



AGENDA

SPECIAL COUNCIL MEETING



21 OCTOBER 2019

Commencing at 3.30pm in the
Shire of Wyalkatchem Council Chambers
27 Flint Street, Wyalkatchem

NOTICE OF SPECIAL COUNCIL MEETING

A Special Meeting of Council will be held on Monday 21 October 2019 in the Council Chambers, 27 Flint Street Wyalkatchem, commencing at 3.30pm.

An Agenda for this meeting will be made available from the Shire Administration Office and on our website www.wyalkatchem.wa.gov.au

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.



Taryn Dayman

CHIEF EXECUTIVE OFFICER

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting.

DISCLOSURE OF INTEREST

Councillors and staff are reminded of the requirements of section 5.65 of the *Local Government Act 1995*, to disclose any interest or perceived interest in any matter to be discussed during a meeting, and also the requirement to disclose any item affecting impartiality.

Financial Interest:

Under section 5.60A of the *Local Government Act 1995*, a person is said to have a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the Local Government in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Proximity Interest:

Under section 5.60B of the *Local Government Act 1995*, a person is said to have a proximity interest in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development of land that adjoins the person's land.

Impartiality Interest:

To maintain transparency, it is important to disclose all interests, including impartiality interests which include interests arising from kinship, friendship and membership of associations. If it is possible that your vote on a matter may be perceived as impartial, you should disclose your interest.

Disclosing an Interest:

Disclosures must be made, in writing, to the Chief Executive Officer prior to the meeting at which the matter in which you have an interest is to be discussed.

If you disclose a Financial or Proximity Interest, you must leave the room while the matter is discussed and voted on. Only after a decision has been reached may you return to the meeting, at which time the Presiding Person will inform you of Council's decision on the matter.

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1. DECLARATION OF OPENING

2. ELECTION OF SHIRE PRESIDENT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 October 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.07.06
Attachment Reference:	Nil

SUMMARY

To elect the President of the Council for the following two (2) year term of office.

BACKGROUND

Schedule 2.3 provides the legislative framework for how the positions of President are filled by the Council;

- The council is to elect a councillor to fill the office.
- The election is to be conducted by the CEO in accordance with the procedure prescribed.
- Nominations for the office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.
- Nominations close at the meeting at a time announced by the CEO, which is to be a sufficient time after the announcement by the CEO that nominations are about to close to allow for any nominations made to be dealt with.
- If a councillor is nominated by another councillor the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.
- The councillors are to vote on the matter by secret ballot as if they were electors voting at an election.
- The votes cast under are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 (which deals with determining the result of an election) as if those votes were votes cast at an election.
- As soon as is practicable after the result of the election is known, the CEO is to declare and give notice of the result in accordance with regulations, if any.

COMMENT

On receiving nominations and undertaking the Election process the newly Elected Shire President will be required to be declared into office by the Chief Executive Officer, in accordance with the Local Government Act 1995 and Local Government (Constitutional) Regulations 1998 (Form 7).

At the conclusion of electing the Shire President, the President will 'assume the chair'.

STATUTORY ENVIRONMENT

Local Government Act 1995, Schedule 2.3

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures

3. ELECTION OF DEPUTY SHIRE PRESIDENT

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 October 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.07.06
Attachment Reference:	Nil

SUMMARY

To elect the Deputy President of the Council for the following two (2) year term of office.

BACKGROUND

Schedule 2.3 provides the legislative framework for how the positions of Deputy President are filled by the Council;

- The council is to elect a councillor to fill the office.
- The election is to be conducted by the CEO in accordance with the procedure prescribed.
- Nominations for the office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.
- Nominations close at the meeting at a time announced by the CEO, which is to be a sufficient time after the announcement by the CEO that nominations are about to close to allow for any nominations made to be dealt with.
- If a councillor is nominated by another councillor the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.
- The councillors are to vote on the matter by secret ballot as if they were electors voting at an election.
- The votes cast under are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 (which deals with determining the result of an election) as if those votes were votes cast at an election.
- As soon as is practicable after the result of the election is known, the CEO is to declare and give notice of the result in accordance with regulations, if any.

