



Minutes

of the

Ordinary Meeting of Council

held

on

Thursday

17

November

2016 At 3.30 pm

In

The Council Chambers
Honour Avenue Wyalkatchem

Our purpose

The council of Wyalkatchem works with the community to protect and enhance the quality of life for current and future generations

Council's Vision

That Wyalkatchem is an inclusive, dynamic community where all share in a thriving economy and a sustainable, safe and valued environment.

Our Purpose

The Council of Wyalkatchem works with the community to protect and enhance the quality of life for current and future generations.

Our Guiding Principles

Respect for diverse community interests based on active listening and mutual understanding;

Leaving a positive legacy for future generations and Councils;

Balancing a flexible, can-do, innovative and professional approach with achieving outcomes efficiently;

Responsible financial management;

Informed, evidence-based and representative decision making; and

Effective communication and engagement.

Our Goals

Healthy, strong and connected communities

A prosperous and dynamic district

A sustainable natural and built environment

An effective voice

A well-managed and effective organisation

Facilities and assets that are well used and effectively managed

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1. DECLARATION OF OPENING

1.1 The Shire President will declare the Meeting open: 15.33

1.2 The Shire of Wyalkatchem disclaimer was read aloud.

“No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting”.

2 Public question time

2.1 Response to previous questions taken on notice

Not applicable

2.2 Declaration of public question time opened: 15.35

Robert Waller asked about putting a fire break around the White Dam. Ian advised that this will be looked at.

Petrina thanked council for the invite to the meeting

2.3 Declaration of public question time closed: 15.40

3. Record of attendance, apologies, and approved leave of absence

3.1 Present: Cr Holdsworth, Cr Gawley, Cr Butt, Cr Garner, Cr Jones, Cr Gamble, Cr Davies

3.2 Apologies:

3.3 On leave of absence:

3.4 Staff: Craig Harris, Ian McCabe, Claire Trenorden, Rachel Nightingale

3.5 Visitors: Petrina Bean, Robert Waller

3.6 Gallery:

3.7 Applications for leave of absence - None

4.0 Petitions, Deputations and Presentations


4.1 Petitions - None

4.2 Deputations - None

4.3 Presentations - None

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1.1 MEETINGS – CONFIRMATION OF MINUTES - ORDINARY MEETING 20 OCTOBER 2016

FILE REFERENCE:	Minute Book
AUTHOR'S NAME AND POSITION:	Ian McCabe Chief Executive Officer
AUTHOR'S SIGNATURE:	
NAME OF APPLICANT/ RESPONDENT/LOCATION:	Shire of Wyalkatchem
DATE REPORT WRITTEN:	10 November 2016
DISCLOSURE OF INTEREST:	Not applicable
PREVIOUS MEETING REFERENCE:	Not Applicable

SUMMARY:

- 1. Confirm the minutes as an accurate record of the Ordinary Meeting of Council held on 20 October 2016.**

Appendix:

There is no attachment to this report.

Background:

The minutes have been circulated to all Councillors and they have been made available to the public. The minutes are also published on the Shire's website.

Comment:

There is no further comment to this item.

Consultation:

Ian McCabe, Chief Executive Officer.

Statutory Environment:

1. *Local Government Act 1995*, Part 5 Division 2 Subdivision 3 Section 5.25
2. *Local Government (Administration) Regulations 1996*, Regulation 11 Content of minutes of council or committee meetings s.5.25(f)
3. Shire of Wyalkatchem Standing Orders Local Law 1999, Part 3 Business of the Meeting Standing Order 3.5 Confirmation of Minutes

Policy Implications:

There is no Council Policy relative to this issue.

Financial Implications:

There are no Financial Implications relative to this issue.

Strategic Plan/Risk Implications:

There are no Strategic Plan/Risk Implications relative to this issue.

Voting Requirements: Simple Majority

Council Decision Number: 3374

Seconded: Cr Butt


Moved: Cr Garner

That Council resolve the following:

- 1. Confirm the minutes as an accurate record of the Ordinary Meeting of Council held on 20 October 2016.**

Vote: 7/0

5.1.2 MEETINGS – CONFIRMATION OF MINUTES - SPECIAL MEETING 10 NOVEMBER 2016

FILE REFERENCE:	Minute Book
AUTHOR'S NAME AND POSITION:	Ian McCabe Chief Executive Officer
AUTHOR'S SIGNATURE:	
NAME OF APPLICANT/ RESPONDENT/LOCATION:	Shire of Wyalkatchem
DATE REPORT WRITTEN:	11 November 2016
DISCLOSURE OF INTEREST:	Not applicable
PREVIOUS MEETING REFERENCE:	Not Applicable

SUMMARY:

- 1. Confirm the minutes as an accurate record of the Special Meeting of Council held on 10 November 2016.**

Appendix:

There is no attachment to this report.

Background:

The minutes have been circulated to all Councillors and they have been made available to the public. The minutes are also published on the Shire's website.

Comment:

There is no further comment to this item.

Consultation:

Ian McCabe, Chief Executive Officer.

Statutory Environment:

1. *Local Government Act 1995*, Part 5 Division 2 Subdivision 3 Section 5.25
2. *Local Government (Administration) Regulations 1996*, Regulation 11 Content of minutes of council or committee meetings s.5.25(f)
3. Shire of Wyalkatchem Standing Orders Local Law 1999, Part 3 Business of the Meeting Standing Order 3.5 Confirmation of Minutes

Policy Implications:

There is no Council Policy relative to this issue.

Financial Implications:

There are no Financial Implications relative to this issue.

Strategic Plan/Risk Implications:

There are no Strategic Plan/Risk Implications relative to this issue.

Voting Requirements: Simple Majority

Council Decision Number: 3375

Moved: Cr Jones

Seconded: Cr Holdsworth

That Council resolve the following:

- 1. Confirm the minutes as an accurate record of the Special Meeting of Council held on 10 November 2016.**

Vote: 7/0

6.0 Announcements by Presiding Person

Cr Davies acknowledged the funeral of Kevan Davis 5 November 2016

Cr Davies mentioned the catastrophic weather conditions across the state that was forecast for Tuesday 15 November 2016 and thanked the Chief Bush Fire Control Officer Trent Tyler for the harvest ban put in place in such a timely manner. It showed great leadership.

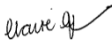
The electors meeting will be held 17 December 2016.

The senior citizens units are progressing with four now in place and due to be complete by mid-December.

7.0 Matters for which meeting may be closed - 12.1 Personnel - Employees - Current employees - Contract variation - Craig Harris

8.1 Land use and Planning - there are no items this month

8.2.1 FINANCIAL MANAGEMENT – FINANCIAL REPORTING – MONTHLY FINANCIAL REPORT – OCTOBER 2016

FILE REFERENCE:	12.10.02
AUTHOR'S NAME AND POSITION:	Claire Trenorden Senior Finance Officer
AUTHOR'S SIGNATURE:	
NAME OF APPLICANT/RESPONDENT:	Not Applicable
DATE REPORT WRITTEN:	10 November 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
PREVIOUS MEETING REFERENCE:	OMC 20 October 2016 Council decision number: 3359
STRATEGIC COMMUNITY PLAN REFERENCE	5 – A well-managed and effective Council organization. 6 – Well utilized and effectively managed facilities and assets.

SUMMARY: In accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, the Shire is to prepare a monthly Statement of Financial Activity for approval by Council.

That Council resolve the following:

1. Receive the Statement of Financial Activity for the period ended 31 October 2016.

Appendix:

1. Monthly Financial Report for the Period Ended 31 October 2016 and supporting documentation.

Background:

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005. The change was implemented to provide elected members with a better idea of operating and capital revenue and expenditure. It was also intended to link operating results with balance sheet items and to reconcile with end of month balances.

Comment:

October 2016 Financial Statements:

- Yearly operating revenue is \$1,839,230 inclusive of net rate income of \$1,142,043 (net of prepaid rates and discounts) – 57% of Budget
- Yearly operating expenditure is \$1,097,291 – 32% of Budget
- Yearly capital expenditure is \$874,440 – 28% of Budget
- Yearly capital revenue is \$619,125 – 29% of Budget
- Net current assets as 31 October 2016 are \$1,165,558

Operating Revenue: Total operating revenue is 57% of the Annual Budget.

Rates: Revenue of \$1,341,949 has been raised during the Rate Run for 2016/17. The total Rate Run is broken down between Rates \$1,192,288, Rubbish \$99,540, Health Levy \$14,868 and ESL Levy \$35,253. To date income received is \$1,142,499 and discounts applied equate to \$18,553. Approximately 86% of Rates have been collected to date, with \$171,622 outstanding. Ex-gratia rates for CBH were raised and paid in October 2016 (\$7,724).

Breakdown of outstanding rates as at 31 October 2016:

Payment by instalments	\$133,412
Pensioners who have until 30 June 2017 to pay	\$14,970
Ratepayers on a payment arrangement	\$7,546
Legal Action	\$5,270
Deceased estates awaiting probate	\$13,977

Law, Order and Public Safety: The second instalment of the DFES Operating Grant was received in October 2016 (\$10,516). The Emergency Services Levy Administration Fee was received in October 2016 (\$4,000) as per the Annual Budget.

Health: The Shire of Koorda was invoiced for the first quarter's contribution to medical expenses (\$10,345) as per the Annual Budget.

Operating Expenditure: Total operating expenditure is 32% of the Annual Budget.

Capital Expenditure: Total Capital Expenditure (\$874,440) is 28% of the Annual Budget (\$3,103,273).

Land and Buildings	\$601,306	4 Slocum St, 53 Piesse St, 1 Slocum St, Bush Fire Truck Shed, Recreation Centre, Tennis Club, Railway Station and Senior Citizens project are all in progress as of October 2016.
Plant and Property	\$82,046	The turf roller replacement has been completed for 2016/17. The new side tipper was purchased in October 2016.
Roadworks	\$113,929	Parsons Rd, Wyalkatchem/Koorda Rd, Wyalkatchem North Rd and Yorkrakine West Rd are all in progress as at October 2016.
Other Infrastructure	\$8,223	Pioneer Park works are in progress as of October 2016.
Transfers to Reserves	\$21,365	

Net Assets: Net Current Assets as at 31 October 2016 amounts to \$1,165,558. This is in the majority comprised of Municipal funds (\$987,411).

Consultation:

Ian McCabe Chief Executive Officer

Statutory Environment:

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* applies.

Policy Implications:

There is no Council Policy relative to this issue.

Financial Implications:

There are no Financial Implications relative to this issue.

Strategic Plan/Risk Implications:

There are no Strategic Plan / Risk Implications relative to this issue.

Voting Requirements Simple Majority

Council Decision Number: 3376

Moved: Cr Butt **Seconded:** Cr Gawley

That Council resolve the following:

- 1. Receive the Statement of Financial Activity for the period ended 31 October 2016.**

Vote: 7/0

Shire of Wyalkatchem
MONTHLY FINANCIAL REPORT
For the Period Ended 31 October 2016

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Statement of Financial Activity

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LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Shire of Wyalkatchem
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2016

Note	Annual Budget 4	TID Budget (a)	TID Actual (b)	Var. \$ (b) - (a) 3	Var. % (b) - (a) / (b) 3	Var.
Operating Revenues						
	\$	\$	\$	\$	%	
Governance	2,100	1,025	1,116	91	8.2%	
General Purpose Funding	1,068,785	284,196	286,441	2,245	0.8%	
Law, Order and Public Safety	38,962	14,741	15,084	343	2.3%	
Health	51,273	12,818	10,345	(2,473)	(23.9%)	
Education and Welfare	0	0	0	0		
Housing	130,831	44,508	45,012	504	1.1%	
Community Amenities	110,197	108,897	109,883	986	0.9%	
Recreation and Culture	47,684	921	985	64	6.5%	
Transport	625,508	215,569	206,523	(9,046)	(4.4%)	
Economic Services	3,910	3,978	8,930	4,952	55.5%	
Other Property and Services	10,000	4,628	12,869	8,241	64.0%	
Total (Excluding Rates)	2,089,250	691,280	697,187	5,907	0.8%	
Operating Expense						
Governance	(303,146)	(96,049)	(88,126)	7,922	9.0%	
General Purpose Funding	(60,120)	(20,040)	(19,307)	733	3.8%	
Law, Order and Public Safety	(100,981)	(41,660)	(46,092)	(4,432)	(9.6%)	
Health	(310,233)	(94,085)	(89,321)	4,764	5.3%	
Education and Welfare	(9,489)	(9,489)	(9,300)	189	2.0%	
Housing	(250,010)	(89,337)	(94,517)	(5,181)	(5.5%)	
Community Amenities	(220,184)	(67,395)	(63,006)	4,389	7.0%	
Recreation and Culture	(686,738)	(163,913)	(155,079)	8,834	5.7%	
Transport	(1,404,179)	(533,060)	(521,955)	11,105	2.1%	
Economic Services	(79,969)	(26,656)	(31,061)	(4,404)	(14.2%)	
Other Property and Services	0	0	20,472	20,472	(100.0%)	
Total	(3,425,049)	(1,141,683)	(1,097,291)	44,392		
Funding Balance Adjustment						
Add back Depreciation	1,049,519	349,840	363,562	13,722	3.8%	
Adjust (Profit)/Loss on Asset Disposal Movement in Deferred Pensional Rates (Non-Current)	10 (102,502)	182	182	0	0.0%	
Movement in Accrued Salaries and Wages			0	0		
Movement in Employee Benefit Provisions			0	0		
Adjust Provisions and Accruals			0	0		
Net Operating (Ex. Rates)	(388,782)	(100,381)	(36,360)	64,021		
Capital Revenues						
Proceeds from Disposal of Assets	10 72,727	0	0	0		
Non-Operating Grants	995,750	165,166	165,166	0	0.0%	
Proceeds from New Debentures	0	0	0	0		
Proceeds from Sale of Investments			0	0		
Proceeds from Advances			0	0		
Self-Supporting Loan Principal	12,169	3,959	3,959	0	0.0%	
Transfer from Reserves	9 1,043,266	450,000	450,000	0	0.0%	
Total	2,123,912	619,125	619,125	0		
Capital Expenses						
Land Held for Resale	0	0	0	0		
Land and Buildings	10 (1,197,492)	(601,306)	(601,306)	0	0.0%	
Plant and Equipment	10 (363,182)	(20,864)	(82,041)	(61,177)	(74.6%)	▲
Furniture and Equipment	10 0	0	0	0		
Infrastructure Assets - Roads	10 (895,107)	(113,929)	(113,929)	0	0.0%	
Infrastructure Assets - Other	10 (196,929)	(22,513)	(22,513)	0	0.0%	
Purchase of Investments			0	0		
Repayment of Debentures	(101,502)	(33,287)	(33,287)	0	0.0%	
Advances to Community Groups			0	0		
Transfer to Reserves	9 (349,061)	(21,365)	(21,365)	0	0.0%	
Total	(3,103,273)	(813,263)	(874,440)	(61,177)		
Net Capital	(979,361)	(194,139)	(255,316)	(61,177)		
Total Net Operating + Capital	(1,368,143)	(294,520)	(291,676)	2,844		
Rate Revenue	1,142,763	1,142,763	1,142,043	(720)	(0.1%)	
Opening Funding Surplus(Deficit)	300,000	300,000	315,191	15,191	4.8%	
Closing Funding Surplus(Deficit)	3 74,620	1,148,243	1,165,558	17,314	1.5%	

Shire of Wyalkatchem
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
For the Period Ended 31 October 2016

	Note	Amended Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	
Operating Revenues							
Grants, Subsidies and Contributions	8	\$ 1,650,006	\$ 494,002	\$ 489,137	\$ (4,865)	(1.0%)	
Profit on Asset Disposal	10	102,502	(182)	(182)	0	0.0%	
Fees and Charges		279,730	176,208	184,833	8,626	4.7%	
Interest Earnings		57,012	21,253	23,399	2,146	9.2%	
Other Revenue		0	0	0	0		
Total (Excluding Rates)		2,089,250	691,280	697,187	5,907		
Operating Expense							
Employee Costs		(962,332)	(320,777)	(286,334)	34,444	12.0%	▼
Materials and Contracts		(1,129,740)	(306,580)	(288,525)	18,055	6.3%	
Utilities Charges		(137,538)	(45,846)	(32,159)	13,687	42.6%	
Depreciation (Non-Current Assets)		(1,049,519)	(349,840)	(363,562)	(13,722)	(3.8%)	
Interest Expenses		(21,603)	(7,201)	(10,702)	(3,501)	(32.7%)	
Insurance Expenses		(124,317)	(111,439)	(116,011)	(4,572)	(3.9%)	
Loss on Asset Disposal	10	0	0	0	0		
Other Expenditure		0	0	0	0		
Total		(3,425,049)	(1,141,683)	(1,097,291)	44,392		
Funding Balance Adjustment							
Add Back Depreciation		1,049,519	349,840	363,562	13,722	3.8%	
Adjust (Profit)/Loss on Asset Disposal	10	(102,502)	182	182	0	0.0%	
Movement in Deferred Pensional Rates (Non-Current)					0		
Movement in Accrued Salaries and Wages					0		
Movement in Employee Benefit Provisions					0		
Adjust Provisions and Accruals					0		
Net Operating (Ex. Rates)		(388,782)	(100,381)	(36,360)	64,021		
Capital Revenues							
Grants, Subsidies and Contributions	8	995,750	165,166	165,166	0	0.0%	
Proceeds from Disposal of Assets	10	72,727	0	0	0		
Proceeds from New Debentures					0		
Proceeds from Sale of Investments					0		
Proceeds from Advances					0		
Self-Supporting Loan Principal		12,169	3,959	3,959	0	0.0%	
Transfer from Reserves	9	1,043,266	450,000	450,000	0	0.0%	
Total		2,123,912	619,125	619,125	0		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	10	(1,197,492)	(601,306)	(601,306)	0	0.0%	
Plant and Equipment	10	(363,182)	(20,864)	(82,041)	(61,177)	(74.6%)	▲
Furniture and Equipment	10	0	0	0	0		
Infrastructure Assets - Roads	10	(895,107)	(113,929)	(113,929)	0	0.0%	
Infrastructure Assets - Other	10	(196,929)	(22,513)	(22,513)	0	0.0%	
Purchase of Investments			0		0		
Repayment of Debentures		(101,502)	(33,287)	(33,287)	0	0.0%	
Advances to Community Groups					0		
Transfer to Reserves	9	(349,061)	(21,365)	(21,365)	0	0.0%	
Total		(3,103,273)	(813,263)	(874,440)	(61,177)		
Net Capital		(979,361)	(194,139)	(255,316)	(61,177)		
Total Net Operating + Capital		(1,368,143)	(294,520)	(291,676)	2,844		
Rate Revenue		1,142,763	1,142,763	1,142,043	(720)	(0.1%)	
Opening Funding Surplus(Deficit)		300,000	300,000	315,191	15,191	4.8%	
Closing Funding Surplus(Deficit)	3	74,620	1,148,243	1,165,558	17,314	1.5%	

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory Requirement to Revalue Non-Current Assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:

- (a) for the financial year ending 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and
- (b) for the financial year ending 30 June 2014, the fair value of all of the assets of the local government -
 - (i) that are plant and equipments; and
 - (ii) that are -
 - (I) land and buildings; or
 - (II) infrastructure;
- and
- (c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.

Thereafter, in accordance with the regulations, each asset class must be revalued at least every 3 years.

Council has commenced the process of adopting Fair Value in accordance with the Regulations.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

Land under Control

In accordance with Local Government (Financial Management) Regulation 16(a), the Council is required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Under initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies details in this Note.

Whilst they were initially recorded at cost, fair value at the date of acquisition was deemed cost as per AASB 116.

Consequently, these assets were initially recognised at cost but revalued along with other items of Land and Buildings at 30 June 2013.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets (Continued)

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the statement of comprehensive income in the period in which they are incurred.

Revaluation

When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:

Revalued assets are carried at their fair value being the price that would be received to sell the asset, in an orderly transaction between market participants at the measurement date (Level 1 inputs in the fair value hierarchy).

For land and buildings, fair value will be determined based on the nature of the asset class. For land and non-specialised buildings, fair value is determined on the basis of observable open market values of similar assets, adjusted for conditions and comparability at their highest and best use (Level 2 inputs in the fair value hierarchy).

With regards to specialised buildings, fair value is determined having regard for current replacement cost and both observable and unobservable costs. These include construction costs based on recent contract prices, current condition (observable Level 2 inputs in the fair value hierarchy), residual values and remaining useful life assessments (unobservable Level 3 inputs in the fair value hierarchy).

For infrastructure and other asset classes, fair value is determined to be the current replacement cost of an asset (Level 2 inputs in the fair value hierarchy) less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset (Level 3 inputs in the fair value hierarchy).

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a revalued amount, being their fair value at the revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

In addition, the amendments to the Financial Management Regulations mandating the use of Fair Value imposes a further minimum of 3 years revaluation requirement. As a minimum, all assets carried at a revalued amount, will be revalued at least every 3 years.

Transitional Arrangement

During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.

Those assets carried at cost will be carried in accordance with the policy details in the ***Initial Recognition*** section as details above.

Those assets at fair value will be carried in accordance with the ***Revaluation*** Methodology section as detailed above.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets (Continued)

Early Adoption of AASB 13 - Fair Value Measurement

Whilst the new accounting standard in relation to Fair Value, *AASB 13 - Fair Value Measurement* does not become applicable until the year ended 30 June 2014 (in relation to Council), given the legislative need to commence using Fair Value methodology for this reporting period, the Council chose to early adopt AASB 13 (as allowed for in the standard).

As a consequence, the principles embodied in *AASB 13 - Fair Value Measurement* have been applied to this reporting period (year ended 30 June 2013).

Due to the nature and timing of the adoption (driven by legislation) the adoption of this standard has had no effect on previous reporting periods.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16 (a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16 (a)(i) prohibits local governments from recognising such land as an asset.

Whilst treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life (excluding freehold land) are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Land	Not Depreciated
Airstrip	Not Depreciated
Buildings	50 years
Furniture	3 years
Computers	2.5 years
Vehicles	5 years
Graders	8 years
Footpaths	25 years
Other Plant & Equipment	3 years
Roads, Streets & Footpaths Formation	Not Depreciated
Pavement	50 years
Seal	15 years
Kerbing	30 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets (Continued)

Capitalisation Threshold

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Details expenses related to Councils seven councillors, who normally meet the third Thursday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

GENERAL PURPOSE FUNDING

Rates - the amount raised is determined by Councils budget "shortfall" that is known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

LAW, ORDER, PUBLIC SAFETY

Supervision of by-laws, fire prevention and animal control.
Requirements that Council carries out by statute.

HEALTH

Food quality control, immunisation, contributions to medical, health and operation of the child health clinic.

Council is a member of a group health scheme North Eastern Wheatbelt Health Scheme. Monitors food quality and caters for health requirements for the broader community.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

HOUSING

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

COMMUNITY AMENITIES

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities. Owns and operates the town site deep sewerage service. Controls and maintains one rubbish disposal site.

RECREATION AND CULTURE

Maintenance of hall, the aquatic centre, library and various reserves.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets. Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

ECONOMIC SERVICES

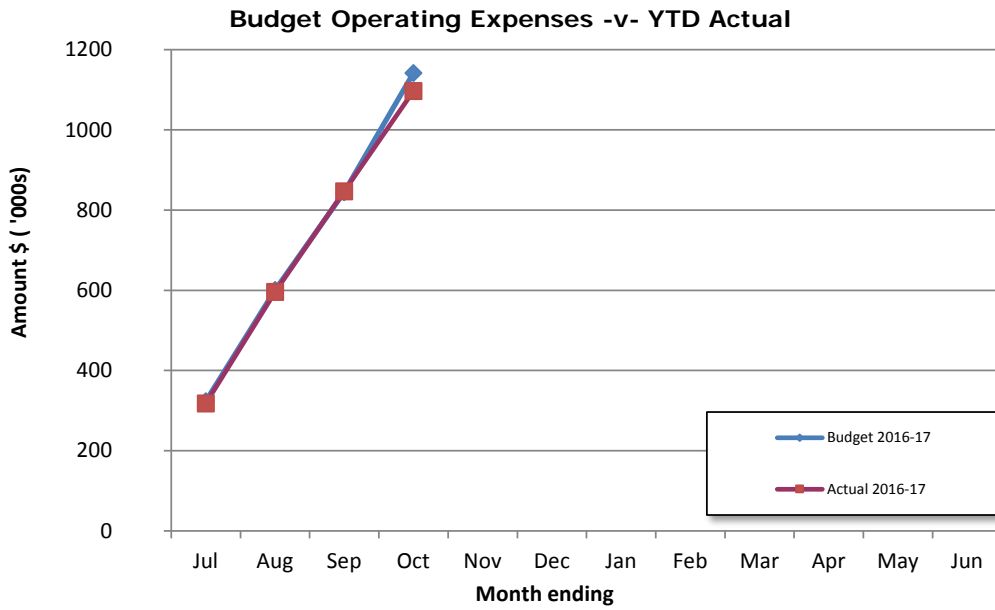
Tourism, pest control, building controls and natural resource management. Tourism facilities, information and directional signs. Weed and pest control services. Necessary building control services.

OTHER PROPERTY & SERVICES

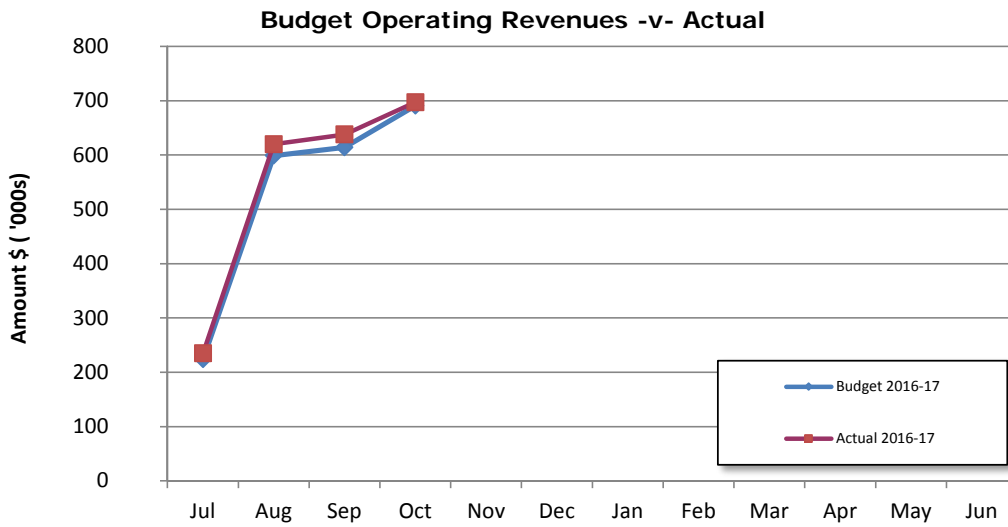
Private works carried out by council and indirect cost allocation pools. Public Works Overheads, plant operation and administrative costs are allocated to the various functions, works and services provided by Council.

**Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016**

Note 2 - Graphical Representation - Source Statement of Financial Activity



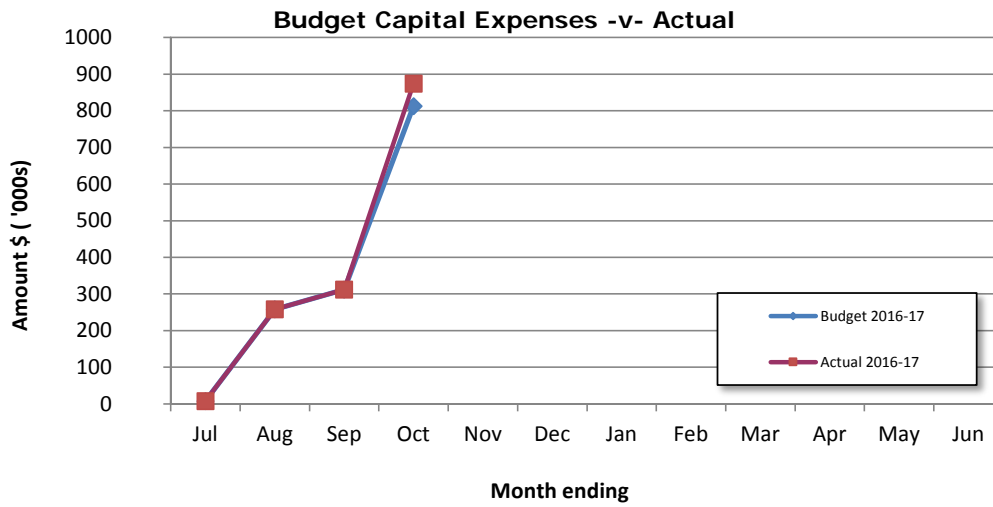
Comments/Notes - Operating Expenses



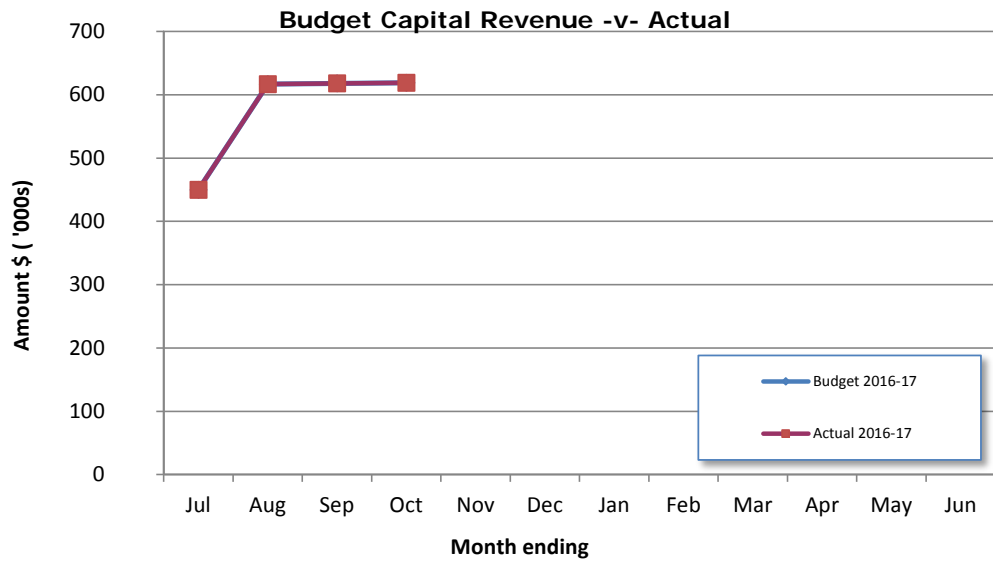
Comments/Notes - Operating Revenues

**Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016**

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

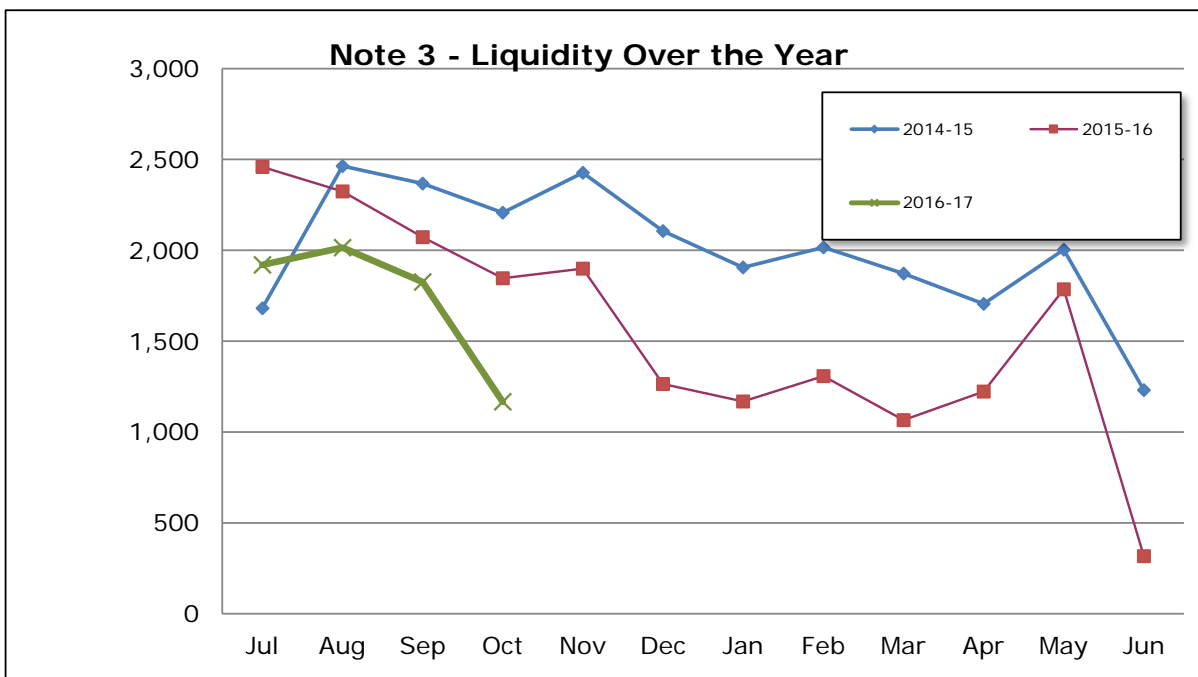


Comments/Notes - Capital Revenues

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)			
2016-17			
Note	This Month	Last Month	Same Period Last Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	987,411	1,497,548	1,695,813
Cash Restricted	2,369,462	2,352,927	1,562,535
Investments			
Receivables - Rates and Rubbish	171,622	252,202	181,836
Receivables -Other	12,153	57,309	11,408
Inventories	110,390	103,630	93,862
	3,651,038	4,263,617	3,545,454
Less: Current Liabilities			
Payables	(45,229)	(14,306)	(70,189)
Current Employee Benefits Provision	(70,788)	(70,788)	(66,808)
	(116,017)	(85,094)	(136,998)
Less: Cash Restricted	(2,369,462)	(2,352,927)	(1,562,535)
Net Current Funding Position	1,165,558	1,825,595	1,845,921



Comments - Net Current Funding Position

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits								
At Call - Municipal	0.05%	967,170				967,170	NAB	Call
At Call - REBA	0.01%			300		300	NAB	Call
At Call - Working	0.01%			12,652		12,652	NAB	Call
(b) Term Deposits								
Reserves	2.65%		2,369,462			2,369,462	NAB	19/01/2017
(c) Investments								
Total		967,170	2,369,462	12,952	0	3,349,584		

Comments/Notes - Investments

Shire of Wyalkatchem Monthly Investment Report

For the Period Ended 31 October 2016

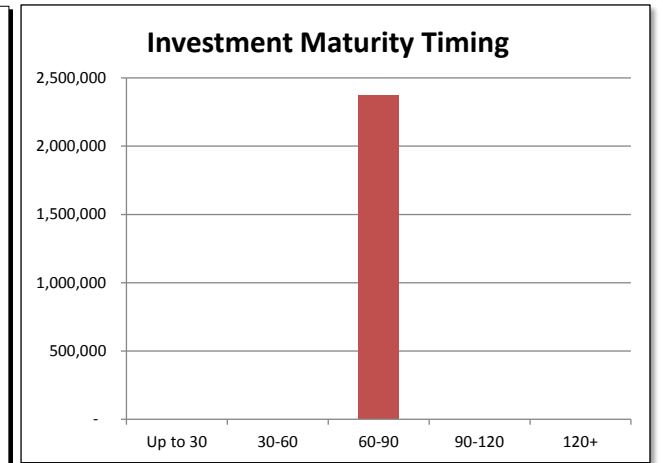
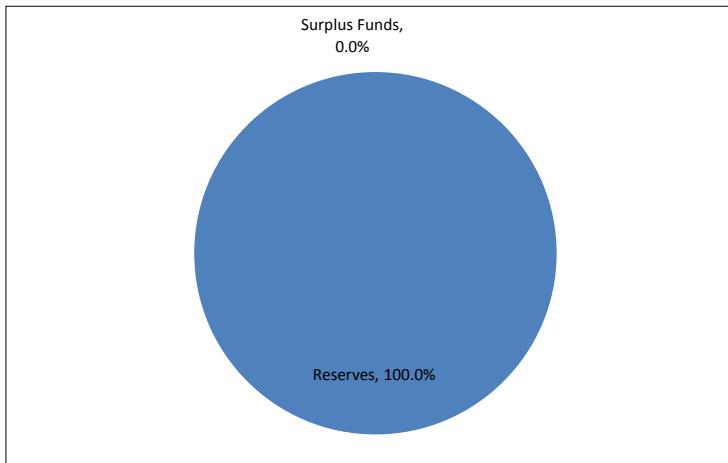
Note 4A: CASH INVESTMENTS

Deposit Ref	Deposit Date	Institution	Term (Days)	Invested Interest rates	Expected Interest
General Municipal					
					-
					-
Subtotal					-
Restricted					
Reserves	20/10/2016	NAB	90	2.65%	15,483
Subtotal					15,483
Total Funds Invested					15,483

Amount Invested (Days)					Total
Up to 30	30-60	60-90	90-120	120+	
-	-	-	-	-	-
-	-	-	-	-	-
-	-	2,369,462	-	-	2,369,462
-	-	2,369,462	-	-	2,369,462
-	-	2,369,462	-	-	2,369,462

Comparative rate		Budget v Actual		
Average Interest at time of deposit	Interest Rate at time of Report	Annual Budget	Year to Date Actual	Var.\$
		-	-	-

Deposit Ref	Deposit Date	Term (Days)	Invested Interest rates	Amount Invested	Percentage of Portfolio
NAB - Reserves					
TD114022574	20/10/2016	90	2.65%	2,369,462	
Subtotal				2,369,462	100.0%
NAB - Surplus Funds					
Subtotal				-	0.0%
Subtotal				-	0.0%
Subtotal				-	0.0%
Subtotal				-	0.0%
Subtotal				-	0.0%
Total Funds Invested				2,369,462	100.0%



Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 5: MAJOR VARIANCES

Comments/Reason for Variance	ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
5.1 OPERATING REVENUE (EXCLUDING RATES)					
5.1.1 GOVERNANCE					
5.1.2 GENERAL PURPOSE FUNDING					
5.1.3 LAW ORDER AND PUBLIC SAFETY					
5.1.4 HEALTH					
5.1.5 EDUCATION AND WELFARE					
5.1.6 HOUSING					
5.1.7 COMMUNITY AMENITIES					
5.1.8 RECREATION AND CULTURE					
5.1.9 TRANSPORT					
5.1.10 ECONOMIC SERVICES					
I135203 Railway Barracks Fees	2,000	500	5,640	5,140	The Shire is currently managing the Railway Barracks so income is increased
5.1.11 OTHER PROPERTY AND SERVICES					
I141005 Private Works Income	0	0	2,782	2,782	No private works were included in the Budget but there was a charge to a business owner for doing some bitumen works that was carried over from 2015/16
I121041 Diesel Rebate	10,000	2,500	10,269	7,769	Diesel fuel rebate received has been higher than anticipated as sheets for May and June 2016 were only provided in September
5.2 OPERATING EXPENSES					
5.2.1 GOVERNANCE					
5.2.2 GENERAL PURPOSE FUNDING					
5.2.3 LAW ORDER AND PUBLIC SAFETY					
5.2.4 HEALTH					
5.2.5 EDUCATION AND WELFARE					
5.2.6 HOUSING					
5.2.7 COMMUNITY AMENITIES					
5.2.8 RECREATION AND CULTURE					
5.2.9 TRANSPORT					
5.2.10 ECONOMIC SERVICES					
5.2.11 OTHER PROPERTY AND SERVICES					
E143 Works Overheads	0	0	(40,369)	(40,369)	Overheads are overallocated currently, meaning that the overhead rate may be too high. When holidays are taken in January this will bring this figure out but our overhead rate may need to be lowered. This will be monitored in the new year.
E144 Plant Operating Costs	0	0	19,074	19,074	Operating costs are currently underallocated, meaning that our plant operating costs may be too low. This will be monitored and journalled to the works program if necessary to adjust.
5.3 CAPITAL REVENUE					
5.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS					
5.3.2 PROCEEDS FROM DISPOSAL OF ASSETS					
5.3.3 PROCEEDS FROM NEW DEBENTURES					
5.3.4 PROCEEDS FROM SALE OF INVESTMENT					
5.3.5 PROCEEDS FROM ADVANCES					
5.3.6 SELF-SUPPORTING LOAN PRINCIPAL					
5.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)					
5.4 CAPITAL EXPENSES					

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2016

Note 5: MAJOR VARIANCES

Comments/Reason for Variance	ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
5.4.1 LAND HELD FOR RESALE					
5.4.2 LAND AND BUILDINGS					
5.4.3 PLANT AND EQUIPMENT C970502 Side Tipper	0	0	61,177	61,177	Budget amendment item taken to Council at the OMC in October 2016. A basic budget review is planned to be undertaken and brought to Council at the December OMC to adjust.
5.4.4 FURNITURE AND EQUIPMENT					
5.4.5 INFRASTRUCTURE ASSETS - ROADS					
5.4.6 INFRASTRUCTURE ASSETS - OTHER					
5.4.7 PURCHASES OF INVESTMENT					
5.4.8 REPAYMENT OF DEBENTURES					
5.4.9 ADVANCES TO COMMUNITY GROUPS					
5.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)					
5.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)					
5.5 OTHER ITEMS					
5.5.1 RATE REVENUE					
5.5.2 OPENING FUNDING SURPLUS(DEFICIT)					
5.5.3 DEPRECIATION					

Shire of Wyalkatchem
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 October 2016

Note 6: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption			\$	\$	\$	\$
	Side Tipper Trailer	3362	Capital Expenses			(84,000)	(84,000)
	Closing Funding Surplus (Deficit)			0	0	0	(84,000)

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

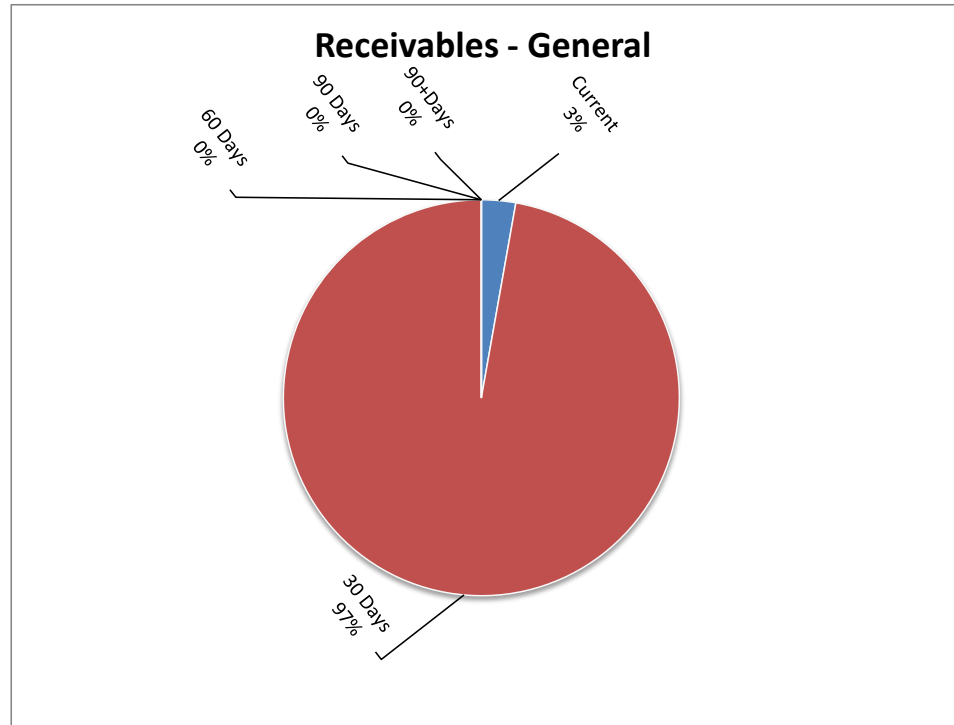
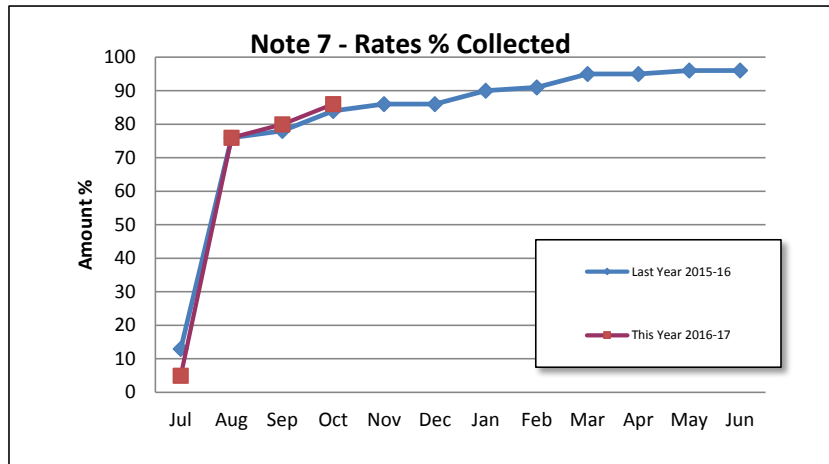
Note 7: RECEIVABLES

Receivables - Rates and Rubbish

	Current 2016-17	Previous 2015-16	Total
	\$	\$	\$
Opening Arrears Previous Years		14,726	14,726
Rates Levied this year	1,341,949	0	1,341,949
Interim Rates			0
Rates in Advance (Pre-Paid)	(29,301)	0	(29,301)
Instalment Fees	4,269	0	4,269
Administration/Legal Fees	100	0	100
Interest	929	0	929
Less Discount/Concessions/Write off	(18,553)	0	(18,553)
Less Collections to date	(1,130,195)	(12,304)	(1,142,499)
Equals Current Outstanding	169,200	2,422	171,622
Ex-Gratia Rates	7,724		7,724
Net Rates Collectable	(7,724)		171,622
% Collected			85.73%

Receivables - General	Current	30 Days	60 Days	90 Days	90+Days
	\$	\$	\$	\$	\$
	339	11,814	0	0	0
Total Outstanding					12,153

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates and Rubbish

Rates Levied Includes: Rates \$1,126,489; ESL Levy \$33,556; Rural Health Levy \$14,570; Refuse Collection \$98,571

Comments/Notes - Receivables General

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 8: GRANTS AND CONTRIBUTIONS

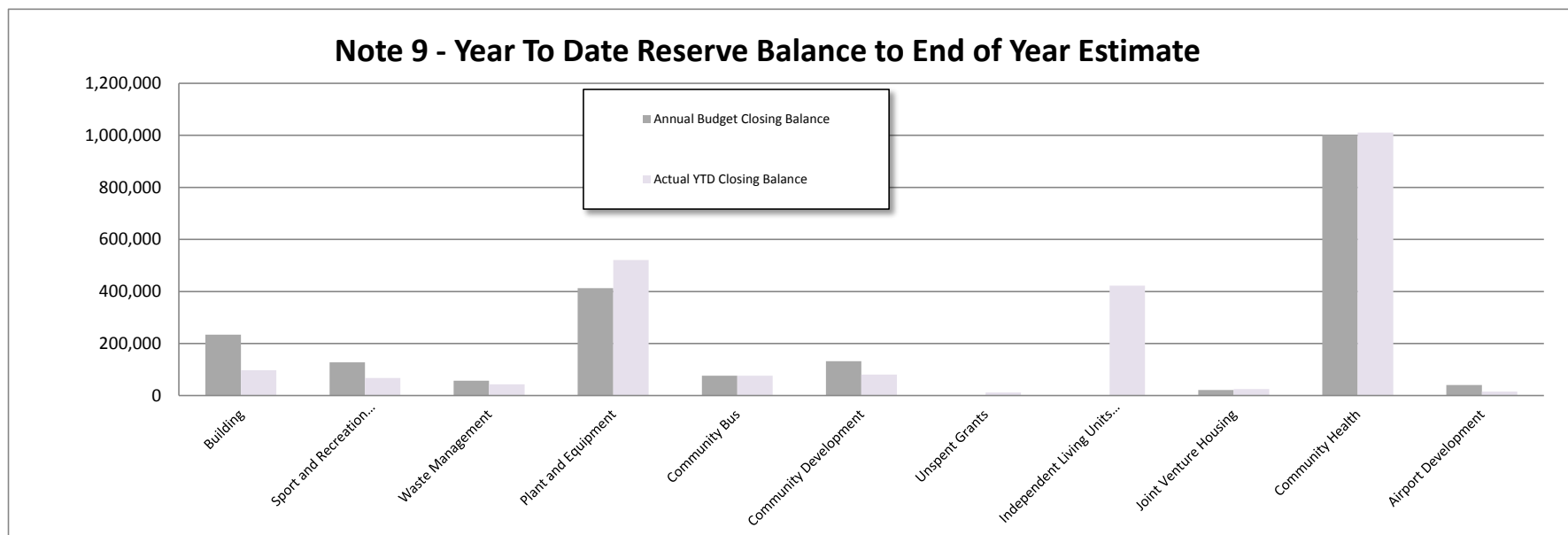
Program/Details GL	Provider	Approval Yes No (Yes/No)	2016-17 Budget \$	Variations Additions (Deletions) \$	Revised Grant \$	Recoup Status		Estimated Receival Dates
						Received \$	Not Received \$	
GENERAL PURPOSE FUNDING								
Financial Assistance Grant	State Government	Yes	996,465		996,465	250,395	746,070	Quarterly - Nov, Feb, May
Contribution from Senior Citizens Homes	Senior Citizens Homes Trust	Yes	45,455		45,455	45,455	0	
GOVERNANCE								
Reimbursements - Miscellaneous	Various		2,000		2,000	1,573	427	
LAW, ORDER, PUBLIC SAFETY								
DFES Operating Grant	DFES	No	33,262		33,262	10,516	22,746	First instalment for 2016/17 pre-paid, remainder in 4 instalments
HEALTH								
Medical Centre Contribution	Shire of Koorda	Yes	51,273		51,273	10,345	40,928	Quarterly - Dec, Mar, Jun
COMMUNITY AMENITIES								
RECREATION AND CULTURE								
Swimming Pool Grant	Department of Sport & Rec	No	34,000		34,000	0	34,000	
TRANSPORT								
Financial Assistance Grant	State Government	Yes	424,917		424,917	105,865	319,052	Quarterly - Nov, Feb, May
Main Roads Direct Grant	Main Roads WA	Yes	96,670		96,670	100,658	(3,988)	
Street Lighting Subsidy	Main Roads WA	Yes	1,419		1,419	0	1,419	May 2017
Regional Road Group	Main Roads WA	Yes	388,396		388,396	119,712	268,684	60% on completion of projects
Roads to Recovery	Dept of Transport	Yes	561,899		561,899	0	561,899	Quarterly - Nov, Feb, Apr
OTHER PROPERTY & SERVICES								
Diesel Fuel Rebate	Australian Taxation Office	Yes	10,000		10,000	10,269	(269)	Monthly
TOTALS			2,645,756	0	2,645,756	654,787	1,990,969	

Comments - Grants and Contributions

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 9: Cash Backed Reserve

Name	Opening Balance	Annual Budget Interest Earned	Actual Interest Earned	Annual Budget Transfers In (+)	Actual Transfers In (+)	Annual Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Annual Budget Closing Balance	Actual YTD Closing Balance
Building	\$ 96,201	\$ 2,983	\$ 843	\$ 135,000	\$				\$ 234,184	\$ 97,045
Sport and Recreation Facilities	67,195	1,628	589	59,000					127,823	67,784
Waste Management	42,954	727	377	13,405					57,086	43,330
Plant and Equipment	515,861	6,656	4,522	0		(110,000)			412,517	520,383
Community Bus	75,365	972	661	0					76,337	76,025
Community Development	80,000	1,871	701	65,000		(15,000)			131,871	80,701
Unspent Grants	11,177	144	98	0		(11,321)			0	11,275
Independent Living Units project	867,848	11,198	4,445	0		(879,046)	(450,000)		0	422,293
Joint Venture Housing	24,337	373	213	4,588		(7,900)			21,398	24,550
Community Health	1,002,160	20,000	8,784	0		(20,000)			1,002,160	1,010,944
Airport Development	15,000	516	131	25,000					40,516	15,131
	2,798,098	47,068	21,365	301,993	0	(1,043,267)	(450,000)		2,103,892	2,369,462



Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Profit(Loss) of Asset Disposal				Disposals	Current Budget Replacement		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
			0	Other Property and Services Komatsu Front End Loader	318,182	0	(318,182) ▼
0	0	0	0	Totals	318,182	0	(318,182)

Comments - Capital Disposal

Contributions Information					Summary Acquisitions	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance
\$	\$	\$	\$	\$		\$	\$	\$
0	0	0	0	0	Property, Plant & Equipment			
241,469	54,077	901,946	0	1,197,492	Land for Resale	0	0	0
264,455	0	182,727	0	447,182	Land and Buildings	1,197,492	601,306	(596,186) ▼
0	0	0	0	0	Plant & Property	447,182	82,041	(365,141) ▼
					Furniture & Equipment	0	0	0
					Infrastructure			
8,123	886,984	0	0	859,083	Roadworks	895,107	113,929	(781,178) ▼
0	108,724	0	0	108,724	Drainage	108,724	5,108	(103,616) ▼
0	0	0	0	0	Bridges	0	0	0
20,000	0	0	0	20,000	Footpath & Cycleways	20,000	0	(20,000) ▼
33,205	0	0	0	33,205	Parks, Gardens & Reserves	33,205	5,405	(27,800) ▼
10,000	0	0	0	10,000	Airports	10,000	0	(10,000) ▼
0	0	0	0	0	Sewerage	0	0	0
0	0	0	0	25,000	Other Infrastructure	25,000	12,000	(13,000) ▼
577,252	1,049,785	1,084,673	0	2,700,686	Totals	2,736,710	819,789	(1,916,921)

Comments - Capital Acquisitions

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions					Land for Resale	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Annual Budget	Actual	Variance
\$	\$	\$	\$	\$	\$	\$	\$	
				0			0	
				0			0	
				0			0	
0	0	0	0	0	Totals	0	0	

Contributions					Land & Buildings	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Annual Budget	Actual	Variance
\$	\$	\$	\$	\$	\$	\$	\$	
42,982				42,982	Governance			
25,000				25,000	Shire Office	42,982	0	(42,982) ▼
					Council Chambers	25,000	0	(25,000) ▼
					Law, Order and Public Safety			
17,420				17,420	Bush Fire Truck Shed	17,420	11,914	(5,506)
17,500				17,500	Health			
					Medical Centre	17,500	0	(17,500)
					Education and Welfare			
	45,455	879,046		924,501	Senior Citizens Homes Project	924,501	546,955	(377,546)
10,000		15,000		25,000	Aged Friendly Communities	25,000	0	(25,000)
					Housing			
7,000				7,000	1 Slocum St	7,000	1,390	(5,610) ▼
6,880				6,880	4 Slocum St	6,880	2,371	(4,510) ▼
10,000				10,000	51 Flint St	10,000	0	(10,000) ▼
5,000				5,000	53 Piesse St	5,000	1,421	(3,580) ▼
		7,900		7,900	59 Flint St	7,900	0	(7,900) ▼
6,000				6,000	Lady Novar	6,000	0	(6,000) ▼
					Recreation and Culture			
5,000				5,000	Town Hall	5,000	0	(5,000) ▼
15,000				15,000	Recreation Centre	15,000	0	(15,000) ▼
22,500				22,500	Tennis Club	22,500	19,897	(2,603) ▼
	8,622			8,622	Rec Centre Shade Sail	8,622	7,882	(740) ▼
					Economic Services			
14,460				14,460	Railway Station	14,460	9,477	(4,983)
36,727				36,727	Railway Barracks	36,727	0	(36,727)
241,469	54,077	901,946	0	1,197,492	Totals	1,197,492	601,306	(596,186)

Contributions					Plant & Equipment	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	
20,000				20,000	Transport			
135,455		182,727		318,182	Turf Roller	20,000	20,864	864 ▲
25,000				25,000	Front End Loader	318,182	0	(318,182) ▼
84,000				84,000	Two way radio	25,000	0	(25,000) ▼
					Side Tipper	84,000	61,177	(22,823) ▼
264,455	0	182,727	0	447,182	Totals	447,182	82,041	(365,141)

Contributions					Furniture & Equipment	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	
0	0	0	0	0	Totals	0	0	

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions					Roads	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	
	134,869			134,869	Transport The approved Blackspot funding was for the Benjaberring/Hindmarsh crossroads on the main Dowerin Wyalkatchem Road. This crossing is in a 110km/h speed zone with no clear line of site in either direction, creating a severe risk when shifting heavy machinery and for the school bus route	134,869	160	(134,709) ▼
8,123	169,952			178,075	Koorda / Wyalkatchem Rd - SLK 4.30 - 8.30 (4.0 km) - Shoulder Reconditioning (alter Scope of Works & TEC with SRRG)	178,075	21,816	(156,259) ▼
	112,761			112,761	Tammin / Wyalkatchem Rd - SLK 19.60 - 21.83 (2.23 km) - Shoulder Widening & Primersealing Shoulders ONLY (alter TEC with SRRG)	112,761	1,340	(111,421) ▼
	94,445			94,445	Nembudding Sth Rd - SLK 2.65 - 4.00 & 17.64 - 19.64 (3.35 km) - Seal / Reseal with 10mm cutback bitumen seal	94,445	0	(94,445) ▼
	66,057			66,057	Wyalkatchem North Rd - SLK 0.00 - 2.41 (2.41 km) - Seal / Reseal with 10mm cutback bitumen seal	66,057	18,326	(47,731) ▼
	33,759			33,759	Parsons Rd - SLK 15.53 - 16.18 (0.65 km) - Clear verges to Widen and Gravel Sheet, and clean out side drains and construct extra to prevent further water erosion of road section.	33,759	10,795	(22,964) ▼
	105,045			105,045	Shiells Rd - SLK 0.3 - 3.3 (3.0 km) - Clear verges to Widen and Gravel Sheet	105,045	0	(105,045) ▼
	54,573			54,573	Yorkrakine West Rd - SLK 4.01 - 6.48 (2.47 km) - Shoulder Reconditioning to widen carriageway from 7.2m to 10.0m width	54,573	24,794	(29,779) ▼
	36,024			36,024	Swan St - SLK 0.00 - 0.72 (0.72 km) - Seal 11.2m wide primerseal with 10mm cutback bitumen seal	36,024	0	(36,024) ▼
	30,735			30,735	Elsegood Rd - SLK 1.65 - 2.78 (1.13 km) - Seal 3.6 m wide seal with 2 coat (14 & 7m) PMB Seal.	30,735	5,660	(25,075) ▼
	20,026			20,026	Wallambin Rd - SLK 9.63 - 10.13 (0.5 km) - Seal 4.9 m wide seal with 2 coat (14 & 7m) PMB Seal.	20,026	0	(20,026) ▼
	28,738			28,738	Lewis Rd - SLK 3.70 - 4.70 (1.0 km) - Seal 3.7 m wide seal with 2 coat (14 & 7m) PMB Seal.	28,738	0	(28,738) ▼
	0			0	Ross Rd	0	28,624	28,624 ▲
	0			0	Divers Rd	0	2,413	2,413 ▲
8,123	886,984	0	0	859,083	Totals	895,107	113,929	(781,178)

