



AGENDA

ORDINARY COUNCIL MEETING



15 October 2026

Commencing at 4pm in the
Shire of Wyalkatchem Council Chambers
27 Flint Street, Wyalkatchem

NOTICE OF COUNCIL MEETING

The next Ordinary Meeting of the Wyalkatchem Shire Council will be held on Thursday 15 October 2026 in the Council Chambers, 27 Flint Street Wyalkatchem, commencing at 4pm.

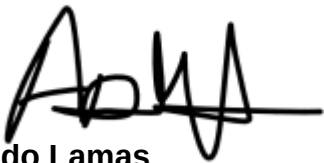
An Agenda for this meeting will be made available from the Shire Administration Office and on our website www.wyalkatchem.wa.gov.au

ORDER OF EVENTS

Thursday, 15 October 2026

4:00pm Ordinary Meeting of Council followed by refreshments.

I have reviewed this agenda, I am aware of all recommendations made to Council, and I support each as presented.

A handwritten signature in black ink, appearing to read 'Aldo Lamas', with a stylized, cursive script.

Aldo Lamas

ACTING CHIEF EXECUTIVE OFFICER

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

As per the Shire of Wyalkatchem Code of Conduct for Council Members, Committee Members, and Candidates for Election, and to maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest. Having disclosed the interest, you may declare your objectivity on the matter, and remain in the Chamber, and chair, or move/second, speak and vote on the matter.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting, or prior to consideration of the item in which an interest exists.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

	TABLE OF CONTENTS	
1.	DECLARATION OF OPENING	1
2.	PUBLIC QUESTION TIME	1
2.1.	Response to Public Questions Previously Taken on Notice	1
2.2.	Declaration of Public Question Time opened	1
2.3.	Declaration of Public Question Time closed	1
3.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE.....	1
3.1.	Attendance	1
3.2.	Visitors.....	1
3.3.	Apologies.....	1
3.4.	Approved Leave of Absence	1
3.5.	Applications for Leave of Absence	1
4.	OBITUARIES.....	1
5.	PETITIONS, DEPUTATIONS, PRESENTATIONS.....	1
5.1.	Petitions.....	1
5.2.	Deputations	1
5.3.	Presentations	1
6.	DECLARATIONS OF INTEREST.....	1
6.1.	Financial and Proximity Interest	1
6.2.	Impartiality Interests	1
7.	CONFIRMATION AND RECEIPT OF MINUTES.....	1
7.1.	Confirmation of Minutes.....	1
7.1.1.	Ordinary Council Meeting – 21 September 2026.....	1
7.2.	Receipt of Minutes.....	2
7.2.1.	Local Emergency Management Committee Meeting – 6 October 2026	2
7.3.	Receipt of Reports.....	3
8.	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION.....	4
9.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	4
10.	REPORTS	5
10.1.	CORPORATE AND COMMUNITY SERVICES	5
10.1.1.	ACCOUNTS FOR PAYMENT – SEPTEMBER 2026	5
10.1.2.	ACCOUNTS FOR PAYMENT – CREDIT CARDS – AUGUST 2026.....	7
10.1.3.	MONTHLY FINANCIAL REPORTS – SEPTEMBER 2026.....	8
10.2.	WORKS AND SERVICES	10

10.2.1.	WORKS OFFICER'S REPORT – OCTOBER 2026	10
10.3.	GOVERNANCE AND COMPLIANCE.....	21
11.	PLANNING AND BUILDING	21
11.1.1.	DEVELOPMENT APPROVAL (DA) APPLICATION – LOT 50/51 CEMETERY RD, WYALKATCHEM	21
12.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	32
13.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	32
14.	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	32
15.	MATTERS BEHIND CLOSED DOORS.....	32
16.	CLOSURE OF THE MEETING.....	32

1. DECLARATION OF OPENING

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

2.2. Declaration of Public Question Time opened

2.3. Declaration of Public Question Time closed

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

3.2. Visitors

3.3. Apologies

3.4. Approved Leave of Absence

3.5. Applications for Leave of Absence

4. OBITUARIES

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

5.2. Deputations

5.3. Presentations

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

6.2. Impartiality Interests

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Council Meeting – 21 September 2026

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Monday 21 September 2026. (Attachment 7.1.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION:

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Monday 21 September 2026 (Attachment 7.1.1) be confirmed as a true and correct record.



**MINUTES
OF THE
ORDINARY MEETING
OF COUNCIL
HELD ON**

21 September 2026

Council Chambers

Honour Avenue

Wyalkatchem

Commencement: 4:01pm

Closure: 5:03pm

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence “*Unconfirmed*” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “*Confirmed*” Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These unconfirmed minutes were approved for distribution on the 30 September 2026.



Tom Kettle
Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

As per the Shire of Wyalkatchem Code of Conduct for Council Members, Committee Members, and Candidates for Election, and to maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest. Having disclosed the interest, you may declare your objectivity on the matter, and remain in the Chamber, and chair, or move/second, speak and vote on the matter.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting, or prior to consideration of the item in which an interest exists.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

TABLE OF CONTENTS	
1.	DECLARATION OF OPENING 1
2.	PUBLIC QUESTION TIME 1
2.1.	Response to Public Questions Previously Taken on Notice 1
2.2.	Declaration of Public Question Time opened 1
2.3.	Declaration of Public Question Time closed 1
3.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE..... 1
3.1.	Attendance 1
3.2.	Visitors..... 1
3.3.	Apologies..... 1
3.4.	Approved Leave of Absence 1
3.5.	Applications for Leave of Absence 1
4.	OBITUARIES..... 1
5.	PETITIONS, DEPUTATIONS, PRESENTATIONS 1
5.1.	Petitions..... 1
5.2.	Deputations 2
5.3.	Presentations 2
6.	DECLARATIONS OF INTEREST 2
6.1.	Financial and Proximity Interest 2
6.2.	Impartiality Interests 2
7.	CONFIRMATION AND RECEIPT OF MINUTES..... 2
7.1.	Confirmation of Minutes..... 2
7.1.1.	Ordinary Council Meeting – 20 August 2026 2
7.1.2.	Special Council Meeting – 3 September 2026 2
7.2.	Receipt of Minutes..... 3
7.2.1.	Audit, Risk and Improvement Committee Meeting – 10 September 2026 3
7.3.	Receipt of Reports..... 3
7.3.1.	CEACA Quarterly Report – September 2026 3
8.	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION..... 4
9.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED..... 4
10.	REPORTS 5
10.1.	CORPORATE AND COMMUNITY SERVICES 5
10.1.1.	ACCOUNTS FOR PAYMENT – AUGUST 2026..... 5
10.1.2.	ACCOUNTS FOR PAYMENT – CREDIT CARDS – JULY 2026 7

10.1.3.	MONTHLY FINANCIAL REPORTS – AUGUST 2026	9
10.1.4.	COMPLIANCE AUDIT REPORT	11
10.2.	WORKS AND SERVICES	13
10.2.1.	WORKS OFFICER’S REPORT – SEPTEMBER 2026	13
10.3.	GOVERNANCE AND COMPLIANCE.....	19
10.3.1.	CHIEF EXECUTIVE OFFICER’S REPORT – SEPTEMBER 2026.....	19
10.3.2.	RISK MANAGEMENT POLICY AND FRAMEWORK	22
10.3.3.	PRIVACY AND RESPONSIBLE SHARING OF INFORMATION.....	27
10.3.4.	COUNCIL PLAN 2026-2036.....	29
11.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	32
11.1.	Motion to enable absentee public questions at Ordinary and Special Council Meetings – Cr Stratford.....	32
12.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	33
13.	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	33
14.	MATTERS BEHIND CLOSED DOORS.....	33
15.	CLOSURE OF THE MEETING.....	33

1. DECLARATION OF OPENING

The Presiding Member, Cr Petchell declared the meeting open at 4:01pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 4:01pm.

There were no public questions.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 4:02pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Cr Christy Petchell	President and Presiding Member
Cr Mischa Stratford	Deputy President
Cr Christopher Loton	
Cr Justin Begley	
Cr Rod Lawson Kerr	
Cr Tracey Dickson	
Cr Stephen Gamble	

Tom Kettle	Chief Executive Officer
Claire Trenorden	Manager Corporate Services
Aldo Lamas	Manager Works

3.2. Visitors

Nil

3.3. Apologies

Nil

3.4. Approved Leave of Absence

Nil

3.5. Applications for Leave of Absence

Nil

4. OBITUARIES

The President advised the following former resident of Wyalkatchem had recently passed away:

Mr Rick Buxton

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Nil

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Council Meeting – 20 August 2026

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 20 August 2026. (Attachment 7.1.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(101/2026) Moved: Cr Dickson

Seconded: Cr Begley

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 20 August 2026 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 7/0

Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley, Cr Dickson, Cr Gamble

7.1.2. Special Council Meeting – 3 September 2026

Minutes of the Shire of Wyalkatchem Special Meeting held on Thursday 3 September 2026. (Attachment 7.1.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(102/2026) Moved: Cr Stratford

Seconded: Cr Lawson Kerr

That the minutes of the Shire of Wyalkatchem Special Meeting of Council of Thursday 3 September 2026 (Attachment 7.1.2) be confirmed as a true and correct record.

CARRIED 7/0

Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley, Cr Dickson, Cr Gamble

7.2. Receipt of Minutes

7.2.1. Audit, Risk and Improvement Committee Meeting – 10 September 2026

Minutes of the Shire of Wyalkatchem Audit, Risk and Improvement Committee Meeting held on Thursday 10 September 2026. (Attachment 7.2.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(103/2026) Moved: Cr Stratford Seconded: Cr Dickson
That the minutes of the Shire of Wyalkatchem Audit, Risk and Improvement Committee Meeting of Thursday 10 September 2026 (Attachment 7.2.1) be received by the Council.

CARRIED 7/0

Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley, Cr Dickson, Cr Gamble

7.3. Receipt of Reports

7.3.1. CEACA Quarterly Report – September 2026

Quarterly report for September 2026 from the Central East Accommodation and Care Alliance Inc. (Attachment 7.3.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(104/2026) Moved: Cr Dickson Seconded: Cr Stratford
That the quarterly report for September from the Central East Accommodation and Care Alliance Inc. be received by the Council.

CARRIED 7/0

Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley, Cr Dickson, Cr Gamble

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

The Presiding Member noted that a number of Councillors attended the WALGA convention in Perth the week prior. It was an insightful couple of days of learning and networking and on reflection there were some really good parts but there were also some other parts that weren't necessarily of interest to rural Councils. But there is usually a degree of give and take when attending conventions of this nature.

Congratulations to Councillor Stratford, our Deputy President, who last year was awarded the Jackie Dodd scholarship for the Diploma in Local Government, by this convention Councillor Stratford had completed and passed the Diploma and she was awarded her Diploma certificate. Also, congratulations to Councillor Lawson Kerr for being awarded a certificate for completion the Elected Member Skill Set, well done and it's great to see our Councillors undertaking professional development.

The Rodeo is on this weekend and we're hoping that it all runs smoothly. Thank you to everyone who is working hard behind the scenes and to Dennis Pease who has been organising the volunteers.

The Shire would like to acknowledge and thank Mr Eric Anderson for his valued service over the last 4.5 years as an employee, together with his significant contribution as a Councillor between 1999-2005 and 2007-2013. We wish him all the very best for his future endeavours, so thank you Mr Anderson.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

10.REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – AUGUST 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 September 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for payment – August 2026

SUMMARY

To provide the Council with a list of accounts paid by the Chief Executive Officer in accordance with delegated authority and for the Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

The council has delegated to the CEO (delegation number 1.2.25) the power to make payments from the municipal fund or trust fund.

COMMENT

The payment listing for July 2026 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal and Trust	EFT	EFT5549	EFT5492
Reserves	EFT	EFT	No Payments
DD	DD	DD4425.1	DD4394.1

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, s.13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2026/27 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(105/2026) Moved: Cr Lawson Kerr Seconded: Cr Gamble
That Council endorse the total payments for the month of August 2026 being \$296,011.69 which comprised of:

- 1. Cheque payments in the Municipal Fund totalling \$0.00;***
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$235,802.99 and***
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$60,208.70.***

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley,
Cr Dickson, Cr Gamble***

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – JULY 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 September 2026
Reporting Officer:	Glenn Bradly, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Card – July 2026

BACKGROUND

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4

Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.

Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the 2026/27 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(106/2026) Moved: Cr Dickson

Seconded: Cr Begley

That Council endorse credit card payments for the period 30 June 2026 to 28 July 2026, totalling \$4,553.88 (refer to attachment 10.1.2).

CARRIED 7/0

**Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley,
Cr Dickson, Cr Gamble**

10.1.3. MONTHLY FINANCIAL REPORTS – AUGUST 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 September 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report August 2026

BACKGROUND

The *Local Government (Financial Management) Regulation 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4

Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

August 2026

Total Cash Available as at 31 August 2026 is \$7,284,247;

- cash available is made up of unrestricted cash \$3,529,876 (48.46%) and
- restricted cash \$3,754,371 (51.54%).

Rates Debtors balance as at 31 August 2026 is \$672,859 and Rates Notices for 2026-27 were issued in July 2026. Rates collected as at end of August were \$996,861 - 58%.

August 2026:

Operating Revenue – Operating revenue of \$2,137,516 is made up of Rates - 77%, Grants - 15%, and Fees and Charges - 8%.

Operating Expenses – Operating expenses of \$631,660 is made of Employee Costs – 27%, Materials and Contracts – 49%, Insurance – 19%, and Utility – 5%.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(107/2026) Moved: Cr Loton

Seconded: Cr Stratford

That Council accepts the Statements of Financial Activity for the month ending 31 August 2026 (refer attachment 10.1.3).

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley,
Cr Dickson, Cr Gamble***

10.1.4. COMPLIANCE AUDIT REPORT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 September 2026
Reporting Officer:	Claire Trenorden, Manager of Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.05.06
Attachment Reference:	Attachment 10.1.4.1 – 2025 Compliance Audit Return Attachment 10.1.4.2 – 2025 Compliance Audit Return Action Plan

BACKGROUND

Western Australian local governments are required to complete an annual Compliance Audit Return (CAR) in accordance with the provisions of the Local Government (Audit) Regulations 1996 (Regulations). The CAR must be submitted to the Department of Local Government, Industry Regulation and Safety (Department) by 30 September 2026. The period examined by this audit is 1 January to 31 December 2025.

The completed return is required to be:

- Reviewed by the Audit Risk and Improvement Committee
- Considered and adopted by Council
- Certified by the President and CEO following Council adoption
- Submitted together with a copy of the Council Minutes to the Department.

The report assists the Shire of Wyalkatchem to monitor legislative compliance by examining a range of prescribed requirements under Regulation 14 of the Regulations in detail. The audit findings must be recorded in the supplied pro forma which has been completed and is provided as Attachment 10.1.4.1

COMMENT

The Compliance Audit Return has been carried out by the Manager of Corporate Services. The Compliance Audit Return comprises of questions in the following areas of activities.

