



AGENDA

SPECIAL COUNCIL MEETING



3 September 2026

Commencing at 3:30pm in the
Shire of Wyalkatchem Council Chambers
27 Flint Street, Wyalkatchem

NOTICE OF SPECIAL COUNCIL MEETING

A Special Meeting of Council will be held on Thursday 3 September 2026 in the Council Chambers, 27 Flint Street Wyalkatchem, commencing at 3:30pm.

An Agenda for this meeting will be made available from the Shire Administration Office and on our website www.wyalkatchem.wa.gov.au

ORDER OF EVENTS

3:30pm – Special Council Meeting

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.



Tom Kettle

CHIEF EXECUTIVE OFFICER

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

As per the Shire of Wyalkatchem Code of Conduct for Council Members, Committee Members, and Candidates for Election, and to maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest. Having disclosed the interest, you may declare your objectivity on the matter, and remain in the Chamber, and chair, or move/second, speak and vote on the matter.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting, or prior to consideration of the item in which an interest exists.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

TABLE OF CONTENTS

1.	DECLARATION OF OPENING	5
2.	PUBLIC QUESTION TIME	5
2.1.	Response to Public Questions Previously Taken on Notice	5
2.2.	Declaration of Public Question Time opened	5
2.3.	Declaration of Public Question Time closed	5
3.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE.....	5
3.1.	Attendance	5
3.2.	Visitors.....	5
3.3.	Apologies.....	5
3.4.	Approved Leave of Absence	5
3.5.	Applications for Leave of Absence	5
4.	OBITUARIES.....	5
5.	PETITIONS, DEPUTATIONS, PRESENTATIONS	5
5.1.	Petitions.....	5
5.2.	Deputations	5
5.3.	Presentations	5
6.	DECLARATIONS OF INTEREST	5
6.1.	Financial and Proximity Interest	5
6.2.	Impartiality Interests	5
7.	ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION.....	5
8.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	5
9.	REPORTS	6
9.1.	CORPORATE AND COMMUNITY SERVICES	6
9.1.1.	17 SEPTEMBER 2026 ORDINARY COUNCIL MEETING SCHEDULE.....	6
10.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	8
11.	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN.	8
12.	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION	8
13.	MATTERS BEHIND CLOSED DOORS.....	8
13.1.1.	CEO PERFORMANCE REVIEW COMMITTEE – CEO PROBATION AND KPI SETTING.....	8
14.	CLOSURE OF THE MEETING	8

- 1. DECLARATION OF OPENING**
- 2. PUBLIC QUESTION TIME**
 - 2.1. Response to Public Questions Previously Taken on Notice**
 - 2.2. Declaration of Public Question Time opened**
 - 2.3. Declaration of Public Question Time closed**
- 3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**
 - 3.1. Attendance**
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- 4. OBITUARIES**
- 5. PETITIONS, DEPUTATIONS, PRESENTATIONS**
 - 5.1. Petitions**
 - 5.2. Deputations**
 - 5.3. Presentations**
- 6. DECLARATIONS OF INTEREST**
 - 6.1. Financial and Proximity Interest**
 - 6.2. Impartiality Interests**
- 7. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION**
- 8. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

9. REPORTS

9.1. CORPORATE AND COMMUNITY SERVICES

9.1.1. 17 SEPTEMBER 2026 ORDINARY COUNCIL MEETING

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	3 September 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Approve that the September 2026 Ordinary Council Meeting occur at 4pm Monday 21 September 2026; and*
- 2. Request the CEO to provide local public notice as required by section 1.7 of the Local Government Act 1995.*

BACKGROUND

Council has approved meeting dates for 2026. The September meeting is currently set for Thursday 17 September. The West Australian Local Government Association (WALGA) convention and AGM is scheduled from 16-18 September 2026.

COMMENT

The Shire of Wyalkatchem Council resolved to send five Councillors and the CEO to the WALGA Convention at the August 2026 Ordinary Council Meeting (96/2026). Accordingly, the Council will not have the required quorum to meeting on the 17 September 2026.

The Wyalkatchem Rodeo is scheduled for the 26 September 2026; therefore, it is prudent to reschedule the Ordinary Council Meeting to Monday 21 September 2026 to deal with council business early that week.

The CEO will provide local public notice of this decision as required under the Local Government Act 1995.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 1.7 Local Public Notice

Local Government (Administration) Regulations 1996

Regulation 12 Publication of meeting details

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before the Council generally accords with the Shire's desired outcome, as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Pillar 4 Civic Leadership	Statement of Strategic Outcome: We lead with accountability, connection and openness through best-practice systems, policies and financial controls
Goal No.	GOAL 11. High standard of governance

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

13. MATTERS BEHIND CLOSED DOORS

13.1.1. CEO PERFORMANCE REVIEW COMMITTEE – CEO PROBATION AND KPI SETTING

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	3 September 2026
Reporting Officer:	Claire Trenorden, Manager Corporate Services
Disclosure of Interest:	Impartiality Interest
File Number:	07.02
Attachment Reference:	9.1.2 CEO Probationary Period Report (Confidential)
Attachment 7.1. 2 – CEO KPI's	(Confidential)
Section 5.23(2)(b) a matter relating to the recruitment or employment of the CEO	

14. CLOSURE OF THE MEETING