity building;
- Ongoing strengthening of key Committees, including the Local Emergency Management Committee and the Audit, Risk and Compliance Committee; and
- Continued engagement with regional local government partners through the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC).

**Key Meetings 19 March 2026 to 16 April 2026.**

19 March Council Workshop and Ordinary Council Meeting

20 March LGPRO CEO Forum

20 March Welcome to Wylie

23 March DFES Operation Area Support Group Meeting; Fuel Supply

24 March Water Corporation

25 March Wheatbelt Rail Trail Steering Committee Meeting

26 March DFES Operation Area Support Group Meeting; Adverse Weather

26 March Auditor introduction meeting

27 March DFES Operation Area Support Group Meeting; Adverse Weather

30 March LG Rural Health Funding Alliance Meeting

31 March Rain Roads WA Operational Meeting

31 March Special Council Meeting

31 March Council Workshop

7 April NEWROC Executive Meeting

8 April Regional Road Group Meeting

**STATUTORY ENVIRONMENT**

Section 5.41 details the role of the Chief Executive Officer.

Section 5.56 Planning for the future.

**POLICY IMPLICATIONS**

There is no policy directly relevant to this report.

**FINANCIAL IMPLICATIONS**

There is no direct financial implication to this report. The CEO seeks to add value to Council Decisions and maximise community benefit of operations and project outcomes.

**RISK IMPLICATIONS**

There is no direct risk implication to this report.

**COMMUNITY AND STRATEGIC OBJECTIVES**

All areas of the Strategic Community Plan are relevant to this report. The CEO is actively examining opportunities for progress against the Plan.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(40/2026) Moved: Cr Stratford**

**Seconded: Cr Dickson**

**That Council receive the Chief Executive Officer's report as presented.**

**CARRIED 6/0**

**Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Dickson**

Cr Stratford declared an impartiality interest in item 10.3.2 due to being President of the School P & C, her husband being President of the School Council and her son attending the school.

### **10.3.2. WYALKATCHEM DISTRICT HIGH SCHOOL SPONSORSHIP REQUEST**

Applicant:	Wyalkatchem District High School
Location:	Shire of Wyalkatchem
Date:	10 April 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Attachment 1 – Sponsorship request letter

#### **BACKGROUND**

The Wyalkatchem District High School (WDHS) has requested sponsorship for the secondary students Australia's Capital, Canberra, educational tour 2026.

#### **COMMENT**

A letter was received from WDHS dated 5 March 2026 (attachment 1) outlining the sponsorship requests and the benefits of the inaugural educational tour.

The CEO met with the school principal on 17 March 2026 to discuss the opportunity and the role the Shire may play in supporting WDHS.

The Shire of Wyalkatchem has a Community Assistance Grant Scheme (Policy 9.8) which provides delegation to the CEO to approve sponsorship applications to the value of \$250. This was deemed an unsuitable amount to provide meaningful support in this case.

The CEO briefed the Council at a workshop on 19 March 2026 and sought indicative support for the amount of \$1,000.00. This requires the approval of the Council as it is outside the delegation of the CEO.

#### **STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations 1996  
r. 12 Payments from the municipal fund or trust fund

#### **POLICY IMPLICATIONS**

Policy 9.8 Community Assistance Grant Scheme

#### **FINANCIAL IMPLICATIONS**

There is a minor financial implication of \$1,000.00 from the Community Grant Scheme allocation in the 2025/26 Annual Budget.

#### **RISK IMPLICATIONS**

There is a minor reputational risk associated with not supporting the Officer's Recommendation. This is mitigated by adoption of the Officer's Recommendation.

#### **COMMUNITY AND STRATEGIC OBJECTIVES**

Strategic Community Plan 2024-2034

Goal 6. Retain young people in Wyalkatchem is relevant to this report.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

**(41/2026) Moved: Cr Gamble                      Seconded: Cr Loton**

**That Council approve the payment of \$1,000.00 to the Wyalkatchem District High School as sponsorship for the secondary students Australia's Capital educational tour.**

**CARRIED 6/0**

**Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Dickson**

### 10.3.3. COUNCILLOR CODE OF CONDUCT REVISION

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 April 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Attachment 1 Revised Code of Conduct for Council Members

#### BACKGROUND

The *Local Government (Model Code of Conduct) Regulations 2021* came into effect on 3 February 2021 and introduced a Model Code of Conduct that applies to every local government in Western Australia. The Shire has applied the Model Code structure and requirements in practice since 2021, with Council adopting the Code of Conduct for Council Members, Committee Members and Candidates April 2021.

#### COMMENT

The Regulations were substantially amended by the Local Government Legislation Amendment Regulations 2025 and came into effect on 1 January 2026, triggering the requirement for local governments to adopt an updated Code of Conduct by 1 April 2026. These amendments primarily relate to responsibilities and procedure, as opposed to the standards of behaviour.

Changes to the Code of Conduct provide a graduated response to complaints overseen by the Local Government Inspector, which includes new penalties up to the disqualification for a person to hold office in local government for up to ten (10) years. Other changes include:

- The Local Government Inspector and Inspectorate now sit at the centre of the system, with broad powers to investigate breaches and recommend suspension or dismissal of individual councillors or whole councils to the Minister.
- New breach matters now go through the Inspector and appointed Local Government Adjudicators rather than the previous Local Government Standards Panel process
- Breaches of Division 3 (Behaviour) are classified as “behavioural breaches” and continue to be dealt with by the local government. After two prior behavioural breaches are found, a further behavioural breach can be treated as a conduct breach to be investigated by the Local Government Inspector, effectively tightening consequences for repeated lower-level misconduct.
- The former “minor breach” label has been replaced with “conduct breach”, to emphasise that these matters can be more serious than the old terminology implied. A council member commits a conduct breach if they contravene a rule of conduct (Division 4) or violate a local law made under the Act relating to conduct at council or committee meetings. Conduct breaches are dealt with by the Local Government Inspector.
- Breaches of the specified offences list in Schedule 8A.1 of the Local Government Act 1995 are classified as “specified breaches” and are also dealt with by the Local Government Inspector. The Inspector may progress relevant allegations of these breaches to the State Administrative Tribunal (SAT).

- There are increased penalties for councillor conduct breaches, including; withholding or suspending payment of fees and allowances for up to three months, suspension from a committee, or suspension from council for up to three months.
- A three strikes rule has commenced; if a council member is suspended three times for a breach, they are disqualified from holding office in local government for 10 years.
- For some misconduct offences, maximum fines have been almost doubled, with certain offences now attracting penalties of up to \$24,000 and potential imprisonment for up to two years.
- Any person can now lodge a complaint of a conduct breach with the Inspector, who can use investigative powers (for example, obtaining meeting video) and filter out complaints that are frivolous, vexatious, trivial, misconceived or without substance.
- Adjudicators can order a range of penalties including public censure, apology, counselling or training, withholding of fees and allowances for up to three months and suspension for up to three months. Information about censures and SAT orders is required to be published on the Inspector's website for 12 years to give electors better visibility of councillor histories. Appeals of a decision of an adjudicator can be made through SAT.

Divisions 1, 2 and 4 of the Model Code are prescribed and must be adopted without amendment. Division 3 (Behaviour) sets out mandatory minimum behavioural requirements but allows local governments to include additional behavioural requirements, provided they are not inconsistent with the Model Code. No additional requirements are included at this time.

To provide clarity, the Administration has expanded the provisions relating to clause 11(3), to confirm that the Chief Executive Officer is authorised to receive and withdraw complaints.

Furthermore, it confirms that the Council is responsible for dealing with the complaint, including dismissal, unless it authorises a person to perform these functions (ie. third party contractor). To ensure that the complaint can be initially considered, it is recommended that a committee of council be formed to undertake this function initially. It should be noted however that the councillor who made the complaint, or the councillor who the complaint refers to cannot be part of the committee investigating the complaint.

## **STATUTORY ENVIRONMENT**

The Local Government (Model Code of Conduct) Regulations 2021

## **POLICY IMPLICATIONS**

The Code of Conduct which is subject to amendment is included within the Shire's Policy manual.

## **FINANCIAL IMPLICATIONS**

There is no direct financial implication to this report.

### **RISK IMPLICATIONS**

There is a compliance risk associated with this item as not adopting the revised Code of Conduct for Councillors will see the Shire in breach of the Local Government Act 1995, and see the Shire apply an incorrect approach to complaints lodged in relation to elected members, committee members and candidates.

### **COMMUNITY AND STRATEGIC OBJECTIVES**

Strategic Community Plan 2024-2034  
Pillar 4: Civic Leadership,  
Goal 11. High Standard of Governance.

### **VOTING REQUIREMENT**

Absolute Majority

### **OFFICER RECOMMENDATION/COUNCIL RESOLUTION:**

*(42/2026) Moved: Cr Stratford                      Seconded: Cr Begley*

**That Council:**

- 1. Adopts the amended Code of Conduct for Council Members, Committee Members and Candidates, as provided in Attachment 1.***
- 2. Establish the Council Complaints and Investigation Committee and appoints all Councillors to the Committee under section 5.8 and section 5.10 Local Government Act 1995 and authorises the committee to investigate complaints made in relation to the Code of Conduct for Council Members, Committee Members and Candidates, with the exception of the councillor who is subject to the complaint, and the complainant, where the complainant is a member of Council.***
- 3. Notes that an employee of the Shire may provide advice or other assistance to the Council, the committee or a person authorised under clause 14B, to perform the functions under clauses 12 and 13.***

**CARRIED 6/0**

***Voted for: Cr Petchell, Cr Stratford, Cr Begley, Cr Loton, Cr Gamble,  
Cr Dickson***

**11. PLANNING AND BUILDING**

Nil

**12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**14. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil

**15. MATTERS BEHIND CLOSED DOORS**

Nil

**16. CLOSURE OF THE MEETING**

There being no further business, the Presiding Member closed the meeting at 4:21pm.

## 10. REPORTS

### 10.1. CORPORATE AND COMMUNITY SERVICES

#### 10.1.1. ACCOUNTS FOR PAYMENT – APRIL 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 May 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for payment – April 2026

### VOTING REQUIREMENT

Simple Majority

### OFFICER'S RECOMMENDATION

*That Council endorse the total payments for the month of April 2026 being \$588,510.41 which comprised of:*

1. *Cheque payments in the Municipal Fund totalling \$0.00;*
2. *Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$537,726.62; and*
3. *Direct Debit (DD) payments in the Municipal Fund totalling \$50,783.79.*

### SUMMARY

To provide the Council with a list of accounts paid by the Chief Executive Officer in accordance with delegated authority and for the Council to endorse the payments made for the prior month.

### BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

The council has delegated to the CEO (delegation number 1.2.25) the power to make payments from the municipal fund or trust fund.

### COMMENT

The payment listing for April 2026 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal and Trust	EFT	EFT5204	EFT5153
Reserves	EFT	EFT	No Payments
DD	DD	DD4282.9	DD4267.1

**STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations, s.13.1*

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2025/26 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

Payment Listing April 2026

Chq/EFT	Date	Name	Amount	Bank	Type
EFT5153	16/04/2026	Stirling Asphalt	-112,836.47	1	CSH
EFT5154	16/04/2026	J&A Building Pty Ltd	-18,618.90	1	CSH
EFT5155	16/04/2026	Wacwil Landscaping And Earthworks Pty Ltd	-7,150.00	1	CSH
EFT5156	16/04/2026	Carrington's Traffic Services	-3,861.99	1	CSH
EFT5157	16/04/2026	West Coast Concrete Resurfacing	-6,205.00	1	CSH
EFT5158	16/04/2026	Contract Aquatic Services REPAIRS	-968.00	1	CSH
EFT5159	16/04/2026	Dunnings	-15,529.52	1	CSH
EFT5160	16/04/2026	Fulton Hogan	-176,404.58	1	CSH
EFT5161	16/04/2026	Tutt Bryant Equipment Pty Ltd	-423.20	1	CSH
EFT5162	24/04/2026	Perfect Computer Solutions Pty Ltd	-382.50	1	CSH
EFT5163	24/04/2026	Wyalkatchem General Store	-501.38	1	CSH
EFT5164	24/04/2026	Dowerin Farm Shed	-2,322.50	1	CSH
EFT5165	24/04/2026	Five Rivers Plumbing and Gas	-607.19	1	CSH
EFT5166	24/04/2026	Blue Diamond Machinery pty Ltd	-69,960.00	1	CSH
EFT5167	24/04/2026	Infinitum Technologies Pty LTD	-358.37	1	CSH
EFT5168	24/04/2026	LG Best Practices	-3,256.00	1	CSH
EFT5169	24/04/2026	Perth Radiator Centre	-2,882.00	1	CSH
EFT5170	24/04/2026	Rural Infrastructure services	-2,224.04	1	CSH
EFT5171	24/04/2026	Best Practice Software Pty Ltd	-2,886.62	1	CSH
EFT5172	24/04/2026	LG Consulting Solutions	-209.99	1	CSH
EFT5173	24/04/2026	Shire of Wongan-Ballidu	-10,083.34	1	CSH
EFT5174	24/04/2026	CORSIGN WA PTY LTD	-11,895.40	1	CSH
EFT5175	24/04/2026	Perth Arbor Services	-13,200.00	1	CSH
EFT5176	24/04/2026	Westwide Auto Electrics	-2,774.00	1	CSH
EFT5177	24/04/2026	CSSTECH	-144.65	1	CSH
EFT5178	24/04/2026	Wright Welding & Fabrication	-6,435.00	1	CSH
EFT5179	24/04/2026	Aclass Linemarking Service	-3,547.50	1	CSH
EFT5180	24/04/2026	Eclipse Soils Pty Ltd	-16,247.00	1	CSH
EFT5181	24/04/2026	West Coast Concrete Resurfacing	-522.50	1	CSH
EFT5182	24/04/2026	Cleanflow Environmental Solutions	-4,106.54	1	CSH
EFT5183	24/04/2026	Claycrete	-11,275.00	1	CSH
EFT5184	24/04/2026	Tom Rhys Kettle	-48.00	1	CSH
EFT5185	24/04/2026	Shire Of Nungarin	-2,200.00	1	CSH
EFT5186	24/04/2026	Midland Sheet and Plate Pty Ltd	-1,612.60	1	CSH
EFT5187	24/04/2026	Australia Post	-168.52	1	CSH
EFT5188	24/04/2026	BOC Gases	-295.46	1	CSH
EFT5189	24/04/2026	Bunnings Midland	-220.08	1	CSH
EFT5190	24/04/2026	Burgess Rawson (wa) Pty Ltd	-1,133.11	1	CSH
EFT5191	24/04/2026	Team Global Express Pty Ltd	-80.55	1	CSH
EFT5192	24/04/2026	Dunnings	-10,945.23	1	CSH
EFT5193	24/04/2026	Landgate	-9.30	1	CSH
EFT5194	24/04/2026	Mcleods Lawyers	-1,109.80	1	CSH
EFT5195	24/04/2026	Petchell Mechanical	-3,998.07	1	CSH
EFT5196	24/04/2026	Planwest	-605.00	1	CSH
EFT5197	24/04/2026	R Munns Engineering Consulting	-566.56	1	CSH
EFT5198	24/04/2026	Speciale Smash Repairs	-300.00	1	CSH
EFT5199	24/04/2026	T-Quip Turf Equipment Solutions	-285.30	1	CSH
EFT5200	24/04/2026	WA Contract Ranger Services	-980.38	1	CSH
EFT5201	24/04/2026	WA Local Government Association	-100.00	1	CSH
EFT5202	24/04/2026	WCS Concrete Pty Ltd	-2,296.80	1	CSH
EFT5203	24/04/2026	Wyalkatchem Community Resource Centre	-2,464.68	1	CSH
EFT5204	24/04/2026	Wylie Weekly	-488.00	1	CSH
<b>Total EFT</b>			<b>-537,726.62</b>		

