



SHIRE OF WYALKATCHEM



APRIL 2019

ATTACHMENTS

LIST OF ATTACHMENTS

- 1. 7.1.1** **Ordinary Meeting of Council Minutes – 21 March 2019**
- 2. 7.1.2** **Annual Electors Meeting Minutes – 21 March 2019**
- 3. 7.1.3.1** **Local Emergency Management Committee Minutes – 27 March 2019**
- 4. 7.1.3.2** **Local Emergency Management Arrangements – separate attachment**
- 5. 7.2.1** **NEWROC Council Minutes – 26 March 2019**
- 6. 7.2.2** **WALGA Great Eastern Country Zone Minutes – 18 March 2019**
Seperate Attachment
- 7. 10.1.1.1** **Payment Listing – March 2019**
- 8. 10.1.1.2** **Fuel Card Statement – February 2019**
- 9. 10.1.2** **Credit Card Accounts Paid – February 2019**
- 10. 10.1.3** **Monthly Financial Report – March 2019**
- 11. 10.2.5** **Register of Policies – separate attachment**
- 12. 15.1** **Information Bulletin**



**MINUTES
OF THE
ORDINARY MEETING OF
COUNCIL
HELD ON
THURSDAY, 21 March 2019**

**Council Chambers
Honour Avenue
Wyalkatchem**

**Commencement 3:30pm
Closure 5:13pm**

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence *“Unconfirmed”* until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The *“Confirmed”* Minutes are then signed off by the Presiding Member

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting

Unconfirmed Minutes

These minutes were approved for distribution on 22 March 2019.



Taryn Dayman
Chief executive Officer

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1. DECLARATION OF OPENING

The Chairperson, Shire President Cr Davies opened the meeting at 3:30pm

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time

Public Question time opened at 3:30pm

There were no members of the public.

2.3. Declaration of Public Question Time

Public Question time closed at 3:30pm

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Members:	Cr. Quentin Davies	President (Presiding Member)
	Cr. Stephen Gamble	
	Cr. Fred Butt	
	Cr. Heather Metcalfe	
	Cr. Owen Garner	
	Cr. Emma Holdsworth	

Staff:	Taryn Dayman	Chief Executive Officer
	Claire Trenorden	Manager Corporate Services
	Stephanie Elvidge	Governance Executive Officer

3.2. Apologies

Nil

3.3. Approved Leave of Absence

Nil

3.4. Applications for Leave of Absence

Nil

4. OBITUARIES

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

5.3.1. Sport and Recreation Planning

Jennifer Collins - Manager Wheatbelt,
Department of Local Government, Sport and Cultural Industries.

Mrs Collins gave an overview of the Department of Local Government, Sport and Cultural Industries.

Mrs Collins gave an overview on the requirements and benefits of having a long term strategic approach for the planning of Sport and Recreation facilities for Wyalkatchem. Mrs Collin's gave an overview of the processes around engagement, needs analysis, planning and funding opportunities.

Mrs Collins left the meeting at 4:27pm

Ms Elvidge, Cr Metcalfe and Cr Holdsworth left the meeting at 4:27pm

Ms Elvidge returned to the meeting at 4:27pm

Cr Holdsworth returned to the meeting at 4:29pm

Cr Metcalfe returned to the meeting at 4:30pm

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Nil

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 21 February 2019 (Attachment 7.1.1)

OFFICER RECOMMENDATION:

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 21 February 2019 (Attachment 7.1.1) be confirmed as a true and correct record.

COUNCIL RESOLUTION:

(29 /2019) Moved: Cr Gamble Seconded: Cr Butt

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 21 February 2019 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 6/0

7.2. Receipt of Minutes

7.2.1. NEWROC Executive Meeting

Minutes of the NEWROC Executive Meeting held on Tuesday 26 February 2019 (Attachment 7.2.1)

OFFICER RECOMMENDATION:

That the minutes of the NEWROC Executive Meeting of Tuesday 26 February 2019 (Attachment 7.2.1) be received by Council.

COUNCIL RESOLUTION:

(30 /2019) Moved: Cr Butt Seconded: Cr Holdsworth

That the minutes of the NEWROC Executive Meeting of Tuesday 26 February 2019 (Attachment 7.2.1) be received by Council.

CARRIED 6/0

7.2.2. Central East Aged Care Alliance Inc. (CEACA)

Minutes of the CEACA Executive Committee Meeting of Tuesday 26 February 2019
(Attachment 7.2.2)

OFFICER RECOMMENDATION:

That the minutes of the CEACA Executive Committee Meeting of Tuesday 26 February 2019 (Attachment 7.2.2) be received by Council.

COUNCIL RESOLUTION:

(31/2019) Moved: Cr Holdsworth Seconded: Cr Metcalfe

That the minutes of the CEACA Executive Committee Meeting of Tuesday 26 February 2019 (Attachment 7.2.2); be received by Council.

CARRIED 6/0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Davies expressed his disappointment at not being able to attend the Citizenship Ceremony on 7th March. Cr Davies thanked Gr Garner for presiding in his absence. Cr Davies commented on the Photo's and refreshments, and thanked the Councillors and staff for their participation and the organisation of the event.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

10. REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. FINANCIAL MANAGEMENT – PAYMENT LISTINGS – FEBRUARY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 March 2019
Reporting Officer:	Claire Trenorden – Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1.1 Payment Listing – February 2019 Attachment 10.1.1.2 Fuel Card Statement – January 2019

SUMMARY

This report recommends that Council receive the monthly transaction financial activity statement for the Shire of Wyalkatchem as required by the *Local Government Act 1995* Section 6.8(2)(b).

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Trust and Municipal Fund (Delegation A1). The CEO has sub-delegated these payments to the Manager Corporate Services and the Administration Officers. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

COMMENT

Pursuant to Section 6.8(2)(b) of the *Local Government Act 1995*, where expenditure has been incurred by a local government it is to be reported to the next Ordinary Meeting of Council. Values have been rounded to the nearest dollar.

Municipal Account

Total Payments February 2019	\$327,723
Total Payments February 2018	\$203,084
Variance \$	\$124,639
Variance %	61%
Percentage paid by EFT February 2019	99.95%
Percentage paid by cheque February 2019	0.05%

Percentage of Wyalkatchem based suppliers February 2019 (excluding wages, bank fees, loan payments and utilities providers) 0.6%

Percentage of suppliers used where no Wyalkatchem based option is available February 2019 98%

Dollar value spent with Wyalkatchem based suppliers February 2019 \$1,441

Trust Account – Working

No transactions

Reserve Account

No transactions

STATUTORY ENVIRONMENT

Section 6.8(2)(b) of the *Local Government Act 1995* requires that where expenditure has been incurred by a local government it is to be reported to the next Ordinary Meeting of Council.

POLICY IMPLICATIONS

Relates to Policy Number 10.1 – Purchasing Policy.

FINANCIAL IMPLICATIONS

Payments of accounts payable as per the attached transaction statements to the value of \$327,723 for February 2019.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.4	Robust and accountable business and financial processes	5.4.2	Ensure efficient use of resources

Objective: Well utilised and effectively managed facilities and assets

Outcome No.	Outcome	Action No.	Actions
6.1	Assets are well managed and used to meet the needs of current and future generations	6.1.1	Provide ongoing management of existing assets
		6.1.3	Implement Council's capital works programme

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receive the Payment Listing for the month of February 2019, as provided for in attachment 10.1.1.1.

COUNCIL RESOLUTION:

(32 /2019) Moved: Cr Butt

Seconded: Cr Metcalfe

That Council receive the Payment Listing for the month of February 2019, as provided for in attachment 10.1.1.1

CARRIED 6/0

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – JANUARY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	13 March 2019
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	10.1.2 Credit Card Payments

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 29 December 2018 to 29 January 2019.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with the provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period (note attachment 10.1.3.1). This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as council seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principals and expectations that the local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid using the Shire of Wyalkatchem Corporate Credit Cards.

A monthly review of credit card use is independently assessed by the Manager Corporate Services, to confirm that all expenditure has been occurred, is for the Shire of Wyalkatchem and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Manager Corporate Services also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4

Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Credit Card Policy

Purchasing Policy

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis. In this regard, expenditure must be in accordance with the 2018/2019 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.2	Embed sound risk management frameworks to mitigate council's strategic and operational risk

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council in accordance with attachment 10.1.2, endorse credit card payments made for the period 29 December 2018 to 29 January 2019 totalling \$3,292.89.

COUNCIL RESOLUTION:

(33 /2019) Moved: Cr Holdsworth

Seconded: Cr Gamble

That Council in accordance with attachment 10.1.2, endorse credit card payments made for the period 29 December 2018 to 29 January 2019 totalling \$3,292.89.

CARRIED 6/0

10.1.3. FINANCIAL MANAGEMENT – MONTHLY FINANCIAL REPORT – FEBRUARY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	13 March 2019
Reporting Officer:	Claire Trenorden – Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	10.1.3 Monthly Financial Report – February 2019

SUMMARY

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is to prepare a monthly Statement of Financial Activity for approval by the Council.

BACKGROUND

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005. The change was implemented to provide elected members with a better idea of operating and capital revenue and expenditure. It was also intended to link operating results with balance sheet items and to reconcile with end of month balances.

COMMENT

February 2019 Financial Statements

- Yearly operating revenue is \$2,227,965 inclusive of net rate income of \$1,248,202 (net of prepaid rates and discounts) – 87% of Budget;
- Yearly operating expenditure is \$2,321,629 – 56% of Budget;
- Yearly capital expenditure is \$761,653 – 60% of Budget;
- Yearly capital revenue is \$1,252,784 – 91% of Budget;
- Net current assets as at 28 February 2019 are \$1,517,994

Operating Revenue

Rates: Revenue of \$1,454,232 has been raised during the rate run for 2018/19. The total Rate Run is broken down between Rates \$1,301,824, Rubbish \$96,390, Health Levy \$15,120 and ESL Levy \$40,898. To date income received is \$1,305,991 and discounts applied equate to \$18,583. Approximately 91% of Rates have been collected to date, with \$103,796 outstanding.

General Purpose: The third instalment of the FAGS – General Purpose was received in February 2019 as per the amended Budget (\$134,757).

Transport: The third instalment of the FAGS – Roads was received in February 2019 as per the amended Budget (\$51,491).

Capital Expenditure

Land and Buildings	\$26,724	The Recreation Centre, Shire Office, Lady Novar, Railway Station and Railway Barracks capital works are underway as of February 2019. 1 Slocum St capital works have been completed.
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Plant and Equipment	\$298,533	The Toro mower, Doctors vehicle and Works Manager vehicle changeovers have been completed. The roller and new cylinder mower have been purchased.
Roads	\$303,112	Cunderdin/Wyalkatchem Rd SLK 2.00-4.85 is in progress as of February 2019. Lewis East Rd, Goldfields Rd and Cunderdin/Wyalkatchem Rd SLK 4.85-7.85 have been completed.
Parks & Gardens	\$8,745	The Recreation Centre oval works have been completed.

Net Assets: Net Current Assets as at 28 February 2019 amount to \$1,517,994. This in the majority comprises of Cash Unrestricted – Municipal Funds (\$1,357,043).

STATUTORY ENVIRONMENT

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* applies.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.4	Robust and accountable business and financial processes	5.4.2	Ensure efficient use of resources

Objective: Well utilised and effectively managed facilities and assets

Outcome No.	Outcome	Action No.	Actions
6.1	Assets are well managed and used to meet the needs of current and future generations	6.1.1	Provide ongoing management of existing assets
		6.1.3	Implement Council's capital works programme

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council in accordance with attachment 10.1.3 receive the Statement of Financial Activity for the period ended 28 February 2019.

COUNCIL RESOLUTION:

That Council in accordance with attachment 10.1.3 receive the Statement of Financial Activity for the period ended 28 February 2019.

CARRIED 6/0

10.1.4. OFFICERS REPORT – FINANCE AND ADMINISTRATION OFFICER – FEBRUARY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	13 March 2019
Reporting Officer:	Sheldon Cox, Finance and Administration Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.09.01
Attachment Reference:	Nil

SUMMARY

Council is to consider and accept the Finance and Administration report for the month of February 2019.

BACKGROUND

Officers report to Council every month to keep Council up to date on the operational proceedings of the Officer's portfolio. The Finance and Administration Officer reports on matters pertaining to finance, economic development and administration.

COMMENT

Projects

The SunSmart Wyalkatchem Fair 2019 is on track with regular readvertising.

- Entertainment confirmed.
- 14 market stall holders confirmed.
- Negotiation with various car clubs continues.

The ANZAC Day Wreath will be ordered from Northam on the 15th April.

The Wyalkatchem Facebook page has 100 likes and over 100 followers.

Finance

I will be attending training on the 17th and 18th of March – Rates Clerical and Rates Debt Collection. This will assist me in both clerical and debt collecting portions of Rates.

STATUTORY ENVIRONMENT

There are no direct statutory environments in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well governed, effective and responsive organisation	5.1.1	Implement effective governance structures
		5.1.4	Implement systems and processes to enhance organisational capability
		5.1.5	Continually improve the planning readiness and support for Emergency Services

Objective: Well utilised and effectively managed facilities and assets

Outcome No.	Outcome	Action No.	Actions
6.1	Assets are well managed and used to meet the needs of current and future generations	6.1.1	Provide ongoing management of existing assets

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receive the Finance and Administration Report for the month of February 2019.

COUNCIL RESOLUTION:

(35 /2019) Moved: Cr Gamble

Seconded: Cr Metcalfe

That Council receive the Finance and Administration Report for the month of February 2019.

CARRIED 6/0

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. OFFICERS REPORT – CHIEF EXECUTIVE OFFICER – FEBRUARY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 March 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.09.01
Attachment Reference:	Nil

SUMMARY

This report is prepared by the Chief Executive Officer to provide Council and the community of Wyalkatchem with information about CEO activities and the operations of the Shire.

COMMENT

In the month of February 2019 the CEO has attended the following meetings and events.

- Department of Fires and Emergency, District Emergency Management Advisor – Yvette Griggs
- NEWROC meeting with the Hon. David Templeman, Minister for Local Government; Heritage; Culture and the Arts – Subsidiary legislation
- Wheatbelt North-East Sub Regional Road Group meeting
- Water Corporation
- Council Workshop
- Department of Local Government, Sport and Cultural Industries – Local Government Act Review
- LGIS
- Ralton Benn – Access Housing, Senior Citizen's representative – Independent Living Units
- Office Audit General
- Council Meeting
- WALGA Executive visit
- Meeting with the Tennis Club
- CEACA
- NEWROC
- Roadwise
- Crisp Wireless

The CEO commitments in March include;

- Wyalkatchem Community Resource Centre Coordinator
- ITvision
- LGIS

- Friends of the Cemetery
- Crisp Wireless
- Council Workshop
- WALGA Great Eastern Country Zone
- Manager Corporate Services interviews
- LEMC
- LGIS
- Council Meeting
- Annual Electors Meeting
- NEWROC executive Meeting

Manager Corporate Services

Applications for the Manager Corporate Service's position for a fixed term of 12 months closed on the 6 March 2019. Interviews to be held on the 15 and 19 March. It is anticipated that an appointment will be made shortly after.

Subsidiary Legislation

Members of NEWROC and Tony Brown from WALGA met with the Hon. David Templeman, Minister for Local Government; Heritage; Culture and the Arts on the 11 February 2019. Cr Davies, NEWROC Chairperson presented an overview of NEWROC, including its achievements and future direction and NEWROC's desire to form a regional subsidiary, however the current legislation is over regulated and therefore NEWROC has not proceeded with forming a regional subsidiary.

WALGA and the Local Government Sector has been advocating for Regional Subsidiary shared service model for over 10 years.

The sector was pleased when the legislation came in enabling Subsidiaries to be formed. However the subsequent regulations that came in, were over regulated and hence no regional subsidiaries have been formed.

WALGA has been working towards reviewing the legislation and has written to the Minister for Local Government, presenting revised regulations that have been drafted.

The revised regulations reduce the pages from 24 to 12 and provide for more of a focus on the charter than the regulations.

While the meeting with the Hon. David Templemen was short, it was evident that there was a desire to see regional subsidiary form into the future.

Since this meeting contact from the Department of Local Government, Sports and Cultural industries have been in contact to arrange a meeting to obtain an understanding of how NEWROC is proposing to use a regional subsidiary model. A meeting will be arranged in the coming month/s.

Independent Living Units

The Shire President, representatives from Wyalkatchem Senior Citizens Housing Trust and the CEO met with Ralton Benn from Access Housing for a site visit of the construction of the Independent Living Units on the 25 February 2019.

Construction of the units is progressing well. Concerns were raised in regards to the site's drainage and water flow management. Mr Benn to review plans and provide advice on the proposed works.

CEACA

The CEO and Shire President attended the CEACA meeting on the 26 February 2019. At the meeting it was advised that CEACA is no longer able to enter into a lease arrangement with Access Housing Australia (AHA) for the management of the independent living units.

Entering into an arrangement for the management of the units is a condition of the funding agreement between the State Government and CEACA (through the Shire of Merredin). The Executive was requested to seek alternative organisations to undertake the property management. Discussion also included exploring the legalities of self-managing.

CEACA executive have sought advice from Knott Gunning Lawyers, who have provided advice on the matter. Based on a number of factors including, funding requirements, regulatory requirements, practical issues and charitable status issues, Knott Gunning Lawyers have concluded that CEACA is not currently capable of managing the houses on its own and have recommended that CEACA does not proceed with self-managing of its independent living units.

No further updates have been received on identifying other suitable organisations for the property management.

It is imperative for the success of the project that CEACA be successful in entering into an agreement for the management of the units. A number of units are close to being handed over to CEACA, with some local governments reporting a high amount of interest from prospective tenants waiting for the units to become available.

The next CEACA meeting is scheduled for the 5 June 2019.

Crisp Wireless

Caroline Robinson, NEWROC executive, John Nuttall and the CEO met with Maree Gooch and Jeremy Devenish from Crisp Wireless on Friday 1 March 2019 in Northam.

Crisp raised concerns over the number of customers that have been signed up to date. Crisp requires approximately 200 customers to be viable, currently they have had approximately 80 customers within NEWROC.

Crisp Wireless indicated that should the number of customers not be achieved in the short term future, they would need NEWROC to consider underwriting some of the outgoing expenditure.

No commitment to provide any financial underwriting was given. It was agreed that additional support would be provided to increase the number of sign ups.

Crisp Wireless have approached Community Resource Centres (CRC) to assist with promotion and contacting potential clients as an on seller.

The CEO has met with the Wyalkatchem CRC Coordinator to progress discussions to provide on-selling arrangements for Crisp Wireless and assisted with establishing line of communication and resources required to progress the arrangement. CRC have had contact with Crisp Wireless and have come to an on-seller agreement.

The Shire and CRC have increased the online marketing presence for Crisp Wireless, as well as promoting in the Wylie Weekly. A letter drop has also been sent out to every Wyalkatchem residence.

A promotional morning tea has been arranged for the 18 March 2019 as an information session to discuss their range of services and benefits.

It is hoped that this joint marketing campaign, including contacting potential clients directly will lead to an increase in signups.

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures
		5.1.2	Embed sound risk management frameworks to mitigate council's strategic and operational risk
		5.1.3	Deliver open and transparent Council decision-making and reporting

Outcome No.	Outcome	Action No.	Actions
		5.1.4	Implement systems and processes to enhance organisational capability
5.2	A customer focussed organisation	5.2.1	Improve awareness of Council's services, activities and performance
5.3	An organisation that demonstrates community inspired leadership	5.3.3	Enhance the delivery of service and advice that meets compliance and best practice
		5.3.6	Implement best practice people management policies and practices.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receive the Chief Executive Officers report for the month of February 2019.

COUNCIL RESOLUTION:

That Council receive the Chief Executive Officers Report for the month of February 2019.

CARRIED 6/0

10.2.2. OFFICERS REPORT – PRINCIPAL ENVIRONMENTAL HEALTH – FEBRUARY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	13 March 2019
Reporting Officer:	Peter Toboss – Principal Environmental Health Officer
Disclosure of Interest:	NIL
File Number:	13.09.01
Attachment Reference:	NIL

SUMMARY

Council is to consider and accept the Principal Environmental Health Officer report for February 2019 as presented.

BACKGROUND

The report will provide an insights into the important tasks undertaken by the Principal Environmental Health Officer (PEHO) on Monthly basis

COMMENT

The Principal Environmental Health Officer attends the Wyalkatchem office each Thursday.

