



MINUTES

OF THE

ORDINARY MEETING OF

COUNCIL

HELD ON

THURSDAY, 15 August 2019

Council Chambers

Honour Avenue

Wyalkatchem

Commencement 3:37pm

Closure 4:35pm

Preface

When the Chief Executive Officer approved these Minutes for distribution they are in essence “Unconfirmed” until the following Ordinary Meeting of Council, where the minutes will be confirmed subject to any amendments.

The “Confirmed” Minutes are then signed off by the Presiding Member

Unconfirmed Minutes

These minutes were approved for distribution on 16 August 2019.



Taryn Dayman

Chief Executive Officer

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Wyalkatchem for any act, omission or statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decisions, which will be provided within ten days of this meeting

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1. DECLARATION OF OPENING

The Chairperson, Shire President Cr Davies opened the meeting at 3:37pm.

2. PUBLIC QUESTION TIME

2.1. Response to Public Questions Previously Taken on Notice

Nil

2.2. Declaration of Public Question Time opened

Public Question Time opened at 3:37pm.

2.3. Declaration of Public Question Time closed

Public question Time closed at 3:37pm.

3. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

3.1. Attendance

Members:	Cr. Quentin Davies	President (Presiding Member)
	Cr. Owen Garner	
	Cr. Emma Holdsworth	
	Cr. Stephen Gamble	
	Cr. Fred Butt	
	Cr. Heather Metcalfe	

Staff:	Taryn Dayman	Chief Executive Officer
	Stephanie Elvidge	Governance Executive Officer

Apologies:	Darryn Watkins	Manager of Works
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3.2. Approved Leave of Absence

Nil

3.3. Applications for Leave of Absence

Cr Metcalfe made application for a leave of absence for the Ordinary Meeting of Council on the 19th September 2019.

COUNCIL RESOLUTION:

(93 /2019) Moved: Cr Holdsworth

Seconded: Cr Garner

That Council grants Cr Metcalfe leave of absence for the September Ordinary Meeting of Council (19th September 2019).

CARRIED 6/0

4. OBITUARIES

It was advised that Mr John Trenorden recently passed away.

5. PETITIONS, DEPUTATIONS, PRESENTATIONS

5.1. Petitions

Nil

5.2. Deputations

Nil

5.3. Presentations

Nil

6. DECLARATIONS OF INTEREST

6.1. Financial and Proximity Interest

Nil

6.2. Impartiality Interests

Nil

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. Confirmation of Minutes

7.1.1. Ordinary Meeting of Council – 18 July 2019

Minutes of the Shire of Wyalkatchem Ordinary Meeting held on Thursday 18 July 2019 (Attachment 7.1.1)

OFFICER RECOMMENDATION:

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 18 July 2019 (Attachment 7.1.1) be confirmed as a true and correct record.

COUNCIL RESOLUTION:

(94 /2019) Moved: Cr Butt

Seconded: Cr Holdsworth

That the minutes of the Shire of Wyalkatchem Ordinary Meeting of Council of Thursday 18 July 2019 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 6/0

7.1.2. Special Meeting of Council – 5 August 2019

Minutes of the Shire of Wyalkatchem Special Meeting held on Thursday 5 August 2019 (Attachment 7.1.2)

OFFICER RECOMMENDATION:

That the minutes of the Shire of Wyalkatchem Special Meeting of Council of Thursday 5 August 2019 (Attachment 7.1.2) be confirmed as a true and correct record.

COUNCIL RESOLUTION:

(95 /2019) Moved: Cr Gamble

Seconded: Cr Garner

That the minutes of the Shire of Wyalkatchem Special Meeting of Council of Thursday 5 August 2019 (Attachment 7.1.1) be confirmed as a true and correct record.

CARRIED 6/0

7.2. Receipt of Minutes

7.2.1. NEWROC Council Minutes – 23 July 2019

Minutes of the NEWROC Executive Meeting held on Tuesday 23 July 2019 (Attachment 7.2.1)

OFFICER RECOMMENDATION:

That the minutes of the NEWROC Executive Meeting of Tuesday 23 July 2019 (Attachment 7.2.1) be received by Council.

COUNCIL RESOLUTION:

(96 /2019) Moved: Cr Metcalfe

Seconded: Cr Garner

That the minutes of the NEWROC Executive Meeting of Tuesday 23 July 2019 (Attachment 7.2.1) be received by Council.

