



Minutes

of the

Ordinary Meeting of Council

held

on

Thursday 17 August  
2017

In

The Council Chambers  
Honour Avenue Wyalkatchem

*Our purpose*

*The council of Wyalkatchem works with the community to protect and enhance the quality of life for current and future generations*

## **Council's Vision**

That Wyalkatchem is an inclusive, dynamic community where all share in a thriving economy and a sustainable, safe and valued environment.

## **Our Purpose**

The Council of Wyalkatchem works with the community to protect and enhance the quality of life for current and future generations.

## **Our Guiding Principles**

Respect for diverse community interests based on active listening and mutual understanding;

Leaving a positive legacy for future generations and Councils;

Balancing a flexible, can-do, innovative and professional approach with achieving outcomes efficiently;

Responsible financial management;

Informed, evidence-based and representative decision making; and

Effective communication and engagement.

## **Our Goals**

Healthy, strong and connected communities

A prosperous and dynamic district

A sustainable natural and built environment

An effective voice

A well-managed and effective organisation

Facilities and assets that are well used and effectively managed

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Minutes of the Ordinary Meeting of Council held in Council Chambers, Cnr Honour Avenue and Flint Street, Wyalkatchem held on Thursday 17 August 2017.

### **1. DECLARATION OF OPENING**

**1.1 The Shire President declared the Meeting open 3.45pm**

**1.2 The Shire of Wyalkatchem disclaimer was read aloud.**

*"No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of Council's decisions, which will be provided within ten days of this meeting".*

### **2 Public question time**

**2.1 Response to previous questions taken on notice**

Not applicable

**2.2 Declaration of public question time opened 3.46pm**

**2.3 Declaration of public question time closed 3.46pm**

### **3. Record of attendance, apologies, and approved leave of absence**

**3.1 Present:** Cr Davies, Cr Gamble, Cr Jones, Cr Garner, Cr Butt, Cr Holdsworth

**3.2 Apologies:** Cr Gawley

**3.3 On leave of absence:** Nil

**3.4 Staff** Ian McCabe, Claire Trenorden, Craig Harris, Ella McDonald

**3.5 Visitors:** Dianne Morgan, Julie Duthie

**3.6 Gallery:** Nil

**3.7 Applications for leave of absence:** Nil

### **4.1 Petitions**

### **4.2 Deputations**

### **4.3 Presentations**


Mrs Dianne Morgan from Wheatbelt Agcare thanked Council and the Shire for their support of Wheatbelt Agcare and proceeded to give a short presentation on her services. Wheatbelt Agcare are a counselling service that provide counselling for free to people in the wheatbelt. Mrs Morgan visits Wyalkatchem every second Tuesday and spends the morning at the school and the afternoon at the medical centre.

Ian McCabe exited the room at 4.20pm  
Ian McCabe re-entered the room at 4.21pm  
Dianne Morgan exited the room at 4.23pm  
Julie Duthie exited the room at 4.25pm  
Cr Gamble exited the room at 4.25pm  
Cr Holdsworth exited the room at 4.25pm  
Ian McCabe exited the room at 4.25pm  
Cr Holdsworth entered the room 4.27pm  
Cr Gamble entered the room at 4.27pm  
Ian McCabe entered the room at 4.27pm

## 5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### 5.1.1 MEETINGS – CONFIRMATION OF MINUTES - ORDINARY MEETING

20 JULY 2017

<b>FILE REFERENCE:</b>	Minute Book
<b>AUTHOR'S NAME AND POSITION:</b>	Ian McCabe Chief Executive Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANT/RESPONDENT/LOCATION:</b>	Shire of Wyalkatchem
<b>DATE REPORT WRITTEN:</b>	10 August 2017
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>PREVIOUS MEETING REFERENCE:</b>	Not Applicable

#### SUMMARY:

1. Confirm the minutes as an accurate record of the Ordinary Meeting of Council held on 20 Jul 2017.

#### Appendix:

There is no attachment to this report.

#### Background:

The minutes have been circulated to all Councillors and they have been made available to the public. The minutes are also published on the Shire's website.

#### Comment:

There is no further comment to this item.

#### Consultation:

Ian McCabe, Chief Executive Officer.

#### Statutory Environment:

1. *Local Government Act 1995*, Part 5 Division 2 Subdivision 3 Section 5.25
2. *Local Government (Administration) Regulations 1996*, Regulation 11 Content of minutes of council or committee meetings s.5.25(f)
3. Shire of Wyalkatchem Standing Orders Local Law 1999, Part 3 Business of the Meeting Standing Order 3.5 Confirmation of Minutes

#### Policy Implications:

There is no Council Policy relative to this issue.

**Financial Implications:**

There are no Financial Implications relative to this issue.

**Strategic Plan/Risk Implications:**

There are no Strategic Plan/Risk Implications relative to this issue.

**Voting Requirements:** Simple Majority

**Council Decision Number: 3494**

**Moved: Cr Garner**

**Seconded: Cr Holdsworth**

**That Council resolve the following:**

- 1. Confirm the minutes as an accurate record of the Ordinary Meeting of Council held on 20 July 2017**

**Vote: 6/0**



## **6.0 Announcements by Presiding Person**

Cr Davies expressed his condolences to the family and friends of Mr Pat O'Loughlin who passed away recently. Though he resided in the Shire of Tammin, Mr O'Loughlin was well known and respected in our community and will be missed.

Local Government week was held in the first week of August. Former Councillor Susan Bruse received an award for Long and Loyal Service but unfortunately was not able to attend to collect it, however she will hopefully attend the October Council meeting to be presented with the award.


Council has received much positive feedback regarding the road works done by the Shire works crew and extended a thank you to Manager of Works Craig Harris and his team.

The Shire of Wyalkatchem hosted a Local Government Professionals 'How to Build an Age Friendly Community' forum on the 10 and 11 August which was extremely well attended, with almost 35 people joining in over the two days. Honourable Laurie Graham MLC representing the Agricultural Region, Robina Crook of the Planning Institute of Australia and Jason Burton of Alzheimer's Australia spoke at the forum and were all fantastic. Cr Davies thanked Ian McCabe and Ella McDonald for their efforts in organising the forum.

## **7.0 Matters for which meeting may be closed Nil**

Cr Jones declared a direct financial interest in the following item and left the room at 4.34pm

#### **8.1.1 LAND USE AND PLANNING – SUBDIVISIONS – LOT 143 CHILMAN ROAD, COWCOWING**

<b>FILE REFERENCE:</b>	18.13
<b>AUTHOR'S NAME AND POSITION:</b>	Claire Trenorden Senior Finance Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>DATE REPORT WRITTEN:</b>	8 August 2017
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.

#### **SUMMARY:**

**That Council resolve the following:**

- 1. To support the application for subdivision of lot 143 Chilman Road, Cowcowing and make no recommendation of conditions to the WA Planning Commission.**

#### **Appendices:**

1. Letter WA Planning Commission 7 August 2017
2. Subdivision application
3. Certificate of title
4. Aerial plan
5. Display plan
6. Covering letter from Paul Kraft & Associates dated 28 July 2017

#### **Background:**

The Western Australian Planning Commission has received an application for planning approval for lot 143 Chilman Road, Cowcowing. (Application No: 155524). Plans and documentation relating to the proposal are attached to this item The Commission intends to determine this application within 90 days from the date of lodgement.

The Commission has requested that Council provide any information, comment or recommended conditions pertinent to this application by 18 September 2017.

**Comment:**

The Shire of Wyalkatchem is a referral agency; referral agencies are to use the Model Subdivision Conditions Schedule in determining any conditions to be and assessed against consistency tests. An example might be the recommendation of uniform fencing. Non-standard conditions are discouraged and are to be justified with additional information. An example of a condition might be the requirement to have uniform fencing in keeping with neighbouring properties.

The application has been assessed by administration with a recommendation to not place conditions on this planning application.

**Consultation:**

WA Planning Commission

**Statutory Environment:**

Planning and Development Act 2005

**Policy Implications:**

No direct policy

**Financial Implications**

No direct financial implication

**Strategic Plan/Risk Implications**

No direct strategic implication

**Voting Requirements**                      Simple Majority

**Council Decision Number: 3495**

**Moved: Cr Garner**                      **Seconded: Cr Butt**

**That Council resolve the following:**

- 1. To support the application for subdivision of lot 143 Chilman Road, Cowcowing and make no recommendations of conditions to the WA Planning Commission.**

**Vote: 5/0**



Our Ref : 155524  
Previous Ref :  
Your Ref :  
Enquiries : Rowena O'Brien (6551 9358)

7 August 2017

Chief Executive Officer  
Shire Of Wyalkatchem  
P O Box 224  
WYALKATCHEM WA 6485

**Application No: 155524 - Lot No 143 Chilman Road Cowcowing**

The Western Australian Planning Commission has received an application for planning approval as detailed below. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

Please provide any information, comment or recommended conditions pertinent to this application by the 18th September 2017 being 42 days from the date of this letter. The Commission will not determine the application until the expiry of this time unless all responses have been received from referral agencies. If your response cannot be provided within that period, please provide an interim reply advising of the reasons for the delay and the date by which a completed response will be made or if you have no comments to offer.

Referral agencies are to use the Model Subdivision Conditions Schedule in providing a recommendation to the Commission. Non-standard conditions are discouraged, however, if a non-standard condition is recommended additional information will need to be provided to justify the condition. The condition will need to be assessed for consistency against the validity test for conditions. A copy of the Model Subdivision Conditions Schedule can be accessed: [www.planning.wa.gov.au](http://www.planning.wa.gov.au)

Send responses via email to [referrals@planning.wa.gov.au](mailto:referrals@planning.wa.gov.au). **Always quote reference number "155524" when responding.**

This proposal has also been referred to the following organisations for their comments:  
*Department Of Parks And Wildlife, Health Dept Of Wa, Water Corporation, Western Power and LG As Above.*

Yours faithfully

Kerrine Blenkinsop  
Secretary  
Western Australian Planning Commission

**APPLICATION DETAILS**

<b>Application Type</b>	Subdivision	<b>Application No</b>	155524
<b>Applicant(s)</b>	Paul Kraft & Associates		
<b>Owner(s)</b>	Farsund Pty Ltd		

e-mail: [referrals@planning.wa.gov.au](mailto:referrals@planning.wa.gov.au); web address: <http://www.planning.wa.gov.au>

<b>Locality</b>	Lot No 143 Chilman Road Cowcowing		
<b>Lot No(s).</b>	143	<b>Purpose</b>	Rural, Rural Living
<b>Location</b>		<b>Local Gov. Zoning</b>	Rural
<b>Volume/Folio No.</b>	994/136	<b>Local Government</b>	As Above
<b>Plan/Diagram No.</b>	P132561	<b>Tax Sheet</b>	
<b>Centroid Coordinates</b>	mE mN		
<b>Other Factors</b>	BUSHFIRE PRONE AREA, THREATENED ECOLOGICAL COMMUNITY BUFFER, REMNANT VEGETATION (NLWRA), RURAL		



## Application for Approval of Freehold or Survey Strata Subdivisions

Lodgement ID: 2017-208876

Submission Date: 02/08/2017 03:25 PM

Your Reference

032017

Location of Subject Property

Lot 143 Chilman Road, Cowcowing

No. of applicants

1

Are you applying on your own behalf?

No

Are you the primary applicant?

No

Do you have consent to apply from all landowners?

Yes

Lodgement Type

Subdivision

Submitted by

Cathryn Stafford

Email

cathryn.stafford@planning.wa.gov.au

DEPARTMENT OF PLANNING, LANDS  
AND HERITAGE

DATE  
02-Aug-2017

FILE  
155524

### About the land

Number of current lots on the land	1	Total number of proposed lots on the land including balance lots	2
Drainage Reserves	0	Public Access Ways	0
Recreation Reserves	0	Right of Ways	0
Road Reserves	0	Road Widening	0
Number of fee paying lots	2	Number of fee exempt lots	0

### What is the proposed use/development?

Proposed Use	Lot size	Number of Lots	
Rural	Over 25 HA	1	
Rural Living	10 HA - 25 HA	1	
Local Government	Shire Of Wyalkatchem	Existing dwellings	Yes
Is common property proposed	No		

### Applicants

#### Primary applicant (1)

Is the applicant a company/organisation?	Yes	Is the applicant a landowner?	No
Name/Company	Paul Kraft & Associates	ABN / ACN	NA
Email	paul.kraft@bigpond.com	Phone number	95742690
Address			
Street address	PO Box 428	Town / Suburb or City	Northam
State	WA	Post Code	6401
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

### Certificate of Title Details

#### Lots with certificate (1)

Volume	994	Folio	136
Lot Number	143	Plan Number	132561
Total land area	339.94	Land Area Units	Hectares
Reserve number (if applicable)	N/A	No. of landowners	1
Is the Landowners name different to that shown on the Certificate of Title?			No

### Landowners

#### Landowner (1)

Full name	N/A	Company / Agency	Farsund Pty Ltd
ACN / ABN	51508826199	Landowner type	Company
Address			
Street address	PO Box 34	Town / Suburb or City	Wyalkatchem
State	WA	Post code	6485
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

**Company signatory 1**

First name	Last name	Position
Brian Mervyn	Jones	Director

**Company signatory 2**

First name	Last name	Position
Lynette Elaine	Jones	Director

**Subdivision detail**

Number of dwellings	1	Dwelling retained	Yes
Dwelling description	N/A		
Number of outbuildings/structures	1	Structure/s retained	Yes
Other description	N/A		
Structure description	N/A		
Is a battleaxe lot/s proposed?			Yes
Does plan show the width and length of the access leg, the area of the access leg and total area of the rear lot			Yes
Has the land ever been used for potentially contaminating activity			No
Does the land contain any sites that have been classified under the Contaminated Sites Act 2003			No
Does the land contain any sites that have been reported or required to be reported under the Contaminated Sites Act 2003			No
Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of acid sulfate soils in this location			No
Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached?			No
Is the development with in a Bushfire Prone Area?			Yes
Are there any dewatering or drainage works proposed to be undertaken			No
Is excavation of 100 cubic metres or more of soil proposed			No
If yes did the Acid Sulfate Soils investigation indicate acid sulfate soils were present			No

**Fee & Payment**

Fee amount	\$3,280.20	Payment Type	By Cheque
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**Attachments**

Attachment name	Attachment type
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Perth	Albany	Bunbury	Geraldton	Mandurah
140 William Street	PO Box 1108	Sixth Floor	Regional Planning and Strategy	Unit 2B
Perth	Albany	Bunbury Tower	Office 10	11-13 Pinjarra Road
Western Australia, 6000,	Western Australia, 6330	61 Victoria Street	209 Foreshore Drive	Mandurah
Locked Bag 2506 Perth, 6001		Bunbury	Geraldton	Western Australia, 6210
		Western Australia, 6230	Western Australia, 6530	
Tel: (08) 6551 9000	Tel: (08) 9892 7333	Tel: (08) 9791 0577	Tel: (08) 9960 6999	Tel: (08) 9586 4680
Fax: (08) 6551 9001	Fax: (08) 9841 8304	Fax: (08) 9791 0576	Fax: (08) 9964 2912	Fax: (08) 9581 5491



WESTERN



AUSTRALIA

REGISTER NUMBER <b>143/DP132561</b>	
DUPLICATE EDITION <b>4</b>	DATE DUPLICATE ISSUED <b>4/10/2010</b>

# **RECORD OF CERTIFICATE OF TITLE** UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **994** FOLIO **136**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

## **LAND DESCRIPTION:**

LOT 143 ON DEPOSITED PLAN 132561

## **REGISTERED PROPRIETOR:** (FIRST SCHEDULE)

FARSUND PTY LTD OF POST OFFICE BOX 19, WYALKATCHEM

(T L657764 ) REGISTERED 21/6/2011

## **LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:** (SECOND SCHEDULE)

1. \*L657765 MORTGAGE TO NATIONAL AUSTRALIA BANK LTD REGISTERED 21/6/2011.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

## **STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 994-136 (143/DP132561)  
PREVIOUS TITLE: 994-136  
PROPERTY STREET ADDRESS: 288 CHILMAN RD, COWCOWING.  
LOCAL GOVERNMENT AUTHORITY: SHIRE OF WYALKATCHEM

- NOTE 1: A000001A LAND PARCEL IDENTIFIER OF COWCOWING AGRICULTURAL AREA LOT 143 (OR THE PART THEREOF) ON SUPERSEDED PAPER CERTIFICATE OF TITLE CHANGED TO LOT 143 ON DEPOSITED PLAN 132561 ON 30-MAY-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.
- NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.
- NOTE 3: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING L657765



DEPARTMENT OF PLANNING, LANDS AND HERITAGE	
DATE <b>02-Aug-2017</b>	FILE <b>155524</b>

FILE  
155524

**ORIGINAL AREAS:**  
Lot 143 - 339.94 Ha

No of original lots - 1  
No of proposed lots - 2

**ORIGINAL AREAS:**  
Lot 143 - 339.94 Ha

No of original lots - 1  
No of proposed lots - 2

ROAD

(1527.87)

215

142

(859.99)

10 metre  
wide access

(872.06)

876

360

ldgs

Lot B  
10.41Ha  
(eff 9.54Ha)

Lot A  
329.53 Ha

power

143

1720.19)

45

CHILMAN ROAD

37

43

44

(2426.49)