FOOD PREMISES

One food business inspection was carried out in February. The inspected food business ceased its operation. The PEHO is currently working with the property owner to rectify any structural issues within the building in relation to operation of a food business.

PUBLIC BUILDINGS INSPECTION

Nil.

SWIMMING POOL WATER SAMPLING

The February swimming pool water sampling was undertaken by the PEHO. Laboratory analysis of water samples taken from the main pool met the required standards whilst analysis of toddler's water samples detected thermophilic amoebae. Corrective actions were immediately implemented to ensure its safety to the community. Swimming pools are bound by the Code of Practice for the design, operation, management and maintenance of aquatic facilities. The Code was prepared to ensure that public aquatic facilities operate to a consistently high health and safety standard, by minimising the occurrence of disease, injury and other health-related complaints associated with their use.

Property Transfers.

The PEHO completed a number of property transfer reports in February.

STATUTORY ENVIRONMENT

Food Act 2008,

Public Health Act 2016

Health (Aquatic Facilities) Regulations 2007

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: Healthy, Strong and connected communities

Outcome No.	Outcome	Action No.	Actions
1.1	Enhance community well-being and participation in community life	1.1.2	Promote regional health solutions that are integrated with other governments and entities

Objective: A prosperous and dynamic district

Outcome No.	Outcome	Action No.	Actions
2.1	A Vibrant and activated public places	2.1.1	Enhance and upgrade the amenity of the shopping precinct

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receive the Principal Environmental Health Officers Report for the month of February 2019.

COUNCIL RESOLUTION:

(37/2019) Moved: Cr Metcalfe

Seconded: Cr Holdsworth

That Council receive the Principal Environmental Health Officers Report for the month of February 2019.

CARRIED 6/0

10.2.3. OFFICERS REPORT – GOVERNANCE EXECUTIVE OFFICER – FEBRUARY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	12 March 2019
Reporting Officer:	Stephanie Elvidge, Governance Executive officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

Council is to consider and accept the Governance Executive Officers report for the month of February 2019.

BACKGROUND

Officers report to Council every month to keep Council up to date on the operational proceedings of the Officer's portfolio. The Governance Executive Officer reports on matters pertaining to Governance, Risk, Compliance, Occupational Safety and Health and Emergency Services.

COMMENT

Emergency:

1 Fire Incident Report has been received for the month of February.

The Chief Executive Officer is planning on bringing the revised LEMA to the LEMC meeting 27th March 2019. The February Meeting was rescheduled due to limited participants.

Occupational Health and Safety:

The LGIS Regional Risk Coordinator Chris Gilmour visited on Wednesday 20th March to support the Shire Employees with their on - line induction and Risk Management matters (VELPIC).

Health:

LGIS are looking for expressions of interest for their 2019 flu vaccination program.

They are currently putting a request to our HW panel of providers, who will provide quotes for the service. We can then select the provider if we decide to join the programme. The service is paid for through our HW funding.

Other Business

NEWTRAVEL met on 28th February to begin brainstorming for the strategic business plan. The aim is to broaden the model to include economic development as well as tourism. NEWTRAVEL are also looking to engage local business support, and are hoping to develop a more diverse range of interests for the tourism aspect as part of the 'Wheatbelt Way' apart from the natural drive trail attractions. Signage is currently being ordered to highlight the 'Wheatbelt Way' for travellers in the area.

The SunSmart Wyalkatchem Fair has been posted on the Wheatbelt Way Website.

The Pioneer Pathway Advisory Committee met on 6 March. The Logo has been agreed and updated. The Shires stories are currently at the Editing Suite. Signage is being commissioned to reflect this and also to highlight the location of the chosen theme for each Town. Wyalkatchem' theme is focused on the Museum and the story of John Lindsay- Pioneer. There was also a significant amount of monies awarded from the successful application to Building Better Regions Fund for infrastructure.

STATUTORY ENVIRONMENT

Local Government Act 1995

Occupational Safety and Health Act 1984

Occupational Safety and Health Regulations 1996

Emergency Management Act 2005

Emergency Management Regulations 2006

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well governed, effective and responsive organisation	5.1.1	Implement effective governance structures
		5.1.4	Implement systems and processes to enhance organisational capability
		5.1.5	Continually improve the planning readiness and support for Emergency Services

Objective: Well utilised and effectively managed facilities and assets

Outcome No.	Outcome	Action No.	Actions
6.1	Assets are well managed and used to meet the needs of current and future generations	6.1.1	Provide ongoing management of existing assets

Objective: Healthy, Strong and connected communities

Outcome No.	Outcome	Action No.	Actions
1.1	Enhance community well-being and participation in community life	1.1.2	Promote regional health solutions that are integrated with other governments and entities

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receive the Governance and Executive Officers Report for the month of February 2019.

COUNCIL RESOLUTION:

That Council receive the Governance Executive Officers Report for the month of February 2019.

CARRIED 6/0

10.3. WORKS AND SERVICES

10.3.1. OFFICERS REPORT – MANAGER OF WORKS – FEBRUARY 2019

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	13 TH March 2019
Reporting Officer:	Darryn Watkins – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.09.01
Attachment Reference:	Nil

SUMMARY

Council is to consider and accept the Manager of Works report for the month of February 2019.

BACKGROUND

To inform Council of the activities of the Works team during the last month.

COMMENT

Road Crew

Sealed pavement maintenance on Wyalkatchem – Koorda Road.
Landfill rehabilitation of Avon Waste cell.
New depot site demolition and site works.
Maintenance grading – Wyalkatchem North Rd and Old Nalkain Road.

Parks / Town Services Crew

Town street verge maintenance, brush cutting and weed spraying.
Preparation of cricket wickets.
Preparation and maintenance of tennis courts.
Grounds maintenance to shire owned assets.
Routine mowing maintenance.
Admin park mowing.
Ongoing maintenance of landfill facility.
Town Hall garden maintenance.
Railway reserve maintenance.
Reticulation repairs to Tennis Club courts.

Signage

Public Toilet blue/white directional signage installed on Hands Drive.
Various faded road signage replacements.
Allan Rd street tag replaced.
Hammond Rd street tag replaced.
Fisher Rd street tag replaced.

Building

Repairs to skylight sheeting at the Ram Shed.
Repairs to wall and roof sheeting at the Top Depot.
Re hung door at room 7 – Barracks.
Installation to 2 digital lock cases to Admin building.
Repair damaged lock at Public Toilets.

Aerodrome

Weekly aerodrome inspection carried out.
Monthly out of hour's runway lighting inspection.
Request for quote prepared for renewal of line marking in accordance with CASA Manual of Standards Part 139.

Waste Management

Weekly push up of deposited waste.
Ongoing issues with waste type segregation – notice in the forthcoming Wylie weekly.
There has been some improvement from the public over the last month in their effort to segregate waste.

Recycled Water Scheme

Manager of Works met with the Technical Advisor from Water Corporation for a project update. Water Corporation are conducting an environmental risk assessment of the reuse system to support their case with DWER for licencing exemption. The timeline to gather the necessary data and submit the technical summary report is September 2019. Flow meters are to be installed and soil nutrient sampling of the Recreation Oval for analysis to be undertaken.
Installation of tap at tennis court tank for the provision of water sampling as per Department of Health approval requirements.

Plant Servicing and Repairs

Service and recall works to Hilux WM 000.
Panel repairs and window tint to Doctors vehicle 000 WM.
New windscreen fitted to Doctors vehicle 000WM.
Replacement of bitumen emulsion pump.
Replace mudflap on 6 wheel tipper WM 015.
4 new drive tyres fitted to crew truck WM 003.
Repair hydraulic leak to tractor.
Repair and service depot pressure cleaner.

General Items

Preparation and of environmental assessment documentation for Clearing Permit application to DWER for the 2019/2020 Cunderdin – Wyalkatchem Road shoulder widening project.

The purchase order to Downer Group for the 2018/2019 sealing works program has been cancelled due to Downers being unable to carry out the works as planned due to Main Roads WA commitments. Fulton Hogan who ranked 2nd in the E quote submissions have given a commitment to undertake the sealing works in the first week of April subject to weather. Should the weather not be conducive to undertake the hot bitumen sealing works as planned then we will have to apply to

carry over the funding into the next financial year as the ambient pavement temperature will be too low to perform the scheduled works.

OSH

Training session planned for the 20th March 2019, VELPIC online training, the use of Safe Work Method Statements and Depot Inspections.

Cemetery

Ongoing minor Maintenance.

Private Works

44 Johnston Street – gravel sheeting of driveway.

44 Johnston Street – removal of asbestos to landfill.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: A prosperous and dynamic district

Outcome No.	Outcome	Action No.	Actions
2.5	Functional roads, traffic management and transport links	2.5.1	Long term functional roads, traffic management and transport strategy

Objective: Well utilised and effectively managed facilities and assets

Outcome No.	Outcome	Action No.	Actions
6.1	Assets are well managed and used to meet the needs of current and future generations	6.1.1	Provide ongoing management of existing assets
6.3	Parks, playgrounds and reserves meet community needs	6.3.1	Develop and implement master plan for parks, playgrounds and reserves

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receive the Manager of Work's report for the month of February 2019.

COUNCIL RESOLUTION:

(39 /2019) Moved: Cr Holdsworth

Seconded: Cr Metcalfe

That Council receive the Manager of Work's Report for the month of February 2019.

CARRIED 6/0

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14. MATTERS BEHIND CLOSED DOORS

Nil

15. INFORMATION BULLETIN

15.1. Information Bulletin

The information bulletin has been provided as an attachment (Attachment 15.1)

15.2. Business Arising from the Information Bulletin

Status Report

The CEO was requested to give an update on 154/2018 in the matter of the WSCHT payment.

The CEO advised that payment would be processed on receipt of an invoice.

Once payment has been made and the Reserve reaches its maturity date, the transfer from the Reserve will occur.

16. CLOSURE OF THE MEETING

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 5:13pm.





MINUTES

ANNUAL ELECTORS MEETING



21 MARCH 2019

Shire of Wyalkatchem Council Chambers
27 Flint Street, Wyalkatchem

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1. DECLARATION OF OPENING

The Chairperson, Shire President Cr Davies, welcomed everyone and opened the meeting at 7.01pm

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

2.1. Attendance

Members: Cr. Quentin Davies President (Presiding Member)

Cr. Stephen Gamble

Cr. Fred Butt

Cr. Heather Metcalfe

Cr. Owen Garner

Cr. Emma Holdsworth

Staff: Taryn Dayman, Chief Executive Officer
Darryn Watkins, Manager of Works

Members of the Public: Will Nightingale
Dianne Davies

2.2. Apologies

David Holdsworth

3. DECLARATIONS OF INTEREST

3.1. Financial and Proximity Interest

Nil

3.2. Impartiality Interests

Nil

4. CONFIRMATION AND RECEIPT OF MINUTES

4.1. Confirmation of Minutes

4.1.1. Annual Electors Meeting – 14 December 2017

Minutes of the Shire of Wyalkatchem Annual Electors Meeting held on Thursday 14 December 2017 (Attachment 4.1.1)

OFFICER RECOMMENDATION:

That the Minutes of the Shire of Wyalkatchem Annual Electors Meeting held on Thursday 14 December 2017 be confirmed as a true and accurate record.

Moved: Cr Butt Seconded: Cr Gamble

That the minutes of the Shire of Wyalkatchem Annual Electors Meeting held on Thursday 14 December 2017 be confirmed as a true and accurate record.

CARRIED

Business Arising

There was no business arising.

5. AGENDA ITEMS

5.1. PRESIDENTS REPORT

The President, Cr Davies to table the President's report for the period ending 30 June 2018, as provided for in the Annual Report, pages 10-12.

OFFICER RECOMMENDATION:

That the Presidents Report for the period ending 30 June 2018, be received.

Moved: Cr Davies Seconded: Cr Holdsworth

That the Presidents Report for the period ending 30 June 2018, be received.

CARRIED

Business Arising

There was no business arising.

5.2. CHIEF EXECUTIVE OFFICERS REPORT

The Chief Executive Officer, Ms Dayman to table the Chief Executive Officers report for the period ending 30 June 2018, as provided for in the Annual Report, pages 13-15.

OFFICER RECOMMENDATION:

That the Chief Executive Officers Report for the period ending 30 June 2018, be received.

Moved: Ms Dayman Seconded: Cr Garner

That the Chief Executive Officers Report for the period ending 30 June 2018, be received.

CARRIED

Business Arising

There was no business arising.

5.3. AUDITORS REPORT

The Chief Executive Officer, Ms Dayman to table the Auditors Report for the period ending 30 June 2018, as provided for in the Annual Report page 86-89.

OFFICER RECOMMENDATION:

That the Shire of Wyalkatchem Auditors Report, for the year ended 30 June 2018, as presented, be received.

Moved: Cr Gamble Seconded: Cr Butt

That the Shire of Wyalkatchem Auditors Report, for the year ended 30 June 2018, as presented, be received.

CARRIED

Business Arising

There was no business arising.

5.4. 2017/2018 ANNUAL FINANCIAL STATEMENTS

The Chief Executive Officer, Ms Dayman to table the 2017/2018 Annual Financial Statements for the period ending 30 June 2018, as provided for in the Annual Report, pages 25-85.

OFFICER RECOMMENDATION:

That the Shire of Wyalkatchem Annual Financial Statements for the year ended 30 June 2018, as presented, be received.

Moved: Cr Holdsworth

Seconded: Cr Garner

That the Shire of Wyalkatchem Annual Financial Statements for the year ended 30 June 2018, as presented, be received.

CARRIED

Business Arising

There was no business arising.

5.5. ACCEPTANCE OF THE 2017/2018 ANNUAL REPORT

The Chief Executive Officer, Ms Dayman to table the 2017/2018 Annual Report, incorporating the Shire Presidents Report, Chief Executive Officer's Reports, 2017/2018 Annual Financial Statements and the 2017/2018 Auditors Report, as provided for in attachment 5.5.

OFFICER RECOMMENDATION:

That the Shire of Wyalkatchem Annual Report for the year 2017/2018, incorporating the Shire Presidents Report, Chief Executive Officer's Reports, 2017/2018 Annual Financial Statements and the 2017/2018 Auditors Report, as presented, be accepted.

Moved: Cr Butt

Seconded: Cr Gardner

That the Shire of Wyalkatchem Annual Report for the year 2017/2018, incorporating the Shire Presidents Report, Chief Executive Officer's Reports, 2017/2018 Annual Financial Statements and the 2017/2018 Auditors Report, as presented, be accepted.

CARRIED

Business Arising

There was no business arising.

6. GENERAL BUSINESS

6.1. QUESTIONS SUBMITTED IN ADVANCE

Robert Waller

The Chief Executive Officer has received the following matters for discussion from Mr Waller by email.

- (1) With the Shire work to encourage senior into our community with the building of units for accommodation. At the same time other Government departments are cutting back on the support given to the community. One being the transport of all members of our community that don't or unable to drive to medical appointments out of town.
- (2) The Hospital car that used to be used now you have to be assed for a package for this you need to obtain a code number from My Gov , this is not all ways posable given mean people don't have a computer or internet. Then to obtain this code you need to be able to give 100 point proof of identity the same as a passport.
- (3) The Hospital that now is no more than a Hospital in name only is no more than a emergence a unit with one night stay. Then you are transported out of Town. When you have recovered you are then require to obtain your on transport back to Wyalkatchem. As we no longer have a bus service this can be very costly for some. Appoint that was at a community meeting a number of years ago and agreement was that a vehicle would made available for this use being a car at the Hospital.

Cr Davies acknowledged the matters raised and noted that the provision of Health Services is not a function of Council and that Councils role in the provision of health services to the community is in an advocacy role.

Council continues to advocate for the provision of Health Services in Wyalkatchem both on a local level and regionally. In collaboration with regional groups such as NEWROC and WALGA Great Eastern Country Zone and WALGA State council continues to raise matters and concerns.

Dianne Davies commented that various health systems can be difficult to understand and that systems and processes can be difficult to navigate.

There was a general discussion of systems such as ACAT and PATS.

It was noted that it could be beneficial for the community to liaise with the Local Health Advisory Group (LHAG). This group is a direct link between the community and the hospital and provide general information and bring up community concerns with the Hospital or government departments / representatives.

6.2. QUESTIONS FROM THE FLOOR

Nil

7. CLOSURE OF THE MEETING

There being no further business to discuss, the Chairperson thanked Dianne Davies and Will Nightingale, Councillors and staff for their attendance and closed the meeting at 7.15pm





**WYALKATCHEM LOCAL EMERGENCY MANAGEMENT COMMITTEE
MINUTES
OF THE MEETING HELD ON 27 MARCH 2019**

Purpose of Local Emergency Management Committee (LEMC) Meetings

The purpose of the LEMC is to:

- 1.0 Foster effective communication between stakeholders to ensure that emergency management for Wyalkatchem is in place;
- 2.0 Assist the Shire of Wyalkatchem comply with the requirements of the Emergency Management Act.

1. Opening of Meeting:

The Acting Chairperson, Owen Garner opened the meeting at 5:08pm

2. Attendance and Apologies

Attendance

Owen Garner	Acting Chairperson
Taryn Dayman	Chief Executive Officer
Stephanie Elvidge	Governance Executive Officer
Jay Hammond	St John Ambulance
Peter Wood	St John Ambulance
Maxi McDonald	Community Paramedic – St John Ambulance
Craig Cooper	CRC
Paul Casey	Western Power

Apologies

Susan Bruse	WDHS
Quentin Davies	Shire President
Subin Daniel	WKHS TBC
Jo Spadaccini	Department of Communities
Yvette Grigg	Department of Fire & Emergencies
Cliff Simpson	Roadwise
Darryn Watkins	Manager of Works
Trent Tyler	CBFCO, Bush Fire Brigade

3. Confirmation of Previous Meeting Minutes

Moved – Craig Cooper

Seconded – Peter Wood

The Minutes of the LEMC meeting held on the 31 October 2018 are confirmed as a true and accurate record.

CARRIED

4. Business arising from previous Minutes

Nil

5. Stakeholder Reports

Stakeholders to report on relevant activities.

5.1. Bush Fire Brigades

Nil

5.2. Volunteer Fire & Rescue Service

Cr Garner gave an overview on activities, call outs and volunteer numbers since the last LEMC meeting.

Cr Garner advised the structure of Volunteer positions has changed and the LEMA will need to be updated.

- Captain Emma Holdsworth
- Lieutenant Owen Garner
- Secretary/ Treasurer Brad Phillips
- Apparatus Officers Aiden Begley and Craig Ward

5.3. St. John Ambulance

Mr Hammond gave an overview on activities, call outs and volunteer numbers since the last LEMC meeting.

Mr Hammond introduced their new community paramedic – Mr Maxi McDonald

Mr McDonald gave an overview on activities conducted, changes to protocol and training identified since joining the St John's Ambulance Team.

5.4. Police

18

5.5. District High School

Nil

5.6. Wyalkatchem Koorda District Hospital

Nil

5.7. Shire of Wyalkatchem

LEMA

Ms Dayman's main priority has been the LEMA which will be discussed as a separate item.

Meeting Arrangements

Ms Dayman noted the poor attendance at the schedule meeting in February and limited numbers again at today's meeting and queried if the current day and time is the most suitable. Ms Dayman will consult with the Committee to determine the most effective time and day for maximum attendance. This may including alternative meeting arrangements.

Term of Reference

Ms Dayman noted that there is no Term of Reference in place for LEMC. Ms Dayman will prepare a Term of Reference which will include structure of membership, meetings, voting and quorum requirements. It is anticipated that this will be presented for consideration at the next meeting

Emergency Backup Supply – Mobile Towers

Ms Dayman advised that WALGA Great Eastern Zone has raised the issue of emergency backup supply to Telstra mobile towers and requested a Telstra representative attend the last meeting to provide the group with the information.

Mr Brown, Telstra Regional General Manager attended the last meeting and gave a presentation. However the presentation had limited information on the emergency backup supply for mobile towers. The executive will be requested a more detailed formal response to the issues of emergency backup supply for mobile towers.

Ms Dayman noted that since the fault had been resolved at Wyalkatchem that the emergency supply has been automatically activated and no issues have been experienced.

Health Services

Ms Dayman advised that the matter of Doctor Availability – Merredin Hospital has been raised at the WALGA Great Eastern Zone meeting by the Shire of Mukinbudin.

WALGA will be raising the issues with the Minister of Health

5.8. Department of Communities
Nil

5.9. Water Corporation
Nil

5.10. Main Roads
Nil

5.11. Roadwise
Nil

5.12. DFES
Nil

5.13. OEM
Nil

5.14. Wyalkatchem CRC
Mr Cooper advised that the CRC is available for accessing video conferencing for future LEMC meetings if required.