- Commercial Enterprises by Local Governments
- Delegation of Power / Duty
- Disclosure of Interest
- Disposal of Property
- Elections
- Finance
- Integrated Planning and Reporting
- Local Government Employees
- Official Conduct
- Optional Questions
- Tenders for Providing Goods and Service

Items of non-compliance have been reviewed and an action plan has been developed to address the areas of non-compliance.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996 section 14 – Compliance audits by local governments

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no direct financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Simple Majority

AUDIT RISK AND IMPROVEMENT COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION:

(108/2026) Moved: Cr Stratford

Seconded: Cr Begley

That Council:

- 1. Adopts the 2025 Compliance Audit Return for the period 1 January 2025 to 31 December 2025.*
- 2. Notes the areas of non-compliance within the 2025 Compliance Audit Return and accepts the 2025 Compliance Audit return Management Action Plan.*
- 3. Submit a certified copy of the 2025 Compliance Audit Return to the Local Government Inspector.*

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley,
Cr Dickson, Cr Gamble***

10.2. WORKS AND SERVICES

10.2.1. WORKS OFFICER'S REPORT – SEPTEMBER 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 September 2026
Reporting Officer:	Aldo Lamas – Works Manager
Disclosure of Interest:	No interest to disclose
File Number:	13.05
Attachment Reference:	Nil

BACKGROUND

To inform Council of the activities of the Works and Services team for the month ending 10 September 2026.

OVERVIEW

SUMMARY - ROADS / TOWN/ BUILDINGS

CAPITAL WORKS PROGRAM

Overall, the Capital Works Program is progressing well and remains on track for this stage of the financial year. A number of key projects are advancing through the planning, design, procurement, and delivery phases.

Several grant-funded initiatives are also being developed and assessed to maximise external funding opportunities and reduce the financial burden on the Shire.

- Regional Road Group (RRG) 2027/28
- Commodity Route Fund 2027/28
- Active Transport Fund
- CBH Roots Grant
- Remote Airstrip upgrade program – round 12
- Community Water Supply (CWSP)
- Safer Local Roads and Infrastructure Program (SLRIP)

Staff continue to monitor project timelines, budgets, contractor performance, and resource availability to ensure works are delivered efficiently and in accordance with Council's adopted priorities.

At this stage, no significant issues have been identified that are expected to adversely impact the overall delivery of the Capital Works Program.

Staff will continue to pursue opportunities to improve the Shire's asset network and service delivery outcomes while ensuring prudent financial management and value for money for the community.

Current Status

Completed Projects

The following projects have been completed during the reporting period:

1. Benjaberring South Rd - SLK 0.00 to 2.70

- Survey Pickup – Completed
- Tree Pruning – Completed
- Shoulder gravel to up – Completed
- Drainage – Completed

2. Wyalkatchem North Rd - SLK 8.40 to 9.90

- Survey Pickup – Completed

3. Laneway (From Gamble St to Riches St)

- Survey Pickup – Completed

Upcoming Projects

1. Benjaberring S Rd - SLK 0.00 to 2.70

- Stabilisation and Formation Works - Tuesday 29 September 2026 to Monday 5 October 2026
- Sealing Works - Wednesday 07 October to Thursday 08 October

2. Wyalkatchem North Rd - SLK 8.40 to 9.90

- Drainage box culvert installation works - Monday 21 September 2026 to Friday 25 September 2026
- Road reconstruction – Stabilisation - Tuesday 6 October 2026 to Monday 12 October 2026
- Sealing Works - Tuesday 13 October 2026 to Wednesday 14 October 2026

ROAD & MAINTENANCE

Routine operational works continue to support the maintenance, renewal, and improvement of the Shire's road network and associated infrastructure assets. These activities are focused on preserving asset condition, improving road safety, and ensuring the ongoing functionality of transport routes throughout the Shire.

- **Refuse Site**

Routine weekly maintenance continued throughout the month at the Refuse Site.

- **Maintenance Grading**

Maintenance grading is continuing throughout the Shire to improve and maintain road conditions, ensuring safe and reliable access for residents, agricultural operations, school bus services, and other road users. These works form part of the Shire's ongoing road maintenance program and assist in preserving the condition and serviceability of the unsealed road network.

The following roads were completed during this reporting period:

1. Elsegood Rd
2. Trenorden Rd
3. Parsons Rd
4. Maitland Rd
5. Hammond Rd
6. Hardwick Rd
7. Bruse Rd
8. Byrne Rd
9. Wyalkatchem North Rd
10. Goldfields Rd
11. Jackson Rd
12. Davies South Rd

[Refer to Photographs - Attachment A](#)

PARKS AND GARDENS

- **Weed Management**

We are currently undertaking the follow-up spraying program across the Shire. Unfortunately, weather conditions have not always been favourable for spraying operations, which has limited opportunities to undertake broadscale herbicide applications. As a result, we are also implementing physical weed control methods, including manual removal (hand pulling), mowing, and slashing, to assist in reducing weed growth and spread throughout the townsite and other Shire-managed areas.

Staff continue to monitor weather conditions and will undertake herbicide application when suitable spraying conditions are available. Additional support is also being sought to accelerate weed control activities across priority areas.

- **Recreation Centre**

The male and female toilet facilities at the Recreation Centre have been repainted as part of the ongoing maintenance program. These works have improved the presentation and condition of the facility and contribute to providing a clean and welcoming environment for users.

- **Swimming Pool**

Maintenance works have been undertaken to the swimming pool pump room and fascia. These works form part of the Shire's ongoing asset maintenance program and will assist in preserving the condition and functionality of the facility ahead of the upcoming swimming season.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are some financial implications in relation to this item and they are reflected in the report.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 1 Economy	Statement of Strategic Outcome: Local industry is sustained and can expand with critical and enabling infrastructure. The visitor economy diversifies our local economy and we enhance our community profile.
Goal No.	GOAL 1. Our transport network responds to the accessibility and connectivity needs of all
1.2	Deliver the Wheatbelt Secondary Freight Network Program
1.3	Participate in the Regional Road Group
Pillar 2 Community	Statement of Strategic Outcome: Our community is inclusive, it is a place where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.
Goal No.	GOAL 5. A safe and healthy community for all ages
5.9	Upgrade facilities and equipment at the Wyalkatchem Swimming Pool

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(109/2026) Moved: Cr Lawson Kerr

Seconded: Cr Begley

That Council receives the Works Manager's report.

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley,
Cr Dickson, Cr Gamble***

Attachment A



Photo: Benjaberring South Rd

10.3. GOVERNANCE AND COMPLIANCE

10.3.1. CHIEF EXECUTIVE OFFICER'S REPORT – SEPTEMBER 2026

Applicant:	Not Applicable
Location:	Whole of District
Date:	16 September 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to declare
File Number:	13.05.01
Attachment Reference:	NIL

BACKGROUND

This report is prepared by the CEO to inform Council and the community about CEO activities and responsibilities, including progress against published plans and agreed performance criteria from 14 August to 21 September 2026.

COMMENT

The reporting period focused on strategic planning, governance, regional advocacy, emergency management, housing and community engagement. Through participation in local, regional and State forums, the Shire continued to advance Council's priorities and strengthen organisational governance.

A key milestone was the progression of the draft Council Plan 2026–2036. Following extensive engagement with elected members, staff and community stakeholders, the draft Plan was considered by Council and released for public feedback. The Plan provides a clear strategic framework to guide future service delivery, projects and resource allocation and will be considered for adoption as a report to this Ordinary Council Meeting.

Governance and compliance initiatives also progressed, including consideration of the redeveloped Risk Management Framework and Annual Compliance Audit Return by the Audit, Risk and Improvement Committee. Reviews of policies, delegations and organisational controls continued to support improved accountability, legislative compliance and contemporary governance practices.

Housing and land activation remained a priority through the CEACA Management Committee, with ongoing work to support workforce attraction, retention and long-term community sustainability.

The Shire maintained a strong regional presence through the Regional Road Group, NEWROC Council, WALGA Avon Midland Branch Wheatbelt Forum and WALGA Convention, providing opportunities to advocate for local priorities and collaborate on regional infrastructure, housing, workforce and economic development initiatives.

Engagement with community members and stakeholder groups continued throughout the month, supporting open communication, project planning and a better understanding of local priorities and opportunities.

The CEO Performance Review Committee completed the CEO's six-month probation review and developed the 2026/27 CEO Key Performance Indicators. Following the Committee's recommendation, Council confirmed the successful completion of the

probationary period and adopted the 2026/27 KPI framework at the Special Council Meeting held on 3 September 2026.

The completion of probation marks an important milestone and reflects a productive first six months focused on organisational improvement, strategic planning, governance reform, housing initiatives, regional advocacy and community engagement. I would like to thank Council, staff, community members and regional stakeholders for the support and warm welcome extended since my commencement with the Shire. The relationships established during this period have been invaluable in understanding local priorities and identifying opportunities to support the future of the Wyalkatchem community.

Key Meetings 14 August to 21 September 2026

14 August Regional Road Group Meeting
17 August CEACA Management Committee Meeting
20 August Ordinary Council Meeting
21 August Wheatbelt Forum – WALGA Avon Midland Branch
22 August Stakeholder meeting – Communications
25 August CEO Performance Review Committee Meeting
26 August Shire President and community stakeholders meeting
1 September NEWROC Council meeting
1 September Rodeo stakeholders meeting
2 September DFES Meeting
3 September Special Council Meeting and Council Workshop
7 September Meeting with community member
8 September DFES District Meeting
8 September Community stakeholder group meeting
10 September Meeting with community member
10 September Audit Risk and Improvement Committee Meeting
17-19 September WALGA Convention

STATUTORY ENVIRONMENT

Section 5.41 Role of the Chief Executive Officer.
Section 5.56 Planning for the future.

POLICY IMPLICATIONS

There is no policy directly relevant to this report.

FINANCIAL IMPLICATIONS

There is no direct financial implication to this report. The CEO seeks to add value to Council Decisions and maximise community benefit of operations and project outcomes.

RISK IMPLICATIONS

There is no direct risk implication to this report.

COMMUNITY AND STRATEGIC OBJECTIVES

All areas of the Strategic Community Plan are relevant to this report.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(110/2026) Moved: Cr Dickson

Seconded: Cr Lawson Kerr

That Council accept the Chief Executive Officer's report as presented.

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley,
Cr Dickson, Cr Gamble***

10.3.2. RISK MANAGEMENT POLICY AND FRAMEWORK

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 September 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	27.03
Attachment Reference:	Attachment 10.3.2.1 – 3.1 Risk Management (Revised) Attachment 10.3.2.2 - Risk Management Framework (Revised)

PURPOSE:

The purpose of this report is to present a revised Risk Management Policy and Risk Management Framework for consideration by the Audit, Risk and Improvement Committee (ARIC) and to seek endorsement for adoption by Council.

The revised documents have been prepared as part of the Shire's broader governance improvement program and are intended to modernise the organisation's approach to risk management, strengthen governance arrangements, clarify accountability, and align the Shire's risk management practices with current legislative and better practice requirements.

DETAIL:

The Shire's current Risk Management Policy was adopted by Council on 18 February 2021 following a major review undertaken during 2020. The policy is based on AS/NZS ISO 31000:2009 and establishes the Shire's commitment to managing risks that may affect the organisation, its assets, operations, employees and community.

The existing policy has served the organisation well; however, several developments have occurred since its adoption, including:

- The release of AS/NZS ISO 31000:2018 Risk Management.
- Increased governance and assurance expectations across the local government sector.
- The establishment of Audit, Risk and Improvement Committees.
- Greater emphasis on organisational risk oversight.
- Increased focus on fraud and corruption control.
- Enhanced expectations regarding internal controls and legislative compliance reviews under Regulation 17 of the Local Government (Audit) Regulations 1996.

The review has also been undertaken as part of the Shire's broader governance reform program, which includes improvements to policy management, the Integrated Planning and Reporting Framework, internal controls, organisational performance reporting and risk oversight.

The CEO recommends a replacement of Shire Policy 3.1 Risk Management as a more expedient exercise than revising the current policy. The existing Risk Management Framework has been revised to reflect the new policy.

Key Updates

1. Alignment with Contemporary Standards

The revised policy adopts and aligns with AS/NZS ISO 31000:2018 Risk Management, replacing the previous reliance on AS/NZS ISO 31000:2009.

This ensures the Shire's approach remains consistent with nationally recognised risk management principles and contemporary governance practice.

2. Clear Scope and Application

The revised policy includes a dedicated Policy Scope section. The scope now expressly applies to:

- Council,
- Employees,
- Contractors,
- Consultants, and
- Volunteers.

This establishes clear expectations across the organisation and ensures risk management remains an organisation-wide responsibility.

3. Stronger Governance Framework

The revised policy establishes a formal Risk Management Framework consisting of:

- Risk Appetite Statement,
- Risk Management Policy,
- Risk Registers, and
- Risk Management Procedures.

This creates a clear hierarchy between governance documents and operational processes and provides a structured approach for continual improvement.

4. Defined Roles and Responsibilities

The revised policy clearly assigns responsibilities to:

- Council,
- Audit, Risk and Improvement Committee,
- Chief Executive Officer,
- Manager Corporate Services,
- Managers as risk owners; and
- Employees and other personnel.

This represents an improvement on the current policy by clarifying accountabilities and strengthening lines of assurance.

5. Recognition of ARIC Oversight

The revised policy formally identifies the role of the Audit, Risk and Improvement Committee in monitoring and reviewing the Shire's risk management framework and associated practices.

6. Improved Regulation 17 Alignment

Regulation 17 of the Local Government (Audit) Regulations 1996 requires the CEO to periodically review:

- Risk Management,
- Internal Controls, and
- Legislative Compliance.

Each of these matters must be reviewed at least once every four financial years and reported to the ARIC

7. Fraud and Corruption Risk Management

The revised policy introduces a dedicated section addressing fraud and corruption risk by recognising fraud risk as a key organisational risk area and linking management of those risks to both:

- The Risk Management Framework, and
- AS/NZS 8001:2021 Fraud and Corruption Control.

This enhancement reflects contemporary governance expectations and strengthens organisational resilience.

The proposed Risk Management Policy and accompanying Risk Management Framework represent an improvement in the maturity of the Shire's governance and assurance arrangements.

This positions the organisation for the redevelopment of a risk register for quarterly review by the ARIC and appointment of suitably qualified consultants to undertake the Regulation 17 Audit, per the ARIC Work Plan. It is expected that this will create further opportunity for improvement as aligned with risk management principles.

Accordingly, it is recommended that the Audit, Risk and Improvement Committee endorse the policy and framework and recommend their adoption by Council.

STATUTORY ENVIRONMENT:

Local Government Act 1995.

Local Government (Audit) Regulations 1996.

AS/NZS ISO 31000:2018 Risk Management.

AS/NZS 8001:2021 Fraud and Corruption Control.