PAUL KRAFT AND ASSOCIATES  
PO BOX 428  
NORTHAM 6401  
Phone: 9574 2690 Fax: 9574 2991

Date: 27/07/2017

PROPOSED SUBDIVISION FOR HOMESTEAD LOT  
LOT 143 ON DP 132561  
CHILMAN ROAD, COWCOWING  
SHIRE OF WYALKATCHEM

C/T Volume: 994 Folio: 136



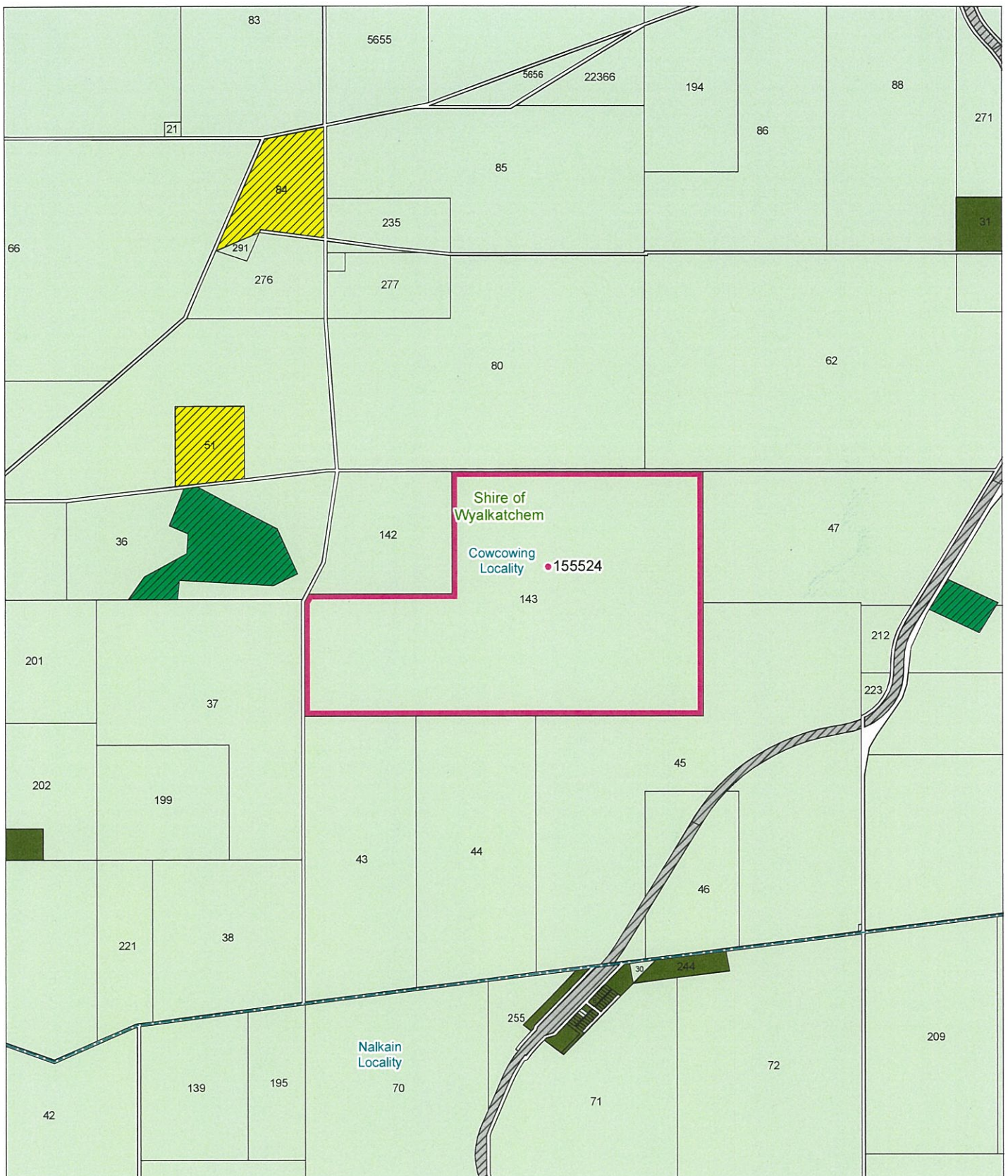
Scale: 1:10000

Datum: A.H.D.

Original Sheet Size

A3





## Location Plan for: Subdivision Application

This data is to be used only for the processing of a  
Subdivision Application

Application Number: **155524**

Decision: **Outstanding**

Printed: **3/08/2017**



Produced by Geospatial Research and Modelling,  
Department of Planning, Lands and Heritage, Perth WA  
Base information supplied by Western Australian Land Information Authority LI 862-2016-1

## Application Status

 Outstanding



## Existing LPS Zones and Reserves

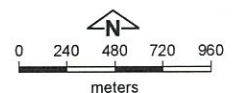
-  Conservation
-  Parks and recreation
-  Public purposes
-  Railway
-  Rural

## Easements and Referrals

## Region Scheme Reserves

## Localities & Local Government Boundaries

-  Local government boundary
-  Locality





# PAUL KRAFT & ASSOCIATES

**LICENSED SURVEYORS**

ABN 49 445 973 102

Your Ref:  
Our Ref: 032017

28<sup>th</sup> July, 2017

ATT: THE EXECUTIVE SECRETARY  
Ministry for Planning  
140 William Street  
PERTH WA 6000

Dear Sir,

**RE: SUBDIVISION OF LOT 143 ON DP 132561  
CHILMAN ROAD, COWCOWING, WYALKATCHEM SHIRE  
C/T VOLUME 994 FOLIO 136**

Please find enclosed on behalf of the registered proprietors an application for subdivision of the above described land. The registered proprietors are wanting to excise a homestead lot from Lot 143 that contains the homestead and shed. This will enable them to reside on the farm and thus continue their agricultural pursuits on the remainder of their land. The homestead lot is serviced by electricity and has sufficient water from rainwater catchment and underground supply.

I have enclosed the Form 1A, the application fee, copy of the certificate of title and 8 copies of the application proposal.

Your early attention to the above is requested.

Yours sincerely,

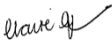
PAUL KRAFT

P.O. Box 428, Northam, W.A. 6401

Telephone: (08) 9574 2690 Facsimile: (08) 9574 2991

Ian McCabe left the room at 4.37pm  
Ian McCabe entered the room at 4.37pm  
Cr Jones entered the room at 4.37pm

### **8.2.1 FINANCIAL MANAGEMENT – FINANCIAL REPORTING – MONTHLY FINANCIAL REPORT – JULY 2016**

<b>FILE REFERENCE:</b>	12.10.02
<b>AUTHOR'S NAME AND POSITION:</b>	Claire Trenorden Senior Finance Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANT/RESPONDENT:</b>	Not Applicable
<b>DATE REPORT WRITTEN:</b>	9 August 2017
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>PREVIOUS MEETING REFERENCE:</b>	OMC 20 July 2017 Council decision number: 3490
<b>STRATEGIC COMMUNITY PLAN REFERENCE</b>	5 – A well-managed and effective Council organization. 6 – Well utilized and effectively managed facilities and assets.

**SUMMARY:** In accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, the Shire is to prepare a monthly Statement of Financial Activity for approval by Council.

**That Council resolve the following:**

- 1. Receive the Statement of Financial Activity for the period ended 31 July 2017.**

#### **Appendix:**

1. Monthly Financial Report for the Period Ended 31 July 2017 and supporting documentation.

#### **Background:**

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005. The change was implemented to provide elected members with a better idea of operating and capital revenue and expenditure. It was also intended to link operating results with balance sheet items and to reconcile with end of month balances.

#### **Comment:**

#### **July 2017 Financial Statements:**

- Yearly operating revenue is \$1,356,366 inclusive of net rate income of \$1,209,792 (net of prepaid rates and discounts) – 54% of Budget
- Yearly operating expenditure is \$288,280 – 8% of Budget
- Yearly capital expenditure is \$115,435 – 6% of Budget
- Yearly capital revenue is \$759,224 – 42% of Budget
- Net current assets as 31 July 2017 are \$2,147,637

**Operating Revenue:** Total operating revenue is 54% of the Annual Budget.



**Rates:** Revenue of \$1,403,207 has been raised during the Rate Run for 2017/18 and rates notices were posted out by the planned date of 21 July 2017. The total Rate Run is broken down between Rates \$1,252,111, Rubbish \$98,595, Health Levy \$15,057 and ESL Levy \$37,444. To date income received is \$112,412 and discounts applied equate to \$2,901. Approximately 8% of Rates have been collected to date, with \$1,266,715 outstanding.

**Law, Order and Public Safety:** The Aware Grant was received in July 2017 (\$24,000). This grant was approved after the Annual Budget was adopted and is for the NEWROC Risk Project.

**Operating Expenditure:** Total operating expenditure is 6% of the Annual Budget.

**Capital Expenditure:** Total Capital Expenditure (\$115,435) is 6% of the Annual Budget (\$1,823,181).

**Net Assets:** Net Current Assets as at 31 July 2017 amounts to \$2,147,637. This is in the majority comprised of Accounts Receivables – Rates and Rubbish (\$1,266,715).

**Consultation:**

Ian McCabe                      Chief Executive Officer

**Statutory Environment:**

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* applies.

**Policy Implications:**

There is no Council Policy relative to this issue.

**Financial Implications:**

There are no Financial Implications relative to this issue.

**Strategic Plan/Risk Implications:**

There are no Strategic Plan / Risk Implications relative to this issue.

**Voting Requirements**                      Simple Majority

**Council Decision Number: 3496**

**Moved: Cr Butt                      Seconded: Cr Gamble**

**That Council resolve the following:**

- 1. Receive the Statement of Financial Activity for the period ended 31 July 2017.**

**Vote: 6/0**

**Shire of Wyalkatchem**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 July 2017**

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**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**Shire of Wyalkatchem**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 July 2017**

	Note	Amended Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Governance		2,100	215	238	23	9.7%	
General Purpose Funding		555,941	3,828	4,264	436	10.2%	
Law, Order and Public Safety		38,762	3,230	24,151	20,921	86.6%	
Health		49,589	0	0	(0)	(100.0%)	
Education and Welfare		0	0	0	0		
Housing		117,849	9,821	10,102	281	2.8%	
Community Amenities		111,408	108,132	104,952	(3,180)	(3.0%)	
Recreation and Culture		39,816	118	126	8	6.0%	
Transport		295,116	93	109	16	14.7%	
Economic Services		15,991	1,333	1,513	181	11.9%	
Other Property and Services		18,092	1,508	1,119	(389)	(34.7%)	
<b>Total (Excluding Rates)</b>		<b>1,244,664</b>	<b>128,278</b>	<b>146,574</b>	<b>18,296</b>	<b>12.5%</b>	
<b>Operating Expense</b>							
Governance		(294,570)	(15,548)	(14,377)	1,171	8.1%	
General Purpose Funding		(65,573)	(5,464)	(5,165)	300	5.8%	
Law, Order and Public Safety		(109,962)	(8,164)	(7,451)	713	9.6%	
Health		(304,935)	(25,411)	(22,462)	2,949	13.1%	
Education and Welfare		(17,858)	(1,488)	(1,774)	(286)	(16.1%)	
Housing		(243,971)	(20,331)	(19,491)	840	4.3%	
Community Amenities		(209,911)	(14,993)	(13,854)	1,139	8.2%	
Recreation and Culture		(750,482)	(42,540)	(38,531)	4,009	10.4%	
Transport		(1,544,304)	(138,692)	(174,543)	(35,851)	(20.5%)	▲
Economic Services		(105,831)	(8,819)	(8,733)	86	1.0%	
Other Property and Services		(55,978)	1,521	18,100	16,579	(91.6%)	
<b>Total</b>		<b>(3,703,375)</b>	<b>(279,929)</b>	<b>(288,280)</b>	<b>(8,352)</b>		
<b>Funding Balance Adjustment</b>							
Add back Depreciation		1,142,817	7,936	98,874	90,938	92.0%	▲
Adjust (Profit)/Loss on Asset Disposal	10	52,886	0	0	0		
Movement in Deferred Pensional Rates (Non-Current)				0	0		
Movement in Accrued Salaries and Wages				0	0		
Movement in Employee Benefit Provisions					0		
Adjust Provisions and Accruals					0		
<b>Net Operating (Ex. Rates)</b>		<b>(1,263,008)</b>	<b>(143,714)</b>	<b>(42,832)</b>	<b>100,883</b>		
<b>Capital Revenues</b>							
Proceeds from Disposal of Assets	10	133,000	0	0	0		
Non-Operating Grants		671,231	0	0	0		
Proceeds from New Debentures		0	0	0	0		
Proceeds from Sale of Investments					0		
Proceeds from Advances					0		
Self-Supporting Loan Principal		13,087	1,055	1,055	(0)	(0.0%)	
Transfer from Reserves	9	1,012,111	758,169	758,169	0	0.0%	
<b>Total</b>		<b>1,829,429</b>	<b>759,224</b>	<b>759,224</b>	<b>(0)</b>		
<b>Capital Expenses</b>							
Land Held for Resale		0	0	0	0		
Land and Buildings	10	(261,200)	(109,043)	(109,043)	0	0.0%	
Plant and Equipment	10	(445,201)	0	0	0		
Furniture and Equipment	10	0	0	0	0		
Infrastructure Assets - Roads	10	(838,466)	(72)	(72)	0	0.0%	
Infrastructure Assets - Other	10	(157,500)	(2,245)	(2,245)	0	0.0%	
Purchase of Investments					0		
Repayment of Debentures		(53,669)	0	0	0		
Advances to Community Groups					0		
Transfer to Reserves	9	(67,145)	(4,075)	(4,075)	0	0.0%	
<b>Total</b>		<b>(1,823,181)</b>	<b>(115,435)</b>	<b>(115,435)</b>	<b>0</b>		
<b>Net Capital</b>		<b>6,248</b>	<b>643,788</b>	<b>643,788</b>	<b>(0)</b>		
<b>Total Net Operating + Capital</b>		<b>(1,256,760)</b>	<b>500,074</b>	<b>600,957</b>	<b>100,883</b>		
Rate Revenue		1,232,354	1,242,354	1,209,792	(32,562)	(2.7%)	
Opening Funding Surplus(Deficit)		105,000	105,000	336,889	231,889	68.8%	▲
<b>Closing Funding Surplus(Deficit)</b>	3	<b>80,594</b>	<b>1,847,428</b>	<b>2,147,637</b>	<b>300,209</b>	<b>14.0%</b>	



**Shire of Wyalkatchem**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Nature or Type)**  
**For the Period Ended 31 July 2017**

	Note	Amended Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	
<b>Operating Revenues</b>							
Grants, Subsidies and Contributions	8	\$ 906,888	\$ 4,442	\$ 24,238	\$ 19,796	81.7%	
Profit on Asset Disposal	10	0	0	0	0		
Fees and Charges		277,751	118,834	118,072	(762)	(0.6%)	
Interest Earnings		60,025	5,002	4,264	(738)	(17.3%)	
Other Revenue		0	0	0	0		
<b>Total (Excluding Rates)</b>		<b>1,244,664</b>	<b>128,278</b>	<b>146,574</b>	<b>18,296</b>		
<b>Operating Expense</b>							
Employee Costs		(1,039,368)	(77,614)	(81,448)	(3,834)	(4.7%)	
Materials and Contracts		(1,142,605)	(91,717)	(101,816)	(10,099)	(9.9%)	
Utilities Charges		(184,343)	(15,362)	(6,141)	9,221	150.1%	
Depreciation (Non-Current Assets)		(1,142,817)	(95,235)	(98,874)	(3,640)	(3.7%)	
Interest Expenses		(18,039)	(0)	0	0	100.0%	
Insurance Expenses		(123,317)	(0)	0	0	100.0%	
Loss on Asset Disposal	10	(52,886)	(0)	0	0	100.0%	
Other Expenditure		0	0	0	0		
<b>Total</b>		<b>(3,703,375)</b>	<b>(279,929)</b>	<b>(288,280)</b>	<b>(8,352)</b>		
<b>Funding Balance Adjustment</b>							
Add Back Depreciation		1,142,817	7,936	98,874	90,938	92.0%	▲
Adjust (Profit)/Loss on Asset Disposal	10	52,886	0	0	0		
Movement in Deferred Pensional Rates (Non-Current)					0		
Movement in Accrued Salaries and Wages					0		
Movement in Employee Benefit Provisions					0		
Adjust Provisions and Accruals					0		
<b>Net Operating (Ex. Rates)</b>		<b>(1,263,008)</b>	<b>(143,714)</b>	<b>(42,832)</b>	<b>100,883</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	8	671,231	0	0	0		
Proceeds from Disposal of Assets	10	133,000	0	0	0		
Proceeds from New Debentures					0		
Proceeds from Sale of Investments					0		
Proceeds from Advances					0		
Self-Supporting Loan Principal		13,087	1,055	1,055	(0)	(0.0%)	
Transfer from Reserves	9	1,012,111	758,169	758,169	0	0.0%	
<b>Total</b>		<b>1,829,429</b>	<b>759,224</b>	<b>759,224</b>	<b>(0)</b>		
<b>Capital Expenses</b>							
Land Held for Resale		0	0	0	0		
Land and Buildings	10	(261,200)	(109,043)	(109,043)	0	0.0%	
Plant and Equipment	10	(445,201)	0	0	0		
Furniture and Equipment	10	0	0	0	0		
Infrastructure Assets - Roads	10	(838,466)	(72)	(72)	0	0.0%	
Infrastructure Assets - Other	10	(157,500)	(2,245)	(2,245)	0	0.0%	
Purchase of Investments			0		0		
Repayment of Debentures		(53,669)	0	0	0		
Advances to Community Groups					0		
Transfer to Reserves	9	(67,145)	(4,075)	(4,075)	0	0.0%	
<b>Total</b>		<b>(1,823,181)</b>	<b>(115,435)</b>	<b>(115,435)</b>	<b>0</b>		
<b>Net Capital</b>		<b>6,248</b>	<b>643,788</b>	<b>643,788</b>	<b>(0)</b>		
<b>Total Net Operating + Capital</b>		<b>(1,256,760)</b>	<b>500,074</b>	<b>600,957</b>	<b>100,883</b>		
Rate Revenue		1,232,354	1,242,354	1,209,792	(32,562)	(2.7%)	
Opening Funding Surplus(Deficit)		105,000	105,000	336,889	231,889	68.8%	▲
<b>Closing Funding Surplus(Deficit)</b>	3	<b>80,594</b>	<b>1,847,428</b>	<b>2,147,637</b>	<b>300,209</b>	14.0%	

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

***Mandatory Requirement to Revalue Non-Current Assets***

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

The amendments allow for a phasing in of fair value in relation to fixed assets over three years as follows:

- (a) for the financial year ending 30 June 2013, the fair value of all of the assets of the local government that are plant and equipment; and
- (b) for the financial year ending 30 June 2014, the fair value of all of the assets of the local government -
  - (i) that are plant and equipments; and
  - (ii) that are -
    - (I) land and buildings; or
    - (II) infrastructure;
- and
- (c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.

Thereafter, in accordance with the regulations, each asset class must be revalued at least every 3 years.

Council has commenced the process of adopting Fair Value in accordance with the Regulations.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

***Land under Control***

In accordance with Local Government (Financial Management) Regulation 16(a), the Council is required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

Under initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies details in this Note.

Whilst they were initially recorded at cost, fair value at the date of acquisition was deemed cost as per AASB 116.

Consequently, these assets were initially recognised at cost but revalued along with other items of Land and Buildings at 30 June 2013.

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(i) Fixed Assets (Continued)**

***Initial Recognition***

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the statement of comprehensive income in the period in which they are incurred.

***Revaluation***

When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:

Revalued assets are carried at their fair value being the price that would be received to sell the asset, in an orderly transaction between market participants at the measurement date (Level 1 inputs in the fair value hierarchy).

