



**MINUTES
OF THE
ORDINARY MEETING OF
COUNCIL**

**HELD ON
THURSDAY, 17 OCTOBER 2019**

**Council Chambers
Honour Avenue
Wyalkatchem
Commencement 3:38pm
Closure 4:05pm**

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence "Unconfirmed" until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The "Confirmed" Minutes are then signed off by the Presiding Member

Unconfirmed Minutes

These minutes were approved for distribution on 17 October 2019.



Taryn Dayman
Chief Executive Officer

Confirmed Minutes

These minutes were confirmed at the Ordinary Meeting of Council held 21 November 2019.

Signed: 

Cr Quentin Davies, Shire President and Presiding Member
Shire of Wyalkatchem

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting

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1. DECLARATION OF OPENING

The Chairperson, Shire President Cr Davies opened the meeting at 3:38pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 3:38pm.

2.3. Declaration of Public Question Time closed

Public question Time closed at 3:39pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Members:	Cr. Quentin Davies	President (Presiding Member)
	Cr. Owen Garner	
	Cr. Emma Holdsworth	
	Cr. Stephen Gamble	
	Cr. Mischa Stratford	
	Cr. Heather Metcalfe	

Staff:	Taryn Dayman	Chief Executive Officer
	Stephanie Elvidge	Governance Executive Officer

3.2. Apologies

Nil

3.3. Approved Leave of Absence

Nil

3.4. Applications for Leave of Absence

Nil

4. OBITUARIES

It was advised that Mr Ian Neale recently passed away.

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Nil

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – 23 September 2019

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Monday 23 September 2019 (Attachment 7.1.1)

OFFICER RECOMMENDATION:

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Monday 23 September 2019 (Attachment 7.1.1) be confirmed as a true and correct record.

COUNCIL RESOLUTION:

(135 /2019) Moved: Cr Garner

Seconded: Cr Holdsworth

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Monday 23 September 2019 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 6/0

7.2. Receipt of Minutes

7.2.1. NEWROC Council Minutes – 24 September 2019

Minutes of the NEWROC Executive Meeting held on Tuesday 24 September 2019 (Attachment 7.2.1)

OFFICER RECOMMENDATION:

That the minutes of the NEWROC Executive Meeting of Tuesday 24 September 2019 (Attachment 7.2.1) be received by Council.

COUNCIL RESOLUTION:

(136 /2019) Moved: Cr Stratford

Seconded: Cr Garner

That the minutes of the NEWROC Executive Meeting of Tuesday 24 September 2019 (Attachment 7.2.1) be received by Council.

CARRIED 6/0

7.2.2. Northam District Operations Advisory Committee – 10 September 2019

Minutes of the Northam Districts Operations Advisory Committee meeting of Tuesday 10 September 2019 (Attachment 7.2.2)

OFFICER RECOMMENDATION:

That the minutes of the Northam Districts Operations Advisory Committee meeting of Tuesday 10 September 2019 (Attachment 7.2.2) be received by Council.

COUNCIL RESOLUTION:

(137 /2019) Moved: Cr Gamble

Seconded: Cr Metcalfe

That the minutes of the Northam Districts Operations Advisory Committee meeting of Tuesday 10 September (Attachment 7.2.2) be received by Council.

CARRIED 6/0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Davies thanked and congratulated all persons involved in the submission for the relocation of the tennis courts.

Cr Davies commented on the Production of 'Smilie the boy from Wylie'. Both nights of the show were well supported and a credit to all those involved, both music and dramatics. Congratulations and thank you to Paul de Pierres.

Cr Davies commented the 50yr anniversary of the Rotary was well attended and enjoyed.

Cr Davies confirmed it is Election weekend for Local Governments.

Cr Davies confirmed a Special Meeting of Council is proposed for Monday 21 October to swear in Councillors and conduct the review of positions and seats.

Cr Davies commented the new owners of the IGA have arrived and wished them well.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil.

10.REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – SEPTEMBER 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 October 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Nil

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with its delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

In accordance with the *Local Government (Financial Management) Regulations 1996, s13(1)*, If a local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared.