Contributions					Drainage	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

	108,724			108,724	Cunderdin / Wyalkatchem Rd - Replace 3 barrel 600 H x 1200 W RCBC Culverts at SLK 16.88 & 21.33 each with 6 barrel x diameter 600 HDPE Pipe culverts with rock lined batters and aprons. Construct sidetracks around culverts to install.	108,724	5,108	(103,616)	
				0 0					0 0
0	108,724	0	0	108,724	Totals	108,724	5,108	(103,616)	▼

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions					Bridges	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	
				0			0	
				0			0	
				0			0	
0	0	0	0	0	Totals	0	0	0

Contributions					Footpaths & Cycleways	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	
20,000				20,000	Transport Solar Lighting	20,000	0	(20,000) ▼
				0				0
20,000	0	0	0	20,000	Totals	20,000	0	(20,000)

Contributions					Parks, Gardens & Reserves	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	
12,900				12,900	Pioneer Park	12,900	5,405	(7,495) ▼
14,405				14,405	Admin Park reticulation, shade sail and sand replacement	14,405	0	(14,405) ▼
5,900				5,900	Rec Centre trotting track and park sand replacement	5,900	0	(5,900) ▼
				0				0
33,205	0	0	0	33,205	Totals	33,205	5,405	(27,800)

Contributions					Airports	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	
10,000				10,000	Airport Development	10,000	0	(10,000) ▼
				0				0
10,000	0	0	0	10,000	Totals	10,000	0	(10,000)

Contributions					Sewerage	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	
				0			0	
				0			0	
				0			0	
0	0	0	0	0	Totals	0	0	0

Contributions					Other Infrastructure	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	
5,000				5,000	Recreation and Culture	5,000	0	(5,000) ▼
20,000				20,000	Netball Court Shelter	20,000	0	(20,000) ▼
				0	Streetscape	0	12,000	12,000 ▲
				0	Swimming Pool	0	12,000	12,000 ▲
25,000	0	0	0	25,000	Totals	25,000	12,000	(13,000)

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-16	Amount Received	Amount Paid	Closing Balance 31-Oct-16
	\$	\$	\$	\$
REBA Bond Account				
Contract Aquatic	300			300
Working Account				
Key Deposit	195	15	(15)	195
Interest	1			1
Cleaning Bond	2,700		(100)	2,600
Proceeds of Lot 2 Station St, Korrellocking sale	0	7,045		7,045
Employee Pay	0	2,810		2,810
	3,196	9,870	(115)	12,952

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2016

SUPPLEMENTARY INFORMATION: INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2016/17 Budget	2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget	2016/17 Actual	2016/17 Budget	2016/17 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Housing									
Loan 68 - 43/45 Wilson	184,962	0	0	18,020	8,857	166,942	176,105	12,445	6,375
Loan 71b - GEHA 51/55 Flint	50,063	0	0	50,063	0	0	50,063	1,334	0
Recreation & Culture									
Loan 73 - Community Resource Centre Building Project	166,687	0	0	17,784	8,794	148,903	157,893	7,189	3,692
Transport									
Loan 74 - New Holland Tractor	47,477	0	0	15,635	15,635	31,842	31,842	635	635
	449,189	0	0	101,502	33,287	347,687	415,902	21,603	10,702

(b) Credit Standby Arrangements


Bank overdraft limit	250,000
Bank overdraft at month end	0
Credit card limit - Total limit approved	13,000
Credit card limit - CEO actual limit accessed	5,000
Credit card balance at month end	(19)

RECONCILIATION OF BANK ACCOUNTS

Unrestricted Municipal Bank as at 31 October 2016	967,170
Outstanding Deposits	19,941
Outstanding Payments	0
Ending Balance	<u>987,111</u>
Trust REBA as at 31 October 2016	300
Outstanding Deposits	
Outstanding Payments	
Ending Balance	<u>300</u>
Trust Working as at 31 October 2016	12,652
Outstanding Deposits	
Outstanding Payments	
Ending Balance	<u>12,652</u>
Reserve Account as at 31 October 2016	2,369,461
Outstanding Deposits	
Outstanding Payments	
Ending Balance	<u>2,369,461</u>

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>	
Ahrens, Dorothy	222	0	0	0	0	222	Fortnightly rent invoice
CJ's Cablectrics Jointing Pty Ltd	0	5	0	0	0	5	Standpipe water usage
Garn Nominees	0	47	0	0	0	47	Standpipe water usage
RATE DEBTORS	195	0	0	30	171,397	171,622	Outstanding Rates as at 31 October 2016
Shire of Koorda	0	11,379	0	0	0	11,379	Contribution to Medical Expenses
Trenorden, Claire	0	-80	0	0	0	-80	Electricity for 2 Slocum St, paid 05/10/16
Tucker, Anthony	0	410	0	0	0	410	Rent & electricity for 10 Honour Ave
Turfmaster Facility Management	0	25	0	0	0	25	Private works, paid in full 04/10/16
Wyalkatchem Rollerskating	117	0	0	0	0	117	Korrelocking Hall hire Oct 2016
Wyalkatchem Senior Citizens Homes Trust	0	0	0	0	0	0	Further contribution to Independent living units project
Wyalkatchem Travellers Park	0	27	0	0	0	27	Hire of Community Bus
TOTAL	<u>535</u>	<u>11,814</u>	<u>0</u>	<u>30</u>	<u>171,397</u>	<u>183,775</u>	
	339	11,814	0	0	0	12,153	Sundry
	195	0	0	30	171,397	171,622	Rates

**8.2.2 FINANCIAL MANAGEMENT – FINANCIAL REPORTING – PAYMENT LISTINGS
– OCTOBER 2016**

FILE REFERENCE:	12.10.02
AUTHOR'S NAME AND POSITION:	Claire Trenorden Senior Finance Officer
AUTHOR'S SIGNATURE:	
NAME OF APPLICANT/RESPONDENT/LOCATION:	Not Applicable
NOTIFICATION TO APPLICANT:	Not Applicable
DATE REPORT WRITTEN:	4 November 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
PREVIOUS MEETING REFERENCE:	OMC: 20 October 2016 Council Decision No. 3360
STRATEGIC COMMUNITY PLAN REFERENCE	5 – A well-managed and effective council organization. 6 – Well utilized and effectively managed facilities and assets.

SUMMARY: This report recommends that Council receive the monthly transaction financial activity statement for the Shire of Wyalkatchem as required by the *Local Government Act 1995* Section 6.8 (2) (b).

That Council resolve the following:

1. Receive the Payment Listings as of 31 October 2016.

Appendices:

1. Payment Listings as of 31 October 2016.

Background:

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Trust and Municipal Fund (Delegation A1). The CEO has sub-delegated these payments to the Senior Finance Officer and the Governance and Emergency Officer. In accordance with Regulation 13 of *The Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

Comment:

Pursuant to Section 6.8 (2)(b) of the *Local Government Act 1995*, where expenditure has been incurred by a local government it is to be reported to the next Ordinary Meeting of Council. Values have been rounded to the nearest dollar.

Municipal Account	
Total Payments October 2016	\$652,849
Total Payments October 2015	\$242,966
Variance \$	\$409,883
Variance %	169%

Percentage paid by EFT October 2016	99.9%
Percentage paid by Cheque October 2016	0.1%
Percentage of local Suppliers October 2016 (excluding wages, bank fees, loan payments and utilities providers)	4%
Dollar Value spent with local Suppliers October 2016	\$23,870

Trust Account – Working

No transactions

Trust Account – REBA

No transactions

Reserve Account

No transactions

Consultation:

Ian McCabe Chief Executive Officer

Statutory Environment:

Section 6.8 (2)(b) of the *Local Government Act 1995* requires that where expenditure has been incurred by a local government it is to be reported to the next Ordinary meeting of Council.

Policy Implications:

Relates to Policy Number GP2 – Purchasing Policy.

Financial Implications:

Payment of Accounts Payable as per the attached transaction statements to the value of \$652,849 for October 2016.

Strategic Plan/Risk Implications:

There are no strategic implications relative to this item.

Voting Requirements Simple Majority

Council Decision Number: 3377

Moved: Cr Gamble **Seconded:** Cr Gawley

That Council resolve the following:

- 1. Receive the Payment Listing as of 31 October 2016.**

Vote: 7/0

Type	Date	Num	Name	Description	Amount
A01100 - Cash at Bank					
A01101 - Unrestricted Municipal Bank					
Cheque	03/10/2016	dd80920	Westnet	Internet Access Oct 2016, Email Hosting 190716-190816	-179.15
Cheque	04/10/2016	dd80921	Treasury Corp	LOAN 73 - CRC BUILDING	-12,486.59
Bill Pmt -Cheque	04/10/2016	dd041016	NAB Visa	MAINTENANCE WYLIE, WM00 Roadside Assistance, REFRESHMENTS CEACA Meeting CEO & President coffee, PUBLIC RELATIONS Photos & frames for Depierres gift, STATIONERY Camera batteries, SUBSCRIPTIONS Survey Monkey renewal, PARKING CEO Access Housing, LICENCE 1TOB537, WM005	-679.36
Paycheque	05/10/2016		Salaries and Wages	PPE051016	-23,755.26
Bill Pmt -Cheque	12/10/2016		Mcgrath Modular - EFT	SENIOR CITIZENS HOMES PROJECT Tender 02/16 Claim 2 Contract No. 161024-161027	-209,309.10
Bill Pmt -Cheque	12/10/2016		Nara Management - EFT	GRAVE DIGGING Hire of mini excavator 010916 and 160916	-400.00
Bill Pmt -Cheque	12/10/2016		Palmer Plumbing - EFT	2A SLOCUM Supply and install 80L storage electric hot water, ADMIN OFFICE Replace filter in water fountain, Repairs to female and male toilets, 4 SLOCUM ST Soap holder installation	-2,002.00
Bill Pmt -Cheque	17/10/2016	16817	A & T Tyler & Sons	MAINTENANCE GRADING Gravel for 2015/16 town road projects	-897.60
Bill Pmt -Cheque	17/10/2016	dd171016	Foxtel	57 FLINT ST Foxtel Doctor	-150.00
Paycheque	19/10/2016		Salaries and Wages	PPE191016	-23,829.87
Cheque	19/10/2016		Harris, Craig R	OCC HEALTH Employment Medical, Police Clearance, TRAINING HR licence Harris	-497.00
Cheque	19/10/2016		Nightingale, Rachel J	SIGNAGE Techscrews	-12.25
Bill Pmt -Cheque	19/10/2016		AMPAC Debt Recovery - EFT	DEBT COLLECTION Commission for 62 Wilson St	-15.00
Bill Pmt -Cheque	19/10/2016		Australia Post - Mail - EFT	POSTAGE September 2016	-491.93
Bill Pmt -Cheque	19/10/2016		BA & VM Brookes - EFT	R2R YORKKRAKINE WEST RD Single side tipper hire 280916-300916	-3,935.25
Bill Pmt -Cheque	19/10/2016		Brendon Wilkes Electrical - EFT	53 PIESSE ST Install new oven, TENNIS CLUB Repair reticulation for courts, REC CENTRE Replace fluoro lights x 8 in gym area, 1 SLOCUM ST Install oven, TENNIS CLUB Repair reticulation, BUSH FIRE TRUCK SHED Install batter charger for bush fire truck, 53 PIESSE ST Install air conditioner covers and exhaust fans x 2	-2,576.75
Bill Pmt -Cheque	19/10/2016		Central Second Hand - EFT	REMOVALS Furniture for Works Manager at 53 Piesse St, TENNIS CLUB cube shelving, REMOVALS Office chair for Works Manager at 53 Piesse St, MAINTENANCE WM000 Cleaning, WYLIEBUS Cleaning, BUSH FIRE TRUCK SHED Install whiteboard, REC CENTRE Remove door lock in men's toilet	-2,305.00
Bill Pmt -Cheque	19/10/2016		Contract Aquatic Services - EFT	SWIMMING POOL Granular chlorine disinfection system including dray acid mixing tub/dosing unit	-13,200.00
Bill Pmt -Cheque	19/10/2016		Courier Australia - EFT	FREIGHT Works Parts 290916, Library Books (oncharged) 200916, Works Items 111016, 141016, Signage 061016	-249.54
Bill Pmt -Cheque	19/10/2016		Dunnings - EFT	FUEL September 2016	-8,555.33
Bill Pmt -Cheque	19/10/2016		Goodalls Brick Paving - EFT	CEMETERY Bricks x 1 pallet	-98.01
Bill Pmt -Cheque	19/10/2016		Katchem Plumbing - EFT	TENNIS CLUB Install new inlet valve to ladies toilet	-136.00
Bill Pmt -Cheque	19/10/2016		Koorda Ag Parts - EFT	TENNIS CLUB Fencing	-4,161.00
Bill Pmt -Cheque	19/10/2016		Koorda Community Resource Centre - EFT	ADVERTISING General Hand and Admin Officer positions vacant 140616, 210616 1.5 pages	-80.00
Bill Pmt -Cheque	19/10/2016		Marketforce - EFT	ADVERTISING Professional Appointments Display Ad Saturday West 090716 - Works Manager, Aquatic Centre tender WY03/16 Saturday West 160716, Tender WY04/16 280916 Lineage ad	-3,502.45
Bill Pmt -Cheque	19/10/2016		MCG Architects Pty Ltd - EFT	SENIOR CITIZENS HOMES PROJECT Preparation of contracts 10%, Contract Administration 10%, Site Visit 180816	-2,970.00
Bill Pmt -Cheque	19/10/2016		McLeods Barristers & Solicitors - EFT	LEGAL EXPENSES Oct 2016	-2,303.21
Bill Pmt -Cheque	19/10/2016		Metal Artwork Creations - EFT	ADMIN OFFICE Desk name tag for Chambers Harris	-15.40
Bill Pmt -Cheque	19/10/2016		Northam Carpet Court - EFT	TENNIS CLUB roller blinds for family day care in the colour pebble	-1,265.00

Bill Pmt -Cheque	19/10/2016	Northam Isuzu - EFT	MAINTENANCE WM216 Service 30,000km	-321.49
Bill Pmt -Cheque	19/10/2016	Palmer Plumbing - EFT	TENNIS CLUB Repair septic tank lid, TOWN HALL Clean toilet drain in men's	-459.80
Bill Pmt -Cheque	19/10/2016	Pestex Co - EFT	TENNIS CLUB Preventative Bee Spray in rafters	-121.00
Bill Pmt -Cheque	19/10/2016	Pet Tags Australia - EFT	ANIMAL CONTROL Registration Tags Exp 2019 red x 150	-405.35
Bill Pmt -Cheque	19/10/2016	Petchell Mechanical - EFT	ADMIN OFFICE Repairs to generator, MAINTENANCE WM006 Annual Service, 1EMP976 Annual service	-1,575.44
Bill Pmt -Cheque	19/10/2016	Quairading Earthmoving - EFT	R2R ROSS RD Excavator Hire 12.5hrs, Mobilisation	-2,887.50
Bill Pmt -Cheque	19/10/2016	Sermac Contracting - EFT	BUSH FIRE TRUCK SHED key pad lock fitting, REC CENTRE Lock replacement between mens changing rooms and toilet, ADMIN OFFICE Fit perspex to windows	-555.50
Bill Pmt -Cheque	19/10/2016	Sheridan's for Badges - EFT	UNIFORMS Badge Dagnall, Harris	-73.04
Bill Pmt -Cheque	19/10/2016	T & E Services Pty Ltd - EFT	MEDICAL SERVICES Oct 2016	-13,750.00
Bill Pmt -Cheque	19/10/2016	WA Contract Ranger Services - EFT	ANIMAL CONTROL Contract Ranger 050916, 140916, 290916	-981.75
Bill Pmt -Cheque	19/10/2016	Wongan Concrete Services - EFT	BUSH FIRE TRUCK SHED Concrete 2.6m3	-889.46
Bill Pmt -Cheque	19/10/2016	Wyalkatchem Community Resource Cntr - EFT	CRC ANNUAL FEE September 2016, PUBLIC RELATIONS Photos for Paul Depierres, ADMIN OFFICE Key cutting	-2,364.90
Bill Pmt -Cheque	19/10/2016	Wyalkatchem Hotel - EFT	REFRESHMENTS Trevor Webb farewell 060916, Council Meeting 150916	-205.50
Bill Pmt -Cheque	19/10/2016	Wyalkatchem IGA Express - EFT	OFFICE AMENITIES, COUNCIL MEETING, BARRACKS Tea, Coffee, Milk Sept 2016	-200.23
Bill Pmt -Cheque	19/10/2016	Wyalkatchem Road House - EFT	BUSH FIRE ADMIN food for AGM, REFRESHMENTS Council and Mr DePierres afternoon tea 061016 for 14	-230.00
Bill Pmt -Cheque	19/10/2016	Wyalkatchem Spraying Service - EFT	AIRSTRIP Spraying 131016	-560.00
Bill Pmt -Cheque	19/10/2016	Wyalkatchem Tyre Service - EFT	DEPOT Slasher belt	-14.30
Bill Pmt -Cheque	19/10/2016	Western Power.	PIONEER PARK Installation of green dome power supply	-2,203.00
Bill Pmt -Cheque	20/10/2016	Australia Day Council of WA - EFT	AUSTRALIA DAY Gold Membership 2016/17	-550.00
Bill Pmt -Cheque	20/10/2016	Avon Computech - EFT	MEDICAL CENTRE UPS 750VA x 2	-272.00
Bill Pmt -Cheque	20/10/2016	Avon Waste - EFT	BINS September 2016 - 320 x 4 weeks, 12 Street x 4 weeks, RECYCLING Service bins x 7 090916, 300916	-4,963.24
Bill Pmt -Cheque	20/10/2016	Bunnings Midland - EFT	REC CENTRE Kitchen door handles x 10, URBAN STREETS Spray paint x 3, DEPOT Kango 10 Piece Masonry Bit Set, Galavnised Tie Wire x 3, Cable Ties Assorted x 2, Duct Tape x 4, Bag of Rags x 2	-203.29
Bill Pmt -Cheque	20/10/2016	Coates Hire Group - EFT	MAINTENANCE GRADING Roller hire 250816-190916, Grader Hire 250816-190916	-11,521.07
Bill Pmt -Cheque	20/10/2016	Data#3 - EFT	COMPUTER Microsoft Office Licences 011116-311017 x 11, Windows Licences 011116-311017 x 11	-2,413.95
Bill Pmt -Cheque	20/10/2016	Eastern Hills Saws & Mowers - EFT	MAINTENANCE Blades for Husqvarna Mower, Husqvarna Mower Battery	-228.00
Bill Pmt -Cheque	20/10/2016	Fuji Xerox - EFT	PHOTOCOPY Lease 211016-201116, Colour Copies x 1284, B&W Copies x 4877 010916-300916	-722.10
Bill Pmt -Cheque	20/10/2016	JK Williams - EFT	53 PIESSSE ST Airconditioner vents x 2, Exhaust fan x 2, Westinghouse White Cooktop, White Wall Oven	-1,300.00
Bill Pmt -Cheque	20/10/2016	Landmark - EFT	R2R ROSS RD Bag of Droppers, TOWN HALL Gas Bottle 45kg, 53 PIESSSE ST Gas x 45kg, PROTECTIVE CLOTHING Gardening gloves x 3, PROTECTIVE CLOTHING Respirators x 12, ROADSIDE SPRAYING TOWN Roundup 20L, REC CENTRE OVAL Pipe connections for leaking pipe	-632.68
Bill Pmt -Cheque	20/10/2016	LGIS Liability - EFT	INSURANCE Public Liability 2016/17 Instalment 2, Workers Compensation 2016/17 Instalment 2, Property 2016/17 Instalment 2	-37,941.11
Bill Pmt -Cheque	20/10/2016	Lock Stock & Farrell Locksmith - EFT	BARRACKS Padlock keyed for Room 7	-87.90
Bill Pmt -Cheque	20/10/2016	NEWROC - EFT	NEWROC Annual Subscription 2016/17, Business Case contribution 2016/17, Tourism Officer 2016/17, Wheatbelt Way Marketing 2016/17	-17,600.00
Bill Pmt -Cheque	20/10/2016	Newtravel - EFT	NEWTRAVEL Subscription 2016/17, Regional Marketing Contributions 2016/17, WDC Community Chest Grant Contribution to development of app	-4,500.00
Bill Pmt -Cheque	20/10/2016	NNT Uniforms - EFT	UNIFORMS Nightingale	-382.35
Bill Pmt -Cheque	20/10/2016	Shire of Koorda - EFT	NEWHEALTH July - September 2016	-8,511.00
Bill Pmt -Cheque	20/10/2016	Shire of Trayning - EFT	ADVERTISING Family day care flyer 131016 Full Page	-19.90

Bill Pmt -Cheque	20/10/2016		T-Quip Turf Equipment Solutions - EFT	PLANT PARTS Toro V-Belt x 6, Toro Extension Spring x 1	-1,020.45
Bill Pmt -Cheque	20/10/2016		Westrac - EFT	PLANT PARTS WM017 Mirrors Left, Right & Centre	-546.53
General Journal	20/10/2016	2499	NAB	NAB Connect Fee. CG	-43.99
Bill Pmt -Cheque	21/10/2016		Mcgrath Modular - EFT	SENIOR CITIZENS HOMES PROJECT Tender 02/16 Claim 3 Contract No. 161024-161027	-208,174.41
General Journal	27/10/2016	2500	NAB	NAB Audit Fee. CG	-70.00
Paycheque	31/10/2016		Salaries and Wages	PPE311016	-2,683.71
Bill Pmt -Cheque	31/10/2016	eft311016	Wyalkatchem Spraying Service - EFT	REC CENTRE OVAL Spraying for black beetle, LADY NOVAR Spraying block for weeds	-500.00
General Journal	31/10/2016	2502	NAB	NAB Connect Fee. CG	-70.00
General Journal	31/10/2016	2503	NAB	Account Keeping Fee	-34.70
Total A01101 · Unrestricted Municipal Bank					<u>-652,848.69</u>

CERTIFICATION OF CHIEF EXECUTIVE OFFICER

I hereby certify that the Schedule of Accounts paid was submitted to Council on Thursday, 17 November 2016. All payments are as per the Annual Budget and are supported by vouchers and invoices and were not processed until goods and services were certified as received.

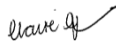
Ian McCabe, Chief Executive Officer

CERTIFICATION OF CHAIRMAN

I hereby certify this schedule of accounts paid was submitted to the Council on Thursday, 17 November 2016 for information pursuant to Section 6.8(2)(b) of the Local Government Act 1995.

Cr Quentin Davies, Chairman

8.2.3 FINANCIAL MANAGEMENT – FINANCIAL REPORTING – ANNUAL FINANCIAL REPORTS – 2015/16 ANNUAL REPORT

FILE REFERENCE:	4.14.01
AUTHOR'S NAME AND POSITION:	Claire Trenorden Senior Finance Officer
AUTHOR'S SIGNATURE:	
DATE REPORT WRITTEN:	10 November 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
STRATEGIC COMMUNITY PLAN REFERENCE	5 – A well-managed and effective Council organisation.

SUMMARY:

That Council resolve the following:

1. To accept the 2015/16 Annual Report as a true record of the financial activities for the 2015/16 financial year and the financial position of the Council as at 30 June 2016 in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996* and other state and federal legislation as applicable

Appendix:

1. 2015/16 Annual Report

Comment:

This local government prepares monthly and annual financial statements in compliance with legislation and regulation. There is directly relevant statute such as the *Local Government Act 1995* and the *Local Government (Financial Management Regulations) 1996* but there are a number of related Federal and State Acts which have bearing on the compilation of financial reporting and governance. Some of these include the Australian Accounting Standards, the *Freedom of Information Act 1992 (WA)* and the *Australian Consumer Law*.

There is a legislated requirement to prepare reports - to be transparent and to safeguard the good stewardship of public funds, to gain an understanding of the financial position of the Shire and to make available the opinion of the auditor about management practices. Importantly, financial reports are an excellent tool for Council and management to make decisions about the future and to gauge performance. The recording of financial information over time allows all stakeholders to ascertain whether there is an improvement in position and make decisions about priorities, including how projects and programmes will be funded.

The opinion of the auditor is included in the 2015/16 Annual Report but indicates that there is no area of improvement in the Shire's internal controls noted and that the financial position of the Shire is sound. Importantly, it should be noted that this local government is compliant with the requirements of the *Local Government Act 1995* in respect of Integrated Planning and Reporting Framework and will be working to continue improvement in the financial reporting in the years ahead to ensure financial reporting is improved and all stakeholders are well informed.

Consultation:

Ian McCabe Chief Executive Officer
Rachel Nightingale Administration Officer

Statutory Environment:

Local Government Act 1995, s.5.53 to 5.56; *Local Government (Financial Management) Regulations 1996*, s.36; Australian Accounting Standards.

Policy Implications:

There is no direct policy implication.

Financial Implications

There is no direct financial implication.

Strategic Plan/Risk Implications

Financial and audit reporting contributes to strategic settings and as such, this report is an important component of long term strategic plans.

Voting Requirements Absolute Majority

Council Decision Number: 3378

Moved: Cr Gawley

Seconded: Cr Garner

That Council resolve the following:

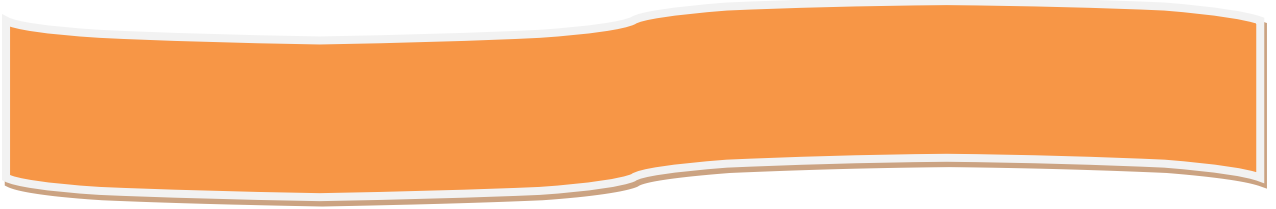
- 1. To accept the 2015/16 Annual Report as a true record of the financial activities for the 2015/16 financial year and the financial position of the Council as at 30 June 2016 in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996* and other state and federal legislation as applicable**

Vote: 7/0



**ANNUAL REPORT FOR THE YEAR ENDED
30 JUNE 2016**





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SHIRE OF WYALKATCHEM

Annual Report

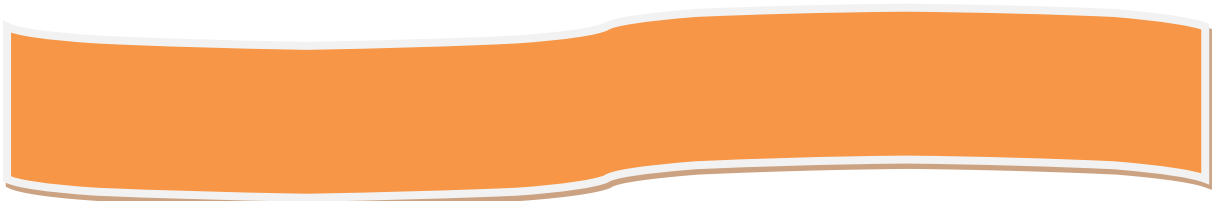
The Year Ended 30 June 2016

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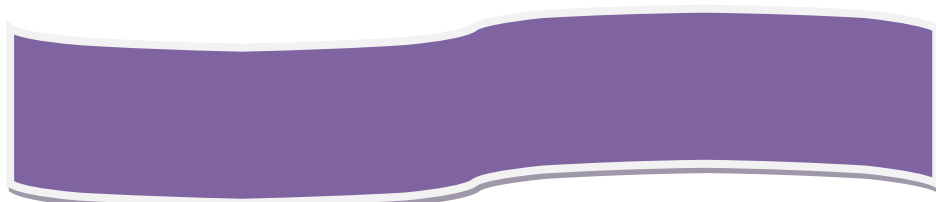
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ABOUT THIS REPORT

Council is required, under Section 5.53 of the *Local Government Act 1995* (as amended) to prepare an Annual Report containing information on the following.