Chq/EFT	Date	Name	Amount	Bank	Type
802	30/04/2026	NAB	-13.00	1	FEE
802	30/04/2026	NAB	-91.84	1	FEE
DD4267.1	02/04/2026	Crisp Wireless	-625.90	1	CSH
DD4267.2	08/04/2026	Telstra	-1,383.24	1	CSH
DD4267.3	01/04/2026	Synergy	-128.50	1	CSH
DD4267.4	10/04/2026	Synergy	-695.81	1	CSH
DD4269.1	07/04/2026	Superannuation Contributions	-6,674.25	1	CSH
DD4273.1	16/04/2026	Synergy	-11,704.86	1	CSH
DD4273.2	17/04/2026	Synergy	-866.65	1	CSH
DD4273.3	21/04/2026	Synergy	-62.15	1	CSH
DD4273.4	21/04/2026	Supagas Pty Limited	-99.00	1	CSH
DD4276.1	07/04/2026	Superannuation Contributions	-63.74	1	CSH
DD4278.1	21/04/2026	Superannuation Contributions	-6,727.89	1	CSH
DD4280.1	02/04/2026	NAB	-4,205.87	1	CSH
DD4282.1	21/04/2026	BP Australia Pty Ltd	-65.26	1	CSH
DD4282.2	28/04/2026	Water Corporation.	-3,875.71	1	CSH
DD4282.3	29/04/2026	Water Corporation.	-5,759.94	1	CSH
DD4282.4	24/04/2026	Water Corporation.	-1,490.98	1	CSH
DD4282.5	21/04/2026	Telstra	-322.60	1	CSH
DD4282.6	29/04/2026	Synergy	-1,775.62	1	CSH
DD4282.7	30/04/2026	Water Corporation.	-1,236.35	1	CSH
DD4282.8	28/04/2026	Synergy	-2,799.75	1	CSH
DD4282.9	30/04/2026	Synergy	-114.88	1	CSH
<b>Total DD</b>			<b>-50,783.79</b>		
<b>Total Payments April 2026</b>			<b>-588,510.41</b>		

**10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – MARCH 2026**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 May 2026
Reporting Officer:	Glenn Bradly, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2.1 – Credit Card – March 2026

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council endorse credit card payments for the period 28 February 2026 to 27 March 2026, totalling \$4,205.87(refer to attachment 10.1.2).*

**BACKGROUND**

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management s.6.4  
Local Government (Financial Management) Regulations 1996, R34*

**POLICY IMPLICATIONS**

Policy Number 2.1 – Purchasing Policy.  
Policy Number 2.3 – Credit Card Policy.

**FINANCIAL IMPLICATIONS**

Nil. Reported expenditure is assessed by management as being consistent with the 2025/2026 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management



**SHIRE OF WYALKATCHEM  
NAB BUSINESS VISA  
PAYMENTS OF ACCOUNTS BY CREDIT CARD  
FOR THE STATEMENT PERIOD: 28 February 2026 to 27 March 2026**

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-0623			
02-Mar-26	DUNNINGS GOOMALLING	000WM Fuel	\$ 39.89
02-Mar-26	WOOLWORTHS NORTHAM	MEMBERS Refreshments for Council	\$ 54.40
02-Mar-26	TRANSPORT WA WYALKATCHEM	WM00 Re-issue license plates for new vehicle	\$ 52.10
09-Mar-26	DISCOVERY HOLIDAY PARK	ADMIN ACCOMMODATION FOR Leahy, Dog Handling Course	\$ 240.14
09-Mar-26	DISCOVERY HOLIDAY PARK	ADMIN ACCOMMODATION FOR Ozanne, Dog Handling Course	\$ 240.14
11-Mar-26	WA COUNTRY CHEMIST GOOMALLING	FIRST AID Epipens for Office	\$ 199.90
12-Mar-26	GUEST RESERVATIONS	ADMIN ACCOMMODATION CEO Kettle, Connections Forum 19/3/26	\$ 661.83
18-Mar-26	STRAND BAGS	CIVIC FUNCTIONS Gift for Garner	\$ 500.00
18-Mar-26	MY PLAYROOM	DAYCARE Connetix Magnetic tile building blocks	\$ 517.75
18-Mar-26	CLOUD 9 COMFORT	DAYCARE Storage Bin and Modular Kids Couch	\$ 389.90
19-Mar-26	MODERN TEACHING AIDS	DAYCARE Physical Activity Teaching Aid Equipment	\$ 1,118.02
20-Mar-26	JAMF SOFTWARE	INFORMATION TECHNOLOGY JAMF Subscription	\$ 35.33
20-Mar-26	DUNNINGS WYALKATCHEM	MEMBERS Refreshments for Council Meeting 19/03/26	\$ 91.75
20-Mar-26	EXPRESS ONLINE TRAINING	White card for Bell	\$ 55.72
27-Mar-26	NAB BANK	Card Fees and Bank Charge	\$ 9.00
<b>TOTAL CREDIT CARD PAYMENTS</b>			<b>\$ <u>4,205.87</u></b>

- I, Glenn Bradly, have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;
- all transactions are expenses incurred by the Shire of Wyalkatchem;
  - all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
  - all purchases are in accordance with the Local Government Act 1995 and associated regulations;
  - no misuse of the corporate credit card is evident

Glenn Bradly \_\_\_\_\_

### **10.1.3. MONTHLY FINANCIAL REPORTS – APRIL 2026**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 May 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3.1 – Monthly Financial Report April 2026

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council accepts the Statements of Financial Activity for the month ending 30 April 2026 (refer attachment 10.1.3).*

#### **BACKGROUND**

The *Local Government (Financial Management) Regulations 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

#### **COMMENT**

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis. These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995, Part 6 – Financial Management S6.4*  
*Local Government (Financial Management) Regulations, R34*

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

##### **April 2026**

Total Cash Available as at 30 April 2026 is \$4,558,808;

- cash available is made up of unrestricted cash \$1,517,127 (20.45%) and
- restricted cash \$3,626,696 (79.55%).

Rates Debtors balance as at 30 April 2026 is \$147,913 and Rates Notices for 2025-26 were issued in August 2025. Rates collected as at end of March were \$1,397,285 - 87%.

**April 2026:** Operating Revenue – Operating revenue of \$3,198,004 is made up of Rates - 50%, Grants - 38%, Fees and Charges - 7%, Interest – 3% and other – 2%.  
Operating Expenses – Operating expenses of \$4,969,634 is made of Employee Costs – 26%, Materials and Contracts – 20%, Depreciation – 46%, Insurance – 5% and Utility – 3%.

### **COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

# SHIRE OF WYALKATCHEM

## MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 April 2026

*LOCAL GOVERNMENT ACT 1995*

*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**SHIRE OF WYALKATCHEM**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 APRIL 2026**

	Updated Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
General rates	1,560,792	1,560,792	<b>1,560,951</b>	159	0.01%	
Rates excluding general rates	10,496	10,496	<b>10,496</b>	0	0.00%	
Grants, subsidies and contributions	1,546,991	1,205,544	<b>1,214,319</b>	8,775	0.73%	
Fees and charges	241,477	230,739	<b>231,268</b>	529	0.23%	
Interest revenue	161,521	107,000	<b>111,334</b>	4,334	4.05%	
Other revenue	59,555	59,555	<b>69,636</b>	10,081	16.93%	▲
Profit on asset disposals	98,364	0	<b>0</b>	0	0.00%	
	<b>3,679,196</b>	<b>3,174,126</b>	<b>3,198,004</b>	<b>23,878</b>	0.75%	
<b>Expenditure from operating activities</b>						
Employee costs	(1,725,888)	(1,438,240)	<b>(1,274,689)</b>	163,551	11.37%	▲
Materials and contracts	(1,968,732)	(1,640,610)	<b>(997,735)</b>	642,875	39.19%	▲
Utility charges	(197,201)	(164,334)	<b>(163,459)</b>	875	0.53%	
Depreciation	(2,629,396)	(2,191,163)	<b>(2,265,793)</b>	(74,630)	(3.41%)	
Finance costs	(15,520)	(12,933)	<b>(8,132)</b>	4,801	37.12%	
Insurance	(231,235)	(231,235)	<b>(232,811)</b>	(1,576)	(0.68%)	
Other expenditure	(54,592)	0	<b>(27,015)</b>	(27,015)	0.00%	
	<b>(6,822,564)</b>	<b>(5,678,515)</b>	<b>(4,969,634)</b>	<b>708,881</b>	12.48%	
Non cash amounts excluded from operating activities	2(c) 2,534,850	2,191,163	<b>2,265,793</b>	74,630	3.41%	
<b>Amount attributable to operating activities</b>	<b>(608,518)</b>	<b>(313,226)</b>	<b>494,163</b>	<b>807,389</b>	257.77%	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions	2,139,650	1,513,693	<b>1,530,892</b>	17,199	1.14%	
Proceeds from disposal of assets	184,454	140,454	<b>140,454</b>	0	0.00%	
	<b>2,324,104</b>	<b>1,654,147</b>	<b>1,671,346</b>	<b>17,199</b>	1.04%	
<b>Outflows from investing activities</b>						
Acquisition of property, plant and equipment	(596,120)	(432,330)	<b>(398,720)</b>	33,610	7.77%	
Acquisition of infrastructure	(2,350,639)	(2,073,112)	<b>(2,076,748)</b>	(3,636)	(0.18%)	
	<b>(2,946,759)</b>	<b>(2,505,442)</b>	<b>(2,475,468)</b>	<b>29,974</b>	1.20%	
<b>Amount attributable to investing activities</b>	<b>(622,655)</b>	<b>(851,295)</b>	<b>(804,122)</b>	<b>47,173</b>	5.54%	
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
Transfer from reserves	38,477	0	<b>0</b>	0	0.00%	
	<b>38,477</b>	<b>0</b>	<b>0</b>	<b>0</b>	0.00%	
<b>Outflows from financing activities</b>						
Repayment of borrowings	(76,646)	(37,951)	<b>(37,951)</b>	0	0.00%	
Transfer to reserves	(240,000)	(92,400)	<b>(91,837)</b>	563	0.61%	
	<b>(316,646)</b>	<b>(130,351)</b>	<b>(129,788)</b>	<b>563</b>	0.43%	
<b>Amount attributable to financing activities</b>	<b>(278,169)</b>	<b>(130,351)</b>	<b>(129,788)</b>	<b>563</b>	0.43%	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
<b>Surplus or deficit at the start of the financial year</b>	2(a) 1,509,342	1,509,342	<b>1,513,140</b>	3,798	0.25%	
Amount attributable to operating activities	(608,518)	(313,226)	<b>494,163</b>	807,389	257.77%	▲
Amount attributable to investing activities	(622,655)	(851,295)	<b>(804,122)</b>	47,173	5.54%	
Amount attributable to financing activities	(278,169)	(130,351)	<b>(129,788)</b>	563	0.43%	
<b>Surplus or deficit after imposition of general rates</b>	<b>0</b>	<b>214,470</b>	<b>1,073,393</b>	<b>858,923</b>	400.49%	▲

**KEY INFORMATION**

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
  - ▲ Indicates a variance with a positive impact on the financial position.
  - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WYALKATCHEM**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 30 APRIL 2026**

	Actual 30 June 2025	Actual as at 30 April 2026
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	2,233,478	932,112
Trade and other receivables	548,314	226,399
Other financial assets	3,534,858	3,626,695
Inventories	14,443	15,937
<b>TOTAL CURRENT ASSETS</b>	<b>6,331,093</b>	<b>4,801,143</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	37,537	37,537
Other financial assets	59,715	59,715
Property, plant and equipment	13,292,499	13,058,944
Infrastructure	55,213,619	55,516,482
<b>TOTAL NON-CURRENT ASSETS</b>	<b>68,603,370</b>	<b>68,672,678</b>
<b>TOTAL ASSETS</b>	<b>74,934,463</b>	<b>73,473,821</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	1,194,809	12,769
Borrowings	76,646	38,695
Employee related provisions	88,285	88,285
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,359,740</b>	<b>139,749</b>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	338,154	338,154
Employee related provisions	55,123	55,123
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>393,277</b>	<b>393,277</b>
<b>TOTAL LIABILITIES</b>	<b>1,753,017</b>	<b>533,026</b>
<b>NET ASSETS</b>	<b>73,181,446</b>	<b>72,940,795</b>
<b>EQUITY</b>		
Retained surplus	24,291,917	23,959,430
Reserve accounts	3,534,859	3,626,695
Revaluation surplus	45,354,670	45,354,670
<b>TOTAL EQUITY</b>	<b>73,181,446</b>	<b>72,940,795</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WYALKATCHEM**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 APRIL 2026**

**1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

*Section 6.4(2) of the Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 11 May 2026

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**MATERIAL ACCOUNTING POLICIES**

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

**Critical accounting estimates and judgements**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

**SHIRE OF WYALKATCHEM**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 APRIL 2026**

**2 NET CURRENT ASSETS INFORMATION**

**(a) Net current assets used in the Statement of Financial Activity**

	<b>Updated Budget Opening 1 July 2025</b>	<b>Actual as at 30 June 2025</b>	<b>Actual as at 30 April 2026</b>
<b>Current assets</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Cash and cash equivalents	2,233,478	2,233,478	932,112
Trade and other receivables	593,031	548,314	226,399
Other financial assets	3,534,859	3,534,858	3,626,695
Inventories	14,444	14,443	15,937
	<b>6,375,812</b>	<b>6,331,093</b>	<b>4,801,143</b>
<b>Less: current liabilities</b>			
Trade and other payables	(1,239,525)	(1,194,809)	(12,769)
Borrowings	(76,646)	(76,646)	(38,695)
Employee related provisions	(92,086)	(88,285)	(88,285)
	<b>(1,408,257)</b>	<b>(1,359,740)</b>	<b>(139,749)</b>
Net current assets	4,967,555	4,971,353	4,661,394
Less: Total adjustments to net current assets	2(b) (3,458,213)	(3,458,213)	(3,588,001)
<b>Closing funding surplus / (deficit)</b>	<b>1,509,342</b>	<b>1,513,140</b>	<b>1,073,393</b>

**(b) Current assets and liabilities excluded from budgeted deficiency**

<b>Adjustments to net current assets</b>			
Less: Reserve accounts	(3,534,859)	(3,534,859)	(3,626,696)
Add: Current liabilities not expected to be cleared at the end of the year - Current portion of borrowings	76,646	76,646	38,695
<b>Total adjustments to net current assets</b>	<b>2(a) (3,458,213)</b>	<b>(3,458,213)</b>	<b>(3,588,001)</b>

**(c) Non-cash amounts excluded from operating activities**

	<b>Adopted Budget Estimates 30 June 2026</b>	<b>YTD Budget Estimates 30 April 2026</b>	<b>YTD Actual 30 April 2026</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(94,546)	0	0
Add: Depreciation	2,629,396	2,191,163	2,265,793
<b>Total non-cash amounts excluded from operating activities</b>	<b>2,534,850</b>	<b>2,191,163</b>	<b>2,265,793</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**SHIRE OF WYALKATCHEM**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 APRIL 2026**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
 The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

**Description**

**Revenue from operating activities**

**Other revenue**

**Expenditure from operating activities**

**Employee costs**

There has been a number of vacant positions through the year.