POLICY IMPLICATIONS

The adoption of the revised Risk Management Policy will replace the current Policy 3.1 Risk Management adopted by Council on 18 February 2021.

The Risk Management Framework will become the primary organisational document supporting implementation of the policy.

FINANCIAL IMPLICATIONS

There are no direct financial implications associated with adoption of the policy and framework.

Implementation will be undertaken within existing operational resources.

Where future risk treatment actions identify additional resource requirements, these will be considered through the annual budget and long-term financial planning processes.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan 2024-2034.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENTS:

Simple majority

**AUDIT RISK AND IMPROVEMENT COMMITTEE RECOMMENDATION/COUNCIL
RESOLUTION:**

**(111/2026) Moved: Cr Begley
That Council:**

Seconded: Cr Stratford

- 1. Endorse the revised Policy 3.1 Risk Management.**
- 2. Endorse the revised Risk Management Framework.**
- 3. Recommend that Council adopt the revised Policy 3.1 Risk Management.**
- 4. Recommend that Council adopt the Risk Management Framework as the Shire's principal risk management governance document.**
- 5. Request the Chief Executive Officer implement the Policy and Framework throughout the organisation and report periodically to the Audit, Risk and Improvement Committee on implementation progress and emerging strategic risks.**

CARRIED 7/0

**Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley,
Cr Dickson, Cr Gamble**

10.3.3. PRIVACY AND RESPONSIBLE SHARING OF INFORMATION

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	16 September 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	19.09.01
Attachment Reference:	Attachment 10.3.3 – Proposed Privacy Management Policy

BACKGROUND

The *Privacy and Responsible Information Sharing Act 2024* (PRIS Act) establishes a privacy and responsible information-sharing framework applying to Western Australian public entities, including local governments.

The draft policy has been prepared to establish the Shire's approach to collecting, using, storing, accessing, disclosing and protecting personal information. It also addresses information-sharing arrangements, privacy complaints, access and correction requests, and the management of actual or suspected information breaches.

COMMENT

The policy provides a clear governance framework for managing personal and sensitive information held by the Shire. It applies to employees, Elected Members, contractors, agency staff, volunteers and third-party service providers handling information on the Shire's behalf.

The policy:

- Establishes requirements for the collection, use, disclosure, storage and protection of personal information.
- Identifies permitted circumstances for information disclosure and sharing.
- Designates the Chief Executive Officer as Privacy Officer and the Manager Corporate Services as Information Sharing Officer.
- Provides for access, correction and privacy complaints.
- Requires suspected or actual information breaches to be reported, investigated and recorded.
- Supports implementation of the notifiable information breach requirements commencing on 1 January 2027.

Adoption of the policy will provide an accountable and transparent framework for the Shire's management of personal information and support compliance with its legislative obligations.

STATUTORY ENVIRONMENT

Privacy and Responsible Information Sharing Act 2024

Information Commissioner Act 2024

Freedom of Information Act 1992

State Records Act 2000

POLICY IMPLICATIONS

Adoption will establish a new Council policy will be supported by relevant administrative procedures, collection notices, breach-response arrangements and staff awareness activities.

FINANCIAL IMPLICATIONS

Implementation will be managed within existing operational resources. Additional expenditure may arise from training, systems improvements or specialist advice where required.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan 2024-2034.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION:

(112/2026) Moved: Cr Stratford

Seconded: Cr Dickson

Amend the motion from:

That Council adopt the Privacy Management Policy per attachment 1 subject to minor administrative and formatting amendments.

To:

That Council adopt the Privacy Management Policy per attachment 10.3.3 subject to minor administrative and formatting amendments.

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley,
Cr Dickson, Cr Gamble***

COUNCIL RESOLUTION:

(113/2026) Moved: Cr Stratford

Seconded: Cr Dickson

That Council adopt the Privacy Management Policy per attachment 10.3.3 subject to minor administrative and formatting amendments.

CARRIED 7/0

***Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley,
Cr Dickson, Cr Gamble***

10.3.4. COUNCIL PLAN 2026-2036

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	18 September 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	04.04.20
Attachment Reference:	Attachment 10.3.4 – Proposed Council Plan

BACKGROUND

The Shire commenced a minor review of its Integrated Planning and Reporting framework in 2026, supported by a project plan prepared with Localise.

The review process included an inception meeting, Council and Administration workshops, a desktop review of existing plans and priorities, preparation of a services matrix, community and public health engagement, preparation and review of the draft Council Plan, and formal public consultation.

The draft Council Plan was subsequently released for community feedback from 7 September to 18 September 2026. No public feedback was received at the time of publishing, however, will be provided to the Council at the close of the consultation period and provided as a late attachment.

Following consideration of the feedback received and any resulting amendments, the final Council Plan is now presented to Council for adoption.

COMMENT

The Council Plan 2026–2036 consolidates the Shire's Strategic Community Plan, Corporate Business Plan and Public Health Plan into a single integrated document. This approach aligns with the State Government's ongoing Local Government Reform to strategic planning. The Plan maintains the community's long-term vision while establishing Council's strategic priorities, service commitments and key actions for the next four years.

The review process was informed through a combination of Council workshops, Administration input, engagement with local health stakeholders and community consultation. Two community drop-in sessions were undertaken with 31 participants, while targeted engagement was also undertaken with members of the Local Health Advisory Group and local health service representatives. Public consultation on the draft Council Plan was undertaken from 7 to 18 September 2026.

The engagement process confirmed ongoing community priorities including housing, health services, local roads, main street improvements, youth leadership and community wellbeing. These themes are reflected throughout the proposed Council Plan and Public Health Plan.

The Strategic Community Plan component establishes the Shire's vision, strategic outcomes and goals under four pillars: Economy, Community, Environment and Civic Leadership. The Corporate Business Plan translates these objectives into measurable four-year priorities, service levels and actions. The incorporated Public Health Plan identifies local public health priorities and outlines actions that contribute to improved health and wellbeing outcomes across the community.

The Plan will provide the strategic framework for future budgeting, service delivery, advocacy, grant applications and the development of supporting informing strategies, including the Long Term Financial Plan, Asset Management Plans and Workforce Plan. Progress against the Plan will be reported to Council and the community through regular monitoring and Council reporting processes.

This revised Council Plan represents an evolution of the Shire's existing strategic direction, informed by community feedback and stakeholder input, while balancing community aspirations with the resources available to Council.

STATUTORY ENVIRONMENT

Local Government Act 1995

5.56. Planning for the future

Local Government (Administration) Regulations 1996

19C. Strategic community plans, requirements for (Act s. 5.56)

19DA. Corporate business plans, requirements for (Act s. 5.56)

Public Health Act 2016

45. Local Public Health Plans

45(3) Local public health plan may be prepared in conjunction with a plan for the future of the local government district prepared under section 5.56 of the Local Government Act 1995.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The preparation of the Council Plan was \$26,000 (ex gst) as provided for in the 2026/27 Annual Budget.

Adoption of the Council Plan does not, of itself, authorise expenditure. Projects and actions included in the plan are indicative and remain subject to:

- annual budget deliberations,
- the Shire's long-term financial capacity,
- external grants and funding,
- partnership contributions,
- detailed project planning, and
- further Council approval where required.

The Long-Term Financial Plan will assist Council to assess affordability and prioritise expenditure over the life of the Council Plan.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before the Council will replace the Shire of Wyalkatchem Strategic Community Plan 2024-2034 and support all areas of strategic planning.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION:

(114/2026) Moved: Cr Stratford

Seconded: Cr Loton

That Council:

- 1. Notes the submissions received during the public consultation period from 7 September to 18 September 2026, as detailed in the consultation summary attached to this report;**
- 2. Adopts the Shire of Wyalkatchem Council Plan 2026–2036, incorporating the Strategic Community Plan, Corporate Business Plan and Local Public Health Plan;**
- 3. Authorises the Chief Executive Officer to make minor administrative, formatting, grammatical and design amendments that do not materially alter the intent of the adopted Council Plan prior to its publication; and**
- 4. Requests that the adopted Council Plan be published on the Shire's website and promoted through the Shire's usual communication channels.**

CARRIED 7/0

**Voted for: Cr Petchell, Cr Stratford, Cr Lawson Kerr, Cr Loton, Cr Begley,
Cr Dickson, Cr Gamble**

11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1. Motion to enable absentee public questions at Ordinary and Special Council Meetings – Cr Stratford

COUNCIL RESOLUTION:

(114/2026) Moved: Cr Stratford

Seconded: Cr Loton

That Council requests the Chief Executive Officer to investigate options to provide the opportunity for members of the public to present questions during public question time of Ordinary and Special Meetings where they cannot attend in person, including the viability of a Policy if aligned with the provisions of the Shire of Wyalkatchem Standing Orders Local Law 1998, having regard to advice from WALGA and the need to meet community inclusion and accessibility expectations and to bring a report to the 19 November 2026 Ordinary Council Meeting.

CARRIED 5/2

Voted for: Cr Petchell, Cr Stratford, Cr Loton, Cr Dickson, Cr Gamble

Voted against: Cr Begley, Cr Lawson Kerr

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. MATTERS BEHIND CLOSED DOORS

Nil

15. CLOSURE OF THE MEETING

There being no further business, the Presiding Member closed the meeting at 5:03pm.

7.2.Receipt of Minutes
Nil

7.3.Receipt of Reports

Nil

8. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

10. REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – SEPTEMBER 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	7 October 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 – Accounts for payment – September 2026

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the total payments for the month of September 2026 being \$217,042.04 which comprised of:

- 1. Cheque payments in the Municipal Fund totalling \$0.00;*
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$188,548.39 and*
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$28,493.65.*

SUMMARY

To provide the Council with a list of accounts paid by the Chief Executive Officer in accordance with delegated authority and for the Council to endorse the payments made for the prior month.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996, s13(1)*, requires that if a local government has delegated to the CEO its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing all payments since the last such list was prepared.

The council has delegated to the CEO (delegation number 1.2.25) the power to make payments from the municipal fund or trust fund.

COMMENT

The payment listing for July 2026 is presented to the Council for their endorsement.

Bank Account	Payment Type	Last Number	First Number in the report
Municipal	Cheque	0	0
Municipal and Trust	EFT	EFT5603	EFT5550
Reserves	EFT	EFT	No Payments
DD	DD	DD4449.1	DD4428.1

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, s.13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2026/27 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

Payment Listing September 2026

Chq/EFT	Date	Name	Amount	Bank	Type
EFT5550	14/09/2026	Perfect Computer Solutions Pty Ltd	-85.00	1	CSH
EFT5551	14/09/2026	Shire of Chittering	-499.95	1	CSH
EFT5552	14/09/2026	Shred-X Pty Ltd	-78.01	1	CSH
EFT5553	14/09/2026	LG Best Practices	-2986.50	1	CSH
EFT5554	14/09/2026	Eastway Food Supplies	-783.04	1	CSH
EFT5555	14/09/2026	Artur Rodrigues	-135.83	1	CSH
EFT5556	14/09/2026	Fire Shield Services	-777.04	1	CSH
EFT5557	14/09/2026	Wyalkatchem Tyres & Traders	-1026.51	1	CSH
EFT5558	14/09/2026	Wacwil Landscaping And Earthworks Pty Ltd	-52800.00	1	CSH
EFT5559	14/09/2026	Carrington's Traffic Services	-12187.58	1	CSH
EFT5560	14/09/2026	Localise Pty Ltd	-4400.00	1	CSH
EFT5561	14/09/2026	Urban & Regional Planning Solutions (WA) Pty Ltd	-11704.01	1	CSH
EFT5562	14/09/2026	Cascada	-14612.40	1	CSH
EFT5563	14/09/2026	Wa Machinery Glass	-1012.00	1	CSH
EFT5564	14/09/2026	Australia Post	-303.52	1	CSH
EFT5565	14/09/2026	Avon Waste	-6887.66	1	CSH
EFT5566	14/09/2026	Bunnings Midland	-770.73	1	CSH
EFT5567	14/09/2026	Burgess Rawson (wa) Pty Ltd	-56.32	1	CSH
EFT5568	14/09/2026	Dunnings	-5648.55	1	CSH
EFT5569	14/09/2026	Nutrien Ag Solutions Ltd	-234.19	1	CSH
EFT5570	14/09/2026	Liebherr-Australia Pty Ltd	-291.50	1	CSH
EFT5571	14/09/2026	Mcleods Lawyers	-689.70	1	CSH
EFT5572	14/09/2026	Petchell Mechanical	-1954.86	1	CSH
EFT5573	14/09/2026	RAC Business Wise	-124.00	1	CSH
EFT5574	14/09/2026	State Library of Western Australia	-16.48	1	CSH
EFT5575	14/09/2026	Tutt Bryant Equipment Pty Ltd	-423.20	1	CSH
EFT5576	14/09/2026	WA Contract Ranger Services	-759.00	1	CSH
EFT5577	14/09/2026	WA Local Government Association	-9724.00	1	CSH
EFT5578	14/09/2026	Wheatbelt Office & Business Machines	-146.92	1	CSH
EFT5579	14/09/2026	Wyalkatchem Community Resource Centre	-2538.62	1	CSH
EFT5580	24/09/2026	G&C Glass	-250.00	1	CSH
EFT5581	24/09/2026	Zone 50 Engineering Surveys Pty Ltd	-16105.65	1	CSH
EFT5582	24/09/2026	HARCHER WHEATBELT (WA DISTRIBUTORS) PTY LTD	-5304.85	1	CSH
EFT5583	24/09/2026	Hannagans Plumbing,Heating & Cooling	-352.72	1	CSH
EFT5584	24/09/2026	Wyalkatchem Licensed Post Office(RJ+ME Crute_	-242.00	1	CSH
EFT5585	24/09/2026	Wyalkatchem Hotel (SL Tyler and TJ Tyler)	-330.00	1	CSH
EFT5586	24/09/2026	GPW Group Pty Ltd	-1614.70	1	CSH
EFT5587	24/09/2026	Fire Shield Services	-264.00	1	CSH
EFT5588	24/09/2026	Shire of Wongan-Ballidu	-10083.34	1	CSH
EFT5589	24/09/2026	Wyalkatchem Tyres & Traders	-410.00	1	CSH
EFT5590	24/09/2026	Carrington's Traffic Services	-5056.54	1	CSH
EFT5591	24/09/2026	Sandra Christie	-95.50	1	CSH
EFT5592	24/09/2026	TRANSAFE WA	-3300.00	1	CSH
EFT5593	24/09/2026	Fuse Technology Western Australia Pty Ltd	-352.00	1	CSH
EFT5594	24/09/2026	Aaa Trailers Pty Ltd	-2000.00	1	CSH
EFT5595	24/09/2026	Australian Taxation Office	-5097.00	1	CSH
EFT5596	24/09/2026	BOC Gases	-116.38	1	CSH
EFT5597	24/09/2026	Bunnings Midland	-354.49	1	CSH
EFT5598	24/09/2026	Team Global Express Pty Ltd	-37.41	1	CSH
EFT5599	24/09/2026	Wyalkatchem Electrical Services	-1353.00	1	CSH
EFT5600	24/09/2026	Eastern Hills Saws & Mowers	-294.30	1	CSH
EFT5601	24/09/2026	Elders	-164.49	1	CSH
EFT5602	24/09/2026	Petchell Mechanical	-1632.90	1	CSH

Chq/EFT	Date	Name	Amount	Bank	Type
EFT5603	24/09/2026	Shire of Merredin	-80.00	1	CSH
Total EFT			-188,548.39		
807	29/09/2026	NAB	-25.74	1	FEE
807	30/09/2026	NAB	-37.00	1	FEE
807	30/09/2026	NAB	-211.92	1	FEE
DD4428.1	08/09/2026	Superannuation contributions	-10244.53	1	CSH
DD4440.1	01/09/2026	Water Corporation.	-43.83	1	CSH
DD4440.2	02/09/2026	Crisp Wireless	-625.90	1	CSH
DD4440.3	02/09/2026	Synergy	-170.37	1	CSH
DD4440.4	08/09/2026	Telstra	-103.94	1	CSH
DD4440.5	17/09/2026	Synergy	-61.73	1	CSH
DD4440.6	24/09/2026	Synergy	-3282.69	1	CSH
DD4442.1	03/09/2026	NAB	-3833.12	1	CSH
DD4446.1	21/09/2026	Telstra	-2087.98	1	CSH
DD4449.1	22/09/2026	Superannuation contributions	-7764.90	1	CSH
Total DD			-28,493.65		
Total Payments August 2026			-217,042.04		

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – AUGUST 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	7 October 2026
Reporting Officer:	Glenn Bradley, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	File Ref: 12.10.02
Attachment Reference:	Attachment 10.1.2 – Credit Card – August 2026

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse credit card payments for the period 29 July 2026 to 28 August 2026, totalling \$3,833.12 (refer to attachment 10.1.2).