CARRIED 6/0

7.2.2. WALGA Great Eastern Country Zone Minutes – 27 June 2019

Minutes of the WALGA Great Eastern Country Zone Meeting held on Thursday 27 June 2019 (Attachment 7.2.4)

OFFICER RECOMMENDATION:

That the minutes of the WALGA Great Eastern Country Zone Meeting of Thursday 27 June 2019 (Attachment 7.2.4) be received by Council.

COUNCIL RESOLUTION:

(97 /2019) Moved: Cr Holdsworth

Seconded: Cr Butt

That the minutes of the WALGA Great Eastern Country Zone Meeting of Thursday 27 June 2019 (Attachment 7.2.1) be received by Council.

CARRIED 6/0

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Cr Davies thanked Ms Dayman and the staff for arranging the Community Workshops which were well attended.

Cr Davies provided an update on the Local Government Convention that he and the CEO attended last week.

9. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

10.REPORTS

10.1. CORPORATE AND COMMUNITY SERVICES

10.1.1. ACCOUNTS FOR PAYMENT – JULY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	5 August 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.1 Accounts for Payment – July 2019

SUMMARY

To provide Council with a list of accounts paid by the Chief Executive Officer in accordance with its delegated authority and for Council to endorse the payments made for the prior month.

BACKGROUND

In accordance with the *Local Government (Financial Management) Regulations 1996, s13(1)*, If a local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared.

A list prepared under sub regulation (1) is to be –

- a. Presented to the council at the next ordinary meeting of the council after the list is prepared; and
- b. Recorded in the minutes of that meeting.

Council has delegated to the CEO (delegation number 1.2.17) the power to make payments from the municipal fund or trust fund.

COMMENT

A payment listing for the month of July 2019 is presented for Council for their endorsement and includes payments made via cheque, Electronic Funds Transfer (EFT) and Direct Debit.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$0.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations, S13.1

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures
		5.1.2	Embed sound risk management frameworks to mitigate council's strategic and operational risk
5.4	Robust and accountable business and financial processes	5.4.2	Ensure efficient use of resources

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the following payments for the month of July 2019:

1. *Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$181,896.36;*
2. *Direct Debit (DD) payments in the Municipal Fund totalling \$22,365.46;*
3. *Payroll Journal (JNL) payments in the Municipal Fund totalling \$61,538.75;*
4. *Reserve Journal (JNL) payments in the Reserve Fund totalling \$800,928.00.*
5. *Total payments for July 2019 being \$1,066,728.57.*

COUNCIL RESOLUTION:

(98 /2019) Moved: Cr Gamble

Seconded: Cr Holdsworth

That Council endorse the following payments for the month of July 2019:

1. ***Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$181,896.36;***
2. ***Direct Debit (DD) payments in the Municipal Fund totalling \$22,365.46;***
3. ***Payroll Journal (JNL) payments in the Municipal Fund totalling \$61,538.75;***
4. ***Reserve Journal (JNL) payments in the Reserve Fund totalling \$800,928.00.***
5. ***Total payments for July 2019 being \$1,066,728.57.***

CARRIED 6/0

10.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS – JULY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	5 August 2019
Reporting Officer:	Sheldon Cox, Finance and Administration Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.2. Credit Card Statement + Declaration – June 2019

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 29 May 2019 to 28 June 2019.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with the provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period (note attachment 10.1.2). This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as council seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principals and expectations that the local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid using the Shire of Wyalkatchem Corporate Credit Cards.

A monthly review of credit card use is independently assessed by the Finance and Administration Officer, to confirm that all expenditure has been occurred, is for the Shire of Wyalkatchem and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Finance and Administration Officer also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management s.6.4

Local Government (Financial Management) Regulations 1996, R34

POLICY IMPLICATIONS

Policy Number 2.1 – Purchasing Policy.
Policy Number 2.3 – Credit Card Policy.

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis. In this regard, expenditure must be in accordance with the 2019/2020 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.2	Embed sound risk management frameworks to mitigate council's strategic and operational risk

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council in accordance with attachment 10.1.2, endorse credit card payments made for the period 29 May to 28 June 2019, totalling \$1,491.30

COUNCIL RESOLUTION:

(99 /2019) Moved: Cr Gamble

Seconded: Cr Garner

That Council in accordance with attachment 10.1.2, endorse credit card payments made for the period 29 May to 28 June 2019, totalling \$1,491.30

CARRIED 6/0

10.1.3. MONTHLY FINANCIAL REPORT – JULY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	5 August 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	12.10.02
Attachment Reference:	Attachment 10.1.3. – Statement of Financial Activity

SUMMARY

For Council to review and accept the monthly financial report for the period ending 31 July 2019.