**Materials and contracts**

The YTD budget is averaged over the year, staff tend to be conservative with expenditure through the beginning of the year until we are confident with how we are travelling YTD. There will be a significant upturn in the final two months.

**Surplus or deficit after imposition of general rates**

	<b>Var. \$</b>	<b>Var. %</b>	
	\$	%	
	<b>10,081</b>	<b>16.93%</b>	▲
	<b>163,551</b>	<b>11.37%</b>	▲
		Permanent	
	<b>642,875</b>	<b>39.19%</b>	▲
		Timing	
	<b>858,923</b>	<b>400.49%</b>	▲

**SHIRE OF WYALKATCHEM**  
**SUPPLEMENTARY INFORMATION**

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**BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION**

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF WYALKATCHEM  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.51 M	\$1.51 M	\$1.51 M	\$0.00 M
Closing	\$0.00 M	\$0.21 M	\$1.07 M	\$0.86 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
<b>Cash and cash equivalents</b>	<b>\$4.56 M</b>	
Unrestricted Cash	\$0.93 M	20.4%
Restricted Cash	\$3.63 M	79.6%

Refer to 3 - Cash and Financial Assets

Payables	
	% Outstanding
<b>Payables</b>	<b>\$0.01 M</b>
Trade Payables	(\$0.03 M)
0 to 30 Days	100.0%
Over 30 Days	0.0%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables		
	\$	%
<b>Receivables</b>	<b>\$0.08 M</b>	
Rates Receivable	\$0.15 M	87.2%
Trade Receivable	\$0.08 M	% Outstanding
Over 30 Days		54.6%
Over 90 Days		48.0%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.61 M)	(\$0.31 M)	\$0.49 M	\$0.81 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$1.56 M	
YTD Budget	\$1.56 M	0.0%

Grants and Contributions		
	\$	% Variance
YTD Actual	\$1.21 M	
YTD Budget	\$1.21 M	0.7%

Refer to 12 - Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.23 M	
YTD Budget	\$0.23 M	0.2%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.62 M)	(\$0.85 M)	(\$0.80 M)	\$0.05 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.14 M	
Adopted Budget	\$0.18 M	(23.9%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$2.08 M	
Adopted Budget	\$2.35 M	(11.7%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$1.53 M	
Adopted Budget	\$2.14 M	(28.5%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.28 M)	(\$0.13 M)	(\$0.13 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.04 M)
Interest expense	(\$0.01 M)
Principal due	\$0.38 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$3.63 M
Net Movement	\$0.09 M

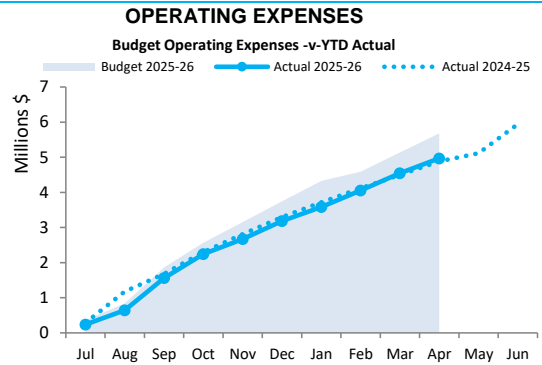
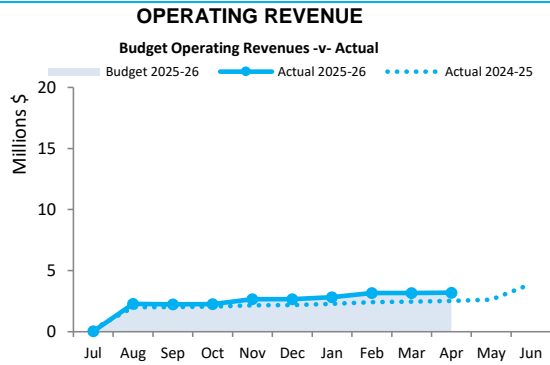
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

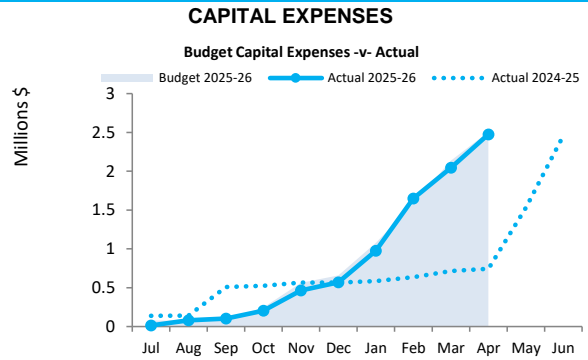
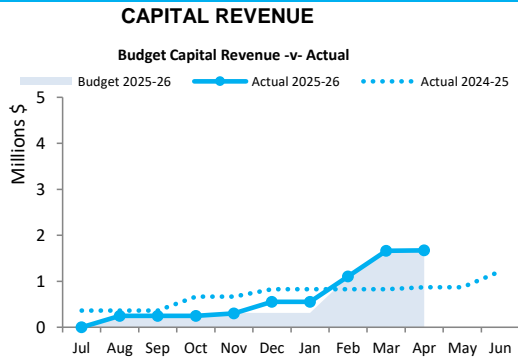
**SHIRE OF WYALKATCHEM**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 APRIL 2026**

**2 KEY INFORMATION - GRAPHICAL**

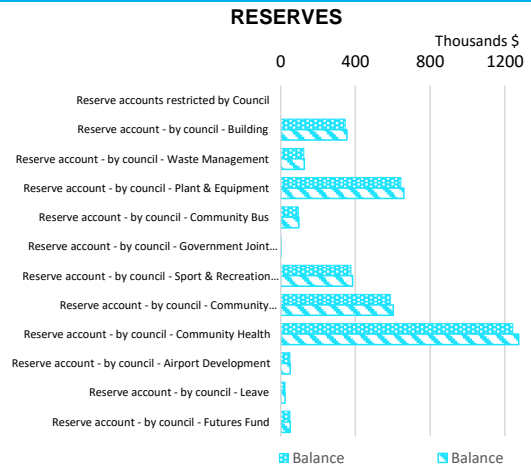
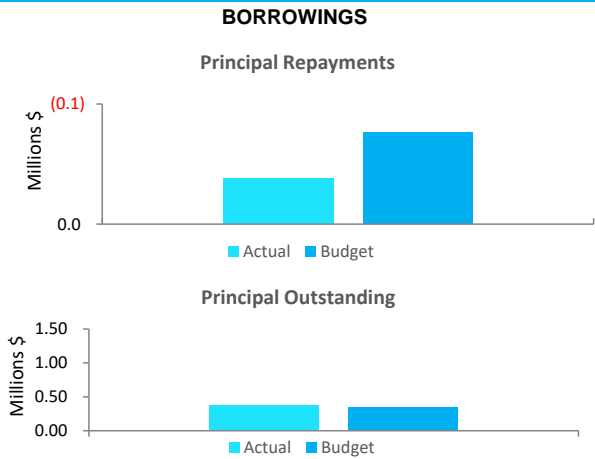
**OPERATING ACTIVITIES**



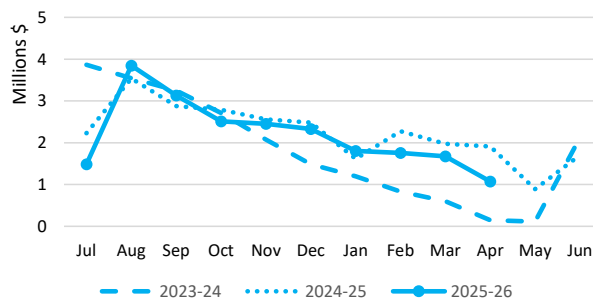
**INVESTING ACTIVITIES**



**FINANCING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF WYALKATCHEM  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**3 CASH AND FINANCIAL ASSETS AT AMORTISED COST**

Description	Classification	Unrestricted \$	Reserve Accounts \$	Total \$	Trust \$	Institution	Interest Rate	Maturity Date
Municipal Bank Account	Cash and cash equivalents	931,912	0	931,912	0			At call
Reserve Investment Account	Financial assets at amortised cost	0	3,626,696	3,626,696	0	BOQ	4.37%	Jan-26
Petty Cash		200	0	200	0			
<b>Total</b>		<b>932,112</b>	<b>3,626,696</b>	<b>4,558,808</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		932,112	0	932,112	0			
Financial assets at amortised cost - Term Deposits		0	3,626,696	3,626,696	0			
		<b>932,112</b>	<b>3,626,696</b>	<b>4,558,808</b>	<b>0</b>			

**KEY INFORMATION**

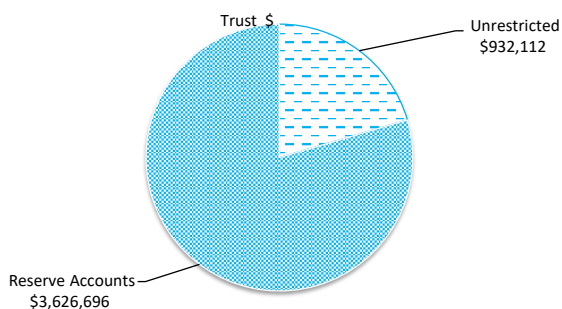
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



**SHIRE OF WYALKATCHEM**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 APRIL 2026**

**4 RESERVE ACCOUNTS**

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Reserve accounts restricted by Council</b>								
Reserve account - by council - Building	345,388	14,021	0	359,409	345,388	8,973	0	354,361
Reserve account - by council - Waste Management	123,541	4,711	0	128,252	123,541	3,210	0	126,751
Reserve account - by council - Plant & Equipment	643,080	28,722	0	671,802	643,080	16,707	0	659,787
Reserve account - by council - Community Bus	95,185	3,630	0	98,815	95,185	2,473	0	97,658
Reserve account - by council - Government Joint Venture Housing	13	0	0	13	13	0	0	13
Reserve account - by council - Sport & Recreation Facilities	375,259	14,309	(38,477)	351,091	375,259	9,749	0	385,008
Reserve account - by council - Community Development	587,465	122,401	0	709,866	587,465	15,263	0	602,728
Reserve account - by council - Community Health	1,242,319	47,372	0	1,289,691	1,242,319	32,276	0	1,274,595
Reserve account - by council - Airport Development	49,718	1,896	0	51,614	49,718	1,292	0	51,010
Reserve account - by council - Leave	22,891	873	0	23,764	22,891	594	0	23,485
Reserve account - by council - Futures Fund	50,000	2,065	0	52,065	50,000	1,299	0	51,299
	<b>3,534,859</b>	<b>240,000</b>	<b>(38,477)</b>	<b>3,736,382</b>	<b>3,534,859</b>	<b>91,837</b>	<b>0</b>	<b>3,626,696</b>

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	40,000	0	0	0
Buildings	42,600	15,600	15,600	0
Furniture and equipment	68,775	58,775	53,392	(5,383)
Plant and equipment	444,745	357,955	329,728	(28,227)
<b>Acquisition of property, plant and equipment</b>	<b>596,120</b>	<b>432,330</b>	<b>398,720</b>	<b>(33,610)</b>
Infrastructure - roads	2,012,502	1,833,520	1,838,215	4,695
Infrastructure - drainage	65,000	65,000	67,388	2,388
Infrastructure - footpaths	42,525	42,525	42,925	400
Infrastructure - other	230,612	132,066	128,220	(3,846)
<b>Acquisition of infrastructure</b>	<b>2,350,639</b>	<b>2,073,112</b>	<b>2,076,748</b>	<b>3,636</b>
<b>Total capital acquisitions</b>	<b>2,946,759</b>	<b>2,505,442</b>	<b>2,475,468</b>	<b>(29,974)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	2,139,650	1,513,693	1,530,892	17,199
Other (disposals & C/Fwd)	184,454	140,454	140,454	0
Reserve accounts				
Reserve account - by council - Sport & Recreation Facilities	38,477		0	0
Contribution - operations	584,178	851,295	804,122	(47,173)
<b>Capital funding total</b>	<b>2,946,759</b>	<b>2,505,442</b>	<b>2,475,468</b>	<b>(29,974)</b>

**KEY INFORMATION**

**Initial recognition**

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

**Measurement after recognition**

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

**Reportable Value**

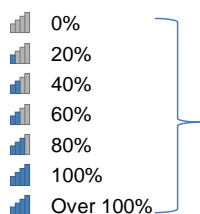
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