A list prepared under sub regulation (1) is to be –

- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
- b. Recorded in the minutes of that meeting.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

COMMENT

A payment listing for the month of September 2019 is presented for Council for their endorsement and includes payments made via cheque, Electronic Funds Transfer (EFT) and Direct Debit.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$12,113.06

Previous Accounts for Payment report to enable council to check that no sequential payment numbers have been missed from the previous accounts for payment reports and the report presented as attached, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal	Cheque	16873	No Payments

Municipal & Trust	EFT	EFT84	EFT85
Trust	Cheque	CHEQUE	No Payments
Reserves	EFT	EFT	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures
		5.1.2	Embed sound risk management frameworks to mitigate council's strategic and operational risk
5.4	Robust and accountable business and financial processes	5.4.2	Ensure efficient use of resources

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the following payments for the month of September 2019:

- 1. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$171,694.49;*
- 2. Direct Debit (DD) payments in the Municipal Fund totalling \$28147.51;*
- 3. Payroll Journal (JNL) payments in the Municipal Fund totalling \$54,460.33;*
- 4. Electronic Funds Transfer (EFT) payments in the Trust Fund totalling \$113.30;*
- 5. Total payments for the month of September 2019 being \$254,415.63, as listed in attachment 10.1.1.*

COUNCIL RESOLUTION:

(138 /2019) Moved: Cr Garner

Seconded: Cr Metcalfe

That Council endorse the following payments for the month of September 2019:

- 1. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$171,694.49;***
- 2. Direct Debit (DD) payments in the Municipal Fund totalling \$28147.51;***
- 3. Payroll Journal (JNL) payments in the Municipal Fund totalling \$54,460.33;***
- 4. Electronic Funds Transfer (EFT) payments in the Trust Fund totalling \$113.30;***
- 5. Total payments for the month of September 2019 being \$254,415.63, as listed in attachment 10.1.1.***

CARRIED 6/0

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – SEPTEMBER 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 October 2019
Reporting Officer:	Sheldon Cox, Finance and Administration Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.2. Credit Card Declaration & Statement – September 2019

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 30 July 2019 to 28 August 2019.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with the provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period (note attachment 10.1.2). This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as council seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principals and expectations that the local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid using the Shire of Wyalkatchem Corporate Credit Cards.

A monthly review of credit card use is independently assessed by the Manager Corporate Services, to confirm that all expenditure has been occurred, is for the Shire of Wyalkatchem and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Manager Corporate Services also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4

Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.

Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis. In this regard, expenditure must be in accordance with the 2018/2019 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.2	Embed sound risk management frameworks to mitigate council's strategic and operational risk

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council in accordance with attachment 10.1.2 endorse credit card payments made for the period 30 July 2019 to 28 August 2019 totalling \$1,779.95.

COUNCIL RESOLUTION:

(139 /2019) Moved: Cr Stratford

Seconded: Cr Garner

That Council in accordance with attachment 10.1.2, endorse credit card payments made for the period 30 July 2019 to 28 August 2019 totalling \$1,779.95.

CARRIED 6/0

10.1.3. MONTHLY FINANCIAL REPORT – SEPTEMBER 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	11 October 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.02.02
Attachment Reference:	Nil

SUMMARY

For Council to review and accept the monthly financial report for the period ending 30 September 2019.

BACKGROUND

The *Local Government (Financial Management) Regulations 34* states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d) and states the information required to be included in the financial activity reporting.

Council has adopted a material variance on 10% with a minimum value of \$10,000.

COMMENT

Financial activity reports have been prepared in accordance with the *Local Government (Financial Management) Regulations (34)*, including reporting on the variances between budgeted and actual expenditure.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4
Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil – Monthly Statement of Financial Activity reporting on council's current financial position

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures

		5.1.2	Embed sound risk management frameworks to mitigate council's strategic and operational risk
5.4	Robust and accountable business and financial processes	5.4.2	Ensure efficient use of resources

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Statement of Financial Activity for the month ending 30 September 2019, as included in attachment 10.1.3 as presented, and notes any material variances.

COUNCIL RESOLUTION:

(140 /2019) Moved: Cr Stratford

Seconded: Cr Gamble

That Council accepts the Statement of Financial Activity for the month ending 30 September 2019, as included in Attachment 10.1.3 as presented, and notes any material variances.