For land and buildings, fair value will be determined based on the nature of the asset class. For land and non-specialised buildings, fair value is determined on the basis of observable open market values of similar assets, adjusted for conditions and comparability at their highest and best use (Level 2 inputs in the fair value hierarchy).

With regards to specialised buildings, fair value is determined having regard for current replacement cost and both observable and unobservable costs. These include construction costs based on recent contract prices, current condition (observable Level 2 inputs in the fair value hierarchy), residual values and remaining useful life assessments (unobservable Level 3 inputs in the fair value hierarchy).

For infrastructure and other asset classes, fair value is determined to be the current replacement cost of an asset (Level 2 inputs in the fair value hierarchy) less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset (Level 3 inputs in the fair value hierarchy).

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a revalued amount, being their fair value at the revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

In addition, the amendments to the Financial Management Regulations mandating the use of Fair Value imposes a further minimum of 3 years revaluation requirement. As a minimum, all assets carried at a revalued amount, will be revalued at least every 3 years.

***Transitional Arrangement***

During the time it takes to transition the carrying value of non-current assets from the cost approach to the fair value approach, the Council may still be utilising both methods across differing asset classes.

Those assets carried at cost will be carried in accordance with the policy details in the ***Initial Recognition*** section as details above.

Those assets at fair value will be carried in accordance with the ***Revaluation*** Methodology section as detailed above.

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(i) Fixed Assets (Continued)**

***Early Adoption of AASB 13 - Fair Value Measurement***

Whilst the new accounting standard in relation to Fair Value, *AASB 13 - Fair Value Measurement* does not become applicable until the year ended 30 June 2014 (in relation to Council), given the legislative need to commence using Fair Value methodology for this reporting period, the Council chose to early adopt AASB 13 (as allowed for in the standard).

As a consequence, the principles embodied in *AASB 13 - Fair Value Measurement* have been applied to this reporting period (year ended 30 June 2013).

Due to the nature and timing of the adoption (driven by legislation) the adoption of this standard has had no effect on previous reporting periods.

***Land Under Roads***

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16 (a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16 (a)(i) prohibits local governments from recognising such land as an asset.

Whilst treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life (excluding freehold land) are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Land	Not Depreciated
Airstrip	Not Depreciated
Buildings	50 years
Furniture	3 years
Computers	2.5 years
Vehicles	5 years
Graders	8 years
Footpaths	25 years
Other Plant & Equipment	3 years
Roads, Streets & Footpaths Formation	Not Depreciated
Pavement	50 years
Seal	15 years
Kerbing	30 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Depreciation of Non-Current Assets (Continued)**

**Capitalisation Threshold**

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

**(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Details expenses related to Councils seven councillors, who normally meet the third Thursday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

**GENERAL PURPOSE FUNDING**

Rates - the amount raised is determined by Councils budget "shortfall" that is known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of by-laws, fire prevention and animal control.  
Requirements that Council carries out by statute.

**HEALTH**

Food quality control, immunisation, contributions to medical, health and operation of the child health clinic.

Council is a member of a group health scheme North Eastern Wheatbelt Health Scheme. Monitors food quality and caters for health requirements for the broader community.



**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) STATEMENT OF OBJECTIVE (Continued)**

**EDUCATION AND WELFARE**

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

**HOUSING**

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

**COMMUNITY AMENITIES**

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities. Owns and operates the town site deep sewerage service. Controls and maintains one rubbish disposal site.

**RECREATION AND CULTURE**

Maintenance of hall, the aquatic centre, library and various reserves.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets. Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

**ECONOMIC SERVICES**

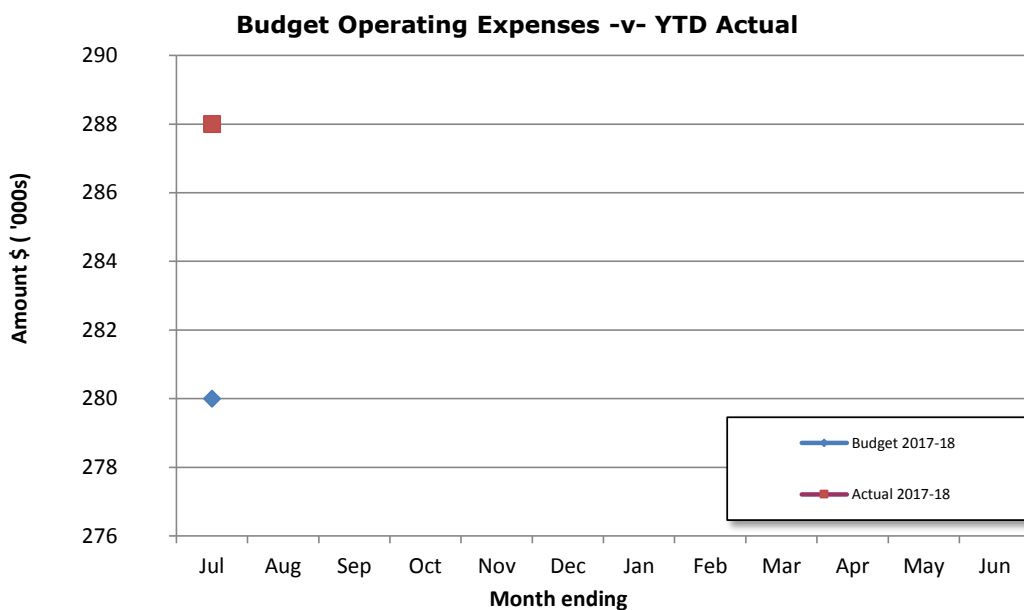
Tourism, pest control, building controls and natural resource management. Tourism facilities, information and directional signs. Weed and pest control services. Necessary building control services.

**OTHER PROPERTY & SERVICES**

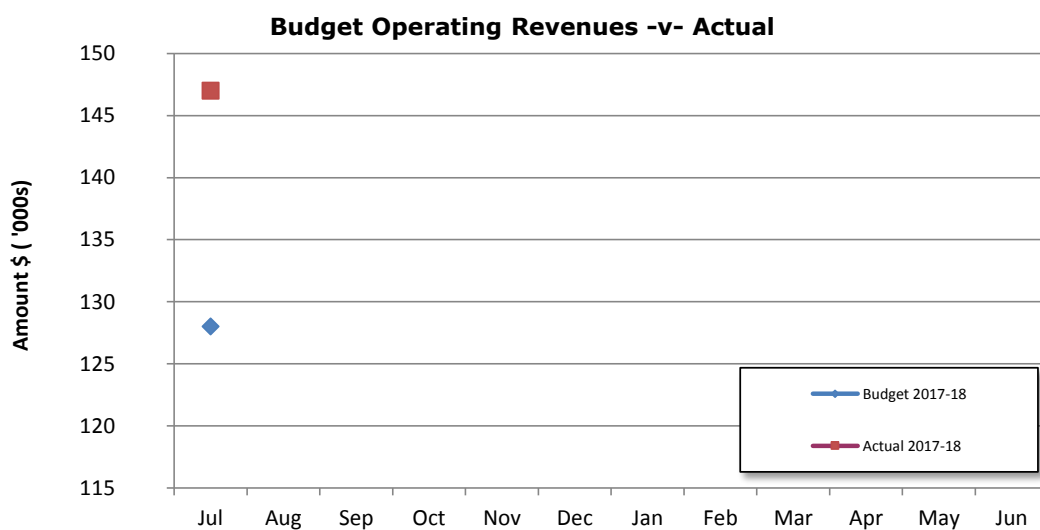
Private works carried out by council and indirect cost allocation pools.  
Public Works Overheads, plant operation and administrative costs are allocated to the various functions, works and services provided by Council.

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



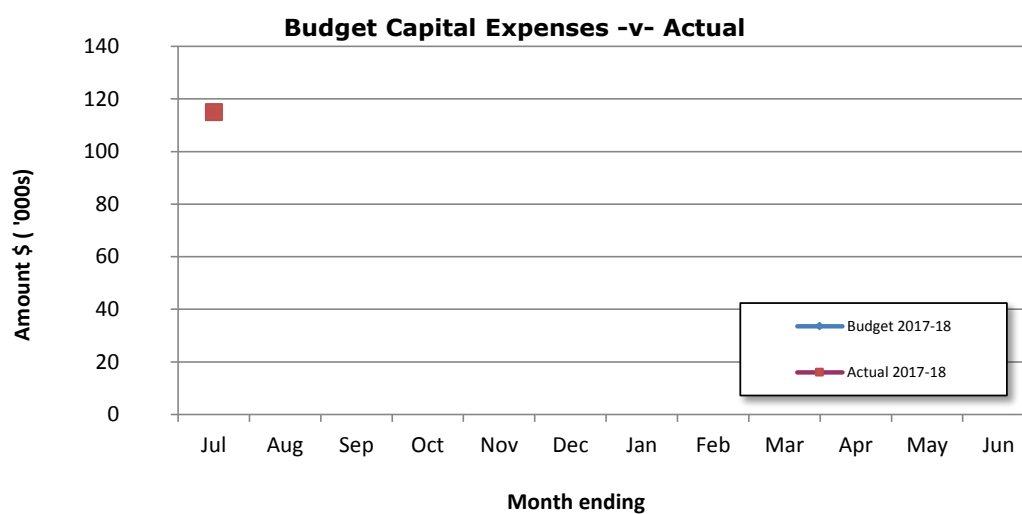
**Comments/Notes - Operating Expenses**



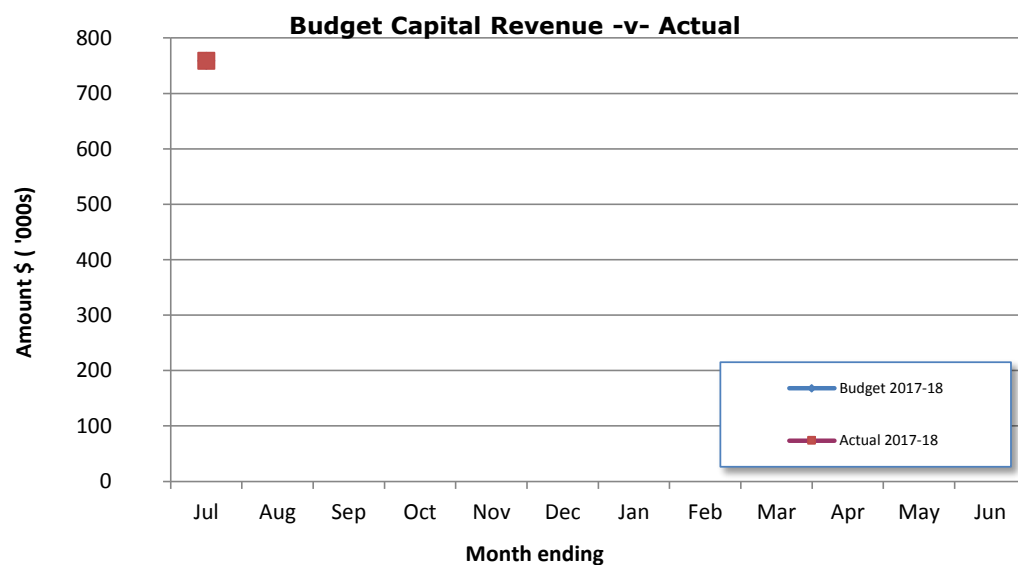
**Comments/Notes - Operating Revenues**

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



**Comments/Notes - Capital Expenses**



**Comments/Notes - Capital Revenues**

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 3: NET CURRENT FUNDING POSITION**

**Current Assets**

Cash Unrestricted  
Cash Restricted  
Investments  
Receivables - Rates and Rubbish  
Receivables -Other  
Inventories

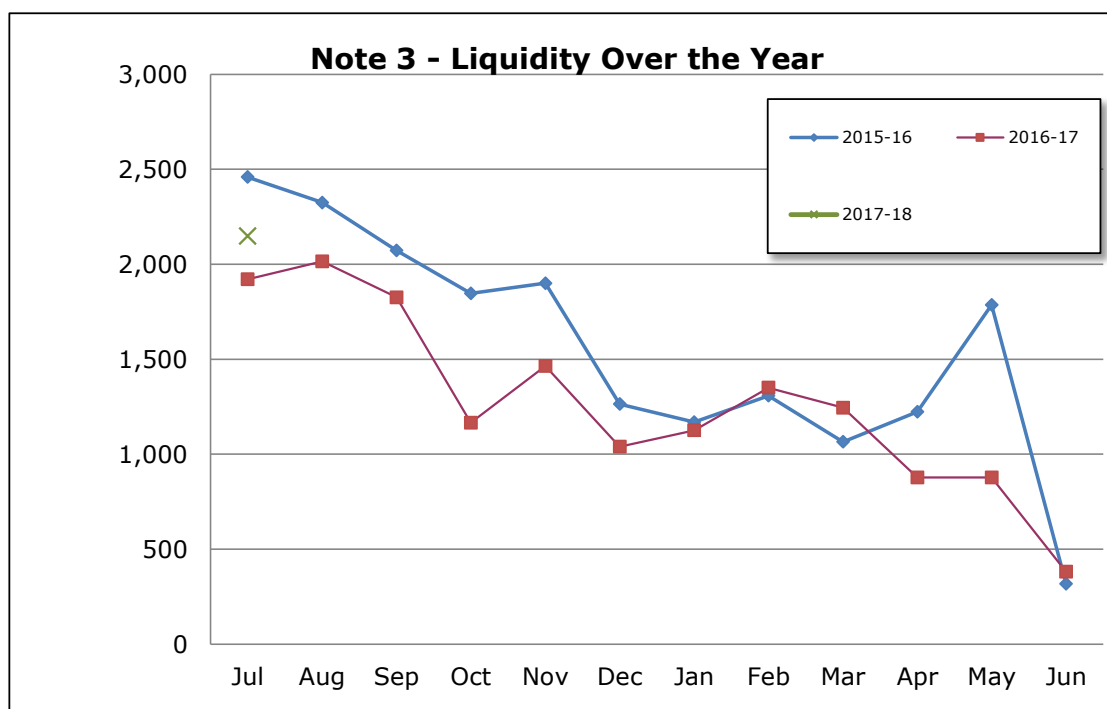
**Less: Current Liabilities**

Payables  
Current Employee Benefits Provision

Less: Cash Restricted

**Net Current Funding Position**

Positive=Surplus (Negative=Deficit)		
2017-18		
This Month	Last Month	Same Period Last Year
\$	\$	\$
<b>1,041,874</b>	435,426	430,105
<b>2,162,123</b>	2,916,217	2,798,097
<b>1,266,715</b>	18,195	14,726
<b>2,761</b>	213,857	68,769
<b>75,112</b>	75,112	76,641
<b>4,548,583</b>	3,658,807	3,388,337
<b>(168,036)</b>	(334,913)	(203,970)
<b>(70,788)</b>	(70,788)	(69,070)
<b>(238,824)</b>	(405,701)	(273,041)
<b>(2,162,123)</b>	<b>(2,916,217)</b>	<b>(2,798,097)</b>
<b>2,147,637</b>	<b>336,889</b>	<b>317,200</b>



**Comments - Net Current Funding Position**

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>								
At Call - Municipal	0.05%	1,011,625				1,011,625	NAB	Call
At Call - Working	0.01%			13,303		13,303	NAB	Call
(b) <b>Term Deposits</b>								
Reserves	2.35%		2,162,123			2,162,123	NAB	25/10/2017
(c) <b>Investments</b>								
<b>Total</b>		1,011,625	2,162,123	13,303	0	3,187,050		

Comments/Notes - Investments

## Shire of Wyalkatchem Monthly Investment Report

For the Period Ended 31 July 2017

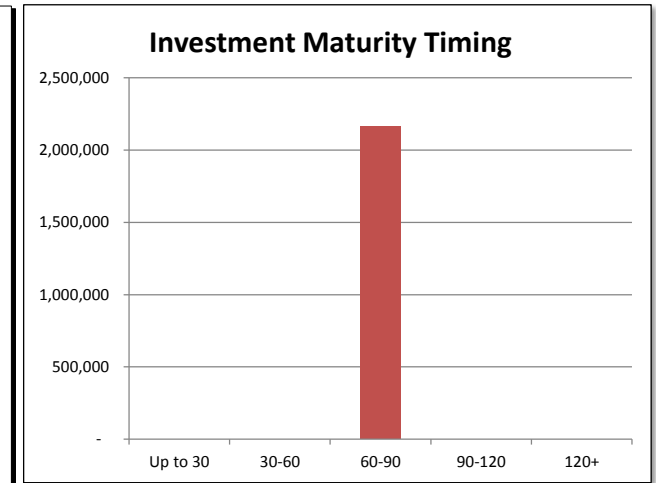
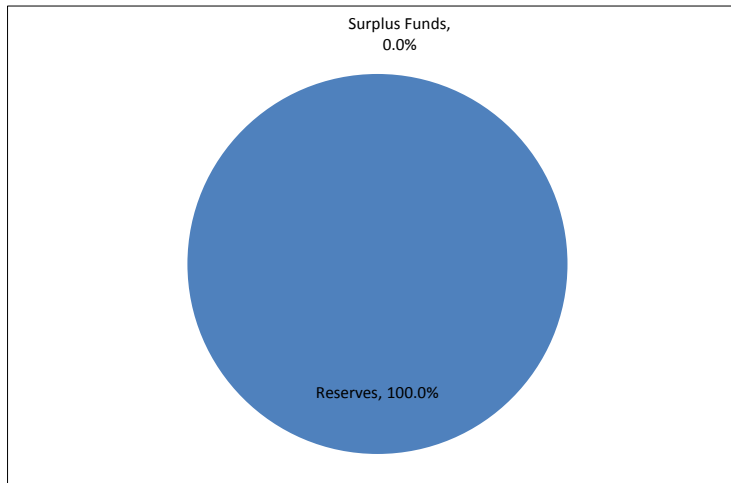
### Note 4A: CASH INVESTMENTS

Deposit Ref	Deposit Date	Institution	Term (Days)	Invested Interest rates	Expected Interest
<b>General Municipal</b>					-
					-
					-
<b>Subtotal</b>					-
<b>Restricted</b>					-
Reserves	26/07/2017	NAB	90	2.35%	-
<b>Subtotal</b>					-
<b>Total Funds Invested</b>					-

Amount Invested (Days)					Total
Up to 30	30-60	60-90	90-120	120+	
-	-	-	-	-	-
-	-	-	-	-	-
-	-	2,162,123	-	-	2,162,123
-	-	2,162,123	-	-	2,162,123
-	-	2,162,123	-	-	2,162,123

Comparative rate		Budget v Actual		
Average Interest time of deposit	Interest Rate at time of Report	Annual Budget	Year to Date Actual	Var.\$