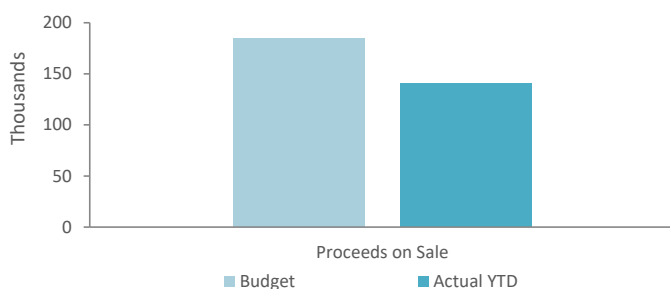


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Updated		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
<b>Land &amp; Buildings</b>				0
Purchase/transfer of land from WAPOL	40,000	0	0	0
NAB Bank	27,000	0	0	0
CRC airconditioner	15,600	15,600	15,600	0
				0
<b>Furniture &amp; Equipment</b>				0
Councillor Surface Pro's	14,000	14,000	8,875	5,125
Upgrade Chambers recording equipment	10,000	0	0	0
Shire Server replacement	31,275	31,275	34,199	(2,924)
Staff computer/laptop replacement x 7	13,500	13,500	10,318	3,182
				0
<b>Plant &amp; Equipment</b>				0
Works Manager Ute	58,914	58,914	58,915	(1)
WM00 Ford Everest (carried over)	77,000	77,000	77,440	(440)
Admin vehicle	43,395	0	0	0
Doctor vehicle	43,395	0	0	0
Team leader - Roads ute	54,115	54,115	54,115	0
Town space cab tipping tray ute	45,801	45,801	45,801	0
Skid steer rake bucket	4,375	4,375	4,375	0
Spray unit	5,500	5,500	4,482	1,018
Slasher	7,290	7,290	7,290	0
Mobile evaporative air cooler	9,960	9,960	9,960	0
Recreation Centre generator	55,000	55,000	33,550	21,450
Admin Office generator	20,000	20,000	16,900	3,100
Medical Centre generator	20,000	20,000	16,900	3,100
				0
<b>Infrastructure - Roads</b>				0
Roads 2 Recovery program 25/26	366,409	293,127	295,061	(1,934)
Wyalkatchem North Road	606,933	520,228	532,705	(12,477)
Cemetery Road	385,189	385,189	373,547	11,642
Cunderdin Wyalkatchem Road	540,000	540,000	534,998	5,002
Wyalkatchem Koorda Road	113,971	94,976	101,904	(6,928)
				0
<b>Infrastructure - Drainage</b>				0
Culverts x 4 - McNee and Parson Rd	40,000	40,000	32,076	7,924
Floodway Lackman Rd	25,000	25,000	35,312	(10,312)
				0
<b>Infrastructure - Footpaths</b>				0
Footpath - Honour Ave and Flint St from Town Hall and along front of Men's Shed to Gamble St	42,525	42,525	42,925	(400)
				0
<b>Infrastructure - Other</b>				0
Swimming Pool	88,943	66,707	63,437	3,270
Wheatbelt Way Rail Trail	76,310	0	2,000	(2,000)
Practice Cricket Wicket	65,359	65,359	62,783	2,576
	<b>2,946,759</b>	<b>2,505,442</b>	<b>2,475,468</b>	<b>29,974</b>

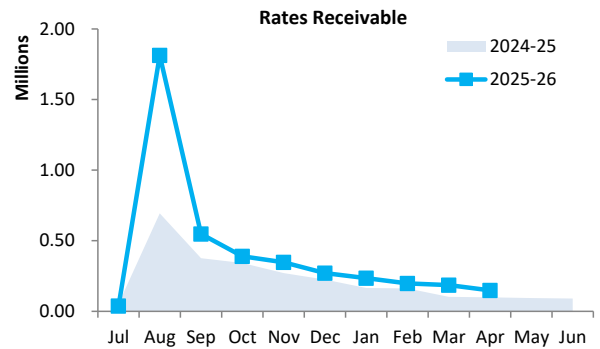
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Updated Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
		\$	\$	\$	\$	\$	\$	\$	
<b>Plant and equipment</b>									
	0001WM Toyota Rav4	0	25,000	25,000	0	0	0	0	0
	Medical Centre Generator	0	2,000	2,000	0	0	0	0	0
	WM000 Toyota Hilux	34,484	41,818	7,334	0	0	41,818	41,818	0
	WM00 Toyota Prado	51,606	63,636	12,030	0	0	63,636	63,636	0
	000WM Toyota Kluger	0	15,000	15,000	0	0	0	0	0
	WM216 Ford Ranger	0	18,182	18,182	0	0	18,182	18,182	0
	WM012 Toyota Hilux	0	16,818	16,818	0	0	16,818	16,818	0
	Admin Generator	0	2,000	2,000	0	0	0	0	0
		<b>86,090</b>	<b>184,454</b>	<b>98,364</b>	<b>0</b>	<b>0</b>	<b>140,454</b>	<b>140,454</b>	<b>0</b>



7 RECEIVABLES

Rates receivable	30 June 2025	30 Apr 2026
Opening arrears previous year	\$ 48,331	\$ 31,134
Levied this year	1,508,575	1,571,447
Less - collections to date	(1,468,389)	(1,397,285)
Gross rates collectable	<b>88,517</b>	<b>205,296</b>
Allowance for impairment of rates receivable	(57,383)	(57,383)
<b>Net rates collectable</b>	<b>31,134</b>	<b>147,913</b>
% Collected	94.3%	87.2%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,640)	10,311	1,120	0	8,118	16,909
Percentage	(15.6%)	61.0%	6.6%	0.0%	48.0%	
<b>Balance per trial balance</b>						
Trade receivables	(2,640)	10,311	1,120	0	8,118	16,909
GST receivable		61,577				61,577
<b>Total receivables general outstanding</b>						<b>78,486</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

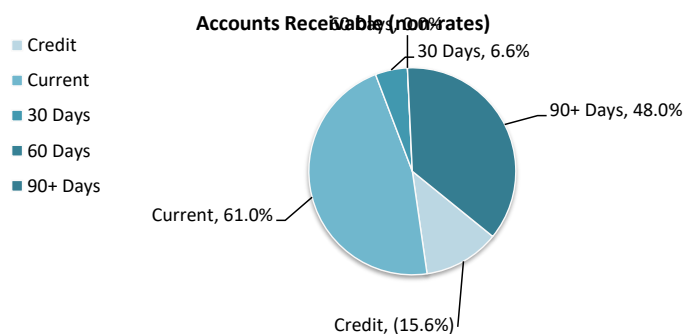
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 April 2026
<b>Other current assets</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Financial assets at amortised cost	3,534,858	91,837	0	3,626,695
<b>Inventory</b>				
Fuel	14,443	43,359	(41,865)	15,937
<b>Total other current assets</b>	<b>3,549,301</b>	<b>135,196</b>	<b>(41,865)</b>	<b>3,642,632</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

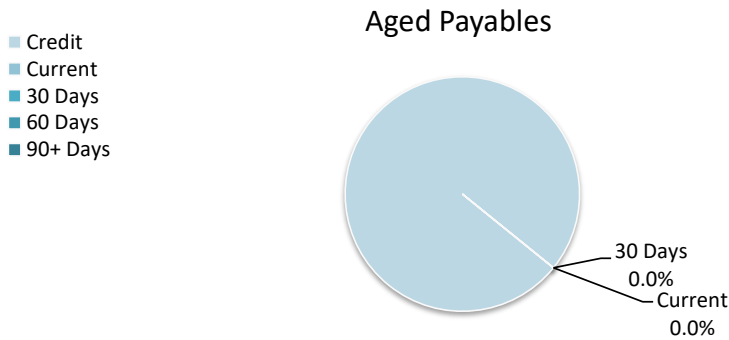
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(28,555)	0	0	0	0	(28,555)
Percentage	100.0%	0.0%	0.0%	0.0%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors	(28,555)	0	0	0	0	(28,555)
Other payables	0	41,324	0	0	0	41,324
<b>Total payables general outstanding</b>						<b>12,769</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Grader purchase	75	414,800	0	0	(37,951)	(76,646)	376,849	338,154	(8,132)	(15,520)
<b>Total</b>		<b>414,800</b>	<b>0</b>	<b>0</b>	<b>(37,951)</b>	<b>(76,646)</b>	<b>376,849</b>	<b>338,154</b>	<b>(8,132)</b>	<b>(15,520)</b>
Current borrowings		76,646					38,695			
Non-current borrowings		338,154					338,154			
		<b>414,800</b>					<b>376,849</b>			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 April 2026 \$
<b>Employee Related Provisions</b>						
Provision for annual leave		92,086	0	0	0	92,086
Provision for long service leave		(3,801)	0	0	0	(3,801)
<b>Total Provisions</b>		<b>88,285</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>88,285</b>
<b>Total other current liabilities</b>		<b>88,285</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>88,285</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue					YTD Revenue Actual
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Apr 2026	Current Liability 30 Apr 2026	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>											
GEN PUR - Financial Assistance Grant - General	0	0	0	0	0	916,863	708,073	916,863	27,234	944,097	708,073
GEN PUR - Financial Assistance Grant - Roads	0	0	0	0	0	321,309	248,140	321,309	9,544	330,853	248,140
ESL BFB - Operating Grant	0	0	0	0	0	40,000	31,630	40,000	2,173	42,173	42,173
ESL BFB - Admin Fee/Commission	0	0	0	0	0	4,000	4,000	4,000	0	4,000	4,000
ROADM - Direct Road Grant (MRWA)	0	0	0	0	0	164,244	160,647	164,244	(3,597)	160,647	160,647
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,446,416</b>	<b>1,152,489</b>	<b>1,446,416</b>	<b>35,354</b>	<b>1,481,770</b>	<b>1,163,033</b>
<b>Contributions</b>											
RATES - Reimbursement of Debt Collection Costs					0	0	1,500	0	1,500	1,500	1,503
STF HOUSE - Staff Rental Reimbursements - 2 Slocum St					0	3,300	6,000	3,300	4,700	8,000	0
STF HOUSE - Staff Rental Reimbursements - 22a Flint St					0	2,800	1,587	2,800	(684)	2,116	0
STF HOUSE - Staff Rental Reimbursements - 45 Wilson St					0	2,800	1,867	2,800	0	2,800	0
STF HOUSE - Staff Rental Reimbursements - 53 Piesse St					0	2,800	1,867	2,800	0	2,800	0
OTH HOUSE - Rental Reimbursements - Joint Venture					0	2,811	1,874	2,811	0	2,811	0
ADMIN - Reimbursements					0	0	6,058		6,058	6,058	6,058
POC - Fuel Tax Credits Grant Scheme					0	20,500	13,667	20,500	0	20,500	17,171
SWIM AREAS - Contributions, Donations & Reimbursements					0	0	18,636	0	18,636	18,636	18,636
LIBRARY - Other Grants					0	0	0	0	0	0	3,675
TOUR - Grants					0	0	0	0	0	0	4,245
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,011</b>	<b>53,055</b>	<b>35,011</b>	<b>30,210</b>	<b>65,221</b>	<b>51,287</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,481,427</b>	<b>1,205,544</b>	<b>1,481,427</b>	<b>65,564</b>	<b>1,546,991</b>	<b>1,214,319</b>

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue					
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Apr 2026	Current Liability 30 Apr 2026	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>											
GEN PUR - Other Grants	0	0	0	0	0	177,657	177,657	177,657	0	177,657	224,972
SWIM AREAS - Grants	0	0	0	0	0	0	0	0	0	0	10,725
ROADC - Regional Road Group Grants (MRWA)	0	0	0	0	0	404,622	952,831	404,622	786,417	1,191,039	959,223
ROADC - Roads to Recovery Grant	0	0	0	0	0	766,409	383,205	766,409	0	766,409	331,427
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,348,688</b>	<b>1,513,693</b>	<b>1,348,688</b>	<b>786,417</b>	<b>2,135,105</b>	<b>1,526,347</b>
<b>Capital contributions</b>											
REC - Non- Operating Contributions				0	0	0	0	0	0	0	4,545
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,545</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,348,688</b>	<b>1,513,693</b>	<b>1,348,688</b>	<b>786,417</b>	<b>2,135,105</b>	<b>1,530,892</b>

**SHIRE OF WYALKATCHEM  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 APRIL 2026**

**14 BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
<b>Budget adoption</b>						0
Cemetery Road	144/2025	Capital expenses			(128,396)	(128,396)
Cunderdin-Wyalkatchem Road	145/2025	Capital expenses			(180,000)	(308,396)
Cricket practice wicket and nets	149/2025	Capital expenses			(32,679)	(341,075)
				<b>0</b>	<b>(341,075)</b>	<b>(341,075)</b>

#### **10.1.4. FEES AND CHARGES AMENDMENT**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 May 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to declare
File Number:	12.5
Attachment Reference:	Nil

#### **VOTING REQUIREMENT**

Absolute Majority

#### **OFFICER'S RECOMMENDATION**

*That Council:*

1. *Approve the inclusion of a half day hire charge (maximum 4 hours) for the Recreation Centre Function Room of \$44.00 inclusive of GST.*

#### **BACKGROUND**

Currently, the Shire's Fees and Charges only includes a full day hire of the Recreation Centre. We have been approached by somebody looking to hold classes on a half day basis.

#### **COMMENT**

The Shire's current Fees and Charges (inclusive of GST) for 2025/26 for the Recreation Centre are:

Whole of Recreation Centre	Per day	\$163.80
Function Room	Per day	\$87.15
BBQ Area	Per day	\$51.45
Bar Room	Per day	\$87.15
Use of kitchen only	Per hour	\$33.60

#### **STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations, 33A. Review of budget

#### **POLICY IMPLICATIONS**

There is no policy directly relevant to this report.

#### **FINANCIAL IMPLICATIONS**

There are no direct financial implications in relation to this item.

#### **RISK IMPLICATIONS**

There is no risk implication to this report.

### COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

## **10.2. WORKS AND SERVICES**

### **10.2.1. WORKS OFFICER'S REPORT – MAY 2026**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 May 2026
Reporting Officer:	Aldo Lamas – Works Manager
Disclosure of Interest:	No interest to disclose
File Number:	13.05
Attachment Reference:	Nil

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council receives the Works Manager's report.

### **BACKGROUND**

To inform Council of the activities of the Works and Services team for the month ending 10 May 2026.

### **OVERVIEW**

### **SUMMARY - ROADS / TOWN/ BUILDINGS**

#### **ROAD & MAINTENANCE**

- **Refuse Site**

Routine weekly maintenance continued throughout the month at the Refuse Site. New signage and a revised site layout were implemented using recycled materials already available at the tip, resulting in savings on disposal costs and use of current cell.

- **Maintenance Grading**

Maintenance grading is continuing throughout the Shire, including clearing drains and off-shoots and re-shaping the road formation in preparation for winter maintenance grading.

1. Cemetery Rd
2. Begley Rd
3. Westlake Rd
4. Fisher Rd
5. Ross Rd
6. Davies South Rd
7. Davies Rd
8. Fennick Rd
9. Tilbrook Rd

10. Jarvis Rd
11. Nembudding Bin Rd
12. Nembudding South Rd
13. Mcnee Rd
14. Turn Dr
15. Lackman Rd
16. Bookham Rd
17. Hennessey Rd
18. Hindmarsh/Benjaberring
19. Benjaberring/Hindmarsh
20. Borgward Rd
21. Byrne Rd
22. Bruse Rd
23. Rifle Range Rd
24. Hardwick Rd
25. Elashgin Rd
26. Hammond Rd
27. Elashgin East West Rd
28. Parsons Rd

- **Traffic Counters**

Installation of the traffic counters is still ongoing throughout the shire, and they are being rotated every two weeks. This information will be uploaded into our mapping system to allow easy access and identification, which will assist in planning and carrying out maintenance activities. To date, we have recorded data from 53 locations since the program commenced.

