



Minutes

of the

Ordinary Meeting of Council

held on

Thursday

21 April

2016

At 3.30 pm

In

The Council Chambers  
Honour Avenue Wyalkatchem

*Our mission*

*We exist to deliver sustainable quality services that meet the needs of Wyalkatchem today and into the future*

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**1. DECLARATION OF OPENING: 15.30**

**1.1 The Shire President declared the Meeting open.**

**1.2 The Shire of Wyalkatchem disclaimer was read aloud.**

*“No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting”.*

**2. Public question time:**

**2.1 Response to previous questions taken on notice**

Not applicable

**2.2 Declaration of public question time opened: 15.31**

**2.3 Declaration of public question time closed: 15.31**

**3. Record of attendance, apologies, and approved leave of absence**

**3.1 Present:** Cr Holdsworth, Cr Gawley, Cr Butt, Cr Garner, Cr Jones, Cr Davies

**3.2 Apologies:** Cr Gamble

**3.3 On leave of absence:**

**3.4 Staff:** Ian McCabe, Trevor Webb, Claire Trenorden, Rachel Nightingale

**3.5 Visitors:** Amy Halliday, Andrew Borrett

**3.6 Gallery:**

**3.7 Applications for leave of absence:**

**4.0 Petitions, deputations and presentations**


**4.1 Petitions**

**4.2 Deputations**

**4.3 Presentations**

## 5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### 5.1.1 MEETINGS – CONFIRMATION OF MINUTES - ORDINARY MEETING 17 MARCH 2016

<b>FILE REFERENCE:</b>	Minute Book
<b>AUTHOR'S NAME AND POSITION:</b>	Ian McCabe Chief Executive Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANT/ RESPONDENT/LOCATION:</b>	Shire of Wyalkatchem
<b>DATE REPORT WRITTEN:</b>	7 April 2016
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>PREVIOUS MEETING REFERENCE:</b>	Not Applicable

#### **SUMMARY:**

- 1. Confirm the minutes as an accurate record of the Ordinary Meeting of Council held on 17 March 2016.**

#### **Appendix:**

There is no attachment to this report.

#### **Background:**

The minutes have been circulated to all Councillors and they have been made available to the public. The minutes are also published on the Shire's website.

#### **Comment:**

There is no further comment to this item.

#### **Consultation:**

Ian McCabe, Chief Executive Officer.

#### **Statutory Environment:**

1. *Local Government Act 1995*, Part 5 Division 2 Subdivision 3 Section 5.25
2. *Local Government (Administration) Regulations 1996*, Regulation 11 Content of minutes of council or committee meetings s. 5.25(f)
3. Shire of Wyalkatchem Standing Orders Local Law 1999, Part 3 Business of the Meeting Standing Order 3.5 Confirmation of Minutes

#### **Policy Implications:**

There is no Council Policy relative to this issue.

#### **Financial Implications:**

There are no Financial Implications relative to this issue.

**Strategic Plan/Risk Implications:**

There are no Strategic Plan/Risk Implications relative to this issue.

**Voting Requirements:** Simple Majority

**Council Decision Number:** 3264

**Moved:** Cr Garner

**Seconded:** Cr Gawley

**That Council resolve the following:**

- 1. Confirm the minutes as an accurate record of the Ordinary Meeting of Council held on 17 March 2016.**

**Vote:** 6/0

## **6.0 Announcements by Presiding Person**

Cr Davies mentioned the community fair that was held down at the oval. Cr Davies thanked all staff involved. A special mention was given to Cr Butt and Dawn Dodds for their help. A charity ball was held in mid-March for Motor Neurone Disease. Approximately \$14k was raised.

Cr Davies acknowledged Steven Petchell and the order of St John that he has recently received. Cr Davies mentioned the renovation of kitchen at the rec centre and thanked all staff in particular Trevor for the preparation of the recreation centre and oval.

The Wylie fly in is 23 April 2016

ANZAC day is on monday.


Cr Davies acknowledged the passing of Cr Gamble's brother in law. Cr Davies acknowledged the passing of Graham Pattinson.

## **7.0 Matters for which meeting may be closed**

### **8.1 Land use and planning - there are no items this month**

## 8.2 FINANCIALS

### 8.2.1 FINANCIAL MANAGEMENT – FINANCIAL REPORTING – MONTHLY FINANCIAL REPORT – MARCH 2016

<b>FILE REFERENCE:</b>	12.10.02
<b>AUTHOR'S NAME AND POSITION:</b>	Claire Trenorden Senior Finance Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANT/RESPONDENT:</b>	Not Applicable
<b>DATE REPORT WRITTEN:</b>	13 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>PREVIOUS MEETING REFERENCE:</b>	OMC 17 March 2016 Council decision number: 3249

**SUMMARY:** In accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, the Shire is to prepare a monthly Statement of Financial Activity for approval by Council.

That Council resolve the following:

1. Receive the Statement of Financial Activity for the period ended 31 March 2016.

#### Appendices:

1. Monthly Financial Report for the Period Ended 31 March 2016 and supporting documentation.

#### Background:

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005. The change was implemented to provide elected members with a better idea of operating and capital revenue and expenditure. It was also intended to link operating results with balance sheet items and to reconcile with end of month balances.

#### Comment:

#### March 2016 Financial Statements:

- Yearly operating revenue is \$2,210,700 inclusive of net rate income of \$1,044,609 (net of prepaid rates and discounts) – 63% of Budget
- Yearly operating expenditure is \$2,374,889 – 72% of Budget
- Yearly capital expenditure is \$1,521,747 – 33% of Budget
- Yearly capital revenue is \$875,771 – 37% of Budget
- Net current assets as 31 March 2016 are \$1,064,556

**Operating Revenue:** Total operating revenue is 63% of the Annual Budget.

**Rates:** Revenue of \$1,273,186 has been raised during the Rate Run for 2015/16. This is broken down between Rates \$1,126,489, Rubbish \$98,571, Health Levy \$14,570 and ESL Levy \$33,556. To date income received is \$1,211,266 and discounts applied equate



to \$24,890. Approximately 95% of Rates have been collected to date, with \$28,643 outstanding.

**General Purpose Funding:** The Reserve term deposit matured and interest of \$11,434 was received. The term deposit was rolled over for 90 days and final reserve transfers for the financial year will be completed in June 2016.

**Recreation and Culture:** The Community Swimming Pool Revitalisation Grant was received in March 2016 (\$32,000) as per the amended Annual Budget, this needs to be expended by the end of May.

**Operating Expenditure:** Total operating expenditure is 72% of the Annual Budget.

**Capital Expenditure:** Total Capital Expenditure (\$1,521,747) is 33% of the Annual Budget (\$4,233,660).

Land and Buildings	\$258,506	1 Slocum St, Recreation Centre and Senior Citizens project are in progress as of March 2016. Replacement of Medical Centre air conditioner (insurance claim), 22 Flint St, 53 Piesse St, 43 Wilson St, purchase of airport reserve, Railway Station, 57 Flint St, Bush Fire Truck Shed, Town Hall and the Admin Office are completed for 2015/16.
Plant and Property	\$417,841	All plant and equipment changeover has been completed for 2015/16.
Roadworks	\$518,022	All town roadworks projects and RRG Nembudding South Rd are completed for 2015/16.
Footpaths	\$24,358	The footpath project has been completed for 2015/16.
Other Infrastructure	\$112,112	The Basketball/Netball courts are in progress as of March 2016. The streetscape project, cemetery project and rubbish tip project are completed.
Transfers to Reserves	\$41,202	

**Net Assets:** Net Current Assets as at 31 March 2016 amounts to \$1,064,556. This is in the majority comprised of Cash at Bank – Municipal Funds (\$982,718).

**Consultation:**

Ian McCabe                      Chief Executive Officer

**Statutory Environment:**

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* applies.

**Policy Implications:**

There are no Council Policy relative to this issue.

**Financial Implications:**

There are no Financial Implications relative to this issue.

**Strategic Plan/Risk Implications:**

There are no Strategic Plan / Risk Implications relative to this issue.

**Voting Requirements**                      Simple Majority

**Council Decision Number**              3265

**Moved:** Cr Holdsworth                      **Seconded** Cr Gawley

**That Council resolve the following:**

- 1. Receive the Statement of Financial Activity for the period ended 31 March 2016.**

**Vote:** 6/0

Shire of Wyalkatchem  
MONTHLY FINANCIAL REPORT  
For the Period Ended 31 March 2016

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LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Shire of Wyalkatchem  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 31 March 2016

	Note	Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b) - (a) 3	Var. % (b) - (a) / (b) 3	Var.
		\$	\$	\$	\$	%	
Operating Revenues							
Governance		19,760	19,760	22,276	2,516	11.3%	
General Purpose Funding		597,852	448,389	457,587	9,198	2.0%	
Law, Order and Public Safety		25,410	19,058	18,734	(324)	(1.7%)	
Health		1,068,398	33,119	37,028	3,909	10.6%	
Education and Welfare		180	0	0	0		
Housing		132,757	99,568	108,437	8,869	8.2%	
Community Amenities		111,004	111,004	107,079	(3,925)	(3.7%)	
Recreation and Culture		56,522	49,123	49,177	54	0.1%	
Transport		291,981	239,772	239,772	0	0.0%	
Economic Services		5,410	4,057	4,174	117	2.8%	
Other Property and Services		180,546	125,409	121,829	(3,580)	(2.9%)	
Total (Excluding Rates)		2,489,820	1,149,259	1,166,092	16,833	1.4%	
Operating Expense							
Governance		(291,261)	(183,446)	(176,583)	6,863	3.9%	
General Purpose Funding		(64,169)	(48,127)	(45,269)	2,858	6.3%	
Law, Order and Public Safety		(86,308)	(64,731)	(63,859)	872	1.4%	
Health		(283,830)	(212,873)	(204,005)	8,868	4.3%	
Education and Welfare		(23,020)	(23,020)	(21,650)	1,370	6.3%	
Housing		(245,450)	(184,087)	(177,235)	6,852	3.9%	
Community Amenities		(218,864)	(134,148)	(126,486)	7,662	6.1%	
Recreation and Culture		(660,281)	(495,210)	(490,578)	4,632	0.9%	
Transport		(1,348,896)	(956,672)	(949,683)	6,989	0.7%	
Economic Services		(72,671)	(54,503)	(55,853)	(1,350)	(2.4%)	
Other Property and Services		(25,521)	(69,141)	(63,688)	5,453	8.6%	
Total		(3,320,271)	(2,425,958)	(2,374,889)	51,069		
Funding Balance Adjustment							
Add back Depreciation		1,025,109	768,731	768,435	(296)	(0.0%)	
Adjust (Profit)/Loss on Asset Disposal	10	(148,102)	(91,853)	(91,853)	0	0.0%	
Movement in Deferred Pensional Rates (Non-Current)					0		
Movement in Accrued Salaries and Wages					0		
Movement in Employee Benefit Provisions					0		
Adjust Provisions and Accruals					0		
Net Operating (Ex. Rates)		46,556	(599,821)	(532,215)	67,607		
Capital Revenues							
Proceeds from Disposal of Assets	10	254,755	254,755	254,755	0	0.0%	
Non-Operating Grants		856,385	539,502	539,502	0	0.0%	
Proceeds from New Debentures		63,700	63,700	63,700	0	0.0%	
Proceeds from Sale of Investments					0		
Proceeds from Advances					0		
Self-Supporting Loan Principal		11,316	7,650	7,650	0	0.0%	
Transfer from Reserves	9	1,187,171	10,165	10,165	0	0.0%	
Total		2,373,327	875,771	875,771	0		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	10	(1,221,229)	(258,506)	(258,506)	0	0.0%	
Plant and Equipment	10	(417,341)	(417,341)	(417,841)	(500)	(0.1%)	
Furniture and Equipment	10	0	0	0	0		
Infrastructure Assets - Roads	10	(960,413)	(518,022)	(518,022)	0	0.0%	
Infrastructure Assets - Other	10	(273,900)	(136,470)	(136,470)	0	0.0%	
Purchase of Investments					0		
Repayment of Debentures		(174,087)	(149,707)	(149,707)	0	0.0%	
Advances to Community Groups					0		
Transfer to Reserves	9	(1,510,727)	(41,202)	(41,202)	0	0.0%	
Total		(4,557,697)	(1,521,247)	(1,521,747)	(500)		
Net Capital		(2,184,370)	(645,476)	(645,975)	(500)		
Total Net Operating + Capital		(2,137,814)	(1,245,297)	(1,178,190)	67,107		
Rate Revenue		1,044,597	1,044,597	1,044,609	12	0.0%	
Opening Funding Surplus(Deficit)		1,198,138	1,198,138	1,198,138	0	0.0%	
Closing Funding Surplus(Deficit)	3	104,920	997,438	1,064,556	67,119	6.3%	

Shire of Wyalkatchem  
STATEMENT OF FINANCIAL ACTIVITY  
(Nature or Type)  
For the Period Ended 31 March 2016

	Note	Amended Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3
Operating Revenues		\$	\$	\$	\$	%
Grants, Subsidies and Contributions	8	1,973,367	735,987	737,763	1,776	0.2%
Profit on Asset Disposal	10	172,546	115,217	116,297	1,080	0.9%
Fees and Charges		299,110	253,258	258,265	5,007	1.9%
Interest Earnings		44,797	44,797	53,766	8,969	16.7%
Other Revenue		0	0	0	0	
Total (Excluding Rates)		2,489,820	1,149,259	1,166,092	16,833	
Operating Expense						
Employee Costs		(818,360)	(593,770)	(570,493)	23,277	4.1%
Materials and Contracts		(1,147,474)	(793,535)	(770,218)	23,317	3.0%
Utilities Charges		(150,094)	(100,063)	(95,431)	4,632	4.9%
Depreciation (Non-Current Assets)		(1,025,109)	(768,731)	(768,435)	296	0.0%
Interest Expenses		(31,590)	(22,215)	(22,215)	0	0.0%
Insurance Expenses		(123,200)	(123,200)	(123,654)	(454)	(0.4%)
Loss on Asset Disposal	10	(24,444)	(24,444)	(24,444)	0	0.0%
Other Expenditure		0	0	0	0	
Total		(3,320,271)	(2,425,958)	(2,374,889)	51,069	
Funding Balance Adjustment						
Add Back Depreciation		1,025,109	768,731	768,435	(296)	(0.0%)
Adjust (Profit)/Loss on Asset Disposal	10	(148,102)	(91,853)	(91,853)	0	0.0%
Movement in Deferred Pensional Rates (Non-Current)					0	
Movement in Accrued Salaries and Wages					0	
Movement in Employee Benefit Provisions					0	
Adjust Provisions and Accruals					0	
Net Operating (Ex. Rates)		46,556	(599,821)	(532,215)	67,606	
Capital Revenues						
Grants, Subsidies and Contributions	8	856,385	539,502	539,502	0	0.0%
Proceeds from Disposal of Assets	10	254,755	254,755	254,755	0	0.0%
Proceeds from New Debentures		63,700	63,700	63,700	0	0.0%
Proceeds from Sale of Investments					0	
Proceeds from Advances					0	
Self-Supporting Loan Principal		11,316	7,650	7,650	0	0.0%
Transfer from Reserves	9	1,187,171	10,165	10,165	0	0.0%
Total		2,373,327	875,771	875,771	0	
Capital Expenses						
Land Held for Resale		0	0	0	0	
Land and Buildings	10	(1,221,229)	(258,506)	(258,506)	0	0.0%
Plant and Equipment	10	(417,341)	(417,341)	(417,841)	(500)	(0.1%)
Furniture and Equipment	10	0	0	0	0	
Infrastructure Assets - Roads	10	(960,413)	(518,022)	(518,022)	0	0.0%
Infrastructure Assets - Other	10	(273,900)	(136,470)	(136,470)	0	0.0%
Purchase of Investments					0	
Repayment of Debentures		(174,087)	(149,707)	(149,707)	0	0.0%
Advances to Community Groups					0	
Transfer to Reserves	9	(1,510,727)	(41,202)	(41,202)	0	0.0%
Total		(4,557,697)	(1,521,247)	(1,521,747)	(500)	
Net Capital		(2,184,370)	(645,476)	(645,975)	(500)	
Total Net Operating + Capital		(2,137,814)	(1,245,297)	(1,178,190)	67,107	
Rate Revenue		1,044,597	1,044,597	1,044,609	12	0.0%
Opening Funding Surplus(Deficit)		1,198,138	1,198,138	1,198,138	0	0.0%
Closing Funding Surplus(Deficit)	3	104,920	997,438	1,064,556	67,118	6.3%

Shire of Wyalkatchem  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

- (a) **Basis of Accounting**  
This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).
- (b) **The Local Government Reporting Entity**  
All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

- (c) **Rounding Off Figures**  
All figures shown in this statement are rounded to the nearest dollar.
- (d) **Rates, Grants, Donations and Other Contributions**  
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.
- (e) **Goods and Services Tax**  
In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.
- (f) **Cash and Cash Equivalents**  
Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

- (g) **Trade and Other Receivables**  
Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Wyalkatchem  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

*Mandatory Requirement to Revalue Non-Current Assets*

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:

- (a) for the financial year ending 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and
  - (b) for the financial year ending 30 June 2014, the fair value of all of the assets of the local government -
    - (i) that are plant and equipments; and
    - (ii) that are -
      - (I) land and buildings; or
      - (II) infrastructure;
- and
- (c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.

Thereafter, in accordance with the regulations, each asset class must be revalued at least every 3 years.

Council has commenced the process of adopting Fair Value in accordance with the Regulations.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

*Land under Control*

In accordance with Local Government (Financial Management) Regulation 16(a), the Council is required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Under initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies details in this Note.

Whilst they were initially recorded at cost, fair value at the date of acquisition was deemed cost as per AASB 116.

Consequently, these assets were initially recognised at cost but revalued along with other items of Land and Buildings at 30 June 2013.

Shire of Wyalkatchem  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets (Continued)

*Initial Recognition*

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the statement of comprehensive income in the period in which they are incurred.

*Revaluation*

When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:

Revalued assets are carried at their fair value being the price that would be received to sell the asset, in an orderly transaction between market participants at the measurement date (Level 1 inputs in the fair value hierarchy).

For land and buildings, fair value will be determined based on the nature of the asset class. For land and non-specialised buildings, fair value is determined on the basis of observable open market values of similar assets, adjusted for conditions and comparability at their highest and best use (Level 2 inputs in the fair value hierarchy).

With regards to specialised buildings, fair value is determined having regard for current replacement cost and both observable and unobservable costs. These include construction costs based on recent contract prices, current condition (observable Level 2 inputs in the fair value hierarchy), residual values and remaining useful life assessments (unobservable Level 3 inputs in the fair value hierarchy).