5.15. Western Power
Mr Casey advised that the Koorda depot has had an increase in staffing). The skill set is more focused on regional areas and it is expected that wait times will improve.
Western Power has a restructure in progress with a focus on regional areas as a high risk category which means an increase in funding and time allocated to the areas.

Mr Casey reminded all of the need to provide detailed information when reporting faults. Any information is valuable such as boundary fences, road intersections and names. This prevents significant delays.

Western Power will be attending Dowerin field day and promoting employment for locals. If you know anyone interested in a career with Western Power, please pass on their details.

6. General Business

6.1. LEMA Review

The LEMA review has been completed and is presented to the LEMC committee for their review, feedback and endorsement.

Ms Dayman gave an overview of the development and resources leading to the completed

document (including the development of the Emergency Management Handbook).

Ms Dayman confirmed that the LEMA document is now fully compliant and that Rachel Nightingale has agreed to be the local resource as the appointed Local Welfare Liaison Officer.

OFFICER'S RECOMMENDATION

That the Wyalkatchem Local Emergency Management Committee:

1. *Endorse the reviewed Local Emergency Management Arrangements*

LEMC COMMITTEE RESOLUTION

That the Wyalkatchem Local Emergency Management Committee:

1. *Endorse the reviewed Local Emergency Management Arrangements*

Moved – Jay Hammond

Seconded – Peter Wood

Carried

6.2. Other

Mr Wood advised all present of the usefulness of the St Johns App which will also give GPS coordinates of your location when dialing 000.

Ms Dayman will promote this from a Shire point of view via the Council newsletter.

Mr Wood/ Mrs Dickson to provide the information/ advertising.

Ms Dayman advised that further contact has been made with Telstra in regard to the mobile Phone tower and the issues experienced with power outages. Ms Dayman requested everyone to keep a log of all failed calls and other issues in order to present a stronger case to Telstra. The Shire and St Johns are currently logging issues.

Mr Garner noted that the failed calls also appear on the telephone bills and can be used as evidence.

8.0 Status Report

Task No.	Task	Responsible Person	Comment	% Complete	Last update
1.	Training requirements for FCO's and Volunteers	AO CFCO	Bushfire policy is being updated. “Recommended that all those attending a fire have at a minimum completed the ‘introduction to bush firefighting’. DFES offer training for FCO's and BFB volunteers Upon inspection 11/10/17 – (refer policy EP2) – suggest developing the policy to reflect the above. For discussion at BFAC		All Bushfire Policies have been reviewed
2.	Health certification for Volunteers	AO CFCO	Bushfire policy being updated to include “ Maintain a reasonable standard of physical fitness” “To advise of any health condition that may impede their abilities at a fire” “FCO’s responsibility to ensure those at fire front are of good enough health” If not then delegate to other tasks” FCO’s are aware of their responsibilities with regards to this.		11/ All Bushfire Policies have been reviewed
3.	Assessment of Shire Weather Station to ensure continuity	AO MCS	Weather station requires replacement as it is irreparable – quotes to be obtained, hoping to replace in near future.		4/4/18 Data 3 to look at communications/receivers

5.	Establishment of Plant Replacement and Servicing Schedule	CBFCO DFES	DFES are aware that Nalkain require a truck, this application is still progressing. Request for a high fuel season truck put in (June 2016). DFES have their schedule for replacements.		This is not a LEMC issue – remove from list
6.	Develop an unallocated crown land and unmanaged reserves program in relation to fire and risk protection	DCEO MOW CFCO	Identification of reserves has commenced. "Plans are in bush fire policy document" Firebreaks are placed around reserves Need to develop a position – write to various actual owners with what we want – for discussion at BFAC.		
7.	Inspect water standpipes and water tanks pre and post fire season. Ensure water supplies have fittings suitable for fire appliances	MOW CFCO DCFCO	Were checked June 2016 Negotiations are ongoing with Water Corp regarding the tundish & RPZ installations to standpipes. Trevor negotiating with water corp to use washings for watering lawns. Shire to place on works schedule for action		

Ms Dayman advised that the LEMC status report will be reviewed and some actions removed. LEMC issues must be emergency management related, not managerial/ administration

7. Next Meeting

1 May 2019

8. Meeting Closure: 5:49pm





North Eastern Wheatbelt Regional Organisation of Councils
Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem

Executive Meeting

26 March 2019

Shire of Mt Marshall, Council Chambers
80 Monger Street, BENCUBBIN

MINUTES

NEWROC Vision Statement

NEWROC is a strong, cohesive regional leadership group that fosters economic prosperity of member Councils.

www.newroc.com.au

ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	<ul style="list-style-type: none"> 👉 Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year) 👉 Council reviews NEWROC project priorities 	Council
March	<ul style="list-style-type: none"> 👉 WDC attendance to respond to NEWROC project priorities 👉 Submit priority projects to WDC, Regional Development and WA Planning 👉 Discussion regarding portfolios vs projects, current governance structure 	Executive
April	<ul style="list-style-type: none"> 👉 NEWROC Budget Preparation 👉 Review NEWTRAVEL Tourism Officer Contract - expires June 2017 	Council
May	<ul style="list-style-type: none"> 👉 NEWROC Draft Budget Presented 👉 NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2019) 👉 Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend 	Executive
June	<ul style="list-style-type: none"> 👉 NEWROC Budget Adopted 	Council
July		Executive
August	<ul style="list-style-type: none"> 👉 Information for Councillors pre-election 	Council
September		Executive
October	<ul style="list-style-type: none"> 👉 NEWROC CEO and President Handover 	Council
November	<ul style="list-style-type: none"> 👉 NEWROC Induction of new Council representatives (every other year) 👉 Review NEWROC MoU (every other year) 	Executive
December	<ul style="list-style-type: none"> 👉 NEWROC Drinks 	Council

ONGOING ACTIVITIES

Compliance

Media Releases

NEWROC Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

(November 2017 – November 2019)

Shire of Koorda

Shire of Mukinbudin

Shire of Trayning

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NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Executive Meeting held at the Shire of Mt Marshall, Council Chambers, 80 Monger Street, Bencubbin on Tuesday 26 March 2019 commencing at 2.00pm.

MINUTES

1. OPENING AND ANNOUNCEMENTS

The NEWROC CEO opened the meeting at 2.00pm and welcomed everyone.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. Attendance

Taryn Dayman	NEWROC CEO, Shire of Wyalkatchem
Gary Martin	Acting CEO, Shire of Koorda
John Nuttall	CEO, Shire of Mt Marshall
Dirk Sellenger	CEO, Shire of Mukinbudin
Adam Majid	CEO, Shire of Nungarin
Paul Sheedy	Acting CEO, Shire of Trayning

NEWROC Officer

Caroline Robinson	Executive Officer, NEWROC
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2.2. Apologies

Nil

2.3. Guests

Steve Taylor	Prompt Safety Solutions
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2.4. Leave of Absence Approvals / Approved

Nil

3. Declarations of Interest and Delegations Register

3.1. Delegation Register – October 2018

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council
NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (NEWROC)	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory (Shire of Wyalkatchem)	Council	CEO	Council Dec 2017
Management of NEWTravel EO	Council	NEWTRAVEL	Council
NEWROC Website	CEO	NEWROC EO	Council June 2017

4. Presentations**4.1. Steve Taylor, Prompt Safety Solutions - Drug and Alcohol Testing**

- 👉 General overview of Prompt Safety Solutions and services offered
- 👉 Training required to operate breathalyser and to deliver drug and alcohol testing – Steve Taylor can deliver this service or training for local government officers, to an Australian standard
- 👉 Drug and Alcohol policy – driving to a hospital can be included in the drug testing (either by Shire or next of kin, at a cost to the Shire)
- 👉 Procedures are really important to support the policy
- 👉 Consultation is important and it needs to be included in the process for establishing and implementing the policy and procedures
- 👉 Prompt Safety Solutions can review existing OHS policies
- 👉 Encourage to have a sign on declaration for employees that they are 'Fit for Work' (fatigue, drugs and alcohol, work to the policies and procedures, emergency preparedness)
- 👉 Contractor can provide that continuity of OHS service for a local government (particularly in light of CEO changes) and it is a specialist set of skills
- 👉 Drug and alcohol testing should take place as a matter of course, not on an ad hoc basis or as needed
- 👉 Education is also very important in this process

ACTION: Prompt Safety Solutions to send through a OHS quote and drug and alcohol testing quote**5. MINUTES OF MEETINGS**

Minutes of the Executive Meeting held 27 November 2018 have previously been circulated.

RESOLUTION:

That the Minutes of the Executive Meeting held on 27 November 2018 be received as a true and correct record of proceedings.

Moved D Sellenger**Seconded P Sheedy****Carried 6/0****5.1. Business Arising**

Nil

6. FINANCIAL MATTERS

6.1. Income, Expenditure and P and L

FILE REFERENCE:	42-2 Finance Audit and Compliance
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	19 March 2019
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Dannelle Foley
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENTS

The below list outlines the income and expenditure from 1 January 2019 to 28 February 2019

NEWROC Funds #5557 Transactions

North Eastern Wheatbelt Regional Organisation of Councils

For the period 1 January 2019 to 28 February 2019

Date	Description	Credit	Debit	Running Balance
Opening Balance		200,212.55	0.00	200,212.55
01 Jan 2019	Bendigo Bank	0.00	0.80	200,211.75
01 Jan 2019	Bendigo Bank	25.19	0.00	200,236.94
02 Jan 2019	Payment: Digit Books Pty Ltd	0.00	50.00	200,186.94
16 Jan 2019	Payment: Vernon Contracting	0.00	1,100.00	199,086.94
16 Jan 2019	Payment: Solum Wheatbelt Business Solutions	0.00	2,972.50	196,114.44
16 Jan 2019	Payment: Rural and Regional Economic Solutions	0.00	1,100.00	195,014.44
01 Feb 2019	Bendigo Bank	25.16	0.00	195,039.60
01 Feb 2019	Bendigo Bank	0.00	1.20	195,038.40
01 Feb 2019	Payment: Digit Books Pty Ltd	0.00	50.00	194,988.40
20 Feb 2019	Payment: Solum Wheatbelt Business Solutions	0.00	2,972.50	192,015.90
20 Feb 2019	Payment: Vernon Contracting	0.00	1,100.00	190,915.90
20 Feb 2019	ATO	0.00	7,438.00	183,477.90
Total NEWROC Funds #5557		50.35	16,785.00	183,477.90
Closing Balance		183,477.90	0.00	183,477.90
Total		50.35	16,785.00	(16,734.65)

Profit and Loss
NEWROC
1 January 2019 to 28 February 2019
Cash Basis

Income	
Interest Received	\$50.35
Total Income	\$50.35
Gross Profit	\$50.35
<hr/>	
Less Operating Expenses	
Accounting/Audit fees	\$90.90
Bank charges	\$2.00
Business Case/Project Work	\$1,000.00
Executive Officer Contract Services	\$5,674.77
Tourism Officer Contract Services	\$2,100.00
Total Operating Expenses	\$8,867.67
Net Profit	-\$8,817.32

Balance Sheet
NEWROC
As at 28 February 2019

Assets	
Bank	
NEWROC Funds #5557	\$183,477.90
Total Bank	\$183,477.90
<hr/>	
Current Assets	
Sundry Debtors Control	\$177,812.50
Telecommunications (Schedule 6)	\$1,458.00
Total Current Assets	\$179,270.50
Total Assets	\$362,748.40
<hr/>	
Liabilities	
Current Liabilities	
Gst Payable	\$11,278.21
Total Current Liabilities	\$11,278.21
Total Liabilities	\$11,278.21
Net Assets	\$351,470.19
<hr/>	
Equity	
Current Year Earnings	\$56,580.82
Retained Earnings	\$294,889.37
Total Equity	\$351,470.19

RESOLUTION:

That the list of income and expenditure, balance sheet and profit and loss from 1 January 2019 to 28 February 2019 be received.

Moved D Sellenger

Seconded A Majid

Carried 6/0

Discussion:

- 👉 NEWROC has invoiced the Shire of Nungarin for the BBRF grant (forward payment)
- 👉 NEWROC completes a quarterly BAS

7. MATTERS FOR CONSIDERATION

7.1. Telecommunications Project

FILE REFERENCE:	035-1 Grants General
REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	19 March 2019
ATTACHMENT NUMBER:	#1 Meeting Minutes Crisp Wireless and NEWROC
CONSULTATION:	John Nuttall Taryn Dayman Dirk Sellenger
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

NEWROC members met with Crisp Wireless in Northam on March 1 2019.

Meeting minutes are enclosed.

A second meeting was held via phone with Crisp Wireless on the 15 March 2019 to discuss progress since the last meeting in Northam.

Following both meetings these actions have occurred:

- Wyalkatchem CRC and Koorda CRC have signed on officially at agents
- Wyalkatchem CRC held a morning tea with Crisp Wireless
- Crisp Wireless attendance at the Mt Marshall Show and Mt Marshall Business Women's Day
- NEWROC Executive Officer (/WBN Executive Officer) introduced Leigh Ballard to 15 business owners in Merredin, at their business premises on 15 March 2019 of which quite a few expressed interest in the service, Leigh will follow up
- Shire of Merredin has asked Crisp Wireless to do VOIP at all their facilities – Leigh to follow up
- Additional jpegs and a flyer have been developed by the NEWROC for Crisp Wireless
- Crisp Wireless has provided some CRC's with sales proformas
- Tower locations have been provided by Crisp Wireless however the NEWROC is still unaware of current customers which is an issue with sales calls
- NEWROC members are liking and sharing Crisp Wireless social media posts

A meeting was held on 19 March 2019 in Bencubbin with the Shires of Mt Marshall and Mukinbudin CEO's and Crisp Wireless to discuss the Mukinbudin tower.

Additionally, a second meeting is planned for 29 March with Crisp Wireless to check progress of sign ups.

OFFICER RECOMMENDATION:

Information is received.

RESOLUTION:

That:

- i) The NEWROC Executive Officer contact Cullen MacLeod to seek clarification on agreements with Crisp Wireless
- ii) The NEWROC Executive Officer to contact Leigh Ballard to encourage site visits

Moved J Nuttall

Seconded G Martin

Carried 6/0

Discussion:

- 👉 Shire of Mukinbudin Tower - POP Towers, point to point towers
- 👉 Shire of Mukinbudin has phoned potential customers in target areas and supplied this information to Crisp Wireless
- 👉 There could be the possibility of a tower between Nungarin and Mukinbudin to attract additional customers

7.2. NEWROC Strategic Planning – Project Updates

FILE REFERENCE:	041-5 Strategic and Future Planning
REPORTING OFFICER:	Caroline Robinson, Executive Officer
DISCLOSURE OF INTEREST:	Nil
DATE:	19 March 2019
ATTACHMENT NUMBER:	Nil
CONSULTATION:	Maurice – Shire of Chapman Valley WALGA Giles Perryman
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

Below is an updated status report for the NEWROC Strategic Projects:

NEWROC STRATEGIC PROJECTS – Status Report

Projects 2018	NEWROC PRIORITY PROJECT as developed at February 2018 Strategy Day	PROGRESS	NEWROC EO NEXT STEP CEO SUPPORT	FUTURE FUNDING
	1. Renewable Energy Investigation Business Case	<ul style="list-style-type: none"> Summary of current energy market completed by RRE (August 2018) Submission to Energy Review (completed) http://www.parliament.wa.gov.au/Parliament/commit.nsf/(EvidenceOnly)/8C9FB0B8AA10E88D4825823B0019BAA3?opendocument EO met with the Minister for Environment Melissa Price to discuss our work to date 	David Burton	BBRF - \$20,000 under Business Case (Announced Sept 2018)
Additional Notes:				
	<ul style="list-style-type: none"> Contact has been made with the University of Adelaide regarding their work into renewable energy – it is very early at this stage Juliet Grist did look into battery power in Perenjori Contact has been made with the Port Pirie Council in South Australia regarding their solar project http://pirie.sa.gov.au/solarproject#.XBmzF80RVEY Recent media release on Kalannie (waste energy) - https://www.abc.net.au/news/rural/2019-02-10/western-australia-oil-mallee-could-power-town/10640764 			
2. IT Services Investigation into IT support for members as well as businesses in the district	<ul style="list-style-type: none"> Presentation to Executive at May Executive meeting by IWS Corporate Discussion regarding records management at Executive September meeting 	<ul style="list-style-type: none"> Taryn Dayman received updated quote from IT Vision Shire of Mt Marshall and Wyalkatchem proceeding 		
3. Regional Subsidiary Investigation and preparation	<ul style="list-style-type: none"> Executive working on charter and business plan (DRAFT) Meeting held with the Minister for Local Government February 2019 NEWROC Letter of thanks to the Minister for the meeting 	<ul style="list-style-type: none"> Proposed meeting with the Department, NEWROC CEO and NEWROC EO in April 		

	4. Telecommunications – contemporary and future focused Advocacy	<ul style="list-style-type: none"> • Crisp Wireless to develop a strategic infrastructure investment list to help the NEWROC identify where additional investment in the district is needed 	<ul style="list-style-type: none"> • Continue to promote CW for sign ups • Future tower list created 	John Nuttall
2019	5. Roads Contracting to MRWA Investigation	<ul style="list-style-type: none"> • EO had a brief discussion with WALGA regarding procurement approaches with this. Needs further follow up • EO discussed project with NAJA consulting 	<ul style="list-style-type: none"> • NEWROC EO spoke with Shire of Chapman Valley CEO to discuss their roads contracting service under the regional council 	REDS (focus is on job creation)
	6. Waste Investigation	<ul style="list-style-type: none"> • Improving local waste sites 	<ul style="list-style-type: none"> • Giles Perryman from ASK Waste Management, has been invited to the June NEWROC Council meeting 	

Other NEWROC Projects	DETAILS	PROGRESS	FUTURE FUNDING
NEWTRAVEL multiplier effect study	Investigation	<ul style="list-style-type: none"> • NEWTravel has discussed the multiplier effect study with the Wheatbelt Business Network 	
Youth Officer / Youth Projects			
NEWROC Health Strategy	Progress strategies	<ul style="list-style-type: none"> • NEWROC EO is having a meeting with Anita (recipient of the Kununoppin Bonded Medical Scholarship) to discuss future GP role • Contact made with WALGA to express interest in hosting a central eastern Wheatbelt health meeting, in light of the recent lack of doctors at Merredin Hospital 	

Members are asked to comment on the following, which is an expansion of discussions on some of the strategic projects:

Regional Road Construction Crew (discussion with Shire of Chapman Valley CEO on Friday 15 March 2019):

- 👉 Under the Regional Council structure which was not ideal and quite cumbersome – indicated that a regional subsidiary would be more flexible
- 👉 Maintenance only
- 👉 They became a sub contractor to the lead contractor to Main Roads – too difficult to become a lead contractor
- 👉 Local government must comply with the competition policy and there was discussion around claiming GST (local government v private enterprise)
- 👉 Discussion regarding equipment set up – lease is better than outright capital purchase
- 👉 Indication that local content is a leverage point for a project like this

Following on from this discussion the NEWROC Executive Officer is requesting member CEO's bring to the meeting:

- 👉 Amount (dollars) of road works that was outsourced last financial year and any previous years
- 👉 Amount (dollars) of engineering that was outsourced last financial year and any previous years

This information will help the NEWROC EO determine a plan of action for this strategic project going forward.

Kununoppin Bonded Medical Scholarship

A request has been made to meet Anita Sullivan, Kununoppin Bonded Medical Scholarship recipient. The NEWROC EO will meet Anita in April and is requesting a member of NEWROC attend, who has knowledge of health service delivery by the two practices in the NEWROC. Alternatively WAPHA attend with the NEWROC EO.

NEWROC Health

The NEWROC Executive Officer is requesting feedback on the following:

- 👉 Theme for a proposed central eastern Wheatbelt health forum in 2019 (in light of doctor shortages at Merredin Hospital) – improving primary and allied health service delivery in the district
- 👉 Outcome of the event is to create an agreed action plan to improve health service delivery
- 👉 Extend the invitation to WEROC and RoeROC to participate
- 👉 Second half of 2019, location TBC
- 👉 Possible presentation from:
 - St Johns Ambulance on their Country Ambulance Strategy
 - WACHS – doctors in hospitals, coordination of service delivery
 - Opportunity for group Q and A
 - Opportunity for the groups to identify challenges and opportunities – with WACHS present and participating

RESOLUTION:

That the information is received.