- **Culvert Replacement Program**

The Shire has been carrying out inspections to collect data for the culvert replacement program. As part of this program, a damaged culvert has already been replaced on Davies South Road.

- **Concrete kerb and Apron Works**

Concrete kerb and apron works were carried out at Piesse Street to address flooding issues affecting four properties.

- **Speed Awareness Digital Signs**

Two digital speed display signs have been installed one on Honour Avenue and the other one at Wyalkatchem Koorda Rd to promote road safety and encourage motorists to adhere to speed limits within the area.

Agenda for the Ordinary Meeting of Council held in the Shire of Wyalkatchem Council Chambers  
21 May 2026

ROAD NAME	ROAD NUMBER	FINANCIAL YEAR <sup>a</sup>	SEASON	AVERAGE DAILY TRAFFIC <sup>b</sup>	CARS %	TRUCKS %	SLK
Cunderdin - Wyalkatchem Rd	4310131	2025-2026	(Nov - Jan)	71	72.20	27.80	1.50
Cunderdin - Wyalkatchem Rd	4310131	2025-2026	(Nov - Jan)	46	63.40	36.60	15.30
Tammin - Wyalkatchem Rd	4310132	2025-2026	(Nov - Jan)	67	57.00	43.00	26.01
Tammin - Wyalkatchem Rd	4310132	2025-2026	(Nov - Jan)	33	55.50	44.50	2.58
Benjaberring - Hindmarsh Rd	4310027	2025-2026	(Nov - Jan)	8	59.70	40.30	5.59
Benjaberring - Hindmarsh Rd	4310027	2025-2026	(Nov - Jan)	18	30.60	69.40	4.42
Davies South Rd	4310006	2025-2026	(Nov - Jan)	8	28.30	71.70	12.86
Benjaberring South Rd	4310133	2025-2026	(Nov - Jan)	19	66.30	33.70	0.41
Korrellocking North Rd	4310016	2025-2026	(Nov - Jan)	15	34.40	65.60	1.49
Davies Rd	4310011	2025-2026	(Nov - Jan)	25	37.90	62.10	1.50
Allan Rd	4310019	2025-2026	(Nov - Jan)	22	38.00	62.00	0.47
Depierres Rd	4310022	2025-2026	(Nov - Jan)	19	67.00	33.00	3.06
Cox Rd	4310022	2025-2026	(Nov - Jan)	9	20.30	79.70	8.07
Parsons Rd	4310007	2025-2026	(Nov - Jan)	8	26.50	73.50	12.49
Hobden Rd	4310082	2025-2026	(Nov - Jan)	18	55.60	44.40	1.53
Divers Rd	4310001	2025-2026	(Nov - Jan)	0	0.00	0.00	2.04
Yorakine West Rd	4310004	2025-2026	(Nov - Jan)	8	67.50	32.50	1.56
Hammond Rd	4310035	2025-2026	(Nov - Jan)	5	54.90	45.10	1.78
McNee Rd	4310009	2025-2026	(Nov - Jan)	8	59.40	40.60	1.23
Goldfields Rd	4310015	2025-2026	(Nov - Jan)	14	42.9	57.1	6.5
Bruse Rd	4310047	2025-2026	(Nov - Jan)	5	44.3	55.7	2.53
Tilbrook Rd	4310024	2025-2026	(Nov - Jan)	8	65.3	34.7	1.82
Hodgson Rd	4310032	2025-2026	(Nov - Jan)	1	33.3	66.7	0.75
Hardwick Rd	4310034	2025-2026	(Nov - Jan)	5	31.5	68.5	4.23
Maitland Rd	4310075	2025-2026	(Nov - Jan)	19	49.8	50.2	1.67
Elashgin East West	4310048	2025-2026	(Nov - Jan)	18	42	58	4.74
Elsegood Rd	4310003	2025-2026	(Nov - Jan)	32	54	46	1.61
Wyalkatchem North Rd	4310002	2025-2026	(Nov - Jan)	32	48	52	9.00
Wyalkatchem Koorda Rd	4310130	2025-2026	(Nov - Jan)	120	58.8	41.2	3.77
Mitchell St	4310128	2025-2026	(Jan - Feb)	368	82.8	17.2	0.1
Railway Tce	4310103	2025-2026	(Jan - Feb)	350	66.2	33.8	0.12
Railway Tce	4310103	2025-2026	(Jan - Feb)	250	82.1	17.9	0.57
Honour Ave	4310129	2025-2026	(Jan - Feb)	199	52.3	47.7	0.59
Gamble St	4310104	2025-2026	(Jan - Feb)	144	53.1	46.9	0.66
Wyalkatchem Koorda Rd	4310130	2025-2026	(Nov - Jan)	88	65.3	34.7	7.16
Cemetery Rd	4310029	2025-2026	(Nov - Jan)	52	62.4	37.6	1.21
Mitchell St	4310128	2025-2026	(Nov - Jan)	337	76	24	0.1
Nembudding South Road	4310008	2025-2026	(Nov - Jan)	10	59.3	40.7	0.27
Riches St	4310105	2025-2026	(Nov - Jan)	170	63.6	36.4	0.1
Shiells Rd	4310060	2025-2026	(Nov - Jan)	1	100	0	6.92
Rubbish Tip Entrance	4310129	2025-2026	(Feb-Apr)	21	54.1	45.9	2.2
Riches St	4310119	2026-2026	(Feb-Apr)	185	71.2	28.8	0.07
Cemetery Rd	4310029	2026-2026	(Feb-Mar)	8	33.8	66.2	5
Riches St	4310105	2026-2026	(Feb-Apr)	86	59.8	40.2	0.03
Piesse St	4310110	2026-2026	(Apr-Apr)	59	97.3	2.7	5
Wilson St	4310106	2026-2026	(Apr-Apr)	32	56.2	43.9	0.03
Thurstun St	4310113	2026-2026	(Apr-Apr)	64	97.1	2.9	0.09
Swan St	4310112	2026-2026	(Apr-Apr)	33	24.2	75.7	0.05
Grace St	4310109	2026-2026	(Apr-May)	54	25.7	74.3	0.17
Flint St	4310107	2026-2026	(Apr-May)	18	94.8	5.2	0.39
Slocum St	4310111	2026-2026	(Apr-May)	33	92.1	7.9	0.35
Johnston St	4310108	2026-2026	(Apr-May)	16	59.2	40.8	0.55
Scott St	4310115	2026-2026	(Apr-May)	13	73.6	26.4	0.09

Refer to Photographs in Attachment A

**PARKS AND GARDENS**

▪ **Tree Pruning Works within the Town Site**

Trees were pruned within the town site as part of regular maintenance works.

▪ **Verge Cleaning within the Town Site**

The Workcamp team assisted with verge cleaning works throughout the town site.

- **Swimming Pool**

Swimming pool renovation works in the change rooms are progressing well, with the installation of new epoxy flooring, tiling in the showers, and refurbishment of the entire area underway. More works are scheduled for the coming week.

- **Cemetery**

Stage two of the cemetery works has commenced, with groundworks underway including site leveling and the installation of concrete kerbing. The next stage will involve marking out the layout.

- **Recreation Centre**

Epoxy flooring resurfacing was recently carried out in the male and female toilet areas.

### [Refer to Photographs in Attachment B](#)

#### **STAFF & TRAINING**

- **Central Regional TAFE Training**

As part of our ongoing staff development program, members of the garden and works crew attended training at Central Regional TAFE this month. This training supports the team in building skills and maintaining best practices across our operations.

- **ROC Works & Services Development Day**

As part of our ongoing staff development program, the Works Manager and team leaders attended the first Eastern Wheatbelt Joint ROC Works and Services Staff Development Day. The event provided valuable learning opportunities and supports the team in building skills and maintaining best practices across our operations.

### [Refer to Photographs in Attachment C](#)

#### **STATUTORY ENVIRONMENT**

There are no statutory environment implications in relation to this item.

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

There are some financial implications in relation to this item and they are reflected in the report.

#### **COMMUNITY AND STRATEGIC OBJECTIVES**

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

<b>Pillar 1 Economy</b>	<b>Statement of Strategic Outcome:</b> Local industry is sustained and can expand with critical and enabling infrastructure. The visitor economy diversifies our local economy and we enhance our community profile.
<b>Goal No.</b>	<b>GOAL 1.</b> Our transport network responds to the accessibility and connectivity needs of all
1.2	Deliver the Wheatbelt Secondary Freight Network Program
1.3	Participate in the Regional Road Group
<b>Pillar 2 Community</b>	<b>Statement of Strategic Outcome:</b> Our community is inclusive, it is a place where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.
<b>Goal No.</b>	<b>GOAL 5.</b> A safe and healthy community for all ages
5.9	Upgrade facilities and equipment at the Wyalkatchem Swimming Pool

**Attachment A**



*Photo: Refuse Site Entrance*



*Photo: Refuse Site, New signage & layout*

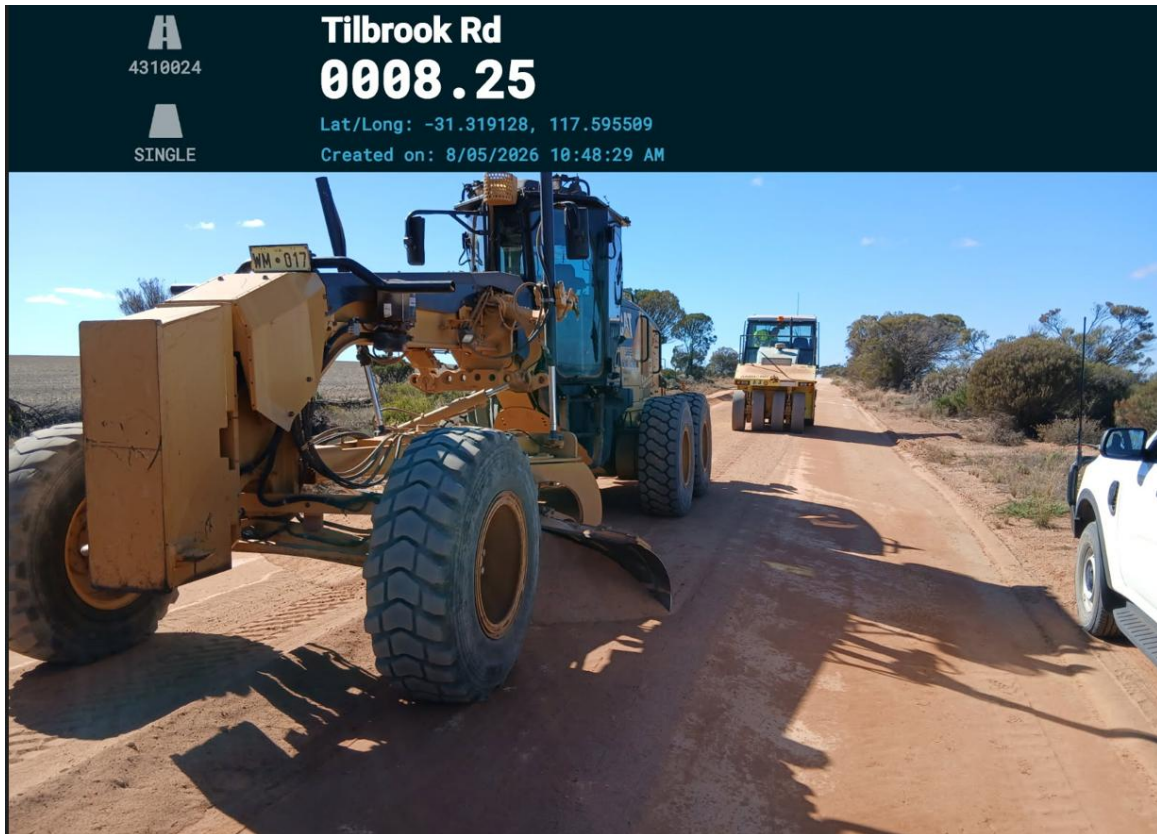


Photo: Maintenance Grading

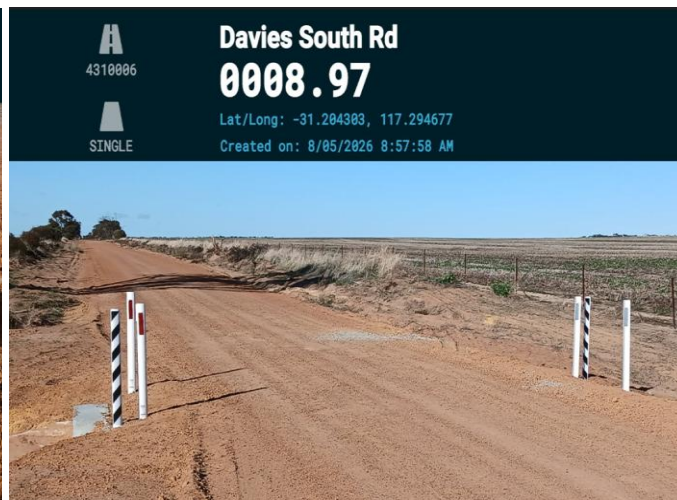


Photo: Culvert Works



### Attachment B



*Photo: Tree Pruning Works within the Town site.*



Photo: Verge Cleaning Works within the Town site.





*Photo: Swimming Change Rooms Restoration*



*Photo: Cemetery Works*



Photo: Recreation Centre Toilets



Photo: Works Depot Training

### Attachment C

**Wyalkatchem - Koorda Rd**  
4318130  
**0000.19**  
Lat/Long: -31.173599, 117.387422  
Created on: 15/04/2026 11:31:58 AM  
SINGLE



**Honour Av**  
4318129  
**0000.59**  
Lat/Long: -31.176272, 117.385332  
Created on: 15/04/2026 12:51:19 PM  
SINGLE



### **10.3. GOVERNANCE AND COMPLIANCE**

#### **10.3.1. CHIEF EXECUTIVE OFFICER'S REPORT – MAY 2026**

Applicant:	Not Applicable
Location:	Whole of District
Date:	14 May 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	13.05.01
Attachment Reference:	NIL

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council accept the Chief Executive Officer's report as presented.*

#### **BACKGROUND**

This report is prepared by the CEO to inform Council and the Community about CEO activities and responsibilities, including progress against published plans and agreed performance criteria from 16 April 2026 to 21 May 2026

#### **COMMENT**

Operations during the reporting period were characterised by a continued focus on governance, financial and strategic planning, regional collaboration, emergency management, and community engagement.