COMMENT

On receiving nominations and undertaking the Election process the newly Elected Deputy Shire President will be required to be declared into office by the Chief Executive Officer, in accordance with the Local Government Act 1995 and Local Government (Constitutional) Regulations 1998 (Form 7).

At the conclusion of electing the Deputy Shire President, the Deputy President will 'assume their chair'.

STATUTORY ENVIRONMENT

Local Government Act 1995, Schedule 2.3

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures

4. BALLOT FOR SEATING

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 October 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	
Attachment Reference:	Nil

SUMMARY

A Ballot will be conducted by the Chief Executive Officer for seating of Councillors in the Chambers.

BACKGROUND

The Shire of Wyalkatchem Standing orders provides the framework on how the allocation of Council seating arrangements;

Clause 8.2 Members to Occupy Own Seats

At the first meeting held after each ordinary Election Day, the CEO is to allot by random draw, a position at meetings of the Council until such time as there is a call by a majority of Councillors for a re-allotment of positions

COMMENT

After the conclusion of the ballot, the Shire President will invite Councillors to take their seats.

STATUTORY ENVIRONMENT

Local Government Act 1995

Shire of Wyalkatchem Standing Orders 8.2 Members to Occupy Own Seats

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures

5. PUBLIC QUESTION TIME

- 5.1. Response to Public Questions Previously Taken on Notice**
- 5.2. Declaration of Public Question Time opened**
- 5.3. Declaration of Public Question Time closed**

6. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

- 6.1. Attendance**
- 6.2. Apologies**
- 6.3. Approved Leave of Absence**
- 6.4. Applications for Leave of Absence**

7. OBITUARIES

8. PETITIONS, DEPUTATIONS, PRESENTATIONS

- 8.1. Petitions**
- 8.2. Deputations**
- 8.3. Presentations**

9. DECLARATIONS OF INTEREST

- 9.1. Financial and Proximity Interest**
- 9.2. Impartiality Interests**

10. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

- 11.1. Confidential Item 14.1 – Chief Executive Officer Performance Review.**

12. REPORTS

12.1. CORPORATE AND COMMUNITY SERVICES

12.1.1. APPOINTMENT OF MEMBERS TO COMMITTEES OF COUNCIL

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 October 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.08
Attachment Reference:	Attachment 12.1.1 – Audit and Risk Management Committee Charter and Terms of Reference

SUMMARY

To appoint elected members to Committees of Council.

BACKGROUND

Following the Ordinary Council Election Council is required to appoint elected members to committees.

In accordance with section 5.8, 5.9 and 5.10 of the *Local Government Act 1995* Council has established the following Committees

- Audit and Risk Committee

The tenure of members of Council Committees expires on the date of the Local Government Election being 19 October 2019.

Council's Audit and Risk Committee has been established under Terms of Reference which are attached.

In the past Council has appointed all elected members to the Audit and Risk Management Committee.

COMMENT

Audit & Risk Management Committee Details:

Purpose:	The primary objective of the Audit and Risk Management Committee is to accept responsibilities for the annual external audit and liaise with the Shire's auditor so that Council can be satisfied with the performance of the Shire of Wyalkatchem (the Shire) in managing its financial affairs.
Meeting Frequency:	Quarterly
Next Meeting:	21 November 2019
Current Meeting Day:	Wednesday
Current Council Representatives:	All Elected Members
Term of Reference:	As provided under attachment 12.1.1

Officers Comment:	No Changes are proposed to the previous Term of Reference as these were recently subject to a review and subsequently adopted by the Council at its meeting held on 21 February 2019.
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STATUTORY ENVIRONMENT