Moved P Sheedy

Seconded D Sellenger

Carried 6/0

Discussion:

- 👉 Preference for an Engineer in the NEWROC (contractor or employee). Position could focus on tender documents, design etc
- 👉 Discussion regarding road construction and sealing amongst the Shire – completed in house and outsourced.

7.3. NEWTRAVEL

REPORTING OFFICER:	Caroline Robinson
DISCLOSURE OF INTEREST:	Nil
DATE:	19 March 2019
ATTACHMENT NUMBER:	#2 NEWTRAVEL Minutes General Meeting
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	Nil
VOTING REQUIREMENT:	Simple Majority

COMMENT

NEWTRAVEL held a general meeting on the 28 February 2019. The meeting included a strategic planning session. Minutes are enclosed.

RESOLUTION:

NEWTRAVEL minutes are received.

Moved G Martin

Seconded J Sheedy

Carried 6/0

Discussion:

- Discussion regarding the strategic planning day at NEWTravel.

8. EMERGING NEWROC ISSUES as notified, introduced by decision of the Meeting

9. Other Business

9.1. Country Ambulance Draft Strategy - Update

Public Consultation - The Minister for Health announced the completion of the draft Strategy in September 2018 and invited the public to have their say. The public consultation closed in December 2018. NEWROC submitted a response.

The feedback will be used to shape the final Strategy to ensure the provision of a sustainable and strengthened ambulance services for country communities into the future.

The volume of feedback received is indicative of how important the service is, and we thank the hundreds of people across WA who have contributed so far.

The final Strategy is expected to be released in coming months, with implementation commencing. It is recognised there is a lot of work to do in progressing the recommendations, so this will occur in stages. Submissions can be read here:

<http://www.wacountry.health.wa.gov.au/index.php?id=986>

9.2. Wheatbelt CRC Strategy Day

Wheatbelt CRC's are invited to attend the third whole of Wheatbelt CRC meeting in Quairading on 17 May 2019 with the Wheatbelt Business Network. The intention of the day is to host the Minister for Regional Development, update CRC's on the AEC and WAEC work as well as host the Census team from Canberra who are looking to engage CRC's in Census 2021. Time will also be spent on helping CRC's determine their value proposition and develop further ideas for collaboration. Agenda is as follows:

10AM	Morning Tea
10.30AM	Welcome and Introduction by the WBN Chair, Amanda Walker
10.40AM	CENSUS Canberra Team (Australian Bureau of Statistics) Community Resource Centres being an Enabling Partner for Census 2020
11.50AM	WBN Update on AEC and WAEC Service Delivery (Caroline Robinson)
12.15PM	Hon Alannah MacTiernan MLC Minister for Regional Development <ul style="list-style-type: none"> - Presentation on the State Government priorities for regional development, where the State Government see's CRC's in helping to achieve these regional priorities - Q and A (10mins) on CRC's and regional development
12.45PM	Lunch
1.15PM	Nicholas Flanagan – Developing your CRC Value Proposition
2PM	CRC Success Stories – Social Media and Collaboration
2.15PM	Wheatbelt CRC Sub Regional Forward Planning <ul style="list-style-type: none"> - Celebrations, considerations, challenges - Identification of additional engagement opportunities / service delivery for Wheatbelt CRC's
3.15PM	Close

Tickets are available here (cost recovery price) –

<https://tickets.evnto.com.au/PM32NP/wheatbelt-crc-strategy-day>

Members of local government and Councilors are welcome to attend.

9.3. Being There Videoconferencing

- Being There has contacted the group regarding the service
- Member feedback is that the usage will not be significant enough for the cost
- CRC's already have the service, if members want to video conference they can do it through the CRC

9.4. Internal Audit

- Discussion regarding the value of internal audits. Health checks internally completed or internal audit randomly done by an independent individual from the Shire
- Civic Legal is currently providing videoconferences around governance for staff and Councillors at the Shire of Mt Marshall

10. 2019 MEETING SCHEDULE

23 April	Council	Mt Marshall
28 May	Executive	Koorda
25 June	Council	Koorda
23 July	Executive	Mukinbudin
27 August	Council	Mukinbudin
24 September	Executive	Trayning
22 October	Council	Trayning
26 November	Executive	Wyalkatchem
10 December	Council	Wyalkatchem

11. CLOSURE

The CEO thanked everyone for their attendance and closed the meeting at 4.21pm.





Shire of Wyalkatchem
Payment Listing
As of March 31, 2019

Attachment 10.1.1.1 Payment Listing

Bank	Date	Num	Name	Description	Amount
AU1101 - Unrestricted Municipal Bank					
Bill Pmt -Cheque	01/03/2019		Department of Lands - EFT	LEASE White Dam Reserve 010119-300619	-5,362.50
Bill Pmt -Cheque	01/03/2019		MJM Mech Services - EFT	2A SLOCUM ST Install split system air conditioner 2kW	-2,200.00
Bill Pmt -Cheque	01/03/2019		Mr Showbags - EFT	WYALKATCHEM FAIR 2019 Showbags x 180, Freight of Showbags	-848.10
Bill Pmt -Cheque	01/03/2019		Wheatbelt Construction - EFT	LADY NOVAR Re-point ridge cap tiles and replace broken tiles	-960.00
General Journal	01/03/2019	3262	NAB	Merchant Fees	-61.64
Cheque	01/03/2019	DD010319	Westnet	Internet Access Mar 2019, Email Hosting 191218-190119	-185.05
Bill Pmt -Cheque	01/03/2019	DD010319	Water Corporation.	WATER USAGE 071218-120219, SERVICE CHARGE 010119-280219	-3,883.71
Bill Pmt -Cheque	01/03/2019	DD010319	Synergy	ELECTRICITY 090119-120219	-139.75
Cheque	05/03/2019	DD050319	Gibbs, Skye	BANK FEES Centrepay fee for rent payment 050319	-0.99
Bill Pmt -Cheque	05/03/2019	DD050319	Water Corporation.	WATER USAGE 071218-110219, SERVICE CHARGE 010119-280219	-1,175.97
Paycheque	06/03/2019		Salaries and Wages	PPE060319	-27,948.80
Bill Pmt -Cheque	06/03/2019	DD060319	Water Corporation.	WATER USAGE 071219-120219, SERVICE CHARGE 010119-280119	-15,699.75
Bill Pmt -Cheque	06/03/2019	DD060319	NAB Visa	CREDIT CARD February 2019	-753.85
Cheque	07/03/2019		Trenorden, Claire L	REIMBURSEMENT Telephone charges 050918-040119	-292.00
Cheque	07/03/2019		Cox, Sheldon	TRAINING Working with Children Check Cox	-85.00
Bill Pmt -Cheque	08/03/2019		Brendon Wilkes Electrical - EFT	CRC BUILDING Replace lights x 8, Purchase lights x 11	-1,439.35
Bill Pmt -Cheque	08/03/2019		Burgess Rawson - EFT	WATER USAGE Railway Tce Parks, CBH Museum, Public Toilets 101218-120218	-997.89
Bill Pmt -Cheque	08/03/2019		Courier Australia - EFT	FREIGHT to State library 010219, from BP Medical 040219, from Jason Signmakers 070219	-86.54
Bill Pmt -Cheque	08/03/2019		D & D Transport - EFT	CUNDERDIN WYALKATCHEM RD SLK 2.00-4.85 Freight from MJB Industries	-361.94
Bill Pmt -Cheque	08/03/2019		Jason Signmakers - EFT	SIGNAGE Double sided blue and white 'Public Toilets' Signs x 2	-108.90
Bill Pmt -Cheque	08/03/2019		JK Williams - EFT	1 SLOCUM ST Garden hose 30m, Brass spray trigger gun, BARRACKS Wood screws 10g 15pk, Wood screws 12g 15pk, PVA wood glue 250ml, Screwdriver bit set 9pce, AUSTRALIA DAY Gas bottle x 3, Spray bottles for gas leak detection x 2	-320.72
Bill Pmt -Cheque	08/03/2019		JR & A Hersey Pty Ltd - EFT	MAINTENANCE GRADING linemarking spray paint x12, OCC HEALTH insect repellant x12, Sunscreen x 12, Anti vibration gloves x2, DEPOT Cable ties 100pk, Bag of rags 15kg, PLANT PARTS Miscellaneous Plant Vehicle air fresheners 24pk, TREE PRUNING Pruning saw, OCC HEALTH PVC gloves x2, Wide brim hats x6, EXPENDABLE TOOLS Jerry can repair kit x2, Gympie hammer, DEPOT PVC Electrical tape x10, Gaffa tape x2, FUELS & OILS Degreaser cans x12, OCC SAFETY Safety glasses x12, MAINTENANCE Miscellaneous Plant Heat shrink kit, OCC SAFETY Hi-vis vests x2, PARKS & GARDENS 250mm funnel, Clean funnel, DEPOT Cut off discs x25, Hacksaw blades x10	-1,361.37
Bill Pmt -Cheque	08/03/2019		Marketforce - EFT	ADVERTISING Public Notice for Council Meeting Dates 2019	-252.65
Bill Pmt -Cheque	08/03/2019		Marty Grant Bulldozing - EFT	MAINTENANCE GRADING Hire of grader and driver for Wyalkatchem North Rd , Martin Rd, and Old Nalkain Rd intersection	-577.50
Bill Pmt -Cheque	08/03/2019		Mayday Earthmoving - EFT	GRAVE DIGGING Hire of 1.5t excavator 310119	-220.00
Bill Pmt -Cheque	08/03/2019		Mitre 10 Solutions Northam - EFT	EXPENDABLE TOOLS Garden fan rake x2, Masonry drill bit 5pce, ADMIN OFFICE Stainless steel screws 8pk, Wall plugs	-62.75
Bill Pmt -Cheque	08/03/2019		NNT Uniforms - EFT	UNIFORMS Elvidge	-254.45
Bill Pmt -Cheque	08/03/2019		Northam Tint a Car - EFT	MAZDA CX9 GT 4x2 Tinting of windows	-495.00
Bill Pmt -Cheque	08/03/2019		Petchell Mechanical - EFT	MAINTENANCE WM00 Service 6 monthly, WM027 Logbook service, REPAIRS WM160 Replace airconditioner compressor, engine fan belt and idler bearing	-1,993.67
Bill Pmt -Cheque	08/03/2019		Planwest - EFT	TOWN PLANNING CONSULTANCY Various town planning issues advice	-1,210.00
Bill Pmt -Cheque	08/03/2019		Shire of Dumbleyung - EFT	LONG SERVICE LEAVE Payout of liability for former staff member	-1,036.94
Bill Pmt -Cheque	08/03/2019		Total Eden - EFT	TENNIS CLUB Retic repairs (insurance claim)	-2,539.17
Bill Pmt -Cheque	08/03/2019		Wheatbelt Office & Business Machines -EFT	PHOTOCOPY Colour Copies x 1120 Jan 2019, B&W Copies x 4731 Jan 2019	-140.19
Bill Pmt -Cheque	08/03/2019		Wyalkatchem Community Resource Cntr - EFT	AUSTRALIA DAY 2019 Ambassador gift tea towels, CRC ANNUAL FEE January 2019	-2,408.00
Bill Pmt -Cheque	11/03/2019	DD110319	Telstra	TELEPHONE & INTERNET 170219-160319	-1,188.43

**Shire of Wyalkatchem
Payment Listing
As of March 31, 2019**

Cheque	18/03/2019	DD180319	Foxtel	57 FLINT ST Doctors House Foxtel	-154.00
Cheque	19/03/2019	DD190319	Gibbs, Skye	BANK FEES Centrepay fee for rent payment 190319	-0.99
Liability Cheque	20/03/2019	BPAY200319	Australian Taxation Office	BAS Feb 2019	-10,007.00
Bill Pmt -Cheque	20/03/2019		ASB Marketing - EFT	UNIFORMS Ladies and mens polo with shire logo, Ladies and mens jacket with shire logo	-587.90
Bill Pmt -Cheque	20/03/2019		Australia Post - Mail - EFT	POSTAGE February 2019, PO Box annual fee 2019	-189.76
Bill Pmt -Cheque	20/03/2019		Avon Valley Toyota - EFT	MAINTENANCE WM000 20,000km log book service	-361.17
Bill Pmt -Cheque	20/03/2019		Avon Waste - EFT	BINS February 2019, RECYCLING Service bins x 10 280219 (Oncharged x 5)	-4,366.83
Bill Pmt -Cheque	20/03/2019		Contract Aquatic Services - EFT	SWIMMING POOL Contract Management Fee Feb 2019	-15,680.00
Bill Pmt -Cheque	20/03/2019		Courier Australia - EFT	DEPOT Freight from Blackwoods 200219, SIGNAGE Freight from Jason Signmakers 140219	-21.51
Bill Pmt -Cheque	20/03/2019		D & D Transport - EFT	BLADES WM017 Freight from Cutting edges 191218	-79.18
Bill Pmt -Cheque	20/03/2019		Dunnings - EFT	FUEL February 2019	-6,724.66
Bill Pmt -Cheque	20/03/2019		E & MJ Rosher - EFT	REPAIRS Miscellaneous Plant to Karcher pressure washer	-2,012.35
Bill Pmt -Cheque	20/03/2019		Frontline Fire & Rescue Equipment - EFT	REFUSE SITE MAINTENANCE Fire drip torch 4.5L x 2, Rakehoe x 2, Knapsack 18L	-960.85
Bill Pmt -Cheque	20/03/2019		Integral Fire Protection - EFT	FACILITY and VEHICLE 6 monthly Service fire equipment and exit lights Feb 2019	-2,275.79
Bill Pmt -Cheque	20/03/2019		Koorda Ag Parts - EFT	REC CENTRE SURROUNDS Repairs to ram shed (insurance claim), DEPOT Repairs to top depot shed (insurance claim)	-2,563.00
Bill Pmt -Cheque	20/03/2019		Marketforce - EFT	ADVERTISING MCS position in the Avon Valley Advocate 200219	-395.10
Bill Pmt -Cheque	20/03/2019		T & E Services Pty Ltd - EFT	MEDICAL SERVICES March 2019	-14,259.70
Bill Pmt -Cheque	20/03/2019		WA Local Government Assoc - EFT	TRAINING Rates in Local Government Clerical and Debt Collection 180319-190319 Cox	-1,134.00
Bill Pmt -Cheque	20/03/2019		Wheatbelt Construction - EFT	RAILWAY STATION Replace gutters and fascia line to south and west of building (Final Payment), Repair control lever platform (50% deposit), Repair east end gable including barge boards and soffit lining battens (50% deposit), REC CENTRE Replace kitchen verandah roof structure (50% Deposit), RAILWAY BARRACKS Replace awning on the east side of rooms 2-12 (50% Deposit), ADMIN OFFICE Removal of cupboards in CEO office	-19,198.65
Bill Pmt -Cheque	20/03/2019		Wyalkatchem General Store - EFT	OFFICE AMENITIES Milk x 6, Rinse aid for dishwasher, Tea bags, BARRACKS Pegs and washing powder, AUSTRALIA DAY Jan 2019	-533.00
Bill Pmt -Cheque	20/03/2019		Wyalkatchem Tyre Service - EFT	TYRES WM003 x 4	-1,280.00
Liability Cheque	20/03/2019		Small Business Super Clearing House - EFT	SUPERANNUATION Feb 2019	-8,728.52
Paycheque	20/03/2019		Salaries and Wages	PPE200319	-28,162.13
Bill Pmt -Cheque	20/03/2019		Angie Roe Photography - EFT	MEMBERS MINOR EXPENDITURE Council and staff portraits 210319, PROFESSIONAL SERVICES Photographs of town facilities and attractions	-1,490.00
Bill Pmt -Cheque	21/03/2019	DD210319	Crisp Wireless	INTERNET Admin Office, 51 Flint St, 1 Slocum St Monthly fee 220419-210519	-526.90
Bill Pmt -Cheque	21/03/2019	DD210319	Telstra	TELEPHONE Mobile phones 020319-010419	-116.59
Bill Pmt -Cheque	26/03/2019	DD260319	Synergy	ELECTRICITY Street Lights 250119-240219	-2,549.85
Cheque	27/03/2019		Watkins, Darryn	PLATE CHANGE WM287 New roller	-26.85
Cheque	27/03/2019		Trenorden, Claire L	ADMIN OFFICE Plastic tubs 60L x 4, Plastic tubs 15L x 4, LICENCE 1TPU981 to 300619, 1TPS483 to 300619, 1TPS401 to 300619	-125.29
Cheque	27/03/2019		Cox, Sheldon	ADMIN TRAVEL Rates Training Cox 170319, 190319	-267.64
Cheque	27/03/2019		Cox, Sheldon	ADMIN TRAVEL Grants training course 010319	-134.64
Cheque	27/03/2019		Cr Heather Metcalfe - EFT	COUNCILLOR TRAVEL travel to WALGA Seminar Regional Health Services 190219	-276.08
Bill Pmt -Cheque	27/03/2019		Air Born Amusements - EFT	WYALKATCHEM FAIR 2019 Hire of Amusements	-7,300.00
Bill Pmt -Cheque	27/03/2019		Avon Computech - EFT	COMPUTER Screens x 2	-379.50
Bill Pmt -Cheque	27/03/2019		Brendon Wilkes Electrical - EFT	PUBLIC TOILETS Repair broken external lights, BARRACKS Tested airconditioners that had been reported faulty in room 7 and lounge, Tested and repaired lights in toilet block	-762.30
Bill Pmt -Cheque	27/03/2019		Bunnings Midland - EFT	PARKS & GARDENS Seasol 10L x 2, Power feed 10L x 2	-299.04
Bill Pmt -Cheque	27/03/2019		Contract Aquatic Services - EFT	SWIMMING POOL Contract management fee March 2019, CHEMICALS Dry acid, Cyanuric Acid 25kg, Chlorine, Winteriser/Algae clear, SWIMMING POOL Additional opening hours 190219 and 010319, New straps for spinal board to make compliant	-20,495.00

**Shire of Wyalkatchem
Payment Listing
As of March 31, 2019**

Bill Pmt -Cheque	27/03/2019	Courier Australia - EFT	REFUSE SITE Freight from Frontline Fire & Rescue Equipment 220219, UNIFORMS Freight from ASB Marketing 250219, SIGNAGE Freight from Jason signmakers 260219	-57.71
Bill Pmt -Cheque	27/03/2019	Elders Rural Services - EFT	PROTECTIVE CLOTHING Boots McMiles	-175.00
Bill Pmt -Cheque	27/03/2019	Gary Martin - EFT	PROFESSIONAL SERVICES CEO probation review	-1,980.00
Bill Pmt -Cheque	27/03/2019	Jason Signmakers - EFT	SIGNAGE Hammond Rd sign, Allan Rd sign, Fisher Rd sign, DEPOT Lockable key cabinet	-616.28
Bill Pmt -Cheque	27/03/2019	Landmark - EFT	STREET VERGES Chlopyrifos 20L, TENNIS CLUB Lontrel 2kg, BARRACKS Gas Bottle 45kg, RAILWAY BARRACKS Gas bottle 45kg, WHITE DAM Roundup ultra 20L	-711.12
Bill Pmt -Cheque	27/03/2019	LGIS Liability - EFT	INSURANCE Workers Compensation 2017/18 adjustment	-3,998.96
Bill Pmt -Cheque	27/03/2019	Liebherr-Australia Pty Ltd - EFT	MAINTENANCE WM016 2,000hr service	-6,113.91
Bill Pmt -Cheque	27/03/2019	Mayday Earthmoving - EFT	GRAVE DIGGING Hire of 1.5T excavator 110219-120219	-440.00
Bill Pmt -Cheque	27/03/2019	Midalia Steel (OneSteel) - EFT	TOWN HALL Steel for gas bottle cage cutting fee	-11.00
Bill Pmt -Cheque	27/03/2019	Ogle, Sussan - EFT	ADMIN OFFICE Accommodation for fire equipment servicing	-200.00
Bill Pmt -Cheque	27/03/2019	Palmer Plumbing - EFT	TOWN HALL Relocate gas bottles to compliant position, 4 SLOCUM ST Reconnect evaporative airconditioner to water supply, PUBLIC TOILETS Repair leak to pipe at front of mens urinal, ADMIN OFFICE Repair leaking mens urinal, REC CENTRE Repair leaking basin in mens disabled toilets, BARRACKS Fix leaking taps in kitchen and mens shower, TENNIS CLUB Install tap to water tank, 1 SLOCUM ST Rewasher taps x 5, CRC BUILDING Fix hot water system	-2,112.00
Bill Pmt -Cheque	27/03/2019	Pattons Panel & Paint - EFT	REPAIRS 000WM Smash repairs to passenger side door (insurance excess)	-300.00
Bill Pmt -Cheque	27/03/2019	Shire of Trayning - EFT	ADVERTISING Wyalkatchem Fair and MCS position 280219	-40.00
Bill Pmt -Cheque	27/03/2019	Snap Osborne Park - EFT	PRINTING Shire envelopes plain x 5000, Shire envelopes window x 5000, Rates notices x 1500	-1,892.80
Bill Pmt -Cheque	27/03/2019	Speciale Smash Repairs - EFT	REPAIRS 000WM Replace windscreen (insurance claim)	-2,838.00
Bill Pmt -Cheque	27/03/2019	Total Eden - EFT	ADMIN PARK Rotator nozzle 90-210 degree, Rotator nozzle 360 degree, TOWN HALL Controller module 22 station wifi, Control module 6 station	-811.54
Bill Pmt -Cheque	27/03/2019	Webarena - EFT	SUBSCRIPTION Website SSL certificate 2 years	-198.00
Bill Pmt -Cheque	27/03/2019	Wheatbelt Office & Business Machines -EFT	PHOTOCOPY Colour Copies x 672 Feb 2019, B&W Copies x 6171 Feb 2019	-113.44
Bill Pmt -Cheque	27/03/2019	Wheatbelt Safetywear - EFT	OCC HEALTH Squinchers electrolyte 50pk x 5	-225.00
Bill Pmt -Cheque	27/03/2019	Winc Australia Pty Ltd - EFT	STATIONERY Binder A4 38mm x 10, Lever Arch File x 10, "Friendly reminder" stickers, Date stamp, PUBLIC TOILETS Disinfectant 5L x 4	-172.16
Bill Pmt -Cheque	27/03/2019	Wyalkatchem General Store - EFT	OFFICE AMENITIES Milk, Sugar, COUNCIL WORKSHOP Feb 2019, COUNCIL MEETING Feb 2019	-140.68
Bill Pmt -Cheque	27/03/2019	Wyalkatchem Spraying Service - EFT	AIRSTRIP Weed spraying at aerodrome	-680.00
Bill Pmt -Cheque	27/03/2019	Wylie Community Meats Pty Ltd - EFT	AUSTRALIA DAY Sausages for breakfast 4kg	-26.85
General Journal	29/03/2019	3264	Account Keeping Fee	-33.20
Bill Pmt -Cheque	29/03/2019	DD290319	PHOTOCOPY Lease 230219-220319	-317.02
Bill Pmt -Cheque	29/03/2019	DD290319	ELECTRICITY Terminal Building 130219-120319	-114.40
Total A01101 - Unrestricted Municipal Bank				
-255,397.41				

CERTIFICATION OF CHIEF EXECUTIVE OFFICER

I hereby certify that the Schedule of Accounts paid was submitted to Council on Thursday, 18 April 2019. All payments are as per the Annual Budget and are supported by vouchers and invoices and were not processed until goods and services were certified as received.