BACKGROUND

Council governance procedures require the endorsement of credit card payments at each OMC. The attached credit card payment report has been reviewed by the Manager of Corporate Services and the CEO.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4

Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.

Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Nil. Reported expenditure is assessed by management as being consistent with the 2026/27 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management



SHIRE OF WYALKATCHEM
NAB BUSINESS VISA
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 29 July 2026 to 28 August 2026

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-0623			
31-Jul-26	DUNNINGS WYALKATCHEM	MEMBERS Refreshments for council	\$ 70.00
03-Aug-26	BOOKING.COM	ADMIN Accommodation for Local Government Works Conference for Lamas	\$ 538.00
10-Aug-26	BEREN PTY LTD	PROTECTIVE CLOTHING Work pants for Rajakovic	\$ 167.15
12-Aug-26	SP SUPER OFFICE	MEDICAL CENTRE Printer	\$ 759.85
14-Aug-26	DUNNINGS WYALKATCHEM	MEMBERS Refreshments for council	\$ 42.00
17-Aug-26	COLES ONLINE	MEMBERS Refreshments for council	\$ 59.25
20-Aug-26	JAMF SOFTWARE	INFORMATION TECHNOLOGY JAMF Subscription	\$ 35.00
20-Aug-26	WYALKATCHEM GARDEN CAFÉ	MEMBERS Refreshments for council	\$ 30.00
21-Aug-26	WYALKATCHEM GARDEN CAFÉ	MEMBERS Refreshments for council	\$ 36.00
21-Aug-26	DUNNINGS WYALKATCHEM	MEMBERS Refreshments for council	\$ 56.00
28-Aug-26	NAB BANK	CREDIT CARD Fee August 2026	\$ 9.00
TOTAL CREDIT CARD PAYMENTS			\$ 1,802.25

I, Glenn Bradly, have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;

- all transactions are expenses incurred by the Shire of Wyalkatchem;
- all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the corporate credit card is evident

Glenn Bradly



SHIRE OF WYALKATCHEM
NAB BUSINESS VISA
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 29 July 2026 to 28 August 2026

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-6261			
10-Aug-26	KMART ONLINE	INFORMATION TECHNOLOGY Phone cover for CEO Phone	\$ 89.95
26-Aug-26	LGWA	MEMBERS Accommodation for Cr Petchell for WALGA Local Government Convention 2026	\$ 965.96
26-Aug-26	DUNNINGS WYALKATCHEM	ADMIN Accommodation for Kettle for WALGA Local Government Convention 2026	\$ 965.96
28-Aug-26	NAB BANK	CREDIT CARD Fee August 2026	\$ 9.00
TOTAL CREDIT CARD PAYMENTS			\$ 2,030.87

I, Glenn Bradley, have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;

- all transactions are expenses incurred by the Shire of Wyalkatchem;
- all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the corporate credit card is evident

Glenn Bradley

10.1.3. MONTHLY FINANCIAL REPORTS – SEPTEMBER 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	7 October 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	25.08
Attachment Reference:	Attachment 10.1.3 – Monthly Financial Report September 2026

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Statements of Financial Activity for the month ending 30 September 2026 (refer attachment 10.1.3).

BACKGROUND

The *Local Government (Financial Management) Regulation 34* requires a local government to prepare a monthly financial statement that reports on actual revenue and expenditure against the annual budget prepared under regulation 22(1) (d).

Council has adopted a material variance on 10% or \$10,000 whichever is the greater.

COMMENT

The attached reports include:

- Statement of Financial Activity by Program (p.3)
- Statement of Financial Activity by Nature and Type (p.4)

The statements provide details of the Shire's operations on an actual year to date basis.

These statements and Notes 1 (p.5) and 2 (p.6) are statutory requirements and must be presented to Council.

The remaining notes all relate to the Statements of Financial Activity.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4

Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

September 2026

Total Cash Available as at 30 September 2026 is \$7,222,062;

- cash available is made up of unrestricted cash \$3,467,691 (48.02%) and
- restricted cash \$3,754,371 (51.98%).

Rates Debtors balance as at 30 September 2026 is \$490,479 and Rates Notices for 2026-27 were issued in July 2026. Rates collected as at end of September were \$1,241,046 - 72%.

September 2026:

Operating Revenue – Operating revenue of \$2,172,687 is made up of Rates - 76%, Grants - 15%, Fees and Charges - 8% and Interest – 1%.

Operating Expenses – Operating expenses of \$982,971 is made of Employee Costs – 39%, Materials and Contracts – 49%, Insurance – 8%, and Utility – 4%.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance
11.3	Ongoing long term financial planning and transparent financial management

SHIRE OF WYALKATCHEM

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 September 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of financial activity	2
Statement of financial position	3
Note 1 Basis of preparation	4
Note 2 Net current assets information	5
Note 3 Explanation of variances	6

SHIRE OF WYALKATCHEM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

		Budget	YTD	YTD	Variance*	Variance*	
	Note	Budget	Budget	Actual	\$	%	Var.
		Estimates	Estimates	(c)	(c) - (b)	((c) - (b))/(b)	
		(a)	(b)	(c)	\$	%	
		\$	\$	\$	\$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates		1,640,171	1,640,171	1,645,433	5,262	0.32%	
Rates excluding general rates		11,021	0	0	0	0.00%	
Grants, subsidies and contributions		574,804	261,103	332,688	71,585	27.42%	▲
Fees and charges		252,059	176,030	177,965	1,935	1.10%	
Interest revenue		127,500	10,625	14,465	3,840	36.14%	
Other revenue		12,430	3,108	2,136	(972)	(31.26%)	
Profit on asset disposals		233,910	0	0	0	0.00%	
		2,851,895	2,091,037	2,172,687	81,651	3.90%	
Expenditure from operating activities							
Employee costs		(2,025,219)	(436,305)	(381,007)	55,298	12.67%	▲
Materials and contracts		(1,943,546)	(485,887)	(482,657)	3,230	0.66%	
Utility charges		(201,632)	(40,408)	(35,749)	4,659	11.53%	
Depreciation		(2,719,151)	(679,788)	0	679,788	100.00%	▲
Finance costs		(12,485)	0	0	0	0.00%	
Insurance		(158,242)	(79,121)	(82,680)	(3,559)	(4.50%)	
Other expenditure		(60,377)	0	(878)	(878)	0.00%	
		(7,120,652)	(1,721,509)	(982,971)	738,538	42.90%	
Non cash amounts excluded from operating activities	2(c)	2,624,605	679,788	0	(679,788)	(100.00%)	▼
Amount attributable to operating activities		(1,644,152)	1,049,316	1,189,716	140,400	13.38%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		1,369,460	164,000	166,704	2,704	1.65%	
Proceeds from disposal of assets		320,000	0	0	0	0.00%	
		1,689,460	164,000	166,704	2,704	1.65%	
Outflows from investing activities							
Acquisition of property, plant and equipment		(1,153,100)	0	(12,266)	(12,266)	0.00%	
Acquisition of infrastructure		(1,576,610)	(98,750)	(125,440)	(26,690)	(27.03%)	▼
		(2,729,710)	(98,750)	(137,706)	(38,956)	(39.45%)	
Amount attributable to investing activities		(1,040,250)	65,250	28,998	(36,252)	(55.56%)	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves		409,088	0	0	0	0.00%	
		409,088	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings		(79,680)	0	0	0	0.00%	
Transfer to reserves		(131,454)	0	0	0	0.00%	
		(211,134)	0	0	0	0.00%	
Amount attributable to financing activities		197,954	0	0	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	2(a)	2,625,175	2,625,175	2,467,780	(157,395)	(6.00%)	
Amount attributable to operating activities		(1,644,152)	1,049,316	1,189,716	140,400	13.38%	▲
Amount attributable to investing activities		(1,040,250)	65,250	28,998	(36,252)	(55.56%)	▼
Amount attributable to financing activities		197,954	0	0	0	0.00%	
Surplus or deficit after imposition of general rates		138,727	3,739,741	3,686,493	(53,247)	(1.42%)	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WYALKATCHEM
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

	Actual 30 June 2026	Actual as at 30 September 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	2,697,790	3,467,691
Trade and other receivables	113,903	500,190
Other financial assets	3,754,372	3,754,372
Inventories	9,526	27,953
TOTAL CURRENT ASSETS	6,575,591	7,750,206
NON-CURRENT ASSETS		
Trade and other receivables	37,537	37,537
Other financial assets	116,383	116,383
Property, plant and equipment	19,657,458	19,671,542
Infrastructure	58,748,734	58,872,356
TOTAL NON-CURRENT ASSETS	78,560,112	78,697,818
TOTAL ASSETS	85,135,703	86,448,024
CURRENT LIABILITIES		
Trade and other payables	191,760	147,662
Employee related provisions	161,680	161,680
TOTAL CURRENT LIABILITIES	353,440	309,342
NON-CURRENT LIABILITIES		
Borrowings	338,154	338,154
Employee related provisions	1,890	1,890
TOTAL NON-CURRENT LIABILITIES	340,044	340,044
TOTAL LIABILITIES	693,484	649,386
NET ASSETS	84,442,219	85,798,638
EQUITY		
Retained surplus	25,367,556	26,723,975
Reserve accounts	3,754,371	3,754,371
Revaluation surplus	55,320,292	55,320,292
TOTAL EQUITY	84,442,219	85,798,638

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 06 October 2026

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2026-27 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

SHIRE OF WYALKATCHEM
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Other financial assets
Inventories

Less: current liabilities

Trade and other payables
Borrowings
Employee related provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Updated Budget Opening 1 July 2026	Actual as at 30 June 2026	Actual as at 30 September 2026
	\$	\$	\$
	2,599,336	2,697,790	3,467,691
	135,497	113,903	500,190
	3,754,373	3,754,372	3,754,372
	17,858	9,526	27,953
	6,507,064	6,575,591	7,750,206
	(39,233)	(191,760)	(147,662)
	(79,680)	0	0
	(88,285)	(161,680)	(161,680)
	(207,198)	(353,440)	(309,342)
	6,299,866	6,222,151	7,440,864
2(b)	(3,674,691)	(3,754,371)	(3,754,371)
	2,625,175	2,467,780	3,686,493

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Add: Current liabilities not expected to be cleared at the end of the year
- Current portion of borrowings

Total adjustments to net current assets

	(3,754,371)	(3,754,371)	(3,754,371)
	79,680	0	0
2(a)	(3,674,691)	(3,754,371)	(3,754,371)

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
Add: Depreciation

Total non-cash amounts excluded from operating activities

Adopted Budget Estimates 30 June 2027	YTD Budget Estimates 30 September	YTD Actual 30 September 2026
\$	\$	\$
(94,546)	0	0
2,719,151	679,788	0
2,624,605	679,788	0

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF WYALKATCHEM
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2026-27 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	71,585	27.42%	▲
Final figures for Financial Assistance Grants were released in September 2026 and the Shire is going to receive \$168,678 higher than budgeted.		Permanent	
Expenditure from operating activities			
Employee costs	55,298	12.67%	▲
Employee costs on administration are under budget currently due to staff vacancy.		Timing	
Depreciation	679,788	100.00%	▲
Depreciation won't be run until after the Annual Financials and asset revaluations occur.		Timing	
Insurance	0	0.00%	
Workers compensation insurance allocation correction has occurred.			
Non cash amounts excluded from operating activities	(679,788)	(100.00%)	▼
Depreciation won't be run until after the Annual Financials and asset revaluations occur.		Timing	
Outflows from investing activities			
Acquisition of infrastructure	(26,690)	(27.03%)	▼
Rubbish Tip CCTV was replaced by insurance.		Permanent	

SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Key information	2
2	Key information - graphical	3
3	Cash and financial assets	4
4	Reserve accounts	5
5	Capital acquisitions	6
6	Disposal of assets	8
7	Receivables	9
8	Other current assets	10
9	Payables	11
10	Borrowings	12
11	Other current liabilities	13
12	Grants and contributions	14
13	Capital grants and contributions	15

BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.63 M	\$2.63 M	\$2.47 M	(\$0.16 M)
Closing	\$0.14 M	\$3.74 M	\$3.69 M	(\$0.05 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$7.22 M	% of total
Unrestricted Cash	\$3.47 M	48.0%
Restricted Cash	\$3.75 M	52.0%

Refer to 3 - Cash and Financial Assets

Payables	
	\$0.15 M
Trade Payables	\$0.10 M
0 to 30 Days	100.0%
Over 30 Days	0.0%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables		
	\$0.07 M	% Collected
Rates Receivable	\$0.43 M	71.7%
Trade Receivable	\$0.07 M	% Outstanding
Over 30 Days		20.5%
Over 90 Days		18.0%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.64 M)	\$1.05 M	\$1.19 M	\$0.14 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$1.65 M	% Variance
YTD Budget	\$1.64 M	0.3%

Grants and Contributions		
YTD Actual	\$0.33 M	% Variance
YTD Budget	\$0.26 M	26.4%

Refer to 12 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.18 M	% Variance
YTD Budget	\$0.18 M	1.1%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.04 M)	\$0.07 M	\$0.03 M	(\$0.04 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.32 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.13 M	% Spent
Adopted Budget	\$1.58 M	(92.0%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.17 M	% Received
Adopted Budget	\$1.37 M	(87.8%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.20 M	\$0.00 M	\$0.00 M	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.34 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$3.75 M
Net Movement	\$0.00 M