A significant component of activity related to governance and compliance, including the Audit and Risk Committee (ARC) meeting and entrance meeting with external auditors held on 16 April. These engagements support Council's commitment to strong financial oversight, accountability, and continuous improvement. This commitment was reinforced by the Shire being recognised as a 2025 'Best Practice Entity,' for financial reporting and controls by the Office of the Auditor General. Congratulations to the Corporate Services Team, the ARC and the temporary CEO during that period.

Council and executive engagement remained a priority throughout the period, with regular meetings held with the Shire President, Deputy Shire President, and Councillors. These discussions support effective decision-making, alignment on strategic priorities, and responsive leadership across the organisation.

Strategic and financial planning continued to progress, with a dedicated Budget Workshop held on 7 May to support development of the 2026/27 Annual Budget. This work was complemented by the Council Plan Workshop held on 14 May, which marked an important step in progressing the Shire's integrated planning framework, including the Public Health Plan. Community engagement is scheduled for 3 and 4 June to seek the communities input on our four year priorities and I would encourage you all to attend and help shape our future.

Regional collaboration remained an important focus, demonstrated through participation in the WALGA Zone Meeting, WALGA information session, and NEWROC Council Meeting. In addition, attendance at the CEACA Management Committee Meeting continues to advance regional housing initiatives and cooperative service delivery opportunities.

Emergency management and preparedness were further strengthened through participation in the District Emergency Management Committee Meeting and direct engagement with DFES. These forums ensure the Shire remains well positioned to respond to emerging risks and support community resilience.

Further external advocacy and sector engagement were supported through attendance at the WA State Government Budget Breakfast in York and participation in the Grants Commission Hearing. These engagements provide valuable insights into funding settings and broader policy directions impacting local government.

Community engagement remained a consistent focus, including meetings with community members and informal interactions through CRC activities. These engagements provide important opportunities to listen, respond to local issues, and strengthen community connections.

Overall, the period reflects a continued emphasis on sound governance, proactive planning, regional collaboration, and community engagement, with steady progress being made across key organisational priorities while developing our future plans.

#### **Key Meetings 16 April 2026 to 21 May 2026**

- 16 April Audit and Risk Committee Meeting and Entrance Meeting with external auditors
- 16 April Ordinary Council Meeting
- 20 April Meeting with Councillor
- 21 April Meeting with Shire President
- 23 April WALGA Zone Meeting
- 28 April Meeting with Shire President and Deputy Shire President
- 29 April Meeting with community member
- 29 April Morning tea at CRC
- 1 May Meeting at CRC
- 1 May WALGA information session
- 4 May CEACA Management Committee Meeting
- 5 May NEWROC Council Meeting
- 6 May District Emergency Management Committee Meeting
- 7 May Budget workshop
- 7 May Grants Commission Hearing
- 8 May WA State Government Budget Breakfast in York
- 8 May Meeting with DFES
- 12 May Meeting with community member
- 14 May Council Plan Workshop with Council

#### **STATUTORY ENVIRONMENT**

- Section 5.41 Role of the Chief Executive Officer.
- Section 5.56 Planning for the future.

#### **POLICY IMPLICATIONS**

There is no policy directly relevant to this report.

**FINANCIAL IMPLICATIONS**

There is no direct financial implication to this report. The CEO seeks to add value to Council Decisions and maximise community benefit of operations and project outcomes.

**RISK IMPLICATIONS**

There is no direct risk implication to this report.

**COMMUNITY AND STRATEGIC OBJECTIVES**

All areas of the Strategic Community Plan are relevant to this report. The CEO is actively examining opportunities for progress against the Plan.

### **10.3.2. AUDIT RISK AND IMPROVEMENT COMMITTEE**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 May 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.3.2.1 – Revised Terms of Reference Attachment 10.3.2.2 – Independent Presiding Member Applicant
Shortlist (confidential)	Attachment 10.3.2.3 – Candidate Applications (confidential)

### **AUDIT AND RISK COMMITTEE RECOMMENDATION**

That Council adopt the updated Terms of Reference as presented in Attachment 1.

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council:

1. Establish the Audit Risk and Improvement Committee (ARIC) under section 5.8 Local Government Act 1995,
2. Appoint Councillor \_\_\_\_\_, Councillor \_\_\_\_\_, Councillor \_\_\_\_\_ and Councillor \_\_\_\_\_ as members of the ARIC,
3. Appoint Candidate A in confidential attachment 2 as the Independent Presiding Member of the ARIC Committee, and
4. Approve the payment of a sitting fee of \$450 per meeting to the Independent Member under section 5.100(2)(b) Local Government Act 1995 and part 6.4 Determination of the Salaries and Allowances Tribunal for Local Government Elected Members 2025 pursuant to Section 7B of the Salaries and Allowances Act 1975.

### **VOTING REQUIREMENT**

Absolute Majority

### **BACKGROUND**

The purpose of this report is for the Council to consider the adoption of the Audit, Risk and Compliance (ARC) Committee updated Terms of Reference (ToR), establish the Audit, Risk and Improvement Committee (ARIC) as outlined in the update ToR and consider the appointment of Councillors and an Independent Presiding Member to the ARIC.

These updates reflect recent legislative reforms introduced under the Local Government Amendment Act 2024.

## COMMENT

The ARC Committee is a formally constituted committee of the Shire of Wyalkatchem Council, established under Section 7.1A and 5.8 of the Local Government Act 1995. The Committee provides independent oversight of the Shire's financial management systems, audit processes, risk governance, and compliance initiatives.

Recent reforms to the Local Government Act 1995, effective from December 2024, have introduced significant changes to the governance and operation of council audit and risk committees. These include:

- Reclassification of audit committees as Audit, Risk and Improvement Committees (ARICs) to reflect a broader scope of responsibilities.
- Mandatory appointment of an independent presiding member, who must not be a council member or employee of the local government.
- Clarification of committee structure, including the roles of presiding members, deputy presiding members, and committee members.
- Provisions for shared ARICs among smaller local governments to reduce resource burdens.

The Shire's ARC reviewed the ToR at its' meeting on 16 April 2026 and endorsed the ARIC Tor provided in attachment 1.

The key changes include the following:

- Legislative (title) – Audit Risk and Management Committee amended to Audit, Risk and Improvement Committee (ARIC).
- Legislative (membership) – amendment for the inclusion of at least one independent member who must be the presiding member. Should the Council resolve to appoint a deputy presiding member, this person must also be independent.
- Legislative (chair) – amendment to the appointment of presiding member and deputy presiding member by absolute majority decision of the Council.
- Clarity and structure amendment – the implementation of a work plan to guide undertaking of tasks and responsibilities for the calendar year.
- Clarity amendment – update of the definition of the oversight responsibilities including improvement, risk management, internal control, external audit, financial reporting and compliance.

The delegated authority and role of the committee remains as provided for in the Shire's delegation register and aligned to relevant legislation.

The ToR have been drafted to provide the Council with the flexibility to appoint a minimum of three and a maximum of seven Councillors to the newly constituted ARIC. It is recommended that four Councillors are appointed to the ARIC with the independent presiding member as this creates an uneven number for voting purposes. The ARIC also reports to the Council, so it is standard practice not to include all Councillors however this is a decision for the Council to make.

The ARC decision noted the CEO would advertise for a suitably qualified and experienced independent presiding member. An EOI was advertised from 24 April 2026 to 8 May 2026

with 7 valid applications received. The standard of applicants was high, however Candidate A is recommended to be appointed as the Independent Presiding Member.

An independent ARIC member is entitled to a sitting fee under section 5.100(2)(b) the Local Government Act 1995 and fee may be set within the range outlined at 6.5 of the Local Government CEO and Elected Council Members Determination (SAT Determination). The SAT Determination 2026 was recently released with a range from \$110 to \$1,215. It is recommended that the sitting fee set at \$450.00 as this reflects the fee paid to previous independent members appointed by the Shire (Eg. CEO Recruitment Committee). The fee will be included for consideration of elected member fees in the 2026/27 Annual Budget Process and reviewed annually as part of the budget process.

## STATUTORY ENVIRONMENT

*Local Government Act 1995 – Section 7.1A, section 5.8 and 5.10*  
*Local Government Amendment Act 2024*  
*Local Government (Audit) Regulations 1996*

## POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

## FINANCIAL IMPLICATIONS

An independent member sitting fee of \$450.00.

Independent members may be reimbursed for travel and associated meeting attendance costs demonstrated to the satisfaction of the local government per Council Policies.

## COMMUNITY & STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan 2024-2034.

<b>Pillar 4 Civic Leadership</b>	<b>Statement of Strategic Outcome:</b> We lead with accountability, connection and openness through best-practice systems, policies and financial controls
<b>Goal No.</b>	<b>GOAL 11.</b> High standard of governance
11.3	Ongoing long term financial planning and transparent financial management



# Audit, Risk and Improvement Committee Terms of Reference

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## **1. Purpose**

The purpose of this document is to define the Terms of Reference (TOR) for the Audit, Risk and Improvement Committee (the “ARIC” or “Committee”).

These TOR describe the Committee's purpose, authority, membership, functions, reporting requirements and responsibilities.

## **2. ESTABLISHMENT**

2.1. The ARIC is a formally appointed committee of the Council for the Shire of Wyalkatchem (the “Shire”) pursuant to section 7.1A of the *Local Government Act 1995* (“the Act”).

2.2. Appointment of members is by absolute majority of Council in accordance with section 7.1A(2) of the Act.

## **3. Role**

The ARIC is to provide guidance and assistance to Council concerning matters within its Terms of Reference. It assumes a key role in assisting the Shire in fulfilling its governance and oversight obligations related to financial reporting, internal controls, risk management systems, legislative compliance, ethical accountability, and internal and external audit functions.

## **4. Authority and Independence**

The ARIC does not have executive powers or authority to implement actions in areas over which the administration (management) has responsibility. Furthermore, the ARIC does not have any delegated financial responsibility. This ensures that the ARIC can fulfill its function as an impartial advisory body separate from the Shire’s management, thereby ensuring objective assessments and guidance.

Under the Shire’s Register of Delegated Authority, the ARIC has:

4.1. Authority to meet with the Shire's Auditor at least once every year on behalf of the Council [s.7.12A(2)].

4.2. Authority to:

4.2.1. examine the report of the Auditor and determine matters that require action to be taken by the Shire; and

4.2.2. ensure that appropriate action is taken in respect of those matters [s.7.12A(3)].

4.3. Authority to review and endorse the Shire's report on any actions taken in response to an Auditor's report, prior to it being forwarded to the Minister [s.7.12A(4)].

## **5. Membership**

5.1. The ARIC will comprise five (5) to nine (9) members.

5.2. The Chief Executive Officer and employees of the Shire are not members of the Committee.

5.3. All members shall have full voting rights and will be appointed by an absolute majority decision of the Council (s. 5.10 of the Act).

5.4. The Presiding Member cannot be a Council Member of the local government or of any other local government.

5.5. Any deputy Presiding Member cannot be a Council Member of the local government or of any other local government.

5.6. Council may appoint up to seven (7) Councillors to be members of the Committee.

5.7. Council may appoint up to two (2) independent members and they must fulfill the Presiding Member and Deputy Presiding Member roles.

## **6. Term**

6.1. In Compliance with section 5.11 of the Act, all members will be appointed by the Council and will remain a member until:

- a. The term of the person's appointment as a committee member expires; or
- b. The local government removes the person from the office of committee member, or the office of the committee member otherwise becomes vacant; or
- c. The committee is disbanded; or
- d. The next ordinary elections day.

## **7. Appointment**

7.1. The Presiding Member will be appointed by the Council at a meeting of the Council following an Election.

7.2. The Deputy Presiding Member will be appointed by the Council at a meeting of the Council following an Election should the Council resolve to appoint two (2) independent members.

## **8. Skills and Experience**

8.1. Collectively, the group of Committee members possess a diverse set of skills and expertise encompassing risk management, assurance, business acumen and background in related

fields.

8.2. Members may seek advice from an external independent advisor. The independent advisor must be able to demonstrate expertise and knowledge in at least one of the disciplines of financial risk management, corporate governance, risk management or auditing. The independent advisor will also have demonstrated understanding and/or experience in:

- Accounting Standards (AASB),
- *Local Government Act 1995*,
- Local Government Experience.

8.3. New members will receive relevant information and briefings on their appointment to assist them to meet their committee responsibilities.

## **9. Declaration of Interest**

9.1. Committee members are required by the Act and the Code of Conduct to observe the requirements of declaring any financial, proximity or impartiality interests that relate to any matter to be considered at each meeting.

## **10. Resignation**

10.1. In accordance with regulation 4 of the *Local Government (Administration) Regulations 1996*, a committee member may resign from membership of the Committee by giving the CEO or the Committee's presiding member written notice of the resignation. It is recommended that the committee member provide a notice period of three (3) months.

## **11. Administration attendance**

11.1. The following individuals from the Shire's administration will be present at Committee meetings to offer advice, guidance and undertake the responsibility of recording minutes:

- Chief Executive Officer,
- Manager Corporate Services,
- Governance Coordinator, and
- Other invited officers as required.

## **12. Meetings**

12.1. The Committee shall meet at least quarterly.

12.2. The Presiding Member of the Committee has the authority to convene extra meetings, or such meetings may be convened upon the request of the Chief Executive Officer.

12.3. The Committee meetings are generally open to the public unless the Presiding Member or Chief Executive Officer deem it necessary to proceed behind closed doors pursuant to section 5.23 of the Act.

12.4. All Elected Members are invited to attend each Committee meeting but will not be eligible to vote on any items presented at the meeting.

12.5. As prescribed by section 5.19 of the Act, the quorum for a Committee meeting shall be at least 50% of the number of offices of the Committee (whether vacant or not).

12.6. The Chief executive officer will facilitate the meetings of the Committee and invite members of the management, external auditors or others to attend the meetings as

observers and to provide pertinent information as necessary.

- 12.7. The committee will develop a forward meeting schedule that includes the dates, locations and a proposed work plan for each meeting for the forthcoming year, which covers the responsibilities outlined in these terms of reference.
- 12.8. Meeting agendas will be prepared and provided at least 72 hours in advance to members, along with appropriate briefing materials.
- 12.9. Minutes of the meeting will be taken and presented to the subsequent meeting for confirmation.
- 12.10. Pursuant to regulation 13 of the *Local Government (Administration) Regulations 1996*, the unconfirmed minutes of the Committee meeting will be published within 7 days after the meeting is held.
- 12.11. Voting is in accordance with section 5.21 of the Act.

### **13. Responsibilities**

The Committee will fulfill the following responsibilities:

#### 13.1. Improvement

- Review and advise on the effectiveness of improvement initiatives, including those arising from audits, external reviews and strategic planning processes.
- Monitor the implementation of agreed recommendations to ensure they are actioned appropriately and contribute to enhanced organisational performance.
- Identify systemic issues or trends that require broader organisational attention or policy level responses.