Taryn Dayman, Chief Executive Officer

CERTIFICATION OF CHAIRMAN
I hereby certify this schedule of accounts paid was submitted to the Council on Thursday, 18 April 2019 for information pursuant to Section 6.8(2)(b) of the Local Government Act 1995.

Cr Quentin Davies, Chairman





** TAX INVOICE **

NG INVESTMENTS P/L
ATF Dunning Family Trust
PO BOX 169 NORTHAM WA 6401

PH: 08 96221413
FAX: 08 96222606
admin@dunningsfuel.com.au

ABN: 29384905038
SHIRE OF WYALKATCHEM
PO BOX 224
WYALKATCHEM 6485

28/02/2019
PAGE: 1
SHIRW

Location	Order No	ODO	Date	Tax Invoice	Product	Quantity	Unit Price	Amount \$
Card: No Card								
Wyalkatchem		0	01/02/2019 00:00	001400610803	PRO-TRUCK WASH 20LTR	1.00	61.600	61.60
Volvo 5	8039	0	25/02/2019 00:00	001400612963	DISTILLATE BULK	3,500.00	1.451	5,078.50
					Card Totals	3,501.00		5140.10
Card: 7034320089961764		Rego: WM000	Driver: WM000					
X190 - WYALKATCHEM WA		0	01/02/2019 07:25	705	DIESEL - SERVICE STN	43.50	1.429	62.16
X190 - WYALKATCHEM WA		0	04/02/2019 08:52	712	DIESEL - SERVICE STN	57.28	1.429	81.85
X190 - WYALKATCHEM WA		0	06/02/2019 16:07	718	DIESEL - SERVICE STN	43.49	1.429	62.15
X184 - GOOMALLING WA	WM000	0	11/02/2019 10:09	856	UNLEADED - SERVICE STN-000WM	56.32	1.349	75.98
X190 - WYALKATCHEM WA		0	11/02/2019 12:20	738	DIESEL - SERVICE STN	51.08	1.429	72.99
X190 - WYALKATCHEM WA		0	15/02/2019 15:43	752	DIESEL - SERVICE STN	42.79	1.429	61.14
X190 - WYALKATCHEM WA		0	18/02/2019 15:27	756	DIESEL - SERVICE STN	55.21	1.429	78.90
X190 - WYALKATCHEM WA		0	25/02/2019 15:13	774	DIESEL - SERVICE STN	56.50	1.449	81.86
		28/02/2019 00:00	001400614842		DIST CARD FEE	1.00	3.850	3.85
					Card Totals	407.17		580.88
Card: 7034320089961772		Rego: ROADPLN1	Driver: ROADPLANT					
		28/02/2019 00:00	001400614843		DIST CARD FEE	1.00	3.850	3.85
					Card Totals	1.00		3.85
Card: 7034320089961780		Rego: WM027	Driver: ROADPLANT					
X190 - WYALKATCHEM WA		0	19/02/2019 07:20	758	DIESEL - SERVICE STN	63.11	1.429	90.19
		28/02/2019 00:00	001400614844		DIST CARD FEE	1.00	3.850	3.85
					Card Totals	64.11		94.04
Card: 7034320089961798		Rego: WM216	Driver: WM 216					
X190 - WYALKATCHEM WA		0	01/02/2019 07:31	706	DIESEL - SERVICE STN	49.81	1.429	71.17
X190 - WYALKATCHEM WA		0	11/02/2019 06:26	735	DIESEL - SERVICE STN	33.80	1.429	48.31
X190 - WYALKATCHEM WA		0	12/02/2019 13:46	743	DIESEL - SERVICE STN	30.83	1.429	44.05
X190 - WYALKATCHEM WA		0	27/02/2019 14:21	786	DIESEL - SERVICE STN	51.11	1.469	75.08
		28/02/2019 00:00	001400614845		DIST CARD FEE	1.00	3.850	3.85
					Card Totals	166.55		242.46
Card: 7034320089961806		Rego: DOCTOR	Driver: DOCTOR					
X190 - WYALKATCHEM WA		0	14/02/2019 15:26	750	UNLEADED - SERVICE STN	37.11	1.349	50.06
		28/02/2019 00:00	001400614846		DIST CARD FEE	1.00	3.850	3.85
					Card Totals	38.11		53.91
Card: 7034320089961814		Rego: WM00	Driver: 000WM					
X190 - WYALKATCHEM WA		0	02/02/2019 09:06	709	UNLEADED - SERVICE STN	37.05	1.349	49.98
X190 - WYALKATCHEM WA		0	21/02/2019 10:54	761	UNLEADED - SERVICE STN	37.56	1.369	51.42
		28/02/2019 00:00	001400614847		DIST CARD FEE	1.00	3.850	3.85
					Card Totals	75.61		105.25
Card: 7034320089961822	Q017 - BRENTWOOD WA	Rego: WYLIE	Driver: WM000					
		0	12/02/2019 06:12	430	DIESEL - SERVICE STN	52.36	1.489	77.96

Location	Order No	ODO	Date	Tax Invoice	Product	Quantity	Unit Price	Amount \$
X190 - WYALKATCHEM WA		0	25/02/2019 17:22	776	DIESEL - SERVICE STN	74.81	1.449	108.41
			28/02/2019 00:00	001400614848	DIST CARD FEE	1.00	3.850	3.85
					Card Totals	128.17		190.22
Card: 7034320089963968	Rego: WYLIBUS		Driver: WYLIBUS					
			28/02/2019 00:00	001400614849	DIST CARD FEE	1.00	3.850	3.85
					Card Totals	1.00		3.85
Card: 7034320091090800	Rego: WM012		Driver: WM012					
X190 - WYALKATCHEM WA		0	06/02/2019 06:54	716	DIESEL - SERVICE STN	68.70	1.429	98.18
			28/02/2019 00:00	001400614850	DIST CARD FEE	1.00	3.850	3.85
X190 - WYALKATCHEM WA		0	28/02/2019 11:27	788	UNLEADED - SERVICE STN	111.18	1.369	152.21
					Card Totals	180.88		254.24
Card: 7034320095652076	Rego: WM006		Driver: WM006					
X190 - WYALKATCHEM WA		0	27/02/2019 09:46	785	UNLEADED - SERVICE STN *WM00	14.39	1.369	19.70
			28/02/2019 00:00	001400614851	DIST CARD FEE	1.00	3.850	3.85
					Card Totals	15.39		23.55
Card: 7034320095652084	Rego: WM158		Driver: WM158					
X190 - WYALKATCHEM WA		0	27/02/2019 09:43	784	UNLEADED - SERVICE STN *WM00	10.99	1.369	15.05
			28/02/2019 00:00	001400614852	DIST CARD FEE	1.00	3.850	3.85
					Card Totals	11.99		18.90
Card: 7034320095652092	Rego: 1EMP976		Driver: 1EMP976					
X190 - WYALKATCHEM WA		0	27/02/2019 09:41	783	UNLEADED - SERVICE STN *WM00	6.98	1.370	9.56
			28/02/2019 00:00	001400614853	DIST CARD FEE	1.00	3.850	3.85
					Card Totals	7.98		13.41

Total Discount 20.68

GST Incl in Total	611.33	Invoices Total	DISTILLATE BULK	3,500.00	5,078.50
			PRO-TRUCK WASH 20LTR	1.00	61.60
			DIESEL - SERVICE STN	774.38	1,114.40
			UNLEADED - SERVICE STN	311.58	423.96
			DIST CARD FEE	12.00	46.20

Total excl. GST 6,113.33

Total

NEXT 



SHIRE OF WYALKATCHEM
NAB BUSINESS VISA
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 30 JANUARY 2019 TO 28 FEBRUARY 2019

DATE	PAYEE	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-8668			
30/01/2019	Kellerberrin Post Office	LEGAL EXPENSES ID Check Dayman required for caveat withdrawal	\$ 159.00
30/01/2019	Kellerberrin Post Office	LEGAL EXPENSES ID Check Davies required for caveat withdrawal	\$ 159.00
1/02/2019	Caltex Midvale	FUEL WYLIE 300119	\$ 79.65
1/02/2019	The West Australian	ADVERTISING Condolance notice Mr Neville Warr	\$ 125.25
4/02/2019	The West Australian	ADVERTISING Condolance notice Mrs Mavis Bookham	\$ 141.95
7/02/2019	Tony Aveling & Associates	TRAINING Online white card McMiles	\$ 80.00
28/02/2019	National Australia Bank	CREDIT CARD February 2019	\$ 9.00
TOTAL CREDIT CARD PAYMENTS			\$ 753.85

I, Claire Trenorden, Manager Corporate Services, have reviewed the credit card payments and confirm that from the descriptions on the documentation provide that;

- all transactions are expenses incurred by the Shire of Wyalkatchem;
- all purchases have been made in accordance with the Shire of Wyalkatchem policies and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the corporate credit card is evident

Claire Trenorden

10/04/2019



Statement for
NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &
AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen cards: 1800 033 103 (24 hours within Australia only)

7 MAR 2019

WYALKATCHEM SHIRE
27 FLINT STREET
WYALKATCHEM WA 6485

Statement Period 30 January 2019 to 28 February 2019
Company Account No: 4557 0498 0000 4281
Facility Limit: \$13,000

Your Account Summary

Balance from previous statement	\$3,292.89 DR
Payments and other credits	\$3,301.24 CR
Purchases, cash advances and other debits	\$753.20 DR
Interest and other charges	\$9.00 DR
Closing Balance	\$753.85 DR

YOUR DIRECT DEBIT PAYMENT OF \$753.85 WILL BE
CHARGED TO ACCOUNT 000086977- 0000508383313 ON
06/03/2019 AS PER OUR AGREEMENT.

Transaction record for: Billing account

Date	Amount A\$	Details
4 Feb 2019	\$3,292.89	CR DIRECT DEBIT PAYMENT
Total for this Period:	\$3,292.89	CR

NAB Telephone Banking: transfer funds by phone from your nominated NAB accounts to your NAB Business Visa account. Phone 1300 498 594, between 7am and 9pm AEST, Monday to Friday, 8am and 6pm AEST, Saturday and

Sunday

NAB Internet Banking: transfer funds from your NAB cheque or savings account to your NAB Business Visa account using NAB Internet Banking at nab.com.au

Biller Code: 1008. Ref: Select the card number you are making the payment to. Contact your participating bank, credit union or building society to make this payment from your cheque or savings account. BPAY payments may be delayed until the next banking business day, due to processing cut-off times. Maximum BPAY payment amount is AU \$100,000 per payment.



Cardholder summary

If you have recently switched to a new product or had a Lost/Stolen replacement of your card, your cardholder summary may not reconcile with the account balance. The closing balance in "Your Account Summary" section of this statement reflects your correct balance and amount payable. Please login to your Internet Banking or NAB Connect account to review your most up to date transaction listing.

Cardholder account	Cardholder name	Credit limit	Payments and other credits (A)	Purchases and cash advances (B)	Interest and other charges (C)	Net Totals (B + C - A)
4557-0455-3793-8668	MISS TARYN LEANNE DA	\$13,000	\$8.35	\$753.20	\$9.00	\$753.85
4557-0498-0000-4281	BILLING ACCOUNT	\$0	\$3,292.89 CR	\$0.00	\$0.00	\$3,292.89 CR
				\$3,301.24 CR	\$753.20 DR	\$9.00 DR
						\$2,553.04 CR

Transaction type	Annual percentage rate	Daily percentage rate
Purchase	0.0000%	0.0000%

THE TERMS AND CONDITIONS FOR YOUR CARD HAVE BEEN UPDATED AND NOW INCLUDE THE SERVICE TERMS AND CONDITIONS FOR COMMERCIAL CARDS SELF SERVICE. THESE TERMS AND CONDITIONS GOVERN THE USE OF THE SERVICE WHICH IS ACCESSED VIA NAB CONNECT. FOR A COPY OF THE TERMS PLEASE VISIT NAB.COM.AU



Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
 Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &
 AEDT Saturday and Sunday
 Fax 1300 363 658
 Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

**Cardholder Details**

Cardholder Name: MISS TARYN LEANNE DAYMAN
 Account No: 4557 0455 3793 8668
 Statement Period: 30 January 2019 to 28 February 2019
 Cardholder Limit: \$13,000

Transaction record for: MISS TARYN LEANNE DAYMAN

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
30 Jan 2019	\$159.00	POST KELLERBERRIN LPKE KELLERBERRIN	E133015 LEGAL EXPENSES ID check				
30 Jan 2019	\$159.00	POST KELLERBERRIN LPKE KELLERBERRIN	E133015 LEGAL EXPENSES ID check				
1 Feb 2019	\$79.65	CALTEX MIDVALE MIDVALE	E041210 FUEL WYLIE 3001 19				
1 Feb 2019	\$125.25	WANEWSADV OSBORNE PARK	E041220 ADVERTISING condolence notice				
4 Feb 2019	\$150.30	WANEWSADV OSBORNE PARK	E041220 ADVERTISING condolence notice				
4 Feb 2019	\$8.35 CR	WANEWSADV OSBORNE PARK	11 Overcharge of condolence notice				
7 Feb 2019	\$80.00	TONY AVELING & ASSOCIA JANDAKOT	E143025 TRAINING online White card				
28 Feb 2019	\$9.00	CARD FEE	E041221 CREDIT CARD February 2019				
Total for this period	\$753.85		Totals				

Employee declaration

I confirm that the above charges are a true and correct record in accordance with company policy

Cardholder signature: DaymanDate: 34/2/2019



Shire of Wyalkatchem
MONTHLY FINANCIAL REPORT
For the Period Ended 31 March 2019

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Statement of Financial Activity

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Note 3

Note 4

Note 5

Note 6

Note 7

Note 8

Note 9

Note 10

Note 11

Shire of Wyalkatchem
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 March 2019

Note	Amended Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	Var.
Operating Revenues						
Governance	\$ 6,187	\$ 6,187	\$ 6,280	\$ 93	1.5%	
General Purpose Funding	617,552	456,089	460,636	4,547	1.0%	
Law, Order and Public Safety	39,486	30,991	25,724	(5,267)	(20.5%)	
Health	49,056	28,552	26,715	(1,837)	(6.9%)	
Education and Welfare	0	0	0	0		
Housing	78,889	56,585	57,312	727	1.3%	
Community Amenities	113,190	112,660	115,112	2,452	2.1%	
Recreation and Culture	7,817	6,754	7,092	338	4.8%	
Transport	308,431	255,522	255,521	(1)	(0.0%)	
Economic Services	16,798	11,724	18,838	7,114	37.8%	
Other Property and Services	25,165	22,665	23,366	701	3.0%	
Total (Excluding Rates)	1,262,571	987,729	996,596	8,867	0.9%	
Operating Expense						
Governance	(327,066)	(193,890)	(180,688)	13,202	7.3%	
General Purpose Funding	(81,272)	(42,143)	(41,704)	439	1.1%	
Law, Order and Public Safety	(143,631)	(82,750)	(74,435)	8,315	11.2%	
Health	(325,758)	(224,976)	(208,239)	16,737	8.0%	
Education and Welfare	(74,755)	(54,162)	(52,191)	1,971	3.8%	
Housing	(272,302)	(197,319)	(187,065)	10,254	5.5%	
Community Amenities	(256,971)	(174,696)	(188,326)	(13,630)	(7.2%)	
Recreation and Culture	(872,731)	(631,096)	(623,206)	7,890	1.3%	
Transport	(1,610,391)	(988,417)	(939,565)	48,852	5.2%	
Economic Services	(120,839)	(84,682)	(85,502)	(820)	(1.0%)	
Other Property and Services	(26,794)	(11,663)	(50,727)	(39,064)	(77.0%)	▲
Total	(4,112,510)	(2,685,794)	(2,631,648)	54,146		
Funding Balance Adjustment						
Add back Depreciation	1,282,074	961,556	969,674	8,119	0.8%	
Adjust (Profit)/Loss on Asset Disposal	18,748	18,519	18,519	0	0.0%	
Movement in Deferred Pensional Rates (Non-Current)	6,138	6,138	6,138	0	0.0%	
Movement in Accrued Salaries and Wages			0	0		
Movement in Employee Benefit Provisions			0	0		
Adjust Provisions and Accruals			0	0		
Net Operating (Ex. Rates)	(1,542,979)	(711,852)	(640,721)	71,131		
Capital Revenues						
Proceeds from Disposal of Assets	65,572	65,571	65,571	0	0.0%	
Non-Operating Grants	488,729	403,913	409,859	5,946	1.5%	
Proceeds from New Debentures	0	0	0	0		
Proceeds from Sale of Investments			0	0		
Proceeds from Advances			0	0		
Self-Supporting Loan Principal	6,908	6,908	6,908	0	0.0%	
Transfer from Reserves	812,407	770,445	770,445	0	0.0%	
Total	1,373,616	1,246,838	1,252,784	5,946		
Capital Expenses						
Land Held for Resale	0	0	0	0		
Land and Buildings	(213,255)	(70,780)	(69,933)	847	1.2%	
Plant and Equipment	(296,476)	(296,476)	(298,983)	(2,507)	(0.8%)	
Furniture and Equipment	(35,000)	0	0	0		
Infrastructure Assets - Roads	(533,126)	(300,030)	(303,441)	(3,411)	(1.1%)	
Infrastructure Assets - Other	(28,745)	(8,745)	(8,745)	0	0.0%	
Purchase of Investments			0	0		
Repayment of Debentures	(56,086)	(46,273)	(46,273)	0	0.0%	
Advances to Community Groups			0	0		
Transfer to Reserves	(115,692)	(78,266)	(78,266)	0	0.0%	
Total	(1,278,380)	(800,570)	(805,641)	(5,071)		
Net Capital	95,236	446,267	447,142	875		
Total Net Operating + Capital	(1,447,743)	(265,584)	(193,578)	72,006		
Rate Revenue	1,291,449	1,291,571	1,248,149	(43,422)	(3.5%)	
Opening Funding Surplus(Deficit)	236,294	236,294	236,294	(0)	(0.0%)	
Closing Funding Surplus(Deficit)	80,000	1,262,281	1,290,865	28,584	2.2%	