Deposit Ref	Deposit Date	Term (Days)	Invested Interest rates	Amount Invested	Percentage of Portfolio
<b>NAB - Reserves</b>					
TD114022574	26/07/2017	90	2.35%	2,162,123	
<b>Subtotal</b>				<b>2,162,123</b>	<b>100.0%</b>
<b>NAB - Surplus Funds</b>					
				-	
<b>Subtotal</b>				-	<b>0.0%</b>
				-	
<b>Subtotal</b>				-	<b>0.0%</b>
				-	
<b>Subtotal</b>				-	<b>0.0%</b>
				-	
<b>Subtotal</b>				-	<b>0.0%</b>
<b>Total Funds Invested</b>				<b>2,162,123</b>	<b>100.0%</b>



**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 5: MAJOR VARIANCES**

Comments/Reason for Variance						
		AMENDED ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
<b>5.1 OPERATING REVENUE (EXCLUDING RATES)</b>						
<b>5.1.1 GOVERNANCE</b>						
<b>5.1.2 GENERAL PURPOSE FUNDING</b>						
<b>5.1.3 LAW ORDER AND PUBLIC SAFETY</b>						
I051006	Aware Grant	0	0	24,000	24,000	This grant was approved after the Annual Budget was adopted. It will be fully offset with expenditure.
<b>5.1.4 HEALTH</b>						
<b>5.1.5 EDUCATION AND WELFARE</b>						
<b>5.1.6 HOUSING</b>						
<b>5.1.7 COMMUNITY AMENITIES</b>						
<b>5.1.8 RECREATION AND CULTURE</b>						
<b>5.1.9 TRANSPORT</b>						
<b>5.1.10 ECONOMIC SERVICES</b>						
<b>5.1.11 OTHER PROPERTY AND SERVICES</b>						
<b>5.2 OPERATING EXPENSES</b>						
<b>5.2.1 GOVERNANCE</b>						

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 5: MAJOR VARIANCES**

Comments/Reason for Variance					
	AMENDED ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
5.2.2 GENERAL PURPOSE FUNDING					
5.2.3 LAW, ORDER AND PUBLIC SAFETY					
5.2.4 HEALTH					
5.2.5 EDUCATION AND WELFARE					
5.2.6 HOUSING					
5.2.7 COMMUNITY AMENITIES					
5.2.8 RECREATION AND CULTURE					
5.2.9 TRANSPORT					
5.2.10 ECONOMIC SERVICES					
5.2.11 OTHER PROPERTY AND SERVICES					
5.3 CAPITAL REVENUE					
5.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS					
5.3.2 PROCEEDS FROM DISPOSAL OF ASSETS					
5.3.3 PROCEEDS FROM NEW DEBENTURES					
5.3.4 PROCEEDS FROM SALE OF INVESTMENT					



**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 5: MAJOR VARIANCES**

Comments/Reason for Variance					
	AMENDED ANNUAL BUDGET	YTD BUDGET	ACTUAL	VARIANCE	COMMENTS
5.3.5 PROCEEDS FROM ADVANCES					
5.3.6 SELF-SUPPORTING LOAN PRINCIPAL					
5.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)					
5.4 CAPITAL EXPENSES					
5.4.1 LAND HELD FOR RESALE					
5.4.2 LAND AND BUILDINGS					
5.4.3 PLANT AND EQUIPMENT					
5.4.4 FURNITURE AND EQUIPMENT					
5.4.5 INFRASTRUCTURE ASSETS - ROADS					

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

	<b>AMENDED ANNUAL BUDGET</b>	<b>YTD BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>	<b>COMMENTS</b>
<b>5.4.6 INFRASTRUCTURE ASSETS - OTHER</b>					
<b>5.4.7 PURCHASES OF INVESTMENT</b>					
<b>5.4.8 REPAYMENT OF DEBENTURES</b>					
<b>5.4.9 ADVANCES TO COMMUNITY GROUPS</b>					
<b>5.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)</b>					
<b>5.4.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)</b>					
<b>5.5 OTHER ITEMS</b>					
<b>5.5.1 RATE REVENUE</b>					
I031031 Pre Paid Rates	0	0	(39,418)	(39,418)	These are rates for 2017/18 that were pre-paid in the 2016/17 financial year. It is assumed that if about the same amount are pre-paid in June 2018 for next year that the closing balance as at 30 June 2018 will be \$0.
<b>5.5.2 OPENING FUNDING SURPLUS(DEFICIT)</b>					
<b>5.5.3 DEPRECIATION</b>					

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 6: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

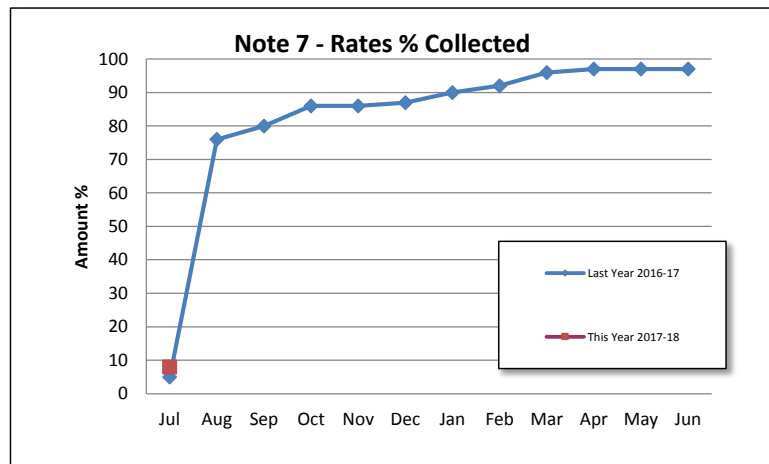
GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget Adoption</b>			\$	\$	\$	\$
							0
							0
	<b>Closing Funding Surplus (Deficit)</b>			0	0	0	0

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 7: RECEIVABLES**

**Receivables - Rates and Rubbish**

	Current 2017-18	Previous 2016-17	Total
	\$	\$	\$
Opening Arrears Previous Years		18,195	18,195
Rates Levied this year	1,403,207	0	1,403,207
Interim Rates	0		0
Rates in Advance (Pre-Paid)	(39,418)	0	(39,418)
Instalment Fees	0	0	0
Administration/Legal Fees	0	0	0
Interest	44	0	44
Less Discount/Concessions/Write off	(2,901)	0	(2,901)
<u>Less Collections to date</u>	<u>(112,412)</u>	<u>0</u>	<u>(112,412)</u>
<b>Equals Current Outstanding</b>	<b>1,248,520</b>	<b>18,195</b>	<b>1,266,715</b>
Ex-Gratia Rates			0
<b>Net Rates Collectable</b>			<b>1,266,715</b>
% Collected			8.13%



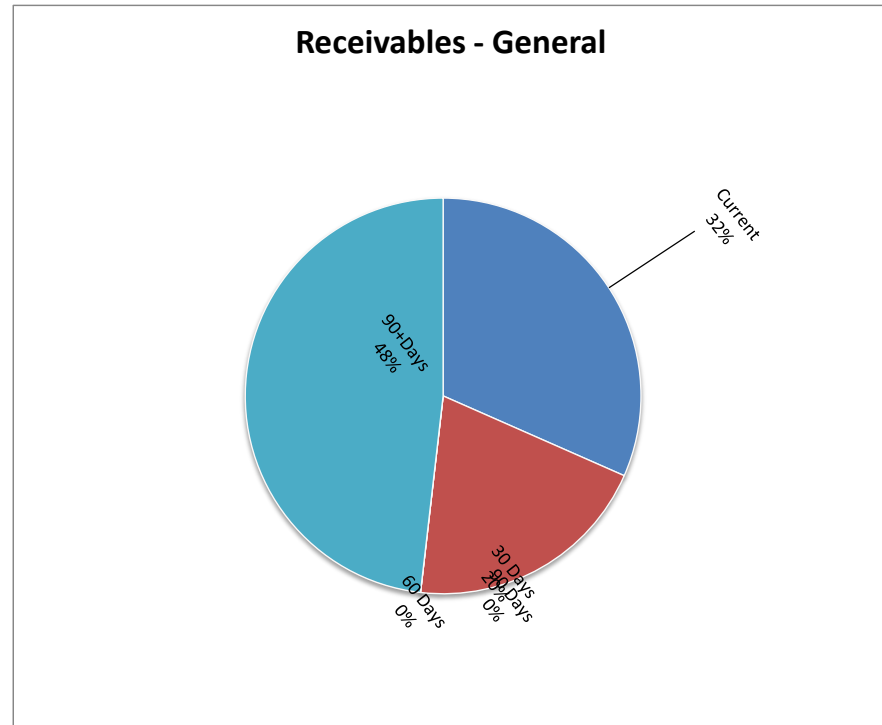
**Comments/Notes - Receivables Rates and Rubbish**

Rates Levied Includes: Rates \$1,126,489; ESL Levy \$33,556; Rural Health Levy \$14,570; Refuse Collection \$98,571

**Receivables - General**

	Current	30 Days	60 Days	90 Days	90+Days
	\$	\$	\$	\$	\$
	873	558	0	0	1,330
<b>Total Outstanding</b>					<b>2,761</b>

Amounts shown above include GST (where applicable)



**Comments/Notes - Receivables General**

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 8: GRANTS AND CONTRIBUTIONS**

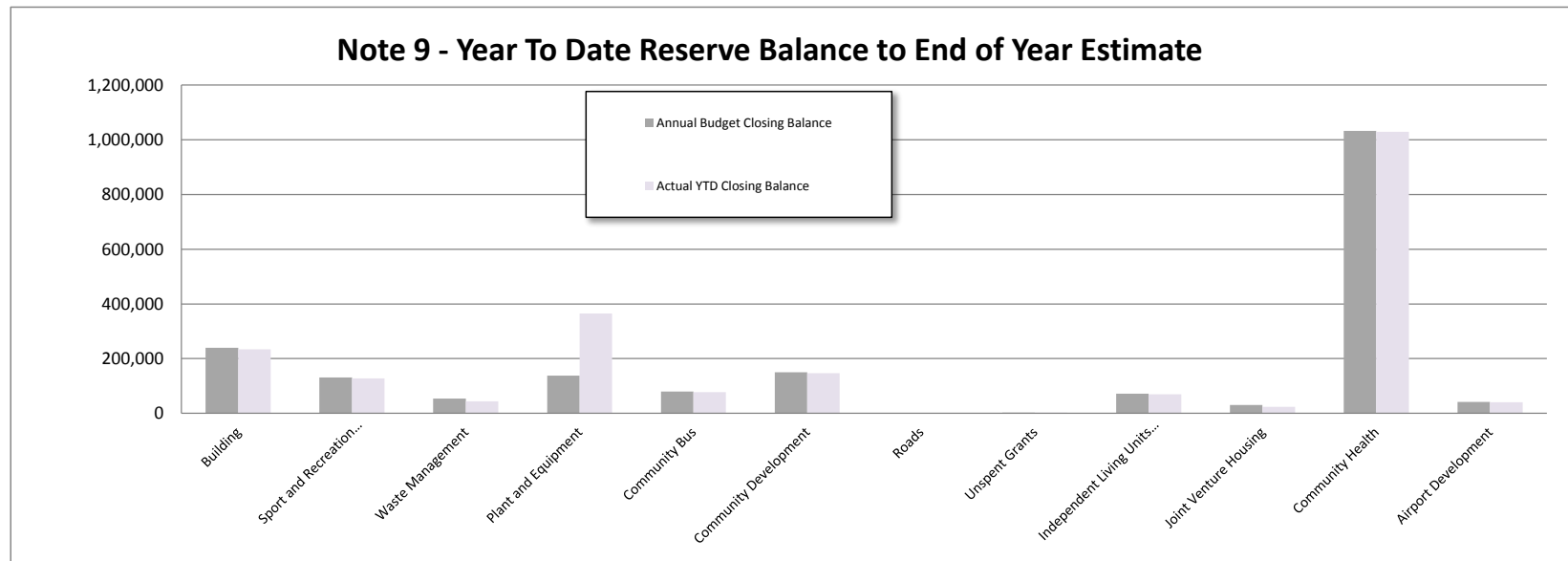
Program/Details GL	Provider	Approval Yes No (Yes/No)	2017-18 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status		Estimated Receival Dates
						Received	Not Received	
<b>GENERAL PURPOSE FUNDING</b>			\$	\$	\$	\$	\$	
Financial Assistance Grant	State Government	Yes	479,921	0	479,921	0	479,921	Approx 50% of 2017/18 grant was pre-paid in June 2017. Balance will be paid quarterly.
<b>GOVERNANCE</b>								
Reimbursements - Miscellaneous	Various		2,000	0	2,000	238	1,762	
<b>LAW, ORDER, PUBLIC SAFETY</b>								
DFES Operating Grant	DFES	Yes	33,262	0	33,262	0	33,262	The 1st instalment for 2017/18 was pre-paid in June 2017 This grant was approved after the Annual Budget was adopted, it will be fully offset by expenditure.
AWARE Grant	DFES	No	0	0	0	24,000	(24,000)	
<b>HEALTH</b>								
Medical Centre Contribution	Shire of Koorda	Yes	49,589		49,589	0	49,589	Quarterly - Oct, Jan, Apr, Jun
<b>COMMUNITY AMENITIES</b>								
<b>RECREATION AND CULTURE</b>								
Swimming Pool Grant	Department of Sport & Rec	No	32,000		32,000	0	32,000	
<b>TRANSPORT</b>								
Financial Assistance Grant	State Government	Yes	188,007		188,007	0	188,007	Approx 50% of 2017/18 grant was pre-paid in June 2017. Balance will be paid quarterly.
Main Roads Direct Grant	Main Roads WA	Yes	105,690		105,690	0	105,690	
Street Lighting Subsidy	Main Roads WA	Yes	1,419		1,419	0	1,419	Awaiting State Government Budget to find out what downward adjustment there will be to this grant. May 18
Regional Road Group	Main Roads WA	Yes	266,112		266,112	0	266,112	
Roads to Recovery	Department of Infrastructure and Regional Development	Yes	405,119		405,119	0	405,119	Quarterly
<b>OTHER PROPERTY &amp; SERVICES</b>								
Diesel Fuel Rebate	Australian Taxation Office	Yes	15,000		15,000	0	15,000	Monthly
<b>TOTALS</b>			<b>1,578,119</b>	<b>0</b>	<b>1,578,119</b>	<b>24,238</b>	<b>1,553,881</b>	

Comments - Grants and Contributions

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 9: Cash Backed Reserve**

Name	Opening Balance	Annual Budget Interest Earned	Actual Interest Earned	Annual Budget Transfers In (+)	Actual Transfers In (+)	Annual Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Annual Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Building	233,708	5,589	327						239,297	234,034
Sport and Recreation Facilities	127,946	3,060	179						131,006	128,124
Waste Management	44,073	1,272	62	9,110					54,455	44,135
Plant and Equipment	364,578	8,719	509			(235,000)			138,297	365,088
Community Bus	77,328	1,849	108						79,177	77,436
Community Development	147,084	3,518	206						150,602	147,290
Roads	235,452	0	329			(235,452)	(235,781)		0	0
Unspent Grants	523,572	46	732			(521,659)	(522,388)		1,959	1,915
Independent Living Units project	69,763	1,668	97						71,431	69,860
Joint Venture Housing	24,055	720	34	6,036					30,811	24,088
Community Health	1,028,268	24,592	1,437			(20,000)			1,032,860	1,029,705
Airport Development	40,391	966	56						41,357	40,447
	<b>2,916,217</b>	<b>51,999</b>	<b>4,075</b>	<b>15,146</b>	<b>0</b>	<b>(1,012,111)</b>	<b>(758,169)</b>		<b>1,971,251</b>	<b>2,162,123</b>



**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 10: CAPITAL DISPOSALS AND ACQUISITIONS**

Profit(Loss) of Asset Disposal				Disposals	Current Budget Replacement		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
			0	<b>Other Property and Services</b>			
			0	Cat Grader	360,000	0	(360,000) ▼
			0	Holden Rodeo	35,000	0	(35,000) ▼
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Totals</b>	<b>395,000</b>	<b>0</b>	<b>(395,000)</b>

Comments - Capital Disposal

Contributions Information					Summary Acquisitions	Current Budget		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance
\$	\$	\$	\$	\$		\$	\$	\$
0	0	0	0	0	<b>Property, Plant &amp; Equipment</b>			
261,200	0	0	0	261,200	Land for Resale	0	0	0
77,201	0	368,000	0	445,201	Land and Buildings	261,200	109,043	(152,157) ▼
0	0	0	0	0	Plant & Property	445,201	0	(439,000) ▼
					Furniture & Equipment	0	0	0
					<b>Infrastructure</b>			
85,757	752,710	0	0	838,467	Roadworks	838,467	72	(838,395) ▼
0	0	0	0	0	Drainage	0	0	0
0	0	0	0	0	Bridges	0	0	0
22,500	0	0	0	22,500	Footpath & Cycleways	22,500	2,245	(20,255) ▼
20,000	0	0	0	20,000	Parks, Gardens & Reserves	20,000	0	(20,000) ▼
35,000	0	0	0	35,000	Airports	35,000	0	(35,000) ▼
0	0	0	0	0	Sewerage	0	0	0
0	0	0	0	80,000	Other Infrastructure	80,000	0	(80,000) ▼
<b>501,658</b>	<b>752,710</b>	<b>368,000</b>	<b>0</b>	<b>1,702,368</b>	<b>Totals</b>	<b>1,702,368</b>	<b>111,360</b>	<b>(1,584,807)</b>

Comments - Capital Acquisitions

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 10: CAPITAL DISPOSALS AND ACQUISITIONS**

Contributions					Land for Resale	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance
\$	\$	\$	\$	\$		\$	\$	\$
				0				0
				0				0
				0				0
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>

Contributions					Land & Buildings	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance
\$	\$	\$	\$	\$		\$	\$	\$
12,400				12,400	<b>Governance</b> Shire Office	12,400	0	(12,400) ▼
5,000				5,000	<b>Health</b> Medical Centre	5,000	0	(5,000) ▼
108,800				108,800	<b>Education and Welfare</b> Aged Care Services and Accommodation	108,800	108,000	(800) ▼
0				0	Senior Citizens Homes Project	0	1,043	1,043 ▲
5,000				5,000	<b>Housing</b> 1 Slocum St	5,000	0	(5,000) ▼
5,000				5,000	4 Slocum St	5,000	0	(5,000) ▼
5,000				5,000	58 Flint St	5,000	0	(5,000) ▼
5,000				5,000	45 Wilson St	5,000	0	(5,000) ▼
15,000				15,000	Lady Novar	15,000	0	(15,000) ▼
5,000				5,000	<b>Recreation and Culture</b> Town Hall	5,000	0	(5,000) ▼
25,000				25,000	Recreation Centre	25,000	0	(25,000) ▼
30,000				30,000	<b>Transport</b> Depot	30,000	0	(30,000) ▼
20,000				20,000	<b>Economic Services</b> Railway Station	20,000	0	(20,000) ▼
20,000				20,000	Railway Barracks	20,000	0	(20,000) ▼
<b>261,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>261,200</b>	<b>Totals</b>	<b>261,200</b>	<b>109,043</b>	<b>(152,157)</b>