For infrastructure and other asset classes, fair value is determined to be the current replacement cost of an asset (Level 2 inputs in the fair value hierarchy) less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset (Level 3 inputs in the fair value hierarchy).

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a revalued amount, being their fair value at the revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

In addition, the amendments to the Financial Management Regulations mandating the use of Fair Value imposes a further minimum of 3 years revaluation requirement. As a minimum, all assets carried at a revalued amount, will be revalued at least every 3 years.

*Transitional Arrangement*

During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.

Those assets carried at cost will be carried in accordance with the policy details in the *Initial Recognition* section as details above.

Those assets at fair value will be carried in accordance with the *Revaluation Methodology* section as detailed above.



Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets (Continued)

*Early Adoption of AASB 13 - Fair Value Measurement*

Whilst the new accounting standard in relation to Fair Value, *AASB 13 - Fair Value Measurement* does not become applicable until the year ended 30 June 2014 (in relation to Council), given the legislative need to commence using Fair Value methodology for this reporting period, the Council chose to early adopt AASB 13 (as allowed for in the standard).

As a consequence, the principles embodied in *AASB 13 - Fair Value Measurement* have been applied to this reporting period (year ended 30 June 2013).

Due to the nature and timing of the adoption (driven by legislation) the adoption of this standard has had no effect on previous reporting periods.

*Land Under Roads*

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16 (a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16 (a)(i) prohibits local governments from recognising such land as an asset.

Whilst treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life (excluding freehold land) are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Land	Not Depreciated
Airstrip	Not Depreciated
Buildings	50 years
Furniture	3 years
Computers	2.5 years
Vehicles	5 years
Graders	8 years
Footpaths	25 years
Other Plant & Equipment	3 years
Roads, Streets & Footpaths Formation	Not Depreciated
Pavement	50 years
Seal	15 years
Kerbing	30 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

Shire of Wyalkatchem  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets (Continued)

Capitalisation Threshold

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

**The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months** represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Wyalkatchem  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Wyalkatchem  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Details expenses related to Councils seven councillors, who normally meet the third Thursday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

**GENERAL PURPOSE FUNDING**

Rates - the amount raised is determined by Councils budget "shortfall" that is known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of by-laws, fire prevention and animal control.  
Requirements that Council carries out by statute.

**HEALTH**

Food quality control, immunisation, contributions to medical, health and operation of the child health clinic.

Council is a member of a group health scheme North Eastern Wheatbelt Health Scheme. Monitors food quality and caters for health requirements for the broader community.

Shire of Wyalkatchem  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

HOUSING

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

COMMUNITY AMENITIES

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities. Owns and operates the town site deep sewerage service. Controls and maintains one rubbish disposal site.

RECREATION AND CULTURE

Maintenance of hall, the aquatic centre, library and various reserves.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets. Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

ECONOMIC SERVICES

Tourism, pest control, building controls and natural resource management. Tourism facilities, information and directional signs. Weed and pest control services. Necessary building control services.

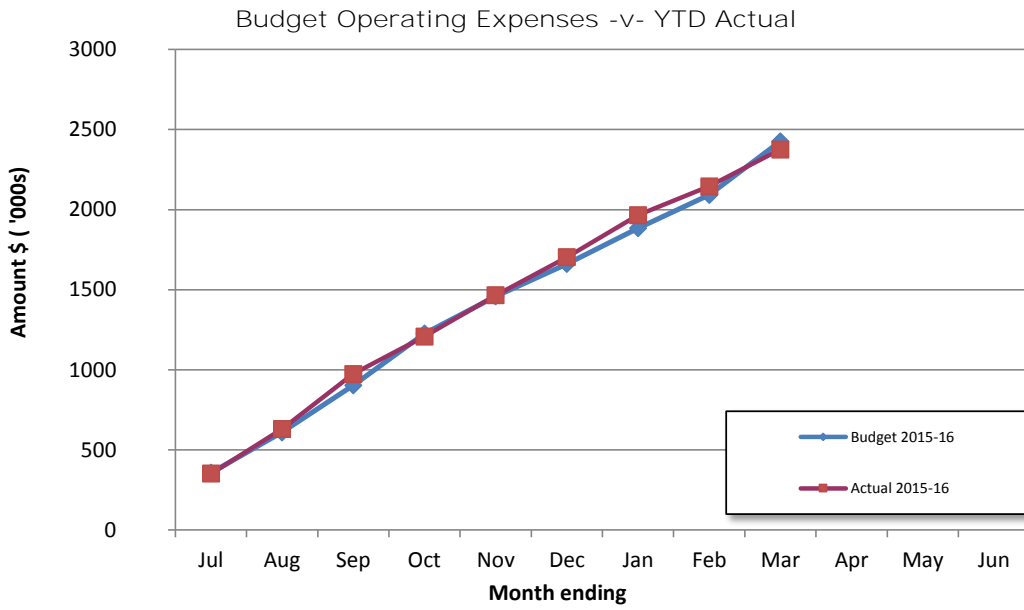
OTHER PROPERTY & SERVICES

Private works carried out by council and indirect cost allocation pools.

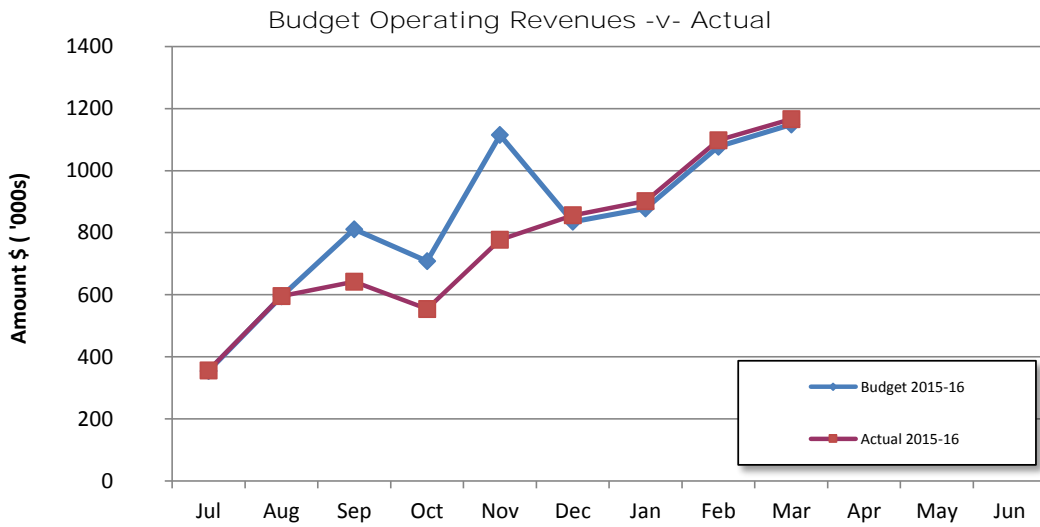
Public Works Overheads, plant operation and administrative costs are allocated to the various functions, works and services provided by Council.

Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

Note 2 - Graphical Representation - Source Statement of Financial Activity



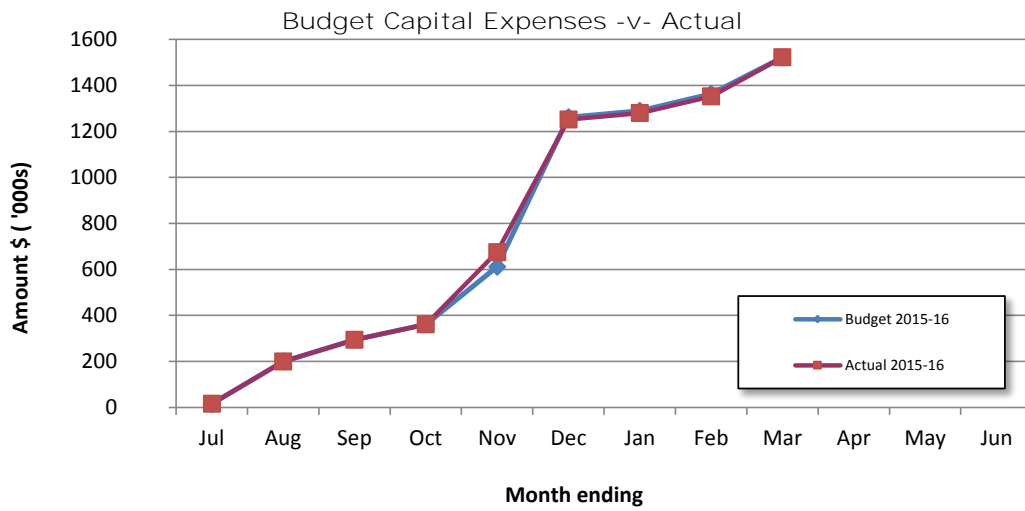
**Comments/Notes - Operating Expenses**



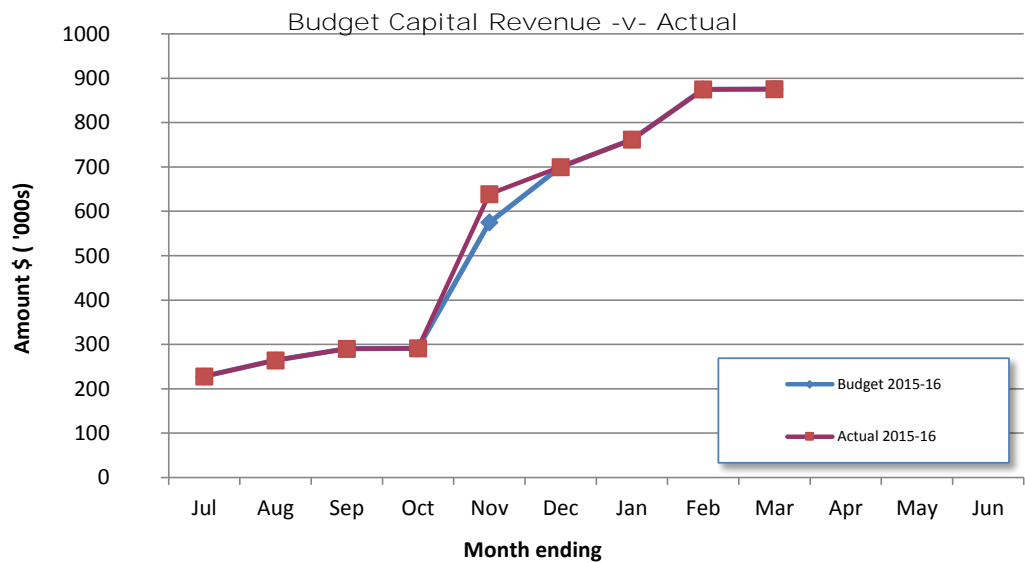
**Comments/Notes - Operating Revenues**

Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

Note 2 - Graphical Representation - Source Statement of Financial Activity



**Comments/Notes - Capital Expenses**

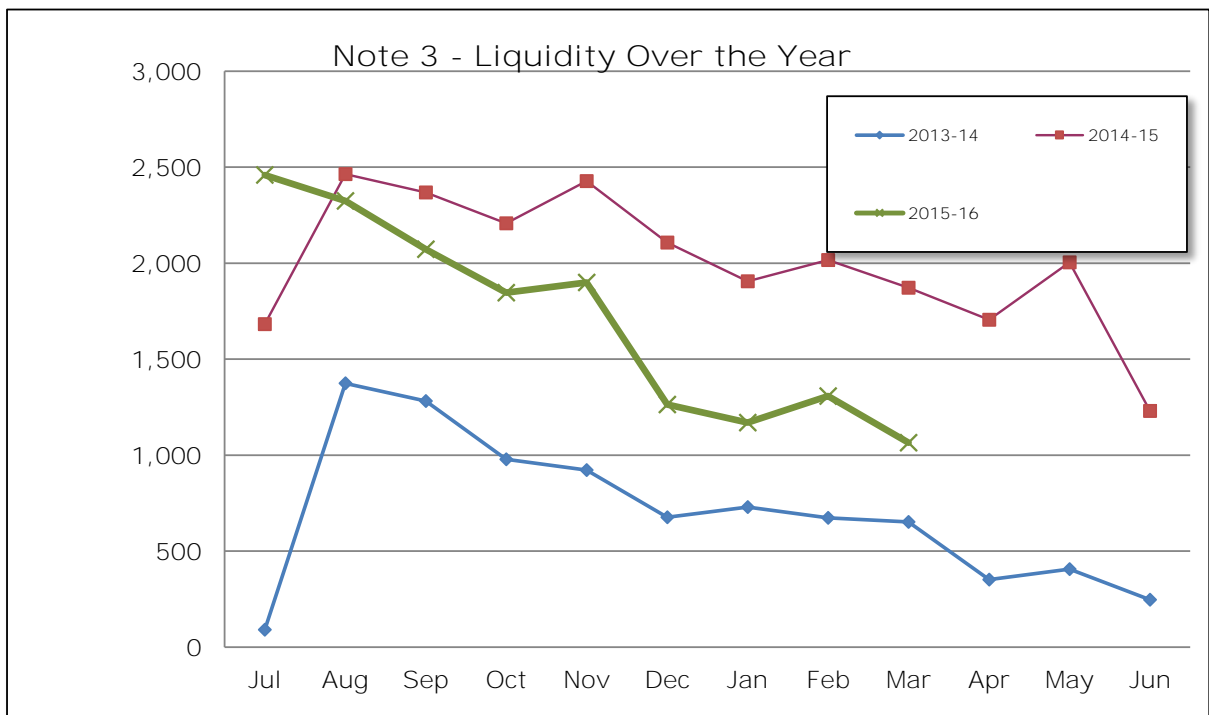


**Comments/Notes - Capital Revenues**

Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)			
2015-16			
Note	This Month	Last Month	Same Period Last Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	982,718	1,213,807	1,827,213
Cash Restricted	1,584,380	1,573,323	222,322
Investments			
Receivables - Rates and Rubbish	28,643	73,497	41,537
Receivables -Other	9,027	2,576	25,038
Inventories	111,517	106,722	77,688
	2,716,285	2,969,925	2,193,798
Less: Current Liabilities			
Payables	(541)	(21,706)	(9,176)
Current Employee Benefits Provision	(66,808)	(66,808)	(90,357)
	(67,349)	(88,514)	(99,533)
Less: Cash Restricted	(1,584,380)	(1,573,323)	(222,322)
Net Current Funding Position	1,064,556	1,308,087	1,871,944



Comments - Net Current Funding Position



Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits								
At Call - Municipal	0.05%	982,245				982,245	NAB	Call
At Call - REBA	0.01%			300		300	NAB	Call
At Call - Working	0.01%			19,821		19,821	NAB	Call
(b) Term Deposits Reserves	2.90%		1,584,380			1,584,380	NAB	8/06/2016
(c) Investments								
Total		982,245	1,584,380	20,121	0	2,586,746		

**Comments/Notes - Investments**



Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

Note 5: MAJOR VARIANCES

Comments/Reason for Variance						
		ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
5.1 OPERATING REVENUE (EXCLUDING RATES)						
5.1.1 GOVERNANCE						
1041010	Reimbursements	19,660	19,660	22,205	2,545	A refund was received from LGIS for workers compensation insurance as the actual wages for 2014/15 were lower than originally estimated (\$3,140).
5.1.2 GENERAL PURPOSE FUNDING						
5.1.3 LAW ORDER AND PUBLIC SAFETY						
5.1.4 HEALTH						
5.1.5 EDUCATION AND WELFARE						
5.1.6 HOUSING						
5.1.7 COMMUNITY AMENITIES						
5.1.8 RECREATION AND CULTURE						
5.1.9 TRANSPORT						
5.1.10 ECONOMIC SERVICES						
5.1.11 OTHER PROPERTY AND SERVICES						
5.2 OPERATING EXPENSES						
5.2.1 GOVERNANCE						
5.2.2 GENERAL PURPOSE FUNDING						
5.2.3 LAW, ORDER AND PUBLIC SAFETY						
5.2.4 HEALTH						

Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

Note 5: MAJOR VARIANCES

Comments/Reason for Variance					
	ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
5.2.5 EDUCATION AND WELFARE					
5.2.6 HOUSING					
5.2.7 COMMUNITY AMENITIES					
5.2.8 RECREATION AND CULTURE					
5.2.9 TRANSPORT					
5.2.10 ECONOMIC SERVICES					
5.2.11 OTHER PROPERTY AND SERVICES					
5.3 CAPITAL REVENUE					
5.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS					
5.3.2 PROCEEDS FROM DISPOSAL OF ASSETS					
5.3.3 PROCEEDS FROM NEW DEBENTURES					
5.3.4 PROCEEDS FROM SALE OF INVESTMENT					
5.3.5 PROCEEDS FROM ADVANCES					
5.3.6 SELF-SUPPORTING LOAN PRINCIPAL					
5.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)					
5.4 CAPITAL EXPENSES					
5.4.1 LAND HELD FOR RESALE					
5.4.2 LAND AND BUILDINGS					

Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

Note 5: MAJOR VARIANCES

Comments/Reason for Variance	ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
5.4.3 PLANT AND EQUIPMENT					
5.4.4 FURNITURE AND EQUIPMENT					
5.4.5 INFRASTRUCTURE ASSETS - ROADS					
5.4.6 INFRASTRUCTURE ASSETS - OTHER					
5.4.7 PURCHASES OF INVESTMENT					
5.4.8 REPAYMENT OF DEBENTURES					
5.4.9 ADVANCES TO COMMUNITY GROUPS					
5.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)					
5.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)					
5.5 OTHER ITEMS					
5.5.1 RATE REVENUE					
5.5.2 OPENING FUNDING SURPLUS(DEFICIT)					
5.5.3 DEPRECIATION					

Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

**Note 6: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

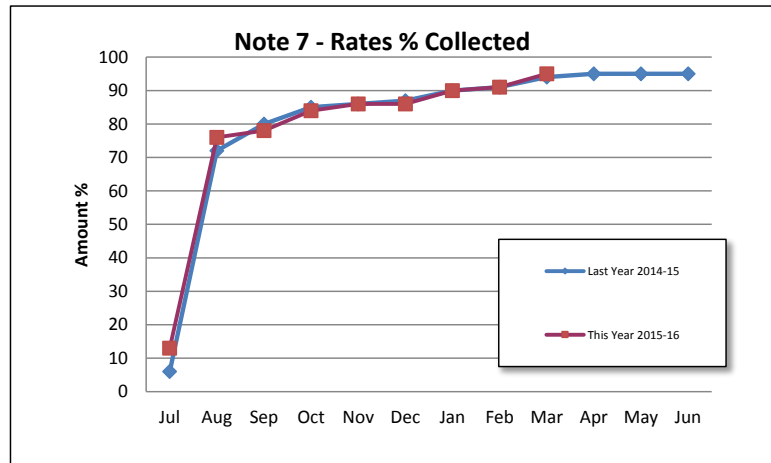
GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption			\$	\$	\$	\$
				0	0	0	0
	Closing Funding Surplus (Deficit)			0	0	0	0

Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

**Note 7: RECEIVABLES**

Receivables - Rates and Rubbish

	Current 2015-16	Previous 2014-15	Total
	\$	\$	\$
Opening Arrears Previous Years		38,511	38,511
Rates Levied this year	1,273,186	0	1,273,186
Interim Rates	63		63
Rates in Advance (Pre-Paid)	(50,390)	0	(50,390)
Instalment Fees	4,054	0	4,054
Administration/Legal Fees	9,635	0	9,635
Interest	944	0	944
Less Discount/Concessions/Write off	(24,890)	(11,204)	(36,094)
Less Collections to date	(1,190,232)	(21,034)	(1,211,266)
Equals Current Outstanding	22,369	6,274	28,643
Ex-Gratia Rates	7,286		7,286
Net Rates Collectable	(7,286)		28,643
% Collected			94.93%



**Comments/Notes - Receivables Rates and Rubbish**

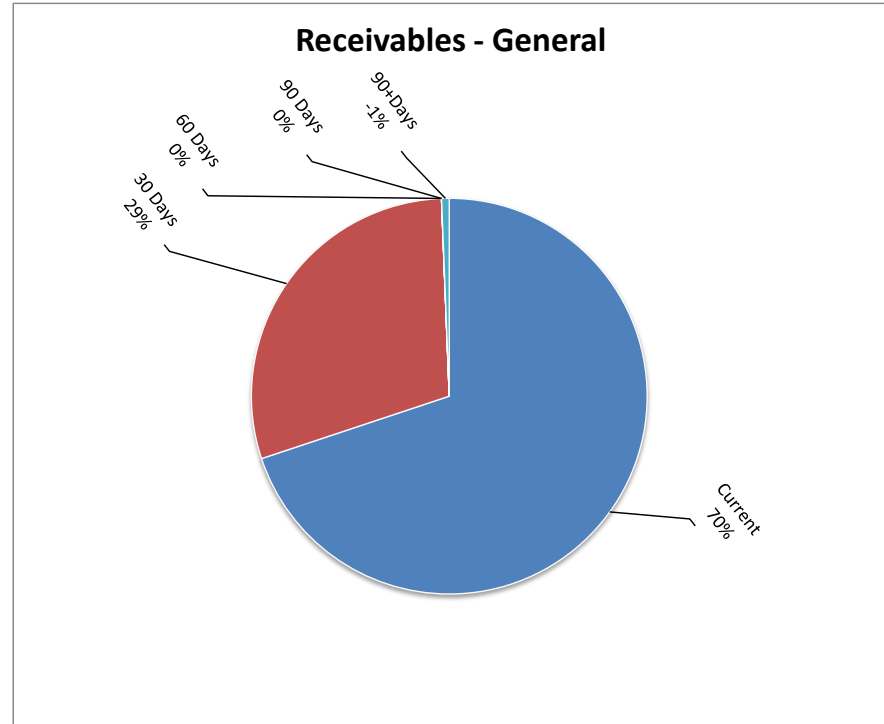
Rates Levied Includes: Rates \$1,126,489; ESL Levy \$33,556; Rural Health Levy \$14,570; Refuse Collection \$98,571

Receivables - General

	Current	30 Days	60 Days	90 Days	90+Days
	\$	\$	\$	\$	\$
	6,389	2,695	0	(1)	(57)
<b>Total Outstanding</b>					<b>9,027</b>

Total Outstanding

Amounts shown above include GST (where applicable)



**Comments/Notes - Receivables General**

Shire of Wyalkatchem  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

Note 8: GRANTS AND CONTRIBUTIONS

Program/Details GL	Provider	Approval Yes No	2015-16 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status		Estimated Receival Dates
						Received	Not Received	
		(Yes/No)	\$	\$	\$	\$	\$	
<b>GENERAL PURPOSE FUNDING</b>								
Financial Assistance Grant	State Government	Yes	987,202	(484,134)	503,068	377,301	125,767	Quarterly - May to come
Our Volunteers Grant	Department of Local Government and Communities	Yes	0		0	700	(700)	
Road Safety Communities Grant	Main Roads	Yes	0	1,550	1,550	1,550	0	
National Youth Week 2016	Department of Local Governme	Yes	0	1,000	1,000	1,000	0	
<b>GOVERNANCE</b>								
Reimbursements - Miscellaneous	Various		2,000	17,660	19,660	22,205	(2,545)	
<b>LAW, ORDER, PUBLIC SAFETY</b>								
DFES Operating Grant	DFES	No	33,262	(13,552)	19,710	13,140	6,570	4 instalments - only \$23,000 approved by DFES (budget amendment needed)
DFES Capital Grant	DFES	Yes	22,700		22,700	22,700	0	Jan 2016
<b>HEALTH</b>								
Medical Centre Contribution	Shire of Koorda	Yes	60,150	6,088	66,238	37,028	29,210	Invoiced Apr and June 2016
Medical Centre Estate Funds	Estate of Larry Elsegood	Yes	1,002,160		1,002,160	0	1,002,160	May 2016
<b>COMMUNITY AMENITIES</b>								
<b>RECREATION AND CULTURE</b>								
Swimming Pool Grant	Department of Sport & Rec	No	30,000	2,000	32,000	32,000	0	Approved Feb 2016
Contribution to Courts	Netball/Basketball Clubs	Yes	5,000		5,000	5,000	0	
NSRF Funding	Department of Infrastructure	Yes	0	25,000	25,000	0	25,000	
Kidsport Funds	Department of Sport & Rec	Yes	0		0	3,520	(3,520)	
<b>TRANSPORT</b>								
Financial Assistance Grant	State Government	Yes	429,954	(234,792)	195,162	146,372	48,791	Quarterly - Aug, Nov, Feb, May (50% pre-paid in June 2015)
Main Roads Direct Grant	Main Roads WA	Yes	93,400		93,400	93,400	0	July 2015
Street Lighting Subsidy	Main Roads WA	Yes	1,419		1,419	0	1,419	May 2016
Regional Road Group	Main Roads WA	Yes	252,344		252,344	135,696	116,648	60% on completion
Roads to Recovery	Dept of Transport	Yes	406,860	174,481	581,341	381,106	200,235	Quarterly
<b>OTHER PROPERTY &amp; SERVICES</b>								
Diesel Fuel Rebate	Australian Taxation Office	Yes	8,000		8,000	4,548	3,452	Monthly
<b>TOTALS</b>			<b>3,334,451</b>	<b>(504,699)</b>	<b>2,829,752</b>	<b>1,277,265</b>	<b>1,552,487</b>	

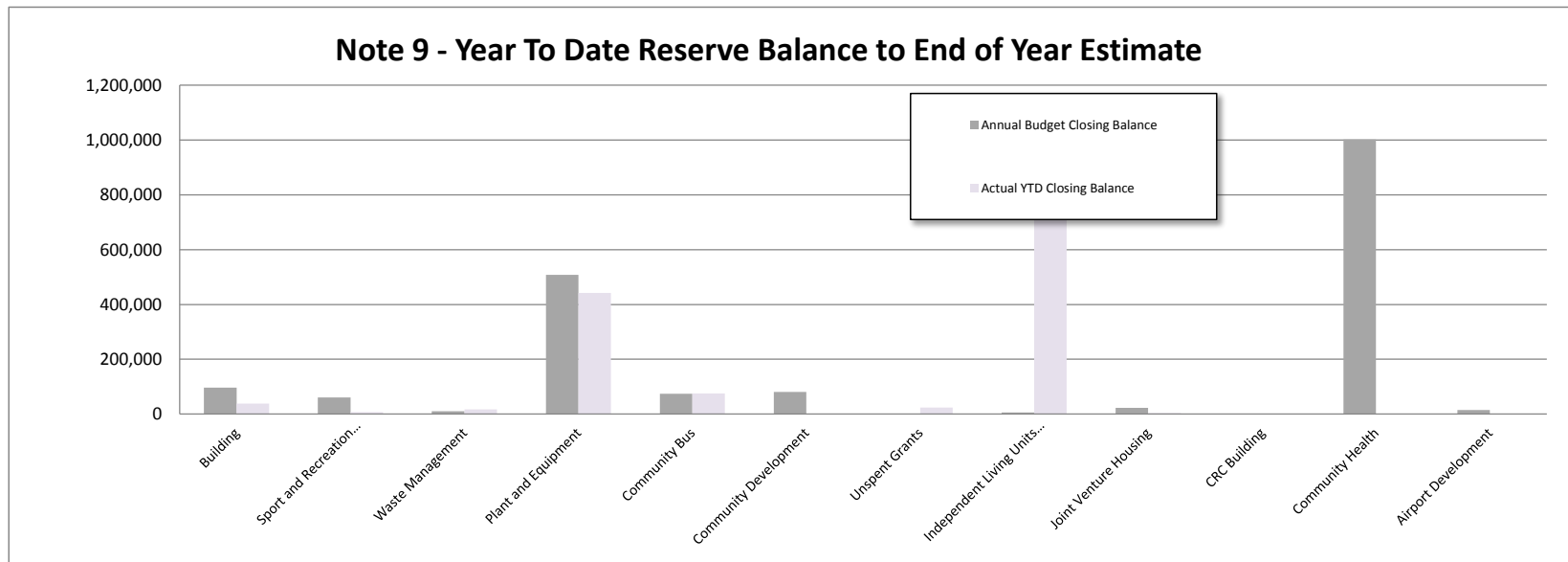
Comments - Grants and Contributions



Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

Note 9: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Annual Budget Closing Balance	Actual YTD Closing Balance
Building	\$ 26,800	\$ 1,530	\$ 739	\$ 97,865	\$ 10,165	\$ (30,000)	\$		\$ 96,195	\$ 37,704
Sport and Recreation Facilities	7,000	822	140	60,000		(7,000)			60,822	7,140
Waste Management	16,494	325	330	10,000		(16,494)			10,325	16,824
Plant and Equipment	433,337	7,921	8,658	212,000		(145,437)			507,821	441,995
Community Bus	73,322	900	1,465	0					74,222	74,787
Community Development	0	982		80,000					80,982	0
Unspent Grants	22,818	280	456	0		(23,015)			83	23,274
Independent Living Units project	959,577	11,777	19,173			(965,225)			6,129	978,750
Joint Venture Housing	3,830	279	77	18,867					22,976	3,907
CRC Building	10,165	0		0		(10,165)	(10,165)		0	0
Community Health	0	0		1,002,160					1,002,160	0
Airport Development	0	184		15,000					15,184	0
	1,553,343	25,000	31,037	1,495,892	10,165	(1,197,336)	(10,165)		1,876,899	1,584,380



Shire of Wyalkatchem  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Profit(Loss) of Asset Disposal				Disposals	Current Budget Replacement		
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
30,350	(3,231)	19,773	(7,346)	Governance			
24,937	(1,077)	9,091	(14,769)	Holden Commodore SS	33,426	34,516	1,090 ▲
			0	Holden Omega	20,774	20,221	(553) ▼
45,632	(17,848)	25,455	(2,329)	Health			
				Volkswagen CC	47,219	56,349	9,130 ▲
88,626	(4,727)	129,900	46,001	Housing			
				22 Johnston St	0	0	0
				Other Property and Services			
		18,182	18,182	Prime Mover	220,000	200,937	(19,063) ▼
		31,818	31,818	Truck 6 wheeler	0	0	0
2,654	(1,078)	5,636	4,060	Town Utility	26,536	27,218	682
0	(1,336)	14,900	16,236	Tractor	30,000	78,600	48,600 ▲
136,912	(24,989)	254,755	91,853	<b>Totals</b>	<b>323,755</b>	<b>363,103</b>	<b>39,348</b>

**Comments - Capital Disposal**

Contributions Information					Summary Acquisitions	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Amended Budget	Actual	Variance
\$	\$	\$	\$	\$		\$	\$	\$
0	0	0	0	0	Property, Plant & Equipment			
193,850	33,480	965,225	0	1,192,555	Land for Resale	0	0	0
55,141	0	298,500	63,700	417,341	Land and Buildings	1,215,704	258,506	(957,198) ▼
0	0	0	0	0	Plant & Property	417,341	417,841	500 ▲
					Furniture & Equipment	0	0	0
					Infrastructure			
0	959,312	0	0	959,312	Roadworks	975,334	518,022	(457,312) ▼
0	0	0	0	0	Drainage	0	0	0
0	0	0	0	0	Bridges	0	0	0
30,000	0	0	0	30,000	Footpath & Cycleways	24,358	24,358	0 ▲
0	0	0	0	0	Parks, Gardens & Reserves	0	0	0
0	0	0	0	0	Airports	0	0	0
0	0	0	0	0	Sewerage	0	0	0
0	0	36,508	0	226,269	Other Infrastructure	234,621	112,112	(122,509) ▼
278,991	992,792	1,300,233	63,700	2,825,477	<b>Totals</b>	<b>2,867,358</b>	<b>1,330,838</b>	<b>(1,536,520)</b>

**Comments - Capital Acquisitions**

Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions					Land for Resale	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Amended Budget	Actual	Variance
\$	\$	\$	\$	\$	\$	\$	\$	
				0			0	
				0			0	
				0			0	
0	0	0	0	0	Totals	0	0	0

Contributions					Land & Buildings	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Amended Budget	Actual	Variance
\$	\$	\$	\$	\$	\$	\$	\$	
10,000				10,000	Governance			
					Shire Office	13,687	13,687	0 ▲
	8,480			8,480	Law, Order and Public Safety			
					Bush Fire Truck Shed	22,712	25,576	2,864
				0	Health			
					Medical Centre	7,660	7,660	0
		965,225		965,225	Education and Welfare			
					Senior Citizens Homes Project	965,225	46,086	(919,139)
				7,000	Housing			
				7,000	1 Slocum St	7,000	5,758	(1,242) ▼
20,000				20,000	57 Flint St	20,000	16,453	(3,547) ▼
5,000				5,000	43 Wilson St	5,000	2,772	(2,228) ▼
25,000				25,000	22 Flint St	30,000	29,494	(506) ▼
5,000				5,000	53 Piesse St	5,869	5,869	(0) ▼
					Recreation and Culture			
				5,000	Town Hall	5,000	4,599	(401) ▼
40,850	25,000			65,850	Recreation Centre	65,850	32,537	(33,313) ▼
					Transport			
				65,000	Airport purchase or reserve	56,701	56,701	(0)
					Economic Services			
				11,000	Railway Station	11,000	11,314	314
193,850	33,480	965,225	0	1,192,555	Totals	1,215,704	258,506	(957,198)

Contributions					Plant & Equipment	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Amended Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	
15,416		19,100		34,516	Governance			
6,221		14,000		20,221	Toyota Camry Hybrid	34,516	34,516	0 ▲
					Toyota Corolla	20,221	20,221	(0) ▼
				27,849	Health			
					Landrover Discovery Sport	56,349	56,349	(0) ▼
					Transport			
		210,000		200,437	Prime Mover	200,437	200,937	500 ▲
(9,563)		12,000		27,218	Isuzu D-Max 4x2	27,218	27,218	(0) ▼
15,218		14,900	63,700	78,600	Tractor	78,600	78,600	0
55,141	0	298,500	63,700	417,341	Totals	417,341	417,841	500

Contributions					Furniture & Equipment	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		This Year		
						Amended Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	
0	0	0	0	0	Totals	0	0	0

Shire of Wyalkatchem  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 March 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions					Roads	Current Budget		
						This Year		
Municipal Funds	Grants	Reserves/Proceeds	Borrowing	Total		Amended Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	\$
	199,004			199,004	Transport RRG Tammin Wyalkatchem Rd SLK 14.21 - 16.36 (2.15km) - Shoulder Widening & Primersealing (no final seal)	199,004	53,817	(145,187) ▼
	127,387			127,387	RRG Koorda Wyalkatchem Rd SLK 8.30 - 10.80 (2.5km) - Shoulder Reconditioning	127,387	39,822	(87,565) ▼
	93,736			93,736	RRG Nembudding South Rd SLK 14.10 - 17.64 (3.54km) - Seal/reseal with 10mm cutback bitumen seal	101,653	102,653	1,000 ▲
	61,509			61,509	R2R Riches St SLK 0.16 - 0.50 (0.34km) - Reconstruct street from north of Wilson St to Piesse St	54,988	54,988	0 ▲
	82,582			82,582	R2R Davies Rd SLK 5.28 - 8.90 (3.62km) - Clear verges to widen and gravel sheet	82,582	6,410	(76,172) ▼
	72,244			72,244	R2R Borgward Rd SLK 0.00 - 3.79 (3.79km) - Clear verges to widen and gravel sheet	72,244	340	(71,904) ▼
	55,297			55,297	R2R Rifle Range Rd SLK 3.92 - 5.92 (2.00km) and Hardwick Rd SLK 6.82 - 7.52 (0.70km) - Clear verges to widen and gravel sheet	55,297	20,769	(34,528) ▼
	25,592			25,592	R2R Goldfields Rd SLK 7.14 - 8.14 (1.00km) - Clear verges to widen and gravel sheet	25,592	6,876	(18,716) ▼
	33,748			33,748	R2R Byrne Rd - SLK 0.00 - 1.50 (1.50 km) - Clear verges to widen and gravel sheet	33,748	10,291	(23,457) ▼
	26,640			26,640	R2R Piesse St from Gamble to Swan - 175Lm x 11.2m width - with 2 coat (14 & 7) S35E PMB high stress seal (area = 1960m2)	27,794	27,794	(0) ▼
	51,616			51,616	McLean St SLK 0.0 - 0.12 (0.12km) - Reconstruct street from Gamble to Swan	47,454	47,454	0 ▲
	14,921			14,921	Town street kerbing (allowed to replace 500m including repairing pavement under and primersealing over prior to placing new kerbing)	14,921	14,359	(562) ▼
	22,790			22,790	R2R Cemetery Rd	26,896	26,896	0
	36,387			36,387	R2R Aquatic Centre Access Rd	47,813	47,813	(0)
	27,172			27,172	R2R Piesse St from Honour Ave to Riches St	27,172	27,093	(79)
	15,127			15,127	R2R Sports Complex Access Rd	15,127	14,985	(142)
	13,560			13,560	R2R Grace St	15,662	15,662	(0)
0	959,312	0	0	959,312	<b>Totals</b>	975,334	518,022	(457,312)