- *Local Government Act 1995, Part 5 Administration, Division 2 Council meetings, committees and their meetings and electors' meetings.*
- *Local Government Act 1995 Section 7.1a. Audit committee.*
- *Local Government Act 1995 Section 7.23A Duties of local government with respect to audits*

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes an Audit Committee, named Audit and Risk Committee and adopt the Terms of Reference as provided in attachment 12.1.1;*
2. *Appoint all elected members to the Audit and Risk Management Committee.*

12.1.2. APPOINTMENT OF MEMBERS TO ADVISORY COMMITTEES

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 October 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.08
Attachment Reference:	Nil

SUMMARY

To appoint elected members to Advisory Committee of Council

BACKGROUND

Following the Ordinary Council Election Council is required to appoint elected members to committees.

Council has established the following advisory committees:

Local Emergency Management Committee

COMMENT

Local Emergency Management Committee (LEMC):

Purpose	This committee is made up of Hazard Management Agencies (HMA’s), operational and combat agencies. While LEMC is a non-operational committee, if requested by the HMA members may become an Incident Support Group (ISG) to assist in an incident. This Committee is also to assist in the development of the local government’s emergency plans and procedures
Meeting Frequency	Quarterly
Next Meeting	16 October 2019
Current Meeting Day	Wednesday
Current Council Representatives:	Shire President Chief Executive Officer Governance and Emergency Officer
Term of Reference	To be developed
Officers Comment	Term of reference is currently under development.

There is currently no Term of Reference for this committee. The Chief Executive Officer has had discussions with Members of the LEMC to establish a Term of Reference. This is currently under developments. Once develop the term of reference will be endorsed by LEMC with the recommendation to Council for its endorsement. It is anticipated that the Term of Reference will include a listing of committee appointments, which will also be endorsed by Council.

Until this term, and for the purpose of this report, Council is request to endorse the Shire’s representation only.

STATUTORY ENVIRONMENT

- *Local Government Act 1995, Part 5 Administration, Division 2 Council meetings, committees and their meetings and electors’ meetings.*
- *Emergency Management Act 2005 Section 38 – Local Emergency Management Committees.*

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION

That Council:

1. *Appoints the following elected members to the Local Emergency Management Committee;*
 - *Shire President*
2. *Appoint the following Shire employees to the Local Emergency Management Committee;*
 - *Chief Executive Officer*
 - *Manager of Works*
 - *Governance Executive Officer*

12.1.3. DELEGATES TO EXTERNAL COMMITTEES

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 October 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.08
Attachment Reference:	Nil

SUMMARY

To appoint Council delegates to external committees to which the Shire of Wyalkatchem has voting rights.

BACKGROUND

The Shire of Wyalkatchem is a member at a number of external groups and organisations. These external groups and organisations provide a regional collaborative approach to the objectives of the individual groups.

These committees are independent of Council.

The following are details on external committees, to which the Shire of Wyalkatchem is a member and requires the appointment of delegates who having voting rights.

Committee Name:	(North Eastern Wheatbelt Regional Organisation of Councils (NEWROC))
Purpose:	To work collaboratively with the Shire's of Koorda, Mt Marshall, Mukinbudin, Nungarin and Trayning with a range of advocacy and project focuses.
Meeting Frequency:	Bi-Monthly
Next Meeting:	22 October 2019
Current Meeting Day:	Tuesday
Meeting Location:	Various locations rotated between member councils
Current Council Representatives:	Shire President (delegate with voting rights) Chief Executive Officer All Councillors - Proxies

Committee Name:	Central East Aged Care Alliance (CEACA)
Purpose:	This organisation was initiated by eleven local governments to progress housing and aged care services in order to transform our districts into age friendly communities.
Meeting Frequency:	Quarterly
Next Meeting:	16 October 2019
Current Meeting Day:	Wednesday
Meeting Location:	Typically Kellerberrin or Merredin

Current Council Representatives:	Shire President Chief Executive Officer
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Committee Name:	Great Eastern Country Zone of WALGA
Purpose:	Zones are groups of geographically aligned Member Councils who are responsible for direct elections of State Councillors, providing input into policy formulation and providing advice on various matters.
Meeting Frequency:	Quarterly
Next Meeting:	28 November 2019
Current Meeting Day:	Thursday
Meeting Location:	Typically Merredin and Kellerberrin
Current Council Representatives:	Shire President (Delegate with voting rights) All Councillors (Proxy delegates with voting rights) Chief Executive Officer (Proxy delegation with voting rights in the absence of Council representation.