Contributions					Plant & Equipment	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$		\$	\$	\$
6,201				6,201	<b>Law, Order &amp; Public Safety</b> Tanks for North Korrelocking	6,201	0	(6,201) ▼
		360,000		360,000	<b>Transport</b> Grader	360,000	0	(360,000) ▼
33,000				33,000	Road Crew Utility 4x4	33,000	0	(33,000) ▼
27,000		8,000		35,000	Works Manager Utility	35,000	0	(35,000) ▼
5,000				5,000	Plate compactor	5,000	0	(5,000) ▼
6,000				6,000	Line Marker	6,000	0	(6,000) ▼
<b>77,201</b>	<b>0</b>	<b>368,000</b>	<b>0</b>	<b>445,201</b>	<b>Totals</b>	<b>445,201</b>	<b>0</b>	<b>(439,000)</b>

Contributions					Furniture & Equipment	Current Budget This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$		\$	\$	\$
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 10: CAPITAL DISPOSALS AND ACQUISITIONS**

Contributions					Roads	Current Budget			
						This Year			
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$		\$	\$	\$	
15,596				15,596	<b>Transport</b> The approved Blackspot funding was for the Benjaberring/Hindmarsh crossroads on the main Dowerin Wyalkatchem Road. This crossing is in a 110km/h speed zone with no clear line of site in either direction, creating a severe risk when shifting heavy machinery and for the school bus route	15,596	0	(15,596)	▼
42,690	131,151			173,841	Koorda / Wyalkatchem Rd - SLK 4.30 - 8.30 (4.0 km) - Shoulder Reconditioning (alter Scope of Works & TEC with SRRG)	173,841	72	(173,769)	▼
	100,599			100,599	Tammin / Wyalkatchem Rd - SLK 19.60 - 21.83 (2.23 km) - Shoulder Widening & Primersealing Shoulders ONLY (alter TFC with SRRG)	100,599	0	(100,599)	▼
27,471	146,289			173,760	Cunderdin/Wyalkatchem Rd	173,760	0	(173,760)	▼
	23,847			23,847	Lewis Rd	23,847	0	(23,847)	▼
	24,610			24,610	Lawrence Rd	24,610	0	(24,610)	▼
	19,077			19,077	Harrison Rd	19,077	0	(19,077)	▼
	27,424			27,424	Lewis East Rd	27,424	0	(27,424)	▼
	32,432			32,432	Elsegood-1	32,432	0	(32,432)	▼
	16,693			16,693	Benja-Hindmarsh - Nth	16,693	0	(16,693)	▼
	16,693			16,693	Benja-Hindmarsh - Sth	16,693	0	(16,693)	▼
	23,847			23,847	Cemetery Rd	23,847	0	(23,847)	▼
	27,424			27,424	Elsegood	27,424	0	(27,424)	▼
	162,624			162,624	Cemetery Rd	162,624	0	(162,624)	▼
85,757	752,710	0	0	838,467	Totals	838,467	72	(838,395)	

Contributions					Drainage	Current Budget			
						This Year			
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$		\$	\$	\$	
				0				0	
				0				0	
0	0	0	0	0	Totals	0	0	0	

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 10: CAPITAL DISPOSALS AND ACQUISITIONS**

Contributions					Bridges	Current Budget		
						This Year		
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	\$		\$	\$	\$
				0				0
				0				0
				0				0
0	0	0	0	0	Totals	0	0	0

Contributions					Footpaths & Cycleways	Current Budget			
						This Year			
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$		\$	\$	\$	
22,500				22,500	Transport Footpath	22,500	2,245	(20,255)	▼
				0				0	
22,500	0	0	0	22,500	Totals	22,500	2,245	(20,255)	

Contributions					Parks, Gardens & Reserves	Current Budget			
						This Year			
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance (Under)Over	
\$ 20,000	\$	\$	\$	\$ 20,000	Pioneer Park	\$ 20,000	\$ 0	\$ (20,000)	▼
				0				0	
				0				0	
20,000	0	0	0	20,000	Totals	20,000	0	(20,000)	

Contributions					Airports	Current Budget			
						This Year			
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance (Under)Over	
\$ 35,000	\$	\$	\$	\$ 35,000	Airport Development	\$ 35,000	\$ 0	\$ (35,000) 0	▼
35,000	0	0	0	35,000	Totals	35,000	0	(35,000)	

Contributions					Sewerage	Current Budget			
						This Year			
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$		\$	\$	\$	
				0				0	
				0				0	
				0				0	
0	0	0	0	0	Totals	0	0	0	

Contributions					Other Infrastructure	Current Budget			
						This Year			
Municipal Funds	Grants	Reserves/ Proceeds	Borrowing	Total		Annual Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$		\$	\$	\$	
5,000				5,000	Recreation and Culture				
20,000				20,000	Netball Court Shelter	5,000	0	(5,000)	▼
3,000	32,000			35,000	Tennis Courts Playground	20,000	0	(20,000)	▼
20,000				20,000	Swimming Pool	35,000	0	(35,000)	
				20,000	Streetscape	20,000	0	(20,000)	▼
48,000	32,000	0	0	80,000	Totals	80,000	0	(80,000)	

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**Note 11: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-17	Amount Received	Amount Paid	Closing Balance 31-Jul-17
	\$	\$	\$	\$
<b>REBA Bond Account</b>				
Contract Aquatic	0			<b>0</b>
<b>Working Account</b>				
Key Deposit	195			<b>195</b>
Interest	1			<b>1</b>
Cleaning Bond	600			<b>600</b>
Proceeds of Lot 2 Station St, Korrelocking sale	7,045			<b>7,045</b>
Rose & Heritage Festival Committee	2,651			<b>2,651</b>
Employee Pay	2,810			<b>2,810</b>
	<b>13,303</b>	<b>0</b>	<b>0</b>	<b>13,303</b>

**Shire of Wyalkatchem**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2017**

**SUPPLEMENTARY INFORMATION: INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$	2017/18 Budget \$	2017/18 Actual \$
<b>Housing</b>									
Loan 68 - 43/45 Wilson	166,942	0	0	19,284	0	147,658	166,942	11,181	0
<b>Recreation &amp; Culture</b>									
Loan 73 - Community Resource Centre Building Project	148,903	0	0	18,580	0	130,323	148,903	6,393	0
<b>Transport</b>									
Loan 74 - New Holland Tractor	31,842	0	0	15,805	0	16,037	31,842	465	0
	347,687	0	0	53,669	0	294,018	347,687	18,039	0

(b) Credit Standby Arrangements

Bank overdraft limit	250,000
Bank overdraft at month end	0
Credit card limit - Total limit approved	13,000
Credit card limit - CEO actual limit accessed	5,000
Credit card balance at month end	(793)

## RECONCILIATION OF BANK ACCOUNTS


Unrestricted Municipal Bank as at 31 July 2017	1,011,625
Outstanding Deposits	30,499
Outstanding Payments	(550)
Ending Balance	<u>1,041,574</u>
Trust Working as at 31 July 2017	13,303
Outstanding Deposits	
Outstanding Payments	
Ending Balance	<u>13,303</u>
Reserve Account as at 31 July 2017	2,162,123
Outstanding Deposits	
Outstanding Payments	
Ending Balance	<u>2,162,123</u>

# A/R Aging Summary

## As at 31 July 2017

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>	
Chheena, Abdur	0	28	0	0	0	28	Balance of rent July 2017
D & D Transport	600	0	0	0	0	600	Barracks accommodation
Davies, Quentin	0	468	0	0	0	468	Private works
Hoffman, Allan	193	0	0	0	0	193	Private works, paid 07/08/2017
Ian Pearse Farming	0	110	0	0	0	110	Private works
RATE DEBTORS	0	1,266,714	0	0	0	1,266,714	Outstanding Rates as at 31 July 2017
Shower Power	0	100	0	0	0	100	Barracks accommodation for Field Days
Stonehaven Rural	0	110	0	0	0	110	Private works
Trenorden, Claire	0	-297	0	0	0	-297	Electricity paid in advance
	0	0	0	0	1,330	1,330	Process being started to claim bond back through the Courts (\$710).
Tucker, Anthony							
Tulip, Sue	80	40	0	0	0	120	Invoice for use of the terminal building
<b>TOTAL</b>	<b><u>873</u></b>	<b><u>1,267,273</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>1,330</u></b>	<b><u>1,269,475</u></b>	
	873	558	0	0	1,330	2,761	Sundry
	0	1,266,714	0	0	0	1,266,714	Rates

## 8.2.2 FINANCIAL MANAGEMENT – FINANCIAL REPORTING – PAYMENT LISTINGS – JULY 2017

<b>FILE REFERENCE:</b>	12.10.02
<b>AUTHOR'S NAME AND POSITION:</b>	Claire Trenorden Senior Finance Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANT/ RESPONDENT/LOCATION:</b>	Not Applicable
<b>NOTIFICATION TO APPLICANT:</b>	Not Applicable
<b>DATE REPORT WRITTEN:</b>	7 August 2017
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>PREVIOUS MEETING REFERENCE:</b>	OMC: 20 July 2017 Council Decision No. 3487
<b>STRATEGIC COMMUNITY PLAN REFERENCE</b>	5 – A well-managed and effective council organization. 6 – Well utilized and effectively managed facilities and assets.

**SUMMARY:** This report recommends that Council receive the monthly transaction financial activity statement for the Shire of Wyalkatchem as required by the *Local Government Act 1995* Section 6.8 (2) (b).

That Council resolve the following:

1. Receive the Payment Listings as 31 July 2017.

### Appendices:

1. Payment Listings as of 31 July 2017;
2. Credit Card Statement for June 2017;
3. Fuel Card Statement for June 2017.

### Background:

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Trust and Municipal Fund (Delegation A1). The CEO has sub-delegated these payments to the Senior Finance Officer and the Governance and Emergency Officer. In accordance with Regulation 13 of *The Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

### Comment:

Pursuant to Section 6.8 (2)(b) of the *Local Government Act 1995*, where expenditure has been incurred by a local government it is to be reported to the next Ordinary Meeting of Council. Values have been rounded to the nearest dollar.

<b>Municipal Account</b>	
Total Payments July 2017	\$490,070
Total Payments July 2016	\$354,309
Variance \$	\$135,761
Variance %	38%
Percentage paid by EFT July 2017	96.7%
Percentage paid by Cheque July 2017	3.3%
Percentage of Wyalkatchem based Suppliers July 2017 (excluding wages, bank fees, loan payments and utilities providers)	11%
Percentage of suppliers used where no Wyalkatchem based option is available July 2017	87%
Dollar Value spent with Wyalkatchem based Suppliers July 2017	\$40,419
<b>Trust Account – Working</b>	
No transactions	
<b>Reserve Account</b>	
Transfer to Municipal Account	\$758,169

**Consultation:**

Ian McCabe                      Chief Executive Officer

**Statutory Environment:**

Section 6.8 (2)(b) of the *Local Government Act 1995* requires that where expenditure has been incurred by a local government it is to be reported to the next Ordinary meeting of Council.

**Policy Implications:**

Relates to Policy Number GP2 – Purchasing Policy.

**Financial Implications:**

Payment of Accounts Payable as per the attached transaction statements to the value of \$490,070 for July 2017.

**Strategic Plan/Risk Implications:**

There are no strategic implications relative to this item.

**Voting Requirements**                      Simple Majority

**Council Decision Number: 3497**

**Moved: Cr Jones                      Seconded: Cr Holdsworth**



**That Council resolve the following:**

- 1. Receive the Payment Listing as 31 July 2017.**

**Vote: 6/0**

Type	Date	Num	Name	Description	Amount
<b>A01100 - Cash at Bank</b>					
<b>A01101 - Unrestricted Municipal Bank</b>					
Cheque	03/07/2017	16842	Department of Transport.	LICENSES 2017/18	-15,279.10
Cheque	03/07/2017	DD30715	Westnet	Internet Access July 2017, Email Hosting 190417-190517	-179.15
Bill Pmt -Cheque	04/07/2017	DD040717	NAB Visa	CREDIT CARD June 2017	-1,860.20
Bill Pmt -Cheque	05/07/2017		Choices by Dallimore - EFT	ADMIN OFFICE Supply and lay commercial heavy duty carpet in Admin Office, President's Room and Council Chambers	-19,230.70
Bill Pmt -Cheque	05/07/2017		Wyalkatchem Spraying Service - EFT	53 PIESSE ST Spray front yard for broad leaf weeds, WHITE DAM Spray area, AIRSTRIP Spray windsock area	-920.00
Bill Pmt -Cheque	06/07/2017	DD030714	Water Corporation.	WATER USAGE, SERVICE CHARGES Admin Office	-121.03
Cheque	10/07/2017	CRED110717a	Abdilla, Jessica	BARRACKS Refund of part week amount as only stayed one night	-70.00
Bill Pmt -Cheque	10/07/2017	DD100717	Telstra	TELEPHONE Landlines	-630.88
Bill Pmt -Cheque	11/07/2017		All West Plant Hire - EFT	R2R CUNDERDIN RD Volvo Excavator 30t Hire - Culvert Drainage - Cleanout, STORM DAMAGE TOWN Drainage Repair	-3,641.00
Bill Pmt -Cheque	11/07/2017		Australia Post - Mail - EFT	POSTAGE June 2017	-216.71
Bill Pmt -Cheque	11/07/2017		Avon Computech - EFT	COMPUTER Repair Works Manager computer	-154.00
Bill Pmt -Cheque	11/07/2017		Avon Waste - EFT	BINS June 2017 - 325 x 4 weeks, 12 street x 4 weeks, RECYCLING Service bins x 7	-5,012.04
Bill Pmt -Cheque	11/07/2017		BA & VM Brookes - EFT	010617, 290617	
Bill Pmt -Cheque	11/07/2017		Blackwoods - EFT	MAINTENANCE GRADING Cart gravel for Divers Rd	-7,854.00
Bill Pmt -Cheque	11/07/2017		Brendon Wilkes Electrical - EFT	PARKS & GARDENS Pain Killrust Green 4L, DEPOT Rags Cotton 10kg	-156.88
				KORRELOCKING HALL Repair lighting circuit, CRC BUILDING Replace lightglobes 31W x 5, MEDICAL CENTRE Repair lights, ADMIN OFFICE Install powerpoints and telephone in Chambers, AIRSTRIP Disconnect power to transportable, 2 SLOCUM ST Upgrade consumer mains from main switchboard to MCB and renew MCB following Western Power turning off power	-6,072.00
Bill Pmt -Cheque	11/07/2017		Bunnings Midland - EFT	DEPOT Clipboard Organiser, Bow Shackles, Snap Hooks x 4, 2400mm Screed, Concrete Finishing Float, STREET MAINTENANCE Line Marking Paint White, Yellow, EXPENDABLE TOOLS Tape Measure 10m, Professional Measuring Wheel, Wrench x 5, Cotton Sash Cord, Stanley Carbide Utility Knife Blades 5pk, DEPOT Spray Bottles, OILS WD40, PROTECTIVE CLOTHING Gloves, FUELS & OILS Diggers 1L Mineral Turpentine, DEPOT Zenith 10mm Galvanised Hook and Eye Turnbuckle, ADMIN OFFICE Mouse traps, 53 PIESSE ST Blind cord hooks, DEPOT Cutting Discs, Grinding Discs, PROTECTIVE CLOTHING Ironclad EXO Large Neoprene Safety Chemical Barrier Gloves, SIGNAGE 750mm Soft Traffic Safety Cone, DEPOT Gaffer Tape, Safety Tape, Masking Tape, Washers, bolts and nuts various, REC CENTRE OVAL Garden Hose 10m, 3 piece connector set, hose connectors, fittings, OCC HEALTH Bastion 1 x 50m Orange Safety Mesh Fence, DEPOT Sharpie 1.5mm Black Paint Marker, Circlips, ADMIN OFFICE Mouse traps, OCC HEALTH Ironclad Large Wrenchworx Gloves, Large Box Handler Gloves	-2,050.82
Bill Pmt -Cheque	11/07/2017		Courier Australia - EFT	FREIGHT June 2017	-436.05
Bill Pmt -Cheque	11/07/2017		Cutting Edges - EFT	BLADES WM017 Grader Blade x 18, Curve x 20, Adaptor plates x 2	-5,871.88
Bill Pmt -Cheque	11/07/2017		D & D Transport - EFT	MAINTENANCE GRADING Transport Hire Grader from Esperance to Wyalkatchem, Transport Hire Roller from Guildford to Wyalkatchem, Transport excavator	-5,057.80
Bill Pmt -Cheque	11/07/2017		Dowerin & Districts Farm Shed - EFT	PARKS & GARDENS Reticulation parts	-391.40
Bill Pmt -Cheque	11/07/2017		Dowerin Community Resource Centre - EFT	ADVERTISING House for Rent 250517 Full Page	-30.00
Bill Pmt -Cheque	11/07/2017		Dowerin Engineering Works - EFT	REPAIRS WM000 Repair Tailgate & Spring	-247.13
Bill Pmt -Cheque	11/07/2017		Dunnings - EFT	FUEL June 2017	-14,727.19
Bill Pmt -Cheque	11/07/2017		Elders Rural Services - EFT	ANIMAL CONTROL Dog Food 20kg	-40.95
Bill Pmt -Cheque	11/07/2017		Fuji Xerox - EFT	PHOTOCOPY Lease 210717-200817	-546.70