Shire of Wyalkatchem
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
For the Period Ended 31 March 2019

	Note	Amended Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	
Operating Revenues							
Grants, Subsidies and Contributions	8	\$ 963,684	\$ 742,333	\$ 737,728	\$ (4,605)	(0.6%)	
Profit on Asset Disposal	10	5,202	5,202	5,202	(0)	(0.0%)	
Fees and Charges		237,036	207,941	217,028	9,087	4.2%	
Interest Earnings		56,649	32,253	36,638	4,385	12.0%	
Other Revenue		0	0	0	0		
Total (Excluding Rates)		1,262,571	987,729	996,596	8,867		
Operating Expense							
Employee Costs		(1,092,489)	(819,367)	(728,175)	91,192	12.5%	▼
Materials and Contracts		(1,391,018)	(1,043,264)	(657,630)	385,634	58.6%	▼
Utilities Charges		(177,742)	(133,307)	(112,154)	21,152	18.9%	▼
Depreciation (Non-Current Assets)		(1,282,074)	(961,556)	(969,674)	(8,119)	(0.8%)	
Interest Expenses		(15,623)	(11,717)	(7,798)	3,919	50.3%	
Insurance Expenses		(129,614)	(97,211)	(132,496)	(35,286)	(26.6%)	▲
Loss on Asset Disposal		(23,950)	(17,963)	(23,721)	(5,758)	(24.3%)	
Other Expenditure		0	0	0	0		
Total		(4,112,510)	(3,084,383)	(2,631,648)	452,734		
Funding Balance Adjustment							
Add Back Depreciation		1,282,074	961,556	969,674	8,119	0.8%	
Adjust (Profit)/Loss on Asset Disposal	10	18,748	18,519	18,519	0	0.0%	
Movement in Deferred Pensional Rates (Non-Current)		6,138	6,138	6,138	0	0.0%	
Movement in Accrued Salaries and Wages					0		
Movement in Employee Benefit Provisions					0		
Adjust Provisions and Accruals					0		
Net Operating (Ex. Rates)		(1,542,979)	(1,110,441)	(640,721)	469,720		
Capital Revenues							
Grants, Subsidies and Contributions	8	488,729	403,913	409,859	5,946	1.5%	
Proceeds from Disposal of Assets	10	65,572	65,572	65,571	(1)	(0.0%)	
Proceeds from New Debentures					0		
Proceeds from Sale of Investments					0		
Proceeds from Advances					0		
Self-Supporting Loan Principal		6,908	6,908	6,908	0	0.0%	
Transfer from Reserves	9	812,407	770,445	770,445	0	0.0%	
Total		1,373,616	1,246,838	1,252,784	5,945		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	10	(213,255)	(70,780)	(69,933)	847	1.2%	
Plant and Equipment	10	(296,476)	(296,476)	(298,983)	(2,507)	(0.8%)	
Furniture and Equipment	10	(35,000)	0	0	0		
Infrastructure Assets - Roads	10	(533,126)	(300,030)	(303,441)	(3,411)	(1.1%)	
Infrastructure Assets - Other	10	(28,745)	(8,745)	(8,745)	0	0.0%	
Purchase of Investments			0		0		
Repayment of Debentures		(56,086)	(46,273)	(46,273)	0	0.0%	
Advances to Community Groups					0		
Transfer to Reserves	9	(115,692)	(78,211)	(78,266)	(55)	(0.1%)	
Total		(1,278,380)	(800,515)	(805,641)	(5,126)		
Net Capital		95,236	446,324	447,142	819		
Total Net Operating + Capital		(1,447,743)	(664,117)	(193,578)	470,539		
Rate Revenue		1,291,449	1,291,571	1,248,149	(43,422)	(3.5%)	
Opening Funding Surplus(Deficit)		236,294	236,294	236,294	(0)	(0.0%)	
Closing Funding Surplus(Deficit)	3	80,000	863,748	1,290,865	427,117	33.1%	

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory Requirement to Revalue Non-Current Assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:

- (a) for the financial year ending 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and
- (b) for the financial year ending 30 June 2014, the fair value of all of the assets of the local government -
 - (i) that are plant and equipment; and
 - (ii) that are -
 - (I) land and buildings; or
 - (II) infrastructure;
- and
- (c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.

Thereafter, in accordance with the regulations, each asset class must be revalued at least every 3 years.

Council has commenced the process of adopting Fair Value in accordance with the Regulations.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

Land under Control

In accordance with Local Government (Financial Management) Regulation 16(a), the Council is required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Under initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies details in this Note.

Whilst they were initially recorded at cost, fair value at the date of acquisition was deemed cost as per AASB 116.

Consequently, these assets were initially recognised at cost but revalued along with other items of Land and Buildings at 30 June 2013.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets (Continued)

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the statement of comprehensive income in the period in which they are incurred.

Revaluation

When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:

Revalued assets are carried at their fair value being the price that would be received to sell the asset, in an orderly transaction between market participants at the measurement date (Level 1 inputs in the fair value hierarchy).

For land and buildings, fair value will be determined based on the nature of the asset class. For land and non-specialised buildings, fair value is determined on the basis of observable open market values of similar assets, adjusted for conditions and comparability at their highest and best use (Level 2 inputs in the fair value hierarchy).

With regards to specialised buildings, fair value is determined having regard for current replacement cost and both observable and unobservable costs. These include construction costs based on recent contract prices, current condition (observable Level 2 inputs in the fair value hierarchy), residual values and remaining useful life assessments (unobservable Level 3 inputs in the fair value hierarchy).

For infrastructure and other asset classes, fair value is determined to be the current replacement cost of an asset (Level 2 inputs in the fair value hierarchy) less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset (Level 3 inputs in the fair value hierarchy).

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a revalued amount, being their fair value at the revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

In addition, the amendments to the Financial Management Regulations mandating the use of Fair Value imposes a further minimum of 3 years revaluation requirement. As a minimum, all assets carried at a revalued amount, will be revalued at least every 3 years.

Transitional Arrangement

During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.

Those assets carried at cost will be carried in accordance with the policy details in the ***Initial Recognition*** section as details above.

Those assets at fair value will be carried in accordance with the ***Revaluation*** Methodology section as detailed above.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets (Continued)

Early Adoption of AASB 13 - Fair Value Measurement

Whilst the new accounting standard in relation to Fair Value, *AASB 13 - Fair Value Measurement* does not become applicable until the year ended 30 June 2014 (in relation to Council), given the legislative need to commence using Fair Value methodology for this reporting period, the Council chose to early adopt AASB 13 (as allowed for in the standard).

As a consequence, the principles embodied in *AASB 13 - Fair Value Measurement* have been applied to this reporting period (year ended 30 June 2013).

Due to the nature and timing of the adoption (driven by legislation) the adoption of this standard has had no effect on previous reporting periods.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16 (a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16 (a)(i) prohibits local governments from recognising such land as an asset.

Whilst treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life (excluding freehold land) are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	50 years
Land	Not Depreciated
Furniture	3 years
Computers	2.5 years
Vehicles	5 years
Graders	8 years
Other Plant & Equipment	3 years
Roads and Streets	
formation	Not Depreciated
pavement	50 years
seal	15 years
Kerbing	30 years
Airstrip Seal	15 years
Airstrip Pavement	50 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets (Continued)

Capitalisation Threshold

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Details expenses related to Councils seven councillors, who normally meet the third Thursday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

GENERAL PURPOSE FUNDING

Rates - the amount raised is determined by Councils budget "shortfall" that is known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

LAW, ORDER, PUBLIC SAFETY

Supervision of by-laws, fire prevention and animal control.
Requirements that Council carries out by statute.

HEALTH

Food quality control, immunisation, contributions to medical, health and operation of the child health clinic.

Council is a member of a group health scheme North Eastern Wheatbelt Health Scheme. Monitors food quality and caters for health requirements for the broader community.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

HOUSING

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

COMMUNITY AMENITIES

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities. Owns and operates the town site deep sewerage service. Controls and maintains one rubbish disposal site.

RECREATION AND CULTURE

Maintenance of hall, the aquatic centre, library and various reserves.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets. Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

ECONOMIC SERVICES

Tourism, pest control, building controls and natural resource management. Tourism facilities, information and directional signs. Weed and pest control services. Necessary building control services.

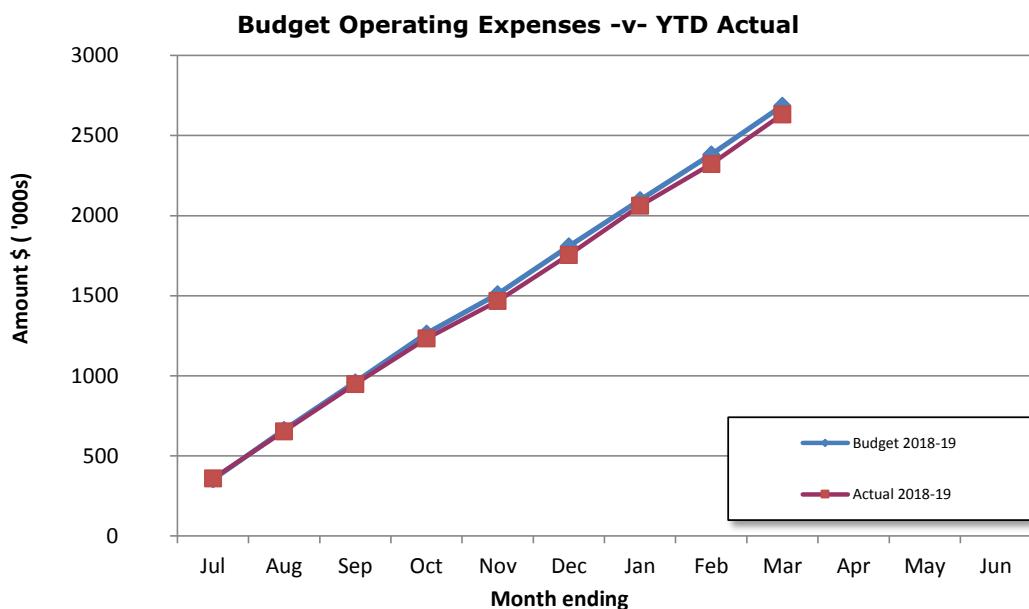
OTHER PROPERTY & SERVICES

Private works carried out by council and indirect cost allocation pools.

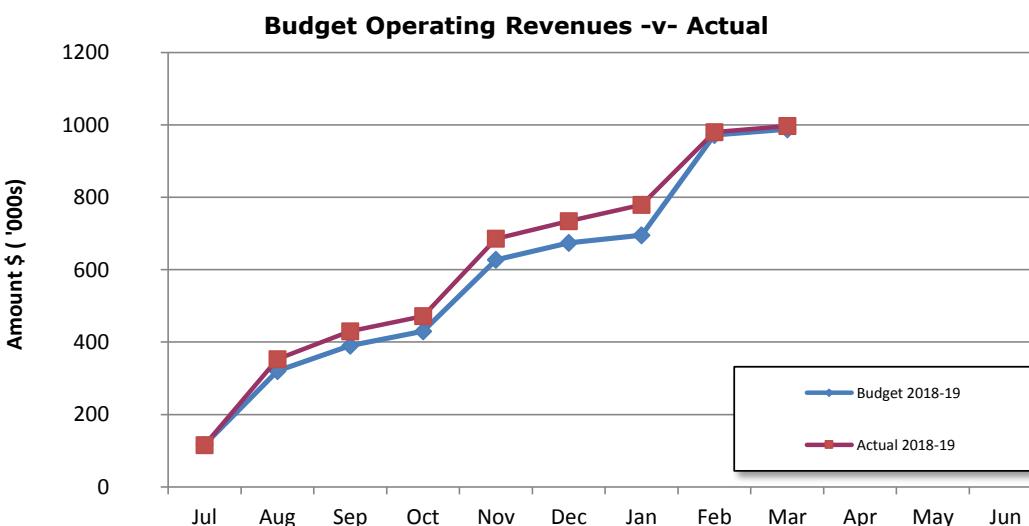
Public Works Overheads, plant operation and administrative costs are allocated to the various functions, works and services provided by Council.

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 2 - Graphical Representation - Source Statement of Financial Activity



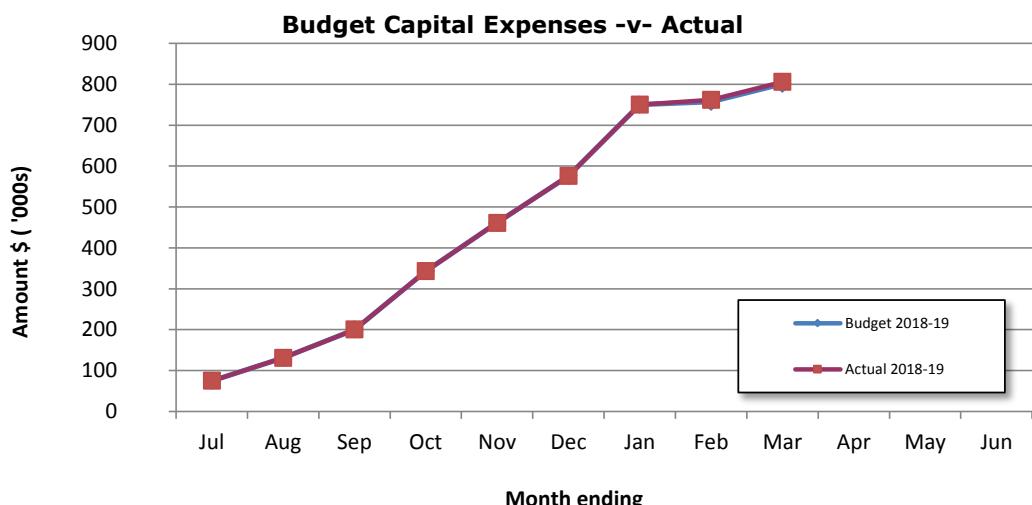
Comments/Notes - Operating Expenses



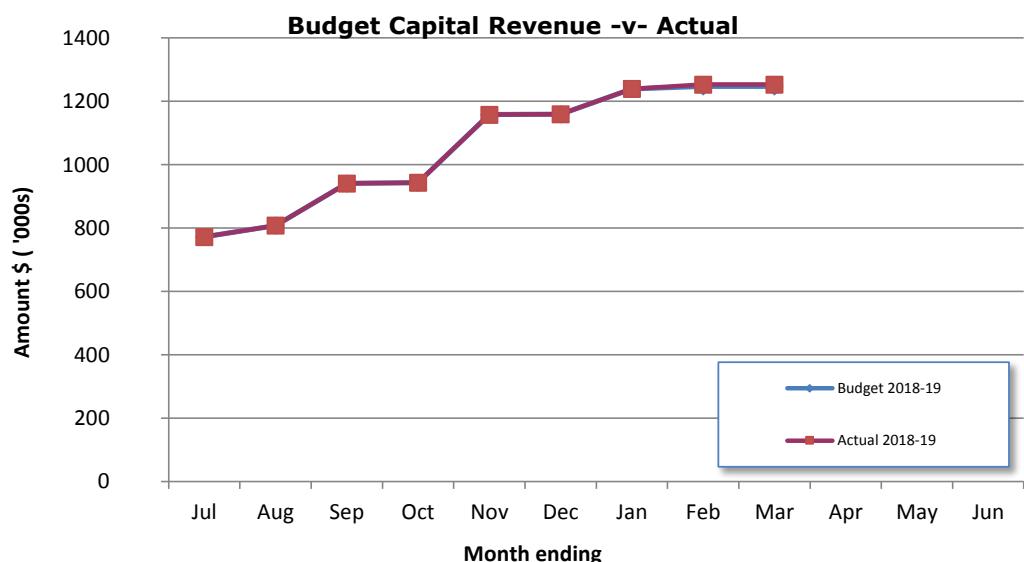
Comments/Notes - Operating Revenues

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

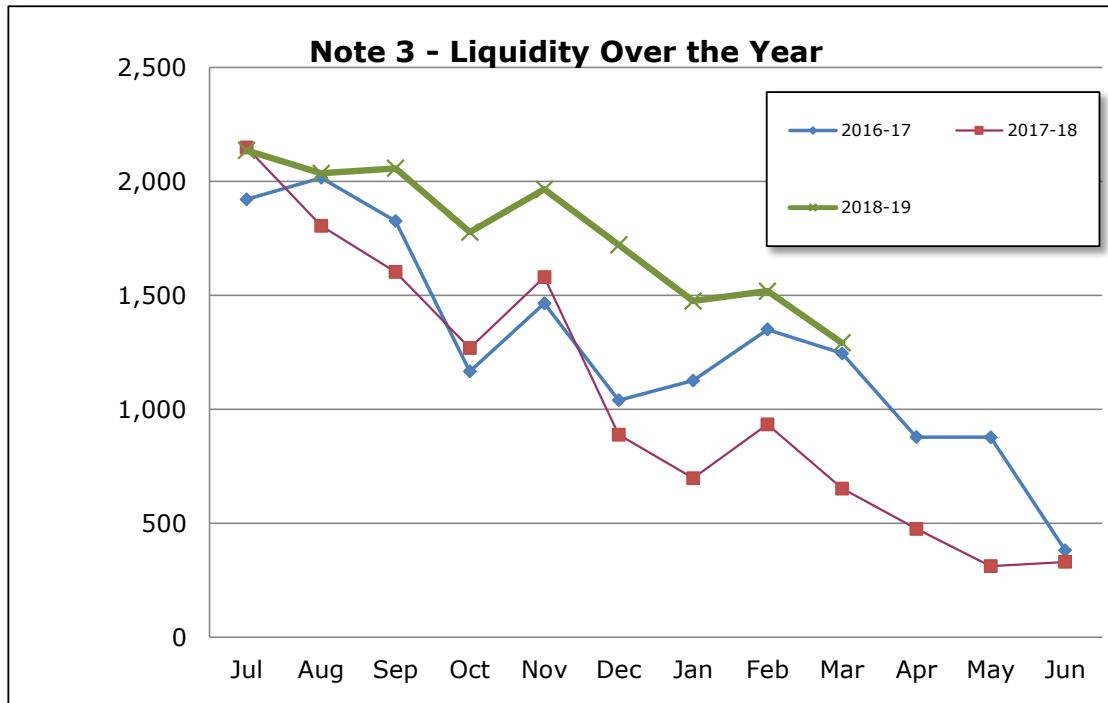


Comments/Notes - Capital Revenues

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 3: NET CURRENT FUNDING POSITION

	Positive=Surplus (Negative=Deficit)		
	2018-19		
	This Month	Last Month	Same Period Last Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	1,187,163	1,390,482	585,628
Cash Restricted	1,997,355	1,997,355	1,951,391
Investments	49,773	113,792	94,442
Receivables - Rates and Rubbish	9,858	95,942	218,790
Receivables -Other	125,112	120,495	118,308
Inventories	3,369,262	3,718,067	2,968,560
Less: Current Liabilities			
Payables	(15,090)	(179,863)	(34,774)
Current Employee Benefits Provision	(65,952)	(65,952)	(49,891)
Less: Cash Restricted	(81,042)	(245,814)	(84,665)
Net Current Funding Position	(1,997,355)	(1,997,355)	(1,951,391)
	1,290,865	1,474,897	932,504



Comments - Net Current Funding Position

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits								
At Call - Municipal	0.05%	1,186,863				1,186,863	NAB	Call
At Call - Working	0.01%			6,257		6,257	NAB	Call
(b) Term Deposits								
Reserves	2.55%		1,997,355			1,997,355	NAB	17/04/2019
(c) Investments								
Total		1,186,863	1,997,355	6,257	0	3,190,475		