Committee Name:	Wheatbelt Regional Road Group North.
Purpose:	To make recommendations to State Advisory Committee (SAC) in relation to the Annual Local Government Roads Program for their region and any other relevant issues.
Meeting Frequency:	Quarterly
Next Meeting:	To be confirmed
Current Meeting Day:	Non allocated
Meeting Location:	Various locations rotated between Members Council. Meetings are also held via telephone conferences
Current Council Representatives:	Cr Garner (Delegate with voting rights) Cr Holdsworth (Proxy delegates with voting rights)

Committee Name:	Northam District Operational Advisory Committee. Previously known as: Great Eastern District Operations Advisory Committee (DOAC)
Purpose:	To represent and protect the interests of the Local Governments, Volunteer Advisory Bush Fire Brigade Committees and Volunteers within those Local Governments. As a representative committee, provide advice, direction and develop recommendations for fire management in the functional areas of Equipment, Training, Prevention, and Operational Preparation and Response.

Meeting Frequency:	At least two (2) meetings per year
Next Meeting:	To be confirmed
Current Meeting Day:	Non allocated
Meeting Location:	Various locations rotated between Members Council.
Current Council Representatives:	Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer Governance and Emergency Officer
Comments	The committees term of reference states the following; The Chief Bush Fire Control Officer or Fire Control Officer and Shire CEO or delegate from each Local Government shall have voting rights.

Committee Name:	Pioneers Pathway Advisory Committee
Purpose:	Comprising of seven local government authorities working collaboratively developing tourism in the region by promoting a self-drive trail from Perth reminiscing the path of Pioneers' during the gold rush in eastern goldfields.
Meeting Frequency:	Quarterly
Next Meeting:	30 January 2020
Current Meeting Day:	Thursday
Meeting Location:	Various locations rotated between Members Council.
Current Council Representatives:	Community and Economic Development Officer

Committee Name:	NEWTravel
Purpose:	To market and promote the Wheatbelt Way self-drive route and the tourism assets in the NEWTravel area.
Meeting Frequency:	Quarterly
Next Meeting:	23 October 2019
Current Meeting Day:	Thursday
Meeting Location:	Various locations rotated between Members Council.
Current Council Representatives:	Community and Economic Development Officer

Committee Name:	NEWHealth
Purpose:	Conduct a joint Health Scheme for the purpose of employing officers and equipment necessary for the proper conduct of the scheme

Meeting Frequency:	As required
Next Meeting:	None scheduled
Current Meeting Day:	Non allocated
Meeting Location:	Various locations rotated between Members Council.
Current Council Representatives:	Chief Executive Officer Cr Butt (resigned)

COMMENT

Council is requested to consider the role of its Councillors as delegate's external committees. Councillors need to be aware of the time commitment that can occur with attendance at meetings. Only appointed delegates have voting rights to these external committees, other members may attend as an observer only.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council appoint the following delegates:

- North Eastern Wheatbelt Regional Organisation of Councils (NEWROC)
 - Delegate 1: Shire President
 - Delegate 2 (Proxy): Any one Councillor
 - Delegate 3 (Proxy): Chief Executive Officer

- Central East Aged Care Alliance (CEACA)
 - Delegate 1: Cr Davies
 - Delegate 2: Chief Executive Officer

- Great Eastern Country Zone of WALGA
 - Delegate 1: Shire President
 - Delegate 2: Deputy Shire President
 - Delegate 3 (Proxy): Any one Councillor
 - Delegate 4 (Proxy): Chief Executive Officer