Bill Pmt -Cheque	11/07/2017		Jason Signmakers - EFT	SIGNAGE Various x 44	-1,320.55
Bill Pmt -Cheque	11/07/2017		JK Williams - EFT	EXPENDABLE TOOLS Ring fastener gun, DEPOT Wood screws, UHF Radio Set, Hose Reel Retractable, PARKS & GARDENS Reticulation parts, REC CENTRE OVAL Turf Marking Paint, Shotgun Shells	-1,035.12
Bill Pmt -Cheque	11/07/2017		Koorda Community Resource Centre - EFT	ADVERTISING House for Rent 300517 Full page	-25.00
Bill Pmt -Cheque	11/07/2017		Landgate - EFT	VALUATIONS Consolidated Mining Tenement Roll	-227.00
Bill Pmt -Cheque	11/07/2017		Landmark - EFT	REC CENTRE Gas Bottle 45kg x 2, Mouse Baits, WHITE DAM Roundup 20L x 2	-618.88
Bill Pmt -Cheque	11/07/2017		Liebherr-Australia Pty Ltd - EFT	OILS WM016 Universal Grease 9900 10kg, Universal Grease 400G x 24	-595.10
Bill Pmt -Cheque	11/07/2017		Lock Stock & Farrell Locksmith - EFT	58 FLINT ST Lock for sliding security screen in dining and laundry plus three keys	-531.20
Bill Pmt -Cheque	11/07/2017		Marketforce - EFT	ADVERTISING Tender WY01/17 to undertake road works 030517 Lineage	-389.71
Bill Pmt -Cheque	11/07/2017		Mitre 10 Solutions Northam - EFT	PARKS & GARDENS sprinkler hunter - eco rotator x 10	-293.50
Bill Pmt -Cheque	11/07/2017		NNT Uniforms - EFT	UNIFORMS Trenorden, McCarthy	-276.71
Bill Pmt -Cheque	11/07/2017		Palmer Plumbing - EFT	STANDPIPE RPZD Testing x 7	-847.00
Bill Pmt -Cheque	11/07/2017		RAMM Software Pty Ltd - EFT	RAMM Annual Support Fee, Pocket Ramm software 2017/18	-7,253.75
Bill Pmt -Cheque	11/07/2017		Shire of Trayning - EFT	ADVERTISING 58 Flint Street for rent	-19.90
Bill Pmt -Cheque	11/07/2017		Signet Pty Ltd - EFT	SIGNAGE Reflective Traffic Cone 700mm x 16, REC CENTRE OVAL Line Marking Paint White 15L, STREET MAINTENANCE Line Marking paint Black 500g	-828.26
Bill Pmt -Cheque	11/07/2017		Staples Australia - EFT	STATIONERY Notebook A5, A4, Bags, Key tags, CLEANING EXPENSES Mop Bucket 15L, Dishwashing liquid, Hand Sanitiser, CLEANING EXPENSES Bin liner 36L, STATIONERY Clipboards, Pens, Notebooks A4, Stanley knives, Post it flags	-248.42
Bill Pmt -Cheque	11/07/2017		T & E Services Pty Ltd - EFT	OCC HEALTH Flu Vaccination Guthrie, MEDICAL SERVICES July 2017	-13,820.00
Bill Pmt -Cheque	11/07/2017		Turrbo Signs - EFT	REFUSE SITE Tip Closed Sign	-200.00
Bill Pmt -Cheque	11/07/2017		WA Contract Ranger Services - EFT	ANIMAL CONTROL Ranger services 250517 2.75hrs, 080617 2.5hrs	-490.87
Bill Pmt -Cheque	11/07/2017		Westrac - EFT	MAINTENANCE WM830 1000 Hour Service, PLANT PARTS WM830 Skid Steer Hoses	-2,511.90
Bill Pmt -Cheque	11/07/2017		Wyalkatchem Community Resource Cntr - EFT	CRC ANNUAL FEE June 2017	-2,343.00
Bill Pmt -Cheque	11/07/2017		Wyalkatchem Hotel - EFT	REFRESHMENTS Council Meeting 290617 Dinner following meeting	-942.00
Bill Pmt -Cheque	11/07/2017		Wyalkatchem IGA Express - EFT	OFFICE AMENITIES, COUNCIL WORKSHOP June 2017	-68.38
Bill Pmt -Cheque	11/07/2017		Wyalkatchem Road House - EFT	REFRESHMENTS Council Workshop 010617 Lunch, Morning & Afternoon tea for 10 people	-250.00
Bill Pmt -Cheque	11/07/2017		Wyalkatchem Tyre Service - EFT	TYRES Wheelbarrow tyre and tube	-56.00
Bill Pmt -Cheque	11/07/2017	16843	Wheatbelt Agcare	RURAL COUNSELLING SERVICE 2017/18	-550.00
Bill Pmt -Cheque	11/07/2017	16844	Wylie News & Lotteries	NEWSPAPERS June 2017, REFRESHMENTS Cold meat and salad rolls for Works training 030517, Newroc Executive 230517 Light lunch for 7 people, Bacon, egg rolls and coffee for shooters for Corella Cull 290517, NEWSPAPERS May 2017, OFFICE AMENITIES Milk	-297.50
Paycheque	12/07/2017		Salaries and Wages	PPE120717	-28,025.14
Cheque	14/07/2017		Cr Quentin Davies - EFT	COUNCILLOR ALLOWANCES - PRESIDENT Jun 2017 Half Yearly	-5,680.00
Cheque	14/07/2017		Cr Owen Garner - EFT	COUNCILLOR ALLOWANCES - DEPUTY Jan - Jun 2017	-3,396.50
Cheque	14/07/2017		Cr Stephen Gamble - EFT	COUNCILLOR ALLOWANCES Jan - Jun 2017	-2,635.00
Cheque	14/07/2017		Cr Emma Holdsworth - EFT	COUNCILLOR ALLOWANCES Jan - Jun 2017	-2,635.00
Cheque	14/07/2017		Cr Fred Butt - EFT	COUNCILLOR ALLOWANCES Jan - Jun 2017	-2,635.00
Cheque	14/07/2017		Cr Campbell Jones - EFT	COUNCILLOR ALLOWANCES Jan - Jun 2017	-2,635.00
Cheque	14/07/2017		Cr Lynsey Gawley - EFT	COUNCILLOR ALLOWANCES Jan - Jun 2017	-2,635.00
General Journal	14/07/2017	2705	NAB	NAB Connect Fee. TM	-38.24
Bill Pmt -Cheque	17/07/2017		Wyalkatchem Spraying Service - EFT	PARKS & GARDENS Spraying in truck bays, elevators, Grace St, Riches St	-480.00
Cheque	17/07/2017	DD100719	Foxtel	57 FLINT ST Doctors House Foxtel	-152.00
Paycheque	18/07/2017		Salaries and Wages	PPE180717	-1,784.04
Bill Pmt -Cheque	20/07/2017		BA & VM Brookes - EFT	WANDRRA Hire of Road train 040717-100717	-5,329.50
Bill Pmt -Cheque	20/07/2017		Nara Management - EFT	PIONEER PARK, DRAINAGE TOWN, GRAVE DIGGING Excavator hire	-1,000.00

Bill Pmt -Cheque	20/07/2017		NS Advisory - EFT	PROFESSIONAL SERVICES Valuations for Insurance and Financial Reporting of specified land, buildings and contents	-12,989.05
Bill Pmt -Cheque	20/07/2017		O'Loughlin, Patrick - EFT	WANDRRA Gravel 010517-150617 050717-100717	-5,577.00
Bill Pmt -Cheque	20/07/2017		Petchell Mechanical - EFT	SERVICE WM015 Isuzu prime mover, WYLIEBUS 6 monthly service, WM00 Log book service, 1EMP976 Log book service, WM006 Log book service, WM015 Hydraulic valve replacement, REPAIR Loan excavator, PLANT PARTS Nylon air tube, airline joiner	-6,308.82
Bill Pmt -Cheque	20/07/2017		Shire of Koorda - EFT	CONTRIBUTION TO NEWHEALTH January-March 2017, April-June 2017	-21,268.61
Bill Pmt -Cheque	20/07/2017		Tammin Tabloid - EFT	ADVERTISING house for rent A4 page	-15.50
Bill Pmt -Cheque	20/07/2017		WA Contract Ranger Services - EFT	ANIMAL CONTROL EXPENSES Ranger visit 050717	-677.87
Bill Pmt -Cheque	20/07/2017		WA Local Government Assoc - EFT	SUBSCRIPTIONS WALGA, Procurement Services, Tax Services, Local Laws Service, Governance Service, Employee Relations 2017/18	-16,096.95
Bill Pmt -Cheque	20/07/2017		Wyalkatchem Football Club - EFT	KIDSPORT Junior football 2017	-105.00
Bill Pmt -Cheque	20/07/2017		Wyalkatchem Hockey Club - EFT	KIDSPORT Junior hockey 2017	-120.00
Bill Pmt -Cheque	21/07/2017		Colas West Australia Pty Ltd - EFT	WYALKATCHEM KOORDA RD 10mm S5R Samiseal Single Coat Seal @ 1.85L/m2 37877m2, 50/50 Enrichment @ up to 0.80 L/m2 16775m2, Seal trench 30m2, Seal over culvert	-199,375.04
Cheque	24/07/2017	dd240717	Treasury Corp	BANK FEES Government Guarantee Fee for period ended 300617	-649.29
Bill Pmt -Cheque	24/07/2017	DD240717	Synergy	ELECTRICITY Street Lights 250517-240617	-2,165.70
Cheque	25/07/2017		McCabe, Ian J	STAFF FAREWELL Gift Anderson, BARRACKS Tv cable	-117.90
Bill Pmt -Cheque	25/07/2017		BOC Gases - EFT	DEPOT Container service charges 290517-270617	-63.52
Bill Pmt -Cheque	25/07/2017		Bunnings Midland - EFT	PROTECTIVE CLOTHING Gloves, DEPOT WD-40 Specialist 300g, EXPENDABLE TOOLS Grunt 2 x 5m 100um Clear Builders Film	-103.02
Bill Pmt -Cheque	25/07/2017		Conplant Ammann Australia - EFT	PLANT PARTS Lever LH upper glass lever	-119.21
Bill Pmt -Cheque	25/07/2017		Instant Windscreens - EFT	MAINTENANCE 000WM replace windscreen	-1,570.00
Bill Pmt -Cheque	25/07/2017		Lock Stock & Farrell Locksmith - EFT	58 FLINT STREET Sliding security door lock, FREIGHT door lock	-86.80
Bill Pmt -Cheque	25/07/2017		RSA Works - EFT	ENGINEERING CONSULTANCY Road Safety Audit - Goomalling/Merredin, Benjaberring, Davies Sth Rd	-2,145.00
Bill Pmt -Cheque	25/07/2017		Snap Osborne Park - EFT	PRINTING Rates Notices x 1500	-504.00
Bill Pmt -Cheque	25/07/2017		Staples Australia - EFT	STATIONERY Blue Pens. CLEANING EXPENCES Chux Roll, Heavy Duty Black Garbage Bags, CLEANING EXPENSES Toilet Paper, Domestos, Handwash	-338.09
Bill Pmt -Cheque	25/07/2017		State Library of WA - EFT	LIBRARY better beginnings program 2017-18	-27.50
Bill Pmt -Cheque	25/07/2017		Wyalkatchem Mechanical Services - EFT	MAINTENANCE WYLIEBUS Annual inspection for licensing	-256.00
Bill Pmt -Cheque	25/07/2017		Wyalkatchem Men's Shed - EFT	REFRESHMENTS Bacon and egg Burgers (To be reimbursed by Dept of Ag)	-176.00
Bill Pmt -Cheque	25/07/2017		Wyalkatchem Weekly - EFT	ADVERTISING 180417-110717	-367.50
Bill Pmt -Cheque	25/07/2017	DD250717	Telstra	TELEPHONE Works manager, CEO ,Emergency Mobiles	-120.08
Bill Pmt -Cheque	25/07/2017		Fuji Xerox - EFT	PHOTOCOPY Colour, black and white 010617-300617	-195.06
Bill Pmt -Cheque	25/07/2017	DD250717	Water Corporation.	SERVICE CHARGE Standpipes 011517-300617,WATER USAGE Standpipes 280317-250517	-91.37
Paycheque	26/07/2017		Salaries and Wages	PPE260717	-27,222.04
Bill Pmt -Cheque	26/07/2017		Wyalkatchem Spraying Service - EFT	AIRSTRIP Spraying, SPRAYING Vacant Blocks 66 Wilson, 69 Flint, Swan St, ROADSIDE SPRAYING TOWN Back wall Senior Citizens Units, Honour Ave, Koorda Rd, LADY NOVAR Spray yard, 53 PIESSE ST Spray yard, ROADSIDE SPRAYING TOWN Verges, Airport, Hands Dr, Swan St, Thurston St, Piesse St	-1,080.00
Bill Pmt -Cheque	28/07/2017	DD280717	Synergy	ELECTRICITY Council Properties 100517-070717	-3,873.50
Bill Pmt -Cheque	31/07/2017	DD310717	Synergy	ELECTRICITY 050517-070717	-290.50
Bill Pmt -Cheque	31/07/2017	DD310717	Synergy	ELECTRICITY 110517-070717	-41.20
General Journal	31/07/2017	2723	NAB	Account Keeping Fee	-35.00
Total A01101 - Unrestricted Municipal Bank					-490,069.90

**A01110 - Reserved Cash**

General Journal	31/07/2017	Transfer to Municipal Account
General Journal	31/07/2017	Transfer to Municipal Account
Total A01110 - Reserved Cash		

Road Reserve - FAGS Road Portion 2017/18 Pre-payment	-235,780.99
Unspent Grants Reserve - FAGS General Purpose 2017/18 Pre-payment	-522,387.89
	<hr/>
	-758,168.88

**CERTIFICATION OF CHIEF EXECUTIVE OFFICER**

I hereby certify that the Schedule of Accounts paid was submitted to Council on Thursday, 16 August 2017.  
All payments are as per the Annual Budget and are supported by vouchers and invoices and were not processed until goods and services were certified as received.

---

Ian McCabe, Chief Executive Officer

**CERTIFICATION OF CHAIRMAN**

I hereby certify this schedule of accounts paid was submitted to the Council on Thursday, 16 August 2017 for information pursuant to Section 6.8(2)(b) of the Local Government Act 1995.

---

Cr Quentin Davies, Chairman



Statement for

**NAB Business Visa**

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001

Tel 13 10 12 8am - 8pm AEST &amp; AEDT Monday to Friday, 9am - 6pm AEST &amp;

AEDT Saturday and Sunday

Fax 1300 363 658

Lost &amp; Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

**Cardholder Details**

Cardholder Name: MR IAN JAMES MCCABE  
Account No: 4557 0455 3738 1455  
Statement Period: 29 March 2017 to 28 April 2017  
Cardholder Limit: \$5,000

**Transaction record for: MR IAN JAMES MCCABE**

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
10 Apr 2017	\$661.80	GRAND TOYOTA WANGARA	Service WYLLIE			E041210	74564457100
18 Apr 2017	\$26.00	BIG W 0448 LANDSDALE TELEPHONE	Ipad chargers x 2			E041217	01182766786
18 Apr 2017	\$474.70	WYALKATCHEM COMMUNIT WYALKATCHEM	Licence WMO16 Loader			E144035	74940527103
18 Apr 2017	\$299.00	JB HI FI WHITFORD HILLARYS TELEPHONE	Mobile phone CEO to replace faulty phone			E041217	74564457108
21 Apr 2017	\$173.45	WYALKATCHEM COMMUNIT WYALKATCHEM	Licence WMO16 Loader			E144035	74940527110
24 Apr 2017	\$25.00	CELLMATE WARWICK TELEPHONE	Mobile phone cover CEO			E041217	74229857113
26 Apr 2017	\$24.75	DEPT OF TRANSPORT INNALOO	Licence 1TPS483			E144035	74940527114
26 Apr 2017	\$24.75	DEPT OF TRANSPORT INNALOO	Licence 1TPU981			E144035	74940527114
28 Apr 2017	\$9.00	CARD FEE				E041221	74557047118
<b>Total for this period</b>	<b>\$1,718.45</b>		<b>Totals</b>				

**Employee declaration**

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: \_\_\_\_\_

Date: \_\_\_\_\_

12/5/17



Your Local Fuel Distributor

DUNNING INVESTMENTS P/L  
ATF Dunning Family Trust  
PO BOX 169 NORTHAM WA 6401

PH: 08 96221413  
FAX: 08 96222606  
no-reply@dunningsfuel.com.au

\*\* TAX INVOICE \*\*

ABN: 29384905038  
SHIRE OF WYALKATCHEM  
PO BOX 224  
WYALKATCHEM 6485

30/06/2017

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SHIRW

Location	Order No	Rego:	ODO	Date	Driver:	Tax Invoice	Product	Quantity	Unit Price	Amount \$
Card:	7034320089961830	WM21		30/06/2017 00:00	WM 021	001400511830	DIST CARD FEE	1.00	3.850	3.85
							Card Totals	1.00		3.85
Card:	7034320089961822	WM006			WM006		UNLEADED - SERVICE STN	49.55	1.179	58.42
WARWICK WA			0	05/06/2017 20:20	185		UNLEADED - SERVICE STN	42.43	1.219	51.72
WARWICK WA			0	11/06/2017 18:04	437		UNLEADED - SERVICE STN	47.41	1.259	59.70
WYALKATCHEM WA			0	23/06/2017 16:11	826		DIST CARD FEE	1.00	3.850	3.85
				30/06/2017 00:00	001400511829		Card Totals	140.39		173.69
Card:	No Card						DISTILLATE BULK	5,700.00	1.203	6,857.12
Kenworth 9			0	30/05/2017 00:00		001400506997	DISTILLATE BULK	4,300.00	1.197	5,145.39
Kenworth 9			0	29/06/2017 00:00		001400510659	Card Totals	10,000.00		12002.51
Card:	7034320089961772	ROADPLN1		30/06/2017 00:00	ROADPLANT	001400511824	DIST CARD FEE	1.00	3.850	3.85
							Card Totals	1.00		3.85
Card:	7034320089963968	WYLIEBUS		30/06/2017 00:00	WYLIEBUS	001400511832	DIST CARD FEE	1.00	3.850	3.85
							Card Totals	1.00		3.85
Card:	7034320089961806	DOCTOR			DOCTOR		DIESEL - SERVICE STN	44.16	1.259	55.60
WYALKATCHEM WA			0	02/06/2017 12:04	210		DIESEL - SERVICE STN	41.50	1.259	52.25
WYALKATCHEM WA			0	08/06/2017 18:18	454		DIESEL - SERVICE STN	60.66	1.259	76.37
WYALKATCHEM WA			0	13/06/2017 16:11	585		DIESEL - SERVICE STN	41.16	1.259	51.81
WYALKATCHEM WA			0	16/06/2017 11:22	662		DIESEL - SERVICE STN	42.73	1.259	53.79
WYALKATCHEM WA			0	20/06/2017 16:43	731		DIESEL - SERVICE STN	42.64	1.259	53.68
WYALKATCHEM WA			0	22/06/2017 17:50	798		DIST CARD FEE	1.00	3.850	3.85
WYALKATCHEM WA				30/06/2017 00:00	001400511827		UNLEADED - SERVICE STN	49.19	1.239	60.95
WYALKATCHEM WA			0	30/06/2017 11:41	118		Card Totals	323.04		408.30
Card:	7034320091090800	WM21			Driver:		DIESEL - SERVICE STN	56.54	1.259	71.18
WYALKATCHEM WA			0	08/06/2017 14:31	441		UNLEADED - SERVICE STN	32.85	1.279	42.01
WYALKATCHEM WA			0	14/06/2017 07:15	593		DIESEL - SERVICE STN	65.31	1.259	82.23
WYALKATCHEM WA			0	21/06/2017 08:54	743		DIST CARD FEE	1.00	3.850	3.85
				30/06/2017 00:00	001400511833		Card Totals	155.70		199.27
Card:	7034320089961764	WM000			Driver:		DIESEL - SERVICE STN	72.05	1.249	90.00
MANJIMUP WA	WM000		0	02/06/2017 15:40	611		DIESEL - SERVICE STN	55.31	1.339	74.06
LEEMING WA			0	06/06/2017 06:25	265		DIESEL - SERVICE STN	41.95	1.259	52.81
WYALKATCHEM WA		178440	0	09/06/2017 14:37	483		DIESEL - SERVICE STN	56.02	1.349	75.57
BUNBURY WA			0	11/06/2017 09:57	502					

