



# Shire of Wyalkatchem

Corner of Flint St and Honour Ave  
PO Box 224  
WYALKATCHEM WA 6485  
Telephone 08 9681 1166  
Email [general@wyalkatchem.wa.gov.au](mailto:general@wyalkatchem.wa.gov.au)  
Website [www.wyalkatchem.wa.gov.au](http://www.wyalkatchem.wa.gov.au)

## Shire of Wyalkatchem

### 2023/2024 Community Budget Submissions

#### Submission Form

#### Project Summary

Community Group Applicant

\_\_\_\_\_

Contact Name

\_\_\_\_\_

Phone

\_\_\_\_\_

Email

\_\_\_\_\_

Submission Title

\_\_\_\_\_

Amount Requested \$

\_\_\_\_\_

Total Project Cost \$

\_\_\_\_\_

OFFICE USE ONLY			
APPROVED	\$	OR	% up to \$_____

**CLOSES – 4pm Monday 6 February 2023**

If you have any queries regarding this form, please contact the shire's Manager of Corporate Services on 08 9681 1166 or [corporate@wyalkatchem.wa.gov.au](mailto:corporate@wyalkatchem.wa.gov.au). Please return the completed application and any accompanying documentation no later than:

**4pm Friday, Monday 6 February 2023.**

### **Contact Details**

Community Group Name	
Contact Person	
Position Held	
Postal Address	

### **Tax & Bank Information**

Does your organisation have an ABN?	Yes No	<input type="checkbox"/> <input type="checkbox"/>	ABN Number	
Is your organisation registered for GST?	Yes No	<input type="checkbox"/> <input type="checkbox"/>	GST Registration Date	
Bank Account Name				
Bank & Branch Name				
BSB				
Account Number				

Is your organisation Not-for-Profit?

*Please attach a copy of your Certificate of Incorporation*

Yes/No

**Project/Submission Description**

**Provide a description of your project/submission.**

**Provide details of who will benefit from your budget submission?**

**Are you working with any other local community groups, businesses or service providers in regard to this submission? If yes, provide details.**

**PROPOSED BUDGET**

<b>INCOME (inc GST)</b>	
<b>Details of funding sourced from other organisations (private business, sponsorship, fundraising, donations etc)</b>	
Shire Contribution Requested	\$
Community Group Cash Contribution	\$
Community Group In-Kind Contribution (volunteer labour)	\$
Other Funding i.e Sponsorship (please attach documentation)	\$
<b>TOTAL PROJECT INCOME/FUNDING</b>	<b>\$</b>

<b>EXPENDITURE (inc GST)</b>	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL EXPENDITURE</b>	<b>\$</b>

## **Authorisation**

The authorised person signing this application should be an executive member, i.e. president, vice-president, secretary or treasurer.

I, (name)_____certify that I hold the position of _____ with (organisation) _____ and am authorised to submit this submission on behalf of the organisation.  Signed: _____ Date: _____
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### **Check list**

Please ensure you attach the following to your application:

- Quotes from suppliers if applicable
- Copy of your Certificate of Incorporation (if applicable)
- Copy of current Statement of Financial Position.
- Details of other funding i.e. sponsorship.