- A report from the President;
- A report from the Chief Executive Officer;
- An overview of the Plan for the Future of the District made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;
- The Financial Report for the financial year;
- Such information as may be prescribed in relation to the payments made to employees;
- The Auditor's Report for the financial year;
- A matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*;
- Details of entries made under section 5.121 during the financial year in the register of complaints, including —
 - (i) the number of complaints recorded in the register of complaints; and
 - (ii) how the recorded complaints were dealt with; and
 - (iii) any other details that the regulations may require;
- And such other information as may be prescribed.
- Further information on the details supplied in this report can be obtained from the Shire Office, corner Honour Avenue and Flint Street, Wyalkatchem, or via our website www.wyalkatchem.wa.gov.au.



THE COUNCIL

Council meets on the third Thursday of every month, except January, to discuss local and regional issues of importance to the community.

The Council is made up of seven Councillors representing the entire District. The Ward system was replaced in May 2005.





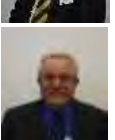
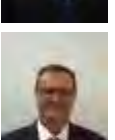
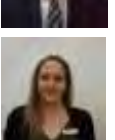

Council elections are held on the third Saturday in October every two years with the next election in October 2017.



President

Cr Quentin Davies

Deputy President

Cr Owen Garner

	Elected Members	Telephone	Total Years of Service	Term Expires
	Cr Quentin DAVIES	9638 1077	10	2019
	Cr Owen GARNER	9682 5061	3	2017
	Cr Lynsey GAWLEY	9681 1500	3	2017
	Cr Campbell JONES	9681 5007	3	2017
	Cr Fred BUTT (October 2015 to June 2016)	6102 3784	1	2019
	Cr Steven GAMBLE (October 2015 to June 2016)	9681 5031	1	2019
	Cr Emma HOLDSWORTH (October 2015 to June 2016)	9681 1117	1	2017
	Cr David HOLDSWORTH (July 2015 to October 2015)	9681 1217	8	N/A

	Cr Dennis PEASE (July 2015 to October 2015)	9634 2031	4	2015
	Cr Russell WELLS (July 2015 to October 2015)	9681 4042	2	2015

MEETING ATTENDANCE

Elected Members	Number of Ordinary and Special Meetings of Council held 2015/16	Number of Ordinary and Special Meetings of Council attended 2015/16
Cr Quentin DAVIES	15	14
Cr Owen GARNER	15	12
Cr Lynsey GAWLEY	15	14
Cr Campbell JONES	15	14
Cr Fred BUTT	10	10
Cr Steven GAMBLE	10	9
Cr Emma HOLDSWORTH	10	10
Cr David HOLDSWORTH	5	4
Cr Dennis PEASE	5	5
Cr Russell WELLS	5	5

Our Mission

We exist to deliver sustainable quality services that meet the needs of Wyalkatchem today and into the future.

Our Vision

That the Shire of Wyalkatchem is a local government that has the capacity and capability required to be productive, sustainable and inclusive in meeting the needs of our community.

SHIRE OF WYALKATCHEM STAFF as at 30 June 2016

Chief Executive Officer	Ian McCabe
Principal Environmental Health Officer	Bill Hardy
Senior Finance Officer	Claire Trenorden
Administration Officer	Shauna Webb
Administration Officer	Rachel Nightingale
Administration Officer	Mikahla Wells
Manager of Works	Trevor Webb
Leading Hand	Ashley Sutherland
General Plant Operator	Brett Reid
General Plant Operator	Michael Gibbs
General Plant Operator	Geof Kukura
General Hand	Daniel Anderson
Cleaner	Kathleen Guthrie



SHIRE PROFILE

HISTORY OF WYALKATCHEM

The town of Wyalkatchem is situated on the Goomalling - Merredin Road 186 km north east of Perth and 116 km from Merredin. The economy of the Shire is reliant on agriculture, predominantly in the form of wheat and wool production. However, there is a focus on long term sustainability and identifying diversified industry.

Historically, a progressive and open approach to development has seen the Town of Wyalkatchem receive the 2003 national award for Tidiest Town in Australia and a community pride award. Today, the Shire's focus is to provide a framework that will see Wyalkatchem become a sustainable community and identify opportunities to create jobs. The Shire will do this by encouraging the development of tourism and business opportunities while providing infrastructure including roads to support economic activity such as farming. Examples include the building of The Bushel, the Shire's community building, support for community development such as sporting facilities and support for emergency services like the planned shed for fire appliances. The Shire is also supporting social infrastructure in general practitioner recruitment and providing asset support for health services. This local government is also promoting key environmental practices amongst the community and local agricultural industry with significant tree planting and preservation of scarce water resources.

The district of Wyalkatchem was first settled in 1904 and wheat was being produced within three years. The townsite of Wyalkatchem was declared in the following year and the road board, the forerunner of the Shire, was established in 1920. The Shire covers an area of 1,743 km² and is bounded by the Shires of Koorda, Dowerin, Cunderdin, Tammin, Kellerberrin, Trayning and Mt Marshall. The Shire was the cradle of bulk handling of grain with the first bulk delivery and lifting by rail of bulk wheat in the State taking place in the Shire in 1931. In that period the industry supported towns at Korrelocking and Benjaberring but with the advent of improvements to the motor vehicle these towns declined and are now only localities. However, bulk handling of wheat and other grains, remains critically important to the district.

There has been something of a recent trend for retirees and young families, seeking a more secure lifestyle, to settle in the town. Good facilities are available for both these groups: housing for the independent aged is being expanded and a lodge provides accommodation for those who need care; the Shire provides a wide range of sporting facilities in the town including a grassed oval, turf cricket wickets, netball, basketball, tennis courts, swimming pool and recreation centre. Other excellent facilities are provided by the community, such as the Community Resource Centre and a growing roster of new businesses.

To secure the sustainable provision of services, the Shire is taking a strategic approach to consultation and working with state instrumentalities and other local governments. An example of this is active membership of the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) and other groups, to support community development and lobby on regional issues. Central to the success of this approach will be community submissions for the Shire's planning for the future. Indeed, a revised Strategic Community Plan will form the basis of long term work by the local government and a guide for sustainable development for the district.

SHIRE OF WYALKATCHEM STATISTICS

Localities

Benjaberring, Cowcowing, Korrelocking and Wyalkatchem

Significant Local Events

Australia Day, Wyalkatchem Fair, Invitational Cricket Cup

Ordinary Council Meeting

Council meets on the third Thursday of every month, except January

Tourist Attractions

Wyalkatchem CBH Agricultural Museum
Wyalkatchem School House Museum
Walk-A-Wyal Trail
Town Heritage Walk
Part of the Granite Loop Trail and Pioneer Pathway
Wheatbelt Way

Local Industries

Wheat, other grains, wool, livestock, recreational flying, transport and cartage.

Shire Statistics

Distance from Perth:	186 km
Shire Area:	1,743 km ²
Length of Roads:	782.3 km
Population:	523 (2011 ABS Census)
Number of Electors:	402
Number of Dwellings:	332
Total Rates Levied:	\$1,081,073
Total Revenue:	\$4,491,172
Number of Employees:	11.1 full time equivalents (FTE's)



PRESIDENT'S REPORT

Once again, I am extremely proud to deliver my report for the financial year, this being for the year ending 30 June 2016. The council has had a busy twelve months with some very successful and exciting projects completed and others progressing well.

I'd like to acknowledge retiring Councillor David Holdsworth, who spent eight years on council, three of these years as my Deputy; Russell Wells who was a councillor for two years; and, Dennis Pease who was a councillor for four years; my thanks to each of you for your contributions to community and council.

The October 2016 elections resulted in new councillors Emma Holdsworth, Fred Butt and Stephen Gamble joining councillors Campbell Jones, Lynsey Gawley and Owen Garner, who along with me formed a new look council for Wyalkatchem. This young energetic council has embraced the challenges that every small community faces. They have undertaken elected member training and become more familiar with their roles and responsibilities while serving the council. Councillors have workshopped a number of strategies - long term and financial - some already reaching fruition, some in progress and others are to be realised in the future.

The resurfacing of the basketball/netball courts, refurbishment of the rec' centre kitchen and contribution to a new synthetic surface on the bowling green are examples of completed projects this year.

The importance of health care and catering for our ageing population is in the forefront of our planning at all times and it is extremely gratifying to see the Wyalkatchem Medical Practise under the management of Dr Emmanuel Awogun continuing to deliver a quality service to our community and our neighbours.

Aged care continues to be a challenge within our small community. As mentioned in last year's report, Council, in partnership with Wyalkatchem Senior Citizens Homes Trust Incorporated have an MOU to deliver a number of independent living units to the Wilson Street site. The first four of these are under construction and will be completed and ready for handover in December 2016. Also, Wyalkatchem along with ten other Wheatbelt local governments (known as CEACA) have been successful in securing substantial funding for the delivery of more units over the next two years for use in our region. We are continually in contact with both Federal and State Governments and other Departments investigating different options for the delivery of all necessary aged care requirements. Whilst some of these options may seem out our reach financially, we will continue to lobby for the best possible outcome for our communities.

The Local Emergency Management Committee in Wyalkatchem has become very well recognised throughout the regions. Our emergency management targets have been achieved and our emergency plan has been used as an example at other shires and this is largely due to the continued input and involvement of all stakeholders, thank you.

A number of events and achievements during 2015/16 are noteworthy:

- A successful Fly-in in April 2016 utilising the great facilities at the aerodrome saw a large number of planes and interested people visiting our town;
- The same busy weekend saw the Charity Ball held at the Town Hall, with proceeds going to Motor Neurone Disease, which was very well supported by our community and beyond;

-
- The Aglime Cup was once again held and there was great support from those that were playing and everyone who helped organise the weekend; and,
 - Australia Day was celebrated with citizenship awards going to John Martin for his tireless contribution to the community; Mikahla Wells was awarded the junior citizenship; and the event award went to the production 'Soldering On', produced by Paul de Pierres.

Paul was also acknowledged for his enormous passion and service to the community when he received the Medal of the Order of Australia in this year's national awards.

As I have done in the past, I want to thank the staff at the shire. The outside crew, managed by Trevor Webb, had a particularly difficult year with weather conditions causing ongoing issues. Their efforts to complete a number of projects along with the usual maintenance programs on our roads as well as in town need to be applauded.

The administration staff have once again delivered excellent support and advice not only to elected members but to the general community - their commitment and dedication is greatly appreciated.

I would also like to mention the contribution that our volunteers make to our community. All volunteers make a difference to how we are able to go about our day to day duties and the shire absolutely appreciates their efforts.

My thanks to Ian McCabe. Ian has built an extremely professional attitude for all those around him which I believe has set this organisation up to move into future years with certainty and financial stability. No one can question his commitment to task and his attention to detail.

As mentioned earlier we have a new look council and I would sincerely like to thank my fellow elected members for their dedication, commitment, passion and above all support and loyalty. Council time certainly comes with sacrifices and I thank all our families for their understanding and support.

Finally I once again call on all community members to embrace and engage with council and organisations, rather than be critical or negative focus on the positives and work with the strengths. Working and supporting each other along with our local businesses can only build a better place to live now and into the future.

Cr Quentin Davies
Shire President

CHIEF EXECUTIVE OFFICER'S REPORT

It's my pleasure and privilege to deliver this Chief Executive Officer's report for the financial year 2015/16. In last year's report, I laid out some of the key drivers behind Council decisions and many of these revolved around improving financial performance, which is key to providing opportunity and flexibility in decision making. In this report, I want to present some of the framework that your Council works within to improve the performance of the organisation and ask you, the community, to work with Council to deliver on the promise of the future.

In accordance with the *Local Government Act 1995*, Council appoints the Chief Executive Officer who is delegated to deliver the operations of the Shire. The Chief Executive Officer may delegate this responsibility to other persons and together they will manage Council facilities, resources and programmes for the benefit of all residents and ratepayers. This includes the delivery of services, projects and strategies decided by Council that are consistent with the Purpose of the Council of Wyalkatchem:

Our Purpose

The Council of Wyalkatchem works with the community to protect and enhance the quality of life for current and future generations.

Council meets at least twice each month except January, usually on the first and third Thursday of the month. At the first meeting each month, staff brief Council on operations and those matters of planning or strategic importance. Council discuss these issues with staff and invited guests from government and other parties. The public is welcome to attend most of these meetings, except where there are considerations of confidentiality. Additional meetings or workshops are held when important issues arise or budgets are being prepared.

'Ordinary' meetings of Council have a more formal meeting procedure (known as standing orders) and a published agenda and published minutes are available on request as a printed document or may be viewed at the Shire website. The public is also welcome to attend these meetings and they may also feature some confidential items, although Council seeks to limit the number of these types of items. The dates and times of regular Council meetings are published at the start of each year and re-published to encourage attendance. In 2015/16, there were 11 ordinary meetings of Council and an electors' meeting is held at the end of each calendar year.

Occasionally, an urgent matter may mean that a 'special meeting' of Council will be held, most often to address matters such public tenders or conditions of contract. In 2015/16, there were four special meetings of Council and decisions were made about agreements or tenders for independent living units for the aged at each of these meetings.

Across the meetings of Council, 186 decisions were made about a wide range of serious and difficult matters, including aged care, plant replacement, recruitment and employment conditions, sale of properties for overdue rates, building and development, planning and land use, legislative compliance, finance and audit, regional relations, animal control, leases and long term strategic planning.

Your Council comprises seven councillors and elections are held in October of each second year. The Councillors elect one of their number as President, who presides over meetings. In 2015, three councillors were appointed as elected members and the next election is due October 2017. The range in ages and background of councillors means that your Council knows

and strongly represents this community. In 2015/16, your Council worked hard to improve their skills in finance, land use planning and strategic planning, attending a number of formal and informal training sessions and represented this Shire in meetings with community groups and other councils. On behalf of the community, I thank all elected members for their contributions to Council and their support of staff in their work.

The workforce of Council is a small team that accomplishes a great deal. As at 30 June 2016, there were five administration staff and eight outdoor staff delivering a wide range of programmes and services. The Environmental Health Officer is a shared resource with five other local governments. Council employees work with other councils, government, businesses and community groups to maximise value to ratepayers and deliver the budgeted programmes and services. The community can be very proud of the standard of work and the outcomes produced by the whole team. On behalf of the community and Council, I sincerely thank all staff for their hard work and positive contributions to the community.

The main tool for guiding council efforts is the budget, approved by Council in June of each year. This document is informed by Council's strategic plans (such as the Strategic Community Plan) and is framed by legislation and accounting standards. The aspirations of the community and council's strategic priorities are reviewed against the context of past performance – the better the Shire performs in making savings, preserving reserves and remaining within budgeted amounts, the more likely Council is able to deliver on new programmes and expanded services. The budget process involves inviting public submissions; preparation of briefings by staff; and several months of discussion and workshopping by Council. The budget is designed to meet the purpose of the Council while balancing the expectations of all stakeholders and aims to deliver on services, preserve wealth for the future and make targeted investment in facilities and infrastructure that aligns with community planning.

This requires discipline, financial rigour and a continuous review of all activities. In this financial year, the local government has demonstrated such characteristics by increasing financial reserves (\$343,551); increasing productivity; improving governance (the first local government in Western Australia to meet the state government's State Risk Plan criteria); and delivering a number of projects for the benefit of the community (including the replacement of a netball court, support for a new bowls surface, upgraded road plant, youth projects including the school camp, support for the medical centre, the aged and housing and many other community programmes including the Wylie Fair).

The performance by your local government has garnered positive feedback in the Department of Local Government's 'Better Practice' report with observations that the Shire is best practice for financial management and emergency services and has a productive and positive workplace culture. In addition, the auditor's report for 2015/16 notes that Wyalkatchem is in a sound financial position; there are no issues for improvement in internal control; and that financial ratio performance exceeds expectations for local government.

In 2015/16, following extensive public consultation, the local government delivered a renewed strategic community planning framework and Council planning, projects and reports will be aligned to these six key outcomes.

- Healthy, strong and connected communities;
- A prosperous and dynamic district;
- A sustainable natural and built environment;
- An effective voice;

-
- A well-managed and effective Council organisation;
 - Well utilised and effectively managed facilities and assets.

Consider your contribution to this future, whether volunteering, nominating for Council, providing feedback to the Shire or supporting a local business. Your positive contribution to any group is an important step in maximising opportunity and preserving services in this community.

In closing, I offer a few thanks: sincere thanks to my President Cr Quentin Davies for his advice, support and valuable counsel; to the whole Council for the consideration given to serious matters of policy and their work on behalf of all residents; to my staff for smarts, effort, sincerity, team work and dedication to the cause while providing me with great advice and support; to all our families, wholehearted thanks for your contributions and understanding; and to the community, for embracing positive change and contributing as volunteers and active supporters in making Wyalkatchem a safe, healthy and happy place to live.

Ian McCabe
Chief Executive Officer
9 November 2016

MANAGER OF WORKS - INFRASTRUCTURE SERVICES REPORT

Note: a Full-Time Equivalent is 1,976 hours per year at 38 paid hours per week. A part-time role is a proportion of 1,976 hours (for example 0.5 full-time equivalent is 988 hours).

The 2015/16 budgeted hours for Works was 7.2 Full-Time Equivalents (14,227 hours). This excludes those projects where contractors provide additional services such as roads, engineering and the gardening contract. As at 30 June, there were seven full-time employees and one part-time cleaner (7.7 full-time equivalents). In addition, 661 hours of casual labour and contractors were engaged (0.4 Full-Time Equivalents), a total of 16,006 hours. Where hours were used in gardening up to 30 June, there were equivalent or greater savings made as the gardening contract ceased 7 April 2016 and was brought in-house. The Manager of Works tendered his resignation 9 June 2016, effective 31 August 2016, 10 months prior to end of contract. Recruitment was due to occur in the new financial year.

At 30 June 2016, the team included:

- Ashley Sutherland – Leading Hand / Machine Operator and Ranger
- Brett Reid – Machinery Operator
- Michael Gibbs – Machinery Operator
- Geof Kukura – Machine Operator and General Hand
- Daniel Anderson – General Hand and Town Gardener
- Kathleen Guthrie – (part-time) Cleaner
- Trevor Webb – Manager of Works

Roads:

Maintenance grading was completed late September 2015, utilising a hired 140H grader to support the Shire's 120M. Several areas encountered washouts and floodway damage during extraordinary rainfall events at Easter 2016. Sustained rain events into the new financial year delayed some repairs.

A total of 16,000 m³ of gravel was pushed up for road sheeting and the Shire is grateful to those property owners who contributed materials. Two borrow pits were rehabilitated in line with shire policy. In the main, roads projects are funded by state and federal funding streams and these are tied to specific road types and project outcomes and are subject to acquittal and audit.

Major projects included:

- Nembudding South – 3km of re-seal to degraded road surface;
- Koorda/Wyalkatchem Road had a further 2.5km of shoulders cleared, widened and sheeted;
- Tammin/Wyalkatchem Road had a further 5km of shoulder clearing, sheeting, cement stabilising and sealing;
- McLean Street – Reconstructed and sealed to remove flooding issues and replace degraded seal;
- Rifle Range Rd - SLK 3.92 - 5.92 (2.00 km); Hardwick Rd - SLK 6.82 - 7.52 (0.70 km); Byrne Rd - SLK 0.00 - 1.50 (1.50 km); clearing verges, widening and sheet to 8m with new road-base;
- Various works at Piesse St; Cemetery Rd; Grace St; and Sports Complex Access Rd (behind buildings).

In addition, related works included improvements to sight clearances; roadside spraying; road-marking and street sweeping.

Assets:

High historical machinery costs and advanced fleet age have been progressively addressed in recent years. In 2015/16, plant replacements included a New Holland 100HP tractor with loader and fork assembly; an Isuzu Giga Tipper with dolly; and an updated town utility. The Komatsu front end loader will be replaced in 2016/17. Provision for plant replacement is made in Council's reserve funds each year.

Servicing has been maintained to a high standard and employees conduct pre-start routines to minimise equipment failure. Given that, failures do occur from time to time and the Komatsu unit required a transmission rebuild at a cost of \$25,000.

Waste Management:

New waste management pits with over 9,000 m³ of storage were constructed in late 2015 but extensive rain has caused access issues, which are being addressed. Waste management indicators in 2015/16 included:

- Kerbside Collections averaged 18 tonnes per month;
- Bulk recycle bins are well utilised by the community with monthly collections of five tonnes of newspaper and 5.5 tonnes of cardboard, plastic, cans, and glass; and,
- New powder-coated bins with historical scenes were installed along Railway Terrace, replacing the old style 120l wheelie bins and improving the streetscape.

Swimming Pool:

The three-year management contract with Contract Aquatics expired at the end of the swim season and will be subject to tender in the new financial year. There have been ongoing issues with leaks for some years which have been addressed as they arise. The Shire is allocating funds to have major works conducted within two years to extend the life of the facility. Works at the pool centre in 2015/16 included: construction of a storage shed; replacement of children's pool handrail; upgrades to the reticulation; paving and fencing; and, sealing and kerbing to the access road.

Parks and Gardens:

Contract garden services ceased in April 2016 and the Shire has brought the maintenance of parks and gardens in-house. Increased rainfall and vegetation has required increased slashing and spraying.

Town Maintenance:

The Correctional Services works team have been of great assistance in carrying out work at Pioneer Park; the Swimming Pool; painting the Recreation Centre; paving at the Cemetery; and pulling down and reinstating the new netball / basketball court fencing.

Key Shire works to facilities in 2015/16 included:

- Cemetery internal road stabilised and sealed; kerbing installed and two Gazebo's with planters constructed with paving;

- One netball / basketball court removed and surface replaced;
- New concrete footpaths constructed opposite 'The Bushel' on Railway Terrace with additional pram ramps installed and several trip hazards removed;
- Recreation Centre kitchen renovated (funded by Shire and Federal funds on a 50-50 basis); special needs ablutions updated;
- Shire facilities received annual maintenance with as well as some major repairs including roof replacements, wiring upgrades and plumbing modifications; electrical work at the aerodrome and some runway delineation repairs.



Trevor Webb
Works Manager

ENVIRONMENTAL HEALTH AND BUILDING SERVICES

NEW Health

The Shire participates in NEW Health, a group share scheme for the provision of environmental health services to the North East Wheatbelt. The Scheme involves six Shires: Wyalkatchem, Koorda, Trayning, Mukinbudin, Mount Marshall and Nungarin. Each shire contributes to the costs of employment, housing and motor vehicle for the Principal Environmental Health Officer (PEHO) to manage the environmental health issues for them. The Scheme is administered through the Koorda Shire office.

It has been a key role for local government for over a century to monitor and take action should the environmental health of the residents be put under threat. In times past, the threats included water quality, food safety, safe effluent disposal and housing problems. These can still raise their heads but modern issues such as public swimming pools, fire safety in public buildings, effluent re-use, mosquito nuisance and disease and public events now have relevance.

Staffing

The current PEHO has been in the position since October 2014 and is contracted until the end of 2016. The PEHO now works 4 days per week. The PEHO position is shared by the six shires. Wyalkatchem, Mt Marshall and Mukinbudin get one day a week each, Koorda and Trayning 0.5 day each week and Nungarin gets one day per month. Wyalkatchem utilises slightly less than 0.2 of a full time position. Building surveyor services are provided through a contract with Mr. John Gosper.

Building

The number of building licences issued for 2015/16 was 4. Total building fees collected were \$1,490 made up of:

- Shire Building Permit Fee of \$1,462;
- Building Services Levy (BSL) of \$14;
- Building and Construction Industry Training Fund of \$15.

Food Safety

It is a requirement of the Food Act that the shire has and maintains a Register of all the Food Premises in their area. This register is updated from time to time and the PEHO inspects the premises to ensure compliance with the Food Act and Food Safety Standards.

Under the Food Act the shire must report on their activities each year. This report was completed and sent to the Health Department in October 2016. There are currently 12 food businesses registered in the shire.

There were four formal inspections during 2015-2016. No Improvement Orders or Prohibition Orders have been issued. This indicates the situation where the food businesses are generally operating in a safe manner. The PEHO works to keep a constructive relationship with the food business operators so that any problems can be discussed and addressed with a minimum of conflict.

NEW Health continues to subscribe to the "I'm Alert" on-line food safety training program. This is a web site where anyone in the shires can log in for free and work through a one to two hour training course in food safety and print out a certificate at the end. This enables food businesses

to refer new staff to the web site and for them to get basic training. This will be an ongoing service.

Public Buildings and Public Events

Under the Health (Public Buildings) Regulations the shire must create and maintain a Register of all the Public Buildings in their area. On taking up the role the PEHO updated this register. The PEHO carries out routine inspections of the Public Buildings and reports to the owner of the building on their condition.

These regulations mostly relate to fire safety and other important aspects of public buildings such as the maximum numbers of people allowed, numbers of toilets and fire exits. Each Public Building is required to have a Public Building Certificate which indicates the maximum numbers of people permitted in the building. Currently there are 16 public buildings on the register.

The Public Building Regulations also apply to events, including outdoor events such as Racewars, ensuring there are safe food outlets, adequate toilets, adequate waste disposal, safe rides and general public safety issues. A certificate was issued for the 2015 event.

Disability Access and Inclusion Plan

The PEHO has undertaken a role in dealing with issues relating to this plan. The Disability Services Act requires that shire have such a plan and report on its progress each year. Such a report and an updated version of the Wyalkatchem Plan was submitted to the Disability Services Commission (DSC) prior to its due date of 30 June 2016.

Water Reuse Scheme

The Shire has an effective collection system for storm water and also has the capability to reuse treated effluent from the town's ponds which is mixed with the storm water. The WaterCorp's proposed new treatment system for the reuse water has not yet been installed. A recent test of the water used for the oval and tennis courts found the water to be well within the limits for safe reuse set by the Health Department.

Wyalkatchem Swimming Pool Sampling

The Health (Aquatic Facilities) Regulations requires that all public pools such as the Wyalkatchem pool are sampled and tested each month. The PEHO did this throughout the swimming season last year and carried out the sampling prior to its opening this year. There were no failed samples in the past year indicating that the pool water quality was well managed and safe.

Land Transfer Inspections

The PEHO has undertaken to complete the land transfer inspections and does this by inspecting the land / house involved and noting issues such as the presence of a pool, water tank, or other issues important for the new owner to know before the transfer is final. This has averaged about inspections two per month.

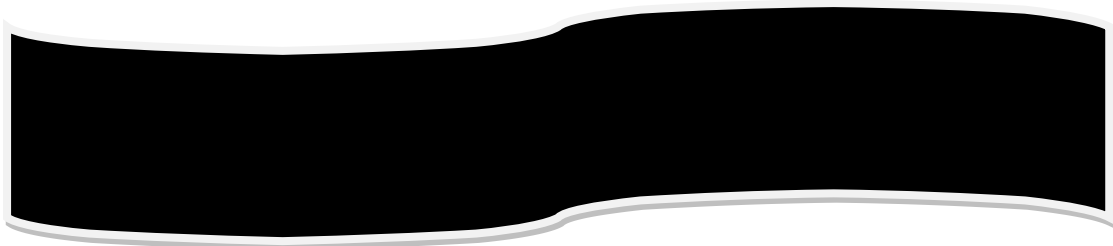
Private Swimming Pool Inspections

The PEHO also has a role in the inspection of private pools to ensure they comply with the Building Code and relevant Australian Standards. This mostly relates to their safety and in particular their fencing. These inspections are required to be carried out every four years and the PEHO has inspected 14 of the 19 known private pools in the shire. The PEHO will continue to inspect the pools as required.

Caravan and Camping Act and Regulations

The Caravan and Camping Act requires privately owned caravan parks to be licensed and inspected each year. Wyalkatchem Caravan Park is such an operation and was inspected in the last year.

BILL HARDY
PRINCIPAL ENVIRONMENTAL HEALTH OFFICER



NATIONAL COMPETITION POLICY

In respect to Council's responsibilities in relation to National Competition Policy the Shire reports as follows:

- No business enterprise of the Shire has been classified by the Australian Bureau of Statistics as either a Public Trading Enterprise or a Public Financial Enterprise.
- Competitive neutrality has not applied to any activities undertaken by the Shire in this reporting period.
- No allegations of non-compliance with the competitive neutrality principles have been made by any private entity.
- The principles of competitive neutrality will be implemented in respect of any relevant activity undertaken during the 2015/16 financial year.

A further requirement of the National Competition Policy is that all Council Local Laws are reviewed every eight years to determine whether they are in conflict with competitive neutrality and comply with the *Local Government Act 1995*. No local laws were amended during the period.

RECORD KEEPING PLAN

The *State Records Act 2000* requires that the Shire maintains and disposes of all records in the prescribed manner.

Standard 2, Principle 6 Compliance: Government organisations ensure their employees comply with the record keeping plan.

The Rationale:

An organisation and its employees must comply with the organisation's record keeping plan. Organisations should develop and implement strategies for ensuring that each employee is aware of the compliance responsibilities.