CARRIED 6/0

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. OFFICERS REPORT TO COUNCIL – CHIEF EXECUTIVE OFFICER – SEPTEMBER 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	10 October 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.09.01
Attachment Reference:	Nil

SUMMARY

This report is prepared by the Chief Executive Officer to provide Council and the community of Wyalkatchem with information about CEO activities and the operations of the Shire.

COMMENT

In the month of September 2019 the CEO has attended the following meetings and events.

- Weekly and adhoc ITvision meetings
- Councillor Elect – Mischa Stratford
- Craig Manton, Regional Manager Wheatbelt Main Roads
- Swearing in ceremony – Cr Stratford
- Council workshop
- ASK Waste Management – NEWROC waste project
- Wyalkatchem Koorda Health Services – Executive visit
- Wheatbelt Regional Health Forum
- Wyalkatchem Bowling Club, Football Club and District Club – Cropping lease
- Council Meeting
- IPR Planning Workshop
- NEWROC executive Meeting
- Tennis Working Group Meeting
- Jenifer Collins, Department of Local Government, Sport and Cultural Industries and Tennis Working Group Meeting

The CEO commitments in October 2019 include;

- CEACA
- Weekly and adhoc ITvision meetings
- Council Workshop
- WA Police – Introduction to the new Wyalkatchem Officer in Charge
- LEMC
- Council Meeting
- Auditors

- NEWROC Council Meeting
- Bushfire Meeting

Manager of Works

Mr Les Vidovich has accepted the position of Manager of Works with the Shire of Wyalkatchem. Mr Vidovich will commence on 2 December 2019.

Relocation of Tennis Courts / Lighting of Bowling Greens

A submission to the Annual and Forward Planning Grant was submitted on the 27 September 2019 for the Wyalkatchem Tennis Club Relocation and Lighting of Wyalkatchem Bowling Greens.

Project Description:

The Wyalkatchem Tennis Club currently consists of two synthetic (lit) and two grass courts (unlit). A recent audit of the court surfaces has identified that the continued deterioration of the synthetic courts requires immediate remedial action to be taken to repair both the sub-grade and surface. The existing grass courts, while being in fair condition, require significant upkeep and watering.

The tennis facility is currently standalone. The project will co-locate alongside the newly renovated bowling greens, creating a sporting and community hub within the Wyalkatchem District Club Precinct.

The Wyalkatchem Bowling Club currently consists of 8-rink synthetic Bowling Green (unlit); the bowling is located at the Wyalkatchem District Club being the proposed new sporting and community hub.

This project involves the construction of three new acrylic courts at the Wyalkatchem District Club precinct on the disused bowling green adjacent to the district club complex.

The principal components of the proposed development are:

1. Two (2) gel-cushioned, acrylic tennis courts;
2. One (1) gel-cushioned, acrylic multi-use court with line markings for tennis, basketball and netball;
3. Court Perimeter fencing;
4. Lighting of Tennis Courts
5. Lighting of Bowling Greens.

The co-location and development of multi-use courts will align with the project outcomes being

- A resurgence of social activity and recreational/competitive sporting opportunity
- Improved sustainability of sporting clubs and venues in the community

2019 Extraordinary Election

An Extraordinary Election will be held on 7 December 2019 to fill the remaining vacancy, with the term expiring October 2023.

Call for nominations has commenced.

Nominations open 24 October 2019 and close 4pm 31 October 2019.

Interested candidates are encourage to contact the shire and obtain a candidate's information pack.

Auditors

In accordance with the Act, the Shire’s annual financial statements for the period ending 30 June 2019 was submitted to the auditors on 30 September 2019. The auditors will be conducting the Shire’s audit from the 14 October 2019 onwards, with a site visit to be scheduled on the week commencing 21 October for approximately three days.

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures
		5.1.2	Embed sound risk management frameworks to mitigate council's strategic and operational risk
		5.1.3	Deliver open and transparent Council decision-making and reporting
		5.1.4	Implement systems and processes to enhance organisational capability
5.2	A customer focussed organisation	5.2.1	Improve awareness of Council's services, activities and performance
5.3	An organisation that demonstrates community inspired leadership	5.3.3	Enhance the delivery of service and advice that meets compliance and best practice
		5.3.6	Implement best practice people management policies and practices.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Chief Executive Officers report for the month of September 2019.