Contributions					Drainage	Current Budget		
						This Year		
Municipal Funds	Grants	Reserves/Proceeds	Borrowing	Total		Amended Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$	\$	
				0				0
				0				0
				0				0
0	0	0	0	0	<b>Totals</b>	0	0	0

Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions					Bridges	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Amended Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$		\$	\$	\$
				0				0
				0				0
				0				0
0	0	0	0	0	Totals	0	0	0

Contributions					Footpaths & Cycleways	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Amended Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$		\$	\$	\$
18,000				18,000	Transport	24,358	24,358	0 ▲
12,000				12,000	Honour Ave and finish Wilson St	0	0	0
				0	Solar Lighting			0
30,000	0	0	0	30,000	Totals	24,358	24,358	0

Contributions					Parks, Gardens & Reserves	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Amended Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$		\$	\$	\$
				0				0
				0				0
				0				0
0	0	0	0	0	Totals	0	0	0

Contributions					Airports	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Amended Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$		\$	\$	\$
				0				0
				0				0
				0				0
0	0	0	0	0	Totals	0	0	0

Contributions					Sewerage	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Amended Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$		\$	\$	\$
				0				0
				0				0
				0				0
0	0	0	0	0	Totals	0	0	0

Contributions					Other Infrastructure	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Amended Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$		\$	\$	\$
8,006		16,494		24,500	Community Amenities	24,500	18,097	(6,403) ▼
					Rubbish Tip			
75,000	5,000			80,000	Recreation and Culture	85,000	66,674	(18,326) ▼
					Basketball/Netball Courts			
					Youth Project	20,014	0	(20,014) ▼
					Swimming Pool	32,000	0	(32,000) ▼
10,800	30,000	20,014		70,814	Streetscape	12,152	12,152	(0) ▼
40,000				40,000	Bowling Club	40,000	0	(40,000) ▼
20,955				20,955	Cemetery	20,955	15,189	(5,766) ▼
154,761	35,000	36,508	0	226,269	Totals	234,621	112,112	(122,509)

Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

**Note 11: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-15	Amount Received	Amount Paid	Closing Balance 31-Mar-16
	\$	\$	\$	\$
<b>REBA Bond Account</b>	1		(1)	0
Webb, Trevor	315		(315)	0
Contract Aquatic	300			300
Falconer, Aaron	0	740	(740)	0
Anderson, Ian	0	50		50
<b>Working Account</b>				
Gym Monies	126			126
Key Deposit	195		(15)	180
Wyalkatchem Bush Fire Brigade	9,289			9,289
Interest	1			1
Councillor Nomination Payments	0	320	(320)	0
Cleaning Bond	2,700		(100)	2,600
Proceeds of Lot 2 Station St, Korrelocking sale	0	7,045		7,045
Medical Centre Account	500			500
	13,427	8,155	(1,491)	20,091

Shire of Wyalkatchem  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 March 2016

**SUPPLEMENTARY INFORMATION: INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-15	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$
<b>Housing</b>									
Loan 68 - 43/45 Wilson	201,801	0	0	16,839	16,839	184,962	184,962	13,625	13,625
Loan 71b - GEHA 51/55 Flint	98,400	0	0	48,337	23,956	50,063	74,444	3,191	1,742
Loan 72 - GEHA 51/55 Flint	75,667	0	0	75,667	75,667	0	0	6,633	6,355
<b>Recreation &amp; Culture</b>									
Loan 73 - Community Resource Centre Building Project	183,708	0	0	17,021	17,021	166,687	166,687	8,064	7,952
<b>Transport</b>									
Loan 74 - New Holland Tractor	0	63,700	63,700	16,223	16,223	47,477	47,477	77	77
	559,576	63,700	63,700	174,087	149,707	449,189	473,569	31,590	29,750

## RECONCILIATION OF BANK ACCOUNTS


Unrestricted Municipal Bank as at 31 March 2016	982,245
Outstanding Deposits	223
Outstanding Payments	(50)
Ending Balance	<u>982,418</u>
Trust REBA as at 31 March 2016	300
Outstanding Deposits	50
Outstanding Payments	
Ending Balance	<u>350</u>
Trust Working as at 31 March 2016	19,821
Outstanding Deposits	
Outstanding Payments	(80)
Ending Balance	<u>19,741</u>
Reserve Account as at 31 March 2016	1,584,380
Outstanding Deposits	
Outstanding Payments	
Ending Balance	<u>1,584,380</u>



## A/R Aging Summary As at 31 March 2016

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>	
Ahrens, Dot	219	0	0	0	0	219	Fortnightly Rent Invoice
Chapman, Wendy	256	0	0	0	0	256	Fortnightly Rent Invoice
Contract Aquatic Services	0	1,950	0	0	0	1,950	Water usage invoice
Department of Housing	5,635	0	0	0	-193	5,443	Monthly rental invoice
Eaton, Kylie	280	0	0	0	0	280	Monthly user agreement fee
Green, Melissa	0	56	0	0	0	56	Swimming Pool inspection fee
Hoy, Brad	0	0	0	0	64	64	Customer left town immediately after this, amount to be written off
RATE DEBTORS	0	0	0	0	28,643	28,643	Outstanding Rates as at 31 March 2016
Trenorden, Claire	0	-120	0	0	0	-120	Electricity for 2 Slocum St
Webb, Margaret	0	487	0	-1	0	486	Monthly rental invoice
Wells, RJ & SL	0	200	0	0	0	200	Caravan Park license
Wyalkatchem Basketball Association	0	0	0	0	72	72	Hire of community bus, followed up 13/04/16
Wyalkatchem Community Resource Centre	0	62	0	0	0	62	Reimbursement for library freight charges
Wyalkatchem District High School	0	60	0	0	0	60	Private works
<b>TOTAL</b>	<b><u>6,389</u></b>	<b><u>2,695</u></b>	<b><u>0</u></b>	<b><u>-1</u></b>	<b><u>28,586</u></b>	<b><u>37,670</u></b>	
	6,389	2,695	0	-1	-57	9,027	Sundry
	0	0	0	0	28,643	28,643	Rates

**8.2.2 FINANCIAL MANAGEMENT – FINANCIAL REPORTING – PAYMENT LISTINGS  
– MARCH 2016**

<b>FILE REFERENCE:</b>	12.10.02
<b>AUTHOR'S NAME AND POSITION:</b>	Claire Trenorden Senior Finance Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANT/RESPONDENT/LOCATION:</b>	Not Applicable
<b>NOTIFICATION TO APPLICANT:</b>	Not Applicable
<b>DATE REPORT WRITTEN:</b>	11 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>PREVIOUS MEETING REFERENCE:</b>	OMC: 17 March 2016 Council Decision No. 3250

**SUMMARY:** This report recommends that Council receive the monthly transaction financial activity statement for the Shire of Wyalkatchem as required by the *Local Government Act 1995* Section 6.8 (2) (b).

That Council resolve the following:

1. Receive the Payment Listings as of 31 March 2016.

**Appendices:**

1. Payment Listings as of 31 March 2016.

**Background:**

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Trust and Municipal Fund (Delegation A1). The CEO has sub-delegated these payments to the Senior Finance Officer and the Governance and Emergency Officer. In accordance with Regulation 13 of *The Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

**Comment:**

Pursuant to Section 6.8 (2)(b) of the *Local Government Act 1995*, where expenditure has been incurred by a local government it is to be reported to the next Ordinary Meeting of Council. Values have been rounded to the nearest dollar.

<b>Municipal Account</b>	
Total Payments March 2016	\$303,040
Total Payments March 2015	\$289,347
Variance \$	\$13,693
Variance %	5%
Percentage paid by EFT March 2016	99.9%
Percentage paid by Cheque March 2016	0.1%

Percentage of local Suppliers March 2016 (excluding wages, bank fees, loan payments and utilities providers)	20%
Dollar Value spent with local Suppliers March 2016	\$48,281

**Trust Account – Working**

No transactions

**Trust Account – REBA**

No transactions

**Consultation:**

Ian McCabe                      Chief Executive Officer

**Statutory Environment:**

Section 6.8 (2)(b) of the *Local Government Act 1995* requires that where expenditure has been incurred by a local government it is to be reported to the next Ordinary meeting of Council.

**Policy Implications:**

Relates to Policy Number GP2 – Purchasing Policy.

**Financial Implications:**

Payment of Accounts Payable as per the attached transaction statements to the value of \$303,040 for March 2016.

**Strategic Plan/Risk Implications:**

There are no strategic implications relative to this item.

**Voting Requirements**                      Simple Majority

**Council Decision Number:**      3266

**Moved:** Cr Jones                                      **Seconded:** Cr Butt

**That Council resolve the following:**

- 1. Receive the Payment Listing as of 31 March 2016.**

**Vote:** 6/0

Type	Date	Num	Name	Description	Amount
<b>A01100 - Cash at Bank</b>					
<b>A01101 - Unrestricted Municipal Bank</b>					
General Journal	01/03/2016	1958	NAB	Merchant Fees	-78.44
Cheque	01/03/2016	dd010316	Westnet	Internet Access Mar 2016, Email Hosting 191215-190116	-179.15
Bill Pmt -Cheque	03/03/2016		3em Engineering Consultants Pty Ltd - EFT	SENIOR CITIZENS HOMES PROJECT Building services engineering consultancy	-7,172.00
Bill Pmt -Cheque	03/03/2016		Courier Australia - EFT	FREIGHT Library books 020216, Weather meter 110216, Works parts 190216, 220216	-48.47
Bill Pmt -Cheque	03/03/2016		Katchem Plumbing - EFT	TOWN MAINTENANCE Various jobs	-2,383.00
Bill Pmt -Cheque	03/03/2016		MCG Architects Pty Ltd - EFT	SENIOR CITIZENS HOMES PROJECT Contract Documentation	-7,480.00
Bill Pmt -Cheque	03/03/2016		T & E Services Pty Ltd - EFT	MEDICAL SERVICES March 2016	-13,750.00
Bill Pmt -Cheque	03/03/2016		T.A.G Tree Services Pty Ltd - EFT	STREET MAINTENANCE Tree Clearances town - 1 day, ROADSIDE CLEARING Yorkrakine West Tree Clearances - 4 days	-24,750.00
Bill Pmt -Cheque	03/03/2016		Wells, RJ and SL - EFT	GARDEN MAINTENANCE 060216-190216	-2,684.00
Bill Pmt -Cheque	03/03/2016		Westwide Ceilings - EFT	RAILWAY STATION Pull down and replace using rhondo furring channels to make level	-5,445.00
Bill Pmt -Cheque	03/03/2016		Wheatbelt Aircon & Handyman - EFT	SHIRE PROPERTIES Gutter cleaning	-655.00
Bill Pmt -Cheque	03/03/2016		Wyalkatchem Hotel - EFT	REFRESHMENTS Council Workshop	-36.00
Bill Pmt -Cheque	03/03/2016		Wyalkatchem Spraying Service - EFT	ROADSIDE SPRAYING Cunderdin Rd, Koorda Rd, Nembudding South Rd	-5,530.00
Bill Pmt -Cheque	03/03/2016	dd030316	Water Corporation.	WATER USAGE Facilities 081215-100216	-10,257.08
Paycheque	09/03/2016		Salaries and Wages	PPE090316	-20,573.84
Paycheque	10/03/2016		Salaries and Wages	PPE100316	-198.00
Cheque	10/03/2016		Webb, Trevor G	WATER USAGE 44 Piesse St 081215-100216	-431.14
Cheque	10/03/2016		Nightingale, Rachel J	COMPUTER Storage case for Pocket RAMM device	-19.76
Cheque	10/03/2016	16801	Leukaemia Foundation	PRESIDENTS FUND Sponsorship for World's Greatest Shave	-250.00
Bill Pmt -Cheque	10/03/2016	dd100316	Telstra	TELEPHONE Landlines 170216-160316	-561.65
Bill Pmt -Cheque	11/03/2016		BA & VM Brookes - EFT	RRG WYALKATCHEM TAMMIN RD Cart away roadside clearing, RRG WYALKATCHEM KOORDA RD Cart away roadside clearing, R2R GOLDFIELDS RD Cart roadside clearing away, R2R RIFLE RANGE RD Cart roadside clearing away, NETBALL/BASKETBALL COURTS Cart 3 loads Yellow Sand - B/B Courts, Fire Shed, Footpaths, Crossovers, Stockpile, R2R BYRNE RD Cart roadside clearing away, DRAINAGE MAINTENANCE RURAL ROADS Cart Rocks Floodway repair - Allen Road	-20,438.00
Bill Pmt -Cheque	11/03/2016		Brendon Wilkes Electrical - EFT	LADY NOVAR Relocate power point	-327.25
Bill Pmt -Cheque	11/03/2016		Bunnings Midland - EFT	CLEAN UP AUSTRALIA DAY Gloves, wipes, garbage bags, ADMIN GARDENS PWF900 Pin Combo, STATIONERY Batteries	-120.39
Bill Pmt -Cheque	11/03/2016		Burgess Rawson - EFT	WATER USAGE Railway Tce Parks, Public Toilets, CBH Museum 081215-100216	-1,294.54
Bill Pmt -Cheque	11/03/2016		Central Carpet Cleaning - EFT	RFDS TRANSFER STATION Repairs & Cleaning, TERMINAL BUILDING Maintenance Cleaning	-1,390.00
Bill Pmt -Cheque	11/03/2016		D & D Transport - EFT	FREIGHT Swimming Pool chemicals	-306.48
Bill Pmt -Cheque	11/03/2016		Des Forges, Simon - EFT	DOLLY Maintenance work on bearings and hydraulic lines	-1,452.00
Bill Pmt -Cheque	11/03/2016		E Fire and Safety - EFT	TERMINAL BUILDING Service Exit/Emergency lights, REC CENTRE Service Exit/Emergency lights, Service fire extinguishers, TOWN HALL Service exit/emergency lights, service fire equipment, ADMIN OFFICE Service exit/emergency lights, service fire equipment, MEDICAL CENTRE Service exit/emergency lights, service fire equipment, CRC BUILDING Service exit/emergency lights, service fire equipment	-2,502.50
Bill Pmt -Cheque	11/03/2016		Endeavour Community Newspaper Inc - EFT	ADVERTISING Town Maintenance Job Vacancy Half Page	-16.50
Bill Pmt -Cheque	11/03/2016		Fuji Xerox - EFT	PHOTOCOPY Lease 210316-200416	-546.70
Bill Pmt -Cheque	11/03/2016		Katchem Plumbing - EFT	RRG WYALKATCHEM TAMMIN RD Gravel pit rehabilitation, DRAINAGE MAINTENANCE Excavator Allan Rd, DRAINAGE TOWNSITE Excavator, NETBALL/BASKETBALL COURTS Contract work, ADMIN OFFICE Rewasher taps, 22A FLINT ST Rewasher taps incl taps	-1,364.00
Bill Pmt -Cheque	11/03/2016		Komatsu Australia Pty Ltd - EFT	PLANT PARTS WM009 Mirror Assembly	-176.89

Bill Pmt -Cheque	11/03/2016	Landmark - EFT	ROADSIDE SPRAYING RURAL ROADS Roundup 20L x 2, Liberate 20L, Metsulfuron 1kg, Roundup 20L x 6, Metsulfuron 1kg, Liberate 20L, TERMINAL BUILDING Gas Bottle 45kg, OCC HEALTH Safety Strap, ROADSIDE SPRAYING RURAL ROADS Roundup 20L (Wylie Koorda Rd)	-2,645.93
Bill Pmt -Cheque	11/03/2016	Northam Toyota - EFT	MAINTENANCE WM012 Service 6,945km, WM216 Service 20,000km	-576.89
Bill Pmt -Cheque	11/03/2016	Plantman - EFT	NEBUDDING SOUTH RD Floodway Road Maintenance, RRG WYALKATCHEM KOORDA RD Gravel Pit Rehabilitation (3 days off combined RRG and R2R Projects)	-2,750.00
Bill Pmt -Cheque	11/03/2016	PPCA - EFT	TOWN HALL, REC CENTRE, SWIMMING POOL Music licence 010416-310317, ADMIN OFFICE Music on hold licence 010416-310317	-404.89
Bill Pmt -Cheque	11/03/2016	Quairading Earthmoving - EFT	RRG WYALKATCHEM TAMMIN RD Push up Gravel 3800m3, RRG WYALKATCHEM KOORDA RD Push up gravel 5500m3, R2R RIFLE RANGE RD Push up Gravel 6250m3	-18,436.00
Bill Pmt -Cheque	11/03/2016	R Munns Engineering Consulting - EFT	ENGINEERING CONSULTANCY Work on kerbing project and 2015/16 road projects, Work on 2016/17 road program, Onsite RAV assessments for Gamble St, Wyalkatchem North Rd, Old Nalkain Rd, Grace St and Riches St	-5,160.76
Bill Pmt -Cheque	11/03/2016	RadioWest & HOT FM Networks - EFT	ADVERTISING Around the Towns Interview Febuary 2016	-110.00
Bill Pmt -Cheque	11/03/2016	Shire of Kellerberrin - EFT	DRAINAGE MAINTENANCE RURAL ROADS Allen Road Floodway Repairs - Granite Rocks 100T & Loader Hire	-2,390.00
Bill Pmt -Cheque	11/03/2016	St John Ambulance Australia - EFT	SWIMMING POOL Defib Infant/child pad, set of 2	-200.00
Bill Pmt -Cheque	11/03/2016	Staples Australia - EFT	REFRESHMENTS Coffee, STATIONERY Binding Covers, Laminating Pouches A4	-150.86
Bill Pmt -Cheque	11/03/2016	T & E Services Pty Ltd - EFT	OCC HEALTH Fitness for work	-70.00
Bill Pmt -Cheque	11/03/2016	Transair Two-Way Radio - EFT	EXPENDABLE TOOLS Two Way Battery	-93.50
Bill Pmt -Cheque	11/03/2016	WA Rangers Association (Inc) - EFT	TRAINING WA Rangers Membership 2016 Webb	-50.00
Bill Pmt -Cheque	11/03/2016	WACA - EFT	TURF/CRICKET WICKETS 2T Bulka Bag Wicket Soil, freight	-875.00
Bill Pmt -Cheque	11/03/2016	Wyalkatchem Hockey Club - EFT	ROADSIDE SPRAYING Glyphosate 20L	-180.00
Bill Pmt -Cheque	11/03/2016	Wyalkatchem Road House - EFT	REFRESHMENTS Council Workshop 040216 Sandwiches x 18	-90.00
Bill Pmt -Cheque	15/03/2016	AMPAC Debt Recovery - EFT	DEBT COLLECTION Rates	-70.84
Bill Pmt -Cheque	15/03/2016	Asphalt in a bag - EFT	URBAN STREETS Asphalt bagged x 1 pallet	-1,718.75
Bill Pmt -Cheque	15/03/2016	Australia Post - Mail - EFT	POSTAGE Feb 2016	-126.95
Bill Pmt -Cheque	15/03/2016	Avon Waste - EFT	BINS February 2016 - 328 x 5 weeks, 12 street x 5 weeks, RECYCLING Service bins x 6 110216	-4,900.50
Bill Pmt -Cheque	15/03/2016	Brendon Wilkes Electrical - EFT	RFDS TRANSFER BUILDING Connect hot water system	-393.25
Bill Pmt -Cheque	15/03/2016	Courier Australia - EFT	FREIGHT Signage 030316	-9.99
Bill Pmt -Cheque	15/03/2016	Dunnings - EFT	FUEL Feb 2016	-6,469.16
Bill Pmt -Cheque	15/03/2016	Jason Signmakers - EFT	SIGNAGE Floodway sign 900 x 900, Rural Street Address 785 Sheills Road	-108.35
Bill Pmt -Cheque	15/03/2016	JK Williams - EFT	MEDICAL CENTRE Down Lights, REC CENTRE Kitchen Upgrade - 6 burner Stove, Freezer, Drinks Chiller, Freight	-15,329.97
Bill Pmt -Cheque	15/03/2016	Komatsu Australia Pty Ltd - EFT	REPAIRS WM009 Trans oil test - replace steering ram seals and replace accelerator cable	-4,253.23
Bill Pmt -Cheque	15/03/2016	Landgate - EFT	PRIVATE WORKS Land enquiry Green x 11	-270.60
Bill Pmt -Cheque	15/03/2016	Lock Stock & Farrell Locksmith - EFT	MAINTENANCE WM009 New keys cut, BUSH FIRE TRUCK SHED Keys master and other	-29.80
Bill Pmt -Cheque	15/03/2016	Midalia Steel (OneSteel) - EFT	STREET SCAPE BEAUTIFICATION Colourbond x 6 sheets	-812.08
Bill Pmt -Cheque	15/03/2016	Sigma Chemicals - EFT	CHEMICALS Liquid Chlorine 200L x 6, No Fume Acid 200L x 2	-1,430.69
Bill Pmt -Cheque	15/03/2016	Transair Two-Way Radio - EFT	PLANT PARTS WM015 UHF arial - VHF Aerial - TAIT 2000 Microphone	-157.80
Bill Pmt -Cheque	15/03/2016	Wheatbelt East Regional Org of Coun - EFT	CEACA General Subscription 2015/16, CEACA Project and Consultancy Fund 2015/16	-9,900.00
Bill Pmt -Cheque	15/03/2016	Wyalkatchem IGA Express - EFT	OFFICE AMENITIES, COUNCIL WORKSHOP, COUNCIL MEETING Feb 16	-162.23
Bill Pmt -Cheque	15/03/2016	Wyalkatchem Tyre Service - EFT	TYRES WM000 x 4, DEPOT Assorted 6mm bolts	-1,064.32
Bill Pmt -Cheque	15/03/2016	16802 Wylie News & Lotteries	NEWSPAPERS Feb 2016	-48.70