Minimum Compliance Requirements:

The record keeping plan is to provide evidence that:

1. The efficiency and effectiveness of the organisation's record keeping system is evaluated not less than once every five years. The Shire is presently reviewing its Record Keeping Plan.
2. The organisation conducts a record training program.
3. The efficiency and effectiveness of the record keeping training program is reviewed from time to time.
4. The organisation's induction program addresses employee roles and responsibilities in regard to their compliance with the organisation's record keeping plan.

The Shire of Wyalkatchem has complied with items 1 - 4. During 2015/16 the Shire continued to utilise the Keywords for Councils Record Management System.

FREEDOM OF INFORMATION STATEMENT

Part 5 of the *Freedom of Information Act 1992* requires an agency such as a local government to prepare and publish an information statement.

The Shire of Wyalkatchem has developed an Information Statement which can be inspected on the Shire's website or by contacting the Shire Office.

The Shire of Wyalkatchem received no applications under the *Freedom of Information Act 1992* during the 2015/16 financial year.

PUBLIC INTEREST DISCLOSURES

The *Public Interest Disclosure Act 2003* facilitates the disclosure of public interest information, and provides for the protection of those making such disclosure and those who are subject of the disclosures. The Act provides a system for the matters disclosed to be investigated and for the appropriate action to be taken.

The requirements of the *Public Interest Disclosure Act 2003* were adopted 19 July 2007 and have yet to be reported against. The Administration Officer is the PID Officer under this process. **A copy of the Shire's Public Interest Disclosures procedures is on the Shire's website: www.wyalkatchem.wa.gov.au.**

PLAN FOR THE FUTURE OF THE DISTRICT

Under Section 5.56 of the *Local Government Act 1995* local governments are required to plan for the future of the district. The information to be contained in the Plan for the Future is governed by Regulations 19 (c) and 19 (d) of the Local Government (Administration) Regulations 1996.

Section 5.56 (2) of the *Local Government Act 1995* was amended to provide the following minimum requirements for local governments:

1. Development of a Strategic Community Plan
2. Development of a Corporate Business Plan

The Shire has a Forward Capital Works Plan which will be continually revised to provide for asset management planning and the preparation of a long term financial plan.

An update on the above planning framework is provided as follows:

1. Plan for the Future – the Shire's Plan for the Future 2013-2023 is being reviewed. There has been a number of community consultations during 2015/16 and the preceding year, including the 2014 community survey with more than 30% of the adult population contributing and the sports survey and extensive consultation of youth, particularly at the District High School; the next community survey will be held early 2017;
2. Strategic Community Plan – version one of the plan was finalised and sent to the Department of Local Government and distributed to ratepayers in 2013; a revision of the plan is currently being undertaken and a renewed framework of priorities based on six

key priorities was approved by Council in 30 June 2016; this includes a planning framework with underlying outcomes; this revision by Council included vision, purpose and guiding principles, as follows:

Council's Vision

That Wyalkatchem is an inclusive, dynamic community where all share in a thriving economy and a sustainable, safe and valued environment.

Our Purpose

The Council of Wyalkatchem works with the community to protect and enhance the quality of life for current and future generations.

Our Guiding Principles

Respect for diverse community interests based on active listening and mutual understanding;
Leaving a positive legacy for future generations and Councils;
Balancing a flexible, can-do, innovative and professional approach with achieving outcomes efficiently;
Responsible financial management;
Informed, evidence-based and representative decision making; and,
Effective communication and engagement.

Our Goals

Healthy, strong and connected communities
A prosperous and dynamic district
A sustainable natural and built environment
An effective voice
A well-managed and effective organisation
Facilities and assets that are well used and effectively managed

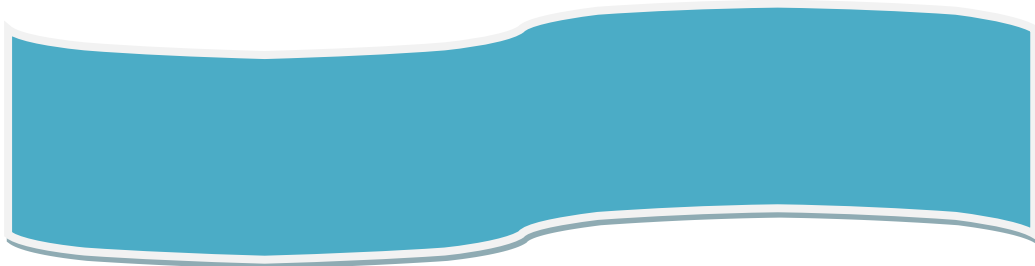
3. Corporate Business Plan – the plan includes inputs such as required asset revaluations that have been completed and a comprehensive asset management plan and long term financial plan completed in support of a revised Strategic Community Plan;
4. Forward Capital Works Plan – a revised long term financial plan was approved by Council 30 June 2016; the plan provides for expenditure on asset renewals, expansions and upgrades and any new assets for the period to 2026. The Plan was reviewed twice in recent years and supports Council's integrated planning requirements;
5. Community Engagement – the Shire has continued strong engagement efforts in 2015/16 with representation and liaison to community committees and the distribution of publications and surveys. This included increased publicity through the independent Wyalkatchem Weekly, community surveys, the fortnightly CEO radio spot and seeking feedback.

EMPLOYEES REMUNERATION

Local Government (Administration) Regulation 1996 19B requires the annual report to contain details of the number of employees of the local government entitled to an annual salary of \$100,000 or more in bands of \$10,000 for each such band over \$100,000.

Disclosure is provided as follows:

Salary Range	2016	2015
100,000 – 109,999	1	0
130,000 – 139,999	0	1
140,000 – 149,999	1	0



SHIRE OF WYALKATCHEM
FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

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Principal place of business: 27 Flint St Wyalkatchem WA 6485	

**SHIRE OF WYALKATCHEM
FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Shire being the annual financial report and other information for the financial year ended 30 June 2016 are in my opinion properly drawn up to present fairly the financial position of the Shire at 30th June 2016 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

Signed as authorisation of issue on the 10th day of November 2016



Ian McCabe
Chief Executive Officer

SHIRE OF WYALKATCHEM
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30TH JUNE 2016

	NOTE	2016 \$	2016 Budget \$	2015 \$
Revenue				
Rates	23	1,081,073	1,107,735	1,059,159
Operating grants, subsidies and contributions	29	2,009,746	2,652,547	2,486,834
Fees and charges	28	297,716	260,382	344,137
Interest earnings	2(a)	67,570	22,797	46,077
		<u>3,456,105</u>	<u>4,043,461</u>	<u>3,936,207</u>
Expenses				
Employee costs		(807,452)	(827,437)	(841,883)
Materials and contracts		(982,606)	(1,090,409)	(1,024,737)
Utility charges		(133,683)	(150,246)	(129,537)
Depreciation on non-current assets	2(a)	(1,034,681)	(890,752)	(889,335)
Interest expenses	2(a)	(30,250)	(31,513)	(35,016)
Insurance expenses		(126,534)	(126,003)	(137,600)
		<u>(3,115,206)</u>	<u>(3,116,360)</u>	<u>(3,058,108)</u>
		340,899	927,101	878,099
Non-operating grants, subsidies and contributions	29	862,521	681,904	1,665,122
Profit on asset disposals	21	172,546	144,217	6,477
Loss on asset disposals	21	(24,444)	(27,756)	0
		<u>1,351,522</u>	<u>1,725,466</u>	<u>2,549,698</u>
Net result				
Other comprehensive income				
Changes on revaluation of non-current assets	13	(421,678)	0	12,200,771
		<u>(421,678)</u>	<u>0</u>	<u>12,200,771</u>
Total other comprehensive income				
		<u>929,844</u>	<u>1,725,466</u>	<u>14,750,469</u>
Total comprehensive income				

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WYALKATCHEM
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30TH JUNE 2016

	NOTE	2016 \$	2016 Budget \$	2015 \$
Revenue				
	2(a)			
Governance		23,610	2,100	27,926
General purpose funding		1,718,372	2,124,419	2,620,730
Law, order, public safety		30,077	38,962	54,762
Health		1,060,884	1,062,310	189,026
Housing		137,652	117,281	126,072
Community amenities		109,852	111,004	118,342
Recreation and culture		57,878	48,522	25,345
Transport		290,076	526,773	749,200
Economic services		5,675	3,910	4,979
Other property and services		22,029	8,000	19,825
		<u>3,456,105</u>	<u>4,043,461</u>	<u>3,936,207</u>
Expenses				
	2(a)			
Governance		(244,331)	(264,671)	(191,419)
General purpose funding		(61,947)	(55,619)	(57,283)
Law, order, public safety		(77,455)	(98,568)	(82,217)
Health		(277,663)	(278,775)	(416,392)
Education and welfare		(22,009)	(16,368)	(6,430)
Housing		(200,347)	(219,653)	(231,394)
Community amenities		(178,209)	(223,661)	(203,623)
Recreation and culture		(602,740)	(517,040)	(534,759)
Transport		(1,346,075)	(1,342,136)	(1,239,120)
Economic services		(72,734)	(67,356)	(56,881)
Other property and services		(1,446)	(1,000)	(3,574)
		<u>(3,084,956)</u>	<u>(3,084,847)</u>	<u>(3,023,092)</u>
Finance costs				
	2(a)			
Governance		0	0	0
Housing		(21,993)	(23,449)	(26,430)
Recreation and culture		(7,764)	(8,064)	(8,586)
Transport		(493)	0	0
		<u>(30,250)</u>	<u>(31,513)</u>	<u>(35,016)</u>
Non-operating grants, subsidies and contributions				
General purpose funding		0	0	1,012,883
Law, order, public safety		31,989	22,700	115,774
Recreation and culture		0	0	78,262
Transport		830,532	659,204	458,203
Other property and services		0	0	0
	29	<u>862,521</u>	<u>681,904</u>	<u>1,665,122</u>
Profit/(Loss) on disposal of assets				
Other property and services		148,102	116,461	6,477
	21	<u>148,102</u>	<u>116,461</u>	<u>6,477</u>
Net result		<u>1,351,522</u>	<u>1,725,466</u>	<u>2,549,698</u>
Other comprehensive income				
Changes on revaluation of non-current assets	13	(421,678)	0	12,200,771
Total other comprehensive income		<u>(421,678)</u>	<u>0</u>	<u>12,200,771</u>
Total comprehensive income		<u><u>929,844</u></u>	<u><u>1,725,466</u></u>	<u><u>14,750,469</u></u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WYALKATCHEM
STATEMENT OF FINANCIAL POSITION
AS AT 30TH JUNE 2016

	NOTE	2016 \$	2015 \$
CURRENT ASSETS			
Cash and cash equivalents	3	3,213,668	2,815,949
Trade and other receivables	5	96,582	57,998
Inventories	6	<u>80,528</u>	<u>76,063</u>
TOTAL CURRENT ASSETS		<u>3,390,778</u>	<u>2,950,010</u>
NON-CURRENT ASSETS			
Investments	4	131,226	131,226
Other receivables	5	32,442	42,429
Property, plant and equipment	7	9,381,202	9,390,102
Infrastructure	8	<u>51,102,664</u>	<u>50,620,925</u>
TOTAL NON-CURRENT ASSETS		<u>60,647,534</u>	<u>60,184,682</u>
TOTAL ASSETS		<u>64,038,312</u>	<u>63,134,692</u>
CURRENT LIABILITIES			
Trade and other payables	9	193,615	120,405
Current portion of long term borrowings	10	101,502	157,864
Provisions	11	<u>70,788</u>	<u>66,808</u>
TOTAL CURRENT LIABILITIES		<u>365,905</u>	<u>345,077</u>
NON-CURRENT LIABILITIES			
Long term borrowings	10	347,687	401,712
Provisions	11	<u>21,491</u>	<u>14,519</u>
TOTAL NON-CURRENT LIABILITIES		<u>369,178</u>	<u>416,231</u>
TOTAL LIABILITIES		<u>735,083</u>	<u>761,308</u>
NET ASSETS		<u>63,303,229</u>	<u>62,373,384</u>
EQUITY			
Retained surplus		23,287,411	23,180,643
Reserves - cash/investment backed	12	2,798,097	1,553,343
Revaluation surplus	13	<u>37,217,720</u>	<u>37,639,398</u>
TOTAL EQUITY		<u>63,303,228</u>	<u>62,373,384</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WYALKATCHEM
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2016**

	NOTE	RETAINED SURPLUS \$	RESERVES CASH/INVESTMENT BACKED \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
Balance as at 1 July 2014		21,967,491	216,797	25,438,627	47,622,915
Comprehensive income					
Net result		2,549,698	0	0	2,549,698
Changes on revaluation of non-current assets	13	0	0	12,200,771	12,200,771
Total comprehensive income		2,549,698	0	12,200,771	14,750,469
Transfers from/(to) reserves		(1,336,546)	1,336,546	0	0
Balance as at 30 June 2015		23,180,643	1,553,343	37,639,398	62,373,384
Comprehensive income					
Net result		1,351,522	0	0	1,351,522
Changes on revaluation of non-current assets	13	0	0	(421,678)	(421,678)
Total comprehensive income		1,351,522	0	(421,678)	929,844
Transfers from/(to) reserves		(1,244,754)	1,244,754	0	0
Balance as at 30 June 2016		23,287,411	2,798,097	37,217,720	63,303,228

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WYALKATCHEM
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2016**

	NOTE	2016 \$	2016 Budget \$	2015 \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		1,099,547	1,127,948	1,052,884
Operating grants, subsidies and contributions		1,951,359	2,652,547	2,668,871
Fees and charges		297,716	267,669	344,137
Interest earnings		67,570	22,797	46,077
Goods and services tax		0	0	0
		<u>3,416,192</u>	<u>4,070,961</u>	<u>4,111,969</u>
Payments				
Employee costs		(831,453)	(827,437)	(852,267)
Materials and contracts		(878,090)	(1,090,409)	(1,030,340)
Utility charges		(133,683)	(150,246)	(129,537)
Interest expenses		(31,068)	(31,513)	(35,091)
Insurance expenses		(126,534)	(126,003)	(137,600)
		<u>(2,000,828)</u>	<u>(2,225,608)</u>	<u>(2,184,835)</u>
Net cash provided by (used in) operating activities	14(b)	<u>1,415,364</u>	<u>1,845,353</u>	<u>1,927,134</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment		(837,846)	(1,518,660)	(253,119)
Payments for construction of infrastructure		(1,198,004)	(1,047,244)	(778,891)
Non-operating grants, Subsidies and contributions		862,521	681,904	1,665,122
Proceeds from sale of fixed assets		254,755	266,600	5,782
Net cash provided by (used in) investment activities		<u>(918,574)</u>	<u>(1,617,400)</u>	<u>638,894</u>
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of debentures		(174,087)	(157,864)	(100,506)
Proceeds from self supporting loans		11,316	11,316	10,523
Proceeds from new debentures		63,700	0	0
Net cash provided by (used in) financing activities		<u>(99,071)</u>	<u>(146,548)</u>	<u>(89,983)</u>
Net increase (decrease) in cash held		397,719	81,405	2,476,045
Cash at beginning of year		2,815,949	1,901,137	339,904
Cash and cash equivalents at the end of the year	14(a)	<u><u>3,213,668</u></u>	<u><u>1,982,542</u></u>	<u><u>2,815,949</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WYALKATCHEM
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2016**

	NOTE	2016 Actual \$	2016 Budget \$	2015 Actual \$
Revenue				
Governance		23,610	2,100	27,926
General purpose funding		637,299	1,016,684	2,574,454
Law, order, public safety		62,066	61,662	170,536
Health		1,060,884	1,062,310	189,026
Housing		137,652	159,026	126,072
Community amenities		109,852	111,004	118,342
Recreation and culture		57,878	48,522	103,607
Transport		1,120,608	1,288,449	1,207,403
Economic services		5,675	3,910	4,979
Other property and services		194,575	8,000	26,302
		<u>3,410,099</u>	<u>3,761,847</u>	<u>4,548,647</u>
Expenses				
Governance		(244,331)	(284,690)	(191,419)
General purpose funding		(61,947)	(55,619)	(57,283)
Law, order, public safety		(77,455)	(98,568)	(82,217)
Health		(277,663)	(286,512)	(416,392)
Education and welfare		(22,009)	(16,368)	(6,430)
Housing		(222,340)	(243,102)	(257,824)
Community amenities		(178,209)	(223,661)	(203,623)
Recreation and culture		(610,504)	(525,104)	(543,345)
Transport		(1,346,568)	(1,342,136)	(1,239,120)
Economic services		(72,734)	(67,356)	(56,881)
Other property and services		(25,890)	(1,000)	(3,574)
		<u>(3,139,650)</u>	<u>(3,144,116)</u>	<u>(3,058,108)</u>
Net result excluding rates		270,449	617,731	1,490,539
Adjustments for cash budget requirements:				
Non-cash expenditure and revenue				
Initial recognition of assets due to change to regulations				
- Investments		0	0	0
(Profit)/Loss on asset disposals	21	(148,102)	(116,461)	(6,477)
Movement in deferred pensioner rates (non-current)		(3,100)	0	(2,453)
Movement in employee benefit provisions (non-current)		6,972	0	5,983
Depreciation and amortisation on assets	2(a)	1,034,681	890,752	889,335
Capital Expenditure and Revenue				
Purchase of land and buildings	7(b)	(395,109)	(1,140,705)	(96,903)
Purchase plant and equipment	7(b)	(442,737)	(377,955)	(156,216)
Purchase roads	8(b)	(960,838)	(811,930)	(608,153)
Purchase footpaths	8(b)	(24,358)	(30,000)	0
Purchase drainage		0	0	(36,337)
Purchase other infrastructure	8(b)	(198,449)	(205,314)	(113,370)
Purchase roads kerbing	8(b)	(14,359)	0	(21,031)
Proceeds from disposal of fixed assets	21	254,755	266,600	5,782
Repayment of debentures	22(a)	(174,087)	(157,864)	(100,506)
Proceeds from new debentures	22(a)	63,700	0	0
Proceeds from self supporting loans		11,316	11,316	10,523
Transfers to reserves (restricted assets)	12	(1,567,887)	(1,509,892)	(1,336,546)
Transfers from reserves (restricted assets)	12	323,133	1,201,836	0
ADD Estimated surplus/(deficit) July 1 b/fwd	23(b)	1,198,138	354,918	214,809
LESS Estimated surplus/(deficit) June 30 c/fwd	23(b)	315,191	100,767	1,198,138
Total amount raised from general rate	23(a)	<u>(1,081,073)</u>	<u>(1,107,735)</u>	<u>(1,059,159)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Preparation

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this financial report are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The local government reporting entity

All Funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 20 to these financial statements.

(b) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(e) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for sale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

(f) Fixed Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory requirement to revalue non-current assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:

- (a) for the financial year ending on 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and
- (b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government -
 - (i) that are plant and equipment; and
 - (ii) that are -
 - (I) land and buildings; or-
 - (II) Infrastructure;

and

- (c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.

Thereafter, in accordance with the regulations, each asset class must be revalued at least every 3 years.

In 2013, the Shire commenced the process of adopting Fair Value in accordance with the Regulations.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Fixed Assets (Continued)

Land under control

In accordance with Local Government (Financial Management) Regulation 16(a), the Shire was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or Regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

Initial recognition and measurement between mandatory revaluation dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework detailed above.

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land under roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Fixed Assets (Continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- a) Restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount; or
- b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Major depreciation periods used for each class of depreciable asset are:

Buildings	50 years
Land	Not depreciated
Furniture	3 years
Computers	2.5 years
Vehicles	5 years
Graders	8 years
Other plant and equipment	3 years
Roads and Streets	
formation	Not depreciated
pavement	50 years
seal	15 years
Footpaths	25 years
Kerbing	30 years
Airstrip Runways and Buildings	50 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Capitalisation threshold

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Fair Value of Assets and Liabilities

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Fair Value of Assets and Liabilities (Continued)

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.

(h) Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or at cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Financial Instruments (Continued)

Classification and subsequent measurement (continued)

(i) Financial assets at fair value through profit and loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short-term profit taking. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in non-current assets, where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Financial Instruments (Continued)

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which will have an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(i) Impairment of Assets

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(j) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Employee Benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

(l) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

(m) Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(n) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Investment in Associates

An associate is an entity over which the Shire has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the Shire and the associate are eliminated to the extent of the Shire's interest in the associate.

When the Shire's share of losses in an associate equals or exceeds its interest in the associate, the Shire discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

(p) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 17.

(q) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 2(c). That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period.

(r) Superannuation

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

(t) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

(u) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statement, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

(v) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) New Accounting Standards and Interpretations for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the Shire.

Management's assessment of the new and amended pronouncements that are relevant to the Shire, applicable to future reporting periods and which have not yet been adopted are set out as follows:

Title	Issued / Compiled	Applicable ⁽¹⁾	Impact
(i) AASB 9 Financial Instruments (incorporating AASB 2014-7 and AASB 2014-8)	December 2014	1 January 2018	Nil – The objective of this Standard is to improve and simplify the approach for classification and measurement of financial assets compared with the requirements of AASB 139. Given the nature of the financial assets of the Shire, it is not anticipated the Standard will have any material effect.
(ii) AASB 2010-7 Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)	September 2012	1 January 2018	Nil - The revisions embodied in this Standard give effect to the consequential changes arising from the issuance of AASB 9 which is not anticipated to have any material effect on the Shire (refer (i) above).
[AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 & 1038 and Interpretations 2, 5, 10, 12, 19 & 127]			
(iii) AASB 15 Revenue from Contracts with Customers	December 2014	1 January 2017	This Standard establishes principles for entities to apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of revenue and cash flows arising from a contract with a customer. The effect of this Standard will depend upon the nature of future transactions the Shire has with those third parties it has dealings with. It may or may not be significant.

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) New Accounting Standards and Interpretations for Application in Future Periods (Continued)

	Title	Issued / Compiled	Applicable ⁽¹⁾	Impact
(iv)	AASB 2013-9 Amendments to Australian Accounting Standards - Conceptual Framework, Materiality and Financial Instruments [Operative date: Part C Financial Instruments - 1 January 2015]	December 2013	Refer title column	Part C of this Standard makes consequential amendments to AASB 9 and numerous other Standards and amends the permissions around certain applications relating to financial liabilities reissued at fair value. As the bulk of changes relate either to editorial or reference changes it is not expected to have a significant impact on the Shire.
(v)	AASB 2014-3 Amendments to Australian Accounting Standards - Accounting for Acquisitions of Interests in Joint Operations [AASB 1 & AASB 11]	August 2014	1 January 2016	This Standard amends AASB 11: <i>Joint Arrangements</i> to require the acquirer of an interest (both initial and additional) in a joint operation in which the activity constitutes a business, as defined in AASB 3: <i>Business Combinations</i> , to apply all of the principles on business combinations accounting in AASB 3 and other Australian Accounting Standards except for those principles that conflict with the guidance in AASB 11; and disclose the information required by AASB 3 and other Australian Accounting Standards for business combinations. Since adoption of this Standard would impact only acquisitions of interests in joint operations on or after 1 January 2016, management believes it is impracticable at this stage to provide a reasonable estimate of such impact on the Shire's financial statements.
(vi)	AASB 2014-4 Amendments to Australian Accounting Standards - Clarification of Acceptable Methods of Depreciation and Amortisation [AASB 116 & 138]	August 2014	1 January 2016	This Standard amends AASB 116 and AASB 138 to establish the principle for the basis of depreciation and amortisation as being the expected pattern of consumption of the future economic benefits of an asset. It also clarifies the use of revenue-based methods to calculate the depreciation of an asset is not appropriate nor is revenue generally an appropriate basis for measuring the consumption of the economic benefits embodied in an intangible asset. Given the Shire currently uses the expected pattern of consumption of the future economic benefits of an asset as the basis of calculation of depreciation, it is not expected to have a significant impact.

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) New Accounting Standards and Interpretations for Application in Future Periods (Continued)

Title	Issued / Compiled	Applicable ⁽¹⁾	Impact
(vii) AASB 2014-5 Amendments to Australian Accounting Standards arising from AASB 15	December 2014	1 January 2017	<p>Consequential changes to various Standards arising from the issuance of AASB 15.</p> <p>It will require changes to reflect the impact of AASB 15.</p>
(viii) AASB 2015-2 Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 101 [AASB 7, 101, 134 & 1049]	January 2015	1 January 2016	<p>This Standard amends AASB 101 to provide clarification regarding the disclosure requirements in AASB 101. Specifically, the Standard proposes narrow-focus amendments to address some of the concerns expressed about existing presentation and disclosure requirements and to ensure entities are able to use judgement when applying a Standard in determining what information to disclose in their financial statements.</p> <p>This Standard also makes editorial and consequential amendments as a result of amendments to the Standards listed in the title column.</p> <p>It is not anticipated it will have any significant impact on disclosures.</p>
(ix) AASB 2015-3 Amendments to Australian Accounting Standards arising from the withdrawal of AASB 1031 Materiality	January 2015	1 July 2015	<p>This Standard completes the withdrawal of references to AASB 1031 in all Australian Accounting Standards and Interpretations, allowing it to be completely withdrawn.</p> <p>It is not anticipated it will have a significant impact as the principles of materiality remain largely unchanged.</p>

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) New Accounting Standards and Interpretations for Application in Future Periods (Continued)

Title	Issued / Compiled	Applicable ⁽¹⁾	Impact
(x) AASB 2015-6 Amendments to Australian Accounting Standards - Extending Related Party Disclosures to Not-for-Profit Public Sector Entities [AASB 10, 124 & 1049]	March 2015	1 July 2016	The objective of this Standard is to extend the scope of AASB 124 <i>Related Party Disclosures</i> to include not-for-profit sector entities. The Standard is expected to have a significant disclosure impact on the financial report of the Shire as both Elected Members and Senior Management will be deemed to be Key Management Personnel and resultant disclosures will be necessary.

Notes:

⁽¹⁾ Applicable to reporting periods commencing on or after the given date.

(x) Adoption of New and Revised Accounting Standards

During the current year, the Shire adopted all of the new and revised Australian Accounting Standards and Interpretations which were compiled, became mandatory and which were applicable to its operations.

These new and revised Standards were:

AASB 2011-7
AASB 2012-3
AASB 2013-3
AASB 2013-8
AASB 2013-9 Parts A & B

Most of the Standards adopted had a minimal effect on the accounting and reporting practices of the Shire as they did not have a significant impact on the accounting or reporting practices or were either not applicable, largely editorial in nature, were revisions to help ensure consistency with presentation, recognition and measurement criteria of IFRSs or related to topics not relevant to operations.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

2. REVENUE AND EXPENSES	2016	2015	
	\$	\$	
(a) Net Result			
The Net result includes:			
(i) Charging as an expense:			
Auditors remuneration			
- Audit of the annual financial report	14,318	13,790	
- Assistance with the finalisation of the annual financial report	0	0	
- Other services	0	0	
Depreciation			
Buildings	152,433	154,528	
Furniture and Equipment	875	2,625	
Plant and Equipment	165,108	127,575	
Roads	439,643	517,900	
Footpaths	14,712	10,069	
Drainage	24,813	301	
Parks & Ovals	27,020	4,163	
Other Infrastructure	91,064	7,255	
Roads Kerbing	51,858	7,287	
Airfields Runways	67,155	57,632	
	<u>1,034,681</u>	<u>889,335</u>	
Interest expenses (finance costs)			
Debentures (refer Note 22 (a))	30,250	35,016	
Bank and other Interest	0	0	
	<u>30,250</u>	<u>35,016</u>	
(ii) Crediting as revenue:			
	2016	2016	2015
	Actual	Budget	Actual
	\$	\$	\$
Interest earnings			
- Reserve funds	43,284	12,000	7,170
- Other funds	18,757	6,000	29,180
Other Interest Revenue (<i>refer note 27</i>)	5,529	4,797	9,727
	<u>67,570</u>	<u>22,797</u>	<u>46,077</u>

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

2. REVENUE AND EXPENSES (Continued)

(b) Statement of Objective

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

COMMUNITY VISION

In 2023 Wyalkatchem will be sustainable with growth in population supporting businesses, services and infrastructure; residents will be healthy, safe and caring, surrounded by welcoming public places and a valued natural and built environment.

Council operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Members of Council

This is the administration and operation of facilities and services to members of Council. Includes fees, expenses and allowances paid to elected and committee members, election costs, insurance, subscriptions, conference expenses, Chamber expenses, members' entertainment, support staff (secretarial, receptionists etc.), printing, telephones, faxes, delivery expenses.

Other Governance

Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services. Including civic receptions, refreshments, receptions, naturalisation and citizenship ceremonies, polls, referendums, public relations, Freedom of Information requests, research, development and preparation of policy documents, development of local laws, strategic planning, principal activity plans, annual budgets, annual financial reports, audit fees and the annual report.

GENERAL PURPOSE FUNDING

Rates

Rates levied under Division 6 of Part 6 of the Local Government Act 1995. Revenue from a general rate, differential rates, minimum rates, interest and fees on instalment arrangements, interest on arrears, government subsidy for rates deferred by entitled pensioners, less discounts and/or concessions relating to rates levied. Expenditures incurred in administration and maintaining rate records, rating valuations, servicing notices, postage, stationery, advertising, doubtful debt expenses, debt collection, printing, indirect administration costs etc.