#### 13.2. Risk Management and Fraud Risk Management

- Reviews and advises on the adequacy and appropriateness of the Shire's risk management framework and its capacity to effectively identify, assess, and manage key risks.
- Assesses whether a sound and effective approach has been adopted in managing major risks across the organisation, including those associated with strategic projects, program delivery, and operational activities.
- Reviews the development and implementation of fraud control arrangements and provides assurance that appropriate systems and processes are in place to detect, report, and respond to fraud-related matters.
- Advises on the effectiveness of business continuity and disaster recovery planning, including whether these plans are subject to regular review and testing to ensure organisational resilience.
- Considers emerging risk trends and systemic issues, and reports these to Council where appropriate.

#### 13.3. Internal Control

- Ensure adequate systems of internal control are in place to mitigate key business risks and promote the effectiveness and efficiency of operations.
- Approve and review all audit reports and provide advice to the council on significant issues identified in audit reports and action to be taken on issues raised, including identification and dissemination of good practice.
- Monitor management's implementation of audit recommendations, processes and practices to ensure that the independence of the audit function is maintained.
- Oversee the coordination of planned activities among the four lines of defence, delineating ownership, accountabilities, resources and governance of risk management activities within the Shire.

#### 13.4. External Audit

- Meet with the Office of the Auditor General to discuss the audit plan (audit entrance meeting) and the results of the financial audit (audit exit meeting).
- Consider the findings and recommendations of relevant Performance Audits undertaken by the external auditor and ensure the Shire implements relevant recommendations.
- Meet with the external auditors to discuss any matters that the Committee or the external auditors believe should be discussed privately.
- Annually review and suggest improvements to the performance of external audit including the level of satisfaction with the external audit function.
- Monitor management's implementation of external audit recommendations.

#### 13.5. Financial Reporting

- Review and suggest improvements to significant accounting and reporting issues, including complex or unusual transactions and highly judgemental areas, and recent accounting, professional and regulatory pronouncements and legislative changes, and understand their effect on the financial report.
- Review and suggest improvements to the process for the consolidation of financial information of the Shire related entities into the financial reports of the Shire.
- Review with management and the external auditors all matters required to be communicated to the ARIC under the Australian Auditing Standards and suggest improvements if required.
- Review and suggest improvements (subject to legislation) to the draft Annual Financial Statements (subject to legislation) and recommend the adoption of the Annual Financial Statements to Council.

#### 13.6. Compliance

- Review and suggest improvements to the systems and processes to monitor effectiveness of the system for monitoring compliance with legislation and regulations and the results of management's investigation and follow-up (including disciplinary action) of any instances of non-compliance.
- Keep informed of the findings of any examinations by regulatory agencies and any

auditor (internal or external) observations and monitor management's response to these findings.

- Obtain updates from management about compliance matters.
- Review and suggest improvements to the annual Compliance Audit Return (subject to legislation) and report to the Council the results of the review.

#### 13.7. Reporting

- Report regularly to the Council on Committee activities, issues and related recommendations through the circulation of minutes.

#### 13.8. Other Responsibilities

- Perform other activities related to these terms of reference as requested by the Council or through audit recommendations.
- Request that the Chief Executive Officer perform a review after an Election, suggest improvements to and assess the adequacy of the Committee terms of reference, request Council approval for proposed changes, and ensure appropriate disclosure as might be required by legislation or regulation.

### **10.3.3. PIONEERS PATHWAYS FUTURE OPTIONS**

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 May 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Attachment 10.3.3 – Pioneers’ Pathway Future Options Analysis

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER’S RECOMMENDATION**

That Council:

1. Supports option 3 outlined in attachment 1 Pioneer Pathways Advisory Group future options.
2. Requests the CEO provide written notice to Pioneer Pathways Advisory Group of this Council Decision.

#### **BACKGROUND**

The Pioneers’ Pathway Advisory Group (PPAG) was established in the late 1990s to provide a coordinated governance and delivery framework for the development, promotion and stewardship of the Pioneers’ Pathway Self Drive Trail, from the administration a regional heritage tourism route connecting communities from Toodyay to Merredin. The partnership was formalised through successive Memorandums of Understanding (MOU), with the current draft 2024 - 2027 MOU committing Member Councils to collectively invest \$72,000 over the three (3) year term, alongside substantial in-kind contributions including staff time, infrastructure maintenance, marketing support and tourism development activities.

The PPAG was intended to provide strategic leadership, oversee delivery of marketing and product development initiatives, source external funding and maximise the economic return from regional tourism. However, changes in membership and resourcing have altered the operating environment, with the Shire of Trayning withdrawing from the partnership in 2021 and the Shire of Toodyay withdrawing in 2024, reducing both financial contributions and regional representation.

Current annual operational funding of approximately \$17,500 from remaining Member Councils is largely absorbed by essential coordination and marketing costs, including approximately \$12,000 per annum for Executive Officer marketing support, leaving limited capacity for new project delivery or strategic development. With no MOU currently executed with the recent withdrawal of the Shire of Toodyay it is a timely opportunity to review the effectiveness, structure and future role of the Advisory Group to ensure the Pioneers’ Pathway remains a sustainable, relevant and strategically managed regional tourism asset.

#### **COMMENT**

PPAG current challenges identified:

- Lack of clearly defined purpose and measurable outcomes.

- Limited funding and resourcing to implement meaningful projects.
- Inconsistent attendance and engagement from member Councils.
- Limited dedicated project coordination or delivery capacity
- Unclear alignment between marketing, asset development and tourism strategy

In its current form, the Advisory Group is not considered sustainable and cannot continue operating as it has. Over the past 12 months, activity has been largely limited to marketing, with little capacity to progress strategic or infrastructure-based projects due to not securing external grant funding.

It is acknowledged there remains a clear opportunity in heritage tourism, with the Pioneer Pathway offering a valuable framework to tell local stories and connect communities. Significant investment has already been made in signage and interpretation across the trail, and it is important this is not lost.

The Administration consider that all options present some level of merit; however, each is subject to varying degrees of risk, resourcing requirements and long-term sustainability.

Options involving a strengthened or expanded model (Options 1 and 2) may provide improved outcomes but are likely to require increased financial commitment and consistent participation from all member Councils, which is proven difficult to achieve.

Option 3 presents a lower-cost approach that would allow the trail to continue to be marketed. The Shire is a member of NEWTRAVEL, which could potentially undertake this role. It is important to note some member Local Government are not part of NEWTRAVEL, but are involved in similar member groups (eg. Central Wheatbelt Visitor Centre). Further discussion is required with PPAG to develop a framework for implementing this option. It is also a risk that competing priorities may impact the level of focus and resourcing dedicated to the Pioneers' Pathway initially.

Option 4 is not considered viable, as independent management is unlikely to result in a coordinated or equitable regional approach.

PPAG LG positions have been established at recent ordinary council meetings and are summarised below for reference:

- Shire of Merredin Option 3
- Shire of Nungarin Option 3
- Shire of Dowerin Option 3
- Shire of Goomalling

That Council:

Support the continuation of the Pioneers' Pathway under the current structure and recommendation that the Executive Officer role be discontinued; and

Shire of Goomalling continues to administer the trail with the added responsibility of coordinating the marketing activities in line with the agreed marketing strategy.

## **STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

There is no direct financial implication to this report.

**RISK IMPLICATIONS**

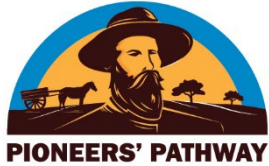
Risks have been broadly addressed in the body of this report.

There is also a low reputational risk associated with this Item. The risk rating is considered to be Low (3), which is determined by a likelihood of low (1) and a consequence of Moderate (3). This risk will be eliminated by the adoption of the Officer's Recommendation.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Pillar 1: Economy

Goal 4. The length of stay for visitors and tourist in Wyalkatchem is extended



## 2026 Pioneers' Pathway Advisory Group – Future Options Analysis

The Pioneers' Pathway Advisory Group was established in the late 1990s to provide a coordinated governance and delivery framework for the development, promotion and stewardship of the Pioneers' Pathway Self Drive Trail, a regional heritage tourism route connecting communities from Toodyay to Merredin. The partnership was formalised through successive Memorandums of Understanding, with the current draft 2024 - 2027 MOU committing Member Councils to collectively invest \$72,000 over the three year term, alongside substantial in kind contributions including staff time, infrastructure maintenance, marketing support and tourism development activities.

In addition to Council contributions, external funding exceeding \$100,000 has been secured in recent years to deliver interpretation signage, digital storytelling and brand development, supported by coordinated marketing, website management and tourism promotion activities. The Advisory Group was intended to provide strategic leadership, oversee delivery of marketing and product development initiatives, source external funding and maximise the economic return from regional tourism. However, changes in membership and resourcing have altered the operating environment, with the Shire of Trayning withdrawing from the partnership in 2021 and the Shire of Toodyay withdrawing in 2024, reducing both financial contributions and regional representation.

Current annual operational funding of approximately \$17,500 from remaining Member Councils is largely absorbed by essential coordination and marketing costs, including approximately \$12,000 per annum for Executive Officer marketing support, leaving limited capacity for new project delivery or strategic development. With no MOU currently executed with the recent withdrawal of the Shire of Toodyay it is a timely opportunity to review the effectiveness, structure and future role of the Advisory Group to ensure the Pioneers' Pathway remains a sustainable, relevant and strategically managed regional tourism asset.

### **Current Challenges Identified**

- Lack of clearly defined purpose and measurable outcomes
- Limited funding and resourcing to implement meaningful projects
- Inconsistent attendance and engagement from member Councils
- Limited dedicated project coordination or delivery capacity
- Unclear alignment between marketing, asset development and tourism strategy

Option	What this would involve	Benefits	Risks
<p><b>1. Strengthen the Existing Advisory Group</b> Keep the group in place but give it sharper purpose, better structure and clear accountability.</p>	<ul style="list-style-type: none"> <li>• Adopt a concise Terms of Reference that clarifies purpose, decision making expectations and meeting rhythm.</li> <li>• Require member Councils to nominate representatives who have the authority and time to participate actively.</li> <li>• Introduce a simple annual workplan with 6 monthly progress reporting to all Councils.</li> <li>• Introduce a rotating Chair and Deputy Chair to share leadership and avoid stagnation.</li> </ul>	<ul style="list-style-type: none"> <li>• Minimal disruption</li> <li>• Builds on existing relationships</li> <li>• Immediate improvement in clarity and performance</li> </ul>	<ul style="list-style-type: none"> <li>• Improvement relies on stakeholder behavioural change</li> <li>• May not shift entrenched perceptions if not implemented firmly.</li> <li>• No/limited funding to deliver any activities beyond marketing.</li> </ul>
<p><b>2. Transform to a Project Focus Group with Defined Deliverables</b> Shift the group from a general marketing advisory role to a focused group that exists only to deliver specific projects.</p>	<ul style="list-style-type: none"> <li>• Councils agree on a small number of priority projects for the next two years such as trail upgrades, signage plan, digital visitor information, cemetery storytelling, or joint marketing.</li> <li>• The group meets only to progress those defined projects and dissolves once delivery is complete.</li> <li>• Budget and resourcing commitments are agreed at the commencement of each project.</li> <li>• Lead Shire provides project coordination.</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose is clear and performance can be measured</li> <li>• Conversations shift from broad discussion to tangible outcomes</li> <li>• Easier to maintain engagement because activity feels purposeful</li> </ul>	<ul style="list-style-type: none"> <li>• If Councils cannot agree on shared priorities, project work may stall</li> <li>• Requires significant increase in funding either through grants, upfront Council budget commitment or in kind commitments</li> </ul>

<p><b>3. Fold the Pioneers Pathway Marketing Responsibilities into NEWTRAVEL or other provider</b></p> <p>The Advisory Group ceases and Councils contract an experienced organisation, such as NEWTRAVEL, to deliver the marketing and promotional functions of the Pioneers' Pathway under a formal service agreement.</p>	<ul style="list-style-type: none"> <li>• NEWTRAVEL (can be other organisation) becomes the lead organisation responsible for trail marketing, data collection.</li> <li>• Councils pay an agreed fee or reallocate existing Pioneers Pathway funds to support this work.</li> <li>• NEWTRAVEL integrates Pioneers Pathway assets into broader Wheatbelt Way marketing and development plans.</li> </ul>	<ul style="list-style-type: none"> <li>• Ensures consistent branding and professional delivery.</li> <li>• Builds on existing relationships already in place.</li> </ul>	<ul style="list-style-type: none"> <li>• Requires Councils to have confidence in NEWTRAVEL's governance and resourcing.</li> <li>• Loss of a stand alone group may be resisted by some Councils.</li> </ul>
<p><b>4. Discontinue the Advisory Group and Transition to Independent Management</b></p> <p>Councils cease the formal collaborative arrangement and each Shire independently manages its portion of the trail as they see fit.</p>	<ul style="list-style-type: none"> <li>• Shared projects, branding and marketing end.</li> <li>• Each Shire takes own responsibility for tourism signage and promotion within its boundary.</li> </ul>	<ul style="list-style-type: none"> <li>• Removes an ineffective structure rather than propping it up.</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of regional cohesion</li> <li>• No unified approach to visitor experience</li> <li>• Harder to secure grant funding for trail based projects</li> <li>• Reinforces siloed thinking that limits tourism growth</li> </ul>

### Suggested Next Steps

Councils are requested to review the options presented and provide feedback on their preferred model to the Pioneers' Pathway Advisory Group by 30<sup>th</sup> April 2026. Subject to Council feedback, a recommended structure and implementation plan can be developed for consideration, including governance arrangements, resourcing requirements and transition timeframes.

## 11. PLANNING AND BUILDING

### 11.1.1. TOWN PLANNING SCHEME AMENDMENT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	14 May 2026
Reporting Officer:	Paul Bashall, Contract Town Planner
Disclosure of Interest:	No interest to disclose
File Number:	07.10
Attachment Reference:	11.1.1 Amendment to Local Planning Scheme

### VOTING REQUIREMENT

Simple Majority

### OFFICER'S RECOMMENDATION

*That Council adopts the Scheme Amendment No 2 and forwards the documents to the EPA and WAPC for approval to advertise.*

### MINISTER FOR PLANNING

#### PROPOSAL TO AMEND A SCHEME

1.	<b>LOCAL AUTHORITY:</b>	Shire of Wyalkatchem
2.	<b>DESCRIPTION OF LOCAL PLANNING SCHEME:</b>	Shire of Wyalkatchem Local Planning Scheme No. 4 (the Scheme)
3.	<b>TYPE OF SCHEME:</b>	District Zoning Scheme
4.	<b>SERIAL NUMBER OF AMENDMENT:</b>	Amendment No. 2
5.	<b>PROPOSAL</b>	To reclassify Portion Lot 438 Gamble St, <b>Wyalkatchem</b> , from a local scheme reserve for 'Public Purposes – Police' to 'Residential' zone with an 'R10/30' R-Code density.