BACKGROUND

The *Local Government (Financial Management) Regulations 34* states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d) and states the information required to be included in the financial activity reporting.

Council has adopted a material variance on 10% with a minimum value of \$10,000.

COMMENT

Financial activity reports have been prepared in accordance with the *Local Government (Financial Management) Regulations (34)*, including reporting on the variances between budgeted and actual expenditure.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management S6.4
Local Government (Financial Management) Regulations, R34

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil – Monthly Statement of Financial Activity reporting on council's current financial position.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures
		5.1.2	Embed sound risk management frameworks to mitigate council's strategic and operational risk
5.4	Robust and accountable business and financial processes	5.4.2	Ensure efficient use of resources

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Statement of Financial Activity for the month ending 31 July 2019, as included in Attachment 10.1.3 as presented, and notes any material variances.

COUNCIL RESOLUTION:

(100 /2019) Moved: Cr Garner

Seconded: Cr Holdsworth

That Council accepts the Statement of Financial Activity for the month ending 31 July 2019, as included in Attachment 10.1.3 as presented, and notes any material variances.

CARRIED 6/0

10.2. GOVERNANCE AND COMPLIANCE

10.2.1. OFFICERS REPORT – CHIEF EXECUTIVE OFFICER – JULY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	5 August 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.09.01
Attachment Reference:	Nil

SUMMARY

This report is prepared by the Chief Executive Officer to provide Council and the community of Wyalkatchem with information about CEO activities and the operations of the Shire.

COMMENT

In the month of July 2019 the CEO has attended the following meetings and events.

- CEACA – Special Meeting
- CEACA – General Meeting
- ITVision – Project Briefing meetings
- Tennis Relocation Working Group meeting
- RRG Meeting
- Council Workshops
- Council Meeting
- Shire of Dowerin meeting
- NEWROC Executive Meeting
- Gordon Fairman, WA Police
- Graeme Hall, Tennis West & Tennis Relocation working group onsite meeting

The CEO commitments in August 2019 include;

- Special Meeting of Council – Budget Adoption
- LG Convention
- Council Meeting
- Tennis Relocation Working Group meeting
- NEWROC council meeting

SynergySoft

The implementation of SynergySoft has been completed with the shire going live 1 July 2019. ITVision has been onsite providing training, as well as being available offsite. Staff will be able to utilise a priority client support for a period of six weeks, while learning how to use the system. Procedures, guidelines and templates currently under review to be in line with the new system and achieving best practice.

Manager of Corporate Services

The contract with the Acting Manager of Corporate services has been terminated. The CEO will look to upskill the current Finance and Administration Officer to complete some of the monthly financial tasks. In the interim, the CEO will oversee the management of finances, including financial reporting.

Manger of Works

Applications for the Manager of Works closed on the 31 July 2019. Applications are currently being reviewed and will be shortlisted for interview.

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures
		5.1.2	Embed sound risk management frameworks to mitigate council's strategic and operational risk
		5.1.3	Deliver open and transparent Council decision-making and reporting
		5.1.4	Implement systems and processes to enhance organisational capability
5.2	A customer focussed organisation	5.2.1	Improve awareness of Council's services, activities and performance
5.3	An organisation that demonstrates community inspired leadership	5.3.3	Enhance the delivery of service and advice that meets compliance and best practice

		5.3.6	Implement best practice people management policies and practices.
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VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Chief Executive Officers Report for the month of July 2019.

COUNCIL RESOLUTION:

(101 /2019) Moved: Cr Holdsworth

Seconded: Cr Gamble

That Council accepts the Chief Executive Officers Report for the month of July 2019.

CARRIED 6/0

unconfirmed

*Cr Garner left the meeting at 4:07pm
Cr Holdsworth left the meeting at 4:07pm*

*Cr Garner returned to the meeting at 4:08pm
Cr Holdsworth returned to the meeting at 4:10pm*

10.2.2. OFFICERS REPORT – PRINCIPAL ENVIRONMENTAL HEALTH – JULY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	06 August 2019
Reporting Officer:	Peter Toboss – Principal Environmental Health Officer
Disclosure of Interest:	NIL
File Number:	13.09.01
Attachment Reference:	NIL

SUMMARY

Council is to consider and accept the Principal Environmental Health Officer report for July 2019 as presented.