Other General Purpose Funding (GPF)

Amounts receivable from the Western Australian Grants Commission and any other Government Grant of a general purpose nature and generally referred to as untied grants. Interest earnings from deposits and investments, including reserve accounts. General overdraft expenses on the Municipal Fund.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

2. REVENUE AND EXPENSES (Continued)

(b) Statement of Objective (Continued)

LAW, ORDER, PUBLIC SAFETY

Fire Prevention

Administration and operations on fire prevention services, including volunteer bush fire brigades, outlays on roadside clearing operations (slashing, clearing, mowing verges, standpipes, insurance) and other protective burning. Revenues include the sale of local laws, maps, materials relating to fire prevention, fines and penalties imposed under relevant Acts and fines, fees or charges for clearing fire breaks.

Animal Control

Administration, enforcement and operations relating to the control of animals. Includes costs of impounding, destroying and disposal of stray animals. Revenues include dog registration fees, fines and penalties relating to straying dogs, cats, cattle and other livestock and impounding and destruction fees.

Public Safety

Administration, promotion, support and operation of services relating to public order and safety that cannot be assigned to one of the preceding sub-programs. Enforcement of Local Government Laws and impounding vehicles.

HEALTH

Preventive Services

Administration, inspection and operations of programs concerned with the general health of the community. Includes the costs and revenues derived from the inspection of eating houses, itinerant food vendors, stall holders, offensive trade etc. Also includes providing the services of an Environmental Health Officer, in the regional health scheme, and any other outlays concerned with general health inspection and administration services provided by the council.

Other Health

Administration and operation of health facilities, including contributions, subsidies, donations toward the provision of medical services such as the local doctor.

EDUCATION AND WELFARE

Senior Citizens

Administration, support and operation of welfare services for senior citizen.

HOUSING

Community Housing

Administration and management of residential housing for members of the community.

COMMUNITY AMENITIES

Sanitation – Household

Administration and operation of general refuse collection and disposal services. These include the collection of general, recyclable and green waste, and its delivery to a disposal site. Provision and maintenance of the rubbish disposal site.

Protection of Environment

Administration, inspection and operation of flood mitigation work, removal of dead animals, derelict and abandoned vehicles. Includes the development, monitoring and operation of pollution and noise control, soil erosion.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

2. REVENUE AND EXPENSES (Continued)

(b) Statement of Objective (Continued)

COMMUNITY AMENITIES (Continued)

Town Planning

Administration, inspection and operation of a town planning service. This includes planning control, the preparation of town planning development schemes, zoning and rezoning. Includes costs associated with the purchase and resumption of land for public open space, community facilities etc. for the expansion or development of this program.

Other Amenities

Includes outlays on public conveniences, drinking fountains, cemetery, rest centres, street seats and other street furniture.

RECREATION AND CULTURE

Public Buildings

Administration, provision and operation of multipurpose venues such as the Town Hall.

Swimming Pool

Administration and operation of public swimming pool.

Other Recreation

Administration, provision and maintenance of other recreational facilities and services, including indoor and outdoor sporting complexes and facilities such as football and cricket grounds, tennis courts, basketball and netball courts and other recreational areas such as parks and gardens, ovals, playgrounds, barbecue areas, cycleways and dual use paths.

Library

Administration, provision and operation of the local library, including books, tapes, records, audio-visual aids, and other services.

Tidy Towns

The Shire will continue to work with the Care for Wylie Committee in their program for the improvement of the townscape.

Community Grants

The Shire will continue to fund activities undertaken by community based organisations, where it can be shown that the money will benefit members of the community.

TRANSPORT

Public Works

Administration, regulation and operation relating to the provision of streets and roads, under the control of the Shire and the Commissioner of Main Roads. It also includes drainage works, kerbing, road verges, median strips, footpaths, private streets, crossovers and approaches, road signs and names, street crossings, line marking, street lighting, street trees and street cleaning.

Airstrip

Administration, provision and operation of the airstrip and other associated facilities.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

2. REVENUE AND EXPENSES (Continued)

(b) Statement of Objective (Continued)

ECONOMIC SERVICES

Tourism

The development, promotion, support, research, operation etc. of tourism and area promotion to attract tourists, promotion to attract tourist development such as brochures, contributions to tourist promotion schemes.

Building Control

Administration, inspection and operations concerned with application of the building standards. It includes examination, processing and inspection services, swimming pool inspections etc.

OTHER PROPERTY AND SERVICES

Private Works

Administration, inspection, and operation of work carried out on property or services not under the care, control and management of the local government. These include road works on private property.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

2. REVENUE AND EXPENSES (Continued)

(c) Conditions Over Grants/Contributions

<u>Grant/Contribution</u>	<u>Function/ Activity</u>	<u>Opening Balance ⁽¹⁾ 1/07/14 \$</u>	<u>Received ⁽²⁾ 2014/15 \$</u>	<u>Expended ⁽³⁾ 2014/15 \$</u>	<u>Closing Balance ⁽¹⁾ 30/06/15 \$</u>	<u>Received ⁽²⁾ 2015/16 \$</u>	<u>Expended ⁽³⁾ 2015/16 \$</u>	<u>Closing Balance 30/06/16 \$</u>
Youth Friendly Communities Grant (Stage 1)		10,000	0	0	10,000	0	(10,000)	0
Aged Friendly Communities Grant		0	9,880	0	9,880	275	(10,155)	0
Youth Advisory Council contribution to youth project		0	2,938	0	2,938	82	(3,020)	0
Royalty for Regions CLGF Regional 2012/13		0	735,260	(2,956)	732,304	20,407	(118,469)	634,242
Senior Citizens Homes Trust contribution to Senior Citizens Project		0	227,273	0	227,273	6,333	0	233,606
FAGS Grant 2015/16 (Road Portion)		0	229,755	0	229,755	0	(229,755)	0
Youth Friendly Communities Grant (Stage 2)		0	10,000	0	10,000	279	(10,279)	0
Workforce Planning 2014 Grant		0	11,772	0	11,772	0	(11,772)	0
CBH Grant		0	0	0	0	12,000	(3,378)	8,622
Kidsport Grant		0	0	0	0	3,520	(965)	2,555
Total		<u>10,000</u>	<u>1,226,878</u>	<u>(2,956)</u>	<u>1,233,922</u>	<u>42,896</u>	<u>(397,793)</u>	<u>879,025</u>

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

2. REVENUE AND EXPENSES (Continued)

(c) Conditions Over Grants/Contributions (Continued)

Notes:

- (1) - Grants/contributions recognised as revenue in a previous reporting period which were not expended at the close of the previous reporting period.
- (2) - New grants/contributions which were recognised as revenues during the reporting period and which had not yet been fully expended in the manner specified by the contributor.
- (3) - Grants/contributions which had been recognised as revenues in a previous reporting period or received in the current reporting period and which were expended in the current reporting period in the manner specified by the contributor.

The above conditions over Grants/Contributions are represented by:

	2015	2014
	\$	\$
Municipal Funds - Restricted	251,527	10,000
Unspent Grants Reserve	982,395	0
	<u>1,233,922</u>	<u>10,000</u>

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

	Note	2016 \$	2015 \$
3. CASH AND CASH EQUIVALENTS			
Municipal Funds - Unrestricted		415,571	1,011,079
Municipal Funds - Restricted		<u>0</u>	<u>251,527</u>
		415,571	1,262,606
 Restricted		 <u>2,798,097</u>	 <u>1,553,343</u>
		<u><u>3,213,668</u></u>	<u><u>2,815,949</u></u>
The following restrictions have been imposed by regulations or other externally imposed requirements:			
Building Reserve	12	96,201	26,800
Waste Management Reserve	12	42,954	16,494
Plant and Equipment Reserve	12	515,861	433,337
Community Bus Reserve	12	75,365	73,322
Unspent Grants Reserve	12	879,025	982,395
Government Joint Venture Housing Reserve	12	24,336	3,830
Community Resource Centre and Visitor Centre Builc	12	0	10,165
Sport and Recreation Facilities Reserve	12	67,195	7,000
Community Development Reserve	12	80,000	0
Community Health Reserve	12	1,002,160	0
Airport Development Reserve	12	15,000	0
Unspent grants (in Municipal Funds)	2(c)	<u>0</u>	<u>251,527</u>
		<u><u>2,798,097</u></u>	<u><u>1,804,870</u></u>
4. INVESTMENTS			
Financial assets at fair value through profit and loss			
At the beginning of the year		<u>131,226</u>	<u>131,226</u>
At the end of the year		<u><u>131,226</u></u>	<u><u>131,226</u></u>
5. TRADE AND OTHER RECEIVABLES			
Current			
Rates outstanding		14,726	36,300
Sundry debtors		68,769	10,382
Loans - clubs/institutions		<u>13,087</u>	<u>11,316</u>
		<u><u>96,582</u></u>	<u><u>57,998</u></u>
Non-current			
Rates outstanding - pensioners		13,364	10,264
Loans - clubs/institutions		<u>19,078</u>	<u>32,165</u>
		<u><u>32,442</u></u>	<u><u>42,429</u></u>
6. INVENTORIES			
Current			
Fuel and materials		80,528	76,063
		<u><u>80,528</u></u>	<u><u>76,063</u></u>

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

	2016	2015
	\$	\$
7 (a). PROPERTY, PLANT AND EQUIPMENT		
Land and buildings		
Freehold land at:		
- Independent valuation 2014	517,600	528,600
- Additions after valuation - cost	<u>56,701</u>	<u>0</u>
	574,301	528,600
Land vested in and under the control of Council at:		
- Cost	<u>36,506</u>	<u>36,506</u>
	36,506	36,506
	<u>610,807</u>	<u>565,106</u>
Buildings at:		
- Independent valuation 2014	7,507,396	7,726,396
- Additions after valuation - cost	435,311	96,903
Less: accumulated depreciation	<u>(302,234)</u>	<u>(154,528)</u>
	7,640,473	7,668,771
Total land and buildings	<u>8,251,280</u>	<u>8,233,877</u>
Furniture and Equipment at:		
- Management valuation 2013	0	7,000
- Management valuation 2016	2,700	0
Less: accumulated depreciation	<u>0</u>	<u>(5,250)</u>
	2,700	1,750
Plant and Equipment at:		
- Management valuation 2013	0	716,900
- Management valuation 2016	1,127,222	0
- Additions after valuation - cost	0	681,534
Less accumulated depreciation	<u>0</u>	<u>(243,959)</u>
	1,127,222	1,154,475
	<u>9,381,202</u>	<u>9,390,102</u>

The fair value of property, plant and equipment is determined at least every three years in accordance with legislative requirements. Additions since the date of valuation are shown as cost, given they were acquired at arms length and any accumulated depreciation reflects the usage of service potential, it is considered the recorded written down value approximates fair value. At the end of each intervening period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires property, plant and equipment to be shown at fair value.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

7. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Movements in Carrying Amounts

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Balance at the Beginning of the Year \$	Additions \$	(Disposals) \$	Revaluation Increments/ (Decrements) \$	Impairment (Losses)/ Reversals \$	Depreciation (Expense) \$	Transfers \$	Carrying Amount at the End of Year \$
Freehold land	528,600	56,701	(11,000)	0	0	0	0	574,301
Land vested in and under the control of Council	36,506	0	0	0	0	0	0	36,506
Total land	565,106	56,701	(11,000)	0	0	0	0	610,807
Buildings	7,668,771	338,408	(214,273)	0	0	(152,433)	0	7,640,473
Total buildings	7,668,771	338,408	(214,273)	0	0	(152,433)	0	7,640,473
Total land and buildings	8,233,877	395,109	(225,273)	0	0	(152,433)	0	8,251,280
Furniture and Equipment	1,750	0	0	1,825	0	(875)	0	2,700
Plant and Equipment	1,154,475	442,737	(125,312)	(179,570)	0	(165,108)	0	1,127,222
Total property, plant and equipment	9,390,102	837,846	(350,585)	(177,745)	0	(318,416)	0	9,381,202

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

7. PROPERTY, PLANT AND EQUIPMENT (Continued)

(c) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of valuation	Date of last Valuation	Inputs used
Land and buildings					
Freehold land	3	Market approach using recent observable market data for similar properties	Independent valuation	June 2014	Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Land vested in and under the control of Council	3	Improvements to land valued using cost approach using depreciated replacement cost	Management valuation	June 2013	Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Buildings	3	Market approach using recent observable market data for similar properties	Independent valuation	June 2014	Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Furniture and Equipment	3	Cost approach using depreciated replacement cost	Management valuation	June 2016	Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Plant and Equipment	3	Cost approach using depreciated replacement cost	Management valuation	June 2016	Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

	2016	2015
	\$	\$
8 (a). INFRASTRUCTURE		
Roads		
- Management valuation 2015	42,603,354	42,603,354
- Additions after valuation - cost	960,838	0
Less accumulated depreciation	<u>(439,643)</u>	<u>0</u>
	43,124,549	42,603,354
Footpaths		
- Management valuation 2015	367,804	367,804
- Additions after valuation - cost	24,358	0
Less accumulated depreciation	<u>(14,712)</u>	<u>0</u>
	377,450	367,804
Drainage		
- Management valuation 2015	1,240,674	1,240,674
- Cost	0	0
Less accumulated depreciation	<u>(24,813)</u>	<u>0</u>
	1,215,861	1,240,674
Parks & Ovals		
- Management valuation 2015	220,400	220,400
- Cost	0	0
Less accumulated depreciation	<u>(27,020)</u>	<u>0</u>
	193,380	220,400
Other Infrastructure		
- Management valuation 2015	1,273,665	1,273,665
- Additions after valuation - cost	198,449	0
Less accumulated depreciation	<u>(91,064)</u>	<u>0</u>
	1,381,050	1,273,665
Roads Kerbing		
- Management valuation 2015	1,557,285	1,557,285
- Additions after valuation - cost	14,359	0
Less accumulated depreciation	<u>(51,858)</u>	<u>0</u>
	1,519,786	1,557,285
Airfields Runways		
- Independent valuation 2015	3,357,743	3,357,743
- Cost	0	0
Less accumulated depreciation	<u>(67,155)</u>	<u>0</u>
	3,290,588	3,357,743
	<u><u>51,102,664</u></u>	<u><u>50,620,925</u></u>

The fair value of infrastructure is determined at least every three years in accordance with legislative requirements. Additions since the date of valuation are shown as cost. Given they were acquired at arms length and any accumulated depreciation reflects the usage of service potential, it is considered the recorded written down value approximates fair value. At the end of each intervening period the valuation is reviewed and, where appropriate, the fair value is updated to reflect current market conditions.

This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires infrastructure to be shown at fair value.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

8. INFRASTRUCTURE (Continued)

(b) Movements in Carrying Amounts

Movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Balance as at the Beginning of the Year \$	Additions \$	(Disposals) \$	Revaluation Increments/ (Decrements) \$	Impairment (Losses)/ Reversals \$	Depreciation (Expense) \$	Transfers \$	Carrying Amount at the End of the Year \$
Roads	42,603,354	960,838	0	0	0	(439,643)	0	43,124,549
Footpaths	367,804	24,358	0	0	0	(14,712)	0	377,450
Drainage	1,240,674	0	0	0	0	(24,813)	0	1,215,861
Parks & Ovals	220,400	0	0	0	0	(27,020)	0	193,380
Other Infrastructure	1,273,665	198,449	0	0	0	(91,064)	0	1,381,050
Roads Kerbing	1,557,285	14,359	0	0	0	(51,858)	0	1,519,786
Airfields Runways	3,357,743	0	0	0	0	(67,155)	0	3,290,588
Total infrastructure	<u>50,620,925</u>	<u>1,198,004</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(716,265)</u>	<u>0</u>	<u>51,102,664</u>

The revaluation of infrastructure assets resulted in an increase on revaluation of \$0 in the net value of infrastructure.

All of this increase was credited to the revaluation surplus in the Shire's equity (refer Note 13) and was recognised as Changes on Revaluation of non-current assets in the Statement of Comprehensive Income.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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8. INFRASTRUCTURE (Continued)

(c) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of valuation	Date of last Valuation	Inputs used
Roads	3	Cost approach using depreciated replacement cost	Management valuation	June 2015	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Footpaths	3	Cost approach using depreciated replacement cost	Management valuation	June 2015	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Drainage	3	Cost approach using depreciated replacement cost	Management valuation	June 2015	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Parks & Ovals	3	Cost approach using depreciated replacement cost	Management valuation	June 2015	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Other Infrastructure	3	Cost approach using depreciated replacement cost	Management valuation	June 2015	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Roads Kerbing	3	Cost approach using depreciated replacement cost	Management valuation	June 2015	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Airfields Runways	2	Cost approach using depreciated replacement cost	Independent valuation	June 2015	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

	2016	2015
	\$	\$
9. TRADE AND OTHER PAYABLES		
Current		
Sundry creditors	186,865	77,884
Accrued interest on debentures	6,750	7,568
Accrued salaries and wages	0	34,953
	<u>193,615</u>	<u>120,405</u>
10. LONG-TERM BORROWINGS		
Current		
Secured by floating charge		
Debentures	101,502	157,864
	<u>101,502</u>	<u>157,864</u>
Non-current		
Secured by floating charge		
Debentures	347,687	401,712
	<u>347,687</u>	<u>401,712</u>

Additional detail on borrowings is provided in Note 22.

The Shire did not have any long term borrowings at the reporting date.

11. PROVISIONS

	Provision for Annual Leave	Provision for Long Service Leave	Total
	\$	\$	\$
Opening balance at 1 July 2015	38,357	28,451	66,808
Non-current provisions	0	14,519	14,519
	<u>38,357</u>	<u>42,970</u>	<u>81,327</u>
Additional provision	60,139	14,349	74,488
Amounts used	(60,173)	(3,363)	(63,536)
Balance at 30 June 2016	<u>38,323</u>	<u>53,956</u>	<u>92,279</u>
Comprises			
Current	38,323	32,465	70,788
Non-current	0	21,491	21,491
	<u>38,323</u>	<u>53,956</u>	<u>92,279</u>

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

	2016 \$	2016 Budget \$	2015 \$
12. RESERVES - CASH/INVESTMENT BACKED			
(a) Building Reserve			
Opening balance	26,800	26,800	0
Amount set aside / transfer to reserve	98,895	98,599	26,800
Amount used / transfer from reserve	<u>(29,494)</u>	<u>(25,000)</u>	<u>0</u>
	<u>96,201</u>	<u>100,399</u>	<u>26,800</u>
(b) Waste Management Reserve			
Opening balance	16,494	16,494	5,000
Amount set aside / transfer to reserve	26,460	10,156	11,494
Amount used / transfer from reserve	<u>0</u>	<u>(16,494)</u>	<u>0</u>
	<u>42,954</u>	<u>10,156</u>	<u>16,494</u>
(c) Plant and Equipment Reserve			
Opening balance	433,337	433,337	135,823
Amount set aside / transfer to reserve	224,075	215,798	297,514
Amount used / transfer from reserve	<u>(141,551)</u>	<u>(155,000)</u>	<u>0</u>
	<u>515,861</u>	<u>494,135</u>	<u>433,337</u>
(d) Community Bus Reserve			
Opening balance	73,322	73,322	70,974
Amount set aside / transfer to reserve	2,043	432	2,348
Amount used / transfer from reserve	<u>0</u>	<u>0</u>	<u>0</u>
	<u>75,365</u>	<u>73,754</u>	<u>73,322</u>
(e) Unspent Grants Reserve			
Opening balance	982,395	982,395	0
Amount set aside / transfer to reserve	38,553	5,782	982,395
Amount used / transfer from reserve	<u>(141,923)</u>	<u>(988,177)</u>	<u>0</u>
	<u>879,025</u>	<u>0</u>	<u>982,395</u>
(f) Government Joint Venture Housing Reserve			
Opening balance	3,830	3,830	0
Amount set aside / transfer to reserve	20,506	21,012	3,830
Amount used / transfer from reserve	<u>0</u>	<u>0</u>	<u>0</u>
	<u>24,336</u>	<u>24,842</u>	<u>3,830</u>
(g) Community Resource Centre and Visitor Centre Building Reserve			
Opening balance	10,165	10,165	5,000
Amount set aside / transfer to reserve	0	0	5,165
Amount used / transfer from reserve	<u>(10,165)</u>	<u>(10,165)</u>	<u>0</u>
	<u>0</u>	<u>0</u>	<u>10,165</u>
(h) Sport and Recreation Facilities Reserve			
Opening balance	7,000	7,000	0
Amount set aside / transfer to reserve	60,195	60,394	7,000
Amount used / transfer from reserve	<u>0</u>	<u>(7,000)</u>	<u>0</u>
	<u>67,195</u>	<u>60,394</u>	<u>7,000</u>
(i) Community Development Reserve			
Opening balance	0	0	0
Amount set aside / transfer to reserve	80,000	80,471	0
Amount used / transfer from reserve	<u>0</u>	<u>0</u>	<u>0</u>
	<u>80,000</u>	<u>80,471</u>	<u>0</u>

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

	2016 \$	2016 Budget \$	2015 \$
12. RESERVES - CASH/INVESTMENT BACKED (Continued)			
(j) Community Health Reserve			
Opening balance	0	0	0
Amount set aside / transfer to reserve	1,002,160	1,002,160	0
Amount used / transfer from reserve	0	0	0
	<u>1,002,160</u>	<u>1,002,160</u>	<u>0</u>
(k) Airport Development Reserve			
Opening balance	0	0	0
Amount set aside / transfer to reserve	15,000	15,088	0
Amount used / transfer from reserve	0	0	0
	<u>15,000</u>	<u>15,088</u>	<u>0</u>
TOTAL RESERVES	<u><u>2,798,097</u></u>	<u><u>1,861,399</u></u>	<u><u>1,553,343</u></u>
Total Opening balance	1,553,343	1,553,343	216,797
Total Amount set aside / transfer to reserve	1,567,887	1,509,892	1,336,546
Total Amount used / transfer from reserve	(323,133)	(1,201,836)	0
TOTAL RESERVES	<u><u>2,798,097</u></u>	<u><u>1,861,399</u></u>	<u><u>1,553,343</u></u>

All of the reserve accounts are supported by money held in financial institutions and match the amount shown as restricted cash in Note 3 to this financial report.

In accordance with council resolutions in relation to each reserve account, the purpose for which the funds are set aside are as follows:

- (a) Building Reserve**
- to be used for the acquisition, disposal, maintenance and funding of Shire properties.
- (b) Waste Management Reserve**
- to be used for the acquisition, disposal, maintenance and funding of the community rubbish tip.
- (c) Plant and Equipment Reserve**
- to be used for the acquisition, disposal, maintenance and funding of shire plant and equipment.
- (d) Community Bus Reserve**
- to be used for the acquisition, disposal, maintenance and funding of the community bus.
- (e) Unspent Grants Reserve**
- to be used for the purpose of containing funds that are derived from unspent or prepaid grants and contributions from external parties.
- (f) Government Joint Venture Housing Reserve**
- to be used for the acquisition, disposal, maintenance and funding of community housing.
- (g) Community Resource Centre and Visitor Centre Building Reserve**
- to be used in accordance with the Service Agreement with the Community Resource Centre to provide for maintenance and/or capital renewal.
- (h) Sport and Recreation Facilities Reserve**
- to be used for the acquisition, disposal, maintenance and funding of sports and recreation facilities.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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12. RESERVES - CASH/INVESTMENT BACKED (Continued)

- (i) Community Development Reserve
- to be used for the acquisition, disposal, maintenance and funding of strategic community development projects.
- (j) Community Health Reserve
- to be used for the acquisition, disposal, maintenance and funding of health services.
- (k) Airport Development Reserve
- to be used for the acquisition, disposal, maintenance and funding of airport development.

The plant and equipment, building and sport and recreation reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

13. REVALUATION SURPLUS

	2016	2015
	\$	\$
Revaluation surpluses have arisen on revaluation of the following classes of non-current assets:		
(a) Land and buildings		
Opening balance	3,952,531	0
Revaluation increment	0	3,952,531
Revaluation decrement	(141,374)	0
	<u>3,811,157</u>	<u>3,952,531</u>
(b) Plant and Equipment		
Opening balance	359,149	375,354
Revaluation increment	13,787	(5,585)
Revaluation decrement	(295,916)	(10,620)
	<u>77,020</u>	<u>359,149</u>
(c) Roads		
Opening balance	29,245,250	21,121,362
Revaluation increment	0	8,123,888
Revaluation decrement	0	0
	<u>29,245,250</u>	<u>29,245,250</u>
(d) Footpaths		
Opening balance	193,739	0
Revaluation increment	0	193,739
Revaluation decrement	0	0
	<u>193,739</u>	<u>193,739</u>
(e) Drainage		
Opening balance	1,192,463	0
Revaluation increment	0	1,192,463
Revaluation decrement	0	0
	<u>1,192,463</u>	<u>1,192,463</u>
(f) Parks & Ovals		
Opening balance	88,463	0
Revaluation increment	0	88,463
Revaluation decrement	0	0
	<u>88,463</u>	<u>88,463</u>

SHIRE OF WYALKATCHEM
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13. REVALUATION SURPLUS (Continued)	2016	2015
	\$	\$
(g) Other Infrastructure		
Opening balance	793,596	0
Revaluation increment	0	793,596
Revaluation decrement	0	0
	<u>793,596</u>	<u>793,596</u>
(h) Roads Kerbing		
Opening balance	1,421,011	0
Revaluation increment	0	1,421,011
Revaluation decrement	0	0
	<u>1,421,011</u>	<u>1,421,011</u>
(i) Airfields Runways		
Opening balance	393,196	0
Revaluation increment	0	393,196
Revaluation decrement	0	0
	<u>393,196</u>	<u>393,196</u>
(j) Furniture and Equipment		
Opening balance	0	0
Revaluation increment	1,825	0
Revaluation decrement	0	0
	<u>1,825</u>	<u>0</u>
TOTAL ASSET REVALUATION SURPLUS	<u><u>37,217,720</u></u>	<u><u>37,639,398</u></u>

SHIRE OF WYALKATCHEM
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14. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	2016 \$	2016 Budget \$	2015 \$
Cash and cash equivalents	<u>3,213,668</u>	<u>1,982,542</u>	<u>2,815,949</u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net result	1,351,522	1,725,466	2,549,698
Non-cash flows in Net result:			
Depreciation	1,034,681	890,752	889,335
(Profit)/Loss on sale of asset	(148,102)	(116,461)	(6,477)
Changes in assets and liabilities:			
(Increase)/Decrease in receivables	(39,913)	27,500	175,762
(Increase)/Decrease in inventories	(4,465)	0	(14,723)
Increase/(Decrease) in payables	73,210	0	16,227
Increase/(Decrease) in provisions	10,952	0	(17,566)
Grants contributions for the development of assets	<u>(862,521)</u>	<u>(681,904)</u>	<u>(1,665,122)</u>
Net cash from operating activities	<u>1,415,364</u>	<u>1,845,353</u>	<u>1,927,134</u>

	2016 \$	2015 \$
(c) Undrawn Borrowing Facilities		
Credit Standby Arrangements		
Bank overdraft limit	250,000	250,000
Bank overdraft at balance date	0	0
Credit card limit	5,000	5,000
Credit card balance at balance date	<u>(1,851)</u>	<u>(1,797)</u>
Total amount of credit unused	<u>253,149</u>	<u>253,203</u>
Loan facilities		
Loan facilities - current	101,502	157,864
Loan facilities - non-current	<u>347,687</u>	<u>401,712</u>
Total facilities in use at balance date	<u>449,189</u>	<u>559,576</u>
Unused loan facilities at balance date	<u>NIL</u>	<u>NIL</u>

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

15. CONTINGENT LIABILITIES

There are no contingent liabilities to disclose.

	2016	2015
	\$	\$

(a) Operating Lease Commitments

The Shire did not have any future operating lease commitments at the reporting date.

(b) Capital Expenditure Commitments

The Shire did not have any future capital expenditure commitments at the reporting date.

17. JOINT VENTURE ARRANGEMENTS

The Shire together with the other NEWROC Shires have a joint venture arrangement with regard to the provision of an Environmental Health and Building Surveying Service. The only assets are a motor vehicle and miscellaneous equipment. The Shire of Koorda records the income and expenditure for this scheme and no assets are recorded in Council's asset register.

The Shire together with the Shires of Koorda and Mukinbudin have a joint venture arrangement with regard to the provision of a Natural Resource Management Service. The only assets are a motor vehicle and miscellaneous equipment. The Shire of Koorda records income and expenditure for this scheme and no assets are recorded in Council's asset register.

18. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY

	2016	2015
	\$	\$
Governance	350,939	352,765
General purpose funding	68,878	92,983
Law, order, public safety	284,526	543,838
Health	1,589,413	551,889
Education and welfare	1,057,849	1,042,479
Housing	3,414,330	3,513,151
Community amenities	232,256	806,311
Recreation and culture	4,365,402	3,516,518
Transport	50,796,932	69,822,786
Economic services	748,789	745,224
Other property and services	712,317	545,275
Unallocated	416,681	(18,398,527)
	64,038,312	63,134,692

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

19. FINANCIAL RATIOS	2016	2015	2014
Current ratio	1.62	3.32	1.77
Asset sustainability ratio	1.64	1.03	1.47
Debt service cover ratio	7.61	13.35	4.20
Operating surplus ratio	0.28	0.54	(0.26)
Own source revenue coverage ratio	0.55	0.53	0.45

The above ratios are calculated as follows:

Current ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Asset sustainability ratio	$\frac{\text{capital renewal and replacement expenditure}}{\text{Depreciation expenses}}$
Debt service cover ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Operating surplus ratio	$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$
Own source revenue coverage ratio	$\frac{\text{own source operating revenue}}{\text{operating expenses}}$

Notes:

Information relating to the **asset consumption ratio** and the **asset renewal funding ratio** can be found at Supplementary Ratio Information on Page 60 of this document.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

20. TRUST FUNDS

Funds held at balance date over which the Shire has no control and which are not included in the financial statements are as follows:

	Balance 1 July 2015 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30 June 2016 \$
Webb, Trevor	300	15	(315)	0
Contract Aquatic	300	0	0	300
Falconer, Aaron	740	0	(740)	0
Hicks, Stephen	0	720	(720)	0
Anderson, Ian	0	50	(50)	0
Tucker, Anthony	0	710	(710)	0
Daniel, Subin	0	0	0	0
Wells, Mikahla	0	0	0	0
Gym Monies	126	0	(126)	0
Key Deposit	195	15	(15)	195
Wyalkatchem Bush Fire Brigade	9,289	0	(9,289)	0
Interest	2	0	0	2
Cleaning Bond	2,700	0	(100)	2,600
Armstrong, Fay Marie	0	7,045	0	7,045
Councillor Nomination Payments	0	400	(400)	0
Medical Centre Account	500	0	(500)	0
	<u>14,152</u>			<u>10,142</u>

21. DISPOSALS OF ASSETS - 2015/16 FINANCIAL YEAR

The following assets were disposed of during the year.

	Net Book Value		Sale Price		Fair Value Adjustment		Profit (Loss)	
	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Governance								
Holden Commodore SS	24,269	25,874	19,773	19,100	(2,850)	(2,850)	(7,346)	(9,624)
Holden Omega	12,923	13,458	9,091	14,000	(10,937)	(10,937)	(14,769)	(10,395)
Health								
Volkswagen CC	27,784	36,237	25,455	28,500	0	0	(2,329)	(7,737)
Housing								
22 Johnston St Land	11,000	11,000	3,554	3,554	7,446	7,446	0	0
22 Johnston St Building	214,273	218,629	126,346	126,446	133,928	133,928	46,001	41,745
Transport								
Prime Mover	20,000	20,000	18,182	15,000	20,000	20,000	18,182	15,000
Truck 6 Wheeler	18,751	46,215	31,818	40,000	75,000	75,000	88,067	68,785
Holden Colorado	8,922	9,374	5,636	12,000	7,346	7,346	4,060	9,972
Tractor	12,664	13,285	14,900	8,000	14,000	14,000	16,236	8,715
	<u>350,586</u>	<u>394,072</u>	<u>254,755</u>	<u>266,600</u>	<u>243,933</u>	<u>243,933</u>	<u>148,102</u>	<u>116,461</u>

Profit	172,546	144,217
Loss	(24,444)	(27,756)
	<u>148,102</u>	<u>116,461</u>

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

22. INFORMATION ON BORROWINGS

(a) Repayments - Debentures

Particulars	Principal 1 July 2015 \$	New Loans \$	Principal Repayments		Principal 30 June 2016		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Housing								
Loan 68 - 43 & 45 Wilson St	201,801	0	16,839	16,839	184,962	184,962	13,228	13,625
Loan 71b - GEHA 51 & 55 Flint St	98,400	0	48,337	48,337	50,063	50,063	3,046	3,191
Loan 72 - GEHA 51 & 55 Flint St	75,667	0	75,667	75,667	0	0	5,719	6,633
Recreation and culture								
Loan 73 - CRC Building	183,708	0	17,021	17,021	166,687	166,687	7,764	8,064
Transport								
Loan 74 - New Holland Tractor	0	63,700	16,223	0	47,477	0	493	0
	559,576	63,700	174,087	157,864	449,189	401,712	30,250	31,513

All other loan repayments were financed by general purpose revenue.

(b) New Debentures - 2015/16

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges \$	Interest Rate %	Amount Used		Balance Unspent \$
	Actual \$	Budget \$						Actual \$	Budget \$	
Loan 74 - New Holland Tractor	63,700	0	CNH	Debenture	3	1,411	1	63,700	0	0
	63,700	0				1,411		63,700	0	0

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

22. INFORMATION ON BORROWINGS (Continued)

(c) Unspent Debentures

The Shire did not have any unspent debentures as at 30 June 2016.

(d) Overdraft

An overdraft of \$250,000 exists with NAB for the Municipal Fund. The balance of the bank overdraft at 1 July 2015 and 30 June 2016 was \$Nil.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

23. RATING INFORMATION - 2015/16 FINANCIAL YEAR

(a) Rates

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
General Rate											
UV - Rural	0.0174	213	55,501,500	967,946	(60)	0	967,886	966,507	0	0	966,507
GRV - Townsite	0.0834	186	1,410,012	117,609	719	0	118,328	117,609	0	0	117,609
Sub-Totals		399	56,911,512	1,085,555	659	0	1,086,214	1,084,116	0	0	1,084,116
Minimum payment	Minimum \$										
UV - Rural	500	12	236,100	6,000	0	0	6,000	6,000	0	0	6,000
UV - Mining	500	10	19,297	5,000	0	0	5,000	5,000	0	0	5,000
GRV - Townsite	420	61	110,406	25,620	0	0	25,620	24,780	0	0	24,780
GRV - Other Townsite	420	4	14,546	1,680	0	0	1,680	1,680	0	0	1,680
Sub-Totals		87	380,349	38,300	0	0	38,300	37,460	0	0	37,460
Pre-paid Rates							1,124,514				1,121,576
Ex-gratia rates							(21,089)				0
Discounts/concessions (refer note 26)							7286				7287
Total amount raised from general rate							(29,638)				(21,128)
							1,081,073				1,107,735

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

23. RATING INFORMATION - 2015/16 FINANCIAL YEAR (Continued)

(b) Information on Surplus/(Deficit) Brought Forward

	2016 (30 June 2016 Carried Forward)	2016 (1 July 2015 Brought Forward)	2015 (30 June 2015 Carried Forward)
	\$	\$	\$
Surplus/(Deficit) 1 July 15 brought forward	<u>315,191</u>	<u>1,198,138</u>	<u>1,198,138</u>
Comprises:			
Cash and cash equivalents			
Municipal Funds - Unrestricted	415,571	1,011,079	1,011,079
Restricted	2,798,097	1,804,870	1,804,870
Receivables			
Rates outstanding	14,726	36,300	36,300
Sundry debtors	68,769	10,382	10,382
Loans - clubs/institutions	13,087	11,316	11,316
Inventories			
Fuel and materials	80,528	76,063	76,063
Less:			
Trade and other payables			
Sundry creditors	(186,865)	(77,884)	(77,884)
Accrued interest on debentures	(6,750)	(7,568)	(7,568)
Accrued salaries and wages	0	(34,953)	(34,953)
Current portion of long term borrowings			
Secured by floating charge	(101,502)	(157,864)	(157,864)
Provisions			
Provision for annual leave	(38,323)	(38,357)	(38,357)
Provision for long service leave	(32,465)	(28,451)	(28,451)
Net current assets	<u>3,024,873</u>	<u>2,604,933</u>	<u>2,604,933</u>
Less:			
Reserves - restricted cash	(2,798,097)	(1,553,343)	(1,553,343)
Loans - Clubs/Institutions	(13,087)	(11,316)	(11,316)
Add:			
Secured by floating charge	101,502	157,864	157,864
Surplus/(deficit)	<u>315,191</u>	<u>1,198,138</u>	<u>1,198,138</u>

Difference

There was no difference between the surplus/(deficit) 1 July 2014 brought forward position used in the 2015 audited financial report and the surplus/(deficit) carried forward position as disclosed in the 2014 audited financial report.

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

24. SPECIFIED AREA RATE - 2015/16 FINANCIAL YEAR

The Shire did not impose any Specified Area Rates.

25. GENERAL HEALTH LEVY - 2015/16 FINANCIAL YEAR

	Amount of Charge \$	Revenue Raised \$	Budget Revenue \$
Rural General Health Levy	62	14,384	14,570
		14,384	14,570

The Rural General Health Levy has been imposed on all rural properties and is raised to ensure the rural landowners contribute to waste management of the Shire.

The proceeds of the levy are applied in full to costs of providing waste management services and surplus funds are transferred to a Reserve account for this purpose.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

26. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS
- 2015/16 FINANCIAL YEAR

	Type	Disc %	Total Cost/ Value \$	Budget Cost/ Value \$
General Rates	Discount	2.50%	17,286	19,605
Minimum Rate	Discount	2.50%	581	603
Rate Assessment - RSL	Concession		420	420
Write Offs	Write Off		11,351	500
			29,638	21,128
Pensioner Rubbish Concession	Concession	93	6,603	6,510

A 2.5% discount on rates is granted to all who pay their rates in full within 21 days of the date of issue appearing on the rate notice. A \$93 pensioner rubbish concession is available.

The Returned Services League were eligible for a Rate Concession in 2015/16.

27. INTEREST CHARGES AND INSTALMENTS - 2015/16 FINANCIAL YEAR

	Interest Rate %	Admin. Charge \$	Revenue \$	Budgeted Revenue \$
Interest on unpaid rates	11.00%		2,661	1,600
District Club Loan Interest	7.25%		2,797	2,797
DFES ESL Interest			71	400
<i>(Refer Note 2(a))</i>			5,529	4,797
Charges on Instalment Plan		\$15	4,054	3,300
			9,583	8,097

Ratepayers had the option of paying rates in four equal instalments, due on 21 August 2015, 23 October 2015, 08 January 2016 and 11 March 2016. Administration charges and interest applied for the final three instalments.

28. FEES & CHARGES	2016 \$	2015 \$
Governance	71	427
General purpose funding	17,536	10,075
Law, order, public safety	5,580	6,062
Health	0	53,864
Housing	137,652	126,072
Community amenities	109,852	110,307
Recreation and culture	17,232	25,345
Transport	0	2,164
Economic services	5,675	4,980
Other property and services	4,118	4,841
	<u>297,716</u>	<u>344,137</u>

There were no changes during the year to the amount of the fees or charges detailed in the original budget.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

29. GRANT REVENUE

Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:

	2016	2015
By Nature or Type:	\$	\$
Operating grants, subsidies and contributions	2,009,746	2,486,834
Non-operating grants, subsidies and contributions	862,521	1,665,122
	<u>2,872,267</u>	<u>4,151,956</u>
By Program:		
Governance	23,539	27,500
General purpose funding	552,193	2,518,301
Law, order, public safety	56,487	164,474
Health	1,060,883	135,162
Community amenities	0	8,035
Recreation and culture	40,646	78,262
Transport	1,120,608	1,205,238
Other property and services	17,911	14,984
	<u>2,872,267</u>	<u>4,151,956</u>

30. EMPLOYEE NUMBERS

The number of full-time equivalent employees at balance date

<u>11</u>	<u>11</u>
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31. ELECTED MEMBERS REMUNERATION

The following fees, expenses and allowances were paid to council members and/or the president.

	2016	2016	2015
	\$	Budget	\$
		\$	
Meeting Fees	23,333	24,500	21,000
President's allowance	6,064	6,000	6,000
Deputy President's allowance	1,000	1,500	0
Travelling expenses	0	0	0
Telecommunications allowance	6,333	3,500	5,200
	<u>36,730</u>	<u>35,500</u>	<u>32,200</u>

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

32. MAJOR LAND TRANSACTIONS

The Shire did not participate in any major land transactions during the 2015/16 financial year.

33. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

The Shire did not participate in any trading undertakings or major trading undertakings during the 2015/16 financial year.

SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

34. FINANCIAL RISK MANAGEMENT

The Shire's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk. The Shire's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Shire.

The Shire does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council.

The Shire held the following financial instruments at balance date:

	Carrying Value		Fair Value	
	2016	2015	2016	2015
	\$	\$	\$	\$
Financial assets				
Cash and cash equivalents	3,213,668	2,815,949	3,213,668	2,815,949
Investments	131,226	131,226	131,226	131,226
Receivables	129,024	100,427	129,024	100,427
	<u>3,473,918</u>	<u>3,047,602</u>	<u>3,473,918</u>	<u>3,047,602</u>
Financial liabilities				
Payables	193,615	120,405	193,615	120,405
Borrowings	449,189	559,576	408,096	554,709
	<u>642,804</u>	<u>679,981</u>	<u>601,711</u>	<u>675,114</u>

Fair value is determined as follows:

- Cash and cash equivalents, receivables, payables - estimated to the carrying value which approximates net market value.
- Borrowings, held to maturity investments, estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles.
- Financial assets at fair value through profit and loss, available for sale financial assets - based on quoted market prices at the reporting date or independent valuation.

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

34. FINANCIAL RISK MANAGEMENT (Continued)
(a) Cash and Cash Equivalents

The Shire's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. The finance area manages the cash and investments portfolio with the assistance of independent advisers (where applicable). Council has an investment policy and the policy is subject to review by Council. An Investment Report is provided to Council on a monthly basis setting out the make-up and performance of the portfolio.

The major risk associated with investments is price risk - the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments of their issuers or factors affecting similar instruments traded in a market.

Cash and investments are also subject to interest rate risk - the risk that movements in interest rates could affect returns.

Another risk associated with cash is credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to the Shire.

The Shire manages these risks by diversifying its portfolio and only investing in investments authorised by *Local Government (Financial Management) Regulation 19C*. Council also seeks advice from independent advisers (where considered necessary) before placing any cash and investments.

	2016	2015
	\$	\$
Impact of a 1% ⁽¹⁾ movement in interest rates on cash		
- Equity	32,137	28,159
- Statement of Comprehensive Income	32,137	28,159

Notes:

⁽¹⁾ Sensitivity percentages based on management's expectation of future possible market movements.

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

34. FINANCIAL RISK MANAGEMENT (Continued)
(b) Receivables

The Shire's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Shire manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Shire to recover these debts as a secured charge over the land – that is, the land can be sold to recover the debt. The Shire is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Shire makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the Shire's credit risk at balance date was:

	2016	2015
Percentage of rates and annual charges		
- Current	0%	0%
- Overdue	100%	100%
Percentage of other receivables		
- Current	99%	93%
- Overdue	1%	7%

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

34. FINANCIAL RISK MANAGEMENT (Continued)

**(c) Payables
Borrowings**

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Shire manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required.

The contractual undiscounted cash flows of the Shire's Payables and Borrowings are set out in the Liquidity Sensitivity Table below:

	Due within 1 year \$	Due between 1 & 5 years \$	Due after 5 years \$	Total contractual cash flows \$	Carrying values \$
<u>2016</u>					
Payables	193,615	0	0	193,615	193,615
Borrowings	123,103	254,289	166,312	543,704	449,189
	<u>316,718</u>	<u>254,289</u>	<u>166,312</u>	<u>737,319</u>	<u>642,804</u>
<u>2015</u>					
Payables	120,405	0	0	120,405	120,405
Borrowings	188,855	324,541	221,749	735,145	559,576
	<u>309,260</u>	<u>324,541</u>	<u>221,749</u>	<u>855,550</u>	<u>679,981</u>

**SHIRE OF WYALKATCHEM
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

34. FINANCIAL RISK MANAGEMENT (Continued)

**(c) Payables
Borrowings (continued)**

Borrowings are also subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation.

The following tables set out the carrying amount, by maturity, of the financial instruments exposed to interest rate risk:

	<1 year	>1<2 years	>2<3 years	>3<4 years	>4<5 years	>5 years	Total	Weighted Average Effective Interest Rate
	\$	\$	\$	\$	\$	\$	\$	%
<u>Year ended 30 June 2016</u>								
Borrowings								
Fixed rate								
Debentures	50,063	0	47,477	0	0	351,649	449,189	5.03%
Weighted average Effective interest rate	3.54%	0.00%	1.45%	0.00%	0.00%	5.73%		
<u>Year ended 30 June 2015</u>								
Borrowings								
Fixed rate								
Debentures	75,667	98,400	0	0	0	385,509	559,576	5.54%
Weighted average Effective interest rate	7.25%	3.54%	0.00%	0.00%	0.00%	5.72%		

INDEPENDENT AUDITOR'S REPORT TO THE RATEPAYERS OF THE SHIRE OF WYALKATCHEM

Report on the Financial Report

We have audited the accompanying financial report of the Shire of Wyalkatchem, which comprises the Statement of Financial Position as at 30 June 2016, statement of comprehensive income by nature or type, statement of comprehensive income by program, statement of changes in equity, statement of cash flows and the rate setting statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statement by Chief Executive Officer.

Management's Responsibility for the Financial Report

Management is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting, the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended) and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud and error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have followed applicable independence requirements of Australian professional ethical pronouncements.



**MACLEOD
CORPORATION PTY LTD.**

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LIABILITY LIMITED BY A SCHEME APPROVED UNDER PROFESSIONAL STANDARDS LEGISLATION

Page 1 of 2

CERTIFIED PRACTISING ACCOUNTANTS



INDEPENDENT AUDITOR'S REPORT TO THE RATEPAYERS OF THE SHIRE OF WYALKATCHEM

Auditor's Opinion

In our opinion the financial report of the Shire of Wyalkatchem is in accordance with the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended), including:

- (a) giving a true and fair view of the Shire's financial position as at 30 June 2016 and of its operating results for the year ended on that date; and
- (b) complying with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended).

Other Matters

In accordance with the Local Government (Audit) Regulations 1996, we also report that:

- (a) There are no matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- (b) No matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- (c) All necessary information and explanations were obtained by us.
- (d) All audit procedures were satisfactorily completed in conducting our audit.
- (e) In relation to the Supplementary Ratio Information presented at page 59 of this report, we have reviewed the calculations as presented and in our opinion these are:
 - i) Based on verifiable information; and
 - ii) Reasonable assumptions.



Paul Gilbert, Director
Macleod Corporation Pty Ltd
Dated this 24th day of October 2016



**SHIRE OF WYALKATCHEM
SUPPLEMENTARY RATIO INFORMATION
FOR THE YEAR ENDED 30TH JUNE 2016**

RATIO INFORMATION


The following information relates to those ratios which only require attestation they have been checked and are supported by verifiable information. It does not form part of the audited financial report

	2016	2015	2014
Asset consumption ratio	0.98	0.99	0.67
Asset renewal funding ratio	0.46	0.50	0.80

The above ratios are calculated as follows:

Asset consumption ratio	<u>depreciated replacement costs of assets</u> current replacement cost of depreciable assets
Asset renewal funding ratio	<u>NPV of planning capital renewal over 10 years</u> NPV of required capital expenditure over 10 years

8.3.1 PERSONNEL – EMPLOYEES – CURRENT EMPLOYEES – CHIEF EXECUTIVE OFFICER, LEAVE – HIGHER DUTIES

FILE REFERENCE:	22.5.1
AUTHOR'S NAME AND POSITION:	Ian McCabe Chief Executive Officer
AUTHOR'S SIGNATURE:	
DATE REPORT WRITTEN:	8 November 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.

SUMMARY:

That Council resolve the following:

1. Authorise Mrs Claire Trenorden to act as Chief Executive Officer for the period 19 December 2016 to 23 December 2016, inclusive.

Appendix:

1. Shire of Wyalkatchem Policy GP1 Acting CEO

Comment:

With Council's approval, the CEO will be absent from the Shire for the period 19 December to 23 December 2016 for annual leave. Policy GP1 Acting CEO stipulates that to be paid higher duties as CEO, the person must perform the substantive duties of CEO for a period in excess of one day. Any person approved by Council may act as CEO for periods up to five weeks.

The role of CEO is managerial and administrative. The nomination recommendation considers availability of staff, workplace demands (such as ability to delegate tasks to others), succession planning and the ability and skills to undertake this role.

Mrs Claire Trenorden is the Senior Finance Officer of the Shire and has the necessary qualifications and knowledge and is nominated to be acting CEO for the above period.

Consultation:

Mrs Claire Trenorden	Senior Finance Officer
Cr Quentin Davies	President

Statutory Environment:

There is no direct statutory environment relevant to this issue.

Policy Implications:

GP1 Acting CEO

Financial Implications

Higher duties are included in the 2016/17 budget; there is no financial impact.

Strategic Plan/Risk Implications

There is no strategic implication.

Voting Requirements Simple Majority

Council Decision Number: 3379

Moved: Cr Garner

Seconded: Cr Holdsworth

That Council resolve the following:

1. Authorise Mrs Claire Trenorden to act as Chief Executive Officer for the period 19 December 2016 to 23 December 2016, inclusive.

Vote: 7/0

GP1 - ACTING CEO

Old Reference: A11

First Adopted 17 February 2005 Council Decision No 99
Amended 15 October 2009 Council Decision No. 1175
Amended 19 January 2010 SMC
Amended 18 November 2010 Council Decision No. 2188
Amended 20 December 2012 Council Decision No. 2669
Amended 21 August 2014 Council Decision No. 2964

OBJECTIVES

To provide for the appointment of an Acting Chief Executive Officer during extended absences of the Chief Executive Officer.

POLICY STATEMENT

This policy applies to absences of more than one day.

That any person may act in the position of Acting Chief Executive Officer during absences of the Chief Executive Officer for periods of up to five weeks, provided that the Acting Chief Executive Officer is approved by Council on the recommendation of the nominal CEO.

Where this recommendation is not provided, the Manager of Works will act as CEO until Council considers the matter. In the absence of the Manager of Works, then the Senior Finance Officer is the next most senior officer and would assume the role of CEO until Council considers the matter.


The acting CEO will be paid the base rate for the role as determined by the Salaries and Administrative Tribunal for the applicable band for this local government. To be paid higher duties as Acting CEO, the person must perform the substantive duties of Chief Executive Officer for more than one day.

REGULATORY COMPLIANCE

Local Government Act 1995 Section 5.36 – Local Government employees.

Local Government Act 1995 Section 5.39 - Contracts for CEO's and senior employees.

8.3.2 GRANTS AND SUBSIDIES – APPLICATIONS – COMMUNITY GROUPS – WYALKATCHEM COMMUNITY MART

FILE REFERENCE:	15.2.1
AUTHOR'S NAME AND POSITION:	Ian McCabe Chief Executive Officer
AUTHOR'S SIGNATURE:	
NAME OF APPLICANT/RESPONDENT/LOCATION:	Wyalkatchem Community Mart
NOTIFICATION TO APPLICANT:	Required
DATE REPORT WRITTEN:	3 November 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
PREVIOUS MEETING REFERENCE:	Not applicable

SUMMARY:

That Council resolve the following:

1. To recognise the value to social cohesion and community support provided by the Wyalkatchem Community Mart;
2. To support the application by the Wyalkatchem Community Mart for a Shire of Wyalkatchem Community Grant to the amount of \$800 and to make this payment by 23 December 2016.

Appendix:

1. Application for community grant 1 November 2016.

Comment:

The Wyalkatchem Community Mart is a not for profit retail outlet located in Railway Terrace and is operated by volunteers. The Mart obtains donated and recycled goods and sells these for the benefit of community groups, including:

- Wyalkatchem-Koorda District Hospital auxiliary;
- Wallambin Lodge;
- Wyalkatchem Anglican Church;
- Wyalkatchem Catholic Church; and,
- The School House Museum/CBH Museum.

This means serviceable items are re-used, diverting them from waste and that funds are generated for beneficial community purposes. Additionally, the operation of the Mart adds to the commerce of Railway Terrace and provides social interaction. The Community Mart has been operating continuously for about 35 years, which deserves commendation.

The assessment of the Chief Executive Officer is that this community venture provides a valuable resource for this District and the application is therefore recommended for approval by Council.

Consultation:

Mrs Pat Jones, Wyalkatchem Community Mart

Statutory Environment:

Budgeted expenditure as per s6.8, *Local Government Act 1995*
Community Grant application form

Policy Implications:

Shire of Wyalkatchem policy 'FP7 Community Grants And User Groups, Deduction in Charges, Applications and Procedures.'

Financial Implications:

This application was anticipated in the budget process 2016/17.

Strategic/Risk Implications:

This initiative is supportive of caring community focus within the Wyalkatchem Community Strategic Plan.

Voting Requirements:

Simple Majority

Council Decision Number:3380

Moved: Cr Jones

Seconded: Cr Gamble

That Council resolve the following:

- 1. To recognise the value to social cohesion and community support provided by the Wyalkatchem Community Mart;**
- 2. To support the application by the Wyalkatchem Community Mart for a Shire of Wyalkatchem Community Grant to the amount of \$800 and to make this payment by 23 December 2016.**

Vote: 7/0



Shire of Wyalkatchem
PO Box 224
WYALKATCHEM WA 6485
Email: general@wyalkatchem.wa.gov.au
Ph: (08) 9681 1166
Fax: (08) 9681 1003

COMMUNITY GRANT APPLICATION FORM

Date: 1-11-2016

Name of Group: WYALKATCHEM COMMUNITY MART

Contact Person: PAT JONES

Phone Number: 96811036 OR 0429080200

Address: 3 GAMBLE ST (P.O. BOX 48)
WYALKATCHEM

ABN: N/A

Association Number (IARN): N/A

Amount of Grant Requested: \$800

Detail the anticipated income for the current financial year:

THE ANTICIPATED INCOME FOR THIS WOULD BE BETWEEN \$8000 - \$10000 AS SHOP SALES VARY FROM YEAR TO YEAR. EACH ORGANISATION RECEIVES REGULAR (MONTHLY IF POSSIBLE) PAYOUTS OF \$200 \$100 TO CRA MUSEUM. MOST OF THESE ORGANISATIONS HAVE COME TO RELY ON THIS INCOME AS MOST MEMBERS ARE AGING (OR OLD IF YOU LIKE

Detail the anticipated expenses for the current financial year:

\$583 FOR PUBLIC LIABILITY INSURANCE AND LIMITED STOCK (NO COVER FOR THEFT AS IT IS TOO EXPENSIVE) \$150 TO GARRY SMITH FOR ELECTRICITY (FOR HEATER AND COOLER) THE BALANCE TOWARDS STATIONARY AND CRC MEMBERSHIP

Expected Bank Balances as at 30 June for the current financial year:

THIS IS HARD TO ESTIMATE BECAUSE OF VARIABILITY OF INCOME. AT THE MOMENT THERE IS ONLY \$575 IN THE ACCOUNT AS I HAVE JUST MADE PAYOUTS TO THE PARTICIPATING ORGANISATIONS AND PAID THE INSURANCE TO WFI. THIS HAS LEFT US DEPLETED IN FUNDS.



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Details of each fundraising activity held in the last financial year (including sum of money raised):

N/A

Details of each fundraising activity held in this financial year (including sum of money raised):

N/A

Explain why the organisation qualifies for the community benefit test?

THE COMMUNITY MART SHARES THE PROFIT OF THE SHOP BETWEEN THE FOLLOWING ORGANISATIONS: WYALKATCHEM HOSPITAL HOSPITAL AUXILIARY, WALLAMBIN LODGE WYALKATCHEM ANGLICAN CHURCH, WYALKATCHEM CATHOLIC CHURCH AND CR.H MUSEUM. IT ALSO RECYCLES GOODS WHICH OTHERWISE WOULD BE TAKEN TO THE TIP

Give a detailed budget for how the grant will be used (please attach a minimum of two written quotations where applicable):

THE COMMUNITY MART USES THE GRANT MONEY TO PAY FOR PUBLIC LIABILITY AND LIMITED CONTENTS INSURANCE TO COVER GOODS THAT ARE BEING SOLD ON COMMISSION. ALSO MONEY TO COVER THE COST OF ELECTRICITY USED TO GARRY SMITH. ANY LEFT OVER IS USED FOR STATIONARY AND MEMBERSHIP OF C.R.C

Any further relevant information:

THIS IS A VALUABLE SERVICE TO THE COMMUNITY RUN ON A VOLUNTARY BASIS. ANY SURPLUS GOODS ARE TAKEN TO GOOD SAMMYS AT NORTHAM AT OUR OWN EXPENSE. THE MART HAS BEEN OPERATING CONTINUOUSLY FOR ABOUT 35 YEARS, QUITE AN ACHIEVEMENT AND WORTH SUPPORTING

8.3.3 EMERGENCY SERVICES – APPOINTMENTS – EMERGENCY FIRE CONTROLLER – BUSH FIRE CONTROL OFFICERS

FILE REFERENCE:	9.01.01
AUTHOR'S NAME AND POSITION:	Rachel Nightingale Governance and Emergency Officer
AUTHOR'S SIGNATURE:	<i>R. Nightingale</i>
NAME OF APPLICANT/RESPONDENT/LOCATION:	Shire of Wyalkatchem
DATE REPORT WRITTEN:	1 November 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
STRATEGIC COMMUNITY PLAN REFERENCE	2 - A prosperous and dynamic district. 4 - An effective voice. 5 - A well-managed and effective Council organisation.