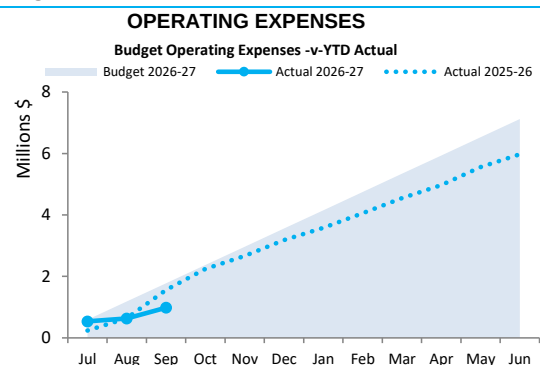
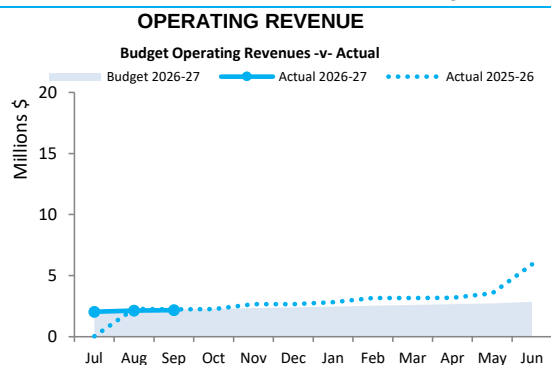
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

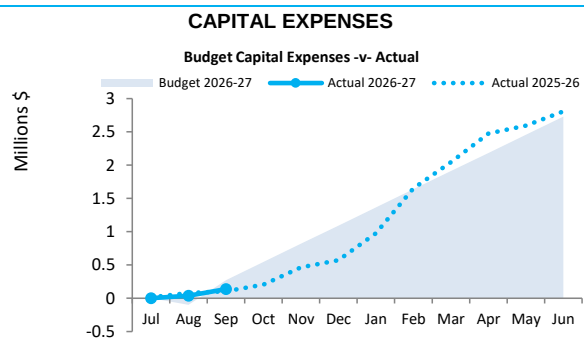
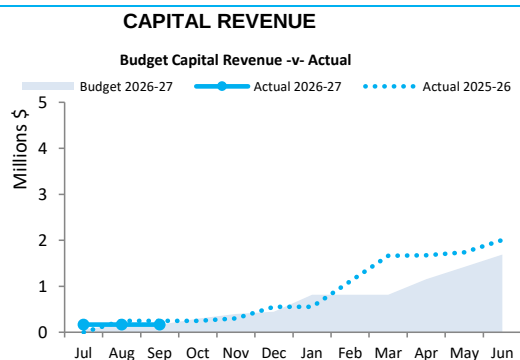
SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

2 KEY INFORMATION - GRAPHICAL

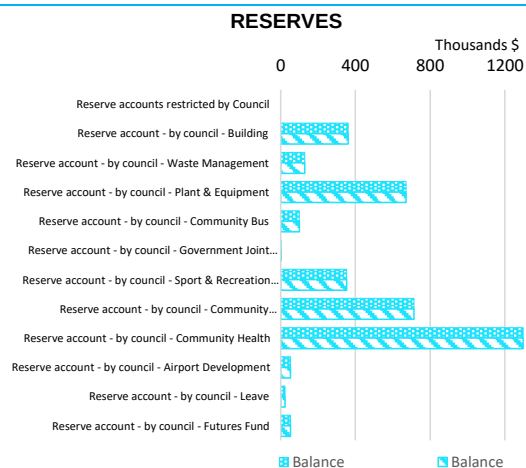
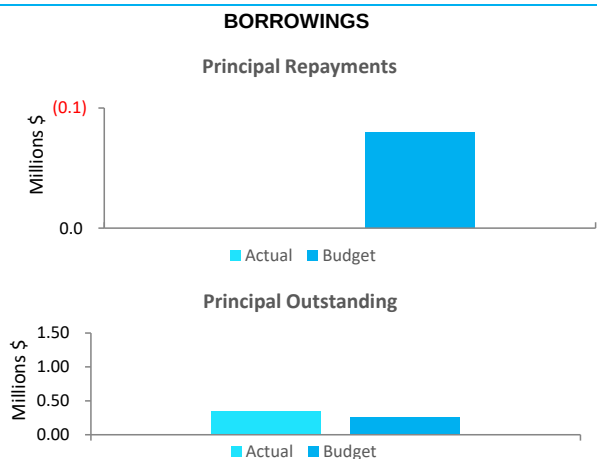
OPERATING ACTIVITIES



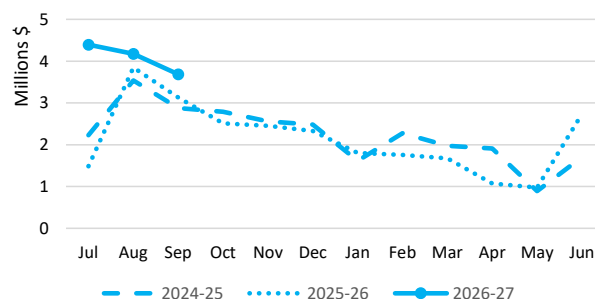
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank Account	Cash and cash equivalents	3,467,491	0	3,467,491	0			At call
Reserve Investment Account	Financial assets at amortised cost	0	3,754,371	3,754,371	0	BOQ	5.20%	Jan-27
Petty Cash		200	0	200	0			
Total		3,467,691	3,754,371	7,222,062	0			
Comprising								
Cash and cash equivalents		3,467,691	0	3,467,691	0			
Financial assets at amortised cost - Term Deposits		0	3,754,371	3,754,371	0			
		3,467,691	3,754,371	7,222,062	0			

KEY INFORMATION

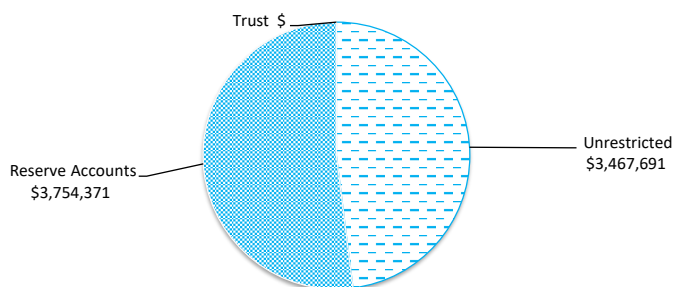
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF WYALKATCHEM
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Reserve account - by council - Building	360,825	9,611	(90,000)	280,436	360,825	0	0	360,825
Reserve account - by council - Waste Management	129,063	3,438	0	132,501	129,063	0	0	129,063
Reserve account - by council - Plant & Equipment	671,822	17,894	(120,000)	569,716	671,822	0	0	671,822
Reserve account - by council - Community Bus	99,439	2,649	(102,088)	0	99,439	0	0	99,439
Reserve account - by council - Government Joint Venture Housing	13	0	0	13	13	0	0	13
Reserve account - by council - Sport & Recreation Facilities	353,554	40,871	0	394,425	353,554	0	0	353,554
Reserve account - by council - Community Development	713,722	19,011	(97,000)	635,733	713,722	0	0	713,722
Reserve account - by council - Community Health	1,297,844	34,570	0	1,332,414	1,297,844	0	0	1,297,844
Reserve account - by council - Airport Development	51,940	1,383	0	53,323	51,940	0	0	51,940
Reserve account - by council - Leave	23,914	637	0	24,551	23,914	0	0	23,914
Reserve account - by council - Futures Fund	52,235	1,390	0	53,625	52,235	0	0	52,235
	3,754,371	131,454	(409,088)	3,476,737	3,754,371	0	0	3,754,371

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	187,000	0	12,075	12,075
Plant and equipment	966,100	0	191	191
Acquisition of property, plant and equipment	1,153,100	0	12,266	12,266
Infrastructure - roads	1,120,000	98,750	98,861	111
Infrastructure - drainage	34,000	0	0	0
Infrastructure - footpaths	66,300	0	0	0
Infrastructure - other	356,310	0	26,579	26,579
Acquisition of infrastructure	1,576,610	98,750	125,440	26,690
Total capital acquisitions	2,729,710	98,750	137,706	38,956
Capital Acquisitions Funded By:				
Capital grants and contributions	1,369,460	164,000	166,704	2,704
Other (disposals & C/Fwd)	320,000	0	0	0
Reserve accounts				
Reserve account - by council - Building	90,000		0	0
Reserve account - by council - Plant & Equipment	120,000		0	0
Reserve account - by council - Community Bus	102,088		0	0
Reserve account - by council - Community Development	97,000		0	0
Contribution - operations	631,162	(65,250)	(28,998)	36,252
Capital funding total	2,729,710	98,750	137,706	38,956

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

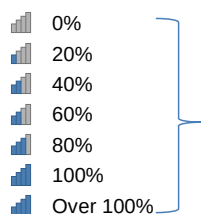
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

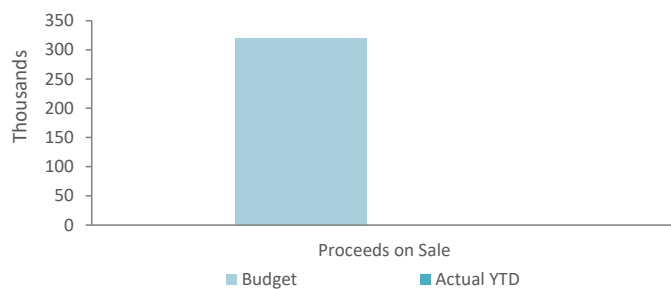


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

		Updated		YTD Actual	Variance (Under)/Over
Account Description		Budget	YTD Budget		
		\$	\$	\$	\$
Land & Buildings					0
	Housing and Accommodation Project	97,000	0	12,075	(12,075)
	Town Hall guttering	45,000	0	0	0
	53 Piesse St fence	35,000	0	0	0
	Administration Office door	10,000	0	0	0
Plant & Equipment					0
	Works Manager Ute	65,100	0	0	0
	WM00 CEO Vehicle	86,000	0	0	0
	WM017 grader	500,000	0	0	0
	Skid steer mounted mulcher	60,000	0	191	(191)
	Community Bus	255,000	0	0	0
Infrastructure - Roads					0
	R2R Benjaberring South Rd	285,000	47,500	41,428	6,072
	R2R Tilbrook Rd	100,000	0	0	0
	R2R Access Rd between Wilson St and Railway Tce (from Gamble St to Riches St)	120,000	0	0	0
	Wyalkatchem North Rd	615,000	51,250	57,433	(6,183)
Infrastructure - Drainage					0
	Drainage - intersection Railway Tce and Thurston St	34,000	0	0	0
Infrastructure - Footpaths					0
	Footpath - Aquatic Access Rd (Riches St to Swimming Pool)	66,300	0	0	0
Infrastructure - Other					0
	Swimming Pool	30,000	0	0	0
	Recreation Centre - install 280,000L tank	100,000	0	0	0
	Depot - install 280,000L tank	50,000	0	0	0
	Mobile water tanker	100,000	0	1,818	(1,818)
	Wheatbelt Way Rail Trail	76,310	0	1,430	(1,430)
	Rubbish tip CCTV (insurance claim)	0	0	23,331	(23,331)
		2,729,710	98,750	137,706	(38,956)

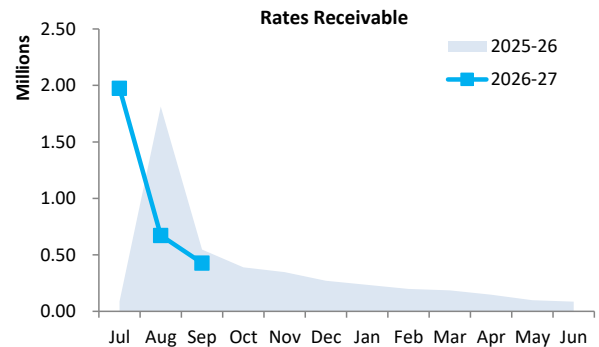
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Community Bus	0	15,000	15,000	0	0	0	0	0
	WM000 Ford Ranger	34,484	40,000	5,516	0	0	0	0	0
	WM00 Ford Everest	51,606	65,000	13,394	0	0	0	0	0
	WM017 Caterpillar Grader	0	200,000	200,000	0	0	0	0	0
		86,090	320,000	233,910	0	0	0	0	0



7 RECEIVABLES

Rates receivable	30 Jun 2026	30 Sep 2026
	\$	\$
Opening arrears previous year	88,517	86,092
Levied this year	1,571,447	1,645,433
Less - collections to date	(1,516,489)	(1,241,046)
Gross rates collectable	143,475	490,479
Allowance for impairment of rates receivable	(57,383)	(63,274)
Net rates collectable	86,092	427,205
% Collected	91.4%	71.7%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,640)	38,424	1,120	0	8,118	45,022
Percentage	(5.9%)	85.3%	2.5%	0.0%	18.0%	
Balance per trial balance						
Trade receivables	(2,640)	38,424	1,120	0	8,118	45,022
GST receivable		27,963				27,963
Total receivables general outstanding						72,985

Amounts shown above include GST (where applicable)

KEY INFORMATION

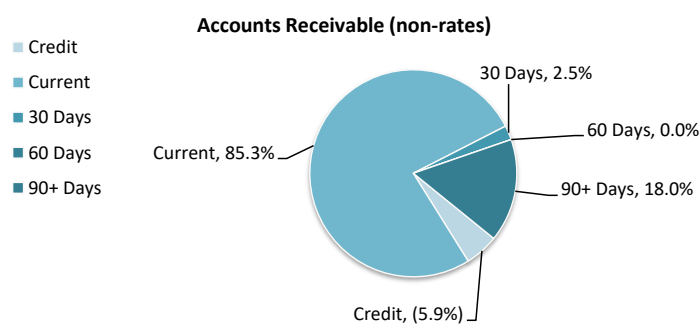
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 30 September 20
Other current assets	\$	\$	\$	\$
Financial assets at amortised cost	3,754,372	0	0	3,754,372
Inventory				
Fuel	9,526		(316)	27,953
Total other current assets	3,763,898	0	(316)	3,782,325

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

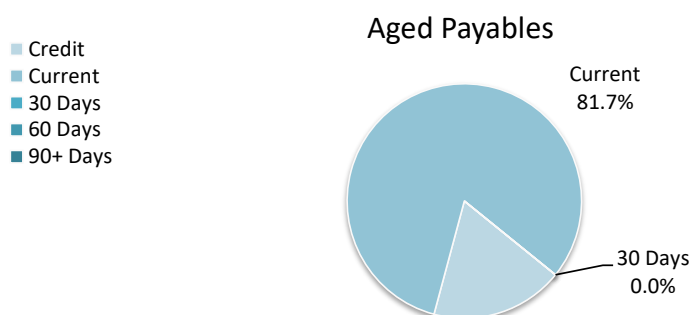
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(28,555)	127,131	0	0	0	98,576
Percentage	(29.0%)	129.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	(28,555)	0	0	0	0	98,576
Other payables	0	49,086	0	0	0	49,086
Total payables general outstanding						147,662