Comments/Notes - Investments

Shire of Wyalkatchem
Monthly Investment Report

For the Period Ended 31 March 2019

Note 4A: CASH INVESTMENTS

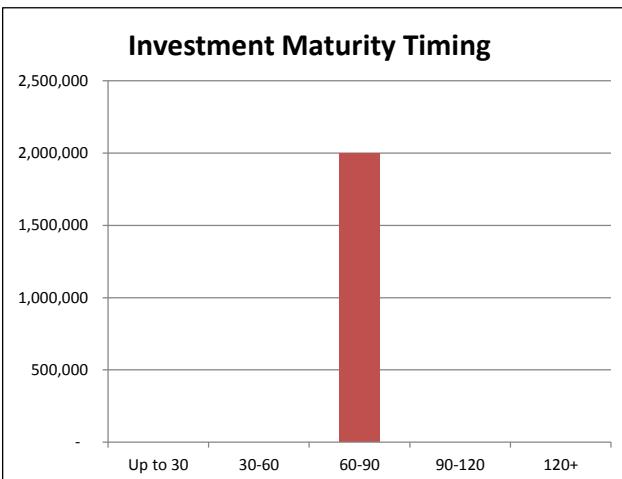
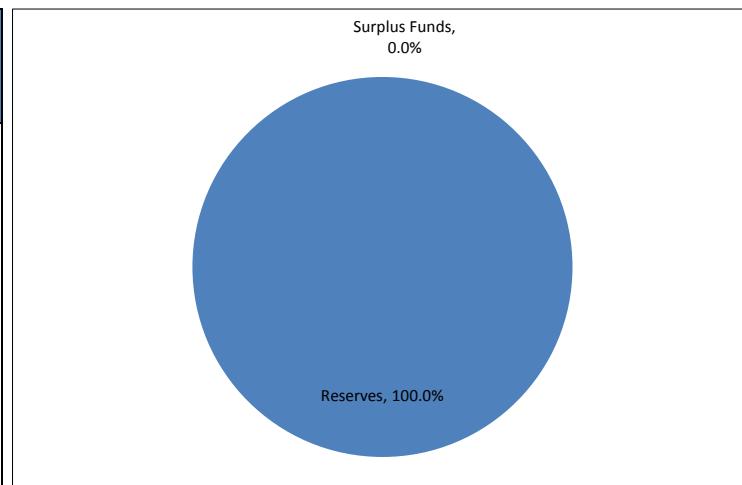
Deposit Ref	Deposit Date	Institution	Term (Days)	Invested Interest rates	Expected Interest
General Municipal					
					-
					-
					-
Subtotal					-
Reserves	17/01/2019	NAB	90	2.55%	12,559
					Subtotal
					12,559
					Total Funds Invested
					12,559

Amount Invested (Days)					Total
Up to 30	30-60	60-90	90-120	120+	
-	-	-	-	-	-
-	-	-	-	-	-
-	-	1,997,355	-	-	1,997,355
-	-	1,997,355	-	-	1,997,355
-	-	1,997,355	-	-	1,997,355

Comparative rate	
Average Interest time of deposit	Interest Rate at time of Report
-	-
-	-
-	-
-	-

Budget v Actual		
Annual Budget	Year to Date Actual	Var.\$
-	-	-
-	-	-
-	-	-
-	-	-

Deposit Ref	Deposit Date	Term (Days)	Invested Interest rates	Amount Invested	Percentage of Portfolio
NAB - Reserves					
TD114022574	17/01/2019	90	2.55%	1,997,355	100.0%
NAB - Surplus Funds					
				-	0.0%
				Subtotal	-
					0.0%
				Subtotal	-
					0.0%
				Subtotal	-
					0.0%
				Subtotal	-
					0.0%
				Subtotal	-
					0.0%
Total Funds Invested					
				1,997,355	100.0%



Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 5: MAJOR VARIANCES

Comments/Reason for Variance	ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
5.1 OPERATING REVENUE (EXCLUDING RATES)					
5.1.1 GOVERNANCE					
5.1.2 GENERAL PURPOSE FUNDING					
5.1.3 LAW ORDER AND PUBLIC SAFETY					
I051005 DFES Operating Grant	33,986	25,491	19,853	(5,638)	The first instalment of the DFES operating grant was prepaid in June 2018. This should even out at the end of the year if the first instalment for 2019/20 is prepaid again.
5.1.4 HEALTH					
5.1.5 EDUCATION AND WELFARE					
5.1.6 HOUSING					
5.1.7 COMMUNITY AMENITIES					
5.1.8 RECREATION AND CULTURE					
5.1.9 TRANSPORT					
5.1.10 ECONOMIC SERVICES					
I135203 Railway Barracks Fees	14,000	9,625	16,300	6,675	Railway Barracks fees are estimated based on prior years usage. This year there has been three longer term bookings through harvest.
5.1.11 OTHER PROPERTY AND SERVICES					

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 5: MAJOR VARIANCES

Comments/Reason for Variance	ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
5.2 OPERATING EXPENSES					
5.2.1 GOVERNANCE					
E041201 Salaries	381,383	263,782	253,997	(9,785)	Salaries included a provision for relief staff which hasn't been utilised to date this financial year, as well as there has been a changeover in staff from what was budgeted resulting in an amendment to salaries.
5.2.2 GENERAL PURPOSE FUNDING					
5.2.3 LAW, ORDER AND PUBLIC SAFETY					
E052536 Salaries Animal Control	10,078	7,559	3,798	(3,761)	The YTD budget is averaged through the year whereas the actuals have been lower to date due to only one visit per month occurring through to January. Visits have increased as of February and it should even out.
5.2.4 HEALTH					
E074010 Contribution to Newhealth	35,410	29,840	13,400	(16,440)	To date an invoice has not been received for January-March 2019 which would account for the majority of this as there will also be a portion of vehicle changeover costs in this period.
5.2.5 EDUCATION AND WELFARE					
5.2.6 HOUSING					
5.2.7 COMMUNITY AMENITIES					

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 5: MAJOR VARIANCES

Comments/Reason for Variance						
		ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
E101005	Refuse Collection Contract	36,743	27,557	22,248	(5,309)	This variance is just due to timing of a monthly invoice being received, it will even out.
E101010	Refuse Site Maintenance	26,503	19,877	34,536	14,659	Expenditure to rehabilitate the old Avon Waste pit was higher than anticipated to complete.

5.2.8 RECREATION AND CULTURE

5.2.9 TRANSPORT

E122050	Storm Damage Rural Roads	18,631	9,316	1,126	(8,190)	The budget is estimated, this could even out if there is a storm event.
E122051	Storm Damage Town Site	9,109	6,072	1,020	(5,052)	The budget is estimated, this could even out if there is a storm event.
E122060	Roadside spraying rural roads	26,680	12,500	4,022	(8,478)	It was predicted that the rural roadside spraying program would have commenced but it has yet to as of March 2019.
E122065	Roadside clearing	38,963	9,740	181	(9,559)	It was predicted that roadside clearing would have commenced but it has yet to as of March 2019 as the road crew are still undertaking capital works.
E122108	Gravel pit rehabilitation	17,000	17,000	0	(17,000)	This work has not commenced as of March 2019 which was when it was included in the YTD budget.

5.2.10 ECONOMIC SERVICES

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 5: MAJOR VARIANCES

Comments/Reason for Variance	ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
5.2.11 OTHER PROPERTY AND SERVICES E144 Plant Operating Costs	0	(7,926)	31,567	39,493	The amount allocated for plant operating costs is lower than it should be. Rates will be reviewed in April and amended as necessary to correct this.

5.3 CAPITAL REVENUE

5.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

5.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

5.3.3 PROCEEDS FROM NEW DEBENTURES

5.3.4 PROCEEDS FROM SALE OF INVESTMENT

5.3.5 PROCEEDS FROM ADVANCES

5.3.6 SELF-SUPPORTING LOAN PRINCIPAL

5.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

5.4 CAPITAL EXPENSES

5.4.1 LAND HELD FOR RESALE

5.4.2 LAND AND BUILDINGS

5.4.3 PLANT AND EQUIPMENT

5.4.4 FURNITURE AND EQUIPMENT

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 5: MAJOR VARIANCES

Comments/Reason for Variance	ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
5.4.5 INFRASTRUCTURE ASSETS - ROADS					
5.4.6 INFRASTRUCTURE ASSETS - OTHER					
5.4.7 PURCHASES OF INVESTMENT					
5.4.8 REPAYMENT OF DEBENTURES					
5.4.9 ADVANCES TO COMMUNITY GROUPS					
5.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)					
5.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)					
5.5 OTHER ITEMS					
5.5.1 RATE REVENUE					
I031031 Pre Paid Rates	0	0	(43,602)	(43,602)	These are rates for 2018/19 that were pre-paid in the 2017/18 financial year. It is assumed that if about the same amount are pre-paid in June 2019 for next year that the closing balance as at 30 June 2019 will be \$0.
5.5.2 OPENING FUNDING SURPLUS(DEFICIT)					
5.5.3 DEPRECIATION					

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 6: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption			\$	\$	\$	\$
I031001 - R00	Rates - UV Interims (Rural)	18/2019	Operating Revenue		138		79,931
I031001	Rates Income	18/2019	Operating Revenue		623		80,068
I031005	Rates Instalment Fees	18/2019	Operating Revenue		644		81,335
I031020	Rates Administration Charges	18/2019	Operating Revenue		1,350		82,685
I031024	Penalty Interest	18/2019	Operating Revenue		1,500		84,185
I031030	Discount on rates	18/2019	Operating Revenue		1,575		85,760
I032010	FAGS Grants - General Purpose	18/2019	Operating Revenue		36,510		122,270
I032014	Lotterywest Grant	18/2019	Operating Revenue		10,000		132,270
I032069	Other Miscellaneous Grants	18/2019	Operating Revenue		2,000		134,270
I041010	Reimbursements	18/2019	Operating Revenue		4,187		138,457
I072502	Contribution to Medical Expenses - Koorda	18/2019	Operating Revenue			(8,049)	130,408
I090205	10 Honour Ave	18/2019	Operating Revenue			(7,097)	123,311
I101105	Refuse Collection Fees	18/2019	Operating Revenue	315			123,626
I101106	Pensioner Rubbish Concessions	18/2019	Operating Revenue			(475)	123,151
I101108	Scrap Metal Reimbursements	18/2019	Operating Revenue		1,644		124,795
I101110	Rural General Health Levy	18/2019	Operating Revenue		63		124,858
I101113	Commercial Recycling Collections	18/2019	Operating Revenue		1,800		126,658
I105101	Cemetery Fees	18/2019	Operating Revenue		2,255		128,913
I105102	Cropping Land Income	18/2019	Operating Revenue		200		129,113
I113070	Community Bus Fees	18/2019	Operating Revenue		1,000		130,113
I121045	FAGS Grants - Roads	18/2019	Operating Revenue			(11,437)	118,676
I121050	Road Project Grants (RRG)	18/2019	Capital Revenue			(6,837)	111,839
I121061	Main Roads Direct Grant	18/2019	Operating Revenue		41,834		153,673
I133005	Building Licence	18/2019	Operating Revenue		1,928		155,601
I141005	Private Works Fees	18/2019	Operating Revenue		4,963		160,564
I146010	Profit on sale of assets	18/2019	Operating Revenue			(45)	160,519
E031045	Rate Debt Collection Expenses	18/2019	Operating Expenses			(1,350)	159,169
E031200	Admin Allocation - Rates	18/2019	Operating Expenses			(7,995)	151,174
E032200	Admin Allocation - Other General Purpose	18/2019	Operating Expenses			(3,998)	147,176
E041213	Professional Services	165/2018	Operating Expenses			(15,000)	132,176
E041213	Professional Services	18/2019	Operating Expenses			(45,000)	87,176
E041232	Synerqy	18/2019	Operating Expenses			(100,000)	(12,824)
E041221	Bank Fees	18/2019	Operating Expenses			(2,000)	(14,824)
E041223	Records Management	18/2019	Operating Expenses			(4,000)	(18,824)
E041401	Depreciation	18/2019	Operating Expenses	6,104			(12,720)
E041501	Administration Allocated	18/2019	Operating Expenses	159,896			147,176
E042020	Public Relations	18/2019	Operating Expenses			(7,000)	140,176
E042120	Local Laws	18/2019	Operating Expenses	5,000			145,176
E042200	Admin Allocation - Members	18/2019	Operating Expenses			(31,979)	113,197
E051040	DFES Plant & Equipment Maintenance	18/2019	Operating Expenses			(1,800)	111,397
E051153	Emergency Management Plan	18/2019	Operating Expenses			(9,605)	101,792
E051200	Admin Allocation - Fire Control	18/2019	Operating Expenses			(7,995)	93,797
E052200	Admin Allocation - Animal Control	18/2019	Operating Expenses			(3,998)	89,799
E052535	Ranger Training	18/2019	Operating Expenses		2,709		92,508
E052536	Animal Control expenses	18/2019	Operating Expenses			(4,000)	88,508
E072502	Medical Centre Operating Expenditure	175/2018	Operating Expenses			(8,429)	80,079
E072200	Admin Allocation - Doctor	18/2019	Operating Expenses			(3,998)	76,081
E073200	Admin Allocation - Other Health	18/2019	Operating Expenses			(3,998)	72,083
E073425	Other Expenses	18/2019	Operating Expenses		8,429		80,512
E074200	Admin Allocation - Newhealth	18/2019	Operating Expenses			(3,998)	76,514
E075298	Depreciation - Health	18/2019	Operating Expenses		3,477		79,991
E081015	Contribution to CEACA	167/2018	Operating Expenses			(10,000)	69,991
E081015	Contribution to CEACA	18/2019	Operating Expenses			(1,987)	68,004
E081015	Donation to Wyalkatchem Senior Citizens Homes Trust	153/2018	Operating Expenses			(14,765)	53,239
E082298	Depreciation	18/2019	Operating Expenses			(3,209)	50,030
E090005	1 Slocum St	18/2019	Operating Expenses			(3,000)	47,030
E090080	57 Flint St	18/2019	Operating Expenses			(6,648)	40,382
E090200	Admin Allocation - Housing	18/2019	Operating Expenses			(15,990)	24,392
E090298	Depreciation	18/2019	Operating Expenses			(634)	23,758
E101010	Refuse Site Maintenance	18/2019	Operating Expenses			(10,000)	13,758
E101200	Admin Allocation - Sanitation	18/2019	Operating Expenses			(3,998)	9,760
E105136	Grave Digging	18/2019	Operating Expenses			(9,000)	760
E105140	Public Toilets	18/2019	Operating Expenses			(7,000)	(6,240)
E105180	Cropping Land Cost	18/2019	Operating Expenses			(9,814)	(16,054)
E105200	Admin Allocation - Other Community	18/2019	Operating Expenses			(3,998)	(20,052)
E105298	Depreciation	18/2019	Operating Expenses			(1,925)	(21,977)
E106200	Admin Allocation - Town Planning	18/2019	Operating Expenses			(7,995)	(29,972)
E111200	Admin Allocation - Public Halls	18/2019	Operating Expenses			(11,993)	(41,965)
E112056	Offseason Maintenance Contract	18/2019	Operating Expenses		6,300		(35,665)
E112110	Chemicals	18/2019	Operating Expenses			(3,500)	(39,165)
E112200	Admin Allocations - Swimming Pool	18/2019	Operating Expenses			(3,998)	(43,163)
E113070	Railway Terrace Parks & Gardens	18/2019	Operating Expenses			(12,905)	(56,068)
E113080	Recreation Centre	18/2019	Operating Expenses		3,000		(53,068)
E113511	Hockey Oval	18/2019	Operating Expenses			(5,000)	(58,068)
E113513	Recreation Centre Oval Surrounds	18/2019	Operating Expenses			(3,000)	(61,068)
E113200	Admin Allocation - Other Recreation	18/2019	Operating Expenses			(3,998)	(65,066)
E114200	Admin Allocation - Library	18/2019	Operating Expenses			(800)	(65,866)
E116298	Depreciation	18/2019	Operating Expenses			(81,543)	(147,409)
E122020	Depot Maintenance	18/2019	Operating Expenses			(10,000)	(157,409)
E122058	Urban Street Maintenance	18/2019	Operating Expenses				(134,541)
E122200	Admin Allocation - Roads	18/2019	Operating Expenses		22,868		(150,531)

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 6: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

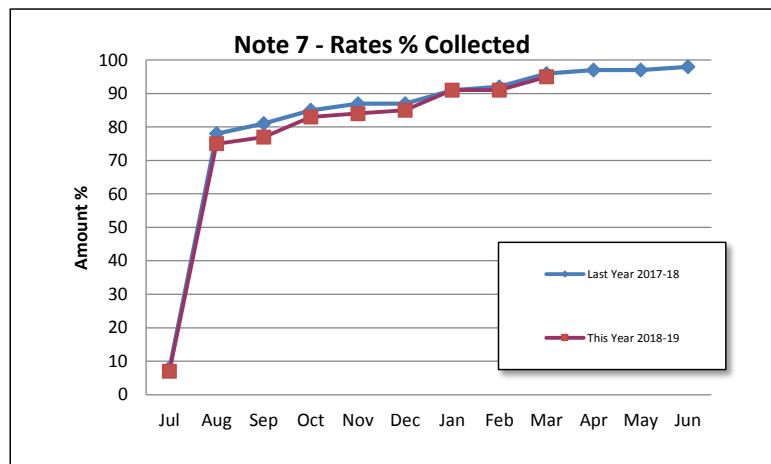
GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
E122298	Depreciation	18/2019	Operating Expenses		78,004		(72,527)
E124200	Admin Allocation - Airstrip	18/2019	Operating Expenses			(10,393)	(82,920)
E124298	Depreciation	18/2019	Operating Expenses			(43,510)	(126,430)
E132200	Admin Allocation - Tourism	18/2019	Operating Expenses			(3,998)	(130,428)
E133200	Admin Allocation - Building Control	18/2019	Operating Expenses			(3,998)	(134,426)
E135298	Depreciation	18/2019	Operating Expenses			(853)	(135,279)
E146010	Gross Total Salaries and Wages	18/2019	Operating Expenses			(921,110)	(1,056,389)
E146200	Less Salaries and Wages Allocated	18/2019	Operating Expenses		921,110		(135,279)
E148005	Loss on disposal of assets	18/2019	Operating Expenses		12,268		(123,011)
	Profit/loss on asset disposal	18/2019	Non Cash Item			(12,224)	(135,235)
	Shire Office IT upgrade	18/2019	Capital Expenses			(10,000)	(145,235)
C990503	Mazda CX9 (Doctor's vehicle)	18/2019	Capital Expenses	14,735			(130,500)
C990208	Recreation Centre	18/2019	Capital Expenses	8,745			(121,755)
C990401	Recreation Centre Oval	18/2019	Capital Expenses			(8,745)	(130,500)
C990301	Gardens corner of Mitchell St and Hands Dr	18/2019	Capital Expenses			(5,000)	(135,500)
C990302	Cunderdin Wyalkatchem Rd SLK 2.00-4.85	18/2019	Capital Expenses			(50,000)	(185,500)
C990303	Cunderdin Wyalkatchem Rd SLK 4.85-7.85	18/2019	Capital Expenses			(8,600)	(194,100)
C990304	Tammin Wyalkatchem Rd	18/2019	Capital Expenses	35,000			(159,100)
C990305	Lewis East Rd	18/2019	Capital Expenses	5,957			(153,143)
C990306	Goldfields Rd	18/2019	Capital Expenses	10,597			(142,546)
	Martin Rd Sealing	18/2019	Capital Expenses			(6,000)	(148,546)
C990504	CEO Vehicle	108/2018	Capital Expenses	50,000			(98,546)
C990505	Works Manager Vehicle	108/2018	Capital Expenses			(51,455)	(150,001)
	Bomaq Roller	18/2019	Capital Expenses	19,500			(130,501)
	Aerodrome Development	18/2019	Capital Expenses	20,000			(110,501)
	Adjust Provisions and Accruals	18/2019	Non Cash Item	6,138			(104,363)
	Add Back Depreciation	18/2019	Non Cash Item	44,089			(60,274)
	Proceeds from sale of assets	18/2019	Capital Revenue			(38,636)	(98,910)
	Proceeds from sale of Camry	108/2018	Non Cash Item	1,364			(97,546)
A01125	Transfer to Plant reserve	18/2019	Capital Expenses			(8,113)	(105,659)
A01117	Transfer from Road reserve	18/2019	Capital Revenue	25,059			(80,600)
A01134	Transfer from Unspent Grants reserve	18/2019	Capital Revenue	31,541			(49,059)
A01134	Transfer from Unspent Grants reserve	153/2018	Operating Revenue	14,765			(34,294)
	Surplus Carried Forward 1 July 2018	18/2019	Opening Surplus(Deficit)	114,294			80,000
Closing Funding Surplus (Deficit)				0	1,745,478	(1,745,408)	80,000