**REPORT BY: Shire of Wyalkatchem**

#### 1 INTRODUCTION

The Shire of Wyalkatchem seeks the WA Planning Commission's support and the Hon. Minister's approval to reclassify Portion Lot 438 Gamble St, **Wyalkatchem**, from a local scheme reserve for 'Public Purposes – Police' to 'Residential' zone with an 'R10/30' R-Code density.

#### 2 BACKGROUND

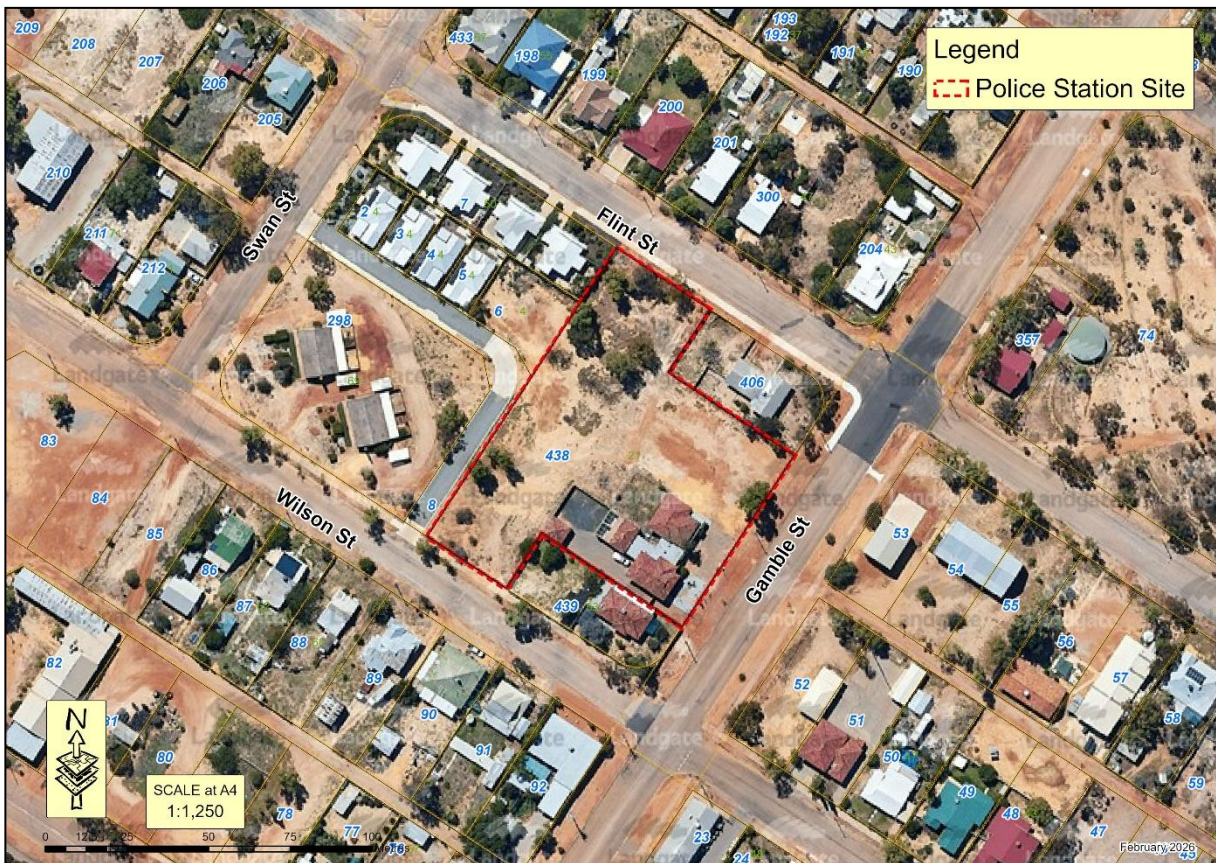
The Wyalkatchem Police station precinct occupies Lot 438 Gamble Street in Wyalkatchem. The site is about 6,400m<sup>2</sup> in area and has frontages to Gamble, Flint and Wilson Streets - although only Gamble Street is used by the station.

**Figure 1** provides an aerial photograph of the site showing the extent of the existing police station footprint as of April 2023. The used area measures less than 1,800m<sup>2</sup> with advice indicating that, the site that will remain a police reserve after the amendment, will be adequate for the foreseeable future.

**The whole of the land forms a ‘C’ class Crown Reserve 16483. This Reserve has the current purpose as ‘Police’ with the Responsible Authority as the ‘Western Australia Police’.**

The management orders are vested in the Commissioner of Police. The Council has approached the Commissioner with a view to reducing the area of the Reserve required by the police to enable the Council to provide for more housing in the town. The land is well serviced and within close proximity to existing facilities and amenities.

**FIGURE 1 – AERIAL PHOTOGRAPH OF POLICE STATION SITE**



Source: ESRI, Landgate, Planwest

The Council has been in contact with the Department of Planning, Lands and Heritage (DPLH) with the view to purchase portion of the Reserve. The Minister for Lands acting under section 86 of the Land Administration Act 1997 (LAA) has agreed to the sale of portion of Lot 438 on Deposited Plan 40690 to the Shire.

The community of Wyalkatchem needs affordable housing for the ageing, disadvantaged, disabled and for its future workforce.

CEACA (Central East Aged Care Alliance Inc) was formed in 2012 by eleven central and eastern wheatbelt shires that recognised a common issue of a lack of appropriate and affordable housing for the ageing population. The goal is to provide quality and affordable housing that allows for residents to remain in their communities well into their retirement. Wyalkatchem was one of those 11 founding members and the alliance that was formed has remained a major part of our strategic plan over the past 12 years.

Other founding members were; Merredin, Kellerberrin, Bruce Rock, Koorda, Trayning, Nungarin, Mukinbudin, Mt Marshall, Yilgarn & Westonia.

To be successful in gaining the required funding the CEACA committee commissioned several Verso reports, including a report on Infrastructure and Service solutions for Aged People in CEACA shires. These reports were commissioned over a 4-year period and were collated to form a major part of the application processes for the required grant funding.

Ultimately CEACA were successful in gaining the required funding and the first units were tenanted in 2019.

Wyalkatchem's contribution to the construction of the first stage of 4 units was successful with these units having 100% occupancy for the past 2 years with interest regularly being shown from community members wanting to join a waitlist. CEACA continues to manage the running and maintenance of these units with the help of Elders Real Estate.

At the recent strategic planning forums held by the Shire of Wyalkatchem it was a regularly commented that there is a lack of housing for the ageing and for workers. The community expressed a genuine desire for the Shire to commit to easing the housing deficiency in the township.

CEACA currently has submissions in for both Federal and State funding to support the construction of 54 additional units to be built across 11 shires. Wyalkatchem has indicated to CEACA that we would be requesting an additional 4 units to be built in Wyalkatchem. Upon receiving these indications from all member shires, CEACA requested that councils investigate and secure the appropriate land required.

### **3 COMMUNITY AND STRATEGIC OBJECTIVES**

#### **Local Planning Strategy**

The Wyalkatchem Local Planning Strategy (the Strategy) was endorsed by the WA Planning Commission on 3 December 2014. This Amendment has no implications on the Strategy.

#### **Strategic Community Plan**

The proposed acquisition of land, rezoning and subdivision generally accords with the Council's Strategic Community Plan. The Plan has several desired outcomes as follows; has several

**Goal 2** - Essential services and infrastructure enable local economic growth.  
Facilitate and partner with State Government on land for industry and housing development initiatives

Maintain, improve and expand Shire housing stock

**Goal 5** - A safe and healthy community for all ages.

Implement and progress achievement towards the Aged Friendly Plan  
Work with partners to expand the number of independent living units for the aged

**Goal 10** - Consult and engage with our community and strategic partners.  
Develop strategic partnerships with regional organisations, State and Federal governments

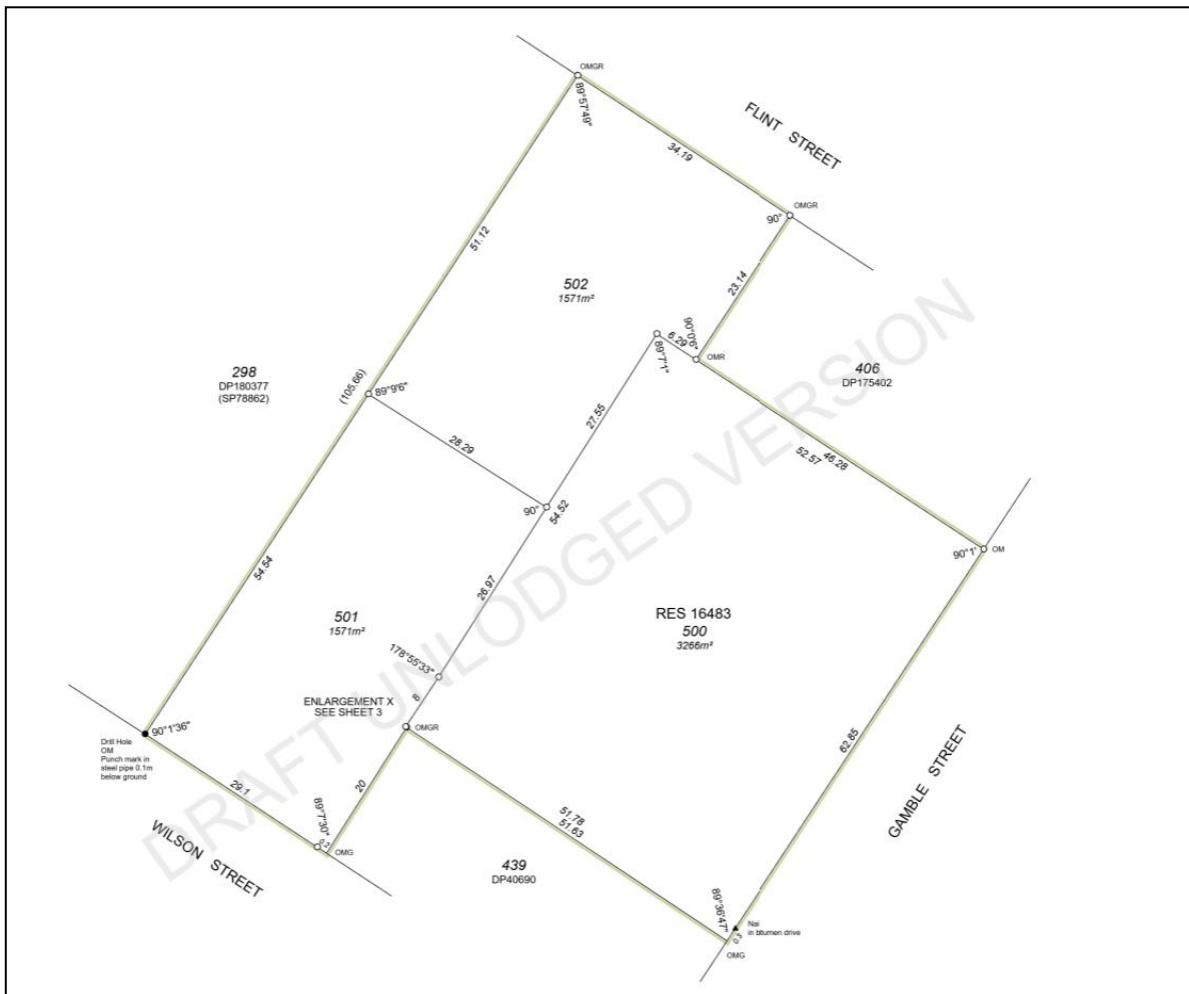
**4 PROPOSAL**

The proposal seeks to reduce the size of the Crown Reserve from about 6,400m<sup>2</sup> to 3,266m<sup>2</sup> whilst creating two other lots, with one facing Flint Street and the other facing Wilson Street. A survey has been prepared and is shown in **Figure 2**.

**These new residential lots will be developed for grouped housing using CEACA funding and will be located close to the established group housing development off Swan Street as can be seen in Figure 1.**

The split density provides for the higher density (R30) where deep sewerage is available. This density has a minimum site area requirement of 260m<sup>2</sup> and average of 300m<sup>2</sup> per grouped dwelling. A lot of 1571m<sup>2</sup> has a theoretical potential of 5 dwellings.

**FIGURE 2 – SURVEY PLAN EXTRACT**



Source: Harley Dykstra, Planwest

**5 CONCLUSION**

On initiation of this Amendment the document will be referred to the EPA (Environment Protection Authority) for environmental clearance, with a copy to the DPLH. Once clearance from these agencies is forthcoming, the Amendment will be advertised in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) for 42 days.

**12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**14. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**15. MATTERS BEHIND CLOSED DOORS**

**16. CLOSURE OF THE MEETING**



Shire of  
**Wyalkatchem**

## **LOCAL PLANNING SCHEME No 4**

### **AMENDMENT No 2**

Scheme text Amendment to reclassify

Portion Lot 438 Gamble St, **Wyalkatchem**,

from a local scheme reserve for 'Public Purposes – Police'

to 'Residential' zone with an 'R10/30' R-Code density.

May 2026

# **PLANWEST**

(WA) PTY LTD A.B.N. 77 665 477 168

**CONSULTANTS IN PLANNING,**

## STANDARD AMENDMENT

This Amendment has been determined to be a Standard Amendment according to the definition of the terms used in the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations).

The Regulations introduce a track-based approach to local planning scheme amendments that enables amendments to be classified as either a basic, standard or complex amendment.

This amendment as defined in Regulation 34, and can be summarised as follows:

- (a) an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;
- (b) an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;
- (f) an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
- (g) any other amendment that is not a complex or basic amendment.

The classification of a standard amendment requires the consultation requirements and timeframes in which the amendment must be dealt with in the Regulations. The Regulations impose timeframes on both the local government and Western Australian Planning Commission (WAPC) for processing of the amendment, as outlined in the table below:

<b>Scheme Amendment type</b>	<b>Advertising</b>	<b>Local government consideration period (post advertising)</b>	<b>WAPC timeframe to make recommendation to Minister</b>
Standard	42 days	60 days post end date of submission period	60 days

**PLANNING & DEVELOPMENT ACT 2005**

**RESOLUTION DECIDING TO AMEND A LOCAL PLANNING SCHEME**

**Shire of Wyalkatchem**

**LOCAL PLANNING SCHEME No 4**

**AMENDMENT No 2**

RESOLVED that the Council in pursuance of Section 75 of the *Planning and Development Act 2005* amend the above Local Planning Scheme by

Reclassifying Portion Lot 438 Gamble St, **Wyalkatchem**, from a local scheme reserve for 'Public Purposes – Police' to 'Residential' zone with an 'R10/30' R-Code density.

Dated this ..... day of .....20...

.....

Chief Executive Officer

.....

Date