E & OE



Your Local Fuel Distributor

DUNNING INVESTMENTS P/L  
ATF Dunning Family Trust  
PO BOX 169 NORTHAM WA 6401

PH: 08 96221413  
FAX: 08 96222606  
no-reply@dunningsfuel.com.au

\*\* TAX INVOICE \*\*

ABN: 29384905038  
SHIRE OF WYALKATCHEM  
PO BOX 224  
WYALKATCHEM 6485

30/06/2017

PAGE: 2  
SHIRW

Location	Order No	ODO	Date	Tax Invoice	Product	Quantity	Unit Price	Amount \$
WYALKATCHEM WA		178000	14/06/2017 07:22	594	DIESEL - SERVICE STN	73.75	1.259	92.85
BANKSIA GROVE W		0	18/06/2017 16:04	342	DIESEL - SERVICE STN	50.33	1.339	67.39
WYALKATCHEM WA		181000	21/06/2017 09:59	745	DIESEL - SERVICE STN	63.34	1.259	79.75
TOODYAY WA WM000		0	26/06/2017 05:54	632	DIESEL - SERVICE STN	61.21	1.259	77.05
			30/06/2017 00:00	001400511823	DIST CARD FEE	1.00	3.850	3.85
WYALKATCHEM WA		181400	30/06/2017 12:41	120	DIESEL - SERVICE STN	66.86	1.239	82.84
Card Totals						541.82		696.17
<b>Card: 7034320089961814 Rego: 0WM Driver: 000 WM</b>								
WYALKATCHEM WA		0	12/06/2017 13:57	551	UNLEADED - SERVICE STN	18.33	1.279	23.45
WYALKATCHEM WA		0	15/06/2017 08:50	621	UNLEADED - SERVICE STN	31.83	1.279	40.71
			30/06/2017 00:00	001400511828	DIST CARD FEE	1.00	3.850	3.85
Card Totals						51.16		68.01
<b>Card: 7034320089961780 Rego: ROADPLN2 Driver: ROADPLANT</b>								
			30/06/2017 00:00	001400511825	DIST CARD FEE	1.00	3.850	3.85
Card Totals						1.00		3.85
<b>Card: 7034320089961848 Rego: WM29 Driver: WM 029</b>								
			30/06/2017 00:00	001400511831	DIST CARD FEE	1.00	3.850	3.85
Card Totals						1.00		3.85
<b>Card: 7034320089961798 Rego: WM216 Driver: WM 216</b>								
WYALKATCHEM WA		0	21/06/2017 12:43	752	DIESEL - SERVICE STN	62.78	1.259	79.05
WYALKATCHEM WA		0	28/06/2017 07:07	953	DIESEL - SERVICE STN	64.27	1.259	80.92
WYALKATCHEM WA		0	29/06/2017 07:23	980	DIESEL - SERVICE STN	791.24	1.259	996.17
			30/06/2017 00:00	001400511826	DIST CARD FEE	1.00	3.850	3.85
Card Totals						919.29		1159.99

GST Incl in Total 1,338.84


Invoices Total	UNLEADED - SERVICE STN	271.59	336.96
	DISTILLATE BULK	10,000.00	12,002.51
	DIESEL - SERVICE STN	1,853.81	2,345.37
	DIST CARD FEE	11.00	42.35

Total excl. GST 13,388.35

Total 14,727.19



### 8.3.1 PLANT, EQUIPMENT AND STORES – DISPOSAL - COMPUTER

<b>FILE REFERENCE:</b>	23.5
<b>AUTHOR'S NAME AND POSITION:</b>	Claire Trenorden Senior Finance Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NOTIFICATION TO APPLICANT:</b>	Required
<b>DATE REPORT WRITTEN:</b>	9 August 2017
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>STRATEGIC COMMUNITY PLAN REFERENCE</b>	5.4 Robust and accountable business and financial processes.

### SUMMARY

That Council resolve the following:

1. To approve the sale of the surplus Toshiba laptop previously used by the CEO to him for the amount of \$100.

### Appendices:

No attachment to this item.

### Background:

Section 3.58 of the Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996 address matters of disposal of Council property.

Section 30 (3) (a) of the Local Government (Functions and General) Regulations 1996 makes property valued at less than \$20,000 an exempt disposition. This means provisions of public notice do not apply.

Extract:

- (3) *A disposition of property other than land is an exempt disposition if —*  
(a) *its market value is less than \$20 000;*

Council delegates such transactions to the Chief Executive Officer (as they are generally of the nature of shire operations). This item is presented for Council's approval as the Chief Executive Officer is a party to the transaction.

### Comment:

The laptop computer used by the Chief Executive Officer is fully depreciated and has no carrying value. It has been due for replacement for more than a year and has some minor

software faults. The computer is six years old and is surplus to requirements as a new computer has been purchased.

The CEO has expressed an interest in purchasing the old unit and will pay \$100 for it. Checks for second hand units of similar models indicate a market value of \$85 - \$105. The CEO seeks Council approval to purchase this unit, which will have its hard drive scrubbed prior to disposal to ensure no secure data remains on the unit.

**Consultation:**

Ian McCabe, CEO

**Statutory Environment:**

Local Government Act 1995, s. 3.58; Local Government (Functions and General) regulations 1996, s. 30 (3) (a).

**Policy Implications:**

No relevant policy.

**Financial Implications:**

The item is fully depreciated; Council will record revenue of \$100.

**Strategic Plan/Risk Implications:**

There are no direct strategic/risk implications relative to this item

**Voting Requirements**

Absolute Majority

**Council Decision Number: 3498**

**Moved: Cr Holdsworth**

**Seconded: Cr Garner**

**That Council resolve the following:**

1. To approve the sale of the surplus Toshiba laptop previously used by the CEO to him for the amount of \$100.

**Vote: 6/0**

## **Late Agenda Item**

### **8.3.2 PERSONNEL – EMPLOYEES – CURRENT EMPLOYEES – CHIEF EXECUTIVE OFFICER, LEAVE – HIGHER DUTIES**

**1. Accept the late item. A mover and seconder are required**

**Council Decision Number: 3499**


**Moved: Cr Jones**

**Seconded Cr Holdsworth**

**That the late agenda item be accepted**

**Vote: 6/0**

### 8.3.2 PERSONNEL – EMPLOYEES – CURRENT EMPLOYEES – CHIEF EXECUTIVE OFFICER, LEAVE – HIGHER DUTIES

<b>FILE REFERENCE:</b>	22.5.1
<b>AUTHOR'S NAME AND POSITION:</b>	Ian McCabe Chief Executive Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>DATE REPORT WRITTEN:</b>	17 August 2017
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.

#### **SUMMARY:**

**That Council resolve the following:**

**1. Authorise Mrs Claire Trenorden to act as Chief Executive Officer for the period 25 August 2017 to 1 September 2017, inclusive.**

#### **Appendix:**

1. Shire of Wyalkatchem Policy GP1 Acting CEO

#### **Comment:**

With Council's approval, the CEO will be absent from the Shire for the period 25 August 2017 to 1 September for study leave to complete requirements of a post-graduate certificate in Public Health. Council Policy GP1 Acting CEO stipulates that to be paid higher duties as CEO, the person must perform the substantive duties of CEO for a period in excess of one day. Any person approved by Council may act as CEO for periods up to five weeks.

The role of CEO is strategic, managerial and administrative. The nomination recommendation considers availability of staff, workplace demands (such as ability to delegate tasks to others), succession planning and the ability and skills to undertake this role.

Mrs Claire Trenorden is the Senior Finance Officer of the Shire and has the necessary qualifications and knowledge and is nominated to be acting CEO for the above period.

**Consultation:**

Mrs Claire Trenorden	Senior Finance Officer
Cr Quentin Davies	President

**Statutory Environment:**

There is no direct statutory environment relevant to this issue.

**Policy Implications:**

GP1 Acting CEO

**Financial Implications**

Higher duties are included in the 2017/18 budget; there is no financial impact.

**Strategic Plan/Risk Implications**

There is no strategic implication.

**Voting Requirements**                      Simple Majority

**Council Decision Number: 3500**

**Moved: Cr Gamble                      Seconded: Cr Holdsworth**


**That Council resolve the following:**

**1. Authorise Mrs Claire Trenorden to act as Chief Executive Officer for the period 25 August 2017 to 1 September 2017, inclusive.**

**Vote: 6/0**

## 8.4 MONTHLY OFFICER REPORTS

### 8.4.1 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL – CHIEF EXECUTIVE OFFICER – JULY 2017

<b>FILE REFERENCE:</b>	13.09.01
<b>AUTHOR'S NAME AND POSITION:</b>	Ian McCabe Chief Executive Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>DATE REPORT WRITTEN:</b>	9 August 2017
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>STRATEGIC COMMUNITY PLAN REFERENCE</b>	All key indicators

#### SUMMARY:

That Council resolve the following:

1. Accept the Chief Executive Officer's Report for July 2017 as presented.

#### Appendix:

NIL

#### Purpose of this report

This report is prepared by the Chief Executive Officer to provide Council and the community of Wyalkatchem with information about CEO activities and the operations of the Shire in meeting the purpose of the local government.

#### *Our Purpose*

*The Council of Wyalkatchem works with the community to protect and enhance the quality of life for current and future generations.*

## **Summary of Key Performance Indicators of the Chief Executive Officer:**

The key performance indicators were rolled over for the 2017/18 financial year at the CEO performance review at the ordinary meeting of council 16 March 2017. I have added some comments against each of the Key Performance Indicators in reference to the 2016/17 financial year. More detail will be included in the annual report presented to council later in the year and published to the community by the end of the calendar year.

- **Deliver budget commitments on time and on budget.** In leading a team, deliver capital and operational budget commitments within financial year and within budget;

Comment: the major rain events of late January / early February 2017 resulted in significant damage to roads and private property in the southern part of the district. This required major adjustments to programmes to accommodate remedial works to roads and drainage. Uncertainty around government funding of these works (which usually require only contractors be engaged) meant the shire removed or delayed low priority projects to enable up to \$200,000 to be available in the event the local government was liable. Related works are continuing and will be completed in the current financial year.

Of the 30 projects other than roads and statutory or standing services, 11 have been deferred or removed; these included:

- Streetscape project: recommendations from consultant did not meet expectations or have enough detail to proceed; this will be revisited;
- Netball shelter: deferred to 2017/18;
- Town Hall capital works: no required works were identified and the funds remained unspent;
- Solar lighting for pathway between Railway Terrace and Grace Street; cancelled due to rain event;
- IT development; cancelled due to rain event;
- Cemetery bins; by agreement with Friends of the Cemetery, deferred to 2017/18;
- Two Way Radio; cancelled as not required;
- Amazing Race (event); cancelled due to rain event;
- Unidentified community well-being project: funds not withdrawn from reserves;
- Photo exhibition; cancelled due to rain event;
- Unidentified heritage project deferred until 2017/18.

The 30 June accounts (which will require end of year adjustments and audit) saw revenue at 124% of expected – due to early receipt of the Financial Assistance Grant worth \$757,111. These funds were transferred to reserves for accessing in 2017/18. That aside, there were few unexpected variances to revenue received by Council and rates receipts and other revenue were within expectations.

There were expenditure savings but these were mainly associated with the timing of road works (maintenance delayed or repairs not delivered, all due to the effect of the rain event) and some savings in labour due to low use of relief staffing.

In summary, there was a good level of project completion and services delivered with a positive budget result very close the budgeted amount. The full financial report will be presented in the annual report.

- **Comply with Intergrated Planning and Reporting requirements** by the June 2018 ordinary meeting of council and publish any relevant document to the community;

Comment: There was a significant level of community consultation during the year with the Community Survey being the main feature. There was good feedback of priority and importance across the full range of services of Council, including a 65% satisfaction rating (up from 55% in 2014). Delayed asset management data has slowed the completion of the strategic plans and long term financial plans which will be completed in the coming months.

- **Progress key strategic projects;**

The joint project with Wyalkatchem Senior Citizens Homes Trust saw four independent living units delivered at the start of 2017. There are some issues to resolve such as landscaping, kerb repairs and additional concreting. It is expected that this will be complete in the first quarter of 2017/18.

The CEACA project which will see an additional four independent living units delivered has passed development phase and tenders are currently being let. It is expected that the four units will be built in the current financial year.

There has been significant progress in land management at the aerodrome with all land management issues resolved. The local government now has title or lease arrangements in place for all assets and is proceeding to long term planning for the aerodrome.

- **Meet all compliance requirements of the Shire;**

There are no known compliance issues and all required returns and reports have been made on behalf of the local government.



- **Meet operational requirements of the community and Council.**

The community satisfaction with the local government has improved since 2014 and complaints are at a low level. The CEO performance review by Council indicates that the team is working to meet council's requirements and those of the community.

**Comment:**

There were 21 business days in July.

Unplanned leave in June totalled 4.0 work days (four three persons), comprising two days in Administration (two persons) and two days (two persons) in Works. This compares to 5.9 days unplanned leave in June and 9.2 days in July 2016. In all cases of unplanned leave, the Shire follows due process with support for all employees within the law and Council policy.

The CEO took one day annual leave 10 July; one day study leave 31 July.

Council met in forum 6 July to discuss with staff: 'No Smoking' signage; Crossover Policy; October election; Annual Returns; two commercial in confidence matters; government funding of Community Resource Centres; the Local Government Professionals development event in Wyalkatchem 10 and 11 August; Central East Aged Care Alliance (CEACA); the planned review of the Local Planning Scheme in 2018; planned works at the Wyalkatchem Senior Citizens' Homes Trust units in Flint Street (gates, kerbing, footpath, reticulations and landscaping, maintenance works by constructor and additional concreting); in addition, recruitment was discussed for three works positions, as well as water tanks for emergent use and the cleaning of facilities.

The ordinary meeting of Council was held 20 July 2017 to:

- Receive statutory reports (eg. financial reporting as required by regulation); monthly officer reports; and project updates;
- Make decisions about: approval of a Development Application by St John Ambulance to place a moveable building at 13 Johnston Street Wyalkatchem; and amend Council policy PP1 Provision of Crossovers and Inverts and related fees and charges.

The CEO represented the Shire of Wyalkatchem 7 July at the Wyalkatchem Bio-Security workshop hosted by Department of Agriculture and Food WA; 10 July (Perth) Department of Communities 'Life In Pictures' event; 17 July Northam NEWROC (North Eastern Wheatbelt Regional Organisation of Councils) Health Strategy working group meeting; 21 July at the Community Resource Centre, RSL Banners event; 24 July Northam, Regional Road Group; 25 July Koorda NEWROC executive; 26 July at Wyalkatchem, Pioneers Pathway.

CEO meetings in July included: 3 July with ratepayers about a zoning query; 5 July Water Corp about historic wells; 5 July with the Chair of CEACA; 6 July with Chair CRC about government agreement; 13 and 18 July Department of Justice regarding Prisoner Employment Programme; 17 July Police regarding vandalism; 27 July with Cr Davies, Rick Mazza MLC (discussed the disallowance motion overturning increased motor vehicle licences for local government; cuts by the state government to roads funding; heavy vehicle road ratings and freight routes; health funding; CRC funding and agreements).

Management work in July included various matters related to staff, facilities and community relations, regular operational work and meetings with staff. The two-day event co-hosted with Local Government Professionals WA, 'How to Build an Age Friendly Community' will see Planning Institute of Australia and Alzheimer's Australia Present and a number of local governments participate. Planning event resources, invitations and content was a significant focus in July for both the CEO and Governance Officer and this will continue into August.

Council commitments in August include:

- 2 August WALGA (West Australian Local Government Association) AGM, Perth, Cr Davies and CEO; former President and councillor Susan Bruse is to receive a WALGA long and loyal service award for services to local government and the community;
- 3 August Council workshop with Office of Road Safety operations director Chris Adams;
- 10 and 11 August, Local Government Professionals WA, professional development workshop;
- 12 August opening of Dowerin short term accommodation project;
- 14 August CEO Study Leave;

- 16 August joint meeting of Local Emergency Management Committee's at Dowerin;
- 17 August Ordinary meeting of Council;
- 22 August NEWROC Council;
- 24 August WALGA zone meeting Kellerberrin;
- 25 August CEO Study Leave;
- 31 August Wheatbelt District Risk Treatment workshop.

**Consultation:**

Community, Staff and Council

**Statutory Environment:**

There is no direct statutory environment relevant to this issue.

**Policy Implications:**

There is no direct Council Policy relative to this report.

**Financial Implications**

There is no direct financial implication relative to this item.

**Strategic Plan/Risk Implications**

There are no direct Strategic/Risk Implications relative to this item.

**Voting Requirements**                      Simple Majority

**Council Decision Number: 3501**


**Moved: Cr Butt                      Seconded: Cr Garner**

**That Council resolve the following:**

- 1. Accept the Chief Executive Officer's Report for July 2017 as presented.**

**Vote: 6/0**

#### **8.4.2 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL – WORKS MANAGER – JULY 2017**

<b>FILE REFERENCE:</b>	13.09.01
<b>AUTHOR'S NAME AND POSITION:</b>	Craig Harris Manager of Works
<b>AUTHOR'S SIGNATURE:</b>	
<b>DATE REPORT WRITTEN:</b>	8 August 2017
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>STRATEGIC COMMUNITY PLAN REFERENCE</b>	1 – Healthy, strong and connected communities. 2– A prosperous and dynamic district. 4 – An effective voice. 6 – Well utilised and effectively managed facilities and assets.