SUMMARY:

This report recommends that council ratify the following appointments:

1. Trent Tyler as Chief Bush Fire Control Officer
2. Marcus Reilly as Deputy Bush Fire Control Officer
3. Dennis Reid, Ray Reid, James Ryan, Kennedy Pearse, Sean Stratford, Dale Tyler and Ian Jones as Fire Control Officers
4. Frank Morley as Dual Fire Control Officer for North Kellerberrin/Yorkrakine
5. George Storer, Greg Westlund and Andrew Leeke as Dual Fire Control Officers for Koorda/Wyalkatchem.

Appendix:

1. There is no attachment to this item.

Background:

The Wyalkatchem and Districts Bush Fire Brigades held their Annual General Meeting 22 September 2016 and elected a Chief and a Deputy Bush Fire Control Officer and seven Fire Control Officers.

Comment:

Council policy B1 states that the Bush Fire Control Policy authorises Council to ratify the appointment of the Chief Bush Fire Control Officer and Deputy Bush Fire Control Officer. The *Bush Fires Act 1954* and *Bush Fire Regulations 1954* stipulate that the Local Government may appoint the Chief and Deputy Bush Fire Control Officers.

Consultation:

Trent Tyler

Chief Bush Fire Control Officer

Marcus Reilly
James McGovern
Raymond Griffiths
David Burton

Deputy Bush Fire Control Officer
WALGA
Shire of Kellerberrin
Shire of Koorda

Statutory Environment:

Local Government Act 1995
Bush Fires Act 1954
Bush Fire Regulation

Policy Implications:

There is no Council Policy relative to this item.

Financial Implications:

There is no immediate financial implication of this decision.

Strategic Plan/Risk Implications:

The Bush Fire Brigades play an integral role in the Emergency Management of the district

Voting Requirements:

Simple Majority

Council Decision Number:

3381

Moved: Cr Holdsworth

Seconded: Cr Gamble


That Council ratify the following:

1. Trent Tyler as Chief Bush Fire Control Officer
2. Marcus Reilly as Deputy Bush Fire Control Officer
3. Dennis Reid, Ray Reid, James Ryan, Kennedy Pearse, Sean Stratford, Dale Tyler and Ian Jones as Fire Control Officers
4. Frank Morley as Dual Fire Control Officer for North Kellerberrin/Yorkrakine
George Storer, Greg Westlund and Andrew Leeke as Dual Fire Control Officers for Koorda/Wyalkatchem

Vote: 7/0

8.4 MONTHLY OFFICER REPORTS

8.4.1 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL – CHIEF EXECUTIVE OFFICER – OCTOBER 2016

FILE REFERENCE:	13.09.01
AUTHOR'S NAME AND POSITION:	Ian McCabe Chief Executive Officer
AUTHOR'S SIGNATURE:	
DATE REPORT WRITTEN:	11 October 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
STRATEGIC COMMUNITY PLAN REFERENCE	All key indicators

SUMMARY:

That Council resolve the following:

- 1. Accept the Chief Executive Officer's Report for October 2016 as presented.**

Appendix:

1. Project status summary.

Purpose of this report

This report is prepared by the Chief Executive Officer to provide Council and the community of Wyalkatchem with information about CEO activities and the operations of the Shire in meeting the purpose of the local government.

Our Purpose

The Council of Wyalkatchem works with the community to protect and enhance the quality of life for current and future generations.

Comment:

There were 21 business days in October with no public holidays.

Unplanned leave in October totalled four days (three persons), comprising two days (one person) in Administration and two days (two persons) in Works. This compares with seven days unplanned leave in September and 14 works days in October 2015. In all cases of unplanned leave, the Shire follows due process with support for all employees within the law and Council policy.

The construction of the four independent living units is now at an advanced stage with the build at more than 90% of completion and the buildings planned for situation on-site 1 and 2 November. The CEO inspected the buildings 14 and 24 October with the project architect MCG Architects and can report that the build quality, fitout and technical compliance are all of a high standard. The buildings will shortly be connected to utilities and have final fitout, including concrete works and landscaping to the site. The handover date is expected to be 16 December 2016 and discussions have commenced with Wyalkatchem Senior Citizen's Homes Trust Inc. (WSCHTI) about tenanting and wait lists. This is a \$1.1 million joint project between the Shire of Wyalkatchem and the Wyalkatchem Senior Citizen's Homes Trust Inc. ('the Trust') and is supported by \$735,000 grant from the Royalties for Regions 'Country Local Government Fund.' The Council of the Shire of Wyalkatchem made a decision in 2012 to direct this fund toward this project as an investment in Wyalkatchem's future. The Trust has contributed \$300,000 to the project and will take full ownership of the units following completion.

Council met in forum 6 October to receive Mr and Mrs Paul dePierres OAM; discussion about community engagement; briefings from staff; updates about agenda items and operational reports.

The ordinary meeting of Council was held 20 October to:

- Receive statutory reports (eg. financial reporting as required by regulation); monthly officer reports and project updates;
- Receive a presentation from guest Wendy Newman, CEO of the Wheatbelt Development Commission on Commission activity and government funding constraints;
- Make decisions about: a Recycled Water Agreement with Water Corp; delegates to CEACA (Central East Aged Care Alliance); budget variation to

replace an item of road plant (provided for in reserves but brought forward); and to determine a tender for bulk cartage.

The CEO represented the Shire of Wyalkatchem 12 October at Local Emergency Management Committee (LEMC); 17 October with Cr's Davies and Butt for CEACA (Central East Aged Care Alliance) at Wyalkatchem (including discussions with Wyalkatchem Senior Citizens Homes Trust Inc and alliance Housing); 25 October, Koorda, with Cr Davies, for NEWROC (North Eastern Regional Organisation of Councils).

CEO meetings included 6 October with Water Corp about water recycling; 7 October with consulting engineer and works manager about proposed road black spot project; 7 October with Rachel Nightingale and Wyalkatchem Senior Citizens Homes Trust about handover of the units currently being constructed; 10 October with WALGA for advice about tenders; 11 October with representative of Avivo, an aged services provider, about services to the aged and funding of those services; 13 October with Sue Tulip about hairdressing services; 13 October with Contract Aquatics about chlorine injection at the pool; 13 October with CEO Wheatbelt NRM about natural resource management; 14 October McGrath and MCG Architects to inspect housing; 18-20 October (as well as other staff) at various times with external auditor Paul Gilbert as part of the annual audit; 21 October with Landgate representative, with senior finance officer Claire Trenorden, to discuss Landgate mapping product offering; 25 October with Wheatbelt AgCare about counselling services; 25 October with Dowerin Events Management about accommodation during Field Days; 27 October with owners of Wyalkatchem Traveller's Park to discuss caravan park opportunities; 28 October with Wyalkatchem Senior Citizens' Homes Trust Inc. representatives, as well as Governance and Emergency Services Officer, Rachel Nightingale, to discuss the handover process for the four new units.

Management work in October included the joint project with Wyalkatchem Senior Citizens' Homes Trust Inc.; a review of the Recycled Water Supply Agreement with Water Corp (for water re-use on the oval and tennis courts); the annual financial audit (18-20 October); a review of Council policies continued; and various matters related to staff, facilities and community relations, regular operational work and meetings with staff.

Most major projects as approved in the 2016/17 Shire of Wyalkatchem budget are underway with several tenders to be resolved in October. Please refer attachment 1 for a summary report.

Strategic work in October included regional issues; preparation for a planned forum of the aged March 2017; preparation for Art and Photographic Exhibition April 2017 (with thanks to City of Belmont for their advice); commencement of planning for the 2017 Community Survey.

It is proposed that a hair dressing service supplied by Head Shed Home Hair Dressing (Mrs Sue Tulip) will commence 14 November at the Wyalkatchem Aerodrome terminal building (subject to Council decision 10 November). The Family Day Care proposed for the Tennis Club site will commence 8 November.

Council commitments in November include:

- 1 / 2 November McGrath Homes units delivered and placed on-site;
- 2 November CEACA AGM and general meeting;
- 3 November District Emergency Management Committee; Dowerin rail project (CEO observer);
- 10 November Council forum;
- 17 November Ordinary meeting of Council;
- 22 November NEWROC executive meeting;
- Implementation of budget; preparation of Corporate Business Plan; continuation of independent living units project.

Consultation:

Community, Staff and Council

Statutory Environment:

There is no direct statutory environment relevant to this issue.

Policy Implications:

There is no direct Council Policy relative to this report.

Financial Implications

There is no direct financial implication relative to this item.

Strategic Plan/Risk Implications

There are no direct Strategic/Risk Implications relative to this item.

Voting Requirements: Simple Majority

Council Decision Number: 3382

Moved: Cr Garner

Seconded: Cr Butt

That Council resolve the following:

- 1. Accept the Chief Executive Officer's Report for October 2016 as presented.**

Vote: 7/0

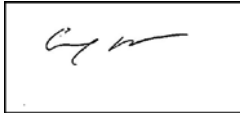
15.57 Claire Trenorden left the room

16.03 Claire Trenorden returned to the room

Major Projects and Budget Initiatives

Start Date	End Date	Work Days	% Complete	Project	Budgeted Value	Actual Value	Notes
4/10/2016	15/11/2016	31	Complete	Front End Loader	\$318,182		WALGA eQuotes; six potential suppliers invited to provide tender submission. Two weeks for quotes; four weeks for trials and acceptance (six weeks). Expectation is that an agenda item will be presented to Council 17 November.
3/10/2016	17/10/2016	11	Complete	Streetscape stage 1 (select contractor)	\$20,000		WALGA eQuotes; seven potential suppliers invited to provide tender submission. RPS Data selected and consultation stage to commence 17 November.
29/09/2016	31/10/2016	23	Complete	Solar panels for admin' and medical centre, stage 1 (select contractors and system).	\$25,000		WALGA eQuotes; one of three potential suppliers invited to provide tender submission responded; CEO reviewed WALGA advice and has invited additional quotes. Carbon Footie selected; site survey complete; application to Western Power complete; installation to commence late November / early December.
1/07/2016	30/06/2017	261	53.3%	Shire office general works	\$30,482		Pavings repair has commenced; quotes for hot water system requested; other works yet to start.
1/07/2016	30/06/2017	261		Council Chambers	\$25,000		Scoping and obtaining of quotes commenced.
1/07/2016	30/11/2016	109	Complete	Bush Fire Shed	\$17,420		Requires signage and commissioning
1/07/2016	30/06/2017	261		Medical Centre minor works	\$5,000		Painting late 2016
1/07/2016	30/06/2017	261		Aged Friendly Community	\$25,000		Forum March 2017
1/07/2016	30/06/2017	261	53.3%	Netball Shelter	\$5,000		Quotes obtained for shelter; other works yet to be scoped.
1/07/2016	30/06/2017	261	53.3%	Shire housing - capital works and maintenance	\$42,780		
1/07/2016	30/06/2017	261	53.3%	Town Hall capital works	\$5,000		
1/07/2016	30/06/2017	261	53.3%	Recreation Centre - capital works, maintenance, paving	\$15,000		Pavers w/e 7/10/16
1/07/2016	30/06/2017	261	53.3%	Pioneer Park reticulation and other works	\$12,900		Requires additional works to power - awaiting quote; power connection early November; works will be adjusted to maintain budget
1/07/2016	30/06/2017	261	53.3%	Admin Park playground retic and shadesail	\$14,405		Reticulation close to completion.
1/07/2016	30/06/2017	261	53.3%	Solar lighting Railway Tce / Grace St	\$20,000		PTA / Brookfield approval pending
1/07/2016	30/06/2017	261	53.3%	Aerodrome works	\$10,000		Public notice for submissions by 30 Nov.; potential lessees written to; power upgrade progressing.
1/07/2016	30/06/2017	261	53.3%	Railway Stn.	\$14,460		Complete early 2017
1/07/2016	30/06/2017	261	53.3%	Railway Barracks	\$36,727		Scope of works likely to be reduced as not all are necessary
1/07/2016	30/06/2017	261	53.3%	IT Development	\$10,000		Calendar year 2017
1/07/2016	30/06/2017	261	53.3%	Cemetery Bins	\$1,800		
1/07/2016	31/10/2016	87	Complete	Tennis Club works (child care prep and maintenance)	\$22,500		Some external works and signage to complete
1/07/2016	30/06/2017	261		Natural Resource Management	\$38,000		Wheatbelt NRM briefing 13 Oct.
1/07/2016	30/06/2017	261	53.3%	Two way radio	\$25,000		
1/07/2016	30/06/2017	261	53.3%	Amazing Race	\$2,500		
1/07/2016	30/06/2017	261	53.3%	Wylie Fair	\$16,000		
1/07/2016	30/06/2017	261		Community well-being	\$25,000		
1/07/2016	30/06/2017	261	53.3%	Arts and Culture - photo and art exhibit April 2017	\$20,000		
1/07/2016	30/06/2017	261	53.3%	Waterwise Council			Awaiting advice from WaterCorp
1/07/2016	30/06/2017	261	53.3%	Active Smart			This programme ends in December 2016; the Shire will examine how the Active Smart concept can be adapted for Wyalkatchem's community health initiative.

8.4.2 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL –
WORKS MANAGER – OCTOBER 2016

FILE REFERENCE:	MOW 161110
AUTHOR'S NAME AND POSITION:	Craig Harris Manager of Works
AUTHOR'S SIGNATURE:	
DATE REPORT WRITTEN:	11 October 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
STRATEGIC COMMUNITY PLAN REFERENCE	1 – Healthy, strong and connected communities. 2– A prosperous and dynamic district. 4 – An effective voice. 6 – Well utilised and effectively managed facilities and assets.

SUMMARY:

That Council resolve the following:

- 1. Accept the Works Manager's Report for the month of October 2016 as presented.**

Road Maintenance & Projects:

Shoulder reinstatement has been completed on Parson's Road (650 m), up to the intersection with Yorkrakine West Road within budget of \$33,000.

Shoulder reinstatement has begun on Yorkrakine West Road (2.5 km); budget of \$54,000. The work should be completed by Mid-November.

A section on the West end of Ross Road was re-sheeted with 200mm of gravel sourced from Wayne Metcalfe's pit on Davies Sth Road.

Clearing has been undertaken on various intersections where long vegetation had create issues with site distance.

Gravel Pits

The work for shoulder reinstatement on the Yorkrakine West Road was suspended due to exhausting all of the remaining gravel after Tammin Shire removed over 1,000m³ of material we had pushed up for this job. Fortunately we have been able to source gravel nearby in Gavin Charlton's property and have pushed up approximately 2,000m³ from a new pit.

Approximately 2,000m³ of gravel has been pushed up at Steve Gambles property which should be sufficient quantity to finish the Wyalkatchem- Koorda Road shoulder reinstatement works.

Wayne Metcalfe's pit will be expanded to push up a reserve of around 2,000m³. Subject to approval a new pit may be created in a property owned by Wes Metcalfe.

Ranger Service:

No major Ranger incidents to report.

Town Maintenance Program:

A new irrigation system has been installed in Admin Park.

Numerous cases of Minor Vandalism has occurred over recent weeks.

To prevent further theft and vandalism at the oval garden shed the town crew have installed lockable gate on each side of the fertiliser storage shed.

Power connection to Pioneer Park to run the irrigation controller is scheduled to occur within the next few weeks.

Spraying for black beetle will be done again on the oval as well as at the pool and at Admin Park.



The drainage channels running from railway terrace have been cleaned out. The town crew will now rock line the channel bottom and sides.

New paving has been installed at the rec centre, shire office and swimming pool.

Information signs at end of Honour Avenue are planned to be replaced with a single sign.



Plant and Equipment:

The new loader model has been decided upon by the evaluation panel recommending the purchase of the Liebherr machine.

We took delivery of our new side tipper trailer on Wednesday 2 November.



Statutory Environment:

There is no statutory environment relevant to this issue

Policy Implications:

There is no Council Policy relative to this report.

Voting Requirements Simple Majority

Council Decision Number 3383

Moved: Cr Butt **Seconded:** Cr Jones

That Council resolve the following:

- 1. Accept the Works Manager's Report for the month of October 2016 as presented.**

Vote: 7/0

Cr Butt asked about the Wyalkatchem shire gravel that was used by the Tammin Shire. Craig advised that the Tammin shire have been invoiced for the gravel used.

8.4.3 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL – GOVERNANCE AND EMERGENCY – OCTOBER 2016

FILE REFERENCE:	13.09.01
AUTHOR'S NAME AND POSITION:	Rachel Nightingale Administration Officer
AUTHOR'S SIGNATURE:	<i>R. Nightingale</i>
DATE REPORT WRITTEN:	8 November 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
STRATEGIC COMMUNITY PLAN REFERENCE	1 – Healthy, strong and connected communities. 2 – A prosperous and dynamic district. 4 – An effective voice. 5 – A well-managed and effective Council organisation. 6 – Well utilized and effectively managed facilities and assets

SUMMARY:

That Council resolve the following:

- 1. Accept the Governance and Emergency Report for the month of October 2016 as presented**

Appendix

There is no attachment to this report

Emergency Services

The deadline for fire breaks and property clear ups to be completed was 31 October 2016. Inspections will be carried out during November. Infringements and further property clear up requests will be issued as appropriate.

Following on from the Bush Fire Brigades AGM query with regards to what can and cannot be done during a harvest and vehicle movement ban, a Total Fire Ban a summer bans flyer was put together and made available from the Shire's website and sent by e-mail to key groups.

Wyalkatchem's Local Emergency Management Arrangement (LEMA) document was put to good use at the beginning of October when an Air and Land Search was conducted for a missing person. The search highlighted areas where the LEMA needed improving and now includes a section on air and land searches. This search prompted a letter being written to Telstra regarding overall phone coverage to the district. Boyd Brown the Area General Manager for Telstra will visit in November, allowing a discussion to be had about phone coverage in the general area.

The signage for the bush fire shed has arrived and will be installed shortly.

Further discussions have been had with the Department of Parks and Wildlife with regards to the forward base at the Wyalkatchem airport, they are looking in to their requirements for one and will hopefully get back to us shortly.

Quotes have been received for a diesel generator for the office in the hope that we will have it installed early 2017.

Governance

The tennis club was inspected 26 October and passed as being suitable for a family day care centre. The family day will be in operation from 8 November. At this stage it will be open Monday through to Wednesday. Leanne Rodgers is willing to open an extra day should the demand arise.

After further discussions with the hairdresser 'Sue Tulip' a disposition of property was advertised as per our statutory requirements. Feedback was received from one ratepayer regarding the value of the lease proposed \$1 fee to be charged annually. This feedback has been actioned and a fee of \$15 per day will be charged. The hairdresser location will be reviewed 14 February 2017.

Skid Steer and Front End Loader Training was completed by the outside crew, two members of staff also completed their Heavy Rigid truck tests.

A meeting was held with Odette Askew from Avivo, a company who provide home health care services. This was in order to gain an understanding of how health care packages work. This proved an extremely interesting discussion covering a variety of topics. Odette has agreed in principle to attend Wyalkatchem's Aged Forum in March 2017. Odette is involved in a dementia champion program and would be keen to speak about dementia at the forum.

The Department of Regional Development have released their Watering WA grants. These grants aim to increase the availability and reliability of non-drinking water supplies whilst improving the productivity, sustainability and resilience of regional communities. At this stage we are compiling information for the grant. Round one closes 30 November 2016. The guidelines require a 30% contribution by applicants. There is a second round of grant funding due 28 April 2017. This may be more favourable as there is not a budgeted amount set aside for such works this financial year.

Consultation:

Sharon Palumbo

Great Beginnings Family Day Care

Leanne Rodgers	Wyalkatchem Family Day Care Co-ordinator
Marcus Reilly	Deputy Chief Bush Fire Control Officers
Ian McCabe	CEO
Trent Tyler	Chief Bush Fire Control Officer
Sue Tulip	The head Shed
Justin Corragen	DFES
Odette Askew	Avivo
Craig Harris	Manager of Works

Statutory Environment:

Local Government Act 1995
Local Government (Administration) Regulations 1996
Emergency Management Act 2005
Bush Fires Act 1954
Child Care Services (Child Care) Regulations 2006

Policy Implications:

There is no Council Policy relative to this report.

Financial Implications

There are no financial implications relative to this item

Strategic Plan/Risk Implications

There are no direct Strategic/Risk Implications relative to this item.

Voting Requirements Simple Majority

Council Decision Number: 3384


Moved: Cr Gamble **Seconded:** Cr Jones

That Council resolve the following:

- 1. Accept the Governance and Emergency Report for the month of October 2016 as presented.**

Vote: 7/0

8.4.4 GOVERNANCE – REPORTING - PRINCIPAL ENVIRONMENTAL HEALTH OFFICER REPORT: OCTOBER 2016

FILE REFERENCE:	13.05.01
AUTHOR'S NAME AND POSITION:	Bill Hardy Principal Environmental Health Officer
AUTHOR'S SIGNATURE:	
NAME OF APPLICANT/RESPONDENT/LOCATION:	Shire of Wyalkatchem
DATE REPORT WRITTEN:	3 November 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
STRATEGIC COMMUNITY PLAN REFERENCE:	1.1.2 Promote regional health solutions; 2.6 Effective enforcement of local laws and regulation; 5.2 A customer focussed organisation.

SUMMARY:

That Council resolves the following:

- 1. Accept the Principal Environmental Health Officer Report for October 2016 as presented.**

Appendix/Appendices: There is no attachment to this report

Comment:

Principal Environmental Health Officer (PEHO) Position.

The Environmental Health Officer attends the Wyalkatchem office each Thursday. On 6 October, the PEHO attended meeting with the Department of Water at Koorda Shire Chambers. This meeting concerned changes in how local governments who manage water services are regulated in Western Australia. As Watercorp manages the water supply and sewer systems in Wyalkatchem there are no implications for the district of Wyalkatchem at this time.

Food Premises and Public Buildings.

The PEHO has continued with routine inspections of Food Premises and Public Buildings. The PEHO inspected the recreation centre as a public building and informally checked several food premises in October.

Generally the food premises in Wyalkatchem are operating in a safe manner. There are several that are working on upgrading their facilities which will improve their situation as time goes on and minimise the risk of food borne illness.

The compliance of public buildings and events with the regulations and the guidelines for public buildings minimises the risk of incidents involving crowds and fire.

Private pool fence inspections.

Under the Building Act and Regulations the Shire must inspect all private pools and outdoor spa pools in the district for the safety of their fencing at least every four years.

The PEHO has compiled a current list of eighteen known private pools or spas and continues to inspect their fences. There remain five that we know of to be inspected.

The pool fences inspected vary a lot from some with only partial fences, others with climbable objects near the fence and others fully compliant.

The PEHO suspects that there will be other pools that we do not know of. From discussions with the pool owners often people say that “their kids swim like fish” implying that the fence is not important to them. I remind them that it is often not their kids that are in danger but those of visitors.

A reinspection of the pool at 32-34 Johnston St., was carried out as part of a property enquiry and to check that required modifications to the fencing had been done.

Water sampling.

The PEHO sampled the water from most of the public pools in the NEW Health area and The results all came back clear allowing them to open for the summer season.

The PEHO also sampled the water from the effluent reuse schemes in Mukinbudin and Wyalkatchem which all came back within the required limits set by the Health Department.

Pool treatment system change.

The treatment system for the Wyalkatchem pool was discussed with the CEO and pool operator. Until this year the pool had been using liquid chlorine as a disinfectant. This method has pros and cons. Liquid chlorine is easy to use but deteriorates quickly (in weeks) and is more expensive than the alternative granulated chlorine. The granular chlorine is cheaper, more durable and is easier to handle rather than heavy drums of liquid.

The CEO decided to switch over to the new system which will be installed soon. The switch over costs will soon be recouped through the cheaper purchase cost of the granular chlorine and its ease of use.

Asbestos Register.

The PEHO inspected the shire house at 10 Grace St., to check for asbestos materials. It was found to have a lot of what appeared to be AC sheeting and the details were added to the shire’s asbestos register.

Upcoming events.

The PEHO will be taking a week of annual leave from 15-22 November.

The PEHO will be inspecting properties in the unsewered area of Wyalkatchem to check for potential mosquito breeding sites.

Consultation:

Mrs R Nightingale, Shire Administration Officer

Statutory Environment:

Health Act 2016
Health (Public Buildings) Regulations 1992
Health (Aquatic Facilities) Regulations
Food Act 2008

Building Act 2011 and Building Regulations 2012

Policy Implications:
Nil.

Voting Requirements: Simple Majority

Council Decision Number 3385

Moved: Cr Jones


Seconded: Cr Gamble

That Council resolves the following:

- 1. Accept the Principal Environmental Health Officer Report for October 2016 as presented.**

Vote: 7/0

**8.4.5 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL
– COMMUNITY AND ECONOMIC DEVELOPMENT OFFICER–OCTOBER
2016**

FILE REFERENCE:	13.09.01
AUTHOR'S NAME AND POSITION:	Mikahla Wells Administrative Officer
AUTHOR'S SIGNATURE:	
DATE REPORT WRITTEN:	8 November 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.
STRATEGIC COMMUNITY PLAN REFERENCE	1 – Healthy, strong and connected communities. 2 – A prosperous and dynamic district. 4 – An effective voice. 6 – Well utilised and effectively managed facilities and assets.

SUMMARY:

That Council resolve the following:

- 1. Accept the Community and Economic Development Officer's Report for the month of October 2016 as presented.**

Appendix: There is no attachment to this item.

Comment:

The official opening of our refurbished Kitchen at the Recreation Centre was held on Tuesday 4 October. Unfortunately there was a poor turn out, but the few who attended were appreciative of the effort and look forward to using the facility.

A National Youth Week grant was again applied for to support the Wyalkatchem Fair which falls during the celebratory week. If successful the grant will be put towards circus workshops for the youth to enjoy and learn skills they would otherwise not have the opportunity to practice.

A Pioneers Pathway meeting was held in Goomalling with the future of the drive trail to be discussed. A number of contributing Shires have expressed their concern over the trail and the value of their contributions. The outcome of the meeting was

positive, with most Shire's wanting the drive trail to be successful and bring traveller's to the Wheatbelt. Existing funds will be used to get a signage and trail auditor to create a report outlining areas of improvement and possible strategies for the group to work towards. The findings will be presented at a meeting in February and Councils will then have the opportunity to decide whether or not they are interested in continuing to contribute.

A meeting was also held for the Wheatbelt Way drive trail. From this meeting it was decided that further signage was required to inform travellers of upcoming Wheatbelt Way sites, as feedback has shown that many drivers who miss the turn offs do not turn around due to difficulty with vans etc.

Consultation:

Ian McCabe	CEO Shire of Wyalkatchem
Trevor Webb	Manager of Works
Rachel Nightingale	Administrative Officer
Lynsey Gawley	CRC Coordinator
Linda Vernon	Wheatbelt Way
Tahnee Bird	Pioneers Pathway

Statutory Environment:

There is no statutory environment relevant to this issue

Policy Implications:

There is no Council Policy relative to this report.

Voting Requirements Simple Majority

Council Decision Number: 3386

Moved: Cr Jones **Seconded:** Cr Gawley

That Council resolve the following:

- 1. Accept the Community and Economic Development Officer's report for October 2016 as presented.**

Vote: 7/0

- 9. Motions of which previous notice has been given**
- 10. Questions by members of which due notice has been given**
- 11. New business of an urgent nature introduced by the presiding person**
- 12. Matters for which the meeting may be closed - 12.1 Personnel - Employees
- Current Employees - Contract Variation - Craig Harris**

Confidential Item

12.1 - Personnel - Employees - Current Employees - Contract Variation - Craig Harris

Voting Requirement: Absolute Majority

Council Decision Number: 3387

Moved: Cr Jones

Seconded: Cr Garner

Recommendation

That the meeting be closed to members of the public in accordance with the *Local Government Act 1995, Part 5, and Section 5.23* of the Act

**Under the *Local Government Act 1995, Part 5, and Section 5.23*, states in part:
(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:**

- (a) a matter affecting an employee or employees;**
- (b) the personal affairs of any person;**
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;**
- (d) legal advice obtained, or which may be obtained by the local government and which relates to a matter to be discussed at the meeting;**
- (e) a matter that if disclosed, would reveal:**


- (i) a trade secret**
- (ii) information that has a commercial value to a person or**
- (iii) information about the business, professional, commercial or financial affairs of a person,**

Vote: 7/0

16.13 Cr Holdsworth left the room

16.16 Cr Holdsworth returned to the room

12.1 PERSONNEL – EMPLOYEES – CURRENT EMPLOYEES – CONTRACT VARIATION – CRAIG HARRIS

FILE REFERENCE:	22.5.1
AUTHOR'S NAME AND POSITION:	Ian McCabe Chief Executive Officer
AUTHOR'S SIGNATURE:	
DATE REPORT WRITTEN:	21 October 2016
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter.

Summary:

That Council resolve the following:

Statutory Environment:

Local Government Act 1995 and regulations

Policy Implications:

There is no direct Council Policy relative to this report.

Financial Implications

There is no financial implication of this decision.

Strategic Plan/Risk Implications

There is no direct strategic implication of this item.

Voting Requirements Absolute Majority

Council Decision Number: 3388

Moved: Cr Jones

Seconded: Cr Gawley

Vote: 7/0

Council Decision Number: 3389

Moved: Cr Jones

Seconded: Cr Holdsworth

That the meeting be re-opened to the public

13.0 Closure of Meeting: 16.26