BACKGROUND

The report will provide an insights into the important tasks undertaken by the Principal Environmental Health Officer (PEHO) on Monthly basis

COMMENT

The Principal Environmental Health Officer attends the Wyalkatchem office each Thursday. The PEHO attended the Wyalkatchem office on 4, and 25 of July respectively.

HEALTH, BUILDING AND PLANNING ENQUIRIES

The PEHO completed a total of eight (6) health, building and planning enquiries completed in July 2019.

FOOD PREMISES & PUBLIC BUILDINGS INSPECTION

Nil.

TOWN PLANNING SCHEME

The Principal Environment Health Officer inspected a property within the town site of Wyalkatchem to be used as a caretaker's dwelling as per the town planning scheme. An application was received. Following a consultation with the Shire's Town planner, it was determined that the land is zoned Commercial in which an 'Office' use is a 'P' (permitted) use. Therefore, development approval of the local government is not required for a development that is a use identified in this Scheme as a use that is permitted in the zone in which the development is located.

WASTEWATER TRAINING

The PEHO a three day Land Capability Assessment (LCA) for On-Site Wastewater Management Course from 16 to 18 July 2019, organised by Department of Health WA and Centre for Environmental Training (CET). The course covered areas of planning, design, installation, regulation, management, and performance supervision of on-site and decentralised wastewater management systems. It was particularly relevant to Environmental Health Officers, Building Inspectors, Plumbers, Environmental Managers, Planners, Surveyors, Catchment Managers, Site and Soil Assessors, Environmental and Engineering Consultants as well as on-site systems designers, manufacturers and installation and maintenance technicians.

STATUTORY ENVIRONMENT

Shire of Wyalkatchem Local Planning Scheme No. 4
Building Regulations 2012

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan

Objective: Healthy, Strong and connected communities

Outcome No.	Outcome	Action No.	Actions
1.1	Enhance community well-being and participation in community life	1.1.2	Promote regional health solutions that are integrated with other governments and entities

Objective: A prosperous and dynamic district

Outcome No.	Outcome	Action No.	Actions
2.1	A Vibrant and activated public places	2.1.1	Enhance and upgrade the amenity of the shopping precinct

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Principal Environmental Health Officers Report for the month of July 2019.

COUNCIL RESOLUTION:

(102 /2019) Moved: Cr Butt

Seconded: Cr Garner

That Council accepts the Principal Environmental Health Officers Report for the month of July 2019.

CARRIED 6/0

10.2.3. OFFICERS REPORT – GOVERNANCE EXECUTIVE OFFICER – JULY 2019

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	2 August 2019
Reporting Officer:	Stephanie Elvidge, Governance Executive officer
Disclosure of Interest:	No interest to disclose
File Number:	13.05.01
Attachment Reference:	Nil

SUMMARY

Council is to consider and accept the Governance Executive Officers report for the month of July 2019.

BACKGROUND

Officers report to Council every month to keep Council up to date on the operational proceedings of the Officer's portfolio. The Governance Executive Officer reports on matters pertaining to Governance, Risk, Compliance, Occupational Safety and Health and Economic Development.

COMMENT

Occupational Health and Safety:

- A combined Parks and Gardens/ Road Crew Training Day has been planned for 21 August with OHS representative Chris Gilmour from LGIS order to review and implement all Safe Work Method Statements.
- Fire Equipment Servicing will take place 19 – 21 August in all Public Buildings.

Other Business

- Pioneer Pathway

Rikki Clarke (Creative Spaces) has provided the Shire with her concepts for the development and installation of the John Lyndsay themed display. The display will begin to be implemented over the next 12 months with the initial Building Better Regions funding.

Since the recommitment of all seven Shires in 2017, the Pioneer Pathway has been steadily achieving the goals set out in the Strategic Operational Plan. The group is on track to complete the upgrade to interpretation at the sites and develop a solid marketing plan.

The proposed Marketing Plan for the Pioneers' Pathway for 2019-2020 can be found in the Information Bulletin.

The next Pioneers' Pathway Advisory Group Meeting - Thursday 26th September, 10am in Nungarin. A key item to discuss at this meeting is the future of the participating Councils MoU for the Pioneers' Pathway which expires at 30 June 2020.