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars		Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2026	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Grader purchase		75	338,154	0	0	0	(79,680)	338,154	258,474	0	(12,485)
Total			338,154	0	0	0	(79,680)	338,154	258,474	0	(12,485)
Current borrowings			79,680					0			
Non-current borrowings			258,474					338,154			
			338,154					338,154			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2026 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 September 2026 \$
Other current liabilities						
Employee Related Provisions						
Provision for annual leave		74,069	0	0	0	74,069
Provision for long service leave		74,649	0	0	0	74,649
Employment on-costs		12,962	0			12,962
Total Provisions		161,680	0	0	0	161,680
Total other current liabilities		161,680	0	0	0	161,680

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and		
	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2026	Current Liability 30 Sep 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
GEN PUR - Financial Assistance Grant - General	0	0	0	0	0	287,724	71,931	104,261
GEN PUR - Financial Assistance Grant - Roads	0	0	0	0	0	58,260	14,565	24,405
ESL BFB - Operating Grant	0	0	0	0	0	42,173	10,543	10,800
ESL BFB - Admin Fee/Commission	0	0	0	0	0	4,000	0	0
ROADM - Direct Road Grant (MRWA)	0	0	0	0	0	160,647	160,647	173,698
OTH CUL - Grants - Other Culture	0	0	0	0	0	0	0	2,273
	0	0	0	0	0	552,804	257,686	315,436
Contributions								
RATES - Reimbursement of Debt Collection Costs				0		1,500	0	0
OTH HEALTH - Contributions, Donations & Reimbursements				0		0	0	11,396
POC - Fuel Tax Credits Grant Scheme				0		20,500	3,417	3,128
LIBRARY - Other Grants				0		0	0	0
	0	0	0	0	0	22,000	3,417	14,524
TOTALS	0	0	0	0	0	574,804	261,103	329,961

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD Revenue
	1 July 2026		(As revenue)	30 Sep 2026	30 Sep 2026	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
GEN PUR - Other Grants	0	0	0	0	0	420,460	0	0
ROADC - Regional Road Group Grants (MRWA)	0	0	0	0	0	410,000	164,000	166,704
ROADC - Roads to Recovery Grant	0	0	0	0	0	539,000	0	0
	0	0	0	0	0	1,369,460	164,000	166,704

10.2. WORKS AND SERVICES

10.2.1. WORKS OFFICER'S REPORT – OCTOBER 2026

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	7 October 2026
Reporting Officer:	Aldo Lamas – Works Manager
Disclosure of Interest:	No interest to disclose
File Number:	13.05
Attachment Reference:	Nil

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Works Manager's report.

BACKGROUND

To inform Council of the activities of the Works and Services team for the month ending 7 October 2026.

OVERVIEW

SUMMARY - ROADS / TOWN/ BUILDINGS

CAPITAL WORKS PROGRAM

Overall, the Capital Works Program is progressing well and remains on track for this stage of the financial year.

Two major road projects, Benjaberring South Road and Wyalkatchem North Road, are now approximately 95% complete, with only the delivery and installation of signage remaining. Outstanding works include the installation of road signs, road name signs, guideposts, culvert markers, and the completion of asphalt works at intersection of Martin Rd and Wyalkatchem North Rd.

Once these final items are completed, both projects will be fully delivered and operational, providing improved safety, accessibility, and road conditions for road users.

Current Status

Completed Projects

The following projects have been completed during the reporting period:

1. Benjaberring S Rd - SLK 0.00 to 2.70

- Survey pickup completed.
- Tree pruning completed.
- Shoulder gravel top-up completed.
- Drainage works completed.
- Widening and stabilisation works completed.
- Widening sealing works completed.

2. Wyalkatchem North Rd - SLK 8.40 to 9.90

- Survey pickup completed.
- Shoulder gravel top-up completed.
- Drainage works completed.
- Formation and stabilisation work completed.
- Sealing works completed.

3. Access laneway (From Gamble St to Riches St)

- Procurement process commenced.
- Request for Quotation (RFQ) documentation is currently being prepared for issue to contractors.

ROAD & MAINTENANCE

Routine operational works continue to support the maintenance, renewal, and improvement of the Shire's road network and associated infrastructure assets. These activities focus on preserving asset condition, improving road safety, and ensuring the ongoing functionality of transport routes throughout the Shire.

- **Refuse Site**

Routine weekly maintenance continued throughout the month at the Refuse Site to ensure the facility remains safe and operational.

- **Traffic Counter**

Traffic counters have been installed throughout the Shire to collect traffic volume data. The information gathered will assist with future maintenance planning, grant funding applications, and asset management decisions.

The Shire's road network consists of 122 roads. To date, traffic counters have been installed on 77 roads, representing 63.1% of the network. The remaining 45 roads (36.9%) will be surveyed by the end of the financial year, providing complete low-season traffic data across the entire road network.

Following the collection of low-season data, the Shire's objective is to undertake traffic counts across the whole network during the peak harvest season. This will enable a direct comparison between low-season and harvest-season traffic volumes

and provide a more accurate understanding of road usage patterns throughout the year.

Upon completion of the program, the Shire will have traffic count information covering 100% of the road network, providing valuable data to support asset management, maintenance planning, future capital works programming, and funding applications.

During the coming harvest season, traffic counters have been installed on selected roads between 1 October and 30 January to collect traffic data and capture seasonal variations in traffic volumes.

Traffic Counter Locations (Harvest Season Monitoring):

3 x Traffic Counters at Wyalkatchem North Road - SLK 0.39, SLK 8.00 and SLK 11.00

2 x Traffic Counters at Wyalkatchem Koorda Road - SLK 0.80 and SLK 17.00

1 x Traffic Counter at Wyalkatchem Cunderdin Road - SLK 30.00

1 x Traffic Counter at Wyalkatchem Tammin Road - SLK 27.50

1 x Traffic Counter at Old Nalkain Road - SLK 1.00

1 x Traffic Counter at Elsegood Road - SLK 0.10

A total of 9 traffic counters have been deployed across 6 key roads to capture harvest-season traffic movements and improve the Shire's understanding of both light and heavy vehicle usage across the network. This information will assist in prioritising future maintenance works and supporting evidence-based funding submissions.

▪ **Roadside Slashing**

The Works Team undertook roadside slashing activities along a section of Cunderdin-Wyalkatchem Road, from the Shire boundary to Hobden Road, covering approximately 2 kilometres. These works were carried out to improve road safety, maintain visibility for road users, and reduce vegetation growth within the road reserve.

The Shire will continue to inspect and identify locations requiring roadside slashing and vegetation management works as part of its ongoing maintenance program. Priority will be given to areas where vegetation growth may impact road safety, sight distances, access to infrastructure, or increase fire risk. These ongoing activities will help maintain a safe and functional road network for all road users.

- **Pothole Maintenance**

The Works Team carried out pothole maintenance works on Wyalkatchem-Koorda Road, Wallambin Road, within the Townsite, and on Tammin-Wyalkatchem Road.

These works involved identifying and repairing potholes to improve road safety, maintain driving conditions, and prevent further deterioration of the road pavement. Priority was given to locations where defects posed a potential risk to road users or had the potential to develop into more significant maintenance issues.

The Shire will continue to inspect the road network and undertake pothole repairs as required to ensure roads remain safe, serviceable, and accessible for all users.

- **Maintenance Grading**

Maintenance grading is continuing throughout the Shire to improve and maintain road conditions, ensuring safe and reliable access for residents, agricultural operations, school bus services, and other road users. These works form part of the Shire's ongoing road maintenance program and assist in preserving the condition and serviceability of the unsealed road network.

The following roads were completed during this reporting period:

1. Old Nalkain Rd
2. Mitchell Rd
3. North West Boundary Rd
4. Elsegood Rd
5. Lawrence Rd
6. Trotting Track Rd

[Refer to Photographs - Attachment A](#)

PARKS AND GARDENS

- **Weed Management**

We are currently undertaking the Shire's annual weed management and follow-up spraying program across the municipality.

Staff continue to monitor weather conditions and undertake herbicide applications when suitable spraying conditions are available. This ensures effective treatment outcomes and compliance with best-practice environmental management.

Current works focus on weed control and vegetation management across all Shire-owned properties and Crown land reserves under the Shire's care and control. These activities are aimed to improve the presentation of public areas, protecting native vegetation, and minimising fire hazards.

The program is being delivered progressively throughout the season, with priority given to areas experiencing higher weed growth, known problem locations, road verges, reserves, and other public open spaces. Follow-up inspections and treatments will be undertaken as required to maximise the effectiveness of the program and achieve long-term weed control outcomes.

Overall, the weed management program is progressing well and remains on schedule for completion within the current spraying season. Staff will continue to monitor treated areas and respond to emerging weed issues as required to maintain the Shire's assets and public spaces to an appropriate standard.

- **Rodeo**

The Works Team was busy preparing for the recent Rodeo event. Preparations included the installation of temporary fencing and event signage, as well as undertaking general maintenance works around the facilities and surrounding grounds.

These activities ensured the venue was safe, well-presented, and ready to accommodate competitors, spectators, and event organisers. Staff completed the final preparations and inspections prior to the event to ensure all facilities were in good condition and fully operational.

The event was successfully supported through the combined efforts of Shire staff, volunteers, and organisers, contributing to another successful community event.

- **Standpipe Backflow Testing**

Backflow testing was conducted on the Shire's standpipes to ensure compliance with water authority requirements and to verify that all backflow prevention devices were operating correctly. The testing helps protect the potable water supply from potential contamination and ensures the continued safe operation of the standpipe facilities.

TRAINING

- **Active Bystander Training**

Shire staff recently participated in Active Bystander Training, aimed at increasing awareness of inappropriate workplace behaviours and providing practical strategies for safely and effectively responding to situations of concern.

The training focused on promoting a respectful, inclusive, and safe workplace culture by empowering staff to recognise, challenge, and report unacceptable behaviours when they occur. Participants gained a better understanding of their responsibilities in supporting positive workplace interactions and fostering a culture of accountability and respect.

The training was well attended and provided valuable skills and knowledge that will assist staff in maintaining a professional and supportive working environment across the organisation.

▪ **Venomous Snake Relocation Training**

Staff attended Venomous Snake Relocation Training to enhance their knowledge and skills in the safe identification, handling, and relocation of venomous snakes. The training will assist in ensuring staff can respond appropriately to snake encounters while maintaining public and workplace safety.

STATUTORY ENVIRONMENT

There are no statutory environment implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are some financial implications in relation to this item and they are reflected in the report.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 1 Economy	Statement of Strategic Outcome: Local industry is sustained and can expand with critical and enabling infrastructure. The visitor economy diversifies our local economy and we enhance our community profile.
Goal No.	GOAL 1. Our transport network responds to the accessibility and connectivity needs of all

1.2	Deliver the Wheatbelt Secondary Freight Network Program
1.3	Participate in the Regional Road Group
Pillar 2 Community	Statement of Strategic Outcome: Our community is inclusive, it is a place where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.
Goal No.	GOAL 5. A safe and healthy community for all ages
5.9	Upgrade facilities and equipment at the Wyalkatchem Swimming Pool

Attachment A



Photo: Wyalkatchem North Rd



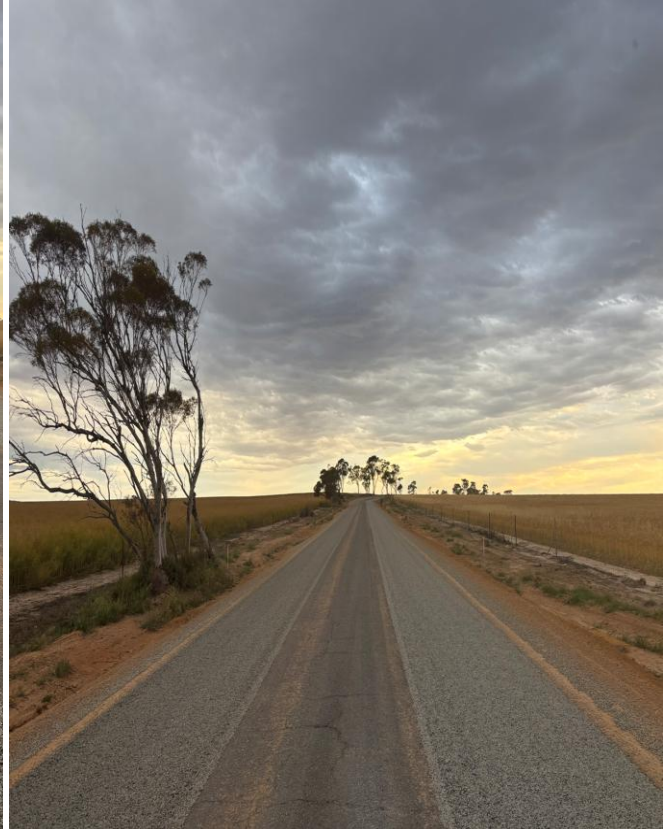
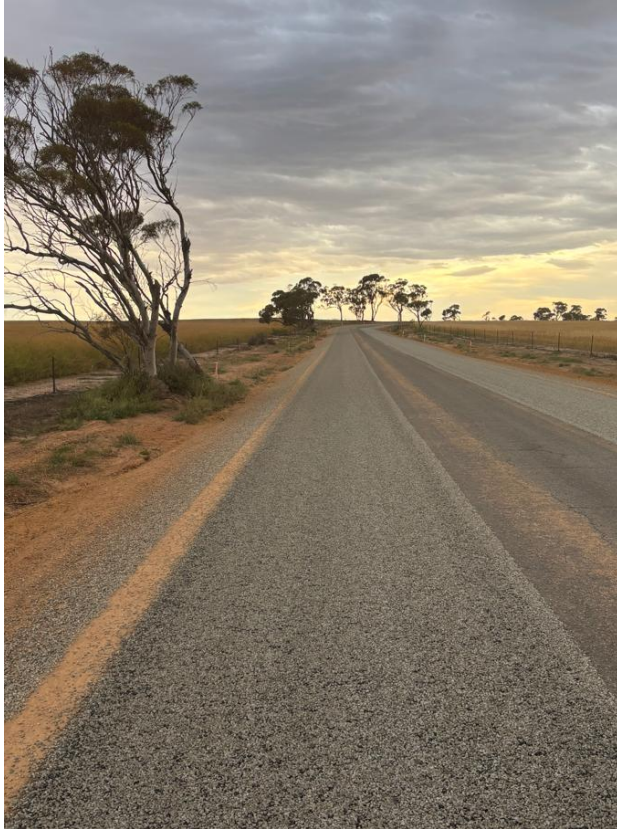


Photo: Benjaberring South Rd



Photo: Wyalkatchem Koorda Rd Signage Replacement



Photo: Cunderdin Wyalkatchem North Rd – Slashing



Photo: Shire of Wyalkatchem Active Bystander Training



Photo: Shire of Wyalkatchem Snake Handling Training

10.3. GOVERNANCE AND COMPLIANCE

Nil

11. PLANNING AND BUILDING

11.1.1. DEVELOPMENT APPROVAL (DA) APPLICATION – LOT 50/51 CEMETERY RD, WYALKATCHEM

Applicant:	Kenneth William and Lisa Marie Hansen
Location:	Lot 50/51 Cemetery Rd, Wyalkatchem
Date:	7 October 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	07.02
Attachment Reference:	11.1.1 Development Application as submitted

OFFICER'S RECOMMENDATION

1. Approved Plans

The development shall be carried out in accordance with the approved plans and supporting information, unless otherwise approved in writing by the local government.