COUNCIL RESOLUTION:

(141 /2019) Moved: Cr Holdsworth

Seconded: Cr Garner

That Council accepts the Chief Executive Officers Report for the month of September 2019.

CARRIED 6/0

10.2.2. WHEATBELT SECONDARY FREIGHT NETWORK PROGRAM

Applicant:	Wheatbelt Secondary Freight Network
Location:	Shire of Wyalkatchem
Date:	10 October 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	28.18
Attachment Reference:	Attachment 10.2.2.1 - WSNF Governance Plan Attachment 10.2.2.2 - WSNF Program Delivery Plan Attachment 10.2.2.3 - WSNF MCA Methodology

SUMMARY

Council to consider and endorse its commitment to the Wheatbelt Secondary Freight Network (WSFN) Program, receive the WSNF Program documents and endorse the Program Governance Plan process and procedures.

BACKGROUND

42 Local Governments of the Wheatbelt region have worked collaboratively for over 4 years to secure funding to improve secondary freight network routes on Local Government Roads in the Wheatbelt. The WSNF Program has successfully been allocated \$70 million of Federal funding (ROSI) and this has been matched with State funding of \$17.5 million (reflecting the 80/20 funding agreement). The State funding will be sourced two thirds from the State and one third from the Local Governments whose assets are being upgraded. The available \$87.5M will not be sufficient to upgrade all the identified 80 routes and good governance of this program, and ongoing collaboration between all parties, will be critical in securing additional funding.

Attached is Program Governance Plan (PGP) which identifies how key governance and administrative aspects will be undertaken to ensure successful delivery of the program. It will assist to outline the structure and processes for decision making and consultation within the Wheatbelt Region Regional Road Groups (WR RRG) and Local Governments. The PGP will provide a framework and guidelines for all members of the WSNF Program to operate within. The PGP will be used to communicate to all stakeholders how the program will be governed. This PGP should be read in conjunction with the attached Program Delivery Plan and the Multi-criteria Analysis (MCA) Methodology documents that provide operational details about how on-ground capital works will be delivered for Stage 1 and beyond.

Now that the initial funding for the delivery of on-ground capital works for Stage 1 has been confirmed, it is proposed that all 42 Local Governments formalise their commitment to WSNF Program, to be eligible for future funding and project consideration. It is requested by the WSNF Steering committee that this formal commitment from all 42 Councils be via a formal resolution of Council, which will entail the presentation and acknowledgement of the following WSNF program documents:

- Project Governance Plan
- Program Delivery Plan
- Multi Criteria Analysis Methodology.

The 42 Council resolutions will be collated as addendums to a formal agreement that the Regional Road Group will sign with the Federal and State Governments on behalf of all 42 LGs associated with the WSNF program formalising the ongoing commitment to the program.

In order to demonstrate best outcomes and value for money it is necessary to develop a transparent process to identify which routes have the highest priority for the limited available funding. A prioritisation of the Wheatbelt Secondary Freight Network routes will via a multi-criteria analysis (MCA) will be developed to score each route based on the available data submitted by Local Governments and the Revitalising Agricultural Region Freight (RARF) strategy being coordinated by the WA State Government. The criteria upon which each route will be assessed in the MCA includes:

Data Set	Description
ROSMA KSI Rate	ROSMA data will be supplied by Main Roads WA. It captures the rate of 'Killed or Serious Injury' (KSI) incidents on a route.
Seal Width	The seal width of the road described as a percentage of the route length, allowing an average seal width will be applied across the route. Seal width will be compared to a minimum seal width of 7m as per a Type 5 road.
Road Condition	Shire's have assessed road condition on a one to five scale, which has been applied as a direct metric. Five indicating very poor condition
ADT Counts	Average Daily Traffic counts provide data on the average number of total vehicles traveling on a road per day over the measurement period, capturing both heavy and light vehicle use.
ESA Counts	An Equivalent Standard Axle is defined as a dual tyred single axle transmitting 8.2 tonne to the pavement. ESA counts are therefore reflective of the total number and load of heavy vehicles that impact a road.