Bill Pmt -Cheque	15/03/2016		Petchell Mechanical - EFT	PLANT PARTS 100W globe, car trailer socket, Spark plug, MAINTENANCE WI Fit fly wheel, MAINTENANCE Starter rope x 10m, MAINTENANCE DOLLY Relay valve, truck trailer plug	-617.49
Bill Pmt -Cheque	16/03/2016	dd160316	Foxtel	57 FLINT ST Doctor Foxtel	-149.00
Bill Pmt -Cheque	21/03/2016		A P Concrete Pty Ltd - EFT	BUSH FIRE TRUCK SHED Lay concrete floor	-4,313.21
Bill Pmt -Cheque	21/03/2016		Courier Australia - EFT	FREIGHT Library books (oncharged) 010316	-62.34
Bill Pmt -Cheque	21/03/2016		Covs Parts - EFT	EXPENDABLE TOOLS Mig Wire 0.8mm	-37.37
Bill Pmt -Cheque	21/03/2016		D & D Transport - EFT	RRG WYALKATCHEM TAMMIN RD Excavator cartage, DRAINAGE RURAL ROADS Excavator cartage	-3,272.50
Bill Pmt -Cheque	21/03/2016		Dowerin Engineering Works - EFT	REPAIRS WM015 Truck Hitch fixed	-1,608.83
Bill Pmt -Cheque	21/03/2016		Eastern Hills Saws & Mowers - EFT	MAINTENANCE Chainsaw MS192T - Fuel & Oil Caps and 2 chains and 2 air filters	-151.75
Bill Pmt -Cheque	21/03/2016		Elders Rural Services - EFT	SWIMMING POOL 1.8m tall Cyclone Fencing 15m roll, ROADSIDE SPRAYING RURAL ROADS Esteron LV 680, AIRSTRIP Esteron 20L, Hot up 20L, Lynx WG	-1,316.51
Bill Pmt -Cheque	21/03/2016		Fuji Xerox - EFT	PHOTOCOPY Colour Copies x 1289, B&W Copies x 4236 010216-290216	-169.54
Bill Pmt -Cheque	21/03/2016		Goodalls Brick Paving - EFT	BUSH FIRE TRUCK SHED Supply bobcat to level pad	-308.00
Bill Pmt -Cheque	21/03/2016		MCG Architects Pty Ltd - EFT	SENIOR CITIZENS HOMES PROJECT Call tenders and administer process, Tender Assessment	-2,200.00
Bill Pmt -Cheque	21/03/2016		OSH Group - EFT	OCC HEALTH Occupational Physician -Fitness for work	-849.75
Bill Pmt -Cheque	21/03/2016		Quairading Earthmoving - EFT	R2R DAVIES RD Gravel push up, R2R GOLDFIELDS RD Gravel push up, MAINTENANCE GRADING Gravel push up	-16,335.00
Bill Pmt -Cheque	21/03/2016		Shire of Trayning - EFT	TRAINING Record Keeping Course 020216 Webb	-304.75
Bill Pmt -Cheque	21/03/2016		St John Ambulance Australia - EFT	SWIMMING POOL Replacement adult pads for defib	-80.00
Bill Pmt -Cheque	21/03/2016		Wells, RJ and SL - EFT	GARDEN MAINTENANCE 200216-040316, 050316-180316	-5,434.00
Bill Pmt -Cheque	21/03/2016		Wyalkatchem Hotel - EFT	CHRISTMAS LIGHTS Best Business Voucher	-75.00
Liability Cheque	21/03/2016		Small Business Super Clearing House - EFT	SUPERANNUATION Feb 2016	-7,424.87
Bill Pmt -Cheque	21/03/2016		Les Cooke Instrument Co. Pty Ltd - EFT	AIRSTRIP EXPENSES Repairs to weather station	-1,966.42
Paycheque	23/03/2016		Salaries and Wages	PPE230316	-18,802.28
Bill Pmt -Cheque	23/03/2016		Katchem Plumbing - EFT	NETBALL/BASKETBALL COURTS Labour, DRAINAGE RURAL ROADS Repair fence at Allen Rd floodway, STREET MAINTENANCE Pot hole patching Koorda Rd, Wylie North Rd, TOWN HALL Plumbing, STREET BINS Put bins out, TOWN DAM Pump maintenance, TENNIS CLUB Fix running toilet, SWIMMING POOL Labour	-1,987.00
Bill Pmt -Cheque	23/03/2016		Macleod Corporation Pty Ltd - EFT	AUDIT Interim Audit 2015/16	-7,150.00
Bill Pmt -Cheque	23/03/2016		Westwide Ceilings - EFT	RAILWAY STATION Replace ceilings in beautician side of building, LADY NOVAR Replace ceiling in room on verandah	-8,250.00
General Journal	23/03/2016	1959	NAB	NAB Connect Fee. CG	-38.24
Bill Pmt -Cheque	24/03/2016		Park Motor Body Builders - EFT	ISUZU PRIME MOVER Change control switches	-550.00
Bill Pmt -Cheque	24/03/2016		Wyalkatchem Spraying Service - EFT	ROADSIDE SPRAYING White Dam, PIONEER PARK Spraying	-1,360.00
Bill Pmt -Cheque	30/03/2016	CRED300316	Air Born Amusements - EFT	WYALKATCHEM FAIR Balance for amusement rides	-4,338.25
General Journal	31/03/2016	1961	NAB	Account Keeping Fee	-29.00
Total A01101 - Unrestricted Municipal Bank					-303,039.92

#### CERTIFICATION OF CHIEF EXECUTIVE OFFICER

I hereby certify that the Schedule of Accounts paid was submitted to Council on Thursday, 17 March 2016. All payments are as per the Annual Budget and are supported by vouchers and invoices and were not processed until goods and services were certified as received.

\_\_\_\_\_  
Ian McCabe, Chief Executive Officer


#### CERTIFICATION OF CHAIRMAN

I hereby certify this schedule of accounts paid was submitted to the Council on Thursday, 17 March 2016 for information pursuant to Section 6.8(2)(b) of the Local Government Act 1995.

\_\_\_\_\_  
Cr Quentin Davies, Chairman

### 8.3 Officer Reports to Council

#### 8.3.1 CORPORATE MANAGEMENT - PLANNING - STRATEGIC PLANS - WYALKATCHEM AERODROME

<b>FILE REFERENCE:</b>	4.13.6
<b>AUTHOR'S NAME AND POSITION:</b>	Ian McCabe Chief Executive Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANTS/ RESPONDENTS:</b>	
<b>NOTIFICATION TO APPLICANT:</b>	
<b>DATE REPORT WRITTEN:</b>	13 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>PREVIOUS MEETING REFERENCE:</b>	Not applicable

#### **SUMMARY:**

**That Council resolve the following:**

- 1. That options to host the Racewars event in 2016 and 2017 not be pursued; and,**
- 2. That the CEO be authorised to write to the Racewars organisers to officially notify them of the decision by Council.**

#### **Appendix:**

There is no appendix to this item.

#### **Comment:**

The Shire of Wyalkatchem has operated an aerodrome at the current location under a management order from the Department of Lands since July 1949. The aerodrome is a major infrastructure asset held by the Shire providing all weather access for light to medium sized aircraft.

Accordingly, use by recreational and business flyers is a core purpose of the aerodrome. Additionally, emergent use by Royal Flying Doctor Service is of particular importance to the community and must be considered a primary use for this facility.

There has been some commercial use of the site by business, including a flight school and agricultural spraying. Attempts at regulating lease hold over operations has had mixed success – in part due to the lack of ownership by the Shire of the aerodrome land which was retained by the State and the absence of a co-ordinated approach to developing the aerodrome. However, flight related business must be considered a core purpose of the site.

In addition, there is recent history of the site being used by the Porsche Festival and Racewars motor vehicle events. These events have had mixed results in delivering economic benefit and community participation with some good visitor crowd numbers accompanied by issues around health and safety management; tardy communications; uncertainty around event timing; road safety concerns; and a need to utilise a high level of Shire resources (particularly staff time).

Attempts by the Shire to include the RAC's Elephant in the Wheatbelt were declined because of the Racewars concept. In addition, intervention by WA Police in traffic management of Racewars participants has been an ongoing issue. Moreover, the use of the airstrip for high speed motor vehicle events (particularly where rolling starts are not observed) was identified as an issue for the preservation of the asset by Lycopodium Asset Management in September 2015. Despite requests since October 2013, a strategic plan for the event has not been forthcoming, which means the event cannot be sanctioned or funded by Tourism WA.

An event that is safely conducted, can be sanctioned by regulators and supported by institutions while adding value to the economy of the district should be supported; this is particularly so if it is sympathetic with the core purpose of the aerodrome and aligns with Council's strategic planning. Use of the airstrips for high speed motor vehicle use while raising the risk profile of the local government has poor alignment with the core purpose of the site.

Some upgrade works occurred in 2000 but a Strategic Plan prepared by the Shire's CEO in 2008 was followed by a business case the following year with plans for the facility to be further upgraded. Consequently, there was a significant investment by the Government and Council between 2009 and 2012 costing \$3.2 million that resulted in the construction of a terminal building and an additional airstrip. This is a significant investment and proper stewardship requires that the asset be preserved and maintained.

Since completion, there has not been a significant growth in core use of the facility.

Council identified as early as 2010 that some development issues might be addressed by purchasing the site from the State. Enquiries were made for a valuation and formal expression to purchase followed. This was not secured until November 2015 with the purchase of the aerodrome from the State for \$63,734. This means that Council is now able to determine use of the site without reference to the Minister, enabling leases or sub-division and other options to be considered.

It is now timely to consider the long term use of the aerodrome. Activities at the facility must align with Council's requirements for asset preservation and value generation; they must align with Council's strategic plans; they must not reflect poorly on the local government and contribute to the attainment of the Mission and Vision of the Shire; in planning and carrying these activities out, all risk must be considered and addressed; and, they must have an



identifiable net positive benefit to the community, otherwise there is no value in them occurring.

Strategy discussions at Council in the last two years can be summarised as focussed on the core use of the aerodrome; asset preservation; encouraging industry; and maximising safety.

Preliminary planning thus far has allowed for the following:

- Asset planning to maximise maintenance and preservation of the facility as a whole (a review and plan was completed September 2015);
- Negotiate lease arrangements with the current occupants of any facility within the aerodrome (this can now commence with title secured);
- Plan and construct units to accommodate industry directly related to aircraft or trades at a rate that benefits the community of Wyalkatchem (planning has commenced and is subject to funding which has been applied for);
- Investigate with a view to installing premium grade fuel for the re-fuelling of aircraft at a commercial rate of return;
- Upgrade facilities to maximise the use of the terminal at a commercial rate of return;
- Complete appropriate assessments and planning to enable the hosting of events that are sympathetic with the core use of the aerodrome (this is being investigated);
- Consult or engage with any party, including utilities, in the long-term planning for the facility to maximise the return on investment in this asset.

The overall integration of activities would therefore be aimed at generating revenues that would as a minimum equate to the annual costs of maintaining the facility (currently \$24,000 per annum).

Preparation of concept planning for a major event in keeping with the site's core purpose has proceeded; this event would support related services at the aerodrome and would not preclude static displays or other complementary activities, while supporting each of the above points of planning.

Given all of the above and discussions at Council in the last two years, interactions with Racewars, WA Police and the WA Health Department indicate that the Racewars event is not aligned with the above strategy. The agreement for three years (2013, 2014 and 2015) has been complied with and it is recommended that options for 2016 and 2017 not be pursued.

**Consultation:**

Full Council

Trevor Webb Manager of Works

Claire Trenorden Senior Finance Officer

Rachel Nightingale Governance and Emergency Services Officer

**Policy Implications:**

None

**Financial Implications:**

There are no financial implications

**Strategic/Risk Implications:**

None

**Voting Requirements:** Simple Majority

**Council Decision Number** 3267

**Moved:** Cr Butt

**Seconded:** Cr Garner

**That Council resolve the following:**


- 1. That options to host the Racewars event in 2016 and 2017 not be pursued; and,**
- 2. That the CEO be authorised to write to the Racewars organisers to officially notify them of the decision by Council.**

**Vote:** 6/0

Cr Holdsworth mentioned that there have been some negative comments from Racewars on facebook.

Cr Garner suggested that we use this agenda item to explain to the public the reasoning behind not having Racewars in 2017.

### 8.3.2 LAWS AND ENFORCEMENT - INFRINGEMENTS - DOGS/CATS - REQUEST TO KEEP THREE DOGS

<b>FILE REFERENCE:</b>	19.5.4
<b>AUTHOR'S NAME AND POSITION:</b>	Ian McCabe Chief Executive Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANTS/ RESPONDENTS:</b>	Ms Lynette Stewart
<b>NOTIFICATION TO APPLICANT:</b>	Required
<b>DATE REPORT WRITTEN:</b>	13 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>PREVIOUS MEETING REFERENCE:</b>	Not applicable

#### **SUMMARY:**

That Council resolve the following:

- 1. Authorise the keeping of the three dogs currently licensed by Ms Stewart at 3 Riches Street Wyalkatchem;**
- 2. Any change in the address, animal details or licence status will require a new decision by Council;**
- 3. Authorise the CEO to notify Ms Stewart of this decision.**

#### **Appendix:**

Letter from Ms L Stewart dated 4 April 2016

#### **Comment:**

It came to the notice of the CEO that Ms Stewart had licensed and is keeping three dogs at her property at 3 Riches Street Wyalkatchem. All dogs are micro-chipped. I contacted Ms Stewart 1 April 2016 to discuss this in an effort to ensure compliance with the requirements of the Dog Act and any local law.

Section 26(3) of the Dog Act 1976 (as amended) allows for the keeping of two dogs unless authorised by Council.

Ms Stewart explained her situation and the care of the dogs and I am satisfied with that explanation and see no valid reason to not support the application.

#### **Consultation:**

Full Council

Trevor Webb Manager of Works

**Policy Implications:**

None

**Financial Implications:**

There are no financial implications

**Strategic/Risk Implications:**

None

**Voting Requirements:** Simple Majority

**Council Decision Number** 3268

**Moved:** Cr Gawley

**Seconded:** Cr Garner

**That Council resolve the following:**

- 1. Authorise the keeping of the three dogs currently licensed by Ms Stewart at 3 Riches Street Wyalkatchem;**
- 2. Any change in the address, animal details or licence status will require a new decision by Council;**
- 3. Authorise the CEO to notify Ms Stewart of this decision.**

**Vote:** 6/0

Cr Butt asked whether we are opening a hive of bees by allowing 3 dogs to be kept at a premises.

Trevor Webb explained that these dogs have not been a problem around the town. Ian McCabe advised that each case still has to come before council.

**Appendix 1**

4/4/2016

CEO Ian McCabe  
Shire Of Wyalkatchem

Dear Ian,

I am asking for permission to keep my three dogs which are all licensed and micro chipped, two smaller dogs of which one is a Toy Poodle and a Minature Poodle which are both inside dogs who only go out in my backyard to go to the toilet and my bigger dog who is in my gated chained and padlocked backyard and sometimes I have her inside my house.

My dogs have never gotten out of my yard since I have lived here and if taken for a walk are always on a leash, but never take the three when I have walked them.


My big dog I got for protection to feel safe as I have had some incidents here and since I have gotten her I feel a lot safer in my home as I live on my own and have done so since I have lived here.