2. Landscaping Plan

- a) Prior to occupation or use of the development, a detailed landscaping plan shall be submitted to and approved by the local government. The plan shall identify planting species, planting locations, and irrigation requirements.
- b) The approved landscaping shall be installed prior to occupation or use of the development and thereafter maintained to the satisfaction of the local government. Any plants that die, become diseased or are removed shall be replaced within the next planting season.

3. Approved Use

This approval relates solely to the storage, preservation and restoration of classic and vintage machinery as described in the development application. Any change to, or intensification of, the approved use shall require the prior approval of the local government.

4. Commercial Operations

This approval does not authorise the commencement of a business, commercial enterprise, industrial service operation or other commercial land use from the site. Separate development approval shall be obtained from the local government prior to the commencement of any such use.

5. Activities Within Building

All storage, restoration, maintenance, repair, fabrication and other activities associated with the approved use shall be undertaken wholly within the approved shed.

6. Outdoor Storage

The outdoor storage of machinery, equipment, materials, parts, waste products or

other items associated with the approved use is not permitted unless otherwise approved in writing by the local government.

7. Noise

The use and development shall comply with the requirements of the *Environmental Protection (Noise) Regulations 1997*, as amended.

8. Wastewater Disposal

Prior to occupation or use of the amenities building, the approved on-site wastewater treatment and disposal system shall be installed and approved to the satisfaction of the local government and relevant statutory authorities.

9. Stormwater

All stormwater from roofed and hardstand areas shall be collected and disposed of on-site to the satisfaction of the local government.

1. Introduction

The application seeks development approval for the construction of a steel-framed Colourbond shed, installation of a prefabricated toilet and shower facility and associated site works and service connections on Lots 50 and 51 Cemetery Road, Wyalkatchem. The subject land is currently zoned for '*Light industry*' under Local Planning Scheme No. 4 (LPS4) and comprises an irregular shaped lot of 0.22ha owned by the proponents.

2. Site Context

Lots 50 and 51 Cemetery Road ('**the site**') comprise a vacant parcel of land situated on the outskirts of the Wyalkatchem townsite. The site is generally level and predominantly cleared, with two single-storey buildings situated along the southeastern boundary adjacent to Cemetery Road.

Image 1: Site Location Map



The site is enclosed by fencing, comprising Colourbond fencing along the eastern, northern and western boundaries. A mesh fence remains along the southern frontage to Cemetery Road.

The surrounding locality comprises a transition between the developed edge of the townsite and surrounding rural land, with land uses in the broader area characterised by a mix of rural, industrial, residential and commercial related activities. Access to the site is provided via Cemetery Road.

Historical aerial and street-level imagery indicates the site was previously used for fuel storage and distribution purposes.

Historical development appears to have included a storage shed located toward the rear of the property, three vertical fuel storage tanks and an associated refuelling facility

located centrally within the site. These structures have since been removed, leaving the site largely vacant and cleared.

Image 2: Historical development and fuel storage infrastructure on the subject site

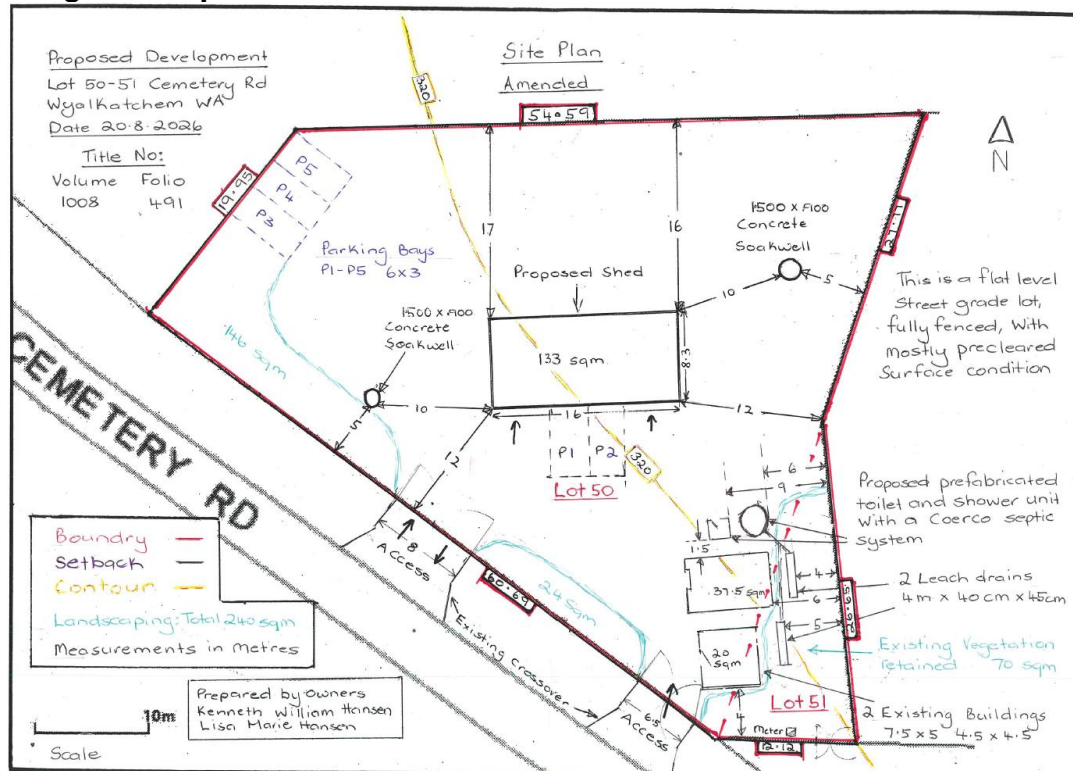


At the time of assessment, the site had an open and modified character, with minimal vegetation and limited built form. Existing development is confined to the two buildings adjacent to Cemetery Road and the boundary fencing.

3. Proposed Development

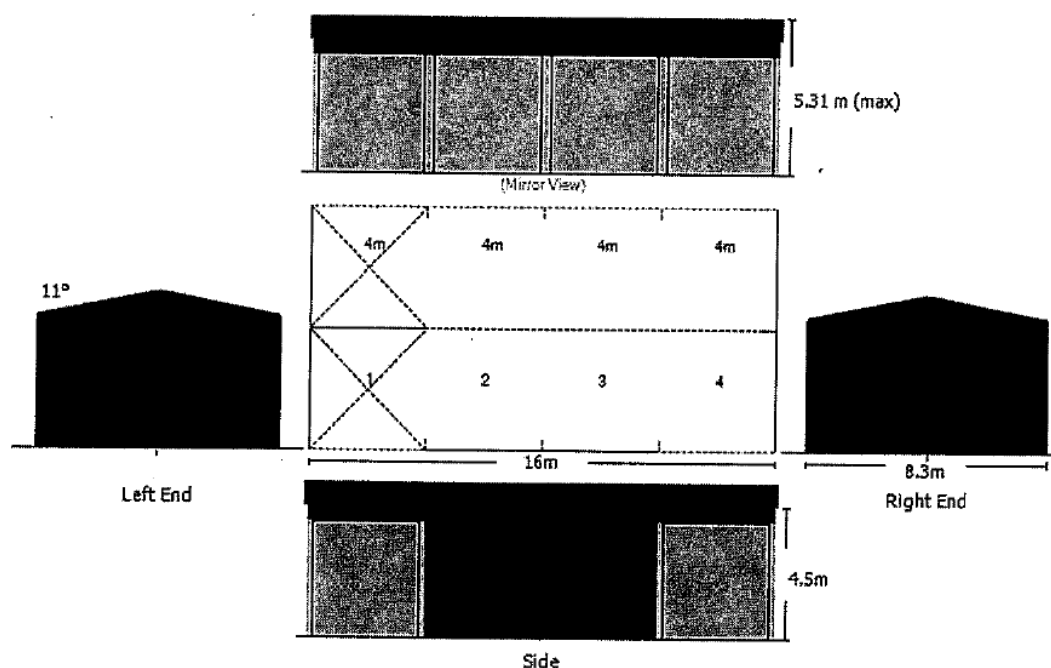
The proposed development comprises a steel-framed shed with external Colourbond wall and roof cladding. The shed is proposed to be centrally located on the site. The development also includes a prefabricated toilet and shower unit positioned along the eastern perimeter of the site.

Image 3: Proposed Site Plan



The proposed shed has an approximate floor area of 133sqm and incorporates a gable roof design with a maximum height of approximately 5.31 metres above natural ground level. The building is constructed using steel portal framing and non-reflective Colourbond cladding and roofing, resulting in a simple design that is reflective of typical light industrial development.

Image 4: Proposed shed elevations



The application includes a prefabricated amenities unit comprising a toilet and shower facility. Submitted product information indicates the unit is a transportable structure measuring approximately 2.15 metres wide by 1.90 metres deep, with a maximum height of 2.45 metres. The unit incorporates a toilet, shower, hand basin, lighting, exhaust fan and internal plumbing and is intended to be connected to water, wastewater and power services. The amenities unit is proposed to be located adjacent to the existing single-storey buildings on the site, consolidating built form within one area of the property and providing ancillary facilities to support the use of the proposed shed.

Image 5: Proposed prefabricated toilet and shower unit



The proposal includes associated earthworks and site works necessary to facilitate the development, including service connections to the amenities unit and establishment of the shed on the lot. No changes are proposed to the existing access arrangements from Cemetery Road.

Overall, the proposal represents a modest form of industrial development comprising storage and ancillary amenities infrastructure.

4. Planning Framework

This assessment has been undertaken having regard to the statutory and strategic planning framework applying to the Shire of Wyalkatchem. The primary statutory planning instrument is the Shire of Wyalkatchem Local Planning Scheme No. 4 (LPS4), which establishes the land use and development controls applicable throughout the Scheme area.

The site is zoned '*Light Industry*'. The objectives of the Light Industry zone are to provide for service industries and light industries that do not adversely affect nearby sensitive land

uses, provide employment opportunities, and ensure development is appropriately presented through setbacks and landscaping.

The application proposes the construction of a steel-framed Colourbond shed together with the installation of a prefabricated toilet and shower unit. The proposed development is considered industrial, consistent with the intended function of the Light Industry zone and requires development approval under the provisions of LPS4.

The Scheme is supported by the Shire of Wyalkatchem Local Planning Strategy, which provides strategic direction for land use and development throughout the district. Relevant objectives include encouraging business and employment opportunities, providing for industrial land uses that support local economic activity, and ensuring development occurs in an orderly and coordinated manner.

5. Zoning and Permissibility

The subject site is zoned Light Industry under LPS4. The objectives of the zone are to accommodate service industries and light industrial activities that do not adversely affect nearby sensitive land uses and are appropriately designed and presented.

The applicant has advised that the proposed development will be used for the storage, preservation and restoration of classic and vintage machinery. The proposed use is appropriately characterised as a Storage, which is a '**P**' (Permitted) use within the Light Industry zone under Table 1 of LPS4. Accordingly, the use is consistent with the intent and objectives of the zone and is capable of being supported, subject to compliance with the relevant development standards and any conditions of approval.

6. Assessment

6.1 Land Use

The applicant has advised that the proposed shed is intended to facilitate the storage, preservation and restoration of classic and vintage machinery. The activities are proposed to be undertaken privately by the landowner on a sole-operator basis, with no employees, commercial enterprise or industrial service operation forming part of the application.

Under LPS4, the proposed use would be classified as storage / warehouse, both of which are permitted uses within the Light Industry zone.

The nature and scale of the proposed activities are considered consistent with the objectives of the Light Industry zone and are not anticipated to adversely affect surrounding land uses. To ensure the use remains consistent with that described by the applicant, it is recommended that conditions be attached to any approval requiring all restoration, maintenance, fabrication and storage activities to be undertaken within the approved shed and prohibiting outdoor storage or restoration activities without the prior approval of the local government.

It is further recommended that the approval not authorise the commencement of a business, commercial enterprise or industrial service operation from the site, with any such use requiring separate development approval.

Accordingly, the proposed development is considered acceptable having regard to the zoning of the land, the intended use of the shed and the established industrial character of the locality.

6.2 Built Form and Siting

The proposed shed is centrally located within the site and is setback approximately 12 metres from the front boundary and 16 metres from the rear boundary. The shed therefore exceeds the minimum setback requirements prescribed by the Scheme and is considered appropriately sited having regard to the scale of the development and the industrial character of the locality.

The prefabricated toilet and shower unit is proposed approximately 6 metres from the eastern side boundary. As side setbacks within the Light Industry zone are determined at the discretion of the local government, the siting of the amenities unit is considered acceptable. Given its modest scale and ancillary function, the structure is not anticipated to adversely affect adjoining landowners or constrain the future development of surrounding lots.

Overall, the proposed development exhibits a built form and site layout consistent with the expectations of development within the Light Industry zone and is considered acceptable from a built form and siting perspective.

6.3 Landscaping

Table II of LPS4 requires a minimum of 10% of the site to be landscaped and seeks to ensure setback areas and street frontages are appropriately presented.

The submitted site layout plan identifies approximately 240m² of landscaping, comprising retained vegetation and proposed landscaped areas distributed throughout the site. This exceeds the minimum landscaping requirement applicable to the development.

Whilst the landscape areas have been identified on the submitted site plan, detailed information regarding species selection, planting densities and irrigation has not been provided. Accordingly, it is recommended that any approval be conditioned to require the submission of a detailed landscaping plan to the satisfaction of the local government prior to occupation of the development.

Subject to the submission and implementation of a detailed landscaping plan, the proposal is considered capable of satisfying the landscaping requirements of LPS4.

6.4 Amenity Impacts

The subject site is located within an established Light Industry area on the outskirts of the Wyalkatchem townsite. The surrounding locality comprises a mix of industrial, storage and service-related land uses together with vacant and undeveloped land.

Having regard to the scale of the proposed development, the industrial zoning of the land and the established character of the locality, the proposal is not anticipated to result in unreasonable amenity impacts. The scale and nature of the proposed development are comparatively modest when considered in the context of the former fuel storage and distribution infrastructure previously located on the site.