- Wheatbelt Regional Road Group North.
 - Delegate 1: Cr _____
 - Delegate 2 (Proxy): Cr _____

- Pioneers Pathway Advisory Committee
 - Delegate 1: Chief Executive Officer
 - Delegate 2 (Proxy): Governance Executive Officer

- NEWTravel
 - Delegate 1: Chief Executive Officer
 - Delegate 2 (Proxy): Governance Executive Officer

- NEWHealth
 - Delegate 1: Cr _____
 - Delegate 2: Chief Executive Officer

12.1.4. REPRESENTATIVES TO COMMUNITY BASED COMMITTEES OR GROUPS

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	15 October 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.08
Attachment Reference:	Nil

SUMMARY

To appoint Council representatives to various community based committees and groups.

BACKGROUND

Community based committees are an important part of the social structure of the wider community and give residents and ratepayers a voice in 'their' community. Council representation on these committees demonstrates Council interest and allows for feedback to Council of community concerns and ideas.

In the past Council has had representation to the community committees and groups: Council representative are not appointed as a delegate. Voting rights will be determined by the individual group or committee. The intent of attending these meetings is to act as a liaison between the community and the Shire.

COMMENT

The following is a list of community groups and representation

Organisation / Group	Representative
CBH Museum	Agenda and minutes only – Council representative to attend if required.
Friends of the Cemetery	Chief Executive Officer, Manager of Works
RSL	Cr Garner Cr Holdsworth
Wheatbelt Agcare	Cr Metcalfe
Local Health Advisory Group	Cr Metcalfe
Senior Citizen Homes Trust	Cr Butt (resigned)

Previously the Senior Citizen Home Trust constitution included a Shire representatives as a committee member. It is understood that the new constitution excludes this requirement.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council makes the following appointments to community committees or groups.

- *CBH Museum*
 - Cr _____

- Friends of the Cemetery
 - Chief Executive Officer
 - Manager of Works

- RSL
 - Cr _____

- Wheatbelt Agcare
 - Cr _____

- Local Health Advisory Group
 - Cr _____

- Senior Citizen Home Trust
 - Cr _____

13.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

15.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16.MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

That Council suspends Standing Orders and moves behind closed doors in accordance with Section 5.23 (2)(a) & (b) and 5.23 (2)(c) of the Local Government Act 1995, to deal with matters that relate to:

- *a matter affecting an employee or employees;*
- *the personal affairs of a person and*
- *matters of a contract which may be entered into, by the local government*

16.1. CHIEF EXECUTIVE OFFICER (CEO) PERFORMANCE REVIEW

Applicant:	Ms Taryn Dayman, Chief Executive Officer
Location:	Shire of Wyalkatchem
Date:	15 October 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	The Chief Executive Officer has interest in this item, as it relates to matters concerning her employment contract arrangements
File Number:	22.05.01/Dayman Taryn
Attachment Reference:	Confidential CEO Performance Review – To be provided

Reason for Confidentiality

The Chief Executive Officer's Report is confidential in accordance with section 5.23(2)(a) & (b) of the Local Government Act because it deals with matters affecting an employee and the personal affairs of a person.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 5.38

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council pursuant to Section 5.38 of the Local Government Act 1995;

- 1. Notes that Ms Taryn Dayman's Performance Review in the role as Chief Executive Officer for the Shire of Wyalkatchem for the 2018-2019 appraisal period has been undertaken;*
- 2. Endorses Ms Dayman's overall rating of 'Meets Performance Requirements'*
- 3. Schedules the next review of the Chief Executive Officer to be completed by October 2020.*
- 4. Authorise the Shire President to commence discussions with the Chief Executive Officers in establishing and agreeing to Key Performance Indicators for the next 12 months to be endorsed by Council.*

OFFICER'S RECOMMENDATION

That Council resumes Standing orders and move out from closed doors.

17.CLOSURE OF THE MEETING