If there is any more information that is needed please do not hesitate to contact me at home on [REDACTED]

Yours Faithfully

Lynette Stewart  
3 Riches Street  
Wyalkatchem W.A. 6485

**8.3.3 GRANTS AND SUBSIDIES - APPLICATIONS - COMMUNITY GRANTS AND SUBSIDIES - APPLICATIONS - COMMUNITY GRANT - WYALKATCHEM ROLLER-SKATING CLUB**

<b>FILE REFERENCE:</b>	15.2.1
<b>AUTHOR'S NAME AND POSITION:</b>	Ian McCabe Chief Executive Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANTS/ RESPONDENTS:</b>	Mrs Tracy Dickson
<b>NOTIFICATION TO APPLICANT:</b>	Required
<b>DATE REPORT WRITTEN:</b>	14 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>PREVIOUS MEETING REFERENCE:</b>	Not applicable

**SUMMARY:**

**That Council resolve the following:**

- 1. To authorise a Community Grant of \$1,562 GST inclusive to the Wyalkatchem Roller-Skating Club for the purpose of renewing shelves and making secure storage at the Korrelocking Hall;**
- 2. That the grant is conditional on the provision to the Shire of before and after photographs;**
- 3. That the grant monies are paid on completion of the works; and,**
- 4. That the club place a notice in the Wylie Weekly, school newsletter and any club newsletter within 30 days of the works completion to acknowledge the support of the Shire in these works.**

**Appendix:**

1. Grant Applications and quotes, Wyalkatchem Roller-Skating Club 22 March 2016

**Comment:**

The Wyalkatchem Roller-Skating Club hosts two sessions per week, catering for up to 30 junior and senior children. The events are held at the Korrelocking Hall, Flint Street, Wyalkatchem and are supervised by interested volunteers.

This grant is for the purpose of secure storage of roller skating boots and equipment. Two options are provided: A. \$1,170 plus GST for reinforcement and affixing of grilles to existing shelves; or, B. \$1,420 plus GST for the

replacement and extension to shelves, fitting of sliding doors and addition of grilles.

The club is requesting the latter, a total amount of \$1,562. This will provide secure storage while renewing the shelves which will provide for a long term solution.

Due to budget constraints, the general level of community grant has been restricted to \$1,000. However, the Korrelocking Hall is a Shire facility and the club pays a hire fee when used. There is some justification for the Shire to fund modifications that enable maximum use of the facility and so this project could be tabled in the 2016/17 budget; this, though, would delay works and to ensure completion as soon as possible, the amount requested is supported as a community grant.

**Consultation:**

Mrs Tracy Dickson and Mrs Kim Hourigan, Wyalkatchem Roller-Skating Club;

Mr Ross Crute, Wyalkatchem Men's Shed

Shire Administration

**Policy Implications:**

None

**Financial Implications:**

There are no financial implications

**Strategic/Risk Implications:**

None

**Voting Requirements:** Simple Majority

**Council Decision Number** 3269

**Moved:** Cr Garner **Seconded:** Cr Gawley

**That Council resolve the following:**

- 1. To authorise a Community Grant of \$1,562 GST inclusive to the Wyalkatchem Roller-Skating Club for the purpose of renewing shelves and making secure storage at the Korrelocking Hall;**
- 2. That the grant is conditional on the provision to the Shire of before and after photographs;**

- 3. That the grant monies are paid on completion of the works; and,**
- 4. That the club place a notice in the Wylie Weekly, school newsletter and any club newsletter within 30 days of the works completion to acknowledge the support of the Shire in these works.**

**Vote: 6/0**





Shire of Wyalkatchem  
PO Box 224  
WYALKATCHEM WA 6485  
Email: [general@wyalkatchem.wa.gov.au](mailto:general@wyalkatchem.wa.gov.au)  
Ph: (08) 9681 1166  
Fax: (08) 9681 1003

### COMMUNITY GRANT APPLICATION FORM

Date: 22-3-16

Name of Group: Wyalkatchem Roller skating Club

Contact Person: Tracy Dickson

Phone Number: 96 811 327

Address: ct- Po Box 152  
WYALKATCHEM WA 6485

ABN: exempt

Association Number (IARN): -

Amount of Grant Requested: \$ 2849.00

Detail the anticipated income for the current financial year:

\$ 400.00 net

Gross \$ 2000.00

Detail the anticipated expenses for the current financial year:

\$ 1700.00

Expected Bank Balances as at 30 June for the current financial year:

\$ 2500.00



Shire of Wyalkatchem  
PO Box 224  
WYALKATCHEM WA 6485  
Email: [general@wyalkatchem.wa.gov.au](mailto:general@wyalkatchem.wa.gov.au)  
Ph: (08) 9681 1166  
Fax: (08) 9681 1003

**Details of each fundraising activity held in the last financial year (including sum of money raised):**

Active after school communities grant - successful in 2013. \$1100 funding received for rollerskates.  
Center provides some income.  
No other fundraising

**Details of each fundraising activity held in this financial year (including sum of money raised):**

—  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Explain why the organisation qualifies for the community benefit test?**

The rollerskating club provides an activity for children of all ages encouraging physical and social interaction. This project will also improve the facilities owned by the Shire.

**Give a detailed budget for how the grant will be used (please attach a minimum of two written quotations where applicable):**

Improve rollerskating storage.  
\_\_\_\_\_  
\_\_\_\_\_

**Any further relevant information:**

The rollerskating club is exempt of GST but has been in operation for many years. We quoted only from the Local Mens Club in order to support our local members.

TO PROVIDE :

SLIDING DOORS TO FRONT OF EXISTING SHELVING

MESH BARRIER OVER TOP and R/H SIDE.

SIXTH SHELF ON BOTTOM (MESH WITH CHIPBOARD ON TOP)

REINFORCE BRACKETS TO EXISTING SHELVING

ALL PAINTED

COMPLETE JOB \$1170 + GST IF APPLICABLE

SIGNED A.P. Lawrence (CHAIR PERSON WYALKATCHEM MEN'S SHED INC)

TO PROVIDE

6 SHELVES EXTENDED OUT TO 3.6M (LIGHT SWITCH)

3 SLIDING DOORS

ENCLOSED ON TOP

AND R/H SIDE

400 X 100 X 4MM MESH WITH ANGLE IRON SURROUNDS.

ALL PAINTED.


COMPLETE JOB

\$1420 + GST

Signed P.P. LAWRENCE (CHAIRPERSON WYALKATCHEM MEN'S SHED INC.)

P.P. Lawrence.

### 8.3.4 COUNCIL PROPERTIES - REGISTRATIONS - LEASES - PTA RAILWAY RESERVE

<b>FILE REFERENCE:</b>	5.14.1
<b>AUTHOR'S NAME AND POSITION:</b>	Ian McCabe Chief Executive Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANTS/ RESPONDENTS:</b>	Burgess Rawson agents for Public Transport Authority (PTA)
<b>NOTIFICATION TO APPLICANT:</b>	Required
<b>DATE REPORT WRITTEN:</b>	13 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>PREVIOUS MEETING REFERENCE:</b>	Not applicable

#### SUMMARY:

That Council resolve the following:

1. Approve the adoption of PTA licence L3700 ('Railway Reserve') incorporating existing PTA licences L2514, L3700, L4315 and L5340;
2. Authorise the President and CEO to affix the common seal and sign two copies of the PTA L3700 licence for lodgement with Burgess Rawson / PTA for execution by them on signing and return of one copy to the CEO.

#### Appendix:

1. PTA Licence to occupy L3700 Wyalkatchem ('Railway Reserve')

#### Comment:

The Shire of Wyalkatchem has had in place a lease arrangement by licence for the Railway Reserve, identified as lease or license L2514, L3700, L4315 and L5340, with the Public Transport Authority is the principal (licensor).

The Licensor proposes to amalgamate the various leaseholds into one license, L3700 and that this license applies for ten years from 1 February 2016. The license fee is \$1.00 per annum on demand. The cost of preparation of legal documents associated with this amalgamation will be borne by the licensor as they have initiated the change in licence.

As there is no change in management arrangements and no financial impact on the local government, this licence is recommended for adoption by Council.

**Consultation:**

Mr Jim Mullins Burgess Rawson for PTAWA

**Policy Implications:**

None

**Financial Implications:**

There are no financial implications

**Strategic/Risk Implications:**

The Railway Barracks, the CBH Museum and the CRC operate within the Railway Reserve. The licence is an important pre-requisite for the Shire in regard to tourism and visitor relations.

**Voting Requirements:** Simple Majority

**Council Decision Number** 3270

**Moved:** Cr Holdsworth                      **Seconded:** Cr Butt

**That Council resolve the following:**

- 1. Approve the adoption of licence PTA L3700 Railway Reserve incorporating existing PTA licences L2514, L3700, L4315 and L5340;**
- 2. Authorise the President and CEO to affix the common seal and sign two copies of the PTA L3700 licence for lodgement with Burgess Rawson / PTA for execution by them on signing and return of one copy to the CEO.**

**Vote:** 6/0

Burgess Rawson (WA) Pty Ltd  
ABN 74 172 857 543 ACN 009 109 648  
Commercial Property Consultants  
Level 7, 221 St Georges Terrace, Perth WA 6000  
PO Box 7658 Cloisters Square, Perth WA 6850  
T 08 9288 0288 F 08 9481 5353  
E perth@burgessrawson.com.au  
burgessrawson.com.au

**LICENCE TO OCCUPY  
L 3700 – Wyalkatchem**

**PARTIES**

**PUBLIC TRANSPORT AUTHORITY  
OF WESTERN AUSTRALIA  
(Licensor)**

**SHIRE OF WYALKATCHEM  
(Licensee)**

**tottlepartners**  
LAWYERS  
Level 40, 108 St Georges Terrace  
Perth WA 6000  
Tel: (08) 9217 6700 Fax: (08) 9217 6710  
Ref: GCT: 20150655  
17/03/2016

Perth  
Brisbane  
Melbourne  
Sydney  
Kuala Lumpur



## Schedule

Item 1      **Licensor**

**PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA** (ABN 61 850 109 576) of PO Box 8125, Perth Business Centre, Perth, Western Australia, 6849 (PTA)

Item 2      **Licensee**

**SHIRE OF WYALKATCHEM** (ABN 47 096 937 882) of PO Box 224 Wyalkatchem Western Australia 6485

Item 3      **Grant of Licence to Occupy**

PTA grants a licence to the Licensee and the Licensee takes a licence of the Licensed Area on the terms set out in this Licence.

Item 4      **Licensed Area**

*It is mutually acknowledged that this is an amalgamation of the areas of previous PTA leases / licences to the Shire of Wyalkatchem namely **L2514, L3700, L4315 & L5340***

The Licensed Area the subject of this Licence is located in the rail reserve at Wyalkatchem as identified on plan number **3700-6** attached.

The Licensed Area of approximately **3.28HA** is shown coloured blue on the plan attached to this Licence.

The Licensed Area includes any PTA's Property situated in the Licensed Area.

The PTA's Property includes the following specific items:

- *Wyalkatchem Railway Station & Platform Signalling Equipment*
- *Wyalkatchem Goods Shed & Loading Platform*

Item 5      **Term**

The term is **Ten (10) years** commencing on **1<sup>st</sup> February 2016**

Item 6      **Licence fee**

The licence fee payable by the Licensee for this Licence is \$1.00 each year payable if and when demanded.



Item 7

**Outgoings**

The Licensee must pay to the relevant supplier or Authority or as otherwise directed by the PTA before they become overdue:

- all charges for services (including but not limited to electricity, gas water and sewerage and telephone and communication services) used by the Licensee in connection with the Licensed Area;
- any rates and taxes and similar charges and assessments levied in respect of the Licensed Area or the Licensee's use or occupation of the Licensed Area; and
- management and administration fees reasonably charged by the PTA in respect of this Licence,

as invoiced to the Licensee by the PTA. In the case of any amounts which are levied on other land as well as the Licensed Area, the Licensee must pay reasonable proportion of such charges, rates, and taxes relevant to the Licensed Area as reasonably determined by the PTA.

Item 8

**Permitted Use**

The Licensed Area may only be used for Community Purpose subject to the Licensee obtaining all relevant written approvals from all Authorities for the use of the Licensed Area for this purpose.

Item 9

**Insurance Requirements**

The Licensee must take out the following insurances:

- (1) public risk insurance for an amount not less than \$20,000,000.
- (2) insurance for all buildings, structures and improvements comprised in the Licensed Area and all the PTA's Property to their full insurable value on a replacement or reinstatement basis against those risks which the PTA may reasonably require.
- (3) insurance for all Licensee's Property to its full insurable value on a replacement or reinstatement basis against those risks which the PTA may reasonably require.
- (4) employer's indemnity insurance against any liability under common law or statute to pay damages to an employee.

Without limiting clause 5 of the General Licence Terms the Licensee must no later than:

- (1) the Commencement Date; and
- (2) each anniversary of the renewal date as specified in the relevant insurance policy,

provide the PTA with a certificate of currency issued by the insurer and noting the interests of the PTA to confirm that each required policy of insurance has been taken out and is current as required by this Licence.

Item 10      **Licensee's Obligations**

The Licensee covenants with the PTA to comply with the Licensee's Obligations.

Item 11      **PTA's General Licence Terms**

The PTA General Licence Terms in the form attached to this Licence are incorporated in this Licence.

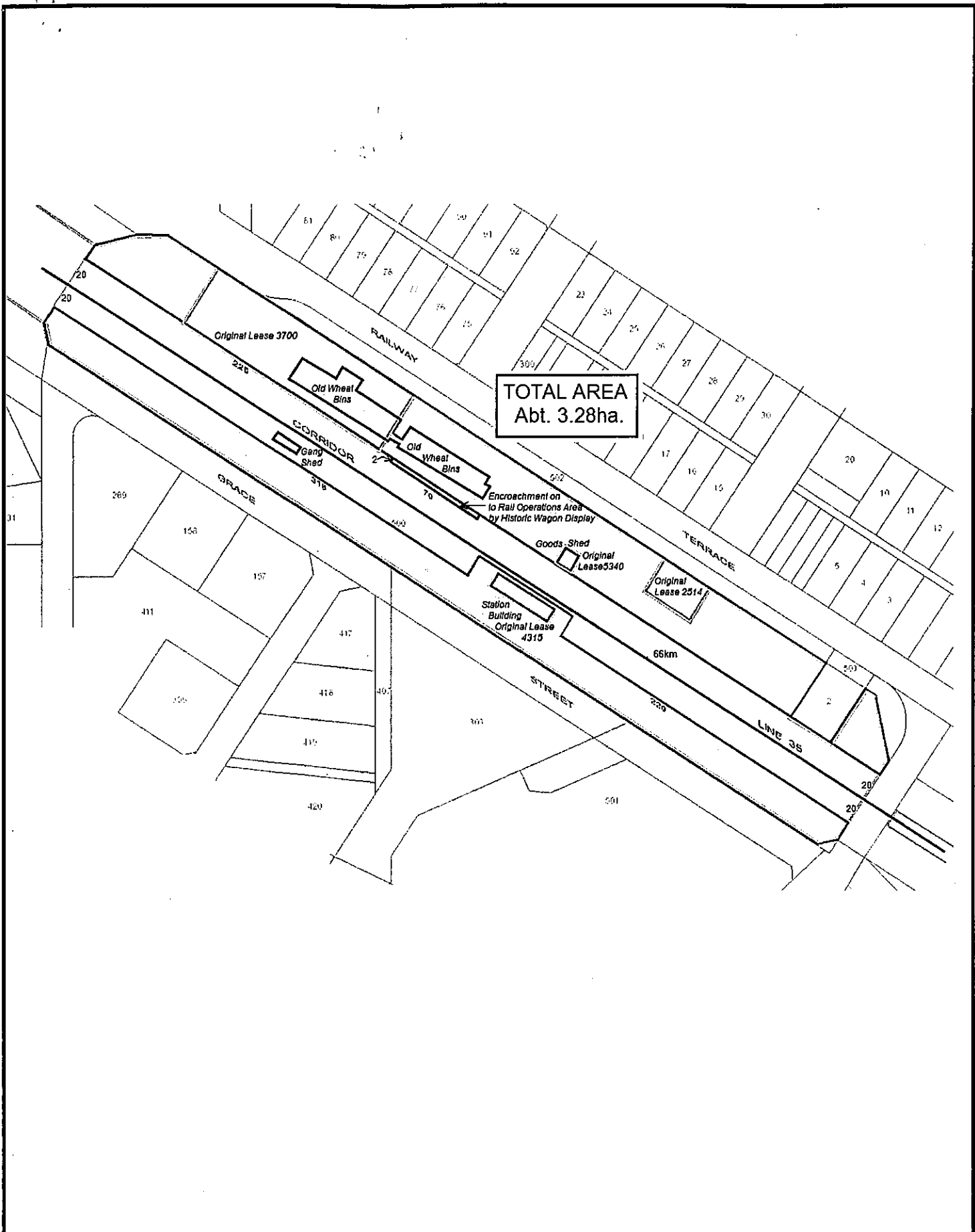
Item 12      **Defined Terms**

Words defined in the PTA General Licence Terms have the same meaning when used in this Licence and are shown with an initial capital letter.

Item 13      **Additional Terms**

The additional terms attached to this Licence are incorporated in this Licence.





**TOTAL AREA**  
Abt. 3.28ha.

<b>Public Transport Authority</b>	
<b>WYALKATCHEM</b>	
<b>Lease of Corridor Land to Shire of Wyalkatchem</b>	
Infrastructure Planning and Land Services	Scale NTS Date: 5/11/14 Drawn: LD Plan No. 3700-6

**Brookfield**  
Rail

Brookfield Rail Pty Ltd  
ABN 42 094 721 301  
2-10 Adams Drive  
Welshpool WA 6106 Australia  
GPO Box S1411 Perth WA 6845 Australia

T +61 8 9212 2600  
F +61 8 9212 2922  
E info@brookfieldrail.com  
www.brookfieldrail.com

Our Ref: AN 60 38 1v1

Your Ref: Email L3700,L4315,L2458

Date: 7<sup>th</sup> October 2014

Ms Shelley Brindal  
Corridor and Heritage Co-Ordinator  
Public Transport Authority  
P O Box 8125 Perth Business Centre  
Western Australia 6849

Dear Shelley

**WYALKATCHEM TO MUKINBUDIN - LINE 38  
SHIRE OF WYALKATCHEM – AMALGAMATION OF VARIOUS RAIL CORRIDOR LAND  
PARCELS INTO L3700**

Thank you for your electronic mail dated 30<sup>th</sup> September 2014.

