

## OWNER DETAILS/PROPERTY CHANGES

**RATED PROPERTY ADDRESS:** \_\_\_\_\_

### Existing Information

<b>Surname/Company Name</b>		
<b>Given names:</b>		
<b>Contact phone:</b>		
<b>Email:</b>		
<b>Residential Address:</b>		
<b>Postal/Mailing Address:</b>		

### New or Altered Information

<b>Surname/Company Name</b>		
<b>Given Names:</b>		
<b>Contact Phone:</b>		
<b>Email:</b>		
<b>Residential Address:</b>		
<b>Postal/Mailing Address:</b>		

Is this new address the preferred mailing address for all correspondence? ☐ Yes ☐ No

Is this address applicable to all occupiers? ☐ Yes ☐ No (please list names under comments)

Please indicate with a circle the relationships that are affected by these alterations:

**Rates**      **Debtors**      **Creditors**      **Dog Owner**      **Other (please specify)** \_\_\_\_\_

Comments:

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICE USE ONLY

Assessment: \_\_\_\_\_ Officer: \_\_\_\_\_ Date: \_\_\_\_\_

**Sections notified:** Circle what section has been informed of this information.

**Rates**      **Debtors**      **Creditors**      **Dog Owner**      **Other (please specify)** \_\_\_\_\_