On-ground works for the WSNF program are expected to commence in financial year 2020/21 and be staged over a 3 to 5 year period depending upon Federal Government stipulations.

For the year 2019/20 the WSNF have identified 2 x pilot projects to begin on-ground works and refine project delivery methodologies and processes. These will be \$1 million dollars each and have been identified for the following Shires:

- Wheatbelt North
 - Shire of Victoria Plains
 - Lancelin to Meckering Route

- Mogumber - Yarawindah Road
- Project value \$1M

- Wheatbelt South
 - Shire of Quairading
 - Cunderdin to Kweda Route
 - Cunderdin - Quairading Road
 - Project Value \$1M

COMMENT

It is requested by the Wheatbelt Secondary Freight Network Steering Committee that the associated 42 Local Governments formalise their commitment to WSFN Program, to be eligible for future funding and project consideration, via a formal resolution of Council.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Local Governments with projects approved over the course of the WSFN program will be required to contribute approximately 7% of each individual project's total cost. The remaining funding will be provided by Federal Government 80% and State Government 13%.

WORKFORCE IMPLICATIONS:

Officers from LGs with prioritised projects will be essential to ensure successful delivery of individual projects. This will provide a great opportunity for knowledge sharing and collaboration across the region. It will allow members of the PTT to undertake both informal and formal training of LGA staff to upskill and improve their technical capacity. Where possible neighbouring LGs will be encouraged to share technical, workforce and plant resources to assist in the efficient on-ground delivery of individual projects.

- Individual Shires will provide the following to the Steering Committee for approval before any funding will be released
 - Scope
 - Budget
 - Methodology
 - Delivery
- WSFN 5 Year Plan incorporated in their LTFP.
- Individual Shires incorporate into Council Budgets Annually.
- Funding will be distributed to LGs via MRWA in accordance with Governance Plan.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: A Prosperous and dynamic district

Outcome No.	Outcome	Action No.	Actions
2.5	Functional roads, traffic management and transport links	2.5.1	Long term functional roads, traffic management and transport strategy

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council:

1. *Formalise their commitment to the program the Wheatbelt Secondary Freight Network Program enabling them to be eligible for future funding and project consideration.*
2. *Receive the following Wheatbelt Secondary Freight Network Program documents which outline how the Wheatbelt Secondary Freight Network Steering Committee propose to administer the Wheatbelt Secondary Freight Network Program:*
 - *Program Governance Plan*
 - *Program Delivery Plan*
 - *Multi Criteria Analysis Methodology.*
3. *Endorse the processes and procedures outlined in the Program Governance Plan which enables the Wheatbelt North and Wheatbelt South Regional Road Groups and the Wheatbelt Secondary Freight Network Steering Committee to make decisions in accordance with in the Program Governance Plan.*

COUNCIL RESOLUTION:

(141 /2019) Moved: Cr Metcalfe

Seconded: Cr Gamble

That Council:

1. ***Formalise their commitment to the program the Wheatbelt Secondary Freight Network Program enabling them to be eligible for future funding and project consideration.***
2. ***Receive the following Wheatbelt Secondary Freight Network Program documents which outline how the Wheatbelt Secondary Freight Network Steering Committee propose to administer the Wheatbelt Secondary Freight Network Program:***
 - ***Program Governance Plan***
 - ***Program Delivery Plan***
 - ***Multi Criteria Analysis Methodology.***
3. ***Endorse the processes and procedures outlined in the Program Governance Plan which enables the Wheatbelt North and Wheatbelt South Regional Road Groups and the Wheatbelt Secondary Freight Network Steering Committee to make decisions in accordance with in the Program Governance Plan.***

CARRIED 6/0

11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14.MATTERS BEHIND CLOSED DOORS

Nil

15.INFORMATION BULLETIN

15.1. Information Bulletin

The information bulletin has been provided as an attachment (Attachment 15.1)

15.2. Business Arising from the Information Bulletin

Nil.

16.CLOSURE OF THE MEETING

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 4:05pm.