STATUTORY ENVIRONMENT

Local Government Act 1995

Occupational Safety and Health Act 1984

Occupational Safety and Health Regulations 1996

Emergency Management Act 2005
Emergency Management Regulations 2006

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well governed, effective and responsive organisation	5.1.1	Implement effective governance structures
		5.1.4	Implement systems and processes to enhance organisational capability
		5.1.5	Continually improve the planning readiness and support for Emergency Services

Objective: Well utilised and effectively managed facilities and assets

Outcome No.	Outcome	Action No.	Actions
6.1	Assets are well managed and used to meet the needs of current and future generations	6.1.1	Provide ongoing management of existing assets

Objective: Healthy, Strong and connected communities

Outcome No.	Outcome	Action No.	Actions
1.1	Enhance community well-being and participation in community life	1.1.2	Promote regional health solutions that are integrated with other governments and entities

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Governance Executive Officers Report for the month of July 2019.

COUNCIL RESOLUTION:

(103 /2019) Moved: Cr Garner

Seconded: Cr Holdsworth

That Council accepts the Governance Executive Officers Report for the month of July 2019.

CARRIED 6/0

unconfirmed

10.2.4. APPOINTMENT OF SHIRE OF WYALKATCHEM COUNCILLOR

Applicant:	Shire of Wyalkatchem
Location:	Shire of Wyalkatchem
Date:	6 August 2019
Reporting Officer:	Taryn Dayman, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	13.7
Attachment Reference:	Nil

SUMMARY

Council to consider the appointment of Mrs Mischa Kelly Stratford, of 94 West Lake Road, Wyalkatchem, to the position of Councillor for the Shire of Wyalkatchem.

BACKGROUND

In September 2017, the Returning Officer called for nominations for four vacant positions of Council at the Shire of Wyalkatchem. Two nominations were received and two candidates were elected unopposed, with their terms expiring October 2021.

As a result of the two remaining vacancies, an extraordinary election was held, with the Returning Officer calling for nominations for two vacant positions of Council at the Shire of Wyalkatchem. One nomination was received and the candidate elected unopposed, with their term expiring October 2021.

The Shire has written to the Hon David Templeman MLA, Minister for Local Government; Heritage; and Culture and the Arts, advising that Council has not been able to find an eligible person to appoint, as provided for by section 4.57(3) of the *Local Government Act 1995* (the Act).

As Council has satisfied the provisions of s4.57(1) and (2) of the Act, Council may proceed with an appointment under section 4.57(3) of the Act.

Section 4.57(3) of the Act states;

If, at the close of nominations for an extraordinary election required under subsection (1) or (2) there are no candidates or the number of candidates is less than the number of offices to be filled at the election, the council may appoint to any unfilled office a person who would be eligible to be a candidate for election to the office and who is willing to accept the appointment.*

** Absolute majority required.*

A person appointed under subsection (3) is to be regarded as having been elected.

COMMENT

Under section 4.57(3) of the Act, Council has the option to appoint persons willing and eligible to the Council.

The Chief Executive Officer has received email correspondence from Mrs Mischa Stratford confirming her interest in filling the Shire's current vacancy of Councillor.

Mrs Stratford is on the Electoral Roll and eligible to be appointed to Council.

Council is requested to consider and endorse the appointment of Mischa Stratford to the position of Councillor for the Shire of Wyalkatchem for a term expiring October 2021.

Should Council not make an appointment, call for nominations for the vacant position will be included in the upcoming 2019 election.

STATUTORY ENVIRONMENT

Local Government Act 1995, s4.57(3)(4)

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: A well-managed and effective Council organisation

Outcome No.	Outcome	Action No.	Actions
5.1	A well-governed, efficient and responsive organisation	5.1.1	Implement effective governance structures

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council, in accordance with Section 4.57(3) of the Local Government Act 1995, appoints Mischa Stratford of 94 West Lake Road Wyalkatchem, as councillor for the Shire of Wyalkatchem.

COUNCIL RESOLUTION:

(104 /2019) Moved: Cr Garner

Seconded: Cr Metcalfe

That Council, in accordance with Section 4.57(3) of the Local Government Act 1995, appoints Mischa Stratford of 94 West Lake Road Wyalkatchem, as councillor for the Shire of Wyalkatchem.

