



**MINUTES
OF THE
SPECIAL MEETING
OF COUNCIL
HELD ON**

31 March 2026

Council Chambers

Honour Avenue

Wyalkatchem

Commencement: 2:00pm

Closure: 2:06pm

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence “*Unconfirmed*” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “*Confirmed*” Minutes are then signed off by the Presiding Member.

Unconfirmed Minutes

These unconfirmed minutes were approved for distribution on the 1 April 2026.



Tom Kettle
Chief Executive Officer

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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1. DECLARATION OF OPENING

The Presiding Member, Cr Stratford declared the meeting open at 2:00pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 2:01pm.

There were no public questions.

2.3. Declaration of Public Question Time closed

Public Question Time closed at 2:01pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Cr Mischa Stratford	Deputy President and Presiding Member
Cr Christopher Loton	
Cr Tracy Dickson	
Cr Rod Lawson Kerr	
Cr Justin Begley	
Cr Stephen Gamble	
Tom Kettle	Chief Executive Officer
Claire Trenorden	Manager Corporate Services

3.2. Visitors

Quentin Davies

3.3. Apologies

Cr Christy Petchell	President
Aldo Lamas	Manager Works

3.4. Approved Leave of Absence

Nil

3.5. Applications for Leave of Absence

Nil

4. OBITUARIES

Nil

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Cr Stratford declared an impartiality interest in item 9.1.1

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

The Presiding Member thanked the Shire President, Cr Petchell and acknowledged the efforts that she had put in the past couple of months. She also congratulated staff on the Welcome to Wylie.

8. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

9. REPORTS

9.1 GOVERNANCE

9.1.1 PROPOSED ACQUISITION OF PORTION OF LOT 438 ON DEPOSITED PLAN 40690

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	27 March 2026
Reporting Officer:	Tom Kettle, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	8.11
Attachment Reference:	Attachment 9.1.1 Contract for sale

BACKGROUND

Council has committed to actively pursue improved land management and development of housing as part of the Strategic Community Plan 2024 – 34. This proposal continues a strategic approach to increasing housing stock within Town through the purchase lot 438 on deposited plan 40690 (21 Gamble Street Wyalkatchem 6485).

COMMENT

At the 16 May 2024 Ordinary Council Meeting the Council resolved two decisions:

That Council-

1. Request that CEO identify if the Police Department is willing to transfer ownership of the land surrounding the Police Station in Wyalkatchem for future community housing in alliance with the CEACA and if so, the proposed terms for that transfer.
2. Request the CEO to explore if Council is able to meet the proposed terms of transfer and if not, whether any alternate terms of transfer should be proposed and report back to Council on progress during its Ordinary Meeting of Council on Thursday 20th June 2024.
3. If Council subsequently considered the terms of transfer are unachievable the CEO is to recommend the next most suitable site for investigation.

And,

That Council requests the CEO to write to CEACA to offer the Shire's support in identifying an alternative site/ sites for the potential development of the additional units if the application for the divestment of the Portion of Crown Reserve 16483 is unsuccessful.

At the 12 November 2024 Special Council Meeting the Council resolved:

That Council resolve to:

1. Commit funds of up to the amount of \$40,000 for the land transfer fees for a portion of land vested by WAPOL, and
2. That Council request the CEO to prioritise the facilitation of the land transfer.

The Shire's administration has been liaising with WA Police Force (WAPOL) Department of Planning, Lands and Heritage (DPHL) to purchase lot 438 on deposited plan 40690 (21 Gamble Street Wyalkatchem 6485) to progress a housing project with the Central East Accommodation and Care Alliance Inc. (CEACA).



This report relates only to the execution of the contract for the purchase of the identified land as provided for in attachment 1. This is essential to move this process forward to further surveying, drafting or legal instruments and future project work that will be the subject of subsequent reports to the Council.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 9.49A Execution of Documents.

Section 3.1 'General Function' (of the local government) (is) 'to promote the economic, social and environmental sustainability of the district.'

Part 6 Division 2 Land Administration Act 1997 (Sale of Crown Land).

Note that this does not meet the prescribed definition of a 'major land transaction' under section 3.59 Local Government Act and therefore does not have the associated requirements.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

This item requires expenditure of \$47,500 which is provided for within the 2025/26 Annual Budget.

DPLH land sale fees total \$5,823.18 and are provided for in operational budgets.

Future financial implications will be presented to the Council and considered in the development of the 2026/27 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan 2024-2034.

Pillar 1: Economy

Goal 2. Essential services and infrastructure enable local economic growth

2.2 Develop land and housing development initiatives in partnership with the private sector and all tiers of govt.

Pillar 2: Community

Goal 5. A safe and healthy community for all ages

5.6 Increase the supply of quality independent living units**

5.7 Support community and care services to support ageing in home

Pillar 4: Civic Leadership

Goal 10. Consult and engage with our community and strategic partners

10.2 Develop strategic partnerships with regional organisations, State and Federal governments

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION:

(32/2026) Moved: Cr Gamble

Seconded: Cr Lawson Kerr

That Council

- 1. Accepts the offer for sale of portion of lot 438 on deposited plan 40690 for the price of \$47,500.00 (including GST), noting this is within the allocated budget amount in the 2025/26 Annual Budget.*
- 2. Authorises the execution of the contract (attachment 1) between the Shire of Wyalkatchem and the Minister for Lands acting on behalf of the State of Western Australia for the sale of lot 438 on deposited plan 40690.*
- 3. Authorises the Shire President and the Chief Executive Officer to affix the Common Seal of the Shire of Wyalkatchem to the contract and execute all documents necessary to give effect to this decision in accordance with section 9.49A of the Local Government Act 1995.*

CARRIED 6/0

***Voted for: Cr Stratford, Cr Begley, Cr Loton, Cr Gamble, Cr Lawson Kerr,
Cr Dickson***

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

**12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY
DECISION**

Nil

13. MATTERS BEHIND CLOSED DOORS

Nil

14. CLOSURE OF THE MEETING

There being no further business, the Presiding Member closed the meeting at 2:06pm.