Machinery restoration and maintenance activities have the potential to generate noise, dust, fumes, waste products and visual impacts if undertaken outdoors. Accordingly, it is recommended that any approval require such activities to be undertaken within the approved shed and prohibit outdoor storage, restoration, maintenance or fabrication activities without the prior approval of the local government.

Subject to the recommended conditions, the proposal is not considered likely to adversely affect the amenity of adjoining properties or the wider locality.

6.5 Access and Infrastructure

The subject site has an existing frontage to Cemetery Road and benefits from an established vehicle crossover and access arrangements. No changes are proposed to the existing access arrangements.

The applicant has advised that the proposed activities will be undertaken by the landowner on a sole-operator basis with no employees associated with the development. The submitted site plan identifies five on-site parking bays, which exceed the parking demand anticipated from the proposed use.

The parking areas and internal access arrangements are appropriately configured to enable vehicles to enter, manoeuvre and exit the site in a safe and efficient manner. The site is of sufficient size to accommodate the proposed shed, parking areas and associated circulation space.

Accordingly, the proposed access and parking arrangements are considered satisfactory.

6.6 Servicing

The application proposes the installation of a prefabricated toilet and shower unit in association with the proposed shed. Information provided by the applicant indicates that the amenities unit will be connected to an on-site Coerco septic system incorporating leach drains for the disposal of wastewater generated by the development. The location of the septic system and associated effluent disposal infrastructure has been identified on the submitted site plan.

The submitted plans also identify an existing water meter servicing the property, indicating that reticulated water is available to the site. In addition, servicing information identifies water and power infrastructure within the surrounding road reserve network, indicating the site appears capable of being provided with the utility services necessary to support the proposed development, subject to the requirements of the relevant service providers.

Given the modest scale of the proposal and the nature of the intended use, no servicing constraints have been identified that would preclude the development from proceeding. The detailed design, installation and approval of wastewater disposal infrastructure, plumbing works and utility connections will be addressed through the relevant building, health and service provider approval processes.

Accordingly, the proposal is considered capable of being adequately serviced and is acceptable from a servicing perspective.

6.7 Environmental Considerations

Vegetation

The site is predominantly cleared and contains limited vegetation. The submitted plans identify areas of existing vegetation to be retained and the proposal is not anticipated to require substantial vegetation removal.

Salinity

Available mapping indicates the site is located within an area subject to regional salinity risk. However, the site has been substantially modified through previous industrial use and no evidence has been provided to indicate that salinity currently affects the site or would constrain the proposed development. Given the scale of the proposal, salinity is not considered to represent a significant planning constraint.

Land Capability

The site is generally level, cleared and appropriately configured to accommodate the proposed shed, amenities building and associated infrastructure. No physical, environmental or topographical constraints have been identified that would prevent development of the site. Accordingly, the land is considered capable of accommodating the proposed development.

7. Conclusion

The application seeks development approval for the construction of a steel-framed Colourbond shed, a prefabricated toilet and shower unit and associated site infrastructure on Lots 50 and 51 Cemetery Road, Wyalkatchem.

The proposed development is consistent with the scale and form of development anticipated within the Light Industry zone and is considered acceptable having regard to the applicable requirements of LPS4. The proposal provides satisfactory setbacks, access, servicing and landscaping opportunities, and no significant amenity, environmental or infrastructure constraints have been identified.

Subject to conditions restricting activities to those described by the applicant and requiring the submission of a detailed landscaping plan, the proposal is considered capable of being supported.

STATUTORY ENVIRONMENT

Planning and Development Act 2005
Shire of Wyalkatchem Local Planning Scheme No. 4

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

There are no financial implications with this report.

RISK IMPLICATIONS

Nil.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the Shire of Wyalkatchem Strategic Community Plan 2024-2034 and is consistent with the orderly development and use of land contemplated under the local planning framework.

SHIRE OF WYALKATCHEM



Application for development approval

Owner details		
Name: <u>Kenneth William HANSEN & Lisa Marie HANSEN</u>		
ABN (if applicable):		
Address: <u>53 Kaiber Ave</u> <u>YANCHEP WA</u> Postcode: <u>6035</u>		
Phone:	Fax:	Email:
Work:		<u>Lisaha6206@gmail.com</u>
Home:		
Mobile: <u>0417721924</u>		
Contact person for correspondence: <u>Ken HANSEN</u>		
Signature: <u>[Signature]</u>		Date: <u>22/6/26</u>
Signature: <u>[Signature]</u>		Date: <u>22.6.26</u>
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i>		

Applicant details (if different from owner)		
Name:		
Address:		
Postcode:		
Phone:	Fax:	Email:
Work:		
Home:		
Mobile:		
Contact person for correspondence:		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. ☐ Yes ☐ No		
Signature:		Date:

Property details		
Lot No: 50/51	House/Street No:	Location No:
Plan No: Diagram:	Certificate of Title Vol. No: 1008	Folio: 491
Title encumbrances (e.g. easements, restrictive covenants): Street name: Cemetery Rd Suburb: Wyalkatchem Nearest street intersection: Railway Terrace		

Proposed development	
Nature of development:	☐ Works ☐ Use ☒ Works and use
Is an exemption from development claimed for part of the development? ☐ Yes ☐ No	
If yes, is the exemption for: ☐ Works ☐ Use	
Description of proposed works and/or land use: Refer Attached. Construct steel frame color band shed. Instal prefab toilet & Shower unit.	
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use: Double brick/tile office. Double brick steel roof building	
Approximate cost of proposed development: \$40,000	
Estimated time of completion: 12 months	

OFFICE USE ONLY	
Acceptance Officer's initials: <i>bf</i>	Date received: 23/6/26
Local government reference No:	

WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

1008

491

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts

REGISTRAR OF TITLES

**THIS IS A MULTI-LOT TITLE****LAND DESCRIPTION:**

LOT 50 ON DIAGRAM 7652
LOT 51 ON DIAGRAM 7653

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

LISA MARIE HANSEN
KENNETH WILLIAM HANSEN
BOTH OF 53 KAIBER AVENUE YANCHEP WA 6035
AS JOINT TENANTS

(T Q765273) REGISTERED 16/2/2026

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	1008-491 (50/D7652), 1008-491 (51/D7653)
PREVIOUS TITLE:	961-16, 977-185
PROPERTY STREET ADDRESS:	LOT 50 CEMETERY RD, WYALKATCHEM (50/D7652). LOT 51 RAILWAY TCE, WYALKATCHEM (51/D7653).
LOCAL GOVERNMENT AUTHORITY:	SHIRE OF WYALKATCHEM

Shire of Wyalkatchem Administration

From: Lisa <lisaha6206@gmail.com>
Sent: Tuesday, 18 August 2026 11:03 AM
To: Shire of Wyalkatchem Administration
Subject: Fwd: Further Information: Response from Town Planner re DA I50,51 Cemetery Rd

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Sent from my iPhone

Begin forwarded message:

From: Lisa <lisaha6206@gmail.com>
Date: 18 August 2026 at 10:58:06 am AWST
To: Lisa <lisaha6206@gmail.com>
Subject: Re: Further Information: Response from Town Planner re DA I50,51 Cemetery Rd

general@wyalkatchem.wa.gov.au
Sent from my iPhone

On 17 Aug 2026, at 6:40 pm, Lisa <lisaha6206@gmail.com> wrote:

To assist with the assessment of your development application, please provide the following information:

1. A description of the proposed use of the shed and land, including the activities proposed to occur on the site.

The initial development proposal is for an undercover facility, for storage and work area for passive preservation and restoration, dedicated to classic and vintage machinery, providing support for various like minded clubs.

2. Confirmation of whether any business or commercial activities are proposed to operate from the site, including the number of employees, if any, proposed to be based on or regularly attend the site.

At this initial stage, there is no intention to operate a commercial enterprise. My prime intention is to provide a networking service for these groups, including sourcing and fabricating rare parts, including online trading platform. This will be a sole operation at this stage.

3. Clarification regarding the structure labelled "Flat Pack 6m x 3m Transportable Building" on the submitted plans, including

confirmation of whether it forms part of the application and its intended use.

The transportable building is to be utilised as a 'vermin proof' storage facility for sensitive materials for example books, manuals and old world record keeping.

4. Pursuant to Table II of the Shire of Wyalkatchem Local Planning Scheme No. 3, please provide a landscaping plan demonstrating compliance with the minimum 10% landscaping requirement applicable to Light Industry development.

I have improved the detail to include the area of intended landscaping, which will be a variety of shrubbery, in line with the council planning scheme along with car parking zones.

Landscaping, totalling 230 sqm is divided into 3 seperate areas :

- 24 sqm
- 90 sqm
- 116 sqm (existing to be retained)

If you require any further information, we are very happy for you to contact us on 0417721924.

*Regards
Ken and Lisa Hansen*

Shire of Wyalkatchem Administration

From: Shire of Wyalkatchem Administration
Sent: Tuesday, 8 September 2026 11:29 AM
To: Shire of Wyalkatchem Administration
Subject: FW: Further Information: Response from Town Planner re DA I50,51 Cemetery Rd

From: Lisa <lisaha6206@gmail.com>
Sent: Thursday, 27 August 2026 9:04 AM
To: Shire of Wyalkatchem Administration <general@wyalkatchem.wa.gov.au>
Subject: Fwd: Further Information: Response from Town Planner re DA I50,51 Cemetery Rd

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Belinda,

The amended responses for the town planner are as follows:

To assist with the assessment of your development application, please provide the following information:

1. A description of the proposed use of the shed and land, including the activities proposed to occur on the site.

The initial development proposal is for an undercover facility, for storage and work area for passive preservation and restoration, dedicated to classic and vintage machinery, providing support for various like minded clubs.

2. Confirmation of whether any business or commercial activities are proposed to operate from the site, including the number of employees, if any, proposed to be based on or regularly attend the site.

At this initial stage, there is no intention to operate a commercial enterprise. My prime intention is to provide a networking service for these groups, including sourcing and fabricating rare parts, including online trading platform. This will be a sole operation at this stage.

3. Clarification regarding the structure labelled "Flat Pack 6m x 3m Transportable Building" on the submitted plans, including confirmation of whether it forms part of the application and its intended use.

- *The transportable building has been removed from the application, to simplify the proposed development and contain costs within the estimate.*
- *Additionally, the prefabricated toilet/shower unit and septic system, has been repositioned closer to the water supply.*

4. Pursuant to Table II of the Shire of Wyalkatchem Local Planning Scheme No. 3, please provide a landscaping plan demonstrating compliance with the minimum 10% landscaping requirement applicable to Light Industry development.

I have improved the detail to include the area of intended landscaping, which will be a variety of shrubbery, in line with the council planning scheme along with car parking zones.

Landscaping, totalling 240 sqm is divided into 3 seperate areas :

- 24 sqm
- 70 sqm (existing to be retained)
- 146 sqm

If you require any further information, we are very happy for you to contact us on 0417721924.

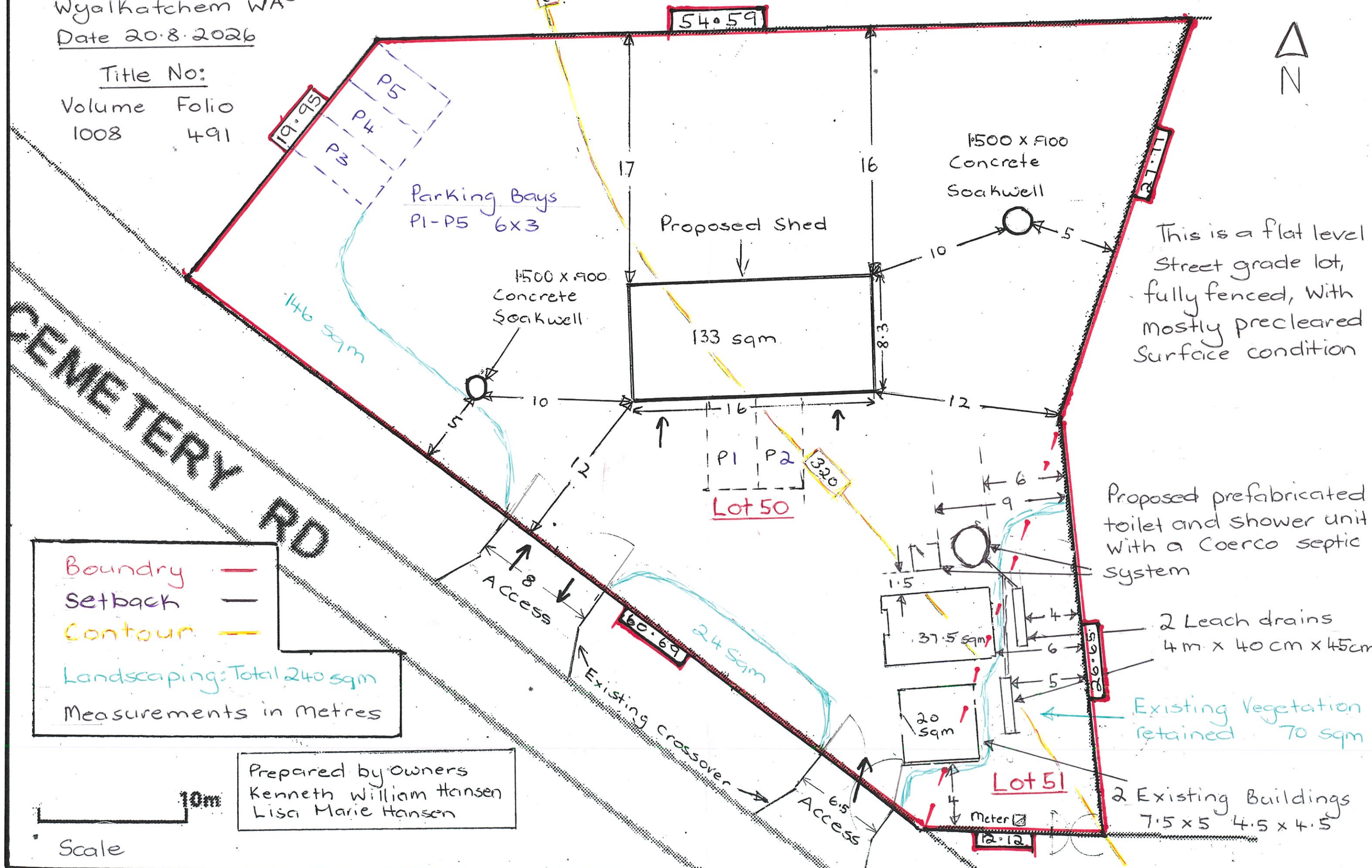
Regards

Ken and Lisa Hansen

Proposed Development
 Lot 50-51 Cemetery Rd
 Wyalkatchem WA
 Date 20.8.2026

Site Plan Amended

Title No:
 Volume 1008 Folio 491



Prepared by Owners
 Kenneth William Hansen
 Lisa Marie Hansen

Scale

10m

12. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

15. MATTERS BEHIND CLOSED DOORS

16. CLOSURE OF THE MEETING