#### **SUMMARY:**

**That Council resolve the following:**

- 1. Accept the Works Manager's Report for the month of July 2017 as presented.**

#### **Personnel:**

William Marwick started in the position of General Hand on 3 July.

Simon Martin has been employed on a casual basis, mainly assisting with town crew tasks.

Robert Hodges is scheduled to begin in the position of Leading Hand on 21 August.

#### **Ranger Service:**

No major Ranger incidents to report.

#### **Safety:**

No incidents.

**Town Maintenance Program:**

Vick Garn was employed to prune and treat the roses at the Admin building and Pioneer Park.

Danny Dunlop has undertaken spraying for weeds at shire houses, town verges and the airport.

**Vandalism:**

The only vandalism noted this month was the two separate incidents of damage being caused to the freshly poured footpath in Flint St. The culprits were identified and these incidents were reported to the police with information on who was involved. The offenders visited the office on 21 July to apologise to the CEO. These young people will do community service at a time agreed with their parents.

**Plant and Equipment:**

No major plant issues this month.

**Upcoming works:**

GDR civil have been given a purchase order for \$31k to complete repairs on four floodways as a part of the WANDRRA flood damage repairs.

AP Concreting are scheduled to complete concreting works on floodways on Nembudding South Rd and Ryan Rd - ASAP.

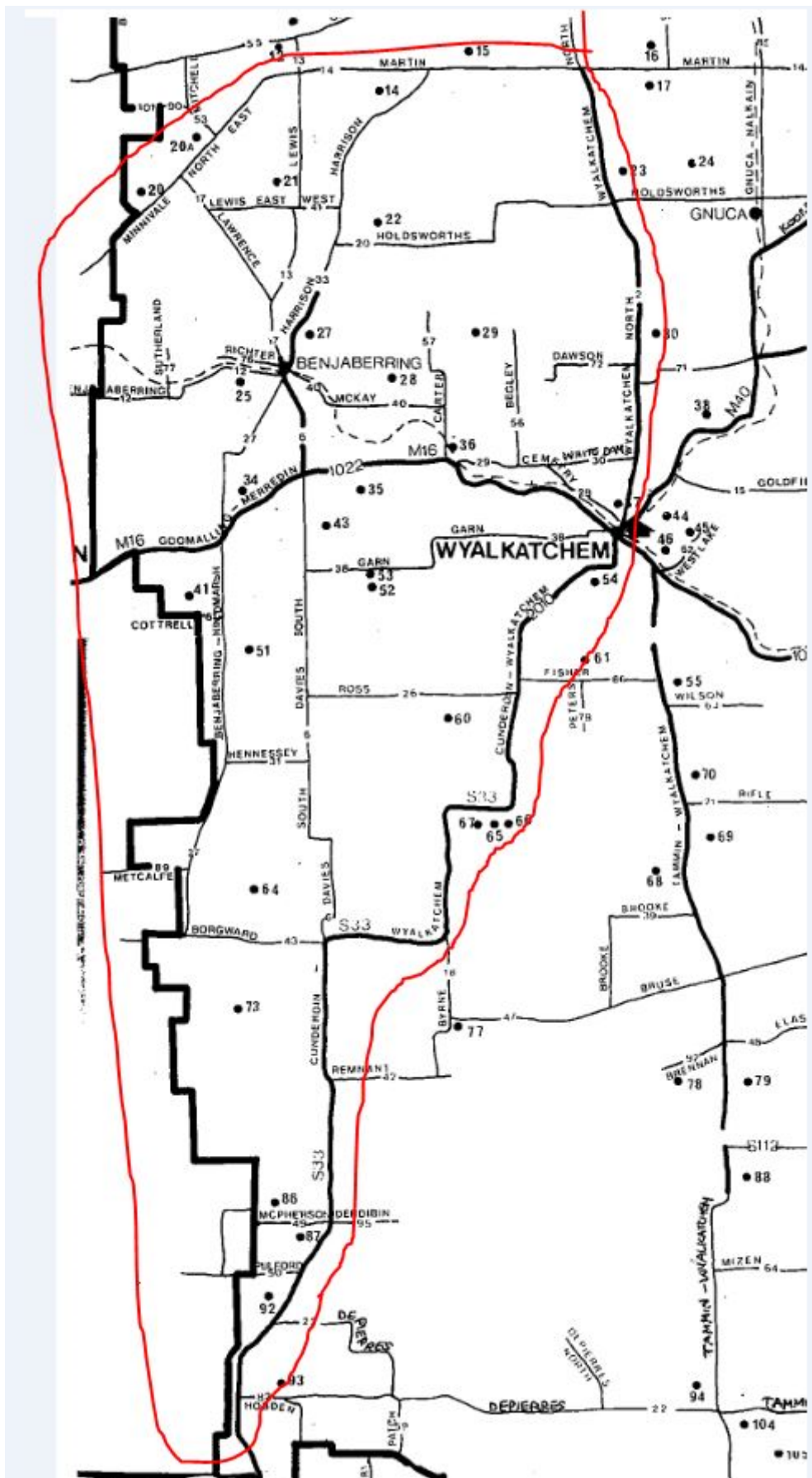
Gravel push by Quairading earthmoving on 6 properties over 2-3 week period. A gravel resource and register has been developed to track gravel extraction and agreed terms.

Goodalls Brick Paving will be digging a new drain and constructing a new concrete base and walls for the drain which is to include rock pitching at the intersection of Hands Drive and Mitchell St.

**Road Maintenance and Projects:**

Maintenance grading continued through the month of July with minimal delay. The rainfall amount and frequency provided favourable conditions for most of the month.

**Figure-1** Maintenance grading area covered in July.



GDR Civil mobilised on the 17 July and worked through the rest of the month on the WANDRRA flood damage repairs. The majority of their work has been gravel re-sheeting, covering the following roads:

1. Maitland Rd
2. Divers Rd
3. Cox Rd
4. Blakiston Rd
5. Shiells Rd

Quairading Earthmoving pushed up and additional 15,000 m3 of Gravel on Gavin Charlton's property at Yorkrakine.



Town works:

1. New kerbing was installed by AP Concreting at the intersection of Hands Drive and Mitchell St.
2. New barrier kerb was installed by Riley Concreting in Flint St – From Swan to Gamble St.
3. A new footpath was constructed by AP Concreting behind the new kerb in Flint St.

### **Policy Implications:**

There is no Council Policy relative to this report.

### **Voting Requirements**

Simple Majority

**Council Decision Number: 3502**

**Moved: Cr Gamble          Seconded: Cr Jones**


**That Council resolve the following:**

- 1.        Accept the Work's Manager Report for the month of July 2017 as presented.**

**Vote: 6/0**



#### 8.4.3 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL – GOVERNANCE AND EMERGENCY – JULY 2017

<b>FILE REFERENCE:</b>	13.09.01
<b>AUTHOR'S NAME AND POSITION:</b>	Ella McDonald Administration Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>DATE REPORT WRITTEN:</b>	31 July 2017
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>STRATEGIC COMMUNITY PLAN REFERENCE</b>	1 – Healthy, strong and connected communities. 2 – A prosperous and dynamic district. 4 – An effective voice. 5 – A well-managed and effective Council organisation. 6 – Well utilized and effectively managed facilities and assets

#### **SUMMARY:**

**That Council resolve the following:**

- 1. Accept the Governance and Emergency Report for the month of July 2017 as presented**

#### **Appendix**

There is no attachment to this report.

#### **Emergency Services**

Discussions with the Shire of Dowerin continued in relation to the proposed joint Local Emergency Management Committee (LEMC) meeting planned for early August – a date change was required from the original proposed date (being the first week of August) due to Local Government week events being held in Perth at the same time. The meeting is now scheduled for the 16 August in Dowerin.

An email request was sent to Mr Nicholas Chandler from Cooperative Bulk Handling (CBH) in regards to using the water tank at the Cowcowing CBH site (which is no longer used operationally) for maintenance grading and emergency purposes. Mr Chandler kindly responded in favour of our request – this will be a valuable source of water if ever our Bush Fire Brigades need to access it and will also prove very useful for our works crew when they are completing maintenance grading in the surrounding areas.

#### **Health and Safety**

Chris Gilmour from LGIS reviewed the work done so far for the Tier 1 OSH Assessment and the feedback received was positive. Work is continuing on this with the assessment booked for 4 September 2017 with LGIS Senior OSH Consultant Jason Hall. The assessment will be

broken up into five components; Management Commitment, Consultation and Communication, Managing Hazards, Training and Supervision and Reporting and Monitoring; which will include workplace inspections, documentation reviews and informal staff interviews.

The administration staff incorporate a safety component into their weekly meetings– this month there were no new items to report. Fire extinguisher training was booked with General Hand William Marwick, who will be training all administration staff to use a fire extinguisher on the 1 August.

There were also no incidents or problems regarding safety to report from the works crew - Craig Harris and William Marwick completed first aid training on Friday 21 July – the course was held in Wyalkatchem, hosted by the Community Resource Centre.

### **Governance**

The Public Sector Commission issued an Integrity and Conduct Survey which was completed in mid-July. The survey focused heavily on the Code of Conduct, which will be reviewed and revised in the coming months. Research into Codes of Conduct began, much appreciated advice was received from four other Local Governments in regards to their Codes.

Preparation continued for the 'How to Build an Age-Friendly Community' forum. The flyer was distributed to the Age-Friendly Community Network by Local Government Professionals WA, who are co-hosting the event with the Shire, and we have begun to receive acceptances– the final date for RSVPs is August 4. We are hoping to have at least 30 local government representatives from around the state attend, so we have also sent the flyer out to approximately 50 other contacts, predominantly from surrounding Shires. As of the 31 July 2017, we have received 15 RSVPs, not including our two speakers and our own Council and staff.

Council and relevant staff were given their annual returns in July and almost all have come back completed – acknowledgements have been issued. Our new Principal Environmental Health Officer Peter Toboss has also completed his primary return.

Preparations have begun for the upcoming local government elections which will be held on the 21 October 2017, with four Councillors up for re-election this year. The Shire has chosen to engage Western Australia Local Government Association (WALGA) for their 'Elections 2017 Composite Advertising' service, which means that WALGA will publish the necessary statewide public notices pertaining to the election – this not only simplifies the election process for staff but reduces the cost of advertising for the Shire.

### **Consultation:**

Ian McCabe

Chief Executive Officer, Shire of Wyalkatchem

Toni Fry	City of Stirling
Nicky Barker	City of Wanneroo
Anna Handley	Shire of Capel
Tess Jackson	Town of Cambridge
Chris Gilmour	LGIS
Jason Hall	LGIS
Viola Jacobs	Local Government Professionals WA
Andrea Selvey	Chief Executive Officer, Shire of Dowerin
Nicholas Chandler	Cooperative Bulk Handling (CBH)

#### **Statutory Environment:**

Local Government Act 1995

Occupational Safety and Health Act 1984

#### **Policy Implications:**

There is no Council Policy relative to this report.

#### **Financial Implications**

There are no financial implications relative to this item

#### **Strategic Plan/Risk Implications**

There are no direct Strategic/Risk Implications relative to this item.

#### **Voting Requirements**

Simple Majority

#### **Council Decision Number: 3503**

**Moved: Cr Holdsworth**


**Seconded: Cr Garner**

**That Council resolve the following:**

- 1. Accept the Governance and Emergency Report for the month of July 2017**

**Vote: 6/0**

#### 8.4.4 GOVERNANCE – REPORTING - PRINCIPAL ENVIRONMENTAL HEALTH OFFICER: JULY 2017

<b>FILE REFERENCE:</b>	13.09.01
<b>AUTHOR'S NAME AND POSITION:</b>	Peter Toboss Principal Environmental Health Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>NAME OF APPLICANT/RESPONDENT/LOCATION:</b>	Shire of Wyalkatchem
<b>DATE REPORT WRITTEN:</b>	9 August 2017
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>STRATEGIC COMMUNITY PLAN REFERENCE</b>	1.1.2 Promote regional health solutions; 2.6 Effective enforcement of local laws and regulation; 5.2 A customer focussed organisation.

#### **SUMMARY:**

That Council resolves the following:

1. Accept the Principal Environmental Health Officer Report for July 2017 as presented.

**Appendix/Appendices:** There is no attachment to this report

**Comment:**

#### **Principal Environmental Health Officer (PEHO) Position:**

The Environmental Health Officer attends the Wyalkatchem office each Thursday.

#### **Food Shop and Public Buildings Inspections:**

Nil

#### **Public Building Act 2016:**

The Department of Health has now released First Interim State Health Plan 2017 - 2021 for Western Australian public stage 1 consultation. This is one of the requirements of Part 5 of the Public Health Act 2016. This First Interim State Health Plan act as a guide for local governments who have already developed or wish to commence developing their Local Public Health Plans in anticipation of stage 5. In Stage 5 of the Public Health Act 2016 Implementation, local government enforcement agencies will move from the framework provided by the *Health (Miscellaneous Provisions) Act 1911* to the *Public Health Act 2016*.

This stage 1 consultation is for the First Interim State Health Plan is through an online survey specifically targeted at local governments. The Shire is encourage to provide feedback on objectives and policies on how the WA Department of Health can work with local government into the future in development of the final State Public Health Plan when Part 5 of the Public Health Act is enacted in approximately four years' time.

The survey will close on the **1 December 2017**.

The Central Wheatbelt Health and Building Regional Group on the 4 August 2017 met at Shire of Merredin and discussed what this First Interim State Health Plan means for the region and how as a regional group should work together holistically towards developing a Local Public Health Plans.

**Disability Access and Inclusion Plan (DAIP):**

The Shire of Wyalkatchem DAIP progress report was lodged on time. Principal Environmental Health Officer attended a DAIP Development Workshop in Perth on the development and review of DAIP. The Shire's DAIP 2012 – 2017 is now due and the steps for developing and reviewing the DAIP for 2017 – 2022 were discussed.

**Septic Tank Application:**

PEHO has processed one septic application for a proposed dwelling house at lot 16603 Wallambin Road, Wyalkatchem.

**Consultation:**

Mr Peter Toboss, Principal Environmental Health Officer.

**Statutory Environment:**

*Public Health Act 2016*

*Health (Miscellaneous Provisions) Act 1911*

**Policy Implications:**

There is no Council Policy relative to this issue.

**Financial Interest:**

There are no Financial Implications relative to this issue.

**Voting Requirements:** Simple Majority

**Council Decision Number: 3504**

**Moved: Cr Holdsworth**


**Seconded: Cr Jones**

**That Council resolves the following:**

1. **Accept the Principal Environmental Health Officer Report for July 2017 as presented.**

**Vote: 6/0**

8.4.5 GOVERNANCE – REPORTING – OFFICER REPORTS TO COUNCIL –  
COMMUNITY AND ECONOMIC DEVELOPMENT OFFICER– July 2017

<b>FILE REFERENCE:</b>	13.09.01
<b>AUTHOR'S NAME AND POSITION:</b>	Tegan McCarthy Administrative Officer
<b>AUTHOR'S SIGNATURE:</b>	
<b>DATE REPORT WRITTEN:</b>	July 2017
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter.
<b>STRATEGIC COMMUNITY PLAN REFERENCE</b>	1 – Healthy, strong and connected communities. 2– A prosperous and dynamic district. 4 – An effective voice. 6 – Well utilised and effectively managed facilities and assets.

**SUMMARY:**

**That Council resolve the following:**

- 1. Accept the Community and Economic Development Officer's Report for the month of July 2017 as presented.**

**Appendix: NIL**

**Comment:**

The Shire of Wyalkatchem hosted a Pest Management Workshop with the Department of Agriculture and Food WA 7 July 2017. The morning started off with bacon and egg sandwich breakfast catered by the Wyalkatchem Men's Shed and networking. Addresses to the workshop were delivered by Department officers and a guest contractor from Queensland who used wild pigs as an example. In particular, he discussed the use of technology to track tagged animals, use of baits for mass killing and the need to engage all landowners to ensure wide coverage of targeted areas. The speeches covered a range of pests but the main point in all was not to bait lots but to bait smart.

On 26 July Wyalkatchem hosted the Pioneers Pathway meeting in chambers. We discussed what was wanted on the new website in regards to attractions. It was decided that each shire was to research several themes to define and attract to the pathway: Aboriginal Songlines, Water, Sandalwood, Agriculture, Gold, Railway, and Military. All the shires have agreed to hold a photo competition to use under the researched areas with a small prize at the completion of the competition.

Thursday 27 July I met with CRC Co-Ordinator Craig Cooper to discuss what is happening within both the shire and CRC. Both entities agreed to continue working closely together. Later the same day, I attended a NEWTRAVEL Meeting in Bencubbin. NEWTRAVEL is the visitor development group of NEWROC, the six-member local government group comprising Wyalkatchem, Trayning, Koorda, Nungarin, Mount Marshall and Mukinbudin; as well as former NEWROC member Westonia. Tourism scheme Wheatbelt Way will be releasing their new phone app at the Dowerin field days. There is also a Wheatbelt science trail that very few shires and CRC's knew about. The NEWTRAVEL group is looking at holding a Digital marketing training workshop in Wyalkatchem in the near future Craig at the CRC has said he is happy to hold the workshop there.

I have completed the KidSport grant acquittal with a view to receiving a funding extension or a new grant as KidSport funding has been helping the junior sporting teams continue playing.

Planning has started for the 2018 Wylie Fair which is scheduled for April.

### **Consultation:**

Glenice Batchelor	Department of Primary Industries and Regional Development - Community Engagement Officer
Tahnee Bird	Shire of Goomalling - Community Development Officer
Craig Cooper	Manager - Wyalkatchem Community Resource Centre
Linda Vernon	Tourism Officer - North Eastern Wheatbelt Regional Organisation of Councils

**Statutory Environment:**

There is no statutory environment relevant to this issue

**Policy Implications:**

There is no Council Policy relative to this report.

**Voting Requirements**                      Simple Majority

**Council Decision Number: 3505**

**Moved: Cr Jones                      Seconded: Cr Butt**

**That Council resolve the following:**

- 1. Accept the Community and Economic Development Officer's report for July 2017 as presented**

**Vote: 6/0**



- 9. Motions of which previous notice has been given Nil**
- 10. Questions by members of which due notice has been given Nil**
- 11. New business of an urgent nature introduced by the presiding person Nil**
- 12. Matters for which the meeting may be closed Nil**
- 13. Closure of Meeting 5.00pm**