CARRIED BY ABSOLUTE MAJORITY 6/0

10.3. WORKS AND SERVICES

10.3.1. OFFICERS REPORT – MANAGER OF WORKS – JULY 2019

Applicant:	Not Applicable
Location:	Shire of Wyalkatchem
Date:	10 TH August 2019
Reporting Officer:	Darryn Watkins – Manager of Works
Disclosure of Interest:	No interest to disclose
File Number:	13.09.01
Attachment Reference:	Nil

SUMMARY

Council is to consider and accept the Manager of Works report for the month of July 2019.

BACKGROUND

To inform Council of the activities of the Works team during the last month.

COMMENT

Road Crew

Maintenance grading activity:

Yorkrakine East Rd	Yorkrakine West Rd
Ryan Rd	Greaves Rd
Tilbrook Rd	Shields Rd
Hammond Rd	Parsons Rd
Teal Rd	Hardwick Rd
Elashgin East West Rd	Cox Rd
Blakiston Rd	Thiel Rd
Mizen Rd	Maitland Rd
Bruse Rd	Elashgin Rd
Rifle Range Rd	Wilson Rd
Fisher Rd	Brooke Rd

Parks / Town Services Crew

Town street verge maintenance, brush cutting and weed spraying.

Cemetery garden maintenance.

Town pathway weed spraying.

Grounds maintenance to shire owned assets.

Medical Centre garden maintenance.

Admin park mowing.

Lady Nova grounds maintenance.

Town Hall garden maintenance.

Railway reserve maintenance.

Pioneer Park maintenance.

Rec Oval dam maintenance.

White Dam catchment weed spraying.

Rec oval mowing.
Road House gardens maintenance

Signage

Wheatbelt Way signage installed at shire boundary on Tammin- Wyalkatchem Rd.
Various signage /guide post replacements.

Buildings

Electrical repairs to Recreation Centre building.
TV satellite receiver installed to 43 Wilson St house.
Solar hot water unit repairs to 2 Slocum street house.

Aerodrome

Weekly aerodrome and lighting inspection carried out.

Waste Management

Weekly push up of deposited waste.

Recycled Water Scheme

Ongoing water sampling by EHO and Water Corporation.

Plant Servicing and Repairs

Monthly genset checks.
2 new tyres fitted to Toyota Corolla WM00.

General Items

Repairs to leaking standpipe on Elashgin East West Rd.
Preparation and submission of MCA 2020/21 Regional Road Group projects.
Ongoing liaison with DWER in relation to clearing permit application CPS 8560/1 for Cunderdin – Wyalkatchem Rd.

Further liaison with Landgate Geographic Names consultant regarding the road name spelling of “Thurstun St”. Landgate records show the spelling as THURSTUN ST with no record of origin. A search of their survey plans from 1960 and earlier lot certificates of title, show the road spelt the same way. Historical records for that name in the Wyalkatchem area shown both variants of the THURSTUN and THURSTON name spelling.

As the current spelling on the road name is that what is lodged with Landgate and as shown on the Main Roads IRIS database, it is proposed that no further action be taken unless further information comes to hand and a formal written request from descendants of the family is made to Council. Even at that stage any proposed change to the road name will need to be approved by the Landgate Geographic Names Committee.

OSH

Safe Work Method Statement training scheduled for 21st August. To be delivered by LGIS.

Private Works

Nil

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Wyalkatchem Strategic Community Plan.

Objective: A prosperous and dynamic district

Outcome No.	Outcome	Action No.	Actions
2.5	Functional roads, traffic management and transport links	2.5.1	Long term functional roads, traffic management and transport strategy

Objective: Well utilised and effectively managed facilities and assets

Outcome No.	Outcome	Action No.	Actions
6.1	Assets are well managed and used to meet the needs of current and future generations	6.1.1	Provide ongoing management of existing assets
6.3	Parks, playgrounds and reserves meet community needs	6.3.1	Develop and implement master plan for parks, playgrounds and reserves

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Manager of Work's Report for the month of July 2019.

COUNCIL RESOLUTION:

(105 /2019) Moved: Cr Gamble

Seconded: Cr Metcalfe

That Council accepts the Manager of Work's Report for the month of July 2019.

CARRIED 6/0

11.MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13.URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14.MATTERS BEHIND CLOSED DOORS

Nil

15.INFORMATION BULLETIN

15.1. Information Bulletin

The information bulletin has been provided as an attachment (Attachment 15.1)

15.2. Business Arising from the Information Bulletin

Nil

16.CLOSURE OF THE MEETING

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 4:35pm.