Brookfield Rail Pty Ltd advises that it does not object to the consolidation of the various leases (as per attached plan) into one which will be held and managed by the Public Transport Authority.

There must be a 6 month clause in the document should the situation ever arise that Brookfield Rail requires the land for rail related purposes. The Shire may only use the land for low impact community purposes and no structures are to be built upon the land without consent from BR.

Yours sincerely



Laura Adair  
Manager Network Lease & Property  
BROOKFIELD RAIL PTY LTD



**Leoni Wedge | Manager Leasing**


Infrastructure Planning and Land Services

Public Transport Authority WA | PO Box 8125, Perth Business Centre, WA, 6849

Public Transport Centre, West Parade, Perth, Western Australia

Ph: +61 (8) 9326 2242 | Fax: (08) 9326 2645 | Email: [leoni.wedge@pta.wa.gov.au](mailto:leoni.wedge@pta.wa.gov.au)

**8.3.5 LAWS AND ENFORCEMENT - LICENSING - SKIN  
PENETRATION - HOME OCCUPANCY LICENCE 16 SWAN STREET**

<b>FILE REFERENCE:</b>	19. 7. 37
<b>AUTHOR'S NAME AND POSITION:</b>	Ian McCabe Chief Executive Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANTS/ RESPONDENTS:</b>	Ms Dee Simpson
<b>NOTIFICATION TO APPLICANT:</b>	Required
<b>DATE REPORT WRITTEN:</b>	13 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>PREVIOUS MEETING REFERENCE:</b>	Not applicable

**SUMMARY:**

**That Council resolve the following:**

- 1. Approve the granting of a home occupancy licence to operate a skin penetration business at 16 Swan St Wyalkatchem;**
- 2. The licence is subject to monitoring by the Shire's EHO for compliance with relevant regulation and payment of the prescribed fee;**
- 3. Authorise the CEO to advise the applicant in writing.**

**Appendix:**

1. Letter of application and EHO support

**Comment:**

The applicant provided a written request for the approval of a home based business to provide cosmetic tattoo services. The applicant has paid the prescribed fee as per the Shire of Wyalkatchem Fees and Charges schedule for 2016/17 of \$20 (payment received 18 February 2016).

The EHO Bill Hardy inspected the premises for compliance with Health regulation and has provided his written assent (see attachment).

**Consultation:**

Mr Bill Hardy EHO

**Policy Implications:**

None

**Financial Implications:**

There are no financial implications

**Strategic/Risk Implications:**

There are no strategic implications.

**Voting Requirements:** Simple Majority

**Council Decision Number** 3271

**Moved:** Cr Jones

**Seconded:** Cr Gawley

**That Council resolve the following:**

- 1. Approve the granting of a home occupancy licence to operate a skin penetration business at 16 Swan St Wyalkatchem;**
- 2. The licence is subject to monitoring by the Shire's EHO for compliance with relevant regulation and payment of the prescribed fee;**
- 3. Authorise the CEO to advise the applicant in writing.**

**Vote:** 6/0



19. 7. 25

Dee SIMPSON  
16 Swan Street  
Wyalkatchem, WA, 6485  
[REDACTED]

Shire of Wyalkatchem  
Honour Avenue  
Wyalkatchem, WA, 6485  
Ph: 08 9681 1166

To Whom It May Concern,

I am requesting permission to run a small business from my home address which is provided above.

The business is a Cosmetic Tattoo & Skin Needling business and is registered with ASICS as 'Audrey's Eyes Cosmetic Tattoo'.

I intend to work this on a part-time basis around my full time employment as a [REDACTED], and am seeking approval locally to be forwarded [REDACTED] for final approval.

Kind Regards,

Dee SIMPSON



19/01/16.

## Ian McCabe

---

**From:** Bill Hardy <EHO@koorda.wa.gov.au>  
**Sent:** Thursday, 18 February 2016 1:13 PM  
**To:** Ian McCabe  
**Subject:** Home Occupation Application

Hi Ian,

I inspected the house occupied by Ms Dee Simpson in relation to her request for a Home Occupation permit from the Shire today.

She plans on carrying out a "Skin Penetration" business on the premises. I understand this involves the use of tattooing implements for cosmetic treatments such as tattooing eyebrows and such.

Under the Health (Skin Penetration) Regulations she must advise the shire that she is carrying out these activities in the shire and comply with the Skin Penetration Code of Practice.

I gave Ms Simpson a copy of the Code and inspected the room where she plans to carry out the work.

The room is carpeted but she plans to install PVC matting in the work area.

The room does not have a hand basin but there is a place to wash her hands in the laundry near the room.

On the basis of what I saw I have no objection to the activity being approved by the shire for a Home Occupation permit.

Regards,

*Bill Hardy,*

Principal Environmental Health Officer,  
B.App.Sci. (Env.Hth), MPH&TM.

For NEWHealth Scheme (Koorda, Mt Marshall, Trayning, Mukinbudin, Nungarin and Wyalkatchem Shires)  
administered by the Shire of Koorda.

PO Box 20


KOORDA WA 6475

Mobile 0428 831 037

(08) 9684 1219 (p)

(08)9684 1379 (fax)

### 8.3.6 GOVERNMENT RELATIONS – LOCAL AND REGIONAL LIAISON - NEWROC - AGED CARE SERVICES

<b>FILE REFERENCE:</b>	3.16.1; 4.13.6; and, 14.9.5
<b>AUTHOR'S NAME AND POSITION:</b>	Ian McCabe Chief Executive Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANTS/ RESPONDENTS:</b>	
<b>NOTIFICATION TO APPLICANT:</b>	
<b>DATE REPORT WRITTEN:</b>	14 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>PREVIOUS MEETING REFERENCE:</b>	Not applicable

#### SUMMARY:

That Council resolve the following:

1. That the need for expanded low care accommodation for the aged be recognised as a strategic imperative for the Shire of Wyalkatchem and the region and that this be elevated to State and Federal Government representatives to make any necessary assessments;
2. That the CEO and President be authorised to table at NEWROC an agenda item seeking the written support of NEWROC members for the construction of an expanded low care aged accommodation facility at Wyalkatchem as a regional initiative.

#### Appendix:

There is no attachment to this item.

#### Comment:

The Shire of Wyalkatchem has a demographic skewed to those aged over 65 years with 27% of the total population recorded in this demographic at the last ABS Census (2011), a number that is expected to grow further when the next Census is held. The fact many persons of retirement age are on a fixed income compounds the disadvantage experienced by these individuals.

A similar issue is experienced at varying degrees by neighbouring Councils who are members of NEWROC (North East Wheatbelt Regional Organisation of Councils), which includes Koorda, Trayning, Mukinbudin, Mount Marshall and Nungarin. At the 2006 ABS Census, the NEWROC population aged 65 years or greater comprised 14.7% of the total population; by 2011, this had grown to 18.3% and is expected to be 23% in the 2016 Census.

Many persons of this age group want to remain in the community they know and maintain occupancy of independent living or access low care accommodation where this is appropriate. The Shire of Wyalkatchem is currently working with the Wyalkatchem Senior Citizens' Homes Trust Inc. to construct four independent living units (ILU's) for the aged and has a master plan for up to 20 units at the Wilson Street site. This project is concurrent with the CEACA initiative (Central East Aged Care Alliance) comprising 11 shires, including the NEWROC membership, which may deliver further ILU's and other aged friendly projects.

There has been an increasing evidence of a need for low care accommodation. This requirement and pressure for an upgraded HACC (Home and Community Care) service, the long term need for reliable quality and sustainable health services and a co-ordinated approach to ensuring the aged are supported within their known community, makes commitment to a housing and care strategy of high importance.

Agreement is sought from Council to formally recognise the need for expanded low care accommodation at Wyalkatchem; further, that this strategic need be tabled as an agenda item at NEWROC and seek the support of NEWROC members as a strategy to address the needs of the aged in the NEWROC region; and, that NEWROC support efforts by the Shire of Wyalkatchem to elevate it to State and Federal representatives to commence necessary assessments with a view to having expanded facilities constructed in Wyalkatchem within a reasonable timeframe.

**Consultation:**

Full Council

Executive Officers NEWROC

CEO's and Presidents NEWROC

Community Members

**Policy Implications:**

None

**Financial Implications:**

There may be financial implications for future budgets

**Strategic/Risk Implications:**

There are significant strategic implications for addressing demographics, economic activity and regional relations.

**Voting Requirements:** Simple Majority

**Council Decision Number** 3272

**Moved:** Cr Gawley

**Seconded:** Cr Butt


**That Council resolve the following:**

- 1. That the need for expanded low care accommodation for the aged be recognised as a strategic imperative for the Shire of Wyalkatchem and the region and that this be elevated to State and Federal Government representatives to make any necessary assessments;**
- 2. That the CEO and President be authorised to table at NEWROC an agenda item seeking the written support of NEWROC members for the construction of an expanded low care aged accommodation facility at Wyalkatchem as a regional initiative.**

**Vote: 6/0**

## 8.4 Monthly Officer Reports

### 8.4.1 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL – CHIEF EXECUTIVE OFFICER – MARCH 2016

<b>FILE REFERENCE:</b>	13.09.01
<b>AUTHOR'S NAME AND POSITION:</b>	Ian McCabe Chief Executive Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>DATE REPORT WRITTEN:</b>	11 April 2016.
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.

#### **SUMMARY:**

**That Council resolve the following:**

- 1. Accept the Chief Executive Officer's Report for the month of March 2016 as presented.**

#### **Appendix:**

No attachments to this report.

#### **Purpose of this report**

This report is prepared by the Chief Executive Officer to provide Council and the community of Wyalkatchem with information about CEO activities and the operations of the Shire in meeting the mission of the local government.

#### *Our Mission*

*We exist to deliver sustainable quality services that meet the needs of Wyalkatchem today and into the future.*

#### **Comment:**

There were 20 work days in March with two public holidays and a local government holiday for Easter.

Unplanned leave in March was 14.5 days (five persons, five days unpaid) with 2.5 days in Administration. In all cases of unplanned leave, the Shire follows due process with support for all employees within the law and Council policy.

Council met in forum 3 March and the programme included:

- Presentation from Tony Brown, Executive Manager, WALGA Governance and James McGovern, Manager WALGA Governance, Council Governance and Meeting Conduct; this interactive workshop gave councillors the opportunity to discuss important governance issues and get expert advice;
- Discussion of Thank A Volunteer; airport terminal use; Wyalkatchem Senior Citizen's Homes Trust Inc. project; Wyalkatchem Fair; the reduction in NAB branch hours; aged housing and care; North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) strategy meeting and outputs;
- Budget timeline.

The ordinary meeting of Council was held 17 March to:

- Receive statutory reports (eg. financial reporting as required by regulation); monthly officer reports;
- Make decisions about: mid-year budget review; roads hierarchy heavy vehicle route access assessments.

The CEO represented the Shire of Wyalkatchem 1 March Perth Intergrated Planning and Reporting workshop, Department of Local Government and Communities; 2 March, Koorda accompanied Council for strategic finance training for elected members; 16 March with Council to attend Shire of Koorda Council meeting; 22 March Trayning executive meeting of NEWROC (North Eastern Wheatbelt Regional Organisation of Councils).

CEO meetings included 8 March Northam, WA Country Health Service in regard to HACC and aged accommodation; 18 March CEO Shire of Trayning discussed how GP services can be accessed by all NEWROC Shires; 24 March Wyalkatchem Senior Citizens' Homes Trust Inc.

Management work in March included the joint project with Wyalkatchem Senior Citizens' Homes Trust Inc.; consultations for the revision of the strategic community plan; various staff matters; budget preparation; interim external audit; job interviews, referee checks and review for two positions, works team; matters related to staff, regular operational work and meetings with staff.

Strategic work in March included analysis and consultation around the provision of GP health services in the region. This included a road trip 21 March to most clinics in five other Shires as well as meeting medical staff and local government officers. The

purpose of this work is to ascertain how all communities within the six local governments that comprise NEWROC might be able to secure GP services for the long term (well into the future).

There is currently a considerable strategic workload. The legislated requirement to implement Intergrated Planning and Reporting obligates Council to facilitate a greater level of strategic and corporate planning. This means that small local governments have the same obligations as large metropolitan based Councils to prepare and consider long range, detailed and wide ranging plans. The main outputs will be prioritised plans for the district (Strategic Community Plan) and a Corporate Business Plan, both of which will be linked to the underlying plans and budgets. Importantly, this requires prioritisation and balance between competing needs and wants and the capacity and capability required to deliver.

In the next few months, the administration and Council will be cementing many of the related plans for the period ahead, culminating in the presentation for endorsement by Council of the updated Strategic Community Plan and Corporate Business Plan at the June meeting of Council.

April commitments include: Department of Regional Development field audit (Country Local Government Fund grants 2009-2012); Council forum 7 April and ordinary meeting of Council 21 April; project management training for administration 12 April (office closed all day); Local Emergency Management Committee 13 April; Department of Local Government and Communities Better Practice Programme 19-21 April (department staff review internal processes and observe Council's meeting and report on any recommendations); 26 April NEWROC Council meeting; 27 April Perth CEO lunch with Auditor-General; 29 April WALGA Zone.

**Consultation:**

Staff and Council

**Statutory Environment:**

There is no direct statutory environment relevant to this issue.

**Policy Implications:**

There is no direct Council Policy relative to this report.

**Financial Implications**

There is no direct financial implication relative to this item.



**Strategic Plan/Risk Implications**

There are no direct Strategic/Risk Implications relative to this item.

**Voting Requirements**                      Simple Majority

**Council Decision Number:** 3273

**Moved:** Cr Butt                                      **Seconded:** Cr Jones

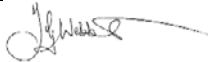
**That Council resolve the following:**

- 1. Accept the Chief Executive Officer's Report for the month of March 2016 as presented.**

**Vote:** 6/0

Cr Jones asked how discussions were going with the doctor and the other NEWROC shires. Ian advised that things were progressing and hopefully something more affirmative will be known soon.

8.4.2 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL–  
MANAGER OF WORKS – MARCH 2016

<b>FILE REFERENCE:</b>	13.09.01
<b>AUTHOR'S NAME AND POSITION:</b>	Trevor Webb - Manager of Works
<b>AUTHOR'S SIGNATURE:</b>	
<b>DATE REPORT WRITTEN:</b>	14 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.

**SUMMARY:**

**That Council resolve the following:**

- 1. Accept the Manager of Works Report for the month of March 2016 as presented.**

**Comments:**

The return of a well-rested works team from their Christmas break meant that we had gained time on some of the Roads to Recovery (R2R) and Regional Road Group (RRG) funded roads programs. However, the Easter rain event has resulted in delays and possible time over-run on the roads program. Easter rainfall was responsible for several roads requiring clearing and sign replacement but it was a far better outcome than I would have expected.

To facilitate the best outcome on our road maintenance program for 2016 we have booked a grader and roller for mid-April but some funded projects for the current financial year will need to be completed by contractors or delayed.

While a large amount of the clearing program for R2R shoulder works and sheeting on Davies, Rifle Range, Goldfields, Hardwick and Remnant Roads has been completed, the laying of gravel on these local roads is still not complete. (The Tammin/Wylie Sealing and Koorda/Wylie patching cannot be carried out without some warm – dry weather).

Another outcome from the recent rain events is further discoveries of drainage issues both rural and town that can now be built into the program for addressing. We are also fortunate that Water Corporation engineers have assisted with future planning to prevent issues associated with Shire dams overflowing at the same time.

**OVERFLOWING WATER STORAGE**



**TOWN**

**WHITE**

**RAILWAY**



**ROADS DAMAGED**



**FLOODWAYS DAMAGED**



**TREES DOWN**



**TOWN DAM WALLS**



**GUTTERING & DOWNPIPES**

The Town Hall, Fire Shed and Museum/CRC all required repairs to guttering and downpipes while the walls of the Town Dam suffered some severe erosion.

### **Road Works:**

Once again, several Wyalkatchem community members have given the Shire access to gravel so that the annual road sheeting program is possible, a recent offer from two farmers in the difficult SW sector has allowed us to re-programme more much needed work in that area.

The shoulder clearing and sheeting of the RRG Koorda/Wyalkatchem Road shoulders was completed with most of the sheeting of Rifle Range and Hardwick also nearing completion.

Blocked culverts/drains and water damage to roads (especially on School Bus Routes) forced the re-deployment of equipment to repair several kilometres of pavement.



### **Machinery:**

The Amman Rubber Tyred Roller has had several issues in recent years and recently the final drive had a bearing and shaft collapse, making unscheduled and expensive maintenance works a necessity. The new Isuzu Truck had warranty work carried out to its tipper by the body builders. The truck-dolly-trailer combination is operating well and the increased efficiency has been easy to monitor (one less operator for same outcome).

### **Town/Building Maintenance Program & Projects:**

- Renovations to the Recreation Centre kitchen are well advanced and we are confident that the outcomes will be appreciated by everyone;
- Contract town gardener and groundsman (Shauna and Russell) continued to maintain the town gardens, oval, parks, tennis club;

- Road sweeping was carried out to town streets but will require further work due to heavy rainfall;
- Line marking for the main street has been delayed due to rain event;
- The Basketball Court has been completed, just in time for the season;
- The fire shed is now complete with a concrete pad and use has commenced – connection of further services and levelling of the block will be submitted for into budget consideration;
- Shire housing had a variety of maintenance carried out with several guttering and drainage issues also being addressed.



### **Swimming Pool Maintenance Program:**

The Swimming Pool operated until season closure without issue and is now under its winter maintenance program with some reticulation upgrades completed and electrical upgrade works scheduled for the new financial year.

### **Ranger Service:**

A very quiet month for Rangers with only wandering dogs needing attention.

In closing, as a community record, I'm attaching a picture taken during construction of the new Men's Shed.



**Consultation:**

Shire Staff, Rod Munns, Main Roads, Contractors and Community Members.

**Statutory Environment:** There is no statutory environment relevant to this issue.

**Policy Implications:**

There is no Council Policy relative to this report.

**Voting Requirements:** Simple Majority

**Council Decision Number:** 3274

**Moved:** Cr Jones

**Seconded:** Cr Garner

**That Council resolve the following:**

- 1. Accept the Manager of Works Report for March 2016 as presented.**

**Vote:** 6/0

Cr Holdsworth asked Trevor Webb about the erosion of the town dam. Trevor explained that thanks to Mia Davies engineers are having a look at the damage and seeing what can be done with any potential overflow in minimising future damage.

Cr Garner whether staff are happy with the truck/dolly combination. Trevor said generally they are.