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 7: RECEIVABLES

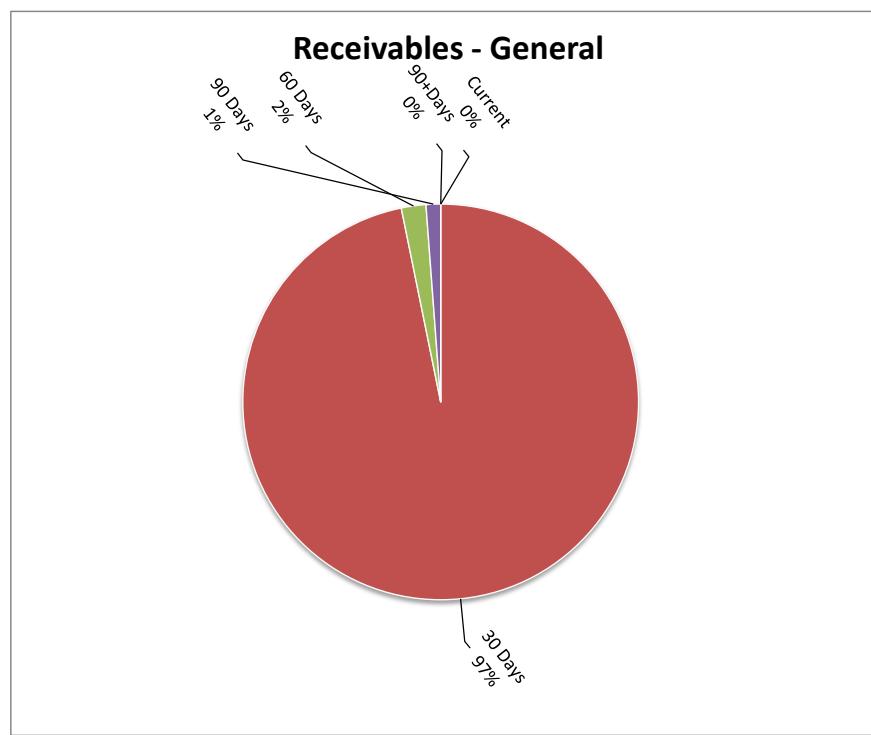
Receivables - Rates and Rubbish

	Current 2018-19	Previous 2017-18	Total
Opening Arrears Previous Years	\$	\$ 14,889	\$ 14,889
Rates Levied this year	1,454,232	0	1,454,232
Interim Rates	138		138
Rates in Advance (Pre-Paid)	(43,602)	0	(43,602)
Instalment Fees	4,944	0	4,944
Administration/Legal Fees	1,919	0	1,919
Interest	2,454	0	2,454
Less Discount/Concessions/Write off	(18,636)	0	(18,636)
<u>Less Collections to date</u>	<u>(1,358,970)</u>	<u>(7,594)</u>	<u>(1,366,564)</u>
Equals Current Outstanding	42,478	7,295	49,773
Ex-Gratia Rates	8,425		8,425
Net Rates Collectable	(8,425)		49,773
% Collected			95.23%



Receivables - General	Current	30 Days	60 Days	90 Days	90+Days
Total Outstanding	0	9,543	198	117	0

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates and Rubbish

Rates Levied Includes: Rates \$1,126,489; ESL Levy \$33,556; Rural Health Levy \$14,570; Refuse Collection \$98,571

Comments/Notes - Receivables General

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 8: GRANTS AND CONTRIBUTIONS

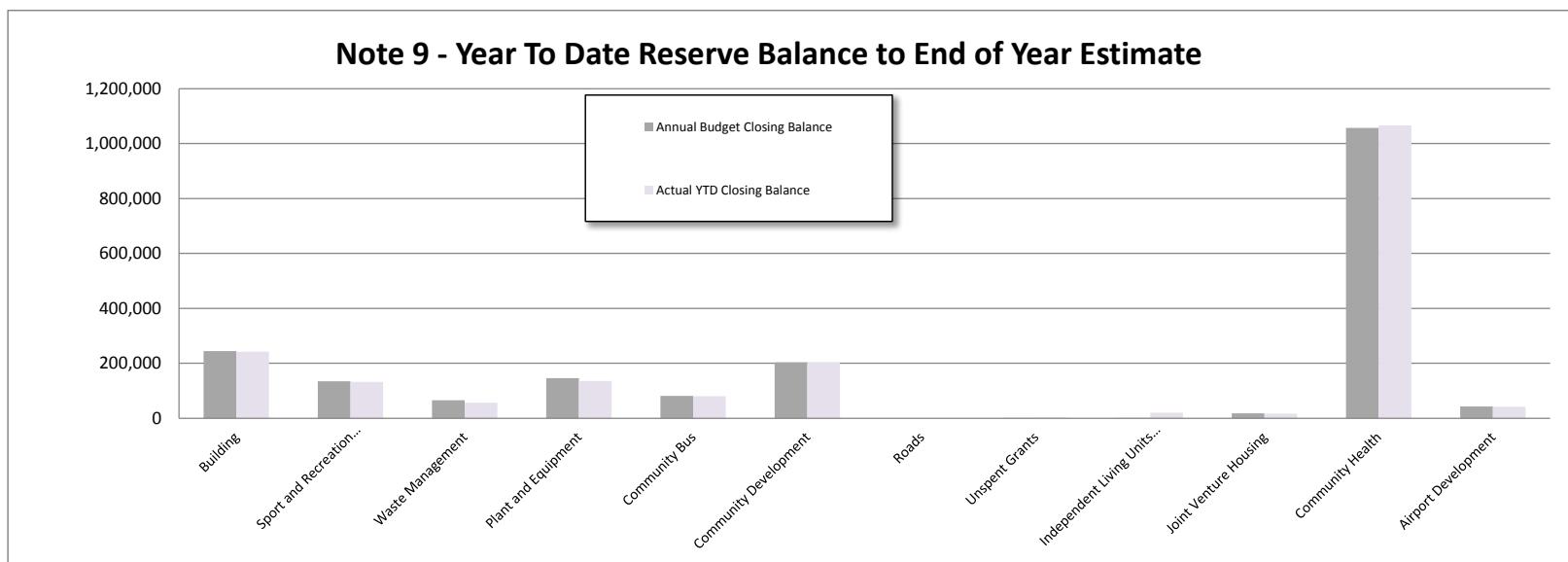
Program/Details GL	Provider	Approval Yes No	2018-19 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status		Estimated Receivable Dates
						Received	Not Received	
GENERAL PURPOSE FUNDING		(Yes/No)	\$	\$	\$	\$	\$	
Financial Assistance Grant	State Government	Yes	502,514	36,510	539,024	404,270	134,755	Quarterly - May
Wyalkatchem Fair Grants	Lotterywest	Yes	0	10,000	10,000	10,000	0	Approved after Budget adopted
Wyalkatchem Fair Grants	Healthway	Yes	0	2,000	2,000	2,000	0	Approved after Budget adopted
GOVERNANCE								
Reimbursements - Miscellaneous	Various		2,000	4,187	6,187	6,279	(92)	
LAW, ORDER, PUBLIC SAFETY								
DFES Operating Grant	DFES	Yes	33,986	0	33,986	19,853	14,133	4 instalments
HEALTH								
Medical Centre Contribution	Shire of Koorda	Yes	57,105	(8,049)	49,056	26,354	22,702	6 monthly - Jun
Estate Funds	Estate of Larry Elsegood	Yes	0		0	361	(361)	
COMMUNITY AMENITIES								
RECREATION AND CULTURE								
TRANSPORT								
Financial Assistance Grant	State Government	Yes	217,400	(11,437)	205,963	154,472	51,491	Quarterly - May
Main Roads Direct Grant	Main Roads WA	Yes	59,215	41,834	101,049	101,049	0	
Street Lighting Subsidy	Main Roads WA	Yes	1,419	0	1,419	0	1,419	May-19
Regional Road Group	Main Roads WA	Yes	293,877	(6,837)	287,040	208,170	78,870	60% Feb-19
Roads to Recovery	Department of Infrastructure and Regional Development	Yes	201,689	0	201,689	201,689	0	
OTHER PROPERTY & SERVICES								
Diesel Fuel Rebate	Australian Taxation Office	Yes	15,000		15,000	13,090	1,910	Monthly
TOTALS			1,384,205	68,208	1,452,413	1,147,587	304,826	

Comments - Grants and Contributions

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 9: Cash Backed Reserve

Name	Opening Balance	Amended Annual Budget Interest Earned	Actual Interest Earned	Amended Annual Budget Transfers In (+)	Actual Transfers In (+)	Amended Annual Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Annual Budget Closing Balance	Actual YTD Closing Balance
Building	\$ 239,055	\$ 5,835	\$ 3,276	\$	\$	\$	\$		\$ 244,890	\$ 242,332
Sport and Recreation Facilities	130,873	3,194	1,794						134,067	132,667
Waste Management	55,107	1,345	755	8,578					65,030	55,862
Plant and Equipment	134,288	3,278	1,841	8,113					145,679	136,129
Community Bus	79,097	1,931	1,084						81,028	80,181
Community Development	150,450	3,672	2,677	50,000	50,000				204,122	203,126
Roads	242,449	339	339			(242,788)	(242,788)		0	0
Unspent Grants	528,622	778	763			(529,400)	(527,657)		0	1,983
Independent Living Units project	19,737	482	271			(20,219)			0	20,009
Joint Venture Housing	16,744	409	230	1,000		(20,000)			18,153	16,974
Community Health	1,051,796	25,729	14,416						1,057,525	1,066,212
Airport Development	41,315	1,008	566						42,323	41,881
	2,689,534	48,000	28,011	67,691	50,255	(812,407)	(770,445)		1,992,818	1,997,355



Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Profit(Loss) of Asset Disposal				Disposals	Current Budget			
Cost	Accum Depr	Proceeds	Profit (Loss)		Replacement			
					Amended Annual Budget	Actual	Variance	
\$ 35,000	(8,419)	16,364	(10,217)	Other Property and Services	\$ 51,455	\$ 51,455	\$ (0)	
64,000	(14,133)	36,364	(13,503)	Toyota Camry	43,975	45,431	1,456 ▲	
10,000	(2,358)	12,844	5,202	Land Rover Discovery	42,547	43,975	1,428 ▲	
			0	Toro Mower	150,500	150,500	0 ▲	
				Roller				
109,000	(24,910)	65,571	(18,519)	Totals	288,477	291,360	2,883	

Comments - Capital Disposal

Contributions Information					Summary Acquisitions	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Amended Annual Budget	Actual	Variance
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Property, Plant & Equipment	\$ 0	\$ 0	\$ 0
213,255	0	0	0	213,255	Land for Resale	0	0	(143,322) ▼
193,632	0	102,844	0	296,476	Land and Buildings	213,255	69,933	2,507 ▲
25,000	0	0	0	25,000	Plant & Property	296,476	298,983	(35,000) ▼
					Furniture & Equipment	35,000	0	
33,114	455,969	0	0	489,083	Infrastructure			
0	0	0	0	0	Roadworks	533,126	303,441	(229,685) ▼
0	0	0	0	0	Drainage	0	0	0
0	0	0	0	0	Bridges	0	0	0
0	0	0	0	0	Footpath & Cycleways	0	0	0
0	0	0	0	0	Parks, Gardens & Reserves	13,745	8,745	(5,000) ▼
35,000	0	0	0	35,000	Airports	15,000	0	(15,000) ▼
0	0	0	0	0	Sewerage	0	0	0
0	0	0	0	0	Other Infrastructure	0	0	0
500,001	455,969	102,844	0	1,058,814	Totals	1,106,602	681,102	(425,500)

Comments - Capital Acquisitions

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions					Land for Resale	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Amended Annual Budget	Actual	Variance
\$	\$	\$	\$	\$		\$	\$	\$
				0				0
				0				0
				0				0
0	0	0	0	0	Totals	0	0	0

Contributions					Land & Buildings	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Amended Annual Budget	Actual	Variance
\$	\$	\$	\$	\$		\$	\$	\$
10,000				10,000	Governance Shire Office	10,000	3,200	(6,800) ▼
10,000				10,000	Education and Welfare Aged Care Services and Accommodation	10,000	0	(10,000) ▼
10,000				10,000	Housing 1 Slocum St	10,000	10,458	458 ▲
7,000				7,000	22a Flint St	7,000	0	(7,000) ▼
15,000				15,000	Lady Novar	15,000	8,084	(6,916) ▼
16,255				16,255	Recreation and Culture Recreation Centre	16,255	4,238	(12,018) ▼
115,000				115,000	Transport Depot	115,000	24,796	(90,204) ▼
15,000				15,000	Economic Services Railway Station	15,000	11,824	(3,176) ▼
15,000				15,000	Railway Barracks	15,000	7,334	(7,666) ▼
213,255	0	0	0	213,255	Totals	213,255	69,933	(143,322)

Contributions					Plant & Equipment	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Amended Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$		\$	\$	\$
36,455		15,000		51,455	Transport Works Manager vehicle	51,455	51,455	(0)
8,975		35,000		43,975	Doctor vehicle	43,975	45,881	1,906 ▲
29,703		12,844		42,547	Ride on mower	42,547	43,975	1,428 ▲
7,999				7,999	Cylinder mower	7,999	7,173	(826) ▼
110,500		40,000		150,500	Roller	150,500	150,500	0
193,632	0	102,844	0	296,476	Totals	296,476	298,983	2,507

Contributions					Furniture & Equipment	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Amended Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$		\$	\$	\$
25,000				25,000	Governance Shire Office IT upgrade	35,000	0	(35,000) ▼
25,000	0	0	0	25,000	Totals	35,000	0	(35,000)

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Municipal Funds	Contributions					Roads	Current Budget		
							This Year		
	Amended Annual Budget	Actual	Variance (Under)Over						
\$	\$	\$	\$	\$	\$		\$	\$	\$
0	201,230			201,230		Transport Cunderdin/Wyalkatchem Rd - SLK 2.0 to 4.85	251,230	143,411	(107,819) ▼
33,114	80,276			113,390		Cunderdin/Wyalkatchem Rd - SLK 4.85 to 7.85	113,390	113,390	(0) ▼
Lewis East Rd	99,801			99,801		Tammin / Wyalkatchem Rd - SLK 25.36 to 28.44	99,801	0	(99,801) ▼
Goldfields Rd	27,424			27,424		Lewis East Rd	21,467	21,467	(0) ▼
	25,173			25,173		Goldfields Rd	25,173	25,173	0 ▲
	22,065			22,065		Martin Rd Sealing	22,065	0	(22,065) ▼
33,114	455,969	0	0	489,083	Totals		533,126	303,441	(229,685)

Municipal Funds	Contributions					Drainage	Current Budget		
							This Year		
	Amended Annual Budget	Actual	Variance (Under)Over						
\$	\$	\$	\$	\$	\$		\$	\$	\$
				0	0				0
0	0	0	0	0	Totals		0	0	0

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions					Bridges	Current Budget		
						This Year		
Municipal Funds	Grants	Reserves/Proceeds	Borrowing	Total		Amended Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$ 0 0 0 0		\$ 0 0 0 0	\$ 0 0 0 0	\$ 0 0 0 0
0	0	0	0	0	Totals	0	0	0

Contributions					Footpaths & Cycleways	Current Budget		
						This Year		
Municipal Funds	Grants	Reserves/Proceeds	Borrowing	Total		Amended Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$ 0 0 0 0		\$ 0 0 0 0	\$ 0 0 0 0	\$ 0 0 0 0
0	0	0	0	0	Totals	0	0	0

Contributions					Parks, Gardens & Reserves	Current Budget		
						This Year		
Municipal Funds	Grants	Reserves/Proceeds	Borrowing	Total		Amended Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$ 0 0 0 0		\$ 8,745	\$ 8,745	\$ (0) (5,000) 0
0	0	0	0	0	Totals	13,745	8,745	(5,000)

Contributions					Airports	Current Budget		
						This Year		
Municipal Funds	Grants	Reserves/Proceeds	Borrowing	Total		Amended Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$ 35,000 0		\$ 15,000	\$ 0	\$ (15,000) 0
35,000	0	0	0	35,000	Totals	15,000	0	(15,000)

Contributions					Sewerage	Current Budget		
						This Year		
Municipal Funds	Grants	Reserves/Proceeds	Borrowing	Total		Amended Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$ 0 0 0 0		\$ 0 0 0 0	\$ 0 0 0 0	\$ 0 0 0 0
0	0	0	0	0	Totals	0	0	0

Contributions					Other Infrastructure	Current Budget		
						This Year		
Municipal Funds	Grants	Reserves/Proceeds	Borrowing	Total		Amended Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$ 0 0 0 0		\$ 0 0 0 0	\$ 0 0 0 0	\$ 0 0 0 0
0	0	0	0	0	Totals	0	0	0

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-18	Amount Received	Amount Paid	Closing Balance 31-Mar-19
	\$	\$	\$	\$
Working Account				
Key Deposit	195	15	(15)	195
Cleaning Bond	600	100	(100)	600
Rose & Heritage Festival Committee	2,651			2,651
Employee Pay	2,810			2,810
	6,257	115	(115)	6,257

Shire of Wyalkatchem
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2019

SUPPLEMENTARY INFORMATION: INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-18	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2018/19 Actual \$
Housing									
Loan 68 - 43/45 Wilson	147,658	0	0	20,636	20,636	127,022	127,022	9,828	6,257
Recreation & Culture									
Loan 73 - Community Resource Centre Building Project	130,323	0	0	19,413	9,600	110,910	120,723	5,561	1,467
Transport									
Loan 74 - New Holland Tractor	16,037	0	0	16,037	16,037	0	0	234	74
	294,018	0	0	56,086	46,273	237,932	247,745	15,623	7,798

(b) Credit Standby Arrangements

Bank overdraft limit	250,000
Bank overdraft at month end	0
Credit card limit - Total limit approved	13,000
Credit card limit - CEO actual limit accessed	13,000
Credit card balance at month end	1,214

RECONCILIATION OF BANK ACCOUNTS

Unrestricted Municipal Bank as at 31 March 2019	1,186,863
Outstanding Deposits	
Outstanding Payments	
 Ending Balance	 1,186,863
 Trust Working as at 31 March 2019	 6,257
Outstanding Deposits	
Outstanding Payments	
 Ending Balance	 6,257
 Reserve Account as at 31 March 2019	 1,997,356
Outstanding Deposits	
Outstanding Payments	
 Ending Balance	 1,997,356

A/R Aging Summary

As at 31 March 2019

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Bending, Kelly	0	50	0	0	0	50 Dog registrations - being deducted from payroll
Contract Aquatic Services	0	1,618	0	0	0	1,618 Rent for 2018/19 pool season
Drum Muster	0	439	0	0	0	439 Payment for Tennis Club collections (invoice received from Tennis Club)
Gibbs, Skye	0	0	101	0	0	101 Water usage 58 Flint St - oldest amount paid, setting up arrangement for remainder
Jones, Gillian	0	0	97	0	0	97 Use of Railway Station charge - will be paid when she is here in April as she didn't come in March.
RATE DEBTORS	0	0	0	0	49,773	49,773 Outstanding Rates as at 31 March 2019
Shire of Mt Marshall	0	1,129	0	0	0	1,129 Rent 53 Piesse St
T & E Services Pty Ltd	0	0	0	13	0	13 Reimbursement for freight - followed up with Medical Centre and will be paid
Thompson Funeral Services	0	1,110	0	0	0	1,110 Invoice for funeral
Toboss, Peter	0	202	0	104	0	306 Electricity 53 Piesse St - paid 04/04/19
Webb, Margaret	0	382	0	0	0	382 Electricity 2a Slocum St - paid April
	0	1,110	0	0	0	1,110 Season Charge 2018/19
West Yorkrakine Cricket Club	0	1,110	0	0	0	1,110 Season Charge 2018/19
Wyalkatchem Cricket Club	0	1,110	0	0	0	1,110 Season Charge 2018/19
Wyalkatchem District High School	0	474	0	0	0	474 Korrellocking Hall hire and additional opening hours at swimming pool outside of normal
Wyalkatchem Football Club	0	545	0	0	0	545 Season Charges 2019
Wyalkatchem Men's Bowling Club	0	265	0	0	0	265 Water usage White Dam farm
Wyalkatchem Tennis Club.	0	1,110	0	0	0	1,110 Season Charges 2018/19
TOTAL	0	9,543	198	117	49,773	59,631
	0	9,543	198	117	0	9,858 Sundry
	0	0	0	0	49,773	49,773 Rates