#### 8.4.3 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL – GOVERNANCE AND EMERGENCY – MARCH 2016

<b>FILE REFERENCE:</b>	13.09.01
<b>AUTHOR'S NAME AND POSITION:</b>	Rachel Nightingale Administration Officer
<b>AUTHOR'S SIGNATURE:</b>	<i>R. Nightingale</i>
<b>DATE REPORT WRITTEN:</b>	1 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.

#### **SUMMARY:**

**That Council resolve the following:**

- 1. Accept the Governance and Emergency Report for the month of March 2016 as presented**

#### **Appendix**

Appendix 1 Property ID Map

Appendix 2 Request to DFES through the Local Government Grants Scheme

#### **Emergency Services**

The Office of Bush Fire Risk Management (OBRM) visited Wyalkatchem in order to determine whether the bush fire prone dataset that has been put together in conjunction with the Shire of Wyalkatchem was accurate. This information will then be used to create the next edition of the Map of the Bush Fire Prone areas due for publication in May 2016.

The Shire of Wyalkatchem are now in possession of a Property ID map produced by the Department of Agriculture. This will identify landholders of parcels of land around the shire, providing a quick reference tool in the event of a fire. Refer Wyalkatchem Shire Property Map (Attachment 1).

The concrete floor has now been laid in the two bay fire shed and keys issued to brigade captains. An application has been submitted to Department of Fire and Emergency Services (DFES) to connect power and water to the shed.

DFES's offer under the Local Government Grants Scheme was \$19,150 but insurance costs and licensing for the light tankers, bush fire truck and brigades is \$16,540 alone. The Shire's submission is for \$66,098 in 2016/17 (see Appendix 2) which includes \$18,120 to cover sewerage, power and water to the bush fire shed; \$1,699 for chairs, a white board and a table for the shed; and, \$1,897 for five Kestrel weather meters to allow better representation around the shire when determining harvest bans.

## **Health and Safety**

The Staff induction package has been completed and circulated to all staff for comment. Amendments have been made as appropriate. The contractor induction package will be sent to the NEWROC shires for their perusal and feedback, with some hope for promoting a more uniform approach to the issue.

### **Consultation:**

Ian McCabe	CEO
Mr Trevor Webb	Manager of Works
Yvette Grigg	SEMC
Marcus Reilly	CBFCO
Bush Fire Brigades	Wyalkatchem, Nalkain, Yorkrakine

### **Statutory Environment:**

Local Government Act 1995

Local Government (Administration) Regulations 1996

### **Policy Implications:**

There is no Council Policy relative to this report.

### **Financial Implications**

There are no financial implications relative to this item

### **Strategic Plan/Risk Implications**

There are no direct Strategic/Risk Implications relative to this item.

**Voting Requirements**                      Simple Majority

**Council Decision Number:** 3275

**Moved:** Cr Holdsworth

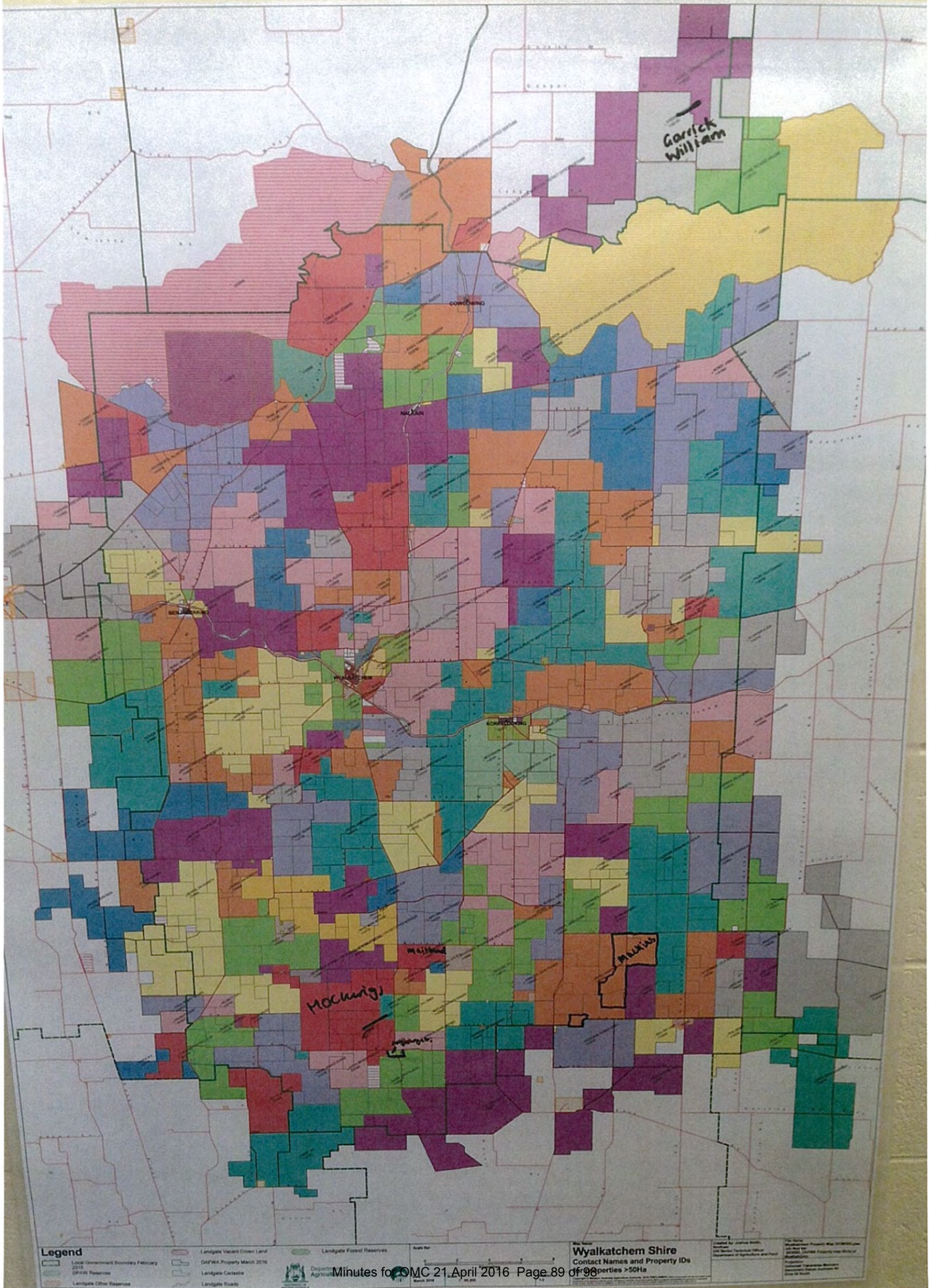
**Seconded:** Cr Garner

**That Council resolve the following:**

- 1. Accept the Governance and Emergency Report for the month of March 2016 as presented.**

**Vote:** 6/0





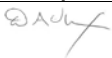
## Appendix 2

Cost \$ excluding GST

FY 16 17	FY16 17	
Yorkrakine Light Tanker Insurance	\$2,100	
Nalkain Light Tanker Insurance	\$2,100	
Wyalkatchem 2,4-D Broadacre Insurance	\$5,735	
Nalkain Light Tanker Licensing	\$95	
Wyalkatchem Light Tanker Licensing	\$105	
Yorkrakine Light Tanker Licensing	\$105	
Maintenance for plant and equipment	\$1,200	
Catering for training	\$250	
Refreshments for incidents	\$400	
Insurance for 2 bay shed	\$105	
5 x Kestrel 3000 weather meters	\$1,897	
BFB AGM refreshments	\$500	
Batteries for weather meters CR2032	\$25	
Bush Fire Insurance	\$6,300	
Twin handset tradies rugged carry case. Uniden UH7 10Sx-	\$400	
Postage and Courier costs	\$100	
Chairs x 10 for Bush Fire Shed	\$890	
Table for Bush Fire Shed	\$310	
White Board for Bush Fire Shed	\$459	
White board markers	\$22	
White board eraser	\$18	
10 x Long handle fire rakes	605	
4 x fire lighters	1001	
4 x back pack fire fighters	1034	
1 x 3" suction trash petrol pump	\$2,412	
SMS recharge-utilities	\$300	
Full face respirator x 4	\$1,200	
Emergency Phone	\$140	
Licence 2 way radio	\$150	
5L Water Bottles x 15	\$600	
Satellite Phone	\$1,400	
Satellite Phone rental	\$180	
First Aid Kit Yorkrakine	\$100	
25% contribution to radio mast power- utilities	\$300	
Water connection to fire shed	\$1,125	
Sewerage connection to fire shed	\$1,420	
Electricity connection to fire shed	\$6,000	
Fridge	\$1,600	
20m x 3" suction hose	\$715	
20 KVA Generator	\$9,500	
PPE	\$2,500	
Concrete floor	\$10,700	
<b>TOTAL</b>	<b>\$66,098</b>	

Notes	
Insurances	
Other Goods and Services	
Purchase of plant and Equipment < \$1200	
Maintenance of vehicles, trailers and boats	
Maintenance of sheds and Buildings	
Clothing and Accessories	
Utilities and Rates and taxes	
Purchase of plant and Equipment > \$1200	
Maintenance of plant and equipment	
New acquisitions to Bush Fire Shed	

#### 8.4.4 GOVERNANCE – REPORTING - PRINCIPAL ENVIRONMENTAL HEALTH OFFICER REPORT - MARCH 2016

<b>FILE REFERENCE:</b>	13.05.01
<b>AUTHOR'S NAME AND POSITION:</b>	Bill Hardy Principal Environmental Health Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANT/RESPONDENT/LOCATION:</b>	Shire of Wyalkatchem
<b>DATE REPORT WRITTEN:</b>	7 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.

#### **SUMMARY:**

That Council resolves the following:

1. Accept the Principal Environmental Health Officer Report for March 2016 as presented.

**Appendix/Appendices:** There is no attachment to this report

#### **Comment:**

#### **Principal Environmental Health Officer (PEHO) Position.**

The Environmental Health Officer attends the Wyalkatchem office each Thursday.

#### **Food Premises and Public Buildings.**

The PEHO has continued with routine inspections of Food Premises and Public Buildings.

#### **Wyalkatchem Swimming Pool.**

The PEHO tested and sampled the pool on its routine monthly test and the water quality met the required standards. As the pool is now closed for the winter the sampling will stop until just prior to it reopening.

#### **Stormwater / Effluent reuse water testing.**

The PEHO sampled the water from the stormwater dam which is used to water the oval and tennis courts. The bacterial levels found were well within the limits required to be safe. This sampling will continue on an ongoing basis.

#### **Property Transfers.**

The PEHO has completed a number of routine property transfer reports in the last month.

#### **Private pool fence inspections.**

Under the Building Act and Regulations the Shire must inspect all private pools and spa pools in the district for the safety of their fencing at least every 4 years. The process of finding and inspecting these pools continues.

## **Housing inspections.**

### Wilson St. Units.

At the request of the Senior Citizens Housing Association the Principal Environmental Health Officer inspected the Wilson Street units. They recently had their hot water systems upgraded. With the assistance of the Master Builders Association it was found that an inadequate and unsafe job had been done on the installation of the systems. As a result the installer was recalled and the work re-done in the proper manner.

In the weather event on the evening of Good Friday the rear of the Wilson Street units was inundated resulting in some water entering the rear of the units. The PEHO inspected the units again and it was identified that the drainage at the rear of the units was not adequate and some remedial work will be done by the shire to divert any future water away from the premises. Other work on the roof, gutters and drainage pipes will need to be done by the Senior Citizens Association.

### 3 Grace St.

The tenant of this property complained about water leaking from a drain under the house. The PEHO inspected and provided a report for the tenant to give to the owner or property manager to arrange for repairs to be done.

## **Caravan Park Inspection and Licensing.**

The PEHO inspected the Wyalkatchem Caravan Park and found it to be well cared for and tidy. On the receipt of the statutory fees the premises can have their license renewed.

## **Consultation:**

Mr I McCabe, Shire CEO

Ms R Nightingale, Shire Administration Officer

## **Statutory Environment:**

Health Act 1911

Health (Aquatic Facilities) Regulations.

Health (Public Buildings) Regulations 1992.

Food Act 2008

Building Act 2011 and Building Regulations 2012

Caravan and Camping Act and Regulations.

## **Policy Implications:**

Nil.

**Voting Requirements:** Simple Majority

**Council Decision Number:** 3276

**Moved:** Cr Gawley


**Seconded:** Cr Holdsworth

## **That Council resolves the following:**

- 1. Accept the Principal Environmental Health Officer Report for March 2016 as presented.**

**Vote:** 6/0

8.4.5 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL –  
COMMUNITY AND ECONOMIC DEVELOPMENT OFFICER– MARCH 2016

<b>FILE REFERENCE:</b>	13.09.01
<b>AUTHOR'S NAME AND POSITION:</b>	Mikahla Wells Administrative Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>DATE REPORT WRITTEN:</b>	8 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.

**SUMMARY:**

**That Council resolve the following:**

- 1. Accept the Community and Economic Development Officer's Report for the month of March 2016 as presented.**

**Appendix:**

**Comment:**

March has been a very busy month for community development. After discussion with CEO Ian McCabe and Manager of Works Trevor Webb it was decided that the volleyball court and surrounds for the Youth Friendly Communities grant would not go ahead as planned. This is due to issues around construction, maintenance and amenity. A review of consultation with the youth produced two options for the youth to decide upon. Ms Petrina Bean, Principal Wyalkatchem District High School kindly allowed me to consult with the upper school again who decided a large pool inflatable for increased activity and participation at the pool was their preferred choice. Ian McCabe has emailed Nicola Dunstone from Department of Local Government and Communities request a variation to our grant agreement to allow for this change and consultation with the Department continues.

ActiveSmart meetings have continued this month with a Partnership group meeting to discuss the running timeline and possible adaptations of the program to suit the Wheatbelt participants. A representative from the ActiveSmart service provider Behaviour Design Works, Natasha Koekemoer, came to Wyalkatchem to get a better understanding of the services and facilities in Wyalkatchem. Showing Natasha around she learnt a bit more about the Wyalkatchem community, possible locations

for event launches and key community contacts. The program is on schedule to start in early May.

The KidSport website has been updated and we have a new registered referral agent at the Wyalkatchem District High School. Ms Cassie Stone has lived in the Wyalkatchem community for a number of years now and has a solid understanding of the children's situations; she is also easily reachable for students, parents and the Local Government.

In the middle of the month we had both the Australian Government Mobile Service van and the Independent Living Centre van in town providing services and advice not regularly available in Wyalkatchem. Positive feedback demonstrates that these opportunities were utilised and worthwhile for both the providers and community members.

After the Wyalkatchem Cricket Association Grand Final was complete the kitchen renovations could begin. The kitchen is looking fantastic and is on schedule to be completed by the first football home game on April 17.

Sue Abdullah and her high school arts class have begun designing this year's banner for the Banners in the Terrace display. The design will be completed before the April school holidays with the banner due at the end of June.

**Consultation:**

Ian McCabe	CEO Shire of Wyalkatchem
Trevor Webb	Manager of Works
Rachel Nightingale	Administrative Officer
Eleanor Jones	ActiveSmart Representative
Jennifer Collins	Department of Sport and Recreation
Natasha Koekemoer	Behaviour Design Works
Nicola Dunstone	Grants Officer Department of Local Government and Communities
Mark Constantine	Carpenter
Sue Abdullah	Arts Teacher Wyalkatchem District High School
Petrina Bean	Principal WDHS
Rebecca Fenner	Independent Living Centre
Paul Goodley	KidSport Project Leader

**Statutory Environment:**

There is no statutory environment relevant to this issue

**Policy Implications:**

There is no Council Policy relative to this report.

**Voting Requirements**                      Simple Majority

**Council Decision Number:**        3277

**Moved:** Cr Gawley                      **Seconded:** Cr Holdsworth

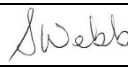
**That Council resolve the following:**

- 1. Accept the Community and Economic Development Officer's report for March 2016 as presented.**

**Vote:** 6/0

Ian mentioned that in the report it mentions that discussions are being held with regards to the youth project. We are hoping that a large inflatable will be purchased for the pool. Discussions with the department are ongoing.

8.4.6 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL–  
RATES / FINANCE OFFICER – MARCH 2016

<b>FILE REFERENCE:</b>	13.09.01
<b>AUTHOR'S NAME AND POSITION:</b>	Shauna Webb Rates / Finance Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>DATE REPORT WRITTEN:</b>	7 April 2016
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.

**SUMMARY:**

**That Council resolve the following:**

- 1. Accept the Rates / Finance Officer's Report for the month of March 2016 as presented.**

**Property Management:**

There were two unscheduled maintenance jobs on shire properties in the month of March. All works were completed within budget expectations.

Eleven property inspections were completed early February with minor repairs documented and some items to be completed in early April.

There was some water damage to one shire housing property after the heavy rains on Good Friday. This will be addressed as soon as possible.

Recent property projects included:

- Two ceilings replaced at Lady Nova;
- The ceilings at the Railway Station were replaced;
- Painting of Lady Nova and the Railway Station ceilings to be scheduled in the new budget;
- Instantaneous hot water system installed at the aerodrome's RFDS / St John transfer station.

**Property and Hire Bookings:**

- Recreation Centre: three cricket days;



- Recreation Centre: Landmark Agronomy Meeting;
- Community Bus: One bus hire;
- Town Hall: Charity Ball;
- Korrelocking Hall: Paul Engberg.

**Property Sales (EAS):**

There was one property sale in the month of March.

**Rates:**

At the end of March we had received 96% of rate payments. This is generally in line with expectations with the majority of the balance coming from instalments or payment arrangements.

There are three delinquent ratepayers who have all been referred for legal action. These currently amount to \$6,387 in outstanding rates and interest and \$4,648 in legal and other fees. This is a total of \$11,035.

**Consultation:**

CEO, SFO, EHO and MOW.

**Statutory Environment:** Local Government Act 1995 and related regulations.

**Policy Implications:**

There is no Council Policy relative to this report.

**Voting Requirements: Simple Majority**

**Council Decision Number: 3278**

**Moved:** Cr Garner

**Seconded:** Cr Jones

**That Council resolve the following:**

- 1. Accept the Rates/Finance Officer's Report for the month of March 2016 as presented.**

**Vote:** 6/0

Claire Trenorden mentioned that the ceiling replacements were not budgeted for and an amendment will be put through next month. The costs will be offset by projects that were under budget. The ceilings were needing to be done urgently.

- 9. Motions of which previous notice has been given**
- 10. Questions by members of which due notice has been given**
- 11. New business of an urgent nature introduced by the presiding person**
- 12. Matters for which the meeting may be closed**
- 13. Closure of Meeting: 16.13**